

Staff Report

(A Publication of the City Manager's Office)

Monday, September 10, 2012

“Make your expectation clear. Remember to reward good behavior.”
Master Your World...Leadership Lessons to Improve Productivity, Profits and Communication, by Mary Kelly, PhD featured speaker at 2011 Texas Municipal League Conference.

“The chief danger in life is that you may take too many precautions.” The Change-Your-Life Quote Book, by Alfred Adler.

CITY MANAGER (Courtesy of Vince Capell, City Manager)

The City Manager is back in the saddle after a long Labor Day weekend just in time for annual budget discussions, special meetings and public hearings.

Vince is pleased that so many vacant positions have been filled in such a timely manner with such highly qualified personnel. Welcome to our new recruits. Vince's next efforts will be to fill the Fire Chief and City/County Health Director positions.

Many thanks to the Mayor and City Commission members for the time they have devoted to budget review and for their budget direction.

The City Manager looks forward to working with staff on many new and bold initiatives during the coming fiscal year in an effort to achieve Commission goals.

CITY BEAUTIFICATION (Courtesy of Mike Kellam, Director of Planning & Development Services)

Community Appearance Division

Recent activity (August 15-August 29) by Community Appearance Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 35	Compliances- 131
Inspections- 44	Abatements- 5
Re-Inspections- 167	Court Cases- 13
Illegal Dumping Cases- 1	Referral to other Department- 1
Obsolete Sign Violations- 3	

***** New** Community Appearance monthly performance measurements to be met- minimum 320 notices/150 compliance cases per month.***

Compliances

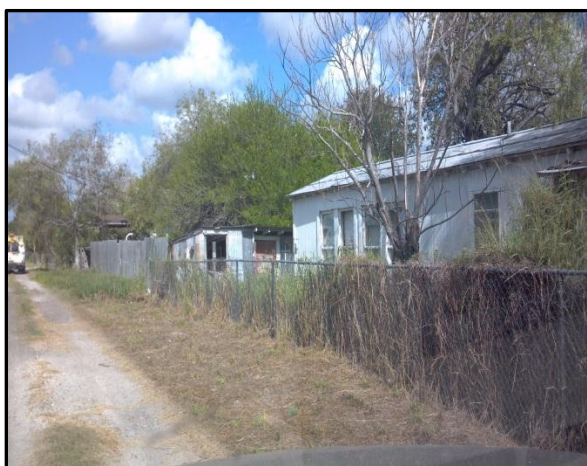
Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

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BEFORE



AFTER



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Trash-Off Update

Advertising for the September 15th "Trash Off" event has been fully implemented. Newspaper ads are in production, signage has been placed at the collection site and several advertisements are provided in City Hall and other public places. We look forward to the success of this event. Jennifer Bernal is still looking for any volunteers for the four hour event, from 8-12 on Saturday the 15th. Please contact Jennifer for further details at 595-8093. A big thank you to the various departments that have posted advertisements and assisted in the preparation of this event.

Community Appearance Building Improvements

Complete Custom completed the sidewalk replacement on August 30th. The sidewalk now accommodates ADA accessibility and is expanded from 4' to 5'. Pictures of a portion of the completed project are below. Work can now commence on the landscaping of the street sides of the building. Better Lawns and Gardens began their landscaping installation on August 31st.



Demolition Initiative

Jennifer Bernal continues to coordinate the "Demo Team" and has compiled a list of five structures scheduled to be demolished by the City per a newly created property owner agreement, with the total cost to be incurred by the property owner. Below is an update pertaining to the completion of listed addresses and scheduling of the upcoming demos:

Date	Property Location
August 24 th	624 W Johnston- scheduled for demolition as per the recently issued Demolition Order by City Commission- Demolished on August 24th
Sept. 17	109 ½ W Ave D- Per signed Property Owner Agreement
Sept. 18	609 ½ W Nettie (small structure in back)- Per signed Property Owner Agreement
	726 W Ave A (small structure in back)- Per signed Property Owner Agreement
Sept. 19	725 W Fordyce- Per signed Property Owner Agreement
	205 E Richard- Per signed Property Owner Agreement

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City-County Health Unit Recent activity (August 15 – August 29) by Health Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 62	Compliances- 32
Inspections- 105	Abatements- 17
Re-Inspections- 95	Court Cases- 15
Sewer Inspections- 0	

Private Property Cleanups

City staff continue to progress throughout the city addressing properties that have accumulated large amounts of junk, furniture, trash, concrete, or high grass on their premises. Owners or occupants of properties have failed to abate with the cleaning of these nuisances. Each phase includes ten properties. Properties below have been abated with the cooperation of several departments working together to achieve the goals for a more attractive city.

Staff continues to achieve the goals for a more attractive city. Staff will proceed with the cleanup of phase 4 in involving properties which owners or occupants have failed to abate the nuisance. The next current eleven properties are as followed:

5th Phase

Property Address	Date of Abatement
320 West Huisache	Abated by City Crew- 8/10/12
1248 East Nettie	Abated by City Crew-7/27/12
1221 East Huisache	Abated by City Crew- 7/27/12
610 West Mesquite	Abated by City Crew-8/8/12
1030 East Lott	Abated by City Crew 8/15/12
628 East Alice	Abated by owner-8/22/12
608 East Ave B	Pending
331 East Ave B	Pending due to new owner of property
1315 East Huisache	Abated by owner-8/29/12
609 East Mesquite	Pending
324 East Henrietta	Abated by City Crew-8/10/12

6th Phase

Property Address	Tentative Date of Abatement
832 East Yoakum	9/4/12
830 East Yoakum	9/4/12
611 East Corral	9/5/12
805 East Lee	9/6/12
1211 East Alice	9/7/12

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1029 North 9th	9/12/12
214 West Huisache	9/13/12
312 West Henrietta	9/14/12
915 East Yoakum	9/21/12
1114 East Ave D	9/26/12

BEFORE

AFTER

8/23/12 Property owners abated 1421 East Kleberg



8/23/12 City Crew Abated 1209 East Alice



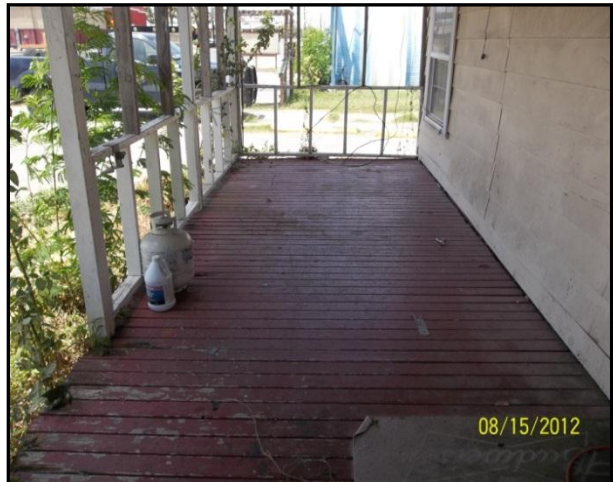
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8/15/12 City Crew Abated 1030 East Lott



Police Department

Junk/Abandoned Vehicle information is as shown below:

<i>Activity:</i>	<i>Results:</i>
Junk Vehicle Citations- 4	Junk Vehicle Compliances- 0
Inspections- 8	Abandoned Vehicle Compliances- 0
Junk Vehicle Warning/ Re-Inspections- 2	Court Case Totals- 4
Abandoned Vehicle Tagged/Contacts- 1	Abatements- 0

The Police Department's strategic goals are to attempt 10 contacts per dayshift officers and 5 contacts for evening shift officers monthly for Junk/Abandoned vehicles.

