

City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

*"A cowardly leader is the most dangerous of men."* Stephen King,  
[www.forbes.com](http://www.forbes.com)

*"Whatever you are, be a good one."* Abraham Lincoln,  
[www.forbes.com](http://www.forbes.com)

***FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)***

**Good Job Award!!!**

Thank you for considering **Mr. Jose Basaldu or "BJ", City Welder** in the Garage Division of the Public Works Department for the Good Job Award. I recently sent the following letter to "BJ" recognizing him for his good work.



*Dear BJ,*  
*I wish to take a few minutes to tell you what a superb job you did last week when you helped the Water Department repair a large water line that had ruptured in town.*

*On the eastern side of Kingsville off of Santa Gertrudis, a large 20" water line broke and was a severe problem. The Water Department for the City of Kingsville had their hands full locating the leak and then conducting the repair operations in a remote field.*

*When a similarly large water line broke a few months ago, the City brought in a specialized company near Dallas. This time the welder was unavailable and you were tasked with making the needed welds in order to repair the line. You didn't flinch. You were able and willing to make the repairs. Working deep inside a hole you made the welds as if you were the highly paid specialist from Dallas! The result was a savings of thousands of dollars for the City and restoration of service to hundreds of customers. Your efforts might not be heroic by the standard definition, but they were exceptional nevertheless and you went well above the call of duty to perform the needed job in harsh weather conditions. For this we are grateful and salute you for a job well done and for bringing credit to yourself, the Garage Division and to the City.*

*Thank you BJ for a job well done and for being the ultimate team player.*

*Sincerely, Charlie Cardenas, City Engineer and Public Works Director*



**Jose "BJ" Basaldu  
City Welder**

**City of Kingsville, Texas**  
**Staff Report**  
 (A Publication of the City Manager’s Office)  
 Monday, February 9, 2015

**Let’s Remember Our Award Winners!!!**

**2014 Safety & Recognition Awards.....**

*Theresa Cavazos, Planning and Development Services Department - Employee of the Year  
 Landfill Division, Public Works Department – Injury Free Award*

*Gary Munoz, Landfill Division, Public Works Department – Safety Hero Award*

**2015 Good Job Awards.....**

Jose “BJ” Basaldu	Garage Division	2/09/15	Restoring water service to residents
Adela Barrientes	Planning Dept.	1/26/15	Dedication to duty
Teresa Cavazos	Planning Dept.	1/26/25	Dedication to duty
Daniel Ramirez	Planning Dept.	1/26/15	Dedication to duty
Manuel Buentello	Planning Dept.	1/26/15	Dedication to duty
David Garza	Police Department	1/12/15	Doing for those less fortunate
Kevin Martinez	Police Department	1/12/15	Doing for those less fortunate
Felix Reyna	Police Department	1/12/15	Doing for those less fortunate
Tony Cervantes	Police Department	1/12/15	Doing for those less fortunate
Ted Figueroa	Police Department	1/12/15	Doing for those less fortunate

***CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)***

**Administration Division**

**City of Kingsville Employees-Safety Training**

City of Kingsville, Risk Manager, Mrs. Melissa Perez recently offered a Safety Training for all City of Kingsville Employees. The training occurred on Friday, January 23, 2014 at City Hall, Commissioner Chamber. The training was divided into two sessions at 9:30 a.m. and 1:30 p.m. City-County Health Employees attended at their assigned times. The training topic was the “Flu season Awareness” with a brief discussion afterward. Thanks to Mrs. Perez for the training opportunity. Attending the training were Connie Allen, Monica Longoria, Robert Puente, Robert Hinojosa, Jessica Montalvo, Emilio H. Garcia, Robert Puente and Jason C. Torres. We look forward to next month’s training. Pictured are city employees and Risk Manager, Melissa Perez



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Food Service Division**

**Food Service Inspections**

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

*Critical Violations* are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

*Non critical violations* are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

January 19 thru January 30

Ricardo ISD Cafeteria-97	La Hacienda Restaurant-82	Burger King/Riviera, Tx-94
Taiwan Restaurant-89	Kleberg County Nursing-89	Asian Buffet-96
El Corral-67	El Corral-89Re-inspect (next day)	Dollar Tree-96
Pizza Hut-97	Riviera ISD Cafeteria-90	Marlott's-96
Big House BBQ-84	KC Hall Kitchen/Bingo's-97	Kingsville Nursing/Rehab-100
Marlott's Mobile Unit-100	TAMUK/Starbucks-96	TAMUK/Catering-92
TAMUK/Chic-Fil-A-100	Subway/Riviera-100	Lydia's-93
Dollar General/S. 14 <sup>TH</sup> -93	Christus Spohn Health -100	CB's Bar B Que-97
Walgreens-96	Javelina Bookstore-96	Snappy Foods #2-90
Kentucky Fried Ch-100	St. Gertrude's School-97	Big Events Cake & More-100
Casa de Tacos-93	Boys & Girls Club-97	Family Dollar-96
Wal-Mart/Grocery-96	Wal-Mart/Bakery-100	Wal-Mart-Deli-100
Wal-Mart/Meat Market-94	Wing Stop-89	Pepe's Patio/Riviera-80
China One-96	Linda's Main Street Café-75	Super 8 Motel-79
HOT & Spicy-95	Whataburger/14 <sup>th</sup> -86	Harrel/Complaint-97
CVS-100	China West-96	Stacey's Fro Yo-100
Stripe's/Riviera-97	Sonic Drive Thru-93	Mariachi House of Burgers-93
TAMUK/Dining Hall-93		

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

<b>Regular &amp; Fundraiser Food Handler Classes</b>		
Food Handler Class	10 Students	Regular Food Handler Class; Health Department
		Fundraiser Food Handler Class; Harrel Elementary School
Food Handler Class	28 Students	

<b>Permitted Temporary (Fundraiser) or Permanent Food Events</b>	
Ruben Turrubiates	Annual Produce Vendors Permit
Texas Craving Mobile Unit	Annual Food Permit
Pro Fun Foods/Carnival	Temp Food Event Permit/3 Concession Stands-KKJLS
Relay for Life/ST2FC	Temp Food Event/JK-Roasted corn, pickles, drink
Rotary Club	Temp Food Event/Spaghetti dinner plate sale
	Temp Food Event/JK/Breakfast tacos, tacos, gorditas, funnel cake
Agape Tacos & Gorditas	
The Fresh Lemonade Store	Temp Food Event/JK-Fresh lemonade
Carrie's Italian Ice & Treats	Temp Food Event/JK-Hamburger, hotdog, ect.
Cowboy Nut Shop	Temp Food Event/JK-Nuts

**Animal Control Center Division**

**Trapping and Relocating Javelina's**

After several days of surveillance the City-County Health Department caught one Javelina in the hog trap. Concerned citizens had been calling the Health Department about a pack of Javelinas roaming the alley between the 1300 block of West Santa Gertrudis and West Richard. The Javelina was relocated 10 miles to the north of Kingsville. Jason Torres is posing with a very angry Javelina.





City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015



**Loose Goats by HWY 77**

The City-County Health Department received several phone calls about a pack of loose goats by US HWY 77. An animal control unit was dispatched to the location and saw several goats had gotten out of





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

their pin. The goats were eating grass along the side of the highway putting themselves and others at risk. The goats were walked back to the property where they belong and were pinned up. Pictured is Jason Torres, Health Inspector walking the goats.

**New Horse Trailer Now in Use**

The City-County Health Department recently received their horse trailer that was ordered several weeks ago. The blue horse trailer was delivered by Mc Wha Fischer Trailer Sale from Robstown, Texas. The trailer is a 2015 (5x14) Cheyenne stock trailer with two (3500 lbs.) tandem axle, blue in color. This added equipment will come in handy when we need to impound horses, donkeys, goats or any other large livestock back to the City County Health Department. Pictured is Jason Torres and Jessica Montalvo inspection the trailer.



**Monthly Pet Adoption Day**

The City-County Health Department Animal Control Center will be opening the first Saturday (only) of every month sponsoring our monthly pet adoption day, animal releases and for any other animal control related issues. The Center will be open from 9:30 a.m. to 1:30 p.m. Come by and see our variety of dogs, puppies, cats and kittens waiting to be adopted and have a second chance at life in a forever home!



**Saturday, February 7, 2015 from 9:30 am to 1:30 pm**

**3421 North Farm Market 1355  
Kingsville, Texas 78363**

**2 miles north of the Javelina Football Stadium**

**Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee**

*Adopters and rescue groups wanted to save a life!*

**For questions please call the City-County Health Department @ 361-592-3324**

# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)**

**Finance Administration Division**

**Did You Know?**



The Federal Reserve with its monetary tools, can influence the money supply, while the US Treasury actually prints money. In 2010, \$974 million was printed. In contrast, \$30 billion of Monopoly board-game money is printed each year.

<http://www.bankrate.com/finance/federal-reserve/fun-federal-reserve-facts-10.aspx>



**Two Directors Attend Texas Water Department Board Workshop**



Finance Director, Deborah Balli and Public Works Director/City Engineer, Charlie Cardenas attended the Texas Water Development Board's Financial Assistance Workshop in Corpus Christi, Texas. This workshop discussed the Clean Water and Drinking Water State Revolving Fund (SRF) program solicitations for SFY 2016. They also discussed

program changes, the new web-based online SRF Project Information Form/Application and the State Water Implementation Fund for Texas (SWIFT) Abridged Application, along with other State Financing Programs. Ms. Balli and Mr. Cardenas will be looking into potential projects for the City of Kingsville.

**Form W-2**

<b>Copy B – To Be Filed With Employee's FEDERAL Tax Return.</b>		41-0852411 OMB No. 1545-0008
a Employee's soc. sec. no.	1 Wages, tips, other comp.	2 Federal income tax withheld
b Employer ID number (EIN)	3 Social security wages	4 Social security tax withheld
	5 Medicare wages and tips	6 Medicare tax withheld
c Employer's name, address, and ZIP code		
d Control number		
e Employee's name, address, and ZIP code <span style="float: right;">Suff</span>		
7 Social security tips	8 Allocated tips	9
10 Dependent care benefits	11 Nonqualified plans	12a Code: See inst. for box 12
13 Statutory employee	14 Other	12b Code
Retirement plan		12c Code
Third-party sick pay		12d Code
15 State Employer's state ID number	16 State wages, tips, etc.	17 State income tax
18 Local wages, tips, etc.	19 Local income tax	20 Locality name

Form W-2 Wage and Tax Statement **2014** Dept. of the Treasury -- IRS  
This information is being furnished to the Internal Revenue Service. [www.irs.gov/efile](http://www.irs.gov/efile)

Payroll handed out employee W-2s with the January 29<sup>th</sup> payroll. Here is a quick description of the common boxes on Form W-2.

**Box 1: "Wages, tips, other compensation"** This is federal taxable income for payments in the calendar year. This is YTD earnings minus pre-tax retirement (TMRS) and pre-tax benefit deductions (Health Insurances) plus taxable benefits (Life Insurance, Travel-Meals for Day Trips).

**Box 2: "Federal Income Tax Withheld"** This is federal income tax withheld from your paycheck based on your W-4.

**Box 3: "Social Security Wages"** Social security wages are calculated as Federal Taxable Gross (Box 1) plus Retirement Deductions (Box 12).

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Box 4: "Social Security Tax Withheld" This is the social security tax withheld from your pay. This will be 6.2% of Box 3.

Box 5: "Medicare wages and tips" This is total wages and tips subject to the Medicare component of social security taxes.

Box 6: "Medicare tax withheld" This is Medicare tax withheld from your pay for the Medicare component of social security taxes. The rate is 1.45% of the Medicare wage base.

Box 7: "Social Security Tips" This is the total reported tips subject to social security tax.

Box 8: "Allocated Tips" This amount is not included in boxes 1, 3, 5, or 7.

