

Staff Report

(A Publication of the City Manager's Office)

Monday, June 25, 2012

“Being positive is a competitive advantage.” Mr. Jon Gordon, consultant, author and motivational speaker at the Annual Conference of the Texas City Managers’ Association, South Padre Island, June 8, 2012

“Streets are America’s greatest public spaces – more than parks, sports stadiums and other spaces.” Mr. Scott Polikov, educational session presenter: “Community Design: How it Defines Your Sense of Place” at the Annual Conference of the Texas City Managers’ Association, South Padre Island, June 8, 2012

CITY MANAGER (Courtesy of Vince Capell, City Manager)

TAMUK Athletic Director Candidates

The City Manager has enjoyed sitting in on the Athletic Director candidate lunches sponsored by the Javelina Club. Vince attended three candidate lunches one week and another one the following week with each meeting designed to learn more about the candidates and share information with them about the City of Kingsville and TAMUK.

Chamber of Commerce Board Meeting

Vince attended the monthly Chamber of Commerce Board of Directors meeting using the opportunity to share information with other Board members and business owners about the City’s beautification and cleanup efforts, which affects us all.

Dates to Remember

June (Gemini) is the City Manager’s birth month. Vince will be out of the office July 5th and 6th. The City Manager and Downtown Manager Bob Trescott were invited by the Goliad City Manager, Sereniah Breland, to visit with her on Thursday, June 21st, to share ideas about how to grow and promote our respective cities.

Annual TCMA Conference

Vince attended the Annual Conference of the Texas City Managers Association on South Padre Island from June 7th through the 10th. Vince took advantage of the opportunity to meet his Texas City Manager colleagues while also getting updated on the latest city management issues.

A Giant and Important Task

The City Manager has assigned Bob Trescott to lead the transition effort from “old” to “new” Kingsville Convention and Visitors’ Bureau (CVB) in the wake of CVB employee and director retirements. We’re not sure yet what “new” will look like, but Messrs. Trescott and Capell will study the issues and provide options and recommendations to the City Commission about how best to deliver tourism services for our City and the surrounding area. The information should be ready for the Commission’s consideration toward the end of July or August.

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CITY BEAUTIFICATION (Courtesy of Mike Kellam, Director of Development Services)

Recent activity (May 30-June 13) By Community Appearance Inspectors is as follows:

| Activity: | Results: |
|----------------------------|--------------------------------|
| Notices Sent-105 | Compliance-77 |
| Inspections-103 | Abatements-3 |
| Re-Inspections-105 | Court Cases-6 |
| Illegal Dumping Cases-1 | Referral to other Department-7 |
| Obsolete Sign Violations-5 | |

Totals for the entire month of May: Community Appearance monthly performance measurements to be met-minimum 73 notices/61 compliance cases per month....Actual Activity = Notices Sent – 446 / Inspections – 206 / Re-inspections – 201 / Compliances – 136

Below are photos of a recent example of success the removal of trash and debris due to our community appearance division efforts:

BEFORE

AFTER



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Community Appearance Activities

A total of three dilapidated structures have been approved for city demolition. Community Appearance Supervisor and Building Official are working with legal to create an agreement between property owners and the city for assistance in demolishing their structures. TCEQ permit for Trash-Off day is well underway and is in the process of review.

DEVELOPMENT SERVICES *(Courtesy of Mike Kellam, Director of Development Services)*

Permitting

The following permits were recently issued:

Remodel-16, Gas Inspections-6, Electric- 16, Fire Inspection- 14, Mechanical- 11, Plumbing- 5, Roofing- 7, Residential Meter- 10, Commercial Meter- 4, Sprinkler- 2, Demolitions- 2, Moving- 1, New Commercial Building- 2, Certificate of Occupancy- 1.

New Business

Southern Hearts open for business

New taxicab Road Runner is now open for business

Upcoming Plans

Walmart Remodel

Proposed buffet restaurant located at 1701 S Brahma Blvd

New residential plans for South Texas Benevolence Society at 1803 Kelly Lane and 2201 Kelly Lane

DOWNTOWN *(Courtesy of Bob Trescott, Downtown Manager)*

Tropical Trails

Texas Tropical Trails and the Texas Historical Commission hosted the annual meeting of the Texas Heritage Trail Program membership. The state is divided into 10 regions that promote their own history and heritage tourism with the support of the commission and of each other. Cynthia Martin was the local host and is the executive director of the Texas Tropical Trail (our region), her office is in the chamber building, and she is on the City's historic board.

Vince Capell and Charlotte Hellen from Hebbroville at Texas Tropical Trails Dinner



Mike Kellam and Dyan Lopez enjoying Tropical Trails festivities



Cynthia Martin, Ex Director of Texas Tropical Trails with Gloria Bigger Cantu of Kingsville Record



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Cynthia and Toni Nagel, director of visitor services for the King Ranch and a board member of Texas Tropical Trails also shared in hosting duties. Some locals had the opportunity to meet with heritage tourism folks from around the state and the out-of-town visitors had the opportunity to share our attractions and history. Events were held at the Conner Museum Texas Tropical Trails Dinner Museum, the Caesar Kleberg Wildlife Center, Henrietta Memorial Center, Holiday Inn and Kleberg Bank.

Texas Main Street Summer Workshop

Bob Trescott attended the Texas Main Street Summer Workshop in Brenham while featured sessions up redeveloping upper stories, reusing historic theaters, tax credits, events and the proper use of hotel occupancy tax.