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

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New Finance Department Employees

Please join us in welcoming new employee Arturo "Art" Moreno, Assistant Accountant II. Art joins the City of Kingsville, Finance Department with 10 years of internal audit experience in areas of Financial, Operational and Compliance auditing. His responsibilities will be Grants, Chapter 54, Special Projects, and Fixed Assets.

FY2013 Budget Work

The Finance Staff, along with the City Manager and City Commission are in the process of completing budget workshops for FY 12-13. Finance Director, Interim Accounting Manager, and City Manager are making adjustments to the Proposed Budget in anticipation of the public hearing scheduled for the Special Commission meeting on September 5th, 2012.

Time and Attendance (Time Clock) Software Implementation

The Finance staff continues to train on the new time and attendance system software. The time clocks have been tested and the IT department has completed the set-up of the new time-clocks at the various City locations. The expectation will be to conduct training completed and implementation of the system by early September, and going live with the new system by mid-September 2012, if all goes as planned.

Additional duties

In order to ensure that payroll was processed properly, the Finance Department staff has worked together to offer assistance with other departments on grant reporting and the input process for the City of Kingsville.

Municipal Court Division

The Kingsville Municipal Court operations consist of traffic, state, and city offenses that are filed by the Kingsville Police Department, City Community Appearance Division of the Planning Department, the Health Department and the local School Districts.

Enforcing City Codes

As of August 16, 2012 through August 28, 2012, there were a total of 145 new cases filed. Of these new cases, the Kingsville Police Department filed 110 new traffic violations, 1 new parking citation, and 27 new state law charges. The City Community Appearance and Health Departments filed 7 new city ordinance violations. Before August 16th court trial hearing, there were 155 cases resolved with 797 warrant orders cleared from the court system. With cases being settled through, the court with payment plan orders and the execution of warrants, a sum of \$21,153.39 was collected during the period of August 16, 2012 through August 28, 2012.

Cases Heard-During this update

The August 16, 2012 court session included 215 cases (126 people) to be heard. During this hearing, there were 37 new payments plans orders, 4 extension orders (30 days to pay the full amount), 1 community service order and 1 Alcohol Awareness Class order. In addition, there were a total of 7 cases that were closed by full payment and 8 cases were dismissed upon their compliance. Furthermore, there were 28 cases reset prior to the court hearing and 129 cases forwarded to the warrant department for processing. A total of 80 cases were heard for 46 defendants, which also included 1 walk-in and 7 inmates.

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Thank You

Special Thanks to the Kingsville Police Department for the court security by Officer DeLaRosa #77, Officer Flores #62, Officer John Crawford #83 and Officer Contreras #96.

Schedule of Upcoming Court Hearings

August 30, 2012

September 13, 2012

September 27, 2012

October 11, 2012

October 25, 2012

Special Reminders

Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

Utility Billing Division

Working Together to Achieve More

The Collections Manager attended the Beautification meeting on August 22, 2012. In attendance were the City Manager, Finance Director, Health Director, Municipal Court Manager, Director of Developmental Services, the Community Appearance Supervisor, Chief of Police, and the City Engineer. During the meeting, the Health Director discussed the status of phase six abatement and noxious matter addresses and provided status on each of the ten properties listed on the list. In order to ensure that the City Health Codes are in compliance, the City Manager recommended that re-inspection be conducted on abatement properties on a quarterly basis. Furthermore, several other issues were discussed that included a few items that required attention for examples: street improvement progress. The Community Appearance Supervisor mentioned that the set date for the City Trash-Off would be on, Saturday, September 15th and flyers will be provided to the departments and information will be included in the local newspaper. The hours are from 8 a.m-12 pm. located at the 6th and Avenue B streets. The Utility Billing Department will add a reminder about the Trash-Off on the August 29th, September 5th, and September 12, 2012 water utility account statements.

Paving liens

The Collections Department continues to receive payments and inquiries on the recent notifications letters distributed on June 2012 regarding paving liens. The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse. ***The Collections Manager would like to remind all involved that the deadline to receive the principal amount for any paving lien will be March 12, 2013.***

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Accounts Receivable packet

The Incode Accounts Receivable packet training was held on August 22, 2012. In attendance for the webinar training was the Billing Clerk Specialists and Collections Manager. In order to begin sending out notices to all outstanding paving, weed abatement of noxious matter, and demolition liens.

Storm Water Study

The Collections Manager in conjunction with the City Attorney and HDR representative continue to work on the Storm Water Study process. The first reading of the written storm water utility creation ordinance was held on the August 27th, 2012 Commission Meeting. In attendance was Grady Reed, the HDR representative, to answer any of the Commission and/or citizen's questions.

Budget Process

On Wednesday, August 22, 2012, the Collections Manager with the assistance of the Finance Director presented the department's budget request for Fiscal Year 2012-2013. The Collections Manager expressed her gratitude for the approval to purchase the A/R packet by the commissioners. The Collections Manager also spoke about the Storm Water Study and how it will be added to the monthly Utility Billing, given Commission approval. Also, the Collections Manager mentioned what the focus will be for the department for Fiscal Year 2012-2013. It includes meter research, cross-training of employee duties, continual professional development and training, electronic billing statements to better serve our customers, the review of the A/R packet for benefits in other type of billing for different departments, and further research and develop of the GPS tracking system for billing purposes.

Reconciliation to GL

With supervision by Mark Rushing, Finance Directors, reconciliations are still being performed by the Collections Manager on a monthly basis. All relevant reports pertaining to this process are reviewed by the Finance Director.

Other Billing Activities

The Utility Bills recently included the following disclosure:

*FOR COMMUNITY APPEARANCE ISSUES PLEASE CALL THE CITY
OF KINGSVILLE ONE-CALL LINE AT 361-595-8093.*

TRASH OFF DAY 9-15-12 FROM 8AM-NOON AT 6TH AND E. AVE B.

Additional duties

The Collections Manager continues to address any additional issues and/or other items such as:

Special Projects / Reporting Enhancements / Budget and Situations that arise, along with all monthly Collections Department Reports.

In addition, until the position for Accounting Manager is filled, the Collections Manager is assisting the Finance Department with several of those duties in the interim.

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FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)

Community Participation / Events

Tuesday, August 21, 2012

Firefighters started off in this year demolition program. The assistance that the department provides is wetting down of the structures to minimize dust.

Sunday, August 26, 2012

The department helped the TAMUK organizations kick off this year school by filling up a dunking booth and some water slides, for their welcoming event.

Monday, August 27, 2012

We would like to inform the community that Joseph E. Adame one of our firefighters was deployed to Alexandria Louisiana as part of the Texas Task Force 1 (a structural search and rescue team) to provide assistance to the citizens of the state of Louisiana in the wake of Hurricane Isaac's landfall in that area. We are proud to have one of our own there representing the State of Texas the City of Kingsville and the Kingsville Fire Department providing assistance to the victims of Hurricane Isaac. Our thoughts and prayers are with the Texas Task Force team and the people affected by the storm.