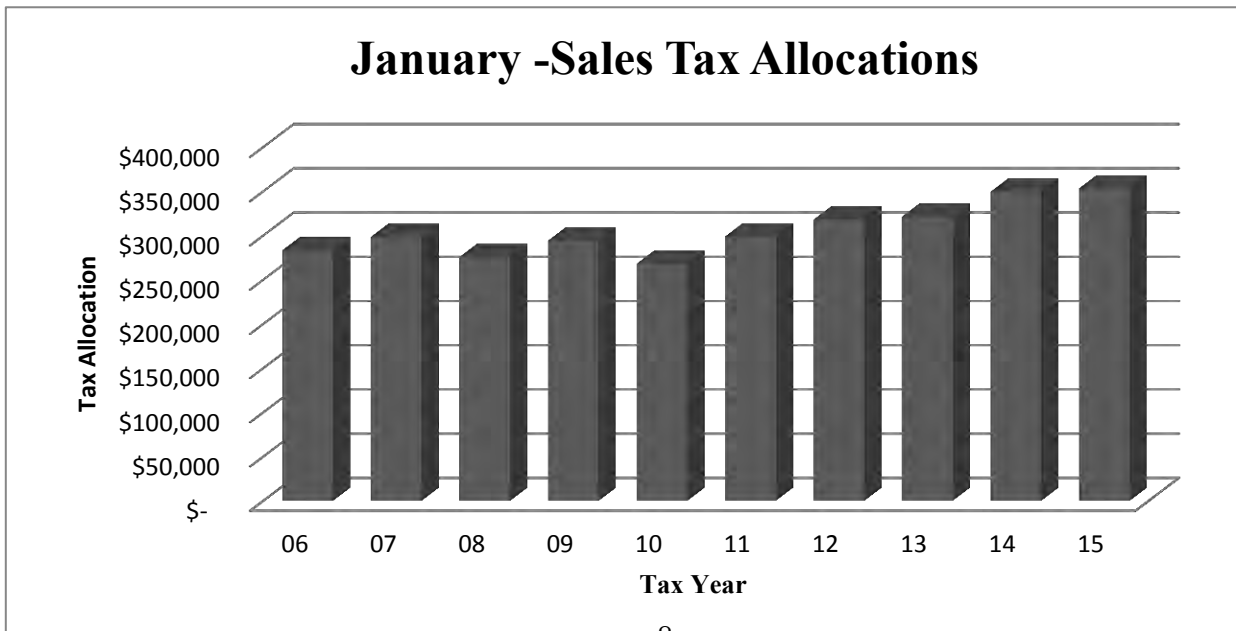
Box 12: "Box 12 Codes" The following code is applicable to the City of Kingsville.  
*Code DD*-Cost of employer-sponsored health coverage. The amount reported with Code DD is not taxable.

Box 14: "Other" The City of Kingsville uses box 14 to report TMRS contributions made by the Employee.

Payroll will electronically transmit this information to the Social Security Administration by March 31<sup>st</sup>. Employees should always verify the Social Security number listed on their W-2 is correct.

**Sales and Use Tax**

The City of Kingsville received \$353,291.62 in sales tax allocations in the month of January. This is a





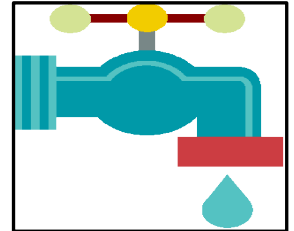
**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

1.073% increase over January 2014. Sales Tax is applied on all retail sales, leases, rentals and taxable services at a percentage rate of 8.25 % in Kingsville.

**Utility Billing Division**

**Water Meters**

Did you know that all residential and commercial water meters are read electronically since 2006? Why are meters important? Water meters are important to a utility for several reasons:



1. They make it possible to charge customers in proportion to the amount of water they use.
2. They allow the system to demonstrate accountability.
3. They are fair for all customers because they record specific usage.
4. They encourage customers to conserve water (especially as compared to flat rates).
5. They allow a utility system to monitor the volume of finished water it puts out.
6. They aid in the detection of leaks and waterline breaks in the distribution system.

A system without meters is like a taxi without a fare counter. Without a meter, it costs the same to drive around the block as it does from New York to Los Angeles. Meters are classified into two basic types: positive displacement and velocity. Each of these meter types has variations, leading to the perception that there are several different kinds. Meters that feature both positive displacement and velocity are known as compound meters. The unit of measurement is usually in gallons but sometimes in cubic feet.

For additional information regarding meters and other ways to save money on water costs see the following website: [http://www.epa.gov/WaterSense/our\\_water/why\\_water\\_efficiency.html](http://www.epa.gov/WaterSense/our_water/why_water_efficiency.html)



The Utility Billing Department meter techs read four billing cycles every month. Usually it is one each week of the month. Two techs handle the reading of over 7,900 meters. Currently there

is an average of 2,000 meters read per billing cycle. So if you see a City truck driving slowly through your neighborhood, it is likely that a meter tech is reading your area. It usually takes around two to three days to complete the reading for a billing cycle. The reads are then exported into our billing system for the billing clerk to begin reviewing that report. An average of 28-34 days of water consumption is used to calculate a water bill. For water rates please see our website; [www.cityofkingsville.com](http://www.cityofkingsville.com). For additional information or questions regarding your water bill, contact us at 361-592-5281 on Mondays-Fridays, between 8 a.m.-5 p.m. except Holidays.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Reminders**

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices. \*\*\*no temporary checks accepted\*\*\*

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

**Municipal Court Division**

January 16, 2015 thru January 29, 2015.

**278 cases were filed with the court**

These included State and Traffic laws, City and Parking Laws, and the Alcohol Beverage Law.

**Below is a list of all the new cases filed during this period.**

Parking Offenses - 2 Parked in Fire Lane, 4 No Parking, 3 Illegal Parking-Handicap Zone, 2 Parked in Prohibited Area, and 33 Parked Facing Traffic.

City Ordinance Offenses - 1 city ordinance-Dogs running at large, 1 city ordinance-Failure to comply with Dog/Cat sterilization, 1 Daytime Curfew, 1 Nighttime Curfew, and 8 Use of Wireless Communication Device.

Alcohol and Drug Law Offenses - 2 Public Intoxication, 4 Open Container, 3 Consumption of Alcohol by a Minor, and 1 Possession of Tobacco Products.

State Law Offenses - 2 Theft cases and 2 Disorderly Conduct-Fighting with another.

Traffic Law Offenses - 30 Speeding Offenses, 1 Driving without Headlights (when required), 1 Unsafe Lane Change, 5 Blocking Alley, 22 Ran Stop Sign, 3 Ran Red Light, 8 Failed to Stop at Designated Point, 3 Disregarded Railroad Crossing Signal, 1 Disregarded Traffic Control Device, 2 Failure to Control Speed with a Negligent Collision, 1 Failure to Pass Left Safely with a Negligent Collision, 5 Failed to Control Speed with a Negligent Collision, 1 Failure to Yield Right of Way at



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Stop Sign with a Negligent Collision, 1 Failure to Drive in Single Lane with a Negligent Collision, 1 Turned Right Too Wide with a Negligent Collision, 3 Failed to Signal Turn, and 2 Display Fictitious Registration Sticker.

State of Texas New Case Monitor - 18 Failure to Maintain Financial Responsibility (no vehicle standard liability insurance), 4 Driving while License is Invalid under Provisions of Driver License laws, 7 No Driver's License, 1 Violation of Driver's License Restriction, 1 Violation of Restriction A-W/Corrective, and 1 Failure to Yield to Pedestrian in Crosswalk.

Non-compliance Traffic Offenses - 7 Expired Driver's License, 44 Expired Motor Vehicle Inspection Stickers, 3 Failure to Display Driver's License, 3 Defective Brake Lamp(s), 1 Failure to Report Change of Address, 1 Defective Speedometer, and 19 Expired Vehicle Registration.

Seat Belt Offenses - 6 No Seat Belt-Driver and 1 No Seat Belt-Passenger

New Cases - There were 2 new cases for Failure to Appear in Court from a prior arrest. The person did not make their court appearance, and this offense initiates a new active warrant. These orders are now in the possession of the Kingsville Police Department and the Warrant Officer, Thomas Davis, for execution. If the person does not wish the embarrassment of an arrest at work or home, please make contact with the court office immediately.

**Disposition of new and previous cases during this period included**

Cases dismissed due to compliance of the law or program

20 - Driving Safety Court Orders Completed  
6 - Deferred Disposition Court Orders Completed  
48 - Non-Compliance "offense" remedied

Cases pending for dismissal upon compliance

4 - Alcohol Awareness/Community Service Court Order  
1 - Deferred Disposition Court Order  
3 - Driving Safety Course Court Order

Court Orders for limited time to pay the fine

32 - Payment Plans (4-8 months)  
8 - Extensions (30 Days)

A total of 122 cases during this period were settled out of court upon full payment of the fine.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Court hearings during this period included**

Cases Pending before the court for a hearing

- 15 - Bond Hearing
- 5 - Initial Appearance
- 22 - Initial Appearance default 2<sup>nd</sup> chance to appear
- 5 - Show Cause-nonpayment (contempt of court)
- 5 - Pre-Trial

Cases Pending review-State/City Attorney Motions

- 7 - Plea bargains
- 6 - Motion for dismissal

Cases Pending for review-Defendant Motions

- 10 - Driving Safety Course
- 15 - Payment plans
- 6 - Extensions (30 Days)
- 8 - Further investigation

Court Warrant Orders

Three (3) Failure to Appear cases have initiated active warrant orders with 3 underlying charges. In addition, there were 9 new contempt of court warrant orders.

Executed Warrants Orders

**39** cases are pending for a February bond hearing setting, 18 cases are pending for bond forfeitures, and one inmate was committed for 15 days for non-compliance of paying the fine.

**Collections**

Collections during this period totaled \$34,482.18 collected in fines.

**Court Dates**

Pre-Trials	February 3 & 17
Inmate Hearing	February 12 & 26
Regular Hearing	February 12 & 26
Bench Trial	February 12

City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

***FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)***

**Training and Professional Development**

Training – Personnel watched training video on software program for completing emergency medical service computer reports.

**Planning**

Community Project Development Meetings – The fire chief and fire marshal attended planning meetings with other department heads.

Fire Prevention Program Design – A proposal for new commercial construction fire safety guidelines was submitted to the Planning Department. This initial plan lays out the information needed from prospective builders, recommends how plan reviews should be conducted, and provides some guidelines for the process so that builders are informed prior to submission of plans.

GovQA Planning Meeting – The fire chief attended a meeting with the City Manager, Health Department Director, Purchasing Director, Planning Department Director, and the I.T. Department to discuss implementation of GovQA in the fire department. The new system will allow contractors to quickly determine what is needed for their project approval and will also allow City departments to more easily identify internal issues with projects.

Nueces County Fire Chiefs Meeting – The fire chief attended the Nueces County Fire Chiefs meeting at RTFC in Corpus on January 29<sup>th</sup>. Contacts were made with the Texas Parks & Wildlife Department that now offers search dog services out of Kingsville. They are also starting to offer some water rescue and rural search teams from a distance. There was also discussion regarding firefighter academies and other training opportunities.

Exhaust Removal System – Specifications were completed and submitted to Purchasing Department. The Purchasing Department prepared bid packages and will be posting the information in the newspapers the first week of February.

**Other Department Activities**

Fire Safety Education Program – Engine 1 crew visited the Christ United Methodist Church on Saturday, January 24<sup>th</sup> to present a fire safety program to children attending Kids Corner during the food assistance program.

MLK Parade – Tower 1 participated in the Martin Luther King Jr. parade on January 19, 2015.

Probationary Firefighter/Paramedic Final Exams – Probationary firefighter/paramedics were tested over paramedic protocols, paramedic skills, street knowledge, and KFD standard operating procedures.

Uniform Issue – New station uniforms were issued to most personnel during the period.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Performance Evaluations – Personnel and supervisors submitted annual performance evaluations that are now being reviewed by the fire chief.

Hydrant Maintenance – Clearing around fire hydrants was conducted during the period.

**New Policies or Policy Revisions**

Injury Reporting policy revision

**Equipment and Facilities**

Fire Station 2 - The new fence around the back porch of fire station 2 is under construction and expected to be completed by January 31. This will provide a nicer appearance for the back of the fire station where trash cans and other equipment are stored.



Fire Station 2 Microwave – A new kitchen microwave oven was installed over the oven at station 2. Venting had to be accomplished through the side wall.

Fire Station 2 Street Widening and Improvements -

City crews have begun clearing to widen the street beside fire station



2. A new sidewalk will be installed to allow handicap access from the back parking area.

Medic units – Some mechanical problems with ambulances during the period. Medic units had brake problems and one had a heater core explode. Two ambulances were out of service mechanical on January 29<sup>th</sup> when an ambulance needed to be towed to the City warehouse. Private ambulances were called for backup. There were several times during the period where all on-duty personnel, other than a dispatcher, were assigned to emergency calls simultaneously. Private ambulance was called to handle excess calls at least one time.

Engine 1 – Drain connection on Engine 1 bumper line would not stop leaking after attempts to correct problem. The drain connection was removed and capped to stop leak.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**2014-15 Projects**

Thermal Imager: New thermal imager has been ordered. Some accessories have arrived. Expected shipping date is now February 19.

New Fire Marshal Vehicle: Truck has been ordered.

New Vehicle to Tow Emergency Response Trailer and Personnel: Truck has been ordered.

Replacement Skid Unit for the Brush Truck: Have received three quotes and are now modifying specifications to meet needs and cost limitations.

Intercom System for Fire Apparatus: Updating specs for Purchasing Department. Receiving updated information from vendors.

