

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, January 27, 2014

"If at first you don't succeed, you are running about average." MH Alderson, www.businesspundit.com

"The most popular labor saving device is still money." Phyllis George. www.businesspundit.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

Marco Jimenez, Water Construction Supervisor, has been with the City of Kingsville for 16 years and has been one of the most dependable and reliable supervisors in Public Works. When water lines and main lines break all during the year it is Marco's crews that respond and restore our water supply efficiently and safely. This job that Marco does requires management skills and an intense knowledge of heavy equipment and the City's water system.



**Marco Jimenez
Water Construction Supervisor**



Marco has worked his way up the ranks in the department and is considered one of the best equipment operators in the business. If any job that his crews go out on need not just an operator, but an "expert operator"- Marco steps in and can handle it. There is not a piece of equipment in the Public Works inventory that Marco doesn't handle nimbly and efficiently and he has earned the respect of those who work for him as well as those he reports to.

Even on jobs outside of Water Construction, Marco is called in if an expert operator is needed. Most recently on December 5, 2013, Public Works demolished the old fire training tower at Corral Park located at Corral Avenue and Second Street and guess who the operator was on a very delicate and dangerous job- Marco! This training tower was three stories tall and was strengthened with rebar throughout its four columns and was a community eyesore. Working with Charlie Cardenas and Bill Donnell, Marco became the finger that operated the track hoe to expertly bring down this structure. The hardest part of the task was to bring the structure down in its footprint so to speak so that none of the debris damaged the equipment or injured anyone and that is exactly what transpired. An uncommon task required an uncommon operator with the brains and the guts to get the job done and done right the first time.

For all that Marco does on a daily basis he deserves the Good Job Award- when he steps out and volunteers for a dangerous and delicate job he deserves the same award and a heartfelt thanks from all

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of us in the city. Thank you for considering Marco for the Good Job Award. Sincerely, Charlie Cardenas, City Engineer and Public Works Director

Let's Remember & Acknowledge Our Award Winners!!!

2013 Safety & Recognition Awards

*Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year***

*Garage staff – Garage Division in the Public Works Department - **Injury Free Award***

*Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award***

2014 Good Job Awards

| | | | |
|-----------------|---------------------------------|---------|-------------------------------|
| Jason C. Torres | City/County Health Department | 1/13/14 | Consistently superior service |
| Marco Jimenez | Public Works Dept./Water Const. | 1/27/14 | High expertise/dependability |

CITY MANAGER (Courtesy of Vince Capell)

City Secretary Asked to Serve in Professional Leadership Position

City Secretary Mary Valenzuela has been asked and has agreed to serve as Secretary for the Coastal Bend Municipal Clerks' Association.

City Manager Asked to Serve in Professional Leadership Position

City Manager Vince Capell has been asked and has agreed to serve as Program Chair for Region 9 of the Texas City Manager's Association. The Region 9 CM Association meets quarterly at various member city locations in south Texas

Texas Municipal League (TML) Region 11 to Meet in Kingsville

Commissioner Dianne Leubert, City Secretary Mary Valenzuela, Tourism Director Bob Trescott and others are helping to arrange the next quarterly meeting of TML Region 11 cities on Thursday March 27th. The meeting is in the planning stages, but the location has been confirmed at the Henrietta Memorial Museum Ice House. Tours of the King Ranch and the Museum are in the works. More information will follow on this upcoming event. This is an ideal date to hold the meeting since some attendees may want to remain in Kingsville to attend the Blue Angels Air Show on the 29th and 30th.

Texas City Manager's Association (TCMA) Region 9 to Meet in Kingsville

City Manager Vince Capell has received approval from TCMA Region 9 President to hold a quarterly meeting in Kingsville on March 27th the same day as (but prior to) the TCMA Region 11 TML meeting in Kingsville. Holding both of these meetings on the same day allows TCMA Region 9 members to also attend TML Region 11 meeting. We expect a full house in Kingsville on March 27th.

City Manager speaks at Kingsville Morning Rotary Club

The City Manager was pleased to speak to the morning (7 a.m.) Rotary Club at Linda's Restaurant on January 23rd. Vince spoke about his internal and external responsibilities as City Manager and also responded to numerous questions. Planning and Development Services Director Robert Isassi also attended the meeting as a special invited guest.

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City Manager to Speak at TAMUK College of Business “Economic Forum and Luncheon”

The City Manager has been asked to speak at the upcoming Economic Forum and Luncheon to be held Tuesday, February 18th from 11:30 a.m. to 1:30 p.m. at the Memorial Student Union Building Ballrooms A & B. Vince's presentation will follow that of the primary presenters Dr. Keith Phillips “Senior Economic and Policy Advisor at the Federal Reserve Bank of Dallas-San Antonio Branch” and Dr. Thomas Krueger, “Professor and Director of Faculty Research at Texas A&M University – Kingsville College of Business Administration.”

Vince's presentation will provide information to the audience about how the economic incentive programs offered by the City and County are working effectively to improve the area's economic conditions. Vince will attempt to answer the question... “If the data presented by Doctors Phillips and Krueger are unfavorable compared to our peer cities and counties in and around Texas...what are we doing about it and why are the actions of elected officials working to improve the trend lines?”

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

| | | |
|---------------------------------------|------------------------------------|---------------------------------|
| El Pastel Bakery-100 | CVS #656-100 | Family Dollar-96 |
| Dollar General/N.14 TH -96 | Kingsville Bakery-100 | The Party Barn-100 |
| Whataburger/14 th -96 | Taqueria El Chato-100 | K2 Food Mart/W.Corrall-90 |
| Taqueria Martinez-100 | Rodeway Inn-88 | Brown's Convenience Store-96 |
| CB's Bar-B-Que-95 | Kleberg County Nursing &Rehab-96 | Boat-N-Net-100 |
| Pizza Parlor-100 | Kentucky Fried Chicken-100 | Popeye's Fried Chicken-88 |
| Wal-Mart/Grocery-93 | Wal-Mart/Deli-100 | Wal-Mart/Meat Market-100 |
| Wal-Mart/Bakery-93 | Kingsville Nursing Rehab-97 | Baffin Fisherman-96 |
| El Dorado-100 | China West-96 | Kwik Pantry-80 |
| The Center-97 | Christus Spohn Kleberg Hospital-96 | Kleberg County Senior Center-96 |
| | | |

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|------------------------------|---------------------------|----------------------|
| Butch's-100 | Marlott's-100 | Nutrition-97 |
| Los Mariachi's-82 | TAMUK-Catering Kitchen-96 | TAMUK-Chic-Fil-A-100 |
| TAMUK-Pizza Hut-100 | TAMUK-Sushic, LLC-92 | TAMUK-Subway-83 |
| TAMUK-Javelina Bookstore-100 | TAMUK-Starbuck's-100 | King's Inn-100 |
| Riviera Food Mart-91 | | |

Regular Food Handler & Fundraiser Food Handler Classes

| | | |
|--------------------|-------------|---|
| Food Handler Class | 18 Students | Regular Food Handler Class-Health Department |
| Food Handler Class | 13 Students | Fundraiser Food Handler Class- Boy Scouts Pack #385 |

Permitted Temporary or Permanent Food Events

| | |
|-------------------------|---|
| Kleberg County 4-H Club | 1 st Permit-Temporary Food Event-Kleberg-Kennedy Jr. Livestock Show/Concession Stand |
| Kleberg County 4-H Club | 2 nd Permit-Temporary Food Event-Kleberg-Kennedy Jr. Livestock Show/Concession Stand |

New Food Establishment-Opened

Yo So Cool, 620 E. King Street-Yogurt Goodies

Did you know?

- ❖ Puppies between 9-12 weeks should have a Physical Examination, vaccinations for Distemper Hepatitis, Parainfluenza and the Parvo Virus. They should also be dewormed if needed, dispense ear wash have their second Heartworm/Flea preventative shots.
- ❖ Kittens between 9-11 weeks should have a Physical Examination, vaccinations for Rhinotracheitis, Calica, Panleukopenia and Chlamydia. They should be dewormed if needed and their second Heartworm/Flea preventative shots.

Animal Control Food Donation – Thank you WalMart

Our local Wal-Mart donated 110 pounds of dry dog food, 20 pounds of dry cat food and two dog toys. The City-County Health Department would like to thank Wal-Mart for their generous food donation to our animal shelter.



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Animal Control-Pet Adoption Day Advertisement

City-County Health Employees Teresa Orr, Kennel Attendant and Jessica Montalvo, Customer Service Representative are pictured with new advertisement signs for our monthly Pet Adoption Day at our local Tractor Supply Company. The signs will be placed out on Saturday mornings in different areas of the city for public view and will only be used the day of the event. This advertisement is in efforts to increase our adoption rates for the animal shelter and to encourage people to adopt from our City-County Health Department Animal Shelter.



Animal Control-Rescue

This female Great Dane was picked-up running at large in June 2013. After the 72 hours plus day one of impoundment no one had claimed the dog, so the Health Department contacted the San Antonio Great Dane Rescue and told them about this female Great Dane we have in our custody. They advised us they would be interested in rescuing the Great Dane. After about two days Joellen Cockroft with the San Antonio Great Dane Rescue secured a transport to transfer the dog to San Antonio. The Great Dane was named June. She was seen by a veterinarian and was given all the medical attention she needed. June was even treated for breast cancer. I was recently contacted by Mrs. Cockroft she wanted to inform us that June was doing very well and is a very happy, joyful and playful dog. She also included a before picture when they rescued June and a recent picture. Well a picture is worth a thousand words; June is a very beautiful dog. It's amazing what a little TCL can do for a DOG. June is now living in a forever home.

BEFORE



AFTER



Animal Control-Update on Rescued Ostrich, No I meant Greater Rhea

Please read e-mail from Raymond Castellano with LulusProject.com

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Mr. Garcia:

Just a quick update on the Ostrich looking bird we rescued in collaboration with Kingsville Animal Control. We have discovered with three different exotic bird experts the Ostrich is definitely a Greater Rhea. Its native to South America and current they are being considered being put on the threaten species list.



Taking that information into account we started looking for an educational or breeding facility such as zoo or university that can take. Great news we are working with Dallas Zoo to get the Greater Rhea placed on the Zoo Curator List Serve where it will become available for any zoo in the USA pending DNA lab results.

