

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, July 28, 2014

“Democracy is a government where you can say what you think even if you don't think.” Author unknown, www.quoteagarden.com

“A leader is one who knows the way, goes the way, and shows the way.”
John C. Maxwell, www.brainyquote.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

Please accept my recommendation of **Animal Control Officer, Ernest Espinosa**, for the “Good Job Award”. Ernest has been an employee for the

City/County Health Department for 2

years. Ernest is hard working, always on time and always willing

to help others. Ernest is a true professional. He is very

knowledgeable about city ordinances for Animal Control

as well as State animal control regulations. Ernest not only

deals with animal control issues but also a variety of other

activities including: abating honey bees, spraying for adult

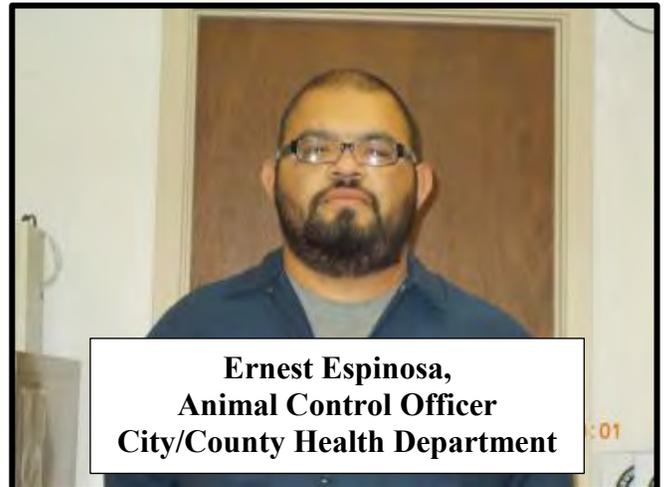
mosquitos, larvaciding

ditches, mowing and weed eating the grass and performing custodial work for the Health Department office.

Ernest is very dedicated and passionate about his work, but an even greater attribute is his compassion and kindness toward animals. In a recent call on a Saturday evening to the 700 block of E. Huisache. Ernest responded to a desperate call from Mr. Steven Cameron who advised Ernest of his elderly sick dog. Ernest consoled Mr. Cameron and comforted the elderly dog while transporting the animal to the animal control vehicle. Mr. Steven Cameron was so impressed with Ernest's caring behavior that he called the City Manager and me to convey his gratitude. Ernest is a great asset to the City-County Health Department/Animal Control Center and we are fortunate to have him in our department.

Thank you for considering Animal Control Officer Ernest Espinosa for the Good Job Award.

Sincerely,
Emilio H. Garcia
City-County Health Department, Director



**Ernest Espinosa,
Animal Control Officer
City/County Health Department**



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Let's Remember Our Award Winners!!!

2013 Safety & Recognition Awards

*Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year***

*Garage staff – Garage Division in the Public Works Department - **Injury Free Award***

*Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award***

2014 Good Job Awards

Ernest Espinosa	City County Health Dept.	7/28/14	Caring and compassionate service
Timothy Flores	Public Works/ Landfill	7/14/14	Helpful advice/good customer service
City Streets Crews	Public Works / Streets	6/23/14	Doing more than is required
Jerry Trevino	Utility Billing	6/9/14	Expert and helpful service
SWAT	Police Department	5/27/14	Commitment to mission
Monica Longoria	City County Health Dept.	5/12/14	New employee/great asset
Tony Wilson	Police Department	4/28/14	Positive change agent
Kathy Rios	Task Force	4/10/14	Supporting Task Force
Tom Davis	Police Dept.	3/20/14	Diligence to duty
Julian Cavazos, Jr.	Police Dept.	3/10/14	Going the extra mile
Don Erebia	Fire Dept.	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works /Sanitation	2/14/14	Positive attitude performance
Marco Jimenez	Public Works /Water	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Dept.	1/13/14	Consistently superior service

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Fiscal Year 2015 Budget Work Shop Dates & Department Presentations

The Proposed budget workshop dates are tentatively planned for four separate evenings Monday and Tuesday, August 25th and 26th and Tuesday and Wednesday, September 3rd and 4th. The order of department presentations will be finalized within the next few weeks after checking with City staff/directors.