Other Downtown and Community Happenings



Casa Ricardo takes its final shape



Casa Ricardo tower and atrium



Frederick Douglass Rededication



Blue Quail Designs in Flato Building get new AC

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FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

The Finance Director completed a two day seminar on the Public Funds Investment Act that is required every two years. He plans to use the information that he learned to prepare the bank depository RFP. He also completed a four day seminar, Texas Tech's Dr. Robert J. Freeman's Governmental Accounting & Financial Reporting and the Update for all GASB pronouncements.

The Finance Staff prepared the first draft of the FY13 budget packet for the City Manager's review. They continue to update the budget information as necessary. The Budget Calendar is complete and has been distributed to the Commission and Directors. The Budget Calendar is based on the Truth-In-Taxation 2012 guidelines for deadlines of property tax calculations, posting public hearings and voting on the City budget and property tax rates.

The Finance Director with the City's investment advisor, First Southwest, continues to monitor the status of the IRS arbitrage returns that were filed. The final outcome was presented to the City Commission at the March 8, 2012, commission meeting with a positive response from everyone. The IRS review and approval process normally takes from 3 to 4 months. The Finance Director has continued meeting and working with First Southwest, the City of Kingsville's financial advisor, to discuss various continuing disclosure and compliance requirements, bond refinancing alternatives and market condition, which is an on-going process.

The Finance Director and other City staff, along with the City Manager, continue to meet on a regular basis, to discuss the City's Fixed Assets and the accounting for such in the Incode system. They are continuing to update the current tracking system and revising the Fixed Assets module to assist in this process. The Finance staff is preparing to update and verify all assets on the City's insurance policy.

The Finance staff continues to train on the new time and attendance system software. The plans are to have the training completed and implementation of the system by July 2012, and going live with the new system in July or August 2012, if all goes well.

The Finance staff have worked together to ensure that payroll was processed and their other daily functions are current, including assisting various departments in grant reporting and the new budget input process. The Finance Director and the Collections Manager have been working on the EMS Billing Rate Study which involves reviewing and analyzing EMS rates to ensure the rates cover the EMS expenses. The Finance staff plans to complete the May financial reports by June 20, 2012, and post them on the website as well.

The City's Comprehensive Annual Financial Report for FY11 may be found on the City's website at the following:

<http://www.cityofkingsville.com.php5-21.dfw1-1.websitetestlink.com/joomla/index.php/audit-reports/finish/53-audit-reports/423-audit-report-2011>

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Municipal Court Division

The Municipal Court division continues with its operations of new cases filed by the Kingsville Police Department of traffic and state violations, with city ordinance violations from the Code Enforcement, Health Departments and Kingsville School District.

Warrant Round-Up Notification has arrived! The City of Kingsville Police Department and Municipal Court is now preparing for a Local Warrant Round-Up. If you have ANY outstanding traffic citations or complaints filed with the local Municipal Court please stop by the office between the hours of 9:00 a.m. until 3:00 p.m., Monday thru Friday to make arrangements.

The court continues to update its system on a daily basis of public notifications, programs and people's rights within the court system. If you have any questions or would like information please stop by the city court office.

June 7, 2012, Court Hearing was a success! There were 4 inmates present and a total of 34 people of 180 cases set for the day whom made their court appearance and 6 walk-ins. Out of the 184 cases, 10 were dismissed, 23 were approved for payment plans and extensions, 12 cases were moved to a new court date, 4 were forwarded to the State Prosecutors' office, and 135 cases were forwarded to the warrant department. Special thanks to the Kingsville Police Department officers, J. Grant #94, E. Escobedo #72, and J. Crawford #83 for providing the Municipal Court with security on this day.



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During the period of May 31, 2012 through June 12, 2012, there were 182 new cases filed and a total of 115 cases adjudicated prior to trial.

In the warrant department of the court, there were 139 cases forwarded for execution and 62 orders cleared from the court system. The court warrant officer T. Davis #86 is administrating these court warrant orders successfully.

In the course of cases settled in court, the execution of warrants, and payments from the payment plan orders, the court has generated a total of \$15,532.26 collected during the period of May 31, through June 12, 2012.

The Municipal Court staff would like to express a Thank You to Chief Torres and his staff for the continuation of the execution of warrants and the additional security during

court hearings. Also, we thank the local community for stopping by the City Court Office for making arrangements.

I would like to express a special and indebted Thank You to Ms. Celina Longoria (Utility Billing Division) for an outstanding job.

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The Kingsville Municipal Court has cancelled the following court dates of June 21, 2012 and July 5, 2012.

Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or traffic citations.

Utility Billing

The Utility Billing Division included the reminder that City Hall will be closed on 7/4/2012 in the billing statements that went out on the 6/14/2012 billing statements. The same reminder will be included in the blue billing statement for 6/20/2012, and 6/27/2012 as well.

It reads as follows:

CITY HALL WILL BE CLOSED ON JULY 4TH, 2012. NO RESIDENTIAL TRASH PICK UP
CHANGE COMMERCIAL ACCOUNTS TUESDAY AND WEDNESDAY TO BE DONE
TUESDAY

The Utility Billing Department also included the "2012 Great Texas Warrant Roundup" flyer provided by the Municipal Court Department and Officer Davis. The same flyer will be included in the next three regular billings.

The Collections Manager with the assistance of the Legal, Health, and Community Appearance departments has continued to work diligently on the lien filing process for the Abatement of Noxious Matter outstanding bills. Sixteen total liens were filed on 5/31/2012 that totaled to an amount of \$1,832.91.