LulusProject.com thank you sir for your collaboration in helping us helps this exotic ratite. As things progress we will keep you informed and updates will also be available on Lulus Project.com Facebook page. Attachments of photos were taken for your review. Again, I thank you for allowing us to pull the Greater Rhea from KAC. Sincerely, Raymond Castellano

City-County Health Department Monthly Report of Activities & Income Consumer Health, Animal Control & Vector Control

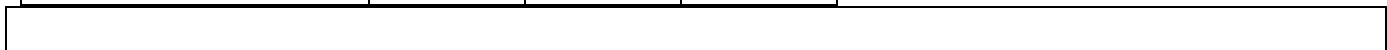
| Consumer Health | Food Establishment Insp. | Restroom Insp. | Food Handler Attendees | Day Care & Foster Homes Insp. |
|------------------------|--------------------------|----------------|------------------------|-------------------------------|
| October 2013 | 40 | 29 | 84 | 4 |
| November 2013 | 22 | 46 | 71 | 3 |
| December 2013 | 24 | 42 | 10 | 3 |

| Animal Control | Oct 2013 | Nov 2013 | Dec 2013 |
|-----------------------|----------|----------|----------|
| Dogs impounded | 88 | 120 | 134 |
| Dogs adopted | 25 | 14 | 19 |
| Dogs released | 22 | 22 | 30 |
| Dogs Rescue (Groups) | 3 | 1 | 13 |
| Cats impounded | 154 | 121 | 97 |
| Cats adopted | 3 | 3 | 7 |
| Cats released | 0 | 3 | 3 |
| Cats rescued (Groups) | 0 | 0 | 2 |

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| | | | |
|-------------------------|----|----|----|
| Opossum in traps | 70 | 61 | 40 |
| Other animals impounded | 3 | 2 | 2 |
| Other animals adopted | 0 | 0 | 2 |
| # of humans bitten | 4 | 3 | 9 |
| Animals obs. 10 days | 3 | 2 | 4 |
| Warnings issued | 1 | 0 | 0 |
| Citation issued | 21 | 20 | 25 |



| Vector Control | Oct 2013 | Nov 2013 | Dec 2013 |
|---------------------------------|----------|----------|----------|
| Calls pertaining to bees | 18 | 11 | 4 |
| Removal of swarms | 8 | 8 | 0 |
| Site unable to abate | 10 | 3 | 4 |
| Mosquito surveillance | 1 | 0 | 0 |
| Larvacide applications (Blocks) | 6 | 0 | 0 |



| Fees collected | Consumer Health | Animal Control |
|----------------|-----------------|----------------|
| Oct 2013 | \$897.00 | \$1,185.00 |
| Nov 2013 | \$869.70 | \$1,715.00 |
| Dec 2013 | \$1,809.45 | \$1,305.00 |

FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Division (Where everyone counts 😊)

Incode Version VX -The City currently has Tammy Johnson with Incode working to implement the VX conversion. Tammy will be with us for 3 weeks to ensure a smooth transition. The conversion will mainly affect the Finance and HR departments. Utility Billing and Municipal Court will remain on version 9 and an interface will transfer those department's data into the financial software. The first week after the conversion will focus on the General Ledger, the second week will be the Accounts Payable and HR areas, and the last week will focus on payroll.

Payroll - To start the year off on the right foot, there are 3 pay periods in January. The final payroll there will be a slight difference in some employee's checks due to the fact that insurance premiums paid by employees will have been collected in full during the first two payrolls.

W2 Forms - The Payroll Department has until January 31st to provide employees with their W2 forms. Employers must file Form W-2 for wages paid to each employee from whom income, Social Security, or Medicare tax was withheld. Employers must also file Form W-2 for wages paid to each employee from



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whom income tax would have been withheld if the employee had claimed no more than one withholding allowance or had not claimed exemption from withholding. Lastly, every employer engaged in a trade or business who pays for services performed by an employee, including noncash payments, must file a Form W-2 for each employee.

1099 Forms - Accounts Payable will be mailing out 1099 forms by January 31st. If you are an independent contractor or self-employed you will receive a Form 1099-MISC from the City if we paid you at least \$600 during the tax year.

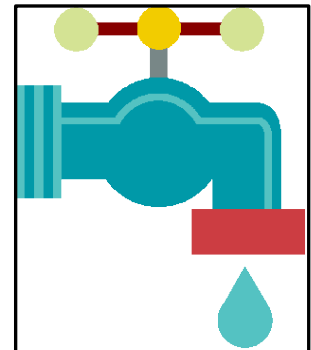
Laserfiche - Finance has been using the downtime resulting from the Incode conversion to scan documentation into the newly implemented Laser Fiche system. Terri Vasquez has scanned all the City's CAFR's dating back to 1975. Sally Saenz has been scanning invoices for the current fiscal year dating back to October 31st, 2013 to ensure we have a full year's worth of history going forward.

Audit - The Finance Department staff continues to prepare for the annual audit performed by Womack & Co. All the City's cash accounts are reconciled. The focus lately has been on Grants and Fixed Asset reporting. Mr. Womack and his staff met with Finance to determine that they will start their audit of the City in mid-February.

Utility Billing Division

Did you know? - Common types of leaks found in the home include worn toilet flappers, dripping faucets, and other leaking valves. All are easily correctable. Here is an easy and inexpensive way to see if your toilet flapper needs to be replaced. To check a toilet for a leak: Flush the toilet and while the reservoir is still filling, add 2 or 3 drops of food coloring to the water in the reservoir.

Wait 15-30 minutes. If the water in the bowl changes colors, the flapper valve needs to be replaced.



<http://www.lcra.org/water/utilities/waterleak.html>

The City of Kingsville website has a link for customers to pay their water bill with a Visa or MasterCard. The owner of the account must register their account first and as a security measure the online system will ask for the last payment amount made on the account. The online system charges customer a nominal fee of \$1.25. It is both convenient and efficient but if the customer prefers to call in their

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payment instead, any of the CSR's at the Utility Billing Department will be happy to assist them with this type of transaction at no additional charge. The Utility Billing Department is open Monday-Friday, except Holidays, from 8:15 a.m. to 5:00 p.m. For any additional questions on this information feel free to call the department.

Reminders - Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices.

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

Sec. 5-1-35. When collections made.

B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

Great Texas Warrant Roundup - The Recorder-May 2013 - Over the past seven years, courts and law enforcement agencies from all over the State of Texas have joined together to form what is known as the Great Texas Warrant Roundup. The number of participants has grown each year, with representation from all parts of the State. The latest event took place in March of 2013 where over 325 entities participated—the highest number of participants to date! As of April 1, 2013, 198 participants reported clearing a combined 196,453 arrest warrants and capias pro fines, with a face value cleared of over 39.5 million dollars. Thanks to everyone who participated and reported, and made this year's Great Texas Warrant Roundup a great success. START PREPARING NOW FOR 2014.



Contact the City of Kingsville Municipal Court for any questions or concerns by calling (361) 592-8566 or visit us at 200 E. Kleberg.

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Court Business - Throughout the weeks of December 31, 2013, through January 14, 2014, the Kingsville police department filed a total of 227 new cases with the court: traffic(120), parking(1), city ordinance-vehicles (1) and state law (43).

Kingsville's health and code enforcement filed a total of 18 new ordinance violations, court officer filed (11) and the state office filed (53) FTA (failure to appear in court). A total of 131 cases were completed and closed during this period. In the warrant department 90 orders were executed and 28 new arrest orders were released. *Court collections in this period totaled \$22,232.13 from settlement on payment plans and all other executed orders.*

Inmate Court Hearing for January 2, 2014 - During the 2:00 o'clock session, a total of 5 inmates were transported to the Municipal Court Chambers by Kingsville police department. One individual was granted jail time credit for the full balance owed to the court and four individuals were ordered for release with a payment plan/extension order granted by the Honorable Municipal Court Judge.

Public Court Hearing for January 2, 2014 - During the 3:00 o'clock session there were 111 people scheduled to make their court appearance (167 cases), of which 17 people made their appearance. Of the people whom did appear, the case results were as follows:

- 31 Payment plans & extensions granted
- 80 Cases forwarded to the warrants
- 10 Cases closed
- 7 Cases dismissed by compliance
- 17 Cases pending review
- 10 Cases reset for trial
- 9 Cases reset to a later court date
- 3 Cases reported to Omnibase
- 0 Cases under deferred disposition

Appreciation! - Many thanks to Kingsville Police department for the security provided during scheduled court sessions! J. Dodd #83, M. Fonseca #86, G. Vega #83 and J. Flores #52

Payment Methods - The public is encouraged to contact the court office for additional information on traffic and all other Class C misdemeanors at **361-592-8566**. Also as a reminder, the court does not accept payment by personal checks. Payment may be made by Visa, MasterCard, money order, cashier's check and cash. Available on the city website is the option to pay for any outstanding balances due to the court, including active warrants or payment plans and extensions. Please visit our website at <https://www.cityofkingsville.com>

Municipal Court Schedule -

| | | | |
|-------------------|------------------------|----|-----------|
| Pre-Trial Hearing | January 16, & 30, 2014 | at | 9:00 a.m. |
| Inmate Session | January 16, & 30, 2014 | at | 2:00 p.m. |
| Regular Session | January 16, & 30, 2014 | at | 3:00 p.m. |
| Bench Trial | January 30, 2014 | at | 4:00 p.m. |

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FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)



Kingsville Fire Department
Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.



Community Participation and Events

Kleberg County Jr. Livestock Show Parade - Engine 1 participated in the parade at Kleberg County Park on Jan. 12th.

Riviera ISD 4th Grade Job Walk - Students from Riviera schools toured Fire Station 1 and learned about careers in the fire service.

Training and Professional Development

Training - Personnel trained over work rules and code of conduct. These are activities that shall reviewed in January every year so that employees understand what is expected of them.

Courage to be Safe Program - Several personnel completed the "Courage to be Safe" program that is required by the State of Texas for firefighters.

Planning

New City Hall - The Fire Chief, Fire Marshal, and Planning Department Director visited the old King High School to review fire protection needs for the new City Hall.

Other Department Activities

Commissioners Fire Department Workshop - On Jan. 13th, a workshop was held by the City Commission to discuss Fire Department operations.

Texas Commission on Fire Protection FIDO Injury Reporting - Captain Erebia completed reports to the State regarding annual injuries to firefighters.

Fire Hydrant Maintenance - Hydrant maintenance was performed throughout the period.

