

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

“Winners can tell you where they are going, what they plan to do along the way, and who will be sharing the adventure with them.” Denis Waitley, The Change Your Life Quote Book by Allen Klein

“...Indeed, it has been said that democracy is the worst form of government except all those other forms that have been tried from time to time.” Winston Churchill in a speech before the House of Commons, November 11, 1947, by Great-Quotes.com.

CITY MANAGER (Courtesy of Vince Capell, City Manager)

The City Manager was pleased to attend the July BBQ Dinner and meeting of the Kingsville Law Enforcement Association (KLEA). Vince enjoyed the conversation and was given the opportunity to speak to the members and guests followed by a question and answer period. Topics of discussion included junk and abandoned vehicles, computer technology assets/staffing and Police Department involvement with community appearance initiatives. Vince thanks Tamera Blackstock and the members for their hospitality, free t-shirts and the BBQ leftover survival kit.

The City Manager is pleased that the City was able to recruit and fill two key positions, those being the Landfill Supervisor and Risk Manager positions. Bob Bennett, Landfill Supervisor and Melissa Perez, Risk Manager began their employment with the City on Monday, August 6th. Vince plans to introduce these new employees to the Commission during the August 13th Regular Scheduled Commission Meeting.

The City Manager delayed submission of the budget to the City Commission by one week in order to give Finance staff sufficient time to obtain more current information about employee health insurance rates/expenditures and property tax levies/revenues. More information on this later.

Vince was invited by Dr. Twila Johnson to speak to her government students at Coastal Bend College on Monday, August 6th. Vince enjoyed the discussion and was able to provide the students with information about the City of Kingsville and its municipal government.

Vince thanks his staff and all city employees for thinking bigger and higher about expectations and performance.

CITY BEAUTIFICATION (Courtesy of Mike Kellam, Director of Development Services)

Community Appearance Staff Recent activity (July 12-August 1)

Activity	Results
Notices Sent- 175	Compliances- 65
Inspections- 343	Abatements- 5
Re-Inspections- 90	Court Cases- 5
Illegal Dumping Cases- 4	Referral to other Department- 14
Obsolete Sign Violations- 5	

Staff Report

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Monday, August 13, 2012

New - Community Appearance monthly performance measurements to be achieved = minimum 320 notices/150 compliance cases per month.

Property Clean up and Old Sign Removal

Below are photos of recent examples of success in the removal of trash and debris as well as obsolete signage due to our community appearance division efforts:

BEFORE



AFTER



Good Things Happening/Positive Comments from Kingsville Residents

The Community Appearance "One-Call" line has been flooded with calls from the community due to the article in Sunday's newspaper. Several calls have been in relation to the General Cavazos Blvd. landscape project. Comments such as "Good Job!", "wonderful project", and lots of "thanks for moving towards a more beautiful Kingsville" have been received. Comments are also being given regarding the efficient use of community appearance as a one-stop shop.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Better Sidewalks

The recently approved sidewalk improvement project for the sidewalks around the Community Appearance building is scheduled to start next week. Complete Custom will be performing the work and will complete the project no later than September 1st. Once completed, it will allow the landscaping around street sides of the building to provide a finishing touch to the transformation of the site.

Demo Team

Jennifer Bernal continues to coordinate the "Demo Team" and has compiled a list of four possible structures to be demolished by the City per a newly created property owner agreement, with the total cost to be incurred by the property owner.

City-County Health Unit Activities (July 12 – August 1)

Activity	Results
Notices Sent- 105	Compliances- 47
Inspections- 124	Abatements- 23
Re-Inspections- 71	Court Cases- 0
Sewer Inspections- 0	

Staff continue to progress throughout the city addressing properties that have accumulated large amounts of junk, furniture, trash, concrete, or high grass on their premises. Owners or occupants of properties have failed to abate with the cleaning of these nuisances. Phases two and three are complete. Each phase includes ten properties. Properties below have been abated with the cooperation of several departments working together to achieve the goals for a more attractive city.

Staff continues to achieve the goals for a more attractive city. Staff will continue the cleanup of one more property in order to complete the abatement of phase four.

4th Phase – July

Property Address	Date of Abatement
1324 East Fordyce	Abated by City Crew- 6/18/12
321 West Lott	Abated by City Crew-7/11/12
907 East Huisache	Abated by City Crew- 6/20/12
510 Frances	Abated by City Crew-7/10/12
617 East Nettie	Pending
521 West Lott	Abated by City Crew-7/6/12
525 W. Lott	Abated by City Crew-7/6/12
1210 East Richard	Abated by owner-7/18/12
1129 East Yoakum	Abated by owner-7/24/12
714 East Santa Gertrudis	Abated by owner-7/20/12
517 West Lott	Abated by City Crew-7/6/12

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

5th Phase - August

Property Address	Tentative Date of Abatement
320 West Huisache	8/1/12
1248 East Nettie	8/2/12
1221 East Huisache	8/7/12
324 East Henrietta	8/8/12
610 West Mesquite	8/14/12
1030 East Lott	8/15/12
628 East Alice	8/21/12
608 East Ave B	8/22/12
331 East Ave B	8/28/12
1315 East Huisache	8/29/12
609 East Mesquite	8/30/12

BEFORE

AFTER

7/10/12 City Crew Abatement of 510 Frances



7/12/12 City Crew Abatement of 521 West Lott



Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

BEFORE

7/12/12 City Crew Abatement of 525 West Lott



AFTER



7/24/12 Abated by owner of 1129 East Yoakum



Police Department Activities

Junk/Abandoned Vehicle information was not submitted at the time of submittal of this report:

Activity	Results
Junk Vehicle Citations- 13	Junk Vehicle Compliances- 0
Inspections- 33	Abandoned Vehicle Compliances- 0
Junk Vehicle Warning/ Re-Inspections- 20	Court Case Totals- 0
Abandoned Vehicle Tagged/Contacts- 2	Abatements- 0

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

The Police Department's strategic goals are to attempt 10 contacts per dayshift officers and 5 contacts for evening shift officers monthly for Junk/Abandoned vehicles.

DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director of Development Services)

Corridor Landscaping Pilot Program on General Cavazos

Border Link Nursery & Landscape out of Harlingen, TX completed the landscaping along General Cavazos on August 2nd in timely fashion. The transformation has piqued the interest of many citizens who have expressed their excitement for the project. Several calls and comments have been received by staff at various meetings and functions throughout all City departments. Maintenance and inspection of the plantings will be ongoing for the next 90 days to ensure the trees are watered and the health of the tree is monitored. Before and after pictures are shown below:

BEFORE



AFTER



Review and Updates to City Development Codes

Work continues on the research and updating of the development codes for the City, specifically the sign, landscape and subdivision codes. This has been an ongoing effort in the pursuit of participation in the Scenic City program. Staff will continue to review and develop our codes to conform to the ever-changing environment and to help meet and sustain City Commission goals.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Texas A&M Kingsville/Newman Student Housing Development

Preliminary plans for this development have been submitted for review by staff. The subdivision plat is intended to be submitted by August 6th for review. With these submittals, the project is making substantial progress toward the permitting of the construction. To date, the project remains on schedule.

Building Official Interviews

On August 7th staff will begin interviewing for the open Building Official position. Once interviews are completed, Mike Kellam will make the determination as to how the department will proceed. The position is open until filled and it's important that the position is filled with a qualified candidate that will provide a proven skill set to the staff and community.