Fire Station 1 Improvements: Updated scope of work plan expected first week of February. Painting, electrical, floors, mold, sleep area subdivisions, roof leaks.

Fire Station 1 Termite Remediation: Remediation completed on January 20th. Termite problems have been discovered at fire station 2 and may need remediation at that location also.

Computer Aided Dispatch System: Meeting with CAD vendors to finalize specifications for an inexpensive CAD system for fire dispatch that will serve the Department's needs.

Computer Server, Terminal, and Software: I.T. Department has been working to improve fire department computer capabilities and stability. Met with I.T. and Purchasing departments to discuss budget plans for laptop computers and new software. Also discussed transition to GovQA software and forms, computers, printers, and software that will be needed to complete the transition.

Radio System Improvements: Preparing document on radio system recommendations for review.

Station Lettering Project: New lettering has been installed on both fire stations.

**Fire Department Response Statistics for the period of:  
08:00 hrs on January 16th, 2015 to 08:00 hrs on January 30th, 2015.**

Fire/Rescue/Other Calls -	25
Emergency Medical Service Calls (EMS) -	113
Total Emergency Responses -	138

**Major Events during the period:** House Fire, East Doddridge, January 16, 2015: First fire department units arrived on scene to find a one story frame house with heavy fire showing from windows and doors on the north end of the home and heavy smoke issuing from the south end. The

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

first in engine company laid a supply line from the hydrant and pulled 2 attack lines. An exterior attack was made to knock down the fire and then firefighter entered the structure to extinguish the remaining hot spots. An engine company from Naval Air Station Kingsville responded mutual aid to assist personnel. No serious injuries were reported. The fire was reportedly started by young people playing with fire near a Christmas tree. A dried out Christmas tree that ignites can become fully involved in flames in less than 30 seconds and completely engulf a living room within 2 minutes.



***HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)***

**Did you know?**

Soft skills are desirable qualities for certain forms of employment that do not depend on acquired knowledge: such as COMMON SENSE, ABILITY TO DEAL WITH PEOPLE AND A POSITIVE FLEXIBLE ATTITUDE.

**Current Employment Opportunities**

Fire – Firefighter / Golf Course – Manager / Police – Telecommunication's Operator / Public Works - Garage – Maintenance Technician / Public Works - Street – Equipment Operator I / Public Works – Wastewater – Plant Helper

**New Employees - 0**

**Separations**

Jeffery Casey – Firefighter

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**General**

With the recent temporary closure of the public section of the library, the HR office gained some valuable assistance with 2 library staff members assigned temporarily to the HR office.



Andrea Vidaurri & Danielle Friend



HR Admin. Assistant II  
Beth Greenwell



The main area of focus for staff is the incorporation of employee files into the Laserfiche system. Thousands of pages are being prepped for scanning. The process is time intensive to prep the work to ascertain all staple, paperclips etc. are removed. Scanned documents require verification that all material was entered and legible in the system.

The HR Director attended the Economic Development Board meeting on Wednesday, January 21, 2015 at 7:30 a.m. at the Oak Tree Internet Café and Coffee Bar. The HR Director presented the Board with the submitted Economic Development Director applications. The City's HR office facilitated the advertising and collection of application for the position.

The HR office presented a listing of Golf Course Manager applications and presented the list and application to the City Manager for his review. The City received over 50 applications for this position.

**Supplemental Insurance Benefits**

New employees had the opportunity to meet with supplemental benefit representative Mike Cook of National Group Benefits on Wednesday, January 28<sup>th</sup> to go over the different insurance options available. Mr. Cook met with approximately 13 of the newly hired employees who started employment after October 13<sup>th</sup>, 2014. Mr. Cook is scheduled to return on February 18<sup>th</sup> at 10:00 a.m.

**Employee Deferred Compensation**

Nationwide (deferred compensation) representative is schedule to be available to employees on February 18<sup>th</sup> at 9:00 a.m. to answer questions and to allow employees an opportunity to add new contributions or make changes to existing contributions.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Deferred compensation plans, also known as 457 retirement plans are designed for state and municipal workers and employees of some tax-exempt organizations. If you participate in a 457 plan, you can contribute a portion of your salary to a retirement account. That money and any earnings you accumulate are not taxed until you withdraw them.

**Civil Service Corner**

The Civil Service Commission met on January 27, 2015 at noon. The agenda consisted of the following:

1. Determine method to break ties on Fire Department promotional exams. (TLGC 143.033)
2. Conduct Tie-Breaker for Fire Captain Promotional Examination. (TLGC 143.033)
3. Certify Fire Captain Promotional Eligibility List. (TLGC 14.006)
4. Consider revision to Efficiency Reports to conduct performance evaluations one (1) time per year for classified fire and police personnel. (TLGC 143.082)
5. Consider performance evaluation format for classified fire personnel. (TLGC 143.082)
6. Consider and/or action to revise the number of candidates which represents an adequate number to test for a promotional position within the classified fire and police services. (TLGC 143.030 & 143.031).

The Fire Captain Promotional Eligibility List has been certified and the ranking is as follows:

1. Terry Valentine
2. Miguel Sandoval
3. Jose Cabrera

The next regular Civil Service Commission meeting is scheduled for February 17, 2015

***PARKS & RECREATION DEPARTMENT (Courtesy of Vince Capell, Acting Director)***

**Parks & Recreation Division**



**Parks Staff Maintains Xeriscape Garden**

Parks staff took on the Xeriscape Garden this month for the first time. I think they did an excellent job. Trimming project there will be done during the TAMUK Bigger Event Volunteer Day in February with City coordination through Community Appearance.

**Annual Livestock Show Underway**

It has been mostly about the Kleberg Kenedy County Junior Livestock Show at J.K. Northway Fair Grounds this month. Events continued with

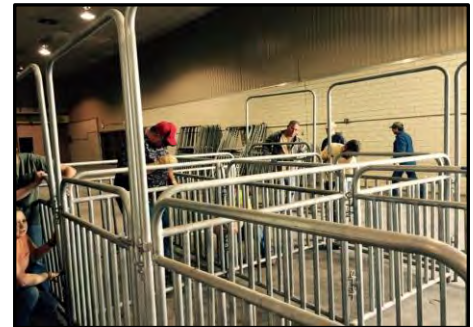
# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

### **Pee Wee Showmanship and BBQ Kick off**

PeeWee Showmanship and BBQ Cook off followed immediately by the setup of the pens for the "Big Show". Volunteers from the KKJLS organization did all the set up for the show with minimal help from Park Staff allowing us to concentrate on other Park duties.



### **Baseball, Softball and Soccer Seasons around the Corner**



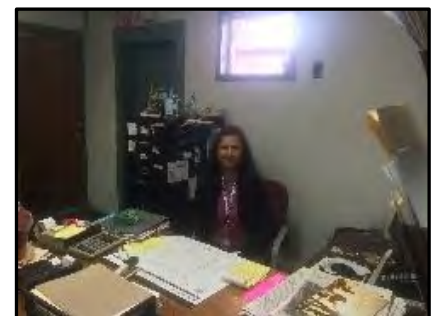
With the sun finally breaking out planning for baseball/softball/soccer need to begin. Many local youth teams fundraise all year to travel to tournaments throughout the State. Our first adult tournament this year is scheduled for the upcoming weekend. It will benefit one of our youth teams. Parks staff has worked to get the water off the fields that has accumulated from weeks of drizzly weather. They are finalizing that work on the adult fields today. Boys & Girls Club Little League and Miracle League, Girls Softball and Youth Soccer are all taking registrations now. Contact the Park Office for info.

### **Park Recreation Hall at Full Capacity**

continues to be rented months in advance and is occupied most every weekend on Saturdays and Sundays. We are looking into some Community Recreational Classes to offer during weekdays to fill some gaps in recreational opportunities for our citizens and to make use of some unused time at the Rec Center. We will be polling the public on our Facebook page for input on what types of programming they are interested in.

### **Library Employee Myrna Barrera Helping at Parks Department**

We are certainly enjoying the temporary assistance in our office from Library employee Myrna Barrera.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Up next at J.K. Northway, Feb. 13, 14, National Professional Bull Riders returns for their annual event.**

**Golf Division (1/17-1/30)**

**Golf Employees on the Move with Several Projects**

Improving Playing Surface - The course has been moderately wet but the Golf Division employees are constantly working on improving the playability and esthetics of the course through mowing of greens, collars, fairways, driving range where possible.

Golf Cart Maintenance - Staff has spent many hours the past couple weeks with repairing steering issues on about 15 carts.

Club House Floor Work - The renovation of the interior of the club house floor continues with about 95% old carpet glue removed. Sanitation staff will begin placing floor tiles in the club house within the next two weeks.

Restroom Facility Repairs at Backside of Golf Course - City staff from Wastewater Division has completed about 90% of the renovation repairs to the restroom facilities on the backside of the course. The interior is nearly complete and the roof remains to be completed.

Killing the Clover - Players will notice clover is beginning to wilt as golf staff sprayed broadleaf herbicide on the slopes, approaches and tee boxes and will continue to spray fairways in the coming days.



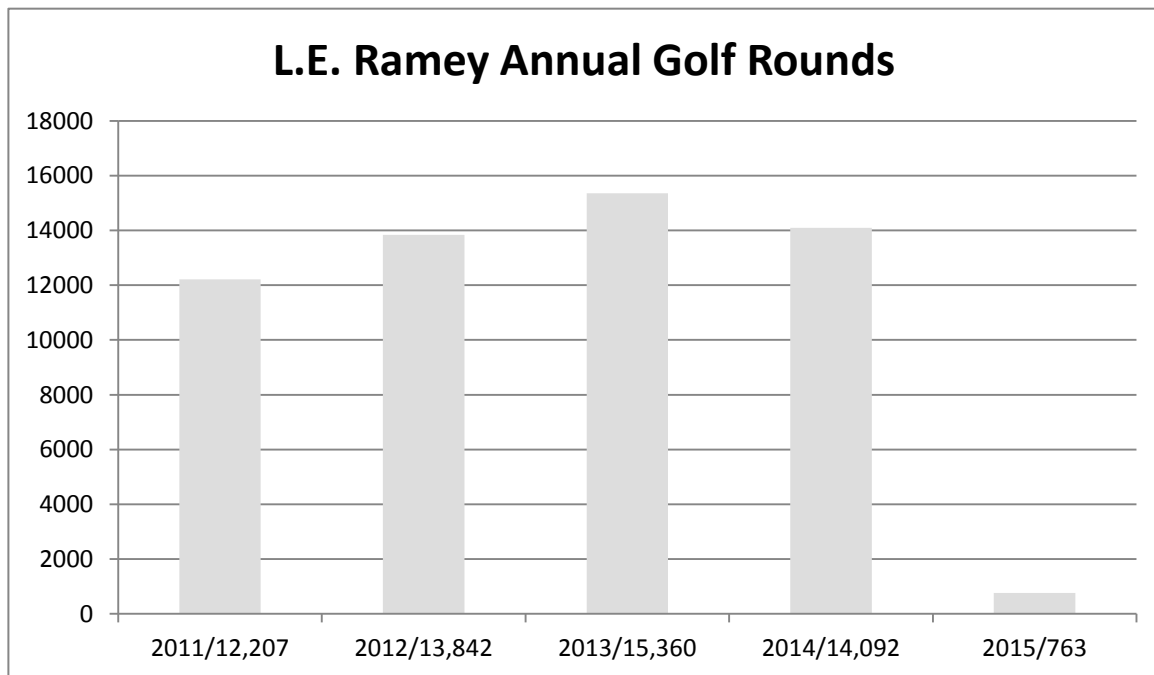
**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**TAMUK Girls Golf Team and Avid Golfers are Enjoying their Time at the Course.**



**Rounds Played**

The weather has been cool and damp for golf activity with 600 rounds of golf played and 90 buckets of range balls used during January 17<sup>th</sup> thru January 30, 2015.





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Tournament Action**

Scheduled tournaments at L.E. Ramey Golf Course: (Schedule your tournament call 361-592-1101)  
District 32-2A Golf Tournament, April 8, 2015

Past tournaments: Thanks for holding your tournament at L.E. Ramey Golf Course:

***PLANNING/DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Tom Ginter, Director)***

**Planning and Administration Division**

**5<sup>th</sup> and Henrietta**

The City which owns this building and has a lease with the Border Patrol will be working with that agency on their desire to use it in the future. It is tentatively planned that they will be in Kingsville next month to look at the building and determine what needs to be done for their use. It is planned right now for someone to be in town February 10 to go take a look at the building. It is believed that the roof needs some work.

