

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, May 28, 2013

"A leader is a person you will follow to a place you wouldn't go to by yourself." A message in the City's Manager's fortune cookie.

"You can't wait for inspiration. You have to go after it with a club."
Jack London, US adventurer, author & Sailor (1876-1916),
www.quotationspage.com.

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

Theresa Cavazos recently went above and beyond in her representation of the City by leading the charge on behalf of the City in the Palmer Drug Abuse Program (PDAP) walk and fundraiser.

Because of her tremendous effort and leadership within the City, nearly \$400.00 was raised thru a bake sale toward the fundraising effort for PDAP. Additionally, City representatives participated in the PDAP walk on Saturday, April 28th wherein the City was recognized and awarded a trophy for the most participants by a business or organization. This positive representation and effort is a

demonstration of the commitment Theresa has toward

her position with the City and for her community. Congratulations to Theresa on a job well done!

Mike Kellam, Director of Planning and Development Services

Let's Remember & Recognize Our Award Winners!!!

2012 Safety & Recognition Awards

Jennifer Bernal – Employee of the Year

Task Force Department – Injury Free Award

Avelino "Java" Valadez – Safety Hero Award

2013 Good Job Awards

Theresa Cavazos	Planning	5/28/13	Fundraiser for PDAP
Norma Cavazos	Finance / Accounting	5/13/13	Payroll processing excellence



Theresa Cavazos
Customer Service Representative

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2013 Good Job Awards (Cont....)

Luke Stevens	Public Works Sanitation	4/22/13	Assistance to other departments
Capt. Roel Carrion	Fire Department	4/8/13	Selfless service as Interim Chief
Jessica Storck	Planning & Development	3/25/13	Customer service excellence
City Employees	City of Kingsville	3/11/13	Assist. Com Ken Starrs' fundraiser
Chuck Jennings	Tourism	2/25/13	Working effectively with Sheriff
Cpl. Jorge Flores	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Javier Aleman	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Henry A. Cantu	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Allen Brown	Police Department	2/11/13	Prompt/caring customer response
Cindi Flores-Falcon	Community Appearance	1/28/13	Resolving a neighborhood problem

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Special Thank You to Mayor, Commissioners and Staff

The City Manager wants to issue a special thanks to the Mayor, City Commission and staff for attending the two recent, all-day City Commission goal setting sessions.

Celebrating Community Appearance Achievements

Congratulations to Mike Kellam, Jennifer Bernal, Charlie Cardenas, Bill Donnell, Luke Stevens and their respective staff for their successful work and effort to clean up 150 private lots. Thanks also to police officers for being vigilant in a few tense situations. This staff initiative started 15 months ago and has been successful in cleaning up the City's ten worst private properties each month for fifteen months for a total of 150 debris-strewn and unsightly properties throughout Kingsville. The City has been successful at cleaning up the properties and keeping them cleaned up and will continue this program and add to this total until it is no longer needed, which will be quite a long time from now. Staff estimates that there are between 1,000 and 2,000 private properties that need to be cleaned up in Kingsville. The 150 lots is a strong down payment on our future efforts and successes.

Let me also congratulate these same crews for demolishing 45 dangerous structures in just the past 7 months – 20 Commission-approved involuntary demolitions and 25 staff-lead voluntary demolitions.

The City Manager will be out of the office Thursday, May 23rd through Tuesday, May 28th.

Director of Planning and Development Services Position Vacancy

So far the City has received approximately 35 applications and resumes from persons interested in filling the soon-to-be-vacated Director of Planning and Development Services position. The City Manager is reviewing the applications and will be conducting interviews shortly.

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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (May 3, 2013-May 16, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerits.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical Violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

La Famosa Tortilla Factory-95	Amigo Food Mart-94	Best Western Motel-89
El Tapatio #2-96	Kwik Pantry/King St.-79	Kleberg County Jail-93
Sunny Mini Mart #2-91	A&J Food Mart-100	Arby's-94
Love's Truck Stop-100	Mesquite Drive Inn-100	One Stop Hwy 77-94
HEB/Grocery Store-96	HEB/Meat Market-100	HEB/Deli-96
HEB/Seafood Market-100	HEB/Bakery-92	7 Eleven (old Speedy Stop)-85
Valero Corner Store-100	Gregg's Short Stop-97	Big House Bar-B-Que-90
Los Cabos-91	Rodeway Inn/Kithen-86	Rio 7 Cinema-94

Food Handler Classes

Health Department	12 Students	Regular Food Handler Class
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New Establishments

- + Sunny Mini Mart #1 1230 E. Santa Gertrudis under new ownership and is now A&J Food Mart.
- + Speedy Stop #53 201 S. 14TH St. under new ownership and is now 7 Eleven.
- + Rosario's Cakes and More 609 S. 13TH St.

Training/Workshop

On Tuesday, May 7, 2013 Univar USA provided a one day Mosquito Workshop for the City-County Health, City of Kingsville and Kleberg County employees. The workshop was held at the City-County Health Department from 8:30 am to 11:30 am. Topics covered were mosquito anatomy, spraying techniques, how to correctly read the label on the



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pesticide container, proper ways of handling and transporting pesticides, and mosquito surveillance techniques. All attendees earned 4 (CEU's) of continuing education units toward their license. Picture to the left, is Daniel Saldana, Kleberg County Employee Precinct 3, Jason C. Torres, Robert Puente, Robert Hinojosa, Connie Allen, Health Employees and Chuck Jennings, Visitor & Tourism Employee. Standing is Mark T. Theriot and Brian McFall from Univar USA. The picture to the right is the attendees waiting to see how the mosquito machines are droplet tested, which is required once a year. The last picture is Brain McFall performing a droplet test on a mosquito machine.



**Animal
Control
Food**



Donation

Our local Wal-Mart store donated 84 pounds of dry cat food, 20 cans of wet cat food and 152 pounds of dry dog food. Thanks Wal-Mart for your generous food donation for our City-County Animal Shelter.



Mosquito Season - A Reminder to Protect Yourself from Mosquitoes

The past week has brought some rainfall into our area along with a possibility of mosquitoes. So what can you do to help reduce the number of mosquitoes around your home? Always remember that mosquitoes need water to breed, and they will use any source available. So be sure to:

- Drain any standing water around your home.
- Empty cans, buckets, rain gutters, tires and flower pots.

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- Change the water in pet bowls, wading pools and bird baths several times a week.

Mosquitoes are simply annoying, but they can also be dangerous. It is important to protect yourself from a mosquito bite. To prevent any chances of becoming infected with a mosquito borne diseases please do the following:

- Apply insect repellent containing DEET.
- Dress in long sleeves and pants when outdoors.
- Stay indoors at dusk and dawn (these are the times when mosquitoes are most active).

It is important that everyone does their part to help prevent the breeding of mosquitoes. The City-County Health Unit will start mosquito surveillance this month, and will start to spray for mosquitoes if need be. Spraying is done at dusk, and the entire city is sprayed. Chemical pellets have also been placed in standing water to kill mosquito larva. If you have standing water you may soon have mosquitoes, so remember to drain after the rain.

Monthly Reports of Activities

<i>Consumer Health</i>	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.
October 2012	57	47	45	2
November 2012	74	65	280	3
December 2012	61	50	35	1
January 2013	64	41	38	1
February 2013	63	58	54	5
March 2013	55	53	23	8
April 2013	68	40	23	2

<i>Animal Control</i>	Oct '12	Nov '12	Dec '12	Jan '13	Feb '13	Mar '13	Apr '13
Dogs impounded	186	156	128	133	123	101	185
Dogs adopted	9	14	22	20	33	20	18
Dogs released	27	27	32	14	20	10	23
Cats impounded	120	89	56	65	75	71	113
Cats adopted	4	0	2	2	1	0	7
Cats released	3	0	3	1	3	1	1
Opossum in traps	69	91	42	45	38	62	85

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Other animals impounded	4	5	8	7	14	6	3
Other animals adopted	13	17	0	0	5	0	3
# of humans bitten	8	5	8	3	3	6	4
Animals obs. 10 days	8	4	6	3	2	3	2
Warnings issued	2	9	0	0	0	0	0
Citation issued	9	10	20	16	19	7	15

Vector Control	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	April 2013
Calls pertaining to bees	20	14	2	12	8	10	9
Removal of swarms	8	3	1	3	3	0	1
Site unable to abate	6	6	0	3	5	10	0
Mosquito surveillance	12	12	0	0	0	0	0

Fees collected	Consumer Health	Animal Control
Oct 2012	\$3,650.00	\$1,535.00
Nov 2012	\$1,848.00	\$1,100.00
Dec 2012	\$3,343.00	\$1,822.00
Jan 2013	\$2,590.00	\$1,240.00
Feb 2013	\$3,055.00	\$1,680.00
March 2013	\$1,865.00	\$805.00
April 2013	\$2,846.93	\$1,420.00

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)

Finance Administration Division

In Accounting, the matching principle states that when you recognize revenue, you should match related expenses with the revenue. For example, if you own a hot dog stand, you should count the expense of the hot dog on the day you sell that hot dog. Do not count the expense when you buy the buns and the dogs. Count the expense when you sell them so that the expense of the hot dog is match with the revenue from the hot dog.



