

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

“Knowledge will forever govern ignorance; and a people who mean to be their own governors must arm themselves with the power which knowledge gives.” James Madison. www.brainyquote.com

“I do benefits for all religions. I'd hate to blow the hereafter on a technicality” Bob Hope. www.famous-quotes-and-quotations.com

GOOD JOB AWARD!!!!

Jessica Storck recently went above and beyond in her performance when working with an unhappy Kingsville resident. A local homeowner was very upset and approached city staff to explain his problem. Jessica was there to field the call with a professional and kind demeanor, which she often displays. Within a short period of time she was able to calm the man, explain the situation in detail, and provide a solution. The customer was so impressed with Jessica's courtesy and assistance that he shared his experience with others, most namely with local businessman and city hall neighbor, Mr. Nick Harrel. Mr. Harrel was so impressed by the man's comments that he enthusiastically shared them with the City Manager and Director of Planning & Development Services. This recent event typifies what we have always known about Jessica, that she is a dedicated City employee who puts customers first.



Congratulations to Jessica for a job well done!

Mike Kellam, Director of Planning and Development Services

Jessica Storck, Admin. Assistant II

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Wildwood Trails Housing Development

Thanks to Mike Kellam, Courtney Alvarez, Naim Khan and Mark Rushing for doing the important work of reviewing and negotiating the Economic Development Agreement with Zarsky Development Company, LLC for 184 new homes at the Wildwood Trails Subdivision. Thanks also to the City Commission and Planning Commission for sitting through several meetings and discussions on this proposed development.

City of Kingsville Staff Report

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Monday, March 25, 2013

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)



Administration Division

Tip of the Day - Create a Task List - Start each workday by determining what you need to get done that day. Prioritize each task and create a list. It's important to do this every morning so you get in the habit of prioritizing. You'll also get a sense of accomplishment as you check things off your list.

Outside Auditors - Luke Womack and his staff are back at the City working on the audit. They are finalizing confirmation of the City's Detailed General Ledger Balances and reviewing internal controls. For collection and accumulation of audit evidence, certain methods and means generally adopted by auditors are:

- *Posting checking
- *Testing the existence and effectiveness of management controls that prevent financial statement misstatement
- *Casting checking
- *Physical examination and count
- *Confirmation
- *Inquiry
- *Inspection
- *Year-end scrutiny
- *Re-computation
- *Tracing in subsequent period
- *Bank reconciliation
- *Vouching
- *Verification of existence, ownership, title and value of assets and determination of the extent and nature of liabilities

Fixed Assets - Arturo Moreno is working with the Director of Finance and the auditors in reconciling the fixed assets inventory and the Incode fixed assets records. As a result, some expenses need to be re-classed for Generally Accepted Accounting Principle purposes. During this review, procedures are being implemented to establish a format for how to optimize the Incode Fixed Assets module going forward.

Finance Department - The General Ledger Accountant II has been busy preparing closing journals for February and compiling the billings for operational expenses we share with the County. The Accounts Payable Accountant II, in addition to her regular A/P work, has been compiling information on a special project to determine the energy usage by the City for 2012. The information will be displayed on the City's new website for regulatory purposes. The Payroll Accountant II has been working in unison with Incode to ensure the Time Clock Plus system is fully integrated as the final step in utilizing the time keeping system.

City of Kingsville

Staff Report

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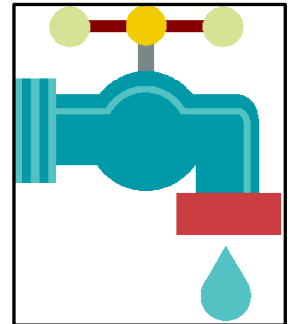
Monday, March 25, 2013

The Director of Finance has been pulling together information for the Continuing Disclosure for bond compliance that is required to be published annually by March 31. He is working with Naismith Engineering and the City Public Works Department on the Landfill Closure / Post-Closure study. In addition, he is completing pending projects with the City Engineer, Naim Kahn, that is leaving the employment of the City March 15.

Utility Billing Division

Water Fact - Approximately 97.5 percent of the water on earth is saltwater. If the entire world's water could fit in an average bucket, only 1 teaspoon would be drinkable. <http://www.compassion.com/poverty/water.htm>

Accounts Receivable (A/R) packet - The Collections Manager will send out monthly invoices for the following on March 18, 2013: Outstanding weed liens-572 / Demos-9



The Collections Manager continues to work on training Collections Department Staff on the A/R packet and ensure all sundry items are inputted as they are received in the department. The Collections Manager will continue to provide an update on the status on each set of invoices going out on a monthly basis as well as the status of training to the Director of Finance and the general public.

Storm Water Fee - The Collections department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17th, 2012 Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of ERU units per parcel using the Appraisal District information (provided by HDR Engineering). This fee became effective October 8, 2012.

Paving liens - On March 11, 2013 the Commissioners voted to extend the waiver of interest on paving liens for another year provided the principal amount is paid on or before March 11, 2014. The Collections Department will continue to work with citizen's setting up payment plans as needed.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Water Billing Statements - The billing statements going out for the full month of March 2013 will include the following: City Hall closed 3/29/2013 in observance of Good Friday. Customers are also informed about the following holiday track schedules: Residential-Mon/Thur. on Mon/Wed. / Residential-Tue/Fri. on Tue/Thur. / Commercial-Thurs/Fri. on Thurs. only.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Additional duties - The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

Municipal Court Division

Court business during the period of February 27, 2013 through March 13, 2013 - There were a total of 173 new cases filed: The Kingsville Police Department filed 101 new traffic violations and 1 parking citation plus 21 new state law charges. There were 4 new Failure to Appear violations filed by the state prosecutors' office and the City Community Appearance. The Health Departments filed 25 new city ordinance violations.



Prior and during the February 28, 2013 court hearing, there were 252 cases disposed by full payment and 84 cases disposed through compliance and probation programs.

There were 15 (61 violations) new orders of arrest for contempt of court orders (failure to pay: payment plans and extensions orders). There were 246 (306 violations) warrant orders disposed by execution through the Kingsville Police Department and Warrant Officer T. Davis, Badge #25 and also by updates processing.

Cases Heard-During this update - February 28, 2013, court hearing consisted of 287 cases (151 people), a total of 44 defendants and 2 inmates made their appearance in court. There were 20 cases closed upon full payment, 69 cases were setup on a payment plan, 10 cases were placed to pay in full within 30 days, 2 cases were set on probation, 11 cases were dismissed upon compliance, 125 cases are pending before the court for further ruling, 2 cases were reset to another court date for trial, and 28 cases were forwarded to the warrant division for new orders of arrest for not appearing in court.

Congratulations!! - On March 11, 2013, the City Commissioners and Mayor S. Fugate approved the Director of Purchasing, Mr. David Mason to proceed with the negotiations on a contract with Linebarger Grogan Blair & Sampson, LLP for Municipal Court as the collection company for the outstanding delinquent cases. More information to be provided at a later date.

Special Thanks - The Municipal Court would like to thank the Kingsville Police Department for the security provided for the court date of February 28, 2013; Officer D. Garza #75, Officer J. Grant #94 and Officer F. Reyna #92. The court would like to also say special thanks to these officers for providing security at the court office and court room during the Texas Warrant Round-Up; Officer H. Cantu, Officer D. Garza #75 and Officer G. Rodriguez#88.

An Outstanding job to the court staff for the professionalism and courtesy in assisting the people during the Texas Warrant Round-Up: Victoria Butler, Vicki Cavazos, Rosa Vela and Thomas Davis. Also, the Municipal Court staff would like to thank Judge Krueger for his support during this event.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

2013 Texas Warrant Round-Up - The Texas Warrant Round-Up was a success for the Kingsville Municipal Court. There were 360 warrants were executed for a value of \$129,000, during the Warrant Round-Up February 15 through March 8. This \$129,000 was made up of payment plans, extensions, jail and dismissal credits plus \$54,000 cash collected. Total collections, during the Warrant Round-Up February 15 - March 8, came in at about \$103,000.

The Kingsville Police Chief and his staff and the court's Warrant Officer T. Davis, Badge #25 made this event possible and a success. The Municipal Court would like to say thank you for an outstanding job! The Kingsville Municipal Court looks forward in participating in next year's 2014 Texas Warrant Round-Up.

Court Hearing Dates for March through April 2013 - March 28, 2013-cancelled / April 4, 2013 / April 11, 2013 / April 25, 2013

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (March 1, - March 14, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non-critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Big Events Cake & More-96	VIP Adult Daycare-100	Mr. G's SnoWiz-94
4 Breeze Drive Thru-100	Exclusive Care Services-100	Boys & Girls Club-100
Kingsville Food Mart-93	Kraatz Bait Stand-96	Summer Snow-97
Ricardo School-92	Baffin Bay Café-81	Comfort Inn-84
KISD/Memorial School-88	KISD/Central Warehouse-100	Superette Food Mart-97
KISD/Gillette School-96	B&B Mini Mart-89	Sunny Market-97

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

Kingsville Headstart-100	Lydia's (re-inspection)-62	Texas Star #171-83
Baffin Fisherman-100		

Food Handler Classes

TAMUK-Organizations	16 Students	Fundraiser Food Handler Class
City-County Health Department	14 Students	Regular Food Handler Classes

Permitted Temporary Food Events

Santa Gertrudis ISD	Spaghetti Plate Fundraiser
TAMUK/Kappa PSI	Crawfish Boil Fundraiser

Permitted Mobile Food Units

Valentine Salgado Produce Stand	Produce Sales
The Fish Wagon	Fish & Fries Sales

Animal Control Services

Animal Control-Food Donations - Thank you Tractor Supply for your kind donation of dog food for our Animal Shelter (40 pounds).



