

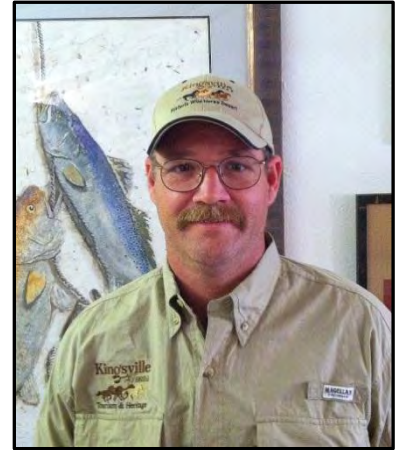
City of Kingsville  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 25, 2013

*"Drawing on my fine command of the language, I said nothing"*  
Robert Benchly. [www.famous-quotes-and-quotations.com](http://www.famous-quotes-and-quotations.com)

*"Art, like morality, consists in drawing the line somewhere."* G. K.  
Chesterton. [www.famous-quotes-and-quotations.com](http://www.famous-quotes-and-quotations.com)

**GOOD JOB AWARD!!!!**

A big THANK YOU to **Chuck Jennings**, Tourism Department, for his innovative and cooperative "fence mending" effort with the Kleberg County Sheriff's Office.



*Tourism Director Bob Trescott says, "There is an old, tall, but scenic privacy fence that separates the City Visitors' Center from the Sheriff's impoundment property. The fence was in poor repair, compromising the appearance and security of City and County property. It wasn't clear who owned and was responsible for the fence. The cost of totally replacing the fence would have been prohibitively expensive and debating over responsibility with the county would have been delayed the needed fix – plus we may have ended up with an unattractive chain link fence.*

*Chuck Jennings contacted the Sheriff's Department and worked out a cost share and completed the work in record time – preserving and enhancing our weathered, attractive boundary frame to our facility while helping the County in securing its facility. This is a great example of communication and collaboration to mutual benefit of two government agencies and all City and County residents."*

BEFORE



AFTER



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***CITY MANAGER (Courtesy of Vince Capell, City Manager)***

The City Commission will soon be asked to decide two issues that are important for achieving two of its most important goals – improved housing and better streets.

Improved Housing - The City Manager has worked with the City and County Commissions to schedule a special joint meeting on Wednesday, February 27<sup>th</sup> at 5 p.m. in the basement meeting room at Kleberg Bank to discuss joint economic incentives for the Wildwood Trails subdivision development that will include 184 new homes in the 52-acre area between Carlos Truan Blvd. and Caesar Street. Vince is hopeful that the special joint meeting will result in the subsequent, but timely approval of economic development agreements between the developer and City and County Commissions.

Better Streets – The City Manager has scheduled a Streets Work Shop with the City Commission on Monday, March 4<sup>th</sup> at 5 p.m. in the City Commission Chamber. The meeting will include in-depth discussions about specific street projects and street paving methods for the short, intermediate, and long terms.

***FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)***

$$\text{Assets} = \text{Liabilities} + \text{Capital}$$

**Finance Administration Division:**

Did you know? The basic accounting equation is the foundation for the double-entry bookkeeping system. For each transaction, the total debits equal the total credits.

Fixed Assets - Arturo Moreno with the Finance department distributed the Physical Inventory report to each of the City's Department's for comparison against the INCODE database report.



This effort is to ensure that all fixed asset have been properly identified and allow Finance to make any adjustment during the reconciliation process.

The purpose of a capital asset system is: 1) to provide control and accountability over capital assets, and 2) to gather and maintain information needed for the preparation of the State's Comprehensive Annual Financial Report (CAFR) in conformity with Generally Accepted Accounting Principles and in principle with Governmental Accounting Standards Board Statement 34.

**Arturo Moreno**

Governmental Accounting Standards Board (GASB) Statement 34 requires that all capital assets be reported in the government-wide balance sheet net of accumulated depreciation if applicable.

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Capital or fixed assets, as they are often called, are tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal period. Typical examples are land, improvements to land, easements, water rights, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and various intangible assets. (Land associated with infrastructure should be reported as land rather than as part of the cost of the related infrastructure asset.)

A capitalized asset is a capital asset that has a value equal to or greater than the capitalization threshold established for that asset type. For the City of Kingsville the threshold is \$5,000. Capitalized assets are reported for financial reporting purposes.

Budget Transfers - It is critical for Departments to submit their budget transfers in a timely manner. It is also important for budget transfers to be completed in a consistent matter to ensure proper posting and prevent delays caused by having to send the form back to the departments for corrections. Please make sure all the areas on the form are completed. Another important note is that only whole dollars may be transferred. If the transfer is for a purchase of \$2,392.18, then prepare the budget transfer for \$2,393 to cover the entire expense. An account only needs to be written once on the form with the entire amount of the transfer to or from.

All budget transfers should be taken to the finance department for verification of funds in the accounts to be transferred from. If some transactions have not been posted to an account yet, it may appear that funds are available when they really are not. The finance department will verify this as much as possible to avoid any delays, which will ensure the funds available to the city manager when he signs the budget transfer form. **\*Budget Transfers Should not be made to/from Personnel Services (100's), such as 111 Salaries and Wages; 112 Overtime, etc.** If you have any questions, call Terri at ext. 012 or James at ext. 011.

Time Clock Plus - Training on the "scheduler" feature of Time Clock Plus was held with Police and Fire due to the complexity of their pay as a result of Union Contracts. The week of February 18<sup>th</sup> the Payroll department will be completing the last segment of the program concerning downloading the Time Clock Plus program into Incode. Several City departments are now fully utilizing the program for payroll. The pay period of February 23<sup>rd</sup> all City departments should be fully utilizing the program.

Certificates of Obligation - The City's Certificate of Obligation, Series 2013 for \$5,230,000 and the refunding bond, 2013 for \$1,260,000 closed on February 14<sup>th</sup>, 2013. Finance would like to thank all the participants who assisted with this project including the City Commissioner's, City staff, First Southwest, and Winstead PC.

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**C of O Bond Proceeds**

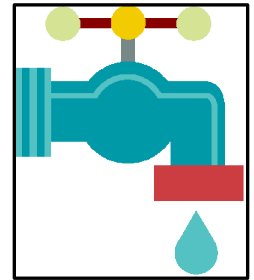
Amount Received from the Purchaser \$5,397,330.20                      \$5,397,330.20

**Uses**

General Fund Project Construction Fund	\$975,135.60
Utility System Project Construction Fund	4,325,000.00
Deposit to Debt Service Fund	16,244.45
Costs of Issuance and Rounding Amount	50,220.15
Bond Counsel Fees, Expenses and Attorney General Fee	30,320.00
Paying Agent/Registrar Fees	<u>500.00</u>
Total \$	5,397,330.20

**Utility Billing Division**

**Do you know?** How much water does the average residence use in during a year?  
107,000 gallons <http://www.flowingstreamsministries.org/FUN-WATER-FACTS.html>



Working Together to Achieve More - The Collections Manager is working with the Municipal Court Manager on sending out “Warrant Round Up” notices the week of February 18<sup>th</sup> and February 25<sup>th</sup>, 2013 with the utility billing statements.

The Collections Manager provided the total number of utility billing statements going out those two weeks so that the Municipal Court Manager is aware of how many copies of the flyers need to be printed.

Accounts Receivable packet - The Collections Manager sent out 452 outstanding weed lien invoices out on February 13, 2013. The total accounts receivable is at \$186,291.29.

The total weed lien amount collected since the Accounts Receivable packet was first used to send and track invoices on October 15, 2012 is at \$7,627.92

The Collections Manager began training Aileen Escamilla, third desk Customer Service Representative, on the Accounts Receivable packet. The basics were covered at the beginning of the month of February 2013. The ongoing goal is to have Ms. Escamilla take on the responsibility of processing the billing for the Accounts Receivable packet once the training is complete. Then the Collections Manager will cross train the Billing Specialist as well.

The Collections Manager continues to work on sending out invoices on a timely manner and works on additional sundry items from other departments as they are encountered. The Accounts Receivable packet now gives the City a more tractable system for collecting monies that are owed to the City.

Storm Water Study - The Collections department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17<sup>th</sup>, 2012

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Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of Equivalent Residential Units per parcel using the Appraisal District information (provided by HDR Engineering). E.R.U.'s are factors for sizing water meters and determining certain fees and charges. The fee became effective October 8, 2012.

Paving liens - The Collections Manager would like to remind all involved that the deadline to receive the principal amount of any paving lien is March 12, 2013 to qualify for the interest abatement program.

On February 8<sup>th</sup>, 2013 a reminder notice was sent out to those outstanding paving lien property owners to remind them of the upcoming deadline.

If you feel you received a reminder in error, please do not hesitate to contact the Collections Department.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Water Billing Statements - The billing statements for the full month of February 2013 will include the following:

EFFECTIVE MARCH 16<sup>TH</sup>, 2013 THE LANDFILL HOURS OF OPERATION FOR SATURDAYS WILL BE FROM 8A.M. TO 12 P.M. FOR QUESTIONS PLEASE CONTACT 361-595-0092. THANK YOU.

Additional duties - The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

**Municipal Court Division**

What Happens in Muni Court? - The Kingsville Municipal Court operations are committed to providing quality customer service to all who appear in the court while we diligently execute the administrative duties of the Municipal Court as set forth by law. We promise to be innovative in creating methods and techniques that allow us to be more responsive to the needs of the public.



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The Municipal Court is the judicial branch of the government of the City of Kingsville. The courts adjudicate Class C misdemeanor cases most of which are criminal, including traffic, city ordinance, state code, juvenile, parking and disabled parking. It is committed to administering justice in a fair, efficient, and timely manner. Court services are increasingly available online, by telephone, and through the mail which contributes to compliance in a customer service and eco-friendly way.

New Event -The Kingsville Municipal Court and Police Department have joined the 2013 Great Texas Warrant Roundup. This event is designed to target thousands of active warrants (traffic, parking, city ordinances and state offenses) throughout Texas. There are over 300 municipal and J.P. courts participating in this operation.

State and local media stations will be announcing the event and providing information for the public for two weeks leading up to start date of March 2<sup>nd</sup>, 2013. The actual Round up will run for one full week. The Kingsville Municipal Court will be sending out a flyer in the utility bill containing pertinent information about this event. The names of local defendants with active warrants will be published with the local newspaper the week before the event.