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CAFR Update - The Finance Department has been busy with completing the Comprehensive Annual Financial Report (CAFR) that is due May 31st, 2013. The Transmittal letter, the Management Discussion and Analysis, Footnotes, and the Statistical Section are the final requirements. A special THANK YOU to all the City Departments and Outside Agencies that assisted in providing current year information for the CAFR.

A Transmittal letter accompanies the report and informs readers of the CAFR's context. Typically, the letter includes information not found in the report. For example, the letter contains information about the particular project and/or due dates. A Transmittal Letter is a business letter and should be formatted accordingly.

The Management Discussion and Analysis (MD&A) is a section of the annual report in which management discusses numerous aspects of the entity, both past and present. Among other things, the MD&A provides an overview of the previous year of operations and how the entity fared in that time period. Management will usually also touch on the upcoming year, outlining future goals and approaches to new projects. The MD&A is a very important section of an annual report, especially for those analyzing the fundamentals, which include management and management style. Although this section contains useful information, investors should keep in mind that the section is unaudited

Financial statement footnotes are explanatory and supplemental notes that accompany the financial statements issued by an entity. The exact nature of these footnotes varies, depending upon the financial framework used to construct the financial statements (such as GAAP or IFRS). Financial statement footnotes are an integral part of the financial statements, so you must issue them to users along with the financial statements. They are extremely valuable to the financial analyst, who can discern from the footnotes how various accounting policies used by a company are impacting its reported results and financial position.

The Statistical Section presents detailed information as a context for understanding what the information in the financial statements, not disclosures, and required supplementary information says about the City's overall financial health. It contains information relating to financial trends, revenue capacity, debt capacity, demographics, and operating information. Unless otherwise stated the information in these schedules is derived from the CAFR for the relevant year.

Vacant Accounting Positions - The Finance Department has two positions posted for hire. They are the Accounting Department Supervisor and the Assistant Director of Finance. The Supervisor position requires a Bachelor's Degree in Accounting or Finance and 2 years supervisor experience in accounting, finance or a related field. The Assistant Director position requires a Bachelor's Degree in Accounting or Finance, 5 year experience in public, private or governmental accounting, 3 years supervisory experience to include areas of accounting, finance, and budget and CAFR preparation. Please review the specific job duties on the City's website.

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Time Clock Plus - The Finance Director, Accounting Manager, and Payroll Department met with the Fire Chief and two members of his staff to discuss payroll software issues for the Fire Department. Time Clock Plus provided a webinar to discuss the viability of its program in handling the unique requirements of the Fire Department. A second Webinar with software provider Telestaff/Kronos was held to evaluate that programs ability to provide enhanced features as a comparison to what Time Clock Plus provides. The next meeting on this subject is scheduled for June 10th.

Storage/shredding - The Finance Department has been working with the City Secretary regarding the record retention and destruction of a few dozen boxes of financial information in an effort to provide additional storage space at City Hall and to improve overall appearances.

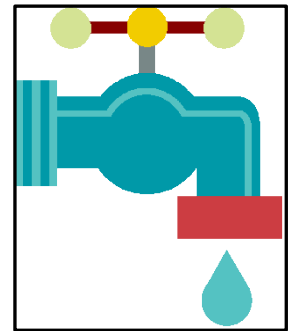
Utility Billing Division

Water Fact - The average five-minute shower takes between 15 to 25 gallons of water http://www.washoecounty.us/water/wtrconservation/water_facts

Utility Billing Customer Service Representatives

Did you know? The Utility Billing Department not only handles your water utility bill payments but also several other payments that include:

1. Finance Department Sundry Items
2. Permit payments, all types
3. Paving lien payments
4. Abatement of Noxious Matter payments
5. Abatement (weed bills) payments
6. Open record copy request payments
7. City of Kingsville EMS payments
8. Water and Sewer Tap payments
9. Demolition payment plans



Cashiering Activity - The Utility Billing Department currently has three cashier windows with more than capable Customer Service Representative's (CSR) to handle billing inquiries, payments, and miscellaneous requests. The Billing Specialist and Collections Manager are also knowledgeable in taking payments and assist when necessary.

April 2013

Window #1 handled 2,554 payments

Window #2 handled 3,529 payments

Window #3 handled 848 payments

Billing Specialist handled 378 payments

Collections Manager handled 54 payments

Online (on CityofKingsville.com website) 907

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Payments are only one essential part of what CSR's handle at the Utility Billing Department. They also handle customer inquiries, service orders, information requests, and are in the process of acquiring continual customer service skills' training as well as providing information to other departments as requested. A great big "THANKS!" to all Customer Service representatives; Gina Flores, Elvia Rodriguez, Aileen Escamilla, and as well as to our Billing Specialist, Erica H. Bruce, for all their hard work and diligence in following City of Kingsville Code of Ordinances and for dealing with the public in a professional and courteous manner.

Reminders

City Hall will be closed Monday, May 27, 2013 in observance of Memorial Day.

Change to Garbage Collection Schedule

Residential- Mon/Thurs. to Tue/Thurs. & Tue/Fri to Wed/Fri

Commercial-Mon/Tue to Tue

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street.

Storm Water Fee - The Collections Department would like to remind the public that the final passage of the Storm Water fee was approved by commissioners on September 17th, 2012 Special Meeting. The flat rate for residential services is \$1.25 month (\$15 per year) and for commercial properties it will be dependent on the number of ERU units per parcel using the Appraisal District information (provided by HDR Engineering). This fee became effective October 8, 2012.

Paying liens - On March 11, 2013 the Commissioners voted to extend the waiver of interest on paying liens for another year. The Collections Department will continue to accept principal payments through March 11, 2014. Property owners that have received a release of lien must record the release of lien at the Kleberg County Courthouse.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Additional Collection Manager Duties - The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that visit the Utility Billing Department.

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Municipal Court Division

Court business during the period May 3, 2013 through May 15, 2013 - There were a total of 189 new cases filed as of May 14, 2013: The Kingsville Police Department filed 98 new traffic violations, 16 new state and city law charges and 14 city ordinance offense on junk vehicles. The State Prosecutor's office filed 46 new Failure to Appear charges.

As of May 2, 2013 there were 159 cases adjudicated by full payments, compliance dismissals and probation programs. A total amount of \$24,534.22 in court fees and fines was collected. In the warrant section of the court there were 82 arrest warrants served by the Kingsville Police Department officers and Warrant Officer T. Davis, Badge #25.

Cases Heard in Open Court-During this update –

April 25, 2013, there were 300 court cases set of which a total of 174 people were to make their court appearance. As the final adjudication for these cases, the court ruled as follow: 9 cases for full payment within 30 days, 65 cases were approved for payment plans, 37 cases were closed out due to full payment being received, 2 individuals were ordered to perform community service hours with the city, 3 cases were dismissed for providing proof of compliance, 7 reset for trial, 64 cases were reset for another court date, and 113 cases were forwarded to the Warrant Department for process and reporting these individuals to the State Ominibase for suspension or withhold of the their driver license.

May 9, 2013, there were 405 court cases set of which a total of 183 people were to make their court appearance. As the final adjudication for these cases, the court ruled as follow; 85 cases were approved for a payment plan, 2 cases were ordered to pay the penalty within 30 days, 7 cases set for trial, 2 individuals were ordered to perform community service hours with the city, 22 cases were dismissed due to compliance of probation program, 35 cases were close out by receiving full payment and 78 cases were set for another court day. For the non-appearance individuals there were 174 cases forwarded to the Warrant Department for process and reporting these individuals to the State Ominibase for suspension or withhold of the their driver license.

Special Thanks - The Municipal Court would like to send special Thank You to the Kingsville Police Department for provided security during the April and May court days.

Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations.

Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

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FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)



Fire Department Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.

