

# City of Kingsville Staff Report

(A Publication of the City Manager's Office)  
Monday, August 12, 2013

*"A leader is a dealer in hope."* Napoleon Bonaparte. [www.famous-quotes-and-quotations.com](http://www.famous-quotes-and-quotations.com)

*"Be a yardstick of quality. Some people aren't used to an environment where excellence is expected."* Steve Jobs.  
[www.brainyquote.com](http://www.brainyquote.com)

## ***FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)***

### ***Good Job Award!!!***

I would like to nominate **Ms. Valerie Valero** for the employee of the week/month. The follow is what I have to say about Valerie and her outstanding work.



**Valerie Valero  
Engineering Technician**



"Valerie, has express a leadership style in her work. She has "gone the extra mile" when it comes to customer service and service to the City of Kingsville.

During recent rains, Valerie was surveying for the Shelton Street Project when she notice water ponding at an intersection. She took it upon herself to reach for a shovel and clear mud and muck from a grade inlet so that water would drain properly. Her dedication to her work and citizens of Kingsville sets a positive example. She is also very supportive of other departments including Public Works, Planning and Development, Beautification, Tourism, KPD, KFD and IT just name a few. The words "NOT MY JOB" is not in her vocabulary, always ready to take any challenge and leadership role. She fills in as the lead Engineering role when called upon. Valerie is not afraid to get her hands dirty and get field work done. She braves the elements while maintaining her leadership and professional style."



Thank you for considering Valerie for this nomination. **Charlie Cardenas, City Engineer & Director of Public Works**

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***Let's Remember & Recognize Our Award Winners!!!***

**2012 Safety & Recognition Awards**

Jennifer Bernal – Employee of the Year  
Task Force Department – Injury Free Award  
Avelino “Java” Valadez – Safety Hero

**2013 Good Job Awards**

|                      |                             |         |                                    |
|----------------------|-----------------------------|---------|------------------------------------|
| Valerie Valero       | Public Works – Engineering  | 8/12/13 | Leadership & initiative            |
| Chris Sanchez        | Public Works - Sanitation   | 7/22/13 | Exceptional performance            |
| Teresa Orr           | City/County Health Dept.    | 7/08/13 | Going the extra mile/compassion    |
| Carol Rogers         | Public Works & Risk Mngt.   | 6/24/13 | Commitment to work & coworkers     |
| Myrna Barrera        | R.J. Kleberg Public Library | 6/10/13 | Helpful and welcoming to all       |
| Theresa Cavazos      | Planning                    | 5/28/13 | Fundraiser for PDAP                |
| Norma Cavazos        | Finance / Accounting        | 5/13/13 | Payroll processing excellence      |
| Luke Stevens         | Public Works Sanitation     | 4/22/13 | Assistance to other departments    |
| Capt. Roel Carrion   | Fire Department             | 4/08/13 | Selfless service as Interim Chief  |
| Jessica Storck       | Planning & Development      | 3/25/13 | Customer service excellence        |
| City Employees       | City of Kingsville          | 3/11/13 | Assist. Com Ken Starrs' fundraiser |
| Chuck Jennings       | Tourism                     | 2/25/13 | Working effectively with Sheriff   |
| Cpl. Jorge Flores    | Police Department           | 2/11/13 | Prompt/caring customer response    |
| Ptlm. Javier Aleman  | Police Department           | 2/11/13 | Prompt/caring customer response    |
| Ptlm. Henry A. Cantu | Police Department           | 2/11/13 | Prompt/caring customer response    |
| Ptlm. Allen Brown    | Police Department           | 2/11/13 | Prompt/caring customer response    |
| Cindi Flores-Falcon  | Community Appearance        | 1/28/13 | Resolving a neighborhood problem   |

***CITY MANAGER (Courtesy of Vince Capell, City Manager)***

**Budget Workshops**

The workshops for the FY2014 budget are scheduled for four nights as follows on Monday, August 26<sup>th</sup> (Public Safety Departments); Tuesday, August 27<sup>th</sup> (Public Works Departments); Tuesday September 3<sup>rd</sup> (Administrative Departments) and Wednesday, September 4<sup>th</sup> (Other Funds, Operations and Budget Wrap up). The first reading of the City Manager's Proposed Annual Budget for FY2014 is scheduled for the Regularly Scheduled City Commission meeting on Monday, September 9<sup>th</sup>. The second reading is scheduled for a Special City Commission Meeting one week later on Monday, September 16<sup>th</sup>.

**Many Thanks to Mark Rushing**

Finance Director, Mark Rushing will be leaving the City at the end of October 2013. We'll miss Mark and congratulate him for his and his department's many accomplishments during his eight plus years with our City.

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***CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)***

**Food Service Inspections (July 15, 2013-August 2, 2013)**

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

*Critical Violations* are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

*Non critical violations* are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

|                                      |                                     |  |
|--------------------------------------|-------------------------------------|--|
| Mariachi House of Burger-92          | Boat & Net-89                       | Javelina Bookstore-100                         |
| TAMUK/Chic Fil A-100                 | TAMUK/Subway-100                    | TAMUK/Starbucks-100                            |
| TAMUK-Catering Kitchen-97            | Nutricion-100                       | Kwik Pantry/W. Corral-77                       |
| Whataburger/14 <sup>th</sup> St.-100 | El Dorado-100                       | Kleberg County Senior Center-100               |
| Kingsville Nursing/Rehab Center-96   | Los Mariachi's/14 <sup>th</sup> -84 | Snappy Foods #12-86                            |
|                                      |                                     |  |
| Subway/Riviera, Tx-100               | Kings Inn-92                        | Brown's Convenience Store-100                  |
| La Palmera Bar & Grill-81            | CB's Bar B-83                       | Marlott's-96                                   |
| TAMUK-Dining Hall-94                 | Sirloin Stockade-74                 | Kentucky Fried Chicken/Complaint Inspection-87 |
|                                      |                                     |  |
| LE Ramey Golf Course-97              | A&J Food Mart-96                    | Rio 7 Cinema-100                               |

**Food Handler & Fundraiser Food Handler Classes**

|                    |             |   |
|--------------------|-------------|---|
| Food Handler Class | 26 Students | Regular Food Handler Class              |
| Food Handler Class | 13 Students | Regular Food Handler Class/Jason Torres |
| Food Handler Class | 9 Students  | Regular Food Handler                    |

**Permitted Temporary or Permanent Food Events Mobile Unit**

|                               |   |
|-------------------------------|---|
| Nicole Villarreal/Boxing Club | Temporary Food Event-Hot dogs, Nachos & Drinks    |
| Sandi Reyes                   | Temporary Food Event- BBQ Brisket Fundraiser      |
| Brush County All Stars        | Temporary Food Event- Hamburger Basket Fundraiser |
| Carlos Andres Moya Snow Cones | Mobile Unit Annual Food Permit/Snow Cones         |
| Lil Divas Softball Team       | Temporary Food Event-BBQ Brisket Plate Fundraiser |
| Benefit for Janie Rodriguez   | Temporary Food Event-BBQ Chicken Plate Fundraiser |
| Rosie Trevino                 | Temporary Food Event- Gordita's Fundraiser        |

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## Animal Food Donation

Our local Wal-Mart Store donated 25 pounds of dry dog food, 30 pounds of cat dry food and 300 cans of cat food. Thank you Wal-Mart for your generous food donation!!!

## Animal Control-Pet Adoption Day

The City-County Health Department-Animal Control Division recently held a Pet



Adoption Day at our local Tractor Supply Company. The event was on Saturday, July 13, 2013 from 10:00 pm to 2:00 am. Several dogs and cats were displayed for the public to see. Two lucky dogs were adopted and went to a forever home, congratulation to the 2 pet adopters. Pictured are Jessica Montalvo, Customer Service Representative and Teresa Orr, Kennel Attendant who are waiting and ready to adopt out our pets. Thank you Jessica and Teresa for what you do.

**Ruby Robeldo an employee at Tractor Supply Company adopted this female mix Chihuahua puppy. This lucky puppy went to a forever home to be cared for and loved. Congratulations Ruby!**

Please join us at our next Pet Adoption Day



Saturday, August 17, 2013 / 10:00 a.m. to 2:00 p.m.

Tractor Supply Company / 2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

***For questions please call the City-County Health Department @ 361-592-3324***



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### Training

Mrs. Melissa Perez, Risk Manager recently sponsored a Safety Training for all City of Kingsville Employees. The training occurred on July 31, 2013 at City Hall, Commissioner Chamber. The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned times. The topic was "Snakes Awareness in the Workplace" with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Pictured are Robert Hinojosa, Connie Allen, Thelma Trevino, Teresa Orr and Jesse Ybarra. Also attending, but not pictured were Robert Puente, Jessica Montalvo, Ernesto Espinoza, Emilio H. Garcia and Jason C. Torres. We look forward to next month's training



### Monthly Reports of Activities

| <i>Consumer Health</i> | Food Establishment Insp. | Restroom Insp. | Food Handler Attendees | Day Care & Foster Homes Insp. |
|------------------------|--------------------------|----------------|------------------------|-------------------------------|
| October 2012           | 57                       | 47             | 45                     | 2                             |
| November 2012          | 74                       | 65             | 280                    | 3                             |
| December 2012          | 61                       | 50             | 35                     | 1                             |
| January 2013           | 64                       | 41             | 38                     | 1                             |
| February 2013          | 63                       | 58             | 54                     | 5                             |
| March 2013             | 55                       | 53             | 23                     | 8                             |
| April 2013             | 68                       | 40             | 23                     | 2                             |
| May 2013               | 61                       | 54             | 28                     | 1                             |
| June 2013              | 59                       | 25             | 27                     | 0                             |
|                        |                          |                |                        |                               |

| <i>Animal Control</i> | Oct 2012 | Nov 2012 | Dec 2012 | Jan 2013 | Feb 2013 | Mar 2013 | Apr 2013 | May 2013 | June 2013 |
|-----------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Dogs impounded        | 186      | 156      | 128      | 133      | 123      | 101      | 185      | 198      | 173       |
| Dogs adopted          | 9        | 14       | 22       | 20       | 33       | 20       | 18       | 15       | 9         |
| Dogs released         | 27       | 27       | 32       | 14       | 20       | 10       | 23       | 23       | 26        |
| Dogs Rescue (Groups)  | 0        | 0        | 0        | 0        | 0        | 0        | 1        | 0        | 3         |
| Cats impounded        | 120      | 89       | 56       | 65       | 75       | 71       | 113      | 121      | 117       |
| Cats adopted          | 4        | 0        | 2        | 2        | 1        | 0        | 7        | 3        | 0         |
| Cats released         | 3        | 0        | 3        | 1        | 3        | 1        | 1        | 3        | 1         |
| Cats rescued (Groups) | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         |
| Opossum in traps      | 69       | 91       | 42       | 45       | 38       | 62       | 85       | 71       | 23        |
| Other animals         | 4        | 5        | 8        | 7        | 14       | 6        | 3        | 12       | 2         |