The reason the City of Kingsville Municipal Court is participating is to clear outstanding warrants. The total number of active warrants with the Kingsville Municipal Court is over 8,000. With the cooperation of law enforcement agencies throughout the State of Texas, this is a great opportunity for active warrants to be served. Last year over 212,000 warrants were cleared State-wide.

Enforcing City and State Laws - (Court business of January 31, 2013 through February 12, 2013)  
There were a total of 186 new cases filed: The Kingsville Police Department filed 113 new traffic violations, 8 new state law charges. There were 56 new Failure to Appear violations and the City Community Appearance and Health Departments filed 9 new city ordinance violations. Notifications have been mailed out to the defendants for their court hearing. There were 12 cases disposed by full payment, 127 cases were disposition through payment plans, extensions and dismissals upon completion course or probation and proof of compliance with the law motions filed at the court office.

There were 54 (98 violations) new orders of arrest for contempt of court orders (payment plan/extensions of failure to pay). Addition to the arrest orders, the court reported 94 (313 cases) driver's license records to OmniBase (Texas Department of Public Safety) for suspension or denial for renewal for violation of non compliance.

As of this period February 12, 2013, there are 737 cases awaiting resolution. There were 232 (344 violations) warrant orders disposed due to the execution by the Kingsville Police Department and Warrant Officer T. Davis, Badge #25 and 10 (20 cases) driver license released of suspension or hold of violators driver's license through OmniBase, plus 145 payments made through the payment plan orders. A sum of \$40,779.44 was collected.

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Cases Heard-During this update - January 31, 2013, court hearing consisted of 179 cases (90 people), a total of 31 defendants and 13 inmates made their appearance in court: There were 7 cases closed upon full payment, 47 cases were setup on a payment plan, 2 cases were placed to pay in full within 30 days, 7 cases were dismissed upon compliance, 12 cases are pending before the court for further ruling, 12 cases were reset to another court date, 1 case for trial, and 90 cases forwarded to the warrant division for new orders of arrest for not appearing in court.

Special Thanks - The Municipal Court would like to thank the Kingsville Police Department for the security provided for the court date on January 31, 2013; Officer R. Webb #76, Officer J. Gonzalez #70 and Officer T. Cervantes #78.

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at [www.cityofkingsville.com](http://www.cityofkingsville.com).

***FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)***  
***Reporting period 2/2-2/15/13***

**Community Participation / Events**

Controlled Burning - The Fire Department has been assisting with controlled burning operations at NAS Kingsville. This is a program used to reduce the amount of vegetation/fuels that could cause damage to structures if a large fire were to develop in the area.

**Training and Professional Development**

Professional Development - The Fire Chief, Engineer James Creek, Engineer Felix Camarillo, and Firefighter Ron Lee attended the Southwest Fire/Rescue Conference in Corpus Christi on February 11-13. Personnel met with vendors regarding equipment, apparatus, and software. Personnel also attended several lectures on leadership, labor/management relations, and state mutual aid systems. Engineer Creek attended meetings on February 14<sup>th</sup> related to changes in the Texas Commission on Fire Protection rules and regulations.

Chief Reed attended the Texas Forest Service/Texas Interagency Fire Mutual Aid System (TIFMAS) Strike Team Leader Course (G-330) held in Corpus Christi on February 9-10. This is a wildland urban interface Incident Command position class modified for structural firefighters.

Chief Reed and Administrative Assistant Celena Longoria attended a webinar to discuss the use of Timeclock Plus software for the Fire Department.

Chief Reed attended a vendor presentation given to the Planning Department for the GIS mapping system.



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Station Drills - Fire crews participated in various training drills throughout the period that included hose operations and self-contained breathing apparatus (SCBA) drills.

**Other Department Activities**

City Emergency Operations Planning - The Fire Chief met with City Risk Manager / Emergency Management Coordinator Melissa Perez and Police Chief Torres to tour the Police facility and Emergency Dispatch Center. The group also discussed emergency operations, organizational histories, current projects, and future plans for improving emergency services.

Planning and Evaluation - Fire Department officers developed an annual training calendar that targets primary areas of training for each month of the year. The Department wide training will be given to each shift to ensure uniformity. The Department will be transitioning to in-house firefighter continuing education instead of online training certification. The Department will also be providing more hands on EMS practical skills training, but will continue to complete continuing education online.

A monthly Fire Department activities schedule has been adopted. A schedule of major Department events is sent out to the shift Captains. The Captains then fill in other activities planned for the upcoming month and return to Fire Admin so that the entire Department knows the projected schedule of activities for each shift. Some shifts are left open to accommodate make up activities that were canceled due to emergencies or unexpected events. A monthly activities schedule is tentatively finalized by the 15<sup>th</sup> of the prior month.

Officers Meetings - Currently, the Fire Chief meets with Captains, Lieutenants, Union officials, and program coordinators every Friday morning. The meetings are open to all Department personnel to attend.

**Fire and EMS Response Statistics**

Fire/EMS crews responded to fourteen (14) fire/other calls, one hundred forty (140) EMS calls, for a total of one-hundred forty six (154) emergency calls between February 2 and February 15, 2013.



**CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)**

**Food Service Inspections (February 1, - February 14, 2013)**

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non critical violations are 3 points demerit violations.



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Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non-critical Biolations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Valero Corner Store-97	Kwik Pantry #2-88	Dairy Queen-86
Javelina Mart-88	Riviera Food Mart-80	Methodist Child Development Center-93
Rio 7 Cinema-100	Mesquite Drive Inn-100	L.E. Ramey Golf Course-84
K of C Kitchen-90	L&M Superette #1-92	Love's Truck Stop-93
Best Western Motel-94	Sunny Mini Mart #2-96	Arby's-90
Amigo Food Mart-100	JC-3 Mart-92	One Stop HWY/77-84
Kleberg County Jail/Kitchen-93	Beto's Community Grocery-97	Los Cabos de San Lucas-89
Sunny Mini Mart #1-84	Burger King-97	Burger King/Riviera-97
Stripes-87	V&J Food Mart-77	A&J Super Store-100
Greg's Short Stop-100	Speedy Stop-93	

**Food Handler Classes**

CBC/Cosmetology Dept.	25 Students	Fundraiser Class
TAMUK/Pharmacy Dept.	10 Students	Fundraiser Class
Food Handler Classes-2/6/2013	22 Students	Regular Class

**Permitted Temporary Food Events**

TAMUK-Wildlife Society	Burger Fundraiser
TAMUK-ASA Sorority	Brisket Sandwich Fundraiser

**Day care Inspection**

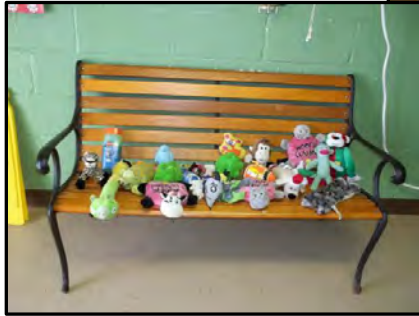
Methodist Child Development Center	Conducted an annual inspection
------------------------------------	--------------------------------

**Animal Control-Food Donations**

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Tractor Supply - Donated 183 cans and 150 Lbs of dry cat food. Thanks to Tractor Supply for its generous donation.

Wal-Mart - donated several doggie and kitty toy for our animal shelter. The toys will be given to anybody who adopts a dog or a cat from our shelter. Thank to Wal-Mart for its helpful donation.



Local resident Ashley Smith donated 100 lbs of dog food, 24 cans of dog food, 48 lbs of cat food and 48 cans of cat food. Thank you Ashley for your generous food donation.

**Animal Control**

The Health Department received a phone call about some dead lizards at a property in Kingsville. Animal Control Officers were dispatched to the call and found 2 Bearded Dragon Lizards, alive. The tenant had moved out and left the lizards behind. The lizards were impounded and brought back to the Health Dept to be housed and fed. If no one claims the 2 Bearded Dragon Lizards they will put up for adoption. Any takers?



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### Pet Adoption Day

The City-County Health Department/Animal Control Division in conjunction with our local Tractor Supply will host their 1<sup>st</sup> Annual Pet Adoption Day of the year. This event will be held at the Tractor Supply Store 2405 Brahma Blvd on Saturday February 16, 2013 from 10:00 a.m. to 2:00 p.m. Please go by to see the different dogs and cats we will have on display for adoption.



### Monthly Reports of Activities

<i>Consumer Health</i>	<b>Food Establishment Insp.</b>	<b>Restroom Insp.</b>	<b>Food Handler Attendees</b>	<b>Day Care &amp; Foster Homes Insp.</b>
October 2012	57	47	45	2
November 2012	74	65	280	3
December 2012	61	50	35	1
January 2013	64	41	38	1

	Oct 2012	Nov 2012	Dec 2012	Jan 2013
<b><i>Animal Control</i></b>				
Dogs impounded	186	156	128	133
Dogs adopted	9	14	22	20
Dogs released	27	27	32	14
Cats impounded	120	89	56	65
Cats adopted	4	0	2	2
Cats released	3	0	3	1
Opossum in traps	69	91	42	45
Other animals impounded	4	5	8	7
Other animals adopted	13	17	0	0
# of humans bitten	8	5	8	3
Animals observed 10 days	8	4	6	3

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Warnings issued	2	9	0	0
Citation issued	9	10	20	16
<b>Vector Control</b>	Oct 2012	Nov 2012	Dec 2012	Jan 2013
Calls pertaining to bees	20	14	2	12
Removal of swarms	8	3	1	3
Site unable to abate	6	6	0	3
Mosquito surveillance	12	12	0	0

<b>Fees collected</b>	Consumer Health	Animal Control
Oct 2012	\$3,650.00	\$1,535.00
Nov 2012	\$1,848.00	\$1,100.00
Dec 2012	\$3,343.00	\$1,822.00
Jan 2013	\$2,590.00	\$1,240.00

**Painting the gutter**

A Kleberg County Employee is priming and painting the gutter at the Animal Shelter. The gutter was damaged by a large tree limb that was scraping it. The tree was trimmed awhile back, therefore allowing us to get the gutter painted to avoid any rust from developing.



**HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)**

**Did you know?**

December 2012 data by the Texas Workforce Commission shows the Kingsville's labor force at 14,455 with 13,754 people employed and an unemployment rate of 4.8%.

**Events/Programs**

The HR office is excited to continue its working relationship with the local Texas Workforce office. The City is participating in another program funded by the Workforce which allows qualified participants to be placed with local businesses to gain actual work experience.

The City has previously participated in different programs available through the Workforce. This current program allows participants the opportunity to work 32 hours per week for a 6-8 week period and learn relevant job skills. The City is working on assisting participants with clerical skills during the

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course of the program. We look forward to this and other program available through our local Texas Workforce office.

**Workshops/Seminars**

The City of Kingsville's Professional Development Program is rolling along with the 3<sup>rd</sup> and 4<sup>th</sup> quarter training session in the scheduling process. Dates for the next seminars are April 25, 2013 and July 25, 2013.

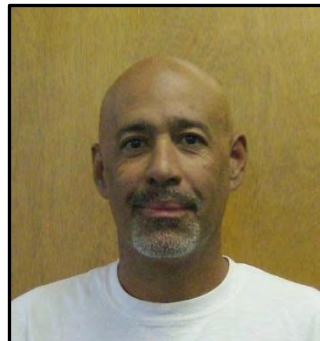
**New Employees**



Martin Mireles  
Utility Worker  
Water Division



Robert Hinojosa  
Animal Control Officer  
Health



Ernest Davila  
Equipment Operator I  
Community Appearance

**Promotions/Transfers/Changes – 0 / Retirements – 0 / Separations - 0**

**Employee Evaluation Update**

Everyone continues to work diligently to complete this supervisory task and evaluations continue to be submitted to the HR office. The following are outstanding evaluations for the months of November 2012 and December 2012: 1 – Police 3 – Public Works. 20 January evaluations distributed to departments and due by February 28, 2013. 26 February evaluations distributed to departments and due by March 31, 2013

**Open Positions**

City Marshal – Task Force  
Equipment Operator II - Landfill  
Equipment Operator III – Street  
Library Director – Robert J. Kleberg Public Library  
Public Works Director/City Engineer  
Utility Worker – Water

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***PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)***

**Planning & Administration Division**

**H.M. King High School Renovation**

The City/Foundation Coordination Team met on February 12<sup>th</sup> in an effort to continue implementation of established plans toward the completion of the buildings and site. The floor plan and space allocation is nearly complete with only a final review to remain. No revisions are expected and some cost savings were realized in the latest work that was done wherein we were able to reduce the number of elevators from two to one. To date the architectural design continues to be on pace with coordinated operational timeline. The doors and windows are production, demo work of the remaining interior plaster and other materials, and the structural analysis is well underway. Additionally, Mayor Fugate and Mike Kellam met with representatives from KISD regarding the finalization of the Land Acquisition agreement to which progress continues. Currently both parties are awaiting the completion of a boundary survey/legal description and an appraisal of the property to be deeded over to the City. Once complete, the agreement will be modified to reflect the findings and both entities will consider approval.

**Internal/External Web based Geographical Information Systems (GIS) Development **\*\*Update\*\*****

City staff including Mike Kellam, Tony Verdin, Valerie Valero, Lisa McGlaughlin and J.R. Cavazos and Joey Reed met with HDR Engineering on February 7<sup>th</sup> regarding information on progression toward the full implementation of the web based GIS program. Based on the information provided by HDR, the information/data we have built can be easily utilized to provide an internal/external GIS browser that can be accessed by the public and city staff. Currently staff is preparing some quote specifications to provide a platform wherein service proposals can be provided and a contractor can be selected based on qualifications and overall price to perform the work. It's anticipated this will be complete the week of February 15<sup>th</sup> and will subsequently be sent out for review by prospective quotes for services. From that point the involved departments will work together to provide a collaborative funding option to complete the project.

**Economic Forum**

Mike Kellam and several City Commissioners and staff attended the 2<sup>nd</sup> annual Texas A&M-Kingsville Economic Forum on February 12<sup>th</sup>. The City of Kingsville was proud to be a sponsoring partner for the event and the national and local economic information that was provided will be extremely helpful for all who attended. We look forward to supporting next year's event while putting this year's information to work in our daily activities.

**Kingsville Day at the Capital**

City Manager Vince Capell and Mike Kellam will be representing city staff at Kingsville Day at the Capital in Austin on February 26<sup>th</sup>. This time in the capital will allow us to meet with state legislators and to provide support the many initiatives being implemented by the City, NASK, TAMUK and many other entities in the area. An update will be provided upon our return.

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### **Building Services Division**

#### **Permitting**

The following permits were recently issued - Remodel- 10, Electric- 19, Fire Inspections- 21, Plumbing- 8, Mechanical- 3, Roofing- 6, Residential Meter- 9, Commercial Meter- 3, Gas Inspection- 11, Swimming Pool- 1, New Residential-3, House Leveling- 1, Sprinkler/Irrigation- 3, Curb Cut- 1, House Moving- 1. Total Permits: 103

#### **New Business**

Rising Star Child Care, located at 620 E. King Avenue, is now open for business

The Tot Spot Child Care, located at 1608 Brahma Blvd., in in the final stages prior to opening for business

#### **Plan Submittals**

Big House BBQ has submitted plans to relocate to where Big House Brunch was previously located. The Plans have been reviewed and are pending permit issuance.

#### **Building Officials Report**

Daniel Ramirez attended the Building Officials Association of Texas annual training conference in Houston , Texas February 3-8. Daniel was able to enhance his knowledge and skills in areas such as substandard building/right of entry, construction type, exterior wall bracing mechanical systems, advanced plan review and much more. Daniel is now well on his way to receiving certifications in the areas listed and will gain his Building Official Certification in the very near future.

### **Community Appearance Division**

Recent activity (January 31-February 13) by Community Appearance Inspectors is as follows:

Activity:	Results:
Notices Sent- 56	Compliances-56
Inspections- 40	Abatements-11
Re-Inspections-90	Court Cases-3
Illegal Dumping Cases-0	Referral to other Department-0
Obsolete Sign Violations-2	

*Community Appearance monthly performance measurements to be met- **minimum 320 notices/150 compliance cases per month.***

#### **Routine Violations & Compliances**

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

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**820 E Miller-Property Owner Abated**

**BEFORE**



**AFTER**



**409 Alexander-Property Owner Abated**

**BEFORE**



**AFTER**



**Community Appearance Activities**

What does this sign mean? - Community Appearance staff has been working diligently on projects throughout the city. Code Officers inspect properties in violation and send notices as well as posting placards on vacant lots. This is an extra step taken by code officers in the noticing to property owners. This gives neighboring citizens or passerby's a chance to contact the property owner and inform them that they are in violation of city codes. This has been a great technique and the department has received a high level of compliance due to the help of our citizens passing on the word.





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Did you know? - Community Appearance has nearly doubled the number of new inspections over the past two years: New Inspections 10/1/10 to 9/30/11... **869** / New Inspections 10/1/11 to 9/30/12... **1632**. Community Appearance will continue to strive toward the highest level of service to Kingsville residents and promote a high standard for the quality of life through education and awareness.

**Demolition Initiative**

The “Demo Team”, is preparing documents to present to City Commissioners requesting a demo order for four dilapidated structures at the Feb 25<sup>th</sup> meeting. No contact has been made to the Building Official by the property owner to contest the demolition of the structure.

Jennifer Bernal attended the Substandard Structure training in Rockport. This training discussed proper procedures on noticing property owners for structures in a (1) dilapidated, (2) substandard and/or (3) dangerous state. Instructors clarified the difference between the three and their instruction will be incredibly useful to the Building Official.

Demo's to-date (FY13) - Commission Approved – 9 / Property Owner Agreement - 14

Awaiting Demolition - Below is an update pertaining to the noticed properties awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

<b><i>Date</i></b>	<b><i>Property Location</i></b>
<i>Pending</i>	519 N. 6 <sup>th</sup> St.- Awaiting re-hearing for Demolition Order Request
<i>Pending</i>	222 E. Huisache-Pending Commission Hearing 2/25/13
<i>Pending</i>	818 E. Richard- Pending Commission Hearing 2/25/13
<i>Pending</i>	921 E. Yoakum- Pending Commission Hearing 2/25/13
<i>Pending</i>	613 E. Ave C- Pending Commission Hearing 2/25/13

**417 W Kenedy-Demo by City Crews**

**BEFORE**

**AFTER**



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**Top Ten Private Property Clean Ups**

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 12<sup>th</sup> phase to be completed in March. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

**12<sup>th</sup> Phase**

<b>Property Address</b>	<b>Tentative Date of Abatement</b>
1225 E Alice	3/20/13
E Santa Gertrudis	3/21/13
717 E Ave A	3/14/13
617 N 14 <sup>th</sup>	3/7/13
315 E Lee	3/26/13
805 W Kleberg	3/5/13
512 W Warren	3/6/13
420 W Johnston	3/12/13
517 N 3 <sup>rd</sup>	3/13/13
309 Reidda	3/19/13

**1600 W Johnston #83-Phase 11 "Top Ten"-Property Owner Abated**

**BEFORE**

**AFTER**



**Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups**

As shown below the number of owner abatements on noticed properties within the "top ten" monthly clean ups has risen. The intent is to get to 100% property owner compliance with no recurring junk

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and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, indicating a desired (and less costly for the customer) change in behavior.

<b>Top Ten Phase #</b>	<b># of Cleanups Conducted by property owner</b>
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10
PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10

***POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)***

**GREAT TEXAS WARRANT ROUNDUP** - The City of Kingsville Municipal Court and City of Kingsville Police Department announce their participation in the 2013 GREAT TEXAS WARRANT ROUNDUP beginning March 2<sup>nd</sup>, 2013 and ending on March 10<sup>th</sup>, 2013.

The roundup is designed to target thousands of defendants with traffic, parking, city ordinance, penal code and higher charge warrants for participating jurisdictions. It is believed to be the largest joint operation of its kind with arrests expected to continue for several days. Hundreds of thousands of notices will be mailed statewide by participating entities. Numerous counties, justices of the peace, constables and municipalities of all sizes will participate in the roundup.