Training

City-County Health Employees recently attended a Pipeline Safety Training sponsored by Paradigm Liaison Services. The training occurred on March 5, 2013 at the Solomon Ortiz Center, Corpus Christi, Texas from 11:00 a.m. and 1:00 p.m. The presentations were on Pipeline Locations, R.O.W.



Encroachment Prevent, Hazard Awareness & Prevention Methods, Pipeline Maintenance Activities, Leak Recognition & Response, Damaged Prevention and Animated Scenarios. The training was well attended many gas companies, Law Enforcement Agencies, Fire Departments, Public Work Departments, and Medical Services from throughout the Coastal Bend Area. Pictured are Health Inspectors Connie Allen, Jason Torres and Melissa Perez, Risk Manager. Also attending, but not pictured were City of Kingsville Employees from Water, Wastewater, Community Appearance, Building,

Engineering Departments and Emilio H. Garcia, Health Director.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

New Office Equipment

The Health Dept. recently purchased a 42 inch Sanyo flat screen television. The television is used for our regular food handler and fundraiser food handler classes. The installation was done by Jason Torres, Thelma Trevino and Robert Puente a big thanks to them. The old television gave out and would not work anymore.



Monthly Reports of Activities

Consumer Health	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.
October 2012	57	47	45	2
November 2012	74	65	280	3
December 2012	61	50	35	1
January 2013	64	41	38	1
February 2013	63	58	54	5

	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013
<i>Animal Control</i>					
Dogs impounded	186	156	128	133	123
Dogs adopted	9	14	22	20	33
Dogs released	27	27	32	14	20
Cats impounded	120	89	56	65	75
Cats adopted	4	0	2	2	1
Cats released	3	0	3	1	3
Opossum in traps	69	91	42	45	38
Other animals impounded	4	5	8	7	14
Other animals adopted	13	17	0	0	5
# of humans bitten	8	5	8	3	3

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Animals observed 10 days	8	4	6	3	2
Warnings issued	2	9	0	0	0
Citation issued	9	10	20	16	19

<i>Vector Control</i>	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013
Calls pertaining to bees	20	14	2	12	8
Removal of swarms	8	3	1	3	3
Site unable to abate	6	6	0	3	5
Mosquito surveillance	12	12	0	0	0

<i>Fees collected</i>	Consumer Health	Animal Control
Oct 2012	\$3,650.00	\$1,535.00
Nov 2012	\$1,848.00	\$1,100.00
Dec 2012	\$3,343.00	\$1,822.00
Jan 2013	\$2,590.00	\$1,240.00
Feb 2013	\$3,055.00	\$1,680.00

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Community Participation / Events

Controlled Burning - The Fire Department has been assisting with controlled burning operations at NAS Kingsville. This is a program used to reduce the amount of vegetation/fuels that could cause damage to structures if a large fire were to develop in the area.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period that included hose operations and self-contained breathing apparatus (SCBA) drills.



Vertical Ventilation Training - On March 2nd and 9th, the Kingsville Fire Department and Kingsville Volunteer Fire Department conducted joint training on vertical ventilation techniques. The Fire Chief presented training designed to prepare firefighters to cut holes in the roof of

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

one story buildings that are under fire conditions. The training is designed to allow crews with less than 4 personnel or crews that do not have immediate backup, to enter a burning structure. This is a modified tactic designed to aid small fire crews on specific types of structure fires. There will be additional ventilation training classes in early summer before the techniques will be permitted on an emergency incident.

Planning

Fire Chief Reed met with RJ Thomas from COG to learn about procedures and regional considerations addressed by the Council of Governments.

Other Department Activities

City/County Emergency Operations Planning - The Fire Chief met with City Risk Manager / Emergency Management Coordinator Melissa Perez and County Emergency Management Coordinator Tomas Sanchez. Meetings centered around mutual aid and hurricane planning.

Officers Meetings - Currently, the Fire Chief meets with Captains, Lieutenants, Union officials, and program coordinators every Friday morning. The meetings are open to all Department personnel to attend.

Committee Meetings - (Newly formed committees meeting to address issues within the Fire Dept)

EMS Committee - Engineer Felix Camarillo is the Director of EMS Operations and the Chairperson for the EMS Committee. The committee discussed many things including procedures, equipment, and licensing.

Fire Apparatus Committee - This committee will review vehicle design, maintenance, and operations of apparatus and vehicles. A priority of the committee will be to develop operational and training procedures for the Tower Truck so that it may be used effectively and safely. The committee may also be looking at hose loads and standardization of equipment on apparatus.

Equipment Committee - Captain Jose Sandoval will be the Chairperson of this committee. Equipment of all types except EMS equipment shall be the responsibility of this committee. Personal protective equipment (PPE) will also be included in this committee's responsibility.

Budget Committee - Chief Reed will direct this committee. The committee will be reviewing the current budget to determine what items will be recurring or a onetime expense. Needed items recommended by other committees will be prioritized and should be submitted with maximum substantiation. The goal for the 2013-2014 budget is to address staffing issues followed by supporting line items that are clearly defined and include some funding for emergency expenditures.

Training Committee - This committee will help direct, design, and track Fire Department training. A priority of this team will be to get more firefighters trained as instructors so that it will be easier to

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

provide credited programs. There is an in Department annual training calendar rotation and the EMS Committee will be working on an EMT training program that coincides with the fire program. State Fire Commission required continuing education will now be accomplished in house and not online. EMS training will provide hands on training to ensure that online CE is reinforced. Members will help develop training classes in numerous areas and keep the Training Manual updated.

Dispatch and Communications Committee - Dispatching procedures including terminology, 911 call taking, and response orders will be a priority with this committee. Due to a few personnel trying to accomplish multiple tasks both in dispatch and on the emergency scene, multiple contingency plans must be developed for almost every operation. A need for a backup system to the telephone and internet is needed to provide uninterrupted 911 calls. Base station radios are needed for both fire stations to allow radio dispatching to the individual stations and enable lighting and alarm systems. The base station radios will enable better communications with field units and provide a better backup with Police Dispatch in the event of a phone line break. Committee members will also be looking at inexpensive computer aided dispatch software (CAD) that can be used by fire dispatchers to reduce the time of response, help locate and view the emergency location, and reduce the time to call for additional units. Fire Service radios with SCBA face piece compatibility will be researched for budget consideration.

Policy Development & Review Committee - Department policies will be designed and reviewed by this committee. Recommendations for a policy change from other committees will be reviewed by this committee and then forwarded to the Fire Chief.

Uniform Committee - National Fire Protection Association (NFPA) standards will be used to develop specifications for firefighter station wear. The committee will also look at alternate non-city purchased uniforms that may be purchased by the employee. The committee will also look at cleaning standards for station wear and make recommendations accordingly. Uniforms will include, but are not limited to, caps, shirts, pants, boots, rain gear, light jacket, physical training uniform, belts, insignia, dress uniforms, etc.

Honor Guard

The Department Honor Guard will be reformed when time allows. The team would be utilized for colors details, funerals, promotional, and awards ceremonies.

Fire and EMS Response Statistics

Fire/EMS crews responded to fourteen (14) fire/other calls, one hundred forty (140) EMS calls, for a total of one-hundred fifty four (154) emergency calls between March 2nd and March 15th, 2013.



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know?

Texas January 2013 Unemployment rate was 6.3% and continues to be well below the national average of 7.7%... Way to go TEXAS!!

Events/Programs:

The 3rd program of the City of Kingsville Professional Development Program is scheduled for April 25, 2013. The City continues to work with National Seminars to bring interesting presenters to Kingsville. The next topic for discussion is "How to Handle Employee Performance Problems". The preliminary agenda consists of the following:

- Understanding why employees become performance-challenged
- Setting the stage for top employee performance
- Confronting employee performance problems
- Turning poor performers into high-powered performers through coaching
- Keys to Effective Discipline
- When to take the final step in discipline

Workshops/Seminars:

HR Director attended the Texas Public Employer Labor Relations Association Annual Workshop on February 27th and the 27th Annual Civil Service Workshop February 28th – March 1, 2013 in Austin, Texas. The programs were well attended with over 200 persons in attendance from all over Texas.

Open Positions

City Marshal – Task Force
Police Officer – Entry-Level
Equipment Operator II - Landfill

New Employees



Kristina Phillips
Administrative Assistant I
Community Appearance Division
Planning Department



Jose Alvarado
Temporary Utility Worker
Water Division
Public Works

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Promotions/Transfers/Changes

Dustin Ley – Equipment Operator III – Street Division/Public Works

Milestone Anniversaries - 5, 10, 15 and 20+ years

5 years: Norma Cavazos(Finance Dept.)

15 years: Arthur Stroman and David Pena(Wastewater Division)

20+ years: Viola Watson(Police Dept.); Pete Pina(Landfill); Toni Cortez(Sanitation)

Retirements – 0

Separations – 3

Naim Khan – Public Works Director/City Engineer

Timothy Flores – Landfill

Valerie Gonzalez – Police Dept.

