

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, May 13, 2013

"You will obtain your goal if you maintain your course." A fortune cookie message received by the City Manager

"If you can't say something nice, don't say nothing at all."
Thumper, from the movie Bambi.

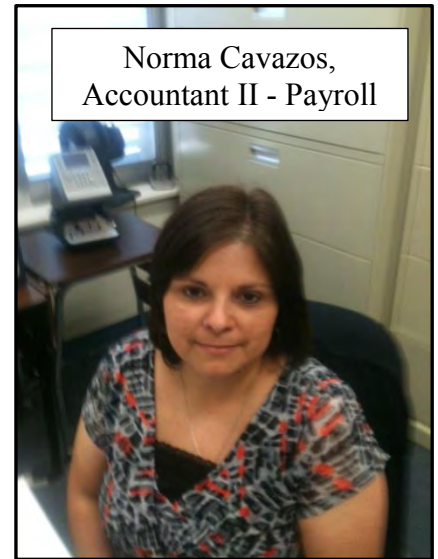
FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!



Norma Cavazos performs her responsibilities at an exemplary level. She comes in on weekends, stays late when needed, and flexes her time to ensure payroll is complete and correct every two weeks. She plans her vacations and doctor visits with payroll deadlines in mind. Her records are immaculate. She has a great working relationship with all the City Departments. This year she has been instrumental in the implementation of the Time Clock Plus software. The program took a great deal of time to set up and learn and Norma performed outstandingly. I have never known Norma to NOT be

polite, courteous, informed, and diligent in every aspect of her work. All 260+ employees are paid like clockwork every 2 weeks all due to Norma Cavazos' diligence and dedication. Thank you Norma. **James Bryson, Accounting Manager**



Let's Remember & Recognize Our Award Winners!!!

2012 Safety & Recognition Awards

Jennifer Bernal – Employee of the Year
Task Force Department – Injury Free Award
Avelino "Java" Valadez – Safety Hero Award

2013 Good Job Awards

Norma Cavazos	Finance / Accounting	5/13/13	Payroll processing excellence
Luke Stevens	Public Works Sanitation	4/22/13	Assistance to other departments
Capt. Roel Carrion	Fire Department	4/8/13	Selfless service as Interim Chief
Jessica Storck	Planning & Development	3/25/13	Customer service excellence

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2013 Good Job Awards (Cont....)

City Employees	City of Kingsville	3/11/13	Assist. Com Ken Starrs' fundraiser
Chuck Jennings	Tourism	2/25/13	Working effectively with Sheriff
Cpl. Jorge Flores	Police Department	2/11/13	Prompt/caring customer response
Ptln. Javier Aleman	Police Department	2/11/13	Prompt/caring customer response
Ptln. Henry A. Cantu	Police Department	2/11/13	Prompt/caring customer response
Ptln. Allen Brown	Police Department	2/11/13	Prompt/caring customer response
Cindi Flores-Falcon	Community Appearance	1/28/13	Resolving a neighborhood problem

CITY MANAGER (Courtesy of Vince Capell, City Manager)

City Manager attends several TAMUK related events including:

Engineering Student Design Conference – participating as a community member judge for the Third Annual Engineering Student Design Conference held at the TAMUK Frank H. Dotterweich College of Engineering.

Engineering Advisory Council (EAC) – Vince stayed on later that afternoon to serve as a newly appointed member of the Engineering Advisory Council (EAC). The EAC meets twice yearly and is organized to promote the School of Engineering and advise the College Dean of matters pertaining to curriculum, research and fundraising. The City Manager thanks Dr. Stephan Nix, Dean, for appointing him to the EAC.

National National Toxins Research Center Serpentarium Naming Ceremony and Tour of the Dr. John C. Perez Serpentarium - The City Manager enjoyed the various speeches and activities during this naming ceremony and learned much about the nature of the research performed at this impressive facility which is home to 400 venomous snakes.

City Commission Goal Setting Sessions

The City Commission is set to discuss and debate its goals for the next several years and beyond in two all day special commission meetings set for consecutive Fridays, May 10th and May 17th. The session will also include discussion of leadership topics. The meetings will be begin at 8 a.m. and will be held at the Frank H. Dotterweich College of Engineering, Room 109, on the Campus of Texas A&M University – Kingsville.

Preliminary Budget Calendar Coming Soon

In the next week or so the City Manager will distribute a tentative/proposed budget calendar for Fiscal Year 2014 including budget workshops.

Planning and Development Services Director, Mike Kellam, Departing Kingsville.

The City Manager wishes to thank Mike Kellam for his exceptional service to the City of Kingsville. Vince wishes he could keep Mike a while longer, but appreciates all of the many accomplishments and improvements Mike leaves behind.

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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (April 12, - May 2, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations – are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations – are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

KISD/Perez School-100	Taqueria El Chato-100	K2 Food Mart/Corral-90
Kwik Pantry/W. Corral-83	Kleberg County Senior Center-100	Kingsville Bakery-100
El Pastel Bakery-100	Kingsville Nursing & Rehab-100	Christus Spohn -95
Whataburger/14 th -100	CB'S Bar B Que-85	Marlott's-100
Los Mariachi's-87	Taqueria Martinez-100	Nutricion-100
Sirloin Stockade-83	Turner-Bishop Hall/TAMUK-94	Catering/TAMUK-92
Starbucks/TAMUK-100	Subway/TAMUK-100	Pizza Hut/TAMUK-100
Chic Fil A/TAMUK-100	Sushi/TAMUK-100	James C. Jernigan Library/TAMUK-96
Javelina Bookstore-94	Javelina Dining Hall-96	

Food Handler Classes

Health Department	13 Students	Regular Food Handler Course
Latter Day Saints Church	26 Students	Fundraiser Food Handler Class

Permitted Temporary Food Events

Kingsville Elite	Concession Stand @ Dick Kleberg Park
Brahma Band Booster	Hamburger Sale
St. Gertrude's Church Festival	Bar B Que Plate Sale
Dogs Tomatoes Produce Stand	Yearly Produce Stand
St. Joseph Church Festival	Hamburger Sale

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New Food Establishments

- Sixth Street Café-718 N. 6TH
- Blue Ribbon Deli & Coffee Bar-1036 S. 14TH ST/Under New Ownership

Training for OSSF

Jason C. Torres, Health Inspector II and Emilio H. Garcia, Health Director recently attended a Designated Representative (DR) Enforcement Workshop for On-site Sewage Facilities (OSSF). The workshop took place on Wednesday, April 17, 2013 in Sinton, Texas. It was sponsored by the San Patricio County Department of Public Health, On-site Sewage Program. The workshop topics included enforcement education for new DR, OSSF investigations, licenses and permits, and civil and criminal prosecution. The workshop was attended by several DR, Installers and staff from TCEQ.



Training for Animal Control Officers

The Department of State Health Services Region 11 Zoonosis Control Program sponsored an Animal Control Seminar on April 18, 2013, from 9:00 am – 3:15 pm at the Harlingen Cultural Arts Center. Topics included animal bite investigations and rabies quarantine procedures, ACO training and recordkeeping requirements, zoonotic diseases and animal shelter standards, sanitation, safety and management. This training provided 4.5 hours of CEU's for Animal Control Officer's. The seminar was well attended by many Animal Control Officers from different South Texas Counties. Pictured are Animal Control Officer's Robert Puente and Jesse Ybarra. Also in attendance was Jason C. Torres who was taking the picture.



Training for "Heat Awareness"

Mrs. Melissa Perez, Risk Manager, sponsored a Safety Training for all City of Kingsville Employees. The training occurred on Monday, April 29, 2013 at City Hall, Commissioner Chamber. The training was divided into two sessions 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned times. The topic was "Heat Awareness" training with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Those who attended were Robert Hinojosa, Jason Torres, Robert Puente, Emilio H. Garcia, Jesse Ybarra, Thelma Trevino, Ernest Espinosa and Connie Allen. We look forward to next month's training.

Animal Control Hazards

The many hazards of Animal Control, pictured are ACO's Jesse Ybarra and Robert Puente with a three foot Diamondback rattlesnake. The snake was caught at 225 ½ W. Kenedy. The property owner called the Health Department stating that she was in her backyard by a pile of brush and she heard the sound

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of rattles. She was informed that an Animal Control Unit would be dispatched to her address. After a brief search by the ACO's the snake was found and captured. The snake was donated to the Texas A&M Kingsville University National Natural Toxin Research Center-Serpentarium.



Training for Vehicle Operations

Emilio H. Garcia, Health Director, attended a Vehicle Operations for Public Entities in Alice, Texas from 1:00 pm to 3:30 pm. The training was sponsored by the Texas Municipal League Intergovernmental Risk Pool. The training focused on safe driving procedures that drivers can realistically apply to daily driving. Other topics covered were knowing the purpose and importance of vehicle inspections, recognizing hazards and how to react to avoid accidents, identify collision causes and prevention methods, understanding motor vehicle and truck blind spots and understanding the principles of city and highway driving. Other City of Kingsville employees attending were Daniel Ramirez, Building Official and Dionicio Perez, Inspector.

Mosquito Season

A Reminder to Protect Yourself from Mosquitoes – The past week has brought some rainfall into our area along with a possibility of mosquitoes. So what can you do to help reduce the number of mosquitoes around your home? Always remember that mosquitoes need water to breed, and they will use any source available.

So be sure to:

- Drain any standing water around your home.
- Empty cans, buckets, rain gutters, tires and flower pots.
- Change the water in pet bowls, wading pools and bird baths several times a week.

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Mosquitoes are simply annoying, but they can also be dangerous. It is important to protect yourself from a mosquito bite. To prevent any chances of becoming infected with a mosquito borne diseases please do the following:

- Apply insect repellent containing DEET.
- Dress in long sleeves and pants when outdoors.
- Stay indoors at dusk and dawn (these are the times when mosquitoes are most active).