The Collections Manager attended the Beautification meeting on June 6, 2012. In attendance were the City Manager, Health Director, Municipal Court Manager, Director of Developmental Services, the Community Appearance Supervisor, Chief of Police, City Engineer, and Main Street Manager. In this meeting the Abatement and Noxious Matter addresses as well as any future sites being considered were discussed. The City Manager discussed the importance on staying on top of the issue at hand and if no response is made by the property owner that the City Health Department needs to act quickly on abating the property. Also, that the lien process keeps moving as it has been. Once property owners are given the required timeframe and no payment is received that the lien is placed on the property right away.

From June 8-13th, 2012, the Collections Manager worked on the waiver of interest notification letters. A final draft was sent to outside counsel and the City Attorney for their review. Once the review is complete by outside counsel, the Collections Manager will be mailing out the notifications. The original draft of the waiver of interest notifications were provided to the Collections Manager by outside counsel that is representing the City of Kingsville.

On June 12, 2012, the Collections Manager held a staff meeting that included the Billing Specialist, and all three customer service representatives. In the meeting several issues were discussed and the staff was allowed to give ideas and feedback on all issues discussed.

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The Collections Manager continues to address any additional issues or other items such as projects, reports, budget, and so forth that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)

EMS Personnel Help Out

On Saturday, June 2, 2012, EMS personnel participated in the 3rd Annual Emmanuel Christian Church 5K walk/run. The Department was asked to attend this annual run, in the event any participants would need medical attention.

Safety Presentation

On Wednesday, June, 6, 2012, Firefighters gave a safety talk on dangers of summer and tips on how to beat the summer heat. This safety presentation was sponsored by the Kleberg County Extension Office and was held at J.K. Northway Expo Center.

Risking Life and Limb for MDA Collection

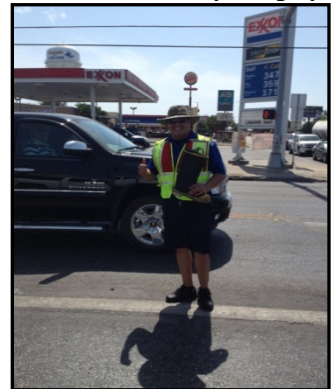
Firefighters/EMS crews were out in full force collecting monies for the Muscular Dystrophy Association (MDA). All Shifts combined collected a total of \$ 9056.00.

The following is a break-down of each shifts collections; A shift --- 06/02/12 -----total \$3500.00

B shift --- 05/19/12 ----- total \$2356.00

C shift --- 05/26/12 ----- total \$3200.00

A big **Thank You** to everyone who participated along with the Kingsville Fire Department Volunteers who made this a success!! Job well done!



Department Activity

Fire/EMS crews responded to One-hundred twenty four (124) emergency calls between Friday, June 1, 2012 and Thursday, June 14, 2012.

HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, Health Director)

Mowing & Abatement Operations

Equipment Operator continues to mow vacant lots, vacant residences, and vacant businesses throughout the city. Owners of properties have failed to comply with the notices to mow their property. Below are properties that have been mowed by City County Health Unit staff (June 1-June 15):

| | | |
|--------------------|------------------------|--------------------------|
| 626 West Fordyce | 611 West Fordyce | 707 West Warren |
| 327 Birchwood | 500 Block West Ragland | 400 Block West Doddridge |
| 429 West Doddridge | 624 West Johnston | 700 West Fordyce |
| 204 West Richard | 420 West Doddridge | 200 West Huisache |
| 426 West Huisache | 511 West Huisache | 405 West Huisache |
| 115 North 14th | 923 South 14th | 414 West Kenedy |

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| | | |
|--|------------------------------------|------------------------------------|
| NW Corner of 6 th & St. Gertrudis | NE Corner of 5 th & Lee | SE Corner of 5 th & Lee |
| 613 West Warren | 609 West Warren | 601 East Ave A |
| 329 E. Richard | 218 East Henrietta | |

New Health Department Employees

Staff would like to welcome new employees Thelma Trevino, Executive Secretary and Ernest Espinosa, Animal Control Officer to the department.

Weed Killers Can Help

Equipment Operator Chuck Jennings applying herbicide to areas on city easement and alley of 923 South 14th. The City Manager has asked weed abatement crews to increase their use of weed killers to reduce the number of return trips and improve effectiveness.

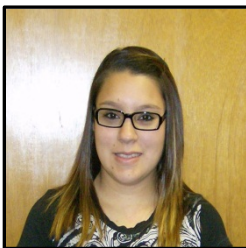


HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Human Resources Director)

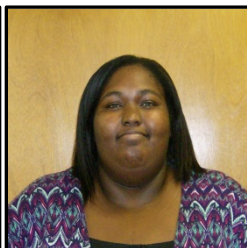
Some New City Faces



Thelma Trevino
Executive Secretary
Health Dept.



Erica Espinosa
Telcommunications Op.
Police Dept.



Keiona Ausbie
Telcommunications Op.
Police Dept.

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Announcements

Individuals interested in serving on the Civil Service Commission please contact the City Secretary's Office at 361-595-8002.

Status of Vacancy Announcements

Risk Manager

Firefighters – 2 positions

Police Officer – 2 positions - Pending hire

Garage: Equipment Service Worker

Solid Waste – Landfill: Landfill Supervisor, Equipment Operator III, Equipment Operator II

Solid Waste - Sanitation - Equipment Operator II

Street: Equipment Operator II, Maintenance Worker

Wastewater: Plant Helper; Utility Worker; Plant Mechanic

Water Production – WP Operator

New Employees

Police Dept:

Keiona Ausbie – Telecommunications Operator

Theresa Delarosa – Police Officer

Lawrence Rideau – Police Officer

Steven Buentello – Telecommunications Operator

Hector Fierova – Police Officer

Tony Macias – Police Officer

Erica Espinosa – Telecommunications Operator

Health: Thelma Trevino – Executive Secretary

Street: Jose Ramos – Equipment Operator I

Separations

May 18, 2012 – Lesley Cornwell, Telecommunications Operator

May 30, 2012 - Benita Sanchez, Telecommunications Operator

June 4, 2012 - Manuel Vento, Equipment Operator II (Landfill)

June 11, 2012 – Justin Dodd, Police Officer

Employee Evaluation Update

Employee review dates have been entered into the INCODE system. Reports can be easily generated to ascertain Employees next review date and/or overdue evaluations. All departments are working diligently to complete employee evaluations. The number of past due evaluations has decreased with only the following departments having evaluations past due 2+ months:

Police – 5 / Water – 1 / Wastewater – 4

General

HR personnel address employee issues daily in person, phone and by email. HR Department is working on this year's Employee/Family picnic scheduled for June 23, 2012.

