

# Staff Report

(A Publication of the City Manager's Office)

Tuesday, May 29, 2012

***“Most of my ideas belonged to other people who didn't Bother to develop them.”*** Thomas Edison, the Little Budget Book by Len Wood

***“Behold the tortoise. He makes progress only when he sticks his neck out.”*** James B. Conant, The Change-Your-Life Quote Book by Allen Klein

## ***CITY MANAGER (Courtesy of Vince Capell, City Manager)***

Congratulations to our new Commissioners, Noel Pena and Dianne Leubert, and to the re-election of Mayor Fugate and Commissioners Garcia and Pecos. The prospect of a new 2-year opportunity to make Kingsville all that is an exciting one.

Vince is back in South Texas after a “working” vacation in Missouri. Vince will be out of the office from June 6 through June 10<sup>th</sup> attending the Texas City Manager's Association Meeting in South Padre Island.

Thanks to John Garcia for his 32 years of service to the City of Kingsville. We'll miss John's expertise and cordial demeanor.

The FY2013 Budget process has begun. The Budget Calendar has been prepared and reviewed and will be submitted to the City Commission very shortly.

The City Manager is working with the City Attorney and City Secretary in an effort to provide the City Commission with options for new commissioner orientation and meetings. Vince will also provide the City Commission with options for identifying and finalizing City Commission goals for the next two years. Lastly, the City Manager will be seeking guidance from the City Commission on approximately 20 projects and issues.



**Photo (near Kingsville) courtesy of Mark Rushing, Finance Director**

## ***CITY BEAUTIFICATION (Courtesy of Mike Kellam, Director of Development Services)***

### **Community Appearance Division**

Recent activity (May 2-May 17) by Community Appearance Inspectors is as follows:

*Community Appearance monthly performance measurements to be met - minimum 73 notices/61 compliance cases per month.*

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<b>Activity:</b>	<b>Results:</b>
Notices Sent- 77	Compliances- 53
Inspections- 65	Abatements- 3
Re-Inspections- 76	Court Cases- 6
Illegal Dumping Cases- 4	Referral to other Department- 8
Obsolete Sign Violations- 15	

### Old Sign and Sign Post Removal

Below are photos of a recent example of success the removal of obsolete and unsightly abandoned signs due to our community appearance division efforts:

**BEFORE**

**AFTER**



Compliance for the obsolete sign removal has been positive. The Community Appearance Division is diligently working to improve the appearance of the community in all pertinent areas of importance, taking their duties beyond alley and right-of-way clean up.

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**More Housing Demolitions on their Way**

Over the past few weeks the “demo team” has compiled a “ready to proceed” list with a total of 8 properties proposed for demolition. These structures that have been identified as structures that are dangerous and/or a nuisance to the public health, safety and welfare. All required notices have been sent to the property owner without compliance. Currently the information has been sent to legal for review. Subsequent to the review by the Legal Department, a public hearing notice will be published in the newspaper and the properties will be submitted to the City Commission for consideration of a demolition order.

**City-County Health Unit**

Recent activity (May 1-May 16) by Health Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 60	Compliances- 31
Inspections- 88	Abatements- 12
Re-Inspections- 73	Court Cases- 0
Sewer Inspections- 1	

**Private Property Cleanups**

Crews continue to progress throughout the city addressing properties that have accumulated large amounts of junk, furniture, trash, concrete, or high grass on their premises. Owners or occupants of properties have failed to abate with the cleaning of these nuisances. Phase one of this initiative is near completion. Each phase includes ten properties. The first two phases are nearly complete and phase three with ten additional properties is about to get started. Properties below have been abated with the cooperation of several departments working together to achieve the goals for a more attractive city. Below are examples of the city wide private property cleanup for an attractive community appearance.

**BEFORE**

**AFTER**

330 West Nettie-Abated May 11, 2012



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**BEFORE**

**AFTER**

**715 East Richard-Abated May 3, 2012**



**418 East Lee-Abated May 8, 2012**



**315 East Nettie-Abated May 3, 2012**



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**BEFORE**

**AFTER**

512 West Fordyce-Abated by owner May 10, 2012



**Police Department**

At the writing of this bi-weekly report, no information regarding junk/abandoned vehicle enforcement was provided by the Police Department.

Junk/Abandoned Vehicle progress for May 7, 2012 to May 17, 2012 is as follows:

<i>Activity:</i>	<i>Results:</i>
Junk Vehicle Citations- 0	Junk Vehicle Compliances- 0
Inspections- 0	Abandoned Vehicle Compliances- 0
Junk Vehicle Warning/ Re-Inspections- 0	Court Case Totals- 0
Abandoned Vehicle Tagged/Contacts- 0	Abatements- 0

The Police Department's strategic goals are to attempt 10 contacts per dayshift officers and 5 contacts for evening shift officers monthly for Junk/Abandoned vehicles.

**DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director of Development Services)**

Mike Kellam was invited to speak to the Economic Development Council (EDC) regarding the significant progress being made in addressing the housing issues for the City. Mike was happy to share that as of the end of April, we had issued 31 SF permits since October 1, 2011. That is nearly double what we had issued in FY 2011(17), with only 60% of the FY 2012 completed. Additionally, the presentation was a great opportunity to tout the partnerships the City has forged with the University, the Industrial Foundation and the EDC in working to supply a Housing Market Study to attract development. This accompanied by the Comprehensive Housing Plan the City created have been instrumental in getting our message out and creating new contacts for development. Interest continues to grow with several projects in design and under construction.

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## Dumpster Enclosures

Alamo Construction has begun the construction of the dumpster enclosures throughout the City. Below is a picture of the first one constructed. Luke Stevens continues to manage the project and while weather has slowed the project a bit, we anticipate the pace to pick up in the coming weeks. Staff will keep everyone updated as we proceed and we intend to chronicle the project and capture additional pictures as we move toward completion of this phase.



## Prospective Developer

Mike Kellam had a follow up meeting with a prospective developer regarding infill housing. The developer and staff are continually discussing way in which we can address the housing need through infill housing which in turn stabilizes our core neighborhoods and improves the community appearance. Meetings have been positive, and the developer is partnering with another individual who has experience in working with infill lots that while advantageous from a development cost perspective, have unique issues to clear up including but not limited to title issues, liens etc.

## Permitting

The following permits were recently issued:

Remodel- 13, Gas Inspections- 3, Electric- 13, Fire Inspections- 12, Mechanical- 10, Plumbing- 5, Roofing- 4, Residential Meter- 15, Curb Break- 1, Commercial Meter- 5, Sign- 2, Sprinkler- 1. *Total Permits: 85*

## Plan Submittals

Plans were submitted for an additional storage building at the Serenity Storage Facility located at 711 W. Sage Rd.

## Upcoming Plans

Development Services Staff is in preparations of the FY13 budget. Staff will be meeting over the next week to finalize our budget in preparation of the upcoming year's operating needs and project proposals.

