

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 11, 2013

"After two years in Washington, I often long for the realism and sincerity of Hollywood." Fred Thompson, Speech before the Commonwealth Club of California. www.quotationspage.com

"Whenever you have an efficient government, you have a dictatorship."
Harry S. Truman, Lecture at Columbia University, 28 April, 1959.
www.quotationspage.com

GOOD JOB AWARD!!!!

This Good Job Award goes to our many unselfish employee volunteers who worked long hours assisting with the Ken and Karen Starrs benefit BBQ Saturday March 2nd. The work started many days and weeks before the BBQ lead by a large number of dedicated employees, friends and law enforcement colleagues who sold and purchased tickets, made arrangements for the Knights of Columbus Hall (thank you Emilio), obtained donations of various kinds, served as chief cooks and bottle washers, food servers, cash takers, bakers, purchasers and much, much more.

Success of this event is best expressed by Ken and Karen Starrs who wrote the following to Commander Willie Vera, the BBQ event mastermind.

Commander,

I was very fortunate to be able to attend the BBQ fundraiser for Karen and I and I am hoping that you will pass on to all those that participated my heartfelt thanks for the support given to us during this life changing incident. It was indeed life changing but with the support we have received during this time we know we are not alone. The support by all my friends and coworkers in each city department and the support of the citizens of Kingsville was overwhelming. Karen and I are truly blessed to have this group of friends and coworkers backing us up when we needed it most. Once again thank you so very, very much. Ken and Karen Starrs



Photos taken at the BBQ event
(Courtesy of Judy Gonzalez,
Tourism Department)



The event raised over
\$7,200 for the Starrs

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CITY MANAGER (Courtesy of Vince Capell, City Manager)

Kingsville Day in Austin

The City Manager enjoyed his first trip to the Texas Statehouse on February 26th. City government was well represented by Mayor Sam Fugate, Commissioner Dianne Leubert, Planning Director Mike Kellam and Vince. The Statehouse was bustling with activity (wall to wall visitors) and a good time was had by all.

Special Meetings

The City Commission had two special meetings / workshops to discuss two of its highest priorities – housing opportunities and condition of city streets.

Housing – On February 27th the City Commission heard from City staff and the developer of a proposed 184 home housing development. The Commission is considering entering into an economic development agreement with developers of the Wildwood Trails subdivision where 184 new homes would be constructed in a 52 acre tract between Caesar and Sen. Carlos Truan Blvd. Attracting more residents to Kingsville will help grow the City's tax base and ultimately lessen the upwards pressure on property tax rates. The City would recover its incentive in about 10 years and at full build out, also in about ten years, the development would generate an additional \$280,000 in annual property tax revenues for the City and \$250,000 for Kleberg County (in today's dollars at today's tax rates).

Streets - On March 4th the City Commission heard from the City Manager and Public Works Director about the City streets inventory and proposed revisions to the City's paving plans. Staff will continue to work in the development of a street paving and maintenance plan that will also incorporate storm water drainage improvements needed for the street to last its full expected life. The City Manager thanks everyone who assisted with this effort.

Annual Environmental Health & Safety Day at Celanese and TML Region 11 Quarterly Meeting and Work Shop in Victoria on March 7th.

The Mayor, Commissioners, City Manager, Planning Director and Risk Manager and a few other City staff attended the Celanese Safety Day on March 7th in the morning and early afternoon before heading to Victoria for the TML Region 11 Quarterly Meeting and Workshop later that same afternoon and evening. The workshop dealt with "Riding the Financial Wave of the Eagle Ford Shale."

What's the Good Job Award all About?

The Good Job Award comes about because the City Manager believes it is important to recognize good work by City employees who perform or conduct themselves in ways that are especially noteworthy or helpful in the workplace. Employees and groups of employees are recommended for the Award by co-workers, supervisors, and residents/customers.

Saying Goodbye to Naim

City Engineer and Public Works Director, Naim Khan, will be leaving us for a new position in the Dallas Area on Friday March 15th. We'll miss Naim greatly and wish him well.

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FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)



Finance Administration Division

Every year since 1935, a team of CPAs has spent an average of 1,700 hours prior to Oscar night counting the Academy Awards ballots by hand. Two tuxedoed accountants from the Academy's accounting firm traditionally make an appearance during the live performance.

Fixed Assets - All City Departments were in compliance with providing their data back to the Finance Office by February 22nd. Thank you for your efforts. Arturo Moreno will be providing an update of the status of each department's fixed assets reconciliation at the next Director's Meeting on March 13th.

Time Clock Plus - Norma Cavazos in the Payroll Department has now completed the final step in implementing Time Clock Plus data upload into the Incode Accounting Program. The payroll data to be turned in on March 11th should be the Time Clock Plus information. Departments will finish phasing out the use of actual time cards within the next few weeks.

Debt - The Finance Department is currently reviewing Debt Policy industry standards. The Federal Debt instability as a result of debt ceiling limits and massive budgetary cuts that are being automatically triggered March 1st by political instability in Washington have brought this subject to the forefront with Bond Credit Rating Agencies. The debt policy ensures that the organization remains in compliance with the terms of its other debt agreements. An organization that borrows too much may breach the contract it has with its lenders. The types of projects which are acceptable to finance using loans are defined in the debt policy. Selecting a capital structure which minimizes interest expenses is also an important factor when creating a debt policy. Selecting appropriate debt policy factors assist in maintaining control over an organization's borrowing decisions.

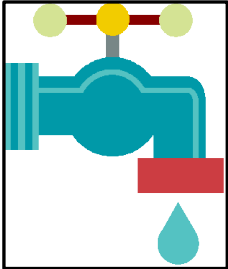
During the Certificate of Obligation 2013 approval and debt issuance process, First Southwest the City's Financial Advisors reviewed the City's debt profile at length. Compared to other cities with similar tax base, sales tax revenue, franchise tax revenue, and population the City of Kingsville is about in the middle of the pack or average (not too high or not too low) in levying debt.

Other Finance Activities - Budget transfers from City departments were received last week and 1st Quarter financials were sent to Directors for their review. In addition, department directors can review their current line-item balances and their current month financials on-line. The Finance Department currently has Luke Womack and his staff back in the Finance Office working on the City's audit. They had taken off a couple of weeks to work on the Kleberg County Audit that is coming due at this same time. Several Grant and Seizure reports are being prepared for submission to State and Federal Agencies. As usual the federal government seems to find 50 different ways they want you to report how you use their money.

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Utility Billing Division



Did you know?

If every household in America had a faucet that dripped once each second, 928 million gallons of water a day would leak away.

http://www.washoecounty.us/water/wtrconservation/water_facts

Working Together to Achieve More - The Utility Billing Department worked with the Municipal Court Department in sending out "Texas Warrant Round Up" flyers with the water bills that were mailed out February 20th and 27th, 2013. Also, additional

copies were handed out to the public as they came in to pay their water bills.

Accounts Receivable - The Collections Manager sent out monthly invoices for the following:

Outstanding weed liens - 452 and Demolitions - 9. As outstanding weed bills are being filed and input into the A-sundry Accounts Receivable (A/R) packet recently acquired and implemented over the past year. This A/R packet continues to grow in significance and importance in delivering services for the City. The Collections Manager's goal is to have cross-train the Customer Service Specialist and the Billing Specialist in the maintaining and processing the files as they come in. Also, the Customer Service Specialist would be able to issuing release of liens as they are paid off and ensure the property owners understand the steps that are to be follow once the lien is paid off. Once a lien is paid in full it will be the Customer Service Specialist responsibility to ensure that the file is marked appropriately on the A/R packet as well as any spreadsheets to avoid double billing the customer. The Collections Manager is working on inputting all outstanding Abatement of Noxious Matter liens and awaits the decision from Commission on outstanding paving liens.

The Collections Manager will continue to provide a status on each set of invoices going out on a monthly basis as well as status on training.

Storm Water Fee - The Collections department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17th, 2012 Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of ERU units per parcel using the Appraisal District information (provided by HDR Engineering). This fee became effective October 8, 2012.

Paving liens - The Collections Manager would like to remind all involved that the deadline to receive the principal amount of any paving lien is March 12, 2013 to qualify for the interest abatement program. The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse. A notice was sent out to those outstanding paving lien property owners to remind them of

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the upcoming deadline on February 7th, 2013. Some property owners have taken advantage of the waiver of interest and have paid on the outstanding paving liens.

Water Billing Statements - The billing statements that went out during February 2013 included the following:

EFFECTIVE MARCH 16TH, 2013 THE LANDFILL HOURS OF OPERATION FOR SATURDAYS WILL BE FROM 8A.M. TO 12 P.M. FOR QUESTIONS PLEASE CONTACT 361-595-0092. THANK YOU.