It is important that everyone does their part to help prevent the breeding of mosquitoes. The City-County Health Unit will start mosquito surveillance this month, and will start to spray for mosquito if need be. Spraying is done at dusk, and the entire city is sprayed. Chemical pellets have also been placed in standing water to kill mosquito larva. If you have standing water you may soon have mosquitoes, so remember to drain after the rain.

REDUCE THE RISK OF DISEASE

STOP BREEDING MOSQUITOES AT YOUR HOUSE!!

Places where mosquitoes may breed

To eliminate standing water:

- Clean storm drains
- Fix leaky faucets
- Clean and chlorinate all pools
- Clean clogged gutters
- Remove old tires, cans, bottles, jars, buckets, drums and other containers or keep them empty of water
- Change water in flower vases, bird baths, planters and animal watering pans everyday

Personal protection:

- Check that all windows and doors are screened and in good repair
- Stay indoors when mosquitoes are active
- Wear protective clothing such as: shoes, socks, long pants & long sleeved shirts outdoors
- Use mosquito repellent which contains DEET (use caution, especially on children)

IF YOU CAN'T GET RID OF OLD TIRES
Add 3 tablespoons of salt to the water in each tire and it will kill the mosquitoes

Life Cycle
The stages of a mosquito's life cycle.

Mosquitoes Are Mean-So Keep Kingsville Clean!
City-County Health Unit

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)

Did you Know?

That the tax code has expanded by one million words in the past five years alone. If you go to the US Government Printing Office website (www.gpo.gov), you can order a complete set of the US Code of Federal Regulations pertaining to Taxes. According to the US Government Printing Office, the Code is currently 16,845 pages.



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Finance & Administration Division

Travel Policy - The Finance Director, Purchasing Director, and staff have been updating the City's travel policy. A special emphasis on when to use the Purchase card (P-Card) has been addressed. The P-card should be used for booking the seminar and hotel, but Finance will go back to issuing an actual check to cover mileage when traveling in personal vehicles, daily per diems for meals and incidentals. The updated policy addresses when receipts are to be submitted per IRS regulations and clarifies single day travel and multi-day travel protocol.

PDAP Fundraiser - The Finance Department was awarded a certificate for raising the most donations for PDAP with in a City Department. Palmer Drug Abuse Program (PDAP) is a peer-based support group and 12-step program. While they do provide services to adults (older group), their specialty is in helping children and youth ages 5 to 17 with the issues surrounding their own or a family members drug and/or alcohol abuse. **PDAP** is a fellowship of young people and parents who share their experience, love and understanding that they may solve their common problems and help others to recover from the effects of mind-changing chemicals.



Asset Seizure Reporting - The Finance Department has been working with Police and Task Force to submit Asset Seizure reports to both State and Federal Agencies. A municipality /agency that has the authority to hire peace officers is required to fill out an asset forfeiture audit form each year and return it to the Office of the Attorney General (OAG). The City is only required to report those expenditures from funds forfeited pursuant to Chapter 59. All law enforcement agencies and attorneys representing the state who receive proceeds or property under this chapter shall account for the seizure, forfeiture, receipt, and specific expenditure of all the proceeds and property in an audit, which is to be performed annually by the commissioners court or governing body of a municipality, as appropriate. The annual period of the audit for a law enforcement agency is the fiscal year of the appropriate county or municipality and the annual period for an attorney representing the state is the state fiscal year. The audit must be completed on a form provided by the attorney general and must include a detailed report and explanation of all expenditures, including salaries and overtime pay, officer training, investigative equipment and supplies, and other items.

G/L Journal Entry Import - The Finance Department implementing a vendor payment Journal Entry import process. The Journal Entry Import program is designed to import journal entries information directly from third-party billing systems. The program functions by reading a file provided by the third party and importing data that can be downloaded the journal entries specified into a new packet in the Journal Entry Process. This would be beneficial for large, time-consuming journal entries for purchases made on P-Cards and Utility bills (Electric, Natural Gas, and Water/Sewer).

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Vacant Accounting Position - Interviews were held on Thursday, April 18th based on the resumes submitted but a candidate was not selected. The City of Kingsville is still accepting applications for an Accountant II position. The individual selected should have a working knowledge of accounting with preferred experience working with Fixed Assets and Grants. The right person will assist in the continued development and modification of internal accounting control policies, procedures and practices. Please visit the City's website for specific requirements.

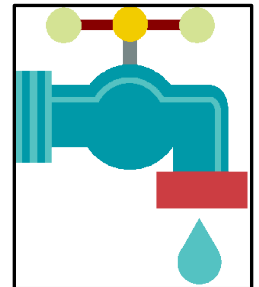
Annual Audit Update - Luke Womack and his staff finished his fieldwork at City Hall on April 30th. They have provided the Finance Director a draft of their findings. Based on their draft information the Comprehensive Annual Financial Report (CAFR) can be compiled for final review. The Finance department is working on preparing the Management's Discussion and Analysis (MD&A) as well as the transmittal letter. The Director is also ticking and tying the financial reports that comprise the CAFR and staff is working on the gathering updated information for the statistical section of the report.

Open Records Requests - The Finance Department responded to 2 (two) open records request this week. One was for outstanding checks issued for the City that are over 6 months old and the other was for the City's total outstanding debt. Both requests were completed and submitted to Legal Department. These same recurring open records request come up on an annual basis.

Utility Billing Division

Water Fact: The average American household consumes about 127,400 gallons of water during a year. <http://www.waterinfo.org/resources/water-facts>

Water Billing Statements and Late Notices - Did you know? The Utility Billing Department mails out blue billing statements that allows a customer 14 days to pay. Then a red late notice is mailed informing the customer of the payment due with a late charge assessed and the final deadline (7 days) to pay the bill to avoid a disruption in service. Per City Ordinance (1962 Code, § 3-1-13; Ord. 84030, passed 10-29-84; Ord. 2002-20, passed 9-9-02 Cross reference— Penalty, see § 5-3-99.) If a customer's water service has been disconnected for nonpayment, a penalty fee of \$20 is assessed and the full balance including penalties must be paid in full in order to restore services. If payment in full is not received after the services have been disconnected, the Utility Billing Department will then place a lock on the meter on the following Tuesday and a penalty fee of \$45 will be assessed and again all balances must be paid in full to restore services. The \$45 fee is considered a penalty fee and although the meter may not be locked yet, the fee is still the owner of the account responsibility to pay. For extensions or arrangement, contact the Utility Billing Department at 361-592-5281 between Monday-Friday (except holidays) between 8:15 a.m.-5 p.m.



Meter Reader Stats - 904/1/2013 to 4/30/2013 Number of Disconnects: 248 / Number of Arrangements: 121 / Number of Locks: 43

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Along with handling disconnects and locks for non-payment and reconnects after full payment is made, the meter techs also work on daily service orders, maintenance, repairs, meter reading, and other miscellaneous job duties.

Reminder - City Hall will be closed Monday, May 27, 2013 in observance of Memorial Day.

Refuse change: Residential- Mon/Thurs. to Tue/Thurs. & Tue/Fri to Wed/Fri Commercial-Mon/Tue to Tue *All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street.*

Storm Water Fee - The Collections department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17th, 2012 Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of ERU units per parcel using the Appraisal District information (provided by HDR Engineering). This fee became effective October 8, 2012.

Paving liens - On March 11, 2013 the Commissioners voted to extend the waiver of interest on paving liens for another year. The Collections Department will continue to accept principal payments through March 11, 2014. Property owners that have received a release of lien must record the release of lien at the Kleberg County Courthouse.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Additional duties - The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

Municipal Court Division

Court business during the period April 10, 2013 through May 2, 2013 - There were a total of 361 new cases filed as of May 2, 2013: The Kingsville Police Department filed 217 new traffic violations, 61 new state law charges and 17 city ordinance offense on junk vehicles. The Kingsville Police Department and The Texas A&M University Police Department filed 19 new parking citations.



The State Prosecutor's office filed 39 new Failure to Appear in court offenses and The City Health and Code Enforcement Departments filed 8 new city ordinance violations. As of May 2, 2013 there were 288 cases adjudicated by full payments, compliance dismissals and probation programs. A total amount of \$56,741.76 in court fees and fines were collected. In the warrant section of the court there

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were 124 arrest warrants served by the Kingsville Police Department officers and Warrant Officer T. Davis, Badge #25.

Cases Heard in Open Court-During this update - April 11, 2013, there were 55 court hearing cases of which a total of 27 persons appeared and resolved the charges filed in the court through full payment, presentation of compliance and jail.

Special Thanks to Police - The Municipal Court would like to thank the Kingsville Police Department for the security provided for the court date of April 11, 2013; Officer E. J. Escobedo #72, Officer R. Webb #76, Officer J. Gonzalez #70 and Officer J. Anthony Sandoval #82

Court Dates for May through July 2013 - *May 9, 2013* *May 23, 2013* *June 6,*
2013 *June 20, 2013* *July 11, 2013* *July 25, 2013*

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief

Reporting period 4/12-5/02/13



Fire Department Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.



Community Participation / Events

Relay for Life - A Fire Department units attended the beginning of the Relay for Life event at TAMUK on April 12th. The Volunteer Fire Department utilized the Fire Department's Hazardous Materials Response trailer for the event and stood by throughout the night.

Muscular Dystrophy (MDA) - Firefighters participated in the Muscular Dystrophy (MDA) Fill the Boot campaign on Saturday, April 13. The International Association of Firefighters supports this event and our Firefighters Local 2390 always participates.

Run for Your Life - A Fire Department unit attended the opening of the Run for Your Life event at TAMUK on April 20th.

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PDAP Walk - Firefighters attended the PDAP "Drug Free" Walk at the County Courthouse on April 27th.

Special Note Regarding Fire Staffing at Events - Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period including application of a new hose lay being tested on both engine companies.