Smoke Alarm Installations - Smoke alarms were installed in a citizen's home.

Demonstration Class at KNAS - A demonstration on the LUCAS Thumper machine was presented to KNAS firefighters.

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Equipment Status

Medic 1 - Air Conditioning not working and is being used as a backup ambulance.

Medic 3 - Out of service for several days. Crew experienced loud noise under hood and lost power. A hose was replaced at warehouse and vehicle sent to Chevy dealer. Dealer cleaned turbo. Engine light continuing to come on. Rear light problems.

Engine 1 - Was jump started one morning. New batteries being drained.

ERT Tow Vehicle - Had to be charged several mornings, would not start.

Tower 1 - Water and hydraulic leaks found under truck. Being investigated.

Projects

Extractor Washer - Bids have been received and are being evaluated by Purchasing.

Fire Station 2 Exterior - Waiting for updated quote from contractor and Planning Dept. approvals.

Dispatch - Receiving additional proposals from various vendors.

Fire Station 2 Interior, Fire Station 1 Electrical, Fire Station 1 Restrooms - Receiving additional quotes at this time.

Fire and EMS Response Statistics

Fire/EMS crews responded to (18) fire and other calls, (155) EMS calls, for a total of (173) calls between January 3rd and January 17th, 2014.

Special Events - None

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did You Know?

Diversity:

- defines today's workers and customers
- values differences, but doesn't stereotype them

Advertised Positions

Fire - Firefighter

Planning – Administrative Assistant I (Community Appearance Division)

Police – Telecommunication's Operator

Purchasing & IT – Temporary IT Support

Street – Equipment Operator I and Supervisor

Wastewater – Utility Worker

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New Employees



Phillip Boyd
Firefighter
Fire Department
Employment Date: 02/03/2014



Rafael Rodriguez
Firefighter
Fire Department
Employment Date: 01/23/2014

Separations

Analisa Coleman – Administrative Assistant I – Planning Department/Community Appearance
Benita Sanchez – Temporary – Finance Department

Promotions

Gabriel Mendez from Temporary Maintenance Worker to Equipment Operator I in the Public Works Department/Landfill Division

Roel Balboa from Maintenance Worker to Equipment Operator II in the Public Works Department/Landfill Division

General

Working with Third Party Administrator - The HR office worked with the City's third party health administrator (ENTRUST) to clarify wording in the City's Health Plan Document. The Plan Document has received multiple updates over the years since ENTRUST was first utilized in 2001. One section of the document was no longer applicable which made it a requirement for each employee enrolled in the plan to maintain a separate policy. Effective January 1, 2014 the change will allow married employees (both working for the City of Kingsville) to maintain one policy and only have to meet one deductible. This change will result in cost saving to the eligible employees.

Information regarding this amendment was distributed to all city employees via a payroll stuffer. Any employee who may now qualify for combined coverage with their City employed spouse may change their plan in the month of January 2014.

Fire Department Testing - Civil Service Fire Department testing took place on January 17, 2014. Three candidates were scheduled to test and two appeared to sit for the exam. Candidates proceeded to the agility phase of the process followed by the interview portion of the selection process.

United Way - United Way thanks all City of Kingsville employees contributing to the 2014 Campaign. Employees donated an estimated \$1,490.00 for Calendar Year 2014.

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Supplemental Employee Benefits - Newly Hired employees had an opportunity to sign up for supplemental benefits such as life, short term disability, dental, vision, etc. during a two day period with National Group Benefits Representative Mike Cook.

HR Director Makes Presentation to Outside Group - The Workforce Solutions requested the Human Resource Director speak at one of their training events on January 15, 2014. The HR Director's presentation consisted of the process to apply for a position including what information is needed in the application process. The group received information on the benefits of working for the City of Kingsville and flyers of open positions.

Technology Update - The Human Resource office was one of several City departments in the first phase of laserfiche implementation. The IT Department coordinated training for office staff in utilization and input of documents into the system.

HR Component of Incode Software Upgrade - In addition, the new Human Resource Information System (HRIS) was rolled out. This system is part of an upgrade of the City's financial software (Incode). Training to input and retrieve data is to be scheduled. The Incode system is a financial system which the HR office has been able to utilize to conduct some of the HR functions. With the new upgrade, the HR department will have access to additional features strictly for the management of employees.

HR Director Meets with State Officials - The Human Resource Director met with representatives of the Texas Department of Assistive and Rehabilitative Services and The Deaf and Hard of Hearing Center and The Deafness Resource Specialist Services (DRS). Representatives left information regarding services offered by DARS and DRS.

According to the information, the DARS, Division for Rehabilitative Services, Office for Deaf and Hard of Hearing Services (DHHS) works in partnership with people who are deaf or hard of hearing to eliminate societal and communication barriers to improve equal access for people who are deaf or hard of hearing. DHHS advocates for people of all ages who are deaf or hard of hearing to enable them to express their freedoms, participate in society to their individual potential, and reduce their isolation regardless of location, socioeconomic status, or degree of disability.

The Texas agency (DARS) offers a variety of service which includes:

- Counseling and guidance
- Hearing evaluation
- Buying hearing aids and communication equipment
- Aural rehabilitation
- Communication assistance services
- Academic and vocational training
- Communications assessment and training

Persons in the State of Texas may be eligible for vocational rehabilitation services if they have a physical or mental impairment where the impairment constitutes or results in a substantial impediment to employment; required vocational rehabilitation services to prepare for, enter, engage in, or retain gainful employment consistent with the person strengths, resources priorities, concerns, abilities, capabilities,

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interests and informed choices; and if a person is capable of achieving an employment outcome. Additional information is available at the DARS Inquiries Line at 800-252-9108 and at local DARS office located at 4410 Dillion Lane, Suite 44, Corpus Christi (361) 878-3017 and at the local offices of The Deaf & Hard of Hearing Center located at 5151 McArdle Road, Corpus Christi (361) 993-1154.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Robert Isassi, Director)

| Building Services Division | | | |
|-----------------------------------|------------|--------------------|----|
| Permits Issued | | | |
| Residential Remodel | 12 | Demo | 1 |
| Commercial Building | 1 | Electrical Remodel | 54 |
| Mechanical | 8 | Moving | |
| New Residential | | Fire Inspection | 25 |
| Cert. of Occupancy | 2 | Gas Inspection | 5 |
| Commercial Meter | 7 | House Leveling | 1 |
| Plumbing | 4 | Residential Meter | 16 |
| Re-Roof | 5 | Sprinkler | 2 |
| Sidewalk | | Sign | 1 |
| Curb cut | 1 | Swimming Pool | |
| Total Permits Issued | 145 | | |

New Business

- Yo So Cool @ 620 E King – All inspections passed, ready to open
- Chopstix @ 1701 S Brahma Blvd Suite E – Pending final inspection from Fire Marshal and Building Official
- Silver Spur moved to new location @ 1601 S Hwy 77 Suite P – All inspections passed, ready to open



- Mexico Grill @ 1105 S 14th – Pending final inspections, still in remodeling stage.
- Trendsetter's @ 611 E Kleberg – Ready to open and all final inspections have been completed.
- Buddy Rentals @ 1701 S Brahma Blvd Suite H – Almost completed in the remodeling stage and waiting for final inspections.
- Reminiscent Beauty Parlor @ 926 S 14th Suite 110 – Pending final inspections

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Additions to City Hall

Televisions were installed at Building Services Department. These TV's will be used to display city information, news updates, upcoming events and other important details relating to our city.



Community Appearance Division

Enforcement Activity (January 1 – January 15)

| <i>Activity:</i> | <i>Results:</i> |
|-----------------------------|---------------------------------|
| Notices Sent- 52 | Compliances- 34 |
| Inspections- 48 | Abatements- 17 |
| Re-Inspections- 45 | Court Cases- 1 |
| Illegal Dumping Cases- 0 | Referral to other Department- 5 |
| Obsolete Sign Violations- 2 | Placards Posted- 0 |

Typical Enforcement Activities

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

1253 E. Ave C – Property Owner Abated

BEFORE

AFTER



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329 W. Ave C – City Abated

BEFORE



AFTER



1218 W. Richard- City Abated



Upcoming Cleaning Events

The next **Trash Off Day** is scheduled for February 1st. Community Appearance Division is requesting all city department heads and supervisors to encourage their staff to volunteer for these upcoming cleanup events. Breakfast tacos will be served as well as drinks and snacks. It is greatly a city effort and these events would not be possible without the participation of all who are willing to do their part.

The annual "**The Bigger Event**", a cleanup effort in conjunction with TAMUK and other community volunteers, is scheduled for March 22nd. Please make necessary arrangements for these events. Meetings will be scheduled to help with the coordination of city staff. If you have any questions or concerns please feel free to contact Jennifer Bernal.

Training

Community Appearance supervisor will be speaking at the Annual Code Enforcement Association of Texas Conference next month. The topic will go over the City's success with voluntary demos. Ms.

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Bernal will be attending session that will include the review of the International Property Maintenance Code, which is being considered for adoption, as well listen in to ideas and activities happening throughout the state.

Keep Kingsville Beautiful (KKB)

Board members have been working diligently to gather all important information for the application of a grant that is given by Keep Texas Beautiful. The deadline for this grant is early February. The potential grant is worth \$210,000. The Governor's Community Achievement Awards (GCAA) is one of the most prestigious annual environmental awards in Texas. This year, 10 winning communities will share \$2 million in landscape awards from the Texas Department of Transportation for their outstanding overall efforts to keep their communities beautiful.

Community Appearance Billing

Community Appearance Division will be tracking the monthly total amount being billed from private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '14.

| | | | |
|-------|-----------|------|--|
| OCT | \$9107.08 | APR | |
| NOV | \$6550.24 | MAY | |
| DEC | \$9605.00 | JUN | |
| JAN | | JUL | |
| FEB | | AUG | |
| MARCH | | SEPT | |

Demolition Initiative

The Building Dept. will present five dilapidated structures to City Commissioners for review on the last meeting of each month. A goal of 25 demos per fiscal year has been set.

| | | |
|------------------------------|---------|---|
| Commission Approved '14 | FY '13- | 1 |
| Property Owner Agreement '14 | FY'13- | 3 |

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

| Date/Status | Property Location |
|--------------------|--|
| Pending | 519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request |
| 1/3/2014 | 508 W Ella – Voluntary Demo |
| 1/30/2014 | 218 E Fairview – Voluntary Demo (Fire Damage) |
| Pending | 911 E Alice – Voluntary Demo |

As always Community Appearance would like to thank all those involved with all the efforts towards the beautification of our great city.

