

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, April 8, 2013

"I put my heart and my soul into my work, and have lost my mind in the process." Vincent Van Gogh www.brainyquote.com

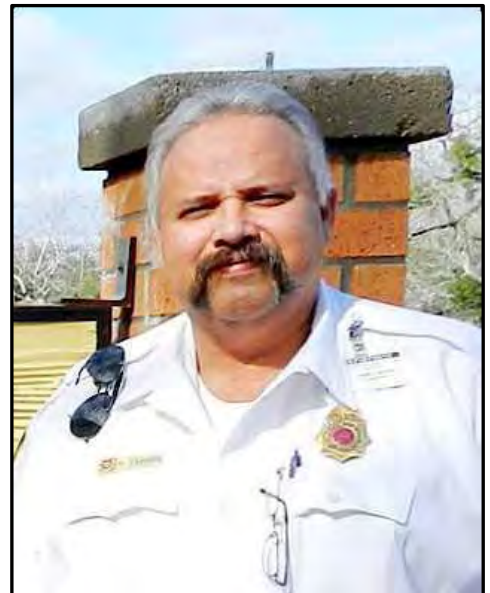
"As soon as we abandon our own reason, and are content to rely upon authority, there is no end to our troubles" Bertrand Russell.
www.famous-quotes-and-quotations.com

GOOD JOB AWARD!!!!

Captain Roel Carrion has served as the C-Shift Commander for several years and supervises 9 personnel and manages all shift activities. He also assumed command of all major emergencies that occurred on his shift. When the former Fire Chief retired, Captain Carrion stepped forward to assume the position of Interim Fire Chief. He did not want to be

considered for the position, but was willing to take on the responsibilities until someone could be hired. Roel ended up serving as the Acting Fire Chief for almost a year. During that time he took on added responsibilities of being responsible for the budget, department policy approval, and internal oversight. Carrion worked to keep the Fire Department running as usual and performed his duties admirably. I would like to

recognize Roel for his dedicated service and for assuming the reigns of the Fire Department when it was needed.



Captain Roel Carrion

Respectfully submitted,

Joey Reed
Fire Chief, City of Kingsville Fire Department

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Gone Fishing!!!!

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FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)

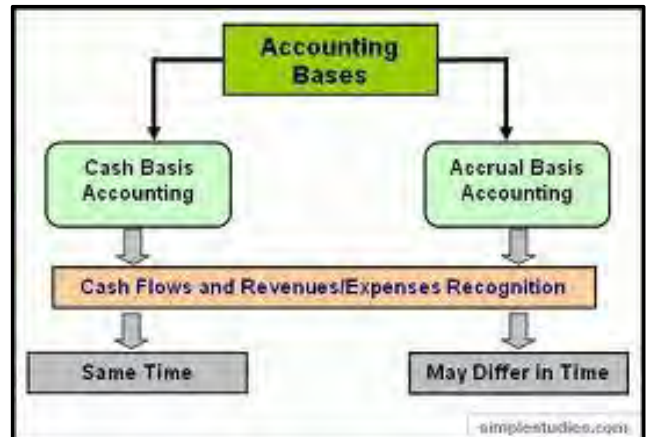
Administration Division

Which form of accounting states that transactions are to be recorded in the period that they occur? Accrual type accounting. Cash accounting is where revenue is recorded when cash is received and expenditures are recorded when cash is spent.

Continuing Disclosures - The Finance Director has been involved in preparing City Financials for Continuing disclosures purposes. These Disclosures consist of information about a municipal security that arises after the initial issuance of the bond. The disclosures generally reflect the financial or operating condition of the issuer over time, as well as specific events occurring after issuance that can have an impact on the ability of the issuer to repay the bond, the value of the bond if it is bought or sold prior to its maturity, the timing of repayment of principal, and any number of other key features of the bond. Each bond will have its own unique set of continuing disclosures, and not all types of continuing disclosures will apply to every bond.

Ever Changing Environment - The Finance Director has been monitoring the status of potential legislative changes. The House Ways and Means Committee have been holding hearings on Muni Tax Exemption. On March 19, 2013, the House Ways and Means Committee held a hearing that focused on the state and local tax deduction, the tax exemption on municipal bond interest, and private activity bonds. Committee members questioned panelists on the need to maintain federal support for these tax provisions in the context of the House's effort to organize comprehensive federal tax reform legislation, and witnesses explained the great need to maintain the state and local tax deduction and the municipal tax exemption. No action was taken at the March 19th, hearing but as both houses of Congress continue to debate budget issues, the muni bond tax exemption remains in play.

On Tuesday, March 26, 2013, the President signed into law H.R. 933, the "Consolidated and Further Continuing Appropriations Act, 2013," in which Divisions A through E provide fiscal year (FY) 2013 full-year appropriations through September 30, 2013. The measure is an expanded version of a bill (HR 933) passed by the House, which would maintain funding for all federal programs for the remainder of the federal fiscal year. The measure will provide \$984 billion for federal spending through September 30, 2013, and include the \$85 billion in automatic spending cuts (the sequestration) that went into effect on March 1. The Senate bill provided additional flexibility to deflect sequester cuts for not only the Departments of Defense and Veterans Affairs, but also for Agriculture, Justice, and Homeland Security. The current continuing resolution expires on March 27, 2013, and the House and Senate begin a two-week recess for the Easter holiday on March 25, 2013.



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Time Clock Plus - The majority of departments are doing a great job in editing time in Time Clock Plus. We have a couple of departments that Finance will be meeting with next week to provide additional training so that the program is functioning as it should be. Incode provided training last week for the Payroll department to ensure that Time Clock Plus would download into Incode's Payroll module. The testing was successful and completes the last step in fully implementing the Time Clock Plus program. A meeting with the Fire Department is scheduled to address the payroll requirements that are unique to that department.

Budget Transfers - Budget transfers from City departments were received last week and February financials were sent to Directors for their review. In addition, department directors can review their current line-item balances and their monthly financials on-line.

Inter-departmental Relations - The Finance Director and the new Fire Chief, Joey Reed, have been meeting regarding the Fire Department's budget and payroll needs. The Fire Chief has been focused on the budget history of prior fiscal year budget, his current needs assessments, and FY13 expenditures for the 1st 6 months of this fiscal year and his anticipated expenditures for the remainder of FY13. They are collectively looking at various technological and logistical alternatives to streamline the fire.

Lastly, the Finance Director has been meeting with the City Auditor, Luke Womack, and Grant Jackson of Naismith Engineering regarding the Landfill Closure/Post Closure evaluation. Naismith Engineering has provided a partial draft of the study and is expected to complete the full study in the next few weeks to be reviewed by staff. The scope and purpose is to review the general financial and operational procedures for assessing and tracking service fees and the closure and post closure care costs.

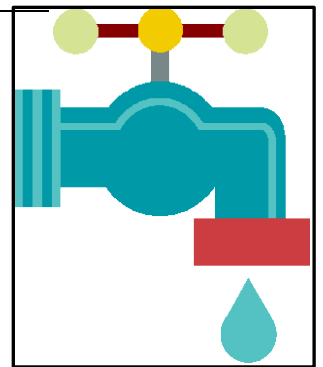
Utility Billing Division

Fun Water Fact - If everyone in the US used just one less gallon of water per shower every day, we could save some 85 billion gallons of water per year.
<http://www.sandiego.gov/water/conservation/kids/funfacts.shtml>

Working Together to Achieve More - The Utility Billing Department in conjunction with the Community Appearance Division sent out "Did you know?" information flyers with the water bills that were mailed out the month of March 2013.

