

**City of Kingsville, Texas**  
**Staff Report**  
**(A Publication of the City Manager's Office)**  
**March 10, 2014**

***“Eagles soar, but weasels don’t get sucked into jet engines.”***

Anonymous, [www.businesspundit.com](http://www.businesspundit.com)

***“Dream no small dreams for they have no power to move the hearts of men.”*** Goethe, [www.inspirational-quotations.com](http://www.inspirational-quotations.com)

***FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)***

**Good Job Award!!!**

*Please accept my recommendation of **Lt. Julian Cavazos, Jr.** for the “Good Job Award”. Lieutenant Cavazos has been with the Kingsville Police Department and City of Kingsville for over 28 years during which he has risen from “Patrol Officer” to his current position of Commander of Support Services.*



*As the Commander of Support Services Lt. Cavazos oversees the Communications Bureau, Criminal Investigations Bureau as well as the Street Level Operations Team (S.L.O.T.) and he also serves as the Commander of SWAT. This officer not only performs these functions, but also serves as a direct link between commissioned and non-commissioned personnel and the Office of Chief of Police.*

*One can easily conclude that Lt. Cavazos has a full schedule, which does not prevent him from pro-actively volunteering to assist with grant writing. He originally drafted the original Border Star Grant for the Kingsville Police Department several years ago. I am pleased to report that due to Lt. Cavazos work KPD received word on Friday, February 14<sup>th</sup>, 2014 that its submission for funding for 2014 was granted in the amount of \$66K.*

*Along with his many activities, Lt. Cavazos teaches “Criminal Justice” courses at Coastal Bend College so that our youth of today can become our police officers of tomorrow. Thank you for considering Lt. Cavazos for the Good Job Award.*

*Rick Torres*  
*Chief of Police*

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**Let's Remember Our Award Winners!!!**

**2013 Safety & Recognition Awards**

*Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year***

*Garage staff – Garage Division in the Public Works Department - **Injury Free Award***

*Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award***

**2014 Good Job Awards**

Julian Cavazos, Jr.	Police Department	3/10/14	Going the extra mile
Don Erebia	Fire Department	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works Dept./Sanitation	2/10/14	Positive attitude/performance
Marco Jimenez	Public Works Dept./Water Const.	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Department	1/13/14	Consistently superior service

***CITY MANAGER'S OFFICE (Courtesy of Vince Capell, City Manager)***

**Commission Workshops Coming**

The City Commission has agreed to hold two workshops (1 and 2 below) covering several topics in the coming weeks. Staff would also like to update the City Commission in April as to the condition and plans for improving City streets:

- (1) Monday, March 10, 2014 @ 4 p.m. to 5 p.m. - Mid-year budget overview and financial update by City Manager, Vince Capell and Finance Director, Deborah Balli.

Monday, March 10, 2014 @ 5 p.m. to 6 p.m. - Presentation from Jonathan Swindle - owner of Hi Res Creative, Robert Isassi - Director of Planning and Development Services and other City staff concerning proposed upgrades and improvements to the City's primary website.

- (2) Thursday, March 20, 2014 @ 4 p.m. to 6 p.m. - Second workshop with the City Commission to discuss proposed additions and updates to the City's planning codes. The City Commission will be asked to consider proposed code additions and updates during the March 24<sup>th</sup> and April 14<sup>th</sup> City Commission Meetings after also being considered by the City's Planning Commission. Main presenters will be consultant to the City, Mike Kellam from CK Consulting, LLC and Robert Isassi, Director of Planning and Development Services.

- (3) April (date to be announced and confirmed with City Commission) - Update on the City's Streets Inventory and Conditions Rating Index and 10-Year Streets Plan by City Engineer and Public Works Director, Charlie Cardenas and other City staff.

**Wildwood Trails**

City staff is working with Mark Dizdar of Wildwood Trails housing development. Mr. Dizdar indicates that they should be ready for City paving assistance sometime within the next 60 days. We'll keep you posted.

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***CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)***

**Administration Division**

**Economic Forum & Luncheon**

The Texas A&M University Kingsville, College of Business Administration, City of Kingsville and the Kingsville Economics Development Council sponsored the 3<sup>rd</sup> Annual Economic Forum and luncheon (lunch provided by Kleberg Bank). The event was on Tuesday, February 18, 2014 from 11:30 a.m.-1:30 p.m. at the Memorial Student Union Building Ballrooms A&B. Featured speakers were Dr. Keith R. Phillips, Senior Economic and Policy Advisor at the Federal Reserve Bank of Dallas. Mr. Phillips spoke about the health of the Texas Economy. Dr. Thomas Krueger, Professor at Texas A&M University-Kingsville spoke about the economy and contrast of three Coastal Bend Counties Bee, Aransas and Kleberg. Also speaking at the Economic Forum was City Manager Vincent Capell representing the City of Kingsville. Mr. Capell spoke about the economy of the city and about several housing projects in progress thought out the city. The Economic Forum was well attended by Business owners, Community and Civic Leaders, Elected Officials, City of Kingsville Department Directors and staff. We are looking forward to next year's Economic Forum.

**TML Meeting**

On Tuesday, February 18, 2014 from 9:00 a.m. to 11:00 a.m. all Department Heads, Risk Manager, Melissa Perez, Human Resource Director, Diana Gonzalez and City Manager, Vincent Capell met with the Texas Municipal League Intergovernmental Risk Pool Loss Prevention Representatives. The TML Discovery Team met and visited several city departments. The purpose of the visit was to discover areas that would need improvements within their departments and to reduce loss prevention performances.

**Kleberg County Commissioner's Meeting**

On Monday, February 24, 2014, City-County Health Director, Emilio H. Garcia attended a Kleberg County Commissioner's meeting. Mr. Garcia had placed on their agenda a request to appoint Dr. Justin Harkey to the City-County Health Board to replace Dr. Eddie Sanchez who resigned due to his work schedule. Dr. Harkey's appointment was approved by the Kleberg County Commissioners Court and he will serve a 3- year term. The City-County Health Department Director and staff would like to welcome Dr. Harkey to the Health Board. We look forward to working with you.

**Risk Management Training**

Mrs. Melissa Perez, Risk Manager, recently sponsored a Safety Training for all City of Kingsville Employees. The training occurred on February 26, 2014 at City Hall, Commissioner Chamber. The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned times. The topic was a TML "Ergonomics in the Workplace" with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Attending the training were Robert Hinojosa, Connie Allen, Monica Longoria, Teresa Orr, Robert Puente, Jessica Montalvo, Emilio H. Garcia, Jesse Ybarra and Jason C. Torres. Not attending the training was Ernest Espinosa. We look forward to next month's training.

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**Consumer Health Division**

**Food Service**

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

*Critical Violations* are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

*Non critical violations* are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

**Food Establishment Inspections Scores**

Beto's Community Store-93	Kwik Pantry/Ricardo-87	LE Ramey Golf Course-93
El Tapatio #2/Ricardo-100	Stripe's #2201/Riviera-88	El Corral Tex-Mex Restaurant-81
Javelina Mart-89	Best Western Motel-96	Kingsville Quality Inn-97
Valero Corner Store-93	Holiday Inn Express-100	Speedy Stop #53-97
Subway/Armstrong St.-95	Los Cabos de San Lucas-85	Taco Bell-97
V & J Food Mart-88	Big House Burgers-79	Gregg's Short Stop-92
Harrel's Fountian-97	Hampton Inn-96	A & J Super Store-100
Mr. G's Snowiz-96	L & M Superette #1-96	Kleberg County Jail-94
Dairy Queen-96	Amigo Food Mart-89	

**Regular & Fundraiser Food Handler Classes**

Hope's Courage/CFAC-Relay for Life	14 Students	Fundraiser Food Handler Class
Health Department	11 Students	Regular Food Handler Class
Dairy Queen	4 Students	Regular Food Handler Class
United Methodist Daycare/School	19 Students	Regular Food Handler Class
TAMUK-Organizations	127 Students	Fundraiser Food Handler Class

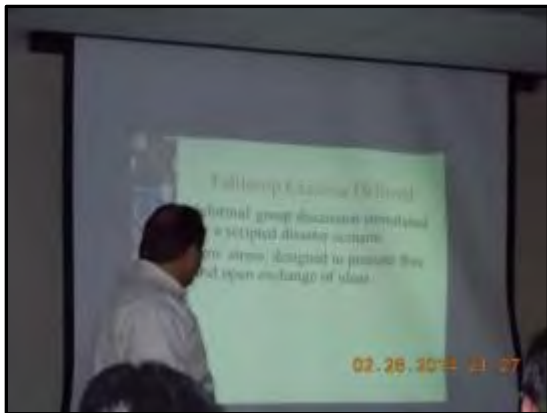
**Permitted Temporary (Fundraiser) or Permanent Food Events**

Team Trevino-Relay for Life	Temporary Fundraiser Food Event-Gorditas sale
Hope's Courage-Relay for Life	Temporary Fundraiser Food Event-Sausage Wraps sale
Noe Davila Benefit	Temporary Fundraiser Food Event-BBQ Chicken plate sale
Ventura Gonzalez Benefit	Temporary Fundraiser Food Event-Carne Guisada plate sale
John Salinas Benefits	Temporary Fundraiser Food Event-Baked Potato sale

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**Foodborne Illness Outbreak Tabletop Exercise**

City-County Health Department, Health Inspectors Jason Torres, Connie Allen and Health Director Emilio H. Garcia recently participated in a Foodborne Illness Outbreak Tabletop Exercise. The exercise was on February 27, 2014 from 8:00 a.m.-12:00 noon. It was held at the Texas A&M University, Memorial Student Union Building, Room 219 A&B. The exercise was sponsored by the Emergency Management Team spearheaded by Dr. Shane Creel, Ph.D., CSP, CCEP, Executive Director, Enterprise Risk Management. The intent of the exercise was to walk thought and discuss the actions required to deal with a Foodborne Illness Outbreak within our community. It was also a great opportunity to meet other individuals that would assist in case of a Foodborne Illness Outbreak. The exercise was well attended by personnel from Kleberg Spohn Memorial Hospital, Nueces County Public Health Department, Kleberg County Emergency Management Coordinator, Texas Department of State Health Services, and TAMUK staff, Coastal Bend Council of Governments, Texas Department of Emergency Management, Kleberg County Human Services and the Beeville Health Department. Pictured to the left is Dr. Creel, explaining the objectives of the Tabletop exercise. Picture to the right is Risk Manager, Melissa Perez and Health Inspectors Jason Torres and Connie Allen.



**Kleberg County Emergency Management Coordinator, Tomas R. Sanchez, Jr. listening intently to Dr. Creel!**

# City of Kingsville, Texas

## Staff Report

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#### Animal Control Services Division

#### Did you know?

##### Adult Yearly Needs for Dogs

Comprehensive Physical Examination  
Vaccine Assessment  
Parasite Detection  
Heartworm Check

##### Adult Yearly Needs for Cats

Comprehensive Physical Examination  
Vaccine Assessment  
Parasite Detection

*Remember the State of Texas requires an annual rabies booster.*

#### **FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)**

##### Finance Administration Division

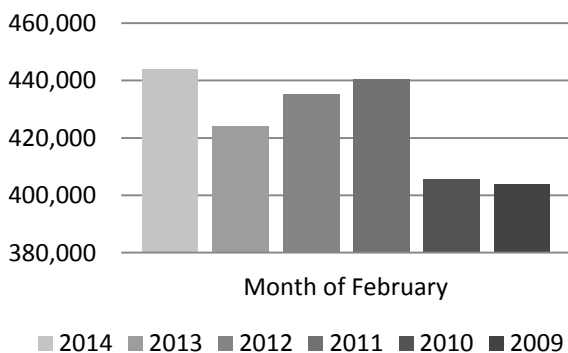
#### CAFR

With the arrival of the City's auditors, Womack and Co., the Finance department is focused on preparing the Comprehensive Annual Financial Report (CAFR). This report is a set of U.S. government financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB). GASB provides standards for the content of a CAFR in its annually updated publication, "Codification of Governmental Accounting and Financial Reporting Standards".