Mike Kellam will be attending the Coastal Bend College's Career Technical Education Committee meeting on May 23<sup>rd</sup>. This will be the last meeting until the fall once the new school year begins. This committee has been a pleasure to serve on as various backgrounds come together to strategically plan how we can educate our children on workforce needs and practices.

## ***DOWNTOWN (Courtesy of Bob Trescott, Downtown Manager)***

Mayor Pro-Tem Al Garcia, City Manager Vince Capell, City Engineer Naim Khan, Assistant Public Works Director Bill Donnell, Director of Development Services Mike Kellam, Finance Director Mark Rushing, and Downtown & Special Projects Manager Bob Trescott joined Dean of the College of Engineering Stephan Nix and five of his students to discuss a new and exciting chapter in the growing collaborations between the community and the college – a project in which the Javelina Innovation

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Lab and the students are being engaged by the City to engineer and design the complete reconstruction of Kleberg Avenue from the County Courthouse to the 1909 HM King School.

Mayor Pro-Tem Garcia recounted the history of the City and of historic Kleberg Avenue; City Manager Capell expressed his satisfaction with the win/win/win character of the project: City Government will save money, City residents will gain an improved and restored traditional concrete thoroughfare that meets 21<sup>st</sup> century standards, and the students will gain real-world experience. City Engineer Khan shared his personal history from being a student at TAMUK to becoming City Engineer to giving back to current students. Dean Nix shared that his dream in coming to Kingsville was to create just such town/gown programs to serve his students, to serve the communities of South Texas, and to build reputation and enrollment for his college through his Innovation Laboratory. Garcia closed by noting that the students can come and visit in the years to come and point with pride to their work on what will become a lasting public improvement.



Bob Trescott, Dyan Lopez, Tom Nagel, and Cynthia Martin attended the Power On for Texas Film, Interactive Gaming & Tourism Event at Texas A & M Corpus Christi on May 15, 2012. This was an all-day event hosted by Rep Todd Hunter, area colleges, and the Texas Travel Industry Council. We attended sessions on film making, heritage tourism, social media, the tourism industry, research, etc. There were media and cultural tourism panels and the Governor gave a very appropriate speech.



Governor with Reps Scott and Lozano listening to Rep Hunter at the Power On event.

We are beginning planning for a weekend downtown event built around The 22<sup>nd</sup> Annual King Ranch – Ranch Hand Breakfast, November 16 – 18, 2012. The King Ranch already serves up one of the region's best fall festivals on the weekend before Thanksgiving. See [www.kingsvillenow.com](http://www.kingsvillenow.com) and <https://www.facebook.com/KVLNOW?ref=ts>

For this year's, 22<sup>nd</sup> annual event, the Kingsville Historic Downtown District Association and the Kingsville Main Street Program are working with the ranch to offer an expanded weekend event, recreating some aspects of the former South Texas Ranching Heritage Festival that had been held in Kingsville in past years in February.

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The ranching festival was a separate event that had been sponsored by the Conner Museum and others and has fallen by the wayside due to budget cuts and reorganizations. The downtown groups hope to pick up some of the popular elements of the older festival, move them downtown where they can be supported by the merchants and can bring increased sales to those same merchants. The big fix, though, is treating the festival as an extension of the well branded, well established, and well attended Ranch Hand Breakfast.



## ***FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)***

### **Finance Administration**

The Accounting Manager and Assistant Accountant II have in-serviced all the City departments on the Incode budget software for the new process to be modified in the upcoming budget submission for FY2013. The City Manager included a budget message and supplemental budget forms for the departments to complete as necessary. The Budget Calendar is under review and will be distributed when it is completed. The delay in completing the final draft is the publication of the Truth-In-Taxation 2012 guidelines have not been completed and distributed by the Texas State Comptroller.

The Finance Director continues to meet with staff from the City's investment advisor, First Southwest, to monitor the status of the IRS arbitrage returns that were filed. The final outcome was presented to the City Commission at the March 8, 2012, commission meeting with a positive response from everyone. The IRS review and approval process normally takes from 3 to 4 months.

The Finance staff and the external auditors are wrapping up the audit and reviewing the various audit schedules necessary for the Comprehensive Annual Financial Report, CAFR. They anticipate having a final product by the end of May.

The Finance Director, the Accounting Manager and the Assistant Accountant II, the Purchasing Director along with the City Manager, are meeting on a regular basis, to discuss the City's Fixed Assets and the accounting for such in the Incode system. They are continuing to update the current tracking system and revising the Fixed Assets module to assist in this process. The Assistant Accountant II has made progress in the Fixed Assets module with regards to the Police Department vehicles. The Fixed Assets system is getting updated for all vehicles listed within the departments. The next step will be to update and verify all assets on the City's insurance.

The Accounting Manager and the Assistant Accountant I, along with the Purchasing Director and IS Technician received the software for the new time and attendance system. The software has been installed and the Assistant Accountant I started training to set up the pay codes and other information needed to process time entries for payroll properly. The new time clocks have been received and will be installed once the Assistant Accountant I has completed training for the new system. The plans are



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to have the training and implementation of the system to begin in May 2012, and going live with the new system in June or July 2012, if all goes well.

The two Assistant Accountant I's for Payroll and Accounts Payable and the Assistant Accountant II for General Ledger have worked together to ensure that payroll was processed and their other daily functions are current. The Assistant Accountant II – Special Revenues/Projects is assisting various departments in grant reporting and updating the Fixed Assets system. The Finance Director and the Collections Manager have been working on the EMS Billing Rate Study which involves reviewing and analyzing EMS rates to ensure the rates cover the EMS expenses. The Finance Director has continued meeting and working with First Southwest, the City of Kingsville's financial advisor, to discuss various continuing disclosure and compliance requirements, bond refinancing alternatives and market condition, which is an on-going process.

The new format for the quarterly financial reports as of March 31, 2012, has been completed and is available on the City's web site at <http://www.cityofkingsville.com.php5-21.dfw1-1.websitetestlink.com/joomla/index.php/financials>. The new format provides extensive financial analysis and project account for the Certificates of Obligation and Capital Project Funds.

## **Municipal Court**

The Municipal Court division continues with its operations of new cases filed by the Kingsville Police Department of traffic and state violations, along with city ordinance violations from the Code Enforcement and Health Departments.

The court continues performing energetically of distribution of notifications in providing the public with information of court procedures and court dates. The new process has been successful due to the increase of cases going before Judge Krueger on a daily basis by mail and in court. Below is a total of new cases filed and adjudicated during the period of May 2, through May 15, 2012.

There were a total of 119 cases settled with 26 cases adjudicated and a total of 147 new cases filed.

In the course of cases settled in court, the execution of warrants and payments from the payment plan orders has generated a total of \$26,978.34 collected during the period of May 2, thru May 15, 2012.

In the warrant department of the court with the continuation of hard work by the Kingsville Police Department and the forgoing WARRANT Executions, there were 37 warrant orders cleared from the court system.