Confined Space and Trench Rescue Awareness Training - Personnel participated in training on basic confined space and trench rescue awareness with the Volunteer Fire Department. This is the basic level of training dealing with identifying these types of incidents and the hazards that surround them. The class includes methods for assessing the situation and actions that should or should not be taken by first responders. It also describes actions that can be taken to rescue persons without endangering rescuers. A brief overview of the detailed rescues that will need specially trained technicians was given to prepare rescuers to support those functions. FYI: A trench is an opening in the ground that is more than 5' deep and is taller than it is wide. Special techniques are required to rescue persons from trenches or confined spaces due to the fact that in years past more rescuers died than victims.

Professional Development Training - Fire Captains attended the Professional Development training program presented for City Staff on April 25th.

Planning

Nueces County Fire Chiefs Association Meeting - The Fire Chief attended the Nueces County Fire Chiefs Association meeting in Robstown on April 17th.

City/County Emergency Operations Planning - The Nueces County Emergency Management Coordinator Danielle Hale has provided the Fire Chief and Melissa Perez with a draft copy of the Nueces County Hurricane Annex for the Emergency Operations Plan. We are hoping to use this in the development of a City Hurricane Plan.

Other Department Activities

Officers Meetings - The last Officers Meeting was held on April 19th. Many issues were discussed including budget and overtime issues. Future meetings have been put on hold due to overtime shortages.

Committee Meetings - (Newly formed committees meeting to address issues within the Fire Dept)

I. EMS Committee - The EMS Committee reviewed the entire protocols manual in one day. They have identified areas of improvement needed and some omissions. They have submitted these

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changes to the Medical Director for review. Medical Operations Director Felix Camarillo is working on preparing the annual state license application for ambulance service.

- II. *Fire Apparatus Committee* - This committee is focused on new procedures manual and training on Ladder Tower operations. Decided to place test hose load on both engine companies.
- III. *Equipment Committee* - Priorities for committee are obtaining quotes for wildland protective clothing and equipment and obtaining quotes for extractors to clean protective clothing.
- IV. *Budget Committee* - Committee is looking over the current budget with major concerns about maintaining staffing using overtime.
- V. *Training Committee* - Engineer James Creek met with Del Mar College to gain information regarding training available to Kingsville firefighters.
- VI. *Dispatch and Communications Committee* - Dispatching procedures including terminology, 911 call taking, and response orders will be a priority with this committee.

West, Texas, Firefighter Memorial

Chief Reed attended the memorial for the West Volunteer Firefighters held in Waco at Baylor University on April 25th. Memorial held at Baylor University in Waco. Governor Perry and President Obama were participated in the event.



Fire and EMS Response Statistics

Fire/EMS crews responded to **(32)** fire/other calls, **(132)** EMS calls, for a total of **(164)** emergency calls between April 12th and May 2nd, 2013.



Major Incident at Whataburger - A fire was extinguished on the roof of the Whataburger on 14th Street on the evening of Saturday, April 27th. The fire was visible from down the street, but firefighters laddered the building and extinguished the fire quickly. The fire did not extend into the restaurant and there were no injuries reported.

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Fire on Roof of Whataburger

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know?

*“The only place **Success** comes before **Work** is in the dictionary.”*

This quotation has been attributed to several different people including Vince Lombardi, Vidal Sassoon, the inventor of the modern hair dresser, Donald Kendall, the co-founder of PepsiCo. and Mark Twain.

Professional Development Program at King Ranch Museum

City of Kingsville leadership staff attended the third in a series of trainings on April 25th, 2013. National Seminars Trainer Rebecca Pace provided everyone with real world examples of how to handle employee performance problems by way of reward and motivation to succeed.



City Manager Vince Capell addressing his staff and kicking off the training session.

Advertised Positions

Planning and Development Services Director
Building Inspector - Planning
P/T GIS Technician-Engineering
Telecommunications Operator-Police

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New Employees - 0

Promotions/Transfers/Changes

Kathy Rios - new position of Administrative Assistant II effective 04/25/2013

Retirements

Anita Stewart – Administrative Assistant II

Separations

George Garcia – Sanitation Division – Public Works

Employee Evaluation Update

The following are outstanding evaluations for January 2013 – March 2013:

7 – Public Works

7 – Police Department

4 – Fire Department



Prescription Discount Program – National League of Cities (NLC)

March 2013 – 61 prescriptions filled under this program used by a total of 20 individuals for a monthly savings of \$ 568.51. The average price savings was \$9.32 per prescription which translates to a 24.3% savings on prescriptions.

As of date, the program has been utilized by 1718 individuals for a grand total savings of \$56,335.12 since the beginning of the program in August 2009. The plan has averaged a 20.5% savings in filling 6,136 prescriptions for persons in the Kingsville community.

General

HR staff continues to work with the Library Board to coordinate and schedule Library Director interviews. The Library Board members have conducted phone interviews with prospective candidates and are following up with in-person interview on May 8th with two candidates.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning & Administration Division

Texas Theatre Renovation - The Texas Theatre is now under new ownership and work has begun on the interior demo of the building. Currently construction plans are being prepared by the new ownership which will be submitted for review and permitting. Preliminary meetings and walk thru's of the building by various city staff have already taken place to get a complete understanding of the proposed renovations. The owner is nearly complete with the interior demo and expects to be ready for construction in 10 to 15 days, pending plan review and approval. Exterior repair and/or alterations will require Historical Development Board for review, and the owner has been made aware of this review

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and is preparing exterior plans for submittal to that board as well. Nearly all exterior components will simply be refurbished, painted and/or restored to a like condition as it was originally.

H.M. King Adaptive Re-Use Project - Progress is again picking up after a bit of a stall due to contract negotiations for the design and project management services. This is now being wrapped up and is anticipated to be finalized the week on May 6th. The structural analysis has been completed and follow up to the report will be discussed the week of May 6th. The study identified the need for additional bracing and support in areas to support the load of the office use. At this time this does not appear to be a major ordeal as the interior support walls can double as a structural support which should address the issue. Other work is set to commence near the end of May and/or the beginning of June which will include the structural repairs, window and door installation and demolition of the single story addition in the rear of the building. More to come...

Santa Gertrudis Landscaping Installation - Border Link Landscaping received their notice to proceed this week as the contract has been finalized for tree planting services. Preliminary work is underway and planting is set to begin in the coming weeks. Digging will likely begin the week of May 6th, with the planting to follow shortly thereafter. More updates to come as we progress in the planting.

Potential Subdivision Submittal-Lake View Villas - A new 36 lot subdivision, entitled Lake View Villas, has been submitted and is under review/revision. This development will take place on the front acreage abutting General Cavazos Blvd., immediately north of Paulson Falls subdivision. It's anticipated this will be a townhome/garden home type development that will serve an immediate need of the community. Currently, staff has request minor revisions and clarifications pertaining to the design. We anticipate this will go before the Planning and Zoning Commission in the month of June.

Building Services Division

Permitting - The following permits were recently issued: Remodel- 20, Electrical- 8, Fire Inspections- 19, Plumbing- 7, Mechanical- 12, Roofing- 20, Residential Meter- 12, New Residential- 2, Commercial Building-1, Commercial Meter- 6, Gas Inspection- 7, Sprinkler/Irrigation- 5, House Leveling- 2, Sign- 2, Curb Cut- 1, Demolition- 1. *Total Permits: 126*

New Business - Rosario's Cakes & More, located at 609 S. 13th Street have passed final inspections and has been issued a Certificate of Occupancy AND Sixth Street Cafe, located at 718 N. 6th St., has completed all the final inspections and has been issued a Certificate of Occupancy.

Plan Submittals - Di-Trol Systems, located at 2828 Golf Course Rd., has submitted plans for a 1848 sq. ft. office addition. Plans have been approved and permits are waiting issuance to the contractor.

Palmer Drug Abuse Program (PDAP) Walk - Theresa Cavazos wants to thank everyone who participated in the bake sale fundraiser for the PDAP, of which the Finance Department obtained bragging rights for the highest participation. Overall, nearly \$400.00 was raised for the effort. Also a big THANK YOU to all city employees, spouses and children who participated in the PDAP walk on

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Saturday, April 28th. The City was recognized and awarded a trophy for the most participants by an business or organization. Great Job to all involved for providing great representation for the City!

Community Appearance Division

Recent activity (April 10- May 1) by Community Appearance Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 232	Compliances- 58
Inspections- 199	Abatements- 11
Re-Inspections-88	Court Cases- 8
Illegal Dumping Cases- 0	Referral to other Department- 1
Obsolete Sign Violations- 4	

Community Appearance monthly performance measurements to be met- minimum 320 notices/150 compliance cases per month.

Typical Violations & Compliances

Below are photos of recent successes with the removal of trash and debris due to our community appearance division efforts:

216 Carol – Property Owner Abated High Grass in Alley
BEFORE **AFTER**



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226 E Santa Gertrudis – Property Owner Abated Over hanging trees in alley

BEFORE



AFTER



Community Appearance Division Activities

Delivery of New Equipment- Community Appearance Operators have a new skid steer to help with the many scheduled property abatements. Operators will be able to pick up larger debris at our abatements. The Brush Crews were assisting Community Appearance in this role. The skid loader grappler



attachment allows the removal of heavier debris such as couches, mattresses and concrete rubble which is what is mostly found on properties. Many thanks to Commission for approving the purchase of this equipment. This department will become more independent on abatements leaving brush and street crews more time to tend to their duties, we appreciate all their help with our cleanups.



Community Appearance Signage - Community Appearance is working on getting a new monument style sign at the building located on W Lee. Community Appearance Supervisor has submitted an application to the Historical Development Board to be heard on the May 15th meeting. The sign will mirror the features of the building with the cream and maroon colors as well as the stucco texture. The sign will identify the building as the City of Kingsville Community Appearance Division and Recycling Center. It will be located in the front of the building at the corner of Lee & 5th St. Construction will begin once the Historical Board reviews the application and approves the application.