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|                       |    |    |    |    |    |   |    |    |    |
|-----------------------|----|----|----|----|----|---|----|----|----|
| impounded             |    |    |    |    |    |   |    |    |    |
| Other animals adopted | 13 | 17 | 0  | 0  | 5  | 0 | 3  | 7  | 0  |
| # of humans bitten    | 8  | 5  | 8  | 3  | 3  | 6 | 4  | 1  | 10 |
| Animals obs. 10 days  | 8  | 4  | 6  | 3  | 2  | 3 | 2  | 0  | 9  |
| Warnings issued       | 2  | 9  | 0  | 0  | 0  | 0 | 0  | 1  | 0  |
| Citation issued       | 9  | 10 | 20 | 16 | 19 | 7 | 15 | 14 | 4  |

|  |
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| <i>Vector Control</i>    | Oct 2012 | Nov 2012 | Dec 2012 | Jan 2013 | Feb 2013 | Mar 2013 | April 2013 | May 2013 | June 2013 |
|--------------------------|----------|----------|----------|----------|----------|----------|------------|----------|-----------|
| Calls pertaining to bees | 20       | 14       | 2        | 12       | 8        | 10       | 9          | 14       | 20        |
| Removal of swarms        | 8        | 3        | 1        | 3        | 3        | 0        | 1          | 6        | 4         |
| Site unable to abate     | 6        | 6        | 0        | 3        | 5        | 10       | 0          | 4        | 5         |
| Mosquito surveillance    | 12       | 12       | 0        | 0        | 0        | 0        | 0          | 0        | 2         |

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| <i>Fees collected</i> | Consumer Health | Animal Control |
|-----------------------|-----------------|----------------|
| Oct 2012              | \$3,650.00      | \$1,535.00     |
| Nov 2012              | \$1,848.00      | \$1,100.00     |
| Dec 2012              | \$3,343.00      | \$1,822.00     |
| Jan 2013              | \$2,590.00      | \$1,240.00     |
| Feb 2013              | \$3,055.00      | \$1,680.00     |
| March 2013            | \$1,865.00      | \$ 805.00      |
| April 2013            | \$2,846.93      | \$1,420.00     |
| May 2013              | \$ 895.00       | \$1,510.00     |
| June 2013             | \$2,475.00      | \$1,345.00     |

**Bees, Hornets and other Pesky, but Valuable Creatures**

The Health Department received a complaint from Mary Valenzuela, City Manager's Office about a hornets' nest at West Lee and 1<sup>st</sup> Street. Jason C. Torres and Emilio H. Garcia responded to the complaint. They found the hornets' nest on a large oak tree. The nest was about 10 to 15 feet up on a branch. Jason sprayed the hornets' nest with a chemical spray killing the majority of the hornets'. The next thing was to remove the nest. We made contact with Valerie Fanning from the Recycling Center whose department has a fork lift. Valerie agreed to assist us with the removal of the nest. She followed us to the hornets' nest and lifted Jason up to the nest to remove it. Thanks to Valerie Fanning for her assistance with the fork lift.

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Occupied hornets' nest



Valerie lifting Jason to remove the nest



Jason ready to remove the nest



Hornets' nest removed and taken to the Landfill



## ***FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)***

(Courtesy of Mark Rushing, Director of Finance)

### **Finance Division**

**Truth-in-taxation** - Is a concept embodied in the Texas Constitution and the Tax Code that requires local taxing units to make taxpayers aware of tax rate proposals and to afford taxpayers the opportunity to roll back or limit tax increases.

**Budgeting** - The Finance Office staff and various City Departments have been entering the FY13 Estimated Annual and FY14 Department Requested budgets into the Incode system. The Department has also been validating revenue projections pertaining to Property Taxes, Debt Service, Sales Tax, Franchise Taxes, Ambulance fees, Permits and Licensing, Stormwater Drainage fees, Water and Waste Water Utility rates, and Sanitation fees as well as preparing internal revenue



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estimates. The preliminary budget book has been provided to management for review and for consideration of any supplemental requests that were submitted. Each Director should check their budget calendars to ensure they remain in compliance with stated deadlines.

Audit - The Finance Department held an audit committee meeting on July 15<sup>th</sup> to discuss the City's FY12 Comprehensive Annual Financial Report. The CAFR was then presented to the Commission at the regularly scheduled meeting later that same day. Luke Womack, the City's independent auditor, presented a financial overview and noted that the report showed the City to be in good financial condition.

Staff Changes - On July 29<sup>th</sup>, Mr. Rushing provided the City with notice that he will be leaving at the end of October. Mr. Rushing has been Director of Finance for the City for 7 years. The Finance Department wishes him well on his future endeavors.

Incode Version 10 - The Finance Office and Information Technology staff recently held 3 preliminary meetings with Incode, the City's Financial reporting software, pertaining to the software conversion scheduled for the end of the year. We have provided various system requirements to Incode and they have started looking at the City's Chart of Accounts and Financial Reporting needs. The Incode Version 10 is a complete rewrite on a new platform and not an upgrade of an existing system. As a result, the conversion tends to be a little more complex and challenging at times.

P-Cards - Pcard statements have gone out to the various departments. Please make sure to provide your reconciled statements within the required deadline. Slow response has been a primary reason for delays in being able to provide timely financial reports to City Management.

## **Utility Billing Division**

Fun Water Fact - In the year 2003, Americans alone spent more than \$7 billion on bottled water at an average cost of more than \$1 a bottle. Also, while municipal water systems must test for harmful microbiological content in water several times a day, bottled water companies are required to test for these microbes only once a week. [www.allaboutwater.org/bottled-water.html](http://www.allaboutwater.org/bottled-water.html)

Reminder - *All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street.*

*For all Community Appearance Issues please call 361-595-8093.*

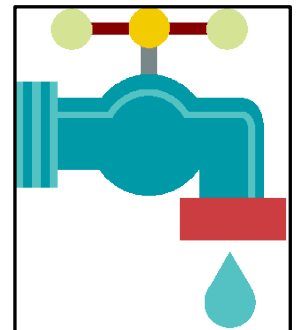
*For all Sanitation Related Issues please call 361-595-8094.*

## Month End Report for the month of July 2013 –

Active accounts: 7,809

Disconnected accounts: 151

New accounts: 147





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Total Billed: 7,802 @ \$991,196.64  
Late bills (red notices): 3,224 @\$12,603.26  
Payments received on Water Utility Bills: 6,845 @ \$899,689.72  
Bank Drafts posted: 792 @\$97,470.35  
Web Payments posted: 899 @\$89,874.69  
Cutoff for non-payment: 455 @ \$11,215.00

Another month of hard work provided by our Customer Service Representatives, Gina Flores, Elvia Rodriguez, interim Billing Specialist, Aileen Escamilla, and our Meter Readers as well, Jerry Trevino, Meter Tech Supervisor and Meter Tech, Bisente Zamora. Thanks again Utility Billing team for your diligence!

Reminder - City Hall will be closed September 2, 2013 in observance of Labor Day. The garbage service schedule will be as follows:

Residential - Monday/Thursday will change to Tuesday & Thursday. Tuesday/Friday will change to Wednesday & Friday.

Commercial - Monday & Tuesday service will be done on Tuesday.

Paving liens - On March 11, 2013 the Commissioners voted to extend the waiver of interest on paving liens for another year. The Collections Department will continue to accept principal payments through March 11, 2014. Property owners that have received a release of lien must record the release of lien at the Kleberg County Courthouse.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer.

Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

## **Municipal Court Division**

Order of business during the period of July 10, 2013 through July 25, 2013 - New cases: 198

### Kingsville Police Department

Failure to Appear charges - 6  
Traffic violations - 146  
State Penal Code violations - 37  
City Ordinance "Junk Vehicle" violations- 2  
City Ordinance "High Weeds" violation - 1  
City Ordinance (Nighttime Curfew) violations - 1



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Parking violations - 2

Officer of the Court - Fail to Comply with MIP court order - 3

## Settlement

342 cases (includes court session 7/25/2013)

Closed cases- 213 (includes court hearing cases)

Driving Safety Course cases- 16

Deferred Adjudicated cases- 6

Dismissed by Proof of Compliance cases- 55

Dismissed by "Current" Proof of Insurance cases- 10

Court Dismissal "Not Guilty" cases- 36

Waiver Juvenile Jurisdiction cases- 6

Executed Warrant Orders- 189

A total of \$52,279.22 dollars collected in fees and fines.

Court Hearing 7/25/2013

## Unresolved

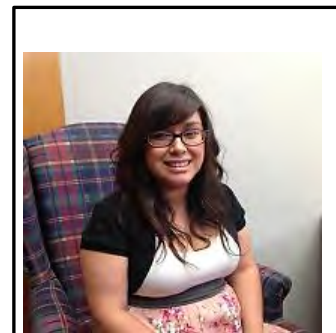
New Warrants Orders- 37

There were 410 cases scheduled, 151 people to make court appearances. Out of these, 139 were referred to the warrant department, 112 were put on a payment plan, 45 cases were closed, and 3 were setup on an extension order. In addition, 11 were setup for trial hearings, 34 were moved to a new court date for hearing, 19 cases were dismissed, and 3 were placed on probation. 10 cases were ordered to have their Driver's License suspended and were referred to OMNI. 2 cases were referred to Linebarger for collection proceedings. 32 cases are still pending for other review.

There were a total of 58 people that appeared in court (out of the 151 that were scheduled to appear).

Linebarger Goggan Blair & Sampson Attorney at Law Office - The court continues to see an increased amount of cases being cleared from the system with the help of the Law Office of Linebarger, Goggan, Blair, and Sampson, LLC coming on aboard. Payment plans are not being processed for cases that are pending with Linebarger. Payment in full must and can be made on the city website, in person, or via mail with a money order.

Special Thanks - The Municipal Court would like to send a special thank you to the Kingsville Police Department for providing security during the July 25<sup>th</sup> court hearing. Thank you officer Dodd and H. Cantu! **Other news** Vicky Cavazos recently attended the Municipal court new clerk seminar from July 15- July 18 in Austin, TX, where she received her deputy clerk 24 hour college credits. Mrs. Cavazos has been an employee with the city for eleven months, six of which have been here with Municipal Court. Mrs. Cavazos is an important addition to the court office and we would like to commend her for her hard work, dedication, and new accomplishment. Way to go Mrs. Vicky Cavazos!



Court Dates August-September 2013 - August 15, 2013 / August 22, 2013 / August 29, 2013  
September 12, 2013 / September 26, 2013

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Special Reminders to all Citizens - Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Citizens may also make payment on active payment plans and extensions by visiting the city website. Interested persons can visit this website at [www.cityofkingsville.com](http://www.cityofkingsville.com).

## ***FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)***



### **Fire Department Mission Statement**

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.



### **Community Participation / Events**

Fire Extinguisher Training - Personnel provided fire extinguisher training to employees at the Child Development Center.

NOTE: Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

### **Training and Professional Development**

Station Drills - Fire crews participated in various training drills throughout the period including driver operations or the ERT emergency response trailer, ladder truck, brush truck, and positive pressure ventilation.

EMS Training - No formal classes during the period.