The Municipal Court staff would like to express A WELCOME BACK to Officer Davis and a Thank You to Chief Torres and his staff for the continuation of the execution of warrants and additional security during court hearings.

On May 10, 2012, there was no court hearing, due to the City elections. Court session will resume back on May 24, 2012.

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Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants.

## **Utility Billing Division**

The Utility Billing Department included the reminder that City Hall will be closed on 5/28/2012 in the billing statements that went out on 5/9/2012 and will include the same reminder for the billing statements that will be going out on 5/23/2012, as well.

It reads as follows:

CITY HALL WILL BE CLOSED ON MAY 28<sup>TH</sup>, 2012. NO TRASH PICKUP  
RESIDENTIAL MON. WILL BE PICKED UP TUES. AND TUES. ON WED.  
COMMERCIAL MON. AND TUES. WILL BE DONE ON TUES.

The Collections Manager is continuing to work on the Storm Water Study with HDR. A recent updated list was received on 5/9/2012 and was reviewed by the Collections Manager and discussed in detail with the HDR representative that same day.

The NAS and TAMUK Water Rate Studies are both complete and the decisions have been forwarded to the appropriate departments.

The Finance Director met with the Collections Manager on May 16, 2012 to discuss demolition procedures and the ordinance in place regarding demolitions. The Community Appearance Supervisor also met with the Collections Manager on May 16, 2012, to discuss possible payment plans on demolitions. The current ordinance does not include this option, therefore, the issue was then sent to the City Attorney for her review and counsel.

On May 16, 2012, per Finance Director's instruction, the Collections Manager wrote up the Deposit Requirements Procedures for both residential and commercial services. These procedures also include any transfer questions and deposit requirements for Bulk Water, Landfill, Refuse only, septic, and irrigation only accounts. A copy of the memo was sent to the Finance Director for his records.

Along with addressing any additional issues or other items that may arise, the Collections Manager is also making sure all monthly Collections Reports are completed in a timely manner.

## ***FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)***

On Monday, May 7, 2012, several Firefighters gave a station tour to a group of Girl Scout troops, who were interested in learning about what emergency personnel do on a daily basis.

On Saturday, May 12, 2012, a fire crew attended the "Blue Mass" service in honor of all the fallen emergency personnel/ law enforcement heroes who gave the ultimate sacrifice. This event was held at St. Gertrude's Church.

On Saturday, May 12, 2012, another fire crew participated in the "Team Angels" T-ball opening ceremony held at Dick Kleberg Park. This event is for those children who have some type of disability but the "courage and want" to play ball. Despite their disability, these group of kids are unique and special, but most of all they have the love for the game and have a blast playing it.

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Fire Chief Carrion, Captain Don Erebia, Captain Jose Sandoval and Captain Mike Luna all attended the 2012 Coastal Bend Hurricane Conference from Monday, May 14 – May 16, 2012.

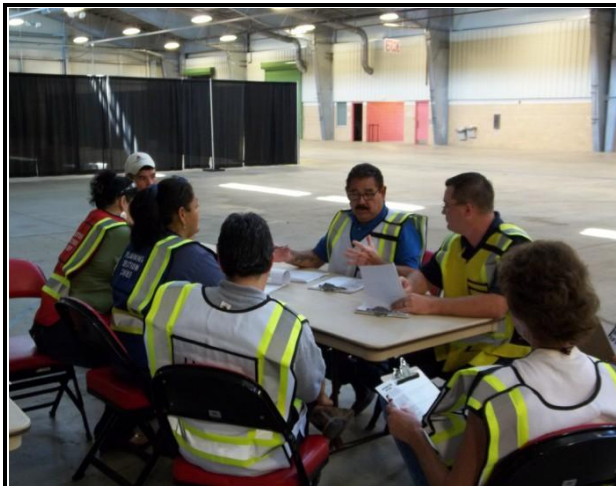


Fire/EMS crews responded to One-hundred twenty-three (123) emergency calls between Friday, May 3, 2012 and Thursday, May 17, 2012.

## ***HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, Health Director)***

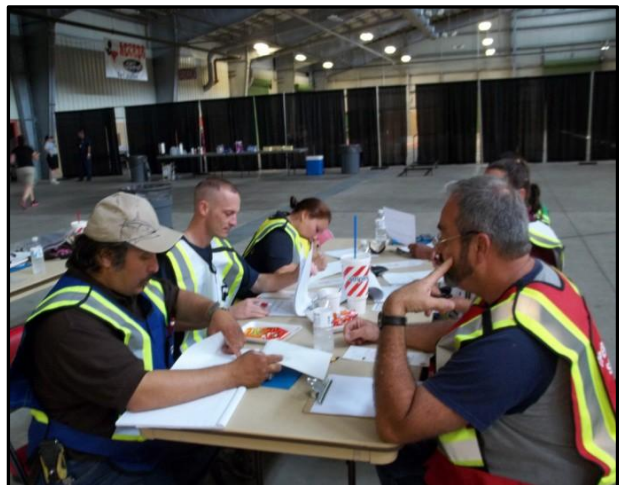
### **South Texas Animal Disaster Seminar**

Staff had the opportunity of attending the first South Texas Animal Disaster Seminar provided by Texas Animal Control Association in Robstown on May 4-5, 2012. During the training and exercise staff role play several incident command positions. Those positions included incident commander, finance officer, planning section chief, and liaison officer. They also setup an emergency animal shelter and were exercising several natural disaster scenarios which can occur in the South Texas Region. Channel 3 and Channel 6 were on site and televised the exercise.



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Emilio Garcia and Jason Torres attended the TDEM/DSHS Regional Disaster Response Workshop on May 8-9, 2012 at TAMU-Kingsville. The Texas Division of Emergency Management, along with the Department of State Health Services and several Emergency Management Council partner agencies and organizations discussed state capabilities and initiatives that pertain to the local communities.

## **Pets and Disaster Be Prepared**

Plan ahead should severe weather or a disaster strike in Kingsville/Kleberg County. By planning ahead you can save the lives of your animals. Here are some important recommendations and tips to remember:

- Develop an evacuation plan that includes your animals. Review it and update it regularly. Learn the location of pet-friendly shelters and hotels and have a designated destination if you have to leave home. Contact friends or relatives in advance to see if you and your pets would be welcome during an emergency.
- Check on area boarding kennels and veterinary hospitals. Find out if they have evacuation plans in event of a disaster.
- Be prepared to evacuate when advised by local government authorities. Have all supplies, kits, including transportation and evacuation locations ahead of time. If you are told to evacuate, do not leave companion animals home alone. If the situation is bad enough for you to leave, then your animals should not be left behind.

Prepare a pet emergency supply kit for your animals. The kit should include:

Current photos of your animal for identification, including close ups of any special identifying markings. Proof of current rabies and distemper vaccinations (be sure to keep all vaccinations current on your pets). Supply of any medications your pet may be taking. It's also a good idea to have a prescription for any medications your pets need in case you run out.