Top Ten Private Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 21st Phase to be completed in January. As in

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the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

Phase 21 (210 Properties Clean Up Since Program Inception)

| <i>Property Address</i> | <i>Date of Compliance Deadline</i> |
|-----------------------------|------------------------------------|
| 1511 E. Fordyce | 1/30/2014 |
| 426 E. Alice | 1/30/2014 |
| 430 E. Alice | 1/30/2014 |
| 1950 E. Corral | 1/30/2014 |
| 1235 E. Kleberg | 1/30/2014 |
| 723 E. Doddridge | 1/30/2014 |
| 721 E. Doddridge | 1/30/2014 |
| 210 E. Miller | 1/30/2014 |
| 806 S. 11 th St. | 1/30/2014 |
| 727 W. Huisache | 1/30/2014 |

430 E. Alice (Top 10 Property) – City Abated

BEFORE



AFTER



Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups

As shown in the below table the number of owner abatements on noticed properties within the “top ten” monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

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| <i>Top Ten Phase #</i> | <i>#of Cleanups Conducted by property owner</i> | <i>Top Ten Phase #</i> | <i>#of Cleanups Conducted by property owner</i> |
|------------------------|---|------------------------|---|
| PHASE 1 | 0 out of 10 | PHASE 12 | 8 out of 10 |
| PHASE 2 | 2 out of 10 | PHASE 13 | 9 out of 10 |
| PHASE 3 | 2 out of 10 | PHASE 14 | 6 out of 10 |
| PHASE 4 | 3 out of 10 | PHASE 15 | 9 out of 10 |
| PHASE 5 | 3 out of 10 | PHASE 16 | 9 out of 10 |
| PHASE 6 | 3 out of 10 | PHASE 17 | 8 out of 10 |
| PHASE 7 | 4 out of 10 | PHASE 18 | 8 out of 10 |
| PHASE 8 | 7 out of 10 | PHASE 19 | 8 out of 10 |
| PHASE 9 | 5 out of 10 | PHASE 20 | 8 out of 10 |
| PHASE 10 | 8 out of 10 | PHASE 21 | In Process |
| PHASE 11 | 7 out of 10 | | |

POLICE (Courtesy of Ricardo Torres, Chief)

1/16/14 4:24pm Kingsville, Texas

On 01/16/14, the Kingsville Police Department Street Level Operations Team and SWAT conducted a Search and Arrest Warrant at 130 W. Nettie for Marijuana and the arrest of Jose Benavidez III, 40 years of age. During the search of the residence, detectives located 2.85 ounces of synthetic marijuana and two digital scales in Jose Benavidez III's bedroom. Also located in Benavidez III's room was 30 grams of marijuana and his 2 year old daughter. With the assistance of United States Border Patrol Kingsville Division K-9 units, detective also discovered approximately 11.62 ounces of Marijuana in Jose Benavidez II's bathroom.

Jose Benavidez III (40 year of age) was charged with Endangering a Child Criminal Negligence (State Jail Felony), Manufactory, Delivery of a Controlled Substance Penalty group #2a = 4grams < 200grams (1st Degree Felony), Tampering / Fabricating Physical Evidence with Intent to Impair (3rd Degree Felony), Possession of Marijuana under 2 ounces in Drug Free Zone (Class A Misdemeanor) and Possession of Controlled Substance Penalty group #3 under 28grams in a Drug Free Zone (State Jail Felony).



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Jose Benavidez Sr. AKA "Jo Jo" (61 years of age) was charged with Possession of Marijuana 4ounces < 5 lbs in a Drug Free Zone (3rd Degree Felony).

Marijuana total = 12.69 ounces
Synthetic Marijuana total = 2.85 ounces
Illegal Possession of Prescription Medication
Three digital Scales

Patrol Division

January 5th, 2014 thru January 16th, 2014

At least 181 reports taken (actual case numbers).

At least 200 other calls responded to.

Traffic

127 citations
100 written warnings
One DUI arrest.
Officers responded to 1 major accident, 11 minor accidents, 5 "hit and run" collisions and 8 private property accidents.



Burglaries

Habitations: 3
Vehicles: 8 (7 of which were unlocked)
Buildings: 3

UUMV (Stolen Vehicles)

1245 E. Avenue B. Keys left inside, vehicle found blocks away the next day. No suspect.
528 E. Henrietta. Possible civil matter.
Autozone parking lot. Victim left vehicle running, went inside. Vehicle has not been located.
Stolen vehicle from Houston recovered after high-speed chase that started at 4500 S. US Hwy 77 and ended in a field off of CR 2140. Suspects (2) fled on foot, not located.

Drug Arrests

Marijuana: 4
Synthetic Marijuana: 5

Theft

30 theft reports made
2 fraud reports
1 identity theft report

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Training

Sergeant Allen, Sergeant Flores and Officer Webb attended two classes in Pasadena “Homemade Explosives: Awareness, Recognition and Response” on January 6; and “Understanding and Planning for School Bomb Incidents” on January 7.

Several other officers have taken online classes from the TML website.



Other:

Lieutenant Lile spoke to a day class and evening class at the Del Mar Regional Police Academy, regarding hiring processes and background investigations.

Patrol officers got into a high-speed pursuit with a rental car that ended up in a field off of FM 1355. Unknown why vehicle fled, driver not located.

Patrol members of SWAT team participate in drug raid on W. Nettie.

Patrol officers responded to a report of a gun at H.M. King High School. A teenage boy was later found to be in possession of an “Air Soft” gun. School will handle the issue.

Criminal Investigations Bureau

Det. J. Gonzalez #36/70 has been assigned to this case 14-1093 Injury to Child. Patrol was dispatched to The Boys and Girls Club (1236 E. Kenedy), where they made contact with Corina Garza-Higgins. Higgins advised her 10 year old son was assaulted by another student. Det. Gonzalez made contact with The Boys and Girls Club and received a copy of their report. Pictures were taken of the victim and the offender was identified. Charges are going to be file on this case, and this report is going to be forwarded to the juvenile court system.

Det. J. Gonzalez #36/70 has been assigned to this case 13-45556 Credit Card Abuse . The Victim (Anna K. Surtees) reported her credit card was used at the local Wal-Mart without her consent. Det. Gonzalez located the time and place the credit card was used .Det. Gonzalez made contact with Wal-Mart and viewed the video and located the suspect who used the victims card. The victim identified the suspect as Elvira Vasquez, who’s the victim’s housekeeper. Det. Gonzalez conducted an interview Elvira and she confessed that she did use the credit card without the owner’s consent. This case is going to be filed with the District Court.

Det. T. Contreras #33 as been assigned this CPS case in reference to a Sexual Assault of a Child. A CPS report came in on 1/08/14 in reference a 15year old male subject who locked his cousin (12 year old female) in a room and sexually abused her. The victim went to the hospital on 1/08/2014 and reported she was raped by her fifteen year old cousin. The hospital staff called the police and the patrol division

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responded to the call and wrote a report 14-00000748. At this time schedules are being made with CAC and Det. Contreras is scheduling interviews with the subjects involved.

Det. J. Greif as been issued this case 13-36901 in reference to Theft. Patrol responded to Wal-Mart and made contact with the Loss Prevention Officer (LPO), who advised a female has taken merchandize on two separate occasions. The LPO advised on 12/10/13 at approximately 9:30pm she attempted to detain a female who was trying to steal an HP Desk Top Computer. The LPO advised when she approached the female in an attempt to detain her, the female ran off and jumped into a vehicle and drove off.

The LPO advised on 12/13/13 at approximately 8:30pm she noticed the female back at the store. The LPO advised the female attempted to steal women's cosmetics, a remote control car, and a coffee maker. The LPO attempted to detain the female again, and the female left her items in the cart and ran off. The LPO was later able to identify the female by social media as Amy Sue Chavana. Det. J. Greif is familiar w/ Chavana from previous cases and was also able to confirm Chavana as the offender. Det. J. Greif conducted an interview with Chavana and she confessed that she did attempt to steal the items on one event, however state the LPO is making up the second event. Det. J. Greif is filing the case with District Court because Chavana has previous convictions and make this theft charge a State Jail Felony. Chavana is also being charged with 2 counts of Criminal Trespass.

Note: Det. H. Gonzalez has been attending an On Line Accident Reconstruction Class during this week, also all other Detective's have been doing on line class with TML .

On 01/16/2014 the Street Level Operating Team, along with the SWAT TEAM, and several members of the CIB Division conducted Narcotic Search Warrant in the 100 block of W. Nettie and removed a substantial amount of narcotics off the street and arrested two subjects from the house.

Communications Bureau

Training

All lead dispatchers attended a Uniform Crime Report Update course that was held at Kingsville Police Department by a representative from Sam Houston State University assigned to the Crimes RMS system. Attending the class were Marcus Munoz, Rosa Munoz, Monica Lopez and Ricky Chapa.

Sgt. Lobaugh attended a two day background investigator course held in Alice, Texas. Teekie Allen is assigned to trainer Mr. Marcus Munoz and is progressing in her training.

Ashly Garza is still answering calls and learning the clerk area and is progressing rapidly through her training.

LaTonya Johnson is learning the dispatch area with Ms. Monica Lopez as her trainer. Mrs. Johnson is also picking up the training quickly.

General Information

The Communications Bureau received five hundred and seventy-one 911 calls.

The front desk received and route one thousand seven hundred ninety eight phone calls.

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Sgt. Lobaugh went out to the radio tower to check on the generator and propane tank. Upon checking the equipment the battery needed to be replaced. A replacement battery was purchased and the equipment is now functioning properly. A big thank you to Art Perez from the city garage who assisted and made sure the generator was running properly. Amerigas Corporation was contacted and refilled the propane tank. The tank is completely full as of 1-15-2014.