Miscellaneous Accounts Receivable - The following monthly invoices were mailed out on March 15, 2013: Outstanding weed liens-469 / Demolitions-11

As outstanding weed bills are being filed and input into the A-sundry Accounts Receivable (A/R) packet recently acquired and implemented over the past year. This A/R packet continues to grow in significance and importance in delivering services for the City. The Collections Manager's worked with Aileen Escamilla, Customer Service Representative, on processing weed lien.



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The Collections Manager continues to work on inputting all outstanding Abatement of Noxious Matter liens. The Collections Manager will continue to provide a status on each set of invoices going out on a monthly basis as well as status on training.

Storm Water Drainage Fee - The Collections department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17th, 2012 Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of ERU units per parcel using the Appraisal District information (provided by HDR Engineering). This fee became effective October 8, 2012.

Paving liens - The Commission approved the extension on paving lien principal payments on March 11, 2013. The extension will expire March 11, 2014. The Collections Department will continue to accept principal payments and if needed will work with the property owners with payment plans.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Water Billing Statements - The billing statements thru March 27th, 2013 included the following:

CITY HALL WILL BE CLOSED ON FRIDAY MARCH 29, 2013 FOR GOOD FRIDAY
REFUSE CHANGES: RES: MON/THUR WILL BE ON MON/WED & TUE/FRI ON TUE/TH
COMMERCIAL: THUR-FRI WILL BE DONE ON THURSDAY

Monthly Utility Billing Recap-February month-end 2013

Number of Water Account customers = 7,734

Number of Sewer Account customers= 7,333

Billed Consumption=91,032,500 gallons

New services=113

Municipal Court Division

Court business during the period March 14, 2013 through March 25, 2013 - There were a total of 182 new cases filed: The Kingsville Police Department filed 103 new traffic violations and plus 27 new state law charges. There were 49 new Failure to Appear violations filed by the state prosecutors' office. The Health Departments filed 3 new city ordinance violations.

Prior and during the March 14, 2013 court hearing, there were 113 cases disposed by full payment and 38 cases disposed through compliance and probation programs. There were 5 (5



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violations) new orders of arrest for contempt of court orders (Failure to pay: payment plans and extensions orders). There were 152 (172 violations) warrant orders disposed by execution through the Kingsville Police Department and Warrant Officer T. Davis, Badge #25.

Cases Heard in Open Court - March 14, 2013, court hearing consisted of 187 cases (85 people), a total of 31 defendants and 4 inmates made their appearance in court. There were 33 cases closed upon full payment, 54 cases were setup on a payment plan, 5 cases were dismissed upon compliance, 18 cases are pending before the court for further ruling, and 77 cases were forwarded to the warrant division for new orders of arrest for not making court appearance.

Special Thanks - The Municipal Court would like to thank the Kingsville Police Department for the security provided for the court date of March 14, 2013; Officer L. Brown #80, Officer C. Garcia #95 and Officer T. Macias #87.

Court Hearings schedule for April 2013- APRIL 4, 2013 / APRIL 11, 2013 / APRIL 25, 2013

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling (361) 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations.

Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (March 15, - March 28, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Santa Gertrudis School-100	Pan American School-97	St. Gertrude's School-88
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Subway/Brahma-100	K-2 Food-Mart-83	El Tapatio #1-87
Young's Pizza-100	Super 8 Motel-88	Comfort Inn-81
Pizza Hut-86	Taqueria Jalisco #5-82	Kentucky Fried Chicken-100
Seafood Hut-100	Longoria Concession Stand #2-91	Longoria Concession Stand #1-91
Shack Attack Concession #1-97	Shack Attack Concession #2-97	HM King High School-100
Linda's Main Street Café-90	McDonald's (HWY 77)-86	Epiphany Episcopal School-100
Sonic Drive Thru-93	Granny's Tamales-96	Wendy-93
Wing Stop-93	Star's Drive Inn-93	Café 5-81
Church's Fried Chicken-93	Chili's Bar & Grill-96	

Food Handler Classes

Health Dept.	9 Students	Regular Food Handler Class
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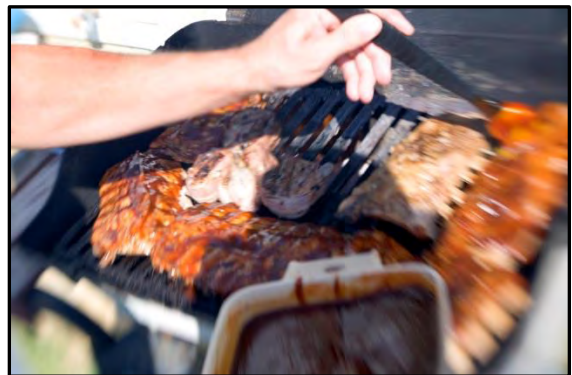
Permitted Temporary Food Events

Kappa Sigma Fraternity	B-B-Q Chicken Plate Sale
Relay for Life	Hamburger Sale

Remodel Food Establishments Reopened

Taco Bell -1005 S. 14TH ST

Big House B-B-Q – 109 S. HWY 77



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Training

Mrs. Melissa Perez, Risk Manager recently sponsored a Safety Training for all City of Kingsville Employees. The training occurred on March 25, 2013 at City Hall, Commissioner Chamber. The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned times. The topic was a TML training website video on "Defensive Driving Basic" with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Pictured are Connie Allen, Robert Hinojosa, Ernest Espinoza, and Jessica Montalvo. Also attending, but not pictured were Robert Puente, Teresa Orr, Thelma Trevino, Jesse Ybarra and Jason C. Torres. We look



forward to next month's training.

Congratulations to Thelma Trevino

Thelma G. Trevino, Administrative Assistance II, has been appointed by the Secretary of State of Texas as a Notary Public in the State of Texas. Thelma has been with the Health Department since June 2012. Her Notary Public Commission allows her to notarize documents for the Health Department and as well as the Public in general.



Animal Shelter Upgrades and Maintenance

Thelma Trevino

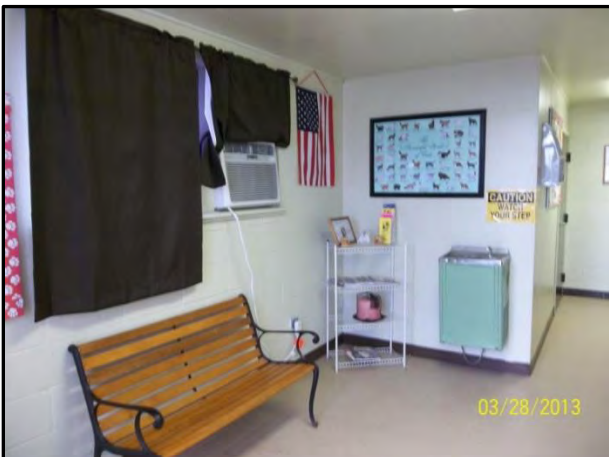
Office Painting

Health Department staff recently painted the office at the Animal Shelter. The painting was long overdue. The color selected is an egg white color. It makes the office look brighter and larger. Also some dark brown curtains were added to the office

Restroom

The restroom at the Animal Shelter also underwent a

much needed paint job. New vanity, sink, faucets and a mirror were added. The restroom looks very nice and presentable