New Tourism Director to Start Friday, August 1st

The City's new Tourism Director, Leo Alarcon, requested that his start date be move up from Monday, August 4th to Friday, August 1st. Leo has toured the Visitor Center offices and visited with Tourism staff in an effort to familiarize himself with his new duties. We are excited to have Leo join us in this important leadership position. A special thanks to Interim Director, Cynthia Martin, who has run a tight ship and performed well in her interim capacity. Cynthia will continue to serve as Downtown Manager under Leo's direction once Leo comes on board.

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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Administration Division

Eggs & Issues Breakfast

City-County Health Director, Emilio H. Garcia and city staff attended an Eggs & Issues Breakfast event. The event was held on Wednesday, July 9, 2014 at Texas A&M University-Kingsville, Student Union Building Room 221 S&B. The guest speaker was TAMUK, President Dr. Steven Tallant. Dr. Tallant spoke about the University's student enrollment, growth of the university, research and research grants, graduation rates, and future endeavors. The breakfast was well attended by community leaders, business leaders, elected officials, TAMUK Staff, the Mayor, City Manager, City Attorney and several City Staff. Pictured is Dr. Steven Tallant and attendees.



City-County Health Department Monthly Revenues

Below is a table showing the Health Department income revenue on a monthly basis for Consumer Health and Animal Control.

Fees collected	Consumer Health	Animal Control
Oct 2013	\$897.00	\$1,185.00
Nov 2013	\$869.70	\$1,715.00
Dec 2013	\$1,809.45	\$1,305.00
Jan 2014	\$1,377.29	\$2,545.00
Feb 2014	\$1,393.00	\$815.00
Mar 2014	\$1,778.00	\$2,730.00
Apr 2014	\$210.00	\$1,047.00
May 2014	\$404.90	\$2,615.00
June 2014	\$766.00	\$2,150.00

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Food Service Division

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Dollar General/S. 14 TH -93	Sirloin Stackade-79	El Pastel Bakery-100
Snappy Foods #2/Riviera-70	Los Mariachi's-88	Family Dollar-96
Boat-N-Net-100	Mariachi House of Burgers-97	Subway/Riviera-100
CVS-100	Stacey's Fro Yo-97	Star's Drive-In-76
Burger King/Riviera-90	Kingsville Bakery-89	Kings Inn-91
Tropical Freeze-100	Wal-Mart/Deli-93	Wal-Mart/Bakery-96
Wal-Mart/Grocery-89	Wal-Mart/Meat Market-87	Dollar General/N. 14 TH -93
Kentucky Fried Chicken-95	Riviera Food Mart-94	Taqueria Martinez-100
K2 Food Mart/Corral-86	Kleberg County Senior Center-100	Taqueria El Chato-100
Church's Fried Chicken-96	Kleberg County Nursing/Rehab-92	Dollar Tree-96
Mr. G's SnoWiz-93	Popeye's Fried Chicken-90	El Dorado-100
Granny's Tamales-100	Walgreens-96	Boys & Girls Club-96

Regular & Fundraiser Food Handler Class

Food Handler Class	14 Students	Regular Food Handler Class- Health Department
Food Handler Class	19 Students	Fundraiser Food Handler Class-Health Department