Additional duties - The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

Municipal Court Division

The Kingsville Municipal Court operations are committed to providing quality customer service to all who appear in the court while we diligently execute the administrative duties of the Municipal Court as set forth by law. We promise to be innovative in creating methods and techniques that allow us to be more responsive to the needs of the public.



The Municipal Court is the judicial branch of the government of the City of Kingsville. The courts adjudicate Class C misdemeanor cases most of which are criminal, including traffic, city ordinance, state code, juvenile, parking and disabled parking. It is committed to administering justice in a fair, efficient, and timely manner. Court services are increasingly available online, by telephone, and through the mail which contributes to compliance in a customer service and eco-friendly way.

Court business as of February 13, 2013 through February 26, 2013 - There were a total of 252 new cases filed: The Kingsville Police Department filed 157 new traffic violations and 1 parking citation plus 22 new state law charges. There were 59 new Failure to Appear violations filed by the state prosecutor office and the City Community Appearance and Health Departments filed 13 new city ordinance violations. Notifications have been mailed out to the defendants for their court hearing. Prior to this month's court hearing, there were 170 cases disposed by full payment and 73 cases disposed through compliance and probation programs.

There were 15 (42 violations) new orders of arrest for contempt of court orders (failure to pay on payment plans/extensions orders). In addition to the arrest orders, the court reported 356 new cases to OmniBase (Texas Department of Public Safety) for suspension or denial for renewal driver's license on violation of non-compliance. As of today, there has been 1,019 cases reported to Omnibase: Traffic Offenses 611, Non-Traffic Offenses 26, and Non-Appear Non-Pay 382.

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There were 229 (304 violations) warrant orders disposed due to the execution by the Kingsville Police Department and Warrant Officer T. Davis, Badge #25 and updates processed by Mrs. Rosa Vela. The court has reported 15 (30 cases) driver license released of suspension or hold of violators driver's license through OmniBase, plus 157 payments made through the payment plan orders. A sum of \$ 58,559.11 collected.

Court Cases - February 14, 2013, court hearing consisted of 448 cases (187 people), a total of 46 defendants and 5 inmates made their appearance in court: There were 21 cases closed upon full payment, 47 cases were setup on a payment plan, 5 cases were placed to pay in full within 30 days, 6 cases were set on probation, 12 cases were dismissed upon compliance, 29 cases are pending before the court for further ruling, 12 cases were reset to another court date, and 316 cases forwarded to the warrant division for new orders of arrest for not appearing in court.

Special Thanks - The Municipal Court would like to thank the Kingsville Police Department for the security provided for the court date on January 31, 2013; Officer S. Benys #73, Officer R. Webb #76 and Officer T. Cervantes #78.

2013 Texas Warrant Round-Up - The Kingsville Municipal Court and Police Department have united to participate in the Texas State 2013 Warrant Round-Up. This court has over 8,000 warrants that are in need of execution and this is a perfect time to address these orders.

The State of Texas initiate's this event every year and its sole purpose is to execute all active warrants, may it be orders from Municipal Courts, Justice of the Peace Courts, County Courts or District Courts. This is the only time that all Texas Law Enforcement bodies join together and go out and execute active warrants for the local courts and from other counties and cities courts.

This year's event started February 15, 2013 and the operation will continue until March 10, 2013. Before the period of execution, there is a grace period (February 15, 2013 until March 1, 2013) which the State of Texas will allow the individual(s) to resolve the warrant order with the court before March 1, 2013, without being arrested. On March 2, 2013, the law enforcement entities throughout the State of Texas will engage in rounding up individuals with active warrants. This process will continue until March 10, 2013.

During these events, the Kingsville Municipal Court will extend its office hours for this Friday, March 1, 2013, from 8:00 a.m. until 8:00 p.m. and Saturday, March 2, 2013, from 9:00 a.m. until 3:00 p.m. During this period an individual with active warrant(s) will still have the option to file for a 30 day extension or a 4 month payment plan. For details of your options, please stop by the court's office and speak to one of the deputy clerks for assistance without being arrested.

If the individual is not able to stop by the court office but wishes to take care of the active warrant(s), the person can go to the city's website, www.cityofkingsville.com and pull up the information and pay with a debit card or credit card.

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If you want to know if you have an active warrant(s) within the State of Texas, there are three methods. 1) call your local courts and inquire 2) go to the state's website; www.failuretoappear.com; a person can pull up information with their Texas driver's License number and date of birth 3) go to your local city or county website, for the City of Kingsville, a person can go to www.cityofkingsville.com

Court Hearing Schedule for March through April 2013 – March 14, 2013 / march 28, 2013 / April 11, 2013 / April 25, 2013.

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (February 15, - February 28, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non-critical Violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Subway/14 th St.-81	HEB/Bakery-97	Hampton Inn-73
Subway/Armstrong-92	HEB/Deli-97	Whataburger/HWY 77-93
Agave Jalisco/Riviera-50	Blue Ribbon Deli/Coffee Bar-100	Kingsville Quality Inn-86
Pepe's Patio-72	Hampton Inn-73	IHOP-97
McDonald's/14 th St.-89	Big House Burger-87	The Cherry Tree-100
La Famosa Tortilla Factory-100	Dairy Queen/Riviera-93	Pizza Parlor-90
Holiday Express-100	Little Caesar's Pizza-97	Harrel's-100
Lydia's-49	Agave Jalisco-Reinspection-73	Domino's-97
HEB/Seafood Market-100	El Corral-93	Taco Bell-100
HEB/Meat Market-100	Casa de Tacos-82	TaZoChel Bistro-100
Royal Buffet-93	Kwik Pantry-63	El Tapatio/Ricardo-97

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China One-84	Big House Bar-B-Que-88	
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Food Handler Classes

Casa Ricardo Senior Citizen Village	13 Students	Fundraiser Class
Academy High School	32 Students	Fundraiser Class
City- County Health Unit	10 Students	Regular Class
TAMUK-Organizations	110 Students	Fundraiser Class
City of Kingsville-Employees	17 Students	Fundraiser Class

Animal Control Services

Animal Control-Food Donations

Thank You Tractor Supply - The Health Dept. Animal Control Services recently received their biggest food donation ever. Tractor Supply donated 650 lbs of dry dog food, 20 Lbs of dry cat food and 75 cans of dog food. Thank you for your huge generous donation for our Animal Shelter.



Thank You Wal-Mart - donated 75 pounds of dog food and 39 cans of cat food to our Animal Shelter. Thank you for your donation. Wal-Mart donated 105 pounds of dog food. Thank you for your donation.



Building Maintenance

Recently the Animal Shelter building was having plumbing issues. It was determine that a bigger clean-out was needed to unblock the sewage line. Wastewater employees Johnnie White and Lorenzo Gonzales are preparing to install a new clean-out. Jason Torres was getting an explanation from Lorenzo as to where they were going to install the new clean-out.

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Pet Adoption Day

Jessica Montalvo, Customer Service Rep. and Teresa Orr, Kennel Attendant, from the City-County Health Unit/Animal Control Services are all ready and setup to adopt animals at our 1st Pet Adoption Day. It was held at our local Tractor Supply Store on Saturday, March 16, 2013 from 10:00 am to 2:00 pm. The event went well with 6 dogs being adopted by some loving and caring individuals.



Training

City-County Health Employees recently attended a Safety Training sponsored by Mrs. Melissa Perez, Risk Manager. The training occurred on February 20, 2013 at City Hall, Commissioner Chamber. The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. Health Dept Employees attended at their assigned times. The topic was a TML training website video on "Drugs and Alcohol Awareness" with a brief discussion



afterward. The training was educational and very informative, thanks to Mrs. Perez for the training opportunity. Pictured are Thelma Trevino, Connie Allen, Teresa Orr, Robert Puente, and Jesse Ybarra. Also attending, but not pictured were Robert Hinojosa, Jessica Montalvo, Ernest Espinoza

and Emilio H. Garcia. We look forward to next month's training.

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Work Place Notice Updates

Melissa Perez, Risk Manager and Diana Gonzales, Human Resource Director recently came by the Health Department and replaced all the old Notices for Workers Compensation in Texas, Child Labor Laws, Equal Employment Opportunity, Employee Rights/Labor Laws Federal Minimum Wages and The Texas Whistleblower Act all notices are new and current. Thanks to Mrs. Perez and Mrs. Gonzales.



New Employee

The City-County Health Dept is pleased to announce the hiring of Robert Hinojosa as our new Animal Control Officer.



FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Community Participation / Events

Controlled Burning - The Fire Department has been assisting with controlled burning operations at NAS Kingsville. This is a program used to reduce the amount of vegetation/fuels that could cause damage to structures if a large fire were to develop in the area.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period that included hose operations and self-contained breathing apparatus (SCBA) drills.