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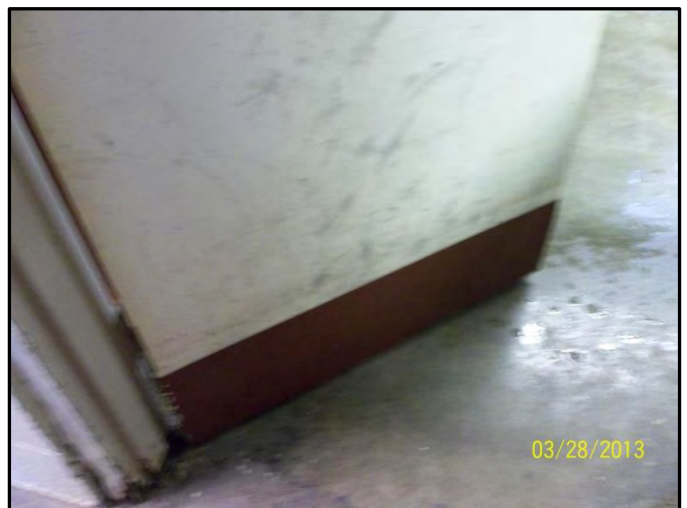
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Animal Shelter Doors

Kleberg County Employees finished installing the door sleeves at the Animal Shelter. The sleeves will protect the doors from rusting and deteriorating any further. Next week staff will sand and paint the doors. A total of seven doors had sleeves installed. Big thanks to Tommy Riojas and Jesse Garcia for the installations of the door sleeves.

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FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Participation in Community Events Update Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period including apparatus familiarization and hose loads.



Fire Department Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.

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Incident Command Training - On March 26, members of the Fire Department and Volunteer Fire Department attended a class on Incident Command Systems (ICS) given by Chief Reed. The class discussed the ICS system and how it can be used here in Kingsville. There was discussion of how the system is designed to grow with the incident to accommodate large scale incidents such as giant brush fires or hurricanes. This part of the discussion was aimed toward preparations for hurricanes and brush fires where the State and Federal government may be involved and require use of ICS. The Department already uses the system to a small degree but will be evolving into extensive use of the system on all size emergencies.

Planning

The Fire Department is reviewing the current budget and looking toward preparations for the 2013-14 budget process. Committees are working on current procedural needs and equipment needs for next year's budget.

City/County Emergency Operations Planning

Emergency Management Coordinator Melissa Perez and Fire Chief Reed met to discuss hurricane emergency operations planning. We are looking at other coastal cities and how they are preparing. A timeline plan was discussed that would be filled out by each City Department and then used to develop a City wide plan. Examples of this would be; What would the Fire Department need to do 96 hours prior to a hurricane, 72 hours before, 48 hours before, 24 hours before, 12 hours before, during, immediately following, 24 hours after, and so on. Some other issues of discussion include flood plains and areas that might be cut off by flood waters, evacuation routes and deadlines to use them, shelter areas, and trigger points for warnings and actions.

Officer and Committees and Meetings (Newly formed committees meeting to address issues within the Fire Dept)

Officers Meetings - Currently, the Fire Chief meets with Captains, Lieutenants, Union officials, and program coordinators on the first and third Friday morning of each month. The meetings are open to all Department personnel to attend.

EMS Committee - Engineer Felix Camarillo is the Director of EMS Operations and the Chairperson for the EMS Committee. The committee discussed EMS documentation and software, equipment issues, and working with private ambulance services.

Fire Apparatus Committee - This committee will review vehicle design, maintenance, and operations of apparatus and vehicles. A priority of the committee will be to develop operational and training procedures for the Tower Truck so that it may be used effectively and safely.

Equipment Committee - Captain Jose Sandoval will be the Chairperson of this committee. The committee is looking at several types of equipment and will be prioritizing needs for the upcoming budget.

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Budget Committee - Chief Reed will direct this committee. The committee will be reviewing the current budget to determine what items will be recurring or a onetime expense. Needed items recommended by other committees will be prioritized and should be submitted with maximum substantiation. The goal for the 2013-2014 budget is to address staffing issues followed by supporting line items that are clearly defined and include some funding for emergency expenditures.

Training Committee - This committee will help direct, design, and track Fire Department training. The committee is looking at training classes, but waiting on an instruction format template from the Fire Chief to move forward with class development.

Dispatch and Communications Committee - Dispatching procedures including terminology, 911 call taking, and response orders will be a priority with this committee. Software integration, reduction of reports, computer aided dispatch systems (CAD), and base station radios are some of the things being investigated.

Policy Development & Review Committee - Department policies will be designed and reviewed by this committee. Recommendations for a policy change from other committees will be reviewed by this committee and then forwarded to the Fire Chief.

Uniform Committee - National Fire Protection Association (NFPA) standards will be used to develop specifications for firefighter station wear. The Fire Department has received samples of Nomex station wear that will be examined by the committee members.

Fire and EMS Response Statistics

Fire/EMS crews responded to **(17)** fire/other calls, **(95)** EMS calls, for a total of **(112)** emergency calls between March 16th and March 28th, 2013.



HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know?



Not getting enough physical activity can put the body in a stressed state. Physical activity has many benefits, including promoting a feeling of well-being. Get active and have fun with a side benefit of added concentration.

Events/Programs

Staff is continuing coordinating the next Professional Development Program scheduled for April 25th at the Henrietta Memorial Center.

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Workshops/Seminars

HR Director and Risk Manager attended a seminar sponsored by the Corpus Christi Human Resource Management Association on March 21, 2013. The seminar titled Lowering the Cost of Job Related Illness & Injury was held at the Solomon Ortiz International Center and presented by Pat Crawford of the Texas Department of Insurance – Division of Workers' Compensation

HR Director required online training from Texas Department of Public Safety Crime Records Service to continue eligibility for conducting background checks. Training consisted of introduction/overview of services, account management, searches, and the handling of information retrieved.

Advertised Positions

Assistant Accountant II – Finance / Equipment Operator II – Landfill / Police Officer – Entry-Level

New Employees - 0

Promotions/Transfers/Changes

William Donnell – Interim Assignment to position of Public Works Director

Milestone Anniversaries - 5, 10, 15 and 20+ years for the Month of APRIL

5 years: Theresa Cavazos (Planning – Permit Division)

20+ years: Larry Lewis (Sanitation)

Retirements - 0

Separations

Arturo Moreno - Finance

Employee Evaluation Update

The following are outstanding evaluations for December 2012-February 2013:

5 – Public Works / 2 – Police Department / 3 – Fire Department

General

HR Director attended the March 19th Public Works Staff Meeting to discuss changes and new requirements by Texas DPS for Commercial Driver's License (CDL) holders. HR staff continues to work with the Library Board to coordinate and schedule Library Director interviews. HR personnel address employee issues daily in person, phone and by email.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning & Administration Division

Meeting w/ Development Group - Mike Kellam had a follow up meeting with one of our recent and potential residential development groups on March 20th. This was encouraging as they are performing additional due diligence in their exploratory stage which means they're sincere. This type of follow up typically means they are running the financials to determine the Net Operating Income (NOI) and the

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Internal Rate of Return (IRR) in preparation of attracting investors. Discussions continue in an effort to address and concerns they may have as we work to try and make the much needed development a reality.

