

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, December 8, 2014

“I predict future happiness for Americans, if they can prevent the government from wasting the labors of the people under the pretense of taking care of them.” Thomas Jefferson, www.quotegarden.com

“When you feel like giving up, remember why you held on for so long in the first place.” Unknown, www.greatest-inspirational-quotes.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

Deborah Balli, City Finance Director and Vince Capell, City Manager want to extend the Good Job Award to **Diana Medina, Collections Supervisor** for her consistently excellent performance in leading and getting even more from an already great staff.

Diana has a tough job in a difficult environment. Her challenge and that of her staff is to maximize revenues while also maximizing fairness and consideration to her utility customers.

Diana has been gracious in allowing her employees to assist in the Municipal Court Division of the Finance Department for extended periods of time. She is a team worker who has high expectations for herself and her staff.



**Diana Medina,
Collections Supervisor
Utility Billing Division of the
Finance Department**



Let's Remember Our Award Winners!!!

2013 Safety & Recognition Awards

Ruth Valdez – R.J. Kleberg Public Library - Employee of the Year

Garage staff – Garage Division in the Public Works Department - Injury Free Award

Chris Sanchez – Sanitation Division in the Public Works Department - Safety Hero Award

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2014 Good Job Awards

Diana Medina	Collections/Finance Dept.	12/8/14	Team work and high standards
Ernesto Martinez	Police/Patrol	11/24/14	Community Service to our kids
Jennifer Bernal	Planning/Community Appear	11/10/14	Assisting the Fall Festival
MaryAnn Trejo	Planning/Community Appear	11/10/14	Assisting the Fall Festival
Kristina Phillips	Planning/Community Appear	11/10/14	Assisting the Fall Festival
Mary Jane Lopez	Planning/Community Appear	11/10/14	Assisting the Fall Festival
Allen Martinez	Planning/Community Appear	11/10/14	Assisting the Fall Festival
Eric Ovideo	Planning/Community Appear	11/10/14	Assisting the Fall Festival
Mary Valenzuela	City Manager's Office	11/10/14	Assisting the Fall Festival
Carol Rogers	Engineering/Public Works.	11/10/14	Assisting the Fall Festival
Theresa Cavazos	Planning/Permits	11/10/14	Assisting the Fall Festival
Sharam Santillan	Engineering	11/10/14	Assisting the Fall Festival
Daniella Herrera	Engineering	11/10/14	Assisting the Fall Festival
Austin Jurica	Engineering	11/10/14	Assisting the Fall Festival
Arnoldo Castillo	Engineering	11/10/14	Assisting the Fall Festival
Mike Tamez	Kingsville Task Force	10/27/14	High initiative/interagency cooperation.
Cynthia Martin	Tourism Dept.	10/13/14	Helping when help was needed
Beth Greenwell	Human Resources Dept.	9/22/14	Dedicated service to all
Arturo Cruz	Water Const. Division	9/8/14	Good work valued by customer
Manuel Acuna	Water Const. Division	9/8/14	Good work valued by customer
Jesse Rivera	Water Const. Division	9/8/14	Good work valued by customer
Jose Garcia	Water Const. Division	9/8/14	Good work valued by customer
Maryann Trejo	Planning/City Appearance	8/25/14	Gaining cooperation from customers
Kristina Gomez	Planning/City Appearance	8/25/14	Gaining cooperation from customers
Mary Valenzuela	City Secretary	8/11/14	Professional recognition by peers
Ernest Espinosa	City County Health Dept.	7/28/14	Caring and compassionate service
Timothy Flores	Public Works/ Landfill	7/14/14	Helpful advice/good customer service
City Streets Crews	Public Works / Streets	6/23/14	Doing more than is required
Jerry Trevino	Utility Billing	6/9/14	Expert and helpful service
SWAT	Police Department	5/27/14	Commitment to mission
Monica Longoria	City County Health Dept.	5/12/14	New employee/great asset
Tony Wilson	Police Department	4/28/14	Positive change agent
Kathy Rios	Task Force	4/10/14	Supporting Task Force
Tom Davis	Police Dept.	3/20/14	Diligence to duty
Julian Cavazos, Jr.	Police Dept.	3/10/14	Going the extra mile
Don Erebia	Fire Dept.	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works /Sanitation	2/14/14	Positive attitude performance
Marco Jimenez	Public Works /Water	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Dept.	1/13/14	Consistently superior service

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CITY MANAGER'S OFFICE (Courtesy of Vince Capell, City Manager)

Keeping Track of our Public-Public and Public-Private Partnerships (P3's)

On Monday, December 1st, City Manager Vince Capell made a presentation to a Financial Planning and Capital Budgeting class taught by Dr. Thomas Kreuger at Texas A&M University-Kingsville. The majority of Mr. Capell's presentation focused on how the City's use of public private partnerships (P3) assists the City and others with achievement of their development and operational goals. Vince used as his examples the following Kingsville P3 projects:

“New” City Hall – Historic (1909) H.M. King High School and Grounds – Partners are:

- City of Kingsville and ●King High Historical Foundation



Total Cost of Renovation	- \$7.7 million
Foundation Donations	(3.5) million
City Cash - Infrastructure	(3.2) million
City in-kind	(.5) million
City Cash – tech furnishings	(.5) million
Net Unfunded	<u>\$0.0</u>

“New” Utility Billing Office (Cottage Building) and “New” Future Public Space (Gymnasium) – Partners are: ●City of Kingsville (City), ●Kingsville Independent School District (KISD). Each of these buildings were deeded by the KISD to the City in exchange for approximately \$200,000 in fee forgiveness and future services. The City will expend approximately \$700,000 to renovate the Cottage Building. No public funds have been set aside nor has a future public use been determined for the Gymnasium Building.

Cottage Building



Gymnasium Building



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Center for Applied Research and Entrepreneurship (CARE) – Partners are: ●City of Kingsville ●Texas A&M University Kingsville - School of Engineering ●Eagle Ford Center for Research, Education and Outreach (EFCREO) ●Greater Kingsville Area Economic

Development

Corporation/Foundation (EDC) and ●Various private and public financial contributors.



The City is providing this building rent free for a period of up to 5 years unless otherwise terminated or extended.

Housing Developments at Paulson Falls, Wildwood Trails and Lake View Villas – Partners for each development include some or all of the following: ●City of Kingsville ●Kleberg County ●First Compass Homes ●Zarsky Development Company ● Greater Kingsville Economic Development Corporation/Foundation ●Various financial institutions and private builders

Due our region's job growth, our City has a great need for additional and more diverse types of housing. In order to attract developers and builders to our City, certain cash, tax and in-kind incentives as well as other accommodations are offered by our various partners.

Paulson Falls



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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Division

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Kleberg County Jail-94	Best Western Motel-96	Arby's-97
Popeye's Fried Chicken-93	Domino's Pizza-97	El Tapatio/Ricardo-100
The Cherry Tree-100	Brown's Convenience Riviera-100	Rodeway Inn-95
Taco Bell-93	Little Caesar's Pizza-77	V & J Food Mart-82
Amigo Food Mart-97	Kingsville Quality Inn-89	Love's Truck Stop-97
Dairy Queen-96	Hampton Inn-96	77 One Stop Store-89
King's Inn/Riviera-100	Gregg's Short Stop-97	Subway/14 th St-95
Granny's Tamales-95	CB's on the Go Mobile-100	Harvey Cafeteria- 97
IHOP-90	Holiday Express-88	Agave Jalisco#4-89
Stripe's/Riviera-77	Kingsville Headstart-100	Speedy Stop#53-100
Dairy Queen/Riviera-93	Carlito's Shrimp Truck-100	

Regular & Fundraiser Food Handler Classes

Food Handler Class	12 Students	Regular Food Handler Class/Health Department
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Permitted Temporary (Fundraiser) or Permanent Food Events

Javier Vega Jr. Family Benefit	Temp Food Event-Hamburger at softball tournament
Rolando Garza Benefit	Temp Food Event-Chicken plate sale
Mikaylah Perez Benefit	Temp Food Event-Hamburger and Bake good sale
Big House Burgers	Temp Food Event-Nachos, frito pies, hot dogs sales
Big House Burgers	Temp Food Event-Nachos, frito pies, hot dogs sales
Omega Leo Club Fundraiser	Temporary Food Event-Hot Dog Sales

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Closed Business: L&M Superette Store, 1029 S. HWY 77

New Business: La Hacienda Restaurant, HWY 77-Old Silver Spur-Opening Soon

Animal Control Center Division

Food Donation for the Animal Control Center

Our local Tractor Supply Company donated 125 pounds of dry dog food and 40 pounds of kitty litter. **A Big Thanks** to Tractor Supply Company for your generous and year round support and food donations to the City-County Health Department/Animal Control Center. Every donation is greatly appreciated.



Blanket and Towel Donations

The City-County Health Department recently received several bags of gently used blankets and towels for the Animal Control Center. The donated items will be used for our sheltered animal to keep warm. The blankets will be great for the dogs to lay-on. **A Big Thanks** to Heather Pennington and group of individuals from Alice, Texas for their generous donation to our animal shelter.

Animal Control Center-Next Monthly Pet Adoption Day

Please join us at our next Pet Adoption Day

Saturday, December 13, 2014 / 10:00 a.m. to 2:00 p.m.

Tractor Supply Company / 2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee. For questions please call the City-County Health Department @ 361-592-3324



Happy Thanksgiving

The City-County Health Department Employees would like to wish you and your loved ones a safe and joyful

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FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Did You Know?

There are 156 million wage earners in America. Through the payroll system they contribute, collect, report and deposit approximately \$1.97 trillion or 68.9% of the annual revenue of the US Treasury.



<http://wagepoint.com/blog/18-fun-facts-national-payroll-week-infographic>

End of Fiscal Year

The Finance Department is working on closing out Fiscal Year 2013-2014 and preparing for the Financial Audit that will begin mid January. Staff has been working on reconciliations of assets and liabilities, working with departments to close out FY 13-14 purchase orders and scanning the remaining FY 13-14 check runs and journal entries into Laserfische.

Payroll

The Finance Department would like to take this opportunity and remind everyone that departments are responsible for ensuring that the time entered into the Time Clock system is correct and complete. Payroll #24 presented a few cases where time was not entered into the system correctly. Here are few things to look out for when entering or approving time on the next payroll:

- Make sure all time entered is coded correctly.
- Make sure all vacation/sick time for employees has been entered.
- When entering sick or vacation, refer to the employee leave report to make sure time is available.
- Any corrections discovered after payroll has been submitted (10am) need to be brought to Payroll's attention. If the payroll export has already taken place, Payroll will have to make another adjustment in order for the changes to take effect.

P-Cards

The Finance Department is implementing a new P-Card due date. Departments will now have 3 business days to work on the P-Card reconciliation and turn into Purchasing. When working on the P-Card reconciliation form, please make sure the form is emailed in the correct "macro enabled" format. If the form is sent without macros enabled, Finance is unable to import correctly.

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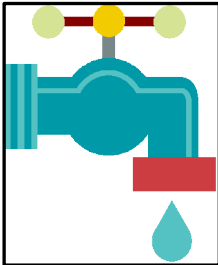
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Utility Billing Division

Staff Working Hard

The staff at Utility Billing work hard to ensure all bills are sent out accurately and in a timely manner.