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Demolition Initiative - The Building Services Division will present seven dilapidated structures to City Commissioners on the May 28th meeting. The demo team plans to submit a minimum of five structures to Commissioners for review on the last meeting of the month. A goal of 25 demos per fiscal year has been set and to date we have nearly doubled that goal.

Demolition of dilapidated structures for FY '12-'13

Commission Approved	20
Property Owner Agreement	19

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

<i>Date</i>	<i>Property Location</i>
<i>Pending</i>	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request
<i>4/5/2013</i>	921 E. Yoakum- Scheduled demo
<i>4/5/2013</i>	801 E Yoakum-Property owner agreement
<i>4/9/2013</i>	818 E. Richard- Scheduled demo
<i>4/16/2013</i>	222 E. Huisache-Scheduled demo
<i>5/6/2013</i>	906 E Henrietta - Property owner agreement
<i>5/10/2013</i>	613 E. Ave C- Commission approved extension.— <i>Property owner signed agreement</i>
<i>5/13/2013</i>	619 E Lee - Commission approved demo order
<i>5/17/2013</i>	512 E Alice - Commission approved demo order
<i>5/20/2013</i>	330 W Nettie - Commission approved demo order
<i>5/23/2013</i>	720 W Huisache - Property owner agreement
<i>5/24/2013</i>	604 ½ E Fordyce - Property owner agreement

222 E Huisache - Demo by City Crews

BEFORE



AFTER



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Top Ten Priority Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 14th phase to be completed in May. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

14th Phase

Property Address	Tentative Date of Abatement
414 W Kenedy	5/1
1107 W Kenedy	5/2
630 E Shelton	5/7
607 E Shelton	5/8
326 W Kenedy	5/9
1239 E Kleberg	5/14
1247 E Kleberg	5/15
400 N 14 th	5/16
920 E Yoakum	5/21
1407 E King	5/22

1820 S 6th - Phase 13 "Top Ten" Property Owner Abated

BEFORE

AFTER



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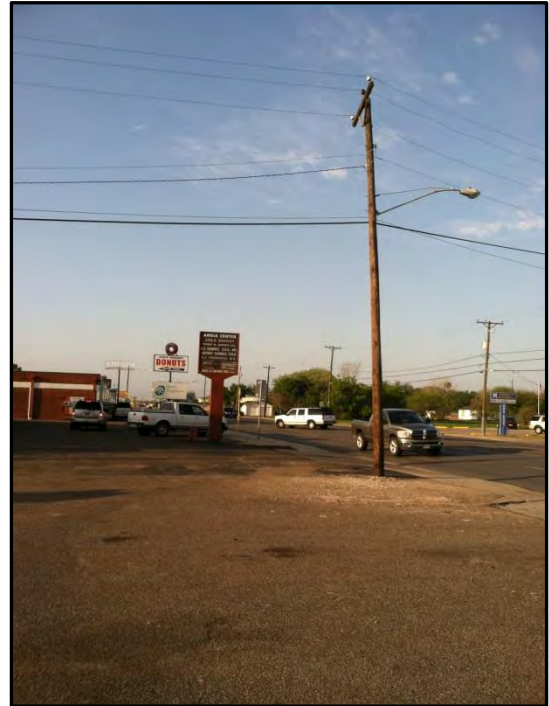
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1114 S 14th - City Abated Sign Thanks to Street Crew and Welder!!!

BEFORE



AFTER



Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups:

As shown in the below table the number of owner abatements on noticed properties within the “top ten” monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

Top Ten Phase #	#of Cleanups Conducted by property owner
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10

SUPER JOB!!
Amount Billed to Property
Owners for Abatements.
October 1, 2012 - April 30, 2013
Total - \$47324.49

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PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10
PHASE 11	7 out of 10
PHASE 12	8 out of 10
PHASE 13	9 out of 10

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Sgt. Bradley Lile Attends Module II of the Leadership Command College Program Overview

The Leadership Command College sets the standard for excellence in police leadership and executive development training. Not only is the LCC program itself rigorous, the application process to qualify for admission into the program is demanding.



Bill Blackwood LEMIT
Law Enforcement Management Institute of Texas

It is in keeping with this standard of excellence that we are pleased and excited to announce the move of the LCC Program Overview to an online (distance learning) course. While face-to-face classroom experiences are essential to the success of the three modules of LCC, the main objective of the Program Overview is different. The purpose is to provide detailed information regarding the three modules in order to allow the applicant to assess if the LCC experience is right for them. We are confident that the online course will meet this objective.

Following the completion of the course, applicants are further reviewed by the LEMIT staff. Those who meet the established criteria are notified of their acceptance into the LCC and are provided a date of attendance for the next available Module I.

Module I - Offered three times a year at Texas A&M University in College Station, Texas, the Module covers 15 business days over a three-week period. This Module emphasizes leadership and general management principles. The curriculum also includes an intensive communication component oriented for law enforcement executives.

Module II - Offered three times a year at Texas Woman's University in Denton, Texas, Module II concentrates on the political, legal, and social environment of contemporary law enforcement. Special attention is paid to the enhancement of executive wellness. The Module spans 15 business days over a three-week period.

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Module III - Offered two times a year, Module III is held at LEMIT headquarters at Sam Houston State University in Huntsville, Texas. The overall focus of the Module is law enforcement administration. The Module is held for 15 business days during a three-week period and concludes with a graduation ceremony.

First Responder Operations in Rural Terrain (FORT) - The Kingsville Police Department hosted this course from Tuesday April 30th, 2013 until Thursday, May 2nd, 2013 that was designed to assist law enforcement officers working along the volatile southern US/Mexican Border. This is another course that was designed through the ALERRT Center at Texas State University. The Kingsville Police Department continues to strive to have the best trained officers in the field of any other department in South Texas.

Persons Arrested During Period

Number of Criminal Charges	54 Arrested Persons
Municipal Charges: 25	40 Adult Males
Misdemeanors: 25	12 Adult Females
Felonies: 4	2 Juvenile Males
Total: 54	0 Juvenile Females

Date	Offense	Violator Name	Class	Age
4/14/13	Driving While Intoxicated	Corando Ramos-Balderas	Misd.	26
4/14/13	Theft under \$50.00	Noelia Herrera Torrez	City	45
4/15/13	Driving While Intoxicated	Nathaniel Beckett Rivera	Misd.	20
4/15/13	Possession of Drug Paraphernalia	Adam Enrique Huerta	City	23
4/15/13	Theft Under \$50.00	Cesar Joe Jimenez	City	17
4/15/13	Theft Under \$50.00	Juvenile	City	16
4/16/13	Public Intoxication-Minor	Adan Garza	City	17
4/16/13	Poss CS PG 2-A <=2oz	Edward Gaige Nixon	Misd.	19
4/16/13	Robbery	James Phipp Briley	Felony	35
4/17/13	Warrant Arrest	Kristal Mar	City	21
4/17/13	Poss Marij <2oz	Jeromy Wayne Baldwin	Misd.	31
4/18/13	Theft Prop >=\$50<\$500	Chauncy Robin Saucedo	Misd.	34
4/19/13	Disorderly Conduct-Lewd Behavior	Matthew Ray Felder	City	27
4/19/13	Warrant Arrest	Christina Pena Barrera	City	37
4/19/13	Theft Prop >=\$50<\$500	James Phillip Briley	Misd.	35
4/19/13	Theft Prop >=\$500<\$1,500	James Phillip Briley	Misd.	35
4/19/13	Theft Prop >=\$50<\$500	Rose Marie Mireles	Misd.	20
4/20/13	Driving While License Ivalid-DWLI	Arron Gabriel Chapa	City	24
4/20/13	Warrant Arrest	Eloy David Cavazos	City	43
4/20/13	False Report to Police Off/SP Law	EnElliott Sylvester Braswell	Misd.	25
4/20/13	Poss CS not in PG	Christopher Ray Regalado	Misd.	32
4/21/13	Poss Marijuana <2oz.	Chad Mitchell Delfino	Misd.	19

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4/21/13	Poss Marijuana <2oz.	Daniel Washington Jeffrey	Misd.	19
4/21/13	Theft Under \$50.00	Matthew Davila	City	17
4/21/13	Assault Cause Bodily Injury Family Mem	Trinidad Pena	Misd.	53
4/22/13	Driving While Intoxicated	Lee Raul Mendieta	Misd.	22
4/22/13	Warrant Arrest	Julia Marie Linares	City	22
4/22/13	Warrant Arrest	Ricardo Rios	City	20
4/22/13	Assault by Contact-Family Violence	Brian Joseph Taub	City	23
4/23/13	Poss CS PG 2-A>2oz <=4oz	Justin Gonzalez	Misd.	22
4/23/13	Warrant Arrest	C. Dell Hodge	City	63
4/23/13	Poss CS PG 2-A <=2oz	Johnny Reyes	Misd.	17
4/23/13	Fail to Identify	Eloy Cruz Nunez	City	23
4/24/13	Warrant Arrest	Dean Marcus Simpson	City	24
4/24/13	Poss Marijuana < 2oz	Gilberto Acuna	Misd.	50
4/24/13	Warrant Arrest	Maria DeLaLuz Linares	City	43
4/24/13	Robbery	Alejandro Bara Sanchez	Felony	63
4/25/13	Fail to Identify Fugitive From Justice	Johnathan Oneal Davis	Misd.	26
4/25/13	Theft Property >=\$50<\$500	Michelle Lopez	Misd.	17
4/25/13	Theft Property >=\$50<\$500	Brittney Renee Perez	Misd.	20
4/26/13	Poss CS PG 2-A <=2oz	Leroy Joe Alvarez	Misd.	17
4/26/13	Poss CS PG 1>=1G<4G	Ramiro Rodriguez	Felony	56
4/26/13	Public Intoxication -Adult	Abraham Resurez	City	49
4/27/13	Warrant Arrest	Shaquille Hudson	City	19
4/27/13	Poss CS PG 2-A <=2oz	Alejandro Miguel Montoya	Misd.	17
4/28/13	Public Intoxication - Adult	Omar Lopez	City	30
4/28/13	Disorderly Conduct - Noise	Christopher Gordon Ballou	City	22
4/29/13	Warrant Arrest	Ramanda Delia Garcia	City	20
4/30/13	Public Intoxication - Adult	Leonardo Flores Garcia	City	38
4/30/13	Theft Property >=\$50<\$500	Jenika Raean Jeffries	Misd.	17
4/30/13	Theft Property >=\$50<\$500	Kalee Andrea Nuanes	Misd.	17
4/30/13	Poss Marij <2oz	Juvenile	Misd.	16
5/2/13	Agg. Assault W/Deadlhy Weapon	Christopher Ray Regalado	Felony	32
5/4/13	Assault by Contact -Family Violence	Gwendaly Diane Mapp	City	33
Activity Report				
Total Primary Calls For Service 1655		Avg. unit Response Time	3min/35 sec	
Total Backup Assignments 2016		Officer Initiated Traffic Stops 2636		
<i>Call Type</i>		<i>Primary</i>		<i>Backups</i>
Abandoned Vehicle		6		1
Accident Blue Form/Private Property		23		13
Accident Fail to Stop and Leave Information		15		19
Accident Major		2		8