Employee Evaluation Update

The following are outstanding evaluations for December 2012-January2013:

3 – Public Works

3 – Police Department

3 – Fire Department

General

HR personnel address employee issues daily in person, phone and by email.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning & Administration Division

Meeting w/ Development Group

Mike Kellam & Dick Messbarger met with a development group on Thursday March 14th. The group is extremely interested in the Kingsville market and has a track record of apartment developments throughout Texas. As of now they are in the exploratory phase and staff is working to provide them with the Kingsville Housing Market Study and the Comprehensive Housing Plan for their review. Staff will provide follow up as things progress.

H.M. King High School Renovation

The City/Foundation Coordination Team met on March 12th to discuss the ongoing work currently underway as well as the implementation of the operational timeline. Schematic design of the interior of the main building and the south addition are near completion. Additionally, the estimation process has been completed and will continue to be modified as plans are completed and certain costs can be determined based on details within the design. The interior plaster removal and demolition work has been completed and the structural analysis is now fully underway and will be completed on or near April 1st. Lastly, the work toward the additional land acquisition is ongoing.

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Economic Development Team Meeting

The Economic Development Team met on Wednesday, March 13th, in final preparations of the Wildwood Trails economic development agreement. The team has taken the input provided by the City Commission in its February 27th meeting, to ensure the success of the development negotiations from the City's perspective. We are anticipatory the work that has been put in by all involved will soon bring the agreement before the City Commission for consideration.

Wildwood Trails Subdivision

Planning staff presented the preliminary plat for Wildwood Trails subdivision at the March 13th Planning & Zoning Commission meeting. The proposal received a favorable recommendation of the body and will now be forwarded to the City Commission for introduction at the March 25th meeting. The developer reports the construction plans are nearly complete and will be submitted as soon as the preliminary plat is considered, assuming approval. Once the construction plans are approved the infrastructure improvements required for the subdivision can commence.

Celanese Employee Safety Event

Mayor Fugate, Commissioner Garcia, Commissioner Leubert, City Manager Vince Capell, Risk Manager Melissa Perez and Mike Kellam attended the Celanese employee safety event on March 7th. Several displays were offered which provided excellent demonstrations on proper safety in the workplace as well as several equipment displays that were very informative. All who attended were impressed with the event and the plant operations. Plant Manager Brian Connelly gave us a brief guided tour of some of the facility which was a great experience and very much appreciated.

Building Services Division

Permitting

The following permits were recently issued:

Remodel- 11, Electric- 18, Fire Inspections- 16, Plumbing- 4, Mechanical- 1, Roofing- 11, Residential Meter- 14, New Residential- 1, New Commercial- 1, Commercial Meter- 1, Gas Inspection- 9, House Leveling- 1, Sprinkler/Irrigation- 5, Curb Cut- 1, Sign- 1. *Total Permits: 94*

New Business

None to Report

Plan Submittals

Plans were submitted for an antenna upgrade to a Sprint telecommunications tower near Santa Gertrudis & Armstrong where they will be replacing equipment on the existing tower and adding ground equipment. Plans have been approved and permitted.

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

Community Appearance Division

Recent activity (February 27-March 13) by Community Appearance Inspectors is as follows:

Activity:	Results:
Notices Sent- 79	Compliances- 67
Inspections- 76	Abatements- 16
Re-Inspections- 91	Court Cases- 1
Illegal Dumping Cases- 1	Referral to other Department- 4
Obsolete Sign Violations- 1	

*Community Appearance monthly performance measurements to be met- **minimum 320 notices/150 compliance cases per month.***

Typical Violations & Compliances:

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

915 E Mesquite – Sign Abated By Property Owner

BEFORE



AFTER



506 E Ave B – Property Owner Abated

BEFORE



AFTER



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Community Appearance Activities

Meet Kristina Phillips, Community Appearance Admin Assistant. Kristina has several years experience in customer service and excellent managerial skills. She is energetic and eager to learn her duties as a member of the Community Appearance Division. She graduated with a degree in Office Management which will be an added dynamic to our division. Kristina keeps her energy high in the office and at home having twin 3 year olds, Katie & Steven Jr. She is currently planning for a July wedding. We welcome her to our division and to the Planning Dept.



**COME OUT & JOIN US IN
CLEANING UP YOUR NEIGHBORHOOD**
Saturday March. 23, 2013
8:00 a.m. till noon

Remove all trash & debris, tires, lumber, furniture, appliances, anything that is trash and place it in the front of your property by the curb (do not place it on the street). Volunteers will be in the area to **HELP YOU** pick up the debris, city crews will then transport the debris to the landfill **AT NO COST TO YOU.**

**GET
INVOLVED!**

All we ask in return is that you come out and spruce up your neighborhood. You can help by picking up litter in the area, by helping unload at the large container or simply by coming out and meeting your neighbors and city staff.

HELPFUL HINTS:
Cut all overgrown grass on property & alley.
Remove all abandoned/inoperable vehicles.
Keep outside storage to a minimum.

We provide the gloves,
vests, trash bags and
rakes for the volunteers.

If you choose not to participate in the Neighborhood Clean-Sweep and you have trash & debris that violates city ordinance you will be subject to a citation and possible fines in municipal court. Any questions call Code Enforcement at 535-9093

In other news, Community Appearance is gearing up for the upcoming neighborhood clean sweep project. The City of Kingsville is partnering with TAMUK in their annual "Bigger Event" where hundreds of volunteers work throughout the city cleaning, painting and planting in efforts to beautify Kingsville. Various city departments will gather near Harrell Elementary and pick up debris along the neighboring streets. This is Community Appearance's 2nd neighborhood clean sweep project. Last year this project was near Kleberg Elementary. We are focusing this effort near schools where children should feel a sense of pride in the community surrounding them. We also consider the health and safety of the children as cluttered junk and debris on property invites vermin and mosquitos.

Demolition Initiative

The Planning & Development Services Department will present five dilapidated structures to City Commissioners at the April 8th meeting. In the long term, the demo team is aiming to submit at least five structures to Commissioners for

review on the last meeting of each month. A goal of 25 demos per fiscal year has been set and we are quickly reaching that goal.

Completed Demolitions FY2013

Commission Approved Completed	12
Property Owner Agreement Completed	16

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Pending Demolitions

<i>Date</i>	<i>Property Location</i>
<i>Pending</i>	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request
<i>Pending</i>	222 E. Huisache-Scheduled demo 3/29/13
<i>Pending</i>	818 E. Richard- Scheduled demo 3/29/13
<i>Pending</i>	921 E. Yoakum- Scheduled demo 3/29/13
<i>Pending</i>	613 E. Ave C- Commission approved extension. Will review 3/25/13.
<i>Pending</i>	1824 S. 6 th - Property owner agreement
<i>Pending</i>	401 W Johnston- Property owner agreement

417 W Kenedy - Demo by City Crews

BEFORE



AFTER



Top Ten Priority Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 13th phase to be completed in April. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

13th Phase

Property Address	Tentative Date of Abatement
4000 S. Brahma Blvd.	4/2/13
315 E. Warren	4/3/13
303 E. Ragland	4/4/13
501 W. Ave. D	4/9/13
1820 S. 6 th	4/10/13

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

505 E. Ave. B	4/11/13
728 E. Ella	4/16/13
812 E. Ave. D	4/17/13
713 E. Ave. D	4/18/13
416 E. Lee	4/23/13

805 West Kleberg - Phase 13 "Top Ten" Property Owner Abated

BEFORE

AFTER



517 N 3rd-Phase 13 "Top Ten" City Abated

BEFORE

AFTER



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Property Owner Abatements on the Rise

As shown in the below table the number of owner abatements on noticed properties within the “top ten” monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

Top Ten Phase #	#of Cleanups Conducted by property owner
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10
PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10
PHASE 11	7 out of 10

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Active Shooter Training Held at KPD

The Kingsville Police Department hosted two ALERRT, Advanced Law Enforcement Rapid Response Trainings. The course is now 16 hours in length and was held on Monday and Tuesday March 11th & 12th, 2013 and a second class was held on Wednesday and Thursday March 13th & 14th, 2013. Eleven KPD officers attended the first session and twelve KPD officers attended the second session.

Other department who sent officers included:

- Kleberg County Sheriff's Office
- Nueces County Sheriff's Office
- Texas A&M University Kingsville Police Department
- Hedwig Village Police Department
- Jim Wells County Sheriff's Office
- Corpus Christi Independent School District Police Department

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

Alice Police Department
King Ranch
NAS Kingsville
Region 2 Education Center
Ricardo Independent School District
Santa Gertrudis Independent School District

Chief Ricardo Torres stated that 100% of the officers at the Kingsville Police Department have attended this specialized training to prepare the officers in case of an active shooter scenario

March 2nd, 2013

13-5599 Criminal Mischief 1220 N 17th #56—Officers truck was scratched.

13-5604 Warrant Arrest 421 W Johnston--Rodney Herrera was arrested for local warrants.

13-5618-- #80- BROWN Found Property- 1307 E Huisache – William Brodnax advised that his 12 yr son found a, Raven Arm Mp25, gun in the alley way and brought it into the house.