Tuesday, August 28, 2012

Our Director of EMS Operations Felix Camarillo is in the process of acquiring three Segway's for use by our EMT's and Paramedics at the La Posada Parade , Wings Over South Texas and other similar events . The two-wheeled vehicles will enable EMS personnel working an event to get through crowds easier and gain access to a person needing medical attention quicker. This will also allow for the response of an ambulance to the incident while emergency care is taking place reducing the time that the patient is in the field. Our goal in EMS is to deliver a viable patient to a hospital as soon as possible so that the patient can receive more definitive care in a controlled setting by the hospital's staff. The purchase is being made possible by grant money awarded to the Kingsville Fire Department by the Regional Advisory Council of the Coastal Bend.

Wednesday, August 29, 2012

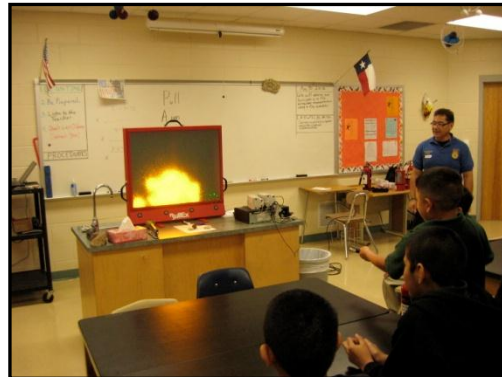
The department participated in HMK High School Running of the Bulls Pep Rally kick off this year football season.

Thursday August 30, 2012

Felix Camarillo presented Gillett science students a Fire extinguisher safety and use training session with the use of the Fire Extinguisher Simulator that was borrowed from the RAC.

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Renovation to Station No. 2.

Construction work continues at Station 2 our substation at 515 N. Armstrong, we have several construction crews are currently working at the site. We have plumbers, electricians, roofers, HVAC and construction crews applying the stucco on the outer walls of the building as well as walls being erected inside the building. We hope to have most of the work completed by the end of September or early October. We would also like to thank Naim and Java from Public Works for their assistance on this project



especially while they were in the middle of repaving Armstrong Street. Frank Garcia from waste water also helped us by providing a tractor for us to use at the site. I would like to thank those mentioned and their staffs for all the help that they have provided us on this project.

Fire and EMS Response Statistics

Fire/EMS crews responded to a total of one-hundred twenty-one (121) emergency calls between August 16 thru August 30, 2012.



HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, City/County Health Director)

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances.

Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

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Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

HEB Bakery-100	HEB Deli-96	HEB Grocery Store-93
HEB Meat Market-100	HEB Seafood Market-100	JC3 Mart-84
Linda's Main Street-93	Little Caesar's Pizza-89	Sonic Drive Inn-97
Beto's Community Store-87	Blue Ribbon Café-97	Café "5"-80
Greg's Short Stop-97	Star's Drive Inn-87	TazoChel-91
The Cherry Tree-100	Good Will Coffee Shop-closed for business	Paul's Seafood Market Mobile Van-ceased business due to no permit
La Famosa Tortilla Factory-91	Amigo Food Mart-90	L & M Superette #1-88
IHOP-97	McDonald's(Hwy 77)-79	Texas Star #171-77

Texas Wile Nile Virus Update

City County Health Director, Risk Manager and Human Resource Director participated in a West Nile Virus update conference call with the Department of State Health Services Region 11.

The Department of State Health Services urges the public to be aware on protective measures. It is essential that the all the communities follow **the Four Ds" of DEET, Dress, Dusk/ Dawn, and Drain:**

- Apply insect repellent that contains **DEET**
- **Dress** in long sleeves and long pants when you are outside.
- Stay indoors at **dusk and dawn** when the infected mosquitoes are most active.
- **Drain** standing water in your backyard, remove old tires, flowerpots, tin cans, and any container that may collect and hold water. Change the water in birdbaths, wading pools and animal water stalls at least once a week.

As of August 30, 2012, a total of **973 West Nile (WN) virus-related illnesses** had been reported in Texas residents during 2012: **466 cases of WN neurological disease (WNND)** and **470 cases of WN fever; 37 fatalities** had been reported. Cameron County has reported at **one positive mosquito pool**. Hidalgo County has reported **2 positive West Nile in horses**.

Additional information regarding WNV activity in Texas is available at w.dshs.state.tx.us/idcu/disease/ arboviral/westNile/. Maps showing reported arboviral activity in the United States can be found at <http://diseasemaps.usgs.gov/index.html>.

Animal Control

Animal Control personnel participated on the National Pet Days at Tractor Supply on Saturday August 18, 2012. Eight dogs and four cats were available for adoption from the animal shelter. Seven dogs were adopted but unfortunately no cats were adopted. Group of teenagers from Kleberg 4-H Club were on location offering a free grooming doggie wash for any animal adopted.

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Weed Control (August 16- August 30)

Equipment Operator continues to mow vacant lots, vacant residences, and vacant businesses throughout the city even though there have been several mechanical issues with the scag mower. Mower has been repaired several times this month due to some mechanical breakdowns. Owners of these properties have failed to comply with the notices to mow their property. Below are properties that have been mowed:

629 West Ave A	226 East Huisache	306 East Ave B
409 East Ella	802 East Vela	805 East Lee
NW corner of 6 th & St. Gertrudis	711 East Ave D	1304 East Kenedy
406 East Lee	306 East lee	915 East Yoakum

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Human Resources Director)

Did You Know?

The City of Kingsville has not increased employee insurance premiums in over 20 years.

Announcements

Individuals interested in serving on the Civil Service Commission please contact the City Secretary's Office at 361-595-8002.

Active Vacancy Announcements

Fire - Firefighters/Paramedics

Garage – Maintenance Technician

Landfill – Maintenance Worker

Library – Library Assistant

Police – Telecommunication's Operator and Police Officer

Street – Maintenance Worker

Tourism – Administrative Assistant II, Downtown/Volunteer Manager and Maintenance Worker

New Hires

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Arturo Moreno - Assistant Accountant II - Finance
Benito Alvarado – Maintenance Technician – Wastewater
Juan Perez – Maintenance Worker – Street
Desiderio Garza – Equipment Operator II – Landfill
Judy Gonzales – Temporary Administrative Assistant II - Tourism

Promotions / Temporary Assignments

Celena Longoria – Executive Secretary – Fire

Retirements

Edna Lopez – City Secretary

Yolanda Smith – Library Assistant

Employee Evaluation Update – Outstanding

Department	May	June	July
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Finance	1		
Municipal Court			1
Police – Patrol	3	1	3
Police-Communications	2		2
Police-Investigations	3	1	
Fire	1	2	4
Garage		1	1
Street	1	1	
Health	1		
Water	1		
Water Production	1		
Wastewater	1		

Prescription Discount Program – National League of Cities (NLC)

July 2012 – 67 prescriptions filled under this program used by a total of 22 individuals for a monthly savings of \$ 919.10. The average price savings was \$13.72 per prescription which translates to a 23.2% savings on prescriptions.

As of date, the program has been utilized by 1,554 individuals for a grand total savings of \$52,350.63 since the beginning of the program in August 2009. The plan has averaged a 20.6% savings in filling 5,695 prescriptions for persons in the Kingsville community.

General

HR personnel address employee issues daily in person, phone and by email.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director of Planning & Development Services)

Website Project Kick-off

Mike Kellam met with representatives from Imagine It Studios on August 30th to discuss the beginning stages of the website development. They are in the information gathering stage and are quickly moving toward the creative (graphic design) portion of the project. They are working hard to

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capture the character of the city in the graphics of the site to give an accurate portrayal of our community. We look forward to seeing the first rendition of the graphic design.