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R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)

Local Author Visits Kleberg Public Library

Harlingen native and now Kingsville resident, Sigifredo L. Cavazos, made his first public appearance at the library on Saturday, June 2, to introduce his recently published book, *Amistad Mountain and Other Stories*. In his book, Mr. Cavazos shares some of his life stories, but from a fictional point of view. He captivates the reader through his descriptions of both the beauty and dangers of nature throughout the United States and other countries where he has visited or lived. Fifteen visitors came to hear Mr. Cavazos' presentation, which was followed by an interesting and informative period of questions and answers. To conclude his presentation, Mr. Cavazos had autographed copies of his book for those who wished to purchase one. A front page article in the May 27th edition of the Kingsville Record-Bishop News highlighted the life of Mr. Cavazos and the journey he experienced to get his book published.

Summer Reading Program Off to Great Beginning

The Summer Reading Program for 2012 got off to a great start! The young readers have truly embraced the concept of counting the minutes they read instead of the number of books. So far, the readers are challenging themselves by reading larger, thicker books instead of selecting those that are shorter and easier to read. The Ultimate Pizza Challenge sponsored by Pizza Hut set a goal of a combined 50,000 minutes for all Summer Reading Program participants. The goal will likely be reached soon, as the readers have already completed 15,260 minutes. The Reading Program still has about five more weeks to go. Hey kids, the sky is the limit and it's still not too late to start!

Summer Activities Program Starts Big

The first week of the Summer Activities Program welcomed 250 children in various age groups. Children and parents were very patient and cooperative as changes to the program were explained. This year all age groups have arts and crafts activities on Wednesday, beginning with story reading. Thursdays are devoted to the Selected Book Club followed by a children's movie chosen for all ages. The call for volunteers to assist with the Summer Program was very successful. This year the library has a fantastic group of teen and college age volunteers. It is great to have young people interested in working with children and in helping to better their community.

Library Outreach Programs Continue

Although summer is here, that has not deterred the library from continuing its outreach programs. In fact, the Information and Technology Librarian, Joey Garcia, is scheduled for presentations throughout the summer. A total of thirteen presentations have been scheduled since mid-May 2012. Mr. Garcia has been actively participating in Texas A&M University-Kingsville Hoggie Days, talking to students about support services and resources available to them at the public library. During the past three Hoggie Days events, a total of forty students have attended the library's presentations. Mr. Garcia still has ten more sessions to be presented at the university, and his last presentation will be August 24, 2012. The public library invites all TAMUK students to attend one of the remaining presentations to learn about the various programs and services the Kleberg Public Library can provide them.

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POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Presentation on Child Safety

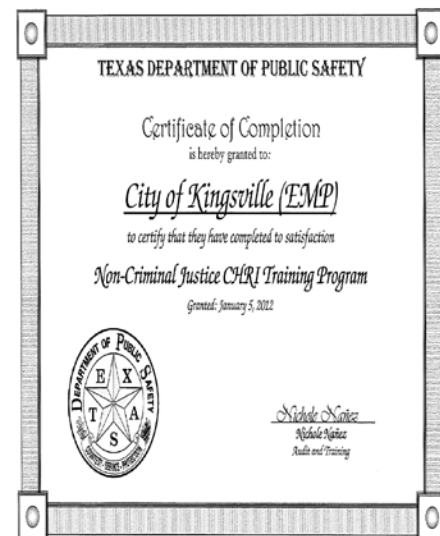
On Thursday, June 14th, 2012 Sr. Officer Ricardo Salinas and Criminal Investigator Daniel Gonzales provided information to children at the Robert J. Kleberg Public Library. The presented a program on Stranger Danger, Summer Safety, Say No to Drugs and finished it off with an overview the duties of a police officer in the City of Kingsville. The two officers are also part of the SWAT unit so they capped off the presentation by doing an overview of SWAT and allowed the students to try on some SWAT gear.



KPD Passes DPS Criminal Justice Information Systems Security Policy

Through the many recent upgrades of the Kingsville Police Department's information systems, Deborah Wright, CJIS Technical Auditor has confirmed that KPD is in full compliance with CJIS Security Policy 4.5.

A letter was sent to Chief Ricardo Torres and received on June 15th, 2012 from Alan Ferretti, CJIS Information Security Officer, Information Technology commending the Kingsville Police Department on the agencies audit results and encourages the department to continue its efforts to maintain full compliance. Congratulations members of the Communications Bureau for receiving this certificate.



DWI Enforcement

Kacie Lynn Paulk 28YOA, Sebastian Cabrera 23YOA, and Roy Cox 30YOA were all arrested for driving while intoxicated in the early morning hours of Sunday, June 3rd, 2012. Mr. Cox was also in possession of a quantity of what was alleged to be marijuana. He was charged with Possession of Marijuana as well.