Finding out if you have a Water Leak



A good way to find out if you have a leak is to always review your water bill for inconsistencies and increases in water consumption; a running toilet is the most common “leak” we see; yet is one that customers assume that it does not cost them much. A running toilet can waste hundreds and even thousands of gallons of water. Remember



a running toilet is running 24/7 so yes it does become costly to customers. The following are bathroom water savings tips that will also save you money on the long run:

- Shorten your shower by a minute or two and you'll save up to 150 gallons per month.
- Time your shower to keep it under 5 minutes. You'll save up to 1,000 gallons per month.
- Toilet leaks can be silent! Be sure to test your toilet for leaks at least once a year.
- Put food coloring in your toilet tank. If it seeps into the bowl without flushing, there's a leak. Fix it and start saving gallons.
- Upgrade older toilets with water-saving WaterSense® labeled models.
- If your toilet flapper doesn't close properly after flushing, replace it.
- Use a WaterSense® labeled showerhead. They're inexpensive, easy to install, and can save you up to 750 gallons a month.
- Turn off the water while you brush your teeth and save up to 4 gallons a minute. That's up to 200 gallons a week for a family of four.
- If your toilet was installed before 1992, purchasing a WaterSense® labeled toilet can reduce the amount of water used for each flush.
- Consider buying a dual-flush toilet. It has two flush options: a half-flush for liquid waste and a full-flush for solid waste.
- Plug the sink instead of running the water to rinse your razor and save up to 300 gallons a month.
- Turn off the water while washing your hair and save up to 150 gallons a month.
- When washing your hands, turn the water off while you lather.
- Install water-saving aerators on all of your faucets.
- One drip every second adds up to five gallons per day! Check your faucets and showerheads for leaks.

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New Hire

The staff at Utility Billing would like to welcome our new meter tech, Miguel Sandoval. Miguel began working with this department on November 17, 2014. He is currently training with Jerry Trevino, Meter Tech Supervisor and progressing well.



Open Position

An open position for part-time Utility Billing and part-time Municipal Court is currently open. The information and details for this position are available on our City of Kingsville website, CityofKingsville.com

Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices. ***no temporary checks accepted***

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Info: <http://wateruseitwisely.com/100-ways-to- conserve/?view=list>

Municipal Court Division

Court Activity: November 13-24, 2014

190 new cases were recorded:



State & City offenses	Records
Traffic Citations	185
Parking Citations	49
City Ordinance Citation	0

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Alcohol/Misdemeanor Charges	0
Failure to Appear-Bail jumping charges	2

New Warrants	Records
Traffic Citations	4
Parking Citations	0
City Ordinance Citation	0
Failure to Appear-Bail jumping Charges	2

November 13, 2014, Contempt of Court Setting:

There were 14 people. The list below encompasses the disposition for each case:

Disposition of Cases	Cases Resolved
No show-Warrants to be initiated	8
Paid In full	0
Request hearing before Judge-Jail Commitment	1
Deferral Compliance-DSC or DD	0
Payment Plan Motion	1
Extension Motion	0
Pending for further proceedings	4

November 18, 2014, Pre-Trial Session:

There were 21 people summoned. The list below encompasses the disposition for each case:

Disposition of Cases	Cases Resolved
No show-Warrants to be activated	1
Further Review by State Attorney	0
Forward to Judge for State Plea Bargain Review	27
Reset	4

November 20, 2014, Inmate Session:

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There were 6 Inmates escorted by the Kingsville Police Department. The list below encompasses the disposition for each case:

Disposition of Cases	Cases Resolved
Cases Closed-Due to Jail Time Credit	7
Payment plan Order (3 people)	6
30 day Extension Order	0
Commitment Order	0
Resets	0

November 20, 2014 Court Hearing

The 3 o'clock regular session, a court summons of 169 people, which consisted of 277 cases. Below are the dispositions of these cases:

Disposition	Cases
Payment Plans Orders	38
Motions for Trial	7
Clean Record Orders	2
Compliance Dismissals	5
Alcohol Orders	4
Continuance Order	2
New warrant	72
New Court Date	43
Full payment	25
Pending-Motions Filed for Judge to Rule	71
NG-Acquitted	8

Collections during this period

Aside from the new cases filed with the court, 164 cases were resolved, and 52 warrants were executed, for a collection of \$30687.52 dollars.

Thank You

The court would like to express our many thanks to the City of Kingsville Police department for the security provided during the month of November court sessions! Special thanks to *Officer J. Dodd #88 & Officer Flores #98*.

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Congratulations to Vicky Cavazos–Municipal Court Level 1 Certification
Specialist Court Clerk *Mrs. Vicky Cavazos* of the Municipal Court in Kingsville, Texas has completed all of the requirements for Level 1 of the *Municipal Court Clerk Certification Program*, and was awarded the certification on October 6, 2014 by the Texas Court Clerks Association (TCCA) in conjunction with the Texas Municipal Courts Education Center (TMCEC), the Texas Municipal Courts Association (TMCA), and the Texas State University-San Marcos. Mrs. Vicky Cavazos has served in the Kingsville Municipal Court since January 7, 2013.

Here is a brief understanding of this program and why it is such an accomplishment: To qualify for Level I Certification, clerks must complete 40-hours of continuing education and pass a four-hour exam. Areas covered by the examination include an overview of the courts, ethics, authority and duties, procedures before trial, trial processes, post-trial procedures, state and city reports, traffic law, communications, stress management and juveniles.

TCCA is a non-profit professional association of municipal and justice court clerks and administrators. Its purpose is to increase the proficiency of judicial administrators and clerical personnel through education and the exchange of ideas. Founded in 1972, TCCA is an affiliate of the Texas Municipal League and offers its members a variety of services and programs.

TMCEC is a 501(c)(3) nonprofit organization funded by a grant from the Texas Court of Criminal Appeals to provide judicial and legal education for municipal judges, clerks and prosecutors through monthly regional seminars and an (800) telephone line. TMCA is an association composed of municipal judges, clerks, prosecutors, and court support personnel. It monitors legislation, attorney general opinions, and changes in case law to ensure that the 918 municipal courts in Texas remain up-to-date on the law.

New Court Dates

COURT HEARINGS	DATE	TIME
CONTEMPT OF COURT	11/25/2014	9 a.m.
CONTEMPT OF COURT	12/2/2014	9 a.m.
INMATE SESSION	12/11/2014	2 p.m.
REGULAR COURT	12/11/2014	3 p.m.
TRIAL HEARING	12/11/2014	4 p.m.
PRE-TRIAL SESSION	12/9/2014	9 a.m.
CONTEMPT OF COURT	12/15/2014	9 a.m.
PRE-TRIAL SESSION	12/16/2014	9 a.m.
INMATE SESSION	12/18/2014	2 p.m.
REGULAR COURT	12/18/2014	3 p.m.
TRIAL HEARING	12/18/2014	4 p.m.

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FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Training and Professional Development

High Rise Hose Load Training – Personnel on two shifts participated in training over new high rise hose load strap systems. These straps allow quick deployment of hose to hard to reach locations such as high or low rise buildings such as college dorms or hotels, large apartment buildings or complexes, or access to locations that are an extended distance from the fire engine.

Station Alerting System Training – Some modifications are still being made to the station alerting system. Personnel are now able to alert units in the field with an additional audible tone so that it will get their attention.

Texas EMS Conference – Engineer Camarillo (Fire Department EMS Coordinator) and Firefighter Armijo (Fire Department EMS Equipment Manager) attended the state EMS conference in Ft. Worth during the week of November 24th through November 26th. At the conference they attended classes and spoke with vendors and other departments about equipment and operations issues.

Planning

Community Project Development Meetings – The fire chief attended 2 meetings with personnel from Planning and Engineering departments. There was discussion on several building projects including: Legends apartment complex, La Quinta hotel project, and the Wells apartment complex.

Tour of Texas Theater – The fire chief, Cynthia Martin, and Tom Ginter toured the Texas theater to review ongoing construction.

Other Department Activities

Officers Meeting – An officers meeting was held on November 17th. Some incident command training was done along with discussion of operations and policy development.

Nueces County Fire Chiefs Meeting – The fire chief attended the Nueces County Fire Chiefs meeting at Del Mar College on November 20th. Radio communications and mutual aid agreements were the primary topics of discussion at the meeting.

King Ranch, Ranch Hand Breakfast – The Fire Department sent on ambulance to stand by at the Ranch Hand breakfast on November 22nd. Engineer Creek and Engineer Garcia volunteered to work on the ambulance for the event.

Computer Systems Upgrades – The Technology Department worked at the Fire Department to install a new computer server system, new storage racks, re-alignment of VOIP phone systems, integration of new printers, expansion of computer systems, separations of computer servers for security purposes, and have started working on other improvements for the fire department.

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Riviera School District 4th Grade Career Day – On November 20th, students from Riviera schools 4th grade visited station 1 to learn about the firefighter job and what type of education is needed to work in that career.

Hydrant Maintenance – Clearing around fire hydrants was conducted during the period.

New Policies or Policy Revisions

- Bio-Hazard Storage update

Apparatus, Equipment, Facility Status

Medic units – 2 units having axle problems. M1 brakes checked, but still having brake problems. coolant leak. 2 power stretchers were pulled from service due to needed repairs. M1 has high/low headlight problem. M1 flat tire.

Tower 1 – Water leak from pump is affecting drive train below. Turn switch and remote mirror repaired by warehouse. Open compartment light problem repaired by fire personnel. PPV fan sent to small engine repair shop due to leaks. Broken outlet cover reported.

Rescue 1 – Foam proportioner not working. Possible short in dash.

Engine 1 – Leak in air system making engine lean to driver side. Waiting on water valve parts. Light box problems. Small leak at discharge gate. Also small air leak in air seat. New seat belt for driver positions being ordered. New water leak from front of pump. Drivers side headlight was out and has been repaired. Pink fluid is leaking from engine and will be investigated as soon as engine 2 returns from the shop.

Engine 2 – New seat belt for driver position is being ordered. Engine in shop for air system leak.

Fire Station 1 – Apparatus room medic bay door had problems, but was repaired. A water leak from new plumbing is now occurring over copier room. Has been reported to the construction company. Roof repairs over apparatus room/stairs area continues to leak during rains. The company has returned 3 times and will be returning again to work on the problem. Waiting on completion of computer system repairs to get all personnel login and email connectivity updated. A shift personnel installed new backsplash in kitchen.



Fire Station 2 – Will be requesting new quotes for fence for back porch of fire station 2, microwave installation, and vent pipe extensions out of attic area.

Fire Station Signage – Preparing to order lettering for stations.

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Equipment – Brush 1 Automatic External Defibrillator lid broken. Printer problems in station 1. One stretcher returned from repair shop and another was taken in for repairs.

2014-15 Projects

Thermal Imager: Specifications submitted to Purchasing Department.

New Fire Marshal Vehicle: Truck with camper shell, specs sent to Purchasing Dept. and approved by Commission.

New Vehicle to Tow Emergency Response Trailer and Personnel: Specifications for utility service body sent to Purchasing Dept. and approved by Commission.