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Permitted Temporary (Fundraiser) or Permanent Food Events	
Mathias Utley Benefit	Temporary Food Event-Fajita Tacos Fundraiser
Destyni Gomer Benefit	Temporary Food Event-Burger, Chips & Drink Fundraiser
R & D Underbrink Farms	Annual Produce Permit/Kleberg County
Brush County Thunder All Stars	Temporary Food Event-Gorditas Fundraiser
CC Slam/Softball	Temporary Food Event- BBQ Brisket on the Bun, Chips & Drink Fundraiser
St. Martin Church/Men's Club	Temporary Food Event-BBQ Chicken, Sausage, Beans, Coleslaw & Trimmings Fundraiser
Mario Pena Produce Stand	Annual Produce Permit/Kleberg County
United Meats LLC	Annual Food Permit
Stephanie Garza Benefit	Temporary Food Event-Burger, Chips & Drink Fundraiser

City-County Health Department Monthly Statistics-Consumer Health

Consumer Health	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.
Oct 2013	40	29	84	4
Nov 2013	22	46	71	3
Dec 2013	24	42	10	3
Jan 2014	38	56	38	3
Feb 2014	51	46	200	1
Mar 2014	49	90	184	1
Apr 2014	70	103	55	3
May 2014	55	78	27	0
June 2014	54	83	22	0

New Business Opened: The Garage Drive Thru; 1026 E. Lott

Closed Business: The Center; 620(A) N. Armstrong

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Animal Control Division

Animal Shelter/Food Donations!

Wal-Mart donated 300 pounds of cat food and 300 cans of cat food. Thanks to Wal-Mart for continuous support and donations to the City-County Health Department/Animal Control Center.



Junior is Our Pet of the Week Ad!

The City-County Health/Animal Control Center is pleased to announce Pet of the Week ad in the Kingsville Record newspaper. Every week a picture and a brief description of a cat or dog will be featured in the newspaper. This effort is to increase our adoption rates and showcase our wonderful animals waiting to be adopted and be given a second chance of life. The first pet of the week ad will be in Wednesday's newspaper. **A big Thanks to Ofelia Arevalo for all your help!** This week's pet is?

Kingsville Animal Control's Pet of the Week is Junior. He is a lab mix and is about 1.5 years old. To meet Junior, contact Animal Control at (361) 592-3324 or stop by the shelter located at 3415 N FM 1355 between the hours of 9:30 to 11:30 a.m. and 1 to 4:30 p.m. Kingsville Animal Control will hold an adoption event on August 16, 2014 from 10 a.m. to 2 p.m. at Tractor Supply Company located at 2405 S Brahma Blvd.



Animal Control Center-Next Monthly Pet Adoption Day

Please join us at our next **Pet Adoption Day**

Saturday, August 16, 2014

10:00 a.m. to 2:00 p.m.

Tractor Supply Company

2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

For questions please call the City-County Health Department @ 361-592-3324

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City-County Health Department Monthly Statistics-Animal Control

Animal Control	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	June 2014
Dogs impounded	88	120	134	116	146	135	92	128	167
Dogs adopted	25	14	19	31	30	20	22	26	27
Dogs released	22	22	30	16	27	27	12	23	21
<i>Dogs Rescue (Groups)</i>	3	1	13	12	13	11	7	14	10
Cats impounded	154	121	97	89	107	167	189	196	173
Cats adopted	3	3	7	4	4	4	4	11	8
Cats released	0	3	3	3	1	3	2	2	0
Cats rescued (Groups)	0	0	2	8	4	1	3	7	1
Opossum in traps	70	61	40	59	37	75	79	67	32
Other animals impounded	3	2	2	3	3	0	5	11	12
Other animals adopted	0	0	2	0	1	0	1	6	2
# of humans bitten	4	3	9	3	2	5	8	11	6
Animals obs. 10 days	3	2	4	2	3	5	7	6	2
Warnings issued	1	0	0	0	0	0	0	0	0
Citation issued	21	20	25	55	51	35	36	30	40

Mosquito Control Division-(Vector Control)

Mosquito Machine Testing

On Tuesday, July 8, 2014 Univar USA provided a half day Mosquito machine calibration and droplet testing for the City-County Health Department and Kleberg County precincts 1 & 3. The testing was held at the City-County Health Department from 9:30 am to 11:30 am. Annual calibration and droplet testing is required for mosquito machine as per the Texas Department of Agriculture. Mark Theriot from Univar

USA and Brian McFall administrated the testing of the machines. Pictured are Mark Theriot, Mark Perez and Brian McFall. Also pictured is



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Kleberg County Employee Precinct 1 Avelino (Java) Valadez and Daniel Saldana, Pct. 3. The last picture is City-County Health Employees Jason C. Torres and Robert Puente.



