

# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)

Monday, August 25, 2014

*“If Columbus had an advisory committee he would probably still be at the dock.”* Arthur Goldberg, [www.quotegarden.com](http://www.quotegarden.com)

*“The best argument against democracy is a five-minute conversation with the average voter.”* Winston Churchill. [www.quotegarden.com](http://www.quotegarden.com)

### ***FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)***

#### **Good Job Award!!!**

The City of Kingsville Code Enforcement Officers, Maryann Trejo and Kristina Gomez work successfully each month to identify and clean up Kingsville's ten worst properties. Each month a "Top Ten" phase, which focuses on junk and debris on private property is submitted by these code officers. They have completed Phase 27 (each phase presents 10 properties, phase 27 represents 270 properties to date). As the Community Appearance Supervisor I am happy to present Phase 27 being completed by 100% property owner compliance. This is in part because Maryann &



**Kristina Gomez and Maryann Trejo  
Code Enforcement Officers**

Kristina worked closely with the property owners and/or tenants. They made contact and informed them of the many options the city has available at little to no cost. I have received calls from citizens thanking them for being courteous, helpful and informative.

**Maryann Trejo** has been a Certified Code Officer for 3 years. She is well versed in city codes and is able to gain compliance by being courteous. She has assisted this division with suggested revisions of codes that have made for more effective enforcement. She is pleasant to work with and very informative. With her years of experience she is knowledgeable with city codes, also State Laws.

**Kristina Gomez** is Code Enforcement Officer in training. She will test to be Certified Code Officer by the end of the year. Before becoming Code Officer in training she was the Administrative Assistant where she learned various codes enforced by this division. She is highly energetic and a go-getter. Her energy and motivation assist this division through constant communication and involving citizens in city cleanups

Thank you for considering Kristina and Maryann for the Good Job Award. Jennifer Bernal, Supervisor

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### **Let's Remember Our Award Winners!!!**

#### **2013 Safety & Recognition Awards**

*Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year***

*Garage staff – Garage Division in the Public Works Department - **Injury Free Award***

*Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award***

#### **2014 Good Job Awards**

Maryann Trejo	Planning/City Appearance	8/25/14	Gaining cooperation from customers
Kristina Gomez	Planning/City Appearance	8/25/14	Gaining cooperation from customers
Mary Valenzuela	City Secretary	8/11/14	Professional recognition by peers
Ernest Espinosa	City County Health Dept.	7/28/14	Caring and compassionate service
Timothy Flores	Public Works/ Landfill	7/14/14	Helpful advice/good customer service
City Streets Crews	Public Works / Streets	6/23/14	Doing more than is required
Jerry Trevino	Utility Billing	6/9/14	Expert and helpful service
SWAT	Police Department	5/27/14	Commitment to mission
Monica Longoria	City County Health Dept.	5/12/14	New employee/great asset
Tony Wilson	Police Department	4/28/14	Positive change agent
Kathy Rios	Task Force	4/10/14	Supporting Task Force
Tom Davis	Police Dept.	3/20/14	Diligence to duty
Julian Cavazos, Jr.	Police Dept.	3/10/14	Going the extra mile
Don Erebia	Fire Dept.	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works /Sanitation	2/14/14	Positive attitude performance
Marco Jimenez	Public Works /Water	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Dept.	1/13/14	Consistently superior service

### ***CITY MANAGER (Courtesy of Vince Capell, City Manager)***

#### **FY15 Proposed Annual Budget Completed**

The City Manager and staff put the finishing touches on the F15 Budget and delivered it to the Mayor and City Commission on Tuesday, August 19<sup>th</sup>. A complete copy of the budget including City Manager's Budget Message, exhibits, charts, graphs and tables is posted to the City's website at [www.cityofkingsville.com](http://www.cityofkingsville.com). Hard copies of the budget are also provided to all department directors, local media, and the R.J. Kleberg Public Library. Lastly, the City Manager's budget message and the summary charts and graphs were sent to all city employees via e-mail. .

#### **Budget Workshops Planned**

The FY15 Budget is scheduled to be discussed with the Mayor and City Commission in the Commission Chamber over four separate evenings on Monday, August 25<sup>th</sup> at 3:30 p.m., Tuesday, August 26<sup>th</sup> at 4 p.m., Tuesday, September 2<sup>nd</sup> at 4 p.m. and Wednesday, September 3<sup>rd</sup>, at 4 p.m.

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### ***CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)***

#### **Administration Division**

##### **City of Kingsville Employees-Safety Training**

City of Kingsville, Risk Manager, Mrs. Melissa Perez recently offered a Safety Training for all City of Kingsville Employees. The training occurred on August 6, 2014 at City Hall, Commissioner Chamber.

The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned



times. The three safety and awareness issues covered were “Bee Safety Tips”, “Heat Exposure & Exhaustion and its effects on the human body” and “Hurricane/ Tropical Storm Awareness”.



Each topic was followed up with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Attending the training were *Hector M. Garza, Robert Hinojosa, Connie Allen, Monica Longoria, Teresa Orr, Robert Puente, Jessica Montalvo,*

*Emilio H. Garcia, Robert Puente and Jason C. Torres.* We look forward to next month's training. Pictured are city employees listening to Mrs. Perez speak.

##### **Tourist and Visitors Center Department-Farmer's Market Meeting**

The Tourist and Visitor's Center sponsored a Farmer's Market meeting for any individuals interested in establishing and participating in a Farmer's Market in the downtown area by the City Pavilion. The meeting was moderated by *Downtown Manager, Cynthia Martin and the Kleberg and Kenedy County*

*Extension Agent, Frank Escobedo.* The meeting was well attended by local farmers, master gardeners and civil and community leaders. City-County Health Director, Emilio H. Garcia and Health Inspector II, Jason C. Torres also attended this first meeting. The meeting started with introductions of all



attendees and afterwards, Frank Escobedo showed a 30 minute slideshow on the different types of permits

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that are needed either State, Local and/or both, the different commodities that can be sold, and the need for established rules and guidelines for the operations of a successful Farmer's Market. The meeting lasted about an hour and a half and was a great success.

### Food Service Division

#### Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

*Critical Violations* are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

*Non critical violations* are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Sonic Drive Thru-93	Best Western Motel-100	McDonald's/14 <sup>th</sup> St.-89
Rio 7 Cinema-91	The Garage Drive Thru-100	Love's Truck Stop-94
Stripes/Riviera-91	Marlott's-100	Santa Gertrudis School-100
Subway/14 <sup>th</sup> St.-97	Mesquite Drive Inn-100	Burger King-91
TAMUK/Dining Hall-93	Whataburger/Hwy 77-91	JC 3 Mart-100
Hampton Inn-100	Kleberg County Jail-77	Casa de Taco-81
Arby's-97	Subway/Armstrong St.-97	Speedy Stop-97
China One-79	Burger King/Riviera-74	77 One Stop-93
Sunny Mini Market-96	LE Ramey Golf Course-74	IHOP-94
Dairy Queen/Kingsville-83	Gregg's Short Stop-97	Rodeway Inn-94
Aspire to lead Academy-100	Dairy Queen/Riviera-93	Holiday Inn Express-81
El Tapatio/Ricardo-100	Little Caesar's Pizza-88	

#### Regular & Fundraiser Food Handler Class

Food Handler Class	19 Students	Regular Food Handler Class- Health Dept.
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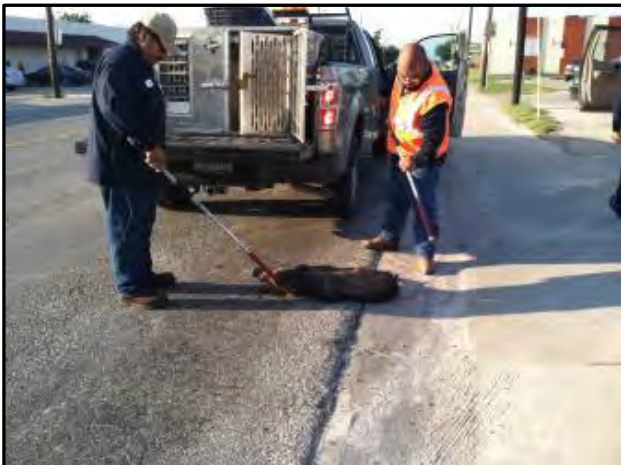
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<b>Permitted Temporary (Fundraiser) or Permanent Food Events</b>	
Orozco Food Stand	Temporary Food Permit-Tacos, Menudo & Sausage on a stick
Silvas Snow Cone	Temporary Food Permit- Snow Cones & Candy Apple
Vanessa DJ	Temporary Food Event Permit-Funnel Cakes & Fruit Cups
Paul Riojas Benefit	Temporary Food Event Permit- Hot Dogs, Drink, Chips & Cookies
Tiffany Hernandez	Temporary Food Event Permit-BBQ Chicken Plates
Riviera Cheerleaders Fundraiser	Temporary Food Event Permit-Corn cups & Fruit Cups
Ricks Lemonade	Temporary Food Event Permit-Lemonade, Candy Apples & Cotton Candy
Agape Tacos & Gorditas	Temporary Food Event Permit-Fajitas, Mojellas, Tacos & Gorditas
Brahma Band Booster Club Fundraiser	Temporary Food Event-Hamburgers, Chips and Drink

**Animal Control Center Division**

**Injured Animal**

The City-County Health Department received a call about an injured dog on the 400 block of South 6<sup>th</sup> Street. An animal control unit was dispatched to the location. Upon arrival Animal Control Officer, Ernest Espinosa realized that the injured dog was really an injured and dying Javelina. Officer Espinosa called back to the Health Department for assistance to secure and lift the injured Javelina onto the animal control unit for removal. Pictured are Animal Control Officers *Robert Puente and Ernest Espinosa*.



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### **Pet of the Week Ad!**

The City-County Health/Animal Control Center is pleased to announce Pet of the Week ad in the Kingsville Record newspaper. Every week a picture and a brief description of a cat or dog will be featured in the newspaper. This effort is to increase our adoption rates and showcase our wonderful animals waiting to be adopted and be given a second chance of life. The first pet of the week ad will be in Wednesday's newspaper. A big Thanks to *Ofelia Arevalo* for all your help! This week's pet is?



*Kingsville Animal Control's Pet of the Week is Rosie. She is a black and white cat and is about 1.5 years old. To meet Rosie, contact Animal Control at (361) 592-3324 or stop by the shelter located at 3415 N FM 1355 between the hours of 9:30 to 11:30 a.m. and 1:00 to 4:30 p.m. Kingsville Animal Control will hold an adoption event on August 16, 2014 from 10 a.m. to 2 p.m. at Tractor Supply Company located at 2405 S Brahma Blvd.*

### **Animal Control Center-Next Monthly Pet Adoption Day**

**Please join us at our next Pet Adoption Day**

**Saturday, September 20, 2014**

**10:00 a.m. to 2:00 p.m.**

**Tractor Supply Company**

**2405 S. Brahma Blvd**

**Come by and see our variety of dogs and cats!**

**Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee**

**For questions please call the City-County Health Department @ 361-592- 3324**

### **Mosquito Control (Vector) Division**

#### **Mosquito Spraying**

With the recent rains that have fallen upon the City of Kingsville, the Health Department has received several complaints for mosquitos. The complaints are from different areas of the city. The Health Department scheduled to spray for adult mosquitos on the evening of Tuesday August 5, 2014 thru Wednesday August 6, 2014. Health Department staff will start at 8:30 pm and will finish at about 12:00 midnight. Pictured below are Health Dept. vehicles with their mosquito sprayers ready to go.