13-5624 74- Officer Javier Aleman called in adv that while in Robstown he had caught a male subject smoking herion in front of him at a convenience store. 628 w Ave J. Case number was given for agency assistance

13-5626- #79-GONZALEZ- PI / PONCHOS DANIEL HERNANDEZ 41YOA 704 Went 10-8 on location then requested officers to location in reference to a female and male that were highly intoxicated. Several officers showed up and 72 requested EMS female was passed out. EMS transported female to the Emergency Room and male subject was 95'ed for PI

13-5635 #92 Reyna- Dean Simpson 24YOA UUMV 1519 E Huisache Joshue Murray advised that a Dean Simpson took his vehicle without his permission. When call was being aired out 64/52 advised they had seen a truck matching the description just pass them. 64 found the truck at a dead end road, General Cavazos/ Franklin Adams. No keys were in the vehicle but later found. As well as Dean Simpson laying in a field near by. Guardian of the vehicle came by to pick it up from location.

13-5647 – Officer Cindy Garcia DWI 1600 s HWY 77 Cynthia Guerra 49YOA Vehicle was taken by J & L Wrecker Service. BAC was 0.12 and 0.13.

13-5649 #80 Brown Marcos Fonseca 34YOA PI call from Fonseca advised that he was in the back yard and intoxicated wanting to fight someone. Officer arrived on location Fonseca was in the alley way started drinking in front of the officers begging them to take him in. He wanted to avoid any problems with April for the night. Since he kept on drinking his bottle of Jack in the alley way. He was arrested

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

for PI. Attempted to make contact w/ April to make sure that everything was okay but no contact was ever made.

13-5651 Officer Ryan Webb- Agency Assisted- KSO called in requesting an officer that could do the intoxilizer.

March 4th, 2013



13-5801 warrant arrest Javier Alaniz 49YOA was arrested by Officer Davis

13-5786 Motion to Revoke Felony, for Credit Card Abuse Warrant Arrest, Warrant#12-CRF-0083-1, Lyndsy Rose 08/27/89 was served by Officer Davis. Ms. Rose was identified #1 on the "Wanted Fugitives-Kleberg County list which was published on February 22nd, 2013. (Ms. Rose photo is shown to the left of this information.)

13-5782 Warrant Arrest Anthony Arevalo 25YOA

13-5776 warrant arrest Christian Miller

13-5769 Burg of building Gary Kriegel Kingsville Machine & Welding. Over \$2000 of wiring and other items taken.

13-5762 Warrant Arrest San Juanita Villatoro 50YOA

13-5750 522 W. Santa Gertruids someone broke into the residence and stole a TV.

13-5744 Don Brock distributor bull dozer window was shot out.

13-5740 Warrant Arrest William Griffin 24YOA.

13-5726 Warrant Arrest Eric Cortes

13-5717 Identity Theft Luis Castineira reported that someone is using his ID. He found out when the attempted to file his tax return

13-5711 Possession of Controlled Substance in a Drug Free Zone Joseph Tamez 24YOA.

March 5th, 2013

13-5875 Pauline Garza arrested on municipal warrants by Officer Davis.

13-5888 Arnold Salinas arrested on County Warrant by Officer Davis.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

13-5923 Javier Cardenas was arrested on a warrant by CI Daniel Gonzales.

13-5920 Anna Maldonado arrested on a municipal warrant by CI Gus Ruiz.

13-5934 Javier Hernandez arrested for Possession of Marijuana by CI Gus Ruiz. A citizen called the office and reported some juveniles in the alley who up to no good. Contact was made with the subjects and Mr. Hernandez was subsequently arrested.

13-5555 Christopher Jennings was arrested for Assault Family Violence after A/Sgt. Brad Allen drove up to the residence and saw him assault his wife.

March 6th, 2013

13-7392 608 W Ave D criminal mischief neighborhood kids throwing rocks and struck and damaged their vehicle.

13-6092 Warrant Arrest Rolando Perez

13-6082 Jose Medrano 47YOA Criminal Trespass....

13-6063 Warrant Arrest Marvin Gonzalez, Motion to Revoke

13-6104: Theft of skateboard at Wal-Mart. Loss Prevention Officer recognized the female that had accompanied the male. Officers went to female's house, mom identified suspect as her boyfriend and called the boy's mother. When the boy got home carrying a new skateboard, mom drove him to KPD where he handed over the skateboard and received a Theft citation.

13-6103: Rogelio Trevino had a commitment warrant. He was transported to local hospital for medical clearance. Since he was cooperative and had been sedated, officer left hospital. This angered hospital employees because MHMR had not confirmed a mental hospital bed and Trevino stayed there for several hours.

13-6135 Warrant Arrest Carroll Bryan 34YOA municipal warrants.

UPDATE 13-4956 Police units and an ambulance were called out to house cosmetics at 914 E. Lott. A witness called in a William "Bill" Yow as bleeding. Units arrived on scene and find William lying in his trailer bleeding from a stab wound to his right side of neck. Officers also found drug paraphernalia in trailer and seized it. William was halo flighted to CC.

Investigator Antonio Cervantes obtained and served warrants on Cathy Digby and Roger Christopher Ortiz, photos shown below for Aggravated Assault with a Deadly Weapon

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013



UPDATE: 13-4995 Also arrested on March 7th, 2013, was Daniel Mohr at 5:30pm for Aggravated Assault with a Deadly Weapon for a stabbing that occurred at 1127 W. Kenedy. Aggravated Assault with a Deadly Weapon 2nd Degree. The victim was stabbed 3 times with one of the wounds going all the way through the chest cavity. Ms. Hernandez is still in a hospital in Corpus recovering.

New Municipal Warrant Arrest Procedures Enacted

In order to streamline the processing of municipal warrants Judge Krueger authorized the CAD call to replace the **Municipal** Warrant arrest reports. All of the following **must** be entered into the call.

- Date and time of the arrest
- Officer who served the order
- Warrant information (warrant number, violation, and amount)
- Location of the arrest
- Individual's information
- Disposition in the remarks as (to jail, cash bond paid at MC/PD, etc)
- Call type will continue to be Warrant
- Disposition when closing will be M/C Clear

When an arrest is done officers still need to sign the warrants. A copy of the CAD call needs to be printed out and attached to the warrant. **THESE REPORTS WILL BE TURNED IN TO JUDGE KRUEGER.** Please make sure that all the above information is entered into the call.

If an officer makes an arrest which includes a warrant the officer will include the warrant information into the offense report. This new process should assist KPD and the Municipal Court to more quickly process warrant arrests.

Synthetic Marijuana

I have included a story from the Texas Medical Observer that was written by Sheri Shipman. The story reference the City of Kingsville Police Department's efforts regarding synthetic Marijuana.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

“Families Need To Be Aware Of Dangers of Synthetic Marijuana” by *Cheri Shipman*



Synthetic marijuana products are distributed worldwide under countless trade names and packaged in colorful wrappers to appeal to teens, young adults and first-time drug users. But its use can be life-threatening.

Just ask Emily Bauer of Cypress, Texas. The vibrant 16-year-old almost died after trying a synthetic marijuana product she purchased at a gas station.

Joy P. Alonzo, Pharm. D., assistant professor of pharmacy practice at Texas A&M Health Science Center (TAMHSC) Irma Lerma Rangel College of Pharmacy, will address synthetic and designer drugs from 8 to 10 a.m. March 22 at the Bayview Behavioral Hospital gymnasium, 6629 Woodridge Road in Corpus Christi.

“There’s very little knowledge of these drugs in the medical community of what’s going on with the use of these drugs,” Alonzo said. “It won’t come up on a typical toxicology screen. It’s just so new that no one is used to seeing it.”

Last year, Bayview Behavioral Hospital — the only area hospital that can serve children ages 4 to 18 for chemical dependency — saw 12 times as many synthetic marijuana cases as in 2011. But it’s not just children trying the drug, and health experts say it can be just as addictive and deadly as meth or even crack cocaine.

Bauer’s case made national headlines, as her family took her off life support just before her 17th birthday, and she survived with brain damage. Her first symptom was a severe migraine, which doctors learned was actually a series of small strokes. After three months in Houston hospitals and rehabilitation clinics, she finally returned home March 8.



The Bauer family posted on Facebook: “She’s moving her hands & arms more. Helping to do things for herself — she can brush her teeth & hair and feed herself when we hand her a spoonful of food.”

The family started a campaign to spread awareness of synthetic marijuana through a nonprofit organization, Synthetic Awareness For Emily (SAFE). Their goal with SAFE is to educate families, as well as teachers and doctors, about the dangers and warning signs of synthetic marijuana use. Thousands of people have posted stories of synthetic marijuana use and fears they have for their children and teens.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

"These drugs were intended to study marijuana and were not tested in humans," said Steven Peterson, Ph.D., associate dean of academic affairs and professor of pharmaceutical sciences at TAMHSC-Rangel College of Pharmacy. "Now by using these drugs, people are turning themselves into the test guinea pigs. If you use these, you are becoming the guinea pig."

The origins of synthetic marijuana began with molecules developed by a researcher to study marijuana's effects on the brain. Marijuana does not dissolve well and could not be studied in a lab easily, so John W. Huffman, Ph.D., an organic chemist at Clemson University, synthesized analogues and metabolites of delta-9-tetrahydrocannabinol (THC), the principal active component of marijuana. JWH-018, named after the chemist, was one of these synthesized analogs, with research showing an affinity to the cannabinoid brain (CB1) receptor five times greater than that of THC.

In fact, the German pharmaceutical company THC Pharm found JWH-018 as one of the active components in at least three versions of the herbal blend "Spice," which was sold as an incense in a number of countries around the world since 2002.

In 2011, almost one in every nine (11.4 percent) high school seniors reported using synthetic marijuana, known as "K2" or Spice, according to the National Institute on Drug Abuse. It is now the second-most used illicit drug used among high school students.