A CAFR is compiled by the accounting staff and audited by an external accounting firm certified by the American Institute of Certified Public Accountants (AICPA) utilizing GASB requirements. It is composed of three sections: Introductory, Financial, and Statistical. It combines the financial information of fund accounting and Enterprise Authorities accounting.



#### SALES TAX RECEIPTS



#### Sales and Use Tax

Sales and Use Tax is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Sales Tax collections in 2013 comprised 24% of the City's revenue sources. Below is historic information pertaining to the net payments received from the State for local Sales tax for the month of February. Sales tax has remained stable at above \$400,000 through the last six years and has increased by 10% for the time period provided.

Year	Receipts
2014	\$444,055
2013	\$424,003
2012	\$435,343
2011	\$440,594
2010	\$405,710
2009	\$403,842





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5. Change your showerhead - In addition to shorter showers, install a low-flow showerhead, which will also reduce water waste. While you're at it, repair your leaky faucets.
6. Plant sense - Change your landscaping and house plants to low-water, native or drought-tolerant plants. Then do your watering in the morning or evening when there is less chance of evaporation. Additionally, use your broom instead of the hose to clear debris from your driveway and side-walks.
7. Become a flexitarian - The food production water usage for plant-based foods is significantly less than that of meat-based foods. A plant-based diet is healthier, too.
8. Install a water filtration system - Instead of buying bottle after bottle of drinking water, install a water filter and use refillable beverage containers.
9. Use a bucket - Wash your car with a bucket of soapy water instead of letting the hose run.
10. Set up a rain water barrel - Collect rain water and use it later to water the garden. Another option is to install a gray water system.
11. Use biodegradable cleaning products - Take advantage of the growing selection of eco-friendly household cleaning products, dish washing soaps, and laundry detergents. Biodegradable products won't pollute the water.

**Below is a table showing historic fiscal year water sales for the City of Kingsville.**

Account Number: 051-4-600-816.00		Name: Water Sales		Fiscal: 2013-2014		
Year	Beginning Balance	Activity	Ending Balance	Original Budget	Adjustments	Ending Budget
2000-2001	0.00	3,245,749.09CR	3,245,749.09CR	3,290,000.00	0.00	3,290,000.00
2001-2002	0.00	3,422,298.40CR	3,422,298.40CR	3,290,000.00CR	50,000.00CR	3,340,000.00CR
2002-2003	0.00	3,147,441.57CR	3,147,441.57CR	3,358,000.00CR	0.00	3,358,000.00CR
2003-2004	0.00	3,084,432.79CR	3,084,432.79CR	3,358,000.00CR	0.00	3,358,000.00CR
2004-2005	0.00	3,468,066.73CR	3,468,066.73CR	3,200,000.00CR	103,764.00	3,096,236.00CR
2005-2006	0.00	3,802,754.93CR	3,802,754.93CR	3,446,720.00CR	0.00	3,446,720.00CR
2006-2007	0.00	3,601,288.31CR	3,601,288.31CR	3,695,081.00CR	12,660.00CR	3,707,741.00CR
2007-2008	0.00	4,180,154.15CR	4,180,154.15CR	3,805,448.00CR	0.00	3,805,448.00CR
2008-2009	0.00	4,684,152.81CR	4,684,152.81CR	3,935,294.00CR	218,317.00CR	4,153,611.00CR
2009-2010	0.00	3,660,208.41CR	3,660,208.41CR	4,096,080.00CR	8,000.00CR	4,104,080.00CR
2010-2011	0.00	4,490,078.40CR	4,490,078.40CR	4,061,355.00CR	278,513.00CR	4,339,868.00CR
2011-2012	0.00	4,892,806.02CR	4,892,806.02CR	4,123,349.00CR	16,000.00	4,107,349.00CR
2012-2013	0.00	4,868,000.42CR	4,868,000.42CR	4,325,783.00CR	18,805.00	4,306,978.00CR
2013-2014	0.00	1,909,662.29CR	1,909,662.29CR	4,959,921.00CR	0.00	4,959,921.00CR

### **Training**

On February 26, 2014, all staff attended the Ergonomics in the Workplace Training session held by Melissa Perez, Risk Manager. There was a lot of helpful information provided and the Collections Manager plans to review all work stations to ensure all employees are using proper ergonomics when sitting, standing, reaching, and so forth. Changes necessary will be done to limit workplace injuries.



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**Reminders**

Any payments dropped off in the night drop need to be in the form of check, money order, or cashier check. A utility bill stub should be included in order to process your payment to your account. If a utility bill stub is not available, a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service. This information is also listed on the red notices.

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

*Sec. 5-1-35. When collections are made.*

*B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.*

*(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)*

*For all Sanitation Related Issues please call 361-595-8094.*

*For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.*

**Municipal Court Division**

**Texas Warrant Roundup**

The 2014 Great Texas Warrant Round-Up is March 1st-8th. The Kingsville Police Department and Municipal Court have joined forces for this big event.

The Austin, Dallas, San Antonio and Houston Police Headquarters' released the first news broadcasts of the warrant roundup launch on Valentine's Day, Friday, February 14, 2014. Media outlets throughout the State were notified. This is an annual event when all the law enforcements agencies come together and arrest people who have active warrants with courts throughout the State of Texas.



In this year's event there are 316 entities participating. The City of Kingsville Police Department, Municipal Court, Linebarger & Goggan Law Firm and the Department of Public Safety have joined forces to execute active warrants within our community. This court has 3,784 local active warrants which consist of 4,253 violations in traffic, parking, state misdemeanors, and city ordinance and juvenile which totals \$1,200,929.38 dollars in uncollectable fines. This is only here within our local Kingsville community.

Outside the City, there are 4,025 active warrants that consist of 4,435 violations in traffic, parking, state misdemeanors, and city ordinance and juvenile which totals \$1, 182,272.45 dollars in uncollectable fines and costs. The City already has collection efforts with the Linebarger Law Firm and the Department of Public Safety and with the assistance of other law enforcement agencies through the event of the Warrant Roundup execution of these warrant orders will be in effect.

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The State organizers of this event have offered a grace period that will run until March 2, 2014. This time has been set aside to give the people of Texas an opportunity to make contact with their local courts and take care of any active warrants on their behalf. In addition, the Linebarger Law Firm has mailed out notifications informing people who may have active warrants and a deadline to take care of the matter. For information to see if you have active warrants throughout the state of Texas, you can go to [www.failuretoappear.com](http://www.failuretoappear.com) or visit the Department of Public Safety website at [www.ArrestWarrant.org](http://www.ArrestWarrant.org). Or [www.ArrestWarrantRecords.com](http://www.ArrestWarrantRecords.com). To see if you have active warrants with this court, you can go to [www.cityofkingsville.com](http://www.cityofkingsville.com). Go to "pay tickets", input your information and a list will appear if you have any cases pending with this court.

As a courtesy to our community, the Kingsville Municipal Court has extended their office hours on certain days of the week and will be open on certain Saturdays. This is an opportunity to help people who are unable to stop by the court office due to their work schedule: On Saturday, February 22<sup>nd</sup> and March 1<sup>st</sup>, 2014, the court office will be open from 9:00 a.m. until 3:00 p.m. To better assist you, please do not call the court office as it is better to attend to these matters in person.

A second News release was issued on Thursday, Friday 27, 2014. Notices will again be sent to media outlets throughout the state including the Austin, Dallas, San Antonio and Houston areas. The State of Texas Enforcement period will start March 1<sup>st</sup> and come to an end March 9, 2014.

Here in the City of Kingsville, Enforcement week will be implemented March 3-7, 2014. The court office will be open to assist those who would still like to pay their warrants instead of being arrested or you can go online at the city website and pay.

The Kingsville Municipal Court Judge and Staff would like to encourage the people in this community to please stop by the court office so we may assist you before the Enforcement period begins.

**Court Staff Report**

Throughout the weeks of February 12, 2014, through February 25, 2014, there were a total of 137 new cases filed with the court: traffic (121), and the state office (16) FTA (failure to appear in court).

Disposition of 303 cases were completed and closed during this period. In the warrant department 188 (138 cases) orders were cleared and 35 (68 cases) of new arrest orders were released.

A total of \$68,204.11 was collected from settlements of payment plans and all other executed orders.

Inmate Court Hearing - During the 2:00 o'clock session consisted of a total of 6 inmates transported to the Municipal Court Chambers by the Kingsville police department. Three individual were granted a payment plan and released from custody. The other three individuals were committed for the amount owed to the court.

Regular court hearing - During the 3:00 o'clock session consisted of 131 people (275 cases), of which 30 people made their court appearance. Disposition of these cases included, 32 cases placed on payment plans and 9 cases

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placed on a 30 day extension. There were 43 cases closed upon full payment, 2 individuals were granted deferral-clean record, 2 individuals were ordered to participate in an Alcohol Awareness Class , 14 cases were dismissed upon compliance, 6 cases were held for further review, 5 cases were set for trial hearings, 20 were reset for a later court date, 1 person was transported to the Kleberg County Jail on a commitment order for nonpayment of fines, 51 individual's driver licenses were reported to the Omnibase (Department of Public Safety) for suspension, 82 people will receive an order of arrest and a failure to appear charge for non-appearance in court.

Many thanks to Kingsville Police department for the security provided during scheduled court sessions! Lt. B. Lile, Officer E. Sobedo and Officer S. Flores...GREAT JOB!

**Annual Revenue History for Municipal Court**

Below is a recent history of total annual revenues collected by the Municipal Court. Due to significant improvements implemented by staff over the past few years total annual revenues show a significant upward trend (approximately \$240,000 higher in 2013 than in 2011) after experiencing significant annual declines three years in a row from 2009 through 2011. Revenues for 2014 are expected to continue this upward trend as some of the improvements are just now taking full effect.

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Fines & Fees	\$666,484	\$542,851	\$434,024	\$453,212	\$481,802
Building Security Fees	10,663	9,160	7,078	7,957	8,582
Technology Fees	<u>14,105</u>	<u>12,518</u>	<u>9,615</u>	<u>10,819</u>	<u>11,633</u>
Total	\$691,252	\$564,529	\$450,717	\$471,988	\$502,017

The public is encouraged to contact the court office for additional information on traffic and all other Class C misdemeanors at 361-592-8566. Also as a reminder, the court does not accept payment by personal checks. Payment may be made by Visa, MasterCard, money order, cashier's check or cash.

Available on the city website is the option to pay for any outstanding balances due to the court, including active warrants or payment plans and extensions. Please visit our website at <https://www.cityofkingsville.com>

Upcoming Municipal Court hearing dates:

Pre-Trial Hearing	March 11 & 25, 2014
Inmate Hearing	March 13 & 27, 2014
Regular Hearing	March 13 & 27, 2014

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***FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)***

**Training and Professional Development**

New Hire Paramedic Evaluations – New paramedics are being trained in Kingsville EMS protocols and evaluated on their skills.