- Water bowls and bottled water for three days per animal.
- Food bowls and food for three days per animal.
- Spray disinfectant, paper towels and plastic trash bags to handle animal waste properly.

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- Appropriate sized pet carrier or crate for each animal. Be sure to familiarize your animal with the crate before a disaster. It will be a safe haven if you do evacuate.
- Towels, blankets, toys, brushes and combs.
- Old newspapers.
- Cat litter and disposable litter pans.
- Flashlight and radio with extra batteries for each.

## For large animals, pack the following supplies:

- Halters, leads, tape, rope
- ID bands
- Fly spray
- Medical supplies, including bandages
- Three days' supply of food and water for each animal

## If you decide to stay at home, please keep the following in mind:

- Bring companion animals indoors. Do not leave domestic pets outside or tied up.
- Prepare an area in the house where it's quiet and away from the windows.
- Pets will be most comfortable in carriers or crates.

Let haltered livestock roam at large in fenced (not barbed wire) areas away from possible flying debris (tins roofs can be deadly). Do not leave livestock in the barn in case it collapses. Leaving a halter on the animal will facilitate capture if they do break loose.

## **HUMAN RESOURCES DEPARTMENT** (Courtesy of Diana Gonzales, Human Resources Director)

### Meet some of the City's new employees



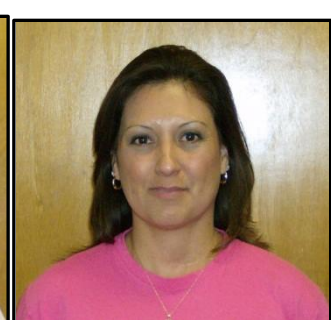
Victoria Butler  
Deputy Clerk  
Municipal Court



Rosalinda Rodriguez  
Temporary Secretary  
Community Appearance



Manuel Vento  
Equipment Operator II  
Landfill



Gracie Gonzalez  
Administrative Assistant I  
Purchasing & Technology

### Announcements

Civil Service Commission – 1 vacancy currently exists. Individuals interested in serving on the Commission please contact the City Secretary's Office at 361-595-8002.

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## **Status of Vacancy Announcements**

Animal Control Officer (Health) – Pending Application Review  
Executive Secretary (Health) – Pending Application Review  
Equipment Operator I (Street)  
Equipment Operator II (Street)  
Equipment Operator II (Sanitation) - Temporary  
Equipment Service Worker (Garage) – Pending Interviews  
Firefighters – 2 positions  
Plant Helper (Wastewater) – Pending Interviews  
Police Officer – 4 positions - Pending hire  
Utility Worker (Wastewater) – Pending Interviews  
Telecommunications Operators – 3 positions – Pending Interviews  
Maintenance Worker (Street) – Pending Interview

## **New Employees**

May 8, 2012 Michelle Smith – Technical Services Assistant (Library)  
May 9, 2012 Manuel Vento – Equipment Operator II (Landfill)  
May 14, 2012 Gracie Gonzalez – Administrative Assistant I (Purchasing)  
May 15, 2012 Jessica Garcia – Part-time Temporary Engineering Tech.

## **Promotions / Temporary Assignments**

April 16, 2012 George Garza – Plant Operator (Wastewater)  
May 9, 2012 Johnny White, Jr. – Equipment Operator III (Street)  
May 9, 2012 Monica Lopez – Lead Telecommunications Operator (Police)  
May 9, 2012 Eric Perez – Acting Corporal (Police)  
May 17, 2012 Salvador Garcia – Equipment Operator II (Sanitation)

## **Retirements**

June 1, 2012 - John Garcia, Safety and Risk Manager

## **Separations**

May 12, 2012 – Calixtro Pena – Equipment Operator III  
May 17, 2012 – Alejo Perez – Equipment Operator II  
May 18, 2012 – Lesley Cornwell – Telecommunications Operator

## **Employee Evaluation Update**

HR Department is currently working with departments to complete any outstanding evaluations.

## **General**

HR personnel address employee issues daily in person, phone and by email.

## ***R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)***

### **Summer Program News**

As the Summer Program approaches, preparations are in progress for entertainment and fun activities for children of all ages. The 2012 Summer Activities Program begins June 6<sup>th</sup> and runs through July

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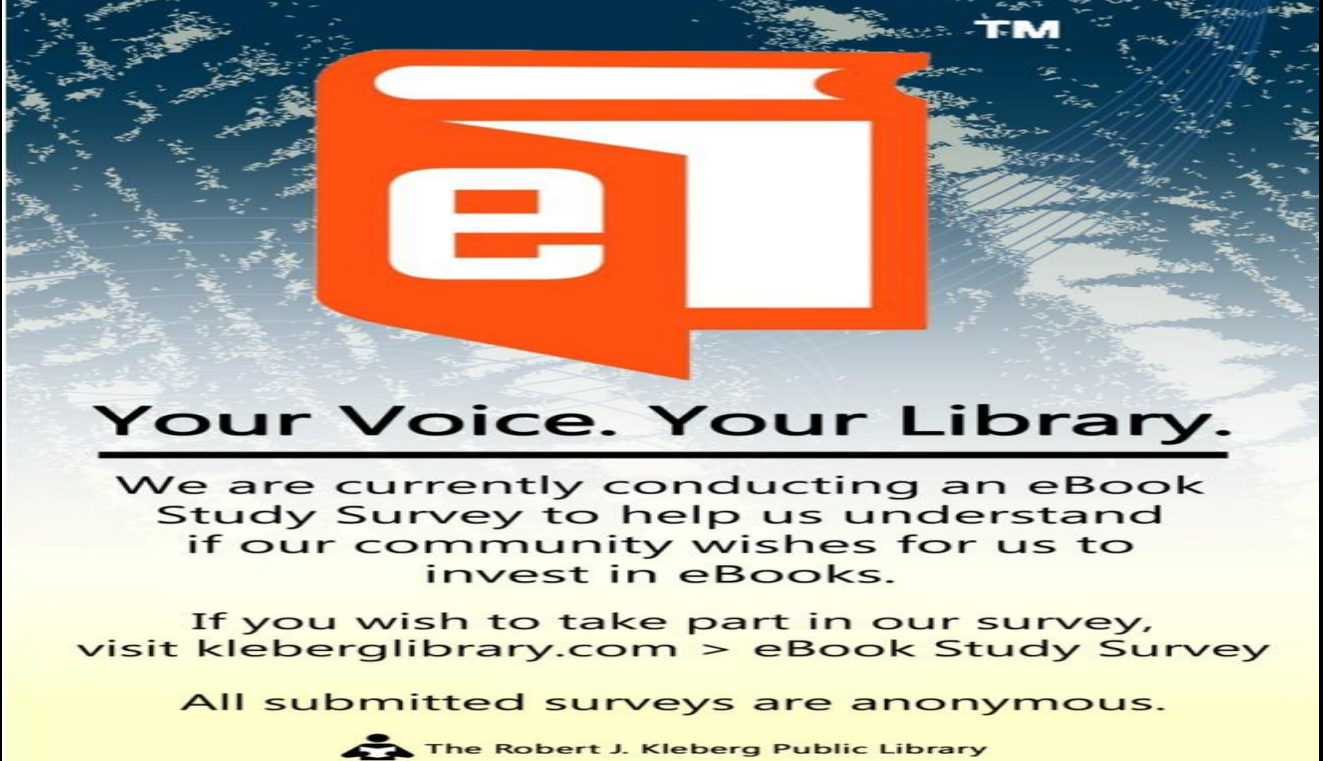
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18<sup>th</sup>, and the Summer Reading Program starts June 1<sup>st</sup> and ends July 20<sup>th</sup>. Parents, be sure to mark these dates on your calendar and make plans to bring your children to the library's summer program. The Summer Reading Program is an important foundation for success and the library's goal is to create or strengthen a love of reading in the community's children, especially during the summer. This year's theme is ***Get a Clue... At the Library!*** for ages 5 – 11, and ***TSI: Realm of the Unknown for ages 12 -17***. An excellent start for children to begin appreciating books is by visiting the library where children can discover that reading is enjoyable, interesting, and educational. For more information on these programs, call the Children's Services Librarian at 361-592-6381.