The Centers for Disease Control and Prevention reported in February 2013 that several young adults who smoked synthetic marijuana experienced nausea, vomiting, abdominal or back pain and acute kidney injury. Health officials said synthetic marijuana has been linked to kidney damage in some teens and young adults.

"We don't know the mixture or the consistency of the synthetic drug," said Peterson, who specializes in pharmacology and toxicology. "This was not tested on humans or animals. There was not much market demand for the synthetic as it was intended for testing."

Sixteen people who smoked synthetic marijuana were hospitalized with kidney problems last year in six states, though it's unknown if the drug was responsible. All recovered, but five of them needed dialysis.

Other adverse effects after synthetic marijuana use include agitation, anxiety, nausea, vomiting, racing heartbeat, elevated blood pressure, tremor, seizures, hallucinations and paranoid behavior.

"The inconsistent reaction in people is because of the inconsistency of the mixture and potency of the synthetic; there is no quality control," Peterson said. "There is much more consistency in nicotine for cigarettes because it is monitored. You do not know what you are buying and using when you take synthetic marijuana."



City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

In addition, these known effects come from emergency rooms and poison control centers, which report the aftermath. It is not known for certain how widespread its use is in the U.S.

Since 2008, synthetic marijuana products have been sold in legal retail outlets as “herbal incense” and labeled “not for human consumption” to mask the intended purpose and avoid Food and Drug Administration regulatory oversight of the manufacturing process, according to the White House Office of National Drug Control Policy.

The Texas Department of State Health Services in April 2011 placed five synthetic cannabinoid substances in Schedule I of the Texas Schedules of Controlled Substances, making it illegal to manufacture, distribute, possess and sell the substances. Penalties for the manufacture, sale or possession of K2 are Class A or B misdemeanors.

Ricardo Torres, Kingsville chief of police, was made aware of the growing problem when colleagues in North Texas shared their information with him in 2010. The Kingsville Police Department started a campaign to rid the city of synthetic marijuana and salvia after the city passed an ordinance on Sept. 25, 2010.

“We seized more than \$8,000 in Salvia, synthetic marijuana and other designer drugs,” Torres said. “We noticed it happening in North Texas in Allen, Texas, and started to act on avoiding it. You won’t see it selling at retail stores in the city. We saw that it was dangerous. We have seen some effects in area children.”



Just like any other city, Kingsville is still having a problem because it’s sold on the streets like other drugs. “We probably pick up about four or five arrests on it each week,” Torres said.

Officials with the Corpus Christi Police Department led a concerted effort to remove the products from store shelves on Feb. 1, 2013, by raiding businesses that sold synthetic marijuana.

Lt. Bruce Ward, supervisor in the Corpus Christi Police Department narcotics division, said each time the city passed an ordinance, the drug would be changed. The new laws cover all adjustments to the product.

“It is so profitable for those who are selling it,” Ward said. “They are making 60 percent profit for the drug. For well over a year, it has been illegal, but the mechanisms weren’t in place to do something about it. The companies who produce it were manipulating it. We’ve seen an increase in patrol calls where kids are high or having seizures. We receive bulletins from across the state, and we were made aware that kids are having kidney failure.”

Corpus Christi officials seized more than 38 pounds of synthetic marijuana at eight businesses.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

"The stores were open for business for two hours, and we confiscated \$21,000 in cash," Ward said.

The city also passed an ordinance to ban smoking pipes, and officials seized more than 2,000 pipes. Since the crackdown, Corpus Christi officers see five to 10 cases a day.

"We see the same brand now: KLIMAX, a product of Kush," Ward said. "We are searching for who is selling that particular brand. We are seeing some problems in the schools."

In fact, police officers recently were called to an alternative school in Corpus Christi where a student was hallucinating and laughing uncontrollably in the hallway of the school. The police found KLIMAX in the student's pocket. The student was taken to the emergency room.

"Now that it is coming to light that it is dangerous to long-term health, in addition to it being illegal, there's no better reason to not use it. We know now what it does to these kids," Ward said.

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Director)

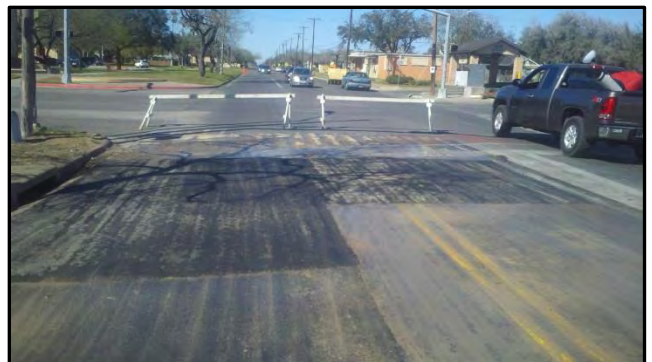
Capital Improvement Project.

Concrete Intersection Reconstruction Projects - Elite General Contractors, LLC has finished the reconstruction/repair of ten worst concrete intersections in between 6th to 14th Street and Kenedy to Ragland Avenue (Bid #12-39). Preliminary walk-thru was done on December 07. Final work-thru was done on February 08. Contractor has taken care of the final punch list items. This project is done.

Curb and gutter Projects - Staffs have located several bad flooding areas. The city is working to resolve the ponding problem in these areas by constructing new inlets, repairing old curb & gutter, constructing new curb gutter and valley gutter, increasing inlet throat opening and constructing concrete flume. In all new curb and gutter job, the City is installing handicap ramp. Several curb and gutter projects have done. Staff has shot elevations on Lott Avenue from 14th Street to 16th Street and 16th Street from Huisache Avenue to Lott Avenue. Engineering Department has started designing the new curb and gutter in this location.

Street Improvement Projects - Armstrong & Ailsie: Staff drove and then walked along Armstrong Street from Santa Gertrudis to Caesar Avenue on Thursday, December 06 to determine the worst areas. 28 bad areas were detected in this street. City crews have started working at these areas to rectify quality issues on Armstrong and, to a lesser extent, Ailsie. Armstrong will be striped after all the other items are addressed.

Crews repaired the bad area on Armstrong, south of Santa Gertrudis intersection.



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Corral/ Santa Rosa Drainage Project – A preliminary walk-thru was completed on October 23rd. The contractor made some corrections for final walk-thru in February. Staff met with the contractor on Wednesday, February 13 to discuss the status of this project. The contractor is waiting on Franchise contractor to relocate some of the utilities as it was promised earlier.

South Wastewater Treatment Plant Secondary Clarifier –Project is on schedule. Plumbing is done, Clarifier floor and wall has been poured Bridge installed by CSA Construction. New Bar Screen is installed. Currently they are working on the electrical panel.



Public Works and Engineering - Public Works and Engineering Department staffs are working with City Manager to develop a long range Street Improvement Plans for the City of Kingsville. City's streets curb & gutter, Storm system inventory, conditions, maintenance, construction and financing was presented to the City Commission on March 04.

Staff is working on putting together the Street Improvement Plans presentation package GIS division under engineering department is in the process on setting up and utilizing a geo solution (ESRI) to resolve City's mapping needs. The staff met with HDR engineering on Thursday, February 07 to discuss the server setup issues. Currently the City has a localized machine in-house utilizing our hardware and software. The staff is looking at using SAAS model that would utilize third party cloud based hardware and software. SAAS model is very robust. In addition it would be location independent and provide critical services in an emergency management situation. SAAS model will be able to set up dynamically linked commonly used maps for consumption.



The City bought Civil 3D drafting software this year. This software is designed especially for the civil engineering drafting. So far the City was using AutoCAD for its in-house drafting need. Civil 3D software is from the same company AutoDesk but it is much more advanced in the sense that it is designed in such a way that if one element of the design (for an example slope of the street) changes, the software updates automatically rest of the items related to the item changed, which drastically reduces the drafting time. Recardo Pedraza, a TxDOT employee taught the City employees Civil 3D software on February 9 and February 10 and will be teaching on Sunday 10 at his own time.

Keeping the Lights on

In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. Street Division crews drive for several hours at nights and collect the data every

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

month and the information is sent to AEP for necessary action. The burned out street lights are taking care of immediately.

Street Division (02/24-03/10)

Paving – Crews started road construction on Armstrong & Henrietta, on Armstrong & Huisache, on Armstrong & Santa Gertrudis, and on Armstrong & Yoakum.

Sweeping - Crews swept on Ailsie from 428 to 14th, Shelton from 14th to 11th, Armstrong from King to Caesar, worked on truck hydraulic hose at Yard, on Corral from 77 to Lantana, underpass from 77 to Armstrong, 6th from Corral to General Cavazos, 14th from Corral to General Cavazos, 11th from Yoakum to Kleberg, 10th from Yoakum to Kleberg, 9th from Yoakum to Kleberg, 8th from Yoakum to Kleberg, 7th from Yoakum to King, 6th from Yoakum to King, Kleberg from 11th to 3rd and King from 6th to 14th.

Gutters – Crews cleaned gutters on Shelton from 14th to 11th, Miller from 13th to 11th, Miller from 14th to 6th, Alexander from 14th to 11th, 7th from Shelton to Miller, 8th from Shelton to Miller, 13th from Shelton to Miller, Hoffman from 8th to 6th, Shelton from 6th to 11th, 7th from Caesar to Miller, Shelton from 14th to 11th, 11th from Shelton to Miller, Hoffman from 13th to 11th, 11th from Caesar to Shelton, Miller from 11th to 6th, Alexander from 14th to 11th, 7th from Miller to Shelton, 11th from Miller to Alexander, Alexander from 11th to 7th, 11th from Alexander to Ailsie, Elizabeth from Loop 428 to 7th, 7th from Alexander to Ailsie, Ella from 6th to 12th, Nettie from 12th to 10th, and on 12th from Santa Gertrudis to Nettie.