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The City-County Health Department encourages you to protect yourself and love ones from mosquitoes by following these 4 basic steps!

**Protect yourself
from the West
Nile virus
with the 4 D's.**


**FIGHT
THE BITE**

- 1 Stay indoors at **Dusk** and **Dawn**.**
This is the time of day that mosquitoes are most active.
- 2 Dress** in long sleeves/pants,
loose and light-colored clothing when outdoors.
- 3 Defend** yourself from mosquitoes by using
an insect repellent that contains DEET, Picaridin,
or Oil of Lemon Eucalyptus. Follow label instructions.
- 4 Drain** standing water in your yard and
neighborhood. Also make sure that flower pots,
water dishes, bird baths, and wading pools are
properly drained so they are not breeding grounds
for mosquitoes.



www.txwestnile.org



City-County Health Department Monthly Statistics-Vector Control

Vector Control	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	June 2014
Calls pertaining to bees	18	11	4	3	3	9	22	4	17
Removal of swarms	8	8	0	0	1	1	6	3	7
Site unable to abate	10	3	4	3	2	8	16	1	10
Mosquito surveillance	1	0	0	0	0	0	0	0	0
Larvacide blocks)	6	0	0	0	0	0	0	0	0

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FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Did You Know?

The cost of producing a \$1 note is 5.4 cents per note. According to the Federal Reserve, the new currency budget for 2014 is \$826.7 million. It reflects the following costs per denomination:



- \$1 and \$2 - 5.4 cents per note
- \$5 - 10.1 cents per note
- \$10 - 9.2 cents per note
- \$20 and \$50 - 10.2 cents per note
- \$100 - 13.1 cents per note

www.federalreserveeducation.com

Budget

The City of Kingsville's budget process is in full swing. The City Manager has received the first copy of the Expected Annual and Department Requested Budgets along with the Supplemental Requests. This year over 180 supplemental requests were submitted to the City Manager for review. These requests included expenditure increase requests, overtime requests, personnel requests and capital outlay requests. The budget is going back and forth between the City Manager and the Finance Department in order to present the City Manager's FY2015 Proposed Annual Budget to the Mayor and City Commissioners in August.

Budget Calendar

Friday July 18, 2014

- City Manager completes review of draft budget detail and fund balances and provides final changes to Finance for entry into budget

Thursday July 24, 2014

- Appraisal District Chief Appraiser to deliver certified tax rolls to all taxing entities. (See August 11, 2014).

Friday July 28, 2014

- Finance to provide City Manager with FY2015 Budget Review Packet including fund balance projections for FY2014 & FY2015

Friday August 1, 2014

- Finance Director to provide City Manager with Final Proposed Annual Budget including charts, graphs and other supplemental materials

Friday August 8, 2014

- City Manager finalizes budget message for inclusion in FY2015 Proposed Annual Budget
- City Manager forwards final budget message to Finance

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Monday August 11, 2014

- Distribute City Manager's FY 2015 Proposed Annual Budget to Mayor and City Commissioners
- Accept certified tax rolls from Chief Appraiser
- Discuss tax rate, if proposed tax rate will exceed the roll back rate or the effective tax rate whichever is lower, take record vote and schedule public hearings

Payroll

Payroll is in the final process of implementing the Time Clock Plus Export. This will allow the information from the hand scanners to be directly entered into the City's financial software. Utilizing the Time Clock Plus export will eliminate the need for filling out manual time sheets. Before implementing the export,

Payroll will hold a training session the first week of August to go over the procedures for time entry through the Time Clock Plus software. Payroll would like the Time Clock Plus Export to go live the first payroll in August. With everyone's help we can make sure the process goes smoothly. The date and time for this training will be announced via email.