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Texas A&M Kingsville Disaster Planning and Exercise - The Fire Department participated in the TAMUK emergency operations plans meeting and exercise held on February 20-21. The planning and exercise scenario were based on a simulated terrorist attack on the campus that included radiological hazards. Other agencies that participated in the planning included representatives from Kingsville Police Department, Kleberg County Sheriffs Department, U.S. Border Patrol, County Emergency Operations Coordinator, and the Texas National Guard 6th Civil Support Team (WMD).



Vertical Ventilation Training: On February 23, the Kingsville Fire Department and Kingsville Volunteer Fire Department conducted joint training on vertical ventilation techniques. The Fire Chief presented training designed to prepare firefighters to cut holes in the roof of one story buildings that are under fire conditions. The training is designed to allow crews with less than 4 personnel or crews that do not have immediate backup, to enter a burning structure. Federal OSHA regulations do not allow firefighters to enter a building that has an IDLH environment unless there are at least 4 firefighters on scene. IDLH stands for immediately dangerous to life or health and refers to fire/smoke conditions that require the use of breathing apparatus. If it is too dangerous or there are not enough personnel to go inside the burning building, the use of quick attack ventilation can be used to rapidly remove smoke from the building and occupants and allow for immediate interior search and fire attack. This is a modified tactic designed to aid small fire crews on specific types of structure fires. There are additional classes scheduled for the next two Saturdays.



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Other Department Activities

City/County Emergency Operations Planning - The Fire Chief met with City Risk Manager / Emergency Management Coordinator Melissa Perez and County Emergency Management Coordinator Tomas Sanchez. The Fire Chief toured the County Emergency Operations Center (EOC) and discussed emergency operations, organizational histories, current projects, and interagency cooperation for emergencies.

Planning - Over the last two weeks, the Fire Chief met with officials from the Alice Fire Department, Halo Medical Air Transport Services, Sensible Care Ambulance Service, and Naval Air Station Fire Departments. Discussions included mutual aid, level of services, communications, and organizational capabilities.

Officers Meetings - Currently, the Fire Chief meets with Captains, Lieutenants, Union officials, and program coordinators every Friday morning. The meetings are open to all Department personnel to attend.

Wind Storm - On Monday, February 25th, the area was hit with high wind and low humidity conditions known by the National Weather Service as a Red Flag Warning. We experienced humidity in the single digits and sustained winds over 40 mph. The Kingsville Fire Department responded to 24 incidents during the 24 hour period. There were 7 EMS calls, 2 power lines down, 8 power lines arching, and 4 vegetation/wildland fires. Two of the wildland fires and at least one power line down call were mutual aid responses into Kleberg County. One fire was east of Ricardo and the other fire was north of town near the Celanese plant. The Volunteer Fire Department was able to assist with personnel on this day and the help was appreciated.

Fire and EMS Response Statistics

Fire/EMS crews responded to fourteen (45) fire/other calls, one hundred forty (102) EMS calls, for a total of one-hundred forty six (147) emergency calls between February 15 and March 1, 2013.

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know?

In a recent Department of Labor study, the average employee tenure is 3.5 years.

Workshops/Seminars

HR staff attended the February Monthly Safety Training - Drug and Alcohol Awareness on February 20th. The Risk Manager facilitated a slide presentation and reviewed the City's Substance Abuse policy.

Open Positions

City Marshal – Task Force

Equipment Operator II - Landfill

Library Director – Robert J. Kleberg Public Library

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Public Works Director/City Engineer
Utility Worker – Water

New Employees



Rosa Torres
Texas Workforce Participant
Assigned to Engineering Dept.

Promotions/Transfers/Changes

Effective 02/10/2013 – Police Personnel Changes
Corporal William Allen - assigned to the position of Acting Sergeant.
Officer John Crawford - assigned to the position of Acting Corporal.

Retirements – 0 / Separations - 0

Employee Evaluation Update

Everyone continues to work diligently to complete this supervisory task and evaluations continue to be submitted to the HR office.

The following are outstanding evaluations for December 2012:

1 – Police

Pending Evaluations

20 January evaluations distributed to departments and due by February 28, 2013.

26 February evaluations distributed to departments and due by March 31, 2013.

24 March evaluations distributed to department and due by April 30, 2013.

Prescription Discount Program – National League of Cities (NLC)

January 2013 – 54 prescriptions filled under this program used by a total of 22 individuals for a monthly savings of \$ 388.26. The average price savings was \$7.19 per prescription which translates to a 14.1% savings on prescriptions.

As of date, the program has been utilized by 1682 individuals for a grand total savings of \$55,443.73 since the beginning of the program in August 2009. The plan has averaged a 20.5% savings in filling 6,037 prescriptions for persons in the Kingsville community.

General

HR personnel address employee issues daily in person, phone and by email. HR and Risk Management audited required Employer posters. Updates were posted at various City facilities.

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Risk Manager Melissa Perez assisting at Public Works with compliance posters.



Administrative Assistant II Judy Gonzalez showing off Tourism's new bulletin board.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning & Administration Division

Wildwood Trails Subdivision

City staff continues to work toward the completion of the preliminary plat phase of the proposed Wildwood Trails subdivision. Negotiations continue and are anticipated to wrap up with regard to the Economic Development incentive package to finalize this future development for Kingsville. Currently, the preliminary plat has been forwarded to the Planning & Zoning Commission for review and recommendation to the City Commission. This meeting will take place on March 13th and soon thereafter the preliminary plat will be submitted to the City Commission for consideration. Prior to that it is anticipated that the Economic Development Agreement will be completed or near completion to coincide with the plat approvals. Staff will keep you updated on the proceedings.

H.M. King High School Renovation

The City/Foundation Coordination Team met on February 27th and continued to progress in the planning and implementation of identified action items. The floor plan and space allocation will be complete the week of March 3rd with schematic design already underway. Additionally, the estimation process is near completion of the preliminary estimate. The estimation will be more finely tuned as the design drawings are completed and further testing is completed. The interior plaster removal and demolition work will be completed no later than the week of March 3rd with structural analysis to take place beginning that week as well. Lastly, the work toward the additional land acquisition is ongoing. We await further word from KISD at this point, but are hoping to have the agreement finalized in March. To date, we are maintaining our operational timeline and are on schedule.

Corridor Enhancements & Beautification Projects

Work continues on the corridor planning and landscape enhancements. The current projects consist of landscaped corridor improvements to Santa Gertrudis from Seale Street west to Highway 141 and along

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6th Street from Alexander Avenue south to Escondido Rd. A request for quotes went out on February 19th and quotes were due on February 28th. Once the quotes have been reviewed a proposal will be made to the City Commission on March 11th to continue the corridor enhancements, specifically along Santa Gertrudis. Look for this item to be presented at the upcoming meeting with a design plan to illustrate the placement of the plantings.

In other news, Phase II of the Dumpster Enclosure program is in the final stages prior to being submitted to the City Commission for consideration. Currently a Request For Proposals has been advertised and is set to close on Tuesday March 12th. This round will consist of nearly 120 dumpsters which will provide screening for the dumpsters along each of our main thoroughfares. We'll keep you updated on this project as well.

Kingsville Day at the Capital

Mayor Sam Fugate, Commissioner Dianne Leubert, City Manager Vince Capell and Mike Kellam attended Kingsville Day at the Capital in Austin on February 26th. The event had great attendance by many local leaders and was a good networking tool for all who attended. The group was recognized on the floor of both the House and Senate and we heard from Senator Lucio, Representative J.M. Lozano, as well as representatives from the State Comptroller's office and Education representatives. Important initiatives being implemented by the City, NASK, TAMUK and many other entities in the area were discussed and feedback was provided.

Building Services Division

Permitting

The following permits were recently issued:

Remodel - 17, Electric- 17, Fire Inspections- 12, Plumbing- 3, Mechanical- 10, Roofing- 6, Residential Meter- 7, Commercial Meter- 2, Gas Inspection- 14, House Leveling- 1, Sprinkler/Irrigation- 6, Curb Cut- 1, House Moving- 2, House Leveling- 2, Demo- 2, Sign- 1. Total Permits: 103

New Business

- Universal Hair Cuts & More, located at 831 W. King Avenue, is now open for business

Plan Submittals

- None to report

Building Officials Report

Daniel Ramirez reports that already reviewed and approved construction work is progressing throughout the City. New construction and remodeling activity have the Building Services team busy and excited. Most recently, plans for an addition to an existing apartment facility at 630 W. Ave. C, where a new unit will be added on to create a three-plex, have been approved and work will begin soon.