Don't Bring Attention to Yourself

An officer of KPD was handling a call in the 400 blk. of W. Mesquite. The officer could hear the vehicle squealing its tires in the area. A blue Dodge Neon then came around the corner squealing its tires causing the driver of the vehicle to almost lose control and nearly striking several vehicles that were in the roadway. The officer noticed that the vehicle then pulled into a residence in the 500 blk. of W. Mesquite. The officer ran over to the vehicle and placed the driver of the vehicle, Sandra Ybarra, under arrest for Reckless Driving. Later it was discovered that Ms. Ybarra had a crack pipe hidden in her bra. The evidence was seized and she was charged with Possession of Drug Paraphernalia.

Don't Block the Driveway

Officers made contact with Brittany Vasquez 18YOA after a vehicle she was operating was blocking the driveway at Sonic. The officer immediately smelled the odor of freshly burnt marijuana coming

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from the interior of the vehicle. The officer received consent from Ms. Vasquez and a subsequent search of the vehicle turned up a green zip-lock style bag labeled "Klimax" by Kush, a synthetic version of marijuana. Two small glass smoking pipes containing marijuana residue, a grinder with marijuana residue and JOB rolling paper. Ms. Vasquez was arrested and charged with Possession of Controlled Substance Non Felony Group and Possession of Drug Paraphernalia.

Intoxication Assault w/Vehicle SBI, Tamper w/Evidence with Intent to Impair and Duty to Give Information and Render Aid

A juvenile female was struck by a vehicle in the 800 blk. of Wilson. The vehicle striking the juvenile was described as a black Ford F-150 and was coming from the Double A's Bar. Fortunately a witness was able to see the vehicle and give a good description.

A short while after the accident officers were able to locate the vehicle involved in the accident in the 700 blk. of E. Huisache. Francisco Suazo 37YOA was identified as the driver of vehicle. Officers suspected that Mr. Suazo was under the influence of an alcoholic beverage. Mr. Suazo was arrested and charged. He was transported to Spohn Kleberg Memorial Hospital where a blood sample to check for the presence of alcohol.

The juvenile female had noticeable injuries to her legs and face. At the time that she was struck by the vehicle it threw her airborne several feet striking a parked vehicle. The juvenile was transported for treatment.

Aggravated Assault

Officers contacted the victim of an aggravated assault at Loves Truck Stop. The victim reported that a Bandido's Biker Gang member had assaulted him while they were both at Double A's. Mr. Britt was reported to have been wearing a black Bandidos cap and Bandido's vest with a patch from Corpus Christi and a 1% patch on the back.

Officers proceeded to Double A's to recover the victim's I-phone where contact was made with Jerimiah L. Britt 27YOA. Officers noticed blood in the business along with blood on the hands and fists of Mr. Britt. Due to the injuries suffered by the victim Mr. Britt was placed under arrest for the offense of Aggravated Assault.

Burglary of Vehicle "Lock your doors!"

Witnesses report two subjects riding bicycles in the area of 500 W. Richard. The two subjects were checking the doors of vehicles as they drove by. The witnesses then noticed the subject climb into the bed of a truck and removed a tool box from the vehicle.

Officers were able to capture the two subjects identified as Olivero "Tres" Herrera 18YOA and Marcus Romero 18YOA. Both subjects were arrested and charged with burglary.

Mr. Romero was arrested a few months ago attempting to burglarize vehicles behind the Kingsville Police Department. KPD reminds all the citizens of Kingsville to lock the doors to your vehicles and don't leave any valuables in them.

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Strange Faces at KPD

A number of new employees have come on board during the last few weeks. Cadet officers who are on the job include Javier Aleman, who worked for 8 years with Robstown PD, Felix Longoria, a former KSO Jailer and worked at probation, Bianca Delarosa, who worked for several years with Bishop PD, Tony Macias formerly of the Kleberg County Sheriff's Office, Hector Fierova, formerly of the Kleberg/Kenedy Adult Probation and Lawrence Rideau of Victoria, Texas.

KPD also has several new Telecommunicators, Steven Buentello, Erika Espinoza and Keiona Ausbie. Welcome to the KPD family!

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director/City Engineer)

Capital Improvement Projects

Armstrong - Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507, 147 paid from the City's FY 2011 budget surplus. The entire 2.4 mile project should be completed on or before the end of September 2012. Part of Armstrong Street from King Avenue to Huisache Avenue was done on April 27. The current phase of work on Armstrong extends from King Avenue to Yoakum Avenue is done on June 15. Next phase is from Yoakum to Santa Gertrudis. Contractor has installed a storm drain inlet and pipe at Yoakum and Armstrong intersection to resolve the drainage issues in this intersection.



Crews are working on Armstrong Paving Project

South Waste Water Treatment Plant Secondary Clarifier - Bid tabulation and consultant's recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference was held on May 03. Installation of Bar Screens was not part of the project but the staff included that in Bid process to reduce the installation cost. Purchasing of Bar Screens is in Bid processing now. Contractor will start this project within a few weeks.

3000 feet of Sanitary Sewer Line - Installation of sewer line (12" and 8" PVC) and manholes on Young Drive is going on. Expected date of completion of this project is June, 2012.

Crews are working at the north part of Young Drive

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Corral/ Santa Rosa Drainage Project – Contractor has complete digging the ditch up to Kleberg Wild life Center. They have started working on the curb & gutter on Santa Rosa and Santa Monica area. Total cost of this project is \$217,666.15 which is funded through Certificate of Obligation 2011 fund.



Rehabilitation of Well #20 - City commission approved Alsay Inc. to start emergency repair work of this well on March 26. Driller has started the project on April 12.