**Torres Estates**

The Planning and Zoning Commission tabled the review at its November 19<sup>th</sup> meeting for this development. This will be a 11 lot project for single family homes. It is located on the south side of Kenedy between 15<sup>th</sup> and 16<sup>th</sup>. After some discussion with the developer it was determined that it would be best for this property to be rezoned. The public hearing which will be conducted by the Planning and Zoning Commission will take place on January 14, 2015 with the intent of rezoning the property to R2. The Planning and Zoning Commission approved the rezoning by a unanimous vote. The preliminary and final plat items were also approved unanimously by the Commission. At the January 26<sup>th</sup> meeting the City Commission took no action regarding the three agenda items.

**La Quinta Hotel**

The DRT have reviewed the plans for this project. It is located at the Highway 77 bypass and Sen. Carlos Truan Blvd. It will be an 80 room hotel with a value of \$4.6 million. The team agreed that a permit with conditions was acceptable and that action was taken. The permit will allow them to start foundation work. TXDOT has approved their plans so the DRT will be reviewing the revised plans this coming Tuesday, February 3<sup>rd</sup>.

**Wells Apartments**

Plans have been submitted for this apartment project located at 625 W. Avenue F. There will be 7- 2 bedroom units. The DRT met with the owners this week and discussed issues concerning the plans that they submitted. The team was able to get answers and also the builder will be supplying us with additional information. The owners have since supplied the DRT with the additional information as requested and have been given a full permit in regards to construction of this project. The value of the project is approximately \$62,000 dollars.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**FEMA Domes**

The City has issued a full permit to the contractor TB Commercial Construction for starting the work on this project. The project has a value of 14.4 million. Expected completion date of this project is January 2016.

**Wildwood Trails**

With the break in the weather the last couple of weeks, they have started on a number of houses in this development. City crews finished the street work this week that was a part of the agreement for this project.

**Franklin Welding**

Their plans have been approved by the DRT. They are wanting to put an addition on their building.

**Lake View Villas**

Not much has been happening at the job site. The final plat will be submitted for this development. They hope to submit it in the next couple of weeks.

**6<sup>th</sup> Street Corridor Planting Project**

Proposals were due to the city Wednesday, January 7 by 1:30p.m. This project is about planting approximately 179 trees along the 6<sup>th</sup> Street Corridor, from the north end to the south end. No rfp's were submitted for this project. The city manager has determined that the inmate labor will be doing the planting so the city will just purchase the trees. We are getting numbers together for the City Manager to review pertaining to just the purchase of the trees. Should have something this coming week for him to review.

**New City Hall**

A Notice To Proceed has been given to the contractor Rusty Van Fleet Construction which will take effect, Monday, January 5, 2015. He will have 330 days to complete the project with an expected completion date of December 1, 2015. At our last team meeting it was decided that we would have one meeting a month for construction items and one meeting a month for administrative issues such as pay, etc. The first meeting for construction will be January 20<sup>th</sup> and the first meeting for administrative issues will be February 3<sup>rd</sup>. At the first meeting the work by the city crews for water, sewer and storm drainage was discussed. Right now it is the intent for city crews to start work on these items by the end of February.

**Joint Airport Zoning Board**

I have had discussions with Glenn Jones and Brad Womack concerning the Joint Airport Zoning Board. While a relatively new board it has an important task to perform in relationship to the City and NAS Kingsville. This board will start meeting again to take care of business that had been started some time ago. We are planning on a meeting for Thursday, January 22<sup>nd</sup>, 2015. The county will be appointing Chuck Schulz to replace Anse Windham. That will become effective January 26<sup>th</sup>.

# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

The JAZB met on the 22<sup>nd</sup> and reviewed the lighting regulation and the Notice To Buyer form. They also discussed the Schubert pond project which has not been started. It was determined that the lighting regulation was passed and we now have a signed copy. Staff will be following up on the Notice To Buyer form and Schubert's pond issue.

### Building Services Division

#### Permits Pulled

Residential Remodel:	12	Commercial Remodel:	1	Electrical:	20
New Commercial:	1	Mechanical:	7	Moving:	0
New Residential:	2	Fire Inspection:	15	Gas Inspection:	5
Cert. of Occupancy:	1	Commercial Meter:	1	House Leveling:	1
Plumbing:	7	Residential Meter:	13	Re-roof:	5
Sprinkler:	0	Sidewalk:	0	Sign:	1
Curb:	0	Swimming Pool:	0	Demolition:	0
Fence:	1				

**Total Permits Pulled 93**

#### New Business

Angelic Scents & Crafts at 2730 S Brahma Blvd Ste. 106 is now open for business



#### New construction

University Wells Apartments at 625 W Ave F is now under construction.

625 W Ave F - University Wells Apartments



# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

### Community Appearance Division

#### Inspection activity (January 15 – January 28)

Notices Sent:	108	Abatements:	48	Obsolete Sign Violations:	2
Inspections:	183	Court Cases:	0	Placards Posted:	2
Re-Inspections:	62	Illegal Dumping Cases	0		
Compliances:	51	Front/Side yard parking	0		

#### Community Appearance: Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '15.

OCT	\$5304.61	APR
NOV	\$2943.01	MAY
DEC	\$4344.63	JUN
JAN		JUL
FEB		AUG
MAR		SEPT



#### Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

#### 201 S 6<sup>TH</sup> – Property Owner Abated

**BEFORE**

**AFTER**





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**730 W Ragland – Property Owner Abated (Junk Abatement)**  
**BEFORE** **AFTER**



**1308 S 14<sup>th</sup> – Property Owner Abated (relocate sign)**  
**BEFORE** **AFTER**



**Worst 10 Private Property Clean Ups**

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for Phase 34 to be completed in February. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Worst 10 – Phase 34 - Compliance Deadline 2/27/15**

713 W Kleberg / 828 W Kleberg / 823 W Kleberg / 719 W Yoakum / 715 W Yoakum  
421 W Johnston / 1117 E Ave B / 630 E Yoakum / 714 E Santa Gertrudis / 516 E Nettie

**Phase 33: 1505 E Santa Gertrudis – Property Owner Abated**  
**BEFORE** **AFTER**



Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups:

As shown in the table below, the number of owner abatements on noticed properties within the “top ten” monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Worst 10 Phase#</u>	<u>Cleanups Conducted</u> <u>By property owner</u>	<u>Worst 10 Phase#</u>	<u>Cleanups Conducted</u> <u>By property owner</u>
PHASE 1	0 out of 10	PHASE 21	7 out of 10
PHASE 2	2 out of 10	PHASE 22	4 out of 10
PHASE 3	2 out of 10	PHASE 23	7 out of 10
PHASE 4	3 out of 10	PHASE 24	8 out of 10
PHASE 5	3 out of 10	PHASE 25	8 out of 10
PHASE 6	3 out of 10	PHASE 26	6 out of 10
PHASE 7	4 out of 10	PHASE 27	10 out of 10
PHASE 8	7 out of 10	PHASE 28	8 out of 10
PHASE 9	5 out of 10	PHASE 29	8 out of 10

**City of Kingsville, Texas**  
**Staff Report**  
 (A Publication of the City Manager's Office)  
 Monday, February 9, 2015

PHASE 10	8 out of 10	PHASE 30	7 out of 10
PHASE 11	7 out of 10	PHASE 31	7 out of 10
PHASE 12	8 out of 10	PHASE 32	7 out of 10
PHASE 13	9 out of 10	PHASE 33	8 out of 10
PHASE 14	6 out of 10	PHASE 34	(IN PROGRESS)
PHASE 15	9 out of 10		
PHASE 16	9 out of 10		
PHASE 17	8 out of 10		
PHASE 18	8 out of 10		
PHASE 19	8 out of 10		
PHASE 20	9 out of 10		

**Worst 30 - A New Clean Up and Compliance Initiative on the Way**

As the beautification effort of our city continues, the Planning and Development Services Department has implemented a new list of the city's Worst 30. The Worst 30 are categorized in the three different categories of ten each. The purpose of this new Worst 30 initiative is to eradicate unsightly and unhealthful property conditions that have existed for years even decades. In many cases, these conditions exist because they have been allowed to exist even though they are in violation of building, health and other codes. Consistent, steady and effective enforcement is the key to eradicating these conditions. Members of the City Commission should be advised that they may be receiving phone calls from unhappy or concerned residents or businesses as City staff begin addressing these issues.

The first category of ten is businesses that do not have hard surface parking in violation of City Codes - This effort will be aimed at businesses or commercial buildings that lack a hard surface parking lot or that have a parking lot surface in disrepair. Kingsville is replete with private business properties that have been allowed to let their parking lots go into and remain in disrepair due to lack of enforcement by the City.

The second category of ten will focus on unfinished exterior of buildings – This category will involve both residential and commercial structures that have missing or damaged siding and roof shingles, exposed insulation and vapor barriers, and/or other conditions where the structure has been left in an unfinished state in violation of City building codes.

The third category of ten will be comprised of various types of property code, building and other violations that are especially intractable - and will need the coordinated efforts of various departments.

Some, perhaps most of the Worst 30 will take months or years to resolve because they have been allowed to exist for such a long period of time and because they might be costly for the property owner to fix. The length of time allowed for repairs will depend on the nature of the project and



# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

approval by the Planning and Development Services Director. The initial Worst 30 list is directed at the following 30 properties :

<u>Multiple Violations</u>	<u>Dilapidated or Non-existent Parking Lots</u>	<u>Unfinished Siding/Roof</u>
430/426 E Alice	1029 W. King	610 S. Lantana
400 E Corral	1026 N. 6th	1702 E. Ave. F
1808 Kelly (Paulson Falls)	712 W. Ave. F	315 S. 21st
1420 Sen. Carlos Truan	621 W. Corral	1519 E. Lott
1202 W King	629 W. Nettie	716 S. 16th
1950 E Corral	1106 N. Armstrong	822 S. 16th
2151 N. Hwy 77 Byp	109 N. Armstrong	428 W. Lee
223 S 6 <sup>th</sup>	325 W. Corral	528 S. 18th
109 S Hwy 77	615 W. Santa Gertrudis	324 W. Santa Gertrudis
E Henrietta & 19 <sup>th</sup> St.	503 E. Corral	516 E. Alice



### **Cracking down on Illegal Dumping**

Community Appearance Inspectors will begin to use cameras in illegal dumping hot spots throughout the city thanks to Commissioner Leubert through a grant from the South Texas COG. These cameras will be inconspicuously set up in areas where citizen's properties have been targets of illegal dumping. It is difficult for Community Appearance Inspectors to create a case of illegal dumping against anyone without sufficient evidence. The majority of property owners who come into this issue are those who live out of state, those who have vacant lots and those lots with vacant or abandoned structures. Inspectors will create a case if enough evidence of a violation is caught on camera. Fines for illegal dumping are as follows: If noxious matter (junk or debris) is deposited on the property of another, upon conviction, punishment shall be assessed at a fine of not less than



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

\$500.00 or more than \$2,000.00 (City of Kingsville Code of Ordinance Article 7 Sec 9-7-99 (B)). Each day or each occurrence, whichever more often occurs, shall constitute a separate offense (City of Kingsville Code of Ordinance Article 7 Sec 9-7-99 (E)).

**TAMUKs annual Bigger Event coordinates with City of Kingsville Trash Off Day**

Final projects have been submitted by various city entities for TAMUKs Bigger Event which is scheduled for Feb. 28<sup>th</sup> 2015. Trash-Off Day will begin at 8:30am rather than our normal hour of 8am. Residents are encouraged to bring their junk or debris to the site free of charge. This event is well known in our city. It is held twice a year with the help of terrific community volunteers. The city holds this event to help citizens do their part in the beautification of Kingsville. The city is doing their part to keep Kingsville beautiful, safe and clean, we hope citizens do theirs.

**Keep Kingsville Beautiful**

KKB is working on the final touches of the Governor's Community Achievement Award (GCAA). This is an award that is granted to communities who exemplify a true dedication to beautifying their city. The award recognizes achievement in seven areas: Community Leadership and Coordination, Public Awareness, Education, Beautification & Community Improvement, Litter Prevention & Cleanup, Solid Waste Management and Litter Law & Illegal Dumping Enforcement. Communities are scored on each category and those that score the highest, in the related population field, are granted funds to put towards a beautification project.

Kingsville's population would bring in \$210,000. KKB will be putting every effort on this submittal. We came very close last year and we were able to see in what category we fell short. We are hopeful that this year we will be awarded this grant and use those funds for a fantastic project.

**Demolition and Requested Condemnations**

The Building Official will present seven (7) dilapidated structure cases to City Commissioners for review at the March 9<sup>th</sup> Commission meeting. The meeting begins at 6pm and is located on the 1<sup>st</sup> floor of City Hall at the Commissioners Chambers. As of the beginning of our fiscal year, four (4) properties have been approved for demo through the commission review hearing. Property Owners are given the opportunity to enter into an agreement with the City to demo their dilapidated or unsafe structures. The Voluntary Demolition agreement was created in order to help the citizen on the financial end. As part of this initiative, ten (10) notices have resulted in property owner agreements to voluntarily allow the city to demolish the unsafe buildings.