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Community Appearance Division

Recent activity (February 13-February 27) by Community Appearance Inspectors is as follows:

Activity:	Results:
Notices Sent- 92	Compliances- 68
Inspections- 118	Abatements- 14
Re-Inspections- 124	Court Cases- 0
Illegal Dumping Cases- 0	Referral to other Department- 0
Obsolete Sign Violations- 1	

Community Appearance monthly performance measurements to be met- minimum 320 notices/150 compliance cases per month.

Typical Violations & Compliances - Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

318 Shelton-Property Owner Abated

BEFORE

AFTER



407

E

Ella-Property

Owner

Abated



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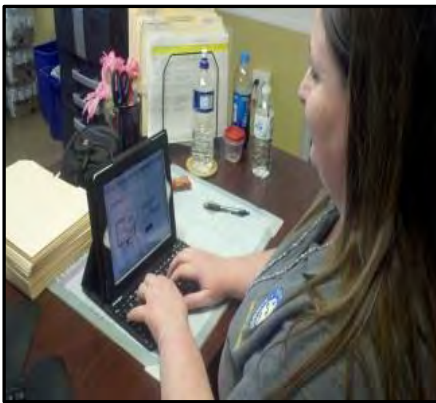
Did You Know?

The Dr. Pepper Bottling Co., currently serving as the Community Appearance/Recycling building, opened their doors on June 24, 1938. The building was constructed at a cost of \$10,000. Of 16 bottling plants in South Tx., Kingsville finished second in the per capita consumption of Dr. Pepper.



Community Appearance Activities

Community Appearance has revved up their inspection strategy



using mobile devices to upload property owner information in the field. Inspectors previously wrote information down that was time consuming, a duplication of work and at times difficult to get accurate information. Using the mobile device will enable the inspectors to upload information directly to our code enforcement program "Citizen Serve" and create a notice letter while in the field. Once the letter is created in Citizen Serve inspectors print out and mail notices once back in the office setting. This will be an effective and efficient strategy for code officers.

Jennifer Bernal submitted an grant application for Keep Kingsville Beautiful (KKB) to the Union Pacific Railroad and was awarded a grant of \$3000 for beautification projects within the City. KKB is working on identifying a project to put this money to use. Cyndi Flores-Falcon and Jennifer Bernal will be testing in Corpus Christi for Code Enforcement certification on Friday March 1.

Demolition Initiative

The Building Dept. presented four dilapidated structures to City Commissioners at the February 25th meeting. Three of the four structures were granted demo orders and will be scheduled for demolition in the month of March. The Demo team has five structures that will be submitted to Legal for final review and will be presented in the near future at an upcoming City Commission meeting.

Demolition of dilapidated structures for FY '12-'13 Commission Approved – 12 / Property Owner Agreement 16

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

Date	Property Location
Pending	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request
Pending	222 E. Huisache-Scheduled demo 3/29/13
Pending	818 E. Richard- Scheduled demo 3/29/13
Pending	921 E. Yoakum- Scheduled demo 3/29/13
Pending	613 E. Ave C- Commission extension approved. Will review 3/25/13.

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168 W Ave D - Demo by City Crews

BEFORE



AFTER



Top Ten Priority Property Clean Ups:

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 12th phase to be completed in March. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

12th Phase

Property Address	Tentative Date of Abatement
1225 E Alice	3/20/13
E Santa Gertrudis	3/21/13
717 E Ave A	3/14/13
617 N 14 th	3/7/13
315 E Lee	3/26/13
805 W Kleberg	3/5/13
512 W Warren	3/6/13
420 W Johnston	3/12/13
517 N 3 rd	3/13/13
309 Reidda	3/19/13

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210 E Richard - Phase 11 "Top Ten" Property Owner Abated BEFORE AFTER



2029 E General Cavazos-Phase 11 "Top Ten" City Abated



Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups:

As shown in the below table the number of owner abatements on noticed properties within the "top ten" monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

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Top Ten Phase #	#of Cleanups Conducted by property owner
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10
PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10
PHASE 11	7 out of 10

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Officers Sworn in Friday, February 22nd, 2013 at KPD

Chief Ricardo Torres is shown below administering the “Oath of Office” to from left to right Officer Hector Fierova, Officer George Vega and Officer Lawrence Rideau. The new officers recently finished up the Del Mar Regional Police Academy as well as several weeks of In-Service training conducted at the Kingsville Police Department. The probationary officers will not take part in a sixteen (16) Field Training course to prepare them to be fully functioning officers for the City of Kingsville. Chief Torres believes that the new officers will perform well and believes that the City of Kingsville will benefit from the youth and exuberance of the new officers.



Update on Great Texas Warrant Roundup

The City of Kingsville Municipal Court and City of Kingsville Police Department announced their participation in the 2013 GREAT TEXAS WARRANT ROUNDUP on Friday February 18th, 2013. Beginning March 2nd, 2013 and ending on March 11th, 2013 the second phase of the roundup begins. During this “ENFORCEMENT WEEK,” individuals will be rounded up and taken to jail or if court is

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in session they will be brought to the court to address the outstanding warrants before the Municipal Court Judge.

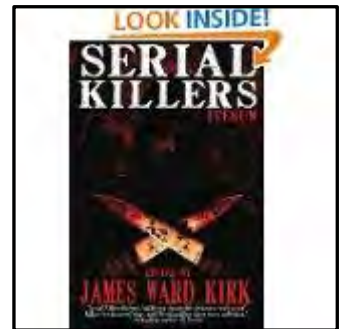
Citizens are encouraged to contact the City of Kingsville Municipal Court at 200 E. Kleberg regarding any warrants or outstanding fines during the grace period. The City of Kingsville Police Department will be serving the outstanding warrants during the "ENFORCEMENT WEEK." Chief Ricardo Torres is alerting our citizens that the officers of KPD will be going to residences as well as businesses to serve the outstanding warrants during the enforcement phase and will continue to do the same during targeted enforcement periods.

KPD'S IT Tech Published Again

Tony Wilson was born in the vast wasteland of the Midwest. He was raised on a steady diet of classic TV shows, horror comics, video games, and drive-in movies. He knows what year is on the Giant Penny in the Batcave and used to be able to explain



THAC0. Hobbies include writing, reading comics, watching everything on Netflix, chainmail, and explaining the jokes on The Big Bang Theory to his wife. He currently lives in Texas with his wife and a disgustingly handsome French bulldog.



Tony's newest short story has been published as a as a conglomerate of stories with several other writers.

When 12 year-old Barry's family moved to sleepy Glen's Fork he figured he'd have a hard time making friends. Being the new kid in town is never easy. In this town, it's downright dangerous. The New Kid by Tony Wilson is just one of 20+ tales in this new collection of horror short stories. The link below will take you to the Amazon site where you can obtain the book. <http://www.amazon.com/Serial-Killers-Iterum-James-Ward/dp/0615774776/>

Chief Torres Attends CompStat Meeting at CCPD Wednesday 2/27/13

Chief Floyd Simpson of the Corpus Christi Police Department hosted a meeting attended by over 30 law enforcement personnel from area and federal agencies. The issue that was brought to the forefront was that of police pursuits that go into the City of Corpus Christi that CCPD wanted to assist but their policy on police pursuits might not allow them to do so. The City of Corpus Christi has a strict pursuit policy where they chase violent offenders and they have had to inform agencies coming into their jurisdiction that they cannot assist.

Discussed during the meetings were also items such as increased activity with synthetic marijuana as well as 8-liners operating in the area. Chief Torres reports that due to the Kingsville PD's proactive approach the locations that are selling those products outright have greatly diminished. Unfortunately it is still a problem due to customers purchasing the synthetic drugs in other municipalities and then

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bringing it in to Kingsville to use as well as starting up a new drug trade with locals who are dealing the synthetic drugs.

As for 8-liners we take a proactive approach and let those who are attempting to open such businesses in our city that we will watch them closely and should their establishment be operating outside of state statutes then investigations will take place and appropriate charges filed.

02-17-2013 Fight Leaves Several Injured, Five Arrested

On Saturday morning, just after 4 AM, Kingsville Police officers were dispatched to the 100 block of East Lee Avenue in reference to a fight in progress. As officers arrived, three males were found seriously injured. Other officers stopped the suspect vehicle blocks away. Inside the vehicle were several subjects who were arrested.

Two males were transported to Christus Spohn Memorial by Halo Flight. Both are in ICU, one with a severe head and facial injuries and the other with a broken jaw and possible internal injuries. Both will undergo surgery on Sunday morning. A third male was transported to the Kingsville hospital with head injuries. The three were injured by the arrested males who used fists, feet and a baseball bat. Their names are not being released at this time.