Mowing - Crews mowed on sidewalk between Ave F & Ave I on Wells St, sidewalk between Ave I & Wells on Armstrong, picked up trash on Franklin Adams, sidewalk from Corral to Loop 428, mowed from Corral to Nettie on 6th St, East Lott at Police Department, King Street from 18th to 77 Bypass and crosswalks from 17th St to W Ave I, on Franklin Adams from Ailsie to General Cavazos ditch on West side, Bypass at Corral, Bypass at Santa Gertrudis, Hwy 77 to 14th, Corral from Bypass to 14th, Railroad from Corral to 5th, Corral from 14th to 6th, North 'Y', 14th from Corral to North 'Y', 6th from Corral to North 'Y' and on Hwy 77 Bypass from Santa Gertrudis to King.

Patching – Crews patched potholes on Armstrong & Santa Gertrudis, Armstrong & Yoakum, Armstrong & Lee, Armstrong & Kenedy, and Armstrong & Caesar. Crew hot mixed parking lot for King Ranch Saddle Shop, repaired water leak patches on Yoakum & Jackson, Wanda & Jackson and on Alexander St.

Sign Shop - Crews checked for sign replacement on Santa Gertrudis from 6th to Armstrong, Santa Gertrudis from Armstrong to 77 Bypass, 14th from Corral to Alexander, 14th from Alexander to Corral, and Armstrong from Corral to Caesar. Crews checked name signs at Caesar & 77 Bypass, W Caesar from 2nd to Armstrong, Armstrong from Caesar to W Ave I, on Ailsie from 77 Bypass to Franklin Adams and in Zone 1-4, straightened Stop signs on 16th & Nettie, 16th & Corral, and Escondido & Jamlie St, installed Warning sign on W Ave G & 1st, cleaned Unit #5120, installed a Stop sign pole

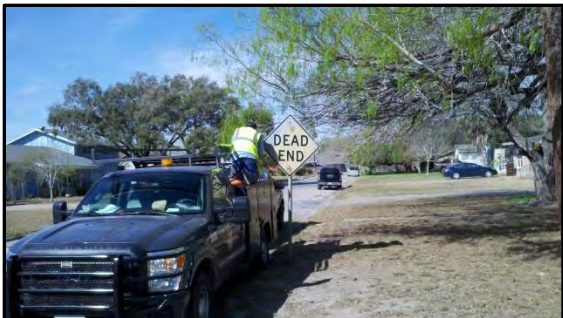
City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

(30x30) at Wilson & Garcia and installed Stop sign with pole on 18th & Huisache, pulled out pipe sticking out at 16th & Warren, installed Speed Limit signs at 16th & 17th St school zones, picked up faded Stop sign on 18th & Huisache, called in location for Stop sign on Oklahoma & Lott, repaired down sign on Santa Gertrudis & Hwy 141 near King Ranch, installed Mourning signs at 806 E Ave B, 1311 E Huisache, and 301 E Escondido, went to City Hall for sandbags to hold portable Stop sign due to strong winds, worked on sign names for Zone 4-8, Zone 8 & 9, and Zone 10-15, checked locate for 17th & Huisache and Lott & Oklahoma, straightened No Truck Route sign on 20th & Corral, replaced Dead End sign on Yoakum & Jackson, replaced Dip sign (30x30) on Henrietta & Wanda, took asphalt to Jackson & Yoakum, trimmed a tree on 14th & Corral on the North side, picked up Mourning signs at 806 E Ave B, and got measurements for locate on Carol & Martin St.

Miscellaneous – Crews Picked up fallen trees at 502 W King, 705 E Lee, alley between Alexander & Miller, on Caesar from 10th to 14th, filled potholes with limestone in alleys at the 200 Block Kenedy and at 1010 N 17th St. Watered palm trees on General Cavazos from 14th to Bypass, completed Work Order #5319 for Mourning signs at 320 E Escondido, Work Order #5320 for Mourning signs at 1311 E Huisache, Work Order #5321 to remove a boulder from middle of street on Santa Monica & Santa Gertrudis, completed email work order from Mr. Kahn to patch Allen Drive & Fisher and trimmed trees at Escondido Creek.



Crews replaced “DEAD END” sign at Yoakum & Jackson

Water Production (02/25-03/10)

STWA is out of service due to the booster pump breakdown. Water Production ordered 1500gpm pump and motor unit from Odessa Pumps, waiting on delivery. Grounds are being maintained at three (3) well sites. Well 23 was down due to excessive vibration. The well was pulled on 01/22/13 by Friedel Drilling to evaluate problems. Friedel Drilling tore down oil tube and inspected the pump. As per Clayton Friedel on 02/28/13, the well repair delay was due to company repairing pump. The pump was delivered to Friedel's yard on 03/04/13 and installed with start on 03/07/13. 03/11/13-Friedel Drilling was on location at Well 23 to install well pump; 03/12/13-Friedel Drilling completed well repairs and Water Production personnel started well disinfection; 03/13/13-Water Production pulled bacteriological sample and submit for analysis; 03/14/13-Well put back in service if sample is clear for bacteria. Water Production flushed a total of 29 Dead End lines (87,828 gallons). TCEQ contractors collected compliance water samples on 03/05/13. 4 TTHMs and 4 HAA5 were collected from distribution. The fence at Well 23 was damaged due to high wind on 02/25/13. The City is waiting on

City of Kingsville

Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

quote from A1 Quality Fence from Alice, TX to provide a cost estimate for repairs. Water Production personnel also installed plastic slats at well site locations. URI made an Open Records request for total water pumped dating back to 1987.

Routine job - Collected 6 routine Bacteriological Samples; collected 14 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 3 sites; delivered Chlorine to 3 sites.

Water pumped to distribution (02/25-03/10) - Wells – 54,587,000 gallons; Surface – 0 gallons; 4,339,000 gallons for Ricardo bypass; Total 50,245,000 gallons; Average – 3,589,000 gals/day

Wastewater Collection and Treatment Plant (02/25-03/03)

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant; cleaned out grit chamber and repaired a few things to get both pumps working.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; wasting sludge into drying beds; CSA installed new Bar Screen; Electricians installed new electrical panel.

Wastewater Collection - Had 22 call outs for sewer backups. Crews installed 3 manholes along Young Drive and completed a 6” sewer main on Wanda Street.

Water Distribution (02/27-03/10)

Water Division Crews repaired 10 Main Breaks and answered approximately 72 Service Calls (meter leaks, cutoffs and backfills). Crews exposed an 8” water main on US Hwy 77 between Kenedy and Oklahoma and made a new 1” tap crossing Young Drive. Crews worked with contractor to patch concrete street on the 300 block of E. Henrietta and worked on the southwest part of the city on the valve exerciser program. Crew also met with Mr. Green in regards to the General Cavazos Blvd. NAS Kingsville project to discuss the 18” valve replacement.

City Garage (02/26-03/11)

Maintenance

17 Oil changes on preventive maintenance; 43 scheduled work orders; 37 nonscheduled work; 6 Service calls; 0 Call outs; 6 New tires on heavy equipment and trucks; 5 flat tire repairs and balances; 19 pending work orders.

Welder

3 received work orders; 4 pending work orders; 1 nonscheduled work orders; 3 scheduled work orders; and 2 service calls. Welder also finished work on ramps and started on 3 yard dumpster.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Solid Waste (02/25-03/10)

Landfill - (03/02-03/10) - Landfill crews are working on a gas to energy plan to power the Landfill. The crew is going to get with the University for input on this matter. Clean up continues around the site and the hours have changed on weekends. The new weekend hours are 8 a.m. to 12 p.m.

Garbage – 460 tons; Brush – 56 tons; Concrete (commercial and residential) – 3 tons; Construction and Demolition (C & D) – 93 tons; Dirt – 87 tons; Litter – .6 tons; Metals - .14 tons



Landfill looks much better than before.

Sanitation

Residential waste collected from 02/25-03/10– **577,400** pounds; Commercial waste collected **832,740** pounds; Brush collected **78,240** pounds and construction debris collected **87,860** pounds. Brush crews collected Zone 1 and Zone 2 and worked on abatements when possible, weather permitting. White goods were also collected. All scheduled abatements were completed by the property owners. The Brush Crew worked on one property on Sage Road scheduled for abatement. The Sanitation department received 460 brand new roll outs from Rehrig Pacific to replace the damaged roll outs as per the contract. They are at no charge to the City.

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

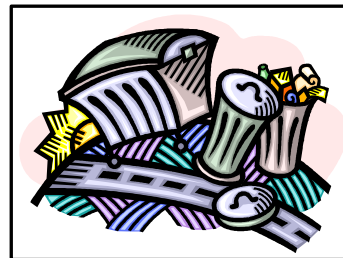


Purchase Orders

For the period of 02-28-2013 through 03-13-2013, 100 purchase orders were issued totaling over \$253,000.00.

Procurement Card Time!

PCard purchases for period ending February 26, 2013 were over \$40,500.00. A total of 494 transactions were processed.