## Redesigned Library Website

The library's website has taken on a totally new look now that a major facelift has been completed for its online patrons. The site was completed on May 1<sup>st</sup>, approximately two months ahead of schedule. The redesigned website took nearly five months to complete, and offers a vast array of information geared to a diverse population. Based on feedback from the patrons, schools, and organizations, the library began redesigning the website with new features to meet the needs of the community. Website users comment that the site is now more "user friendly" with a menu that is easier to navigate. The website has an improved *Kids & Teens* tab with various resource links, and a *College Students* tab to help locate financial aid and access college information. The website also offers a *Hurricane Preparedness* tab that gives residents links to important hurricane information and state resources. These are just several of the many options that can be accessed on the website. To explore the library's redesigned website, go to [kleberglibrary.com](http://kleberglibrary.com) and check out the fresh new look.

## E-Book Study Survey

The graphic features a stylized orange and white 'eBook' logo where the 'e' is inside a book shape. The background is a blue and white abstract pattern. Below the logo, the text reads: 'Your Voice. Your Library.' followed by a horizontal line, 'We are currently conducting an eBook Study Survey to help us understand if our community wishes for us to invest in eBooks.', 'If you wish to take part in our survey, visit [kleberglibrary.com](http://kleberglibrary.com) > eBook Study Survey', and 'All submitted surveys are anonymous.' At the bottom is the library's logo and name: 'The Robert J. Kleberg Public Library'.

**TM**


**Your Voice. Your Library.**

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We are currently conducting an eBook Study Survey to help us understand if our community wishes for us to invest in eBooks.

If you wish to take part in our survey, visit [kleberglibrary.com](http://kleberglibrary.com) > eBook Study Survey

All submitted surveys are anonymous.

 The Robert J. Kleberg Public Library

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## ***POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)***

### **Aggravated Assault (STABBING) 5/4/2012**

Just after 8pm officers were dispatched to the SKMH ER in reference to a male subject there with stab wounds. Officers arrived but were not able to see his wounds due to staff had already covered the wounds in gauze bandages and were getting him ready for HaloFlight transport. The subjects knees were bloody and scraped up. The victim was identified as Robert Silva.

The offender was identified as Ronnie Garcia and said he wanted to press charges against Ronnie Garcia. The incident had taken place at 13<sup>th</sup> & Yoakum where officers had just previously responded to a disturbance that had been called in about people fighting in the street and that cars were ramming into each other. The previous call was reported at about 7:45pm.

### **Search & Arrest Warrant Served 5/5/2012**

Kingsville PD officer served a search warrant at 615 W. Nettie in Kingsville, Texas. Arrested was Juan Pena 23YOA. Mr. Pena was charged with Possession of a Controlled Substance PG #1<4grams in a Drug Free Zone and Tampering with Physical Evidence. A small amount of cocaine was located along with paraphernalia throughout the residence was seized to indicate that the residence was being used to traffic narcotics. Pena was transported to the Kleberg County Jail.

### **Aggravated Assault with a Deadly Weapon 5/5/2012**

Dorothy Dominguez 40YOA reported that her boyfriend, Rodolfo Longoria 48YOA had stabbed her on the leg. Both subjects reported that Ms. Dominguez did not like the fact that Longoria was at a neighbors apartment using drugs. In the case of Ms. Dominguez she indicated that Longoria had gone into the residence and attempted to stab her, choked her and assaulted her. She indicated that she would file criminal charges.

Mr. Longoria said that Ms. Dominguez was stabbing wildly in the house near a table and that he had tried to take the knife from her so that she would not hurt him or herself. He denied assaulting Ms. Dominguez and did not want to file any charges. Ms. Dominguez was referred to the Women's Shelter for assistance.

### **Aggravated Assault with a Deadly Weapon, Unlawful Restraint 5/5/2012**

Officers responded to 329 West Ave. C in reference to a man with a knife. The called stated a male subject was beating on a female and holding a knife towards her. Upon officers arriving they were notified by neighbors that the male subject had drug the girl inside the house. The witnesses said that they could hear the girl screaming at first but nothing was coming from inside the house now.

Due to the information received by officers they made entry into the residence. Officers located a male identified as Agapito Flores 54YOA on top of the female, victim in one of the back bedrooms. Mr. Flores was tazed as officers made entry in order to protect the victim from further injury. The victim was examined by EMS personnel and appeared to be injured about her face and head. The victim was transported to SKMH for treatment.

Mr. Flores was arrested and transported to the Kleberg County Jail after being cleared for incarceration at SKMH.



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## **Injury to a Child/False Report To Police**

On 05-07-12, police units were dispatched to 713 E. Doddridge in reference to a disturbance in progress. Dispatch stated a red SUV was in front of the residence and there were 2 males and 2 females fighting. Dispatch then added the red SUV was leaving west bound on E. Doddridge.

Officers arrived in the area and advised dispatch to send EMS because there were some infants in the vehicle that were cut from a shattered vehicle window.

At 713 E. Doddridge I observed two men, dispatch advised a male called from 713 E. Doddridge requesting EMS for a cut to his arm. I contacted the male who I observed was bleeding profusely from his right forearm and hand. He was identified as Ruben Del Valle Jr.

Ruben stated he and his friend were outside on the porch drinking, when suddenly, a beige truck pulled up to his porch and two men inside started arguing with them. He stated he went up to the truck and punched the window out in order for them to leave. Ruben stated he did not know who the men were or what they wanted.

Kingsville EMS arrived on location began to treat Ruben, who would have to be transported to the hospital for stitches.