**CITY OF KINGSVILLE**  
**TRASH-OFF DAY**

The City of Kingsville will be hosting a Trash-Off Day  
Citizens can dump their Trash for **FREE!**

Sat., Feb. 28, 2015 from 8:30am-12:00pm

Located at 6th & East Ave B.  
Two blocks NORTH of Kleberg Elementary School  
You must provide proof of residency and utility bill  
**Contact Community Appearance for more info 361.595.8093**  
NO Contractors, RESIDENTS ONLY!

We **WILL** Accept:

- Brush
- Furniture
- Appliances
- Tires (8 per vehicle)

We will **NOT** Accept:

- Hazardous Waste
- Concrete
- Household Garbage
- Roofing Scraps

**Volunteers Needed!!**

◆◆◆

Trash bags and gloves will be provided

Christmas Tree Mulch will be available to residents at no cost

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

As always, Community Appearance and the Building Services Division would like to thank all those involved with all the efforts towards the beautification of our legendary city.

**915 E Yoakum – Demo Using City Crews**

**BEFORE**



**AFTER**



***POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief)***

**Police Administration Division**

**Kingsville Police Department retains “Contract Provider Status”**

Chief Ricardo Torres received correspondence from John M. Helenberg, Director, Agency Operations, Texas Commission on Law Enforcement that KPD’s renewal of their application as a “Contract Training Provider,” was granted. KPD is authorized to continue as a training provider until December 31, 2019.

Chief Torres said, “Senior Detective Ricardo Salinas had been proactive in insuring that all training was performed as per state standards and recorded



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

within the allotted time periods. Ptlm. Javier Aleman was transferred into the position several months ago and has continued to work within and improve the initial standard of operation as Det. Salinas.” The renewal of the contact training allows instructors within the department to provide training and the officers attending to get TCOLE credit for attending the courses. This results in the officers getting training credit hours as mandated by TCOLE and since officers don't have to go elsewhere to get training saves the City of Kingsville funds that would be used sending officers to training.

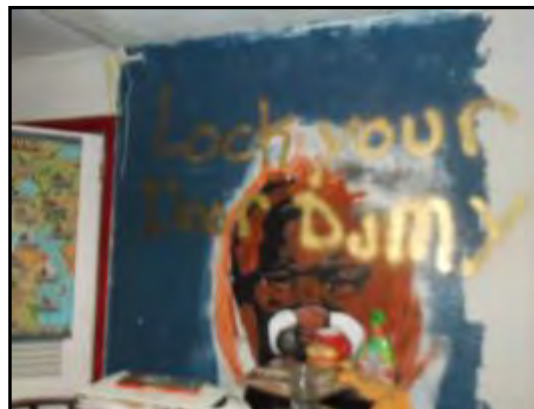
**Patrol Division**

The Patrol Division responded to hundreds of calls for service. Officers responded to nine assaults, two reports of Harassment and one Criminal Trespass. Officers responded to three Burglaries of buildings, six residential burglaries, one vehicle burglary, nine criminal mischiefs, five reports of Credit Card Abuse and one Fraud.

Officers responded to seven accidents, five reports of “hit and run” and several private property accidents. Officers issued 116 traffic citations and 43 written warnings. Officers made one arrest for DWI, five arrests for Public Intoxication and three arrests for Minors Consuming Alcohol.

Officers investigated an Unattended Death, several disturbances, child custody issues and landlord-tenant disputes.

**The photo to the right shows graffiti from a business burglary on King Avenue.**



**Patrol Actions**

On January 15, an officer made a traffic stop in the 500 block of W. Huisache Ave. A female was arrested for Possession of Marijuana.

On January 16, an officer made a traffic stop in the 600 block of N. 7<sup>th</sup> Street. A female was arrested for Possession of Marijuana.

On January 16, an officer took a report from a female who said somebody was using her Lone Star Card without authorization.

On January 18, a 25 year-old female was arrested after breaking into her ex-boyfriend's house and assaulting the ex-boyfriend and his new girlfriend.

On January 18, officers responded to a car fire in the 200 block of N. 9<sup>th</sup> Street. The first officer used a fire extinguisher to fight the fire before firefighters arrived to put the fire out. An item was placed inside the gas cap and lit on fire. The victim said that he had no suspects.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

On January 19, officers responded to a fight inside the Burger King. A male reported that he was approached by a second male who wanted to purchase illegal drugs. When the male told him that he did not sell illegal drugs, he was assaulted by the second male who left prior to officer arrival.

On January 19, officers responded to an accident at Pasadena and Business 77. Officers found a 16 year-old female (who had just received her driver license) who had not made a complete turn and drove through a fence, striking a brick fireplace. She was cited and released. The car was towed. There were no injuries.

On January 20, an officer witnessed two cars racing on 14<sup>th</sup> Street. He stopped one of the vehicles and arrested a 16 year-old male. The juvenile was processed and released to his parents.

On January 21, several officers responded to several calls in and around the 600 block of W. Huisache Avenue. Though a disturbance was not located, it was determined that a male in his 20s was responsible for the disturbances. Officers contacted the male's parole officer who advised them to document any contacts with the male.

On January 23, officers responded to the 1200 block of East Nettie Ave in reference to reports of shots fired. Officers found a 24 year-old male walking in the alley. He denied being involved nor hearing any shots fired. A check revealed that the male was wanted for Theft of Service out of Round Rock. He was taken to jail. The source of the gun shots was not located.

On January 23, officers were dispatched to a disturbance at a residence on West Santa Gertrudis. No assault had occurred but a 26 year-old male was found to have city warrants and was arrested and taken to jail.

On January 24, officers were dispatched to a night club on East Richard Avenue in reference to an intoxicated male who was causing problems and refusing to leave. Officers found the male on the ground, having fallen while trying to urinate. He was taken to jail for Public Intoxication.

On January 26, officers were dispatched to the high school in reference to a vehicle that struck a fence and bleachers. The same 16 year-old boy arrested on January 20 for Reckless Driving, was arrested for Reckless Driving.

On January 28, an officer made a traffic stop. The driver, a 24 year-old male, had several city warrants and was arrested. He was documented as being a member of a prison gang and was taken to jail.

**Other Activities**

Lieutenant Lile attended a two-day course in Kingsville entitled "Internal Affairs Investigator's Course".





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Patrol officers assigned to the SWAT Team received 8 hours of training during the two week period.

KPD's newest employee, Mario Ybarra, started at the Del Mar Regional Police Academy on January 20.

**Criminal Investigations Bureau**

Detectives Supervisor assigned 159 cases and inactivated 21 cases as of January 29, 2015<sup>th</sup>. Along with these cases there were also 3 DWI's and 18 Crash reports.

There has been a rise in burglaries always keep your doors secured on vehicles and your homes.

Detectives have worked a case involving a taxi cab driver soliciting sexual favors from juveniles for the price of the ride. This driver has resigned and been arrested on the charge.

Detectives have had to conduct several interviews at the CAC (Child Advocacy Center) in Corpus in reference to crimes against children.

There are several scams going on at this time. People are calling stating they have one of your family members and to send money if you don't want them to get hurt. Another is for warrants that are in another state. Be aware of these scams and don't fall for something that is too good to be true.

Detectives have filed 159 cases during this period. There were 29 cases filed in District Court, 51 cases filed in County Court, 6 cases filed in City Court, and 3 filed in Juvenile Court.

Along with this there have been 2 felonies, 3 misdemeanor arrest warrants and 2 felony juvenile directives issued and served in reference to pending cases.

The last couple of weeks have actually been mild. Each Detective is currently working a case load of about 50 to 70 active cases. All Detectives have been busy wrapping up the homicide which they all did an outstanding job.

All the Detectives are doing a great job on working on their cases in attempt to better serve our community.

**Communications Division**

**Communications Division has received 4009 calls for the month of January**

2,685- Calls for service

1,324- All other calls

130- Alarm calls

38- Residentail Alarms

27- KFC

9- Tractor Supply



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**911 Calls- Total for the month of January- 1,213**

**Transfers**

8-Bishop Police Dept  
186-Kingsville Fire/EMS  
30-KPD Admin Line  
16- Kleberg County SO  
1-Nueces / CCPD Metro  
1-Texas A&M Kingsville

All other calls were Police Matter calls or non emergency calls.



Communications Division has been receiving a lot of 911 non emergency calls. Most are from adults that do not have their cell phones locked and accidentally call 911. We need to make sure that cell phones are locked when being placed inside a pocket or purse. In doing so this would ensure that lines would be open for actual 911 calls.

**1,289 traffic stops were conducted within the month of January**

**Neighborhood Improvement Officer**

**2015 Abandoned and Junk Autos**

Week 3

- Junk Vehicles – 2
- Parking Citations –6
- Non-Ordinance Violation Checks -14
- Compliance – 3

Week 4

- Junk Vehicles-1
- Abandoned Vehicles-1
- Parking Citations –13
- Non-Ordinance Violation Checks -7
- Compliance – 1

So far for the year of 2015, 8 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 8 compliances for the year. NIO has also issued a total of 31 Parking Violations (Citation and Warning Combined) for the year.

These are some photos of citizens who have complied.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015



300 E KENEDY AVE



700 W ALICE AVE



306 W NETTIE AVE

**Street Level Operations Team (S.L.O.T.)**  
01/15/2015 – 1/29/2015 Work Log # 2- 2015

**MURRAY**

Cases Files with County Court 4  
Cases Filed with District Court 3  
Prosecution Charge Report Supplements 15  
Traffic Stops 6  
Citations 0

**GONZALEZ**

Case # 1500001976 - On 01-23-15 Inv. Gonzalez was working security at the Texas Ranch Night Club when he arrested a male subject for Consumption of Alcohol by a Minor and Evading Arrest / Detention.  
Traffic Stops 38  
Citations 0

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**RUIZ**

Traffic Stops 30  
Citations 3

**Federal Investigation**

Slot team and Det. J. Grief #35 went to Pasadena, Texas on January 20, 2015 to assist with a federal investigation that was conducted by the Department of Homeland Security. The investigation was complete on January 22, 2015 and we returned back to Kingsville on that date.

**Training Bureau**

**DWI Crash Investigations Course**

On January 21, 2015 Detective H. Gonzalez and Detective C. Garcia attended a one day DWI Crash Investigation course sponsored by the Nueces County District Attorney's Office. The Detectives received training on what information to obtain at the crash scene and how to prepare cases for trial.

**Firearms and Ambush Training**

On January 16, 2015 and January 21, 2015 Firearms Instructor R. Salinas held Firearms training. Officers were taught target acquisition and target discrimination. Officers were had to engage multiple targets, shoot on the move, and response to ambush training. Officers that attended the training Corporal Ochoa, Detective Michalski, Detective J. Gonzalez, Sr. Officer V. Salinas, Officer Vega, and Officer Brown. Sr. Officer Salinas, Officer Vega shooting on the move Detective Gonzalez training target acquisition Det. Michalski, Det. Gonzalez, and Trainee Ibarra Det. Michalski response to ambush training.



**Simunition Training**

Throughout the Month of January, SWAT Team Leader, Sgt. Flores has been conducting night time simunition training with officers. Sgt. Flores prepares scenarios that build officers communications and de-escalation techniques. Other scenarios are used to gauge officer's response to resistance and guide their





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

response in use of force applications. Sgt. Flores provides feedback and encourages discussion on the scenarios and alternative options.

***PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)***

**Engineering and GIS Division**

Engineering and GIS are continuing with the street construction schedule. The first street on the 2015 list has been completed (Fordyce Street from 15<sup>th</sup> Street to 16<sup>th</sup> Street). Engineering and Purchasing awarded to Street contract PHASE V to Etech Construction. Etech is also working with the curb and gutters and sidewalks at Fire Station #2. Engineering discussed the Street Maintenance and Improvement Program with KIII TV News. The following is a link to the aired story:



**Street Division**

Road Constructions

Cut down to grade blue tops and cleaned curbs

- Cut down to blue top subgrade
- Cut out east side entrance and filled in with limestone and roll in material
- Cut edge by curbs, mixed in 10 bags of lime and rolled in dirt
- Removed 3 tons of asphalt, 6 tons caliche and 41 tons of dirt
- Used 12 tons limestone
- Cut and seal coated entrance and exit at Wildwood Trails. Used 48 tons of #3 rock and 1200 gal AC5
- Hauled in 21 loads, spread out and rolled in
- Mixed limestone and rolled in



Mowing

- Along Railroad St. from Santa Gertrudis Ave. to Creek
- 14 St. & Ella Ave.
- 6<sup>th</sup> St. from Corral Ave. to Feed Store

Gutters

- Henrietta Ave. and Richard Ave. from Armstrong to University Blvd.
- Alice Ave, from Lantana Ave to Armstrong
- Lee Ave. from Armstrong to Lantana

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

- Wanda from Lee Ave. to Henrietta Ave.
- Lantana from Wanda to Cul de Sac
- Wanda from Henrietta Ave to Oris
- Jackson from Henrietta Ave. to Yoakum Ave.
- Jackson from Yoakum Ave. to Kleberg Ave
- Yoakum Ave. from Dead End to Armstrong Ave.
- Wanda from Yoakum Ave. to Kleberg Ave.
- Kleberg Ave. from Wanda to Armstrong
- Wanda from Kleberg Ave. to King Ave.
- Kleberg Ave. from Wanda to Jackson
- Kleberg Ave. from Jackson to University Blvd.
- Cypher from University Blvd. to Seale St.