Participation in Community Events Update

On Friday, May 3rd, 50 children and teachers from the Petronila Elementary School visited Fire Station 1 and participated in a safety education program that included the following topics:

Extension cord safety, matches and lighter safety, calling 9-1-1, stop/drop/roll, exit drills in the home and the importance of a meeting place, participation in varying scenarios of escaping from bedroom at home during a fire, tour of the fire station, and demonstration of firefighting gear.

NOTE: Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period including driver operations, EMS Skills, forcible entry tools, basic rescue hardware, and EMS Protocols.

Swiftwater Rescue First Responder Training - Fire Department personnel on the A-shift and members of the Volunteer Fire Department participated in the first half of a Swiftwater Rescue training program for first responders. The program was classroom only and discussed types of rescues, various scenarios, identification of water hazards, personal protective equipment and rescue equipment needs, team rescue techniques, deployment of resources, pre-planning, and future needs.

Planning

Dispatch Issues - Meeting with Police Chief and Dispatch personnel to discuss dispatching procedures and equipment.

City Planning - The Fire Chief attended the City Commissioners Retreat on May 10th and also visited the old Pump House and Old High School projects.

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Hurricane Planning - The Fire Chief attended the Coastal Bend Hurricane Conference held in Robstown on May 14 and 15. He attended classes on the new State guideline for hurricane operation plans, technical aids in predicting hurricane effects on the community, and State plans for updated radio communications to be used for disasters.

Other Department Activities

Walk Through of Old Texan Theater - Fire Chief and Fire Marshal, along with building and planning officials, toured the Texan Theater downtown Kingsville to discuss upgrade needs with new owner.

Border Patrol Station Grand Opening - On May 8th, the Fire Chief attended the grand opening of the new Border Patrol station on Senator Carlos Truan Blvd.

Officers Meetings - (Officers meetings canceled at this time)

Committee Meetings - (Committee meetings canceled at this time)



Fire and EMS Response Statistics

Fire/EMS crews responded to **(19)** fire/other calls, **(106)** EMS calls, for a total of **(125)** emergency calls between May 3rd and May 16th, 2013.

Major Incidents - No major events reported during this period.

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know? -

The City of Kingsville is currently experiencing a lower employee turnover rate compared to the same time last year. Twenty-one full-time employees left employment from October 1, 2012 -May 17, 2013 of which six retired. The City's current turnover rate is approximately 7.78%.

Workshops/Seminars

Human Resource Director attended City Commission Special Workshop on Friday May 10th and May 17th where City Commission discussed their goals for the City of Kingsville.

Advertised Positions and/or Pending Hire

Finance - Assistant Finance Director

Finance - Accounting Supervisor

Fire - Firefighter/Paramedic

Landfill - Maintenance Worker

Planning - Planning and Development Services Director

Planning - Building Inspector

Police - Telecommunications Operator

Street - Equipment Operator III

Sanitation - Equipment Operator III

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Wastewater - Lab Technician
Water - Utility Worker

New Employees



Amanda Cruz
Temporary Part-Time
Library Assistant



Krystin Torres
Temporary Part-Time
Library Assistant

Separations

Engineering – Lisa McLaughlin
Planning – Dionicio Perez
Public Works - Martin Mireles (Water) and Josh Morgan (Landfill), Anna Baebler (Wastewater)

Employee Evaluation Update

The following are outstanding evaluations due January 1, 2013 – April 30, 2013:

- 9 – Public Works
- 8 – Police Department
- 3 – Fire Department
- 2 – Finance Department

General

HR Director conducted skills tests for Telecommunications Operator applicants - Fifteen applicants signed up for the exam. Ten applicants tested and nine passed with a 70% or better. The exam includes questions in reading comprehension, listening, problem solving, prioritizing and multi-tasking.

Human Resources posted the following promotional exams - Police Lieutenant June 7, 2013 /
Police Sergeant June 14, 2013 / Police Corporal June 14, 2013

Collective bargaining negotiations commenced on May 6, 2013 with the Kingsville Law Enforcement Association (KLEA) - The Human Resource Director is part of the City's negotiating team which includes the City Attorney and Finance Director.

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The Human Resource office is preparing information to go out for self-funded insurance bids - Periodically the City will go out for formal bid to get the best value for employee health plans and administration.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning & Administration Division

Texas Theatre Renovation

The interior demolition of the theatre, which included seat removal and other later additions to the theatre when it served as a church, has been completed. The owner has submitted plans for review, and they are currently under review by the Development Review Team for approval prior to permit issuance. Exterior plans have been received as well which will restore the exterior character to what it was when it served as a theatre including the poster cabinets, ticket booth and the neon signage and marquee. It's anticipated that the plans will be reviewed by the Historic Development Board at their next meeting. Upon approval, the owner intends to begin exterior work on the marquee and signage.

H.M. King Adaptive Re-Use Project

The door and window installation will soon begin. The anticipated delivery of the windows is in early June, with the restored doors to follow shortly thereafter. Currently, the window frames are being re-constructed to allow a seamless installation. The architectural and project management contracts are still yet to be signed, but the coordination committee is hopeful this will take place soon. Until the contracts are signed no further work can be performed. Once the contracts are completed the structural work can be bid out with subsequent commencement of work. From that point contracts will be awarded for the interior design of the mechanical, electrical and plumbing among other design related activities. Once design is complete bids and contracts can be awarded to which construction will begin.

Santa Gertrudis Landscaping Installation

Preliminary work is still underway due to the gift of rain in the area. The utilities are marked and a test dig has been performed to determine what lies beneath the top soil. The test dig found what was suspected in that the soil contained caliche and remnants of asphalt paving. Due to this finding the contractor is suggesting digging larger diameter holes and bringing in topsoil to allow for appropriate drainage and growth of the trees. It's anticipated that the hole digging will begin the week of May 20th with planting to follow.

Dumpster Enclosure Phase II

Phase two of the enclosure plan is underway. Luke Stevens has conducted a visual survey of the sites with the contractor and they are nearing the construction phase. They've separated the construction into phases based on location and surface type to ensure a smooth process. Construction should begin on the first enclosures the week of May 20th as well.

Building Services Division

Permitting

The following permits were recently issued:

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Remodel- 15, Electrical- 11, Fire Inspections- 11, Plumbing- 6, Mechanical- 11, Roofing- 17, Residential Meter- 9, New Residential- 2, Commercial Building-1, Commercial Meter- 5, Gas Inspection- 5, Sprinkler/Irrigation- 5, House Leveling- 2, Sign- 2, Curb Cut- 1, Demolition- 3, House Moving- 1. *Total Permits: 109*

New Business:

- Sixth Street Cafe, located at 718 N. 6th St., is now open for business.

Plan Submittals:

- Cal Collins Productions, owner of the Texas Theatre has submitted plans for the renovation of the Texas Theatre. Plans are under review by various departments for approvals prior to permit issuance.
- The Kingsville Independent School District has submitted plans for repaving and striping as well as driveway improvements for the parking areas at the school. Plans are under review by various departments for approvals prior to permit issuance.

Community Appearance Division

Recent activity (May 6 – May 17) by Community Appearance Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 122	Compliances- 80
Inspections- 159	Abatements- 4
Re-Inspections-113	Court Cases- 1
Illegal Dumping Cases- 0	Referral to other Department- 0
Obsolete Sign Violations- 11	

Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

414 West Kenedy – City Abated

BEFORE

AFTER



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1909 South Park – Property Owner Abated

BEFORE



AFTER



Community Appearance Activities

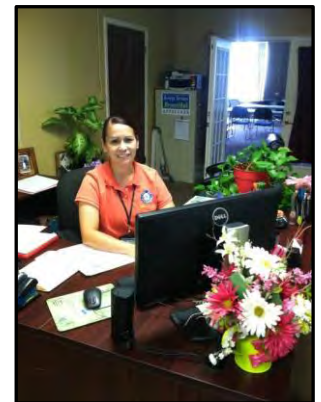
Congratulations Cyndi!!! - Cyndi has completed all required testing to become registered with the state of Texas as a Code Enforcement Officer. Code Officers will continue their training throughout the year. It is important to keep up to date with changing laws and codes to be effective in the enforcement of city ordinances.

Community Appearance Operators - were hard at work along some of our major thoroughfares. They started on General Cavazos pruning the palm trees and cut the grass along the sidewalk. Loop 428 was the next stop. There were a few trees that were broken that needed to be removed as well as the grass cut



along the easement. They were also able to cut the grass at the old Long John Silvers and remove the grass growing through the pavement on the drive-thru which they had previously sprayed with weed killer. Great Job Ernest & Hilda!