Listed below are the phases of this roundup:

The first phase - beginning on February 18<sup>th</sup> and ending March 1<sup>st</sup>, 2013, will consist of a grace period. During this time, anyone with outstanding warrants is encouraged to pay their fines at the City of Kingsville Municipal Court at 200 E. Kleberg, from 8:00 a.m. to 5:00 p.m. Monday through Friday.

The second phase - beginning March 2<sup>nd</sup> and ending March 10<sup>th</sup>, 2013, is ENFORCEMENT WEEK. During this week, individuals will be rounded up and taken to jail or if court is in session they will be brought to the court to address the outstanding warrants before the Municipal Court Judge.

The third and final phase - The final phase is the service of outstanding warrants during targeted enforcement days throughout the remainder of 2013.

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Outstanding warrant totals - City of Kingsville Municipal Court Clerk, Rose Morrow, stated that there are 8059 outstanding warrants as of February 11<sup>th</sup>, 2013. Those warrants are equivalent to \$2,133,091.57 in fines and fees that are outstanding. Affected persons are urged to contact the appropriate jurisdiction or jurisdictions during the next two weeks to dispose of their cases voluntarily to avoid the inconvenience and embarrassment of arrest at home or work in front of family, friends or co-workers.

Citizens are encouraged to contact – Citizens are asked to contact the City of Kingsville Municipal Court at 200 E. Kleberg regarding any warrants or outstanding fines during the grace period. The City of Kingsville Police Department will be serving the outstanding warrants during the “ENFORCEMENT WEEK.” Chief Ricardo Torres is alerting our citizens that the officers of KPD will be going to residences as well as businesses to serve the outstanding warrants during the enforcement phase and will continue to do the same during targeted enforcement periods.

Channel 69 Commercial on Great Texas Warrant Roundup - Channel 69 owner Benny Guerra produced a commercial to assist the City of Kingsville with advertising the Great Texas Warrant Roundup. The commercial was filmed on Friday, February 15, 2013 and features Sr. Ptlm. Ernesto Martinez as well as several other officers, including C.I. Daniel Gonzales, Ptlm. Henry Cantu, Ptlm. Tony Macias and his K-9 Kaden as well as new recruits, George Vega and Hector Fierova.

Chief Ricardo Torres sends out a hearty, “Thank You” to Mr. Guerra for his continued support of the City of Kingsville Police Department.

### **START Program Volunteers Receive Firearms Training**

Specially Trained Advocate Response Team (START) members are volunteers that assist Police Officers when dealing with domestic violence victims. START members go thru several weeks of training before they are authorized to assist the Kingsville Police Department. One portion of the training is a Firearms Familiarization requirement. START members will fire several



types of firearms that are commonly used by Police Officers.

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Kingsville PD Firearms Trainer Sr. Ptlm. Ricardo Salinas is shown with START volunteers providing instruction on firing an Bushmaster XM15 Rifle as well as a .40 caliber automatic handgun.

**#1 Kleberg County Most Wanted Apprehended**

On February 7<sup>th</sup>, 2013, Kingsville Police Officers arrested Gilbert Espinoza at a local hotel. Espinoza was number one on the Kleberg County Most Wanted Fugitive List and had been trying to avoid apprehension by hiding at different locations. Shortly after 9 am officers secured the area around the hotel and took Espinoza into custody.

- 1.Theft Two or More Convictions (Indictment \$40,000.00 Bond.
- 2.Burglary of Coin Operated Machine (Motion to Revoke) No Bond
- 3.Theft of Property \$50-\$500 (Motion to Revoke) No Bond
- 4.Theft of Property \$50-\$500 (Motion to Revoke) No Bond
- 5.Unlawful Use of Criminal Instrument (Motion to Revoke) No Bond.



**Traffic Stop Results in Drug Arrest**

A member of S.L.O.T. initiated a traffic stop on a vehicle after observing a traffic violation at US 77 & Sage Rd. The officer upon contacting the driver, Nam Phan, noticed an odor of freshly burnt marijuana



emanating from the vehicle as well as from Mr. Phan. The officer conducted a search of is person and located a bag containing drug paraphernalia. Further investigation led to discovery of cash on his person. A further search of the vehicle led the discovery of marijuana and cocaine. Seized was approximately 7 grams of cocaine, 1/2oz. hydroponic marijuana, and \$2,950.00 in cash.

Mr. Phan was placed under arrest and transported to the Kleberg County Jail. He was charged

with Possession of Controlled Substance 1<sup>st</sup> degree felony, Possession of Marijuana Class B Misdemeanor and Money Laundering State Jail Felony. .



**13-3631:** Kevin Lawson arrested for Theft \$50-\$500. Desiree Saenz was at Texas Ranch and discovered her cell phone missing. Bar owner Leo watched the surveillance video and saw a male pick up the phone. The male left the club and came back a short time later. Desiree's boyfriend had photos on his phone from the surveillance. Boyfriend's phone also showed the location of the phone as 800 E. General Cavazos. Lawson was identified as the thief. He was brought out of the club, advised of rights and questioned. He denied any knowledge. He was cuffed and told he was going to jail anyway. He

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admitted the theft and led us to the phone at 800 E. General Cavazos. Cell phone returned to Desiree Saenz. Leo will provide the video later.

**13-4153:** A 15 year-old at H.M. King uses the restroom by pulling his pants and underwear down to his ankles (as little boys do) and stands in front of the urinal. Another kid thinks it's funny so he takes a photo of this odd activity. The photo is placed on Facebook and everybody at school has seen it. The boy's aunt wants the kid arrested for child pornography. Officer J. Gonzalez was provided with the photo and is doing an offense for Improper Photography. There were no signs of mental issues. The kid explained that he's "always peed like that."

**13-4172:** Officer Davis is working Stone Garden and goes to LULAC #35 (with other officers). He arrests Robert Vidal for his outstanding Failure to Register as Sex Offender warrant. Alex Bazan and Daniel Reyes are arrested for Hindering Apprehension of Vidal. A straw, a pipe, baking soda and other items are in plain view. Everybody is charged with Drug Paraphernalia.

**13-4174:** Officer Webb stops a vehicle on the bypass. Dalia Luera is arrested for DWI. She blows a 0.17 and 0.17.

**13-4175:** Sergeant Campos arrested Shiloh Whetshel for Consumption of Alcohol at the Texas Ranch.

**13-4177:** Antonio Jimenez is a passenger in Dalia Luera's vehicle. He has an MTR for DWI and is arrested.

**13-4183:** Michael Johnson is arrested for DWI by Officer C. Garcia. He blows a 0.12 and 0.13.

**13-4184:** Kathleen Pena drives away from the Country Luau and through the campus without headlights. She is arrested by Sergeant Lile for DWI. She blows a 0.15 and 0.15. She is also on anti-depressants and anti-psychotics.

**13-4188:** Officer Davis is at McDonalds at 3:30 AM when a vehicle peels out, fish-tails and drives recklessly southbound on 14<sup>th</sup>. The vehicle is stopped at Sunny Market. Driver Carlos Santana is arrested for DWI. He refuses to provide a sample.

**13-4190:** Officers are dispatched to Rodeway Inn in reference to a disturbance. Clerk reports that women are being held against their will in room 120. Prior to the first officer's arrival, the customer in 120 calls reporting a theft. Lorena Ibanez and Brenda Rodriguez hook up with guys staying at the motel. In a state of half-dress, Tyler Parker sees Lorena with his wallet. He looks in his wallet and discovers \$800 missing. \$700 of the money was found underneath Lorena's driver seat. Tyler Parker wants to drop charges and signs a waiver.



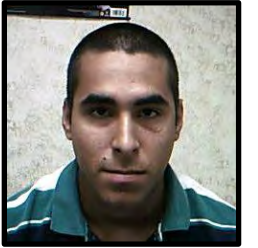


**13-4191:** Lorena Ibanez is arrested on an \$820 city warrant.

**13-4192:** Tyler Parker is arrested on a \$630 city warrant. Fortunately, he was just handed \$700, so he spent that on his freedom.

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**WANTED  
 FUGITIVES – KLEBERG COUNTY**

If you have any information on any of these fugitives call Crimestoppers (361) 592-INFO; Kingsville Probation Department 361-595-8558 Ext. 102, [www.kcsd.com](http://www.kcsd.com). Crimestoppers offers a reward for inform

	<p><b>GOMEZ JR., ANDRES</b>          Hispanic Male, Born 1/12/1988 Height '5'06", Weight 150,          Brown Eyes, Black Hair          Charge: Evading Arrest with Vehicle          Motion to Revoke Felony          Warrant# 09-CRF-0647</p>
	<p><b>ALFARO, NOE TIJERINA</b>          Hispanic Male, Born 08/26/1968 Height 5'08", Weight 140,          Brown Eyes, Black Hair          Charge: Criminal Trespass          Motion to Revoke Felony          Warrant# 09-CRF-0045</p>
	<p><b>CHAVEZ, RENE O</b>          Hispanic Male, Born 07/27/1986, Height 5'09", Weight 165,          Brown Eyes, Black Hair          Charge: Burglary of Habitation          Motion to Revoke Felony          Warrant# 08-CRF-0489</p>
	<p><b>CALDERA, HERIBERTO</b>          Hispanic Male, Born 12/09/1980, Height 5'06", Weight 210,          Brown Eyes, Black Hair          Charge: Unlawful Restraint          Motion to Revoke Felony          Warrant# 07-CRF-0589</p>
	<p><b>SILGUERO, AMALIA</b>          Hispanic Female, Born 04/18/1957, Height 5'05", Weight 135,          Brown Eyes, Brown Hair          Charge: Theft of Service          Motion to Revoke Felony          Warrant# 05-CRF-0531</p>

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***PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Director)***

**Capital Improvement Project.**

Concrete Intersection Reconstruction Projects - Elite General Contractors, LLC has finished the reconstruction/repair of ten worst concrete intersections in between 6<sup>th</sup> to 14<sup>th</sup> Street and Kenedy to Ragland Avenue (Bid #12-39). Preliminary walk-thru was done on December 07. Final work-thru was done on February 08. There are two more items needs to be resolved before the City accepts the project.