Officers determined that Ruben had punched the window, and that he had injured 2 infants in the process. One of the females in the car was Ruben's girlfriend and one of the children was his child. Ruben was arrested for Endangering a Child and False Report to a Police Officer. Ruben's injuries were treated and a medical release was signed. He was transported to the Kleberg County Jail where he was booked and incarcerated without incident.

## **Report of a Burglary turns into Offense of Possession of Marijuana 5/9/2012**

A KPD officer responded to 813 S. 6<sup>th</sup> to a local business to take a report of a burglary. While getting information for the burglary report he noticed that the Patsy Schreiner 47YOA was attempting to conceal a marijuana located in a silver ash tray. The officer seized the evidence along with a small bong located in the office. Ms. Schreiner was charged with Possession of Marijuana as well as Possession of Drug Paraphernalia.

## **Observance of Police Officer Memorial Week**



Kingsville PD officers were urged to wear a memorial ribbon on their uniform badges from Sunday, May 13<sup>th</sup>, 2012 until the end of the day Saturday, May 19<sup>th</sup>, 2012 in honor of the fallen officers who have served bravely. The 911 Memorial Badge will be worn all month long as well. Two of our very own have given the ultimate sacrifice. They are listed below along with how their tour of duty came to an end:

### **Sergeant Gene Christopher**

**End of Watch: Sunday, February 9, 1958**

**Age: 26**

Sergeant Christopher was shot and killed with his own service weapon while backing up another officer at a bar disturbance. When Sergeant Christopher arrived he encountered several officers attempting to restrain one of the subjects involved in the disturbance. As Sgt. Christopher assisted the

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officers the man grabbed his service revolver and shot him in the chest. The suspect was arrested and sentenced to life in prison. Sergeant Christopher was survived by his wife and son.

**Patrolman Felix Luna Salinas**  
**End of Watch: Friday, May 29, 1981**  
**Age: 29**



Patrolman Salinas was killed when his patrol car was struck by a drunk driver who was speeding and failed to stop at a stop sign. Patrolman Salinas' partner was injured in the accident. The driver was convicted of involuntary manslaughter and sentenced to 10 years probation. Patrolman Salinas had been with the agency for four years and was survived by his wife and two sons.

## **Crime Scene Tech Training Belton, Texas**

KPD Crime Scene Technician Angelita Roy, has been attending training in Belton, Texas for the last two weeks.

## **Excerpt from Leadership 101 by John C. Maxwell**

Leadership simply defined is influence. Influence simply defined is the ability to compel the actions, behavior, opinions or beliefs of others without any apparent effort. The question is not whether you will influence someone rather it is how you choose to influence those around you.

## ***PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director/City Engineer)***

### **Capital Improvement Projects**

Armstrong Street Improvements - Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507, 147 paid from the City's FY 2011 budget surplus. The entire 2.4 mile project should be completed on or before the end of September 2012. Part of Armstrong Street from King Avenue to Huisache Avenue was done on April 27. The current phase of work on Armstrong extends from Huisache Avenue to Johnston Avenue is done on May 18. This section of the street will remain closed until May 20<sup>th</sup>. Once this section of the Armstrong is completed, crews will start working from King Avenue to Santa Gertrudis. Contractor is working at Henrieta and Armstrong intersection to improve the drainage issues in this intersection.



**Street Division crews worked at Armstrong Ave.**



**Contractor is working at Henrieta and Armstrong (from Huisache to Johnston) Intersection**

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12" Water line under US 77 on Caesar Avenue - This project was started on April 09. Water Division crews with the help of Wastewater Division crews hydro excavated several critical areas to locate the existing franchise utilities. Water crews and the contractor finished the Bore job under US 77 on April 25. City welder completed the welding of the steel encasement pipes. Water Distribution crews has installed 20" steel casing under the pavement and in the median, installed about 400 feet of 12" PVC water line, valves and finally connect to the existing water line. After water sampling, this line is back to service. Water crews have removed the existing asbestos-cement pipe on May17 as per TxDOT requirement and disposed to the City Landfill. Crews are currently working on the cleaning the area.

South Waste Water Treatment Plant Secondary Clarifier - Bid tabulation and consultant's recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference was held on May 03. Contractor will start this project within a few weeks.

3000 feet of Sanitary Sewer Line - Installation of sewer line (12" and 8" PVC) and manholes on Young Drive is going on. Expected date of completion of this project is June, 2012.

Corral/ Santa Rosa Drainage Project – Contractor has started the project a few weeks ago. Staff met with AEP, TAMUK and the contractor on May 17 to discuss the process, procedure and the related cost for relocation of existing utilities. Since all of the existing utilities (power, fiber optics and sanitary sewer forcemain) are located within the City right-of-way, the owners will relocate these utilities at their own expense. The contractor will work closely with them and also participate in the relocation work to reduce the cost at no extra expense for the City.

Rehabilitation of Well #20 - City commission approved Alsay Inc. to start emergency repair work of this well on March 26. Driller has started the project on April 12.

TAMUK Water line Project - TxDOT permit for the installation of 8" water line along Sage road from *Armstrong to 2500 feet west is approved. Water crews will start the project after finishing Caesar Water line Project.*

1200 feet of 8" Water line on Young Drive for Franklin Welding - As per the discussion with the City and the Franklin Welding staff, there will be a 50% cost sharing between the company and the City for the installation of water line. The agreement was presented to the City Commission on May 14 and was approved. This project will start after TAMUK water line project.

9000 feet 12" PVC water line along County Road 1030 from Escondido Road to FM 772 - County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff has sent the "20 feet Temporary Easement" documents to the property owners. The City has received the signed copy of the easement document from about 75% of the property owners and working on receiving from the rest of the property owners. TxDOT has approved the permit. Crews are ready to install the pipe as soon as temporary construction easement is approved by the property owners.

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New Water Well – Staff initially selected several properties for new water well construction at the North West part of the town but due to the resident's opposition, could not proceed. Staff kept continuing the search of new property and finally found two pieces of properties. Assistant Director of Public Works met with a property owner on May 03 located at North Young Drive. The property owner and the staff agreed to move forward with this property but staff is also thinking to get a water model developed for the City to get an expert opinion for the appropriate location for the water well, elevated and ground storage tank before buying this property. Staff already contacted HDR engineering to get an idea of the cost and timing to develop a water model for the city.

18" Water line on Kenedy Street connecting East and West Elevated Water Tanks – Field Survey is done. Design work is in-progress

## **Public Works and Engineering**

Tire Collection Event was held on May 05 from 8:00 am to 3:00 pm at 1300 W. Corral and 6<sup>th</sup> and Avenue B. Approximately 5600 tires were collected. Staff met with TxDOT regarding a driveway on SH 141/King Avenue, East of Police Station. Engineering Technicians have started working on this project. Once drawing is done, will be submitted to TxDOT for permit.