Training Sessions - Two training sessions were held in the Community Appearance conference room in the past couple weeks. This conference room is available to city departments however keep in mind the room can only fit up to 30 people. Please contact Kristina Phillips to reserve the room.



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Demolition Initiative

The Building Dept. will present seven dilapidated structures to City Commissioners on the May 28th meeting. The demo team plans to submit a minimum of five structures to Commissioners for review on the last meeting of the month.

Demolition of dilapidated structures for FY '12-'13

Commission Approved	25
Property Owner Agreement	20

The yearly measureable set for the demolition of dilapidated/abandoned structures is 25. WOW!!! 45 DANGEROUS STRUCTURE ABATEMENTS IN 7 MONTHS. NOT TOO SHABBY!

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

<i>Date</i>	<i>Property Location</i>
<i>Pending</i>	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request
<i>5/6/2013</i>	906 E Henrietta - Property owner agreement
<i>5/10/2013</i>	613 E. Ave C- Commission approved extension.— <i>Property owner signed agreement</i>
<i>5/23/2013</i>	720 W Huisache - Property owner agreement
<i>5/13/2013</i>	619 E Lee - Commission approved demo order
<i>5/17/2013</i>	512 E Alice - Commission approved demo order
<i>5/20/2013</i>	330 W Nettie - Commission approved demo order
<i>5/24/2013</i>	604 ½ E Fordyce - Property owner agreement
<i>5/28/2013</i>	401 W Johnston (Pt. 2) - Property owner agreement

613 E Ave C - Demo by City Crews

BEFORE

AFTER



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222 E Huisache – Demo by City Crews

BEFORE

AFTER



Top Ten Private Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 15th phase to be completed in June. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

15th Phase

Property Address	Tentative Date of Abatement
1307 E King	6/3/13
1247 E Kleberg	6/4/13
1240 E Mesquite	6/5/13
1254 E Mesquite	6/6/13
1263 E Ave D	6/7/13
909 E Ragland	6/10/13
431 W King	6/11/13
1407 W Kenedy	6/12/13
1019 N Lantana	6/13/13
500 University	6/18/13

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1239 East Kleberg - Phase 14 "Top Ten" Property Owner Abated

BEFORE



AFTER



Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups

As shown in the below table the number of owner abatements on noticed properties within the "top ten" monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

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Top Ten Phase #	#of Cleanups Conducted by property owner
PHASE 1	0 out of 10
PHASE 2	2 out of 10
PHASE 3	2 out of 10
PHASE 4	3 out of 10
PHASE 5	3 out of 10
PHASE 6	3 out of 10
PHASE 7	4 out of 10
PHASE 8	7 out of 10
PHASE 9	5 out of 10
PHASE 10	8 out of 10
PHASE 11	7 out of 10
PHASE 12	8 out of 10
PHASE 13	9 out of 10
PHASE 14	

SUPER JOB!!
Amount Billed to Property Owners for Abatements.
October 1, 2012 - April 30, 2013
Total - \$47324.49

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Jailbreak South Padre Island

Several members of the Kingsville Police Department ran The Jailbreak South Padre Island on May 4, 2013. Shown in the photo to the right are from left to right Cpl. Sinica Pittman, Sgt. Mark Frost, C.I. Daniel Gonzalez, Angie Gonzalez, Patrol Administrative Assistant Haydee Padilla, Lynn Alcorn and Madeline Frost. They represented Team KPD "Mud Dogs" well.

The "Jailbreak" event covers over 3.1 miles and consists of over 20 different obstacles as participants run through the course. The event was also used to raise funds for "Teach the Children."



Evening 5/5/2013

1300012325 - POCS Hwy 77/Kenedy 21:59 Miguel Cantu was arrested for Synthetic Marijuana and also Drug Paraphernalia. His vehicle was towed by Tip of Texas Wrecker Company.

1300012349 - DWI 115 University Elan Perez 08/18/90 his vehicle was left in the custody of a family member.

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Early Morning 5/7/2013

1300012466 – A tractor trailer carrying 50 pallets of onions overturned on King Avenue in front of the King Barber Shop. Officers on site commented that city work crews came out and did a fabulous job of clearing the roadway. The road was closed for almost four hours and had to be detoured while the onions were cleared.



Evening 5/7/2013 to Early Morning 5/8/2013

13-00012546 - (THEFT) = Theft of BBQ Pit, 2nd that has been stolen in recent weeks.

13-00012599 – (Accident) = (Roll over), Officers were dispatched to a rollover accident at 800 W. Yoakum. Upon arrival, officer found that the driver had run from the vehicle. It appeared that the driver had been partying at 808 W. Yoakum where he lives along with several others who are in the US on student visas from Mexico. The driver peeled out and lost control of the vehicle which struck a parked truck causing his vehicle to roll over. Everyone at 808 W. Yoakum was drunk and uncooperative. Officers arrested some of the party goers for Consumption of Alcohol by Minor, one of the party goers changed his mind and told the officers that the driver was Edmundo who was inside the residence. The owner of the residence did not consent for officers to go inside however, officers were able to fully identify the driver, by the identification cards he left in the vehicle. Raul Zavala and Luis Hernandez were both arrested for Consumption of alcohol by minor as well as several vehicles were issued parking citation for traffic violations.

13-00012604 – Officers were dispatched to the area of Huisache and Wanda in reference to a male who was intoxicated and knocking on a female's door. Officers made contact with Jonathan Villarreal who was looking for his girlfriend at the wrong house. Mr. Villarreal attempted to hide from officers when they arrived but he was not successful. He was arrested for Public Intoxication.

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Afternoon 5/8/2013

1300012688 - Traffic stop on a 2007 Harley Davidson F150, black in color was pulled over for a traffic violation at US 77 Southbound and Trant Road by Criminal Interdiction Officer Gus Ruiz. CI Ruiz developed probable cause which led to the discovery of US Currency that had a nexus to criminal activity. The Driver Luis Octavio Garcia was arrested and charged with Money Laundering and Unlawful Use of Criminal Instrument. The traffic stop resulted in a currency seizure of \$118,970.00.



13-12701 – Criminal Mischief 620 W. Johnston, sugar was placed in gas tank to the vehicle.

13-12707- 619 W. Lee Ave BBQ pit was taken.

13-12710- Theft 1227 W. Kenedy- copper wire taken from trailer.

13-12711—Agency Assist- 12YR old attempted to jump out of moving vehicle on US 77.

13-12722- SAMUEL LEDSEMA 43YOA arrested for Possession of Marijuana, Failure to ID, TCIC Warrants from CCPD and Possession of Controlled Substance

13-12731- RAMIREZ WILBER 26YOA arrested for Possession of Controlled Substance

13-12735- Rene Alvarado 17YOA Possession of Controlled Substance

MAY 9, 2013

13-12800- Assault 324 W. Richard Ave- Rose Gomez 40YOA and Elizabeth Basaldua 21YOA, mother and daughter were arrested for assault.

12802- Carlos Garcia 49YOA was arrested on a local warrant at 106 Fairview Dr.