H.M. King High School Renovation - The City/Foundation Coordination Team met on March 26th to maintain momentum of the project. Schematic design of the interior of the main building and the south addition are complete. Additionally, structural analysis is near completion with a report expected on or near April 1st. Once that is obtained we will then look to any recommendations for repair and start lining up contractors to perform the required work. The repair to the structural columns is a messy process and the committee is working diligently to get this underway and completed prior to the installation of the doors and windows. Lastly, the work toward the additional land acquisition is ongoing as discussion with KISD continues with a hopeful resolution/agreement in the near future.

Sign Code Amendments and Revisions Near Complete - The Planning Division is working on several sign code amendments and revisions to bring our current code up to date with signage regulations. Notable changes will address and define the usage of permit exempt signs, most notably political signs, and also permitted temporary signs such as banners and event signage. We've also expanded the list of prohibited signage to better clarify and address new signage that is being introduced that will have a negative effect on the community aesthetics and those that can cause a safety issue.

International Economic Development Council (IEDC) Training - Mike Kellam will be attending the upcoming IEDC training in San Antonio on April 4th & 5th. The training focuses on marketing and attraction of our community in today's world of competitive economic development. This training is excellent continuing education and a refresher on many of the tactics that have been proven effective. Additionally, it will provide insight into challenges communities face and how those can be overcome.

Chamber of Commerce Banquet - Mike Kellam accompanied the Mayor, several City Commissioners and officials at the Chamber of Commerce Annual Banquet on March 19th. The event was well attended and was very information regarding the history of Kingsville and the Chambers role in our continuing advancements.

Building Services Division

Permitting - The following permits were recently issued.....Remodel- 8, Electric- 11, Fire Inspections- 12, Plumbing- 2, Mechanical- 7, Roofing- 6, Residential Meter- 9, New Residential- 2, Commercial Meter- 1, Gas Inspection- 8, Sprinkler/Irrigation- 4, Curb Cut- 1, Sign- 1, Demolition- 2.
Total Permits: 75

New Business - None to Report

Plan Submittals - None to Report

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Building Official's Report - Daniel Ramirez reports construction activity is still at a high level keeping he and the building inspector Dio Perez busy with plan reviews and inspections. One of the current notable projects that has been wrapped up include the Taco Bell remodel. Empahsis is still being made on addressing dilidated and unsafe structures to which progress continues to be made.

Community Appearance Division

Recent activity (March 13-March 27) by Community Appearance Inspectors is as follows –

Activity:	Results:
Notices Sent- 46	Compliances- 94
Inspections- 99	Abatements- 11
Re-Inspections- 129	Court Cases- 0
Illegal Dumping Cases- 0	Referral to other Department- 1
Obsolete Sign Violations- 3	

*Community Appearance monthly performance measurements to be met- **minimum 320 notices/150 compliance cases per month.***

Routine Violations & Compliances - Below are photos of recent examples of our everyday successes in the removal of trash and debris due to our community appearance division efforts:

729 W. Ave. I – Property Abated by City

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814 N 14th – Property Abated by Owner

BEFORE

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The Bigger Event - The Community Appearance Division hosted the Bi-Annual Neighborhood Clean Sweep Event in conjunction with TAMUKs "The Bigger Event." There were over 100 volunteers from the university and 15 city employees from various departments. A big thank you to those who came out and made this event successful collecting 14,300 lbs. of brush & debris. Residents often made a point to come out and say thank you as well.



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Jennifer Bernal to Become a Registered Code Enforcement Officer - In other Community Appearance news Jennifer Bernal has successfully completed all the required training and recently passed state testing in order to become a registered Code Enforcement Officer with the state of Texas. Arrangements are currently being made for Cyndi Flores-Falcon to test as well. Mrs. Flores-Falcon has completed all the required training and is well on her way to successful completion. Congratulations to Jennifer Bernal on this significant accomplishment and thanks to both employees for their dedication to the residents, their career and employer.

Demolition Initiative - The Planning & Development Services Department, due to the work of many namely the Building Services and Community Appearance Divisions, will present five dilapidated and unsafe structures to City Commissioners at the April 8th meeting to be considered for Condemnation for demolition. In the future, the "demo team" plans to submit five structures to Commissioners for review at the last meeting of each month. Additionally, the Planning & Development Services internal goal of the removal of 25 dilapidated and unsafe structures per fiscal year (via demolition and or property owner agreement) has been surpassed while only half way through the fiscal year. Great job to the "Demo Team" and to all those that provide continuous support to the effort. Let's shoot for another 25!

Demolition of dilapidated & unsafe structures for FY '13 – Commission Approved Demolitions = 12
Property Owner Agreement Demolitions = 17

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

<u>Date</u>	<u>Property Location</u>
3/29/13	222 E. Huisache-Demo Order
3/29/13	818 E. Richard- Demo Order
3/29/13	921 E. Yoakum- Demo Order
3/29/13	613 E. Ave C- Property owner agreement
Completed	1824 S. 6 th -Property owner agreement- Completed on 3/20/13
Pending	401 W Johnston-Property owner agreement
Pending	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request

1824 S 6th - Demo by City Crews with property owner assistance

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Top Ten Private Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 13th phase to be completed in April. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

13th Phase (130 properties)

Property Address	Tentative Date of Abatement
4000 S. Brahma Blvd.	4/2/13
315 E. Warren	4/3/13
303 E. Ragland	4/4/13
501 W. Ave. D	4/9/13
1820 S. 6 th	4/10/13
505 E. Ave. B	4/11/13
728 E. Ella	4/16/13
812 E. Ave. D	4/17/13
713 E. Ave. D	4/18/13
416 E. Lee	4/23/13

303 East Ragland - Property Owner Abated

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1225 E Alice- City Abated

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Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups - As shown in the below table the number of owner abatements on noticed properties within the “top ten” monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

Top Ten Phase #	#of Cleanups Conducted by property owner
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10
PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10
PHASE 11	7 out of 10
PHASE 12	8 out of 10

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POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Presentation at Kleberg Elementary School

Tuesday, March 19th, 2013 members of the Kingsville Police Department and Kingsville Task Force provided a presentation at Kleberg Elementary School on "Careers in Law Enforcement." The photograph to the right show K-9 Handler, Ryan Webb, K-9 Britt, Criminal Investigator Daniel Gonzales, Agent Jason McGee, Agent Ruben Villalobos, Senior Patrolman/Training Officer Ricardo Salinas and members of the class at Kleberg Elementary School.



Presentation to CASA

On Tuesday March 19, 2013 the Sr. Ptlm. and Training Officer Ricardo Salinas of the Kingsville Police Department presented a class on drug awareness to the Brush Country CASA (Court Appointed Special Advocate) volunteers. CASA volunteers must attend several weeks of training before they are allowed to assume their duties and responsibilities. (The photograph to the left shows Senior Patrolman/Training Officer Ricardo Salinas and new members of CASA.)

Security Survey

Senior Patrolman/Training Officer Ricardo Salinas, Senior Patrolman/SRO Jesus Reyes and Officer Allen Brown met with members of Ricardo ISD on Wednesday, March 27th, 2013 assisted with a security survey of the Ricardo Schools.

They coordinated with Bettinea Kaiser, Director of Business & Data Processing at Ricardo ISD to provide a safer environment for the children and staff of Ricardo ISD.