The arrested include: Brothers Adan Garcia (22) and Omar Garcia (26), Jesus Munoz (19), Eligio Mireles (21) and Amanda Alaniz (24). All were charged with three counts of Aggravated Assault (2nd Degree Felony) and one count of Engaging in Organized Criminal Activity (1st Degree Felony). All are still in the Kleberg County Jail with bonds totaling \$185,000 each. The investigation continues in this case. The public is encouraged to call the Kingsville Police Department or Kingsville Crime Stoppers (592-INFO) with any information.

16 Catalytic Converters Taken at Local Dodge Dealership

Case #13-00004434 Theft at Dodge dealership that occurred between Saturday 7pm-Monday 8am. Sixteen new trucks had the catalytic converters (part of exhaust) cut out from underneath the vehicles. Entry was made through a hole cut in the back fence and all vehicles hit were on the front show lot.

The catalytic converters contain about 3 grams of platinum which is valued at approximately \$200. Please contact KPD if you have any information.

International Emergency Number 1-1-2 & Additional Information

We can now answer appropriately as to why the number 1-1-2 works just as good as using 9-1-1. In 1991 the European Union adopted this number as a means of dialing 9-1-1. There is an article floating around about dialing 1-1-2. This will help in future questions being asked about this and YES...this number DOES work if you dial 1-1-2. It was tested at the Duval Sheriff's office using different cell phones. WOW.

WARNING: Some knew about the red light on cars, but not Dialing 112.

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An UNMARKED police car pulled up behind her and put his lights on. Lauren's parents have always told her to never pull over for an unmarked car on the side of the road, but rather to wait until they get to a gas station, etc.

Lauren had actually listened to her parent's advice, and promptly called, 112 on her cell phone to tell the police dispatcher that she would not pull over right away. She proceeded to tell the dispatcher that there was an unmarked police car with a flashing red light on his rooftop behind her. The dispatcher checked to see if there were police cars where she was and there weren't, and he told her to keep driving, remain calm and that he had back up already on the way.

Ten minutes later 4 cop cars surrounded her and the unmarked car behind her. One policeman went to her side and the others surrounded the car behind. They pulled the guy from the car and tackled him to the ground. The man was a convicted rapist and wanted for other crimes. I never knew about the 112 Cell Phone feature. I tried it on my AT&T phone & it said, "Dialing Emergency Number." Especially for a woman alone in a car, you should not pull over for an unmarked car. Apparently police have to respect your right to keep going on to a safe place.

*Speaking to a service representative at Bell Mobility confirmed that 112 was a direct link to State trooper info. So, now it's your turn to let your friends know about "Dialing, 112"

You may want to send this to every Man, Woman & Youngster you know; it may well save a life.

This applies to ALL 50 states
PLEASE PASS ALONG TO FRIENDS AND FAMILY, IT CAN SAVE A LIFE...

Excerpts of Calls of note from Thursday, February 21st, 2013 from 9 PM – 7 AM:

13-4669: Rolando Delarosa arrested for Public Intoxication after a disturbance was called in.

13-4678: Felix Reyna saw the suspect vehicle dragging it's bumper. David Alvarado was arrested for DWI. During the traffic stop, a call came in reporting a hit and run. David was charged with those charges. He had taken his sister's car without permission. She just bought it the day before. She did not want to pursue charges.

13-4687: Emily Salinas came into the PD with obvious injuries. She reported that she had arrived at her apartment complex (The Heights). She was suddenly attacked by ex-boyfriend Gilbert Rosas. Rosas reportedly said "If I can't have you, nobody is going to want you" or similar statement. He then began slashing at her face with a knife. She protected her face with her arms and has obvious defensive wounds. She received treatment from EMS at PD and refused to be transported. Officers did not locate Rosas but did locate the scene of the crime. A steak knife was located on scene.

13-4689: Jose Medrano arrested for Public Intoxication after being involved in a disturbance.

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13-4695: While looking for the crime scene at the Heights, a Crown Royal bag was located that contained many antique and collector's coins. It is not thought to be related to the robbery.

13-4696: Samuel Saavedra assaulted his girlfriend, Joanna Garcia on Ranger. He left the scene prior to officer arrival.

Excerpts of Calls of note from 9 pm – 7 am on Friday February 23rd, 2013:

13-4742: Leticia Lopez was arrested for city warrants.

13-4743: Jerry Garcia reported the side mirror from his King Ranch edition pickup taken while he was parked at Big House Burgers.

13-4744: Minor accident at 800 W. King

13-4754: Tom Davis stopped a vehicle on Franklin Adams. When he approached car, there was no driver. Front passenger and two back seat passengers. He eventually arrested backseat driver Beto Medrano for DWLI.

13-4767: Disturbance at the Country Luau. Demetre Richardson arrested for \$475 in city warrants. Neikolez Garcia arrested for \$1300 in city warrants.

13-4770: A white pickup drove over at least two mailboxes on W. Trant Road.

13-4771: Jesus Martinez chose to do "doughnuts" on 6th Street as Texas Ranch closed. He was arrested for DWI and he provided a 0.10 BAC.

13-4776: Martinez' passenger, Epifanio Chavero-Leal, was arrested for Public Intoxication.

13-4772: Mauro Garza and Calixto Aguilar were arrested for Racing on Highway after Webb clocked them doing 61 MPH at 6th and Kenedy. Their passenger, Alfredo Llamas, was arrested for Public Intoxication.

13-4775: Hunter Harris was driving recklessly through the Southgate mall parking lot at 2:40 AM. He was arrested for DWI. Officers waiting for the wrecker also found synthetic marijuana in the vehicle. He provided a 0.16 BAC.

Excerpts of Calls of note from 9 pm – 7 am on Saturday February 24th, 2013:

13-4956 Police units and an ambulance were called out to house cosmetics at 914 E. Lott. A witness called in a William "Bill" Yow as bleeding. Units arrived on scene and find William lying in his trailer bleeding from a stab wound to his right side of neck. Officers also found drug paraphernalia in trailer and seized it. William was halo flighted to CC. I called memorial as of 230am, William was in critical condition and unconscious.

13-4958: Beer run at 1230 E. Santa Gertrudis. Teenage female thief dropped her cell phone as she was leaving. Clerk confirmed that the same girl who took the beer was the same girl on the screen. Officer Garcia collected the phone and later spoke to her father, who will come to the PD on Sunday evening with his daughter.

13-4961: Nathan Williams was arrested for DUI and POM < 2 oz.

13-4965: Justin Garcia arrested on city warrants.

13-4966: At a disturbance, Brandon Davila was arrested for a county warrant.

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13-4978: Vicente Deleon was involved in a disturbance (for calling his girlfriend "fat"). Deleon had over \$1000 in city warrants and was taken to jail.

13-4979: Jesus Perez was a passenger in a car stopped for traffic. He had a city warrant but the driver paid it off. Perez released.

\$45,000 Seizure

On February 19th, 2013 Kingsville PD seized \$45,000.00 in US Currency concealed in the driver's seat cushion. The stop was made on US 77 South. The vehicle was seized and the subject was transported to the Kleberg County Jail.



\$9,200 Seizure becomes \$39,200 Seizure

On November 27th, 2013 Kingsville PD S.L.O.T. members seized \$9,200 in

US currency concealed in a 1999 Buick Sedan. The driver was arrested and the passenger released. On February 26th, 2013 an additional \$30,000.00 in US Currency was located in the vehicle. Seizure will be filed on the additional currency as well as the vehicle.



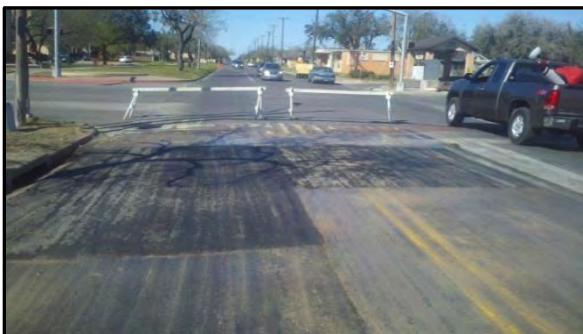
PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Director)

Capital Improvement Project

Concrete Intersection Reconstruction Projects - Elite General Contractors, LLC has finished the reconstruction/repair of ten worst concrete intersections in between 6th to 14th Street and Kenedy to Ragland Avenue (Bid #12-39). Preliminary walk-thru was done on December 07. Final work-thru was done on February 08. Contractor has taken care of the final punch list items. This project is done.

Curb and gutter Projects - Staffs have located several bad flooding areas. The city is working to resolve the ponding problem in these areas by constructing new inlets, repairing old curb & gutter, constructing new curb gutter and valley gutter, increasing inlet throat opening and constructing concrete flume. In all new curb and gutter job, the City is installing handicap ramp. Several curb and gutter projects have done. Staff has shot elevations on Lott Avenue from 14th Street to 16th Street and 16th Street from Huisache Avenue to Lott Avenue. Engineering Department has started designing the new curb and gutter in this location.