Replacement Skid Unit for the Brush Truck: Preparing specifications for Purchasing Department. Meetings held with personnel to discuss needs and specifications.

Intercom System for Fire Apparatus: Updating specs for Purchasing Department. Receiving updated information from vendors.

Fire Station 1 Improvements: Working on breakdown for Purchasing Department to request quotes. Painting, electrical, floors, mold, sleep area subdivisions, roof leaks.

Fire Station 1 Termite Remediation: Requesting new quotes for exterminator services. The original quotes believed to be too excessive and not needed at this time.

Computer Aided Dispatch System: Meeting with CAD vendors to finalize specifications for an inexpensive CAD system for fire dispatch that will serve the Department's needs.

Computer Server, Terminal, and Software: I.T. Department has gone out for quotes on some of these items.

Radio System Improvements: Working with radio consultants to finalize specifications for radio system improvements.

**Fire Department Response Statistics for the period of:
08:00 hrs on November 14th, to 08:00 hrs on November 26th, 2014.**

Fire/Rescue/Other Calls -	15
Emergency Medical Service Calls (EMS) -	119
Total Emergency Responses -	134

Major Events during the period: None reported during the period.

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HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

City of Kingsville - Employee Year of Service Awards

Did you know annually the City of Kingsville recognizes employees who pass anniversary milestones?

For the past few years employees with 5, 10, 15, 20, 25, 30 and 35 years of accumulated service receive an award. These awards are distributed during the week long Employee Recognition and Safety Week events in December.



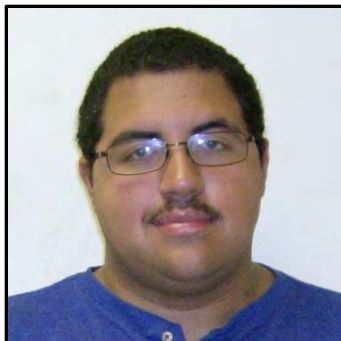
The following are examples of awards distributed to employees:

<u>Years</u>	<u>Awards</u>
5	Certificate
10	Pen/Pencil Box set with name on pen/pencils and on box
15	Duffle bag
20	Jacket
25	Diamond shaped award plaque
30	Oval shaped award plaque
35	Clock

Current Employment Opportunities

- Finance Department – Customer Service Representative
- Fire – Firefighter
- Parks and Recreation – Maintenance Worker
- Police – Telecommunication's Operator
- Public Works - Street – Maintenance Worker
- Public Works – Wastewater – Operator
- Public Works - Water – Equipment Operator II

New Employees



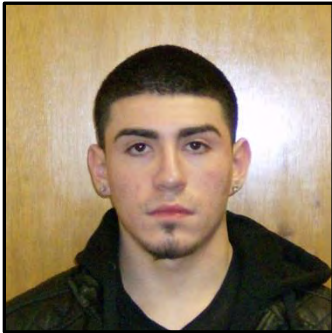
Austin Mendieta
Temporary Equipment Service Worker

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Garage Division – Public Works Department



Nora Montemayor
Seasonal – Temporary
Recreational Program Assistant
Parks and Recreation Department



Miguel Sandoval III
Meter Reader
Collection's Division – Finance Department



Jacob Salinas
Temporary Maintenance Worker
Parks and Recreation Department

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Separations

Parks & Recreation Department – Jeremy Bishop
Water Department – Aaron Vela, Equipment Operator II

General

Employee Years of Service Award presentations are scheduled for the week of December 1st – 5th, 2014 during the Employee Recognition and Safety Week events.

In 2014 approximately 37 employees reached milestone anniversaries. The total years of City service includes both current and prior employment with the City of Kingsville for the purposes of the Years of Service Award.

<u>Department/DivisionName</u>	<u>Job Title</u>	<u>Current and Prior Years of City Service</u>
Finance - Collect	Medina, Diana B	Collections Manager 5
Finance - Court	Krueger, Michael	Municipal Court Judge 10
Fire	Armijo, Aaron	Firefighter 5
Fire	Longoria, Celena	Administrative Assistant II 5
Fire	Patton, Richard D	Firefighter 5
Fire	Pickard, Daniel	Firefighter 5
Fire	Lee, Ronald S	Firefighter 10
Fire	Smithwick, Sam Jr.	Firefighter 15
Fire	Sandoval, Miguel Jr.	Engineer 15
Fire	Guerra, David J	Engineer 15
Health	Montalvo, Jessica	Customer Service Rep 5
Library	Garcia, Jose Jr	Info. & Tech. Librarian 5
Library	Vela, Hector	Technical Services Assistant 25
Library	Valdez, Ruth L	Assist. Library Administrator 35
Police	Dodd, Justin	Police Officer 5
Police	Cervantes, Tony	Police Officer 5
Police	Grant, Joshua	Police Officer 5
Police	Flores, Monica	Communications Supervisor 5
Police	Ochoa, Sandra	Police Corporal 10
Police	Ruiz, Augustine	Police Officer 10
Police	Martinez, Ernesto L	Police Officer 10
Police	Michalski, Joseph A	Police Officer 10
Police	Cantu, Herman A	Police Officer 10
Police	Flores, Jorge	Police Sergeant 10

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Police	Salinas, Vilma V	Police Officer	15
Police	Garza, David G	Police Officer	15
Police	Frost, Mark C	Police Sergeant	15
Police	Perez, Eric L	Police Officer	15
Police	Lobaugh, Donald E	Police Sergeant	25
Public Works			
Garage	Perez, Arturo	Garage Supervisor	20
Sanitation	Flores, Jose G	Equipment Operator II	35
Sanitation	Soliz, Emilio	Equipment Operator II	5
Street	Duron, Markos	Equipment Operator II	10
Street	Saldana, Jose	Equipment Operator II	10
Wastewater	Gutierrez, Daniel	Plant Helper	35
Task Force	McGee, Jason D	City Marshal	10
Task Force	Guajardo, Ruben O	City Marshal	15
Civil Service Commission Corner			
Next regular meeting scheduled for the third Tuesday of December 2014.			

PARKS & RECREATION DEPARTMENT (Courtesy of Vince Capell, Acting Director)

Parks & Recreation Division

Park Manager, Susan Ivy, assisted Keep Kingsville Beautiful and City Departments Community Appearance and Sanitation workers to host our first Kingsville Recycles Day, a local celebration designed to coincide with Texas and America Recycles Day celebrated State and Nationwide.

South Texas Blowout and Team Roping

Randy Rogers packed the house with Texas Country Music Fans on November 15th. An estimated 2400 fans packed J.K. Northway Expo Center. Local bands Vidal Brothers and the Beau Walker Band also were featured.



Parks Staff Helping with Downtown Christmas Décor

Park staff continued to assist with placement of Christmas Décor and Lights in the Downtown District. Lights were all turned on, new Community Christmas tree in place and Downtown looks great.

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Ranch Hand Weekend

Ranch Hand Weekend (Nov.21-23) was jam packed with activities in Kingsville and City Parks was right in the middle of it all. Lighting ceremony on Friday Night at the Depot. Parks assisted with setting up new Community Christmas Tree, provided sound system and support for Visitors' Center. Parks also hosted our annual children's Chalk Art Contest with about 30 entries this year. Rosette award ribbons and Ranch Hand Festival T Shirts were given to the winners.



1st Annual Chamber of Commerce Rodeo & BBQ Cook-off

Lots of prep and cleaning to get ready for the Chamber of Commerce's 1st Annual Heritage CPRA Rodeo and BBQ Cook-off at Dick Kleberg Park. A great rodeo event on Friday and Saturday night and approximately 80 BBQ teams returned to Kingsville to compete for top honors and big money.

La Posada de Kingsville Parade and Events

First week of December brings La Posada de Kingsville main events. City Commission approved hosting Children's Festival in JK Northway on Dec. 6th. Parks is also always involved in the Parade of Lights by assisting with bleacher seating placement, coordination of event, and assistance with lineup of entries.

Giving Grades to TAMUK Civil Engineering Students

Susan Ivy and City Engineer, Charlie Cardenas, scored presentations by TAMUK Senior Civil Engineering Students which included projects such as the restoration of the Historic Hispanic District and Hike and Bike Lane in Dick Kleberg Park and Street and Parking improvements along Escondido Road.



Mowing and Maintaining the City Green Spaces



We are now catching up on mowing neighborhood parks and Dick Kleberg Park. Many areas have been too wet to put mowers on but we are back at it today. We are working on tree trimming in DKP as well and will be doing same in neighborhood parks. Park employee Tommy Riojas will be assigned to assisting Street Dept. with mowing schedules. Repairs around coliseum and fairgrounds will be addressed to get ready for Kleberg Kenedy County Junior Livestock Show events which begin in early January. Baseball season will be right around the corner after the new year rings in and we will also be spending time on field improvements. We will be visiting with leagues

to assist with that process.

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Happy Thanksgiving and Holidays

While we are grateful for our new home with the City of Kingsville and for a busy schedule of events and work to do, we are thankful for a Holiday weekend. Happy Thanksgiving to all.

Golf Division

Golf Course Improvements Underway

Golf Course Playability - Golf Division employees are constantly working on improving the playability and esthetics of the course through mowing of greens, collars, fairways, driving range and renovations. Staff is working on trimming tree sprouts and grass at the bases of the many mesquite trees throughout the course with nearly 80% complete.

Clubhouse renovations - The renovation of the interior of the club house is underway utilizing City employees for the clubhouse floor.

Bathroom on the Golf Course Outback to Receive Updates - City staff from Wastewater Division will begin the renovation repairs to the restroom facilities on the backside of the course on Monday December 1st.

Getting the Sprinkler System Fully Automated and Operational - Golf Division staff continue working with Professional Turf Products Pump Technician on the operation of the golf course sprinkler system and will continue in order to correct automated system problems.

Reseeding and Improving the Greens - The greens will be verticut the week of December 1st thru the 5th and seeded with rye grass along with tee boxes. Once the greens are seeded they will be watered three times daily and not cut until the root system is secure.



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Rounds Played

The weather has been cold but drier for golf activity with 291 rounds of golf played and 49 buckets of range balls used during November 16th thru November 26th.

Tournaments Scheduled

November 29, 2014 Christ United Methodist Church Tournament, Contact Cindy Moody @ 361-675-0676 or 361-592-7711

Past tournaments

Thanks for holding your tournament at L.E. Ramey Golf Course. The American Legion Tournament, November 15, 2014

PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Tom Ginter, Director)

Planning and Administration Division

5th and Henrietta

The City which owns this building and has a lease with the Border Patrol will be working with that agency on their desire to use it in the future. It is tentatively planned that they will be in Kingsville next month to look at the building and determine what needs to be done for their use.

Torres Estates

The Planning and Zoning Commission tabled the review at its November 19th meeting for this development. This will be a 11 lot project for single family homes. It is located on the south side of Kenedy between 15th and 16th. They will be reviewing the plats at itsn December 10th meeting.

La Quinta Hotel

The DRT are reviewing plans for this project. It is located at the Highway 77 bypass and Sen. Carlos Truan Blvd. It will be an 80 room hotel with a value of \$4.6 million. We had a conference call which enable the team to get answers from their comments. The team agreed that a permit with conditions was acceptable and that action was taken. The permit will allow them to start foundation work.