Permitting

Remodel- 14, Electric- 30, Fire Inspections- 31, Mechanical- 17, Plumbing- 16, Roofing- 15, Residential Meter- 10, Commercial Meter- 2, Gas Inspection- 5, Demolition- 2, House Leveling- 2, Sign- 1, New Residential- 1, Sprinkler- 1, New Commercial- 2, Curb Cut- 1. *Total Permits = 152*

New Business

Los Fuentes Mexican Restaurant, to be located at 418 N. 6th Street, has been issued its Certificate of Occupancy and is now open for business. The Seafood Hut, located at 14th & Yoakum St., is now open for business. The Dollar Tree, located at 2345 S. Brahma, has been issued its permits and work is to begin August 2nd.

Plan Submittals

PetSense, a pet specialty store located at 830 S. 14th St., has submitted plans for review and permitting. Staff is awaiting minor revisions prior to permitting, but the redevelopment of this will improve the 14th St. Corridor and bring another retail component to the City.

Upcoming Plans

A special Planning & Zoning Commission meeting will be held on August 8th to consider the previously mentioned Jalisco Ranch subdivision on Carlos Truan Blvd and a related subdivision variance. Unfortunately, the Planning & Zoning Commission was unable to reach a quorum at the July 18th meeting, so a special meeting has been scheduled to maintain the development timeline needed by the developer.

Staff is in the process of performing some cleaning, organizing and remodeling of the Building Services Division, specifically the permitting and licensing area. Mike Kellam has directed staff to research cost associated with carpeting the permitting area behind the counter as well as replacing the counter top, both of which are in need of repair. This will greatly improve the appearance of the area and provide a more welcoming appearance to our customers.

Mike Kellam will be attending the August 9th Welcoming Reception for Dr. Beatriz Espinoza, the newly installed president of the Coastal Bend College. The Planning & Development Services Department continues to build relationships with the local educational institutions to partner in the development of the local workforce.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

DOWNTOWN & TOURISM (Courtesy of Bob Trescott, Downtown Manager)

Tourism Transition Effort (July 13, 2012 – August 3, 2012)

This period was spent coordinating the transition of the City's tourism effort from the Kingsville Convention and Visitors Bureau to a City Department of Tourism Services.

The KCVB contract and attendance at the Visitors Services Building will end on Wednesday, August 8 and Bob Trescott will occupy the role and the space on August 9.

There have been issues of logistics, inventory, transfer of contracts and obligations, etc. Legal, Finance, and Purchasing have supported these efforts.

In addition to preparing for the transfer, Trescott has begun expanding his involvement in event planning beyond his role of coordinating City support to include active participation in the planning of community events for other groups.

KHDDA

Kingsville Historic Downtown District Association and Kingsville Main Street are coordinating several downtown events throughout our schools' Fall Semesters. Emphasis is being placed on:

- KISD's Back to School Pep Rally on August 16, 2012
- TAMUK's homecoming parade on October 25
- Kingsville Celebrates the Ranch Hand on November 16 – 18, built around the King Ranch's - Ranch Hand Breakfast
- La Posada events around December 1
- Our Lady of Guadeloupe events around December 12

Branding (not Cattle)

Efforts are underway to coordinate the branding and marketing efforts of the Tourism Department with those of the King Ranch Visitors Services and Saddle Shop. In addition, discussions have begun with the Kingsville Record concerning their re-entry into more diverse publishing with possible support for the Tourism Department's print media needs.

Music and Arts

Further, discussions have begun concerning expanding the music and arts activities for the benefit of locals and visitors alike.

Downtown Historic Preservation

I look forward to presenting a briefing on plans for Downtown, Historic Preservation activities, and plans for Tourism Development, Marketing and Management.

Training Offered to Area Communities

On Friday, August 3, Bob and the Coastal Bend College hosted a Texas Department of Agriculture and Texas Historical Commission training Workshop and Webinar in support of the Texas Capital Fund

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Main Street Improvements and the Downtown Revitalization Program grant programs. The event was open to all communities and was the South Texas and final outing for a statewide series of four. We discussed an idea for a grant submission.

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

Accounting Good Bye

First, we would like to extend congratulations to Caron Vela, Accounting Manager, for her service of 11 years to the City of Kingsville. She has accepted a position as the Deputy Director of Finance with the City of Corpus Christi. She has expressed how much she will miss her co-workers and how much she has learned here; however, she is looking forward to a new chapter in her career.

Position Vacancies

The Finance Department has two vacant positions, one for the Accounting Manager and one for the Assistant Accountant II position. Please check the City's web site or with Human Resources for more information concerning these positions.

Storm Water Utility

The Finance Director continues to work with the Collections Department, HDR, the City's outside consultant, City Attorney, City Engineer, and the City Manager on the Storm Water Utility implementation. The City Commission voted to continue the effort on June 25, 2012.

FY2013 Budget Work

The Finance Staff is continuing to update and provide preliminary budget packets of the FY13 budget packet for the City Manager's review to include capital projects funds, debt service and other funds; the Supplemental Expenditure, Personnel, and Capital Outlay Requests forms with summaries; and the salary schedule summary for all personnel expenses. The Finance Director met with Melissa De La Garza, Kleberg County tax assessor/collector for the tax rate schedules for the fiscal year 2013 budget. He is working with the City's self-insurance company for the renewal rates for the employee health insurance plan.

Assisting with KCVB Tourism Transition

The Finance Director continues to work with the Downtown Manager to ensure a smooth transition for the transfer of temporary duties of the Kingsville Convention and Visitor's Bureau. The Finance staff is assisting in this process.

Ridding the City of its Old Baggage

The Finance Director with the City's investment advisor, First Southwest, was informed that the IRS arbitrage returns were approved by the IRS by July 31, 2012. This was a giant area of exposure for the City of Kingsville, which now appears to be resolved.

Time and Attendance (Time Clock) Software Implementation

The Finance staff continues to train on the new time and attendance system software. The time clocks have been tested and the IT tech is setting them up at the various City locations. Many employees have been registered into the new system. The plans are to have the training completed and

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

implementation of the system by August 2012, and going live with the new system in August or early September 2012, if all goes well.

The Finance staff have worked together to ensure that payroll was processed and their other daily functions are current, including assisting various departments in grant reporting and the new budget input process. The Finance Director and the Collections Manager have been working on the EMS Billing Rate Study which involves reviewing and analyzing EMS rates to ensure the rates cover the EMS expenses. The Finance staff plans to complete the June, 3rd quarter financial reports in August 2012, which may not include a more comprehensive financial analysis due to budget preparation and will post it on the website as well.

Making Financial Information Available to our Public

The City's Comprehensive Annual Financial Report for FY11 may be found at the City's Library in the reference section or on the City's website at the following: <http://www.cityofkingsville.com.php5-21.dfw1-1.websitetestlink.com/joomla/index.php/audit-reports/finish/53-audit-reports/423-audit-report-2011>

Municipal Court Division

The Kingsville Municipal Court operations consist of traffic, state, and city offenses filed by the Kingsville Police Department, City Community Appearance Division of the Planning Department, the Health Department and the local School Districts.