Drunk Patron Lends Vehicle to Friends Who Ditch Vehicle

13-00007012 115 University "Country Luau" Jorge Ayala was arrested for public intoxication, on March 16th. The next day he went to get his vehicle from his friends and they advised that they didn't have the vehicle. Jorge did have the keys to the vehicle, and communications confirmed that the vehicle was not towed by any of our local wreckers, and it wasn't towed by the owner either. Vehicle was entered into TCIC/NCIC, and was found by DPS Corpus abandoned on the side of the road near

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Petronilla. Vehicle was removed from TCIC/NCIC. Come to find out Jorge knew that his friends took his vehicle, but they didn't remember where they left it so he reported it stolen. It appears that Mr. Ayala needs to evaluate his friendships.

Theft from WalMart

13-00007019 1133 E. General Cavazos "Walmart" Theft. Female about 5'4 in a white Dodge Ram stole some items from the store. A loss prevention employee logged down TXLP 86HW56, but it didn't return in from the license plate database. Anyone with information is encouraged to contact the PD. One or two of the digits in the license plate number may not be correct.

Possession of Marijuana, Possession of Drug Paraphernalia

13-7136 Officers responded to 719 Santa Barbara where the caller stated that a male and female had been arguing while sitting inside a silver pickup. Officers arrived and upon making contact with the subjects in the vehicle saw marijuana in plain view. Subsequent to the contact officers arrested Paula Lamas 20YOA and Reginal Mack 38YOA for Possession of Marijuana. Mr. Mack was also served with a Capias Warrant.

Interference with 911/ Resisting Arrest/Hindering Apprehension

13-7359 1505 E Corral#1016-John Anthony Munoz 12/22/88 jumped out of the 2nd story window when we went in to take him into custody for interference w/911. Mother Dalia Villarreal 11/28/66 was attempting to prevent officers from arresting him. She was charged with resisting arrest and hindering apprehension. He was not located. Female Brittany Bustillos 01/17/93 was not assaulted but he did forcibly take the phone away and hang up on me when she was calling in a disturbance with him. Bustillos adv that the male subj had a 45 handgun in his custody when he ran from police since it was no longer in her vehicle. She was escorted out of town to head back to corpus christi where she resides. He had a warrant out of victoria. His whereabouts are unknown at this time.

Deadly Crash

March 20th, 2013 at approximately 10:15 p.m. a Kingsville police officer was performing their duties. A vehicle traveling north on US 77 sped away from the officer and disregarded the stop sign at US 77 and General Cavazos and sped toward the KNAS gate. The vehicle sped away and attempted to breach the security gate at KNAS. The breach resulted in a level two response by KNAS. Either by vehicle accident or other means, seven occupants of the eluding vehicle identified as foreign nationals perished due to their injuries.

Chief Ricardo Torres, Lt. Julian Cavazos and Investigator Humberto Gonzales met with the members of the US Attorney's Office, Homeland Security Investigations (HIS), Naval Criminal Investigative Service (NCIS), Texas DPS and the District Attorney's Office for Kleberg and Kenedy Counties.

All parties will be conducting a joint investigation into this incident for subsequent presentation to a federal court. If additional charges can be filed via the state court, upon completion of the federal investigation, state charges will be considered as well.

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Felony DWI/Child in Vehicle

13-7590: Dariel Rios was arrested for DWI with Child Passenger after his mother-in-law called in that her daughter and Dariel were arguing and he was following her around town. A traffic stop on Mr. Rios was made at 14th and Caesar where he was arrested. He was taken to hospital, where he gave blood and was incarcerated at the Kleberg County Jail.

Fatal Accident at 12th & King

13-7671 David Soliz 56YOA was struck by a vehicle as he attempted to cross King Avenue during the evening hours of Saturday, March 23rd. This case is being investigated and will be presented to the Kleberg/Kenedy County District Attorney's Office for presentation to the Grand Jury.

Chief Ricardo Torres reminds citizens that the worst time for accident is at dusk and dawn of each day. Please be extra careful when operating motor vehicles during those time periods especially in those areas where pedestrians congregate.

From 9 PM to 7 AM

Angry Husband turns in Wife - 13-7690 - John David Alaniz and his common-law spouse of 12 years, Sherri Elizabeth Fullbright, got into an argument, so he called 9-1-1 to report a fugitive. She was arrested a short distance later for two misdemeanor county warrants.

Alcohol and Barbiturates Make You Crazy - 13-7695 - Resident of 1100 W. Corral #72 called to report a lot of screaming from above her apartment and that items were being thrown off the balcony. As officers were en route, a female called 9-1-1 from the apartment above 72. She was yelling and screaming and not making sense. She was transported to the hospital by ambulance. She had a high level of alcohol and barbiturates in her system.

K-9 Britt Assist Bishop PD - 13-7709 - K-9 Handler Ryan Webb and his K9 went to Bishop to assist Bishop PD by assisting with a vehicle search. Dog alerted and male arrested for misdemeanor Possession of Marijuana.

4th DWI in Less Than a Year and a Half - 13-7710 - Branden Davila arrested for his fourth DWI in about 16 months. He was taken to hospital for mandatory blood draw. He refused and challenged me to bring several other officers out. Several other officers arrived and Branden finally relented. Branden said that he had taken the vehicle from his cousin, Danny Davila, without permission. Danny could not be reached by phone and did not answer his door. Vehicle was impounded.

Burglary of Skate Shop - 13-7724 - Quip Skates was broken into at 5:42 AM. Witness said that a red station wagon parked on 7th Street. Two males in their 20s ran around the corner to the store, broke a front window and ran back to their car carrying items. A few high dollar boards and several t-shirts were taken. Money in register not touched. Burglars were in and out within seconds. Vehicle description given to surrounding agencies and anyone with information can report via CrimeStoppers.

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Launch of New HelpDesk Software created by Tony Wilson IT Tech

Tony has been hard at work creating a help desk so that he can more easily prioritize and address needs for his services. Included is a screen shot of the new help desk page and what it has to offer.

1. Page will show you the account that is logged in. You can also Sign Out here if you need to.
2. Most of the excitement takes place on the Home tab. Additional tabs will be added with basic troubleshooting information as we go along.
3. Please be thorough when filling out the ticket form. Leave a contact phone number and a name. Be sure to select a category so the ticket gets routed to the right person.
4. If you have any other tickets in, you can check on the status of them in this box. Any notes or updates will be found there.
5. This box contains useful links and phone numbers.



The help desk also has direct links to KPD's internal e-mail, KPD Facebook page, KPD Twitter account, KPD alerts from Nixle, the City of Kingsville webpage and Kingsville PD's webpage. Great job Tony!

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PUBLIC WORKS DEPARTMENT (Courtesy of Bill Donnell, Interim Director)

Capital Improvements

Concrete Intersection Reconstruction Projects - Staff is working on prioritization of the intersections to begin the bidding process.

Curb and gutter Projects - Engineering is preparing plans for valley gutter at 18th and Warren intersection. Also on Lee Street from 7th to 9th and 9th to 12th, plans are also in process for the replacement of 4,494' of curb & gutter.

Street Improvement Projects - Street department staff is preparing for the 2013 paving season. Projects will begin soon starting with A portion of Santa Rosa Dr. near Santa Gertrudis Ave, Calvin- 21st to cul-de-sac, 5th Street from Lemonwood south 150', 4th Street from Lemonwood south 150', 2nd Street from Lemonwood south 150'.

Public Works and Engineering (03/11-03/24)

Staff is coordinating with TAMUK on a waterline easement from Corral to Seale and the Community Garden Project. Engineering staff is working on many projects including 18" waterline plans from east to west elevated tower, proposed cross walks, GIS mapping, property addressing and wastewater slipline projects. Also the Bigger Event was well supported by Sanitation, Water, Wastewater Water Production and Street divisions. Everything was a resounding success thanks to City staff and the TAMUK volunteers.