Sweeping

- Yard
- Corral Ave. from Hwy 77 to Armstrong
- King Ave. from Hwy 77 to University Blvd.
- 6<sup>th</sup> St. from Corral Ave. to Loop 428
- 14<sup>th</sup> St. from Corral Ave. to General Cavazos Blvd.
- Corral Ave. from 6<sup>th</sup> St. to Hwy 77
- Underpass from Hwy 77 to Corral Ave.
- Shelly from Ailsie Ave. to General Cavazos Blvd
- Cypher & University Blvd
- King Ave. & Hwy 77
- Kleberg Ave. from Jackson to University Blvd.
- Richard Ave. from Alice Ave. to Lee Ave. and Henrietta Ave.
- Ailsie Ave. from Brahma Blvd. to Carlos Truan Blvd.

Round Up/Weed Killing

- Henrietta, Yoakum, Kleberg, Alice and Richard from Armstrong to University Blvd
- Wanda from Lee Ave. to Richard Ave.
- Lee Ave. from Armstrong to Lantana
- Wanda and Lantana from Richard to Lantana
- Wanda from Henrietta Ave. to Lee Ave.
- Wanda and Jackson from King Ave. to Henrietta Ave.
- Oris from Henrietta Ave. to Jackson
- Yoakum Ave. from Henrietta Ave. to Seale
- Seale from Yoakum Ave. to Richard Ave.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

- Lee, Ave. Henrietta Ave, and Cypher from Seale to University Blvd.
- All of Santa Gertrudis Estates area

Hot Mix

- 6<sup>th</sup> St. from Yoakum Ave, to the Y
- Hoffman Ave. from 11<sup>th</sup> to 13<sup>th</sup>
- Ave D to Railroad St
- 6<sup>th</sup> St- South bound lane
- Miller St
- Shelton from 14<sup>th</sup> St. to 8<sup>th</sup> St.
- Ave B by store
- Otis & 6<sup>th</sup> St.
- Miller St. & 6<sup>th</sup> St.
- Water patch- William & Kenedy Ave.
- 821 E Alice
- Water patch on 13<sup>th</sup> St. & Shelton
- Doddridge Ave. from 14<sup>th</sup> St. to 6<sup>th</sup> St.
- Warren from 14<sup>th</sup> to 9<sup>th</sup>



Miscellaneous Sign Shop

- Cut tree on Armstrong & Ave I
- Took barricades to Fordyce Ave. on 15<sup>th</sup> St. & 16<sup>th</sup> St.
- Picked up water pump and took it to Caesar
- Picked up mourning signs on Armstrong & Kenedy Ave.
- Took bags of lime to 15<sup>th</sup> St, & Fordyce Ave.
- Aired up Sweeper tires at Yard
- Took Walk behind to Williams and Kenedy Ave.
- Helped with hot mix on Doddridge Ave., water patch on 13<sup>th</sup> St. & Shelton and patching on Warren Ave.
- Set Dead End barricades on Elizabeth
- Helped with seal coat on Wildwood
- Took barricades to Library
- Helped BJ with utility trailer
- Took garland down from City Hall poles
- Took out post with sign on 6<sup>th</sup> St. & Loop 428
- Put portable stop sign on 6<sup>th</sup> St, & Escondido

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Water Production Division (1/12 – 1/25)**

Collected 12 routine Bacteriological Samples

- 620 E. Mesquite Ave.
- 505 E. Henrietta Ave.
- 428 W. Nettie Ave.
- 1630 Santa Fe
- 1142 W. Yoakum Ave.
- 3303 S. Brahma Blvd.
- 517 W. Henrietta Ave.
- 318 Briarwood
- 329 E. Doddridge Ave
- 711 E. Ragland Ave.
- 1113 Kathleen Ave.
- 315 S. 24<sup>th</sup> St.

Collected 14 daily chlorine residuals

- 318 Briarwood
- 329 E. Doddridge Ave.
- 505 E. Henrietta Ave.
- 620 E. Mesquite Ave.
- 1630 Santa Fe
- 428 W. Nettie Ave.
- 1142 W. Yoakum Ave.
- 312 W. King Ave.
- 3303 S. Brahma Blvd.
- 1109 E. Henrietta Ave.
- 707 E. Santa Gertrudis Ave.
- 1121 E. Ave. A
- 511 College Place
- 916 W. Ave I

Delivered Ammonia to 6 sites; delivered Chlorine to 4 sites.

Water pumped to distribution (1/12 – 1/25) - Wells – 40,311,000 gallons; Surface – 2,202,000 gallons; 0 gallons for Ricardo bypass; Total 42,513,000 gallons; Average –3,036,642.86 gals/day

**Wastewater Collection and Treatment Plant Division (1/12- 1/25)**

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations. David Mendez



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Welding gave us a quote to repair aluminum doors at the South Creek Lift Station and a quote to repair UV lights at the shed at the North Plant.

Wastewater Treatment South Plant – Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Rabalais gave proposal for 480 volt centrifuge dewater system.

Wastewater Collection – Had 8 call outs for sewer backups

519 Seale

509 N. 2<sup>nd</sup> St

217 W. Ailsie Ave.

220 E. Doddridge Ave.

3600 S. 6<sup>th</sup> St.

320 E. General Cavazos Blvd.

928 W. Yoakum Ave.

1221 E. Santa Gertrudis Ave.

2 – Sewer line repair at 1232 W. Richard Ave. and 314 E. Doddridge Ave.

1 – Clean out repair at 531 S. 17<sup>th</sup> St.

2 – Line locates one at 1115 E. Ragland Ave. and one at 112 E. Lee Ave.

2 – Sewer main repairs, 509 N. 2<sup>nd</sup> St and Lee Ave. and Henrietta Ave.

Vacuumed water at the 1100 block of Huisache Ave. in the alley and for the Water Dept. at Corral Ave and 77 bypass.

Vacuumed cave in at 509 N. 2<sup>nd</sup> St.

Vacuumed manhole at 8<sup>th</sup> St. and Johnston Ave.

Backfilled work area at 1232 W. Richard Ave.

Scheduled work for the week

Mowing and weed eating 1 MGD, 3MGD and Lift Stations

Plant Helpers spraying weed killer along fence lines and drying beds and 1 & 3 MGD

Construction crews continue replacing line at 723 E. Miller.

Loftin will be working on preventative maintenance on generators at the North and South Plant and Lift Stations.

Cleaning sewer mains, curbs & gutters.

Clean troughs (Mon, Thurs, and Fri)

Clean drying beds (Tues, Wed.)

3 & 1 MGD wasting on drying beds

Mowing and weed eating 1MGD, 3MGD, and Lift stations

Plant helpers spraying weed killer along fence lines & drying beds at the 1 & 3 MGD

Construction crews working on sewer line repair at 320 E. General Cavazos Blvd., 314 E. Warren Ave. and 1608 E. Santa Gertudis Ave.

Construction crews will be hauling sludge from 3MGD to the Landfill.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

Construction crews will be backfilling a hole at 1232 W. Richard Ave.  
David Mendez will be working on the UV shed at the North Plant.

**Water Distribution Division (1/12 – 1/25)**

Repaired 4 Main Breaks and answered approximately 30- Service Calls

2" Main Break	931 N. Lantana Ave.
2" Main Break	524 S. Wanda Ave.
2" Main Break	1248 E. Kleberg Ave
6" Main Break	5 <sup>th</sup> St and Lemonwood

5 - Locates, 2-Service line leaks, 8- water leaks; 9- Meter Leaks, 0- Backfills, 2- valve repairs, 2- Customer Side Leaks; 1- No Water/Low Pressures; 0 - Fire Hydrant 1- Turn off Water, 0 -Turn on and 0 - Water Tap.

Water crews installed repaired hydraulic cylinder on excavator.

Crews installed 2" tap on Highway 77 for Water Production.

The water department work on 2 – 20" water main breaks, crew repaired one at Santa Gertrudis Creek and are waiting on another clamp to repair the other one on E. Corral and Hwy 77.

**City Garage Division (1/12 –1/25)**

Maintenance - 18- Oil changes on preventive maintenance; 26 Scheduled work orders; 53 Nonscheduled work; 9 Service calls; 2 Call out; 10-New tires on heavy equipment and trucks; 31 flat tire repairs and balances; 27 pending work orders. We have ordered parts for Unit 545 and we will be replacing the PTO on the dump truck on Unit 408. We will replace the water pump on Unit 5126 and replace the head on Unit 8403.

Welder - 5 received work order and 2 pending work orders

Welder will be welding the hydraulic line on Unit 5106 and fabricating floor on the mower. He will also cut and remove plate from bucket. A clamp was welded on a water line break and front gate was fixed at Public Works.

**Solid Waste Division (1/12 – 1/25)**

Landfill - (1/12 – 1/25)

The magnet-trailer is also being used to pick up nails around the facility, and also on all the surrounding roads leading to the Landfill. Mowing and weed-eating was done around the wells. The Street Department has been hauling caliche asphalt. NPE is finishing up work on the loader and Holt Cat came by to check dozer hydraulic code. The Landfill Supervisor met with Charlie, Bill and Naismith regarding Landfill Permit Amendment Application. Unit 9321 was taken to the garage to

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

install tow hooks. Naismith Engineering performed Quarterly Methane Monitoring and Semi-Annual Groundwater testing, Results of the Methane Monitoring were sent to Marty Ontiveros. Brush – 23 tons; Garbage –425 tons; Litter –.03 tons; Construction/Demolition – 118 tons; Concrete -132.5 tons, metals - tons; Sludge –0 tons; and Recycled tires -0 tons.

Sanitation

Residential waste collected from 1/12 – 1/25 –**568,940** pounds; Commercial waste collected **610,600** pounds; Brush collected **20,540** pounds and construction debris collected **324,660** pounds. The brush crew is collecting in Zone 3 and White Goods pick up for Zone 2 was done on done on Friday 1/23/15.

Help with Demolitions - Sanitation has been helping Community appearance finish small abatements as needed. Sanitation has also taken over watering new trees planted around the city and does this on Wednesdays. Demolitions will be on hold this week until the ground dries enough to allow the equipment to work without causing large ruts on property. An estimated 1,000 Christmas trees have been mulched. Recycling for the month of December totaled 27.09 tons from the Recycling Center taken to Corpus Christi.



City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

***PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)***

**Purchasing Division**

**Purchase Orders**

Purchasing issued 101 Purchase Orders valued at \$186,837.85.

**Purchasing Card Statements**

105 Purchasing Cards Statements are in the process of being reviewed. Will have updates on the next staff report.

**Purchasing Department**

Purchasing/Technology Director has been busy finalizing 2 BID packages. One for Dewatering Centrifuge System and the other for a Vehicle Exhaust system. Also in the works has been the receiving of departmental vehicles that were previously ordered.



**Technology Division**

**GovQA (Work Order) Software**

GovQA is a network based work order processing software system that allows users to track and share work activities and project status by property address. The GovQA system is a single software system that replaces three separate stand-alone systems previously used by various groups of City employees. GovQA creates work place efficiencies through the sharing of information. GovQA Assistance by Technology Staff

**GovQA Training**

Technology staff has begun the document collection and information gathering for implementing GovQA within Health and Fire Departments. Currently, we are still missing form data from the Fire Department. We have already merged the tags with the Health Department inspection forms and are awaiting some final decision on necessary data for implementation.

**LaserFiche**

LaserFiche is document management and retention software that allows users to track and archive city related business for the purpose of quick retrieval and legal compliance. This system replaces a slew of legacy filing and documents systems. Laserfiche is currently being developed for few departments to allow them to better

**LaserFiche Training**

The city has sent Mary Valenzuela and Tony Verdin to the laserfiche empower conference in Anaheim CA. There they received endless networking and training opportunity offering courses in implementation, records management, end-user training, as well as in-depth technical knowledge. Technology staff has already put that training to good use by using something's that were learned at the conference to setup Library Staff with a scanning station and more importantly the automation tools available from Laserfiche. This allows users that may not be familiar with the department to offer a great deal of help by simply scanning documents. This severely lowers the learning curve to



# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

implement this kind of software. Additionally, it will reduce human error in naming and filing locations. Basically, the end-user just has to scan the document, apply the correct template and it will appear in the correct folder based on the information given. Since the beginning of the week when the Library Staff was sent to City Hall they have scanned in over 150 documents!