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**Bees on the Attack**

The City-County Health Department received a phone call about an employee from waste water that was attacked by bees. The employee was mowing the grass near an old storage building. The bees came out from underneath the storage building and attacked the individual. The employee received several bee stings and was taken for medical treatment. Pictured are Health Inspector II, Jason C. Torres and Animal Control Officer, Ernest Espinosa placing pest strips underneath the storage building to abate the bees.





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**FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)**

**Finance Administration Division**

**Did You Know?**

The Bureau of Engraving and Printing is responsible for developing and producing United States currency. Each year they print billions of dollars known as Federal Reserve Notes. The Bureau of Engraving and Printing has two facilities, one in Washington, D.C. and the second location is Fort Worth, Texas. Together they use approximately 9.7 tons of ink per day. [www.federalreserveeducation.com](http://www.federalreserveeducation.com)



**City Manager's FY 2015 Proposed Annual Budget**

The City Manager and the Finance Department have completed the City Manager's FY 2015 Proposed Annual Budget book. The City Manager's FY2015 Proposed Annual Budget is over 500 pages and includes 3 new sections—Introductory Documents, Budget Discussion and Budget Summary. The Introductory Documents include the City of Kingsville organizational chart, budget calendar and the budget workshop schedules. The Budget Discussion section includes the City Manager's Budget Message with a listing of all supplemental requests for FY2015. The Budget Summary section provides a quick overview of the budget with supplemental charts and graphs. The remaining tabs of the budget book show the budget line items sorted by fund type. This section of the budget book is made up of 26 individually run reports and 1 budget listing. The line item detail is divided into the following fund types:





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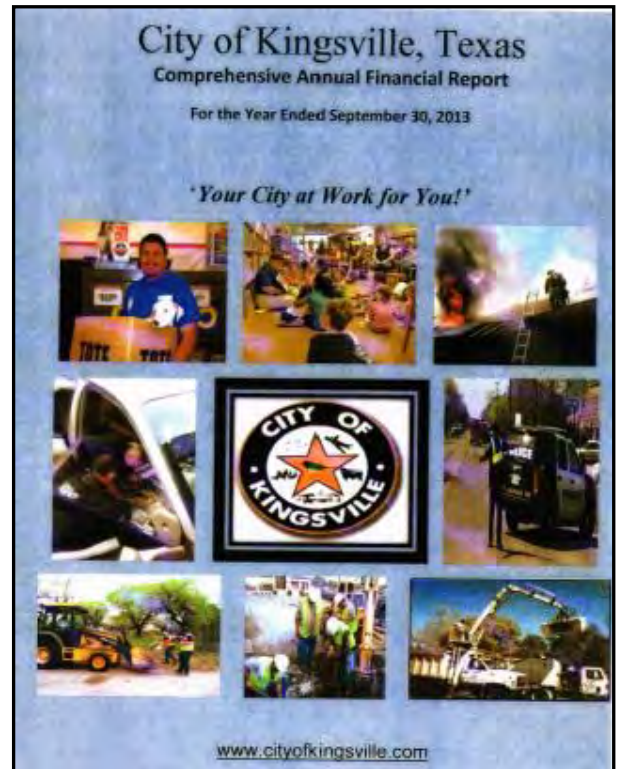
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- General Funds
- General Fund Capital Projects
- Government Obligation Debt Service
- Utility Funds
- Asset Seizure Funds
- Tourism Fund
- Insurance Fund
- Grant Funds

The last section of the budget book is a budget listing containing budget notes and detail. A total of 30 budget books have been created for the City Commission and all Department Directors. The City Manager's FY 2015 Proposed Annual Budget is also available on the City's website. Budget Workshops begin August 25<sup>th</sup>.

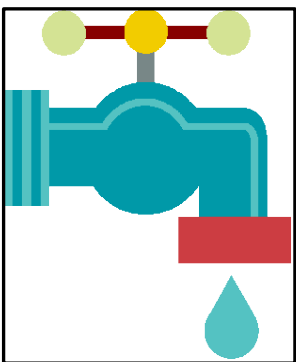
### Audit Committee

Luke Womack of John Womack & Co. presented the results of the City of Kingsville's Fiscal Year 2012-2013 audit presented in the Comprehensive Annual Financial Report to the Audit Committee and the City Commission on August 11<sup>th</sup>. The Commission then voted to accept the Comprehensive Annual Financial Report of the City of Kingsville for Fiscal Year 2012-2013.



### Utility Billing Division

#### Timing Is Everything



No matter what kind of yard or landscape you have, it's important to know exactly how much water your plants need before you turn on the sprinkler. Smart watering practices reduce runoff and may decrease the need for pesticides and fertilizers. Keeping the following questions in mind when you do water can help you maintain a beautiful and healthy yard without wasting water or money.

Here are some guidelines to consider.

#### Upcoming information

The Utility Billing Department works in conjunction with many departments in order to provide important information to our customers. Be on the look-out for the Brush and White Goods Fall 2014 Schedule for the Sanitation Department, as well as other information coming from our local public library.

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### Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices.

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

*Sec. 5-1-35. When collections made.*

*B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.*

*(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)*

*For all Sanitation Related Issues please call 361-595-8094.*

*For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.*

### Municipal Court Division

#### Public Notice

The Municipal Courts of Texas have jurisdiction over misdemeanor violations: **traffic and state offenses, and all city ordinance offenses.** Once an individual receives notification by the police officer or city inspector in regards to a misdemeanor offense, the official has already notified the individual of a date and time when he or she is REQUIRED to make their personal appearance before the judge. This information is on the notice that the individual received. Once cited by an officer (which is an arrest without a warrant) the individual has 10 calendar days to make their court appearance. This only pertains to traffic and parking citations. For all other charges, the city inspector will inform the individual of a violation, the individual is immediately to make appearance at the court office for instructions. Upon an arrest and release due to a personal or cash bond, this individual only has between 10 to 21 calendar days to make a personal appearance before the judge.

There are some options available if the individual is unable to appear before the judge including:

**A)** hire an attorney to represent them or **B)** file a letter addressed to the court (call the office for instructions on how to file by mail) with the exception of people who have been arrested, or **C)** pay the penalty on the city website or stop by the court office.

Consequences for non-appearance include additional charges, of either Failure to Appear or Violate Promise to Appear filed by the state or city attorney. In addition to the new charge, there will be a warrant



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for the arrest of the individual, and a motion to suspend the individual's driver's license or driver's license renewal. These extra actions will have additional fees assessed to the underlying penalty.

If you do not wish to go through the embarrassment of arrest and/or deal with the additional fees, please stop by the court office and speak to one of the deputy clerks for assistance. If you have any questions in regards to this message, please call the court office and speak to Mrs. Morrow, Court Manager.

**Activity for July 30, 2014 through August 12, 2014**

There were 310 new cases recorded. Of these new records:

State & City offenses	Records
Traffic Citations	150
Parking Citations	96
City Ordinance Citation	21
Alcohol/Misdemeanor Charges	0
Failure to Appear-Bail jumping Charges	43

*August 5, 2014, Pre-Trial Session*

There were 5 individuals summoned. The list below encompasses the disposition for each case:

1. 3 cases (plea bargain motions in lieu of trial) forwarded to the court for review.
2. 2 motions filed by the state prosecutor for Failure to Appear charges with an active warrant for non-appearance.

*July 31, 2014, Court Hearing*

The 2 o'clock inmate session consisted of two inmates who were transported to the Municipal Court Alcorn Chambers by the Kingsville Police Department. The disposition of these cases below:

1. 2 individuals were granted jail time credit and release from custody of this court.

The 3 o'clock regular session, with a court summons of 167 people, consisted of 256 cases. Below are the dispositions for these cases:

Disposition of Cases	Number Of Cases
Payment Plans Orders	40
Extensions Orders	0
Trial Motions	10
Clean Record Orders: DSC & Deferrals	
Compliance Dismissals	14
Alcohol Awareness Class & Community Service Orders & DI Suspensions (only for Minor's in Possession of Alcohol Offenses)	0

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State Motion-Dismissals or Plea Bargain	10
Continuance Order	0
New warrant orders-Non Appearance	19
New Court Date-reset	18
Juvenile orders for warrants at the age of 17: JNA	0
Cases settled out of Court-Full payment	78
Inmate cases-Commitment orders	0
Omni-DI suspension orders	53
Case to be reviewed prior to court	14

\*\* Of the remaining who did not make their court appearance, 53 individual driver's licenses were reported to the Omnibase (Department of Public Safety) for suspension, and 19 records of arrest and failure to appear charges for non-appearance and contempt of court.\*\*

**Appreciation**

Many thanks to Kingsville Police department for the security provided during scheduled court sessions! Special thanks to these officers: Officer Fonseca #86, Officer Grant #94, and Officer Dodd #88.

**Cash Collections**

307 cases were resolved with 83 warrant executions of which there was a collection of \$36,397.28 dollars.

**New Court Dates**

Pre-Trial Session

August 25, 2014  
 September 9 & 23, 2014

Inmate Hearing

August 14 & 28, 2014  
 September 11 & 25, 2014

Regular Court Hearing

August 14 & 28, 2014  
 September 11 & 25, 2014

Bench Trial

September 25, 2014



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### ***FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)***

#### **Training and Professional Development**

Station Training – Crews conducted various training at the shift level during the period. Inventory of rescue equipment was conducted to determine needs and capabilities.

Officers Meeting – August 8<sup>th</sup>, officers from the different shifts met to discuss numerous issues including training, dispatching, scheduling, communications, tactics, and policies.



Swiftwater Rescue Training – 3 firefighters attended swiftwater rescue basic course in New Braunsfels. They learned skills related to rescuing persons in fast moving water either by reaching, throwing, or going. They participated in training in 2 rivers and also practiced rescues at night. Personnel are being sent to swiftwater training classes so that they may train other department personnel in preparation for heavy flood conditions that may occur in Kingsville.



#### **Planning**

Radio Meetings – Personnel met with radio contractor to discuss radio and phone interface issues and dispatch configurations.

Community Project Development Meetings – The fire marshal attended these meetings with personnel from Planning and Engineering departments. Additional meetings have been held to discuss specific apartment complex projects.

Nueces County Fire Chiefs Meeting – The fire chief attended the Nueces County fire chiefs meeting at the dispatch center at the Corpus Christi Police Department. Mutual aid and communications were discussed.

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### **Other Department Activities**

Hydrant Maintenance – Crews continued clearing weeds from around fire hydrants.

### **Apparatus, Equipment, Facility Status**

Medic 1 – Emergency brake problems. Receiving quotes for damage repairs from previous accident.

Medic 2 – Emergency light problems.