Curb and gutter Projects - Staff has located several bad flooding areas. The city is working to resolve the ponding problem in these areas by constructing new inlets, repairing old curb & gutter, constructing new curb gutter and valley gutter, increasing inlet throat opening and constructing concrete flume. In all new curb and gutter job, the City is installing handicap ramp. Several curb and gutter projects have done. Staff has shot elevations on Lott Avenue from 14<sup>th</sup> Street to 16<sup>th</sup> Street and 16<sup>th</sup> Street from Huisache Avenue to Lott Avenue. Engineering Department has started designing the new curb and gutter in this location.

Street Improvement Projects - Armstrong & Ailsie: Staff drove and then walked along Armstrong Street from Santa Gertrudis to Caesar Avenue on Thursday, December 06 to determine the worst areas. 28 bad areas were detected in this street. City crews have started working at these areas to rectify quality issues on Armstrong and, to a lesser extent, Ailsie. Armstrong will be striped after all the other items are addressed.

Corral/ Santa Rosa Drainage Project – A preliminary walk-thru was completed on October 23<sup>rd</sup>. The contractor made some corrections for final walk-thru in February. Staff met with the contractor on Wednesday, February 13 to discuss the status of this project. The contractor is waiting on Franchise contractor to relocate some of the utilities as it was promised earlier.

South Wastewater Treatment Plant Secondary Clarifier – Project is on schedule. Plumbing is done, Clarifier floor and wall has been poured by CSA Construction.



**Public Works and Engineering**

City's north corridor cleared of brush and debris to repeat the



much praised work last year on the City's south corridor. City's north entry area has recently been cleaned and mowed and the trees are trimmed by the Street Division.

GIS Division - The GIS division under engineering department is in the process on setting up and utilizing a geo solution (ESRI) to resolve City's mapping needs. The staff met with HDR engineering on Thursday, February 07 to discuss the server setup issues. Currently the City



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has a localized machine in-house utilizing our hardware and software. The staff is looking at using SAAS model that would utilize third party cloud based hardware and software. SAAS model is very robust. In addition it would be location independent and provide critical services in an emergency management situation. SAAS model will be able to set up dynamically linked commonly used maps for consumption.

GIS Division using Civil 3D Software - The City purchased Civil 3D drafting software this year. This software is designed especially for the civil engineering drafting. So far the City was using AutoCAD for its in-house drafting need. Civil 3D software is from the same company AutoDesk but it is much more advanced in that sense that it is designed in such a way that if one element of the design (for an example slope of the street) changes, the software updates automatically rest of the items related to the item changed, which drastically reduces the drafting time. Recardo Pedraza, a TxDOT employee taught the City employees Civil 3D software on February 9 and February 10 and will be teaching on Monday, February 18 at his own time. Engineering Department is thankful to Mr. Pedraza for his kind of support.



Street Map - Staff has driven the entire town to determine the street condition and eventually to develop a street rating map. The streets are classified as “Good”, “Fair” and “Poor”. Staff is working on developing a dynamic street improvement model which will be used for prioritizing and scheduling of repair and maintenance work. The model will be presented to the City Commission on March 04.

Keeping the Lights on - In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. Street Division crews drive for several hours at nights and collect the data every month and the information is sent to AEP for necessary action. The burned out street lights are taking care of immediately.

### **Street Division (01/27-02/10)**

Sweeping - Crews swept on 11<sup>th</sup> from Yoakum to King, 10<sup>th</sup> from Yoakum to King, 9<sup>th</sup> from Yoakum to Kleberg, 8<sup>th</sup> from Yoakum to King, 7<sup>th</sup> from Yoakum to King, 6<sup>th</sup> from Yoakum to King, Kleberg from 11<sup>th</sup> to 3<sup>rd</sup>, 3<sup>rd</sup> from Henrietta to King, Ave F from Armstrong to Lantana, Ave G from Armstrong to Lantana, Ave H from Armstrong to Lantana, Ave I from Armstrong to Lantana, Wells from Armstrong to Ave C, 1<sup>st</sup> from Armstrong to Santa Gertrudis, 2<sup>nd</sup> from Armstrong to Santa Gertrudis, 3<sup>rd</sup> from Armstrong to Santa Gertrudis, 4<sup>th</sup> from Armstrong to Santa Gertrudis, 5<sup>th</sup> from Armstrong to Santa Gertrudis, Mesquite from Armstrong to 3<sup>rd</sup>, Ave D from Armstrong to 5<sup>th</sup>, Ave C from Armstrong to 5<sup>th</sup>, Ave B from Armstrong to 5<sup>th</sup>, Wells from Corral to Santa Gertrudis, Santa Gertrudis from 6<sup>th</sup> to Armstrong, King from Bypass to Armstrong, 14<sup>th</sup> from Corral to Armstrong, from Corral to Caesar, Briar Ave from Ailsie to 1<sup>st</sup>, on 17<sup>th</sup> from 15<sup>th</sup> to Lee, on 6<sup>th</sup> from Richard to Yoakum, 6<sup>th</sup> from Alice to Yoakum, Santa Gertrudis from University Drive to Hwy 141, Caesar from 77 Bypass to Armstrong, underneath Bypass 77 and Corral, underneath Bypass 77 and Santa Gertrudis; picked up ponded stormwater on Ave F and Wanda, Annette and Ailsie, Circle Drive and Lawndale, 16<sup>th</sup> and Lott, 16<sup>th</sup>

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and Huisache, 18<sup>th</sup> and Lott, Huisache and 5<sup>th</sup>, 6<sup>th</sup> and Kleberg, Carlos Truan Blvd and Parker, and Lott and Oklahoma.

Gutters – Crews cleaned gutters on 10<sup>th</sup> from Ave B to Nettie, Richard from 14<sup>th</sup> to 6<sup>th</sup>, Alice from 14<sup>th</sup> to 6<sup>th</sup>, Lee from 14<sup>th</sup> to 6<sup>th</sup>, Henrietta from 14<sup>th</sup> to 6<sup>th</sup>, Yoakum from 14<sup>th</sup> to 6<sup>th</sup>, Kleberg from 2<sup>nd</sup> to 14<sup>th</sup>, 7<sup>th</sup> from King to Santa Gertrudis, 8<sup>th</sup> from King to Santa Gertrudis, 9<sup>th</sup> from King to Santa Gertrudis, 10<sup>th</sup> from King to Santa Gertrudis, 11<sup>th</sup> from King to Santa Gertrudis, 12<sup>th</sup> from King to Santa Gertrudis, 13<sup>th</sup> from King to Santa Gertrudis; behind Quail Ridge Apartments, all gutters of Zone 1, 3, 8, all of Circle Drive and South Park, on Huisache from 17<sup>th</sup> to 19<sup>th</sup>, Fordyce from 17<sup>th</sup> to 19<sup>th</sup>, Johnston from 17<sup>th</sup> to 19<sup>th</sup>, 19<sup>th</sup> from Lott to Warren, 21<sup>st</sup> from 19<sup>th</sup> to Kenedy, 22<sup>nd</sup> from 19<sup>th</sup> to Kenedy, 23<sup>rd</sup> from 19<sup>th</sup> to Kenedy, 24<sup>th</sup> from Kenedy to Oklahoma, 25<sup>th</sup> from Kenedy to Oklahoma and on Kenedy from 20<sup>th</sup> to Hwy 77.

Mowing - Crews mowed on Corral from Bypass to 14<sup>th</sup>, on North 'Y', Ditch by Corral next to apartments and MHMR, SH 141, on Kenedy west of May Street, on Johnston west of College Place, on Franklin Adams from Caesar to Trant, on 6<sup>th</sup> and Mesquite, 6<sup>th</sup> and Ave D, 6<sup>th</sup> and E Ave C, on 6<sup>th</sup> from Alexander to Trant Creek, on 6<sup>th</sup> from King to Alexander (West side of curb), 6<sup>th</sup> from Alexander to Warren (East side of curb), Ailsie from 6<sup>th</sup> to Franklin Adams, north 6<sup>th</sup> from Kleberg Park to city limit, access road from Corral to Santa Gertrudis, Carlos Truan Blvd from Bypass to NAS, creek behind McCoy's; trimmed on Corral and Bypass, Santa Rosa and Corral, General Cavazos behind Texas Star, King from University Blvd to City Limit sign and on Franklin Adams from General Cavazos to Caesar.

Patching – Crews patched potholes at 148 W Ave D (Work Order #5261), 600 Block of W. Kenedy, on East Trant Road, on Warren and 21<sup>st</sup>, 6<sup>th</sup> and King, 6<sup>th</sup> and Ave D and at 825 Kleberg. Crews also patched a water leak on 4<sup>th</sup> between King and Kenedy and on 10<sup>th</sup> & Huisache.

Loading hot-mix in the ProPatch machine Street crew Ramen Perez is trimming the Palm Tree at for Pothole repair work US 77 Bypass area



Sign Shop - Crews attended Sign Shop meeting to learn how to use the recently bought sign machine, put up forms for Wash Rack and poured concrete, checked locations for clearance at Brookshire and Gillett, 17<sup>th</sup> and Brookshire, and on 17<sup>th</sup> between Ave A & Ella. Crews replaced Crosswalk signs on Ailsie Street, 17<sup>th</sup> and Brookshire, 17<sup>th</sup> and Nettie, and Armstrong and Warren. Crews took down

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“Trash Off” sign and took it to the Recycling center, changed DIP sign on 7<sup>th</sup> St from Elizabeth to Lott Street, installed 7 Pedestrian Crossing signs, had to redo the locate for 12<sup>th</sup> and Johnston and Warren and Johnston, put a portable STOP sign on 13<sup>th</sup> and Corral, picked up a fallen sign on 6<sup>th</sup> St and on 19<sup>th</sup> and Lott, created locations for 12<sup>th</sup> and Johnston, Warren and Armstrong, 13<sup>th</sup> and Corral and on 6<sup>th</sup> St in front of Lawson Automotive. Crews also installed a STOP sign on 17<sup>th</sup> and E Johnston, replaced Merging Right sign on 6<sup>th</sup> St in front of Lawson Automotive, replaced pole for STOP sign on Yoakum and 3<sup>rd</sup>, installed a new Dead End sign on W Kenedy in front of University Mobile Park, straightened signs at 703 E Caesar, 10<sup>th</sup> and Caesar, 17<sup>th</sup> between Lott and Huisache, 19<sup>th</sup> and Lott, 19<sup>th</sup> and Huisache, 13<sup>th</sup> and Mesquite and 1<sup>st</sup> and Richard, removed a pole on 2<sup>nd</sup> and Ailsie, straightened 2 signs on 4<sup>th</sup> and Birchwood and 5<sup>th</sup> and Candlewood, pulled out pole on 17<sup>th</sup> and Kenedy, removed old Speed Limit sign on Santa Gertrudis and 1<sup>st</sup>, removed old light poles on Santa Gertrudis; helped trim on King and 77 Bypass Island and helped landscape 77 and Kenedy.