TAMUK Water line Project - Installation of 8” water line along Sage road from Armstrong to 2500 feet west was started on May 23. Expected completion date of this project is June 20.

Crews have already finished installing 2200 feet of water line.



1200 feet of 8” Water line on Young Drive for Franklin Welding - As per the discussion with the City and the Franklin Welding staff, there will be a 50% cost sharing between the company and the City for the installation of water line. The agreement was presented to the City Commission on May 14 and was approved. This project will be started on June 21.



9000 feet 12” PVC water line along County Road 1030 from Escondido Road to FM 772 - County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff sent the “20 feet Temporary Easement” documents to the property owners. The City has received the signed copy of the easement document from all of the property owners but one and staff is working on receiving that. TxDOT has approved the permit. Crews are ready to install the pipe as soon as temporary construction easement is approved by the property owners.

New Water Well –The staffs talked to the consultant and went to NAS Kingsville on June 05 to meet with Public Works staff to discuss their water model. As soon as model developed for the City and as per the recommendation from the consultant, staff will select the location for the new water well.

18” Water line on Kenedy Street connecting East and West Elevated Water Tanks – Field Survey and design work is done by the Engineering Department and is currently under review by the Public Works.

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Public Works and Engineering

Online auction - for the old vehicles, equipment and the ground storage tank on 6th & Avenue "B" is under way as of Monday 11th.

Police Station Driveway - Staff met with TxDOT regarding a driveway on SH 141/King Avenue, East of Police Station. Engineering Department finished the designed work and submitted to TxDOT for permit.

Private Property Cleanups - Supervisors and the crews from Sanitation, Brush, Street, and Landfill are actively working with Community Appearance and Health Department to clean several worst illegal dumping sites as part of the beautification effort of the City. Public Works crews are working on abating the sites in the City.



607 W. Caesar



1320 E. Alice

Dumpster Enclosure Pilot Project - City is installing dumpster enclosures at several locations as part of the City's beautification effort. Sanitation Division supervisor Luke Stevens is helping Code Enforcement Division and working as the project manager for this project.

Street Light Replacement - In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. One Street Division crew drives for several hours at night and collect the data every month and the information is sent to AEP for necessary action. The number of burned out street lights is going down (November 2011-81, December 2011 – 61, February 2012 – 41, March 2012 – 33, April 2012- 29, May 2012-25) because of prompt action by the staff and AEP.

Gas Line Replacement - Staff met with CenterPoint Energy on May 17. This gas company is in the process of replacing all of their steel pipes in the City. This is a 4 to 5-year long project. They will start working on Phase 1 which encompasses the north part of the town.

GIS Technicians have finished the City Street Light Inventory. It includes the Street light, pole number, and transformer. Staff received the street light inventory from AEP and now comparing City inventory with AEP inventory. GIS crews finished the water and sanitary sewer map and now they are working on updating the Storm Sewer map throughout the City.

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GPS System - Contract is executed with Network Fleet for the installation of GPS System in the City vehicles and the installation of GPS units in the City vehicles is started.

Street Division (May 28-June 8)

Paving - Crews worked on Armstrong between King and Yoakum. This project was delayed because of several manholes needed to be repaired or lowered, curb & gutter was replaced in several areas and storm inlet and pipe were installed. Crews have finished the pavement from King Avenue to South of Yoakum on June 15.

Street Sweeping - Crews finished Zone 4 and Zone 8. Started sweeping Zone 13.

Street Patching - Crews worked different zones, depending on phone reports and other potholes as directed.

Alleys - Potholes were filled with limestone; packed and rolled between Ave D and Ave C on the 100 block, 425 West Ave C, 1300 East Fordyce, and 912 East Lee.

Curb and gutter - Crew finished Zone 8 and started working Zone 7. They also work on 3rd Street and Lee Avenue.

Mowing - Mowing was continued on 6th Street from General Cavazos Blvd. south to the city limit. Tree trimming and weed eating was also done in the area. Other areas mowed were: F.M. 1717; F.M. 3320; Santa Rosa; 14th Street from 14th Street to Dick Kleberg Park; Shelly Street; 708 West Ave C; Caesar and 14th Street; and Carlos Truan Blvd. and 14th Street.

Weed Killing - Crew finished Zone 15 and worked on Zone 14 until they ran out of weed killer. Crews are waiting for ground sterilizer to continue.

Miscellaneous - Crew turned off all school zone lights for the summer. They replaced STOP signs along King Avenue and Kenedy Avenue that were left out during the stop sign replacement project. Other stop signs replaced were: 16th and Lott, Ella and Wilson and 16th and Johnston. The stop sign post on Armstrong and Sage Road was replaced due to it being too short. The crew replaced it at 7 feet from the ground to the bottom of the stop sign. Crew replaced road signs on Armstrong and put up Rough Road signs. They worked on replacing the 2 Hour Parking signs downtown and made 3 "NO PARKING" signs to put up at the Caboose on the East King Ave.

Wastewater Collection and Treatment Plant (May 29 to June 8)

Wastewater Treatment North Plant: Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers and operators replaced UV lights; wasted in wedge wire drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; operators put new sand into drying beds; cleared brush from fence line; pulled out Lift Station pump from pump station due to being clogged up; purchasing of bar screens went out for bids; sent out Annual TCLP sludge samples for testing.

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Crews replaced the Air line at Thickner Basin. Wastewater crews are helping Street crews to repair a manhole at Armstrong Wastewater Treatment South Plant: Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasted in wedge wires and sand drying bed; Mowed grass around the plant; worked on UV lights; put new sand into drying beds; sent out annual TCLP sludge samples for testing.