Medic 3 – Turbo hose loose, sent to Chevrolet dealer for repairs. Has been in shop for over a week.

Medic 3 wouldn't start one shift and a call was passed on to private ambulance.

Engine 1 – Still having brake light problems. Wiring problem has not been identified.

Contractor did work on broken water valves had to order additional parts.

Fire Station 1 – Water leak under sink in downstairs men's restroom repaired. Air Conditioning problem in EMS/HazMat rooms. New paper towel and soap dispensers were installed in fire station 1. Some areas of station being cleaned up following construction projects.

Fire Station 2 – Floor drain backing up at station 2 in restroom. Plumbers scheduled to investigate.

Computers – Intermittent internet connection and phone service some days.

### **Projects**

Fire Station 2 Exterior – Base project completed. Landscaping and fountain project should begin shortly. Planting may be delayed due to heat.

Fire Station 2 Interior – Contractors installed incorrect back door, didn't install ADA thresholds, and some other issues. Met with contractor and new doors are to be ordered for front and rear of station and other entry problems are to be corrected also.

Dispatch – Radio dispatching system is still being worked on. There was a delay due to electrical work and needing to purchase a server cabinet for station 2 to accommodate radio, phones, and internet connections.

Fire Station 1 Restrooms, Upstairs/Downstairs – Upstairs and downstairs restrooms are completed. Additional fans (not part of project) will need to be installed in downstairs restrooms.

Fire Station 1 Electrical Project- Installation of new electrical systems for apparatus has started. A new power supply box and conduit is being run throughout the apparatus bays at station 1 to allow power supplies to be dropped from overhead to supply computers and radio chargers on the fire apparatus and medic units.

### **Fire Department Response Statistics for the period of - 08:00 hrs on July 31st to 21:00 hrs on August 14th, 2014.**

Fire/Rescue/Other Calls - 10

Emergency Medical Service Calls (EMS) - 98

Total Emergency Responses - 108

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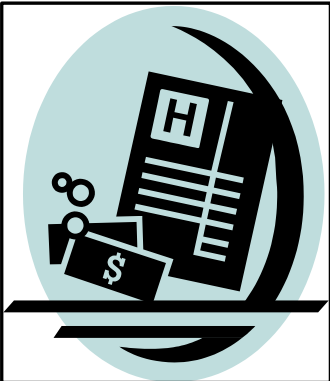
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**Major Events During the Period:** Tuesday, August 5th: Bee Call. A medic crew responded to persons being stung by bees and transported a patient to the hospital. It was determined from this call, and the other recent bee calls, that additional bee hoods need to be purchased to be carried by individual firefighters. All bee calls should also have an apparatus capable of spraying foam/water solution respond with the medic unit. The foam/water solution kills bees almost instantly and can be used to enter the area, remove bees from victims, and assist in evacuation of victims.

### ***HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)***

#### **Policy Highlight – Excerpts from Policy # 750 - Family and Medical Leave (FMLA)**

The City of Kingsville implements policies to comply with the Family and Medical Leave Act. The City posts the mandatory FMLA Notice and upon hire provides all new employees with notices required by the U.S. Department of Labor (DOL) on Employee Rights and Responsibilities under the Family and Medical Act.



The function of this policy is to provide employees with a general description of their FMLA rights. In the event of any conflict between this policy and the applicable law, employees will be afforded all rights required by law.

Eligibility - To qualify to take family or medical leave under this policy, the employee must meet all of the following conditions:

1) The employee must have worked for the City for 12 months or 52 weeks. The 12 months or 52 weeks need not have been consecutive. Separate periods of employment will be counted, provided that the break in service does not exceed seven years. Separate periods of employment will be counted if the break in service exceeds seven years due to National Guard or Reserve military service obligations or when there is a written agreement, including a collective bargaining agreement, stating the employer's intention to rehire the employee after the service break. An employee will be considered to have been employed for an entire week even if the employee was on the payroll for only part of a week or if the employee is on leave during the week.

2) The employee must have worked at least 1,250 hours during the 12-month period immediately before the date when the leave is requested to commence. The principles established under the Fair Labor Standards Act (FLSA) determine the number of hours worked by an employee. The FLSA does not include time spent on paid or unpaid leave as hours worked. Consequently, these hours of leave should not be counted in determining the 1,250 hours eligibility test for an employee under FMLA.

Type of Leave Covered - To qualify as FMLA leave under this policy, the employee must be taking leave for one of the reasons listed below:

- 1) The birth of a child and in order to care for that child.
- 2) The placement of a child for adoption or foster care and to care for the newly placed child.
- 3) To care for a spouse, child or parent with a serious health condition (described below).
- 4) The serious health condition (described below) of the employee.

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An employee may take leave because of a serious health condition that makes the employee unable to perform the functions of the employee's position.

A serious health condition is defined as a condition that requires inpatient care at a hospital, hospice or residential medical care facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care or a condition that requires continuing care by a licensed health care provider.

This policy covers illnesses of a serious and long-term nature, resulting in recurring or lengthy absences. Generally, a chronic or long-term health condition that would result in a period of three consecutive days of incapacity with the first visit to the health care provider within seven days of the onset of the incapacity and a second visit within 30 days of the incapacity would be considered a serious health condition. For chronic conditions requiring periodic health care visits for treatment, such visits must take place at least twice a year.

If an employee takes paid sick leave for a condition that progresses into a serious health condition and the employee requests unpaid leave as provided under this policy, the City may designate all or some portion of related leave taken as leave under this policy, to the extent that the earlier leave meets the necessary qualifications.

5) Qualifying exigency leave for families of members of the National Guard and Reserves when the covered military member is on active duty or called to active duty in support of a contingency operation.

### **Advertised Positions**

Fire – Firefighter

Garage – Equipment Service Worker

Planning – Planning and Development Services Director

Street – Equipment Operator II, Maintenance Worker

Wastewater – Equipment Operator II, Utility Worker

### **New Employees**



**Kymberly Ramirez**

**Telecommunications Operator**

**Police – Communications**



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**Promotions**



**Stacie Pena – Accounting Manager  
Finance**



**Jamie Montalvo - Equipment Operator III  
Street Division – Public Works Department**

**Temporary Assignments**



**Cynthia Martin – Downtown and Volunteer Manager  
Interim Planning and Development Services Director**

**Separations**

Robert Isassi – Planning & Development Services Director  
Samantha Morales – Temporary Customer Service Representative

**Prescription Discount Program – National League of Cities (NLC)**

July 2014 – 32 prescriptions filled under this program used by a total of 11 individuals for a monthly savings of \$ 392.14. The average price savings was 12.25 per prescription which translates to an 18.2% savings on prescriptions.

As of January 2013, the program has been utilized by 299 individuals for a grand total savings of \$10,393.66. The plan has averaged a 27.10% savings in filling 775 prescriptions for persons in the Kingsville community.

**General**

Human Resources continued to work in providing information for the preparation of FY 2014-2015 City of Kingsville budget.



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## ***PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Cynthia Martin, Interim Director)***

### **Planning Division**

#### **Farewell Mr. Isassi**

Various city staff bid farewell to Mr. Isassi, Planning & Dev. Director. Although only with this department for a short time, he helped revise/create codes to assist Code Officer with better enforcement. We all learned a great deal from Robert and we will miss him.



#### **Cynthia Martin Named as Interim Planning and Development Services Director**

Cynthia Martin stepped in as Interim Director of Planning on August 11<sup>th</sup>. As Downtown Manager, she worked with Daniel Ramirez, Theresa Cavazos, Manny Buentello, Jessica Storck, and Jennifer Bernal and crew on various projects so feels right at home in Planning. She has worked with Planning on many downtown projects such as the pavilion and the rehabilitation of the historic H M King School

as City Hall so is familiar with the work they do.

#### **Oak Tree Apartments under construction**

On August 7<sup>th</sup>, the Oak Tree Apartments opened their clubhouse for a tour and sponsored a catfish lunch with all the trimmings. Raul Sanchez, Superintendent of the project, was on hand to answer questions. Raul is the City's point of contact for the project. The buildings are going up quickly. The entire project will consist of eight apartment buildings and a clubhouse. The apartments are located at 2511 CR 3320 in Kingsville.





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**Tree Planting**

As part of an ongoing effort by the City to beautify the landscape, a small grove of ten palm trees grace the corner of Sixth and Ailsie.



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### Building Services Division

#### Permits Pulled

Residential Remodel:	13	Commercial Remodel:	0	Electrical:	22
New Commercial:	0	Mechanical:	16	Moving:	0
New Residential:	2	Fire Inspection:	21	Gas Inspection:	6
Cert. of Occupancy:	2	Commercial Meter:	3	House Leveling:	1
Residential Meter:	18	Re-roof:	5		
Sprinkler:	1	Sidewalk:	0	Sign:	4
Curb:	1	Swimming Pool:	1	Demolition:	0

Total Permits Pulled: 121

#### New Business

- Concrete Blonde Hair Salon at 223 E Santa Gertrudis – waiting for final inspection
- Toledo Finance Corp. at 622 E King – waiting for final inspection

### Community Appearance Division

#### Jennifer Bernal and Christina Phillips of Community Appearance Speak to the Noon Rotary Club

On August 5<sup>th</sup>, Jennifer Bernal and Christina Phillips gave a talk to Noon Rotary on what it is that Community Appearance does. Christina passed out brochures made especially for the occasion addressing common code violations, what constitutes a violation, the division's goals and contact information. Despite the empty chairs in the photograph, there was a good crowd that day and audience had many questions for the pair – a sure sign that the audience is listening.





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**Recent activity (July 31-August 14) by Community Appearance Inspectors is as follows**

Notices Sent: 127	Abatements: 24	Obsolete Sign Violations: 13
Inspections: 136	Court Cases: 0	Placards Posted: 2
Re-Inspections: 90	Illegal Dumping Cases: 1	
Compliances: 57	Front/Side yard parking violations: 5	

**Violations & Compliance**

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

**1218 E Santa Gertrudis - Old Sign Removal Performed by City**

**BEFORE**



**AFTER**



**517 N 7<sup>th</sup> – City Abated**

**BEFORE**



**AFTER**



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**308 S Pasadena- Property Owner Abated**

**BEFORE**



**AFTER**



**810 W King- Property Owner Abated**

**BEFORE**



**AFTER**



**Staff celebrates 100% property owner compliance**

Community Appearance staff is celebrating 100% property owner compliance for the "Top Ten" worst nuisance violation properties for the month of July. Phase 27 marks 270 properties to date. In this Phase all property owners abated their land of any nuisance violations particularly of junk and debris accumulation. Job well done to Code Officers Kristina & Maryann who worked with property owners and/or tenants to reach this achievement. Code Officers will continue to work with residents by educating them of city services available to them or by giving them a little time to make arrangements for cleanups.



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### Keep Kingsville Beautiful

KKB will be participating in this year's KISD Community Fair event scheduled for Friday August 15<sup>th</sup>. The event will start off with a parade at 6pm that will end at the KISD admin building on W. 3<sup>rd</sup> St. Activities will begin at 6:45pm and end at 8:00pm. KKB has donated a backpack full of various school supplies along with a T-shirt and water bottle.