### **HR and Employee Onboarding**

The use of Laserfiche workflow can also allow for automation of any process. Currently, with the assistance of the Human Resources, we are looking to automate on-boarding to ensure that everyone receives the information that they need at the time of employment. We have already received an ID card printer and software that is pending installation. Our next step which will occur sometime next week is to have the ID card system and the Laserfiche system communicate with each other so information does not have to be typed into individual fields more than once. Afterwards a copy of the ID will be added to the employee file allow ease of access for users that require such information.

### **Id Card Software**



### **Help Desk Coordinator Assists with Health Department Website**

Helpdesk worked with the Director of City-County Health to make the City-County Health Department webpage more user-friendly. This included updating information and beginning the process of reorganizing links into a more intuitive order. Other improvements were made to the city website to increase use-ability including the updating of linked documents to their most current versions, replacing outdated brush pick-up schedules, and setting expiration dates on posts to ensure a well-maintained appearance for the website.

### **Laserfiche Weblink and Public Information**

Currently, Kyle is working on a method to incorporate the existing website infrastructure with the Laserfiche public portal. This would help a great deal because it would allow each department with Laserfiche to essentially post documents to the website with out the need to contact IT staff. It would be as simple as marking the document for public information it would then run a process that would monitor the approval for such things and post to the website without the need to email files or

# City of Kingsville, Texas

## Staff Report

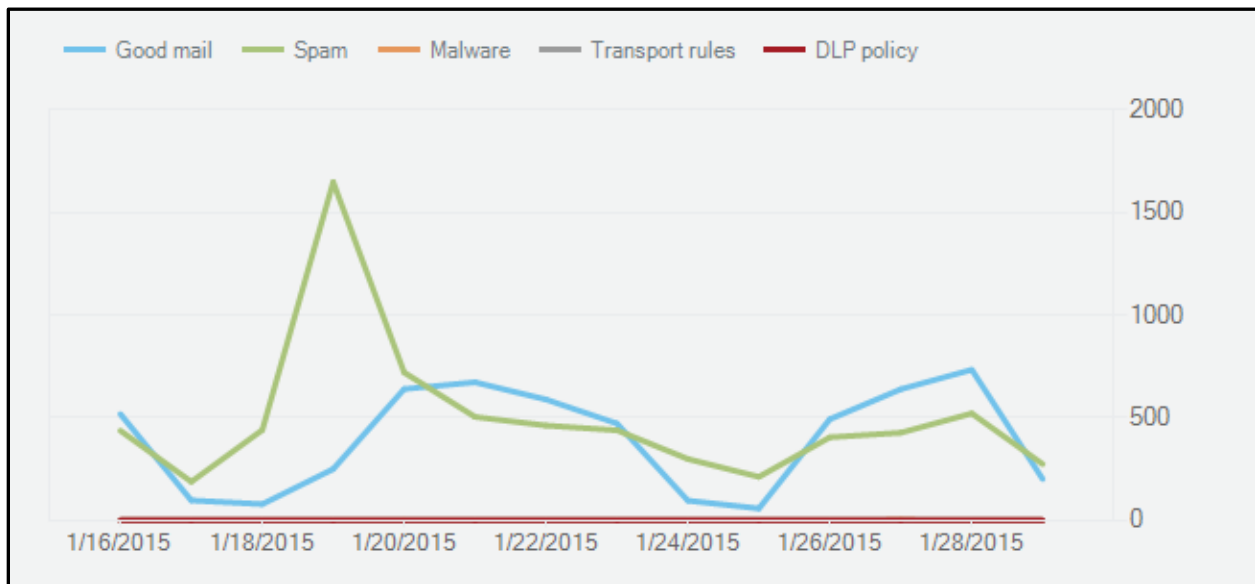
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

load files to a flash drive. This would massively reduce the current workload required to post information to the website and increase efficiencies. Additionally, all files would be in a single searchable portal instead of scattered throughout the website. Additionally, the weblink software is customizable to allow it to blend in with the current website without need for specialized design.

### Office 365

Office 365 Government provides secure email and office applications to government entities as well as complying with most national security standards. Additionally, it's a pay as you grow software that allows smaller cities to take full advantage of the cloud offerings.

### E-Mail Flow Report



The city of Kingsville over the past week processed 12521 email messages. We blocked 5539 spam and 4 malware messages. We processed 6978 'good' emails. We have begun the final process for adding photo's to the email system and including all employee information. It is important that all employees receive photo ID.

### Group emails

We have made considerable changes to the emailing system including the inclusion of email groups. Before these groups existed as part of a static server setting that was very difficult to change, this has been adjusted so now "Team Leaders" can access the groups from outlook and make system wide changes that include creating and deleting members. Group e-mail functionality allows for more efficient (back and forth) e-mail communications.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**H.M. King High School (New City Hall) - Fiber and Telecommunications Upgrades**

Technology staff is in charge of projecting that all necessary site preparation in regards to ensuring internet connectivity as well as telecommunications. We have completed the preliminary step of acquiring fiber services to the new building currently we are reassessing the bid for the internal network services we hope to have that completed by late this week.

***R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)***

**Fun Fact Tidbit**

Books are personal, passionate. They stir emotions and spark thoughts in a manner all their own, and I'm convinced that the shattered world has less hope for repair if reading becomes an even smaller part of it. ~Frank Bruni, *New York Times* columnist

**Mold Remediation Update**

To remedy the non-toxic mold infestation at the Robert J. Kleberg Public Library, remediation technicians with Gerloff Company, Inc., of San Antonio, Texas, have been working diligently and expeditiously since Monday, January 26, 2015. During the first two weeks, the technicians will remove all the books, furniture, shelves, and equipment. A temporary Clean Room has been setup at the library. From this room, the technicians can clean and box up the books, and clean the furniture and equipment. The technicians will clean every book and then store them off-site in a clean storage suite at the Wild Horse Desert Mall. Throughout this process, the technicians are using the latest anti-microbials for cleaning and state-of-the-art equipment for HEPA vacuuming and air-scrubbing. During week three, the remediation team will clean the interior of the building, including the ceiling, lights, fixtures, and carpet. During week four, Rimkus Consulting Group will come in to gather samples and retest the library for any residual mold. If the samples do not reveal any residual mold, the library's books and furniture will be



restocked during week five. The technicians will restock all books, materials, equipment, and furniture. The core staff will be on hand to ensure that everything is returned to their proper locations. During the mold remediation process, the air conditioning (AC) technicians will be working outside in the mechanical rooms. Once the remediation process is completed satisfactorily, the AC technicians will install any AC equipment inside the building. If everything goes as scheduled, the library will reopen at the end of March 2015. The Library Board would like to thank City of Kingsville and Kleberg County officials for expediting these projects, the Wild Horse Desert Mall for providing the storage suite for the library's books, the Gerloff Company for their fast and professional response, and the residents of Kleberg and Kenedy counties for their patience and understanding.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Tax Season is here**

The Internal Revenue Service (IRS) has informed the library that there will be a delay in the library receiving 2014 tax forms and instructions. To assist patrons during the library's temporary closure, the library's core staff will print tax forms upon patron request, with each page costing 30 cents.



Patrons can call the library at (361) 592-6381 or (361) 219-5560. During the temporary closure, the library's hours of operation are Monday through Friday, 8 a.m. to 5 p.m. The library's temporary satellite office is the *Library on the Go* bookmobile, located at the corner of Henrietta Street and 4<sup>th</sup> Street. A member of the staff, operating from the satellite office, will be on hand to assist patrons. Patrons that have access to a personal computer and a printer can download and print the forms directly from the IRS website, [www.irs.gov](http://www.irs.gov).

On the IRS website, the patron needs to select "Forms and Publications," and then choose, download, and print the needed forms. The library plans to make available to the public the free IRS tax forms once they are received. During the closure, patrons can pick up those forms at the library's satellite office.

***RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)***

**Risk Manager gets Compliant while attending 30-Hour OSHA Class in Austin Texas**

Risk Manager Melissa Perez attends OSHA 30 Hour course in Austin Texas she will be receiving a 30-hour training card which can be used to minimize an organization's exposure to costly penalties and fines, and gain essential skills to assess the effectiveness of an overall safety program and determine proper levels of compliance reduce downtime and workers' compensation claims identify valuable OSHA resources and network with other safety professionals. The financial benefits of taking this 30-hour course can be staggering. Work site will be safer and healthier, man-hours lost to injury and downtime will plummet and productivity will increase. Insurance rates will reflect your commitment to safety and you'll be able to sleep better at night knowing that you're doing everything you can to protect your company/city from costly penalties for non-compliance.



**City of Kingsville getting prepared for assistance from Ernestine Glossbrenner Unit Community Squad**

The City of Kingsville may possibly be bringing the assistance of Offender Labor from one of our neighboring Correctional Facilities. The Risk Manager has suggested





**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

that the City ask The E. Glossbrenner Unit for assistance from their Community Squad. The TDCJ Community Squad provides offender labor for the purposes of developing, improving, and restoring public land and buildings, as well as providing vocational programs for offenders to enhance rehabilitation and aid in reducing recidivism. Offender labor is utilized in order for certain offenders to fulfill community service court requirements while saving taxpayer dollars with no displacement of hobs currently held in the community.

**City of Kingsville continues its progress with City/County Parks and Golf Course**

The Kingsville - Kleberg County Parks Department currently operates and maintains three major park areas, and eight smaller neighborhood parks. On April 25, 1958, Robert J. Kleberg, Jr. and Richard M. Kleberg Jr., trustees of the Alice G.K. Kleberg Foundation donated 184.5 acres of land to Kleberg County. The park was named after Dick Kleberg Sr., a congressman and Chairman of the Board of King Ranch from 1950-1955. The Dick Kleberg Park is the main park within our park system.



The park hosts a wide variety of

activities and facilities for all ages of recreation enthusiasts. The park is home to two baseball fields, 3 little league baseball fields, 2 softball fields in addition to one -three field multi-purpose softball complex and one - three field adult softball complex.

**City Hall Administrative Staff & Public Works Staff attend “Flu Season” Training**

Texas and the rest of the nation are in the middle of a particularly bad flu season. Fortunately, it's not too late to get vaccinated. DSHS encourages everyone six months old and older to get a flu shot as soon as possible because there is still high level of flu circulating in the state. Most flu cases in the 2014-2015 flu season have been caused by the H3N2 strain, often associated with more severe illness and more hospitalizations and deaths. DSHS tracks the number of pediatric deaths due to the influenza. So far this season, six Texas children have died from the flu. Research has shown that



many of the flu viruses circulating this year are different than those contained in the vaccine, so the vaccine may provide limited protection. However, while the vaccine is not perfect, it offers the best defense we have against the flu and will protect against some cases, hospitalizations and deaths from influenza. It is also important for health care providers to consider the flu as a possible diagnosis and prescribe antiviral medications when appropriate. DSHS and the U.S.

Centers for Disease Control and Prevention encourage providers to treat flu patients promptly with antivirals to reduce symptoms, prevent serious complications and shorten the duration of the illness. Risk Manager Melissa Perez conducted “Flu Season” Training for Public Works staff and Administrative staff on January 14<sup>th</sup> and 23<sup>rd</sup>.

# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)

Monday, February 9, 2015

### **Responsibilities of the Employee Recognition and Safety Committee**

The Employee Recognition and Safety Committee meets regularly to discuss current work-related injuries and accidents. The committee is comprised of eight members ranging from all departments, public works, administration, community appearance, health department and library. The diversity assists with the decision making of all incidents to determine unsafe acts or unsafe conditions. The committee members are hardworking and dedicated to get the job completed at its best. The committee is also responsible for assisting with several employee recognition events – trainings and annual employee recognition events.