Incident Command Training (Wildland) - Classes on the ICS system as it relates to wildland firefighting. Basic ICS functions were discussed. Primary focus of the classes involved; span of control, unity of command, company unity, specific assignments/no freelancing, divisions/groups, and terminology.

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Wildland Firefighting - All three shifts participated in classroom training regarding wildland firefighting strategies and tactics. The primary goal of the classes was to adopt and reinforce the use of safety principles and guidelines for wildland firefighting. The use of LCES (Lookouts, Communications, Escape Routes, and Safety Zones) and attacking from the burned or safe area will be standard practice for the department.

Wildland Firefighting Structural Triage - A second class was presented to personnel that involves the determination of how to provide structure protection to numerous buildings that are located in front of a moving fire using limited resources.



**Personnel looking at structures located near brush areas to determine how to protect them if there is an approaching wild fire.**

## **Planning**

Fire Department Budget - Much of the period was spent working on a detailed break down of current Fire Department budget expenses and future needs. The Department is still in the process of re-organizing the needs by priority.

Hurricane Planning - The Fire Chief participated in the second meeting arranged by Melissa Perez with local government agencies to discuss planning for hurricanes. Some of the main topics discussed included duplication and conflicting efforts. Much of this concern revolved around coordination of transportation for possible evacuation situations. A consensus was reached that there should be coordinated efforts during major emergencies and that would require a unified Emergency Operations Center. Another meeting is planned to work of greater details.

Red Cross - County Emergency Management Coordinator Tomas Sanchez invited the Fire Chief Reed and Emergency Management Coordinator Perez to attend a meeting with the Red Cross to discuss resources available for fire victims and fire department personnel support. The Red Cross was also able to offer training classes in the future.

City/County Fire Operations - Chief Reed met with County Fire Chief Justin Harris to discuss the current status of both departments. There was some discussion regarding mutual aid and training. A uniform system of ICS and communications needs to be adopted for mutual aid to be provided safely.

## **Other Department Activities**

Fire Department Phone System - The City's I.T. Department has been meeting with AT&T to discuss options for a new phone system.



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Low Hanging Obstructions Street Survey - Fire Department crews have completed a survey of the entire City and compiled a detailed list of all low hanging obstructions that will create problems for the ladder truck access. Fire Administration will be working with other Departments to determine how to handle the situation.

Local 2390 Bargaining Agreement Negotiations - Bargaining agreement talks between the City and Firefighters Local 2390 are ongoing.

## Committee Meetings

Apparatus Committee Meeting - The main topics of the meeting were budget needs and policy development for Ladder Tower operations. Apparatus Repairs - Engine 2 still has a severe water leak, we are waiting for a part to come in and be installed. Medic 1 and Medic 2 have been out of service for a week and we have been operating with only one ambulance. Medic 1 had a new transmission installed and returned to service on 8/1/13. Medic 2 has been at the Chevrolet dealer for one week and we still have no determination of what the drive problem is with the vehicle. Medic 2 also has a broken air conditioner and non working electric windows.

Equipment Committee Meeting - The Equipment Committee met to discuss a list of proposed budget items with primary emphasis on wildland PPE and commercial extractor washing machines.

EMS Committee - The EMS Committee met to discuss budget items and equipment issues.

Budget Committee - The Budget Committee made up of administrative staff, officers, and personnel responsible for major budget line items met to discuss budget needs.



## Fire and EMS Response Statistics

Fire/EMS crews responded to **(34 )** fire/other calls, **(144)** EMS calls, for a total of **(178)** emergency calls between July 12th and August 2nd, 2013.

Major Incidents - Mobile home fires, 1116 E. Lott Ave. Monday, July 29, 7:45 pm., 2 mobile homes were destroyed by fire. The first Fire Department unit arrived within 5 minutes and contained the fire to the two structures. Later, the seven on duty firefighters were later assisted by three overtime firefighters, three volunteer firefighters, and four naval air station firefighters. Both mobile homes were a total loss.



**1116 E. Lott Ave.**

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## ***HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)***

### **Do you know an interesting HR Fact**

Employee benefits make up an average of 44% of payroll expenses.

### **Advertised Positions and/or Pending Hire**

Community Appearance - Code Enforcement Officer

Community Appearance – Equipment Operator I

Finance – Director

Fire - Firefighter/Paramedic

Garage – Maintenance Technician

Landfill – Supervisor

Landfill - Foreman

Library - Library Director

Police – Telecommunications Operator

Street – Equipment Operator II

### **New Employees**



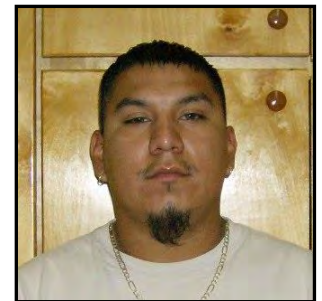
**Cesar Ramirez**  
Equipment Operator II  
Street



**Gabriel Mendez**  
Temp. Maintenance Worker  
Landfill



**Emilio Soliz**  
Equip. Operator II  
Sanitation



**Victor Deleon**  
Utility Worker  
Wastewater

### **Promotions/Temporary Assignments**

Salvador Garcia – Equipment Operator III – Sanitation

### **Separations**

Robert Bennett – Landfill

Kelly Short – Street

Keiona Ausbie – Police

Hilda Minter – Community Appearance

Maryann Trejo – Community Appearance

Daniel Navejar – Sanitation

**Retirements - Pautzke, Steven**

**Milestone Anniversaries – 5, 10, 15, and 20+ years**

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August - 5 years: Carol Rogers – Public Works, Aaron Vela – Waer, Gertrudis Munoz – Landfill; 20+ years: Hector Vela – Library, Sally Saenz – Finance, Daniel Rios – Sanitation, Andrea Vidaurri – Library

## Workshops

The 4<sup>th</sup> session of the Professional Development program was held on July 25<sup>th</sup>. National Seminars speaker Rebecca Pace discussed The Manager's Role in Developing People. 39 staff members were able to participate. Staff received several good ideas to consider and take back to their departments.



## General

The HR office and Risk Management met with the Employee Recognition and Safety Committee to discuss ideas for this year's Employee Appreciation & Family Event. Contract negotiations continue with both the Fire and Police associations. HR personnel address employee issues daily in person, phone and by email.

## *PLANNING & DEVELOPMENT SERVICES (Courtesy of Robert Isassi, Director)*

### Dumpster Enclosure Project – Phase II

In a beautification effort and to promote the public health, safety and welfare of the City, the City has begun to enclose 120 dumpsters in high-traffic areas while maintaining service access for sanitation. The contractor is approximately one third of the way complete with the project around the City. The Planning Department has been working with Luke Stevens, Sanitation Supervisor, in inspecting the contractor's work.

**BEFORE**



**AFTER**



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## **H.M. King High School Renovation – Adaptive Reuse Project**

Now that all but one set of windows are in, the project is working towards making repairs to the inside of the building. The architect has hired a field engineer to advise the repair crews on how to best making repairs to the inside of the building. Having a field engineer on site to answer questions and make field decisions will speed up the repair process and keep the project moving forward. We have also received the engineering topography map. This information will aid the City in determining the earthwork needs for the parking lot and proposed improvements around the grounds.

## **6<sup>th</sup> Street Pavilion**

The canopy has been power washed and preparations are underway to connect power to the existing lighting system under the canopy. The Planning Department is preparing plans to provide to contractors on constructing the concrete slab under the canopy.

## **Monument Signing – City Standard**

In meeting the Master Plan, the City is working on a City standard for its monument signs in front of City buildings such as our Fire Station, Volunteer Fire Department Station, and Public Works Buildings. We are looking to create a standard that will be astatically pleasing and celebrate the City’s history.

## **Building Official**

Daniel Ramirez, our City Building Official, will be out of the office the next few weeks. Mr. Ramirez is currently under a doctor’s care and is expected to return in mid to late August. The City is thinking of him and praying for a speedy recovery. In the meantime, we will be temporarily hiring a certified master electrician on an on-call basis to keep up with electrical inspections in town. Our Building Inspector, Manuel Buentello, is picking up some additional inspection duties until Mr. Ramirez returns.

## **Building Services Division**

|                          |            |                    |    |
|--------------------------|------------|--------------------|----|
| Residential Remodel      | 25         | Demo               | 1  |
| Commercial Building      | 4          | Electrical Remodel | 12 |
| Mechanical               | 13         | Moving             | 1  |
| New Residential          | 2          | Fire Inspection    | 30 |
| Cert. of Occupancy       | 4          | Gas Inspection     | 5  |
| Commercial Meter         | 6          | House Leveling     | 3  |
| Plumbing                 | 12         | Residential Meter  | 18 |
| Re-Roof                  | 14         | Sprinkler          | 2  |
| <b>TOTAL INSPECTIONS</b> | <b>152</b> |                    |    |



## **Volunteer Tree Planting**

The City will be working with the Texas A&M University – Kingsville (TAMUK) geology professor, Dr. Brent Hedquist to plant trees around the City for beautification purposes and to cool down the City.



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The university is planning on the first event to correspond with the end of a celebration of Earth Sciences Week on TAMUK campus in mid-October. Until then, we are strategically planning optimal locations for new trees.

**New Business** - No new business.

### Community Appearance Division

Recent activity (July 11 – July 24) by Community Appearance Inspectors is as follows:

| <i>Activity:</i>             | <i>Results:</i>                  |
|------------------------------|----------------------------------|
| Notices Sent - 145           | Compliances - 103                |
| Inspections - 103            | Abatements - 17                  |
| Re-Inspections - 120         | Court Cases - 1                  |
| Illegal Dumping Cases - 0    | Referral to other Department - 1 |
| Obsolete Sign Violations - 1 | Placards Posted - 2              |

### Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

#### 228 E Shelton - Abated by Property Owner

**BEFORE**

**AFTER**



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### 1309 Fordyce – Property Owner Abated

**BEFORE**



**AFTER**



### 613 E Lee – Property Owner Abated



### 301 E Reidda – City Crews Abated





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## Community Appearance Activities

Congratulations Jennifer Bernal on becoming Code Enforcement Officer II certified. Management skills, budget review, ordinance revision/creation & public relations is discussed and tested in this level of Code Enforcement. Ms. Bernal will utilize these learned techniques to evolve the Community Appearance Division. Communication with staff is incredibly crucial for the desired results of the beautification effort. Additionally the revision or establishment of ordinances will also strengthen the overall direction or plan that our commission is leading us in.

Ms. Bernal and Mr. Cardenas have created a schedule which will allow Community Appearance operators and Street crews to work alongside each other and work on a portion of a selected main thoroughfare. Clearing the properties of high grass and or junk will be done as well as the curbs and gutters.



Community Appearance is asking all staff to prepare for the upcoming TRASH OFF DAY, the event is tentatively scheduled for September 21. We are calling for help with this event. The usual equipment is also being asked for. The Trash Off held earlier this year was a hit. The trash off benefits all of us in the long run and helps our community keep Kingsville beautiful.