Wells Apartments

Plans have been submitted for this apartment project located at 625 W. Avenue F. There will be 7- 2 bedroom units. The DRT met with the owners this week and discussed issues concerning the plans that they submitted. The team was able to get answers and also the builder will be supplying us with additional information. They were also granted a permit with conditions to start the dirt work.

FEMA Domes

The City has issued a temporary permit to the contractor TB Commercial Construction for starting the work on this project. This permit covers the work needed for the piers, laying of underground utility lines and the slab. The project will take approximately 14 months with a value of 14.4 million.

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Wildwood Trails

The money has been received but unfortunately the weather has not been cooperating.

Franklin Welding

Their plans have been approved by the DRT. They are wanting to put an addition on their building.

Lake View Villas

Not much has been happening at the job site.

6th Street Corridor Planting Project

Dave Mason and myself have met with the City Manager regarding a timeline for this project. Currently we are putting together an RFP for tree planting services. We are also trying to determine the amount of railroad right of way. The goal is to have the Commission approve a contract on January 12th.

Building Services Division

Permits

Residential Remodel: 7	Commercial Remodel: 0	Electrical: 32
New Commercial: 0	Mechanical: 2	Moving: 0
New Residential: 0	Fire Inspection: 5	Gas Inspection: 4
Cert. of Occupancy: 1	Commercial Meter: 0	House Leveling: 0
Plumbing: 8	Residential Meter: 7	Re-roof: 7
Sprinkler: 2	Sidewalk: 0	Sign: 1
Curb: 2	Swimming Pool: 1	Demolition: 0

Total Permits Pulled: 79

Certificate of Occupancy Issued for Clubhouse at Oak Tree Apartments

The Clubhouse at the Oak Tree Apartments has received their certificate of occupancy. The building official and building inspector are doing final inspections for the certificate of occupancy on Building One.

211 GOLF RD – Oak Tree Apartments



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Thanks to Krystin Torres

The Planning Department and staff would like to thank Krystin Torres from the Library in helping our department out while Theresa was out on vacation.

Community Appearance Division

Recent activity (November 13–November 26) by Community Appearance Inspectors

Notices Sent:	75	Abatements:	41	Obsolete Sign Violations:	2
Inspections:	115	Court Cases:	3	Placards Posted:	16
Re-Inspections:	72	Illegal Dumping	0	Compliances:	49
Front/Side yard parking violations:	2				

Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

1105 N 14th – City Abated (trash abatement)

BEFORE

AFTER



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414 W Kenedy – Community Appearance Abated (noxious matter abatement)
BEFORE **AFTER**



224 E Kleberg – Property owner abated (old sign removed)
BEFORE **AFTER**



Community Appearance – A walk thru the process (How we do what we do)

The mission of the Community Appearance Division is to ensure a healthy and safe environment for Kingsville residents. In accordance with city codes and the partnership with citizens we can achieve that. There are however some instances where those codes are challenged and the partnership has not been created. In these cases the Community Appearance Inspectors are tasked to enforce our city codes or attempt to gain willful compliance on the property owner's part. Statistically 7 or 8 out of 10 property owners comply and clean their property. For the others, a non-compliance case will be set up.

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First, a letter will be sent to the property owner. The letter will inform the property owner of the violation, it will contain the code as well as pictures of the violation. Enclosed in the letter are abatement options (cleanup options) to assist the citizen. The office contact info is also listed. The property owner is given 7 days from the receipt of the letter to abate the property. The seven days is taken from the State's Health & Safety Code Ch. 345. In some cases the property owners contact the office to ask for extension of time or assistance in cleanups. Inspectors gladly work with citizens in these instances.

Last, in cases where no compliance has been reached, City of Kingsville crews will abate the nuisance and bill the property owner. Charges are used according to FEMA equipment rates, an administrative fee is also assessed according to code.

The Community Appearance Division will continue to ensure the health, safety and protect the quality of life for all Kingsville residents. Please do your part to be a good neighbor and help those elderly, disable and those who do not have the means. Help us keep Kingsville beautiful.

Kingsville Recycles Day

November 15 is nationally known as America Recycles Day, this year the City of Kingsville Recycling Center, headed by Luke Stevens, Solid Waste Supervisor, held the annual Kingsville Recycles Day. It was a day of education and creativity. With the help of KKB members, Chi Beta Delta Sorority, the Leos, and various city staff this event was a great success. The goal for this event is to make it bigger and better with upcoming years. Kingsville Recycles Day was established by Kingsville Girls Scouts with the assistance of the Recycling Center. It has now come time for the Recycling Center to take lead, the Girls Scouts launched us and know we must keep this event going to ensure the education of recycling and how important it is to our great city.



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Keep Kingsville Beautiful – Native Garden Grant

KKB are the recipients of the Keep Texas Beautiful Native Garden grant funded through Keep America Beautiful and Lowe's. Keep Texas Beautiful provides drought-affected affiliate community with the support and materials needed to create and maintain a native plant



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demonstration garden. These gardens will service as a model to educate and engage people to grow native species in their own gardens. 13 communities were chosen for this grant. Congratulations KKB!!!



Community Appearance: Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '15.

OCT	\$5304.61	APR
NOV		MAY
DEC		JUN
JAN		JUL
FEB		AUG
MAR		SEPT



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Condemnation of Unsafe Structures within the Community Initiative

The Building Department will be presenting dilapidated structure cases to City Commissioners for review on the last meeting of each month. Four properties have been presented to commission for review since October 2014. As part of our building structure evaluations, 5 notices have resulted in property owner agreements to voluntarily allow the city to demolish the unsafe buildings.

As always, Community Appearance would like to thank all those involved with all the efforts towards the beautification of our legendary city

Top Ten Priority Private Property Cleanups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the Phase 32 to be completed in December. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

Phase 32

<u>Property Address</u>	<u>Deadline / Property Address</u>	<u>Deadline</u>
711 W Yoakum	12/30/14 / 715 W Ave G	12/30/14
1112 E Ragland	12/30/14 / 1110 E Doddridge	12/30/14
1032 E Caesar	12/30/14 / 603 W Ragland	12/30/14
501 Frances	12/30/14 / 715 E Miller	12/30/14
609 S Lantana	12/30/14 / 622 E Ragland	12/30/14

820 E Shelton – Property Owner Abated (Debris Removed)
BEFORE **AFTER**



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Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups:

As shown in the table below, the number of owner abatements on noticed properties within the "top ten" monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Top Ten Phase#</u>	<u>of Cleanups Conducted</u> <u>By property owner</u>	<u>Top Ten Phase#</u>	<u>#ofCleanups Conducted</u> <u>By property owner</u>
PHASE 1	0 out of 10	PHASE 21	7 out of 10
PHASE 2	2 out of 10	PHASE 22	4 out of 10
PHASE 3	2 out of 10	PHASE 23	7 out of 10
PHASE 4	3 out of 10	PHASE 24	8 out of 10
PHASE 5	3 out of 10	PHASE 25	8 out of 10
PHASE 6	3 out of 10	PHASE 26	6 out of 10
PHASE 7	4 out of 10	PHASE 27	10 out of 10
PHASE 8	7 out of 10	PHASE 28	8 out of 10
PHASE 9	5 out of 10	PHASE 29	8 out of 10
PHASE 10	8 out of 10	PHASE 30	7 out of 10
PHASE 11	7 out of 10	PHASE 31	7 out of 10
PHASE 12	8 out of 10	PHASE 32	(IN PROGRESS)
PHASE 13	9 out of 10	PHASE	
PHASE 14	6 out of 10		
PHASE 15	9 out of 10		
PHASE 16	9 out of 10		
PHASE 17	8 out of 10		
PHASE 18	8 out of 10		
PHASE 19	8 out of 10		
PHASE 20	9 out of 10		

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POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief)

Administration Division

**KINGSVILLE POLICE DEPARTMENT
HOLIDAY SAFETY TIPS!**



The following Holiday Safety Tips were compiled to contribute to the safety and security of our citizens during the holiday season. The holiday season is always a special time of year. It is also a time when busy people become careless and vulnerable to theft and other holiday crime. We can never be too careful, too prepared or too aware. Please share this information with family, friends and neighbors. The City of Kingsville and Kingsville Police Department wish you a safe, happy and peaceful holiday seasons.

Keep in mind that even thieves need to do their holiday shopping, so do your best so that “you” don’t become these holiday bandits’ shopping mall. Don’t let the “Grinch” steal your Christmas!

Driving

Avoid driving alone or at night.

Keep all car doors locked and windows closed while in or out of your car. Set your alarm or use an anti-theft device.

If you must shop at night, park in a well-lighted area.

Avoid parking next to vans, trucks with camper shells, or cars with tinted windows.

Park as close as you can to your destination and take notice of where you parked.

Never leave your car unoccupied with the motor running or with children inside.

Do not leave packages or valuables on the seat of your car. This creates a temptation for thieves. If you must leave something in the car, lock it in the trunk or put it out of sight.

Be sure to locate your keys prior to going to your car.

Keep a secure hold on your purse, handbag and parcels. Do not put them down or on top of the car in order to open the door.

When approaching and leaving your vehicle be aware of your surroundings.

Do not approach your car alone if there are suspicious people in the area.

Ask mall or store security for an escort before leaving your shopping location.

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Automated Teller Machine (ATM)

If you must use an ATM, choose one that is located inside a police station, mall, or well-lighted location. Withdraw only the amount of cash you need.

Protect your PIN by shielding the ATM keypad from anyone who is standing near you.

Do not throw your ATM receipt away at the ATM location.

Shopping

Shop during daylight hours whenever possible. If you must shop at night, go with a friend or family member.

Dress casually and comfortably.

Avoid wearing expensive jewelry.

Do not carry a purse or wallet, if possible.

Always carry your Driver License or Identification Card along with necessary cash, checks and/or a credit card you expect to use.

Even though you are rushed and thinking about a thousand things, stay alert to your surroundings.

Avoid carrying large amounts of cash.

Pay for purchases with a check or credit card when possible.

Keep cash in your front pocket.

Notify the credit card issuer immediately if your credit card is lost, stolen or misused.

Keep a record of all of your credit card numbers in a safe place at home.

Be extra careful if you do carry a wallet or purse. They are the prime targets of criminals in crowded shopping areas, transportation terminals, bus stops, on buses and other rapid transit.

Avoid overloading yourself with packages. It is important to have clear visibility and freedom of motion to avoid mishaps.

Beware of strangers approaching you for any reason. At this time of year, "con-artists" may try various methods of distracting you with the intention of taking your money or belongings.

Children

If possible, leave small children at home with a trusted babysitter.

Teach your child to go to a store clerk and ask for help in case your child is separated from you.

Teach children to stay close to you at all times while shopping.

Never allow children to make unaccompanied trips to the restroom.

Children should never be allowed to go to the car alone and they should never be left alone in the car.

Teach children their full name, address and telephone number to give to police officers or mall security. Teach children to immediately inform you if a stranger is bothering them.

At Home

Be extra cautious about locking doors and windows when you leave the house, even for a few minutes.

When leaving home for an extended time, have a neighbor or family member watch your house and pick up your newspapers and mail.