Dumpster Enclosure Phase II Project

The Purchasing department worked with the Planning and Development Services Director to prepare Bid No. 13-09 Dumpster Enclosure Phase II Project. There was a non-mandatory Pre-Bid meeting on March 5, 2013 and the bid opened on March 12, 2013 at 1:30 p.m. There 3 bidders on this project.

Public Works Building Infrastructure Proposal

The Purchasing/IT departments are currently working on RFP 13-10 Public Works Building Infrastructure Proposal. This is scheduled to open on April 9, 2013 at 1:30 p.m. A mandatory Pre-Bid

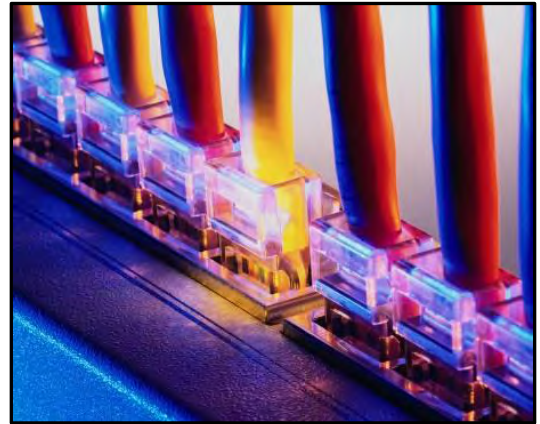
City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

Meeting and walk-through will be held on March 26, 2013 at 10:00 a.m. at Public Works, 1300 E. Corral.

Technology Division

This past week, service request numbers in the IT department were very low. Time was mostly spent addressing the issues at the Health department. IT staff has retooled their existing infrastructure and added some modifications to allow us to centrally manage their existing structure. This has brought stability and reliability to their network. In addition, we have upgraded all of their existing software and expanded the usability of the SAFE program. Additionally, the IT staff has prepared a proposal for the requirements of the network infrastructure for the Public Works building. We are requiring industry standards with the cabling and the quality of materials used. IT staff is currently doing research on methods to increase resilience with an offsite plan. We are in the preliminary phase of this project but hope to have a full report ready for staff in the near future. Finally, a second round-table meeting was held at the Kleberg Library to review the facilities for possible training in the future.



R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)



Library Celebrates the Birthday of Dr. Seuss

Saturday, March 2, marked the birthday of the popular children's author, Theodor Seuss Geisel, better known to the world as Dr. Seuss. The library celebrated with two special story times in his honor. On Thursday, February 28, the toddlers heard Dr. Seuss stories and created their very own *Cat in the Hat* headgear. On Saturday, March 2, children gathered in the children's area again for more Dr. Seuss and

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

friends stories. Several children wore their *Cat in the Hat* creations, including some who had not been to toddler time, but had made hats in school. All in attendance, including parents, shared many smiles and laughs at these two fun events.

Toddler Story Time Expands with Action Songs and Nursery Rhymes

The library's Toddler Story Time on Thursdays has been focusing lately on nursery rhymes. Numerous research studies have shown that a child who can recite eight or more nursery rhymes by the age of four is likely to learn to read earlier and be a more consistent reader. However, research has also shown that only 25% of children in the United States can recite eight nursery rhymes when they start kindergarten. Nursery rhymes are a fun way to teach repetition of words and sounds, as well as provide a jump start on memorization. The "sing-song" manner of most rhymes has been shown to help develop the areas of the brain that are later used for reading comprehension. Nursery rhymes are also shown to help with early word recognition when paired with rhymes or stories that the child has already heard. All of this information, combined with the fun of acting out nursery rhyme games and songs, has led the children's librarian to include more nursery rhymes to the library's story times. The library began Toddler Story Time two years ago with singing "Itsy Bitsy Spider" and "Twinkle, Twinkle, Little Star" each week, but has recently added several new songs with accompanying hand and body motions. A new addition and particular favorite of the children, parents, and staff is "The Ants Go Marching." The library welcomes all preschool-age children to come visit each Thursday morning at 9:30 for a time of fun and learning.

RISK MANAGEMENT (Courtesy of Melissa Perez, Manager

Risk Management Annual Training Schedule

The Risk Manager has successfully completed an Annual training schedule for the City of Kingsville. The Schedule has preset days, dates and topic for current and future trainings. The schedule will also show pertinent Trainings that have to be conducted yearly, for example- Heat Extremes, Cold Weather Training, First Aid and Hurricane Preparedness. The Schedule will be presented first to all City Directors before disseminating.

Training-Training-and more Training for Public Works Employees Melissa Perez conducted her monthly Safety Training

class at Public Works on March 13, 2013 - The topic for this month's training was: Preventing Worker Deaths and Injuries from contacting overhead powerlines with metal Ladders. Eighty-Four employees attended the training class. Other important topics were also



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

discussed after the Training, Risk Manager stressed to all employees the importance it is to wear their Personal Protective Equipment When their working; Hard Hats, Safety Vests and Safety Glasses. Employees were told that if they needed a better Pair of safety glasses that they could get a pair from the Risk Manager. Just Ask, and you shall receive. As usual Bill Donell Public Works Asst. Director provided coffee, juice and donuts for all his staff.

Several City Employees attended 811 Locator Training in Corpus Christi Texas - City employees from the Water, Wastewater, Planning and Engineering Departments attended Texas 811 Locator Training at the Solomon Ortiz Center in Corpus Christi Texas on March 5, 2013. Some of the Topics discussed were:

Operator contact information, Types of Pipeline Systems in your area, pipe location, size and operating pressures, average emergency response time/response type. The Training started with a complimentary



lunch of Lasagna, salad and garlic bread with dessert. While everyone was eating the Trainer commenced his Training which lasted a few hours. on the way out attendees were able to see several vendors that were onsite and passed out free complimentary gifts to take. The Training is an annual gathering.

Environmental, Health and Safety Day at Celanese

Vendors/Safety Equipment Safety Shows with Employees Can you identify the Hazard? Several City Staff, Celanese employees, contractors and vendors attended EHS Day at the Bishop Celanese Plant on March 7,



2013. It was Bishop-Celanese First Annual Environmental, Health and Safety Day. Vendors were able

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

to show their safety products and demonstrate their use on the job, Celanese EHS staff put on a Great Safety Show where all Celanese and attendees could participate in, it was very Fun to watch employees engage in the activities and just have a good time. Melissa Perez and Mike Kellam City Staff were put through a walkway of Safety Hazards in which they had to access and identify the hazards before they were allowed to pass on the next one. There were so many great ideas that the Risk Manager want to incorporate into the Cities next "Employee Recognition and Safety Week", several pictures were taken at the event.



Employees having lunch provided by Bishop Celanese lant on EHS Day Celanese and City Staff, Vendors and Suppliers were provided a complimentary lunch of either a Hot Dog with chili and cheese or a Hamburger with chips. It was a nice time to mingle and network with new people in the surrounding areas. The event was wrapped up about 1:15pm. Celanese also gave out a nice bag with goodies in it for everyone. T- shirts-Candy-Safety Material- Safety glasses and hard hat.

So Long and Best Wishes to Naim Khan

Bill Donell Asst Public Works Director and Employees at Public Works say their Goodbyes to Naim Khan City Engineer for the City of Kingsville. Naims last day with the City will be Friday March 15th. Close relationships were made with Naim during his time with the city. It was a perfect opportunity on March 13th during the monthly safety training for Bill Donell to say a few words about Naim Khan, and a opportunity for all the PW Employees to also say their goodbyes and last words of appreciation for Naim. We will all miss you Naim, GOOD LUCK!



Early to Rise – Public Works Employees coming in to the Public Works Building for 7am Training. It was an early day

for all of the Public Works employees on March 13, 2013. Employees were lined outside the entrance door to sign in. The Risk Manager arrives in the Building at 6:30am to set-up for the Training and greets all the employees as they walkin instructing them where to sign in and passes out Safety Material. The supervisors arrive next with donuts and juice in hand also greeting their staff as they walk-in the door. Once everyone is



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

settled in they all sit down with their breakfast and safety material waiting for class to start at 7am. It is a monthly ritual that everyone enjoys. The Training assists with ensuring employees receive informative training topics that help them work safely in their particular jobs and keeps them informed of new safety policies and information. The training also decreases worker injuries and accidents on the job.

“Riding the Financial Wave of the Eagle Ford Shale”

On March 7, 2013 several City Commission members, The City Manager and other Staff attended the TML Region 11 Quarterly Meeting in Victoria, Texas. The meeting started with a workshop session from 4:30 to 5:30, the topic was “Riding the Financial Wave of the Eagle Ford Shale”. A discussion of the regional Impact the Eagle Ford Shale has had on the short and long term financial planning for communities. Next, attendees had a social hour from 5:30 to 6:30 and a dinner and business meeting from 6:30 till 8:00. Guest speaker and video presentation by; Bennett Sandlin, Executive Director for TML.

TASK FORCE (Courtesy of Guillermo “Willie” Vera, Commander)

An Extremely Successful Benefit for the Starrs’ Family

On Saturday March 02, 2013 the Kingsville community turned out in full



support of the Starrs family after their house fire incident. Many thanks to the many City employee volunteers who worked long hours assisting with the Ken and Karen Starrs’ benefit BBQ on that day. The work started several weeks before the BBQ led by a large number of dedicated Task Force employees, friends and law enforcement colleagues. Volunteers sold and purchased tickets, made arrangements for the Knights of Columbus Hall (Emilio Garcia & Family), obtained donations of various kinds, served as cooks, food servers, money donation takers, bakers, food purchasers and so much more.