Enforcing City Codes

As of July 12, 2012 through August 1, 2012, there were a total of 325 new cases filed. Of these new cases, the Kingsville Police Department filed 223 new traffic violations, 53 new state law charges and the City Community Appearance and Health Departments filed 49 new city ordinances violations. Before a court trial hearing, there were 277 cases resolved with 945 warrant orders cleared from the court system. The cases settled through the court, with the execution of warrants and payment plan orders, a sum of \$33,131.18 was collected during the period of July 12, 2012 and August 1, 2012.

Cases Heard

The July 12, 2012 court session included 207 cases to be heard. Prior to the court session, 10 cases were closed by full payment, 47 payment plan applications were submitted, 24 cases were reset to a new court date and 4 cases are pending for further prosecution. In the court hearing, 75 cases were heard for 30 defendants, which also included 4 walk-ins and 1 inmate. Following July 12, 2012 court session 109 warrants for 59 citizens were issued.

Thank You

Special Thanks to the Kingsville Police Department for the court security by Officer Grant #94, Officer Gonzalez #79 and Officer Perez #71. The next court hearings will be: August 16 & 30, 2012 at 3:00 p.m.

Special Reminders

Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations.

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com

Utility Billing Division

Working Together to Achieve More

The Collections Manager attended the Beautification meeting on July 25th, 2012. In attendance were the City Manager, Health Director, Municipal Court Manager, Director of Developmental Services, the Community Appearance Supervisor, Chief of Police, City Engineer, and Main Street Manager. In this meeting the Health Director discussed the status of phase four abatement and noxious matter addresses and provided information on the next eleven properties listed for phase five. Several other issues were discussed that included the commercial dumpster enclosures and the street improvement progress. The City Manager planned to meet with the legal representatives for the Kleberg County Tax Assessor/Collector department, Linebarger, Goggan, Blair, and Simpson, LLP on July 25th, 2012. He will provide status on what was discussed regarding the handling of past due taxes on property addresses that continue to be abated by the City.

Paving liens

The Collections Department continues to receive payments and inquiries on the recent notifications letters sent out in June 2012 regarding paving liens.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa, MasterCard, checks, money order, and cash. The Visa and MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse. The Collections Manager would like to remind all involved that the deadline to receive the principal amount of any paving lien is March 12, 2013.

Vacant Position

On July 13, 2012 the job posted closed for a Customer Service Rep. The Collections Manager conducted interviews for the CSR position on July 26th and July 27th, 2012. The Collections Manager has made a decision and Victoria Cavazos, the new CSR, is expected to start Tuesday, August 7, 2012.

Storm Water Study

On July 23rd, 2012, City Commissioners decided on not to exclude certain property types from the storm water utility fee as allowed by State Statute. HDR was notified the following day by the Finance Director of this decision.

Reconciliation to GL

With the direction from Mark Rushing, Finance Department Supervisor, the Collections Manager continues to work on a monthly basis on the sub system reconciliation to the General Ledger side.

EMS Billing Rate Study

The week of July 16th, 2012, the Collections Manager worked on updating the information for the EMS Billing Rate Study. With the assistance and guidance of the Finance Director and the contact person

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

for Intermedix, the updated information was completed and awaits review by the Finance Director. The Collections Manager refers to the Finance Director on any changes or additions to this report.

Other Billing Activities

The Utility Bills continue to include its regular comment since there are no holidays or special pick up schedules.

Additional duties

The Collections Manager continues to address any additional issues or other items such as projects, reports, budget, and so forth that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)

Blood Drive Event

Saturday, July 14, 2012 – Firefighters participated in the 2012 “GUNS N’ HOSES” Blood Drive held from 1pm to 4pm at Wal-Mart. We have not received information on whether the Police Dept or Fire Dept won the blood drive. We will however keep everyone posted once the results are received. Either way THANKS to everyone who made this event possible and participated in donating blood.



State Annexes

Chief Carrion, Captain Erebia and Captain Sandoval have all been working diligently on the following State annexes;



- Annex “F” – Firefighting
- Annex “D” – Radiological Protection
- Annex “Q” – Hazardous Materials and Oil Spill Response
- Annex “R” – Search and Rescue

These annexes are up to date, complete and have been turned in to the City Manager’s office as of July 27, 2012.

Awareness/Training

McAda Drilling Fluids, Inc.

Wednesday, July 18, 2012 – Captain Sandoval met with Sherry Mills, a representative for McAda Drilling in reference to confined space rescue. Captain Sandoval was able to tour the facility and was updated on how the facility operates as well as their equipment. Captain Sandoval will be developing a response plan for emergency confined space rescue. The Fire Department will be given access to the facility and equipment to include “confined space” vessels and vehicles for future training.



College Station courses

Engineers David Guerra and Miguel Sandoval attended courses in College Station, Texas from Monday, July 23rd thru Friday, July 27, 2012. Engineer Guerra attended the Fire Department Pump Maintenance/E.V.T – Emergency Vehicle Technician course and Engineer Sandoval attended the Fire

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Service Officer Development I course. Both Engineers received 36 hours of continuing education hours.

Structure Fire (Friday, July 20, 2012) – At approximately 2:07am, Firefighters responded to a structure fire located at 1032 E. Caesar. Upon arrival, found the front room fully involved with flames coming from the attic. Firefighters along with Kingsville Police Officers were able to secure the scene and contain the fire. There was no one inside the residence at the time of the fire and no injuries were reported. After the fire was put out, all units returned to service. A BIG “THANK YOU” goes out to Chief Torres and his Officers (Ptlm. Ryan



Webb, Ptlm. Gilbert Rodriguez, Sr. Ptlm Eric Perez, and Corporal Jorge Flores) for doing an outstanding job in assisting in fighting the structure fire.

RV Fire (Saturday, July 21, 2012) – At approximately 12:57pm, Fire crews responded to a vehicle fire located at 2415 E. Santa Gertrudis (Oasis Mobile Home Park). Upon arrival, fire units found a recreational vehicle (RV) fully involved. KPD advised the owner of the RV backed the RV into electrical wiring. The wiring was hanging low/leaning due to improper care of connection poles. The A/C unit on top of the RV caught the sagging line and broke the electrical line causing the fire. There were no injuries reported and all units returned to service without incident.



Fire and EMS Response Statistics
Fire/EMS crews responded to a total calls between July 13 thru July 26,



of one-hundred twenty-six (126) emergency 2012.

HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, Health Director)

Weed Control (July 13 – July 28)

Equipment Operator continues to mow vacant lots, vacant residences, and vacant businesses throughout the city. Owners of these properties have failed to comply with the notices to mow their property. Below are properties that have been mowed:

513 West Johnston	429 West Johnston	1218 East Kenedy
621 East Nettie	225 East Kleberg	611 East Corral
322 West Huisache	701 North Hwy 77	725 Trant Road

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

(Stars)Brahma Blvd.	2121 South Brahma	601 West Johnston
419 West Huisache	418 West Fordyce	1248 East Nettie
1221 East Huisache		

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances.

Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

4 Breeze Drive Thru-97	Arby's-90	Donut Palace-90
Rio "7" Cinema-93	Burger King Riviera-83	Javalina Mart-76
Kwik Pantry # 106-94	Dairy Queen Riviera-87	Love's Truck Stop-97
Riviera Food Mart-84	Sunny Mini Market-90	Sunny Mini Mart #2-82
TAMUK Café-97	TAMUK Catering-97	TAMUK Chic Fil A-100
TAMUK Pizza Hut-96	TAMUK Star Buck's-93	TAMUK Subway-93
Wal-Mart Bakery-100	Wal-Mart Deli-94	Wal-Mart Grocery Store-96
Wal-Mart Meat Market-100	Pepe's Patio-71	Re-inspection Pepe's Patio-93
Taqueria Jalisco # 5-87	Agave Jalisco #4-65	Re-inspection Agave Jalisco #4-90
Big House Burgers-76	Re-inspection Big House Burgers-92	

New Food Service Establishments in the City Of Kingsville have been approved by the Health Department:

Las Fuentes Mexican Restaurant located at 718 North 6th / Yulie's Wellness Center located at 228 B East Kleberg / Seafood Hut located at 117 North 14th.

Texas Wile Nile Virus Update

As of July 30, a total of 145 West Nile (WN) virus-related illnesses had been reported in Texas residents during 2012: 93 cases of WN neurological disease (WNND) and 52 cases of WN fever; two fatalities had been reported. Counties reporting WNND cases included Bell, in the Collin, Dallas, Denton, Ellis, Grayson, Harris, Hays, Johnson, Kaufman, Liberty, McLennan, Tarrant, Travis, Williamson, and Zavala. Counties reporting WN fever cases included Collin, Cooke, Dallas, Denton, Ellis, Henderson, Montgomery, Randall, and Tarrant. Three horses had been reported with WN

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

neurological disease, one each from Brazoria, Collin and Parker counties. Numerous WNV positive mosquito pools had been identified, with Brazoria, Brazos, Collin, Dallas, Denton, Ellis, El Paso, Fort Bend, Harris, Jefferson, Montgomery, Nueces, Tarrant,

Travis and Wichita counties reporting at least one positive mosquito pool. Additional information regarding WNV activity in Texas is available at www.dshs.state.tx.us/idcu/disease/arboviral/westNile/. Maps showing reported arboviral activity in the United States can be found at <http://diseasemaps.usgs.gov/index.html>. Texas Department of State Health Services relies on the local Vector Control and Environmental Health departments to conduct mosquito collection and surveillance activities as part of their integrated mosquito management and vector control programs. City County Health Unit staff has already submitted mosquitoes for arbovirus testing this year on a monthly schedule since May. Kleberg County has not had any positive pools of mosquitoes for West Nile Virus.

On-Site Sewerage Facilities

Staff has begun to work with the soil and site evaluations for Round II of the County's 2009 OSSF grant. Nine properties were selected by Grant Works to install on-site sewage facilities on private properties in Kleberg County rural area. Staff will continue to review all material submitted by Grant Works, evaluators and installers to proceed with the installations of new systems. Once all information is reviewed and submitted, staff will issue a notice to proceed and construct to the installers that were selected by Grant Works.

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Human Resources Director)

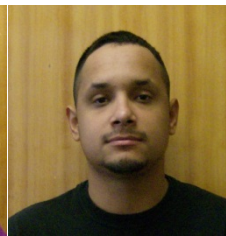
Welcome to several of the City's newest employees



Stephanie Ley
Executive Secretary
Wastewater



Monica Benavides
Telecomm. Operator
Police



Rudy Flores
Equipment Operator II
Sanitation



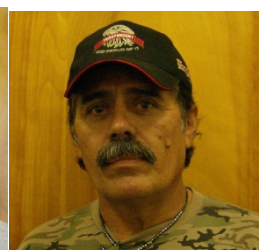
Tanya Bernal
Executive Secretary
Sanitation



Juan DeLosSantos
Plant Helper
Wastewater



Jaime Montalvo
Equipment Operator II
Street



Ramon Chavez
Equipment Oper II
Street



Martin Tapia
Temp. Equipment Oper II
Sanitation

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012



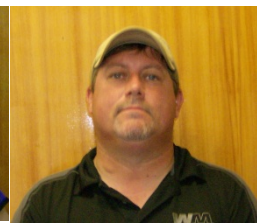
Roel Rodriguez
Plant Helper
Wastewater



Vinson Garza
Equipment Service
Garage



Victoria Cavazos
Customer Service Rep.
Collections



Robert Bennett
Landfill Supervisor
Sanitation

Announcements

Individuals interested in serving on the Civil Service Commission please contact the City Secretary's Office at 361-595-8002.

Status of Vacancy Announcements

Accounting Manager

Fire Chief

Firefighters – Pending backgrounds – 2 positions

Health Director

Planning – Building Official

Police – Telecommunication's Operator, Police Officer

Landfill - Equipment Operator III, Equipment Operator II

Street - Equipment Operator II, Maintenance Worker

Wastewater - Plant Mechanic

Promotions / Temporary Assignments

Benito Figueroa- Sergeant (Police)

Mark Frost – Sergeant (Police)

Norma Cavazos – Assistant Accountant II

Retirements

Irene Ramirez – Executive Secretary

Milestone Anniversaries - 5, 10, 15 and 20+ years

20+ years: Library – Andrea Vidaurri, Hector Vela; Sanitation – Daniel Rios; Finance – Sally Saenz; 5 year: Health – Connie Allen, Robert Puente; Wastewater – Shawn Winchester

Prescription Discount Program – National League of Cities (NLC)

June 2012 – 40 prescriptions filled under this program utilized by a total of 18 individuals for a monthly savings of \$ 373.56. The average price savings was \$9.34 per prescription which translates to a 17.6% savings on prescriptions.

As of date, the program has been utilized by 1,532 individuals for a grand total savings of \$51,431.53 since the beginning of the program in August 2009. The plan has averaged a 20.5% savings in filling 5628 prescriptions for persons in the Kingsville community.

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

Separations

July 19, 2012 Jennifer Vela – Community Appearance
July 13, 2012 Shaun Hernandez – Garage, Derrick Pedraza – Police

General

HR personnel address employee issues daily in person, phone and by email.

R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)

Saturday Story Time for August

The library will be hosting its monthly Saturday Story Time, August 11th at 10:00 a.m. The theme this month focuses on children starting daycare, kindergarten, or school this fall. The Children's Librarian will be reading selected books that will help the children understand the emotions that often come with this exciting transition in life and help explain what they might expect. The Kleberg County Adult Literacy Council will have a former kindergarten teacher on hand to give parents some suggestions to make those first days of separation easier for both parent and child. This will be an interesting and informative event for parents as well as children to learn about the first steps in growing toward socialization and independence.

Emergency Management Training Scheduled

The Kleberg Public Library will conduct an in-house National Incident Management System (NIMS) training IS-700 course for library personnel who have not obtained their NIMS certification. At the end of the training course, attending personnel will take an on-line exam to receive their certificate. The course will be presented August 10th in the library's conference room by Danielle Friend, Children's Librarian. Ms. Friend was hired as an employee of the library in 2008 following ten years in Emergency Medical Services in Kansas. She was selected to conduct the class because of her extensive experience in the emergency management field. This specific training course will bring all library employees to the IS-700 level required of all City of Kingsville employees.