Meeting w/ Prospective Multi-Family Housing Developer

Mike Kellam and Dick Messbarger met with prospective multi-family housing developers on August 30th. The meeting was positive and they were excited about the possibilities Kingsville presents. They have reviewed the Housing Market Study we partnered in creating and it provided them with valuable information that was then backed up even further with their site visit. We'll continue to foster this relationship and work to partner with the development group to bring additional housing options to Kingsville.

A Big Welcome to Our New Building Inspector

Mike Kellam is pleased to announce Dionisio Perez as the new Building Inspector for the City of Kingsville. Mr. Perez's role as Building Inspector will be effective September 5, 2012. Mr. Perez has been employed with CMA Cablevision for the past 30+ years and was recently serving as a lead technician where he managed several projects and was involved in construction related work. Mr. Perez has an extensive knowledge of the community and experience with the electrical codes due to his role with CMA. We are excited to have him and look forward to his contribution to our team.

Meeting w/ State Urban Forester Regarding Tree Plantings

Mike Kellam and Naim Kahn met with the State Urban Forester, Slavador Alemini, regarding the health and watering of the trees recently planted throughout the City. His main focus was to evaluate the 22 trees that were planted in the downtown area. He gave us pleasant news in that the trees we thought might be lost are in fact still alive and just need additional watering. Additionally, we had him evaluate the health of the palm trees along General Cavazos and he said they look as they should given the recent planting and the initial shock of being transplanted. He indicated they appear healthy and the watering is adequate. He provided us with some insight on future watering schedules for all our landscaped areas, and also offered to come back prior to the 90 day warranty period of the palm trees to give us feedback on the health at that time.

Permitting

The following permits were recently issued:

Remodel- 5, Electric- 17, Fire Inspections- 22, Mechanical- 11, Plumbing- 5, Roofing- 7, Residential Meter- 16, Commercial Meter- 4, Gas Inspection- 5, House Leveling- 8, Sprinkler- 3, New Commercial- 2. *Total Permits: 106*

New Business

Missy's Monogram is now open for business at 2730 S. Brahma Blvd.

Plan Submittals

Plans were received for a seven unit apartment building to be located on Avenue B near the university.

Upcoming Plans

Mike Kellam will be working with Engineering Technician Lisa McLaughlin regarding the beginning stages of Phase II of the dumpster enclosure program. Throughout the fall Lisa will be performing her research and identifying the priority list and then those that are visible from street right-of-way. Once

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the full list is compiled, we will create the quote specs and look to advertise for a contractor to perform the work.

Mike Kellam continues to research needed amendments to the City's development codes in order to provide codified language to achieve the community appearance goals and desired design features. Needed changes include portions of the subdivision, landscaping and signage codes.

Mike Kellam, Jennifer Bernal and Daniel Ramirez will continue to meet and implement round #3 of the dangerous building demolition initiative. Currently, we are preparing our priority list and will begin notification of the structures in violation in pursuit of corrective action and/or city demolition orders.

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Friday, August 17th, 2012 8:08p.m. DWI w/child/Resisting/Retaliation

Ptlm. J. Gonzalez #70 was dispatched to 1200 W. Corral #18(Casa De Paz) in reference to a male calling in that someone ran over his wheel chair. Dispatch added the suspected vehicle left the scene east bound on Corral. The vehicle was described to be a maroon Chevrolet Malibu with a missing front driver hubcap. More information was given that the offender lives near 14th St. and E. Nettie.

Sr. Ptlm. Tony Contreras was traveling north bound on 14th St. about to pass E. Nettie, when he observed a maroon Chevrolet Malibu matching the description given, (and also missing the driver front hubcap), traveling south in the inside lane about to turn into the turning lane. The vehicle did not stop and continued to travel east bound on E. Nettie. The vehicle then slowed down and pulled into a drive way at 1121 E. Nettie.

Contact was made with Luis Rojas 49YOA. He was subsequently arrested for DWI with a child. His 11 year old son was in the vehicle with him at the time of arrest as well as resisting and retaliation after he threatened the arresting officer.

Saturday, August 18th, 2012 Poss. CS Not in PG/Poss. of Marijuana/Poss. of Drug Paraphernalia

Ptlw. Theresa DeLaRosa, conducted a traffic stop for a traffic violation at Highway 77/King (exit). The driver Randall Russell Cavazos 18YOA was placed under arrest as a result of being in possession of Ptlw. DeLaRosa and training officer, Sr. Ptlm. Tony Contreras getting consent to search the vehicle. Officers located two baggies of a green leafy substance in the vehicle. One baggy was identified as marijuana and the second baggy was identified as synthetic marijuana. One grape Cigarillo and a silver in color grinder that had marijuana residue were also located in the vehicle.

Cavazos was placed under arrest for possession of controlled substance not in penalty group, possession of marijuana <2oz, and possession of drug paraphernalia. Cavazos was given a written warning for the traffic violation.

Tuesday, August 21st, 2012 Assault on PO/Resisting/Public Intoxication

Ptlm. Santos Flores was dispatched to 115 University Blvd. (Country Luau) in reference to a Disturbance. Dispatch advised that an intoxicated female was fighting with the security employee for the Luau and was refusing to leave the bar. Upon arrival the officer saw approximately three male subjects attempting to escort a highly intoxicated female out of the bar. The officer identified himself

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as a police officer and helped escort the same female, whom was later identified as Barbara McLeod 30YOA, out of the bar. The female kept resisting and trying to go back inside. When we finally got her outside of the bar I heard one of the male subjects say that Ms. McLeod had bitten his arm while he was attempting to escort her outside.

Ptlm Jose Gonzalez to take custody of the female so that I could make contact with the victim who had been bitten. Ptlm. S. Flores identified the male subject victim and observed bleeding from the bite wound and requested EMS to evaluate the injury. The victim advised that he did not wish to file charges on Ms. McLeod.

While talking with the victim I observed Ms. McLeod resisting and was informed by Ptlm. Gonzalez that she had kicked him near his groin. I transported Ms. McLeod to my unit and placed her in the back seat. I then transported her to the Kleberg County Jail where she was booked and incarcerated. While at the jail, Ms. McLeod was very uncooperative with the staff and continued to resist.

Tuesday, August 21st, 2012 Possession of a Controlled Substance Pg #3 < 28 grams

On the above date and time, Sgt. Mark Frost was working Criminal Patrol. Sgt. Frost conducted a traffic stop, for a traffic violation on a white truck. Contact was made with the driver Julie Ann Gonzalez – 31YOA. Sgt. Frost developed probable cause and requested and received permission to search.

A search of Gonzalez` purse resulted in the officer locating a medicine bottle containing what appeared to be 10 pills of hydrocodone. Gonzalez was arrested for Possession of a Controlled Substance Pg #3 < 28 grams. Gonzalez was transported to the Kleberg County Jail and incarcerated without incident.

Tuesday, August 21st, 2012 Poss. CS Not in PG/Poss. Drug Paraphernalia

Criminal Investigator Daniel Gonzales was working criminal interdiction within the city limits of Kingsville. He observed a white `01 Dodge Ram commit a traffic violation and initiated a traffic stop. As CI Gonzales approached the vehicle using a passenger side approach and immediately detected the strong odor of burnt marijuana along with the distinct odor of synthetic marijuana. I made contact with the driver, Daniel Perez Jr. 18YOA.