Supervisors and the crews from Sanitation, Brush, Street, and Landfill are actively working with Community Appearance and Health Department to clean several worst illegal dumping sites as part of the beautification effort of the City. Cleaning of 10 worst illegal dumping sites in the City is done (except one site which has hazardous waste issue, need little more clean-up). Public Works crews are working on abating next 10 worst sites in the City. City is going to install dumpster enclosure at several locations as part of the City's beautification effort. Sanitation Division supervisor Luke Stevens is helping code enforcement division and working as the project manager for this project.

**Dirt was removed from 17<sup>th</sup> and Lee**



**315 E. Nettie- Cleaned-up**



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**715 E. Richard-cleaned-up**



**Installation of dumpster enclosure by the contractor. The City's Sanitation Supervisor is the project manager for the dumpster enclosure pilot program**



In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. One Street Division crew drives for several hours at night and collect the data every month and the information is sent to AEP for necessary action. The number of burned out street lights is going down (November 2011-81, December 2011 – 61, February 2012 – 41, March 2012 – 33, April 2012- 29, May 2012-25) because of prompt action by the staff and AEP.

Staff met with the CenterPoint Energy on May 17. This gas company is in the process of replacing all of their steel pipes in the City. This is a 4 to 5-year long project. They will start working on Phase 1 which encompasses the north part of the town.

Staff attended the bi-weekly meeting with TAMUK officials and the developer of Newman Connection and Diocese Joint project on May 10.

GIS Technicians have finished the Street Light Inventory in the City which includes the Street light and transformer. Staff received the street light inventory from AEP and now comparing City inventory with AEP inventory. GIS crews finished the water and sanitary sewer map and now they are working on updating the Storm Sewer map throughout the City.

Contract is executed with Network Fleet for the installation of GPS System in the City vehicles and the installation of GPS units in the City vehicles will start soon.

## **Street Division**

Paving - Crews finished the paving of Armstrong from Huisache to Johnston on May 18. Stripping at the intersection of King and Armstrong intersection is done.

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Armstrong Pavement Project crews

Sweeping - Santa Gertrudis from 6<sup>th</sup> to Armstrong, Zone 12 (Caesar to Johnston and 14<sup>th</sup> to 17<sup>th</sup>)

Mowing - Tranquitas creek from 6<sup>th</sup> Street to Avenue I, 17<sup>th</sup> Street to US 77 bypass (north side only), Caesar ditch, King Street from University Blvd. to Santa Gertrudis.

Patching - 17 work orders and several phone reports.

Curb and gutter - Armstrong from Corral to Santa Gertudis, Corral from Armstrong to Lantana. Crews cleaned lot of clogged inlets all over the City.

Miscellaneous - installed and brought back the voting machines in different voting centers. replaced YIELD sings at different locations that were missed during STOP sign replacement project; hauled three loads of dirt from Fire Department on Armstrong, cleaned by wash rack, pulled old equipment to auction pile; changed batteries for school zone lights at 17<sup>th</sup> and Ave. B; cleaned sigh shop, mowed city hall parking lot and Public Works yard; trimmed olive trees on 8<sup>th</sup> and King Avenue.

## **Wastewater Collection and Treatment Plant**

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers cleaned UV lights, wasted in wedge wire drying beds; plant helpers cleaned effluent troughs; plant operators repaired sludge discharge on wedge wire drying beds; staff met with TAMUK Environmental students on Hydro Turbine Project.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveling sludge from sand drying beds; plant helpers cleaned fence line for repairs; wasted in wedge wires and sand drying bed, mowing grass around the plant, working on UV lights.

Wastewater Collection - Working at Young Drive Sanitary Sewer line installation; did 3 line locates for CenterPoint Gas; had 10 calls for sewer backups, replaced service line at 329 E. Huisache; repairing service at 519 Seal Avenue.

## **Water Production**

Water Well 20 - City commission approved Alsay Inc. to start emergency repair work of this well on March 26. On April 12- driller relocated rig to the well, April 13- brushed screens, April 16-Video survey was done, April 16- Sonar jet was done (two charges), April 17- Acid wash was done (28%),

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April 18 -1000 mg/litter Chlorine was added, April 23 - well was jetted out. This well has holes in blank liner, Driller and the City consultant Joe Vickers recommended installing a liner which will cost \$54,000 (not included pump/motor, drop pipe and other accessories). Alsay Inc. is authorized to proceed with new well liner installation. They have ordered materials needed to complete the lining of well 20 and to perform 36-hr test on well to establish new well flow requirements. Alsay will mobilize on May 21. Liner installation will be done on May 22. May 23- sonar will be done, May 24 –start well development, May 25- complete 36-hr test, May 28- will have new pumping equipment recommendation.

Well # 22 – Fridel Drilling was supposed to install pumping equipment on May 23. Staff is trying to reschedule.

Routine job - Collected 8 routine Bacteriological Samples – all samples were good; daily water system monitoring; delivered Ammonia five sites; delivered Chlorine to five sites.

Water Pumped to Distribution (5/7/12 – 5/13/12) - Wells – 19,022,000 gal; surface- 10,137,000 gal, 2,419,000 gal for Ricardo bypass, Total 26,740,000 gal. Average – 3,820,000 gal/day

Annual TCEQ Tank Inspection and cleaning have been scheduled for May 22, 2012 - Inspection should be completed on the same day. The water production will gradually increase the operating water levels from 75% to 85% capacity. Staff will then isolate one of the tower to reduce system pressure to normal operating range of 55 psi.

Intruder alarm system installation at well 23 and 24 will be done by May 23.

## **Water Distribution (4/30 to 5/13)**

Water Division crews repaired 7 Main Breaks; answered approximately 49 Service Calls (meter leaks, cutoffs and backfills); finished Caesar Water line installation - currently working on cleaning the area and removing the old pipes, have started contacting the utility companies before starting TAMUK Water line project at Sage Road. There is a 6" gas in the middle of north bound lane along North, staff is working with the gas company to find the exact depth of this line.

## **City Garage (5/1 to 5/15)**

18 Oil change on preventive maintenance; 41 Scheduled work order; 30 Non schedule work; 7 service calls; 2 call out; 6 New tires on heavy equipment and truck; 8 Flat repairs and balance; 40 pending work order.

Welder - 12 received work order, 10 pending work orders, 4 Non schedule work order; 8 schedule work order, and 1 service call. Welder is also working on the dumpster.

## **Solid Waste**

### Landfill (05/1 to 05/15)

Landfill supervisor Gary Fuselier is helping Street Division to clean the ditch close to TAMUK, north of Corral Avenue.

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As part of the beautification effort, the City needs a permit with TCEQ for arranging "Trash Off" event. Staff is in the process of submitting a "Notice of Intent" to TCEQ once the specific location for the event is selected. There is a balance of about \$31,000 from SEP current account which can be used for "Trash off" event.

Brush burning operation was suspended until May 15 due to lack of brush. Operation has resumed on May 16.

Additional samples from 1600 Young Drive were collected and sent for correct analysis for "Asphalt Sealer". Staff received the analysis result which showed the TPH is less than the contamination limit. The City can start clean-up of all the drums, tank, and glass beads –everything but soil from used oil contamination.