Street Improvement Projects - Armstrong & Ailsie: Staff drove and then walked along Armstrong Street from Santa Gertrudis to Caesar Avenue on Thursday, December 06 to determine the worst areas. 28 bad areas were detected in this street. City crews have started working at these areas to rectify quality issues on



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Armstrong and, to a lesser extent, Ailsie. Armstrong will be striped after all the other items are addressed.

Crews repaired the bad area on Armstrong, south of Santa Gertrudis intersection.

Corral/ Santa Rosa Drainage Project – A preliminary walk-thru was completed on October 23rd. The contractor made some corrections for final walk-thru in February. Staff met with the contractor on Wednesday, February 13 to discuss the status of this project. The contractor is waiting on Franchise contractor to relocate some of the utilities as it was promised earlier.

South Wastewater Treatment Plant Secondary Clarifier – Project is on schedule. Plumbing is done, Clarifier floor and wall has been poured Bridge installed by CSA Construction. New Bar Screen is installed. Currently they are working on the electrical panel.



Public Works and Engineering

Public Works and Engineering Department staffs are working with City Manager to develop a long range Street Improvement Plans for the City of Kingsville. City's streets, curb & gutter, Storm system inventory, conditions, maintenance, construction and financing will be presented to the City Commission on March 04.

GIS division under engineering department is in the process on setting up and utilizing a geo solution (ESRI) to resolve City's mapping needs. The staff met with HDR engineering on Thursday, February 07 to discuss the server setup issues. Currently the City has a localized machine in-house utilizing our hardware and software. The staff is looking at using SAAS model that would utilize third party cloud based hardware and software. SAAS model is very robust. In addition it would be location independent and provide critical services in an emergency management situation. SAAS model will be able to set up dynamically linked commonly used maps for consumption.

The City bought Civil 3D drafting software this year. This software is designed especially for the civil engineering drafting. So far the City was using AutoCAD for its in-house drafting need. Civil 3D software is from the same company AutoDesk but it is much more advanced in the sense that it is designed in such a way that if one element of the design (for an example slope of the street) changes, the software updates automatically rest of the items related to the item changed, which drastically reduces the drafting time. Recardo Pedraza, a TxDOT employee taught the City employees Civil 3D software on February 9 and February 10 and will be teaching on Sunday 10 at his own time.

Keeping the Lights on - In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. Street Division crews drive for several hours at nights and

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collect the data every month and the information is sent to AEP for necessary action. The burned out street lights are taking care of immediately.

Street Division (02/11-2/24)

Sweeping - Crews swept on Warren from 17th to 18th, 5th from Santa Gertrudis to Yoakum, Richard from Armstrong to 2nd, Armstrong from Corral to Caesar, 1500 Block between 19th & 21st, East side of Armstrong from Caesar to Santa Gertrudis, Alice from Armstrong to 5th, Henrietta from Armstrong to 5th, North side of Lee from Armstrong to 5th, Corral from Public Works Yard to Wanda on East & West side of street, 11th from Yoakum to Kleberg, 10th from Yoakum to King, 9th from Yoakum to Kleberg, 8th from Yoakum to King, 7th from Yoakum to King, 6th from Yoakum to King, Kleberg from 11th to 3rd, 3rd from Henrietta to King, King from US 77 to Armstrong, Corral from US 77 to Armstrong, 6th from Corral to Caesar, General Cavazos from US 77 to 14th, 14th from Corral to General Cavazos, Armstrong from Corral to Caesar, King at US 77 Bypass area, Armstrong from Caesar to Corral, 6th from Caesar to Corral, Kenedy from US 77 to 14th, Kenedy from 14th to US 77, Lott from 14th to 6th, Seale from General Cavazos to Ailsie, Ailsie from Seale to Carlos Truan, Ailsie from Franklin Adams to 6th, Ailsie from 6th to Loop 428. Crews also washed both Sweeper trucks, cleaned Hoppers, picked up broken glass on 14th & Ailsie, picked up cut grass on Corral & King and also on Franklin Adams & Caesar.

Gutters – Crews cleaned gutters on 8th from King to Caesar, 9th from King to Caesar, 10th from King to Fordyce, 10th from Warren to Caesar, 11th from Fordyce to King, 11th from Doddridge to Caesar, 12th from King to Caesar, 13th from King to Caesar, 13th from Caesar to Miller, Ragland from 9th to 14th, Johnston from 6th to 10th, Doddridge from 6th to 10th, Doddridge from 11th to 14th, Warren from 6th to 14th, Ragland from 6th to 8th, Doddridge from 10th to 11th, 11th from Johnston to 10th, 10th from Doddridge to Fordyce, Kenedy from 6th to 14th, Lott from 6th to 14th, Huisache from 6th to 14th, Fordyce from 6th to 14th, Johnston from 14th to 11th and on 7th from King to Caesar.

Mowing - Crews mowed on Bypass at Corral, Bypass at Santa Gertrudis, Bypass at King, Bypass at Kenedy, Bypass at Carlos Truan Blvd, Bypass at General Cavazos, Shelly from Santa Gertrudis to General Cavazos, Ailsie from 6th to Franklin Adams, on Franklin Adams from General Cavazos to Caesar, on 7th & W Corral, King & Bypass, King at Police Dept., Caesar & Kingsville Pointe to Bypass, Caesar & Kingsville Pointe to 14th, Carlos Truan from Kingsville Pointe to 14th, Alexander Ditch, sidewalk on 14th from Corral to King, Caesar Ditch, Overpass from Santa Gertrudis to King, General Cavazos at Bypass, Carlos Truan at Bypass, Shelly from General Cavazos to Ailsie, Ailsie from Shelly to Carlos Truan and on General Cavazos from 14th to Bypass.

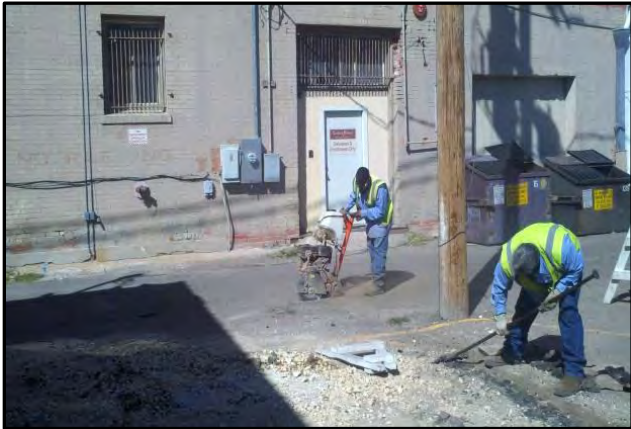
Patching – Crews patched potholes on 13th from Lott to Huisache, on County Road 1030, on Armstrong & King and 10th & Huisache.

Weed Eating – Crews cleaned up on Bypass from Corral to King, under overpass on King & Bypass, and trimmed palm trees on King & Bypass.

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Sign Shop - Crews reported locate for Kelly Lane and made sign for street; 6th & Oklahoma cut two pipes; straightened leaning poles on Lott & Huisache, Yoakum & 1st, Doddridge & 1st, 5th & Lemonwood, 3rd & Henrietta, 6th & Lee, Hwy 77 & Oklahoma, 24th & Oklahoma, Lott & Oklahoma (North & South), 17th & Huisache, 3rd & Richard, Lantana & Huisache, Armstrong & Johnston, Warren & 2nd, and Caesar & 8th; straightened leaning Stop signs on Alice & Wanda, Armstrong & Richard, Armstrong & Alice and on Kenedy & 3rd; straightened leaning Yield signs on Huisache & Francis, Lantana & Ave F, Lantana & Ave G, and on 1st & Johnston; straightened leaning School Zone sign on Williams & Johnston; replaced No Parking sign on Lee St; repaired broken concrete around pole at 517 Santa Gertrudis; Hot mixed on 13th & Lott; submitted location for 17th & Huisache; dropped off portable Stop sign on 17th & Huisache; cleaned Sign shop; washed truck; replaced Children Crossing signs on Doddridge & Armstrong, Warren & Armstrong, and Ailsie & 14th; reported glass on street on 14th St in front of Coastal Bend College; picked up fallen tree in alley at 1522 Maple; put barricades on 10th & Fordyce; put sandbags on portable Stop sign on Lott & Oklahoma; fixed Dead End sign on Huisache & 16th; and adjusted sign on Ella & 9th.



Robert Muniz and Rolando Lerma from Division are Working at King Ranch Saddle Shop Parking area to patch a Bad Spot created by Water leak. Water Division repaired the leak a few weeks ago.