As a result of his investigation CI Gonzales located a small plastic bag with synthetic marijuana on Mr. Perez person along wi a smoking pipe that he used to smoke the synthetic marijuana. Perez was placed under arrest for the possession of the synthetic marijuana and the possession of drug paraphernalia. Perez was transported to the Kleberg County Jail where he was booked in without incident.

Friday, August 24th, 2012 Possession of a Controlled Substance Pg 1=>1G<4G

Criminal Investigator Daniel Gonzales was working criminal interdiction within the city limits of Kingsville. He observed a `97 Black C/K 1500 Chevy commit a traffic violation. He initiated a traffic stop and made contact with the driver, Rodney Guajardo 39YOA. CI Gonzales investigation led to the arrest of Mr. Guajardo for Possession of a Controlled Substance Pg 1=>1G<4G when he located an (8) ball of cocaine.

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Guajardo was transported to KPD where he gave a voluntary statement regarding the offense. He was transported to the Kleberg County Jail where he was incarcerated.

Sunday, August 26th, 2012 DWI/DWLS

Ptlm. Sherman Benys observed a Ford Van leave the Double A's bar located at 905 N. 14th St. traveling north bound. Ptlm Benys initiated a traffic stop on the vehicle for several traffic violations, at 900 E. Ave B. The officer could immediately smell a strong odor of an alcoholic beverage on the breath of the driver, Belle Marie Price 41YOA when she spoke. Ms. Price had two driver's license one from Texas Driver's and a second from Colorado, both which were suspended.

Ms. Price was asked to perform Standardized Field Sobriety test and performed poorly on the SFST and also gave a breath sample that indicated that she was twice as high over the legal limit at a .199 and .200 Alcohol concentration. Ms. Price was booked into the Kleberg County Jail by Ptlm. Cantu for Driving While Intoxicated.

Sunday, August 26th, 2012 Possession of Drug Paraphernalia/Citation for Open Container

Ptlw. Theresa DeLaRosa, conducted a traffic stop on a 2005 Chevrolet Tahoe in the parking lot of 1202 N Armstrong (Javelina Mart) for a traffic violation. The officer made contact with the male driver who identified himself as Joseph Michael Stermer 3YOA. Ptlw. DeLaRosa smelled the odor of marijuana coming from inside of the vehicle. She also noticed that Stermer had a can of Budlight sitting in the cup holder. Stermer said he was drinking right before she stopped him. He said that he placed the beer on the bottom of the passenger seat. She asked Stermer to exit the vehicle. As Stermer exited the vehicle the officer saw a small silver pipe laying on his driver seat. She could smell the odor of marijuana coming from the pipe as she picked it up. I saw some marijuana residue inside the pipe. Stermer was placed in handcuffs and arrested for possession of drug paraphernalia.

The officer located an open container of alcohol (Budlight) laying on the floor. Stermer was issued a citation for open container. Stermer was transported to Kleberg county jail without incident.

Friday, August 31st, 2012 Delivery/Manufacturing of Controlled Substance



S.L.O.T./SWAT/Criminal Investigations Bureau/Patrol Division conducted a search warrant at 608 W. Alice and seized 177.8 grams of cocaine with a street value of \$8,990.00, ZANAX pills and also seized proceeds from the transactions in the amount of \$7,993.00 from Michael Anthony Rodriguez 29YOA. This was the result of an investigation into drug transactions in our community.

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****UPDATE** CRIMES MIGRATION**

Work is continuing on the migration to the new CRIMES RMS/CAD. Lt.'s Cavazos and Lt. Crocker are continually working with all of the entities involved. Don Whinery and Chris Muncy will be here the week of September 2nd to begin setting up for employee training of the new system.

We have met with representatives of CMA to migrate over to fiber for our internet and telephone system needs. We are targeting the use of a 50MG connection to assist us to meet the needs of the department.

****UPDATE** IMAGINE IT PD WEBPAGE**

Chief Torres met with Michael Kellam and representatives of IMAGINE IT and requested information on the following be included on the PD webpages:

• Administration

○ Office of Professional Standards

- Complimenting an employee
- Complaints about employees

- Complaint Information and Process
- Internal Investigations

- Training
- School Resource Officer
- Warrant Officer

- What to do if you have an outstanding Municipal Warrant
- Top 10 Most Wanted "Municipal Warrants"

• Patrol Division

- Bike Patrol
- Motorcycle Unit
- Gang Recognition and Identification Team (G.R.I.T.)
- Ride-A-Long Program

- Information, dress code and procedures

○ Junked/Abandoned Vehicle Information

- Definition
- City Ordinance Prohibiting Junked Vehicles

• Support Services Division

○ Criminal Investigation Bureau

- *Street Level Operations Team (S.L.O.T.)*
- *Accident Investigations*

- *Accident Statistics*

- *Crime Scene*

- *When can I pick up property/evidence?*

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- *Sex Offender Registration*

- Communications/Records Bureau

- Uniform Crime Reports

- Crimes Stats

- Offense/Incident Reports

- Cost to obtain copies of Offense/Incident Reports and accident reports.
- Open Records Requests
- How to submit for Open Records

- 9-1-1

- Information and Use

- **Special Weapons and Tactics (S.W.A.T.)**

- Unit Citation awarded in 2007 by Texas Tactical Police Association

- **Featured page for City of Kingsville Sgt. Gene Christopher, Ptlm. Felix Luna Salinas Scholarship and link for donations to scholarship fund**

We also requested links to:

- **Storm Sentry—Computer Satellite Weather System located in our office**
- **Crime Stoppers—Tip submit**

- **Include Crime Stoppers contact information.**

- **Nixle**
- **Center for Missing and Exploited Children**
- **Texas Sex Offender Registration Program**
- **Link to Forfeited Vehicle Auctions**

THOUGHT FOR THE DAY

It is naïve to think you can learn everything from only one mentor. People don't need one mentor—they need many mentors.

John C. Maxwell
Self Improvement 101

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director/City Engineer)

Capital Improvement Projects

Concrete Intersection Improvements

Bid (#12-39) for reconstruction/repair of ten worst concrete intersections in between 6th to 14th Street and Kenedy to Ragland Avenue was advertised for sealed bids on July 8 and July 15, 2012 and proposals were accepted until 1:30 pm on July 24, 2012. Four potential vendors attended the mandatory pre-bid meeting and site visitation on July 12, 2012. One bid was submitted, that is Elite General Contractors, LLC in the amount of \$248,000. Following areas were included in the bid – 8th and Johnston, Ragland between 6th and 7th, 7th and Warren, 10th and Fordyce, Huisache between 6th and

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7th, Huisache between 7th and 8th, 10th and Huisache, 614 E. Lott, 411 E. Lott and 530 E. Huisache. This item was presented to the City Commission and was approved on August 13 for awarding the contract. The funding source for this project is Certificate of obligation 2011 general fund. Contractor will start working on this project on the week of September 03.

Street Improvements

Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507,147 paid from the City's FY 2011 budget surplus. The entire 2.4 mile project should be completed on or before the end of October 2012. Part of Armstrong Street from King Avenue to Huisache Avenue was done on April 27, King Avenue to Yoakum Avenue was done on June 15, Yoakum to Henrietta Avenue was done on June 30, Henrietta to Santa Gertrudis was done on July 20 and Huisache to Caesar was done on August 04. Crews started working at Ailsie from Franklin Williams to 6th Street. Expected date of completion of this part of Ailise is September 07.