CITY OF KINGSVILLE

## TRASH-OFF DAY



The City of Kingsville will be hosting a Trash-Off Day where the citizens can dump their Trash for FREE!

**Sat., Sept. 27, 2014 from 8:00am-12:00pm.**  
We will be located at 6th & E. Ave B.  
Two blocks NORTH of Kleberg Elementary School

You must provide proof of residency and utility bill.  
[Contact Community Appearance for more info 361.595.8093](mailto:CommunityAppearance@cityofkingsville.com)  
**NO Contractors, RESIDENTS ONLY!**

**We will be accepting:**

- \* Brush
- \* Furniture
- \* Appliances
- \* Tires (\$ per vehicle)



**We will NOT be accepting:**

- \* Hazardous Waste
- \* Concrete
- \* Household Garbage
- \* Roofing Scraps



**Volunteers Needed!!**

Trash bags and gloves will be provided.



### Trash Off Event Preparation

Community appearance is preparing for the next Trash Off event scheduled for September 27<sup>th</sup>. Once again we will be asking for the assistance of citizen volunteers as well as city employees to show their support towards the beautification effort. Please contact Jennifer Bernal @ 595.8093 with any questions or concerns for the event.

### Condemnation and Demolition of Unsafe Structures

The Building Department will be presenting dilapidated structure cases to City Commissioners for review on the last meeting of each month. To date 10 condemnations have been approved by commission since October 2013. As part of our building structure evaluations, 17 notices have resulted in voluntary agreements with the property owner to demolish the unsafe buildings.

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**611 W Huisache**

**BEFORE**



**AFTER**



**708 S 12<sup>th</sup>**



**Ten Worst Property Cleanups for August 2014**

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 28<sup>th</sup> Phase to be completed in August. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:



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**PHASE 28**

Property Address:

641 E Ave D

913 E Alice

1132 E Nettie

331 E Henrietta

1254 E Ave C

1525 S 7<sup>th</sup>

507 W Warren

213 E Warren

810 W Kenedy

830 E Hoffman

Date of Compliance Deadline:

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

8/31/14

**719 W Richard- Property Owner Abated**

**BEFORE**



**AFTER**



**330 W Nettie- City Abated**



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A Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups:

As shown in the table below, the number of owner abatements on noticed properties within the "top ten" monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Top Ten Phase#</u>	<u>#of Cleanups Conducted</u> <u>By property owner</u>	<u>Top Ten Phase#</u>	<u>#of Cleanups Conducted</u> <u>By property owner</u>
PHASE 1	0 out of 10	PHASE 21	7 out of 10
PHASE 2	2 out of 10	PHASE 22	4 out of 10
PHASE 3	2 out of 10	PHASE 23	7 out of 10
PHASE 4	3 out of 10	PHASE 24	8 out of 10
PHASE 5	3 out of 10	PHASE 25	8 out of 10
PHASE 6	3 out of 10	PHASE 26	6 out of 10
PHASE 7	4 out of 10	PHASE 27	10 out of 10
PHASE 8	7 out of 10	PHASE 28	(IN PROGRESS)
PHASE 9	5 out of 10	PHASE	
PHASE 10	8 out of 10	PHASE	
PHASE 11	7 out of 10	PHASE	
PHASE 12	8 out of 10	PHASE	
PHASE 13	9 out of 10	PHASE	
PHASE 14	6 out of 10		
PHASE 15	9 out of 10		
PHASE 16	9 out of 10		
PHASE 17	8 out of 10		
PHASE 18	8 out of 10		
PHASE 19	8 out of 10		
PHASE 20	9 out of 10		

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***POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief)***

**Administration Division**

Chief Ricardo Torres is happy to announce that the Kingsville Police Department is in compliance with DPS CJIS (Criminal Justice Information Services) requirements. Please see the attached letter from DPS CJIS Auditor Oswald Enriquez notifying the department of CJIS Compliance.

**Kingsville PD Gets Passing Grade on CJIS Audit**

*August 13, 2014*

*Dear Chief Richard Torres:*

*The DPS CJIS Security Office audited the Kingsville Police Department on August 4, 2014. Based on the attached security audit, the agency was found to be compliant with the CJIS*

*Security Policy requirements. If there were any items that were found to be out of compliance during the audit process, but were corrected, those items will be listed with relevant details on the*

*attached audit question checklist. The agency's next security audit will be scheduled in approximately three (3) years. If you have any questions regarding the security audit, please contact Oswald*

*Enriquez, CJIS Technical Auditor at (512) 424-7914. The DPS CJIS Security Office commends the agency for its audit results and encourages the agency to continue the efforts to maintain full compliance.*

*Sincerely,*

*Alan Ferretti  
(512) 424-7186  
[alan.ferretti@dps.texas.gov](mailto:alan.ferretti@dps.texas.gov)  
CJIS Information Security Officer  
Crime Records Service  
Texas Department of Public Safety*

*Sent by:*



***Oswald (Oz) Enriquez  
CJIS Technical Security Auditor  
Texas Department of Public Safety  
Office 512-424-7914  
Fax 512-424-2362***

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**Patrol Division**

**Activity**

Burglary numbers have risen again, despite the recent arrests of several people for burglary. There were seven reported residential burglaries, eight burglaries of buildings and nine burglaries of vehicles.

There were four cars that were reported stolen and three have been recovered as of 08-13.

Eight people were arrested for Public Intoxication.

On July 31, officers were dispatched to the 100 block of S. 2<sup>nd</sup> Street. A male was arrested for strangling his girlfriend. After the male was arrested, he claimed various medical problems and was transported to the hospital. He then refused treatment and was transported to jail.

On August 5, a female reported that someone entered her unlocked vehicle, parked in her driveway, in the 800 block of E. Miller and stole a bag containing a laptop computer and accessories.

On August 8, officers were dispatched to a night club where the owner advised of a customer, Leonard Garcia, who was unable to pay his \$86 tab. Garcia had a credit card but it was repeatedly declined. Though he had cash on him, he argued with officers that his card was good and refused to pay the establishment. Garcia was eventually arrested for Public Intoxication and given a trespass warning for the club. At the jail, it was determined that he had \$88 in cash on him.

On August 11, a vehicle was reported stolen from the 600 block of E. Kleberg. On August 13, Alice PD officers stopped the vehicle and arrested its two occupants, Benjamin Fernandez (18) and Victor Fernandez (22) of Kingsville. Benjamin was arrested at least twice for stealing vehicles, in 2013, by KPD.

On August 12, an officer made a traffic stop near 14<sup>th</sup> and Corral. Homero Silva Jr. was arrested for Delivery of Controlled Substance (Synthetic).

On August 13, school officials called KPD and reported the theft of 25 IPADs from the school sometime during the summer.

Officer Escobedo's last day was August 1 and he took a job with Corpus Christi Police Department, starting on August 4.

**Criminal Investigations Bureau**

Detectives Supervisor assigned 163 cases and inactivated 36 cases as of 9<sup>th</sup>, 2014. Along with these cases there were also 2 DWI's and 9 Crash reports.





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Detectives are wrapping up the cases of the Yeti coolers being taken. Warrants have been issued for eight individuals ranging from Burglary of a vehicle to engaging in organized criminal activity.

Detective #39 interviewed a subject in reference to stolen lawn equipment. During the interview the subject advised that all items at the pawn shops that are listed under his name are stolen items.

Detectives have filed 41 cases during this period. There were 14 cases filed in District Court, 20 cases filed in County Court, 1 case filed in City Court, and 2 filed in Juvenile Court.

Each Detective is currently working a case load of about 70 to 90 active cases.

After several subjects were arrested to the burglaries there has been a drop in burglaries being reported.

The detectives all did a great job working together in obtaining warrants and getting information to get the burglars caught. "All about Team Work"

All the Detectives are doing a great job on working on their cases in attempt to better serve our community.

**Street Level Operations Team**

*\*\* Indicates a Felony Arrest\*\**

**MURRAY:**

**Case #1400021537** – Search Warrant was conducted at 1118 E Huisache Ave. Anthony Aranda Leyba, DOB 10-28-1976, was arrested for Manufacture Deliver of a Controlled Substance Penalty Group 2 or 2A > 4G < 400G, Abandon Endanger a Child Criminal Negligence, and Possession of a Controlled Substance Penalty Group 2A < 2oz. Justin Jay Palacios, DOB 03-20-1986, was arrested for Manufacture Delivery of a Controlled Substance Penalty Group 2 or 2A > 4G < 400G.

Cases files with County Court = 7

Cases Filed with District Court = 1

Prosecution Charge Report Supplements = 27

Traffic Stops = 9

**GONZALEZ:**

Traffic Stops = 48

**RUIZ:**

**Traffic Stops = 54**

**Narcotics Investigations and Purchases Conducted:**

Case #1400020151 – Purchased Cocaine

Case #1400021462 – Purchased Marijuana

Case #1400021463 – Purchased Synthetic Marijuana

Case #1400021537 – Purchased Synthetic Marijuana



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### Communications Bureau

The Criminal Justice Information System Audit was conducted on August 4 by technical auditor Mr. Oswald Enriquez of the Texas Department of Public Safety. The communication department did very well overall on the audit but had some minor discrepancies to fix. All issues that were pointed out during the audit were addressed and corrected. The visit was a great learning opportunity for all employees involved and prepared us for a Federal Bureau of Investigations auditor. A great deal of credit for the success of the audit belongs to Lead Dispatcher Monica Flores and IT Mr. Tony Wilson both employees spent countless hours preparing for the this event.



The communication division recently replaced several of their computers with new Dell systems to be in compliance with CJIS. All of the Information Technology upgrades were made via seized funds from Chapter 59 and not as a result of fees to

our citizens nor taxes..

Recently hired dispatcher Ms. Kymberly Ramirez is adjusting quickly to our department in just her second week of training she is already dispatching. Ms. Ramirez experience with her former agency seems to be accelerating her training and her progress towards being released on her own.

Received seven hundred and fifty five 911 calls.

Received one thousand six hundred and eighty one regular calls to the station.

### Neighborhood Improvement Officer

#### 2014 Abandoned and Junk Autos

##### Week 31

The following stats are from Week 31:

- Junk Vehicles – 3
- Parking Citations –43
- Non-Ordinance Violation Checks -9
- Compliance - 6

##### Weeks 32

The following stats are from Week 32:

- Abandoned Vehicle-1
- Junk Vehicles – 1
- Parking Citations –45
- Non-Ordinance Violation Checks -9
- Compliance - 2

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*So far during 2014, 98 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 98 compliances for the year. NIO has also issued a total of 745 Parking Violations (Citation and Warning Combined) for the year.*

These are some photos of citizens who have complied.



504 W NETTIE AVE



2101 S 3<sup>RD</sup> ST



1212 E LOTT AVE



1400 LAWNDAL E DR - Truck was

registered and inspected

**Warrant Bureau**

Contacts Attempted            48

Arrangements and Payments made by the following:

Martinez, Tessa Renee	34YOA
Martinez, Ramiro	35YOA
Barker, Michael Cody	39YOA
Freeman, Ricky Wayne	33YOA



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### ***PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)***

#### **Engineering Division (7/28 – 8/10)**

Engineering - Engineering has been working on several projects, 1<sup>st</sup> Street curb and gutter design, proposed school zone on Shelly Drive (High School) and more recently Alice Avenue widening and Fire Station #2 improvements. Engineering has also been marking school zone and crosswalk locations for the Street Crew.