**Neighborhood Improvement Officer
 2014**

| <u>Week 1</u> | <i>Current Week</i> | <i>Same Week Previous Year</i> | <i>Year-to-Date</i> | <i>Previous Year Year-to-Date</i> |
|---------------------------|---------------------|------------------------------------|---------------------|---------------------------------------|
| Tags | 1 | | 1 | |
| Abandoned Vehicles | | | | |
| Tows | 2 | | 2 | |
| Citizen Contacts | 2 | | 2 | |
| Tips | 1 | | 1 | |
| Junk Citations | 1 | | 1 | |
| Junk Warnings | | | | |
| Parking Citations | | | | |
| Parking Warnings | 17 | | 17 | |
| Traffic Citations | | | | |
| Certified Letters | | | | |
| Compliance-Junk Citations | | | | |
| Compliance-Junk Warnings | | | | |
| Compliance-Abandoned | 6 | | 6 | |

| <u>Week 2</u> | <i>Current Week</i> | <i>Same Week Previous Year</i> | <i>Year-to-Date</i> | <i>Previous Year Year-to-Date</i> |
|---------------------------|---------------------|------------------------------------|---------------------|---------------------------------------|
| Tags | 1 | | 2 | |
| Abandoned Vehicles | | | | |
| Tows | | | 2 | |
| Citizen Contacts | | | 2 | |
| Tips | | | 1 | |
| Junk Citations | | | 1 | |
| Junk Warnings | 1 | | 1 | |
| Parking Citations | | | | |
| Parking Warnings | 7 | | 24 | |
| Traffic Citations | | | | |
| Certified Letters | | | | |
| Compliance-Junk Citations | | | | |
| Compliance-Junk Warnings | | | | |
| Compliance-Abandoned | 6 | | 6 | |

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Warrant Officer

| | |
|-----------------|----|
| Attempt Service | 81 |
| Contacts Made | 52 |
| Arrest | 11 |

Construction of Vehicle Storage/Search Area

Several months ago the search area utilized for vehicle searches was completely destroyed by high winds. On Thursday, January 16, 2014 a new covered search area complete with a storage area for maintenance equipment was initiated and completed. This construction was funded by KPD Chapter 59 funds.

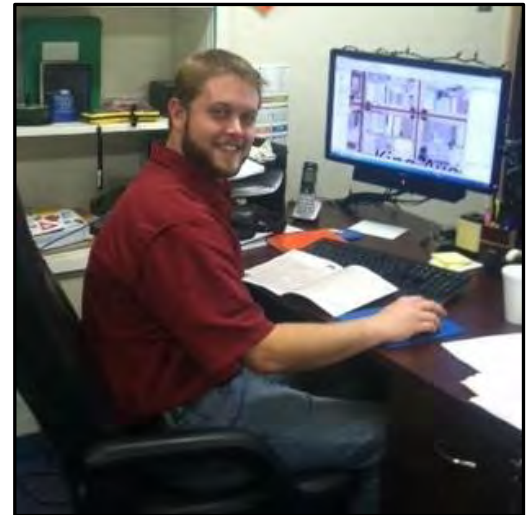


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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering (12/28 – 1/11)

Engineering is hard at work placing “Hot Mix” hubs and most of all mapping. Engineering welcomes the newest member to the family, Austin Jurica. Austin is a Sophomore at TAMUK majoring in Architectural Engineering. Austin is a great addition to the GIS team.



Street Division (12/28 – 1/11)

Road Construction – Started construction on pad at the City Yard. Crew hauled rock to yard and cleaned distributor. Crews cut, cleaned and took densities around manholes and valves. Worked and cut limestone and took to Yard. Engineering shot hubs where needed. 3rd Street construction is nearing completion. The break in the weather allowed crews to lay Hot Mix on the final two blocks of the roadway.

Mowing
Franklin Adams from Caesar Ave. to Trant Rd.



General Cavazos Blvd.
Ailsie Ave from 6th St. to Franklin Adams
Trant Rd. from Hwy 77 to the Cemetery
Carlos Truan Blvd. from 14th St. to the Bypass
14th St. from Hwy 77 to General Cavazos Blvd.
Shelly St to FM 3320
King Ave. and Hwy 77 Bypass
General Cavazos Blvd.
Islands around Santa Gertrudis Estates

Round Up

3rd St. from Ave B to Ave D
Yoakum Ave. from 3rd St. to 10th St.
King Ave. from University Blvd. to US highway77

Weed Eating

Ailsie Ave from Franklin Adams to the Bypass
Franklin Adams from Caesar Ave. to General Cavazos Blvd.
Ailsie from 6th St. to Franklin Adams.
County Rd. 1030 from General Cavazos Blvd. to Trant Rd.
County Rd. 1717 from Trant Rd. to Hwy 77

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Gutters

- Zone10 (area between Armstrong and 6th St and Alexander and King Ave.)
- Zone 11 (area between 6th St and 14th St and Caesar Ave and King Ave.)
- Zone 12 (area between 14th St and a little east of Hwy 77 and King Ave and Caesar Ave)
- Huisache Ave from 2nd St to Armstrong.
- Lott Ave from 1st to 5th St.
- Kenedy Ave. from 1st to 6th St.
- 1st, 2nd St,3rd St, 4th St, and 5th St. from Huisache Ave. to King Ave.
- Kenedy Ave. from 1st to Armstrong Ave.
- Kenedy Ave from 6th St. to 14th St.
- Lott Ave. from 14th St. to 6th St.
- Huisache Ave. from 6th St to 9th St.
- Huisache Ave from 9th St to 14th St.
- Fordyce Ave from 14th St to 6th St.
- Johnston Ave., Doddridge Ave. Warren Ave from 6th St to 14th St.
- Warren Ave. from 6th St. to 8th St.
- Ragland Ave. from 7th St. to 11th St.
- Ragland Ave. and Warren Ave, from 11th St. to 14th St.
- Ragland Ave and Doddridge Ave from 15th St. to 16th St.
- 15th St. from Caesar Ave. to Huisache Ave.
- Fordyce Ave. and Johnston Ave. from 14th St. to 16th St.

Street Sweeping

- General Cavazos Blvd. from 14th St. to Hwy 77
- 14th St from General Cavazos Blvd. to Corral Ave.
- Armstrong Ave. from Santa Gertrudis Ave. to Caesar.
- King Ave from Hwy 77 to 14th St.
- King Ave from 14th St to University Blvd.
- 6th St. from Corral Ave. to General Cavazos Blvd.
- Corral Ave. from Yard to Lantana Ave.
- Corral Ave. from Lantana Ave. to Hwy 77
- University Blvd. from King Ave. to Santa Gertrudis Ave.
- Santa Gertrudis from 6th St to Hwy 141
- 14th St. from Corral Ave. to General Cavazos Blvd.
- Carlos Truan Blvd. from 14th St. to 77 Bypass
- Ailsie Ave from 14th St to Carlos Truan Blvd.
- 11th St., 10th St., 8th St., 7th St., 6th St. and 3rd St from Yoakum Ave to King Ave.
- 9th St. from Yoakum Ave to Kleberg Ave.
- Kleberg Ave. from 11th St. to 3rd St.
- Armstrong Ave from Caesar Ave to Corral Ave.

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- 14th St. from Corral Ave to General Cavazos Blvd
- General Cavazos Blvd from 14th St. to Hwy 77
- 6th St. from Corral Ave. to General Cavazos Blvd
- Picked up water in alley on King Ave and Kenedy in between Armstrong Ave. and Wanda Ave.
- Kenedy Ave. from 14th St to 6th St.
- Henrietta Ave. from Armstrong Ave to University Blvd.
- Shelly Ave. from Ailsie Ave. to General Cavazos Blvd.
- Ailsie Ave. from Shelly Ave to Carlos Truan Blvd.
- 11th St, 10th St., 8th St., 7th St. 6th St and 3rd St. from Yoakum Ave to King Ave.
- 9th St. from Yoakum Ave to Kleberg Ave.
- Kleberg Ave. from 11th St to 3rd St
- Yoakum Ave. from 14th St to 3rd St.
- Yoakum Ave from 14th St. to 6th St.
- Carlos Truan Blvd. from 14th St. to Ailsie Ave.
- Caesar Ave. from 14th St to Hall
- 14th St from Casear Ave. to Corral Ave
- King Ave. from Hwy 77 to Hwy 141
- 6th St. from Corral Ave. to General Cavazos Blvd.
- General Cavazos Blvd. from 14th St to Hwy 77
- Ailsie Ave. from Hwy 288 to 6th St.
- 14th St from Corral Ave. to General Cavazos Blvd
- Santa Gertrudis Ave. from 6th St to 14th St.
- Corral Ave. from 14th St to Lantana Ave.
- Caesar Ave from 6th St to 14th St,
- General Cavazos Blvd. from 14th St to Hwy 77
- King Ave. from 14th St. to Hwy 77
- Milton St. from Kenedy Ave to King Ave.
- All of Santa Gertrudis Estates
- Armstrong St from Warren Ave. to Johnston Ave.
- Santa Gertrudis from University Blvd. to Hwy 141

Patching – Crews patched and filled in potholes:

- 5th St and W. Ave B
- 12th St and Henrietta Ave,
- 707 E. Richard
- Nettie Ave between 8th St and 9th St.
- 900 block of E. Nettie Ave near Kleberg Elementary
- 923 and 932 W. Alice Ave.
- Alice Ave and Richard Ave.
- Candlewood and 5th St.
- 1816 N. 20th St.

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- Huisache Ave from Armstrong Ave to Lantana Ave.
- W. Kenedy to W. May St
- 716 ½ W. Kleberg Ave
- 2102 E. Caesar Ave.
- 1100-1500 W. Johnston Ave.
- Cleaned Alley on Ella Ave and Nettie Ave., Warren Ave and Ragland Ave. and 7th St and 8th St.

Cold Mix

- 6th St. from Yoakum Ave to General Cavazos Blvd.
- 1st St from Corral Ave. to Ave I
- Miller St and 14th St.
- Elizabeth St.
- Yoakum Ave. from 14th St to 3rd St.
- Doddridge from 2nd St to 3rd St.
- 12th St and King Ave.

Miscellaneous Sign Shop

- Watered mesquite trees on 6th St and the North Y, 6th St., Santa Gertrudis Ave and General Cavazos Blvd.
- Installed 2 Stop Signs one on N. Wanda Ave and W. Ave F and one on N. Wanda Ave and W. Corral Ave.
- Straightened a stop sign on W. Corral Ave and Railroad St and on 7th St and E. Alice Ave.
- Replaced street sign on 1500 Santa Gertrudis Ave, 700 Santa Rosa, 1400 Santa Gertrudis and 700 Santa Monica.
- Replaced 2 stop signs on E. Ave D and 6th St and on 4th and W. Corral Ave.
- Checked drains on Santa Gertrudis and King Ave and on 6th St and Armstrong Ave.
- Requested 2 Pedestrian Crossing signs in front of 620 and 627 W. Santa Gertrudis Ave.
- Changed light bulbs on 7th St and Kleberg Ave.
- Put street sign up on Santa Gertrudis Ave.
- Straightened sign on Armstrong Ave and Ailsie Ave.
- Put up new pipe on Wells St and Corral Ave.
- Took banners and garland down on Kleberg Ave.