## Demolition Initiative

The Building Dept. will present five dilapidated structures to City Commissioners on the August 12 meeting. The demo team plans to submit five structures to Commissioners for review once month. A goal of 25 demos per fiscal year has been set and has been achieved!

|                          |    |
|--------------------------|----|
| Commission Approved      | 26 |
| Property Owner Agreement | 28 |

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

| Date    | Property Location      | Status   |
|---------|------------------------|--|
| Pending | 519 N 6 <sup>th</sup>  | Awaiting re-hearing for Demolition Order Request       |
| Pending | 1107 W Kenedy          | Property Owner Agreement (pending tentative demo date) |
| Pending | 604 E Richard          | Property Owner Agreement (pending tentative demo date) |
| Pending | 103½ S 2 <sup>nd</sup> | Property Owner Agreement (pending tentative demo date) |
| Pending | 423 W D Ave            | Property Owner Agreement (pending tentative demo date) |
| Pending | 1221 E Huisache        | Pending tentative demo date                            |
| Pending | 422 S 18 <sup>th</sup> | Pending tentative demo date                            |
| Pending | 528 S 18 <sup>th</sup> | Pending Commission re-hearing                          |

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## 306 W Huisache - Demo by City Crews

**BEFORE**

**AFTER**



### Top Ten Priority Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 17<sup>th</sup> phase to be completed in August. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

#### 17<sup>th</sup> Phase

| <i>Property Address</i> | <i>Tentative Date of Abatement</i> |
|-------------------------|------------------------------------|
| 216 S 16 <sup>TH</sup>  | 8/5/13                             |
| 807 E HENRIETTA         | 8/5/13                             |
| 710 E HENRIETTA         | 8/5/13                             |
| 1208 E RAGLAND          | 8/5/13                             |
| 426 & 430 E ALICE       | 8/5/13                             |
| 904 W KLEBERG           | 8/5/13                             |
| 717 W HUISACHE          | 8/5/13                             |
| 507 W HUISACHE          | 8/5/13                             |
| 904 E WARREN            | 8/5/13                             |
| 609 WILLIAMS            | 8/5/13                             |

### Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups:

As shown in the below table the number of owner abatements on noticed properties within the "top ten" monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly



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taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

| <i>Top Ten Phase #</i> | <i>#of Cleanups Conducted by property owner</i> | <i>Top Ten Phase #</i> | <i>#of Cleanups Conducted by property owner</i> |
|------------------------|---|------------------------|---|
| PHASE 1                | 0 out of 10                                     | PHASE 14               | 6 out of 10                                     |
| PHASE 2                | 2 out of 10                                     | PHASE 15               | 9 out of 10                                     |
| PHASE 3                | 2 out of 10                                     | PHASE 16               | 9 out of 10                                     |
| PHASE 4                | 3 out of 10                                     | PHASE 17               | In Process                                      |
| PHASE 5                | 3 out of 10                                     |                        |   |
| PHASE 6                | 3 out of 10                                     |                        |   |
| PHASE 7                | 4 out of 10                                     |                        |   |
| PHASE 8                | 7 out of 10                                     |                        |   |
|                        |   |                        |   |
| PHASE 9                | 5 out of 10                                     |                        |   |
|                        |   |                        |   |
| PHASE 10               | 8 out of 10                                     |                        |   |
|                        |   |                        |   |
| PHASE 11               | 7 out of 10                                     |                        |   |
|                        |   |                        |   |
| PHASE 12               | 8 out of 10                                     |                        |   |
|                        |   |                        |   |
| PHASE 13               | 9 out of 10                                     |                        |   |

***POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)***

**Operation Cookie Monster**

Members of the KPD SLOT/Detectives/Patrol and SWAT conducted a search warrant at 902 E. Lee this afternoon. The search warrant yielded several pounds of high quality marijuana, assorted drug paraphernalia, including scales and bags, oatmeal marijuana cookies, chocolate chip marijuana cookies and macadamia nut marijuana cookies as well as a quantity of methamphetamine, and cocaine.

Also seized was an AK47 assault rifle with a loaded 30 rd magazine and a .22 caliber rifle which were located in the front room of the residence.

Arrested were Marcelo Camarillo Polanco 34YOA and Armando Polanco 25YOA. Subjects were processed at the Kingsville Police Department and transported to the Kleberg County Jail for incarceration. The subjects were charged with



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two counts of Possession of Controlled Substance and Possession of Marijuana. "OPERATION COOKIE MONSTER" was a big success!

### **Eves 7-18-13 Thursday Night**

13-21006: City warrant , Officer Brown arrested Ramon Cisneros for City Warrants.

13-21013: Officers were dispatched to Budget Inn after an unidentified caller advised there were two male subjects smoking marijuana inside of the rooms. Officers knocked on the door to try and make contact. Officer Brown arrested David Longoria for POCS (Synthetic) Marijuana.

13-21015: While at Budget Inn a female back into another parked car and left the scene. Officer Delarosa got a case number for Hit and Run.

13-21040: Call at Wing Stop came in and dispatch advised a 10 year old male had been punched in the face by an adult male who then fled the scene. Officer Delarosa was able to locate Benjamin Johnson (offender) and placed him in handcuffs. Officer Vega contacted the victim and the victim's mother who advised they had offered to buy Johnson a meal since he was homeless and he punched the child in the face. Officer Delarosa transported Johnson to the County Jail where he was booked for Injury to a Child. NOTE: Johnson matches the description of a male who punched a female in the parking lot of a hotel recently. She was from out of town and got angry when trash from her vehicle fell on the ground. Unkown for sure if it was him but could be a suspect. We have had problems with him for a while now, however now he is becoming violent.

13-21045: Cpl. Crawford initiated a traffic stop on Trant road. The vehicle did not stop and he called a pursuit. The people in the vehicle bailed out in the 300 block of Trant and Franklin Adams. The vehicle was registered to Jill Langrebie in the 200 block of East Huisache. We were unable to locate the people that evaded.

13-21049: Officer Santos Flores arrested Juan Gonzalez for DWI after a traffic stop.  
Calls for Eves on 07/20/2013 were as follows:

1300021208 Disturbance/Assault at 115 Maple Circle between Esmeralda Ledesma and her daughter, Cynia Salinas. Cynia's boyfriend called Esmeralda and advised that he could not wake her. Esmeralda arrived and woke Cynia who became angry. Both claim assault by the other. Esmeralda was issued a CTW for the location at Maple Circle.

1300021212 - Disturbance at 628 W Lee Ave - Samuel Cuellar was banging on the door wanting to fight with Juan Adrian Sr.

1300021219 - POCS at 1220 N 17th St - Ptlm. Brown stopped out with two males at LULAC. He discovered synthetic marijuana on Matthew Silvester Gonzalez 23YOA and arrested him.

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1300021222 - Assault at 702 S Lantana Dr. - Delia Martinez was assaulted at her daughter's (DELILA GONAWIKA) residence by her daughter and the daughter's boyfriend, Johnathan Villarreal. Martinez's husband went to the residence after the fact and another disturbance was called in, but no other offense.

1300021257 - Assault at 215 E Huisache Ave. - Yadira Cardenas was punched in the face by her husband, Armando Reyna while she was holding their 5 month old child. Reyna was arrested for Assault/Strangulation and Interfering with an Emergency Call.

1300021269 - Theft at 309 E Kleberg Ave (Domino's Pizza) - Kyle Bellamy's vehicle was broken into. Advised suspect walked by neighboring boutique that should have surveillance video.

1300021270 - Criminal Mischief at the Country Luau - Two tires to Andres De La Garza's 2002 Tan Dodge Ram were slashed while parked in the Luau parking lot.

### **Eves 7-23-13 Tuesday Night**

13-21539 : Damaged Property, Dianne Brown came in to report an accident that happened over a week ago.

13-21538 : UUMV, Female called police to report her car stolen from Wal-Mart parking Lot. She said she dropped her keys on the way in. several people in a van that was in the parking lot were captured on video. One of them stole the car. Officer Cervantes has the details and I had dispatch send out a Region 3 BOLO. Vehicle is a white Ford Taurus.

A few other minor case numbers and a call for a gas stove on fire at 1000 block of West Lott. They were cooking a pizza at 2 am and the stove caught on fire. Patrol arrived first and we made sure everyone was out of the home. we also evacuated a couple of neighbors. KFD arrived and by that time the stove was just smoking. KFD got in under control and all was okay at the time of this e-mail.

### **Eves 7-25-13 Thursday Night**

13-21764 = Assault: Gilberto Santos was struck with the mirror from a vehicle. His wife Maria Santos was the driver. They were at the Marquez residence at 715 E. Ave. B. They were all drinking and playing cards and Maria became upset and tried to leave. Her husband followed her out and as she was driving away he was struck by the mirror on the car. She may have been en-route to Robstown. we let Nueces County know. EMS was called and he refused treatment.

13-21768 = POM<2: Officer Brown requested to do some foot patrol at Lulac, 1220 N. 17<sup>th</sup>, in order to clean up some of the drugs usage going on out there. When Mids came in Officer S. Flores and Brown both drove to Lulac and proceeded to patrol on foot. The result was 3 people arrested. Robert Garcia lives at Lulac and after his two buddies were arrested for POCS (Case# 21770), they told officers they were going to Garcia's apt. Robert told officer Brown he had Marijuana in the apt. and led him to it. He was arrested.

13-21770 = POCS: Joel Rubio and Tyler Valencia were arrested for POCS (Kush) after they were contacted by officers on foot patrol at Lulac.

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13-21780= DWI : Cpl. Crawford arrested Alfredo Deleon for DWI after he drove over the rail road tracks at 6th and Lee . He jumped the tracks, lost a spare tire, and sparks flew as he hit street coming back down.

13-21782 = Consumption of Alcohol Minor : (Texas Ranch) Cecilia Aguirre was arrested after she was caught with a beer in her hand inside the bar. She tried to pass it off when she saw officers coming around. Officer Flores took her outside, and her speech became so slurred that he decided to 95 instead of issuing citation.

13-21782, 21783, and 21786 = criminal mischief: Derrick Moore was upset with his girlfriend so he proceeded to slash the tires of her family members car's. Another case number was coming in at the time of this email.

### **EVES 7-26-13 Friday Night**

13-21882 = POM + DUI - Officer Brown stopped a pick up truck with two males. Jesus Ruiz 18YOA had marijuana all over his pants and a small plastic baggie was on the ground outside of his passenger window. He said it was not his. The marijuana was collected and was a useable amount. He was arrested for POM <2. The driver was identified as Aasin Hutras 18YOA and he was issued a Field release Citation for DUI. A relative came to pick him and his truck up.

13-21892 = Found Property - I had officers checking all the bars for minors and other illegal activity. I sent the K-9 inside as well. Bars checked were Luau, Double A's, and Cowgirls. While the officers were at Cowgirls, a patron saw the K-9 and dumped their bag of marijuana and rolling papers. Unknown who dumped it. The Drugs and papers were recovered and a case number for Found Property generated.

NOTES: (Runaway), returned home. Several other small disturbances but none that required case numbers at this time and several traffic stops throughout the night.

13-27982 - 426 E. Miller Lisa Nefford reported she was receiving harassing calls where terroristic threats were made to her.