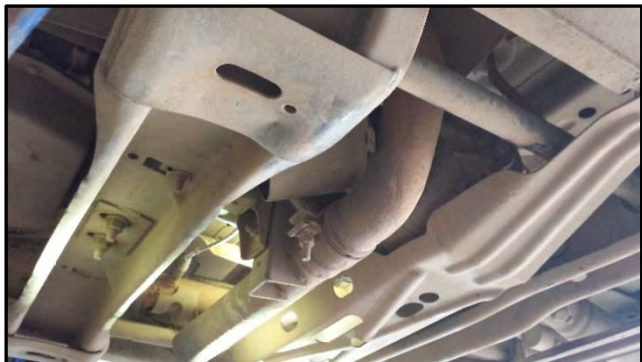


### ***TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)***

#### **Conflicting Stories Lead to a Consensual Search**

On Wednesday January 21, 2015 Kingsville Task Force Agent Tamez conducted a traffic stop on a blue 2000 Ford F-150 pick-up truck near the intersection of U.S. Highway 77 and County Road 2180 for a traffic violation. Agent Tamez observed a female driver, a female passenger and a small child inside the truck. During the course of the roadside interview Agent Tamez asked the driver several questions regarding the trip's itinerary. Agent Tamez was told by the driver, and owner of the truck, that they were coming from Houston. She stated she took the passenger to see her ex-husband and now they were returning to Brownsville. While speaking with the driver Agent Tamez heard many deceptive behaviors. Agent Tamez next spoke with the passenger whom said they were coming from Houston and were going to Brownsville. Agent Tamez heard deceptive behavior while speaking with the passenger as well. However, the passenger contradicted several of the statements made by female driver.

Due to the totality of circumstances, Agent Tamez asked for and was granted consent to search the truck. While searching, Agent Tamez located discrepancies with the Ford's 4x4 transmission transfer case. Agents moved the traffic stop to the City of Kingsville's garage where the transfer case was removed and opened to inspect for any concealed contraband within. Task Force Agents removed 9 bundles wrapped in black duct tape from within the transfer case. The concealed bundles were U.S. Currency totaling \$107,905.00. The female driver was arrested for Money Laundering and placed in the Kleberg County Jail. The female passenger and child were released to family members. Both the currency and vehicle were seized pending prosecution.



City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015



**New Kleberg County Elected Official Requests Assistance**

On Sunday January 25, 2015 newly elected Kleberg County Judge, Mr. Rudy Madrid, contacted Kingsville Task Force Staff and requested assistance for a funeral escort on Monday morning. Funeral services for Judge Madrid's uncle was being conducted at 10:00 AM on January 26<sup>th</sup>. Kingsville Task Force Interdiction Agents provided a funeral escort from the Kingsville Memorial Funeral Home to the Chamberlain Cemetery in Kingsville. Our condolences to the entire family.

**Palmer Drug Abuse Program Hosts Luncheon to Begin 2015 Awareness Campaign**

On Tuesday January 27, 2015 the Palmer Drug Abuse Program (PDAP) Executive Director's Staff hosted their annual luncheon to nominate Kingsville's 2015 Grand Marshal(s) to kick off their Awareness Campaign. Kingsville Task Force Commander, Willie Vera, attended the function at Young's Pizza Restaurant and shared thoughts on nominees for this year's Drug-Free Walk.

***TOURISM SERVICES DEPARTMENT (Courtesy of Leo Alarcon, Director)***

**The February issue of the Centennial Newsletter ready for distribution**

The February issue of the Centennial Newsletter got distributed just in time for the month to start. Copies were sent to all downtown businesses. Tourism Director Leo Alarcon edits and writes the



majority of the stories with some help from downtown manager Cynthia Martin. Alarcon said anyone who would like to contribute a story could just by contacting him by email at [llalarcon@cityofkingsville.com](mailto:llalarcon@cityofkingsville.com) or by calling him at 361-219-2901. Each issue will be produced in advance so the distribution time will be at the beginning of each month. Tourism staff members George Delgado and Alicia Tijerina hand delivered the February issue.



**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Shop for thoughtful Valentine's Day gifts in downtown Kingsville**

Valentine's Day is slowly approaching and shopping downtown Kingsville is the place to be. Harrel's has the perfect Valentine's card for your loved one along with a large selection of plush animals and stuffed toys and much more. Oliver's has been around for a long time and has the perfect ring with or without diamonds and much more accessories for your loved one. HEB has the balloons with the perfect Valentine script for any family member. Cuddle with a kitten or puppy or rabbit from Scales Pet Shop. Preloved consignments of all sorts along with handmade soaps with an assortment of fragrances can be found at TaZoChel Hidden Treasures. Sometimes by walking the sidewalks you might hear music coming from Goetsch Music Company. They have an assortment of instruments and such for the special one. Roy's Hobbies & Electronics markets health and beauty products from the Mary Kay Cosmetics line and specializes in handguns for that loved one who carries a concealed handgun license. Right at the start of the Kingsville shopping district you will find the Saddle Shop open for business where customers come from all over to get that perfect gift. They have an assortment of gifts and carry the Paige Wallace line of jewelry, perfect for the entire family. Make dinner reservations with your loved one at the Cherry Tree Tea Room in downtown; during that evening they have special desserts like chocolate dipped strawberries. In the meantime, during lunch, come by Linda's Main Street Café. Linda has many popular lunches available and not to mention desserts that are amazing. Come get pampered at Salon-de-Lis Spa & Boutique for that perfect date with your man. The Johnny Was collection of clothing can be found at the Cactusflower, known here for ladies wear. Gentlemen looking for the perfect gift can find something special at this store, but before going there you must make an appointment with Larry's Hair Studio for that custom haircut. The Blue Quail Designs has many gifts just for her and specializes in Southwestern jewelry made by Native American artists. For the ladies wanting to get that special hair color go by Glamour Studios. Al's Hair Design has just the right staff waiting to make him look special for Valentine's Day. And just for her, stop by the Downtown Diva's Boutique for a pair of Yellowbox flip-flops. Don't forget that children love Valentine's Day, so come by Sugar Pie's Boutique for a headband or bow. Whether you need a knick-knack or not, the 99c Galore has gifts of all kinds for everyone. Just a couple of blocks down, Trendsetter T's will do all kinds of unique embroidery and screen printings for the entire family. For any of your existing wardrobe, at Yola's you can get alterations and tailoring done just in time for Valentine's Day. For a monogram leather bag come by Totes N Things, right on the corner off of 8th street. For a unique rustic gift, come by La Potpourri in the heart of downtown. Remember that EmbroidMe is just around the corner on King Street for your embroidery needs. Before you call in that special pizza at Domino's, get a haircut at Acosta's. But if you would rather stop at Bella Imajen Hair Salon to look your best they are located on Seventh Street behind Clydesman Fitness Center. For custom apparel for the kiddos, stop by Roc Xpressions, as they have a wide assortment.



# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

### **Linda's Main Street Café** *February's featured merchant*

For the last 23 years caterer Linda Davis has been in downtown Kingsville serving her delicious home-style comfort dishes. Linda gives credit to her mother for learning the trade as she helped at her bakery in nearby Falfurrias. What normally fills up the lobby of the historic 1909 First State bank building is her turkey and dressing with all the trimmings specials. Another popular dish is her fried chicken breast. Linda's chicken fried steak was voted recently as number one by a university group. Prior to her current location, the Café was housed at Seller's Market in the historic Flato building just two doors down. Linda proudly said, "I've enjoyed having our business downtown all these years, I hope we've given back to the community some." Until his passing, Linda's husband James was always part of the business, he was normally seen helping her at a catering event or at the restaurant. Linda is also famous for her rolls on every dish, but what is to die for are her homemade desserts like the Chocolate Delight, Coconut Cream pie and others.



### **Library staff member joins Tourism Center**

Due to mold issues at the R. J. Kleberg Public Library, the Kingsville Visitor Center has gained a valuable employee. Mary Ann Escamilla is new to the Center and is greeting visitors to Kingsville with open arms. Tourism director Leo Alarcon said he is happy to have a friendly face to the Center.

### **Major water break near Tourism Center**

Tourism center employees observed a major water break recently in front of the Center and have witnessed the amount of City manpower it takes to handle the situation. Major equipment was used from the public works department to dig the large hole.



# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)

Monday, February 9, 2015

### New Christmas banners get spruced up after the season

Tourism staff members Alicia Tijerina and Mary Cano were hard at work wiping down the new Christmas banners that hung in the Kingsville historic downtown area during the 2014 Christmas season. After several hours the banners are now ready for season two.



### KIII Ch. 3 takes Kingsville historical district tour

The Chamber of Commerce invited several community leaders to participate in a historical interview tour with Michael Gibson of KIII Channel 3. The tour included the Harrel's billiard upstairs area, the Flato Building basement and sealed tunnel door, the outside of the old Henrietta M. King school building, the Salazar building and the old State bank now housing Linda's Main Street Cafe.





# City of Kingsville, Texas

## Staff Report

(A Publication of the City Manager's Office)  
Monday, February 9, 2015

### Martin Luther King Day Parade & Celebration a Success



According to parade organizer, Jesse Battle, Perez Elementary has marched in the annual MLK Day Parade, every year consistently for as long as he has been involved. A good share of this year's marchers were youth. The parade was followed by a program at the downtown pavilion filled with music, a litany of remembrance for Dr. King and, of course, speeches. Captain Donald Nisbett, Jr. of NASK was the featured guest speaker and gave a wonderful talk on how racial integration in the services set an example for the country as a whole. Commission Leubert delivered closing remarks. Hometown hero Oscar Cantu stopped by to encourage youth to follow their dreams, as he had and as Dr. King had. The afternoon was topped off by plenty of home-cooked soul food served free to all comers.

### Base Newcomers Tour King Ranch



The Navy League is sponsoring tours of the King Ranch and the King Ranch Museum for base newcomers. Tour participants are offered an optional tour of the Conner Museum and Train Depot Museum as well either that day or another. The program gives newcomers to Kingsville an opportunity to acquaint themselves with the City and build a connection. The program had its' inaugural 'flight' on January 24<sup>th</sup>. Tours will be offered once a month on the fourth Saturday. The group decided to head downtown for lunch after the tour and maybe a bit of shopping.

**City of Kingsville, Texas**  
**Staff Report**  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015

**Kingsville Continues Participation in Texas Main Street Program**

At their January 26<sup>th</sup> meeting, City Commission voted to continue participation in the Texas Main Street Program. Texas Main Street cities sign yearly contracts with the Texas Historical Commission agreeing to adopt and commit to a ten point national Main Street strategy, maintain a preservation ethic, provide for a full-time paid program manager who will attend at least two main street trainings a year and provide an adequate operating budget and provide monthly, quarterly and yearly reports to measure progress. In return, the state office provides free training to managers, numerous services and technical advice. Recently the Texas Main Street Program hired an economic development specialist, Brian O'Connor, who has already paid our community a visit and provided us advice. Texas Main Street is currently in the midst of hiring a Small Business Specialist who will provide business development assistance to owners and entrepreneurs within the 89 historic downtowns of the Texas Main Street Program.



**The Bison: American Icon Exhibit Now at Conner Museum**

Created by the CM Russell Museum in Great Falls, Montana, this nationally-touring exhibit contains kiosks exploring the significance of this American native species, the changes to its natural habit and the effect its decline had on native peoples. The exhibit also examines the bison's transformation to an icon and the effect its symbolism continues to have today. Free Admission. The exhibit will run through March 16<sup>th</sup>.

**Texas Theater Marquee and Ticket Booth Get Makeover**

Crews are working steadily on the Texas Theater's marquee. The channels on the underside of the marquee are filled with various colors of neon light which when reflected off the mirror above the front entrance will give a circular effect to the lights. White paint and white lights behind clear Plexiglas panels and new red metal trim will finish off the marquee's leading edge. Above the soffit is being replaced and, when done, will be lined with two strips of neon light. When all is lit, the effect should be impressive.





City of Kingsville, Texas  
Staff Report  
(A Publication of the City Manager's Office)  
Monday, February 9, 2015



**Salazar Building Shines by Night and by Day**

Lights added underneath and above the canopy add beauty and security to the Salazar Building under restoration. Estimated completion date is the first week of April.



City of Kingsville, Texas  
**Staff Report**  
 (A Publication of the City Manager's Office)  
 Monday, February 9, 2015

***MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)***

**Regular Commission Meetings (Robert H. Alcorn Commission Chambers)**

Monday, February 9, 2015	6:00 p.m.
Monday, February 23, 2015	6:00 p.m.
Monday, March 9, 2015	6:00 p.m.
Monday, March 23, 2015	6:00 p.m.

**Municipal Court Dates (Commission Chambers)**

Thursday, February 12, 2015	3:00 p.m.
Thursday, February 26, 2015	3:00 p.m.

**Board Meetings (Commission Chambers)**

Planning and Zoning Board	Wednesday, February 18, 2015	6:00 p.m.
Historic Development Board	Wednesday, February 18, 2015	4:00 p.m.
Zoning Board of Adjustments	TBA	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

**Board Meetings (Respective Location)**

Library Board	TBA	4:00 p.m.
City/County Health Board	3 <sup>rd</sup> week of every other month	5:30 p.m.

**Reminders:**

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<b>Board Name</b>	<b>Vacancies</b>	<b>Recommendations</b>
Zoning Board of Adjustments	1	0
Zoning Board of Adjustments (Alternates)	3	0
Joint Airport Zoning Board	1	0
Civil Service Commission	0	0
Historic Development Board	2	0
Planning & Zoning Commission	2	0