Wastewater Collection: Working Young Drive Sanitary Sewer Line project; did 5 line locates for CenterPoint Gas; had 25 calls for sewer backups; repaired storm drain manhole cover for Street Division; crew cleaned out manholes

for rehabilitation which will be done by contractor (Standard Cement); met with Engineering Department on plans for pipe bursting project; repaired manhole ring and cover that lawn mowers damaged while mowing at F.M. 3320.

Water Production (May 29 to June 3)

Water Well 20 - Alsay Inc. will perform 36-hr pump test on well #20 located at General Cavazos, east of South Brahma to establish new well flow requirements on the week of June 18.

South Texas Tank Services finished Annual TCEQ Tank Inspection

Well #24 –Well motor needs to be reset;

Wells 14, 19, 21, 22 and 23 are working fine.

Routine job - Collected 6 routine bacteriological samples– all samples were negative; daily water system monitoring; delivered Ammonia to 5 sites; delivered Chlorine to 5 sites.

Water Pumped to Distribution (05/28/12-06/03/12): Wells – 21,525,000 gallons; Surface–10,993,000 gallons; 3,170,000 gallons for Ricardo bypass; Total 29,348,000 gallons; Average – 4,193,000 gals/day

Working on 2011 Water Quality Report due July 1, 2012 - Economy Printing will print 7,500 reports.

Water Distribution (05/28-6/10)

Water Division crews repaired 23- Main Breaks; answered approximately 38 Service Calls (meter leaks, cutoffs and backfills); attended Excavation Safety Class on 05/31/12; crews continued to install 8” water line on W. Sage Rd. They have installed approximately 2,200 feet and one fire hydrant as of 06/12/12; Crews worked to isolate water on 3rd Street and Caesar Avenue. Crews made 2” Tap on 15th and Ella to install new 2” lines.

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City Garage (5/30 to 6/4)

Various work - 13 Oil change on preventive maintenance; 42 scheduled work order; 50 non-schedule work; 11 service calls; 2 call outs; 15 new tires on heavy equipment and truck; 8 flat tires repairs and balance; 26 pending work orders.

Welder - 12 received work orders; 4 pending work orders; 11 non-scheduled work orders; 2 scheduled work orders and 4 service calls. Welder is also working on dumpster and wash rack.

Solid Waste

Landfill (05/28 to 06/08)

Air Emissions report was sent on 05/30/12.

Application for CCS permit was sent to Gulay Aki at TCEQ on 05/31/12. He sent it on to Mike Talbert with TCEQ permits section who stated we should have an answer soon.

MSW 3rd quarter report was sent to TCEQ on 06/11/12. It was due by 06/20/12

The City landfill received 8,628 tons of MSW with tipping fee of \$10,786. Diverted waste (brush, concrete, steel) was 5,000 tons so it was not subject to TCEQ tipping fee. This represents an increase from 2nd quarter of 1,383 tons MSW and an increase of 3,346 tons of diverted waste.

TCEQ has moved the landfill inspection to July. No date has been set. The inspection consists of Groundwater Sampling and a short Landfill inspection. It should last 2 days.

1600 Young Drive is complete as far as the City can go - Next step is gaining TCEQ Superfund status for this site. Superfund coordinator, Mr. Omar Valdez, has been contacted but the City has not received word from him as of yet.

1600 Young Drive – Paint removal – Cost for pick-up and delivery to U.S. Ecology will be \$5,046.00 through Miller Environmental. Cost for disposal is \$2264 thru U.S. Ecology. Total cost: \$7310

RC&D will allow the City to divert funds from remaining SEP's for Trash Offs if we collect and separate tires and electronics and send them for recycle. Gary Fuselier, Landfill Supervisor, has an electronic recycling firm lined up.

Naismith report of Constraints Analysis was to be submitted to the City on May 31 for review but Scot Collins reported the final draft was not acceptable to him and has sent it back for changes. It will take approximately 2 weeks for it to be ready for review.

Final Liner inspection of Sector 3 has been completed by Naismith. Inspection report was sent to TCEQ on 06/08/12.

Due to employee shortage, brush burner is not in operation. Staffs hope to burn at least 2 days to keep stored brush from accumulating.

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Sanitation (May 28 to June 8)

Residential waste collected from May 28 to June 8 - 676,860 pounds; Commercial waste collected 656,200 pounds; Brush collected 81,735 pounds and construction debris collected 119,694 pounds.

Brush crews continue brush pick up in Zone 2 and have been working on abatement projects, most notably 607 W. Caesar. White goods is collected in Zone 2 on Friday, 06/15/12. Crews will start working on Zone 3 on June 18.

PURCHASING /TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)

The Purchasing Department has two (2) bids currently being advertised. Bid No. 12-37 Bar Screens will open June 26, 2012 at 2 p.m. and Bid No. 12-38 Generators will open July 3, 2012 at 11 a.m. A mandatory Pre-Bid meeting for the generators will be held on June 22, 2012 at 1 p.m. P-Card total purchases for the period ending May 29, 2012 were \$26,133.51, down about \$10,000. A total of 314 transactions were processed.

The new Excel based requisition form is being well received. Designed to save time, the form allows the purchaser to fill it out and email it to the Purchasing/IT department for approval. It has saved field personnel countless hours of travel back and forth to City Hall for signatures and processing.

IT Department has improved the network interconnectivity at Public Works and added dedicated tunnels back to the main network. Unnecessary hubs were removed and the network structure was reorganized. This will improve the ability to connect to the internet and reduce down time. The new commissioner information was added to the website. Productivity at the landfill scale house was improved with the addition of high speed internet capabilities. Several machines were also prepared for users this week.