Physical Fitness Training – Engineer Mendiola provided annual training on the physical fitness program and workout techniques.

Aerial Ladder Training – B Shift conducted ladder training during the period.

New Reporting System – Firefighter Lee provided training classes to the A and B shifts on the new Emergency Reporting System that will start being used within a few weeks.

Travel Policy – The Fire Chief attended and Executive Staff meeting to discuss travel policies.

Instructor 1 Training Class – Eight members of the Fire Department attended a Texas Instructor 1 class over 6 days on 2 weekends. The class is given by Texas A&M Extension Service and is required prior to taking the State exam to become a certified Fire Instructor.

Shoring and Rescue Operations – The A shift conducted training with the Kingsville Volunteer Fire Department on shoring and rescue tool operations.

Extrication and Stabilization Training – The B shift conducted extrication training at a salvage yard using junk cars for practice.

State Fire Chiefs Conference – The Fire Chief and Acting Lieutenant Camarillo attended the State Fire Chiefs Conference in San Marcos. They attended several classes and heard several fire chiefs speak on issues within the profession.

**Planning**

Naval Air Station Air Show Planning – The Fire Chief attended 3 meetings at the Naval Air Station to discuss Air Show safety plans for the March Air Show.

TAMUK Air Show Pep Rally Planning – The Fire Chief attended a planning meeting for the Air Show pep rally that will take place at the University on February 28<sup>th</sup> and include thousands of school children from around the area watching some aerial flyovers and parachutists.

**Other Department Activities**

TML Discovery Program – The Department participated in the Discovery Program that evaluates operations including injury and training records. Captain Erebia was the lead person for the Fire Department.

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Economic Forum – The Fire Department Captains attended the Economic Forum held at TAMUK on February 18<sup>th</sup>. The City of Kingsville's economic situation was compared to other similar cities in southern Texas.

**Committee Meetings**

EMS Committee – February 14<sup>th</sup>, The EMS committee discussed training and evaluation of new hires. There was also discussion on treatment of Taser patients.

Officers Meeting – February 14<sup>th</sup>, Primary discussions revolved around purchasing and budget. Training and utilization of new firefighter/paramedics was also discussed.

**Equipment Status**

Engine 2 – Leaking hose reel Chicksan valve repaired by personnel. Muffler has rusted through. New muffler ordered.

Medic 2- Emergency lights switch is malfunctioning.

**Projects**

Extractor Washer – Extractor Washing Machine has been installed. We are waiting for quotes from chemical vendors for cost of detergents and dispensers.

Fire Station 2 Exterior - Contract awarded. Construction to begin the week of March 3<sup>rd</sup>.

Dispatch – Radio vendor to begin work on February 28<sup>th</sup>.

Fire Station 1 Restrooms, Upstairs/Downstairs – Pre-construction meeting held. Work to begin the week of March 3<sup>rd</sup>. Upstairs restrooms to be remodeled first followed by downstairs restrooms.

Fire Station 1 Electrical Project- Project quotes received. Waiting for other projects to proceed prior to initiating work.

Fire Station 2 Interior – Waiting on updated quotes from 2 contractors. Interior of station being prepared for construction to begin.

**Fire Department Response Statistics for the period of:  
0800 hrs on February 14<sup>th</sup> to 0800 hrs on, February 28<sup>th</sup>, 2014.**

Fire/Rescue/Other Calls -	18
Emergency Medical Service Calls (EMS) -	118
Total Emergency Responses -	136

**No Major Events during the period**



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***HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)***

**Did You Know?**

What are some commonly used health insurance terms:

Premium? The amount that must be paid for your health insurance or plan

Deductible? The amount you owe for health care services your health insurance or plan covers before your health insurance or plan begins to pay.

Balance Bill? When a provider bills you for the difference between the provider's charge and the allowed amount. A preferred provider may not balance bill you for covered services.

Co-Insurance? Your share of the costs of covered health care services.

Co-Payment? A fixed amount you pay for a covered health care service, usually when you receive service. The amount can vary by the type of covered health care service.

**Advertised Positions**

Garage – Equipment Service Worker

Police – Telecommunication's Operator

Street – Equipment Operator I

Tourism – Equipment Operator I

Wastewater – Equipment Operator II, Wastewater Operator

**New Employees**



Michelle Macias - Temporary Admin. Assistant I  
Community Appearance Division  
Planning Department

**Separations**

Sherman Benys – Police Officer

Porfirio Rodriguez – Equipment Service Worker (Garage)

**Milestone Anniversaries - 5, 10, 15 and 20, 25, 30+ years**

March 2014

15 years - David Garza (Police Officer), Miguel Sandoval (Firefighter)

10 years - Jorge Flores (Police Officer)



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**Workshops/Seminars**

Participation in TML Discovery Program - The HR Director along with the City Manager and Risk Manager attended an exit discussion with members of the Texas Municipal League Intergovernmental Risk Pool (TMLIRP) Loss Prevention Department's Discovery Program on Thursday, February 20, 2014. The Discovery Team exit meeting provided an opportunity to review findings and discuss a return visit to disseminate information to departments. The purpose of the Discovery Team is to assist TMLIRP members with improving their loss prevention performance by providing on-site visits and making recommendations for improvements.

Month Training - The HR Director attended Risk Management's monthly training pertaining to ergonomics in the workplace Wednesday, February 26, 2014.

**Prescription Discount Program – National League of Cities (NLC)**

December 2013 – 43 prescriptions filled under this program used by a total of 17 individuals for a monthly savings of \$ 696.77. The average price savings was \$16.20 per prescription which translates to a 32.0% savings on prescriptions.

January 2014 – 31 prescriptions filled under this program used by a total of 12 individuals for a monthly savings of \$ 325.77. The average price savings was \$10.51 per prescription which translates to a 26.1% savings on prescriptions.

As of date, the program has been utilized by 1,879 individuals for a grand total savings of \$61,443.20 since the beginning of the program in August 2009. The plan has averaged a 21.0% savings in filling 6,527 prescriptions for persons in the Kingsville community.

**General**

The HR Department conducted Telecommunications Operator testing on Monday, February 24, 2014. Three applicants tested and successfully proceeded to the next phase of the application process.

The HR Department continues to work with the new INCODE and laserfiche software.

***PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Robert Isassi, Director)***

**Planning Division**

**Director Isassi Speaks at Morning Rotary Club**

Robert Isassi spoke to Rotary International on February 27<sup>th</sup> at Linda's Café. Robert touched on a number of interesting topics such as the growth in housing developments in the area, city-wide cleanup efforts, the condemnation processes, how and why development services division does what it does, the status of the New City hall, the KISD-City of Kingsville land for services agreement, zoning district and overlays, the new GIS website, as well as answered many of their questions relating to City issues. The questions ranged from street conditions and the City's plan to , traffic signals, and university housing.



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**NAS-Kingsville Winging**

Vince Capell and Robert Isassi, as well as many other interested Kingsville citizens, were invited to an NAS-Kingsville “Winging” ceremony. Naval personnel, Navy families, and Kingsville citizens had the opportunity to witness around 12 Navy and Marine Corps officers receive their ‘Wings of Gold’ during a 3 p.m. ceremony NAS Kingsville. A “winging” ceremony is not prescribed specifically by U.S. Navy regulations, but has emerged as an honored custom of the rich heritage of naval tradition. It marks the culmination of nearly two years of specialized training, which has prepared these officers for the rigorous demands of aerial combat and carrier operations — earning each the title of 'Naval Aviator' and the right to wear the coveted ‘Wings of Gold’. It was really an honor and a privilege for us to witness. Thank you NAS-Kingsville!



**New City Hall**

The plans for new City Hall are almost complete. David Brown, the Foundation's architect will be presenting the plans to the Foundation & City for review on April 1<sup>st</sup>. The City will review the plans and provide feedback to the architect. At this time, contractors are in the building reinforcing the structural elements of the building. Fundraising for this project is continuing as are the grant requests.

**Leadership Kingsville**

The City has supported Robert Isassi & Charlie Cardenas in participating in the Chamber of Commerce's Leadership Kingsville program. A one year program that gives interested citizens and future community leaders the opportunity to learn about what the community has to offer and how things run. In the past the group has had the opportunity to tour NAS-Kingsville, the County Courthouse, Historic Downtown Kingsville, Kingsville Police Department, and other interesting City spots. Each year the group has the opportunity to leave a mark on the City. Some years the group will host an event or beautify the City in some manner. This year, the 2013-2014 Leadership Kingsville group has challenged itself by choosing to install a disc golf course on Dick Kleberg Park. The group is in the process of selecting the material elements for the course and will need the support of the County. Once the budget is complete, we will draft a proposal and present it to the County Commission for support. If things go well, we could be well on to our way in getting in an alternative activity in the park.

**Building Services Division**

**Permits Pulled**

Residential Remodel:	14	Commercial Remodel:	0	Electrical:	13
Commercial Buildings:	0	Mechanical:	7	Moving:	0
New Residential:	2	Fire Inspection:	22	Gas Inspection:	9
Cert. of Occupancy:	0	Commercial Meter:	2	House Leveling:	1
Plumbing:	4	Residential Meter:	12	Re-roof:	10
Sprinkler:	1	Sidewalk:	0	Sign:	4
Curb:	1	Swimming Pool:	1	Demolition:	0
Total Permits Pulled:		103			

# City of Kingsville, Texas

## Staff Report

### (A Publication of the City Manager's Office)

#### March 10, 2014

#### New Businesses

<u>Business Name</u>	<u>Address</u>	<u>Status</u>
Mexico Grill Restaurant	1105 S 14 <sup>th</sup>	passed all inspections and ready for business
Chopstix	1701 S Brahma Blvd Ste E,	awaiting fire inspection and final inspections
El Corral Tex-Mex Rest.	1415 S 14 <sup>th</sup>	open for business

#### Community Appearance Division

#### Recent Enforcement Activity (February 15-February 26)

Notices Sent:	<b>45</b>	Abatements:	<b>11</b>	Obsolete Sign Violations:	<b>1</b>
Inspections:	<b>108</b>	Court Cases:	<b>0</b>	Placards Posted:	<b>0</b>
Re-Inspections:	<b>95</b>	Illegal Dumping Cases:	<b>0</b>		
Compliances:	<b>52</b>	Front/Side yard parking violations:	<b>8</b>		

#### Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

#### 313 S 12th Property owner abated

##### BEFORE



##### AFTER



#### 1029 E Kenedy Property owner abated





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**322 S 14<sup>th</sup> Business-Complied (EZ Pawn)**

**BEFORE**



**AFTER**



**626 W Fordyce Community Appearance Abated**



**Bigger Event Coming up**

The Bigger Event, a community-wide cleanup that involves hundreds of TAMUK students and volunteers working together with City staff, is scheduled for Saturday, March 22<sup>nd</sup>. Departments who have a project for the volunteers must have a plan by March 1<sup>st</sup>. Meetings will soon be scheduled for the planning of the event.

**Memorial Bench Moves at Pavilion**

On February 26<sup>th</sup>, operators moved the memorial bench to a cozy spot near the memorial tree at the downtown park (see below). Operators have also started curb and gutter cleanup along 6<sup>th</sup> St.