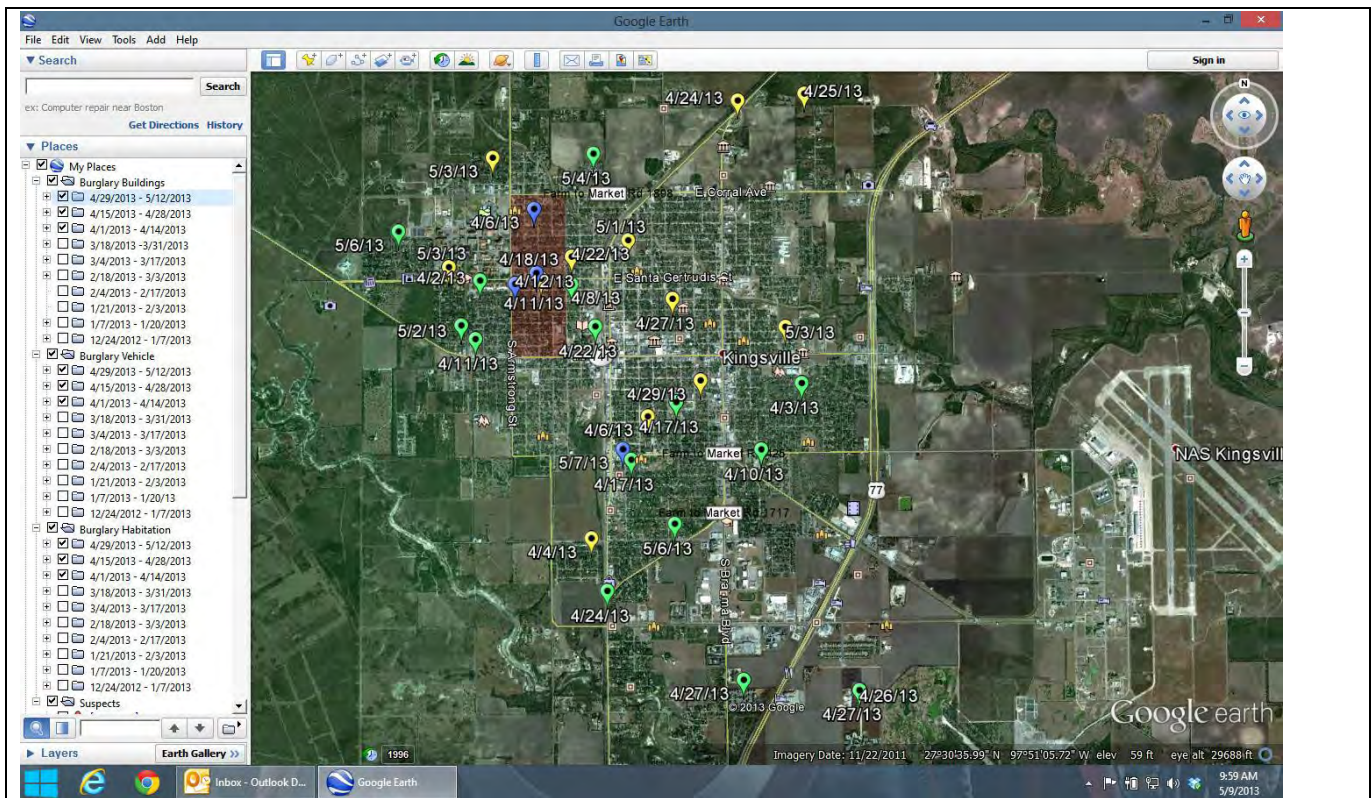
13-12849 Lucinda Granados 18YOA and Justin Mutina 19YOA were arrested for Possession of Marijuana at 1400 W Corral Ave.

Crime Map

Shown below is an aerial image of Kingsville. The area in red had been targeted for several months by criminals. Thanks to the assistance of residents in the neighborhood several thieves have been arrested and only 3 burglaries were reported in the area during the month of April.

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Blue Mass

A Blue Mass was held on Saturday, May 11, 2013 at 5:30 pm at St. Martin's Catholic Church, 715 North 8th Street, Kingsville, Texas. The mass was attended by KSO, US Border Patrol, KPD and TAMUK PD officers. Sheriff Edward Mata and Chief Ricardo Torres provided the readings during the mass.

A "Blue Mass" is a Mass celebrated in honor of men and women in law enforcement and firefighters, to recognize the sacrifice that they give each day and to honor those who have given the ultimate sacrifice in service to their communities.

The annual "Blue Mass" celebration is observed nationwide and is celebrated in the commencement of our observance of National Police Week.

13-12866 Damaged property at 608 W Kleberg, the neighbors dog chewed on his Corvette's bumper.

1312869 Russel Rogers 36YOA arrested on a county warrant at 1600 E. Santa Gertrudis

1312882 Burglary of Vehicle 504 E Fordyce purse was taken from unlocked vehicle.

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- 12898: Window broken to vehicle parked in front of 1213 E. Yoakum. No suspects.
- 12902: Fail to Stop & leave info in HEB parking lot. No suspects.
- 12904: A Dewalt drill was reported stolen at 1600 W. Johnston #101.
- 12906: Murphy USA reported that somebody hit a display with their vehicle. Kevin Joeris was arrested for DWI 2nd.
- 12920: Vehicle nearly struck Officer Benys' vehicle. On traffic stop, passenger Leroy Alvarez was arrested for synthetic marijuana. No licensed driver in vehicle. Owner of vehicle arrived to pick up vehicle, she was arrested for city warrants. Vehicle given to licensed adult.
- 12928: Macie Takahachi arrested for Theft at Wal-Mart after walking out with nearly \$300 worth of groceries. Macie is from Bishop, 8 months pregnant and track marks on her arms.
- 12930: Angela Herrera left her iPhone 4 at Marlott's. When she returned, it was gone. All involved think busboy took it. He had already left work.
- 12935: CPS requested standby while they interviewed 14 year old girl with large bruises on her butt. Parent admitted to spanking her twice for disciplinary reasons. CPS left child at residence but said they would pick her up in the morning to take her to Advocacy Center. Officer Webb got case number for Injury to Child.
- 13-12954 - DWI by Ptlw. C. Garcia at 15th and Huisache
- 13-12971 - Accident on 400 block of W. General Cavazos (alcohol not involved)
- 13-12978 - Public Intox at 630 E. Miller. Male subject was trying to get into a house that he thought was his.
- 13014: Theft at 1505 E. Corral
- 13040: Harassment at 722 S. 12th. Oscar Hernandez harassing Beatrice Elliott by phone. Beatrice's husband is in jail and Oscar keeps calling Beatrice, requesting sex.
- 13037: Dondrell Lewis arrested for Agg Assault on his wife. Dondrell swung a hoe at her (missing her) and pushed her through her front screen door. Emergency Protective Order requested. Minor injuries on victim.

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Interesting call at 425 W. Huisache. Teenage boy found rattlesnake inside the house. Animal control, our officers and family members could not find the snake. Family was too scared to stay at home.

13-13053 - Crystal Guajardo claimed she was slapped across her face by a Santos Rojas while trying to keep him and a family member from fighting at 625 W. Ave C.

13-13063 - Dee-Ann Hinojosa was arrested for DWI on the 1100 block of S. 14th.

13-13065 - Criminal Mischief at 930 S. 23rd. RP Cynthia Alvarez called in that he neighbor were having a loud party at 2:30am and called back at 3:30am because they got loud again and one of them drove across.

13094: Criminal mischief at 421 E. Ella

13096: Pickup that was "mudding" turned over in a drainage ditch about 50 yards south of the 500 block of W. Caesar. No injuries. Driver went home to Ricardo and sent his mother back to claim that she was driving. Officers saw through the lies and mother acknowledged that son was driving. Due to the muddy conditions, it took 5 hours for multiple wreckers to get the vehicle out.

13106: Theft of chair at 1200 W. Corral.

13102: Theft of BBQ grill/smoker from the side of 130 W. Avenue A. Suspect vehicle is a red pickup with loud exhaust.

13105: Joel Gonzalez damaged mom's house and was caught trying to steal from mom. When Officer Aleman and I arrived, the fight was on. Joel was "tased" and eventually charged with Interference with Public Duties and Resisting Arrest. Reports completed. Mom blames his angry behavior on the synthetic weed that he uses and gave info about where he purchases it.

13-13117 - Ptlm. Brown was working Border Star and made a traffic stop at valero. arrested 2 male for POM < 2.

13-13124 - Sean Baltazar was issued a CTW at 505 N. Hwy 77 (Comfort Inn)

13199: Civil matter. Male made payment with PayPal. Company said it was not received.

13208: POCS. Received call of male and female fighting at Taco Bell, then said female was walking northbound on 14th, being followed by the male in red pickup. Female located, refused to report anything. 79 and 86 observed red pickup going around the block. Red pickup pulls up at EZ Pawn just as it is closing. Officers make contact. Tranquilino Reyna denies everything but is extremely aggressive. Strong odor, synthetic weed in plain view Mr. Reyna arrested.

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13-00013227 Reckless Driving Juvenile 16 and Lucas Lopez were northbound on 14th street at Yoakum. Police vehicle stopped directly behind them. Light cycled through and the two subjects began to race their vehicles leaving a large cloud of smoke. The juveniles car a white Ford F250 fishtailed twice with the driver almost losing control both times. Lopez was driving a Dodge Challenger. The juvenile was detained and Mr. Lopez was placed under arrest.

13-00013248 SERVING ALCOHOL AFTER HOURS Officer C. Garcia saw several vehicles on location at Double A's at 2:45 a.m. She noticed that the people inside were playing pool and had beers on the counter. Caesar Vergara and Jaime Ybarra (Bar Tenders) were behind the bar and several patrons were still inside. Officer interviewed the patrons who said that the bar tenders were still serving them after 2:00 a.m. One of the persons contacted had been at Cowgirl's and had invited several friends back to Double A's. The patrons said that they were served and were about to be served again when police arrived. Great job by Officer Garcia.