Street Division (03/11-03/24)

Paving – Crews started road construction on Armstrong & Alice, Ailsie & Annette and on Armstrong & Caesar.

Sweeping - Crews swept on 10th from Yoakum to King Ave, 9th from Yoakum to Kleberg, 8th from Yoakum to King, 7th from Yoakum to King, 6th from Yoakum to King, Kleberg from 11th to 3rd, 3rd from Corral to King, King from 77 Bypass to University Drive, King from 6th to 14th, General Cavazos from 14th to Hwy-77, 14th from Caesar to Corral, Ailsie from Hwy-77 to 6th, Santa Gertrudis from Hwy-77 to Armstrong, swept Santa Gertrudis & 14th twice because it was extra dirty, Santa Gertrudis from 77 to 141, Caesar from 6th to NAS, Shelly from Ailsie to General Cavazos, University Drive from King to Santa Gertrudis, 6th from General Cavazos to Alexander, Seale from Ailsie to General Cavazos, 11th from Yoakum to Kleberg, 9th from Yoakum to HEB, and in the parking lot behind City Hall. Crews also swept on 11th from Yoakum to King, 10th from Yoakum to King, 9th from Yoakum to HEB, Kenedy from 14th to 6th, Lott from 14th to 6th, Huisache from 14th to 6th, Fordyce from 14th to 6th, Johnston from 14th to 6th, Doddridge from 14th to 6th, Warren from 14th to 6th, 6th from Warren to Lott, 13th from Caesar to King, 12th from Caesar to King, Ragland from 14th to 6th, 6th from Corral to Ailsie, 14th from Corral to General Cavazos, King from 3rd to 77 Bypass, 11th from Yoakum to King, Johnston from Armstrong to Lantana, Armstrong from Kenedy to Warren and cleaned up hole on Ave F & Wanda.

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Gutters – Crews cleaned gutters on 14th from 15th to Lee, Ave B from 12th to 14th, Ave C from 6th to 14th, Ave D from 6th to 14th, Mesquite from 6th to 14th, 8th from Ave B to 6th, 9th from Ave B to Corral, 10th from Ave B to Corral, 11th from Ave B to Corral, 12th from Ave B to Corral, Ave A from 10th to 12th, 12th from Ave B to Nettie, Wilson from Santa Gertrudis to Ave A, Sarita from Wilson to Dead End, Garcia from Wilson to Dead End, Ave A from 12th to 14th, Nettie from 10th to 6th, Ave B from 6th to 10th and on 10th from Nettie to Ave B.

Mowing - Crews mowed on Sage Road from Young Drive to Armstrong, Armstrong from 1355 to Ave I, Young Drive from Corral to 1355, on Loop 428, Ailsie from 6th to Franklin Adams, Franklin Adams from General Cavazos to Trant, Trant Rd from Franklin Adams to 6th St, General Cavazos from Shelly to 77, sidewalks on Santa Gertrudis from 6th to 5th, sidewalks from Santa Gertrudis to Ella & 6th, 3rd from Huisache to Caesar, Corral from Bypass to 14th, 6th from General Cavazos to Escondido, and on Franklin Adams from Caesar to Trant.

Trimming – Crews trimmed ditches along General Cavazos from 14th to Hwy 77, 6th street from Alexander to General Cavazos, Carlos Truan Blvd from 14th to Kingsville Pointe, and 6th from Alexander to General Cavazos Blvd.

Sign Shop – Staff installed a Stop sign w/pole on 17th & Huisache, Oklahoma & Lott, on 15th & Kenedy, and S 19th & E Kenedy and installed an anchor at 1st & W Ave C for stop sign pole and installed street sign with pole at 5th & Huisache. Staff replaced 2 No Parking Anytime signs in front of Coastal Bend College (north side), replaced a Dead End sign next to 923 N 10th, replaced a Dip sign between Ave B & alley, replaced Railroad signs on W Lee and on 6th & Ave D and replaced Dip sign on Rettye & Wanda Drive. Staff straightened 2 leaning signs on 1815 S Annette Drive and Ailsie & Annette and straightened a Stop sign on 7th & Henrietta, Staff placed Mourning signs at 1504 E Santa Gertrudis and at 412 E Lee. Crews removed a sign from Ailsie in front of Coastal Bend College. Staff

counted light bulb covers on Kleberg St and changed light bulb covers in front of HEB & Old K.A. Childs. Pavement markings, staff installed Left Turn Arrow pavement signs on Armstrong at King Ave and on Armstrong at Santa Gertrudis, Staff removed the sign at City Hall (Reserved for City Attorney)



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Weed Killing – Crews sprayed weed killer on Corral from 14th to Hwy 77 Bypass, 14th from Caesar to Corral Ave., 6th from Caesar to General Cavazos Blvd.

Patching – Crews repaired water leak patches at 212 E Henrietta, 300 E Henrietta, 306 E Henrietta, 322 E Henrietta, 216 E Henrietta, 826 W Yoakum, 830 W Yoakum, 914 W Yoakum, 100 S Jackson, 100 N Jackson, 9th & Lott, 12th & Lott, 11th between Elizabeth & Alexander, Kathleen & Lawndale, Allen & Fisher Drive and on Boyd & Arroyo Drive (North of Dick Kleberg Park). Crews also patched potholes on Wanda & Huisache, 500 Block of Wanda, 9th between Lott and Kenedy, Huisache & Fordyce, and at 218 Otis.

is in place. Crews picked up trash on Bypass 77 & Corral, and took 20 cones to TAMUK for the Care For Kids event on Santa Gertrudis.

Miscellaneous – Crews trimmed trees at Santa Gertrudis Creek and cut down and hauled off trees on 6th & General Cavazos.

Wastewater (03/11-03/24)

Had 19 call outs for sewer back-ups, Hauling dirt from PD to South Plant, Hauling Sludge from North Plant to Landfill and preparing site for new storage building. Operators and Plant Helpers cleaned clarifier troughs and weirs. They also shoveled sludge from sand drying bed and replaced UV lights. CSA installing the new bar screen at the North Plant and installing RAS piping to new clarifier at the South Plant. 1st Qtr Bio-monitoring for North Plant is complete.



North Plant Bar Screen installed

Water Production (03/11-03/24)

STWA is out of service due to the booster pump breakdown. Water Production ordered 1500gpm pump and motor unit from Odessa Pumps, waiting on delivery. Grounds are being maintained at three (3) well sites. Well 23 was down due to excessive vibration. Well 23 is now back in service as of 03/14/13. All water wells are operational at this time. Water Production assisted with the Big Event on 03/23/2013. Emergency generators are being exercised on a weekly basis.

Routine job - Collected 12 routine Bacteriological Samples; collected 7 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 3 sites; delivered Chlorine to 3 sites.



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Water pumped to distribution (03/11-03/17) - Wells – 30,039,000 gallons; Surface – 0 gallons; 2,684,000 gallons for Ricardo bypass; Total 27,355,000 gallons; Average – 3.908,000 gals/day

Water Distribution (03/11-03/17)

Water Division Crews repaired 3 Main Breaks and answered approximately 45 Service Calls (meter leaks, cutoffs and backfills). Crews installed 320 feet of 6' water main on the 700 block of W. Caesar Ave. Crews met with contractors to review 18" and 20" valve replacement project and inspected the 16" water line for NAS-Kingsville.