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**Side and Front Yard Vehicle Parking Enforcement**

Code Officers have been keeping busy with front and side yard parking enforcement. Currently inspectors are stopping by to talk with the occupant and educate them on the ordinance. Our Community Appearance supervisor is working on obtaining membership with Texas Department of Motor Vehicles (TxDMV) to receive registered vehicle information in order to determine the owner of the vehicle. With TxDMV information inspectors can serve any needed citation to the proper owner.

**Keep Kingsville Beautiful (KKB)**

KKB was granted \$5,000 from Union Pacific for a general beautification project. KKB has estimated that most of these funds will be used towards the revitalization of Flato Park located on 10<sup>th</sup> & Doddridge. This project should begin early March.



**FY2014 Community Appearance Billings for Work Performed by City Staff**

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through Fiscal Year 2014 (FY14) which runs from October 1<sup>st</sup>, 2013 through September 30<sup>th</sup>, 2014  
OCT \$9107.08 / NOV \$6550.24 / DEC \$9605.00 / JAN \$7148.91 / **Total \$32,411.23**



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**Condemnation of Unsafe Structures**

Ten Dilapidated Properties Being Presented to the City Commission for Condemnation on March 24th - The Building Department will be presenting ten (10) dilapidated structures to City Commissioners for review on the last meeting of each month. To date 2 condemnations have been approved by commission since October 2013. As part of our building structure evaluations, four (4) notices have resulted in property owner agreements to demolish the unsafe buildings.

Seven (7) properties were presented to Commission on Feb. 24<sup>th</sup> - One (1) property owner signed a Voluntary Demolition Agreement (an agreement that allows City forces to demolish the condemned structure at a nominal fee); three (3) properties were given a 90 day extension; One (1) property owner pulled permits to repair the structure and two (2) properties were condemned by City Commission and are scheduled for demolition after proper notification has been given to the owners.

Below is an updated list regarding noticed properties currently in violation and awaiting a condemnation hearing.

<u>Date</u>	<u>Property Address</u>	<u>Status</u>
02/23/14	225 ½ W. Alice	Pulled permits for remodel
02/20/14	629 E. Lee	Voluntary Demo
02/24/14	501 ½ W. Ave D	Tabled by Commission (to assess condition on 05/25/2014)
02/24/14	324 E. Henrietta	Commission Demo Order
02/27/14	715 E. Richard	Voluntary Demo
02/24/14	619 W. Warren	Commission Demo Order
02/20/14	504 W. Caesar	Extension to allow removal of stored material before a demo hearing
02/20/14	508 W. Caesar	Extension to allow removal of stored material before a demo hearing
Pending	519 N. 6 <sup>th</sup>	Awaiting re-hearing for Demolition Order Request

As always, Community Appearance would like to thank all those involved with all the efforts towards the beautification of our legendary city.

**619 W Warren – Demo order approved**



**629 E Lee – Voluntary Demo**





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**Top Ten Priority Property Clean Ups – 220 properties cleaned up since inception**

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 23<sup>rd</sup> Phase to be completed in March. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

**PHASE 22**

<u>Property Address:</u>	<u>Date of Compliance Deadline:</u>
409 W King	3/28/14
930 E Ave C	3/28/14
1031 E Ragland	3/28/14
323 S 26 <sup>th</sup>	3/28/14
704 Lyndale	3/28/14
902 E Lee	3/28/14
627 W Ave B	3/28/14
719 W Ave I	3/28/14
408 E Ave D	3/28/14
412 W Huisache	3/28/14

**Properties Noticed Where Property Owners Perform Their Own Cleanup**

As shown in the table below, the number of owner abatements on noticed properties within the “top ten” monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Top Ten Phase#</u>	<u>#of Cleanups Conducted By property owner</u>	<u>Top Ten Phase#</u>	<u>#of Cleanups Conducted By property owner</u>
PHASE 1	0 out of 10	PHASE 12	8 out of 10
PHASE 2	2 out of 10	PHASE 13	9 out of 10
PHASE 3	2 out of 10	PHASE 14	6 out of 10
PHASE 4	3 out of 10	PHASE 15	9 out of 10
PHASE 5	3 out of 10	PHASE 16	9 out of 10
PHASE 6	3 out of 10	PHASE 17	8 out of 10
PHASE 7	4 out of 10	PHASE 18	8 out of 10
PHASE 8	7 out of 10	PHASE 19	8 out of 10
PHASE 9	5 out of 10	PHASE 20	9 out of 10
PHASE 10	8 out of 10	PHASE 21	7 out of 10
PHASE 11	7 out of 10	PHASE 22	9 out of 10
		PHASE 23	In-Process

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***POLICE (Courtesy of Ricardo Torres, Chief)***

**Administration Division**

**Texas Warrant Roundup**

The City of Kingsville Municipal Court and City of Kingsville Police Department announce their continued participation in the 2014 TEXAS WARRANT ROUNDUP which continues until March 7<sup>th</sup>, 2014.

The roundup is designed to target thousands of defendants with traffic, parking, city ordinance, penal code and higher charge warrants for participating jurisdictions. It is believed to be the largest joint operation of its kind with arrests expected to continue for several days.

Hundreds of thousands of notices will be mailed statewide by participating entities. Numerous counties, justices of the peace, constables and municipalities of all sizes will participate in the roundup.

Listed below are the phases of this roundup:

- The first phase, continues until March 2<sup>nd</sup>, 2014, consisting of a grace period. During this time, anyone with outstanding warrants is encouraged to pay their fines at the City of Kingsville Municipal Court at 200 E. Kleberg, from 8:00 a.m. to 5:00 p.m. Monday through Friday.
- The second phase, which begins March 3<sup>rd</sup> and ends March 7<sup>th</sup>, 2014, is ENFORCEMENT WEEK. During this week, individuals will be rounded up and taken to jail or if court is in session they will be brought to the court to address the outstanding warrants before the Municipal Court Judge.
- The final phase is the service of outstanding warrants during targeted enforcement days throughout the remainder of 2014.

City of Kingsville Municipal Court Clerk, Rose Morrow, stated that there are 3,784 outstanding warrants as of February 11<sup>th</sup>, 2014. Those warrants are equivalent to \$1,200,929.38 in fines and fees that are outstanding. Affected persons are urged to contact the appropriate jurisdiction or jurisdictions during the next two weeks to dispose of their cases voluntarily to avoid the inconvenience and embarrassment of arrest at home or work in front of family, friends or co-workers. In order to assist our citizens the City of Kingsville Municipal Court will have extended hours or additional hours on the following dates:

Friday, February 28<sup>th</sup>, 2014 open from 8:00 a.m. to 8:00 p.m.

Saturday, March 1<sup>st</sup>, 2014 open from 9:00 a.m. to 3:00 p.m.

*Citizens are encouraged to contact the City of Kingsville Municipal Court at 200 E. Kleberg regarding any warrants or outstanding fines during the grace period. The City of Kingsville Police Department will be serving the outstanding warrants during the "ENFORCEMENT WEEK." Chief Ricardo Torres is alerting our citizens that the officers of KPD will be going to residences as well as businesses to serve the*

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outstanding warrants during the enforcement phase and will continue to do the same during targeted enforcement periods.

**Pair of New 65" Interactive Television in Patrol Squad Room**

KPD has completed the installation of two new 65" interactive television sets in the Patrol Squad Room. The equipment will be used to assist in the strategic targeting of high crime areas so that resources can be funneled to those hot spots for remediation. A 47" interactive television has also been installed in the small conference room which will also provide teleconferencing capabilities to the department's technological crime fighting tools.



**Patrol Division (February 13 – February 27, 2014)**

**Patrol Highlights**

Patrol officers wrote at least 243 reports.

Patrol officers made at least 10 referrals to Child Protective Services.

There were at least 17 reports of family violence made, with at least 10 arrests.

There were three burglaries of vehicles, one residential burglary and one burglary of building reported during this time period.

There were three vehicles reported stolen during this time period, along with one boat. Two vehicles were recovered, the boat was recovered and the other vehicle is a civil matter.

On February 18<sup>th</sup>, officers were dispatched to a male seen carrying a TV in the alley near Armstrong and Avenue G. Responding officers saw the male who took off running, dropping the TV. Officers found him hiding in a nearby backyard and arrested Benjamin Fernandez. Among the items in his pocket were a key to a boat. During questioning at the PD, he confessed to the theft of a boat that had been stolen overnight in the 200 block of Birchwood. That boat was recovered at 1200 W. Corral. Fernandez was booked for Burglary of Habitation, Felony Theft and Evading Arrest. He is suspected of stealing other vehicles and committing other burglaries.



On February 18<sup>th</sup>, a patrol officer got into a pursuit with a vehicle on N. Armstrong. The pursuit continued eastbound on FM 1355. The vehicle then began driving northbound, through fences. The patrol officer

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canceled the pursuit. A DPS helicopter located the vehicle just south of the Celanese plant, unoccupied. The vehicle was registered in Houston and was not reported as stolen.

On February 21<sup>st</sup>, an employee of a large retail store observed a male behaving suspiciously in the clothing area of that store. Suspecting he was attempting to shoplift, she got closer to the male when she observed the male rubbing his exposed penis against shirts on a clothes rack. She called the police and gave a good description. A responding patrol officer contacted Fernando Alvarez as he was exiting the store. After some questioning and positive identification, he was arrested for Indecent Exposure. Alvarez was also given a Trespassing Warning for the store. It is not believed that any customers saw this man's behavior.

On February 25<sup>th</sup>, a local woman reported that she had purchased an Alaskan Husky that she had found on Craig's List. It was reportedly registered and the seller only wanted \$100. The victim was told to send the money by Western Union to Cameroon. After she did, she was told that she needed to send \$100 more for a "boarding fee". She did. She then began to investigate this seller. Craig's List warned her not to purchase any dogs from the person and that it was a scam. The officer asked her if she knew where Cameroon was located (Africa). She did not know but wanted her money back before her husband found out. She was told that she would not be getting her money back. *If you are doing an online purchase and the seller demands that you use either Western Union or Money Gram, it is probably a scam.*

Officer Sherman Benys has resigned his position to take a position as risk manager for an oilfield company. He wishes to remain a reserve officer with KPD and we wish him luck.

**Traffic Highlights**

Patrol officers issued 105 traffic citations and 88 written warnings.

Patrol officers responded to at least eight vehicle collisions.

Nora Ramos was arrested for DWI in the 200 block of S. 5<sup>th</sup> Street.

Involved in a disturbance, Jordan Boone was stopped in the 800 block of S. 10<sup>th</sup> Street. He was arrested for outstanding warrants and cited for No Driver License and No Insurance.

A traffic stop was conducted in the 700 block of West Nettie. Robert Nino was arrested for Possession of Marijuana < 2 ounces.

Sandra Villarreal was driving without headlights and was stopped at 14<sup>th</sup> and King. She was arrested for DWI.

Carlos Maldonado was stopped in the 900 block of E. King and was arrested for Possession of Marijuana. IHOP employees called in an intoxicated that had fallen inside the restaurant. He left before officers arrived but they stopped him on Highway 77. Noe Carrillo of Alice was arrested for DWI.

Sharam Santillan was arrested at 700 S. 6<sup>th</sup> Street for Driving While License Suspended.  
Jennifer Lopez was arrested in the 1600 block of S. 6<sup>th</sup> for DWI.

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A traffic stop in the 900 block of E. Escondido resulted in the arrest of Jonathan Salinas for an outstanding Parole warrant.