South Waste Water Treatment Plant Secondary Clarifier

Bid tabulation and consultant's recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference was held on May 03. Installation of Bar Screens was not part of the project but the staff included that in Bid process to reduce the installation cost. Bid for purchasing of Bar Screens was done and selection of the contractor was presented to the City Commission and was approved on July 09. Contractor has started working on this project.



Rehabilitation of Well #20

This water well has been rehabilitated and is in service now

Corral/ Santa Rosa Drainage Project

Contractor has completed the ditch work. Installation of the culverts has been completed. Currently they are installing Headwalls and Safety End Treatment. They are almost done with the installation of curb & gutter on Santa Rosa and Santa Monica area. Expected date of completion of this project was August 17. Contractor has requested for time extension until September 15 for some additional work needed to be done.



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Installation of Water Line



The City Commission approved the installation of about 800 feet of 8" water line on the south side of Private Road 2006 on July 23. Water crews have finished the project.

New Sanitary Sewer Line at Golf Course

Wastewater crews were supposed to finish the installation of sanitary sewer line for Golf Course on August 31 but could not finish. At the very end section of the line, close to the club house, wastewater crews found a power line where they need extra cautions. They will be done with this project on September 04.



9000 feet 12" PVC water line along County Road 1030 from Escondido Road to FM 772

County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff sent the "20 feet Temporary Easement" documents to the property owners. The City has received the signed copy of the easement document from all of the property owners. TxDOT has approved the permit. This project will be started on the 1st week of September. Expected completion date of this project is November 2012.

New Water Well

The staffs met with the consultant – HDR on July 12 and discussed in details about the data/information the consultant needs for the water model development for the entire City. Since the NASK water system is directly connected to the City Water system, inputting their data in the City water model is very important for the correctness of City water model. The consultant and the staff had made several attempts to get the water model from NAS-Kingsville but have not yet received anything. Once the City water model is developed and the consultant provides his recommendation, staff will select the location for the new water well, elevated storage tank and ground storage tank. The City Commission approved the contract between the City and HDR Engineering on July 23.

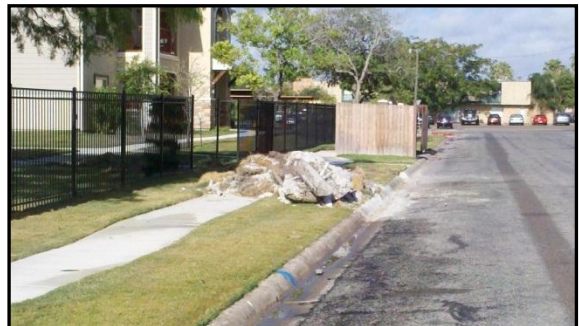
18" Water line on Kenedy Street connecting East and West Elevated Water Tanks

Field Survey and design work is done by the Engineering Department and is currently under review by the Public Works.

Public Works and Engineering

Kingsville Housing Authority

Kingsville Housing Authority installed one concrete flume on Avenue F and was about to install one more on Corral Avenue without any prior approval or permit from the City. Their contractor removed the city sidewalk and put the construction materials on the street. Staff contacted Housing Authority and their design engineer.



Housing Authority has removed the debris from the sidewalk .

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Public Works Parking Area

As part of several improvement and beautification projects at Public Works yard, concrete parking area in front of the City Garage is constructed.



Helping with Private Property Cleanups

Supervisors and the crews from Sanitation, Brush, Street, and Landfill are actively working with Community Appearance and Health Department to clean several worst illegal dumping sites as part of the beautification effort of the City.

Because You Care Award

The Brush Crew from the Sanitation Department received the “Because You Care” award on Monday the 27th. Not only has the Brush Crew managed to keep up with brush collection across the City divided into four zones, with one zone being cleaned every two weeks, but they have been tasked with helping clean up the City in numerous other ways. An abatement program was started in May of this year and about six complete property abatements are done by brush crews per month. Many times these properties have been abandoned and years of debris has had to be cleaned off and disposed of. In addition the City is counting on these crews to help with demolition of nuisance structures beginning on August 17. This crew lead by Chris Sanchez has been all over the place and has really helped the City try to turn the corner and become a better place to live because quite simply- They do care!

Street Lights

In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. Street Division crews drives for several hours at nights and collect the data every month and the information is sent to AEP for necessary action. The number of burned out street lights is going down (November 2011-81, December 2011 – 61, February 2012 – 41, March 2012 – 33, April 2012- 29, May 2012-25, June 2012-21) because of prompt action of the staff and AEP.

Water and Sanitary Sewer Mapping

GIS Technicians have finished the water and sanitary sewer map and now they are working on updating the Storm Sewer map throughout the City.

Street Division (08/13-08/25)

Paving

Crews removed old asphalt, watered, rolled, scarified road, removed excess material and set blue tops on Ailsie between 6th Street and Franklin Adams. This part of Ailsie will be paved by September 07.

Gutters

Crews cleaned gutters on Caesar from 14th Street to 6th Street, 13th Street from Caesar to Alexander; 11th Street from Caesar to Shelton, Shelton from 13th Street to 11th Street, Miller from 14th Street to 6th

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Street, 7th Street from Caesar to Miller, Hoffman from 8th Street to 6th Street and Shelton from 11th Street to 6th Street. Crews also cleaned gutters and swept on 11th Street from Ailsie to Miller, 8th Street from Alexander to Caesar, Elizabeth from 7th to Loop 428, 5th Street from Santa Gertrudis to Ave A, Yoakum from 14th Street to 6th Street, Henrietta from 6th Street to 12th Street, Henrietta from 11th Street to 14th Street, 11th Street from Henrietta to Lee, Lee from 14th Street to 10th Street; Lee from 10th Street to 6th Street, 9th Street from Lee to Alice, 8th Street from Lee to Alice, 7th from Lee to Alice, Alice from 14th Street to 6th Street, 13th Street from Alice to Richard, 12th Street from Alice to Santa Gertrudis, 11th from Alice to Santa Gertrudis, 807 E. Lott, Huisache to 16th Street, Lott to 16th Street and Lott from 12th Street to 13th Street, and used sweeper on 14th Street north and south.

Mowing and Trimming

Crews trimmed, mowed high grass and picked up trash on Tranquitas Creek; used a tractor mower, weed eater, and clippers to clean up ditch on Ave C to Tranquitas Creek; trimmed and edged grass from sidewalk, used blower to clean sidewalk, and used flatbed to pick up excess grass and dirt on 14th Street to Ailsie and trimmed and edged grass from sidewalk on 14th Street and Santa Gertrudis. Crews picked up trash and edged sidewalk on 14th Street from Corral to General Cavazos Blvd.; mowed crosswalks from W. Corral to 7th Street and Ave B to Kleberg School; trimmed grass from crossovers; mowed grass, cut trees and picked up trash on W. Corral near McRoberts school, Ave B by Kleberg school and W. Nettie and 5th Street; trimmed grass from walk crossovers, picked up trash, edged sidewalk and mowed grass on W. Nettie and 5th Street and Avenue B to 12th Street; used excavator and loader to clean Tranquitas Creek from 6th Street to 17th Street. Crews also finished work order to cut down tree into smaller pieces for removal due to it blocking the street on 1230 E. Huisache.