Express Library Bookmobile Project Continues

Progress on the Express Library bookmobile continues with the preparation for its new exterior graphics. Macareno Signs and Graphics of Kingsville recently removed the exterior emergency logos and decals, making the vehicle ready to receive its new vinyl wrap in 2013. The Express Library made its first public appearance without the exterior signage at Hurricane Carwash where auto detailers got an opportunity to inspect the interior. Hurricane Carwash will provide the library with an estimate to restore the interior finishes and upholstery. If the library accepts the estimated quote, Hurricane Carwash is set to begin the restoration process tentatively in the summer of 2013. As to the actual retrofitting of the vehicle cabin, Dr. Larry Peel from Texas A&M University-Kingsville's Industrial and Mechanical Engineering Department recently sent an e-mail to each 2013 graduating senior of the engineering class informing them of this project. Dr. Peel stressed to the students that this was an excellent community project that they should seriously consider accepting because it has



Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

the qualifications to help them win an overall prize in design in April 2013. The library looks forward to working with Dr. Peel and his students on this project. The students who accept the project will begin designing their models for consideration by the library before December 2012. The library is accepting donations from individuals or businesses to help finance this project. For more information, call the library at 361-592-6381.

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

KPD Migration to CRIMES (Update)

Our City of Kingsville PD is progressing with the migration from a partnership with Corpus Christi PD and Intergraph RMS/CAD to a partnership with Sam Houston State University and their CRIMES RMS/CAD system. The photograph shows two new Dell servers with Netapp storage that have been racked and in the process of installation at KPD. The equipment is being paid for from Chapter 59 Forfeiture Funds. The migration has also necessitated an agreement with the Texas Department of Public Safety for the use of TLETS equipment. All agreements have been approved and equipment has been installed at KPD. TLETS is ready to go live at the current time.



Pizza Delivery Drivers Robbed, 08-03-2012

On Wednesday night, August 1st and Thursday night, August 2nd, two different pizza delivery drivers were been robbed in Kingsville. On Wednesday night, a delivery driver went to an address on West Lott Avenue. While handing the order to a male on the front porch of the residence, he was attacked by that male and two others. The males took the pizza order and fled into the house. Kingsville police officers later determined that the home was abandoned and there was nobody inside. All three males were described as black males in their teens or early 20s.

On Thursday night, a delivery driver from a different restaurant was making a delivery on West Warren Avenue. As he arrived at the residence, he was directed to the back of the residence where he was attacked by three black males. In this case, a pistol was displayed and the three left in the delivery driver's vehicle. The vehicle was found, a short time later, several blocks from the crime scene. This residence also turned out to be unoccupied.

Kingsville Police is still investigating these cases. The Kingsville Police Department is seeking the public's assistance in identifying the offenders in these cases. If you have any information, please contact Kingsville Crime Stoppers at 361-592-INFO (4636) or online at www.tipsubmit.com.

(UPDATE) At the drafting of this information one of the victims had come in and provided a statement regarding the incident. Tentative identification was made on two subjects and investigators are working on warrants for the arrest of those involved.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

KPD Departmental Promotions and Division Transfers

Corporal Benito "Ted" Figueroa and Corporal Mark Frost were promoted to the rank of Sergeant on Friday, August 03, 2012.

Sgt. Benito "Ted" Figueroa will be transferred from the Criminal Investigations Bureau to the Patrol Division. Initially he will be assigned to the day shift to assist with staffing due to the upcoming murder trial in Corpus Christi, Texas. Sgt. Figueroa will be taking over the MID shift on Sunday, August 12th, 2012.

Sgt. Mark Frost will be transferred from the Criminal Investigations Bureau, Street Level Operations Team (S.L.O.T.) to the newly formed "Office of Professional Standards" under the direction of the Chief of Police in the Administrative Division.

The Office of Professional Standards (OPS) is charged with serving citizens on a daily basis. OPS will be charged with handling the internal investigative process as well as assisting the chief with the vision for the police department to successfully complete the Texas Police Chief's Recognition Program. In order to achieve this goal the department's policies and procedures must be updated to meet the current and future changes of applicable rules and statutes. OPS will be tasked to assist with the revising of policies and procedures. In addition to those duties OPS will be tasked with working on a myriad of other assignments including assisting in different areas of the department as the need arises.

These changes are being made due to promotions and in the best interest of the department so we may best serve the needs of the City of Kingsville and our personnel.

In closing Chief Torres wants to thank the supervisors and line personnel for their service at their current positions. He is certain that the newly promoted Sergeants will perform at the high standard to which the department is accustomed.

Quality of Life Enforcement Issues – Junk, Abandoned and Other Vehicle Issues

The officers of the Kingsville Police Department for the last few years have been making an aggressive effort to locate, tag and when applicable remove abandoned and junked vehicles throughout our city. This program has been moderately successful.

We are asking the citizens of Kingsville to join the City in our continuing efforts to beautify our community. Please report violations of city ordinances such as, abandoned vehicles, junked vehicles, truck violations, parking on sidewalks and blocked alleyways in residential areas. The cities "One Call Number" 595-8093 should be used to report these violations. On duty officers will be targeting violations of these city ordinances as well.

The enforcement of these quality of life issues will be addressed with renewed vigor. Abandoned vehicles will be tagged for removal and after a 72 hour waiting period, if the vehicle has not been removed the vehicles will be towed. Officers will attempt to contact home owners where junked vehicles are located and provide them information on the junked vehicles ordinance as well as obtain information from the property owner to begin the process to get the vehicle or vehicles removed. Residents should also be aware that moving vehicles from one location in the city to another does not

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

nullify the time requirements for removal. The city ordinance dealing with junked vehicles has been modified to address that issue so moving your vehicle from one property in the city to another does not mean that the process will begin anew. If the situation is not addressed a warrant for the responsible party can be issued for their arrest. Serving these types of warrants has been made a priority for our new warrants officer.

All other information on locations in violation of other city ordinances will be forwarded to the appropriate city department in a combined effort by all city departments to address all violations at that location.

Fines for violations of these city ordinances range from \$200 per day up to \$2000 per day until the violation is corrected. City personnel will follow up and issue citations as soon as allowable by city code and state statutes.

We would also like to take this opportunity to thank those citizens that have assisted us in making this a cleaner and safer community by removing their junked vehicle and any small part they have done to beautify their properties and residences.

Police Blotter **July 20th, 2012**

12-2977: Melissa Street regarding loud music. One person contacted was Jose Sanchez, who had a \$200 city warrant. Ernie & I tried to get his friends to pay the bill, they couldn't. Sanchez tried to sneak a pack of cigarettes to his buddy but Ernie intercepted and found a small baggie of cocaine inside.

12-2978: Adan DeLaRosa beat his wife, Suzanne Torres. Adan was arrested for a Class A assault, Suzanne was transported to PD. An Emergency Protective Order was filled out, against Suzanne's wishes. At the end of the shift, we found out that a facial bone was broken. He's still in jail as of Sunday morning and the EPO was signed.

12-2979: Some 17 year-old was caught shoplifting a phone case. He was cited, CTWd and released.

July 21st, 2012

12-2994: Ricardo Garcia Sr (1244 E. Yoakum) was beat up in the 900 block of E. Lott. He was taken by ambulance to the hospital. He gave little information but warned us that he would retaliate.

12-2992: While many officers were at the above scene, Leilani Patton Salazar does the slalom course between our units, drives onto the curb and falls out of her vehicle. She was arrested for DWI and had a \$670 city warrant.