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Indoor and outdoor lights should be on an automatic timer.
Leave a radio or television on so the house looks and sounds occupied.
Large displays of holiday gifts should not be visible through the windows and doors of your home.
When setting up a Christmas tree or other holiday display, make sure doors and passageways are clear inside your home.
Be sure your Christmas tree is mounted on a sturdy base so children, elderly persons or family pets cannot pull it over on themselves.
If you use lights on your Christmas tree ensure the wiring is not damaged or frayed.
Frayed or damaged wiring can cause a fire.
Place your Christmas tree in water or wet sand to keep it green.
Never place wrapping paper in your fireplace.

Strangers at Your Door

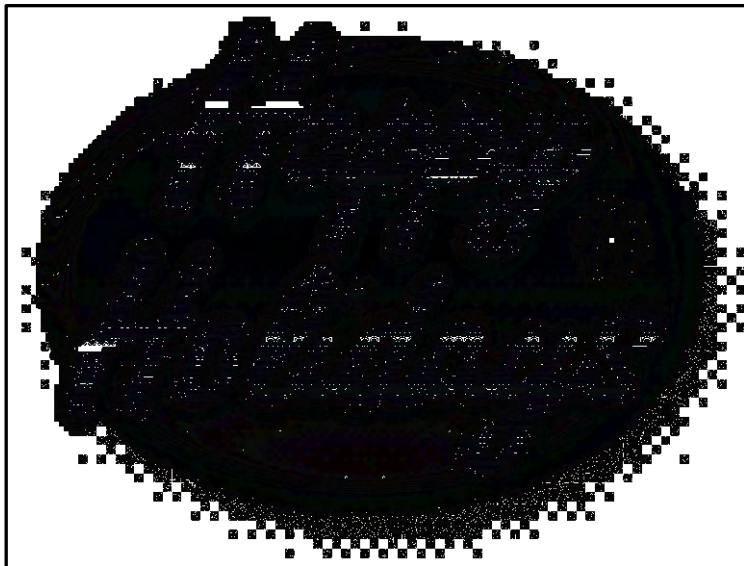
Be aware that criminals sometimes pose as couriers delivering gifts.
It is not uncommon for criminals to take advantage of the generosity of people during the holiday season by soliciting donations door-to-door for charitable causes although no charity is involved.
Ask for their identification, and find out how the donated funds will be used. If you are not satisfied, do not donate. Donate to a recognized charitable organization.

Hosting a Party

Have non-alcoholic beverages available for party guests.
Find alternative transportation for intoxicated guests.
Arrange for an official designated driver for your party who will not drink at all.

Attending a Party

Have something to eat before consuming alcoholic beverages.
Eat high protein foods that will stay in your stomach longer and slow the absorption of alcohol into your system.
Remember only time will eliminate the alcohol from your body.
Know your safe limit.
Never drink and drive.



Patrol Division November 12-26, 2014

During the two week period, the Patrol Division has issued 99 citations and 106 written warnings. The Patrol Division responded to nine private property collisions, five "hit & run" collisions, two major accidents, and 15 minor accidents.

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The Patrol Division responded to 60 business alarms and 16 residential alarms. Officers responded to 13 civil matters/civil standbys, 22 loud parties, 49 disturbances, five public assists and 25 welfare concerns.

The Patrol Division took offense reports for 16 assault calls, five city ordinance violations, two cases of credit card abuse, 11 counts of criminal mischief and 26 theft reports. One unattended death was investigated, three juveniles were reported as runaways, one report of Identity Theft and 12 reports for Harassment were investigated.

Eight people were arrested for Public Intoxication. Two arrests were made for DWI and one person was arrested for Driving While License Suspended/Invalid. Patrol officers investigated 11 residential burglaries, two building burglaries and five vehicle burglaries.

On November 12, a patrol officer responded to a local retail pharmacy, where the pharmacist reported that a female turned over a prescription that was fraudulent. The investigation continues.



On November 14, a patrol officer was dispatched to Academy High School in reference to a burglary. Some laptop computers were stolen and there was video available. The patrol officer immediately recognized one of the burglars and had contacted him earlier in the day. Detectives were informed of the information and the investigation continues.

On November 14, officers were dispatched to an address on East Nettie in reference to a family disturbance. As officers arrived, the husband was grabbing his wife. The husband was arrested for Interference with Emergency Phone Call and Assault Family Violence-Strangulation. An Emergency Protective Order was requested for the wife.

On November 15, officers responded to a West Avenue A in reference to a disturbance. Upon arrival, officers observed an extremely intoxicated male trying to fight with another male. The intoxicated male was cuffed. A glass pipe was found in his pocket. The 24 year-old male admitted that the glass pipe was to be used to smoke methamphetamine but it had not been used and he had none in his possession. The officers attempted to leave the intoxicated male with relatives but the relatives refused to take possession. The male was arrested for Public Intoxication and taken to jail. The glass pipe was photographed then destroyed.

On November 16, officers were dispatched to a convenience store in reference to a driver who was asleep in front of the store. Officers found a 44 year-old female whose speech was extremely slurred. She could not explain why she was at the store and then thought her daughter may have gone inside the store. Her daughter, five years old, was asleep in the back seat. The female admitted to being under the influence of prescribed medication. After completing sobriety tests, the female

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was arrested for DWI with Child Passenger. She was taken to the local hospital for a mandatory blood draw and then taken to jail. A relative arrived at the store and took the child and vehicle.



On November 19, a male attempted to rob a convenience store on West Corral Avenue. The store clerk fought the male. The criminal's toy gun broke during the struggle. An off-duty store clerk, still at the store, attempted to seize a knife from the robber's hand and was cut during the struggle. The male fled the scene and has not been identified.

On November 20, a disturbance was called in at a residence on South 5th Street. A female told officers that she believed that her husband had been using cocaine in the bathroom and this started an argument. The husband had already left the location and was found, by an officer, at a nearby convenience store. The male had a white powder, clearly visible, on his nose and nostrils. He admitted to using cocaine. A package of cocaine was found nearby and the male admitted that he had thrown the baggie as the officer approached. He was taken to jail for Possession of Controlled Substance.

On November 23, officers responded to an address in the 700 block of West Lee Avenue. Officers made contact with a crying female who told them that her estranged husband had broken the door in the bedroom and had pushed her down. The male had left the house prior to the officers' arrival. The male was found, several blocks away. He was arrested for the Assault on his wife. He also had an outstanding felony warrant for Assault Family Violence. An Emergency Protective Order was requested.

Training/Other

On November 14, Officer Brown attended "Texas Gangs and Mexican Organized Crime", a five-hour, free class in Raymondville.

On November 25, Officer V. Salinas and Officers J. Reyes attended "Stop Stick Training", a two-hour, free class held at KPD.

Swearing in New Officer

KPD's newest officer, Kevin Martinez, was sworn in on November 25. Kevin previously worked for Falfurrias Police Department and is a Bishop native.



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Criminal Investigations Bureau

Detectives Supervisor assigned 130 cases and inactivated 37 cases as of November 25th, 2014. Along with these cases there were also 3 DWI's and 12 Crash reports one being a fatality.

Detectives are working a case of aggravated robbery where two subjects were the offender had a knife and a gun. The photos were loaded onto the Kingsville Police Department Facebook page for any tips.

Detectives have filed a case of 1st degree Sexual Assault and a warrant was obtained. The Detective has been working with NCIS in reference to this case due to the suspect being active military living in another state.

Detectives have filed 71 cases during this period. There were 20 cases filed in District Court, 42 cases filed in County Court, 3 cases filed in City Court, and 6 filed in Juvenile Court.

Along with this there has been several arrest warrants have been obtained in reference to pending cases.

The last couple of weeks have actually been a little slower. Each Detective is currently working a case load of about 50 to 70 active cases.

Now that school and college are back in session two detectives are working nights to assist in cases that may arise from the higher volume of traffic in late hours.

All the Detectives are doing a great job on working on their cases in attempt to better serve our community.

Communications Bureau

A technician from Daily Wells came to the police station and removed radio two for repairs. The repairs were completed in Corpus Christi and the equipment was returned and installed the following week. Both our main radio and radio two are now functioning properly.

The Business Communication module is malfunctioning causing problems with the automated phone system and voice mails. The problems was diagnosed by our new IT employee Mr. Noe Sosa. Once discovered ATT was notified and came to the police station and checked the problem and advised a part needed to be ordered to resolved the problem. Arrangements were made with ATT to complete the repair on Monday morning December 1st at 3am to ensure that if the phone systems is interrupted it will occur in the middle of the night.

Ms. Kymberly Ramirez is in the ghost phase training portion of her dispatching and will be ready to move on to call taking portion of the training next week. Two potential applicants for the telecommunication operator will be contacted for the interview process by Human Resource Department.

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Received six hundred and ninety three 911 calls. Received two thousand one hundred twenty nine regular calls to the station. The communication department also completed twelve citizens records check.

Neighborhood Improvement Officer

2014 Abandoned and Junk Autos

Week 46

- Junk Vehicles – 2
- Abandoned Vehicles -6
- Parking Citations –16
- Non-Ordinance Violation Checks -14
- Compliance - 3

Week 47

- Junk Vehicles-4
- Abandoned Vehicles-2
- Parking Citations –14
- Non-Ordinance Violation Checks -16
- Compliance – 3

Compliance Photos

So far for the year of 2014, 155 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 134 compliances for the year. NIO has also issued a total of 1107 Parking Violations (Citation and Warning Combined) for the year. These are some photos of citizens who have complied.



900 E AVE C



1500 E FORDYCE AVE

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326 W KENEDY AVE

Street Level Operations Team (S.L.O.T.)

MURRAY

Case #1400032766 – A traffic stop was conducted at Highway 77 and E Corral. Upon contact with the driver a strong odor of marijuana was detected. A search of the vehicle was conducted and the passenger was later arrested for Possession of Marijuana under Two Ounces after approximately four grams of hydroponic marijuana was located.

Cases Files with County Court 0

Cases Filed with District Court 0

Prosecution Charge Report 0

Traffic Stops 39

Citations 4

GONZALEZ

Traffic Stops 86

Citations 10

RUIZ

Case #1400032840 – Inv. Ruiz arrested a male subject for Public Intoxication at the Texas Star at approximately 2:30 pm.

Traffic Stops 59

Citations 6

Training Bureau

On November 14, 2014 Officer Brown attended a Gang Intelligence Conference at CCA Willacy State Jail and received 5 hours of TCOLE Credit.

On November 10-14 Corporal S. Ochoa attended a Leadership Inventory for Female Executives (LIFE) Program and received 40 hours of TCOLE Credit.

On November 18, 2014 the Kingsville SWAT Team completed a Chemical Munitions certification course. This course covered the use of Chemical munitions, legal issues related to deployment, decontamination and effects of the chemical munitions. SWAT Officer received 4 hours of TCOLE Credit.

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On November 25, 2014 Sgt. Allen instructed a Stop Stick Certification Course. The course covered Stop Stick deployment guidelines, safety considerations, department policy, and deployment liability. Officer also demonstrated their proficiency with the Stop Sticks before being certified.