Miscellaneous – Crews picked up trash from Tranquitas Creek, Franklin Adams and on US 77 service road from Corral to Santa Gertrudis. Crews also put 5 gallons of water in each palm tree on General Cavazos from 14<sup>th</sup> to US 77 bypass.

**Water Production (02/4-02/10)**

STWA is out of service due to the booster pump breakdown. Water Production ordered 1500gpm pump and motor unit from Odessa Pumps, waiting on delivery. Grounds are being maintained at three (3) well sites. Standby generators and ATS switches were delivered to the designated well locations. Generators were tested on 2/8/13 – Well 20, 21, 23 and 24 tested OK. Generator at Well 22 had a light flicker upon start up. The contractor - Division 16 determined the problem was due to bad ground. Generator was grounded and retested. Water Production Supervisor, Director of Finance, Director and Assistant Director of Public Works met with STWA and the City of Corpus Christi employees on February 15 in reference to the drought contingency plan. A meeting with Alpha Engineering in reference to pump presentation for new pump house at Well 19 was held at IBC Bank on 2/5/13. The bid opening for this project was held on 2/7/13. The lowest bidder was Rusty Van Fleet Construction with a bid of \$287,400. Well 23 is down due to excessive vibration. The well was pulled on 01/22/13 by Friedel Drilling to evaluate problems. Friedel Drilling tore down oil tube and inspected the pump. Staff is waiting on update from Friedel Drilling. Water Well 24 motor was not starting. CW Campbell will troubleshoot problems. HDR presented water model to City personnel on 2/13/13.

Routine job - Collected 6 routine Bacteriological Samples; collected 7 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 3 sites; delivered Chlorine to 3 sites.

Water pumped to distribution (02/4-02/10) - Wells – 24,695,000 gallons; Surface – 0 gallons; 1,563,000 gallons for Ricardo bypass; Total 22,132,000 gallons; Average – 3,305,000 gals/day

**Contractor is working at Well 24 located at Kenedy Avenue**



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**Wastewater Collection and Treatment Plant (01/27-02/10)**

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; electrician replaced lighting around Treatment Plants; Shut down primary clarifier to work on bridge, needed new wheel; all generators are checked to make sure they were working properly.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; wasting sludge into drying beds; AEP shut out power to check if generators were working properly.

Wastewater Collection - Had 36 calls for sewer backups. Crews hauled dirt from Police Department to South Plant; cleaned and vacuumed sewer mains around town; repaired service at 601 E. Ave D and repaired main on 9<sup>th</sup> between Lott and Kenedy; repaired sewer line at 242 Candlewood and at 829 S. 19<sup>th</sup> Street; replaced service at 1114 E. Henrietta; did 5 locates for Center Point; locates for STWA bore on FM 1717

**Water Distribution (01/28-02/03)**

Water Division Crews repaired 7 Main Breaks and answered approximately 41 Service Calls (meter leaks, cutoffs and backfills). Crews opened valves on C.R. 1030 to put line in service. The new water main helped to bring up flow levels on West Escondido. Water crews worked in utility easement at 1504 Santa Monica to replace a 6"-45 degree bend. Work was done behind Mr. Suarez's house and the crew worked with him to clean up the yard. Crews continue to clean up and haul dirt to Landfill from CR 1030 project.

**City Garage (02/12-02/18)**

Maintenance - 8 Oil changes on preventive maintenance; 18 scheduled work orders; 22 non-scheduled work; 2 Service calls; 1 Call out; 5 New tires on heavy equipment and trucks; 7 flat tire repairs and balances; 12 pending work orders.

Welder - 0 received work orders; 3 pending work orders; 5 nonscheduled work orders; 1 scheduled work order; and 1 service call. Welder also worked on Wash Rack and Unit 5108.

**City welder BJ is working at Sanitation truck and Car Wash Rack**



**Solid Waste (01/27-02/10)**

Landfill - Tire cutting is on schedule at the Landfill. Landfill Supervisor attended the Public Works conference at College Station on February 3<sup>rd</sup> through February 5<sup>th</sup> with the City Engineer/Public Works Director, The new compactor has completed fifty (50) hours of service at the Landfill. The staff is in the process of selling the old compactor

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Garbage – 429 tons; Brush – 43 tons; Concrete (commercial and residential) – 16 tons; Construction and Demolition (C & D) – 116 tons; Sludge – 56 tons; Shredded Tires – 1.41 tons; Litter – 1 ton; Metals - .15 tons; Tires – 1 ton

Sanitation - Residential waste collected from 01/27-02/10– **586,440** pounds; Commercial waste collected **751,260** pounds; Brush collected **55,380** pounds and construction debris collected **77,820** pounds. Brush crews collected Zone 3 and Zone 4. Crews worked on abatements when possible, weather permitting. White goods were also collected. Demolitions were accomplished at 418 E. Lee, 523 E. Henrietta, 919 W. Lee and at 417 W. Kenedy. Abatement was accomplished at 806 E. Vela. Illegal dump sites on W. Sage Road were being addressed and abated as needed. Sanitation continues to work this area as required.

A BIG THANK YOU to the Sanitation Division that helps the City Appearance Office with demolition and abatement activities. We couldn't do it without you.

**523 Henrietta**

**BEFORE**

**AFTER**



***PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)***

**Purchasing Division**



Purchase Orders - For the period of 02-01-2013 through 02-13-2013, 110 purchase orders were issued totaling over \$328,500.00.

It's P-Card Time! PCard purchases for period ending January 28, 2013 were \$35,344.93. A total of 345 transactions were processed.

Emergency Debris Management Services - Commission authorized staff to negotiate a contract with AshBritt, Inc. in regards to RFP No. 13-05 Emergency Debris Management Services at the Commission meeting on February 11, 2013.

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New Pump House for Water Well 19 - Alpha Engineering with the help of the Purchasing Department and the Engineering Department held the bid opening for Bid No. 13-08 Water Well 19 New Pump House on February 7, 2013. There were five (5) bids submitted for this project.

Meeting this Week in Purchasing/IT - The Purchasing/IT staff conferenced called with Verizon Wireless Government staff concerning wireless services. Along with Mary Valenzuela, the City Secretary, Purchasing/IT staff met with two possible vendors concerning digitization/document management. David Mason, Purchasing/IT Director, Marco Jimenez, Water Construction Supervisor, and William Donnell, Assistant Public Works Director, met with the Contractor to finalize plans for the Emergency Waterline to be installed along General Cavazos. Purchasing/IT staff attended the AT&T webinar concerning Police Department communication/network issues. The Purchasing/IT staff also met with CMA representatives about interconnectivity between the Fire Department and City Hall. Finally, the Purchasing/IT Director met with Mark Rushing and James Bryson to discuss RFP No. 13-07 Collection Services for Municipal Court.

**Technology Division** - In order to provide metrics on how the IT staff is performing, Division staff are reporting the following

Time to Repair Average - The service quality timer shows based on the given severity the average wait time for a repair. Very High are considered to be issues that severely threaten a group or groups ability to perform their job. High are considered to be issues that severely impact an individual's ability to perform his or her job. Normal is annoyance that need to be addressed within a reasonable time. Low is the base level for new service request it covers any minor thing that may or may not resolve on its own. The time to repair shows the base time from reception of the service request to resolution. It is important to note that these hours only cover service hours within a given work week primarily the 8am – 5pm times.

Time to Respond Average – Technology staff tracks the number of requests that have been put into the system over a given period and the time it takes to respond and the grand total is an average over the course of the two week period. This shows how responsive IT staff is to an error occurring and inside the helpdesk system. Generally, you can take from this chart on regular days IT staff will input two request items and is able to respond to them well within estimation of an 1-2 hour window.

Workload – Technology staff tracks each admin and shows how many modifications they have made to service requests. This generally shows how active a particular administrator has been during a given period. It is important to note that Mr. Mason was on vacation for part of the week. Modifications cover any notes, status change and escalations.

Open/Closed Records per Period - The final chart is the amount of incidents open versus the amount of incidents closed per week. It also shows a metric for outstanding Service Requests. According to the chart we have opened eleven new requests over the past two weeks and currently have only two outstanding service requests.

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***R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)***

**Teddy Bear Story Time Enjoyed by All**

A special Teddy Bear Story Time was presented to the library's younger patrons on Saturday morning, February 2, in the children's area. Children were invited to bring their favorite stuffed animal from home to enjoy this story time with their owner. One Saturday each month is designated as a special story time for little patrons to come and enjoy. For the February story time, children heard several bear-themed books, including *Corduroy* by Don Freeman and *Bear Snores* by Karen Wilson. Little participants were led in singing several easy songs, including *Walk around the Garden* and *Teddy Bear, Teddy Bear*. Thirteen children and seven adults attended the event. For information on future children's activities or programs, visit the library or contact the children's librarian at 592-6381.



**Library Resources Becoming More Popular with Community**



Over the past several weeks there has been a steady increase in the use of electronic services offered at the library. With the service only a year old, Mango® continues to be the most popular of the services that patrons are utilizing. Statistics show that the most studied languages are French, Spanish, German, and ESL Spanish. Another electronic service that has become popular is LearningExpress Library. Registered patrons going to school, adults wanting to refine their work skills or explore new career opportunities, and documented immigrants working to become U.S. citizens, all have the opportunity to achieve their goals through library services. These endeavors can be accomplished through practice exams, eBooks in PDF format, and even select video tutorials that teach users the information they need to know in order to

pass a variety of educational, licensing, and federal tests. These services are only two examples why more people are beginning to familiarize themselves with the library and are discovering how important and useful the library is to the community.