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Accident Minor	51	70
Agency Assist --Field Event	74	90
Alarm-Business	75	103
Alarm-Residence	26	36
Animal Control Call Out	2	1
Animal Cruelty	1	2
Assault	43	94
Assault-Sexual	2	3
Attempt to Contact	51	33
Bar Check	39	62
BOLO Information	5	10
Building Check	20	7
Burglary Building	6	0
Burglary habitation	14	16
Burglary Vehicle	18	13
Child/Elderly Abuse	1	2
City Ordinance Violation	13	10
Civil Matter	11	14
Civil Standby	31	27
Consumption of Alcohol by Minor	3	6
Credit Card Abuse	2	0
Criminal Mischief	22	18
Criminal Trespass-Residence/Business	8	10
Curfew Violation	2	3
Damaged Property	15	8
Disorderly Conduct	3	5
Disturbance	123	260
DUI Driving Under the Influence	1	2
DWI Driving While Intoxicated	7	20
DWLI/DWLS	2	2
Escort	3	10
Fail to Identify	1	2
False Report	1	4
Fire	4	10
Fireworks	1	0
Flag Down	8	6
Forgery	1	0
Found Property	12	8
Fraud	2	1
Harassment letter/Phone/Text	15	3
Identity Theft	4	1
Infolog	10	3

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Interference with 911	1	3
Junk Vehicle	37	8
Lights-Malfunctioning	7	6
Lost/Stolen Property	21	11
Loud Party/Dog/Other	81	145
Missing Person	3	2
Open Door/Window	25	24
Parking Violation	4	1
POCS Possession of Controlled Substance	9	18
POM Possession of Marijuana	7	20
Public Intoxication	6	18
Reckless Driver	34	29
Report Any Type	23	17
Retaliation	1	0
Robbery	2	5
Routine Patrol	28	15
Runaway	5	4
Search Warrant	2	9
Security Check	10	19
Shots Fired	4	9
Signal 500 -Unattended Death	2	4
Stalled Vehicle	12	7
Suicide Attempt	6	15
Suspicious Activity	307	390
Terminated 911 Call	17	18
Terroristic Threat	2	2
Theft	81	59
Traffic Hazard	9	10
UUMV-Unauthorized use of Motor Vehicle	2	1
Violation of Protective Order	1	3
Warrant Municipal/County/TCIC	93	82
Welfare Concern	34	47

From the Movie "Coach Carter... What is Your Deepest Fear?"

Our deepest fear is not that we are inadequate. Our deepest fear is that we are powerful beyond measure. It is our light, not our darkness, that most frightens us. Playing small does not serve the world. There is nothing enlightened about shrinking so that other people won't feel insecure around you. We are all meant to shine as children do. It's not just in some of us; it is in everyone. And as we let our own lights shine, we unconsciously give other people permission to do the same. As we are liberated from our own fear, our presence automatically liberates others.

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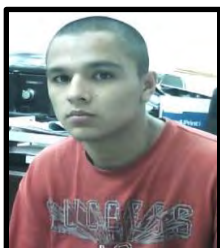
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WANTED

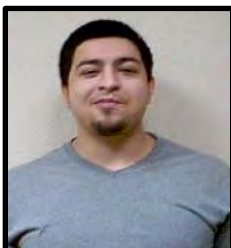
FUGITIVES - KLEBERG COUNTY

If you have any information on any of these fugitives call Crimestoppers (361) 592-INFO; Kingsville Police Department 361-592-4311, <http://www.kingsvillepd.us/>; Kleberg Probation Department 361-595-8558 Ext. 102, www.kcsd.com. Crimestoppers offers a reward for information leading to an arrest or indictment.



SALAZAR, ERNESTO III

Hispanic Male, Born 07/31/1990, Height 5'06", Weight 140,
Brown Eyes, Black Hair
Charge: Possession of Marijuana > 4 oz < 5 lbs in a Drug Free Zone
Motion to Revoke Felony
Warrant# 10-CRF-0452



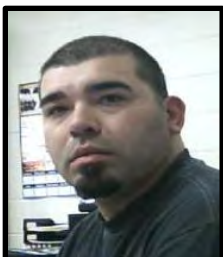
TREVINO, SAMUEL VELA, JR.

Hispanic Male, Born 07/30/1988 Height 5'08", Weight 180,
Brown Eyes, Black Hair
Charge: Possession of a Controlled Substance & Money Laundering
Motion to Revoke Felony
Warrant# 07CRF-0570-1 & 07CRF-0570-2



JONES, ERIC LEVIN

African-American Male, Born 10/24/1978, Height 5'09", Weight 200,
Brown Eyes, Black Hair
Charge: Evading Arrest with Vehicle
Motion to Revoke Felony
Warrant# 11-CRF-0591



HERNANDEZ, JOSEPH JAVIER

Hispanic Male, Born 02/12/1985, Height 5'10", Weight 240,
Brown Eyes, Black Hair
Charge: Credit Card Abuse
Motion to Revoke Felony
Warrant# 09-CRF-0460



MENDIETTA, JULIAN JR.

Hispanic Male, Born 06/26/1988, Height 5'09", Weight 135,
Brown Eyes, Black Hair
Charge: Burglary of Habitation
Motion to Revoke Felony
Warrant# 10-CRF-0475

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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering (04/07-04/28)

Street Reconstruction Design - Engineering has been working closely with the street division to design and assist with the street reconstruction project. This project consists of reconstructing 60 city street blocks with Hot Mix Asphalt. Project also includes, drainage upgrades to selected blocks and concrete repairs to street sections and intersections on selected streets. The Street project is designed and constructed "in house," meaning by city employees. Engineering has placed the elevation or "blue tops" for Santa Rosa Street. Staff has also evaluated the drainage for the project.

Huisache and 8th - Engineering evaluated the intersection of Huisache and 8th Street. Currently, Huisache at 8th street has yield signs for traffic control. It is recommended to change out the yield signs and place stop signs on Huisache. This issue will be presented to the City Commission for approval on May 13th.

Annual Engineering Student Design Conference - The Engineering Department participated in TAMUK's Annual Senior Design Engineering Conference. Senior engineering students present their design projects, to faculty, staff and the engineering community. There are projects that benefit the community and are a feasible to construct. Santa Gertrudis to Downtown bike lanes, Chamberlain park improvements and Santa Gertrudis at University Blvd. traffic circle.



Evaluating New HM King High School Traffic - Engineering evaluated the proposed traffic patterns and traffic conditions for the New H.M. King High School reconstruction project. The architects and consultants for the project submitted a Traffic Impact Analysis (TIA). This report shows what effects the new high school will have on existing traffic and the surrounding areas. After review, the engineering section recommended "clockwise" circulation for the driveways on Shelly Drive. The traffic configuration will be safer for students and the public. KISD and the contractor agreed with this recommendation and construction of the driveways are underway.

Kleberg Avenue Design Project - The Kleberg Ave reconstruction project is at 90% design. The city has been working with TAMUK to reconstruct Kleberg Ave. The project limits are from 3rd Street to 11th Street. The project consist of drainage improvements, concrete roadway reconstruction, utilities, sidewalk aesthetics, planters, lighting, ADA improvements, benches and bicycle facilities. 100% submittal is scheduled for the end of May.

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Street Division (04/07-04/28)

Paving – The Street Division completed road construction on Santa Rosa from Santa Cecilia to Santa Gertrudis and a portion of Caesar Street from 6th to the cemetery. Construction consisted of saw-cutting, placing elevation stakes (blue tops), watering base material and rolling the base material. Due to rain on 04/11/13, construction was delayed. However, water was pumped from the job site, blue tops were placed and the base was rolled. During the course of construction, trash and gutter clean up were also performed. Currently, the street department is reconstructing Calvin Street at 21st Street. This work will include base repairs, new hot mix asphalt and drainage improvements.