Weed Killer

Crews sprayed weed killer at the following locations: Armstrong from King to Caesar; Armstrong from Santa Gertrudis to Corral; 6th Street from Corral to Alexander to the "Y" to Henrietta; 6th Street from Henrietta to Corral; Santa Gertrudis from 6th Street to Armstrong; Shelly Street from Ailsie to General Cavazos Blvd.; 5th Street from Santa Gertrudis to Ella Street; 5th Street from Ella and Nettie; Mesquite from 14th Street to 6th Street; East Ave D from 14th Street to 6th Street; East Ave C from 14th Street to 6th Street; East Ave C from 6th Street to 9th Street; East Ave C from 9th Street to 14th Street; East Ave B from 14th Street to 16th Street; East Ave A from 14th Street to 10th Street; East Vela from 13th Street to 12th Street, from 14th Street to dead end, East Garcia from 13th Street to dead end; Armstrong from Corral to Caesar and 6th Street from Corral to Alexander.

Miscellaneous

Signs installed: 2 Pedestrian signs with arrows on Armstrong and Nettie, in front of University Squares Apartments (Armstrong & University), and in front of Javelina Apartments (Armstrong & Retama Drive); YIELD sign on Alexander and 11th Street; replaced DEAD END sign on Johnston and College Place; replaced STOP sign on 11th Street and East Ave C; placed Mourning sign at 1021 E. Ave B. Crews used blower to clean Johnston and Armstrong for crosswalk; placed crosswalk lines on Armstrong and Johnson; took mobile unit to flush dirt on 17th Street at the Creek; checked for locate on Corral and Lantana, and Corral and University Blvd.; cut high thick weeds, trimmed and picked up papers on Armstrong and alley next to Javelina Mart; Picked up barricades at 8th Street and Kleberg; set all school lights for speed limit zones; set stakes for location on E. Ella and Wilson, Vela and Wilson, and Ave A and Wilson; sprayed weed killer on 6th Street from Henrietta to Corral, Santa

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Gertrudis from 6th Street to Armstrong, and Shelly from Ailsie to General Cavazos Blvd. Crews also removed grass and weeds from the curb on the north side of Kings Street from 14th Street to University Blvd.; started picking up some concrete pieces on Armstrong but were unable to finish due to clean up of trucks in preparation for the parade; completed alley maintenance at W. Ave C and King and Kenedy; filled in 24 potholes on 15th Street and Johnston to 15th Street and Warren, 4 potholes on 15th Street and Ragland to 15th Street and Caesar, 8 potholes on 15th Street and Warren to 15th Street and Ragland; Completed patching in Zone 1, May, William, and Wanda streets, 1238 E. Kenedy on 2nd and Huisache, and 14th Street and Ailsie to Bypass.



Customer Service: Street Division is providing Traffic Control for a Citizen whose whole tree fell down and blocked the street.



Crews are posting a sign for Trash off Day which will be held this month at 6th and Ave B

Wastewater Collection and Treatment Plant (08/13-08/25)

Wastewater Treatment North Plant

Operators and Helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers and operators replaced UV lights; wasting in wedge wire drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; plant mechanic did Preventive Maintenance on all generators; repaired water line; repaired wheel on secondary clarifier bridge.

Wastewater Treatment South Plant

Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; CSA Contractors hauled equipment at South Plant and dug out dirt from proposed clarifier site; cleared brush out from fence line and sprayed brush killer.

Wastewater Collection

Had 33 calls for sewer backups. crews repaired service at King and 5th Street. installed manhole to run service at old Exxon Building and replaced sewer main at 17th and Lee crossing creek. Crews also laid 8" sewer main for Golf Course and did line locates for CenterPoint gas company.

Water Production (08/13-08/25)

Water Well #20 Rehab: Back in service on August 25. Production is 700 GPM.

South Texas Tank Services Annual TCEQ Tank Inspection: Water Production reviewing inspection reports.

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All water wells are in operation.

Routine job

Collected 15 routine Bacteriological Samples; daily water system monitoring; delivered Ammonia to 5 sites; delivered Chlorine to 5 sites. Water Pumped to Distribution (08/13-08/25): Wells–64,255,000 gallons; Surface–12,918,000 gallons; 5,694,000 gallons for Ricardo bypass; Total 71,479,000 gallons; Average – 5,106,000 gals/day

Water Distribution (08/13-08/26)

Water Division Crews repaired 23-Main Breaks and answered approximately 80 Service Calls (meter leaks, cutoffs and backfills). Crews assisted the Planning Department move furniture downstairs at City Hall and from the GSC building to City Hall. Crews replaced the concrete driveway at 210 E. Fairview and curb on N. 12th Street. They also cleaned up 77 and Caesar and installed a STOP sign. Crews also laid 320 feet of 8” pipe at Childers Project on PR 2006. The Water Department received the new Ford utility trucks and continues to prepare them for service.

City Garage (08/21-08/27)

6-Oil changes on preventive maintenance; 24-scheduled work orders; 18-non schedule work; 3-service calls; 0-call outs; 4-new tires on heavy equipment and trucks; 4-flat tire repairs and balances; 22-pending work orders.

Welder

6-received work orders; 0-pending work orders; 3-non-scheduled work orders; 4-scheduled work orders and 4 service calls. Welder also worked on second Wash Rack.

Solid Waste

Landfill (08/13-08/25)

Municipal Solid Waste (MSW) – 824.09 tons

Brush – 267.00 tons

Concrete – 74.18 tons

Dirt – 683.40 tons

Burned brush - total of 16 hours

Litter pickedup–1060 lbs.

Metal – 240 lbs.

C & D – 251.85 tons

Tires – 2.28 tons

Tires taken out – 11.94 tons

Weeds and grass have been getting mowed around facility.

New employee was hired on 08/27/12 and is doing a great job.

Training schedule has been completed. Training will be held every Thursday of the month.

Opacity test was completed.

All fences have been repaired at the facility.

General grading of slopes and diversion ditches have been started to control flow of water and slow down erosion of slopes.

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Landfill Working Phase



Burner is working

Sanitation (08/13/12-08/25/12)

Residential waste collected from 08/13 – 08/25: **608,260** pounds; Commercial waste collected **623,560** pounds; Brush collected **49,840** pounds and construction debris collected **69,680** pounds. Demo debris hauled by this department was **22,860** pounds.

Brush Crews

Brush crews collected Zone 3 and Zone 4. Crews also collected white goods. Crews worked on abatements when possible. Abatements were completed at 628 E. Alice, 608 E. Ave B, and 915 E. Yoakum. Crews demolished 624 W. Johnson in less than three hours from start to finish.

PURCHASING /TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)

Purchasing Division

The Purchasing and Finance Departments have been working on RFP No. 12-42 for Banking Services. The bid is set to open on Tuesday, September 11, 2012 at 1:30 p. m. Purchasing issued 119 purchase orders totaling over \$600,000.00. After much difficulty with our telephone landline provider, the Risk Manager's phone line was transferred from the Public Works building to City Hall.

Technology Division

As of August 28, 2012, nine out of eleven time clocks have been deployed. The remaining two have been withheld for testing and training. Before final pre-production can occur, all employees must be enrolled into the hand scan module. This will allow the users of the time manager system to check and maintain hours of their respective employees. The next step for IT staff is to ensure proper enrollment for users of large scale sites, i.e. Public Works and Fire department. This should be accomplished by the end of the first week of September. We will then install the manager software with the proper licenses to the user that will utilize the system. As the program already works internal it is just a matter of remotely installing the management interface.