13-00013364 = agency assist / pursuit: An officer pulled in behind two cars that were east bound on 300 West King almost bumper to bumper. The first car began to drive kind of crazy and tried to get the officer's attention. The officer determined knew it was a decoy and stayed with the car in front of it (red cavalier). The officer Initiated a stop at 8th and King. Cavalier slowed down and then began to travel at high rate of speed. The pursuit was initiated by the officer and he advised dispatch of location. The driver of cavalier almost lost control a couple of times and disregarded stop sign at Caesar. After making sure intersection was clear the officer caught up to the car which had turned west onto Hoffman and I saw 4 males running from it. The officer did not see who driver was as they were out of car already. Two of them at were arrested at the American Legion. Two more males were in the trunk. Last two males were not located. Border Patrol was called and the 4 illegal aliens were turned over to them. The Car was brought back to KPD for safe keeping at this time. The key was dropped into evidence. Car has not been reported stolen.

13-13473- Joel Elizondo 23YOA was arrested for Possesion of Controlled Substance as well as County Warrants. Candice Vela 23YOA was in the vehicle with local and county warrants but she had an infant and was not arrested.

13-13499- Frank Antonino 24YOA arrested for Possession of Controlled Substance Less than 2.

PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering (04/28-05/12)

Shooting Elevations - As part of the 2013 Street Construction program, Engineering has been supporting the Street Department with construction efforts. Part of the support is to survey the grade and "shoot" elevations. Elevations are needed for proper pavement thicknesses and proper street drainage. The photo shows Sharam Santilla is surveying an elevation for "blue tops" for Calvin Street.



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Thanks Lisa - Engineering says farewell to our Graphic Information Systems (GIS) analyst, Lisa McLaughlin. Lisa has worked for the Engineering Department for two and a half years. Her Duties included mapping, surveying, addressing and drainage functions. Lisa was vital in the establishment of the city's GIS program. Lisa is perusing a career in Geology and is a senior at TAMUK. She has worked in mapping overseas and is currently working on a mapping project in Ireland. Good Luck! And thanks for the great work!

Concrete Street Evaluations - Engineering evaluated 20 sections of concrete roadways. These sections of roadways are part of the 2013 Street Construction program. The evaluation consisted of existing conditions, drainage, service life and ride quality.

Street Division (04/28-05/12)

Paving - The Street Division completed road construction on Calvin Street from 21st Street to the end of the Cul de Sac (about a block and a half), totaling over 175 tons of Hot Mixed Asphalt Concrete (HAMC, or Hot Mix). Construction consisted of placing elevation stakes (blue tops), a new concrete curb and gutter for drainage, watering base material and rolling the base material. Due to rain on 04/28/13, construction was delayed.



However, water was pumped from the job site, blue tops were placed and the base was rolled. Street crews is applying limestone and seal coat on 5th Street between Lemonwood to the dead end, 4th Street between Lemonwood to the dead end and 2nd Street from Lemonwood to the dead end (each Street about half a block).



5th Street & 4th Street intersecting Lemonwood nearly ready for asphalt

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Sweeping – The following is a list of streets the Division swept during the period of 04/28/2013 through 05/11/2013. The division also swept Downtown, blew out Downtown street corners watered the palm trees between Hwy-77 & 14th on General Cavazos

Other Streets Projects on the Board

- Wells from King to Santa Gertrudis,
- 1st, 3rd, 4th from King to Santa Gertrudis,
- 6th, 7th, 8th, 9th, 10th & 11th from King to Santa Gertrudis
- Kleberg from 11th to 3rd
- King from US 77 to University Blvd.
- Henrietta, Yoakum & Kleberg from 6th to 3rd
- 11th from Lee to King
- Alice from 10th to 14th
- Huisache from 16th to dead End
- Corral from 6th to Wanda
- Ave D from 6th to Armstrong
- Santa Gertrudis from 6th to 141
- Corral from 14th to Bypass
- University Blvd. from King to Santa Gertrudis
- Armstrong from Corral to Caesar
- 6th from Corral to Ailsie
- Andron Ln from Pippen to Trant
- Pippen from Andron Ln to Dead End
- 3rd from Yoakum to King
- Calvin from 21st to the dead end

Drainage (gutters, ditches and creeks) – In order to maintain proper storm drainage, the Street Department cleaned and maintained the following gutters. This showed that the streets in the city did not flood during the recent rain event on May 9th, 10th and 11th (Rained twice in two weeks).

- Huisache from 16th to dead end
- 16th from Lott to Huisache
- Lott from 15th to 20th
- 17th from Lott to Johnston
- Johnston from 17th to 18th
- Hall from Caesar to the dead end
- Warren from Hall to Lyndale
- Lyndale from Caesar to dead end
- 18th from Lott to Huisache
- Huisache from 17th to 18th
- 18th from Huisache to Fordyce,

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- Drains on Corral, Santa Gertrudis, 6th, 14th, Richard and Caesar
- US 77 drainage
- Removed Graffiti from bridge near Kleberg school,

Mowing – In an effort to beautify Kingsville and maintain our roadways for safety, Right of Way mowing and maintenance is performed by the Street Division. During the period of 04/08/2013 to 04/28/2013, the division mowed the following roadways.



Oscar mowing near underpass along Hwy-77

- US 77 Underpasses from Corral to General Cavazos
- Corral from US 77 to 14th
- Shelly from General Cavazos to Ailsie
- 6th Street From North Y to Kleberg
- Tranquitas Creek
- Gillett Street (Tree trimming)
- Police Department (Tree trimming)
14th from North Y to Corral

Weed Killing – Crews sprayed weed killer on all US 77 underpasses from Corral to General Cavazos (Corral, Santa Gertrudis, Kings, Kenedy, Carlos Truan, General Cavazos, Tranquitas Creek) Also trimmed and sprayed Shelly Street from General Cavazos to Ailsie.

Patching and pot holes – Crews hot patched the following locations.

Staff placing permanent repairs with Pro Patch unit

- 911 S 18th
- 529 E Nettie
- 12th Street from Ave A to Santa Gertrudis
- Armstrong & Yoakum
- 12th & Vela
- 12th & Ella
- 12th & Ave A
- Armstrong from Corral to Ave D
- 148 W Ave D
- 209 Otis
- 603 E Henrietta
- 6th & Ailsie
- 21st & Calvin



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Water Production (04/29-05/12)

STWA is out of service due to the booster pump breakdown. Water Production ordered 1500gpm pump and motor unit from Odessa Pumps. It should have been delivered on 04/12/13 but per Pat Bradley, the new delivery date is 05/31/13. Water Production relocated one of the booster pumps from Well 24 to STWA. Plumbing fittings were in order and should arrive by 4/25/13; delayed per Ferguson Enterprises. Grounds are being maintained at three (3) well sites. All water wells are operational at this time. Water Production tested emergency generators by having AEP disconnect power on 05/16/13.

Routine Job - Collected 12 routine Bacteriological Samples; collected 14 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 3 sites; delivered Chlorine to 3 sites.

Water pumped to distribution (04/29-05/12) - Wells – 49,989,000 gallons; Surface – 0 gallons; 3,928,000 gallons for Ricardo bypass; Total 46,061,000 gallon; Average – 3,290,000 gals/day



**Thanks for
setting up for
safety meetings**



**Painting
Well#19**

Wastewater Collection and Treatment Plant (04/29-05/12)

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant; replaced lamps for UV system; technician for bar screens came in do training; Plant helpers painted railing around plant; installed surveillance cameras around Treatment Plant.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; wasting sludge into drying beds; replaced Grit pump motor at grit chamber; took Bio-monitoring; met with LNV Engineering on Clarifier Project

Wastewater Collection - Had 35 call outs for sewer backups. Crew hauled dirt from North Plant to South Plant; hauled sludge from South Plant to Landfill; replaced sewer main at Yoakum; greased trap inspections; met with LNV Engineering on Clarifier Project; vacuumed storm water from ditch at

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General Cavazos Blvd; did 40 locates for Mendez Welding and Contracting and 13 line locates for AEP.