Water Production (12/28 – 1/11)

Water Well 22 has been disinfected and sampled for total coliform organisms. The project at Well 19 is scheduled for completing before January 31, 2014. Trac n Troll is relocating SCADA RTU panel box at Well 19 from old pump house to the new building. Emergency tank repairs are being addressed to leaking ground storage tank at Water Well 22. Inspection of elevated tanks is tentatively scheduled for the week of January 27, 2014. This inspection is a TCEQ requirement. Delivery of booster pump for Well 23 is scheduled for February 19, 2014.

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Routine job: Collected 12 routine Bacteriological Samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (12/28 – 1/11 - Wells – 29,425,000 gallons; Surface – 9,443,000 gallons; 0 gallons for Ricardo bypass; Total 38,868,000 gallons; Average – 2,776,285.71 gals/day

Wastewater Collection and Treatment Plant (12/28-1/11)

As part of our maintenance program, roofs at the lift stations are being constructed.

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Plant Mechanic and helpers installed wheels on traveling bridge. Mendez Welding installed bar screen chute.



Wastewater Treatment South Plant - Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Mendez Welding installed bar screen chute. Moses from MFJ Repair Services is troubleshooting primary clarifier.

Wastewater Collection – Had 14 call outs for sewer backups

1615 E. Fordyce Ave.

928 S. 16th St.

424 E. Yoakum Ave

316 N. 7th St

424 E. Kleberg Ave.

711 E. Ragland Ave

315 S. Wanda Dr.

1908 S. 7th St

810 W. Kenedy Ave.

407 E. Warren Ave

3915 Boyd

817 E. Kleberg Ave

1 bad odors; 4 – line locates; 0 – video service line; 1 – clean out; 5 – sewer service repairs; 1 - new tap and clean out; 1 – main line clean out; 1 – vacuumed manhole; 1 – dug up sewer line.

Found sewer service line for Contractor and unplugged stoppage.

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Water Distribution (12/28 – 1/11)

Water Division Crews repaired 11 Main Breaks and answered approximately 52- Service Calls, 17 - Locates, 6 -Service line leaks, 6- Meter Leaks, 13 - Backfills, 1 – customer side leaks, 0 – low pressure, , 3 - turn offs, 31 – turn on and 0 – no water.

| | | |
|----|------------|---|
| 2" | Main Break | 1313 E. Johnston |
| 2" | Main Break | 19 th St and Warren Ave |
| 6" | Main Break | 1601 Santa Monica |
| 6" | Main Break | 1327 Center Drive |
| 4 | Main Break | 1715 E. Fordyce Ave. |
| 6" | Main Break | 1315 S. 19 th St |
| 2" | Main Break | 8 th St. and Santa Gertrudis Ave |
| 6" | Main Break | 702 E. Shelton Ave |
| 8" | Main Break | Warren Ave. and Armstrong Ave. |
| 2" | Main Break | W. Henrietta Ave |
| 2" | Main Break | Rodeway Inn |

The Water Dept. is still closing valves and breaking concrete at Water Well #19. Water crews met with Contractor on S. Brahma to discuss water tap for ne Dialysis Clinic. Water crews helped Street Dept. lower and raise meter boxes on N. 3rd St. Water crews also worked on Well 19 breaking out concrete so contractors could lay electrical cable. Crews continue to lower water meters at Paulson Falls.

City Garage (12/28 – 1/11)

Maintenance - 6 Oil changes on preventive maintenance; 25 scheduled work orders; 39 nonscheduled work; 14 Service calls; 2 Call out; 8 New tires on heavy equipment and trucks; 14 flat tire repairs and balances; 25 pending work orders. City Garage is repairing the lift arm on Unit 329 and has ordered the Programmable Logic Controller for Unit 337 (Residential Sanitation Truck). Garage is replacing the air bag and pins on unit 334.

Welder - 1 work order; 4 pending work orders; 10 nonscheduled work orders; 2 scheduled work order; and 4 service calls. Welder is fixing dumpsters.

Solid Waste (12/28 – 1/11)

The City of Kingsville Sanitation Department opened its operations to accepting Christmas trees. The Christmas trees are then recycled by converting them into mulch. The mulch is then provided to residents free of charge.



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Landfill - (12/28 – 1/11)

Landfill crew continued litter clean up in and around facility. The Magnet Trailer is being used to pick up nails around the facility and on the roads leading to the Landfill. The Landfill received light rain with no noticeable run-off. The Landfill borrowed the Rotary Sweeper from the Street Dept. to clear the roads of mud and nails. Larry Jordan with the Christmas Bird Count Project was at the Landfill on Saturday 1/4/14 to count birds. An oil sample was taken on the Dozer (D-6T). The annual storm water fee was sent off to TCEQ. Jose Gravely came to look at the issue we are having with the entrance door to the Scale House. Bomag did preventative maintenance on the compactor and we ordered filter from NPE for preventative maintenance on Brush Loader. The Landfill had a water leak which the Water Dept. repaired. The Landfill quartered tires and disposed in working face. The revised Storm Water Annual Report for 2012 was resubmitted to TCEQ.



Trash –1,091 tons; Brush – 78 tons; Construction and Demolition (C & D) –290 tons; Concrete –.85 tons; Litter –1.03; Tires – 2.71 tons, Quartered Tires - 2.42 tons; and Metal - .84 tons, Sludge – 30

Sanitation - Residential waste collected from 12/28 – 1/11 – **653,644** pounds; Commercial waste collected **533,720** pounds; Brush collected **49,660** pounds and construction debris collected **18,660**

pounds. The Brush crew collected in Zone 3 last week and Zone 4 this week. Crews are also working on abatements and demos when possible. White Goods for Zone 3 was picked up on Friday 1/10/14. Sanitation has been helping Community Appearance finish small abatements as needed. A house at 218 E. Fairview damaged extensively by fire was demolished and removed this past week. An abatement at 324/328 E. Alice Ave. was started and completed. This was the third time at this property and the most littered and debris filled with scattered junk we have encountered. An abatement at 1218 W. Richard was also completed this week. We also cleared the fence of overhanging brush and will be placing slats in the section of fence also. A house at 508 W. Ella and a two story garage structure was demolished. Recycling for the month of December totaled 9.17 tons from the recycling center taken to Corpus Christi.



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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)



Purchasing Division

Purchase Orders A total of \$124,615.31 was spent on 77 Purchase Order Requests. We continue to get Purchase Requisition request but with the new Incode Version all Requisitions are automatically entered and encumbered in the system.

P-Cards statements also came in for a cumulative total of \$56,611.01. Some of these P-Card Statements also arrived with various violations. Violations ranged from coding issues, some minor coding issues and even some owing the city money for taxes. Please make sure you are not only presenting your tax-exempt card but also that you are not being charged taxes. If you cannot get credit back for the taxes you will be responsible for them yourself.

The Purchasing Division has been actively involved in Laserfiche and Incode Version X upgrades and training. We will continue to train all who need training in Purchase Requisitions.

EXCEPTION OF TAXES: Prepared foods and hotel/motel. All others should be tax exempt.

AS WITH ALL ASPECTS OF PURCHASING , WE ARE HERE TO HELP YOU WITH ANY PURCHASING OR CODING QUESTIONS YOU MIGHT HAVE. BETTER TO CALL AND GET YOUR PURCHASE ORDER NUMBER AND CODING CORRECT THAN TO TURN IT IN INCORRECTLY AND HAVE TO DO IT AGAIN!!

Negotiations

Why Negotiate? - Negotiation is the process where multiple parties with competing interests bargain for an advantage with the aim of coming to a mutual agreement. People negotiate to make deals; and negotiations are based on the willingness of each party to compromise. The first fundamental rule of negotiations is "to ask." You will never know which parties are willing to compromise and what they are willing to compromise on if you do not ask.

"Let us never negotiate out of fear, but let us never fear to negotiate."

-John F. Kennedy, Inaugural Address, 1961.

Negotiating is not for everyone -Being a successful negotiator requires a specific personality and skill set; however, we all have experience negotiating small things on a daily basis. Have you ever had to negotiate with your spouse on where to eat for dinner? How about with your child about a toy they may want? So, maybe you are not the next Donald Trump, but there are a few simple skills you can develop that will improve your negotiating power.

Learn to Listen - You should be prepared enough for your negotiation so you have an opportunity to actually listen to the other side. Don't daydream or be thinking about what you will say next. By listening thoroughly to the other side, you will build trust which is critical for successful negotiations.

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Learn to Question - The most important function of questioning is to gather information. The more information you have, the more prepared you will be for negotiations.

Verification - Another purpose of questioning is to get verification. Don't take what you hear as fact. If something doesn't seem right, ask for clarification or do some additional research.

Learn to Reduce Tension - Always present and maintain a professional attitude. Avoid politics and egos and be sure to maintain relevance to the topic being discussed. Reduce tension through humor, if appropriate. Let the other party "vent" and acknowledge their views.

Learn to Reach Closure - Know what a win is. What is your best-case scenario? What is your worst-case scenario? Somewhere in the middle is called the "settlement range." If you can reach an agreement within your settlement range, then you have accomplished a win.

Know when to say "when" - You also have to know when to say "when." Do not feel pressured to agree or disagree to a single term or condition without considering the impact of the entire group of negotiated terms and conditions within the context of a final agreement. If mutual agreement cannot be reached, consider beginning negotiations with the next contractor or re-soliciting the opportunity.

"In a successful negotiation, everyone wins. The objective should be agreement, not victory."
-Unknown

Technology Division

Incode Version X - Tyler Technologies has begun the third week of training software implementation. Doug Garret has remote instructed Payroll most of this week working was hammering out minor changes in the version 9 software and ensuring that the calculations remained the same in the version X. Mr. Garret will be onsite next week to do hands-on training with the AP, GL, PY, FA, and PU modules. IT staff spent the early part of the week ensuring that each position had a software role and each user was properly put into the system. This added security allows us to fine grain policies based on department, position, and even control what processes each user is allowed to access. We have even been able to add some additional features to these security roles that users may find very helpful.