13-21992 - 129 S. Hwy 77 (Big House BBQ) Brittney Gasca reported her purse and I-Phone being stolen while she was at work.

13-22043 - 510 S. 14th David Fuentes was arrested for DWI

13-22054 - 100 N. 12th Noe Soliz was arrested for DWI

13-22034 - 200 E. Kleberg Clarissa Vargas was contacted and arrested for City Warrants

13-22051 - Ramon Alvear was pulled over on a traffic stop and arrested for City Warrants



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### **Calls for the evening shift of 07/28/2013 were as follows:**

1300022093 - Burglary Habitation at 302 W Alice Ave - Reynaldo Barrera reported two televisions stolen (one 40" Samsung and a 17" Toshiba).

1300022106 - Lost/Stolen at Whataburger on S 14th St.- Austin Mendieta (who works for Whataburger) reported that a male stole his wallet after it fell out of his pocket while at work. His sister, who also works for Whataburger, claimed to know who did it but would not provide the information to Ptlm. Fierova. When Ptlm. Fierova requested to see the store video, the female manager on duty told him that he could not (he was told to go through corporate) and yelled at him about questioning her employees.

1300022110 - Welfare Concern at 1700 E Kenedy Ave #202 - A third party call reported that an Enrique Garcia was jumped on location. Officers responded and those on scene were uncooperative. While on scene, another call came in alleging that the subjects at this location were doing cocaine. Contact was made with Maria Rios. No drugs were seen and a report will be prepared.

1300022116 - Possession of Marijuana - Ptlm. Reyna stopped Cruz Amaya 52YOA, who had an open container in the vehicle as well as marijuana in his green 1996 Toyota Corolla. Amaya was arrested.

1300022137 - Possession of Marijuana at 208 S. 14th St. - Units were dispatched to McDonalds after a female in a Buick returned a bag that allegedly contained her wrong order and took a bag with her corrected order. The bag she returned was opened and contained some form of candy and a small baggie of marijuana. Ptlm. Fierova went out on a traffic stop on the vehicle matching the description given by dispatch and contacted Andrew Cadena 23YOA and Frances Bates 22YOA. The couple admitted to having just left from McDonald's after exchanging a meal. The couple returned to McDonald's where they were positively identified. After being Mirandized, the female advised that the bag containing the candy was given to her by her grandmother. Bates said that the bag was sitting on the floorboard of the car after it had been in the house and she grabbed the wrong bag to exchange after their order was wrong. Bates claimed no knowledge as she said that she did not like the candy and that Cadena was the one who had been eating it. Cadena, after making a stink about the people from McDonald's trying to get him in trouble, than advised that he would just plead no contest when the case goes to court.

1300022142 - Burglary of Vehicle(s)/Theft at Kingsville Pointe - Callers advised that there were three males lurking around the vehicles in the parking area of Kingsville Pointe, one of the males reportedly armed with a gun. Units responded and three young Hispanic males ran from the area across Caesar and into the area of Hall and Warren. Units flooded the area and Ptlm. Fierova immediately spotted one of the males in the alleyway to the West of Warren. As the male turned Eastbound, Ptlm. G. Gonzalez was waiting and the two units cornered the male in the yard at the residence on the Southwest corner. This juvenile male was identified and would not give any information about who he was with. Shortly afterwards, Ptlm. Dodd located a second juvenile male back at Kingsville Pointe at 1315 E Caesar Apt C. Both males admitted to taking property from vehicles at Kingsville Pointe, but neither would give the name of the third male, who reportedly was the one with the gun. A Michael Kors

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watch was recovered from Garza's pocket and some Oakley sunglasses, a knife and other miscellaneous items were recovered in the area where Garcia was contacted. Ptlm. Gonzalez was able to find Garza's jacket behind a residence off the alleyway where the males were chased. The jacket contained property as well. Cpl. Crawford and I walked the complex, where Cpl. Crawford located some of the property. We found many unlocked cars, but were unable to reach many of the owners to see if they were missing property. All unlocked cars were secured and any residents seen were advised to check their vehicles and contact the police department if anything was found to be missing. All other units flooded the area where the last male was seen, but he was not located. Ptlm. Dodd returned to the area and retraced the path the juveniles ran. He found yet another cell phone which was to be brought to the PD.

## Stop Stick Training

Sgt. Brad Allen and Cpl. Vince Murray, certified instructors on Stop Stick deployment have been holding courses at KPD for the deployment of Stop Sticks. So far 19 of the department officers have gone through the one hour classroom training as well as the one hour practical training which is being done at Kleberg Park.

This equipment will be used in the near future to assist officers in the area as vehicular pursuits have been on the increase due to the influx of human trafficking along our roadways.



## ***PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)***

The July rains have caused minor street ponding. The Engineering Department has helped out with some maintenance work and has identified areas that need to be addressed. Engineering has cleaned grade inlets and have surveyed drainage ditches to re-grade for the proper water flow.

The Concrete street projects (phase III) has started and is underway. Engineering has taken the role of project management for this project. The project should be completed by September.



**Concrete street construction underway at 5<sup>th</sup> and Lee. Valerie Valero (Engineering) gets out during a street survey to clean a grade inlet to allow water flow.**

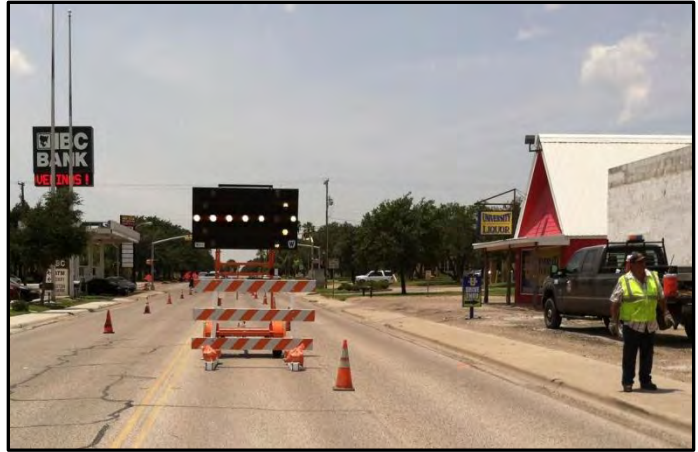
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## Street Division (07/15-08/02)

Paving – Crews worked road construction on:

- Finished road construction on Shelton Street between 7<sup>th</sup> and 8<sup>th</sup> Street work included placing limestone in alleys, curb and gutter work, new driveways and Hot mix.
- Finished road construction on Santa Gertrudis inside lane between Wells Street and Armstrong.



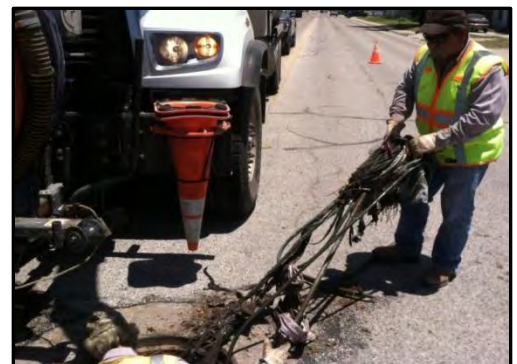
Shelton Street and Lane Closure Traffic Control on Santa Gertrudis



“Zipper” machine attached to the front end loader and Santa Gertrudis ready for lime stone placement.

Gutters – Crews cleaned gutters on:

- Ragland, 3<sup>rd</sup> to Armstrong
- Wells, Ragland to Ceasar
- 1<sup>st</sup>, 2<sup>nd</sup>, Ragland to Ceasar
- Ceasar from 2<sup>nd</sup> to 3<sup>rd</sup>
- 7<sup>th</sup>, Ceasar to Hoffman



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- Milton, King to Kennedy
- Kennedy, May to Armstrong
- Jackson, Wanda, Lanatan, from Kennedy to King
- Wanda, Johnston t King
- Johnston, Lantana to Armstrong
- Shelton, 8<sup>th</sup> to 7<sup>th</sup>
- 11<sup>th</sup>, 10<sup>th</sup>, 9<sup>th</sup>, 8<sup>th</sup>, 7<sup>th</sup>, 6<sup>th</sup> from Yoakum to King
- Kleberg from Yoakum to 3<sup>rd</sup>
- Kenedy 14<sup>th</sup> to 6<sup>th</sup>
- Henrietta from Armstrong to Seal
- Sanata Gertrudis from University to US 141

### Trimming – Crews trimmed brush, trees and shrubs on:

- 6<sup>th</sup> Corral to General Cavazos
- Santa Gertrudis at US 77
- Kenedy at 5<sup>th</sup> St
- 6<sup>th</sup> St in front of concrete near Corral
- Elizabeth from 11<sup>th</sup> to 14<sup>th</sup>
- Corral at 17<sup>th</sup>
- Santa Monica from Santa Elena to Santa Gertrudis
- King from University to US 77
- Corral from 14<sup>th</sup> to 15<sup>th</sup>
- Public Works Yard

### Sweeping - Crews swept on:

- 11<sup>th</sup> St from Yoakum to King
- 10<sup>th</sup> from Yoakum to King
- 9<sup>th</sup> from Yoakum to King
- 8<sup>th</sup> from Yoakum to King
- 7<sup>th</sup> from Yoakum to King
- 6<sup>th</sup> from Yoakum to King
- 3<sup>rd</sup> from Yoakum to King
- Kleberg from 11<sup>th</sup> to 3<sup>rd</sup>
- Santa Gertrudis from 14<sup>th</sup> to Hwy 141
- Kenedy from 14<sup>th</sup> to 6th
- 601 Pippen Lane
- Warren to 18<sup>th</sup> to 19th
- Santa Gertrudis from 14<sup>th</sup> to Hwy 77
- 6<sup>th</sup> from Corral to Hwy 77
- Corral from Armstrong to Gillette
- 14<sup>th</sup> St. from Corral to General Cavazos



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- Santa Rosa to Santa Fe
- Santa Monica to Santa Elena
- Santa Elena to Santa Fe
- Phippen Lane to Andron
- Armstrong from Corral to Caesar
- 6<sup>th</sup> from Corral to General Cavazos
- General Cavazos from 14<sup>th</sup> St. to Hwy 77 (and water palms in this area)
- Removed water on 16<sup>th</sup> & Huisache, Parker & Carlos Truan Blvd., Fairview & Gillette and Shelton & 8<sup>th</sup>.
- 6<sup>th</sup> St. from Nettie to Corral
- By ditch on Railroad St.
- Trant from 6<sup>th</sup> to 14<sup>th</sup>
- 6<sup>th</sup> St. from General Cavazos to Reidda Dr.
- 6<sup>th</sup> St. from Reidda Dr. to Escondido Rd.

### Mowing - Crews mowed:

- Police Department
- Tranquitas Creek
- Santa Gertrudis to 12<sup>th</sup> St.
- 12<sup>th</sup> to 9<sup>th</sup>.
- 9<sup>th</sup> St. to 6<sup>th</sup> St.
- 4<sup>th</sup> to the tracks
- King from Santas to University Blvd.
- Corner of General Cavazos and 6<sup>th</sup> behind railroad
- Caesar ditch
- Landfill and on General Cavazos from Franklin Adams to FM 3320
- Ailsie from Franklin Adams to NAS and on N. 6<sup>th</sup> St from City Limits sign to Ave D.