R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)

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Fun Fact Tidbit

Did you know that in 2011, people in Texas used library electronic resources over fourteen million times?

Saturday Story Time for September

The next monthly Saturday story time will be on September 15th. The theme for this story time is "Birthday Party" as it will be held on the birthday of the Children's Librarian, Mrs. Danielle Friend. Children are encouraged to come to the library and hear some of Ms. Danielle's favorite children's stories. The library staff wishes Ms. Friend the best birthday ever.

Materials Processor Librarian Retires

The library recently wished a fond farewell to one of its own. Mrs. Yolanda Smith, Materials Processor, retired from public service after a combined total of over 20 years working in the school administration and library field. She served 7 years at the public library, processing new and donated library materials for circulation and reference use. Mrs. Smith worked in the Technical Services Department, under the supervision of Mrs. Ruthie Valdez, Assistant Library Administrator. Robert Rodriguez, Library Director, said "Yolanda will be greatly missed by both staff members and the public alike and will be remembered as a great asset to the community." The library staff wishes Yolanda the best of everything during her retirement.



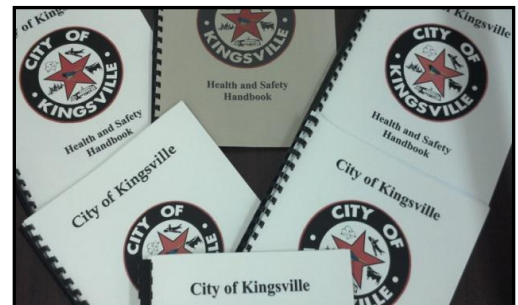
Upcoming Children's Events

The library is in the final planning stages of a teen event for Teen Read Week in October and a Family Game Day event in November. Both of these events are being held with the assistance of Theatre Arts Department and Kappa Psi students from Texas A&M University-Kingsville.

RISK MANAGEMENT DEPARTMENT (Courtesy of Melissa Perez, Risk Manager)

Health and Safety Training

Was conducted on **Thursday April 30th** for all City Department Heads. Training was conducted in the City Hall Conference Room @ 10:00 am. Staff were Trained utilizing the City Of Kingsville's Health and Safety Handbook. Training Topics such as Proper Lifting Techniques and Being Observant, Attentive and aware of their surroundings were also discussed.



Safety Committee

A safety committee meeting was held on August 22, 2012 at the Public Works Building. The Following committee members attended: Emilio Garcia (Health Department), Avelino "Java" Valadez (Street Dept), Joey Garcia (Library), Theresa Cavazos (Planning), Carol Rodgers (Public Works), Melissa Perez (Risk Management). Several injuries were addressed and reviewed to investigate if injuries were preventable or non-preventable.

(TML)Texas Municipal League

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Hermelinda Cruz; Claims Specialist, visited the Risk Management Department on August 23, 2012. Ms. Cruz conducted Workers Comp Training and explained the Importance of ensuring proper documentation is completed and turned in within deadlines. The Risk Management Department received a Workers Compensation Claims Kit to utilize as a guide.



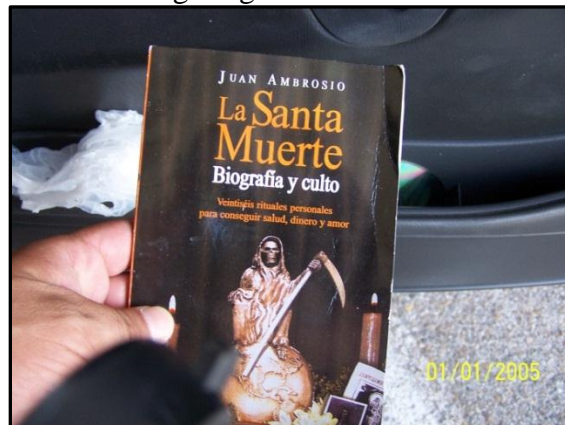
West Nile Virus Conference Call

On Thursday August 30th 2012 and at 3:30pm a conference call was initiated by The Department of State Health Services (DSHS) Region 11 for all Local Counties. The City of Kingsville's Yolanda Cadena (City County Health Director), Dianna Gonzalez (Human Resource Director and Melissa Perez (Risk Manager) linked in to the conference call in the RM Office at City Hall. Updates on the situation in the DDC Jurisdictions were talked about as well as preventive measures, what our City can do presently and suggestions on handling calls from the media.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

On August 30, 2012, Agent Guajardo conducted a traffic stop on Highway 77 in Kingsville for a traffic violation. Upon contact with the driver, Agent Guajardo found that the passengers were illegal aliens and the driver was transporting them back to the border. Further investigation revealed that the 2 illegals were actually coyotes who had just guided other illegals into the US. Border Patrol was extremely interested in the 3 and took custody of them.

On August 29, 2012 Task Force Agent Jason McGee conducted a traffic stop on highway 77 in Kingsville upon talking to the driver and the passenger, Agent McGee notices that both were extremely nervous. Upon further investigation the 25 year old female driver was found to have \$16, 830 hidden on her person and in her purse. The 32 year old female passenger lied about her name and was found to have probation violation warrants out of Willacy County. Both were arrested and booked at County for Money Laundering and the warrant. La Santa Muerte (the goddess of Death) memorabilia was found in various areas of the vehicle. This figure is famous among drug traffickers



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On August 15 and 16, 2012 Task Force Agents joined with the South Texas Sheriff's Coalition in conducting a 2 day saturation operation in the Kingsville/Kleberg area. The results were 117 traffic stops, 10 citations, 87 warnings, 39 searches, 4 arrests, 7 CBP referrals, 1 vehicle seizure and \$18,589 dollar seizure. Task Force agents were instrumental in this joint effort.

TOURISM SERVICES/DOWNTOWN (Courtesy of Bob Trescott, Director of Tourism Services)

Mr. Trescott and several Tourism volunteers continue to reorganize the visitors' center: cleaning, painting and hauling.

Bob is working to get a handle on the dwindling pool of veteran volunteers who staff the visitors' services at the Depot and the Visitors' Center. We will need a major push for volunteers and interns to staff these services adequately. The Conner Museum faces the same issue. We will be working with the new dean of the College of Arts and Sciences on the future of the Conner Museum.

Mr. Trescott and continues to work with other community organizations in planning for fall events

Bob took several days of vacation and there was the long holiday weekend.

MEETINGS, EVENTS AND REMINDERS (Courtesy of Vince Capell, City Manager)

Regular Commission Meetings	Monday, September 10th	6:00 p.m.
	Monday, September 24th	6:00 p.m.
Special Commission Meetings	Monday, September 17th	6:00 p.m.
Board Meetings (Commission Chambers)		
Planning and Zoning Board	Wednesday, September 12 th	7:00 p.m.
Historic Development Board	Wednesday, September 19 th	2:00 p.m.
Zoning Board of Adjustments	tba	6:00 p.m.
Civil Service Commission	tba	11:00 a.m.
Board Meetings (Respective Location)		
Library Board	Wednesday, October 17 th	4:00 p.m.
City/County Health Board	(3 rd week of every other month @5:30 p.m.)	
Events		
City Trash-Off Day		
6 th Street & E. Ave. B	Saturday, September 15 th , 2012	8:00 a.m. – 12:00 p.m.
Reminders		
City Secretary requests Commission Member Nominations for the following Vacant Board Positions:		

Staff Report
(A Publication of the City Manager's Office)
Monday, September 10, 2012

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0