12-2993: At the same time, #62 is at 7th and Richard. He tells a gentleman who is leaving the Day & Nite to take his beer back inside. When he does, he is sucker-punched by Shawn Baltazar (parolee, burglar, drug addict). #62 immediately arrests Baltazar who tries to convince him that he's innocent.

12-2995: Ivan Alvarado of Bishop is drinking at Arroyo Apts, with several others. He sees his brother's wife making casual conversation with one of his (Ivan's) friends. Naturally, he beats up his sister-in-law, smashes her car windshield and kicks a large dent into the side of her vehicle. He and his

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

friends then ran away. We searched the creek area for some time but did not locate. They did not have a vehicle.

July 26th, 2012

12-3037: Larry Vela went to 1700 E. Kenedy and was cursing and making threats at Dalia Vela. Larry was arrested for Public Intoxication & Criminal Trespass. Dalia did not want to make a report.

12-3038: Harassment-Phone

12-3039: Audrey Valenzuela's 18 year old daughter, who has already graduate high school, does not want to follow mom's rules. Mom kicked her out of the house but she left with mom's phone (which she often uses) and mom wanted our officers to get it back. After the third time our officers were involved, Audrey and Blackie tried to force the girl into their vehicle. Relatives of the three called 911 and reported that the girl had been assaulted. The girl was taken to relative's house.

12-3040: G. Rodriguez made traffic stop on Elias Rangel. We found out that Elias was enroute to confront his estranged wife, whom he believed was at another man's house (they have not been together in over 6 months). He then tells us that his 5 year-old daughter is home alone. We went to 1127 E. Johnston to check on her. Elias had already texted a neighbor to enter his house. The neighbor initially lied to us about how long she had been there. Elias had left the front door unlocked. A case number was requested and a CPS report will be done about him leaving his child alone. The child was fine.

July 27th, 2012

12-3065: Rudy Gonzalez reported being assaulted by an unknown male at 809 E. Henrietta.

12-3066: Chayce Foster reported that Dean Simpson burgled his home at 630 1/2 W. Yoakum, taking his prescription medication. Chayce only seemed to be interested in obtaining a report so his prescription could be refilled.

12-3067: Audrey Valenzuela lent her car to Justin Andrew Munoz so he could take her kids to Wal-Mart. Munoz dropped the kids off and took off. He later called Audrey to tell her that her vehicle was in the 700 block of E. Trant. Audrey's vehicle had been totaled against a brick mailbox. The damage also knocked down a tree. Munoz was not located. Audrey was cited for allowing an unlicensed driver to operate her vehicle. She has cursed at our officers several nights in a row.

12-3068: Jacob Martinez was involved in a collision at Jackson and Kleberg. He fled the scene and was stopped at Cypher and University. He was arrested for DUI. He was not at fault for the collision and the other vehicle fled. It was described as a black Chevy pickup.

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director/City Engineer)

Capital Improvement Projects

Concrete Intersections

Bid (#12-39) for reconstruction/repair of ten worst concrete intersections in between 6th to 14th Street and Kenedy to Ragland was advertised for sealed bids on July 8 and July 15, 2012 and proposals were accepted until 1:30 pm on July 24, 2012. Four potential vendors attended the mandatory pre-bid meeting and site visitation on July 12, 2012. One bid was submitted, that is Elite General Contractors, LLC in the amount of \$248,000. Following areas were included in the bid – 8th and Johnston, Ragland between 6th and 7th, 7th and Warren, 10th and Fordyce, Huisache between 6th and 7th, Huisache between 7th and 8th, 10th and Huisache, 614 E. Lott, 411 E. Lott and 530 E. Huisache. This item will be

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

presented to the City Commission for approval on August 13 for awarding the contract. The funding source for this project is Certificate of obligation 2011 general fund.



Contractors attended the pre-bid meeting



Staff marking the areas to be repaired

Armstrong and Ailsie Street Improvements

Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507, 147 paid from the City's FY 2011 budget surplus. The entire 2.4 mile project should be completed on or before the end of October 2012. Part of Armstrong Street from King Avenue to Huisache Avenue was done on April 27, from King Avenue to Yoakum Avenue was done on June 15, and from Yoakum to Henrietta Avenue was done on June 30, from Henrietta to Santa Gertrudis was done on July 20 and from Huisache to Caesar will be done on August 04.



South Waste Water Treatment Plant Secondary Clarifier

Bid tabulation and consultant's recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference was held on May 03. Installation of Bar Screens was not part of the project but the staff included that in Bid process to reduce the installation cost. Bid for purchasing of Bar Screens was done and selection of the contractor was presented to the City Commission and was approved on July 09. Contractor will start this project within a few weeks.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Corral/Santa Rosa Drainage Project

Contractor has completed the ditch work. Installation of the culverts has been completed. They are almost done with the installation of curb & gutter on Santa Rosa and Santa Monica area. Expected date of completion of this project is August 17. Total cost of this project is \$217,666.15 which is funded through Certificate of Obligation 2011 fund.



Contractor is working on paving work on Santa Rosa from Santa Cecelia to Santa Gertrudis School Driveway

Rehabilitation of Well #20

Budget amendment for additional \$35,119 was presented to the City Commission on July 23. City Commission approved final stage of rehab to include column pipe, centralizers, bearings, pump, oil tube and installation.

700 feet of 8" Water line on Young Drive for Franklin Welding: Project Complete

800 feet of 8" Water line on Young Drive, Sage and Armstrong

Crews are working on the cleaning a ditch at water line and fire hydrant on Young Drive, Sage and Armstrong. The City Commission approved the installation of about 800 feet of 8" water line on the south side of Private Road 2006 on July 23. Staff is waiting for the surveyor to stake the easement. This project will take a week once the surveyor finishes his staking.



9000 feet 12" PVC water line along County Road 1030 from Escondido Road to FM 772

County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff sent the "20 feet Temporary Easement" documents to the property owners. The

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

City has received the signed copy of the easement document from all of the property owners. TxDOT has approved the permit. This project will be started on the 2nd week of August. Expected completion date of this project is November 2012.

New Water Well

Staff met with the consultant – HDR on July 12 and discussed in details about the data/information the consultant needs for the water model development for the entire City. Since the NASK water system is directly connected to the City Water system, inputting their data in the City water model is very important for the correctness of City water model. The consultant and the staff had made several attempts to get the water model from NAS-Kingsville but have not yet received anything. Once the City water model is developed and the consultant provides his recommendation, staff will select the location for the new water well, elevated storage tank and ground storage tank. The City Commission approved the contract between the City and HDR Engineering on July 23.

18" Water line on Kenedy Street connecting East and West Elevated Water Tanks

Field Survey and design work is done by the Engineering Department and is currently under review by the Public Works.

Public Works and Engineering

Private Property Cleanups

Supervisors and the crews from Sanitation, Brush, Street, and Landfill are actively working with Community Appearance and Health Department to clean several of the City's worst private property nuisances and illegal dumping sites as part of the beautification effort of the City.

Replacing Burned Out Street Lights

In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. At the direction of the City Manager, staff started performing periodic inventories of burned out street lights throughout the City. Street Division crews drives for several hours at nights and collect the data every month then forward the information to AEP for necessary action. Due to prompt action by City staff and AEP, the number of burned out street lights is going down (November 2011-81, December 2011 – 61, February 2012 – 41, March 2012 – 33, April 2012- 29, May 2012-25, June 2012-21).