Abraham DeLaGarza was stopped in the 1500 block of Lackey and was arrested for Possession of Marijuana.

A traffic stop in the 700 block of W. King led to the discovery of marijuana in the vehicle and the arrest of Justin Palacios.

Jacob Layton was stopped in the 700 block of E. Kleberg. He was arrested for Possession of a Controlled Substance.

**Training**

All officers are continuing with their assigned, online TML courses. Officers Maggie Fonseca and Josh Grant took the 16-hour "Intermediate Use of Force" course at the Del Mar Regional Academy.

Officer Felix Reyna took the 60-hour "Basic SWAT" course in Dallas.

Corporal Vince Murray and Officer Tony Macias attended a DEA-sponsored class entitled "Patrol Officer Response to Drug Crimes", a 40-hour class hosted by CCPD.

Patrol officers assigned to SWAT received 8 hours of training during this period.

**Criminal Investigations Bureau**

**Cases Filed**

Total number of Cases Filed with Kleberg County Attorney is 19

Total number of Cases Filed with Kleberg District Attorney is 1

Total number of Cases Filed with City Attorney is 5

Total number of Cases Pended Out is 13

Total number of Cases that were Cold Cased is 15

Total number of Cases pending lab reports is 3

In the Bi-Weekly List of Indictments: Mark Anthony Mendoza was indicted by the grand jury for Assault Family Violence/Choking.

Total number of cases filed with Juvenile Probation is 4

Total numbers of Accidents Public Street Accidents taken in by Accident

Investigator is 10 Total number of DWI/DWLS/DWLI cases assigned to an investigator is 4

Det. # 7 has been issued this case number 14-0004566 in reference to a Burglary of Habitation, and case number 14-0004557 in reference to a stolen boat. Patrol received a call in reference to a house being burglarized. They arrived in the area and located Benjamin Fernandez with property in his possession belonging to the owners of the house that was burglarized. Fernandez was taken to the police department, where Det. #7 questioned Fernandez and during his interview Fernandez confessed he was involved in the

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burglary and the theft of the boat. Fernandez was taken to the jail and booked into the jail for Burglary of a Habitation, and Theft >\$1500 <\$20,000.

There were no Call Outs during the past two weeks.

**Detectives**

The CIB Supervisors read and properly filed 76+ cases, and assigned and inactivated 103 cases. During the past two weeks there were 75 cases assigned to Detectives.

Det. #1 has done the following activities; has been assigned to 8 cases, filed 1 case with District Court, filed 1 cases with County Court, filed 1 cases with City Court, and X-Cleared, Pended out, and cold cased 10 cases total, wrote 11 reports, conducted 11 interviews, took 1 statement, took a trip to McAllen TX to recover stolen property from a burglary that occurred in Kingsville, conducted a meeting with the District Attorney in reference to several Sexual Assault cases that have been filed, and conducted 1 interview with the Children's Advocacy Center (CAC).

Det. #2 has done the following activities; has been sent to Fort Worth Tx to complete a Basic SWAT School, assigned to 7 cases, filed 1 case with Juvenile Court, and X-Cleared, Pended out, and cold cased 3 cases total, conducted a meeting with Juvenile Probation Office, and County Attorney to discuss the procedure for properly dealing with juvenile cases, and entered a few of the local sex registered offender's in our community into a State database.

Det. #3 has done the following activities; has been assigned to 11 cases, filed 1 case with County Court, filed 1 case with Juvenile Court, and X-Cleared, Pended out, and cold cased 9 cases total, wrote 18 reports, conducted 3 interviews, and took 3 statements.

Det. #4 has done the following activities; has been assigned to 14 cases, filed 7 cases with County Court, and X-Cleared, Pended out, and cold cased 17 cases total, conducted 12 interviews, took 1 statement, and took a trip to McAllen TX to recover stolen property from a burglary that occurred in Kingsville.

Det. #5 has done the following activities; has been assigned to 8 cases, filed 1 case with County Court, filed 1 case with City Court, filed 1 case with Juvenile court, and X-Cleared, Pended out, and cold cased 8 cases total, wrote 2 reports, conducted 2 interviews, took 1 statement, and was involved as a SWAT Operator in a SWAT Raid where narcotics were confiscated.

Det. #6 has done the following activities; has been assigned to 8 cases, filed 5 cases with County Court, filed 3 cases with City Court, filed 2 cases with Juvenile court, X-Cleared, Pended out, and cold cased 10 cases total, Wrote 10 reports, conducted 8 interviews, took 3 statements, took a trip to Corpus Christi, TX to recover video from an incident that occurred at HEB, and took two TML classes for February Cycle.

Det. #7 has done the following activities; has been assigned to 7 cases, filed 4 cases with County Court, X-Cleared, Pended out, and cold cased 3 cases total, wrote 9 reports, conducted 4 interviews, entered a few of the local sex registered offender's in our community into a State database, and took 2 statements.



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**Street Level Operations Team (SLOT)**

**Search Warrants**

810 Inez Street - The Kingsville Police Department – Street Level Operations Team and SWAT conducted a search warrant for cocaine at 810 Inez Street. A total of 9.5 grams of cocaine was located along with a digital scale and plastic bags pre-cut for distribution purposes. A large portion of the cocaine was already distributed into smaller bags for distribution. Jason DeLaPaz (22 years of age) was arrested for Manufacture, Delivery of Controlled Substance Pg#1 (Cocaine) 4grams < 200grams, which is a 1<sup>st</sup> Degree Felony. DeLapaz also had an outstanding felony warrant for his arrest for Theft of Livestock <100K, which is a 3<sup>rd</sup> Degree Felony.



400 Blk. Of W. Lott Street - The Kingsville Police Department – Street Level Operations Team and SWAT conducted a search warrant for illegal drugs in the 400 blk. of W. Lott. Jason Jae Resendez 30YOA was arrested at his residence at the time of the execution of the warrant. A search of the interior of the residence yielded the following contraband:

470 grams of Synthetic Marijuana / 20.4 grams of Cocaine / 7.5 grams of Marijuana / 2 small scales  
Knuckles / \$2,700.00 in US Currency

Mr. Resendez has been charged with Manufacture/Delivery of Controlled Substance Penalty Group 2-a, a 1<sup>st</sup> Degree Felony, Manufacture/Deliver Possession of Controlled Substance Penalty Group 1 (Cocaine) 4grams < 200grams, which is a 1<sup>st</sup> Degree Felony, Possession of a Prohibited Weapon and Money Laundering. The residence of Mr. Resendez is located within 1000 ft. of a youth football field.



**Communications Bureau**

**Congratulations KPD Communications Division on results of Department of Public Safety Audit!**

DPS audited the division on Thursday, February 27<sup>th</sup>, 2014. It appeared that everything went well. Some minor corrections need to be made but over all they said we did well.

**Applicants Received for Telecommunications Operator Positions**

Two potential applicants for the telecommunication operator position were interviewed. The successful applicant was recommended for employment. Four new applicants tested for the Human Resource Office and three potential applicants passed.

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**Training Activities**

Sgt. Lobaugh attended a two-hour training with members of the Texas Municipal League.

Mrs. Brittany Ledesma taught a TCIC full access class to LaTonya Johnson.

Ms. Monica Lopez taught a TCIC less than full access class to Ptlm. Vega

Communications received five hundred and sixty six 911 calls.

Communications received two thousand two hundred ninety six regular calls.

Human Resources sent application packet for an applicant Sgt. Lobaugh began the preliminary background investigation.

**Neighborhood Improvement Office**

**Week 7**

- Junk Vehicles – 2
- Parking Citations –10
- Traffic Citations – 1
- Compliance-Junk Citations –4
- Compliance-Junk Warnings – 4
- Compliance-Abandoned Vehicle-1

**Week 8**

- Abandoned Vehicles – 1
- Junk Vehicles – 2
- Parking Citations – 12

**27 Vehicles Tagged**

So far for the year of 2014 27 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 3 tows and 24 compliances for the year. NIO has also issued a total of 63 Parking Violations (Citation and Warning Combined) for the year.

**These are some photos of citizens who have complied.**

**814 E Huisache Ave**

**BEFORE**



**AFTER**



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**507 Mindy Dr**

**BEFORE**



**AFTER**



**400 W. Ave.**

**BEFORE**



**AFTER**



**Warrant Office**

**Activity Report**

Attempt Service 110

Contacts Made 83

Arrest 18

Warrants Cleared 229

***PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)***

**Engineering Division (2/9 – 2/26)**

**National Engineer's Week**

The week of February 17th through 21<sup>st</sup> is National Engineer's week. On February 24<sup>th</sup> Mayor Sam Fugate proclaimed and recognized National Engineer's week.

**Road Construction**

Engineering staff has partnered with Texas A&M University-Kingsville to design Richard Street from 6<sup>th</sup> to 9<sup>th</sup> Street and 7<sup>th</sup>





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Street from Kleberg to Santa Gertrudis Ave. The team has been selected and preliminary field review is underway. Engineering staff has set "blue tops" on 7<sup>th</sup> Street in preparation for seal coat and hot mix.

**Street Division (2/9 – 2/26)**

**Road Construction**

Road Construction is complete on Shelton St. (Project #38) Street crews are now working on Project #36 on 7<sup>th</sup> St. Crews have set up sign devices, scarified road and have started to haul on 7<sup>th</sup> St. Crews have cut base, blue topped sub-grade, cut out and hauled old base and cut and ramped ends. Crew also rolled, watered and spread limestone. They are working on the south block of this project from Warren Ave. to Doddridge Ave.



**Mowing/ Weed Eating**

North Y

6<sup>th</sup> from Santa Gertrudis to General Cavazos

King Ave. from May St. to Armstrong Ave.

North Y to General Cavazos Blvd.

General Cavazos Blvd. from 6<sup>th</sup> St. Bypass

Creeks from 10<sup>th</sup> St. to 17<sup>th</sup> St.

Creeks from 10<sup>th</sup> St. to Ave D

17<sup>th</sup> St. to Hwy 77 Bypass

Creek from Corral Ave to N. Armstrong

17<sup>th</sup> St. to Hwy 77 Bypass

Creek from Corral Ave. to W. Ave I

Creek from 17<sup>th</sup> St. to Hwy 77 Bypass

Corral Ave. from Hwy 77 to 14<sup>th</sup> St.

North Y

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14<sup>th</sup> St from Corral Ave to North Y

**Crews cleared high weeds and brush at the Intersection of General Cavazos and Carlos Truan near Naval Air Station Kingsville.**

**Round Up (Weed & Grass Killer)**

- 14<sup>th</sup> St. from General Cavazos Blvd. to Corral Ave.
- Trant Rd. from 6<sup>th</sup> St. to 14<sup>th</sup> St.
- 12<sup>th</sup> St and Nettie Ave.