#### GIS

GIS technicians have been working on "City of Kingsville" website updates, mapping, address changing and the City's pavement model. GIS technicians have also been helping other city departments.

#### **Street Division (7/28 – 8/10)**

##### Road Constructions- Project 90 – Warren St.

- Cut out intersections and fill with limestone
- Watered and rolled
- Checked barricades and signs
- Filled in low spots with limestone
- Put blue tops
- testing and sprayed MC30g
- Laid Hot Mix on Warren St and checked wet spots
- Remove asphalt and moist limestone and clay dirt
- Place barricades and cones on work areas
- Clean out spots and spread out limestone
- Clean out curbs and swept up hot mix
- Fill in trenches with limestone, cleaned up curbs and picked up old material



##### Weed Eating

- King Ave. from 6<sup>th</sup> St. to Hwy 141
- 6<sup>th</sup> St. from General Cavazos Blvd. to Corral Ave
- Armstrong Ave. from King Ave to Corral Ave.
- King Ave. from 6<sup>th</sup> St. to Hwy 141
- Ailsie Ave. from 14<sup>th</sup> St. to Carlos Truan Blvd.
- Corral Ave from Armstrong to Hwy141
- Warren Ave from 19<sup>th</sup> St to 21<sup>st</sup> St
- 14<sup>th</sup> from General Cavazos to Corral
- Armstrong from King to Caesar
- Corral from 6<sup>th</sup> to Armstrong
- Santa Gertrudis from 6<sup>th</sup> to 14<sup>th</sup>





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- Santa Gertrudis from University to 141
- Kenedy Ave. from 14<sup>th</sup> St. to 6<sup>th</sup> St.
- Henrietta from Armstrong to University
- 2<sup>nd</sup> from King to Caesar
- 12<sup>th</sup> from Santa Gertrudis to Ave B
- 3<sup>rd</sup> from Yoakum to King

Mowing

- Corral to 14<sup>th</sup>
- 6<sup>th</sup> from City Limits to Creek
- Ditch near Dead End sign on Nettie to Creek
- 6<sup>th</sup> from Alexander to Trant Rd.
- Trant from 6<sup>th</sup> to Ailsie
- Trant to Dick Kleberg Park

Drainage Cleaning

- Joint Venture with Kleberg County, Cleaning up Drainage Ditch along General Cavazos Blvd. starting from NAS Fence.

Herbicide Spraying

- King Ave. from May to 19<sup>th</sup> St.
- 6<sup>th</sup> St. from Corral Ave. to Alexander Ave.
- 6<sup>th</sup> St. from Alexander to General Cavazos Blvd.
- Ailsie Ave. from Franklin Adams to Carlos Truan Blvd.
- General Cavazos from Brahma Blvd to Hwy 77
- Caesar Ave. from Lyndale to 11<sup>th</sup> St.
- Caesar Ave. from 11<sup>th</sup> St. to 6<sup>th</sup> St.
- Lott Ave. from 11<sup>th</sup> St. to 6<sup>th</sup> St.
- Kenedy Ave. from 12<sup>th</sup> St. to 6<sup>th</sup> St.
- 2<sup>nd</sup> St. from King Ave to Johnston Ave.
- 3<sup>rd</sup> St. from King Ave. to Fordyce Ave.
- 4<sup>th</sup> St. from Lott Ave. to Huisache Ave.

Street Sweeping

- Trant Rd. from 14<sup>th</sup> St. to 6<sup>th</sup> St.
- 6<sup>th</sup> St. from King Ave. to Corral Ave
- Reidda Dr. from Dead End to 6<sup>th</sup> St.
- Helen Marie from 6<sup>th</sup> St. to Dead End
- Jayvee Ln. from 6<sup>th</sup> St. to Van
- Van from Helen Marie to Jayvee

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- Kenedy Ave. from 14<sup>th</sup> St. to 6<sup>th</sup> St
- 14<sup>th</sup> St. from Kenedy Ave. to Fordyce Ave.
- 14<sup>th</sup> St. from Caesar Ave. to Carol Ave.
- 11<sup>th</sup>, 10<sup>th</sup>, 8<sup>th</sup>, 7<sup>th</sup>, 6<sup>th</sup> and 3<sup>rd</sup> from Yoakum Ave. to King Ave.
- 9<sup>th</sup> St. from Yoakum Ave. to Kleberg Ave.
- Kleberg Ave. from 3<sup>rd</sup> St. to 11<sup>th</sup> St.
- Santa Gertrudis Ave. from 6<sup>th</sup> St. to Armstrong Ave.
- General Cavazos Blvd. from 14<sup>th</sup> St. to Hwy 77
- 6<sup>th</sup> St. from General Cavazos Blvd. to Corral Ave.
- Santa Gertrudis from Hwy 141 to University Dr.
- 17<sup>th</sup> St. from Caesar Ave. to Lott Ave.
- Hall St. from Caesar Ave. to Warren Ave.
- 19<sup>th</sup> St. from Lott Ave. to Warren Ave
- King Ave. from Hwy 77 to 14<sup>th</sup> St.
- Caesar Ave. from 14<sup>th</sup> St. to 6<sup>th</sup> St.
- Caesar Ave. from 6<sup>th</sup> St. to Kings Pointe Apts.
- 15<sup>th</sup> St. from Warren Ave to Caesar Ave.
- Shelton Ave. from 14<sup>th</sup> St. to 11<sup>th</sup> St.
- 7<sup>th</sup> St. from Hoffman to Caesar Ave.
- Carlos Truan Blvd. from 14<sup>th</sup> St. to Hwy 77
- 14<sup>th</sup> St. from Corral Ave. to Shelton Ave.
- King from 6<sup>th</sup> St. to Hwy 141
- 6<sup>th</sup> St. from General Cavazos Blvd. To Corral Ave.
- Armstrong from King Ave. to Corral Ave.
- King Ave. from 6<sup>th</sup> St. to Hwy 141
- Ailsie Ave, from 14<sup>th</sup> St, to Carlos Truan Blvd.
- Corral from Armstrong to 141
- Warren Ave from 19<sup>th</sup> St. to 21<sup>st</sup>
- 14<sup>th</sup> St. from General Cavazos Blvd. to Corral Ave
- Armstrong from King Ave. to Caesar Ave
- Corral from 6<sup>th</sup> St to Armstrong
- Santa Gertrudis from 6<sup>th</sup> St. to 14<sup>th</sup> St
- Santa Gertrudis from University Blvd to Hwy 141
- Kenedy Ave. from 14<sup>th</sup> St to 6<sup>th</sup> St
- Henrietta Ave from Armstrong Ave to University Blvd.
- 2<sup>nd</sup> St. from King Ave to Caesar Ave
- 12<sup>th</sup> St. from Santa Gertrudis to Ave B
- 3<sup>rd</sup> St. from Yoakum Ave. to King Ave

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Hot Mix/Cold Patching

- Rettye Drive from Ailsie to Palm
- Palm from Shelly to Sherwood
- Sherwood from Palm to Christy
- Christy to Rettye
- Brenda from Rettye to Kelly
- Bilvan from Ailsie to Brenda
- Windcrest from Rettye to Sherwood
- Kelly from Ailsie to Brenda
- Santa Gertrudis to Armstrong
- 700 block of Miller St.
- 1503E Fordyce Ave.
- 600-700 block of Shelton St.
- 307 W Ailsie Ave.
- 200 block of W Nettie Ave.
- 4<sup>th</sup> from King Ave. to Lott Ave.
- 5<sup>th</sup> from King Ave. to Huisache Ave.
- Kenedy Ave. from 6<sup>th</sup> St. to 14<sup>th</sup> St.
- Lott from 14<sup>th</sup> to 6<sup>th</sup>
- Huisache and Fordyce from 14<sup>th</sup> to 6<sup>th</sup>
- Johnston from 6<sup>th</sup> to 12<sup>th</sup>
- Johnston from 12<sup>th</sup> to 14<sup>th</sup>
- Doddridge and Ragland from 14<sup>th</sup> to 6<sup>th</sup>
- Warren from 6<sup>th</sup> to 14<sup>th</sup>
- 7<sup>th</sup> from Caesar to King
- 8<sup>th</sup> from King to Caesar
- 9<sup>th</sup> from Caesar to Warren
- Chandler Acres to General Cavazos
- Billy Evans
- Cecil St
- Yoakum from 14<sup>th</sup> to 6<sup>th</sup>
- Ailsie and Annette
- 1220 E Nettie
- 1103 E Ella
- Wanda to Ave F
- 18<sup>th</sup> from King to Henrietta
- 5<sup>th</sup> & Henrietta
- Armstrong from Yoakum to Kleberg
- 326 W Ave D
- Armstrong from Lee to Lantana

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- Ragland from 1<sup>st</sup> to Intersection
- Wanda from Lee to Intersection
- 800 Richard
- Corral behind University
- 4<sup>th</sup> from Corral to Ave D
- Jayvee to water patch
- Ave C and Warren from Armstrong to Wells
- Helen Marie
- Van St
- 1<sup>st</sup> from Fordyce to Intersection
- Caesar to Armstrong
- Brookshire to Fairview.

Miscellaneous Sign Shop

- Put 'Love our Children' sign at 210 W Richard and 21<sup>st</sup> & Nancy
- Cut branch on Santa Rosa and hauled it to the Yard
- Helped Mike with Hot mix on Wells & Ave H
- Put new Stop sign with pipe and anchor watch on 5<sup>th</sup> & Kleberg
- Set Mourning signs on 12<sup>th</sup> & Henrietta
- Put name signs on Yoakum
- Cleaned sign shop
- Started making name signs outside of barn
- Put portable Stop sign on Lott & 14<sup>th</sup>
- Put air in Back hoe on Warren
- Helped Jaime seal coat on Warren from 18<sup>th</sup> to 21<sup>st</sup>



**Water Production Division (7/28 – 8/10)**

Routine job - Collected 12 routine Bacteriological Samples:

- 323 E. Ave B
- 721 W. Mesquite Ave
- 506 W. Fordyce Ave.
- 217 Pasadena Ave
- 2020 Sherwood St
- 1612 Shelly St.
- 417 E. Nettie
- 916 W. Ave I
- 724 W. Richard Ave.
- 621 E. Richard Ave.