City consultant Naismith Engineering received a letter from TCEQ stating that GWSAP modification was not acceptable as presented. Naismith was in contact with TCEQ reviewer and informed the staff that the revised letter would be sent to TCEQ on May 18 before the deadline May 21.

Naismith reports that Constraints Analysis for Landfill Permit Amendment will be submitted to the City on May 31 for review. Once approved by the City, a date will be set to meet with TCEQ. SEP Third quarter report was due May 15. Staff contacted SEP administrator, Maria Senez. She informed that the report was sent by 8<sup>th</sup>.

After getting the approved from the City Commission on May14, Purchasing Department is in the process of purchasing a new Front End Loader with bucket and brush grapple for Landfill.

## Sanitation

Residential waste collected from April 30to May 12: 653,480 pounds; Commercial waste collected 763,440 pounds; Brush collected 101,560 pounds and construction debris collected 141,160 pounds.

The Brush crews started working at Zone 4 on May 7 and will be working in this Zone until May 18. White goods will be collected from this zone on May 18. Brush crews will start working at Zone 5 from May 21.

## ***PURCHASING / TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)***

### **New Administrative Assistant**

The Purchasing/IT and Engineering Departments would like to welcome our new Administrative Assistant, Ms. Gracie Gonzalez. A big thank you to Commissioner Laskowski for helping Fedex deliver the new time clocks. Tony Verdin has uploaded the software into a virtual server until the new SQL server arrives. Caron Vela and Norma Cavazos are undergoing training on Friday, May 18<sup>th</sup> to begin data input.

### **New Fib Cable and Other IT Upgrades**





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CMA has finished the preliminary installation of the new fiber cable and the new, upgraded switches have arrived. In the near future, following installation completion, download and upload speeds will be greatly enhanced. GPS handheld units have been received, and the SQL server will be ordered next week. Purchase Orders were issued for the UV Light upgrade at the North WW Plant, Manhole Rehab Project, Front End Loader, and Refuse Truck. Continued research into a new telephone systems continues with meetings with prospective vendors.

## ***SAFETY AND RISK MANAGEMENT (Courtesy of John Garcia, Safety and Risk Manager)***

### **Emergency Warning Siren Repaired**

Risk & Emergency Manager, John Garcia and Police Chief, Ricardo Torres has been working on tweaking the problem with the City's Storm Warning Sirens over the last weeks. Two different radio technicians and an electrician were called in to troubleshoot the problem. I appeared that the system had two problems areas. First concern was at 17<sup>th</sup> and Lee Street. The siren would fail to activate due to a tripped breaker. That turned out to be an adjustment to the soft start on that unit. After several test and adjustments it was corrected. Second problem was at Armstrong and Kenedy. That unit would just fail to work from a remote start at the Police Department. After several test it was determent that the radio signal strength was weak. This was corrected by enhancing the signal with better antennae. They are happy to report that after several test the system was completely operational.



### **2012 Hurricane Conference**



Several City of Kingsville officials attended the 2012 Hurricane Conference held at the Richard M. Borchard Regional Fairgrounds in Robstown. The event had several guest speakers and training sessions that were very beneficial to our staff. The event also had a mock hurricane drill with staff members discussing and reacting to several emergency scenarios. Remember Hurricane Season starts June 1<sup>st</sup> and last until November 30<sup>th</sup>.

## ***TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)***

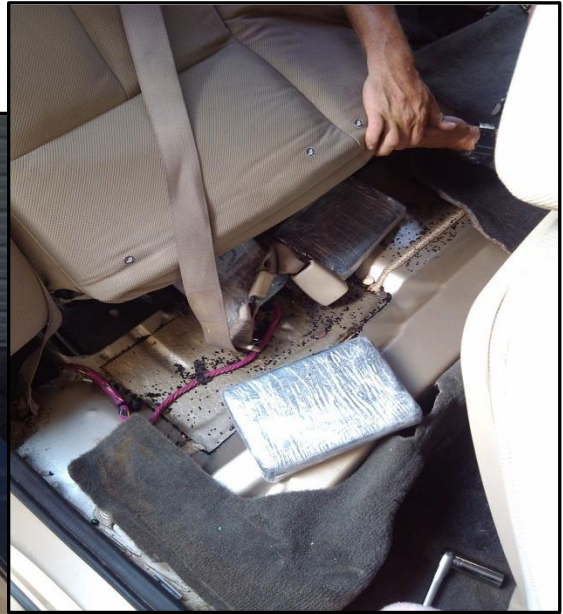
Did you know the Kingsville Task Force's operational equipment and project income was awarded to the City of Kingsville by the Criminal Justice Division of Texas for the 2003/2004 budget year?

On Tuesday May 15, 2012 Kingsville Task Force Agents assisted the Kleberg County Sheriff's Office in the investigation of a homicide that occurred in a rural portion of the county. Task Force Agents assisted with securing the crime scene, interviewing witnesses, and taking statements.

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On Thursday May 17, 2012 Kingsville Task Force Agent Jason McGee conducted a traffic stop on a gold in color Pontiac Grand Prix occupied by 2 females. While interviewing both subjects, Special Agent McGee noted discrepancies in their stories. After gaining consent to search the vehicle, Agent McGee discovered 7.5 kilos of Cocaine hidden in the back of the rear seat. Both subjects were arrested for Position of Controlled Substance-Cocaine. The seized cocaine has a current street value of over a quarter of a million dollars.



**MEETINGS, EVENTS AND REMINDERS (Courtesy of Edna S Lopez, City Secretary)**

<b>Regular Commission Meetings</b>	Tuesday, May 29 <sup>th</sup>	6:00 p.m.
	Monday, June 11 <sup>th</sup>	6:00 p.m.
<b>Board Meetings (Commission Chambers)</b>		
Planning and Zoning Board	Wednesday, June 20 <sup>th</sup>	7:00 p.m.
Historic Development Board	Wednesday, June 20 <sup>th</sup>	2:00 p.m.
Zoning Board of Adjustments	Thursday, June 14 <sup>th</sup>	6:00 p.m.
Civil Service Commission	Tuesday, June 19 <sup>th</sup>	11:00 a.m.
<b>Board Meetings (Respective Location)</b>		
Kingsville Convention & Visitors Bureau	Tuesday, July 24 <sup>th</sup>	4:30 p.m.
Kingsville Housing Authority Board	Tuesday, May 29 <sup>th</sup>	12:00 p.m.
<b>Community Events &amp; Dates</b>		
Eggs & Issues with Dr. Tallant Javelina Dining Hall, TAMUK	Thursday, May 31 <sup>st</sup>	7:00 a.m.
TML Region 11 Quarterly Meeting Port Lavaca, Texas	Friday, June 22 <sup>nd</sup>	4:00 p.m.

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**Reminders**

City Secretary requests Commission Member Nominations for the Following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	2	0
Joint Airport Zoning Board	1	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	3	0