**Gutters**

- Cirlce Dr. from Center Dr. to Lawndale Ave.
- Center Drive from Circle Drive to Lawndale.
- Lawndale from Circle Drive to Lawrence Dr.
- Lawrence Dr. from Lawndale to Dead End
- Kathleen Ave from Lawndale Ave. to Annette.
- Annette Ave. from Kathleen Ave. to Elizabeth Ave.
- Jerome Ave. from Ailse Ave. to Dead End
- Michael from Jerome to Elizabeth
- Elizabeth from Ailsie to Dead End
- Palm Drive from Shelly Dr. to Sherwood Dr.
- Windcrest from Rettye to Sherwood
- Rettye Dr. from Palm Ave to Ailsie Ave.
- Christy from Rettye to Sherwood
- Sherwood from Christy to Palm
- Brenda from Rettye Dr. to Kelly
- Bilvan from Brenda to Ailsie Ave.
- Kelly from Brenda to Aislie Ave.
- Elizabeth Ave. from Loop 428 to 11<sup>th</sup> St.
- 11<sup>th</sup> St from Ailsie Ave to Alexander St.
- Elizabeth Ave from 11<sup>th</sup> St to 7<sup>th</sup> St.
- 7<sup>th</sup> St from Ailsie Ave to Alexander Ave.
- Alexander Ave from 6<sup>th</sup> St to 8<sup>th</sup> St.
- Alexander Ave. from 8<sup>th</sup> And 14<sup>th</sup> St.
- Miller Ave. from 14<sup>th</sup> St. to 11<sup>th</sup> St.
- 11<sup>th</sup> St. from Alexander Ave.to Shelton Ave.

**Street Sweeping**

- Wells, 1<sup>st</sup>, 2<sup>nd</sup> 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, and 16th Sts. from Mesquite to Corral.
- 4<sup>th</sup> St and 17<sup>th</sup> St. from Ave D to Corral Ave.
- General Cavazos Blvd. from 14<sup>th</sup> St to Hwy 77



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- Caesar Ave from 14<sup>th</sup> St to 6<sup>th</sup> St.
- Warren Ave., Ragland Ave., and Huisache Ave from 7<sup>th</sup> St. to 6<sup>th</sup> St.
- Wells, 1<sup>st</sup> and 2<sup>nd</sup> St. from Ave F to Corral Ave
- 12<sup>th</sup> St from King to Yoakum
- 7<sup>th</sup> St thru 9<sup>th</sup> St and Milton from Kenedy Ave to King Ave.
- 3<sup>rd</sup> St. from Kenedy Ave. to Kleberg Ave.
- 9<sup>th</sup>, 8<sup>th</sup> and 7<sup>th</sup> St from Ella Ave. to Santa Gertrudis Ave.
- 9<sup>th</sup> St from Richard Ave. to Santa Gertrudis Ave.
- King Ave. from Hwy 77 to 14<sup>th</sup> St.
- Ave D and Ave C from 8<sup>th</sup> St. to 6<sup>th</sup> St.
- Ave A from 7<sup>th</sup> St. 6<sup>th</sup> St.
- Carol Ave. from 6<sup>th</sup> St to Dead End
- Otis Ave. from 6<sup>th</sup> St. to Carol Ave.
- 15<sup>th</sup> St. and 16<sup>th</sup> St. from Kleberg Ave. to Kenedy Ave.
- 17<sup>th</sup> St. from Kleberg Ave. to King Ave.
- Kenedy Ave from 15<sup>th</sup> St to 14<sup>th</sup> St.
- King Ave. from 14<sup>th</sup> St. to Hwy 77
- 18<sup>th</sup> St. from Kenedy Ave. to King Ave.
- Ailsie Ave from 6<sup>th</sup> St. to Loop 428
- Kenedy Ave from 14<sup>th</sup> St to 6<sup>th</sup> St.
- 6<sup>th</sup> St from Corral Ave. to General Cavazos Blvd
- Ailsie Ave. from Franklin Adams to 6<sup>th</sup> St.
- Santa Gertrudis from University Blvd. to 6<sup>th</sup> St.
- Alexander Ave. and Miller Ave. from 7<sup>th</sup> St to 6<sup>th</sup> St.
- General Cavazos Blvd. from 14<sup>th</sup> St. to Hwy 77
- 14<sup>th</sup> St. from General Cavazos to Corral Ave.
- King Ave. from 14<sup>th</sup> St. to Armstrong Ave.
- Armstrong Ave. from King Ave. to Santa Gertrudis Ave.
- Ailsie Ave. from 14<sup>th</sup> St. to Carlos Truan Blvd.
- Carlos Truan from 14<sup>th</sup> St. to Aislie Ave.
- Henrietta Ave from University Blvd. to Armstrong Ave.
- Armstrong Ave from King Ave. to Caesar Ave.
- General Cavazos Blvd. from 14<sup>th</sup> St. to Hwy 77
- 6<sup>th</sup> St from General Cavazos Blvd. to Corral Ave.
- Kenedy Ave from 6<sup>th</sup> St to 14<sup>th</sup> St.
- Henrietta Ave. from Armstrong Ave to University Blvd.
- General Cavazos Blvd. from 14<sup>th</sup> St. to Hwy 77
- 14<sup>th</sup> St. from Corral Ave. to General Cavazos Blvd
- Yoakum Ave from 12<sup>th</sup> St to 10<sup>th</sup> St.
- Carlos Truan from 14<sup>th</sup> St to Ailsie Ave.



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- Fordyce Ave from 15<sup>th</sup> St. to 14<sup>th</sup> St.
- 15<sup>th</sup> St. from Warren Ave. to Caesar Ave.
- Warren Ave. from 14<sup>th</sup> St to 15<sup>th</sup> St.
- Shelly Ave. from Ailsie Ave. to General Cavazos Blvd.
- Ailsie Ave. from Shelly to Carlos Truan Blvd.
- Santa Gertrudis Ave. from 14<sup>th</sup> St. to Armstrong Ave.
- Corral Ave. from 6<sup>th</sup> St. to Lantana
- 17<sup>th</sup> St. from Santa Gertrudis school to Corral Ave.
- 2<sup>nd</sup> St from Richard Ave. to Santa Gertrudis Ave.
- Santa Fe from Santa Rosa to Santa Elena
- University Blvd from King Ave to Santa Gertrudis
- Armstrong Ave from Corral Ave. to Caesar Ave.

**Patching – Crews patched and filled in potholes**

- Ella Ave. and Ave A from 17<sup>th</sup> St. to 14<sup>th</sup> St.
- 14<sup>th</sup> St and Kleberg Ave.
- 4<sup>th</sup> St. and Kenedy Ave.
- Lantana Ave. and Wanda Ave.
- Santa Elena and Santa Monica
- 616 E. Ave C
- 1300 – 1400 Block of E. Alice Ave
- 806 E. Ave B between Ave B and Ave C
- 1306 E. Fordyce
- 831 E. Alice Ave on front gutters
- Alice from Richard to Armstrong
- Armstrong Ave. and Johnston Ave.
- 17<sup>th</sup> St. from Alice Ave. to Richard Ave.
- 5<sup>th</sup> St. and Henrietta Ave.
- Hoffman Ave. and 13<sup>th</sup> St. to 11<sup>th</sup> St.
- Shelton Ave. from 14<sup>th</sup> St. to 6<sup>th</sup> St.
- Miller Ave. from 14<sup>th</sup> St. to 11<sup>th</sup> St.
- Miller Ave. from 6<sup>th</sup> St to 8<sup>th</sup> St.
- 5<sup>th</sup> St and Ragland Ave.

**Alley Maintenance**

- Johnston Ave and Lott Ave. between 17<sup>th</sup> and 18<sup>th</sup> St.
- Richard Ave and Santa Gertrudis Ave between 12<sup>th</sup> and Creek
- Pasadena alley
- Ave A and Ave B between tracks and 5<sup>th</sup> St.
- Hall St. and Lyndale St. between Caesar Ave and Johnston Ave.
- Lyndale and 18<sup>th</sup> St between Casear Ave. and Warren Ave.

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- Yoakum Ave and Henrietta Ave. between 13<sup>th</sup> and 14<sup>th</sup> St.
- Corral Ave. and Mesquite Ave. between 15<sup>th</sup> and 14<sup>th</sup> St.
- Alice Ave and Richard Ave. between 10<sup>th</sup> St and 11<sup>th</sup> St.
- King Ave. and Kleberg Ave between 17<sup>th</sup> St. and 18<sup>th</sup> St.
- Richard and Santa Gertrudis between 10<sup>th</sup> St and 12<sup>th</sup> St.
- Ave A and Ave B between 10<sup>th</sup> St and 12<sup>th</sup> St.

**Miscellaneous Sign Shop**

- Watered trees on 6<sup>th</sup> St., General Cavazos Blvd and on Santa Gertrudis from Hwy 141 to Seale St.
- Repaired Dip Sign on Circle Drive
- Set Family in Mourning Signs at 1306 E. Fordyce Ave.
- Put up new Street Signs on 6<sup>th</sup> St.
- Cleaned and organized Sign Shop
- Cleaned drains in Zone 1-15
- Assisted crews with Hot Mix on Shelton between 6<sup>th</sup> St and 7<sup>th</sup> St.
- Took clamps off of street signs
- Replaced globe on 7<sup>th</sup> St and Kleberg Ave.
- Picked up plywood from Visitors Center and brought back to Yard
- Worked on spray paint machine.

**Water Production Division (2/9 – 2/26)**

Underwater Tank Services completed annual tank inspection and cleaning of three elevated and one ground tank. Inspection reports will be available in approximately one week from today. Start up for Well 19 is tentatively scheduled for 2/28/14. SCADA controls wiring and programing for Well 19 have been completed. Water Production crew finished with tank inspection and cleaning of ground storage tank #19.

Routine job: Collected 18 routine Bacteriological Samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (2/9 – 2/22) - Wells – 43,758,000 gallons; Surface – 10,308,000 gallons; 0 gallons for Ricardo bypass; Total 54,064,000 gallons; Average –3,861,714.28 gals/day

**Wastewater Collection and Treatment Plant Division (2/9 – 2/26)**

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and helpers installed wheel assembly to primary clarifier and added signs to entrance of plant, UV system and blower building.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Operators drained 1MGD clarifier. We received the quote for complete assembly of gear box from JMF Repairs Services and we received 2<sup>nd</sup> quote from Pervis. Bio Monitoring samples were sent off.

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Wastewater Collection – Had 16 call outs for sewer backups

513 W. Richard Ave.  
1126 S. 14<sup>th</sup> St.  
326 W. Kenedy Ave  
17<sup>th</sup> St. and Santa Gertrudis Ave.  
1205 E. Henrietta Ave  
1015 N. 10<sup>th</sup> St.  
14<sup>th</sup> St. and Caesar Ave.  
729 E. Kenedy Ave.  
501 W. Johnston Ave.  
327 E. Ave B  
1610 Santa Monica  
319 N. Wanda  
1100 S. 14<sup>th</sup> St.  
405 N. 2<sup>nd</sup> St  
612 E. Fordyce Ave  
728 W. Ave C

Hauled sludge and sand mixed with sludge from 3MGD

2 – Replaced sewer main, 1 -bad odors; 7– line locates; 3 – sewer line repair; 1 – vacuumed manhole and 1 – smoke test of sewer line;

**Water Distribution Division (2/9 – 2/22)**

Water Division Crews repaired 18 Main Breaks and answered approximately 78- Service Calls, 41- Locates, 8 - Service line leaks, 5- Meter Leaks, 15 - Backfills, 7 – customer side leaks, 0 – low pressure, , 2 - turn on,

2"	Main Break	1300 Johnston Ave.
2"	Main Break	9 <sup>th</sup> and Nettie.
6"	Main Break	502 University Blvd.
6"	Main Break	710 W. Henrietta Ave.
8"	Main Break	1829 N. 1 <sup>st</sup> St.
8"	Main Break	100 Block S. 11 <sup>th</sup> St.
6"	Main Break	200 Block E. Henrietta Ave.
6"	Main Break	700 Block w. Henrietta
6"	Main Break	Wells St and Ave I
6"	Main Break	10 <sup>th</sup> St and Doddridge Ave.
2"	Main Break	328 W. Kenedy Ave.
8"	Main Break	Wells and Ave I
6"	Main Break	700 Block of E. Shelton Ave.
3"	Main Break	21 <sup>st</sup> and Mildred Ave.
6"	Main Break	800 Block of W. Yoakum
8"	Main Break	11 <sup>th</sup> St and King Ave.
8"	Main Break	100 Block S. 11 <sup>th</sup> St
2"	Main Break	200 Block S. 14 <sup>th</sup> St.