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- 1513 E. Warren Ave.
- 4011 Allen Drive

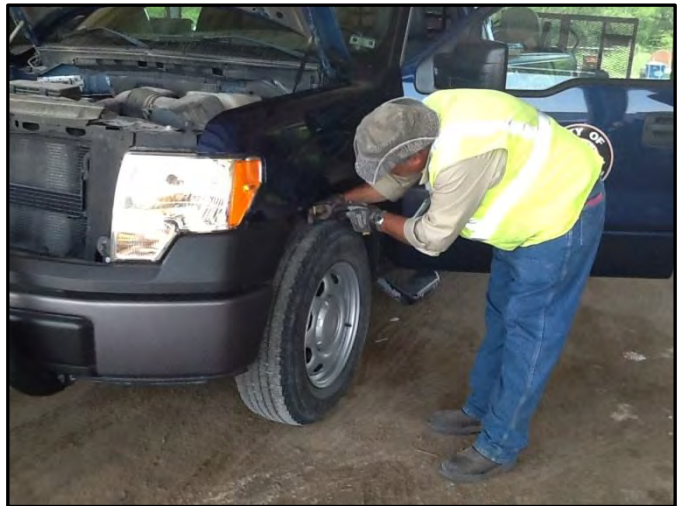
### Collected 14 daily chlorine residual

- 621 W. Kenedy Ave
- 1513 E. Warren Ave.
- 4011 Allen Drive
- 306 W Ave A
- 332 E. Ave B
- 721 W. Mesquite Ave
- 1612 Shirley
- 2020 Sherwood
- 217 Pasadena
- 506 W. Fordyce Ave.
- 711 E. Ragland Ave.
- 315 S. 24<sup>th</sup> St.
- 219 Reidda Dr.
- 1113 Kathleen

### Delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (7/28 – 8/10) - Wells – 48,005,000 gallons; Surface –7,992,000 gallons; 0 gallons for Ricardo bypass; Total 55,997,000 gallons; Average – 3,999,785.71 gals/day

Vehicle Inspections - Water production personnel perform daily walk through vehicle checks on vehicles and equipment. (The above photo shows Hector Polanco checking the tire tread on his vehicle).



### **Wastewater Collection and Treatment Plant Division (7/28–8/10)**

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations. The 3<sup>rd</sup> Quarter Bio Monitoring samples were completed and sent to TCEQ. Rabalais worked on Carlos Truan and Golf Course Lift Stations. Jah –Con calibrated flow charts.

Wastewater Treatment South Plant – Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds.

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### Wastewater Collection – Had 4 call outs for sewer backups

1324 E. Fordyce Ave

501 Santa Monica

608 W. Santa Gertrudis

105 S. 2<sup>nd</sup> St

Crews disconnected sewer at 706/708 S. 12<sup>th</sup> St and 611 W. Huisache Ave.

Crews had 2 – sewer main repairs. Crew located 23 – lines and located a manhole on 902 W. Richard Ave.

Crews replaced clean out cap at 200 Ridder and cleaned up the work site on the 800 block of N. 1<sup>st</sup> St.

Wastewater dug a hole for the KPD. Crews videoed a sewer line at 813 Lyndale and replaced a broken clean out tap at 329 E. Huisache Ave.

### Scheduled work for the week

1. Cleaning sewer mains, curbs & gutters.
2. Clean troughs (Mon, Thurs, Fri)
3. Clean drying beds (Tues, Wed.)
4. 3 & 1 MGD wasting on drying beds
5. Mowing and weed eating 1MGD, 3MGD, and Lift stations
6. Plant helpers spraying weed killer along fence lines & drying beds @ 1 & 3 MGD
7. C&D Electric will be sending out 1600amp breaker to Houston to determine cost estimate.
8. Mendez Construction replacing 2” airline at aeration tank
9. Start 3<sup>rd</sup> Quarter Bio’s for 1MGD South Plant.
10. Rabalais installing pressure switch to terblex blower at 3MGD North Plant.
11. Wastewater will be sending out the sludge reports for the 1MGD and 3MGD

### **Water Distribution Division (7/28– 8/10)**

Repaired 17 Main Breaks and answered approximately 49- Service Calls, 13 - Locates, 7 -Service line leaks, 9- Meter Leaks, 12- Backfills, 7 – valve replacements 30 – Customer Side Leaks; 0– No Water/Low Pressures; 2– Turn off Water, 1 -Turn on; 1 Hydrant Leak and 1 – ¾” Tap

2”	Main Break	1 <sup>st</sup> and Ave B.
2”	Main Break	431 S. Lantana.
6”	Main Break	Caesar Ave and Hoffman
2”	Main Break	1200 block of Corral Ave.
6”	Main Break	355 W. Trant Rd.
3”	Main Break	506 W. Ave A
6”	Main Break	Lott Ave and 13 <sup>th</sup> St.
6”	Main Break	1430 Brookshire St.
6”	Main Break	Hall St. and Warren Ave.
2”	Main Break	932 W. Ave H
6”	Main Break	Annette St.
6”	Main Break	Ella Ave and 15 <sup>th</sup> St.
2”	Main Break	W. Lee Ave.
6”	Main Break	Ailsie Ave and Jerome

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6"	Main Break	W. Richard Ave.
6"	Main Break	303 W. Trant Rd.
2"	Main Break	519 W. Alice Ave.

Water crews completed the water line on 12<sup>th</sup> St. and Ave B and made a 2" irrigation tap for Wildwood Trails.

### **City Garage Division (7/28 – 8/10)**

Maintenance - 23 Oil changes on preventive maintenance; 37 scheduled work orders; 44 nonscheduled work; 18 Service calls; 1 Call out; 5 New tires on heavy equipment and trucks; 18 flat tire repairs and balances; 10 pending work orders. The garage crew replaced the heater parts in Unit 540 and Unit 3003 was sent to the Rush Dealer. Unit 2707 needs the transmission rebuilt and we are waiting on parts to repair Unit 320.

Welder - Received 8 work order and 4 pending work orders

Welder is working on meter box and the shovel for water and street departments.

### **Solid Waste Division (7/28 – 8/10)**

Landfill - (7/28 – 8/10) - The Landfill Supervisor spoke with Gulf Coast Internet regarding the internet signal at the Landfill. He was told that the router needs to be replaced. He also spoke with Andrew Kiss from TCEQ regarding Gulf Coast Recycling's tire disposal. Preventative maintenance was on the D5-T Dozer and a mechanic came to Landfill to fix the D6-T Dozer's air-conditioning. We had community service workers at the landfill picking up paper.

Brush - 116 tons; Garbage - 1134 tons Litter - .03 tons; Construction/Demolition - 756 tons; Concrete - 165 tons, metals - .09 tons; Litter - .1 tons; Sludge - 56.1 tons and tires - .5 tons.

Sanitation - Residential waste collected from 7/28 – 8/10 – **625,640** pounds; Commercial waste collected **696,180** pounds; Brush collected **77,720** pounds and construction debris collected **90,680** pounds. The brush crew completed pickups in Zone 2 last week and working on abatements and demos when possible. White Good Collection for Zone 2 was Friday, August 8<sup>th</sup>. Brush pickup will begin in Zone 3 on Monday August 11, 2014 and White Goods for this zone will be picked up on Friday August 22, 2014. Sanitation is also helping with the enclosure suggestions in the City for the dumpsters used in commercial collections. The phase III of the project has now been released for bid submittal and bids have been received and the bid was awarded. Work to erect enclosures has begun and 25 have been built. Sanitation has been helping the Street Dept. mow on Wednesdays and Thursdays for the last 3 weeks. We have also taken over watering of new trees planted around the city and we do this on Wednesdays. Sanitation completed one demolition at 706/708 S. 12<sup>th</sup> St. Recycling for the month of July totaled 17.08 tons from the Recycling Center taken to Corpus Christi.

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***PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)***

**Purchasing Division**

**Purchase Orders**

Purchasing issued 82 Purchase Orders valued at \$177,874.30. We would like to remind every department to check your Outstanding Purchase Orders and either submit those Purchase Orders or have them Voided in order to help the Finance Department close out the Fiscal Year 2013-2014.



**P-Card Statements**

90 P-Card statements totaling 77,922.71 have been revised and only a few coding errors were found. Purchasing Department would like to say "Job Well Done Everyone" and let's aim for Error Free for next month.

**Bids**

Purchasing Department held the Pre-bid Meeting for Water Well # 25 on August 6, 2014 at 10:30 am in the Commission Chambers followed by a site visit. Three potential vendors attended.

**Getting the Golf Course and Parks Facilities Connected to City Systems.**

Purchasing and Technology staff met with L. E. Ramey Golf Course staff and conducted a preliminary needs assessment concerning POS systems, Phone and Internet, as well as audio visual upgrades. Purchasing staff assisted the Library with A/C issues and also assisted Assistant Public Works Director on facility assessment at L.E. Ramey.

**Technology Division**

**Network Interconnectivity Initiative**

IT staff has begun the second round of planning and pricing an interconnectivity project. The goal of this project is to have a uniformed user experience across the entire environment. We have met with AT&T earlier this week and they are preparing our sites for the future upgrades that we are asking for. As well they are going to look into the cost of the current configuration and come up with solutions to lower that as well. In addition, we have a preliminary proposal for wireless deployment.

**Exchange 365**

IT staff has made the initial investments to upgrade the current email system to the Exchange 365 platform this will increase both the availability and size of email boxes from 2GB to 50GB. There have been a few setbacks but we have overcome them. We have migrated 55 employees to the new system and will finish the migration by next weekend. We will have expanded scheduling and reporting features including equipment schedules and room meeting scheduling. We will hold training to explain the newer features with fellow employees.

**Fire Dispatch**

The Fire Department received the equipment and will begin the planning process for the deployment of the fire dispatching computer setup.



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### **RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)**

#### **Safety Training conducted for employees at Public Works**

#### **Topic: Personal Protective Equipment & Bee Awareness**



The Risk Management Department conducted monthly safety training at the public works building on August 6<sup>th</sup> 2014. Employees and department supervisors attended the one hour training. The topics were personal protective equipment and Bee awareness. The importance of PPE has always been ignored, but the truth is that it has been instrumental in saving the lives of millions of workers in the United States. PPE or personal protection equipment refers to the protective gear worn by workers during hazardous operations, which can be dangerous to their health and safety. This practical solution will minimize the risks of workplace related injuries,

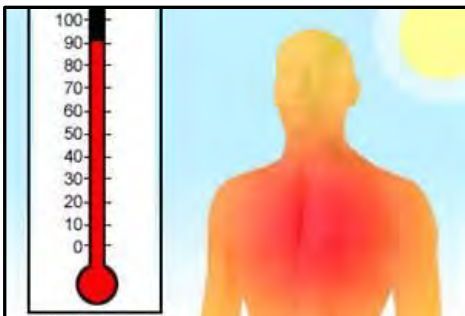


accidents or infections. Hazards are always there at a workplace no matter what industry you are working in. Even dust or debris could hurt or damage your health if you are not protected while working. Personal protective equipment acts as a safeguard against many hazards prevailing in workplaces like fire, hazardous chemicals.