AP view only role- We have added additional rights to allow each department to view any pending payments against or toward their respective accounts.

GL additional view features – Users will be able to pull up against their GL with additional information that is unavailable in the current version of the software. In addition many of the other features will streamline so a great deal of accuracy will be made available with the new software.

FA additional features - Fixed Assets will have an entire record associated with and can include any scanned document including: insurance, Titles, service records, maps, anything relevant really. Location codes have been revamped to include alternate locations which were a huge problem with the current system.

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PU automated purchase requisition features - Purchase order will become streamlined by passing through a series of criteria for approval. When combined with the document management and records retention will virtually eliminate the need for paper authorization. . This will reduce overhead with the purchasing and requisition process by allowing for centralized approval

Again highlighting other improvements we will be able to provide better reporting services to the different departments. The system offers a variety of canned reporting tools to address any needs that we may have. In addition, it includes with it a power report generating tool to allow users the freedom and flexibility to create a data driven reporting. It will provide us with more flexibility when adding services or programs to the accounting systems. Finally, it includes a myriad of functionality and aesthetic fix's and improvements.

| ACTIVITY | RESOURCE RESPONSIBLE | SCHEDULE DATES |
|--|----------------------|-----------------|
| Conversion <u>deadline</u> | Programmer | 1/05/14 |
| Final Data Pull | Client | 1/10/14 |
| LIVE GL, AP, FA, PU, PA | Tammy | 1/21/14 |
| LIVE Personnel Management, ESS, Time clock | Tammy | After live date |

The current development site is has reached its milestone marker and we are now working on minor fixes that where addressed at a meeting earlier this week. Final deployment to the website and integration will occur by the end of the month along with employee training.

GovQA - IT staff has begun to identify area's that can be more streamlined with the GovQA software and eliminated the need for some redundancy. Additionally, we have evaluated the process of the planning and permitting department to better utilize the system. We had to in some cases create our own forms that didn't previously exist and reevaluate some that did. For example, no readily available fee breakdown was made for permitting/planning and code enforcement had a problem with the formatting of one of their applications. These problems are unfortunate and being worked through the internal deployment of the GovQA system shouldn't be delayed more than a week and half. After, Code Enforcement and Permitting have been fully integrated we will begin working on the general work order system that includes public works and planning. The final stage will include the mobile application and the citizen portal.

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R J. KLEBURG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)

Overdue Book Amnesty

From January 1 through March 31, 2014, the Robert J. Kleberg Public Library is granting amnesty to patrons with overdue books. Patrons will not be charged a fine for returning books that were due prior to January 1, 2014. It does not matter the length of time the books have been overdue, or the condition of the books; no questions will be asked. The library is offering this amnesty period to give patrons the opportunity to clear their accounts and start utilizing the library. Patrons can return their books during regular business hours, or use the book drops located outside the library's entrances. If patrons want to check their account status, they can call the library at 592-6381, or they can access their account through the library's website at

www.kleberglibrary.com. Patrons using the library's webpage can go to the menu tab and select "My Library," then click on "How to Access My Account," and follow the instructions. Citizens can also access the library's website through cityofkingsville.com, select "Live," and then click on "Kleberg Public Library." The library hopes that patrons take advantage of this amnesty period, and start using the library once again. Come and enjoy the latest bestsellers, programs, and services the library offers. Patrons definitely do not want to miss the library's launch of eBooks coming at the end of January 2014. Why not make the Overdue Book Amnesty a New Year's Resolution and start fresh at the library. It is never too late to start with a clean state. The library is located at 220 N. 4th Street, and is open Tuesday through Friday, 8 a.m. to 6 p.m. and Saturday, 9 a.m. to 1 p.m. The library is closed on Sundays and Mondays.



1000 Books before Kindergarten

As of January 2014, the Robert J. Kleberg Public Library has joined the *National 1000 Books Before Kindergarten Program*. The objectives of this program are "to promote reading to newborns, infants, and toddlers, and to encourage parent and child bonding through reading." This program provides an easy and exciting way that parents can strengthen their children's language skills and build their

children's vocabulary. Studies have shown that if children are read to on a daily basis, they will become readers at an earlier age and consistently do better in school. This self-paced program encourages parents to spend time daily reading to their pre-school age children. For parents interested in the program, the library provides program information, reading logs, and a starter list of 112 suggested titles available at the Children's Services Information Desk. Parents use the log to record books that their children have heard read to them by their parents, grandparents, older siblings, caretakers, or daycare workers. Children that listen to an entire story on a computer, eReader or other



electronic devices receive credit for those titles as well. If siblings are read to at the same time, that one title can be recorded on each child's log. In addition, the books read to the children during the library's weekly Toddler Story Time, every Thursday at 9:30 a.m., can also count towards their 1000-book goal. Children will earn small rewards for each 100 books listed on their logs. Parents can choose to record

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the titles in a notebook or journal to save as a keepsake for their children. There is no deadline to sign up for this year-round program, which is free to the public. Just imagine *one* book a day for *three* years=1095 books. "Read it and Reap!"

RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Risk Manager and Community Appearance Supervisor meet to discuss ways to improve the safety of employees during demolitions

Risk Manager Melissa Perez and Community Appearance Supervisor Jennifer Bernal met on Tuesday January 7th at the Community Appearance Building to discuss ways to improve safety procedures before and during a scheduled demolition. Several steps were discussed. Procedures in cutting off gas and electrical services, inspections, and ways to double-check utilities are cut-off before employees arrive at the worksite. While Working together and communicating both Departments were able to come up with strategies to improve the safety of all city employees during the process of the demolitions.



Risk Manager Visits with Landfill Supervisor Pete Pina - to evaluate and find ways to decrease eliminate hazards and decrease injuries

On Wednesday at about 1:45pm Risk Manager Melissa Perez met with Landfill Supervisor Pete Pina at the Landfill to take a walk through of the landfill area and to evaluate and find ways to review past incidents, injuries and hazards. Pete and Melissa walked several areas of the landfill to also look at employee procedures at the dumping sites and the process itself. Pete Pina is doing such a great job at the landfill, no injuries or incidences have been reported at the landfill for over six months. Keep up the great work!!



Risk Manager investigates the area of an Injury -Asks Questions! (Who, What, Where, When & Why)

When there is an accident or injury in any City Department you will see The Risk Manager immediately at the site conducting her investigation of the area, talking to witnesses, taking pictures, finding the cause of the injury and ways to prevent it from occurring again. Was the accident preventable or unpreventable? Some common areas that are looked at are: What was the cause of injury?

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Was there defective equipment at fault? Were there actions on the employee's part that were unsafe? Not enough Training? Taking short-cuts or in a Hurry? What measures can we take to ensure this incident/injury does not occur again? No stone is left unturned when she is on the Job.

Risk Manager conducts Training at Public Works on Tuesday January 7th 2014 - Topic: Accident Prevention & How to protect yourself during Flu Season

Safety Training was conducted by RM Melissa Perez at The Public Works Building on Tuesday January 7, 2014 at 7:00am to 68 street, water, landfill, sanitation and wastewater employees and Supervisors. Staff was shown a 20-minute TML Video on Accident Prevention that focused on:

- Controlling the scene of an Accident
- Gathering Information
- Conducting Interviews
- Analyzing Data



After the Video, a short Q&A discussion was conducted. An additional hand-out was given to all employees on "Flu Awareness".

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Illegal Alien Smuggling

On 1/6/14, Kingsville Special Crimes and Narcotics Task Force Agent Mike Tamez was working criminal interdiction on Highway 77 within the City of Kingsville, Kleberg County, Texas. Agent Tamez conducted a traffic stop on a blue GMC Tahoe because the driver was traveling at an unsafe speed for conditions. Agent Tamez conducted the traffic stop at the intersection of U.S. Hwy 77 and County Road 2160.

Based on the totality of his experiences, the overall appearance of the subject's vehicle and driver's deceptive behavior, Agent Tamez believed he was on the way to pick up undocumented aliens for transport to the Houston area. Agent Tamez called Agent Arnold Salinas and requested assistance with the stop. Agent Salinas said he (Agent Salinas) and several other Agents would follow the now suspect vehicle in order to investigate the circumstance discovered. The driver was released from the traffic stop with a written warning.

Kingsville Special Crimes and Narcotics Agents followed the vehicle to a hotel in Falfurrias and turned the investigation over to US Border Patrol. At approximately 5:45pm (later the same day) Kleberg County Sheriff's dispatch aired information about a vehicle that matched the earlier stop, was headed eastbound on U.S. Hwy. 141 loaded with undocumented aliens. Agent Tamez assisted with locating the vehicle which was being followed by Texas Department of Public Safety Narcotics. Agent Tamez arrived near the intersection of U.S. Hwy. 141 and Santa Gertrudis in Kingsville. Agent Montalvo told

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Agent Tamez he observed approximately 15-20 people run from the vehicle northbound toward a heavily wooded field. Agent Tamez was able to identify the vehicle as the same one he stopped earlier on U.S. Highway 77.

Agents Joe Luna and Salinas arrived on scene and took custody of the now abandoned vehicle. No arrests were made at this time as the investigation continues.

Drug Prevention Donation

The Kingsville Special Crimes and Narcotics Task Force was honored to assist the Kingsville Boxing Club with a donation in the amount of \$5000.00. This donation is to help the club give the children it mentors a drug free environment and the education to prevent drug abuse. The Task Force through its drug interdiction efforts is able by law to assist through monetary donations non-profit drug education organizations in the Kingsville area. Along with the Kingsville Boxing Club, the Task Force also assisted Community in Schools and the Boys and Girls Club with monetary donations to help fund in the continued efforts to inform and teach our city youth about the dangers of drug abuse.

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director) January 3 - 17, 2014

Wings over South Texas Air Show March 28-30, 2014



Planning is underway for an expanded community participation model for the Wings over South Texas Air Show.

Tourism have been approached to promote and to provide liaison for new partnerships between the Navy Base and the Community for the tremendous opportunity represented by the biennial air show.