Street crews applying limestone at Calvin

Construction continues after rain at Calvin

Sweeping – The following is a list of streets the Division swept during the period of 04/07/2013 through 04/28/2013. The division also swept Downtown, blew out Downtown street corners watered the palm trees between Hwy-77 & 14th on General Cavazos

- 2nd from Caesar to King,
- Wells from Corral to Santa Gertrudis,
- 1st, 2nd, 3rd, 4th from Corral to Santa Gertrudis,
- 16th & Huisache, Warren & 21st,
- 5th & Huisache,
- 6th & 14th, from Corral to General Cavazos,
- Ave D, Ave C, Ave B, Ave A from Armstrong to 14th
- Ave F, Ave G, Ave H, Ave I from Armstrong to Lantana,
- Circle Drive behind Pizza Hut
- Caesar from Naval Apts. to 6th St,
- Armstrong from Corral to Caesar (and again Kleberg to Lee)

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- General Cavazos to 14th St,
- Shelly from General Cavazos to Ailsie,
- Santa Gertrudis from 6th to Hwy 141
- Corral from Armstrong to 77 Bypass,
- Wanda from Ave F to Ave I,
- University Blvd from Santa Gertrudis to King,
- Ella & Nettie from Armstrong to 5th,
- Vela, Sarita & Garcia from Wilson to 12th,
- Mesquite, Kenedy, Lott, Huisache, Fordyce, Doddridge, Warren, Ragland & Caesar from 14th to 6th,
- Ailsie from US 77 bypass to Franklin Adams,
- Kleberg from 2nd to Armstrong,
- Johnston from 10th to 14th,
- Yoakum from 2nd to Armstrong,
- Henrietta from Armstrong to 3rd,
- Lee from Armstrong to 5th
- Alice from Armstrong to 5th,

Drainage (gutters, ditches and creeks) – In order to maintain proper storm drainage, the Street Department cleaned and maintained the following gutters. This showed that the streets in the city did not flood during the recent rain event on April 27 and April 28.

- Elizabeth from Ailsie to Dead End,
- Michael from Elizabeth to Jerome,
- Annette from Kathleen to Ailsie,
- Jerome from Ailsie to Dead End,
- Bilvan from Ailsie to Brenda,
- Brenda from Ailsie to Rettye,
- Circle Drive from Lawndale to Lawrence,
- Lawndale from Circle Drive to Lawrence,
- Center Drive from Circle Drive to Lawndale,
- Kathleen & Lawrence from Lawndale to Dead End,
- 15th St., 16th St. & 17th from King to Caesar
- Warren from 14ty to Hall,
- Doddridge from 15th to 16th,
- Johnston from 14th to 16th,
- Rettye from Ailsie to Palm,
- Windcrest from Rettye to Sherwood,
- Palm from Sherwood to Shelly,
- Sherwood from Windcrest to Palm,
- Lewis & Virginia from Carlos Truan Blvd to Dead End,

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- Parker from Carlos Truan Blvd to Shirley,
- Shirley from Parker to Virginia,
- Ragland from 15th to 16th
- Fordyce from 14th to Dead End,
- Huisache from 14th to 16th,
- Kenedy from 14th to 19th,
- Lott from 14th to 15th

Creek and ditch maintenance is vital for rain water runoff and prevent flooding. The following is a list of activities the division performed during the reporting period.

- Mowed Tranquitas Creel from 5th to 12th,
- Mowed and clean the ditch at Caesar at US 77 and at 904 Vela.
- Mowed and cleaned the ditch on Franklin Adams from Ailsie to Trant Road
- Mowed and cleaned the ditch on Ailsie from Franklin Adams to General Cavazos
- Culvert cleaning on General Cavazos from 6th to Ailsie
- Culvert Cleaning on 6th from Ailsie to the southern city limits
- 6th from General Cavazos to City Limit Sign,
- 14th from Trant Road to Wal-Mart
- Shelly from Ailsie to General Cavazos.

Mowing – In an effort to beautify Kingsville and maintain our roadways for safety, Right of Way mowing and maintenance is performed by the Street Division. During the period of 04/08/2013 to 04/28/2013, the division mowed the following roadways.

- Corral from Armstrong to US 77
- Carlos Truan from 77 to NAS
- General Cavazos from Bypass to 14th
- Franklin Adams from Caesar to Ailsie,
- Caesar from Armstrong to Franklin Adams,
- 14th from Corral to General Cavazos,
- King from US 77 to 2nd Street

Weed Killing – Crews sprayed weed killer on Ave I from 1st to Armstrong, Corral from 6th to 3rd (both sides), 6th from Corral to 5th St, 5th from 6th to Ave D (both sides), Ave D from 6th to 5th, all of Zone 1 and Zone 2.

Patching and pot holes – Crews hot patched the following locations.

- 1st & Mesquite,
- 8th & Shelton,
- 12th & Ave A.
- 600 - 700 Block of S 12th,

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- 12th & Santa Gertrudis,
- 13th from Caesar to Kenedy,
- 16th from Huisache to Fordyce,
- 17th & Kenedy;
- alley in the 400 block of Lee & Henrietta
- 601 E. Santa Gertrudis;
- 1501 Santa Monica;
- Santa Elena,
- Santa Rosa,
- Santa Cecilia,
- 509 S Wanda;
- 904 E Vela
- 830 E Ave A,
- 419 W Ave B,
- Ave B & 1st,
- 306 W Ave C,
- 2028 Palm St,
- Corral from 6th to Santa Rosa,
- Andron Lane,
- Lott from 15th to 16th,
- Alexander,
- Trant Rd,
- Escondido Rd,
- Tree Beard Lane
- alley behind Stop & Lube.
- 209 Otis, 405
- 529 E Nettie,
- Louisiana & Johnston Ave,
- City Hall parking lot,
- Yoakum & 11th St,
- Franklin Adams,

Signs, markings and traffic - Replaced damaged Neighborhood Watch sign on 5th & W Ailsie; tested school lights on S Armstrong & W Warren, S Armstrong & W Fordyce, and on 17th & E Ave B. Inventory on all signs in Sign Shop.

Work orders included replacing dip signs at Shelly & E. Miller. Replaced stop signs on Wilson, 3rd at Corral, 6th at Santa Gertrudis, Richard at Retama, 14th at Warren and Caesar Street. Lighting and traffic work orders were, school zone sign batteries on 17th and Ave B, replaced small light bulbs with large

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bulbs on 9th & Kleberg and on 6th & Kleberg; put up two light bulb covers at HEB & Kleberg and on 7th & Kleberg;

Pedestrian and traffic sign work orders included, replacing stolen Arrow sign on S Armstrong & W Doddridge; replaced missing Dead End sign on the East end of W Doddridge; installed Speed Limit sign and Love our Children sign on Reidda Drive & 6th St, replaced Railroad Crossing sign on 6th & W Lee; replaced Yield signs on 11th & E Shelton and on 17th & E Miller. Also crews, replaced Dead End barricade on E Ella, removed 2 cell phone signs from 12th & Fordyce and 12th & Doddridge, replaced End School sign on Santa Gertrudis & Hwy 141, installed a 30 MPH sign on Alexander at 14th, and Alexander at 6th and replaced Dead End sign on Lee & Henrietta; .

Miscellaneous – Crews worked on Distributor Heating AC5 and cleaned the ditch on 77 & General Cavazos.

Water Production (04/08-04/28)

STWA is out of service due to the booster pump breakdown - Water Production ordered 1500gpm pump and motor unit from Odessa Pumps. It will be delivered on 05/31/2013. Water Production relocated one of the booster pumps from Well 24 to STWA. Grounds are being maintained at four (4) well sites. All water wells are operational. TCEQ sampled all entry points on 04/23/13 for Wells 14, 19, 20, 21, 22, 23, 24 and STWA and collected 8 compliance samples (4-TTHM and 4-HAA5). Water Production flushed thirty-one (31) Dead-End lines the week of 04/22/13. Water Production also held the pre-construction meeting for Well 19 Pump House on 04/16/13 and the Contractor was given the notice to proceed. Contractor must commence work on or before May 13, 2013 and complete within 120 calendar days.

The following is additional information and daily operations that are performed by our Water Production Division:

- Collected 24 routine Bacteriological Samples;
- collected 21 daily chlorine residuals;
- daily water system monitoring;
- delivered Ammonia to 3 sites;
- delivered Chlorine to 3 sites.
- Water pumped to distribution (04/08-04/28)
 - Wells – 93,686,000 gallons
 - Surface – 0 gallons;
 - 7,494,000 gallons for Ricardo bypass;
 - Total 86,192,000 gallons;
 - Average – 4,104,000 gals/day

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Water Distribution (04/08-04/28)

Water Division Crews repaired 14 Main Breaks and answered 103 Service Calls. The service calls included meter leaks, cutoffs and backfills. Water distribution crews worked with the Street division to patch all streets where repairs were done, assisted the Water Production division at Water Well #24 and STWA, continued to do prep work on the 200 and 300 blocks of E. Henrietta to replace water line, and exercised valves on Southside of town around Hwy 77 and Trant Road. Water department has received a new Ditch Witch Trencher and a new 7 yard Dump Truck. This equipment will help in water line replacement and will prepare the division for an aggressive street reconstruction schedule. **Finally, the Water Division would like to thank the Kingsville Police Department for the recovery of stolen meter boxes and lids.**



Recovered stolen meter boxes



Preparing concrete for new waterline crossing

Wastewater Collection and Treatment Plant (04/08-04/28)

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant; grit pumps working well, ordered new motors; Loftin completed semi-annual maintenance on all generators; replaced lamps for UV system; technician for bar screens came in do training; problems with pump 1 at 17th & Lee St. Lift Station; quarterly Bio-monitoring

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; wasting sludge into drying beds; CSA installed RAS, Scum line, Decant piping to clarifier; quarterly Bio-monitoring; met with LNV Engineering on Clarifier Project

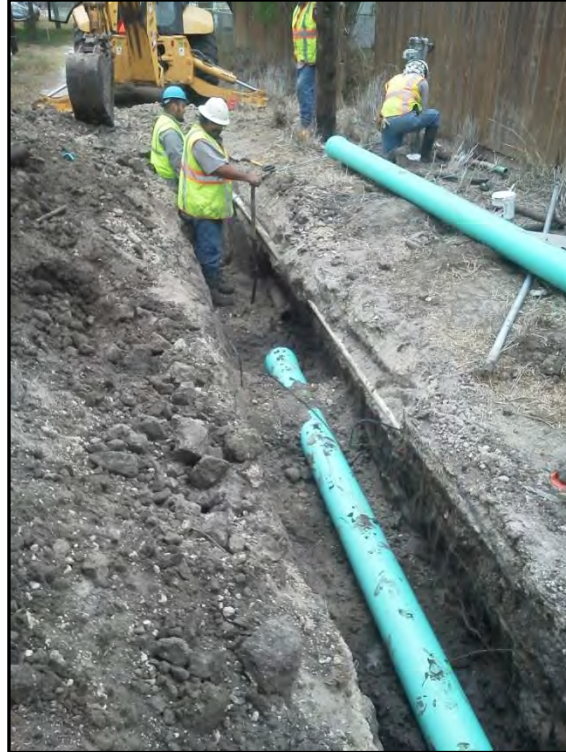
Wastewater Collection - Had 44 call outs for sewer backups. Crew hauled dirt from City Warehouse to South Plant and from North Plant to South Plant; hauled sludge from South Plant to Landfill; building pad for storage building; replaced sewer main at Yoakum; killed sewer tap at 801 Yoakum; repaired manholes at 2215 S. Brahma and 3900 S. 6th; repaired service at 518 S. Armstrong; repaired 10 clean-

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outs; replaced sewer main from Armstrong to Wanda; assisted Street department on Calvin Street;; greased trap inspections; and did 22 line locates.