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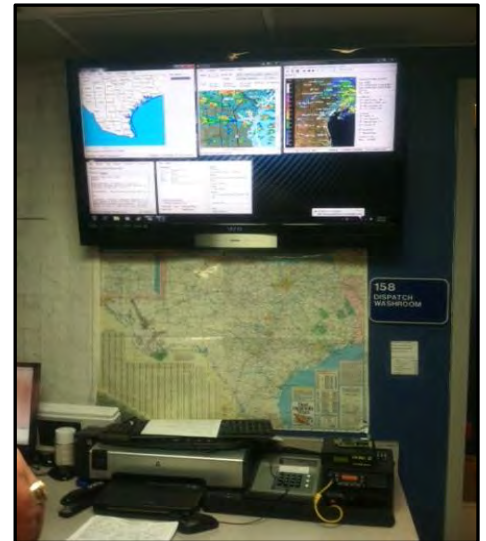
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### ***RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)***

#### **Emergency Warning System**

Meeting held to Discuss Emergency Management Plan & City Siren System. On Wednesday February 6, 2013 Police Chief Ricardo Torres, Fire Chief Joey Reed and Melissa Perez Risk Manager met at the Police Department at 11:00am to discuss the City's Emergency Siren System. The Siren System is tested every Wednesday at noon and is an outdoor warning system. The Sirens are to alert City residents from



hazardous weather conditions, fires, floods and chemical spills and other types of emergencies. Emergency Preparedness issues were also discussed. Chief Torres also gave newly appointed Fire Chief Joey Reed a tour of the Police Department. After about 2 hours of discussing Emergency Response issues and plans, everyone met at Big House Barbecue and Grill for Lunch where the conversation continued on Emergency Response Issues. Risk Manager Melissa Perez took notes during the lunch meeting.

#### **Monthly Safety Training Conducted at Public Works**



Mowing Equipment Safety and PPE

**Pictured from left to right  
Niam Khan City Engineer, Melissa Perez Risk  
Manager, Diana Gonzalez HR Director, Bill Donell  
Asst. PW Director**

Monthly Safety Training for the month February was conducted on Wednesday February 13, 2013 at the Public Works Building. The Risk Manager Melissa Perez conducted the Training session with the assistance of Diana Gonzalez HR Director. City employees from the water, sanitation, landfill, garage,

wastewater attended the training as well as Public Works Directors, Supervisors and Foreman. The topic was on Mower Equipment Safety, The TML Website was utilized to conduct the training. A 30-Minute video was viewed by all staff on recognizing the risks involved in using lawn mowing



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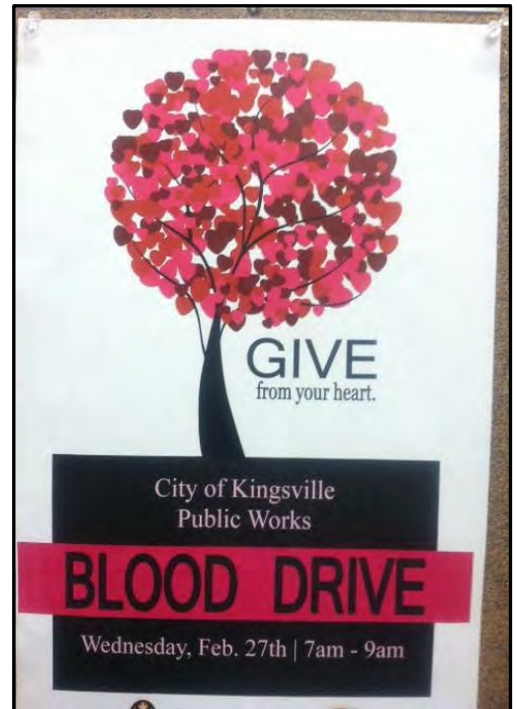
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equipment, Identifying the 4 most common types fo lawn mower accidents and ways to avoid them, Under- standing the steps involved in the safe operation of different types fo lawn mowing equipment. Employees were also reminded on the importance of wearing safety glasses, gloves and safety vests when using lawn mower equipment.

### **Blood Drive**

City of Kingsville Public Works BLOOD DRIVE –February 27<sup>th</sup> 2013 7am to 9am. The Coastal Bend Blood Center will be having their “Give from your Heart” Blood Drive at the Public Works Building. On Wednesday, February 27<sup>th</sup> from 7am to 9pm. The Coastal Bend Blood Center, established in 1969, is an independent, non-profit 501 Coastal Bend Blood Center, established in 1969, is an independent, non-profit 501(c)(3), community service organization committed to unifying, centralizing and consolidating blood donor services in the Coastal Bend. These services include donor recruiting, community education, drawing, processing and distribution. An effective and consolidating blood donor services in the Coastal Bend. These services include donor recruiting, community education, drawing, processing and distribution. An effective than 90% of the Blood Center's annual expenditures go directly to program services to benefit. These services include donor recruiting, community education, drawing, processing and distribution. An effective and efficient organization, more than 90% of the Blood Center's annual expenditures go directly to



program services to benefit the community



### **2<sup>nd</sup> Annual Economic Forum Luncheon and Seminar at Texas A&M University Kingsville**

Pictured from left to right: Al Garcia City Commissioner, Mike Kellum Planning and Development Services Director, Vince Capell City Manager, Melissa Perez Risk Manager and Bob Trescott Tourism Director.

Several City officials and other professionals attended the 2<sup>nd</sup> Annual Economic Forum at the Memorial Student Union Building; Ballrooms A&B on Tuesday February 12, 2013 from 11:30am to 1pm.

Featured Speakers were: Keith R. Phillips, Senior Economic and Policy Advisor at the Federal Reserve Bank of Dallas-San Antonio Branch and Dr. Thomas M. Krueger Professor and Director of Faculty Research at Texas A&M University-Kingsville.

**Monthly Safety Training- February 20, 2013 for all City Departments Topic: Drug and Alcohol Awareness**

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The Risk Manager will be conducting monthly safety training on Wednesday February 20, 2013 at City Hall Commission Chambers. City Employees will be able to choose either the 930am training class or the 130pm training class. The Topic this month will be on Drug and Alcohol Awareness and how to detect if your employees are under the influence of drugs and alcohol. Substance abuse is a common problem that can affect any person, family or community. Drug and alcohol use has serious physical, mental and emotional consequences and can hurt not just the user but also those surrounding him or her. The TML Training website will be utilized.



Employees will view a 30 minute video with a discussion at the end. Read more: @tmlirp.org

### Employee Recognition and Safety Committee met on February 6, 2013



Employee Recognition and Safety Committee met at the Public Works Building on February 6, 2013 at 2:30pm. Several Committee members attended: Carol Rogers, Emilio Garcia, Valerie Valero, Avelino "Java" Valadez and others. Committee members reviewed Injuries and Claims for November, December and January. Employees were found to have had either a preventable or non-preventable injury or claim. Once decisions are made Employees will receive a memorandum to advise them of the results of the Committee.



Employees can attest the decision in writing to the Committee. The committee will hear their case on the next ERSC/Employee Recognition and Safety Committee.

### *TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)*

#### **Highway Interdiction Resulting in Narcotics & Vehicle Seizures**

On Thursday January 31, 2013 at approximately 3:30 PM Task Force Agent Richard Kirkpatrick was working patrol duties on U.S. Hwy 77 in the Kingsville area. Agent Kirkpatrick observed a white in color commercial truck and trailer traveling northbound on U.S. Hwy 77. Agent Kirkpatrick conducted a traffic stop on the commercial truck on U.S. Hwy 77 and Trant Road for a moving traffic violation. The driver of the truck was identified as Martha Rodriguez. As a result of the traffic stop, Agent Kirkpatrick received verbal consent to search the truck and



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trailer. Agent Kirkpatrick located 27 bundles (approximately 24 kilos) of cocaine located concealed within the truck's rear differential and axle. Martha Rodriguez was arrested and placed in custody at the Kleberg County Jail and charged with the offense of Possession of a Controlled Substance. The truck and trailer were seized and impounded at the Task Force office lot.



County Jail and charged with the offense of Possession of a Controlled Substance. The truck and trailer were seized and impounded at the Task Force office lot.

**Narcotics Investigation with Significant Results**

On Monday February 04, 2013 a Kingsville man was found guilty of conspiracy to possess with the intent to distribute more than 100 kilograms of marijuana, announced U.S. Attorney Kenneth Magidson. This conviction resulted from an investigation conducted by U.S. Immigration and Customs Enforcement's (ICE) Homeland Security Investigations (HSI), and the Kingsville Narcotics Task Force.

Michael "Mickey" Pena, 45, was found guilty by a federal jury for participating in a drug trafficking organization that transported large amounts of marijuana concealed in the hulls of altered shallow-bottom fishing boats. The marijuana was transported via the intra-coastal waterway from Port Mansfield to Corpus Christi to circumvent Border Patrol checkpoints in Falfurrias and Sarita, Texas. The federal jury returned their verdict in Corpus Christi after deliberating only 30 minutes following the trial that lasted less than a day.

Court testimony revealed that in early 2012, drug trafficking organization members deconstructed a 21-foot Dargel Scout fishing boat over 20 days. The hull of the vessel was then loaded with more than 1,100 pounds of marijuana, and the deck of the boat was rebuilt. The boat was then launched in Port Mansfield and co-defendant Rogelio Mendoza drove it north. Marine interdiction agents with U.S. Customs and Border Protection (CBP) intercepted the vessel just south of Corpus Christi.



Subsequent investigation by HSI revealed that Pena arrived at marker 37 with an empty boat trailer shortly after the boat was intercepted and had registered the vessel in his name two weeks earlier. Certified state documents showed that the previous owner of both the boat and the empty trailer were members of the drug trafficking organization. Agents also testified that they had conducted surveillance

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of organization members scouting boat ramps near marker 37 about six weeks before the seizure and then immediately drove to Pena's Kingsville residence.



Mendoza, 37, and five other members of the conspiracy had previously pleaded guilty before U.S. district judges in Corpus Christi and have been or are awaiting sentencing. Those drug trafficking members include: Alberto Lopez, aka Alberto Lopez-Reyna, 39, Lombardo Zarate, 49, Glen Dial, 56, Luz Ramirez, 25, and Hector Perez-Gonzalez, 39.