There are several areas of interest:

The Air Show itself has always been well managed and promoted by professional staff and contractors. However, this year we were asked to make suggestions for exhibitions for the tarmac midway behind the flight line, which we have done. There are the usual



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opportunities for nonprofit community groups to serve as “compensated volunteers” at vendor booths where their groups can share in the proceeds of their sales. There are also needs for other volunteers throughout the weekend. Those volunteers get T-shirts, refreshments and a Survivor party Sunday evening.

For volunteer information: <http://wost2014.com/volunteer-information.html>

For Sponsorship information: <http://wost2014.com/sponsorship-info.html>

For the last several air shows, there has been a wonderful Pep Rally for regional students at the TAMUK Javelina Stadium. This event brings thousands of K-12 students into our town, onto TAMUK's campus and before the air show performers. We hope that all parties can make the most of that opportunity.



Also, for several air shows, there has been an opportunity for the public to meet with the air show performers before the flying event.

This year, there will be a new venue for the “Meet the Blues”

event. It will be downtown. WE are hoping to organize some outdoor children's activities and there is the possibility of having the Budweiser Clydesdales on site. The main event is a chance for community members, especially the kids, to “Meet the Blues”, getting handshakes, autographs and photos from the Air Show performers. We are planning for free refreshments, music, drawings and more.



Naval Air Station Kingsville Housing and Community Preference Survey

The Tourism Department developed a survey of the Navy market to obtain their perceptions of Kingsville as a duty station. We had 119 respondents.

Half the respondents were first-time home buyers. A small percentage lives on-base; nearly 35% bought; and nearly 60% are renting. 90% expected that they would live in Kingsville, but only 66% actually located here. 66% have a 15 minute or less commute and over 20% have a commute of over 45 minutes.

Respondents gave opinions on strengths as well as weaknesses. We also see that there is some confidence in community leadership and indications that there are opportunities for marketing

The following representative comments were offered:

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I would say that I could expect this city to be a lot different in 20 years than it is today. I can see the city expanding, and I like what I see going on around in terms of city effort.

... I think City leadership is trying because I can sense their efforts (through surveys such as these, etc.)

“Over all Kingsville has a nice small town feel.”

Housing; Schools; Image of Kingsville; Dining and Shopping Choices; Entertainment and Recreational Choices; Sidewalk, Street & Road Conditions all rated as poor for more than 50% of respondents.

“Housing is an issue for many people. The apartments are full and there aren't many houses for rent in the area. The school system in Kingsville is the biggest drawback keeping families from living here.”

Housing

Over 80% expected to live in a single family home while only 60% accomplished that.

Nearly 60% expected to live in 1800 square feet or more while just over 30% are doing that.

83% expected to get housing that was less than 10 years old, but only 45% live in housing that new.

90% expected to live in Kingsville; 66% do.

“... I don't think Navy, Community nor internet info provides adequate info regarding the area...”

“Better housing marketing would help ease military moves. Maybe even create a central information hub for military access.”

“There was not much available in the range of size and features without building new...There was not a good spread of housing choices.”

Schools

K-12 School Choice was cited as the “Deal Maker/Deal Breaker” by those with children.

45% go to school in other school districts; 20% go to KISD; 6% go to Ricardo; 9% go to Riviera; and 6% go to Santa Gertrudis.

Image of Kingsville

“Marketing is the key need to this city. Better community events and community involvement.”

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“Advertise local businesses better and attract more local businesses to down town. Implement a Market Days style event at least once a month, improve the pavement of the roads downtown and surrounding areas”

Dining and Shopping Choices

“Few options for dining and shopping”

“Facilitate a revamping of the downtown area to support new restaurants and shops as well as places for live music and festivals.”

“The downtown area is really neat. It would be nice to revive that area and it would help bring some pride to the city and help the city make a new revenue source.”

Entertainment

“There are limited entertainment opportunities in Kingsville, so I travel every weekend.”

“Create a place where people want to go. With a university and Navy base in the area, there is no excuse to have a lively historic downtown with good restaurants, bars, and live music.”

Recreational Choices

“We really wanted cycling/road bike lanes and a good place to run outside. There are hardly any sidewalks and the roads aren't that great for cycling. Physical health is very important to us.”

“Lack of places to cycle and run. And the fact there is no pet friendly places to go.”

“You have a potential beautiful park in the Dick Kleberg Park with a run-down public pool, a bad football field and run down baseball fields.”

“sports programs or youth programs for them to participate in.”

“Community club-tennis and swimming and activities for kids.”

Sidewalk, Street & Road Condition

“As far as the streets, roads and sidewalks are concerned, I believe this to be a wash when comparing Corpus to Kingsville as Corpus is by no stretch any better.”

“Condition of parking lots at apartment complexes”

Other Issues

“Internet”

“Job Bank for Spouses”

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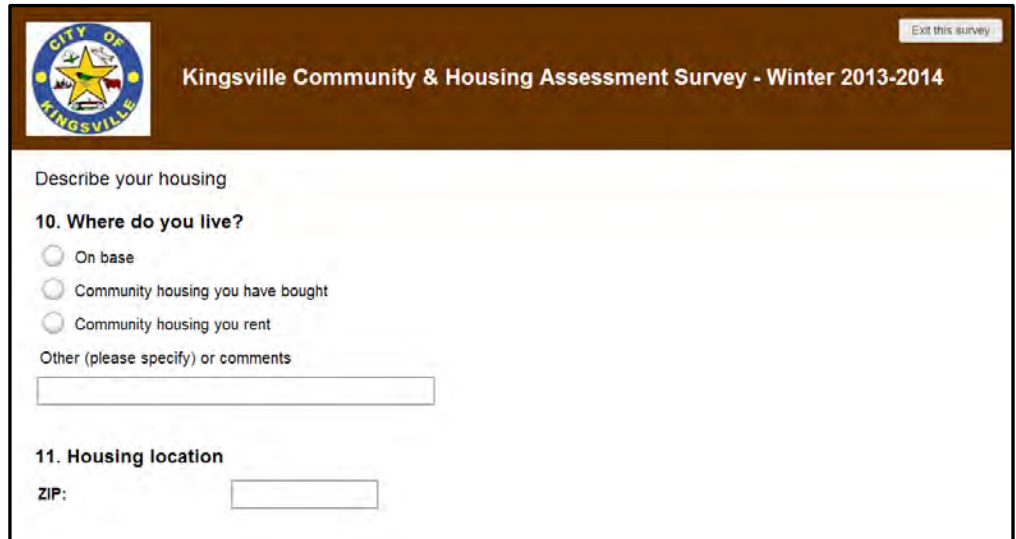
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This report presents the statistics and graphs, the raw comments and some initial analyses. The Navy, real estate professionals, the City and others can conduct further analyses.

We are planning to develop additional surveys to help with strategic planning.

Martin Luther King Jr Legacy Committee

We are supporting the formalization of a year-round MLKjr Legacy Committee that will develop and celebrate initiatives related to the example of Dr. Martin Luther King Jr.



Describe your housing

10. Where do you live?

On base

Community housing you have bought

Community housing you rent

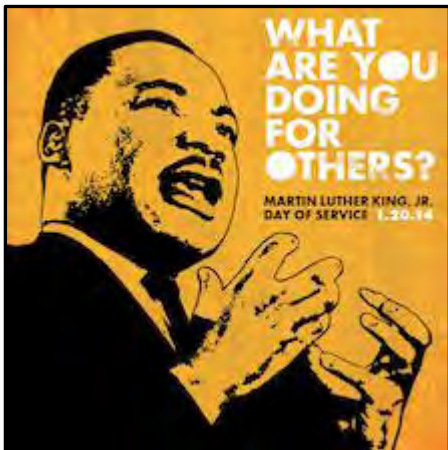
Other (please specify) or comments

11. Housing location

ZIP:

MLK Parade, January 20, 11 AM. From Courthouse to Downtown Pavilion. A Taste of Soul, speakers, music and food thereafter.

America's Sunday Supper, February 9 at 6 PM at the Henrietta Memorial. This Sunday Supper will be one of many held nationwide with the intent to "unite Americans in volunteer service and to issue a call to action to do what we, as Americans do best – lend a hand, help our neighbors and build better communities". The Sunday Supper will be free and all service clubs in Kingsville are invited to participate, share what they are doing for the Community currently and their ideas for future projects.



Downtown Improvements Continue

Downtown staff, the City Engineer and Community Appearance staff met with Keep Kingsville Beautiful and the Women's Club to work out placement of new street furniture.

In addition to the work on improving and cleaning up public spaces and the work being done on private property in the downtown, we also are seeing utility services being improved. This photo shows electrical services being upgraded.



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Hispanic Chamber Annual Banquet

The Kleberg Hispanic Chamber of Commerce honored several members and supporters during its annual banquet on Saturday in the Texas A&M University-Kingsville Student Union Building Ballrooms, while also installing new officers to the organization's executive board of directors.

Rudy Galvin receives the Lifetime Achievement Award that was named for Maggie Salinas at the same event.



Celebration of Quilts at Conner Museum



Celebration of Quilts 2014

In Memory of Shirley Jones
featuring the works of the
Kingsville Saturday Quilters

January 9th - March 29, 2014

Reception
January 16, 2014
5pm - 7pm

John E. Conner Museum
Texas A&M University-Kingsville

Museum Hours
Mon. - Fri. 9 am - 4 pm
Saturday 10 am - 4 pm

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Snow on Campus

Mother Nature didn't bring it, but there was a Snow Day on TAMUK campus.



MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, January 27, 2014 6:00 p.m.
Monday, February 10, 2104 6:00 p.m.
Monday, February 24, 2014 6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, January 30, 2014 3:00 p.m.
Thursday, February 13, 2014 3:00 p.m.
Thursday, February 27, 2014 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board Wednesday, February 19, 2014 7:00 p.m.
Historic Development Board Wednesday, February 19, 2014 4:00 p.m.
Zoning Board of Adjustments Thursday, February 13, 2014 6:00 p.m.
Civil Service Commission TBA 11:00 a.m.

Board Meetings (Respective Location)

Library Board Wednesday, February 19, 2014 4:00 p.m.
City/County Health Board (3rd week of every other month @ 5:30 p.m.)

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

| <u>Board Name</u> | <u>Vacancies</u> | <u>Recommendations</u> |
|------------------------------|------------------|------------------------|
| Zoning Board of Adjustments | 0 | 0 |
| Joint Airport Zoning Board | 0 | 0 |
| Civil Service Commission | 1 | 0 |
| Historic Development Board | 0 | 0 |
| Planning & Zoning Commission | 0 | 0 |