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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Administration /Engineering/GIS Division (11/9-11/24)

Engineering

The Engineering Division has been working with Texas A&M University Kingsville (TAMUK) on the Richard Street design. The Design limits are Richard Street from 6th Street to 9th Street and on 7th Street from Kleberg Ave to Santa Gertrudis Ave. Also included is the street surface, all drainage, sidewalks, streetscapes and lighting. The City of Kingsville has contracted with TAMUK on Engineering Design services.



Graphic Information Systems (GIS)



The City's GIS

section prepares data for a proposed City Commission workshop for December 15, 2014. The workshop consists of presenting the Street and Maintenance Improvement Program (SMIP). Part of the SMIP plan includes vital pavement rating information and the pavement model. The pavement model describes the street reconstruction plan. There are almost 80,000 data elements in the GIS model and data base.

Street Division (11/9-11/22)

Road Construction

- Worked on Equipment Canopy
- Graded Base and added millings to raise elevation
- Worked on Street Maintenance Equipment Grease Preventive Maintenance
- Installed new tarp on Dump Truck to have ready for Hot Mix Blitz as soon as weather permits
- Helped at the Ranch Hand Festival
- Repaired Downtown Lights

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Mowing

- Corral Ave. from Hwy 77 to 14th St.
- Corral Ave. to Hwy 77
- Santa Gertrudis Ave. to Hwy 77
- Carlos Truan to Hwy 77
- General Cavazos to Hwy 77

Gutters

- Wilson from Ave. A to Santa Gertrudis
- Ella Ave. from 14th St. to Wilson
- Ella Ave. from Wilson to Dead End
- Garcia from Wilson to Dead End
- Ave A from 12th St. to 10th St.
- 11th St. from Nettie Ave. to Ella Ave.
- Nettie from 12th St. to 6th St.
- Ella Ave. from 6th St. to 12th St.

Ditch Cleaning

- Behind Cemetery & Franklin Adams
- Graded alley to have equipment enter
- Added Limestone on entrances

Hot Mix/Cold Patching

Cold Mix

- Brookshire from 17th to Fairview Dr.
- Gillett from Brookshire Dr. to Dead End
- Ave. B from 17th St. to 14th St.

Hot Mix

- Santa Gertrudis from 5th to Ave D
- 3rd St. from Ave. A to 5th St.
- 3rd St. from 5th to 3rd St.
- Zone 2
- 15th S. t from Corral Ave. to Lott Ave.
- Escondido to the Y
- University Blvd to Circle Dr.
- Corral Ave to 20th St
- Armstrong from Fire House to 6th St.
- 627 W Doddridge Ave.
- Doddridge Ave. from Armstrong to 2nd St.



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- 1st & 2nd St from Mesquite to Ave D
- Yoakum Ave. from 6th to 5th St.
- Yoakum Ave. by Bank
- 6th St. from Yoakum Ave. to King Ave.
- Cypher from Seale to University Blvd
- Ailsie in front of school
- Ella to Wells (intersection)
- 708 W Kleberg Ave.
- 19th from Fordyce Ave. to Lott Ave.
- 6th St. from Y to General Cavazos Blvd.
- Gazebo Parking lot
- W Ave D from Mesquite Ave. to 2nd St.
- W Kenedy Ave. to 6th St
- 6th St. from General Cavazos to King
- All of Santa's St
- Richard from University Blvd. to Seale
- South Park



Alley Maintenance

- 700 West Santa Gertrudis

Miscellaneous Sign Shop

- Checked Drain Inlets throughout city
- Worked on Christmas tree at train depot
- Put up barricades JK Northway for concert
- Worked on school lights on 6th Kleberg School
- Worked on school lights on Ailsie Perez School
- Put up Christmas Garland
- Repair Stop Sign Caesar and 17th St.
- Lights on Christmas Tree at Train Depot
- Put up Garland on Gazebo Down Town
- Replaced Stop sign on 17th St. & Caesar Ave.
- Finished Christmas lights downtown
- Cleaned globes downtown
- Took chairs to City Hall
- Put up banners downtown



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Water Production Division (11/9 – 11/22)

Routine job - Collected 16 routine Bacteriological Samples

- 1121 E. Ave A
- 707 E. Santa Gertrudis
- 1109 E. Henrietta Ave.
- 312 W. King Ave.
- 1142 W. Yoakum Ave.
- 3303 S. Brahma Blvd
- 620 E. Mesquite Ave
- 505 E. Henrietta Ave.
- 428 W. Nettie Ave.
- 916 W. Ave I
- 1630 Santa Fe
- 329 E. Doddridge Ave.
- 209 Reidda Dr.
- 315 S. 24th St.
- 1113 Kathleen
- 711 E. Ragland Ave.

Collected 14 daily chlorine residuals

- 1113 Kathleen
- 517 W. Henrietta Ave.
- 318 Briarwood
- 329 E. Doddridge Ave.
- 428 W. Nettie Ave.
- 1142 W. Yoakum Ave
- 312 W. King Ave.
- 3303 S. Brahma Blvd.
- 1109 E. Henrietta Ave.
- 707 E. Santa Gertrudis
- 1121 E. Ave A

Other Services - Delivered Ammonia to 7 sites; delivered Chlorine to 6 sites.

Water pumped to distribution 10/27 – 11/09) - Wells – 40,014,000 gallons; Surface –4,771,000 gallons; 0 gallons for Ricardo bypass; Total 44,785,000 gallons; Average –3,198,929 gals/day

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Wastewater Collection and Treatment Plant Division (11/9- 11/22)

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations. Bio monitoring samples were sent out and LNV Engineering got samples for permit renewal. JMF installed pump at Carlos Truan Lift Station.

Wastewater Treatment South Plant – Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Mendez Welding worked on UV shed column. LNV Engineering got samples for permit renewal.

Wastewater Collection – Had 8 call outs for sewer backups

303 E. Lott Ave

307 W. Ailsie

208 Pasadena

521 E. Corral Ave.

1500 S. Brahma Blvd.

629 W. Nettie Ave.

Jackson & Yoakum Ave

808 Yoakum Ave.

2– Backfills one on 1302 E. Fordyce and one on 1602 W.

Santa Gertrudis Ave.

1 - Excavate and look for City service

Replaced clean out caps on 326 E. Ragland and 802 E.

Caesar Ave

2 - Bad odor

1 – Line Locate

Clean out was replaced at 403 W. Santa Gertrudis Ave.

Manhole was repaired on the 1700 block of Franklin

Adams

Sewer service repaired at 405 E. Alexander Ave.

Sewer pipe was covered at 729 E. Miller Ave.



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Water Distribution Division (11/9 – 11/22)

Repaired 1 Main Breaks and answered approximately 39- Service Calls, 17 - Locates, 0-Service line leaks, 13- water leaks 6- Meter Leaks 2- Backfills, 0- valve repairs, 0- Customer Side Leaks; - Vacuum water; 1- No Water/Low Pressures; 0- Turn off Water, 0 -Turn on and 0 -Water Taps and 0 -water line leak.



Water Distribution crews worked tirelessly on an 18” water main break on east Caesar Street. The break effected water service to NASK, the US border patrol and several commercial businesses. Rest assure that Water Distribution Crews (and Waste Water Collection Crews) restored water service to NASK with in 24 hours.

City Garage Division (11/9 –11/22)

Maintenance - 19- Oil changes on preventive maintenance; 25 Scheduled work orders; 48 Nonscheduled work; 16 Service calls; 0 Call out; 9-New tires on heavy equipment and trucks; 8 flat tire repairs and balances; 32 pending work orders. Units 544 and 545 are at Allison Transmission for repair. We need to fix the brakes on Unit 540 and replace the rear spring on Unit 485.

Welder - 3 received work order and 2 pending work orders

Welder welded a plate on garbage truck and for County Health Dept.

Solid Waste Division (11/9 – 11/22)

Landfill - (11/9 – 11/22) - Purchased 3 batteries for the Trench Burner and 2 for the D6-T Dozer. The tracks on the D6-T Dozer were tightened. A Level Sensor and Level Control Meter were ordered for Leachate Pump 2 and we are working on Leachate Pump 1. The D6-T Dozer had a busted hydraulic line on the blade which was repaired by a Holt mechanic.

Brush – 64 tons; Garbage –873 tons Litter –1.4 tons; Construction/Demolition – 437 tons; Concrete - 17.99 tons, metals -.77 tons; Sludge –0 tons; and Recycled tires -0 tons.

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Sanitation - Residential waste collected from 10/27 – 11/09 – **597,800** pounds; Commercial waste collected **717,100** pounds; Brush collected **19,620** pounds and construction debris collected **95,160** pounds. The brush crew completed collecting in Zone 2 and White Goods collection will be Wednesday, 11/26. Sanitation has been helping Community appearance finish small abatements as needed. Sanitation has also taken over watering new trees planted around the city and does this on Wednesdays.

Sanitation hosted the Kingsville Recycles Day at the Recycling Center for area children. Recycling for the month of October totaled 27.03 tons from the Recycling Center taken to Corpus Christi.



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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders

Purchasing issued 61 Purchase Orders valued at \$218,965.90. As of 2 PM on Tuesday, November 25, 2014 the total of Outstanding Purchase Orders is 13 totaling 935,379.68.



Finance Department has informed us that all Outstanding Purchase Orders for FY 13-14 will be closed out at the **end of November**. If you have Outstanding Purchase Orders that need to remain open please contact Finance Department as soon as possible.

Purchasing Card Statements

Purchasing Cards are intended for small purchases not for purchases over 1,000. Purchasing Cards are not for paying bills, PO's need to be requested.

Purchasing Department

Purchasing/Technology Director has been working with various departments and potential vendors/contractors on planning and implementation of FY15 Capital Projects including HVAC at the Library, Roof and Tile work at Brookshire Pool, clubhouse renovations at L.E. Ramey, and Utility Collections/Cottage building. Solicitations for Concrete Streets Phase 5 and Tree Line Corridor will advertise December 7th and 14th.

Technology Division

GovQA (Work Order) Software

GovQA is a network based work order processing software system that allows users to track and share work activities and project status by property address. The GovQA system is a single software system that replaces three separate stand-alone systems previously used by various groups of City employees. GovQA creates work place efficiencies through the sharing of information. GovQA Assistance by Technology Staff

Training

Currently Technology staff is working out how to notify external customers the status on their cases. External notification can be set up via additional portal there will be additional cost added to this and will require further review before transitioning. The estimated one time cost of the external portal will allow builders and contractors to track status via an online portal. In addition we are working on other ways to improve communications by fully utilizing the emailing features of the software. The emailing will notify external applicants and specified periods of the application/ approval process. This will increase the availability of information to external users. Finally, we have begun transitioning to setting up the new equipment for the field.



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LaserFiche

LaserFiche is document management and retention software that allows users to track and archive city related business for the purpose of quick retrieval and legal compliance. This system replaces a slew of legacy filing and documents systems. Laserfiche is currently being developed for few departments to allow them to better

Training

The City will begin implementing mandatory training for all Laserfiche users to ensure that proper procedure is being used. This will also encourage users to get together and ask questions. It will also create a sense of value in the product that we have purchased. The Webinar events will be sponsored by Mary Valenzuela and will include many different topics of uses of the Laserfiche software.