### Weed Killer – Crews sprayed weed killer on:

- 14<sup>th</sup> St. from Corral to Caesar
- Elizabeth from 11<sup>th</sup> St to 14<sup>th</sup> St.
- Carlos Truan Blvd. from 14<sup>th</sup> St to US 77
- Corral from 14<sup>th</sup> to General Cavazos
- 14<sup>th</sup> from Shelton to General Cavazos (completed East side of 14<sup>th</sup>)
- 6<sup>th</sup> from Ave D to Vela
- 6<sup>th</sup> from Corral to Alice (completed East side of Alice)
- Ave D & Mesquite
- 14<sup>th</sup> from General Cavazos to Caesar
- 14<sup>th</sup> from Corral to Mesquite
- Ave D
- Ave C

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- Ave B
- Ave A
- Ella

### Patching – Crews patched and filled in potholes:

- 1407 Michael St
- 1215 E. Yoakum
- Johnston and 15<sup>th</sup> St.
- 19<sup>th</sup> and Huisache
- Ave B and 10th
- Water patch on Santa Gertrudis
- 2<sup>nd</sup> St. and W. Nettie
- 802 Alexander
- 728 Alexander
- 1<sup>st</sup> St. and Nettie
- May St between King and Kenedy
- 1425 Michael
- 1420 Lawndale
- In front of Santa Gertrudis School
- 1<sup>st</sup> St.
- 2<sup>nd</sup> St
- Santa Gertrudis
- W. Ella in front of Boys and Girls Club
- 12<sup>th</sup> St
- Ave B
- 12<sup>th</sup> St and Santa Gertrudis
- Loop 428 & 6<sup>th</sup> St.
- Ave B and 14<sup>th</sup> St.
- Henrietta from 7<sup>th</sup> St. to 8<sup>th</sup> St.
- 6<sup>th</sup> St.
- Young Dr.
- Miller and 11<sup>th</sup> St.
- 1425 Michael St.
- In front of the Boys and Girls Club
- Corner of Nettie and 2<sup>nd</sup> St.
- 3<sup>rd</sup> St and Santa Gertrudis to West Nettie
- 1420 Lawndale

### Drains

- Cleaned drains on 2<sup>nd</sup> and Kleberg, 2<sup>nd</sup> & Yoakum, Wells and Kleberg and on 3<sup>rd</sup> and Yoakum.

### Miscellaneous - Worked on alley behind Subway on Johnston

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Sign Shop – Picked up barricades and cones on 18<sup>th</sup> and Warren. Crew took 2 barricades w/ No Thru Traffic sign to Shelton between 7<sup>th</sup> and 8<sup>th</sup>. Put up (2) Men at Work signs on Shelton, (2) on 7<sup>th</sup> St. and (2) on 8<sup>th</sup> St. Filled 6 bags with sand to hold down the signs, helped flag crew on Shelton & 7<sup>th</sup> St. Put Type 3 barricades together. Crew patched a pothole on Nettie and 1<sup>st</sup> St. Crews delivered walk behind saw to 18<sup>th</sup> and Warren. Took Backhoe to 9<sup>th</sup> and S. King to pull out a post that a car hit. Crew installed new (30x30) stop sign with post on 9<sup>th</sup> St. and S. King St. Crew picked up a fallen tree branch on Brahma Blvd. in front of High School. Crew jumped Rolando's truck on 6<sup>th</sup> and Mesquite. Hooked up trailer and removed barricades on Kathleen St, King St and PVC Daniel Alarcon St. Crew jumped the Gator on 6<sup>th</sup> and Ave D. Crew picked up 3 barricades at Wastewater Plant. Work was done in the new sign shop. Took the Bobcat and the trailer to 6<sup>th</sup> and E. Yoakum to haul dirt but was not able to because the Bobcat was leaving tire marks so we stopped. Went back to that location again and tried not leave tire marks. Crews picked up mourning signs on Lyndale between Caesar and Warren and on W. Ave I between Armstrong & Wells. I checked crosswalks on N. Lantana and W. Richard. Crews took mourning signs to E. Henrietta between 14<sup>th</sup> and 15<sup>th</sup> St. We informed University Police of stolen "Workers Ahead" sign w/ stand. Crew stayed at the yard making Type 3 barricades due to the rain. A crew went to check drains. Bought more lumber for barricades at McCoy's Lumber. Went to get locates from 5<sup>th</sup> and 6<sup>th</sup> for rails that will be placed by the ditch. Crews cleaned outside the barn to prepare a place to store the new barricades. Crew picked up mourning signs from E. Henrietta between 14<sup>th</sup> and 15<sup>th</sup> St. Cut patterns for Rey Rivera and took them to him on E. Shelton between 7<sup>th</sup> and 8<sup>th</sup> St. Crews also took trash from trailer to the landfill. Picked up broken work horse from Landfill and hauled it to AC Lawn and Garden. Put up a sign for the City Attorney at City Hall parking lot. Crews completed crosswalks at W. Richard and N. Lantana. Took 4 barricades to 16<sup>th</sup> St and Ragland and took 3 barricades to Wells and Ragland. Watered palm trees on General Cavazos and picked up barricades at 16<sup>th</sup> and Henrietta. Crews are cleaning storm drains on Santa Gertrudis and railroad. Replaced 5 Children Crossing signs on E. Lott, replaced 1 Children Crossing sign on E. Kenedy. Crew put nuts and bolts on handrails on Santa Gertrudis and put reflectors on University Blvd.

### **Water Production (07/7-07/27)**

Water Production continues with fence slats installation at Well 24 and West Tower. Secondary booster pump at STWA is operating outside its efficiency curve. The 13 inch impeller needs to be trimmed. Grounds are being maintained at three well sites.

Routine job: Collected 18 routine Bacteriological Samples; collected 21 daily chlorine residuals; daily water system monitoring; delivered Ammonia to 9 sites; delivered Chlorine to 9 sites.

Water pumped to distribution (7/7 – 7/28) - Wells – 59,584,000 gallons; Surface – 42,339,000 gallons; 6,932,000 gallons for Ricardo bypass; Total 95,214,000 gallons; Average – 8,888,357 gals/day

### **Wastewater Collection and Treatment Plant (07/07-07/27)**

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant; CD Electric pulled lower motor for rewind. Scheduled Bio-Monitoring. Operators got secondary clarifier bridge back online. Helpers and Operators are replacing UV lights. Took Bio-Monitoring quarterly samples.

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Wastewater Treatment South Plant - Operator cleaned sewer mains, mowed grass, cleaned clarifier troughs and shoveled sludge from sand drying beds. 3&1 MGD wasting on drying beds. Continue to mow grass around Plant. Contractor Mendez is still working on bypass gate valve project.

Wastewater Collection – Had 5 call outs for sewer backups; did 6 line locates; replaced 11 broken clean outs; had 2 bad odor calls, disconnected 1 sewer tap, installed 2 new sewer taps, 1 sewer main repair and did 4 man hole repairs. Crews replaced manhole lid at 502 Helen Marie. Operators did grease trap inspections, removed blower motor and hauled sludge from 3MGD. Crew counted and located sewer taps on Alice, Lee & Henrietta. Operators hauled sludge, vacuumed sludge pit and vacuumed grit box. Added caliche in alley and helped Street Dept. with hot mix. Crews jet and vacuumed main line at King & Yoakum. Bobcat was moved and grit box was put back under grit chamber at 1 MGD. Cement was picked up in the field behind Chevy dealer.

### **Water Distribution (07/07-07/27)**

Water Division Crews repaired 18 Main Breaks and answered approximately 53 Service Calls (meter leaks, cutoffs and backfills). Crews started working on TAMUK Seale St. water line project on 7/12/13. Crews installed a ¾" water tap at 2700 Brahma Blvd. Water crews worked with concrete contractor to replace concrete on Nelda Dr., 4<sup>th</sup> and Kleberg and replaced concrete on the 300 Block of E. Henrietta. Water crews also helped break out concrete at the Landfill. Water crews completed the installation of 1,600 ft. of 8" PVC on N. Seale St. We are waiting for water sample results before connecting to existing line.

### **City Garage (07/07-07/27)**

Maintenance - 29 Oil changes on preventive maintenance; 57 scheduled work orders; 65 nonscheduled work; 14 Service calls; 5 Call out; 27 New tires on heavy equipment and trucks; 25 flat tire repairs and balances; 38 pending work orders. Replaced rear springs on Unit 334 and repaired rear hydraulic leak and power steering on Unit 306.

Welder - 0 work order; 6 pending work orders; 22 nonscheduled work orders; 4 scheduled work order; and 10 service calls. Welder worked on and completed handrails.

### **Solid Waste (07/07-07/27)**

Landfill - (07/07-07/27) - Landfill crew continued litter clean up in and around facility. Crews continued the weed eating around the wells. Hubert Construction dropped off the excavator from north Wastewater Plant. Crew repaired 2 of the Buffer Zone posts on entrance to Landfill. Crews ran magnet trailer. The Street Dept. mowed the entrance to the Landfill. Mechanics came to work on the a/c on the dozer. Santa Anita Reclamation is going to bring us a tire trailer on Monday. Rental Dozer arrived and D6T was hauled off for under carriage repair. Street Dept. hauled in asphalt and caliche. Crews started a new lift on working face (X-Y/8-9). Annual fire extinguisher inspections were done by KFP Services. We had rain on and off for 3 days with no discharge on outfalls. Due to amount of rain dumping in wet weather area (working face, R-11). Naismith Engineering & EnviroCare repaired MW #13. Water Dept. crew came out and jack hammered the concrete slab on MW #13. Waste –Screening completed by all employees. We changed locks on entrance to landfill and old south entrance. Wrecker was used to pick up garbage truck #334. Precinct 4 brought in 1 load from Methodist Church. 3 new



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employees completed their NIMS (100 and 700). Naismith came to perform the Methane and Groundwater Sampling (all zeros). Holt Cat came out to check the rental dozer, water was leaking into cab. A spare tire was ordered for Brush Tractor from Wingfoot Tire. NPE mechanic came to Landfill to look at Brush Tractor, it was determined that it will need to be picked up for repair.

Trash – 807 tons; Brush – 208 tons; Concrete (commercial and residential) –88 tons; Construction and Demolition (C & D) – 336 tons; Dirt – 119 tons; Metals – .71 tons; Tires – 12.95 tons; Recycled Tires - 8.53 Tons Sludge – 67 tons; Asphalt –506 tons Litter - 1.65 tons

Sanitation - Residential waste collected from 07/07 – 7/27– **927,700** pounds; Commercial waste collected **100,144** pounds; Brush collected **99,400** pounds and construction debris collected **68,900** pounds. Brush crews collected Zone 3 and worked on abatements and demos when possible. White goods will be collected from this zone on Friday, 7/26/13. The Brush Tractor has developed a problem with the articulation joint and it has been transported to Corpus Christi Holt Car for needed repairs. Robert Mendez began the enclosure construction at 14<sup>th</sup> and Corral and will proceed south down 14<sup>th</sup> St. Notable enclosures are behind Café 5 and Harrell's Drug Store. Approximately half of the enclosures have been constructed. The abatement at 150 W. Ave C was completed. All ten abatements for the month of July have been completed. Sanitation has been helping Community Appearance finish small abatements as needed due to manpower shortage in their department. Recycling from the Recycling Center to Corpus Christi for the month of June totaled 14.65 tons.