Water Distribution (04/29-05/12)

Water Division Crews repaired 5 Main Breaks and answered approximately 41 Service Calls (meter leaks, cutoffs and backfills). Crews worked on 200 and 300 blocks of E. Henrietta replacing 6" water main, worked with Water Production to locate exercising valves on FM 1717 and CR 3320 to improve chlorine residual, met with Contractor to measure material for 18" and 20" valve replacement, assisted Landfill with the Hydro Excavator to clean out filter compartment on D-6 Dozer, removed section of sidewalk and dumpster pad on the 200 block of West Corral, and hauled paint cans from Task Force to Public Works.



Crews repairing 3" main break at 1st and Ave "D"

City Garage (04/30-05/6)

Maintenance - 3 Oil changes on preventive maintenance; 19 scheduled work orders; 14 nonscheduled work; 3 Service calls; 0 Call outs; 6 New tires on heavy equipment and trucks; 12 flat tire repairs and balances; 20 pending work orders. Please see **Steve & Jesse performing maintenance on city vehicles below**



Welder

0 received work orders; 3 pending work orders; 4 nonscheduled work orders; 1 scheduled work orders; and 6 service calls. Welder also worked on 3 yard dumpster and Wash Rack (railing).

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Landfill - (04/30-05/12)

Litter pick up continues around facility; litter on roads to Landfill seems to be increasing due to lack of tarp use by customers, need solution to this problem; mended sagging fence, burned brush, mowed grass and trimmed weeds around scale house; cross training on equipment for better productivity and safety and drawing up plans for scale house addition.

Trash – 906 tons; Brush – 129 tons; Concrete (commercial and residential) – 220 tons; Construction and Demolition (C & D) – 426 tons; Dirt – 287 tons; Litter – .18 tons; Metals - .93 tons; Metals Recycled – 7.61 tons; Tires – 3.21 tons; Shredded tires – .29 tons

Sanitation (04/30-05/12)

- Residential waste collected from 04/30-05/12– **644,360** pounds;
- Commercial waste collected **831,320** pounds;
- Brush collected **68,240** pounds and
- Construction debris collected **117,640** pounds.

Brush crews collected Zone 2 and worked on abatements when possible, weather permitting. White goods were also collected in this area. Demolition was completed at 906 E. Huisache and 613 E. Ave C. Another demo was scheduled at 619 E. Lee but the owners pulled their own demo permit and took over. Abatements completed were at 414 W. Kenedy and 1107 W. Kenedy. There will be eight total structure demolitions this month and seven more abatements scheduled. The top ten abatements for June have also been placed on schedule. Also, the Sanitation department attended a construction meeting concerning 120 new dumpster enclosures around the City. This will be a very noticeable improvement after the initial fifty (50) were constructed last year. Sanitation is currently ensuring all enclosures can and will be built in an expeditious manner. Suggestions were made to Robert Mendez from Mendez Welding and Contracting to begin the enclosure construction at 14th and Corral and proceed south down 14th.

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division



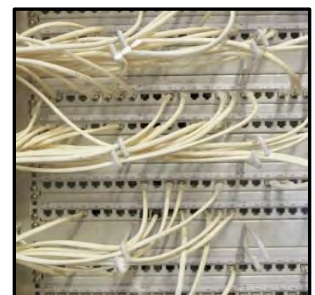
Purchase Orders

For the period of 05/03/2013 through 05/15/2013, 80 purchase orders were issued totaling over \$124,000.00.

PCard Totals - PCard purchases for period ending April 26, 2013 were approximately \$40,000.00. A total of 423 transactions were processed. As a reminder, purchases must

be for necessary and authorized public purposes and not for private use. All original receipts and backup for purchases and travel/training must be attached and turned in with your PCard statement.

Public Works Network Infrastructure & Hosting for GIS Server Proposals - The Purchasing/IT department held the re-bid of Public Works Network Infrastructure



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opening on 05/14/2013. No proposals were submitted for this project. RFP No. 13-11 Hosting Service for GIS Server was also opened on this date. There were four (4) proposals received for this project. Purchasing/IT and Engineering team members will be meeting next week to discuss the proposals.

Technology Division

IT staff had a very productive Technology Team meeting. Several issues were discussed at this meeting; ways to refocus staff, IT has started writing a mission statement, began assessment on the entire environment and development for the future. IT staff performed user maintenance by removing employees no longer employed or transferred to other departments. Please remember to notify the Purchasing/IT departments when users are added and/or removed as rights management is an essential IT function. IT recognizes that the Fire department has unique payroll requirements. In order to facilitate their needs, IT has documented the Fire department's methodology via flow charting. This will aid greatly in the recalibration to an automated system. After resolving electrical issues at Municipal Court, the printer has been installed. IT staff held the RFP for GIS services and had several interested parties.

R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)

Fun Fact Tidbit

More libraries - 5,400 - offer technology training classes than there are computer training businesses in the U.S. Every day, 14,700 people attend free library computer classes - a retail value of \$2.2 million.

Annual Summer Program



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Monday, May 28, 2013

Summer is right around the corner, and the library and its staff are currently making preparations for its annual Summer Program which draws in on average over 500 kids each year. This year, the library is offering program attendees a wider range of activities for all age groups to participate in, including having the opportunity to be exposed to and explore the worlds of science and engineering. The Texas Alliance for Minorities in Engineering, a statewide, non-profit organization that provides programs in Science, Technology, Engineering, and Mathematics, in conjunction with the Central Texas Library System, is teaming up to provide a mobile science and engineering exhibit this year to help libraries draw in students to their summer programs. The exhibit, called the Trailblazer, is a 60-foot long trailer that



houses a variety of engineering and science exhibits targeted for students in grades 3 through 7. It is the only interactive science and engineering museum-on-wheels in Texas, and the first of its kind to cover such topics as, magnetism, aerodynamics, space science, weather, and medical sciences, just to name a few. The library is planning on having the Trailblazer setup from 10 AM until 4 PM, as a public exhibit, where residents can stop by at any time and tour the trailer and interact with the individual stations. Some of the highlighted exhibits of the trailer that the public will have the opportunity to see and touch will include a robotic arm, an ion-powered rocket engine, a Van de Graaf generator, a Luminglass display, and the Kalliroscope tank demonstration. Since the Trailblazer covers several areas of science and engineering, the library is planning on utilizing summer students from Texas A&M University – Kingsville's College of Engineering and College of Arts and Science to serve as trained volunteers that can add an enhanced experience for visitors to the trailer. The Trailblazer trailer is scheduled to be on display at the library on Tuesday, July 23, 2013 and will be a part of the final activities for the 2013 Summer Program.

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RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Training on Excavation and Trenching

Was conducted by Risk Manager Melissa Perez at the Public Works Department on May 8th at 7am in the morning. Newly appointed City Engineer Charlie Cardenas said a few words to all his staff and pointed

out how important " Safety" is out in the field.



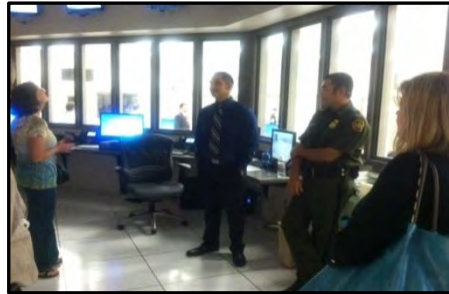
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U.S. Customs and Border Protection Grand Opening

Several City Staff attended a Grand Opening Ceremony @ US Customs and Border Protection in Kingsville On May 8th 2013. Melissa Perez, Courtney Alvarez and Mary Valenzuela were given a ride from the parking lot to the Building by a Border Patrol agent. The Station is located at 2422 East Senator Carlos Truan Blvd. The Ceremony started at 10:00am, attendees were also given a tour of the entire station.

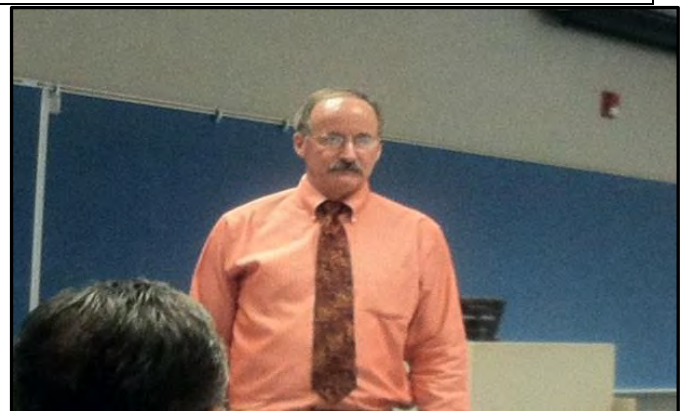
City Employees attend "Grand Opening Ceremony"



Commission Goal Setting Session and Retreat Session No. 1 at

TAMUK School of Engineering

Commission Members, Risk Manager and Directors attend 2013 Retreat on May 10th at Dotterweich College of Engineering Texas A&M University – Kingsville.