Accounting Manager

Stacie Pena has been promoted as the new Accounting Manager for the Finance Department. Stacie has her Master's in Professional Accountancy and is in the process of becoming a Certified Public Accountant (CPA).

Utility Billing Division

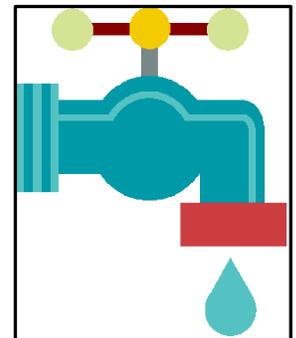
Facts about Summertime Overwatering



Depending on the region, homeowners use between 30 and 70 percent of their water outdoors.

It's estimated that 50 percent of the water we use outdoors goes to waste from evaporation, wind, or runoff due to overwatering.

Review your water bills and compare your winter water use with your summer use to get a sense of how much extra water you use outdoors when it's hot.



Sprinkler Systems

Homes with Automatic Sprinkler Systems can use about 50 percent more water outdoors than those without them. Check your summertime water bill—how does your warmer weather water use compare to winter months? Here are some tips for keeping water use under control:

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- **Timing is everything:** Know how much water your landscape actually needs before you set your sprinkler. Your local utility can offer recommendations for how much water certain plants need in your region and best times to water. Generally, it's best to water lawns and landscapes in the early morning and evening, after the sun goes down, because significant amounts of water can be lost due to evaporation during the heat of the day.
- **Look for the label:** If your system uses a clock timer, consider upgrading to a WaterSense labeled controller which acts like a thermostat for your lawn, using local weather data to determine when and how much to water, reducing waste and improving plant health. Replacing a standard clock timer with a WaterSense labeled irrigation controller can save an average home nearly 8,800 gallons of water annually.
- **Go with a pro:** Contractors certified through a WaterSense labeled program can audit, install, or maintain home irrigation systems to ensure water isn't wasted. Make sure you ask for credentials.
- **Tune up your system:** Inspect irrigation systems and check for leaks and broken or clogged sprinkler heads. Fix sprinkler heads that are broken or spraying on the sidewalk, street, or driveway.
- **Play zone defense:** When planting, assign areas of your landscape different hydro zones depending on sun/shade exposure, soil and plant types, and type of sprinklers, and then adjust your irrigation system or watering schedule based on those zones' specific needs. This helps you avoid overwatering some areas or underwatering others.

No Sprinkler System?

Even if your home doesn't have a sprinkler system, there are a number of simple steps you can take to promote a healthier lawn and garden with less water this summer:

- **Step on it:** Grass doesn't always need water just because it's hot out. Step on the lawn, and if the grass springs back, it doesn't need water. An inexpensive soil moisture sensor can also show the amount of moisture at the plant's roots and discourage overwatering.
- **Leave it long:** Raise your lawn mower blade. Longer grass promotes deeper root growth, resulting in a more drought-resistant lawn, reduced evaporation, and fewer weeds.
- **Give your hose a break:** Sweep driveways, sidewalks, and steps rather than hosing them off. And don't forget to check for leaks at your spigot connection and tighten as necessary.

<http://www.epa.gov>

Month-end Billing Report for June 2014

Number of active accounts: 7,997

Disconnected accounts: 147

New Accounts: 161

Disconnect-Non-Transfer : 147

Disconnect-Transfer of service: 10

Billed consumption: 126,767,800

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Month-end Transaction Report for June 2014

Late Charge: \$9,085.25 (not including disconnect/lock penalties)
Payments: \$923,302.27
Draft accounts: \$71,096.32
Web payments: \$99,509.19

Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices.

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

Sec. 5-1-35. When collections made.