#### **Safety Training conducted for employees at City Hall**

#### **Topic: Bee Awareness & Heat Illness**

The Risk Management department conducted monthly safety training on Wednesday August 6<sup>th</sup> 2014 at the city hall commission chambers. Risk Manager conducted training on two scheduled times- 930am & 130pm. The topics were: Bee Awareness & Heat related Illnesses. In temperatures reaching or surpassing 30C workers start to lose their mental sharpness as



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exhaustion, dehydration and the body's core temperature rises. If we are at all worried about the worker in a Hot Environment let's make sure the workers' mental awareness and mental acuteness is of the utmost importance. Heat stress occurs when heat is absorbed from the environment faster than the body can get rid of it. Several factors may contribute to heat stress, such as the: type of work activity, surrounding air temperature/humidity level, physical condition of the individual. Our bodies maintain a fairly constant internal temperature even though they may be exposed to varying environmental temperatures. To keep internal body temperatures within safe limits in hot conditions, the body has to get rid of excess heat - and it does this by evaporating sweat and varying the blood flow to the skin.

### How Important are First Aid Kits?

How prepared are you to face emergency situations? Do you think that you can confidently help people when they are faced with the most troublesome kind of situation? What are you most likely to do when you see a person who trips and falls and ends up with a bloodied face? How about if someone gets caught in a fire or when there is this person who suddenly gets an asthma attack and stops breathing? How will you revive him? All of these things can be done by you if you have a good and ample background in first aid training. Sure enough, accidents form part of the most common things that occur in this world. So what should comprise your first aid kit? Your bag must always be filled with bandages, antihistamine tablets, alcohol, painkillers, thermometer, adhesive bandages, surgical gloves, and disinfectant cream or spray. You may either collect them individually or purchase a ready to go emergency kit that is very much available in the stores. The bags vary according to size so it is your own call to choose one that will easily fit into your handbag, drawer, bathroom cabinet, or car luggage area. If you secure a reliable first aid kit, you can readily tend to those who need immediate medical attention and you raise your potential of saving lives.



### Bee Awareness

Bee stings can produce different reactions, ranging from temporary pain and discomfort to a severe allergic reaction. "Having one type of reaction doesn't mean you'll always have the same reaction every time you're stung." Bee sting symptoms are minor and may include: Instant, sharp burning pain at the sting site, a red welt at the sting area, a small, white spot where the stinger punctured the skin, slight swelling around the sting area, extreme redness, swelling at the site of the sting that gradually enlarges over the next day or two. A severe allergic reaction (anaphylaxis) to bee stings is potentially life-threatening and requires emergency treatment." Signs and symptoms of an anaphylactic reaction include: Skin reactions, including hives and itching and flushed or pale skin, difficulty breathing, swelling of the throat and tongue, a weak, rapid pulse, nausea, vomiting or diarrhea, dizziness or fainting, loss of consciousness. If you get stung more than a dozen times, the accumulation of venom may induce a toxic reaction and make you feel quite sick. Signs and symptoms to look for include: Nausea, vomiting or diarrhea, headache, vertigo, feeling faint or fainting, convulsions, fever.



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### Employee Recognition and Safety Week Preparations

Employee appreciation is a fundamental human need. Employees respond to appreciation expressed through recognition of their good work because it confirms their work is valued. When employees and their work are valued, their satisfaction and productivity rises, and they are motivated to maintain or improve their good work. The City of Kingsville does exactly that for their employees. Every year the city organizes an employee appreciation and safety week, this year it will be December 1<sup>st</sup> through December 5<sup>th</sup>. The Employee Recognition and Safety Committee organize the events every year. On the last day (Friday) employees have a banquet with food, entertainment, prizes and more? Praise and recognition are essential to an outstanding workplace. People want to be respected and valued for their contribution. Everyone feels the need to be recognized as an individual or member of a group and to feel a sense of achievement for work well done or even for a valiant effort. Everyone wants a 'pat on the back' to make them feel good.



### Tornado Preparedness and Response

Tornadoes can occur with little or no warning. Taking precautions in advance of these storms, such as developing an emergency plan, learning the warning signs, listening for emergency sirens and monitoring tornado watches and warnings, can help you stay safe if a tornado occurs in your area. To prepare for a tornado, businesses should develop an emergency plan. The plan should include details on suitable places to take shelter, policies to ensure all personnel are accounted for, and procedures for addressing any

hazardous materials that are on-site. It is also recommended that individuals develop action plans for their families. After a tornado has occurred, as businesses take steps to recover from the storm, workers may face significant hazards including the potential for additional storms, downed electric lines, and sharp debris. Workers should also be aware of hazards from heat stress and from equipment used during response/recovery operations, such as portable generators. Workers will need to take special precautions in order to stay safe during response and recovery operations





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### ***R.J. KLEBERG PUBLIC LIBRARY (Robert Rodriguez, Director)***

#### **Summer Program Comes to a Successful Close**

The library's 2014 Summer Reading and Activity Programs ended on July 26, 2014, but what a summer it has been. This year, the reading program participants surpassed the "Ultimate Pizza Challenge" goal of 85,000 total combined minutes. The goal was shattered for a final total of 128,130 minutes read by 163 readers. Program participants who turned in completed reading logs earned an invitation to a congratulatory "Reading Reward" pizza party on July 31, 2014. Sixty-five children and 40 parents enjoyed Domino's Pizza as they listened to music provided by Johnny Alaniz, who graciously donated his time as a reward to the children. Library staff presented each child with a goody bag and a certificate commemorating this achievement. Over 890 children participated in the activity program, which spanned a seven-week period. Each Thursday afternoon, the 6-11 year olds engaged in weather-related experiments. The activities covered hurricanes, tornadoes, thunderstorms, and earthquakes. However, the most thrilling activities were those related to snow and volcanoes. Most South Texas children have never seen, felt, or played in snow. For that afternoon, the children played in a pool of artificial snow. When the program ended, the participants did not want to leave. Volcano week was also a thriller. During this outside activity, several Mentos® were placed in a large bottle of Diet Coke® to create a geyser eruption. The culmination of the library's summer was the visit from the Texas State Aquarium. The Aquarium's staff entertained the children with a fascinating and educational demonstration that included live alligators. The children were excited to have the opportunity to have a hands-on experience with the alligators. Throughout this summer, the library was fortunate in having 15 teen and college-age volunteers. Preparations are underway for summer 2015. Mark your calendars.



#### **Bookmobile Project Update**

Work on the library express bookmobile continues. For the past month, the library has been working closely with Macareno Signs to design and implement a full color, vinyl wrap that will encompass the entire "Library on the Go" bookmobile. The Friends of the Robert J. Kleberg Public Library generously donated the vinyl wrap for the bookmobile. The bookmobile made its debut at the Kingsville Independent School District's Community Fair on Friday, August 15, 2014. Attendees had an opportunity to view the bookmobile, as well as learn more about the services that will be available, which include Wi-Fi hotspot capabilities. The bookmobile will be fully functional after the interior modifications are completed, which include electrical alterations, a work desk





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to circulate materials, and a computer station for public use. *“Library on the Go”* will make its next appearance at the Pinto Bean Cook-off on August 30, 2014, at the J. K. Northway Coliseum. The library invites the public to come check out this mobile outreach. Individuals wanting to assist in the bookmobile conversion project can make their financial gift to the public library. For more information about the *“Library on the Go”* bookmobile, contact Joey Garcia, Information & Technology Librarian at 361-592-6381.

***TASK FORCE (Courtesy of Guillermo “Willie” Vera, Commander)***

**NAS Kingsville Participation Appreciation for Kingsville Task Force**

On Monday August 4, 2014 the Kingsville Specialized Crimes and Narcotics Task Force was presented with Letters of Commendation from the Commanding Officer of the Naval Air Station Kingsville, C. C. Misner, Captain, USN for their participation in the Naval Air Station Kingsville “Wings Over South Texas” Air Show from March 28 to March 30, 2014. The commendation is for efforts that were instrumental in making the event memorable for all participants, family members and attendees. The Commanding Officer states our contribution to the coordination, set-up, preparation and delivery for the Air Show was crucial to making the event a success and our obvious pride and professionalism left the visitors with a very positive impression of the Naval Air Station Kingsville and the United States Navy. Agents presented with letters are Assistant Commander Ken Starrs, Agent Ruben Villalobos, Agent Arnold Salinas, Agent Ruben Guajardo, Agent Mike Tamez, Agent Jeremy Loftin, Agent Jason McGee, and Agent Richard Kirkpatrick.



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### **National Night Out 2014 held at Texas A&M University Kingsville Campus**

On Tuesday August 5, 2014 Kingsville Specialized Crimes & Narcotics Task Force Agents participated in National Night Out 2014 held at the Texas A&M University Kingsville campus. Task Force Agents were on hand to discuss the effects of drugs and alcohol abuse and how they alter your perception and mannerism. Agents Mike Tamez and Jason McGee handed out giveaway bags with goodies to promote drug and alcohol awareness. Agents Ruben Villalobos, Richard Kirkpatrick and Jeremy Loftin assisted numerous children on the Drunk Buster's Kart that shows the effects of alcohol on your vision with the use of different levels of intoxication goggles.



### **Networking Leadership Plaque Awarded to Task Force Agent Michael Tamez**

Kingsville Task Force Agent Michael Tamez served as an Instructor for the El Paso Intelligence Center and the Drug Interdiction Assistance Program the week of August 11 to 14, 2014 in Grand Rapids, Michigan. He assisted in teaching a Commercial Motor Vehicle Criminal Interdiction (MVCI) course at the 24<sup>th</sup> Annual Motor Vehicle Criminal Interdiction Training and Intelligence-Sharing Meeting. The course was conducted at the request of the Michigan State Police and was attended by approximately 700 criminal interdiction experts from throughout the United States, Canada, Australia and Ireland. Agent Tamez instructed classes to enhance a patrol officer's ability to conduct criminal highway interdiction emphasizing on Rapid Behavior Analysis. He was commended for his exemplary commitment to law enforcement and public safety and his extraordinary professional achievements in furtherance of highway criminal interdiction and national security.





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### **Joint Investigations with the Kleberg County Sheriff's Office**

The Kingsville Specialized Crimes and Narcotics Task Force continued its' joint investigations with the Kleberg County Sheriff's Office during the past two weeks. These investigations are ongoing and concentrate on major criminal figures in the Kingsville / Kleberg county area.

### **Kingsville Task Force Agents Attend Local Training**

On Friday August 15, 2014 Kingsville Task Force Agents attended training sponsored by the Kleberg & Kenedy Counties District Attorney's Office. The four hour course "The Pitfalls of Digital Evidence & Cell Phone Data Seizures: Get a Warrant" was held at the Texas A&M University Kingsville campus. The class was a refresher on the writing of search warrants with emphasis on new case law regarding digital evidence seizures and cell phone data.

### ***TOURISM SERVICES DEPARTMENT (Leo Alarcon, Director)***

#### **New Tourism Director Begins Work August 1st**

Leo Alarcon moved into his new office at the Kingsville Visitors Center two weeks ago in an effort to promote his community as a tourist attraction. Having been born and raised in Kingsville, Leo soon learned that the hierarchy of the municipal government as an employee was not that of the elected governing body in office but that of the city manager government which was completely different than his preceding employer. In just the first few days, Leo also found out that his career change had been extremely fascinating becoming front and center and that the day's went by much quicker. He



He said he hoped to make a difference in his hometown by highlighting his strengths and experiences and bringing visitors from throughout. Last month he was instrumental in bringing in over 200 former classmates home to their King High class reunion from all over Texas; they also came from several U.S. states including California, Colorado, New Mexico, Mississippi and Florida and Washington, D. C. And the farthest classmate having come from Australia. Leo's first duties as Tourism Director were to meet with almost every department at City Hall which he felt was imperative and very structured. Also at the Center, besides beginning to know his staff and budget, sales people began arriving one after another along with a couple of downtown merchants and many local well-wishers.