16" tee installed for NAS water extension

City Garage (03/12-03/24)

Maintenance - 11 Oil changes on preventive maintenance; 39 scheduled work orders; 44 nonscheduled work; 5 Service calls; 0 Call outs; 11 New tires on heavy equipment and trucks; 13 flat tire repairs and balances; 21 pending work orders.

Welder - 2 received work orders; 5 pending work orders; 10 nonscheduled work orders; 5 scheduled work orders; and 0 service calls. Welder also worked on kennel door for Health department, helped the Garage department with Unit #336 and started on 3 yard dumpster.



Solid Waste (03/11-3/24)

Landfill - (03/11-03/24) - The Landfill Supervisor conducted interviews for the Operator II open position at the Landfill. The quarterly report of TCEQ was submitted by the Landfill Supervisor. Plumbing repairs were done at the Landfill office and replaced hot water tank. Also, the CAT 826 Compactor was picked up by new owner. Crews mended a couple of sagging fences and continue to clean up around the site. Trash – 888 tons; Brush – 108 tons; Concrete (commercial and residential) – 43 tons; Construction and Demolition (C & D) – 288 tons; Dirt – 570 tons; Litter – .62 tons; Metals - .82 tons; Metal Recycling – 1.5 tons; Shredded tires – 2.98 tons; Sludge – 104 tons; Tires – 3.41 tons

Sanitation - Residential waste collected from 03/11-03/24– **702,340** pounds; Commercial waste collected **672,000** pounds; Brush collected **76,940** pounds and construction debris collected **87,780** pounds. Brush crews collected Zone 2 and Zone 3 and worked on abatements when possible, weather permitting. White goods were also collected in Zone 2. Abatements were completed at 517 N. 3rd and an abatement/demo was completed at the corner of 6th and Huisache.

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Special Assistance Project to County

Brush Crew removed old restroom at Dick Kleberg Park BEFORE AFTER



PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division



Purchase Orders - For the period of 03-14-2013 through 03-26-2013, 69 purchase orders were issued totaling over \$553,500.00.

Public Works Building Infrastructure Proposal - The Purchasing/IT departments held the mandatory Pre-Bid Meeting and walk-through at Public Works for RFP No. 13-10 Public Works Network Infrastructure Proposal on 03/26/2013. The opening for this proposal will be held on April 9, 2013 at 1:30 p.m.



Online Auctions



The Purchasing department along with Public Works conducted an online auction consisting of surplus vehicles and equipment. While all vehicles did not sale and are subject to re-auction, so far, \$14,595.00 has been receipted as online auction revenue. With the \$70,000.00 received from the sale of the Landfill Compactor, this brings FY2013 Auction Revenue to \$84,595.00. Purchasing/IT is now working with Kingsville Police department to begin the auction of confiscated vehicles.

Technology Division

This past week IT staff had the monthly meeting which included updates from Tony Wilson and Joey Garcia. IT was also able to tour the library and begin dialogue on improving overall services. Additionally, IT staff is trying to reassess our needs to address issues in a timely and complete manner. IT staff is trying several different processes to accomplish this. IT began the needs assessment at the tourism center and hopes to have a complete plan of action drafted by the beginning of next week. IT

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has also finished some back end configuration to increase network speed and reliability. IT had a pre-bid meeting with several companies to re-network the Public Works building and provide a more reliable service. IT staff created new e-mail addresses for the fire department in hopes of increasing their overall proficiencies. Finally, IT staff began the process of attaining windows server certification, a three part test covering vast amounts of information on the server platform.

R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)

Remodeling efforts of the library's bookmobile took a break during the months of December and January as Team Ram Rod, the 5-man engineering team from Texas A&M University – Kingsville, was on winter break. However, work has resumed over the past several weeks and the team is nearing the halfway point in implementing their designs. Some of the ideas that the team will implement will be the installation of two shelves, an L-shaped bench, an outside book drop, and modified exterior storage space to hold additional supplies. Some of the interior modifications needed to accommodate the bookshelves required that the team take the bookmobile to a professional welder. Villarreal's Welding Service was selected to perform those changes based on the team's measurements and designs. The modifications will allow the bookshelves to sit evenly on the floor around the wheel wells, giving the appearance of a seamless design. The team has spent some time researching how the shelving must be made to accommodate the range of book sizes, as well as how the weight is to be distributed evenly on the shelves without them breaking. Several stress tests were performed on various types of wood to obtain the data that was needed to choose the wood that would be used. Kingsville Woodworks, a local carpentry shop that has previously designed bookshelves for bookmobiles, has been chosen by the team to implement their designs. With the final pieces of the bookmobile's interior coming together, the library can now begin to focus on its responsibilities for designing the logistics and technology areas of the bookmobile. Among those designs is the configuration of the vehicle's WiFi system. The library has been performing research on the major cellular carriers and the signal coverage each provides in the areas that the bookmobile will be servicing. A major drawback discovered was that there are very few towers that cover the rural locations where the bookmobile would be when it needs an Internet connection. Verizon Wireless was contacted in late February to help assist with this part of the design due in part to their signal covering the areas that the library needed.



Verizon Wireless provided the library with mobile hotspots and a trial wireless plan to study the reliability of mobile broadband in those rural areas. Overall, the library is pleased with the progress of the project and expects the first half of the vehicle's remodeling to be completed before the beginning of the summer.

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RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Monthly Training @ Public Works March 13th 2013

Power Lines and Medal Ladders - Safety Training was conducted at the Public Works Building on Wednesday March 13th. Several public works Employees and supervisors attended the training, as always employees were treated with donuts, coffee and juice While arriving. The Topic for March was on Power lines and Medal Ladders. Some areas of discussion were; Identifying the location of overhead power lines as a routine part of all initial worksite surveys for jobs involving The use of ladders, Workers ensuring they are aware of power line distances from work areas, including ladder length and ladder staging areas. Workers make sure to look up and note the location of overhead powerlines at the Start of each job.

Monthly Training for City Departments held on March 25, 2013

Defensive Driving Basics – The Safety Training for March was “Defensive Driving” a short 25 minute video was shown and afterwards the Risk Manager talked about a few key points of the Training: 1) always be aware of your surroundings while driving out in the community 2) we are seen in the public eye every day be an example to others. 3) Try not to dial and drive, wait until you have stopped the vehicle to call back 4) wear your seatbelts 5) some Consequences: Losing Safety Incentive Check, Preventable Injury, and Higher TML Premiums. Employees and Supervisors were also informed of a Training class that will be conducted by TML in Alice Texas on April 24th. The Topic will be “Vehicle Operations for Public Entities”.



Corpus Christi Human Resource Training- Topic: Lowering the costs of Job related Illness & Injury - On March 21st 2013 Melissa Perez; Risk Manger and Diana Gonzalez attended a Corpus Christi Human Resource Management Association Training (CCHRMA) . Guest Speakers trained on lowering the

cost of Job related Illness and Injuries. Some of the topics discussed were: Workers Compensation, Workers Compensation Insurance, Alternative Coverage, Information on Treating Doctors etc. The Training was very informative. A light lunch lunch was served after the Training session.



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Texas Municipal League

March Madness Keeping up with Workers Comp in Houston Texas - The Risk Manager attended a Training in Houston Texas on March 27th 2013, Attorneys for Texas Municipal League were the guest speakers. A light continental breakfast was served to all attendees, the information provided Focused on several key elements, some were past workers comp cases, Subrogation, Compensability – Coverage, Extent of injury, Course and scope. Another topic discussed was the extent and duration of benefits to claimants. Impairment ratings, TIBS,LIBS and average weekly wages. The training was completed with a discussion on Attorney Client Privilege and Jurisdiction.