Wastewater crew replacing failing sewer line at Armstrong and Yoakum

City Garage (04/08-04/29)

Maintenance

18 Oil changes on preventive maintenance; 51 scheduled work orders; 71 nonscheduled work; 24 Service calls; 3 Call outs; 16 New tires on heavy equipment and trucks; 41 flat tire repairs and balances; 60 pending work orders.

Welder - 0 received work orders; 8 pending work orders; 19 nonscheduled work orders; 3 scheduled work orders; and 10 service calls. Welder also worked on 3 yard dumpster, Waste Water trailer, piston at Recycling Center, and Wash Rack (railing).

Landfill - (04/08-04/29)

The new employee for the Landfill has started and is doing a great job. Landfill crew repaired some erosion areas, filled potholes on Landfill road, repaired 2 fences that were sagging, and continues to pick up litter around the facility and neighboring properties. Tire shredding for disposal is going well. The Scraper has been repaired and is operational. Anderson Machinery came out for some warranty work on the compactor (air conditioner and fan blades) and the D6-T had repairs on belts. The new wet weather pad in active area is being constructed. Also, Landfill supervisor is getting quotes for scale house addition and the quarterly methane report has been completed.

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Trash – 1,330 tons; Brush – 169 tons; Concrete (commercial and residential) – 38.5 tons; Construction and Demolition (C & D) – 735 tons; Dirt – 850 tons; Litter – 1.13 tons; Metals - .66 tons; Tires – 10.49 tons; Shredded tires – 3.66 tons

Sanitation (04/08-04/29)

- Residential waste collected from 04/08-04/29– **914,188** pounds;
- Commercial waste collected **1,241,820** pounds;
- Brush collected **68,300** pounds
- Construction debris collected **242,580** pounds.

Brush crews collected Zone 4 and Zone 1 and worked on abatements when possible, weather permitting. White goods were also collected in Zone 4 and Zone 1. Demolition was completed at 818 E. Richard. Sanitation has all vehicles back in service thanks to the Garage efforts. Sanitation continues to monitor the tire issue. Also, the Sanitation department attended a construction meeting concerning 120 new dumpster enclosures around the City. This will be a very noticeable improvement after the initial fifty (50) were constructed last year. Sanitation is currently ensuring all enclosures can and will be built in an expeditious manner.

April 22, 2013 was Earth Day and TAMUK was reaching out to students in front of the Student Union on campus. Hundreds of students came out to participate in the annual event. Valerie Fanning, the Recycling Technician, and Luke Stevens, the Sanitation Manager, were invited by the Sustainability Department of TAMUK to set up a booth and talk to students about the importance of recycling and how to set up recycling in their apartments and dorm areas. Topics discussed included what items are acceptable for recycling, how to recycle, and the problems of contamination. The students were very interested and Valerie Fanning who interacted with the students did a wonderful job educating and answering questions. Together TAMUK and the City of Kingsville work hard to improve recycling each and every year. Hats off to the Recycling Center for doing such a great job of promoting recycling during Earth Day at TAMUK.



Earth Day at TAMUK

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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders - For the period of 04-11-2013 through 05-02-2013, 125 purchase orders were issued totaling over \$286,000.00.



Public Works Network Infrastructure & Hosting for GIS Server Proposals - The



Purchasing/IT department held a Pre-Bid non-mandatory meeting for the re-bid of the Public Works Network Infrastructure Proposal on 05/02/2013 at Public Works. The opening for this proposal is scheduled for 05/14/13 at 1:30 p.m. A bid opening for RFP No 13-11 Hosting Service for GIS Server is also scheduled on this date.

Coordination Meetings - The Purchasing/IT Director and IT staff attended several meetings during the last couple of weeks. Meetings attended were: Collection Services for Municipal Court with Linebarger, Goggan, Blair &

Sampson LLC; meeting with the Tourism Director to discuss the canopy project; meeting with the Planning and Development Director regarding Dumpster Enclosure Phase II Project; H.M. King High School renovation project for City Hall; Tourism department regarding phone system; pre-construction meeting with Water Construction and E-Tech Construction regarding the Valve Replacement Project; meeting with Nevill regarding new copier set up and installation; meeting with representative from Pitney Bowes regarding postage machine; and walk through of Concrete Street Intersections with City Engineer/Public Works Director, Assistant Public Works Director, and Engineer Technician.



Procurement, Purchasing Card and Travel Policies and Procedures - The Purchasing/Technology Director along with the Finance Department is currently updating the policies and procedures regarding procurement, PCard and travel. The PCard policy was updated and has been forwarded to the City Manager and City Attorney for review.

Technology Division

Congratulations to Tony Verdin - IT technician, for successfully completing his second Microsoft accreditation test. This is the second in a series of three tests that tests a person's comprehensive ability to understand and operate windows server. After a computer failure at Community Appearance, IT staff was able to quickly deploy and restore functionality. IT has successfully utilized and tested backup and recovery strategies with resounding success. In addition, IT is able to isolate large portions of our environment for testing and process control. IT has reconfigured reporting and antivirus software to better centrally track and monitor computers across the network. One important concept of centrally managing the infrastructure is the ability to connect and resolve issues with as little interaction as possible. Currently, IT has been working extensively and has made some headway. IT is now able

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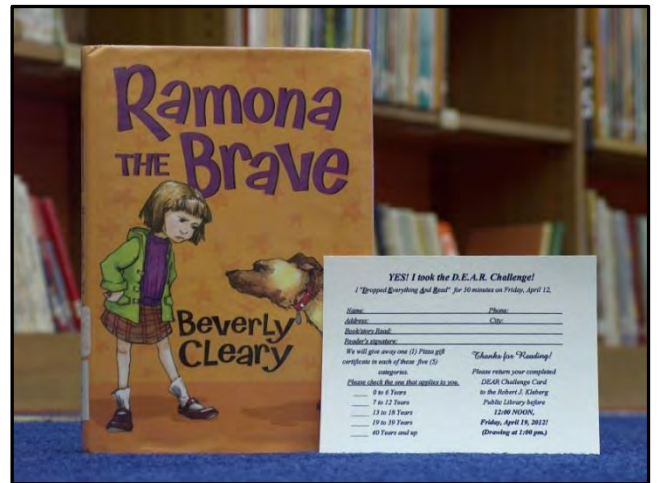
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to coordinate large configurations centrally. For example, the new Sharp printer was added within minutes of its installation. Our ability to resolve issues has been vastly improved by these few tweaks.

R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)

D.E.A.R. (Drop Everything and Read) Program Challenged Readers

The library recently participated in the D.E.A.R. (Drop Everything and Read) Challenge sponsored by The Friends of the Robert J. Kleberg Public Library. This national event is held annually on April 12th to celebrate the birthday of children's author Beverly Cleary. One of the most popular and honored authors of all time, Newbery Medal Winner Beverly Cleary. Each year D.E.A.R. Challenges are held in order to encourage children to read for at least 30 minutes that day. All children and adults who read for 30 minutes or more on April 12th were encouraged to pick up an entry form at the library. The forms were entered into a drawing for several \$25 pizza gift certificates. Mrs. Sue Miller, representing The Friends of the Library, drew the winning names from four age categories on Friday April 19th. The winner in ages 0-6 years old was Arianna Price; for ages 7-18 years old was Jerral Friend; ages 19-39 years old was Christina Hernandez; and 40 years old and up was Rex Paul Ashby. A total of 38 library patrons and 996 readers participated. Congratulations to the winners, and thanks to all who participated in the D.E.A.R Program Challenge this year!



Special Event for National Children's Poetry Month

To encourage a love for reading and also the enjoyment of poetry, the library held in conjunction with D.E.A.R. Day a special story time on Friday, April 12th, at 4:00 p.m. Children and their parents were invited to attend a special event of listening to children's poetry, nursery rhymes and simple verses. Also on hand were six students from Texas A&M University-Kingsville who are members of the Golden Key Honor Society. These students took several turns reading poems of their choice to the children and their parents. Poems written by Shel Silverstein, Dr. Seuss, Jack Prelutsky, and others were selected. Those attending were led in singing several fun children's songs between readings. There were seventeen children and fifteen adults in attendance.



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RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

New City Employees taking Safety First



It has been a few months that the Risk Manager for The City of Kingsville started ensuring that all newly hired employees receive initial Safety and Health Orientation before beginning their first day at work with the City. All new employees sit down with the Risk Manager and review the City's Health and Safety Handbook, Workers Compensation Process, Ombudsman Program and how to report work-related injuries. On May 1, 2013, Amanda Cruz & Krystin A. Torres who will be working in the City Library received this orientation. They were all smiles as they commenced their first day at work. Good Luck

Amanda & Krystin !!