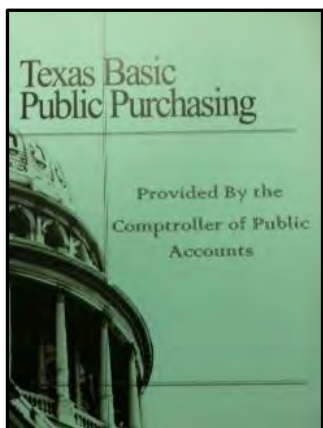
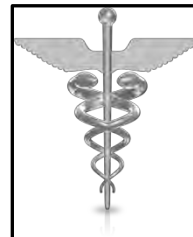
## ***PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)***



### **Purchasing Division**

Purchase Orders - For the period of 07/12/2013 through 08/01/2013, 165 purchase orders were issued totaling over \$524,800.00.

Self-Funded Group Health Insurance Proposal - The Purchasing department held the opening of RFP No. 13-14 Self-Funded Group Health Insurance on July 17, 2013 at 1:30 p.m. Four proposals were submitted. The proposals were forwarded to the Insurance Consultant for analysis.



Basic Public Purchasing Training - The Purchasing/IT Director attended training in Austin sponsored by Texas Procurement and Support Services (TPASS), a division of the Texas Comptroller of Public Accounts (CPA). Topics included Ethics and the Law, Specifications, Purchasing Methods, Sourcing and Solicitation, Receiving and Evaluating Bids and Proposals, Creating Proposals, and Logistics.

### **Technology Division**

IT staff continued working with subcontractor to change the connections at Public Works. Additional work is needed to complete installation of wireless devices. IT staff worked to balance allocation of internet at the Fire department, deployed IT staff project tracking system and met with vendors for a work order system.

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## ***R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)***

### **Summer Reading Ice Cream Party**

Summer readers were treated to an ice cream party on Wednesday, July 17, 2013, as their reward for participating in the 2013 Summer Reading Program. Children were required to complete at least one full reading log in order to attend the event. The reading program consisted of reading a total of 750 minutes per log. An ice cream station, which consisted of both chocolate and vanilla ice cream, was set up. A toppings station, which consisted of various nuts, candies, bananas, cherries, pineapples, and other mix-ins, was also provided. The set-up allowed children and parents to build their own ice cream creations. A total of 80 participants took part in the event. A final count of 112 reading logs was returned. The library's total time of summer reading was exactly 84,000 minutes. The party was a cool success!



### **Local Author Hosts Book Signing**

The library recently hosted a book signing on Saturday, July 20, 2013, with **Ms. Estela Gutierrez**, author of ***The Break***. During her presentation, Ms. Gutierrez talked briefly about growing up in Benavides and Corpus Christi. These two predominately Hispanic communities influenced her life and



writing. Her jobs as an English teacher and a television news producer helped develop and refine her writing skills. The enriching experiences from these jobs enabled her to write her first novel. During the presentation, Ms. Gutierrez read excerpts from ***The Break***. The plot revolves around the fictional character Claudia Fuentes. "Ballet is all Claudia Fuentes has ever wanted to do, and her dedication pays off when she is accepted to a prestigious summer workshop on the Mexican Pacific Coast. Just before she is to depart, however, her family endures a sudden tragedy. Grief and guilt threaten to pull her under, but the rekindling of a cherished friendship gives her

strength." After the reading, Ms. Gutierrez conducted a small writing workshop that gave the audience an opportunity to write their own short stories. She presented the workshop using a PowerPoint presentation. Handouts were provided to the public to guide them with their writing skills and techniques. The event wrapped up with a Question and Answer session, followed by the book signing. Ms. Gutierrez is currently working on the sequel to her current book.

## ***RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)***

### **TML Representative Georgina Ybarra gives the Risk Manager a Thumbs Up!!**

For reviewing & completing The Liability/Property Rerate Exposure Summary for 2013-2014 the Rerate Exposure Summary reflects additions and deletions processed prior to the date the schedule was printed. Risk



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Manager M.Perez has been working tirelessly with City Staff Departments to complete and finalize the Summary. Some areas that were reviewed for changes were: Downtown Events, Law Enforcement Liability, Real & Personal Property, Mobile Equipment & Automobile Coverage. TML Texas Municipal League; Field Services Representative Gerogina Ybarra made a quick visit to the Risk Managers office to take a final review & pick up the Final Summary. No need to waste a stamp!!

## Giving New City Employees a Great Start at Task Force & Sanitation Department



It's a regular thing here at City Hall, New Employees are given Initial Health & Safety Orientation Training before they start they're new jobs. New Employees get to spend 30 to 40 minutes with Risk Manager M. Perez to review the City's Health & Safety Handbook, Workers Compensation Policies and Guidelines, Injury Reporting & Ombudsman Program. If you work for a Public Works

Department you get to leave with a brand new Safety Vest & Safety Glasses and if youre a good student maybe a City of Kingsville Cap.

## It's not just Hurricane Season in South Texas, It's also Snake Season



Public Works Employees were lined up ready to come and sign in to attend Snake Awareness Training. Risk Manager Melissa Perez conducted the class on Wednesday July 17, 2013. Employees were treated with Donuts, Orange Juice & Coffee. Some of the questions that were discussed were: What should I look for when Im working around high grass areas?, How can I look out for snakes?, When are snakes active?, What should someone do if bitten by a snake?, How can I keep snakes away from my home and yard?.The Training lasted about an hour. About seventy employees and Supervisors attended.

## Snake Awareness Training for City Hall Departments On July 31<sup>st</sup> Risk Manager pictured with Health Department Staff

Employees were trained on Snake Safety and Awareness for your Family. Some of the questions that were discussed were: What should I look for when Im working around high grass areas?, How can I look out for snakes?, When are snakes active?, What should someone do if bitten by a snake?, How can I keep snakes away from my home and yard?. Several





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Employees attended from Legal, Police, Finance, Health and Fire Departments. *City Manager Vince Capell & Commissioner Al Garcia also attended.*

## **American Red Cross Meeting at County Courthouse Need Volunteers**

Risk Manager Melissa Perez with Joey Reed Fire Chief attended "American Red Cross Meeting" at County Court House on Friday July 12 2013. Lauren Else Recruitment & Development Specialist for Volunteer Services conducted the meeting. Tom Sanchez Emergency Management



Coordinator for the County was present with Ron Gerd City Volunteer Fire Dept. Emphasis in the meeting was

placed on disasters and communication with City Residents to inform them that if they are affected by a disaster such as a fire and are in need of Emergency Assistance they can contact the American Red Cross. ARC may be able to assist with food, clothing, prescription medications, or temporary housing. *For Assistance you may call: 1-866-526-8300*



## **Emergency Management Meeting held at City Hall Conference Room on July 22<sup>nd</sup>**

The Second Emergency Management Meeting was held in the City Hall Conference Room on July 22<sup>nd</sup> @9:30am. Attendees were served breakfast of Waffles, Sausage, Juice & Coffee. Emergency Managers & Public Safety Staff from all over the City of Kingsville attended to include: Border Patrol; Ken Howard, Naval Base Kingsville: Monette Walker & John Sparks, KISD Director of Emergency Management; Shane Creel, Spohn Hospital Emergency Manager, Texas



A&M University, County EMC Tom Sanchez, Police Department Julian Cavazos, Public Works Bill Donnell, Planning & Development Robert Isassi & Texas Department of Emergency Management Brandi Fisher. This is a gathering of minds to discuss the City of Kingsville's Emergency Plans. City Risk Manager is planning on having these meetings every 3 weeks.

## ***TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)***

### **DHS Team Visits Texas A&M University - Kingsville**

On Tuesday July 16, 2013 a program director and her team from the Department of Homeland Security (DHS) visited the Texas A&M University Kingsville campus to conduct a grant oversight review. The grant's objective is to develop various security and surveillance methods so they can be utilized for detection of criminal activity in remote areas like South Texas. They met with the university's project team headed by Dr. Selahattin Ozcelik and other university officials. Professor Ozcelik invited the Kingsville Task Force to attend the meeting to provide insight from a law enforcement officer's perspective. Task Force Commander Vera, Assistant Commander Starrs and Agent Kirkpatrick attended the meeting.



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### **New Agent for Task Force Gets Sworn in**

On Wednesday July 17, 2013 Kingsville Specialized Crimes and Narcotics Task Force Agent Jeremy Loftin got sworn in by Kingsville Chief of Police Ricardo Torres. Agent Loftin, a former Corpus Christi Police Officer, began his new endeavor with the Task Force on July 09, 2013. Jeremy will be assigned to the Patrol Interdiction Unit of the Kingsville Task Force.

### **What Will Drug Smugglers Think of Next?**

On Thursday July 18, 2013 Kingsville Task Force Agents Michael Tamez and Jeremy Loftin were partnered, working criminal interdiction within Kleberg County. Agents conducted a traffic stop on a red Ford F-150 truck with Arkansas registration because the truck's driver conducted a traffic violation (Improper Lane Change). The traffic stop occurred at the intersection of U.S. Hwy 77 and County Road 2160.

During the course of Agent Tamez's roadside interview with the Ford's driver (identified as Raul Morales), Agent Tamez observed physical and verbal indications of overly nervous behavior. Agent Tamez then spoke with both the front passenger (identified as Miguel Nava) and the adult rear passenger (identified as Alma Morales) in reference to their trip. During the course of Agent Tamez's interviews with Nava and Mrs. Morales, he again observed physical and verbal indications of overly nervous behavior. Agent Tamez then asked for and was granted verbal consent to search the vehicle by Mr. and Mrs. Morales and Nava.

Agent Tamez and Agent Loftin were assisted during the search by Agent Ruben Villalobos. During the course of the search, Agent's Villalobos and Loftin located two red plastic wrapped bundles of U.S. Currency concealed inside a "Gain" laundry detergent box (which Raul Morales previous claimed ownership of). Agent Richard Kirkpatrick arrived and conducted an open air sniff of the truck with his K9 Partner. Agent Kirkpatrick advised his K9 showed a positive indication for the presence of narcotics inside the truck. Mr. and Mrs. Morales and Nava were detained and transported to the Kingsville Police Department for further investigation.

All subjects were interviewed by Kingsville Task Force Agents at the Kingsville Police Department. Based on the interviews and totality of circumstances, Raul Morales was placed under arrest for Money Laundering. Alma Morales and Miguel Nava were released pending prosecution. The total amount of currency seized was \$50,383.00 along with the 2010 Ford pick-up truck.