Austin Texas- TML Training – 2013 Regional Texas Prima Conference March 28, 2013 - Risk manager Melissa Perez will be in Austin Texas March 28th 2013 to attend The Texas Prima Regional Conference. The conference will be starting at 8:30am sharp and will end at 4:30pm. The meeting will be the 2nd Texas Prima Conference the Risk Manager has attended since her employment with The City of Kingsville.

TASK FORCE (Courtesy of Guillermo “Willie” Vera, Commander)

Interagency Specialized Training

On Monday March 11 thru Wednesday March 13, 2013 the Kingsville Task Force hosted a group of five Deputy Sheriff's from Lee County, Florida. The Criminal Interdiction Squad rode along with Kingsville Task Force Interdiction Units to learn vehicle concealments, trafficking methods, and to enhance their patrol interdiction techniques. These peace officers gained valuable knowledge.



KTF Assisting with TAMUK's DHS Research Project

The Kingsville Task Force is assisting Texas A&M University Kingsville's Engineering Department with a Department of Homeland Security research project addressing U.S. Border Security issues. Our joint efforts are focusing on subject areas involving data mining, wireless sensor networks and unmanned aerial vehicles.

On Wednesday March 20, 2013 Kingsville Task Force Commander Vera and Agents Kirkpatrick and Tamez presented a slide and video presentation to TAMUK's engineering graduate students. The focus

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of the presentation was to address some of the law enforcement challenges being faced by police officers in South Texas. The types of problems being encountered with regards to border security were the main points of discussion and some of the possible methods to deter them.

Currency Couriers Different Approach

On Friday March 22, 2013 at approximately 2:29 pm, Kingsville Task Force Agent McGee conducted a traffic stop on a blue in color Ford Escape bearing Tamaulipas Mexico registration for a moving traffic violation (Following Too Closely). The traffic stop was conducted on U.S. Highway 77 just south of County Road 2140 in Ricardo, Texas. During the traffic stop, Agent McGee noticed the driver identified as Esteban Rocha-Hernandez appeared to be overly nervous and his reasoning for traveling conflicted with the passenger who was identified as Mirna Uribe-Huerta. After



receiving consent to search the Ford Escape, both Uribe-Huerta and Rocha-Hernandez were in possession of currency concealed on their person. Rocha-Hernandez had \$26,000 in his boots and his crotch area. Uribe-Huerta had \$34,000 strapped around her stomach and back. During the interview, both subjects admitted the currency was derived from the sale of marijuana. The currency (\$60,000.00) and vehicle were



taken to the Task Force office where they were secured pending seizure. Both subjects were transported to Kleberg County Jail where they were booked in for Money Laundering.

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Administrative

We continue to review and update the unique systems required to manage our unique missions, our special properties, and our use of volunteers.

We continue to pare down the contracts and obligations that we inherited while enhancing our services.



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We are researching ways to develop and to sell visitor mementoes, including the sale of the books for the Historical Commission and for the Historical Foundation.

We continue to explore how our investments in the Visitors Center, the Depot, the Conner Museum and the Downtown can be optimized, consistent with State Statute and with our economic development and community development goals.

We have been assured that the longstanding communications problems that have plagued the Visitors Center, and made it seem that we were always unavailable by telephone, are being remedied.

Pavilion

After frustrating delays, the City Manager has signed a contract with a substitute contractor to complete the siting and anchoring of the City Downtown Pavilion (former HEB Canopy). The footings and anchors are being re-engineered and the structure will soon be aligned and secured.

Downtown Project Facelift

A few years ago we started a program to survey and document physical conditions in the downtown; that project then waited for staff support. Cynthia Martin, with volunteer support from Patti Trujillo has restarted the project that will document the appearance and physical conditions of downtown properties, block by block.

This project will include communications with property owners, assistance from staff and City incentives and enforcement to encourage the positive “facelift” that is in the project’s name.

We are exploring upgrades to all hardscape and landscape in the downtown, especially the small, sustainable improvements that can enhance appearances.

The Bat Box project is moving forward with the new housing for downtown bats being installed.

We are updating the research concerning move of the MoPac caboose to its planned spot near the Depot.

The rendering for the proposed Downtown Mural are being picked-up from the artist and will be reviewed by the appropriate bodies. The contract with the artist will be revised as required.

Bigger Event

This is our fourth annual Bigger Event and we have seen Dustin Schwandt and others grow into leaders, first with the Student Government Association and then as professionals. Many City departments participate.

The Tourism and Heritage Department had students working downtown, in alleys and at the Xeriscape Park, and at the Visitors Center.

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Chuck Jennings had projects and tools staged and ready. We got a lot of landscaping and cleanup accomplished. We even were able to lend some help to our neighbors in Bishop.

Event Management

Part of our core mission is strategic planning for and support of a calendar of events for the community and for our visitors as part of an overall program of support for economic vitality and quality of life.

The ideal calendar will contain events throughout the year, events that are over multiple days and events that appeal to a variety of groups. We are blessed to be able to draw on the university, the Navy base, the ranch as well as from the greater community and from the region.

Groups are used to “doing their own thing” and we are working at showing the value in early, and collaborative, planning for events.

We are currently working on the last weekend of April when there will be the *Wild Horse Desert Roundup* event in Bishop, the *Ride on the Wild Side* bike event, a cricket tournament at Dick Kleberg Park and several other events. Our challenge is to find synergies among events that planning might have spaced out (When the hotels are full, we don't get extra credit for having more demand than we can fill.).

We are also encouraging cooperation for Fourth of July celebrations. We hope to have ceremonies and programs downtown as well as coordination for other events.

Planning is beginning for the Ranch Hand Weekend in the fall.

HM King School

Cynthia has added her expertise in Green Building planning to the efforts to turn the old HM King School into a renovated and sustainable City Hall

Historic Development Board

This Historic Development Board is reviving three projects for staffing-up for City Commission consideration:

Designation of 6th Street to honor generations of the Kinenos / Designation of several streets in an older development/neighborhood to honor their prior Hispanic names / Designation of the core of the old Hispanic business/cultural district to honor its heritage / Markers for local designations

We are reviewing our historic preservation ordinances for possible recommendations to the City Commission. The Historic Survey project with the university continues with a revised contract.

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, April 8, 2013



Sample Paperwork - Project Facelift



Cynthia at Bigger Event



Future Downtown Caboose



Ricardo J. Torres installing a bat box



Bigger Event Volunteers at Visitors Center



City of Kingsville

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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Commission Chambers)

Monday, April 8, 2013	6:00 p.m.
Monday, April 22, 2013	6:00 p.m.
Monday, May 13, 2013	6:00 p.m.

Special Commission Meetings (Commission Chambers)

TBA

Municipal Court Dates (Commission Chambers)

Thursday, April 4, 2013	3:00 p.m. (Rescheduled Date)
Thursday, April 11, 2013	3:00 p.m.
Thursday, April 25, 2013	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, April 17, 2013	7:00 p.m.
Historic Development Board	Wednesday, April 17, 2013	5:30 p.m.
Zoning Board of Adjustments	Thursday, April 11, 2013	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, April 10, 2013	4:00 p.m.
City/County Health Board	(3 rd week of every other month @	5:30 p.m.)

Holidays

None

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0