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Water crews made a 1" Tap at Amigo Auto Sales. Crews also broke out concrete at the pumping station at the park on 1<sup>st</sup> and Corral Ave. Water crews are still installing 2" line on the south side of E. Henrietta Ave. Crews replaced two 6" broken water valves. Water crews also worked with contractor to replace driveway that had to be cut out to repair water leak at 502 University Blvd.

Water distribution also removed the fire hose testing facility at Corral Park. 57 cubic yards of fill material was used to fill in and cover the vault. The fill material came from street millings and other construction.



**City Garage Division (2/9 – 2/22)**

**Maintenance**

12 Oil changes on preventive maintenance; 23 scheduled work orders; 45 nonscheduled work; 11 Service calls; 2 Call out; 12 New tires on heavy equipment and trucks; 24 flat tire repairs and balances; 13 pending work orders. City Garage sent Unit 335 to Rush for repairs and is working on the water pump on Unit 544.

**Welder**

2 work order; 3 pending work orders; 8-nonscheduled work orders; 2 scheduled work order; and 3 service calls. Welder is repairing stands.

**Solid Waste Division (2/9 – 2/22)**

**Landfill - (2/9 – 2/22)**

Landfill crew continued litter clean up in and around facility. The Magnet Trailer is being used to pick up nails around the facility and on the roads leading to the Landfill. Anderson Machinery came to Landfill to look at the Bomag Compactor they also changed fuel filters and dropped off information on articulated dump truck. We started a new lift for the dumping site (X-Y/12). Anderson Machinery was called back out to look at the compactor because it has been blowing black smoke. Spoke with Komptech about the Brush Grinder. Stewart and Stevenson came to Landfill to look at Bomag Compactor. Street Dept. hauled asphalt all day Saturday, February 15<sup>th</sup>.

Trash -853 tons; Brush -81 tons; Construction and Demolition (C & D) -183 tons; Concrete -95 tons; Asphalt - 417; Litter -2.91; Tires -4.37 tons; and Metal -.31 tons; Sludge - 102.92 tons

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**Sanitation**

Residential waste collected from 2/9 – 2/22 – 622,700 pounds; Commercial waste collected 727,960 pounds; Brush collected 43,380 pounds and construction debris collected 97,040 pounds. The brush crew completed Zone 2 and has started picking up in Zone 3. Crews are working on abatements and demos when possible. White Goods will be collected on Friday March 7<sup>th</sup>. Sanitation has been helping Community Appearance finish small abatements as needed. Sanitation is also helping with the enclosure suggestion in the City for the dumpsters used in commercial collections. Recycling for the month of January totaled 37.37 tons from the Recycling Center taken to Corpus Christi.

***PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)***

**Purchasing Division**

**Purchase Orders**

A total of \$345,934.42 was issued on 95 Purchase Order Requests. We continue to get emailed Purchase Requisitions but with the new Incode Version all Requisitions are automatically entered and encumbered in the system.

**Meetings**

Purchasing/IT Director attended the several meetings including IT discussions with City Manager, WiFi lease meeting with possible new WiFi company, pre-construction meeting with contractor at Fire Station 1, Travel and Mileage meeting with Finance, as well as Technology Team and regular Staff Meeting. In addition, multiple meetings have taken place with paving equipment vendors for the new equipment. Lease quotes are in and will be presented to City Commission.

**Technology Division**

**Technology Projects**

XP Conversions have been completed at Fire Department and Municipal Court is nearing completion.

The new computer for Animal Control at the Health Department is installed and up and running.

Work is progressing on the new Tablet and we are still awaiting arrival of the docking station and accessories.

New computers have arrived for Tourism and programming and set up will begin soon.

Laserfiche Advantages - Users are rapidly accepting the many advantages of the Laserfiche document management program. Here's a quote from Paralegal Cindy Hiebert,

*"Thanks a bunch!!! It has been quite a task to get everything caught up from 2013 to date. On several occasions I have gone to a LaserFiche file when a question arises - it is so easy to pull up the info, much easier than fumbling for a file in the cabinet. I strive to be organized and LaserFiche has been a wonderful tool in my quest."*

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We have added additional users and documents to the Laserfische system and it is progress smoothly. To date the following is a document of what has been added to the system by department:

Legal: 766 / City Secretary: 105 / Finance: 180 / Human Resources: 15 / Purchasing: 95 /  
Engineering (still Training): 3

***R J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)***

**Fun Fact Tidbit**

Did you know that 95% of Americans ages 16 and older agree that the materials and resources available at public libraries play an important role in giving everyone a chance to succeed?—  
<http://libraries.pewinternet.org/2013/12/11/libraries-in-communities/>

**Value of Library Services**

Every day citizens of Kingsville and Kleberg County have the opportunity to check out materials, access electronic services, and attend programs through the library. To calculate how much patrons are saving by utilizing these resources, the library makes available an online tool, the “Value of Library Services” calculator. Originally developed by the Massachusetts Library Association, this tool enables patrons to track their savings. The “Value of Library Services” calculator is available on the library’s website at [www.kleberglibrary.com](http://www.kleberglibrary.com), under the “My Library” menu tab. Users access the calculator by clicking on “Value of Library Services.” The services listed on the calculator have preset estimated retail dollar values. For example, patrons save \$15.00 every time they download one electronic book. Users of the library’s Adult and Children’s Computers Labs save \$12.00 an hour. If a patron wants to learn another language online through Mango®, that patron will save \$30.00 per hour. To determine their savings, patrons enter the number of times someone in their household has used the library’s materials, services, and programs. Patrons need to tab through their entries and not use commas. The calculator will instantly compute their savings, and then patrons can view the total value at the bottom of the worksheet. Over the course of one year, a patron can save a substantial amount of money. The library invites patrons to utilize the “Value of Library Services” calculator, so they can discover how much money they are saving.

Value of Library Services		
Input Your Use	Library Services	Value of Services
<input type="text"/>	BOOKS BORROWED	\$0.00
<input type="text"/>	MAGAZINES BORROWED	\$0.00
<input type="text"/>	VIDEOS BORROWED (E.G., BLOCKBUSTER)	\$0.00
<input type="text"/>	AUDIOBOOKS BORROWED:	\$0.00
<input type="text"/>	MAGAZINE USE IN LIBRARY	\$0.00
<input type="text"/>	INTERLIBRARY LOAN	\$0.00
<input type="text"/>	EBOOKS DOWNLOADED	\$0.00
<input type="text"/>	ADULT PROGRAMS ATTENDED	\$0.00
<input type="text"/>	CHILDREN'S PROGRAMS ATTENDED	\$0.00
<input type="text"/>	HOURS OF COMPUTER USE, E.G., INTERNET AND MS WORD	\$0.00
<input type="text"/>	MONTHS OF USE FOR OTHER DATABASE SEARCHING	\$0.00
<input type="text"/>	REFERENCE QUESTIONS ASKED	\$0.00
<input type="text"/>	MUSIC DOWNLOADED	\$0.00
<input type="text"/>	STREAMING VIDEO	\$0.00
<input type="text"/>	NEWSPAPERS USED IN THE LIBRARY	\$0.00
<input type="text"/>	ONLINE LANGUAGE LEARNING PER HOUR	\$0.00
<input type="text"/>	GENEALOGY RESEARCH RESOURCES	\$0.00
<input type="text"/>	WIFI ACCESS PER HOUR	\$0.00
<input type="button" value="Calculate The Value of Your Library Use"/>		\$0.00
<input type="button" value="Reset Form"/>		

[Click here for further information](#)

**College Scholarship Resources**

For students preparing for life after high school, the library has reference resources that can aid those students searching for university and scholarship information. “*The College Blue Book*, a six-volume set, is a comprehensive guide covering more than 11,800 institutions of higher learning, occupational and technical schools, and distance learning programs.” *The College Blue Book* also features information on obtaining financial assistance for pursuing postsecondary education. Volumes 1 and 2 list more than 4,500 institutions of higher education in the United States and Canada. These two volumes also include ACT and SAT essay requirements, SAT





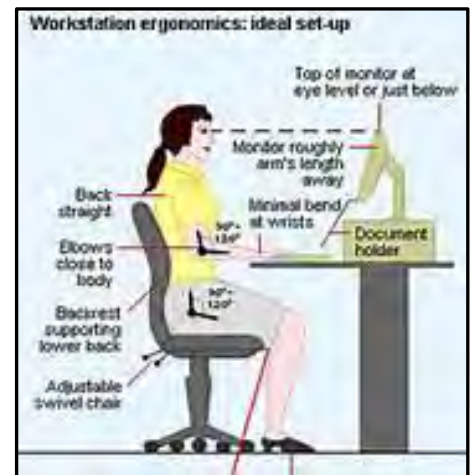
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deadlines, and figures on wait-listed applicants. Volume 3 lists the degrees offered by the universities listed in volumes 1 and 2, indexed by the name of the university or college and also by subject area. Volume 4 lists more than 6,300 schools providing occupational training. This volume includes tuition information, recent enrollment, number of faculty, and course offerings. Volume 5 includes information on scholarships, fellowships, grants, and loans. Students will find over 5,100 financial aid sources in this volume. Volume 6 offers information for more than 990 institutions that offer distance-learning programs. Students and parents: stop by, peruse these resources, and begin that scholarship search at the library.

***RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)***

**Ergonomics in the Work Place**

Risk Manager Conducts Safety Training for City Administration Staff on "Ergonomics in the Workplace". Risk Manager Melissa Perez conducted monthly safety training on February 26<sup>th</sup> in the City Hall Commission Chambers. Several departments from Health, Library, Billing, Municipal Court, Permits, and Task Force etc. attended the 1 hour training. The topic for this month was: Ergonomics in the Workplace. Employees were shown a PowerPoint provided by TML Texas Municipal League. Some areas that were discussed were: Definition of Ergonomics, Ergonomics and your workstation, Correct posture, Exercises to do in your office to alleviate stress due to repetitive movements and Ergonomic components such as: Office chairs, keyboards, wrist pads, desks and computer screens.



**Countdown to Hurricane Season June 1<sup>st</sup> – November 30<sup>th</sup>**

It's time again to start preparing for Hurricane Season, even if a hurricane doesn't officially make landfall, its effects can be drastic. Hurricane-force winds can extend 90 miles out from the center, and tropical-storm-force winds might reach 200 miles. Even "squalls," or heavy thunderstorms, can extend several hundred miles. Another point: "landfall" only officially occurs when the center of the eye of the storm contacts land. The strongest winds, however, are at the "eye-wall" around the *edge* of the eye, and this might hit land even if the center does not. See more about area of hurricane impact. A few items that the Risk Manager will start preparing are to ensure all City Annexes are revised and that all staff is trained with the City's Emergency Plan. The City's Emergency



Services Policy 881.00 will also be reviewed (as to what states as an exemption for an employee). Meetings to discuss Unified Command will also be a priority. There is so much to do; Hurricane Season will be here before you know it.