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## **Collaboration with Local and Federal Agencies**

On Tuesday and Wednesday July 23 & 24, 2013 Kingsville Task Force Agents participated with the Kleberg County Sheriff's Office, Kingsville Police Department, U.S. Border Patrol Agents, and U.S. Immigration and Customs Enforcement Agents in a special operation. Operation "Big Wheels" focused on locating and stopping primarily 18 wheelers/vehicles smuggling money and/or any other types of contraband on U.S. Hwy 77 to and from Mexico. The joint operation yielded several prospects, but no significant seizures occurred.

## **Professional Development Training**

On Thursday July 25, 2013 the City of Kingsville sponsored a seminar to assist Directors and Staff with their professional development. The seminar entitled "The Manager's Role in Developing People" was the training course presented by Mrs. Rebecca Pace with National Seminars Training. Task Force Commander Vera attended the specialized training session along with several City of Kingsville employees.

## ***TOURISM SERVICES DEPARTMENT (Robert Trescott, Director) Report: July 12–August 2, 2013***

### **Laureles Ranch Headquarters (Petra Vela Kenedy Memorial)**

We continue our research and planning for the possible donation from the Ed Rachal Foundation. A contractor is getting bids on all of the elements of the move: engineering, reinforcement, permitting, moving, and setting of the structure. The Foundation is seeking an appraisal from someone qualified to put a value on an historic structure for the donation/gift that they will offer and that the Commission can consider. The Foundation has a fiscal year that ends on August 31 and they would like to claim their donation/gift to us for the current fiscal year.

We are seeking partners and proposals for the adaptive reuse of the structure. We propose two possible sites:

1. Next to the pavilion: city controlled, visibility, close to downtown, integral to proposed downtown park site, and in a position to support events at the pavilion.

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2. Next to the new City Hall: city controlled, great visibility, close to downtown, integral to proposed Chamberlain Park site, and in a position to support events at City Hall/Chamberlain Park.

We propose partnering with others on a simple, pragmatic renovation that, while interpreting our bi-cultural heritage as personified by Petra Vela Kenedy, will also provide practical support for events both within it and adjacent to it.



## Downtown Management

There are many downtown management projects underway.

## Downtown Maintenance

The Engineering, Public Works and Planning Departments have raised the bar on downtown street cleaning, trash pickup, dumpster enclosures, holiday lighting, etc.

We are matching facilities manager staff time with equipment from other departments to tackle grass cutting and landscape trimming throughout the downtown. We have acquired and refurbished a pickup truck, have taken over the truck-borne watering tank from Engineering and are now watering downtown trees.

We have researched and developed a plan for downtown street furniture and have made recommendations for interim purchases with an emphasis on needed trash receptacles.





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**Totes and Things Rear Lot – Before & After**

## **Vela Building Cooperation**

The Noon Rotary and the Hispanic Chamber power washed and painted the Vela Building at 7<sup>th</sup> Street and Henrietta Avenue, originally an urban retail strip. This is a work-in-progress.



## **Downtown Regulatory Sign Plan**

Working with Engineering, Public Works and Planning Departments, we are continuing the effort to reduce sign clutter and to improve the visual streetscape along Kleberg Avenue with planning complete for 5 more phases of sign clutter reduction and signage upgrade within the downtown core.



## **Downtown Park Pavilion Phase I**

Working with Engineering, Public Works and Planning, we have completed the power washing, sand blasting, and paint touch up of the Downtown Park Pavilion along with the construction of the panel that will support a pavilion bulletin board and the pavilion electrical power panel.



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## Project Facelift

Having completed the research and documentation, we are working with the Planning Department on utilizing the available and appropriate “carrots and sticks” to help property owners in the downtown core to improve their buildings. We are contacting owners individually and are coordinating with the Planning Department on code enforcement as well as rolling out the Historic Downtown Façade Improvement Grant Program.

We are talking to owners about five possible façade grants and, actually, the work has begun on all of the projects: Texas Theater, Domino's Pizza, Economy Finance, ConsignWhat, and the Innovation Lab.



## 1909 HM King School

80% of the 128 new windows and several new doors are installed in the 1909 HM King School and the security lights are installed to supplement the security fencing.



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## **Mural**

The KCVB downtown mural is being completed by the artist in Corpus Christi. It is being painted on 12 4-by-8 feet medium density overlay panels. We do not yet have a complete image. Scheduled to be completed by the end of August.

After studying 30 locations, we have narrowed the selection of possible locations for the installation of the mural to three:

1. **Kleberg Bank**

**Pros:** High location away from vandalism, visible from main thoroughfare, overlooking the downtown park, north facing to avoid sunlight fading, the bank is interested

**Cons:** Their architect is checking for installation engineering standards which might be complicated, their board will need to approve

2. **Innovation Lab**

**Pros:** Opportunity to partner with University and students, center of downtown, east facing to avoid afternoon sunlight fading, students might address specs and installation, the college is interested

**Cons:** Ground level risk of vandalism, need to coordinate with façade grant

3. **Fuentes Building**

**Pros:** Available immediately, center of downtown, should be easy to install

**Cons:** Ground level risk of vandalism, west facing afternoon sunlight fading possible



## **Event Management**

We have taken on the management of the multifaceted event support by the City. We have developed operational policies and procedures. Our mission is to encourage and support public events in City facilities and spaces. A goal is public safety. A goal is to match events to venues. An objective is to reserve street closings for large, broad-based parades and festivals. An objective is to minimize and manage street closure time. An objective is to reduce City costs.

We will be having our annual event planning meetings starting on August 20 to explain the City commitment and rules, to encourage events and to help plan and support – especially encouraging early planning, early cooperation and early marketing. These meeting will be publicized.



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### Historic Preservation Survey and Inventory

Our partnership with TAMUK, as funded by the Texas Historical Commission, the City General Fund, the City Tourism Fund, and with in-kind contributions from TAMUK has completed the inventory, survey, inspection, photography and documentation of 120 blocks of the original town site of Kingsville – 1200 structures!

We have invested substantial City staff, Historic Board and TAMUK staff time and students have provided 1650 hours of field work and data entry.

The product from this project will be shared with the State and with the Feds and will populate a layer in the City's GIS system in support of City planning, code enforcement, and historic preservation.



221 N. 2nd – Neoclassical – Judge Crenshaw House

Built in 1927 for Judge EH Crenshaw, lawyer for the Missouri Pacific Railroad & prominent citizen.

# City of Kingsville Staff Report

(A Publication of the City Manager's Office)

Monday, August 12, 2013

## Marketing

We discovered a local resource for graphics arts, marketing, media, website development and social media. We have consolidated a number of services that the KCVB contracted from multiple sources with corresponding savings.

We have allowed a number of contracted print media to expire and have experimented with web-based and social media as well as with new regional multi-media outlets.

The web-based and social media-based media give tremendous control over targeting and timing.

[www.kingsvilletexas.com](http://www.kingsvilletexas.com)

We have had our website totally rebuilt and increased visits four-fold. Analytics show that the site is the premier source for Kingsville event information. The site has content that is both extensive and interesting.

[www.facebook.com/KingsvilleVisitorsCenter](http://www.facebook.com/KingsvilleVisitorsCenter)

We have a complimentary Facebook page that we are just beginning to utilize. We experimented with advertising on

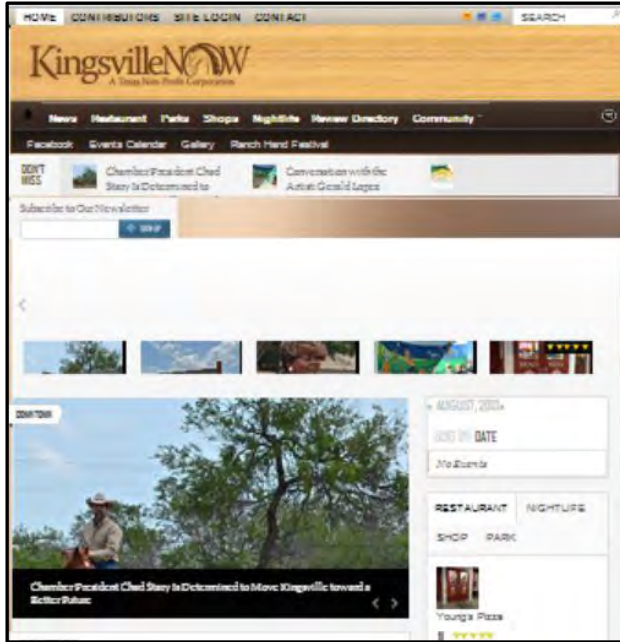


[www.kingsvillenow.com](http://www.kingsvillenow.com)

We are lucky to have a not-for-profit partner that is positioned to help with volunteer activities, marketing, etc. As a private entity, they can get into reviews and other areas that the City can't. Their website and Facebook page are great complements to ours. We have been doing some social media marketing through them and have had very effective results, very affordably.



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**Texas Now Magazine and Web Site**  
[texasnowmagcoastalbend.com/category/south-coast-communities/](http://texasnowmagcoastalbend.com/category/south-coast-communities/)





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**Upcoming Downtown Event**



***MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)***

**Regular Commission Meetings (Robert H. Alcorn Commission Chambers)**

|                            |           |
|----------------------------|-----------|
| Monday, August 12, 2013    | 6:00 p.m. |
| Monday, August 26, 2013    | 6:00 p.m. |
| Monday, September 9, 2013  | 6:00 p.m. |
| Monday, September 23, 2013 | 6:00 p.m. |

**Municipal Court Dates (Commission Chambers)**

|                           |           |
|---------------------------|-----------|
| Thursday, August 15, 2013 | 3:00 p.m. |
| Thursday, August 22, 2013 | 3:00 p.m. |
| Thursday, August 29, 2013 | 3:00 p.m. |

**Board Meetings (Commission Chambers)**

|                             |                            |            |
|-----------------------------|----------------------------|------------|
| Planning and Zoning Board   | Wednesday, August 21, 2013 | 7:00 p.m.  |
| Historic Development Board  | Wednesday, August 21, 2013 | 4:00 p.m.  |
| Zoning Board of Adjustments | Thursday, August 8, 2013   | 6:00 p.m.  |
| Civil Service Commission    | TBA                        | 11:00 a.m. |

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### Board Meetings (Respective Location)

Library Board Wednesday, September 25, 2013 4:00 p.m.  
City/County Health Board (3<sup>rd</sup> week of every other month @ 5:30 p.m.)

### Conferences/Seminars

Texas Municipal League Annual Conference – Austin, TX  
October 8-11, 2013

### Events

Pet Adoption Day – Saturday, August 17, 2013 10:00 a.m. – 2:00 p.m.  
Tractor Supply Company – 2405 S. Brahma Blvd.

### Holidays

Labor Day – September 2, 2013  
City Hall and Administrative Offices will be closed in observance of Labor Day

### Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

| <u>Board Name</u>            | <u>Vacancies</u> | <u>Recommendations</u> |
|------------------------------|------------------|------------------------|
| Zoning Board of Adjustments  | 0                | 0                      |
| Joint Airport Zoning Board   | 0                | 0                      |
| Civil Service Commission     | 1                | 0                      |
| Historic Development Board   | 0                | 0                      |
| Planning & Zoning Commission | 0                | 0                      |