GIS/GPS Technologies Being Utilized in Public Works

GIS Technicians have finished the water and sanitary sewer map and now they are working on updating the Storm Sewer map throughout the City.

Contract is executed with Network Fleet for the installation of GPS System in the City vehicles most of which have been installed.

Street Division (07/09-07/27)

Paving

Crews finished hot mixing Armstrong from Huisache to Santa Gertrudis. Crews will finish the paving on Armstrong from Huisache to Caesar on August 04.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Sweeping

Zones 4, 5, 6; 9th Street from Corral to Caesar, 13th Street from Kenedy to Caesar, and 6th Street from General Cavazos to Corral Ave.

Curb and Gutter - Worked at Zones 2, 4, and 5.

Patching - Crews completed 9 work orders and other potholes reported.

Mowing

Crews mowed the north side of Caesar ditch, Santa Monica median, Trant Road at the creek, Shelly Street, General Cavazos Blvd. across from Wal-Mart, Corral from bypass to 14th Street, 14th Street from Corral to North Y, creek just north of Dick Kleberg Park on FM 1717, and under pass at General Cavazos Blvd. and bypass. Crews also did weed eating by the drains, guardrails and by the wall at General Cavazos Blvd and bypass area.

Miscellaneous

Crews picked up dead trees at the following locations - 727 W. Fordyce, 1128 E. Doddridge, 913 E. Alice, 10th Street between King and Kleberg, and 210 W. Lee / Placed and picked up mourning signs at - 428 W. Doddridge and 1100 E. Lee ; placed barricades on 8th Street and Johnston where broken concrete was lifted off the ground; picked up barricades at 503 W. King; checked locates at Kenedy and bypass; moved 8 desks and tables from TAMU-K Library to Recycling Center and Seller's Market; cleaned storm drains on Alice and 5th Street, Lee and 13th Street, and Wells between Yoakum and Kleberg; patched the alley with limestone between 15th Street and 16th Street and King and Kleberg; hauled dirt from Santa Rosa project to landfill; trimmed trees by railroad and 5th Street, Kenedy between 23rd Street and 24th Street, by the fence on Santa Gertrudis between railroad and 5th Street, 15th Street and Ave D, 1st Street and Ave D and cut tree at Santa Gertrudis and Wells; Crews also trimmed trees and weed eaten the dead end on Richard Street west of 17th Street and pulled out weeds on Santa Gertrudis between railroad and 5th Street. Crews replaced Stop signs on FM 1717 and Trant Road and 14th Street and Nettie. Crews installed STOP signs on Shelly and Wind Crest and removed 2 No-Parking signs in front of Perez school due to dumpsters being relocated and the signs were no longer needed. Crews did abatements at: 641 E. Ave D, 401 E. Henrietta, and 625 W. Richard.

Wastewater Collection and Treatment Plant (07/16-07/27)

Wastewater Treatment North Plant

Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers and operators replaced UV lights; wasting in wedge wire drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; took samples for quarterly Bio-monitoring; operators drained grit chamber tank #2 to see why it wasn't working.

Wastewater Treatment South Plant

Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; worked on UV lights; put new sand into drying beds; met with CSA Foreman about clarifier project.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Wastewater Collection

Had 25 calls for sewer backups; replaced service at 1010 S. 24th and 615 W. King; Standard Cement continues to work on manholes; will meet with Engineer Techs to begin plans on pipe bursting project; Installed manhole at end of Young Drive sewer line project; installed sewer tap at 901 W. King; lowered service and installed 6" saddle at 1727 Carlos Truan Blvd.; crews located sewer line at L E Ramey Golf Course clubhouse; had engineering techs take elevation shots of existing sewer main and water main at golf course; crews checked quarterly grease trap inspections;

Water Production (07/09-07/27)

Water Well #20 Rehab

The City Commission approved final stage of rehab to include column pipe, centralizers, bearings, pump, oil tube and installation on 07/23/12 (additional \$35,119). As per the current schedule: 08/06/12 - Alsay, Inc. will start installing permanent pumping equipment; 08/07/12 - Alsay, Inc. will complete installation of pumping equipment so that the City staff can start well disinfection; 08/08/12 - Staff will collect bacteriological sample to submit for analysis on 08/09/12; Lab personnel will read well sample on 08/10/12. If sample is negative for coliform bacteria, the well will be put in service.

Tank Inspection Report

The city received South Texas Tank Services Annual TCEQ Tank Inspection Report on August 3, 2012.

Well Status

In operation - #14, #19, #21, #22, #23, #24. Well down - #20 down for repairs.

07/12/12 - TCEQ Compliance samples (TTHMs, HAA5) - Waiting on sample results.

2nd Quarter disinfection report is completed and sent to TCEQ.

07/20/12 - Water Production fire extinguishers were inspected by Kingsville Fire Protection.

07/23/12 - Commission awarded emergency generator contract to Division 16 Construction Corporation in the amount of \$419,901.00.

07/24/12 - Travis Prater, TCEQ Environmental Investigator, conducted an investigation of the City of Kingsville's water system in reference to an anonymous complaint generated by a citizen. The complainant claimed the City's water made them sick but no other information was made available to the TCEQ field investigator. During the investigation, all records were in order.

Routine job: Collected 25 routine Bacteriological samples; daily water system monitoring; delivered Ammonia to 5 sites; delivered Chlorine to 5 sites.

Water Pumped to Distribution (07/09-07/29): Wells - 87,919,000 gallons; Surface - 12,163,000 gallons; 8,790,000 gallons for Ricardo bypass; Total 91,293,000 gallons; Average - 4,347,286 gals/day

Water Distribution (07/09-07/15 and 7/23-7/29):

Water Division crews repaired 11-Main Breaks and answered approximately 79 Service Calls (meter leaks, cutoffs and backfills). Crews worked late on 07/09 to repair a hydrant knocked over by 18-wheeler on 14th Street. Crews completed to work with contractor to repair concrete in several areas including Franklin Welding Water Line and L&M Store on the Bypass. They are now helping the contractor to put the concrete pavement in front the city garage and pump station area. The Water Department is waiting on survey of Private Road 2006 before laying the 8" water line. Crews were out

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

exercising water valves on West Caesar and Franklin Adams to control water in order to repair leaking hydrant on 3rd and Caesar. Crews also helped the Garage department to install catwalk.

City Garage (07/10-07/30)

Routine and Preventive Maintenance

11- Oil changes on preventive maintenance; 42-scheduled work orders; 80-Non schedule work;14-service calls; 8-call outs; 10-new tires on heavy equipment and trucks; 20-flat tire repairs and balances; 54-pending work orders.

Welder

5-received work orders; 5-pending work orders; 6-non-scheduled work orders; 6-scheduled work orders; no service calls. Welder also worked on gas pumps and Wash Rack.

Solid Waste

Landfill (07/23-07/28)

Mr. Robert Bennett has started his employment with the City as Landfill Supervisor on August 03; TCEQ inspection is expected soon; RC&D will allow the City to divert funds from remaining SEP's for Trash Offs if the City collect and separate tires and electronics and send them for recycle. There is a balance of \$31,761.13 in the SEP fund. SEP administrator will allow reimbursement of up to three (3) City employees and a frontend loader for these events. The frontend loader will be reimbursed at the rate of \$50.00 per day and the employees at normal pay rate, not overtime rate.