#### **Economic Development for Kingsville Area**

Leo was asked to attend a lunch meeting with the Greater Corpus Christi Hospitality Association in Robstown to learn about the Outlet Mall which is to begin construction in September with the possibility of opening over 100 stores. The stores that will occupy the outlet mall should make a difference in the Kingsville area, bringing in shoppers mainly from the



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South and occupying motels in the Kingsville area, which would be just 20 miles away.

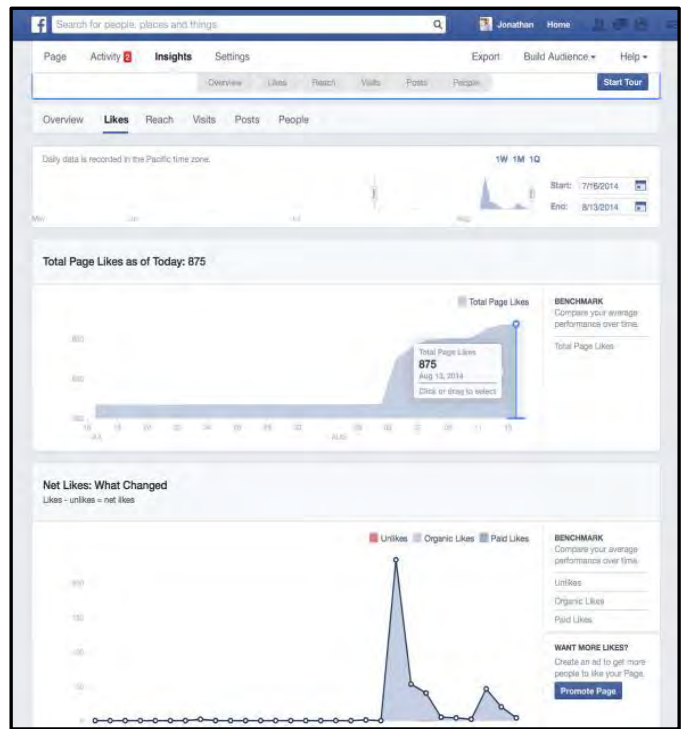
## Marketing Efforts Begin Early



Leo made sure to begin meeting with webmaster Jonathan Swindle to make necessary changes to the Center's website. The calendar was showing past events instead of what was approaching next. Also what was most noticeable in the website were pictures of previous staff members and the Activities and Venues page simply showed pictures of buildings in Kingsville. Leo noticed that the biggest assets to bring in tourist were not mentioned nor listed in the Home page. Leo has plans to write letters to make sure the necessary steps were made to have access to use logos and such for those assets. Missing was the link to the King Ranch Museum.

## Facebook Campaign Doubles

Leo began a campaign in the comfort of his own home in the evenings to ask Facebook friends to like the Center's Facebook page. In just one week, the Center's friends went from about 450 to 875 as of the last picture taken. Leo also did the same campaign effort for the Pinto Bean Festival and BBQ Cook-off Facebook page and it more than doubled.





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### **Volunteer Celebrates Birthday at Center**

Longtime volunteer John Plough had a birthday last week and was surprised with a cake, punch, cookies and a token of appreciation by the staff at the Center. Pictured with John were Downtown manager Cynthia Martin, John's father, Charlie and Leo. John also does contract work at the Center mowing the grass. Leo says he remembers John while they were both students at H. M. King high.



### **Inspection Shows Living Creatures Are All Aboard**



Having visited both the 1904 Depot Museum and the Pavilion by the Xeriscape garden, Leo discovered pigeons were beginning to take over both roof overhangs and nesting while in both locations. While the Kingsville area is notable for birding, Leo is looking for passive deterrent methods of ridding the visitors before any damage is done.

### **Tourism Center Caboose for Sale?**

There is some interest in the former tourism caboose that has been located for years just East of the Bypass on Highway 77. Leo will begin to explore the history of the abandoned metal structure to see if our city leaders are wanting to depart with it. If sold the structure would have to be taken outside the city limites.



### **Chamber of Commerce Monthly Meeting**

The Kingsville Chamber of Commerce held its monthly meeting last Thursday and introduced Leo as the newest Advisory Board member. President Glenn Jones requested that he would like to see representation from City Hall to keep the board informed as to new businesses coming to Kingsville. He asked to invite the City Manager or Engineer to the next meeting in September.



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### Center and 1904 Depot Logos

During his first week Leo has been working to make sure that the logo for the Center fits the office. Also he has been doing research to find out if the train, Longhorn and cactus circle used in the banners for the City's Centennial can be used as a logo for the 1904 Depot.

### Upcoming Events and Meetings

Leo has been meeting with various event organizers to stay informed as to future activities scheduled in Kingsville. He has met weekly with the committee of the Pinto Bean Festival and with Chamber Executive Director Alice Byers and Parks Director Susan Ivy. He also met with the King Ranch Annual Ranch Hand Breakfast and Ranch Hand Festival committee headed by Toni Nagel-Mason. During a meeting held at the Center for the possible farmer's market, Leo suggested having a pumpkin patch in late fall at the pavilion and having trips made by the elementary schools. Also last Tuesday, Leo along with Byers and Nagel-Mason made a presentation to the Kingsville Noon Rotary Club on events that were scheduled for the remainder of 2014. Recent events held were the KISD Community Fair and the Duet Celebration held at the First Baptist Church with Nancy Munn and Larry Purkey performing. Rachael Bustamante accompanied them during the performance.



### De La Rosa Day celebrated August 10<sup>th</sup> with a day of music

The De La Rosa Day family of Kingsville, Tony, Adan, Alfredo, Eva and Rick were honored for their contribution to the Conjunto music industry with a "Conjunto Blow Out Showcase" August 10<sup>th</sup> at the JK Northway Coliseum. The day started at 10:30 am with the filming of a Domingo Live segment with music by Los Mariachis CC and a backyard cook-off featuring fajitas, chicken and





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ribs. Live Conjunto music started at 2:00 pm and continued until 10:00 pm. The music line-up included Joe Ramirez Y Su Conjunto, Los Hermanos Banda, La Naturaleza from San Antonio, Conjunto Recuerdos De Ted Lopez, Lazaro Perez Y su Conjunto, Boni Mauricio y Los Maximos, Rick De La Rosa Y Los D-Boys, special guests Linda Escobar, Manuel Vargas and Beto Martinez. Admission was free. The event was brought to us by the Tejano Roots Hall of Fame Museum in Alice. Several hundred people attended the event. Museum President Ruben Lopez organized the event.



### **Parking lot patching at the Visitor Center**

Thanks to the Streets Division of Public Works the potholes in the parking lot at the Visitor Center are all filled and the lot looks great! The crew worked for hours in the hot sun. Their efforts were much appreciated.

### **Texas Theater project moves forward**

The new ticket booth now has been wrapped in original stone taken from elsewhere on the exterior. The upper portion of the back of the booth will be white marble, as was the original booth. The underside of the

marquee has a fresh coat of stucco and the new front doors are in place. Work is continuing on the inside as well.



# City of Kingsville, Texas Staff Report

(A Publication of the City Manager's Office)  
Monday, August 25, 2014

## Kingsville Farmer's Market first committee meeting held August 12<sup>th</sup>



The first planning meeting for Kingsville's Farmer's Market was held August 12<sup>th</sup> at the Visitor Center. Twenty five people were in attendance not including City and Extension office staff. Frank Escobedo, Kleberg County Extension Agent, started with a presentation about rules and regulations governing the selling of fresh produce, eggs and food prepared in home kitchens. Emilio Garcia, City & County Health Department, spoke on permit fees and on how those who are participating as vendors obtain the proper permits from the Health Department. Jason Torres from the Health Department also was in attendance. Cynthia Martin addressed the audience and had everyone introduce themselves and speak to why they were interested in participating in the Farmer's Market. Answers to that question ranged from because I am a Master Gardener to we raise so much produce we can't eat it all to I like to eat. Thirteen people volunteered to be members of the Steering Committee for the market.

## Visitor Center Geo-cache

The Visitor Center Geo-cache was number 3,000 for *Ressie Cavanaugh* of Rose Hill, North Carolina. Ressie left the Visitor Center with a Kingsville t-shirt, brochures, a snapshot of the moment and a warm memory. Ressie is one of many temporary workers at the Celanese Plant near Bishop. He is staying in a hotel in Kingsville.



THE UNITED STATES AIR FORCE  
**BAND OF THE WEST**  
JOINT BASE SAN ANTONIO-LACKLAND, TEXAS

**MISSION WINDS**  
CLARINET QUARTET

**TUESDAY, AUGUST 26<sup>TH</sup>**  
**6:30PM**

**KINGSVILLE VISITOR CENTER**  
1501 N. HWY 77  
KINGSVILLE, TX 78363

PERFORMANCE IS FREE AND OPEN TO THE PUBLIC

[WWW.BANDOF.THE.WEST.AF.MIL](http://WWW.BANDOF.THE.WEST.AF.MIL)

## Upcoming Events

Please spread the word. We would like to have a good turnout for this performance.



# City of Kingsville, Texas

## Staff Report

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### ***MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)***

#### **Regular Commission Meetings (Robert H. Alcorn Commission Chambers)**

Monday, August 25, 2014 6:00 p.m.  
Monday, September 8, 2014 6:00 p.m.  
Monday, September 22, 2014 6:00 p.m.  
Monday, October 13, 2014 6:00 p.m.  
Monday, October 27, 2014 6:00 p.m.

#### **Special Commission Meetings/Budget Workshops (Robert H. Alcorn Commission Chambers)**

Monday, August 25, 2014 3:30 p.m.  
Tuesday, August 26, 2014 4:00 p.m.

#### **Municipal Court Dates (Commission Chambers)**

Thursday, August 28, 2014 3:00 p.m.  
Thursday, September 11, 2014 3:00 p.m.  
Thursday, September 25, 2014 3:00 p.m.

#### **Board Meetings (Commission Chambers)**

Planning and Zoning Board	Wednesday, September 17, 2014	6:00 p.m.
Historic Development Board	Wednesday, September 17, 2014	4:00 p.m.
Zoning Board of Adjustments	TBA	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

#### **Board Meetings (Respective Location)**

Library Board	Wednesday, October 15, 2014	4:00 p.m.
City/County Health Board	3 <sup>rd</sup> week of every other month	5:30 p.m.

#### **Staff will be attending the following conferences:**

**TML Region 11 Quarterly meeting, Thursday, August 28, 2014, Town of Fulton**

**TML Annual Conference in Houston, TX, September 30<sup>th</sup> - October 3<sup>rd</sup>, 2014.**

#### **Reminders:**

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<b>Board Name</b>	<b>Vacancies</b>	<b>Recommendations</b>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	2	0
Planning & Zoning Commission	2	0