SAFETY AND RISK MANAGEMENT (Courtesy of Vince Capell, City Manager)

The Risk Manager position was advertised Saturday, June 11th and will remain open for approximately thirty days thereafter. The Risk Manager duties have been temporarily reassigned to several directors including, Diana Gonzales, HR Director / Ricardo Torres, Police Chief / Roel Carrion, Interim Fire Chief / Naim Khan, Public Works Director.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

Cocaine Trafficking

The Department of Justice thru the U.S. Attorney's Office reported that a Weslaco duo was convicted of cocaine trafficking due to the efforts of a multi-agency Organized Crime Drug Enforcement Task Force. The Kingsville Task Force played a major role in this investigation and will receive asset sharing funds due to their involvement. Both subjects plead guilty to a cocaine conspiracy operating between the Rio Grande Valley to areas north. One subject's business, Rio Shallow Boats Inc., was used to fabricate compartments for the smuggling of this contraband in boats, tractor trailers, and trucks. The duo faces a minimum of ten years and a maximum of life imprisonment.

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Stolen Vehicle Recovered

On Friday June 8, 2012 Kingsville Task Force Agent Villalobos was conducting stationary radar just north of Sage Road on U.S. Highway 77. His in car computer alarm went off indicating there was a stolen vehicle just passing by the Task Force's license plate reader (LPR). Agent Villalobos looked at the photo and verified the information the LPR provided. Villalobos drove south and located the vehicle on U.S. Highway 77 and Caesar St. The stolen vehicle was a gray in color Chevrolet pickup truck with Texas registration. Agent Villalobos activated his emergency lights in attempt to stop the vehicle but it refused to stop. The gray pickup continued towards the Naval Air Station Kingsville entrance. The driver of the vehicle noticed that the entrance was manned by military personnel and abandoned the vehicle in a creek by the base entrance. The two occupants of the stolen truck ran into a field, but were later caught by law enforcement personnel. The two subjects were undocumented aliens and both along with the truck were released to U.S. Border Patrol.

Undocumented Aliens No. 1

On Tuesday June 12, 2012 at approximately 11:00 P.M. Task Force Agent Villalobos while assisting the Kleberg County Sheriff's Office attempted to conduct a traffic stop on a red in color Chevrolet Silverado pickup. The pickup truck came to a complete stop at the Valero Truck Stop parking lot located on U.S. Highway 77 in Riviera. The driver of the truck along with several other occupants got out and ran northeast towards the brush line. Agent Villalobos along with other Task Force Agents and U.S. Border Patrol Agents were able to stop and detain three of the occupants that ran from the truck. The three subjects were later identified as undocumented aliens and the U.S. Border Patrol took custody of all three. Agent Villalobos impounded the pickup truck as abandoned and stored it at the Kingsville Task Force impound yard.

Undocumented Aliens No. 2

On Thursday June 14, 2012 at approximately 9:35pm while assisting the Kleberg County Sheriff's Office, Kingsville Task Force Agent Ruiz conducted a traffic stop in the 1200 block of West Johnston, Kingsville, Texas on a white in color Chevrolet Suburban. As Agent Ruiz activated his emergency lights, the driver of the vehicle pulled over on the south side of the road towards the brush line and bailed out of the vehicle along with approximately 7-10 other illegal aliens. A total of 12 illegal aliens remained in the vehicle and were detained. Agent Ruiz contacted the U.S. Border Patrol to the scene; they arrived and took custody of the illegal aliens left behind. Kleberg County Sheriff's Office Patrol Sgt. Thompson arrived on scene and took custody of the vehicle.

MEETINGS, EVENTS AND REMINDERS (Courtesy of Edna S Lopez, City Secretary)

| | | |
|---|----------------------------------|------------|
| Regular Commission Meetings | Monday, June 25 th | 6:00 p.m. |
| | Monday, July 9 th | 6:00 p.m. |
| Workshop Commission Meeting | Monday, June 25 th | 5:00 p.m. |
| Board Meetings (Commission Chambers) | | |
| Planning and Zoning Board | Wednesday, July 18 th | 7:00 p.m. |
| Historic Development Board | Wednesday, July 18 th | 2:00 p.m. |
| Zoning Board of Adjustments | Thursday, July 12 th | 6:00 p.m. |
| Civil Service Commission | Tuesday, July 24 th | 11:00 a.m. |

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Board Meetings (Respective Location)

| | | |
|---|--------------------------------|------------|
| Kingsville Convention & Visitors Bureau | Tuesday, July 24 th | 4:30 p.m. |
| Kingsville Housing Authority Board | Tuesday, June 26 th | 12:00 p.m. |

Community Events & Dates

| | | |
|-----------------------------------|---|------------------------|
| Robert J. Kleberg Public Library | June 6 th – July 18 th , 2012 | |
| Stories & Crafts – ages 5-11 | Wednesdays | 2:15 p.m. -3:15 p.m. |
| You Solve It! – ages 8-11 | Wednesdays | 3:30 p.m.-4:00 p.m. |
| Craft & Mystery Play – ages 12-17 | Wednesdays | 4:15 p.m. –5:15 p.m. |
| Weekly Movie for All Ages | Thursdays | 3:45 p.m. –time varies |

Reminders

City Secretary requests Commission Member Nominations for the Following Vacant Board Positions:

| <u>Board Name</u> | <u>Vacancies</u> | <u>Recommendations</u> |
|------------------------------|------------------|------------------------|
| Zoning Board of Adjustments | 1 | 0 |
| Joint Airport Zoning Board | 1 | 0 |
| Civil Service Commission | 1 | 0 |
| Historic Development Board | 0 | 0 |
| Planning & Zoning Commission | 2 | 0 |