Commission Members and City Staff attended a Retreat on May 10th at Dotterweich College of Engineering. City Manager Vince Capell addressed the commission and staff of the agenda before commencing. A light breakfast was served by City Secretary M. Valenzuela, National Seminars Trainer Rebecca Pace was insightful and motivating throughout her training session. Commission and Staff will attend another Retreat session on May 17th.

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Workers Compensation Injuries are Down

City Employees are working safely. It's a Good Day in the Risk Management Department "Injuries are down" and Claims are low as well. The City of Kingsville only has (1) of (286) employees out on a work related injury. That is something to Celebrate!! There are also no current claims that are out with the City. Safe work habits like wearing your PPE/Personal Protective Equipment/Hard Hats, Safety glasses and Protective Vests is one reason. Also, conducting Monthly Safety Trainings is very important in keeping injuries down.



Tour of Pump House and Downtown Pavilion May 10th (Retreat)

Manager along with several Commission and Staff were given a Tour of the Pump House and



Charlie Cardenas talked about the renovations and plans for the pump house, Bob Trescott stood proud when he showed everyone the Pavilion and all of the progress it's made. There are many projects up and going in the City of Kingsville, and a lot to be happy about.

Coastal Bend Hurricane Conference

The Risk Manager M. Perez attends Coastal Bend Hurricane Conference May 14-16th



The Risk Manager and staff members; Joey Reed Fire Dept, Commander Willie Vera Task Force, Emilio Garcia & Staff from the Health Dept attended The "2013 Coastal Bend Hurricane

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Conference" in Robstown Texas. The conference will last for 3 days, attendees will be able to interact with local Emergency officials and

Tour of Old HM King High School (Future City Hall) May 10th

The Risk Manager, City Commission and Staff took a tour of the old HM King High School on May 10th. It was a Retreat Day that started in the Dotterweich Engineering Building and ended with tours of current city projects. Michael Kellum walked with staff and explained the plans for each floor and room. It will be exciting to "watch it grow".



TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

On May 7, 2013, Kingsville Special Crimes and Narcotics Task Force Agent Jason McGee conducted a traffic stop on Highway 77 and South Creek. As a result of the traffic stop, the male driver was arrested for Possession of Controlled Substance. Further check revealed that the driver was a wanted fugitive who was wanted for Assault on a Police Officer. Suspect was booked in Kleberg County Jail on above charges.

On May 14, 2013 Kingsville Special Crimes and Narcotics Task Force Agents conducted a joint operation with the Kleberg County Sheriff's Office that led to a search warrant and arrest of a Kingsville resident for Possession of Black Tar Heroin. As a result of the investigation numerous area burglaries may be resolved.

On May 14, 2013 Kingsville Special Crimes and Narcotics Task Force Agents concluded a month long investigation conducted with ICE (Immigration Customs Enforcement) that culminated in the arrest of another Kingsville resident for conspiracy to possess over 900 lbs of marijuana. Suspect will face federal charges.

During this period Commander Vera participated in the hurricane conference held in Robstown, Tx in preparation for Hurricane season. Commander Vera also attended the City Managers retreat in which city leaders and managers discussed the goals for the future.

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Union Pacific

We have begun conversations with Union Pacific Railroad on issues of importance to our strategic planning:



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- **Rights-of-way** – Lease, sale, maintenance, landscaping and use as part of downtown park
- **Depot and Caboose**
- **Safety, sound, at-grade crossings and crew change locations**
- **Future service**

Border Patrol

The Border Patrol opened a new \$32 million, 63 acre facility. We will reach out to its family to involve them in community events.

Serpentarium

The TAMUK Serpentarium was renamed for its founder, John C Perez. The facility is important for economic development and for visitors, as well as for academics.

Kleberg Park Jet

The City agreed to share with the county the cost of power-washing and repainting the training jet mounted at Dick Kleberg Park. It is a well-known symbol of Kingsville from the highway.

Indian Rotarians Visit

The local Rotary Clubs hosted visitors from India who visited the Ranch, the University and Downtown while on a one month tour of Texas. The mayor and city manager greeted and visited with them.

TAMUK Baseball and Tourism

TAMUK is first seed and host for a regional NCAA Baseball championship from May 16 – 19. In addition to great college baseball, we expect the hotels to fill up.

We are initiating a new approach to tourism promotion in partnership with TAMUK. We have invested \$2,000 in HOT funds to promote the baseball tournament and to acquire a tent for use at this event and for our joint future use. We also purchased tournament run passes for City officials to show support.

Historic Preservation

The HM King School project has been registered with the US Green Building Council, a step toward pursuing sustainable energy efficiency.

The Historical Development Board is planning a Historic Preservation Month program for the Depot for Tuesday, May 21st at 5:30 pm

Downtown Facelift

We are working on a comprehensive program to address the conditions of downtown buildings, starting with a survey and documentation. The program will be presented to interested groups, coordinated with Community Appearance, and supported with façade grants, tax abatements, and other assistance.

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Downtown Plan

We have updated our annual downtown plan for presentation and support.

Downtown Park Pavilion

We are pursuing planning, engineering and bids for improvements that will enable the full utilization of the Downtown Park Pavilion. These might include:

Phase One

- Remove I-beams
- Concrete deck
- Powerwash
- Remove rust
- Touch Up Paint
- Repair netting
- Electricity to canopy
- Canopy lights
- Kiosk
- Dumpster & enclosure

Phase Two

- Furniture Parking
- Fencing
- Park signage
- Flagpole
- Sidewalks
- Landscaping
- Sound system
- Movie screen
- BBQ pit pads
- Side panels
- Utility posts
- Pads for portapotties
- Parking expansion
- Power and water posts

Phase Three

- Pump house
 - Fire truck
 - Rest rooms
 - Events Office
- Repave
- Re-fence around tank
- Plant trees
- Repair and maintenance at Xeriscape Park
- Heritage Park

Richard Street

With the support of the Calle Siete revitalization.

zing the planning for the Richard Street and

Streetscape Refresh

We have made some improvements to public infrastructure in the downtown and there are more underway. While there are plans for complete rebuilding of Kleberg Avenue, implementation of that project is several years away. In the meantime, we are repairing and refurbishing some of the existing infrastructure: benches, plantings, signs, etc.

Petra Kenedy House

Petra Vela Kenedy, wife of Mifflin Kenedy, was the matriarch of a family that dominated governments, land acquisition, commerce, and border politics in South Texas. Petra's early life was in the landed rancho society of northern Mexico. Mifflin Kenedy, a steamboat captain, married into her world, acquiring local respectability. The story of their life encompasses war, the frontier, blending of cultures, ranching empires, and the establishment of a foundation that endures, giving millions through charitable gifts. An attractive woman of business, with religious convictions, and family loyalty, Petra Vela Kenedy's influence left a significant legacy.

We have been offered a house in which the Kenedy's once lived for the cost of its move, \$20,000. We are considering how it might be used and afforded. The structure could be a testament to women, to

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Chicana, to South Texas pioneers, to our blended heritage and might be a museum, a visitors' center, etc.



Caboose \$8,500 to move



Border Patrol



Serpentarium



Jet in Park



Indian Rotarians



Javelina Baseball



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Preservation Month



Richard Street

Downtown Plan



Downtown Fix-ups



Downtown Project Facelift



Downtown Park Pavilion



Mayor at Petra Kenedy House



TV3 at Old HM King School

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New Drainage on Campus



Texas Theater



Texas Theater



Texas Theater

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Commission Chambers)

Tuesday, May 28, 2013	6:00 p.m.
Monday, June 10, 2013	6:00 p.m.
Monday, June 24, 2013	6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, June 6, 2013	3:00 p.m.
Thursday, June 20, 2013	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, June 19, 2013	7:00 p.m.
Historic Development Board	Wednesday, June 19, 2013	4:00 p.m.

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Zoning Board of Adjustments	Thursday, June 13, 2013	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, July 17, 2013	4:00 p.m.
City/County Health Board	(3 rd week of every other month @ 5:30 p.m.)	

Special Events

Kingsville Police Department Blood Drive Thursday, May 30, 2013 4:00 p.m. – 6:00 p.m.

Holidays

Memorial Day - May 27, 2013

City Hall will be closed in observance of Memorial Day

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0