Professional Development Program April 25, 2013 "How to Handle Employee Performance Problems (and Successes)"

On April 25th 2013, Rebecca Pace, Trainer with National Seminars conducted Training to thirty-eight City Directors and Managers at the Henrietta Museum. Employees started the day with a light breakfast, the day started at 9:00am. The Topic was: How to Handle Employee Performance Problems. Rebecca was lively and comical as she executed her points to staff. Some suggestions were to conduct regular Life Chats with your employees and to ask four important questions.

You would ask your employee/example 1. (Sarah) what do you do with well? 2. (Sarah), What would you like to do better in the next six months? 3. What do you like about working here? 4. What do you like about working for me? The questions Build Relationships, Remember keep the conversation positive. Employees gathered and met at Marlott's

Restaurant for Lunch and returned and continued the Training at 1:30pm, the Training ended at approximately 3:45pm. Rebecca will be returning in July to conduct another PDP Training Seminar with City Staff.



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Heat Awareness Training conducted at City Hall on April 29, 2013 @ Commission Chambers

Its that time of year again when the Sun starts scorching down on South Texas and in our hometown of Kingsville. City employees arrived at City Hall Commission Chambers on April 29th. Employees from the Health, Library, Engineering, Legal, Community Appearance, Tourism, Municipal Court and Recycling departments attended the Training. Employees were Trained on symtoms of Heat Exhaustion, Heat Cramps, Heat Rash and Heat Stroke. The Key to preventing any of these Heat Illnesses is to stay Hydrated, drink plenty of Water and take breaks under a shaded area if you start feeling dizzy and nauseated and always look for the signs of exhaustion before symtoms worsen. The Safety and Health of all City Employees is the main concern always!! So stay hydrated and look for the signs!!



Injury Free Award & Retirement Luncheon at Marlott's Restaurant



On April 30, 2013 several Task Force Officers, Employees and City Staff gathered for two reasons at Marlott's Restaurant, to celebrate the Task Force Department for receiving zero injuries in 2012 and to celebrate the Retirement of Anita Stewart. Commander Guillermo "Willie" Vera thanked his staff and praised them for being Proactive and working safely; he also spoke kind words of Anita Stewart and presented her with an award for her years of service to The City of Kingsville. Employees enjoyed a great meal and friendly conversation with one another. Congratulations again to the Task Force for their "Injury Free Award" and Congratulations to Anita Stewart, You will be missed!

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

A Bitter Sweet Farewell

The Kingsville Special Crimes and Narcotics Task Force want to wish Task Force Administrative Assistant II, Ms. Anita Stewart, the absolute best in her retirement from the City of Kingsville. Ms. Stewart was an intricate part of the success of the Task Force. She has been the glue that has held the

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Task Force together and her knowledge and dedication will be missed. Ms. Stewart was presented her retirement certificate and watch at the April 22nd City Council meeting for over 20 years of dedicated service to the Task Force and the City of Kingsville.



Collaboration with State and Federal Agencies

On Saturday April 20, 2013 Kingsville Task Force Agent Mike Tamez was called by DPS Trooper Orlando (OJ) Garcia to assist with a contraband seizure in the Kingsville area. Trooper Garcia had located compartments inside each of the four tires on a Jeep Liberty. Agent Tamez has had previous experiences with these compartments and with the help of staff at the city garage, was able to assist in removing the contraband from the compartments. A total of 12 kilograms of cocaine and 12 kilograms of heroin were located. The Task Force prides itself in the relationships it continues to have with other law enforcement agencies in this area. This type of cooperation leads to better law enforcement efforts for the safety of the entire community.

In April, a Kingsville resident was found guilty in Federal Court for Conspiring to Possess with the Intent to Distribute in Excess of 100 kilograms of Marijuana. The conviction of Mickey Pena, 46, was the culmination of a 2 year investigation by U.S. Customs (ICE). Texas Parks and Wildlife Game Wardens and Agents of the Kingsville Task Force assisted with the investigation that resulted in the conviction of five (5) other conspirators and the confiscations of over 2000 lbs. of marijuana. Once again this case was made due to the positive relationship that has been cultivated between the above agencies.

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Interdiction Techniques Pay Off

On Thursday May 02, 2013 Kingsville Task Force Agent Mike Tamez stopped a 2013 Chevrolet Silverado for a traffic violation on U.S. Highway 77 at County Road 2130. The driver, a 26 year old male, gave Agent Tamez consent to search his vehicle. Upon searching the vehicle Agent Tamez with the assistance of Agent Richard Kirkpatrick located black taped bundles of U.S. currency inside the front seats of the vehicle. Both the driver of the vehicle and his passenger, a 27 year old male, disavowed the knowledge of the money. Further investigation led Task Force Agents to the conclusion that both were aware of the money and therefore they were arrested for money laundering. A total of \$140,820 was confiscated and both subjects were transported to the Kleberg County jail.



TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Training

Bob Trescott attended training on the fundamentals of Hotel Occupancy Taxes and Community Tourism in Austin presented by the Texas Association of Convention and Visitors Bureaus on May 1.



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Historic Preservation

Tourism provided staff support to Planning Department for historic preservation guidance and incentives for the redevelopment of the Texas Theater and provided staff support for the trimming and shaping of the large street tree in front of the Texas Theater so that the tree can coexist with a restored neon marquee, without blocking or damaging.

Cynthia Martin continues to offer her green building expertise for the HM King School renovation.

Downtown

HEB formally donated its former canopy for use as a downtown park pavilion. The downtown park pavilion is nearing the end of the foundation concrete curing period and we are contracting for the weight-bearing I-beams to be cut loose and removed, by mid-May. Tourism is working with Engineering to develop a phased approach to further improvements.

TAMUK Football, Women's basketball and Women's volleyball sports teams volunteered with this department to do planting, weeding, cleanup and painting in the downtown, specifically at the Bandstand, at the City Hall parking lot, at the Depot and in the alleys.

We filled in, trimmed and cleared areas of landscaping along Yoakum Avenue behind City Hall.

Mr. Nick Harrell and KHDDA continue to support downtown plantings. Speaking of Harrell's, the Texas Historical Commission offers the Texas Treasure Business Award for businesses that have provided employment and support to the local economy for at least 50 years. Since Harrell's has been around for twice that time, it's overdue. Cynthia Martin is pursuing a nomination.

We are working with KKB and others on planning for future plantings and street furniture for downtown.

Heritage Initiatives

The Historic Development board and others are working on several heritage initiatives:

- Marking traditional street names in the neighborhood formerly known as La Colonia Mexicana (roughly between Tranquitas Creek and Corral Avenue and 6th Street and 14 Street.
- Developing a plan for revitalization of the traditional Hispanic Commercial District, centered on the Richard Avenue and 7th Street axis
- Designating 6th Street to honor the traditional Kinenos
- Developing local historic designation plaques

Ranch Hand Art Roundup

At the April 22nd meeting, the TAMUK Art Department donated a large Ranch Hand Art Roundup art print to the City Commission. Planning is underway for next November's Ranch Hand Events.

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School Tour of Depot

47 Santa Gertrudis 4th & 5th grade students visited the Depot Museum and Visitors Center.

Cricket Tournament

The weekend of April 26-28 saw a very creative partnership put together a very interesting sporting event: an international cricket tournament that was held at Dick Kleberg Park. Many participated and many supported the effort. Tourism provided commemorative ballcaps.

Ride on the Wild Side

The Lions Club hosted their 10th annual Bike Tour of the King Ranch, City and County on Saturday, April 27. They had new record participation.

PDAP

PDAP hosted its annual Drug Free Walk and barbeque in Downtown on April 27.

Volksmarch

The Saint Gertrude's Cub Scouts are hosting a volksmarch from the Courthouse to TAMUK on Saturday May 4.

Preservation Month Reception

We are planning a reception at the Depot for May 21st

Fourth of July

Tourism is coordinating with others to have Independence Day ceremonies and celebrations in Downtown Kingsville on the Fourth of July.

Kleberg County Centennial Celebration

We are working with a group planning for the Kleberg County Centennial over Labor Day Weekend.



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Student Volunteers in Downtown



Student Volunteers in Downtown



HEB Donation



TAMUK Art Print Donation



Depot Student Tour

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PDAP



PDAP



PDAP



Cricket Memento



Our Own Cricket Batsman

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Groundbreaking for Kleberg County Airport



Bishop holds Wild Horse Desert Roundup; helps to fill our hotels



Music Video



Newman Center Chapel Takes Shape

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Texas Theater



City Staff see in Engineering Presentations



Cleanup of Yoakum Avenue Landscaping

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Prototype Pedestrian Kiosk TAMUK new drainage work north end of campus

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Commission Chambers)

Monday, May 13, 2013	6:00 p.m.
Tuesday, May 28, 2013	6:00 p.m.
Monday, June 10, 2013	6:00 p.m.
Monday, June 24, 2013	6:00 p.m.

Special Commission Meetings/Workshops (TAMUK – College of Engineering, Room 109)

Friday, May 10, 2013	8:00 a.m.
Friday, May 17, 2013	8:00 a.m.

Municipal Court Dates (Commission Chambers)

Thursday, May 23, 2013	3:00 p.m.
Thursday, June 6, 2013	3:00 p.m.
Thursday, June 20, 2013	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, May 15, 2013	7:00 p.m.
Historic Development Board	Wednesday, May 15, 2013	4:00 p.m.
Zoning Board of Adjustments	Thursday, June 13, 2013	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, July 17, 2013	4:00 p.m.
City/County Health Board	(3 rd week of every other month @ 5:30 p.m.)	

Special Events - TBA

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Holidays

Memorial Day - May 27, 2013

City Hall and Other Administrative Offices will be closed in observance of Memorial Day

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0