Proceeds of \$7,257.30 were deposited in the Starrs’ Bank of America account set up by the Fraternal Order of Police in Corpus Christi, Texas. GOD BLESS YOU ALL!



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

A Good Job from Kingsville Task Force Agent Jason McGee

On Monday March 04, 2013 at approximately 4:33pm, Task Force Agent McGee conducted a traffic stop on a 2010 Dodge pickup bearing Georgia registration on U.S. Highway 77 southbound at County Road 2170. During the traffic stop, Special Agent McGee noticed the driver identified as Juan Gutierrez-Molina appeared to be overly nervous. The driver didn't know the owner of the truck he was driving, nor did he know exactly where he was going. During a consensual search of the Dodge pickup, Special Agent McGee located \$399,661.00 (forty bundles) inside a false battery charger that had been completely gutted out. The currency was packaged in rubber bands and cellophane. The outside of the cellophane was coated by a white color cream type substance believed to be some kind of lotion. The driver was taken to the Kingsville Police Department where he was interviewed by Task Force Agents. The currency found in the false battery charger and \$600.00 found in Gutierrez-Molina's possession was seized. Total currency seized was \$400,261.00. Gutierrez-Molina was transported to Kleberg County Jail where he was booked in for Money Laundering. The Dodge truck was also seized and impounded at the Task Force lot.



Community Assistance to Protect our Students

On Wednesday March 06, 2013 Kingsville Task Force Agents attended the Ricardo Independent School District's First Responder's Meeting scheduled at the Ricardo ISD Carol Radford Learning Resource Center. The Ricardo ISD provided their current Emergency Operations Plan (EOP) for review. Attendees reviewed the district's EOP and made suggestions and modifications that would be beneficial to improve the plan. A First Responder's Contact List was provided to attendees as well as other information that might be beneficial to the coordinated effort. Ricardo ISD wanted participants to come together and provide input on security issues to help them develop a more meaningful safety plan. The school district was thankful to all the agencies for sharing their expertise and resources with them.

Collaboration with Local Law Enforcement Agencies

On Wednesday March 13, 2013 Kingsville Task Force Agents provided assistance to the Kleberg County Sheriff's Office and Kingsville Police Department with increased law enforcement presence during the funeral of a local gang (Texas Syndicate) member son's funeral. The collaborated effort was to deter any possible threats or incidents between local rival gangs, the Texas Syndicate and the Hermanos Pistoleros Latinos **AND** On Thursday and Friday March 14th and 15th, Kingsville Task Force Agents participated in a Border Security Operation ("Operation Unified Alliance") to deny criminal activities in Brooks County and the City of Falfurrias, Texas. Local, State and Federal Agencies focused on border security, criminal enforcement, and surveillance during this operation.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director) Report: March 1 - 15, 2013



We met with the leaders of the TAMUK College of Business Administration about creating internships, service learning and business opportunities for students. Possibilities include: having merchandising students develop licensed "Kingsville" products for sale, setting up retail gift shops, etc.

We met with Community Appearance and Keep Kingsville Beautiful (KKB) to develop a partnership for the maintenance of the Xeriscape Park, City Pavilion area, Depot, Centennial Bandstand, City parking lot, and central Kleberg Avenue. We will review and inventory the sites, accumulate the lists of contacts, volunteers, suppliers and vendors. We expect to do a soft transition, coordinate with the Bigger Event, and have our staff coordinate the maintenance with support from Community Appearance, KKB and their equipment.

There are other related initiatives dealing with plantings and appearance downtown.

"It will be worth it, it will be worth it", I say to myself. Holes have been re-dug. The Canopy has been moved and removed from carriage. The welder has fabricated foundation structures. A misunderstanding among the subcontractor, the engineer and the City needs to be ironed out. We are meeting with the main contractor on Monday morning.

We participated on the search committee that was formed to select the new Director for the JE Conner Museum which reviewed applications and conducted interviews. The exercise gave us the opportunity to discuss the future of the Museum. The panel made a unanimous recommendation that is being processed by the university. We will brief the new director on the use of City hotel monies.

We supported the downtown annual Texas Independence Day Car Show, with promotion and advertising, public works support, use of the Centennial Bandstand and Depot, and taking donations for and delivering Starr family lunch plates.

We reinstated the dormant downtown Project Facelift review of appearance, conditions and possible code violations on downtown properties as part of a project to work with property owners to correct and improve conditions.

We continue working with the artist on developing a sketch of the proposed downtown historical mural for commission review and approval.

We are in the process of reviewing and rewriting the policies and procedures for the use of volunteers at the Visitors' Center and Depot. The sale of tourist items, etc., has been discontinued pending the development of proper controls.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, March 25, 2013

We have started our promotion of the Ride on the Wild Side bike ride; are initiating meetings to plan for community events for Fourth of July Independence Day; and are starting to think about fall events.

The Historic Development Board will meet on Wednesday, March 20, 2013 at 5:30PM

March 8 - 17		Spring Break
March 10	Sunday	Daylight Saving (Start)
		Easter Bunny Ball
March 17	Sunday	St. Patrick's Day
March 21	Thursday	Rock-it - Mesquite Grove
Mar 22-24		Navy Marathon & Half
March 22-24		South Texas Ranch Heritage
		TAMUK Jazz Festival
March 25	Monday	Caesar Chavez March
March 29	Friday	Good Friday
March 31	Sunday	Easter
April		Navy Relief Society
April 1	Monday	April Fool's Day
April 1	Monday	Chad Daniels Comedy Show
April 6	Saturday	Presidents Legacy Ball
April 6	Saturday	Dia Del Mariachi Competition
April		Freshman Fiesta
April 13		Ride on the Wild Side
April 19-21	Weekend	Cricket Tournament
April 21	Sunday	KSO Spring Concert
April 22	Monday	Earth Day 2013
April 26-27		Wild Horse Desert Roundup/IBC Cookoff
April 27	Saturday	Ride on the Wild Side – King Ranch
April 27	Saturday	Javelina Preview
		TAMUK Jazz Blast

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

May 5	Sunday	Cinco de Mayo
May 10	Friday	Graduation
May 11	Saturday	Train Day
May 12	Sunday	Mother's Day
May 18	Saturday	Armed Forces Day
May 27	Monday	Memorial Day
		Goshawk Ball
June		Navy Ball Golf Tournament
June		Navy Spouse Appreciation
June 2	Sunday	Residence Hall Opens
June 7-9		Youth Wildlife Photography Tournament
June 14	Friday	Flag Day
June 16	Sunday	Father's Day
July		Cardboard Regatta
July		Navy City Softball
July 4	Thursday	Independence Day
July 4	Thursday	KSO Concert

Artist Gerald Lopez and Cynthia Martin



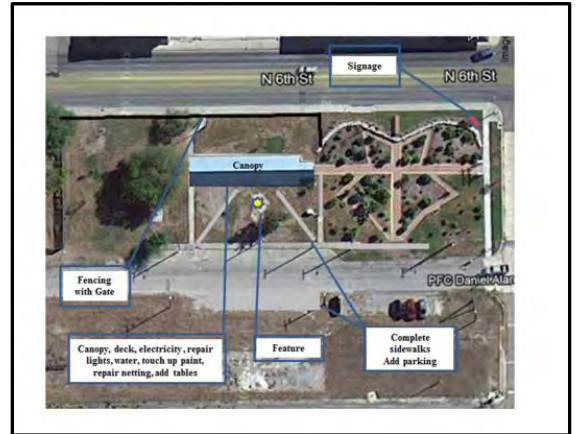
Trescott and Martin surveying in alley

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013



Promoting Car Show



Overhead Depiction of Canopy and Xeriscape

Special Report on the Pumphouse (Now Serving as Water Well No. 19)

The Pumphouse dates from about 1916 and is a wonderful, compact, attractive and sturdy industrial building that lends itself to flexible adaptive reuse.



Its location in the City owned property that lies east of the railroad south of the King Ranch Henrietta Memorial Community Center, Archives and Museum and North of the 1904 Depot Museum and Visitors' Center and Centennial Bandstand suggests a public use in the support of the development of that area as the Downtown Park.

The site already has been improved with the Xeriscape Park and a City owned pavilion on the south and the north end, immediately adjacent to the pumphouse, is the home of the volunteer fire department. It has been suggested that the building might garage the volunteer fire departments 1924 pumper fire truck as well as public restrooms and event management space.



City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, March 25, 2013

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Commission Chambers)

Monday, March 25, 2013	6:00 p.m.
Monday, April 8, 2013	6:00 p.m.
Monday, April 22, 2013	6:00 p.m.
Monday, May 13, 2013	6:00 p.m.

Special Commission Meetings (Commission Chambers)

TBA

Municipal Court Dates (Commission Chambers)

Thursday, March 28, 2013	3:00 p.m. (Cancelled)
Thursday, April 4, 2013	3:00 p.m. (Rescheduled Date)
Thursday, April 11, 2013	3:00 p.m.
Thursday, April 25, 2013	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, April 17, 2013	7:00 p.m.
Historic Development Board	Wednesday, April 17, 2013	5:30 p.m.
Zoning Board of Adjustments	Thursday, April 11, 2013	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, April 10, 2013	4:00 p.m.
City/County Health Board	(3 rd week of every other month @ 5:30 p.m.)	

Holidays

Good Friday March 29, 2013
City Departments will be closed for the Good Friday Holiday

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0