Naismith Engineering, Inc. submitted the Ground Water Sampling and Analysis Plan (GWSAP) to TCEQ on July 20. TCEQ staffs have reviewed the report and sent their 2nd round of comments. The City has 30 days to address their comments. Consultant and the staff are working on the Landfill Permit amendment. As part of the permit amendment the consultant has completed the Draft Constraints Analysis report. They have e-mailed the report to the staff for review.

Brush burner was not in operation from July 23rd thru August 01. It will be in operation from August 06.

1600 Young Drive – Paint removal – Staff sent the necessary papers to U.S. Ecology and Miller Environmental for the disposal of Powder paint from 1600 Young Drive site. Cost for pick-up and delivery to U.S. Ecology will be \$5,046.00 through Miller Environmental. Cost for disposal is \$2,264 through U.S. Ecology. Total cost = \$7,310, which is already budgeted for.

Sanitation (07/09-07/27)

Residential waste collected from July 9 thru July 27: 1,013,920 pounds; Commercial waste collected 933,340 pounds; Brush collected 110,900 pounds and construction debris collected 224,060 pounds. Brush crews worked Zone 1 and will be working at Zone 2 until August 10. Crews will collect white goods from this zone on August 10. Crews also worked on abatements in different areas.

The Kann commercial side loader arrived and is being used for commercial pickups.

Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

PURCHASING / TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)

Purchasing Division

The Purchasing Department has been working with the Engineering Department on several different bids. Bid Opening for Bid No. 12-39 Concrete Paving Improvement Project was held on July 24, 2012. There was a Non Mandatory Pre-Bid Meeting on July 26, 2012 for Bid No. 12-40 Ailsie Drainage Improvement Project. This bid is scheduled to open August 7, 2012 at 1:30 p.m.

Purchasing also met with representatives from leasing and equipment companies to develop annual lease cost estimates for a new compactor needed at the landfill.

Technology Division

Work continues on configuration of the biometric devices (hand scanners) for the new time clock. Payroll is currently beginning the employee enrollment process.

The Purchasing Department met with Sprint and Verizon Wireless individually to discuss possible upgrades to cell phones and other systems.

RISK MANAGEMENT (Courtesy of Vince Capell, City Manager)

The City's new Risk Manager, Melissa Perez, began her employment with the City on Monday, August 6th and is already working with others to improve several City programs including workplace safety, workers compensation claims and investigations, emergency preparedness and response, asset tracking (including physical and electronic safeguards and reconciliations), vehicle/equipment registration and licensing, and various types of insurance coverage.

Thanks to Police Chief, Ric Torres, Human Resources Director, Diana Gonzales, City Engineer and Public Works Director, Naim Khan, Interim Fire Chief, Roel Carrion and others for assuming the Risk Manager duties over the last two months.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

Traffic Stop nets \$51,200

On July 17, 2012 Kingsville Task Force Agent Villalobos conducted a traffic stop on a gray 2004 Nissan Frontier traveling southbound on U.S. Hwy 77 at FM 772, for a moving traffic violation. The female driver was contacted by Agent Villalobos. During the interview, the driver gave Agent Villalobos consent to search the vehicle. Agent Villalobos' search of the front part of the truck's undercarriage indicated fresh tool marks on the front differential. After further search of the differential, it was determined that it contained \$51,200.00 in U.S. Currency. The Kingsville Task Force seized the currency and the vehicle. The Driver and her passenger were arrested for Money Laundering and booked at the Kleberg County Jail.



Staff Report

(A Publication of the City Manager's Office)

Monday, August 13, 2012

Traffic Stop Nets \$9,022

On July 20, 2012 Kingsville Task Force Agent Gus Ruiz conducted a traffic stop on U.S. Hwy 77 south bound at South Creek on a 2000 International Harvester wrecker for defective equipment. The wrecker was towing a green in color Land Rover.



Agent Ruiz ran the license plate on the tow truck and noticed the registration indicated the license plate was not for highway use. Agent Ruiz identified the driver of the wrecker as Neal, Johnny a resident of Ellettsville, Indiana and two other passengers. Agent Ruiz received conflicting stories from all three about their travel and their reasons for the trip to Edinburg, Texas. Agent Ruiz received verbal consent to search the wrecker and the Land Rover being towed. As a result of

the search a total of \$9,022.00 in U.S. Currency was located in the wrecker. The Land Rover was released to Neal, the registered owner. All three suspects were released pending future indictment. The U.S. currency and the wrecker were seized and the investigation continues.

Traffic Stop Nets \$4,400

On August 2, 2012 Kingsville Task Force Agent McGee conducted a traffic stop on HWY 77 and County Rd. 2140 on a 2010 Chevy Silverado for traffic violation. The Driver was nervous and gave the Agent an unusual story about his trip in that he wasn't sure where he was going or who he was going to see. The driver was also found to have \$4400.00 in cash on his person and kept changing his story as to where the cash came from. Agent McGee was given consent by the driver to search the vehicle and after finding more conflicting information concerning the truck's origin or rightful owner, Agent McGee confiscated both the truck and the money until the rightful owner of both could be determined. The investigation is continuing as we are now communicating with an individual who has claimed ownership of both and interestingly it is not the driver.

South Texas Apprehension Show Dramatic Increase

Illegal immigration apprehensions by Border Patrol and Immigration have increased dramatically this year compared to last year in this region of south Texas; Last year at this time 48,000 apprehensions were made compared to 80,000 this year.

MEETINGS, EVENTS AND REMINDERS (Courtesy of Edna S Lopez, City Secretary)

Regular Commission Meetings	Monday, August 13 th	6:00 p.m.
	Monday, August 27 th	6:00 p.m.
Budget Workshops	Monday, August 20 th	4:00 p.m.
	Tuesday, August 21 st	4:00 p.m.
	Wednesday, August 22 nd	4:00 p.m.
	Thursday, August 23 rd	4:00 p.m.
Board Meetings (Commission Chambers)		
Planning and Zoning Board	Wednesday, August 8 th	7:00 p.m.
Historic Development Board	Wednesday, August 15 th	2:00 p.m.

Staff Report

(A Publication of the City Manager's Office)
Monday, August 13, 2012

Zoning Board of Adjustments	tba	6:00 p.m.
Civil Service Commission	Tuesday, August 21 st	11:00 a.m.
Board Meetings (Respective Location)		
Kingsville Housing Authority Board	Tuesday, August 28 th	12:00 p.m.
Library Board	Wednesday, October 17 th	4:00 p.m.
City/County Health Board	(3 rd week of every other month @5:30 p.m.)	
Events		
Casino Night at the Elks Lodge (1404 S 6 th Street)	Saturday, August 11 th	7:00 p.m. – midnight
KISD Pep Rally Parade (Kleberg Ave @ Band Stand To KISD Building 3 rd Henrietta)	Thursday, August 16 th	6:00 p.m. – 8:00 p.m.
Kleberg County Air Fair (Kleberg Co. Airport – Hwy 191 9 miles west of Kingsville)	Sat & Sun, August 25 & 26 th	12:00 noon
Javelina Alumni Social at Kleberg Bank.	Thursday, August 30 th	5:30 p.m – 7:00 p.m.
Reminders		
City Secretary requests Commission Member Nominations for the following Vacant Board Positions:		
<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0