Street crews are cleaning curb & gutter Street at Shelton

Water Production (02/18-02/24) STWA is out of service due to the booster pump breakdown. Water Production ordered 1500gpm pump and motor unit from Odessa Pumps, waiting on delivery. Grounds are being maintained at three (3) well sites. Standby generators and ATS switches were delivered to the designated well locations. Generators were tested on 2/8/13 – Well 20, 21, 23 and 24 tested OK. Generator at Well 22 had a light flicker upon start up. The contractor, Division 16 determined the problem was due to bad ground. Generator was grounded and retested. The Generator project was completed on 02/18/13. Well #23 was down due to excessive vibration. The well was pulled on

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01/22/13 by Friedel Drilling to evaluate problems. Friedel Drilling tore down oil tube and inspected the pump. Staffs are waiting on update from Friedel Drilling.

Water Well 24 motor stopped starting a few weeks ago - CW Campbell troubleshot the problems on 02/12/13. Alsay, Inc. repaired Well #24 with a new 125HP motor, new 4/0 cable and 120 ft. 8" column pipe. The well is up and running with a total cost of \$45,595.00. Commission approved LNV Engineering on 02/25/13 for a new water well project. CORRPRO inspected cathodic protection systems on three (3) Elevated Towers and one (1) ground storage tank. All systems tested normal. On 02/20/13, Water Production attended the monthly TWUA meeting in Robstown.



Routine job - Collected 6 routine Bacteriological Samples; collected 7 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 3 sites; delivered Chlorine to 3 sites.

Water pumped to distribution (02/18-02/24) - Wells – 26,663,000 gallons; Surface – 0 gallons; 2,026,000 gallons for Ricardo bypass; Total 24,637,000 gallons; Average – 3,520,000 gals/day

Wastewater Collection and Treatment Plant (02/19-02/24)

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; cleaned out grit chamber and repaired a couple of broken items.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; wasting sludge into drying beds; CSA installed new Bar Screen; Electricians installing new electrical panel.

Wastewater Collection - Had 15 calls for sewer backups. Crews vacuumed Peak Clarifier that was down and did locates for STWA bore on FM 1717 for their new Water line. Crews also replaced 6" sewer main on Wanda Street.

Water Distribution (02/11-02/24)

Water Division Crews repaired 17 Main Breaks and answered approximately 58 Service Calls (meter leaks, cutoffs and backfills). Crews installed 6" valve on Caesar and Armstrong to isolate water for the new water line installation on the 700 block of West Caesar and removed a broken 8" valve on the corner of Armstrong and Ragland. The Water department also met with representatives from America Flow Control to inspect 18" and 20" water valves.

City Garage (02/19-02/25)

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Maintenance - 11 Oil changes on preventive maintenance; 26 scheduled work orders; 16 nonscheduled work; 4 Service calls; 0 Call outs; 2 New tires on heavy equipment and trucks; 4 flat tire repairs and balances; 10 pending work orders.

Welder - 5 received work orders; 3 pending work orders; 1 nonscheduled work orders; 6 scheduled work order; and 1 service call. Welder also worked on ramps for lee-boy (trailer).

Solid Waste (02/11-2/24)

Landfill - (02/18-02/24) -Landfill crew repaired erosion areas around the facility, mended a few fences that needed repair, constructed new wet weather area for active area for rainy days and cut high weeds around facility.

Garbage – 438 tons; Brush – 45 tons; Concrete (commercial and residential) – 6 tons; Construction and Demolition (C & D) – 98 tons; Dirt – 2 tons; Litter – 0.27 tons; Metals - 0.16 tons; Tires – 3 tons

Sanitation - Residential waste collected from 02/11-02/24– **530,920** pounds; Commercial waste collected **817,260** pounds; Brush collected **25,100** pounds and construction debris collected **73,180** pounds. Brush crews collected Zone 1 and Zone 4 and worked on abatements when possible, weather permitting. Abatements were completed at 806 E. Vela and 210 E. Richard and a demolition was accomplished at 168 W. Ave D. Illegal dump sites on W. Sage Road were addressed and abated as needed. Sanitation and Brush crews collected over two hundred tires from this area. More sites in this area are being addressed as required by the Sanitation department.

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division



Purchase Orders - For the period of 02-14-2013 through 02-27-2013, 82 purchase orders were issued totaling over \$201,000.00.

Dumpster Enclosure Phase II Project - The Purchasing department worked with the Planning and Development Services Director to prepare Bid No. 13-09 Dumpster Enclosure Phase II Project. This bid is set to open on

March 12, 2013 at 1:30 p.m. There will be a non-mandatory Pre-Bid meeting on March 5, 2013 at 11:00 a.m.



Meetings this Week in Purchasing/IT - Purchasing/IT staff met with Fire Chief Joey Reed, members of the Fire Department and a representative from CMA on 02/19 and 02/27 to discuss internet, telephone and network systems. Also conducted several vendor meetings about office supplies and uniforms.

Technology Division

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This week in IT we were mostly handling medium sized projects one such was to establish a way for the Community Appearance division to better work from outside the office and utilize tablets for their day-to-day routines. We made a very diverse approach in providing this by taking input from the division along with the requirements set forth by Mr. Mason and Mr. Kellam. IT then took those into consideration and developed and deployed a software package that custom fit their needs. Most notably is the ability to login to local resources via the web. IT staff is hopeful that this proactive feedback based system will provide a higher level of services to each department.

Currently, IT staff next project is to upgrade the network and software versions at the City/County health unit. In addition we are installing new machines to increase productivity. We are hopeful to have completed this project by next week.

Presently, we are working over new specifications for the network infrastructure at the public works building. This is very necessary as they have consistently had problems with network connectivity and reliability. Also, since public works services a large majority of the city it is imperative that we develop a method for them to receive adequate services.

R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)

Did You Know?

Did you know that United States public libraries circulate as many materials everyday as Federal Express ships packages worldwide?

Library Hosts Bilingual Story Time

The library recently hosted a bilingual story time for children as part of a Girl Scout project that had a very successful outcome. Girl Scout Maya Iñiguez contacted the library in early February and expressed interest in wanting to earn her Silver Award. Maya enlisted the help of her father Marco, who



is an English Lecturer at Texas A&M University – Kingsville, along with her friend Madison Boyd, to start a bilingual storytime that the library could offer to the public. The first storytime was held on Friday, February 22, 2013. The afternoon storytime brought in parents and children from all walks of life to hear the bilingual trio read stories such as *Angels Ride Bikes and Other Fall Poems (Los Angeles Andan en Bicicleta: Y Otros Poemas de Otoño)* and a Spanish version of Goldie Locks and the Three Bears. Children and parents also made an “An All About Me” book where children told a brief story about who they were in both English and Spanish. The library is

planning to conduct another storytime with Children's Librarian Danielle Friend teaching sign language, along with storytimes in French and in German. The goal of this new program is to reach out and encourage the community to visit the library, as well as to educate them about the existing programs and services the library offers.

Technology Projects Improve Library Computers

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Several projects have begun on the library's overall network and show great promise of improving the library's recently updated computer labs. HBMG, Inc. of Austin, TX recently visited the library to provide a Technology Assessment that will offer insight to the safety, security, and reliability of the library's network. This assessment, which was provided as a "paid in full" service by the Texas State Library & Archives Commission, has helped the library re-evaluate the way its computers are setup and maintained. The assessment also offered new insight into improving computer maintenance, and has helped point the library in the right direction for maintaining its policies concerning computer and Internet access. Regarding maintenance, the library has also begun filing paperwork to receive E-Rate federal funding to help replace and create consistency with the computer hardware (i.e. switches, hubs, cabling) on the library's network. This project is expected to be ongoing, with an anticipated completion date in 2014.



RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Monthly Safety Training was held @ Public Works on February 13th

Monthly Training was held @ City Commission Chambers on February 20th



The Risk Manager conducted monthly safety training on February 13th at the Public Works Building. Eighty Six employees and Supervisors attended the 45 minute training. A 30 minute video on Lawn Equipment Safety was shown with a brief discussion afterwards. Some topics discussed during the video were: Recognizing the risks involved in using lawn mowing equipment, Identifying the 4 most common types of lawn mower accidents and ways to avoid them, Understanding the steps involved in the safe operation of different types of lawn mowing equipment, Personal Protective Equipment & OSHA Mandate. Monthly Training was also conducted to all

City Hall Employee staff on February 20th @ City Hall Commission Chambers the topic was: "Drug and Alcohol Awareness", a short 30 minute was shown with a small discussion afterwards. Seventy-one City employees attended.