Free Laserfiche Training Webinars

We are adding the finishing touches to this year's MCCi Client Appreciation Month, which is celebrated in December. As part of our month of celebrating our clients, we will conduct a series of free, live training webinars. No need to leave your desk. These resources are available online. You don't want to miss your chance to improve your Laserfiche skills.

Client Success: What was the Secret to their Success

Who should attend: Everyone!

December 3, 2014 - [REGISTER HERE](#)

Electronic Workflow for Advanced Users

Who should attend: Advanced Users and IT departments

December 4, 2014 - [REGISTER HERE](#)

Best Practices for Laserfiche Backup and Recovery

Who should attend: Advanced Users and IT departments

December 9, 2014 - [REGISTER HERE](#)

The Basics of Laserfiche

Who should attend: Everyone!

December 10, 2014 - [REGISTER HERE](#)

How to plan for a Back-file Scanning Project

Who should attend: Everyone!

December 11, 2014 - [REGISTER HERE](#)

What's New with Laserfiche

Who should attend: Everyone!

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December 16, 2014 - REGISTER HERE

Laserfiche on the Go

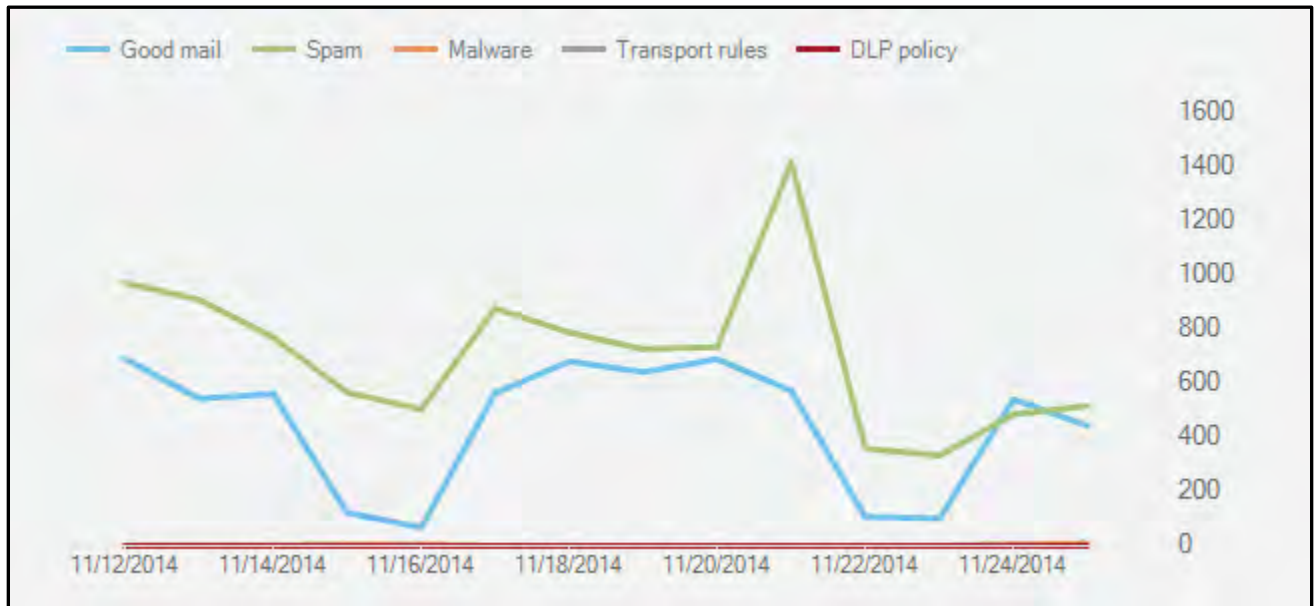
Who should attend: Everyone!

December 18, 2014 - REGISTER HERE

Office 365

Office 365 Government provides secure email and office applications to government entities as well as complying with most national security standards. Additionally it's a pay as you grow software that allows smaller cities to fully take advantage of the cloud offerings.

E-Mail Flow Report



The city of Kingsville over the past week 11/15 – 11/25 processed 11848 email messages, blocked 7298 spam and 23 malware messages. We processed 4527 ‘good’ emails. The increase in spam messages is common around this time of year as always we encourage users to make sure they trust the emails they are receiving and never to disclose Personal Information in email format.

Group emails

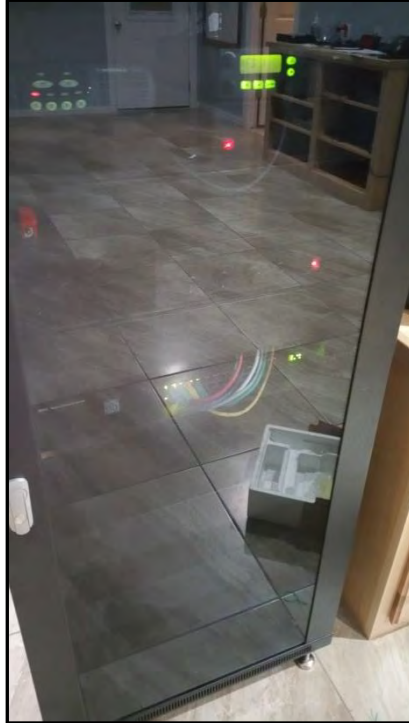
We have made considerable changes to the emailing system including the inclusion of email groups. Before these groups existed as part of a static server setting that was very difficult to change this has been adjusted so now “Team Leaders” can access the groups from outlook and make system wide changes that include creating and deleting members.

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HelpDesk - Fire Department

Rewired server cabinet station 2

In order to co-inside with the radio deployment we have cleared up the wiring and increased the switch capacity of the Fire stations 1 and 2. Additionally, we have per the Chief direction setup networking in accordance to his requests. Currently everything is in the process of being reconfigured to fit with the needs of the fire department. This was a decent sized product that we all believe is in the best interest of the public safety as a whole.



Racked equipment Fire station 1

Post upgrade the fire department is experiencing upgraded internet and connection abilities. Also, the systems are taking less time to resolve network connectivity. We are confident that additional fine tuning will increase network reliability and reduce the costs. During the installation we found that further expansions to the system wide networking must also take place. We also found several places that require additional wiring repairs. Currently, we kept focused on the tasks and will address these repairs in mind for the next budget cycle.



PC Refresh

The policy of refreshing PC hardware every three years. This is an effort to reduce the clutter of old devices within the environment and provide adequate support for end-users.

In accordance with the PC refresh procedure we have placed orders for over 11 laptops and 3 desktops. Additionally, we have already pre-ordered software office software to provide support for the end user.

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HelpDesk - Parks and Recreation

The Technology Division has finally received and is deploying equipment to the parks department. The Parks Department is experiencing great improvements to internet speeds due to connectivity from the networking devices that were placed at the parks location.



Internet Test at Dick Kleberg Park - This equipment included some additional networking capabilities as well as added new user emails and setup cellular equipment. This equipment will be issued in the coming week. Computer equipment is currently being ordered to replace the XP machines that are no longer supported by Microsoft. This along with several other orders will be placed in the coming week.

Mobile Devices - Mobile Device Management

With current technology trends and always 'on' mentality mobile devices are increasingly used in the workplace. These device have come a long way from luxury to necessity Mobile devices cover any range of devices including: 'smart phones', 'tablets', to 'laptops' and even hybrids of one or more of these devices.

The city has made substantial investment in the application and deployment of a Mobile Device Manager. This investment is to better protect the often overlooked mobile device. The added security features also add a layer of simplicity for issuing and tracking mobile devices. Kyle has lead the charge on this he has implemented policies and rules sets that will allow Technology staff to better secure these devices and provide quick remediation if and when a device is lost. In addition Mr. Benson has ensured that the devices are reflected correctly on both the information provided by the Verizon side and the Mobile Device Manager are correct. Additionally, it takes the burden of securing a device away from the end user. All City employees will be mandated to setup the MDM prior to January 15 2015. Failure to do so may result in intermitted service. Additionally, we deployed three replacement cellular phones. We are currently aiding Verizon in completing a line survey to make sure that we are in the right pricing for each phone.

H.M. King High School Project - Fiber and Telecommunications

Technology staff is in charge of projecting that all necessary site preparation in regards to ensuring internet connectivity as well as telecommunications. We along with Mrs. Alvarez have begun looking into finalizing a contract for a prospective fiber provider. The contract has been returned by the vendor with corrections and is currently awaiting approval from Legal. Additionally, we are contacting prospective network installers within the coming weeks.

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R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)

Tidbit

“The richest person in the world – in fact all the riches in the world – couldn’t provide you with anything like the endless, incredible loot available at your local library.”~Malcolm Forbes

Howdy Authors!



On November 22, 2014, the library hosted *Howdy Authors!*, a meet and greet book-signing event during the Ranch Hand Festival. Robert Rodriguez, Library Director, wishes to thank the authors for making this another successful library event. The *Howdy Authors!* event featured several local and interesting authors. Melissa Webb presented *Zoe the Earless Kitten* about an abused kitten that recovered and was later adopted. Jamie Eppler highlighted *Susie and the Sewing Room Adventure*, the story of a seven-year old girl who discovers a mystery lurking in Oma’s sewing room. Other authors featured this year include Beto Maldonado and his book *The Master Showmen of the King Ranch*. His book tells the story of father and son Librado and Alberto “Beto” Maldonado and their ability to train and show the world famous King Ranch Santa Gertrudis cattle. Dac Crossley’s *Guns of the Texas Ranger*, one of his books in the Border trilogy, tells the story of fictitious Texas Rangers Whitey Wilson and Red Regan. Victoria Garza recounted her ancestry in *Memories of the Cavazos Family History*. Ashley Dotson featured *The Beacon*, a story that chronicles the journey of a young girl as she discovers her gifts and her birthright. In Lucille Kruse’s *Deep in the Brush Country*, she shares details of her life growing up in South Texas in the 1920s and 1930s. Natalie Arispe read selected works from Ray A. Twist’s *Views from the Saddle: a Texas Cowboy’s Life in Poetry*. For the month of November, the library highlighted these authors’ works in the front display case. If you did not have an opportunity to visit with these authors, come by the library and check out their works. The entire library staff was on hand to greet and educate the public on library services.



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Holiday Greetings

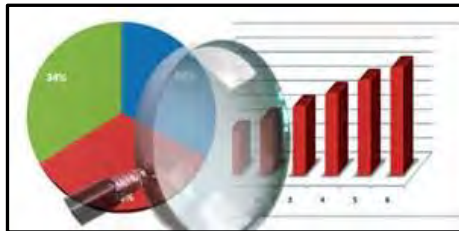
The Board and staff of the Robert J. Kleberg Public Library wish everyone a Merry Christmas and a Happy New Year. In observance of the Christmas holiday, the library will be closed December 25-27, 2014. The library will reopen at 8 a.m. on Tuesday, December 30, 2014. The library will also be closed on January 1, 2015, for New Year's Day, and it will reopen on Friday, January 2, 2015, at 8 a.m. Have a safe and happy holiday season.



RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)

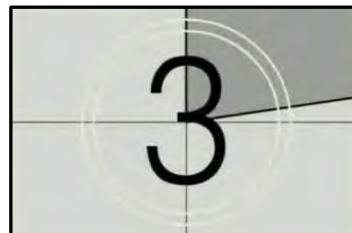
City Manager and Risk Manager continue to work on Discovery Program

The ultimate goal of the Discovery Team is to assist members in implementing an active accident prevention plan and loss prevention process that will decrease the frequency and cost of their workers compensation claims. A solid risk management program should be crafted according to the member's specific needs. Members need to make a commitment to participate and engage in the process. Improvements will be based upon a seven component accident prevention plan. The component of an accident prevention plan will not guarantee immediate improvements in loss prevention performance. There is statistical data to support improvements in performance while the plan is actively used. The key to long-term success will make the accident prevention plan a part of the member's permanent operations. City Manager Vince Capell and Risk Manager Melissa Perez are meeting monthly to discuss departmental analytical data and processes to improve and decrease frequency and cost of workers compensation claims. This is a process that will be on-going and will benefit the City long term.



Employee Recognition and Safety Committee - Countdown to December 1st

The countdown has started 10-9-8-7-6-5...Employee Recognition and Safety Week and Banquet for The City of Kingsville is almost here. Members of the committee are meeting every week to organize final plans for the events during December 1st thru 5th. Diana Gonzalez Human Resource Director is also preparing awards for employees with years of service. It is going to be an amazing week for all city employees. There is a lot of hard work that goes into the planning of these events each year. Committee members all have their duties that they are in charge of. Carol Rogers's committee member



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and Melissa Perez Risk Manager take care of final preparations. We will keep you updated as the week gets close

Nominations Due for Safety Hero, Injury Free Award and Employee of the Year Awards

Part of the Employee Recognition and Safety Banquet on December 5th are awards like “Employee of the Year” “Injury Free Award” and “Safety Hero Award”. This is the 3rd year that these awards have been presented. Directors, Supervisors, Managers and employees can nominate someone for Employee of the Year. Directors and Supervisors can nominate for Safety Hero. Injury Free award is selected by the Employee Recognition and Safety Committee. Recognition awards give employees a sense of appreciation -self-worth and makes them feel that they do a great job. Employee recognition

is a great approach to help motivate people and retain their hardworking talent! You do not have to recognize with extravagant rewards like trips and money. While they're always a nice bonus, it's the respect gained through peer recognition that can



add to an employee's love of their workplace and motivate them to make an even bigger impact.

Taking care of your pets during winter months

The cold winter months are just as hard on pets as they are on people. There are three major concerns that animal experts feel pet owners should be prepared for as winter weather approaches. The obvious threat that comes with winter is lower temperatures. It is important to protect pets from being left outside too long and getting hypothermia. Pets should stay indoors for the winter as much as possible, even if



they are normally outdoor animals. If animals cannot be brought in for the winter, you should create a wind proof, waterproof enclosure with plenty of clean, dry bedding, according to the World Animal Foundation. When animals come in from being outside, it is important that you dry them off.

TASK FORCE (Courtesy of Guillermo “Willie” Vera, Commander)

Substantial Amount of Liquid Meth Removed from Street Distribution

On Thursday November 13, 2014 at 4:30 PM Kingsville Task Force Agent Richard Kirkpatrick was working criminal patrol on U.S. Hwy 77 when he observed a white recreational vehicle traveling north on U.S. Hwy 77. Agent Kirkpatrick observed the vehicle's right side stop lamps were not working. In addition, the driver of the vehicle appeared to have difficulty traveling within the inside lane of travel. Agent Kirkpatrick conducted a traffic stop on U.S. Hwy 77 and FM 1717. The driver

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was identified as a Hispanic male by a Georgia driver's license. Based on the traffic stop, Agent Kirkpatrick received verbal consent to search the vehicle. As a result of the search, Kingsville Task Force Agents located an undetermined amount of liquid methamphetamine concealed within the recreational vehicle's liquid propane tank (24 gallon capacity) located under the vehicle. The driver was placed under arrest and transported to the Kleberg County jail where he was booked in for Possession of a Controlled Substance. The LP tank containing the liquid meth was removed from the recreational vehicle and placed in the Task Force's evidence vault for further investigation. The RV was seized and stored for safe keeping.



Further investigation determined approximately 10 gallons of liquid methamphetamine concealed in the recreational vehicle's propane tank. A DEA Agent from Corpus Christi assisted Kingsville Task Force Agents extract the illegal drug from the propane tank. A street value of the confiscated liquid meth exceeds 1 million U.S. dollars. An exceptional job done by everyone involved.



Kingsville Task Force Agents Assist with Security during Rodeo

The Kingsville Chamber of Commerce Board of Directors requested support from the City of Kingsville for the newly created Kingsville Heritage Rodeo & Cook-off events. The Rodeo and

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Cook-off became part of the Annual Ranch Hand Weekend in Kingsville. The Chamber applied for and received sponsorship for this event in terms of in-kind services from several City departments. The Kingsville Task Force provided security for the Rodeo on Friday and Saturday, November 21 & 22, 2014 at the J. K. Northway Expo Center. Task Force Agents worked overtime for 3 hours each night from 7 P.M. to 10 P.M. Kingsville Task Force Agents Jason McGee, Ruben Villalobos, Mike Tamez and Richard Kirkpatrick were part of the security detail.

Kingsville Task Force Hosts another Shop with a Cop Event in Kingsville

The Shop with a Cop 2014 Event in Kingsville is scheduled for Wednesday December 10, 2014. The Kingsville Task Force is again hosting this year's event. Instead of two separate dates like last year, we'll have one day with a combined total of 40 kids from Kingsville ISD and Riviera ISD. Law enforcement officers and volunteers are needed to make this a successful program.

The shopping will again be done at the local Walmart Store in Kingsville. Officers involved are requested to come in uniform or something that indicates you are an officer. Please mark your calendars and make this another great event in Kingsville. We appreciate all the help with this humbling experience and assisting these special kids in our area.

TOURISM SERVICES DEPARTMENT (Courtesy of Leo Alarcon, Director)

Congratulatory Emails Received in Praise of Ranch Hand Festival



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As of press time the following emails had been received by Tourism personnel

THANK YOU

Email to City of Kingsville - Tourism Dept. – Sun, Nov. 23, 2014 at 2:50 PM

“Good Morning, I just wanted to touch base to tell you all how much I enjoyed participating in the Ranch Hand Festival. Everyone really lucked out on the weather that day! 😊
Thank you so much for including me and I look forward to participating in the 2015 Festival. Wishing you and your family a very Happy Thanksgiving.”

Warm Regards, Nicole C.

Email to City of Kingsville - Tourism Dept. – Sun, Nov. 23, 2014 at 10:01PM

“I know it is early, but I want to get information on being a vendor next year. My family and I attended the festival this week-end ... it was awesome! I want to be a part of it next year. Please send me information.”

Thanks, Norma M.

Email to City of Kingsville - Tourism Dept. – Mon, Nov. 24, 2014 at 1:15PM

Thank you Alicia. The event was wonderful. I did great as a vendor and hope to participate again next year.

Tracy R.

Email to City of Kingsville - Tourism Dept. – Mon, Nov. 24, 2014 at 1:06PM

I had a great time as a vendor! Thanks for all your hard work! Please keep me in mind for next year. Thanks ! Mary Alice

Collage of Images Show Success of Ranch Hand Festivities

Pictures by Jonathan Swindle and Leo Alarcon, Ranch Hand Festival Committee members.



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Christmas Tree and Downtown Goes Live To Start Ranch Hand Festival

A group from St. Gertrudes Catholic School under the direction of Rachel Bustamante directed a choir while waiting to light up the new Christmas Tree and downtown. A number of spectators were on hand for the celebration.



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Fourth in a Series – Tourism Assists in an Effort to Beautify Historic Downtown Kingsville

Tourism Services personnel are assisting to help keep the appearance of downtown Kingsville in ship-shape condition. The following are before and after pictures in an effort to beautify the historic area.



Cleaning Day at Historic Depot Museum

Texas Downtown Association Conference in Granbury



Representatives from over 150 Texas cities descended on Granbury, Texas for the 2014 Texas Downtown Development & Revitalization Conference. The cities ranged in size from in size from large, urban cities like Arlington to small, rural communities like Los Fresnos. Sessions ranged in topics from event marketing and solving parking problems to in depth looks at various economic tools and form based codes. Keynote speaker, long time consultant Roger Brooks, speaking to downtown revitalization put forth the idea of “people first then retail.” First create vibrant gathering spaces in your downtown to bring people downtown on a regular basis then retail businesses, seeing an opportunity, will want to locate downtown. Creating these spaces and scheduling activities in them may be less costly and bring quicker results than using more traditional development tools. Or certainly something that can be used in conjunction with other economic development tools. Think the pavilion and the Farmer’s Market.

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Riviera Students Tour the Depot Museum

Twenty-eight 4th graders from Riviera ISD accompanied by parents and teachers toured the 1904 Depot Museum on November 20th. Mr. Bill Turner regaled the students with stories of the past and fielded what he termed "better questions than the adults asked." A good time was had by all.



Farmers Market

The Kingsville Farmers Market website is now live. Check it out at:

<http://www.kingsvilletexasfarmersmarket.com/>

City Staff tours Texas Theater

KFD Chief Reed met with Texas Theater owner, Cal Collins, this week to tour the facility and talk over the theater's plans for fire safety. City Planner, Tom Ginter, and Downtown Manager, Cynthia Martin took advantage of the theater's being open to tag along. The restoration of the theater will start anew in earnest after a short hiatus waiting mostly for cooler weather to enable them to work on the theater's interior in comfort. Exterior plans include finishing the ticket booth and restoring the marquee.



Noon Rotary welcomes Tom Ginter

Tom Ginter, City Planner, was inducted into Noon Rotary November 25th. Tom is shown here with his sponsor, Cynthia Martin and Noon Rotary President Mike Desiderio.

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Downtown Changes

Watch for a New Shop at 306 E Kleberg

Bella Imajen Hair Salon, 108 S. 7th Street has expanded their business into the space next door doubling their floor space.



Critter Pet Shop opens at 214 E. Kleberg

Critters pet shop, 214 E Kleberg, is open under new management and under a new name – Scales.



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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, December 8, 2014 6:00 p.m.

Special Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, December 15, 2014 4:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, December 4, 2014 3:00 p.m.

Thursday, December 18, 2014 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board Wednesday, December 17, 2014 6:00 p.m.

Historic Development Board Wednesday, December 17, 2014 4:00 p.m.

Zoning Board of Adjustments TBA 6:00 p.m.

Civil Service Commission TBA 11:00 a.m.

Board Meetings (Respective Location)

Library Board Wednesday, January 28, 2015 4:00 p.m.

City/County Health Board 3rd week of every other month 5:30 p.m.

Upcoming Holidays

Thanksgiving Holiday – November 27-28, 2014

City Departments will be closed in observance for the Thanksgiving Holiday

Christmas Holiday – December 25-26, 2014

City Departments will be closed in observance for the Christmas Holiday

New Year's Day – January 1, 2015

City Departments will be closed in observance for the New Year Holiday

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

Board Name	Vacancies	Recommendations
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	1	0
Civil Service Commission	0	0
Historic Development Board	2	0
Planning & Zoning Commission	2	0