**Risk Manager along with City Staff attend "Economic Forum" at Texas A&M University on February 18<sup>th</sup> 2014**

Risk Manager with several City supervisors and directors attended the 2<sup>nd</sup> Annual Economic Forum at Texas A&M University Kingsville. Some of the presenters were:



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Dr. Keith R. Phillips  
Senior Economic and Policy Advisor at the Federal Reserve Bank of Dallas- San Antonio Branch, Overview of the Texas Economy

Dr. Thomas Krueger  
Professor at Texas A&M University-Kingsville  
A Comparison of Aransas, Bee and Kleberg Counties: Three Coastal Bend, South Texas Counties with Similar Populations

Vincent J. Capell, CPA, CGMA

City Manager, City of Kingsville, Texas

Response regarding how the data from last year's presentation was used to improve the region will follow the featured speakers.

Foodborne Illness Tabletop Exercise - Risk Manager with Health Department staff attends (Foodborne Illness) Tabletop at Texas A&M University; hosted by: Randolph Creel; Director of Risk Management at Texas A&M University



Risk Manager Melissa Perez attended a Tabletop meeting at Texas A&M University with Tom Sanchez; County EMC, Health Director Emilio Garcia and staff on February 27<sup>th</sup> at 8am. Randolph Creel; Texas A&M University RM Director prepared a PowerPoint to view and discuss. The Table Top's Scenario was on a Foodborne Illness (Salmonella) starting the University Cafeteria and spreading to outer areas of the school and city.

City of Kingsville Staff start 1<sup>st</sup> Phase of the Discovery Program - Several team members of the TML (Discovery Program) visited City of Kingsville departments at the City Hall Commission Chambers on Tuesday February 18<sup>th</sup>. Directors, Supervisors with the City Manager attended. The Discovery Program is a free voluntary program that is provided by Texas Municipal League. It is the 1<sup>st</sup> phase of an accident prevention plan that can give immediate improvements in the City's loss prevention performance.



There is statistical data to support improvements in performance when the plan is actively utilized. Eight City Departments were visited throughout two days. Team members reviewed departmental procedures, safety policies, practices and injuries for those departments. The team will come back to the city in 6-8 weeks with an Action Plan and improvements for the City.



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***TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)***

**Task Force Conducts Vehicle Auction**

On Saturday February 15, 2014 the Kingsville Task Force conducted a seized and abandoned vehicle auction along with the Kenedy County Sheriff's Office in Sarita, Texas. The Task Force auctioned twenty-one units which included boats, motors, trailers and vehicles. The auction resulted in sales totaling \$41,000.00. The Task Force will conduct another auction before the end of this fiscal year.

**Vehicle and Currency Seizure**

On Monday February 17, 2014 Kingsville Task Force Agent Jeremy Loftin was working criminal interdiction on U.S. Highway 77 in Kleberg County. Agent Loftin conducted a traffic stop on a white 2001 Ford F-150 bearing Texas registration at County Road 2150. Agent Loftin contacted a male driver and observed physical and verbal indications of overly nervous behavior. Agent Loftin then contacted a female passenger and requested Agent Villalobos to assist him for translation. Since the female passenger was the owner of the vehicle, Agent Villalobos asked for and was granted verbal consent to search the vehicle.

During the course of their search Agents located eighteen rubber banded bundles of U.S. Currency located inside the female's purse. Based on the totality of circumstances both subjects were arrested for Money Laundering. The Ford truck and the U.S. Currency totaling \$17,500.00 were seized.



**Teaching Assistance Provided to Houston Federal Drug Agency**

On Thursday February 20, 2014 Kingsville Task Force Agent Richard Kirkpatrick assisted Houston HIDTA by teaching a LPR training class in Houston, Texas. The class of 50 included car unit users, analysts and administrators from Federal, State and local agencies. Agent Kirkpatrick's expertise with the LPR system continues to be very beneficial for the Task Force as well as to other law enforcement partners.

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**Drug Enforcement on U.S. Hwy 77**

On Sunday February 23, 2014 Agent Mike Tamez was working criminal interdiction on U.S. Hwy 77 within the City of Kingsville. Agent Tamez observed a truck tractor semi-trailer commit a traffic violation and conducted a traffic stop near the 4700 block of U.S. Highway 77. Agent Tamez was greeted by a male driver who was then asked to exit the truck. While the male driver and Agent Tamez sat in the police vehicle, Agent Tamez continued his roadside interview.

Agent Tamez asked the driver for consent to search the truck and trailer and it was granted. Agent Tamez saw several anomalies while searching the truck tractor and trailer. Task Force Agent Villalobos arrived to assist with the search. During the search Agent Tamez observed black duct taped bundles inside the differentials which were believed to be illegal contraband. The subject and the vehicles were taken to the City Garage for further investigation.

Agents removed 17 black duct taped bundles from the truck tractor which later tested positive for cocaine. The subject was transported and jailed at the Kleberg County Jail and charged with Possession of a Controlled Substance. The 43.4 pounds of cocaine and vehicles were seized.



**Narcotic Agents and K-9 Partners get Re-certified by NNDDA**

On Wednesday February 26, 2014 Kingsville Task Force Agents Kirkpatrick and Villalobos with their K-9 Partners went through the annual recertification required by the National Narcotic Detector Dog Association (NNDDA). The Agents and K-9's traveled to Victoria, Texas to conduct their training requirements. Both teams were certified in detecting marijuana, cocaine, heroin, methamphetamine and MDMA (ecstasy).

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***TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)***

**King Ranch Tours**

Several staff members and volunteers from the Tourism Department are taking advantage of the offer from Tom Langscheid to go on King Ranch wildlife and birding tours so that our department can better sell those services to visitors.

**Downtown Park Pavilion**

Groups are showing increasing interest in using the downtown park pavilion for public and private events.



**Air Show**

Planning continues for the airshow. The City has long supported the NAS Kingsville biennial air show which is a premier local event that brings tens of thousands of visitors to the base.



This year, changes by the Navy and the personality of the base CO have opened the door to a new look at how the community can both support and benefit from the air show. These changes occurred late in the planning process but there can still be beneficial changes for this year and, perhaps, even more in the future.

I had several objectives regarding the biennial air show and external events this year enabled some efforts toward those objectives.

1. Better coordination among City department heads and their counterparts at the base.
2. More related activities off base.
3. Better marketing to the air show of the Kingsville region and its attractions for extending visits and for encouraging return visits

Several City Departments have been requested to support various logistical needs of the air show and there are also opportunities for their involvement in promotional ways, as well.

Police Department and Task Force - have been requested to provide security support on/near the base



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Fire Department - has been requested to provide emergency services support on/near the base. In addition, the Fire Chief intends to offer overtime as a precaution in view of the more than doubling of the population of the community for the two days of the actual air show event.

Public Works - has been requested to provide barricades and roll- outs for the midway of the air show on base.

Tourism - has been offered the use of a 40x 50 foot canopy that faces the air show entrance to the midway on base for use as a regional visitors' information center for show attendees. The Library, other department and tourism partners are planning to participate in this effort.

Touch the Trucks – City departments are considering displaying special vehicles, etc.

Impact/Sponsorship - The contribution of the City can be considered as a sponsorship and has a fiscal impact of City Services for the airshow is roughly 25¢ per visitor.

### **Bike Rides**

Tourism Department met with Lions Club to discuss two upcoming bike events, a 400 mile bike ride that is passing through town on or about March 15 and their annual "Ride on the Wild Side" event planned for late April. The Lions were advised of the interests of the various City departments concerned with safety and liability and agreed to submit plans. This is in addition to the interest of the Tourism Department in both safety and in marketing.



**Car Show** – the Kingsville Auto Club is having its Independence Day Car Show on March 1

### **Wayfinding**

Tourism, Public Works and Planning had a meeting with TxDOT regarding TxDOT MUTCD highway signage and available municipal wayfinding signage. Addressing signage is an important issue related to Kingsville tourism. There are a number of issues to be addressed:

- Changes to I-69 exits, access and signage
- Changes needed to TxDOT signs related to the I-69 changes
- Opportunities for City monument signs and City Pride signs at City entrances
- Development of designs for City Wayfinding Signs
- Coordination with tourism partners over changes to existing signage
- Sign plan to TxDOT standards
- Designs, engineering, and costs

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***MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)***

**Regular Commission Meetings (Robert H. Alcorn Commission Chambers)**

Monday, March 10, 2104	5:00 p.m.
Monday, March 24, 2014	6:00 p.m.
Monday, April 14, 2014	6:00 p.m.

**Special Commission Meetings/Workshops (Commission Chambers)**

Thursday, March 20, 2014	4:00 p.m.
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**Municipal Court Dates (Commission Chambers)**

Thursday, March 13, 2014	3:00 p.m.
Thursday, March 27, 2014	3:00 p.m.
Thursday, April 10, 2014	3:00 p.m.
Thursday, April 24, 2014	3:00 p.m.

**Board Meetings (Commission Chambers)**

Planning and Zoning Board	Wednesday, March 19, 2014	7:00 p.m.
Historic Development Board	Wednesday, March 19, 2014	4:00 p.m.
Zoning Board of Adjustments	Thursday, March 13, 2014	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

**Board Meetings (Respective Location)**

Library Board	Wednesday, April 30, 2014	4:00 p.m.
City/County Health Board	(3 <sup>rd</sup> week of every other month @	5:30 p.m.)

**Texas Municipal League Region 11 Quarterly Meeting**

Henrietta Memorial Center 405 N. 6<sup>th</sup> Street  
Thursday, March 27, 2014 4:00 p.m.

**City of Kingsville/KISD Joint General Election**

**Election Day:** Saturday, May 10, 2014 7:00 a.m. – 7:00 p.m.

**Early voting by personal appearance**

**Main Early Voting Polling Place**

	<b>Date and Hours</b>	
Kingsville City Hall	April 28 – May 2, 2014	8:00 a.m. – 5:00 p.m.
200 E. Kleberg Avenue	May 5 & May 6, 2014	7:00 a.m. – 7:00 p.m.

**Temporary Branch/Mobile Polling Places**

KISD Administration Bldg. 207 N. 3 <sup>rd</sup> Street	April 28 – May 6, 2014	8:00 a.m. – 4:00 p.m.
Harrel Elementary School 925 South Armstrong	April 28, 2014	8:00 a.m. – 12:00 p.m.

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Memorial Middle School 915 South Armstrong	April 28, 2014	1:00 p.m. – 4:00 p.m.
Harvey Elementary School 1301 E. Kenedy	April 29, 2014	8:00 a.m. – 12:00 p.m.
Perez Elementary School 1111 E. Ailsie Ave.	April 29, 2014	1:00 p.m. – 4:00 p.m.
Kleberg Elementary School 900 N. 6 <sup>th</sup> Street	April 30, 2014	8:00 a.m. – 12:00 p.m.
Gillett Intermediate School 1007 N. 17 <sup>th</sup> Street	April 30, 2014	1:00 p.m. – 4:00 p.m.
H.M. King Fine Arts Building 2210 Brahma Blvd.	May 1, 2014	8:00 a.m. – 4:00 p.m.

**Reminders:**

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<b>Board Name</b>	<b>Vacancies</b>	<b>Recommendations</b>
Zoning Board of Adjustments	0	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0