Meeting to Discuss Emergency Plans with Fire Chief J. Reed and County EMC T. Sanchez

The Risk Manager met with Fire Chief Joey Reed and County EMC Tom Sanchez on Tuesday February 26th. Mrs. Perez and J. Reed met at the Kingsville Fire Department where they reviewed the City's Emergency Annexes, discussions on the City's Emergency Plans will be continuing weekly to ensure all Emergency areas are reviewed and evaluated. They both



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continued their meeting with meeting County EMC Tom Sanchez at the County Courthouse. In any City Emergency such as Hurricane, Chemical Spill, Bomb Threat, both County and City Emergency Management staff will Have to work together to ensure the Safety of the City and its residents. The next meeting is planned for Tuesday March 5th, Chief Torres with the Kingsville Police Department will also be attending this meeting.

City Bulletin Boards were revised for updated City Administrative and Risk Management Policies

The Training Generals, Diana Gonzalez and Melissa Perez, took a drive on February 20th to several City Departments to update Administrative and Risk Management Policies, some area bulletin boards that were updated were: Public Works, Wastewater, Police and Fire Department and Health Department. It is important to keep City Employees informed of current laws and policies while being employed with the City of Kingsville. It was a Team Effort as always!



Risk Manager attended Skywarn Online Training on February 22nd

SKYWARN is a concept that was developed in the late 1960s it was intended to promote a cooperative effort between the National Weather Service and communities. The emphasis of the effort is often focused on the storm spotter, an individual who takes a position near their community and reports wind gusts, hail size, rainfall, and cloud formations that could signal



a developing tornado. Another part of SKYWARN is the receipt and effective distribution of National Weather Service information. Some topics discussed were:

Basics of thunderstorm development

- Fundamentals of storm structure
- Identifying potential severe weather features
- Information to report
- How to report information
- Basic severe weather safety

Risk Manager attended Food Handlers Meeting @ Commission Chambers on February 26th

The City's Risk Manager along with several city staff are getting ready for Saturdays Fundraiser for



Ken Starrs Family, so a special food handlers meeting was held on February 26th at City Hall Commission in order to be compliant.



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A Bake Sale Fundraiser meeting was held on February 21st @ Commission Chambers to discuss baked Sale goods that will be brought to the Knights of Columbus Hall. The Fundraiser will benefit Ken Starrs Family. Several ladies attended the meeting to include: Mary Valenzuela, Valerie Valerio, Theresa Cavazos Gracie Gonzalez. Some goodies that will be baked and sold will be: Homemade Brownies, Cupcakes, Cookies, Rice Krispy treats and Homemade Pecan Pies baked by Beth Greenwell. Can't Wait!!

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Interdiction Training

On February 19th through February 22nd, 2013 Kingsville Task Force Interdiction Agents attended "Advanced Passenger Vehicle Criminal and Terrorism Interdiction" in Aransas Pass, Texas. The four day course allowed the attendees the ability to watch, hear, and feel as if he/she was involved in the events first-hand, enabling them to employ the learned objectives effectively. By implementing the Criminal & Deceptive Behavior Detection approach, the course brought a whole new set of techniques into play that will assist road officers with the identification and apprehension of the smugglers and terrorism suspects in transit.

Assisting Federal Agency with Arrest Warrant Executions

On Monday February 25, 2013 the Department of Homeland Security requested the assistance of the Kingsville Task Force with the execution of Federal Arrest Warrants. "Operation Prison Cell" resulted from indictments issued by a Federal Grand Jury in Corpus Christi on February 21, 2013. Thirty-two individuals were indicted as a result of this ongoing four year investigation involving gang members, prison guards and others with the Gulf Cartel. Kingsville Task Force Agents assisted with the arrests of suspects in Bishop, Kingsville and Beeville, Texas.

City-County Health Unit Sponsors Food Handler Permist Training for Task Force Assistant Commander's Benefit

On Tuesday February 26, 2013 the City/County Health Department hosted a food handler's class for those who will be assisting at the Ken Starrs' Family BBQ Fundraiser on Saturday, March 2, 2013 at the K.C. Hall on 14th Street. The food handler's class took place in the Commission Chambers located in City Hall.

Kingsville Task Force Assists with Counterfeit DVD/CD Investigation

On Thursday February 28, 2013 Kingsville Task Force Agents assisted with the arrests of seven Corpus Christi residents who had been indicted as a result of a multi-agency investigation into intellectual property rights violations. The indictments stemmed from a year-long investigation into the manufacture and distribution of counterfeit DVDs and music CDs in the Corpus Christi area. Agents had obtained federal search warrants in August 2012 for three residences and a local business, all located in Corpus Christi. The indictment alleged that during the execution of the search warrants, agents seized more than 58,000 pirated DVDs and CDs along with production materials including computers and DVD duplicators.

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The investigation leading to the criminal charges was conducted in Corpus Christi led by Homeland Security Investigations, Corpus Christi Police Department Organized Crime Unit, Kingsville Task Force, Customs & Border Protection, the Recording Industry Association of America and the Motion Picture Association of America.

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Open House

The Tourism and Heritage Department presented an open house and Chamber of Commerce Mixer at the Visitors Center on Thursday February 21.



Judy Gonzalez took charge of the food and drinks and did a fabulous job (She had several catering job offers during the evening). Chuck Jennings whipped the building and property into shape for the party, continuing his efforts to bring the property up-to-date and to develop a maintenance program. Bob and Cynthia did what the other two told them to do to get ready. We also had family members and other volunteers helping. Over 100 folks stopped by to share in food and drink, to enjoy the art work, and to see the visitor center and just to visit with the new Tourism folks.

HEB Canopy

We began planning the next phases for adapting the HEB canopy for use as a City Downtown Pavilion. We envision adding decking, utilities, lighting, fencing, parking, sidewalks, and street furniture.

The initial move went smoothly and there has been site work and engineering completed, but seemed to reach a standstill. We are taking steps to put a deadline on the existing contractor and/or to replace him.

On Friday March 1, a subcontractor for the HEB canopy house-mover paid for a contractor license and picked up a permit for completion of the canopy installation. We met with him on the downtown park site and reviewed the actions needed to complete the project.

Downtown

The Kingsville Historic Downtown District Association had a meeting at the Depot on Tuesday, February 26. The meeting calls attention to our expanded use of the building and the partnerships among downtown entities and Tourism Department functions.

Cynthia Martin continues to work on the Grant-funded Historic Resources survey in partnership with the university. The City Commission approved a contract amendment in furtherance of that partnership. That project will give us up-to-date and accurate descriptive and mapping information to assist with historic preservation, building and planning responsibilities of the City, while encouraging community and economic development. This project was designed to support programs and capabilities of the university and to provide employment for students.

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Cynthia is also bringing her Green Building and Historic Preservation expertise to the 1909 H M King School renovation.

Cynthia Martin is preparing to visit with all downtown property owners to offer assistance with building façade and appearance issues.

We are working with Eagle Scout candidate Ricardo J Torres and with the health department and the university on developing bat houses a part of a bat relocation project in the downtown along Kleberg Avenue – where bats cause health, appearance and odor issues.

Murals

We continue to develop policies, procedures and partnerships that support downtown arts. We are working with the University and others to protect and to promote the Virgen de Guadalupe ground mural and we continue to pull the inherited KCVB mural into City systems and controls that will both protect our investment in that project and provide a basis for handling future projects.

We are scheduling several aspects of the projects to come before the City Commission: contract amendment, content approval and location approval.

We anticipate art becoming an important part of our downtown and our tourism.

Media

This department is in the business of promoting people, organizations, events and the community; this includes much media contact. We have developed protocols for requesting permission for some actions and for informing management.

KIITV Channel 3 video'd members of the Kingsville Auto Club and Task Force Commander Vera to promote the March 2 Texas Independence Day Car Show that benefits CASA and ARK and to promote the Starr's family benefit



Frank Benvenuto and the two Ricardo Torres' discuss bat boxes

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Open House



Open House



Open House



Open House

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Open House

Mural



Sketches



Actual Panel in Progress

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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Commission Chambers)

Monday, March 11, 2013	6:00 p.m.
Monday, March 25, 2013	6:00 p.m.
Monday, April 8, 2013	6:00 p.m.
Monday, April 22, 2013	6:00 p.m.

Special Commission Meetings (Commission Chambers)

TBA

Municipal Court Dates (Commission Chambers)

Thursday, March 14, 2013	3:00 p.m.
Thursday, March 28, 2013	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, March 20, 2013	7:00 p.m.
Historic Development Board	Wednesday, March 20, 2013	5:30 p.m.
Zoning Board of Adjustments	Thursday, March 14, 2013	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, April 10, 2013	4:00 p.m.
City/County Health Board	(3 rd week of every other month @ 5:30 p.m.)	

Events

Good Friday Holiday Friday, March 29, 2013
City Departments will be closed for the Good Friday Holiday

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

Board Name	Vacancies	Recommendations
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0