Senior U.S. District Judge Janis Graham Jack, who presided over the trial, has set sentencing for April 17, at which time he will face a minimum of five and up to 40 years in prison, as well as a possible \$5 million fine, and a substantial money judgment. Pena will remain in custody pending sentencing.

### **Traffic Stop Resulting in Illegal Alien Apprehensions**

On Tuesday February 05, 2013 Kingsville Task Force Agent Mike Tamez attempted to stop a gold Chevy 1500 pickup for a moving traffic violation. As Agent Tamez approached the truck on foot, the vehicle fled northbound and eventually stopped on the unimproved shoulder near the intersection of U.S. Hwy 77 and CR 2140. Agent Tamez saw approximately 8 subjects exit the truck's cab and begin running eastbound toward a plowed open field. Tamez attempted to chase the subjects in his patrol unit but had to exit the field because the patrol unit was getting stuck. Agent Tamez then saw a gray U.S. Border Patrol K-9 truck enter the field and begin chasing the fleeing subjects. Agent Tamez saw the BP agent intercept the crowd of runners and take them down at gun point. Agent Jason McGee arrived on scene and assisted with apprehending some of the suspects. Agents discovered 7 more undocumented citizens inside the truck's covered bed. A total of 13 individuals were apprehended and 2 subjects got away. The driver was identified as Adolfo Velasquez by a fake photo ID located inside the truck. Since Agent Tamez had seen the driver prior to stopping the truck' he could immediately identify Velasquez as the driver. Kingsville Task Force Agents contacted Border Patrol Intel Agents to assist with furthering this investigation.

### **Task Force Commander as Guest Speaker**

On Tuesday February 05, 2013 Kingsville Task Force Commander Vera was the guest speaker during the U.S. Border Patrol orientation ceremony for their R.E.A.L. program in Kingsville. Rewarding Education, Attitude, and Leadership Skills (R.E.A.L.) focuses to guide and mentor "at risk" young adults to make positive and responsible life choices during the eight week course.

### **Local News Station Features the Kingsville Task Force**

On Thursday February 07, 2013 Channel 3 News featured a special news report on the Kingsville Task Force. The special report aired during their 10:00 PM news cast. Mr. Mike DaSilva was the news reporter doing the story. Mr. DaSilva documented the search indicators that assist Task Force Agents in performing their successful interdiction stops.

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***TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)***

**Witte Museum**

Marise McDermott, President and CEO; Bruce Shackelford, Brown Foundation Curator; and Katherine Nelson Hall, Project Coordinator, all of the Witte Museum in San Antonio, visited Kingsville, TAMUK, and the King Ranch for a familiarization trip and for meetings to plan for projects to the benefit of the Witte, TAMUK and the City of Kingsville.

They were hosted by Helen Kleberg Groves and Bob Trescott, City Tourism Director, with the participation of Mayor Sam Fugate; Lisa Neeley, archivist for the King Ranch; and Dr. Abbey Zink, Dean of Arts and Sciences, TAMUK and members of her staff including Jonathan Plant, Director of the Conner Museum, Charles Wissinger, Art Program Director and others.

Our visitors' tour included the 1904 Train Depot, Kleberg Avenue shopping and dining, The King Ranch Museum and Archives, the Virgen de Guadalupe de Kingsville ground mural, the J E Conner Museum, the Ben Bailey Gallery and the King Ranch. Their visit was the result of a trip that Dean Zink, City Manager Vince Capell, Bob Trescott and a representative of the Engineering School made to the Robert J and Helen C Kleberg South Texas Heritage Center at the Witte Museum where they were hosted by Ms. McDermott and Mrs. Groves.

The City of Kingsville, TAMUK and the Witte are in discussions about much possible collaboration on facilities, art, history and events, both in Kingsville and in San Antonio.

There may be "creative class" opportunities for TAMUK students with the Witte as well as opportunities to expand TAMUK academic programs.

We are planning two return trips to San Antonio: one for a working meeting and another for a group tour of the Robert J and Helen C Kleberg South Texas Heritage Center.

**Coordinated Marketing**

We continue meetings with King Ranch to discuss opportunities to coordinate the marketing of visitors' services in printing, advertising and distribution.

**Chamber Mixer and Open House**

At the time this is being written, we are planning an open house at the Department of Tourism's Visitors Center at Corral Avenue and US 77 for Thursday February 21, 2012.

This open house is being coordinated as a Chamber of Commerce Mixer.

**Kingsville Historic Downtown District Association (KHDDA)**

The downtown merchants association is being re-organized to best serve the overall community as well as the merchants and property owners and to better coordinate with our Kingsville Main Street and Downtown Management – as well as to deal with required fundraising.

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**Conner Museum**

We continue our involvement in the planning for the renaissance of the J E Conner Museum: participating in the search committee for a new Museum Director as well as helping in the development of regional partnerships and possible new programs.

**Downtown Murals**

Cynthia Martin made a presentation to the City Commission concerning this department's intentions in dealing with murals including a committee structure for vetting proposed works.

Our committees have already made contact with the artist for the mural that had been commissioned by the former Kingsville Convention and Visitors Bureau.

We continue to work with the University and others to secure and promote the Virgen de Guadalupe ground mural on 6<sup>th</sup> Street. On February 4, there was a dedication of the ground mural at 6<sup>th</sup> and Lee, MC'd by Dr. Manuel Flores, with a benediction by Deacon Edwin Rowley, and comments by Bob Trescott, Mayor Sam Fugate, Mayor ProTem Al Garcia, President Steve Tallant, and Professor Santa Barraza. Harold Hees, property owner, Rose Garza, host of reception, and Sarah Zahn, owner of Hall of Frames also participated. Daniel Cuellar, assisting artist was recognized

We are expanding on these efforts as well as the involvement of TAMUK students in the Ranch Hand Weekend and the art exhibitions at the Visitors Center to build an ART KINGSVILLE concept as another Kingsville "creative class" opportunity

**HM King School Adaptive Reuse**

This department continues its involvement with others in the many processes related to the adaptive reuse of the former school property for City offices and other uses.

Cynthia Martin is lending her historic preservation and green building design expertise to the project. Her work with the University may be relevant, as well.

**Historic Survey**

We are entering a new phase in working with the University in surveying our community's historic resources. We will be getting more and better deliverables and will be employing more TAMUK students.

**Historical Development Board Meeting**

Historical Development Board Meeting on Wednesday, February 20.

We are working with various groups to do more strategic planning for future events so that promotion can be arranged to maximum benefit.

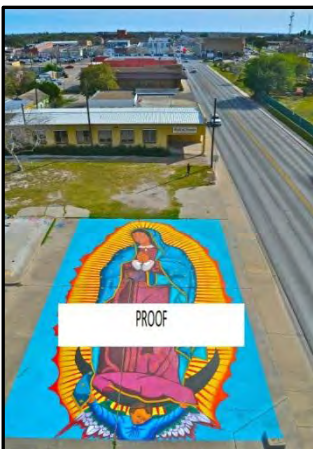
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Calendar		
<b>Feb 15-16</b>	<b>Friday/Saturday</b>	Professional Bull Riders
<b>February 18</b>	<b>Monday</b>	<u>Presidents Day and Washington's Birthday</u>
<b>February 23</b>	<b>Saturday</b>	USAF Band of the West
<b>March</b>	<b>Month</b>	Women's History
<b>March</b>		Spring Fling
<b>March 2</b>	<b>Saturday</b>	Car Show
<b>March 8 - 17</b>		Spring Break
<b>March 10</b>	<b>Sunday</b>	<u>Daylight Saving (Start)</u>
		Easter Bunny Ball
<b>March 17</b>	<b>Sunday</b>	<u>St. Patrick's Day</u>
<b>March 21</b>	<b>Thursday</b>	Rock-it - Mesquite Grove
<b>Mar 22-24</b>		Navy Marathon & Half
<b>March 22-24</b>		South Texas Ranch Heritage
		TAMUK Jazz Festival
<b>March 29</b>	<b>Friday</b>	<u>Good Friday</u>
<b>March 31</b>	<b>Sunday</b>	<u>Easter</u>
<b>April</b>		Navy Relief Society
<b>April 1</b>	<b>Monday</b>	<u>April Fool's Day</u>
<b>April 1</b>	<b>Monday</b>	Chad Daniels Comedy Show
<b>April 6</b>	<b>Saturday</b>	Presidents Legacy Ball
<b>April 6</b>	<b>Saturday</b>	Dia Del Mariachi Competition



**Virgen de Guadalupe**

**Dedication – Commissioner Garcia at the Podium**



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Media interviewing  
Santa Barraza

2<sup>nd</sup> Annual Economic  
Summit



Bishop Students make presentations to Kingsville City  
Commission



Dean Abbey Zink and Witte Folks



Mrs Groves and Witte folks



Mrs McDermott  
from Witte



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Witte folks and Mrs Groves at Conner



Mrs Groves at Conner



Kingsville Recycling Center  
Promoted on facebook



Chuck in Uniform



Judy In uniform

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***MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)***

**Regular Commission Meetings (Commission Chambers):**

Monday, February 25, 2013      6:00 p.m.  
Monday, March 11, 2013      6:00 p.m.  
Monday, March 25, 2013      6:00 p.m.

**Special Commission Meetings (Commission Chambers):**

Wednesday, February 27, 2013    5:00 p.m.  
Monday, March 4, 2013      5:00 p.m.

**Municipal Court Dates (Commission Chambers):**

Thursday, February 28, 2013    3:00 p.m.  
Thursday, March 14, 2013      3:00 p.m.  
Thursday, March 28, 2013      3:00 p.m.

**Board Meetings (Commission Chambers):**

Planning and Zoning Board      Wednesday, March 20, 2013    7:00 p.m.  
Historic Development Board      tba  
Zoning Board of Adjustments    Thursday, March 14, 2013      6:00 p.m.  
Civil Service Commission      tba                                      11:00 a.m.

**Board Meetings (Respective Location):**

Library Board                      Wednesday, April 10, 2013    4:00 p.m.  
City/County Health Board      (3<sup>rd</sup> week of every other month @ 5:30 p.m.)

**Events:**

Good Friday Holiday Friday, March 29, 2013  
City Departments will be closed for the Good Friday Holiday

**Reminders:**

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0