B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

Court Business

July 1 through July 15, 2014

There were a total of 467 new cases recorded during this period. These cases included, 20 misdemeanor and alcohol cases, 230 traffic citations, 156 parking citations, 3 city ordinance citations and 58 FTA (failure to appear) charges. Aside from these new cases, 187 cases were resolved and 104-warrant orders were served.

Cash Collections

During this period, \$41,804.32 was collected from fines, settlements for payment plans, extension orders, and all other executed orders.

Pre-Trial Session July 1, 2014:

For this setting, there were four individuals summoned. The list below encompasses the disposition for each case:

1. All four cases (plea bargain motions in lieu of trial) were forwarded to the court for review.

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Court Hearings for July 3, 2014

During the 2pm Inmate Court Hearing session, eight inmates were transported to the Municipal Court Alcorn Chambers by the Kingsville Police Department. The disposition of these individuals is as follow:

1. There were six individuals committed, for a combination of 80 days in the county jail for non-payment.
2. Another individual was released upon full payment of the balance owed.
3. The last individual is schedule for a Trial hearing.

Case Dispositions

During the regular court hearing at 3pm, 92 people (167 cases) were summoned for this hearing. Below are the depositions of these cases:

<u>DISPOSITION OF CASES</u>	<u>NUMBER OF CASES</u>
Payment Plans	36
Extensions	9
Trial Motions	2
Clean Recrd Program	0
Driving Safety Course Program	0
DPS-DL Suspension	0
New Warrant Orders	80
Compliance dismissal	5
Continuance orders	2
State Motions-Dismisal	6
Inmates cases: commit order	10
New Court date	3
Cases Closed	11
Pending for Review	2
Juvenile-reset	0
Alcohol Awareness Class	1

** Of the remaining who did not make their court appearance, 50 individual driver's licenses were reported to the Ominibase (Department of Public Safety) for suspension, and 80 records of arrest and failure to appear charges for non-appearance and contempt of court were filed.**

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New Court Dates

July 15 & 29, 2014:

Pre-Trial Session-Conference Room
9:00 a.m. until 3:00 p.m.

July 17 & 31, 2014:

Inmate Hearing 2:00 p.m.
Regular Hearing 3:00 p.m.

July 17, 2014:

Bench Trial 4:00 p.m.

August 5 & 25, 2014:

Pre-Trial Session-Conference Room
9:00 a.m. until 3:00 p.m.

August 14 & 28, 2014:

Inmate Hearing 2:00 p.m.
Regular Hearing 3:00 p.m.

August 28, 2014:

Bench Trial 4:00 p.m.

The public is encouraged to contact the court office at 361-592-8566 for information on traffic and all other Class C misdemeanors. Also as a reminder, the court does not accept payment by personal checks or American Express or Discover. Visa, MasterCard, Debit cards, money order, and cashier's check, or cash are acceptable for payment.

In addition, you can pay your traffic and parking ticket online and any other balance. Just go to the City's website: <https://www.cityofkingsville.com>

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Training and Professional Development

Engine Safety and Hose Lay Deployment Training

Fire department personnel and volunteer fire department personnel participated in training on how to deploy pre-connected hose lines from transverse hose beds on the fire engines. Hose lays were pulled and re-loaded several times. Demonstrations of how to pull additional hose for extension of lines for distances farther than 150' and 250' were presented. Deployment of hose for above ground fires such as apartments or university buildings was also demonstrated. Engine company safety procedures such as wearing of seat belts, proper backing procedures, and setting of wheel chock were discussed.



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Lieutenant and Engineer Promotional Exams – The practical assessment phase of the promotional process were conducted between July 7th and 10th. Engineers were required to drive the fire engine through two



obstacle courses that included backing into a simulated narrow alley dock location and also turning the engine around in a narrow area. Then engineer candidates were required to quickly and accurately pump one of three combinations of fire lines. The candidates selected one of three cards at the beginning of the evolution and then had to safety and properly pump water to a small hose line from the tank water on the engine, then attach

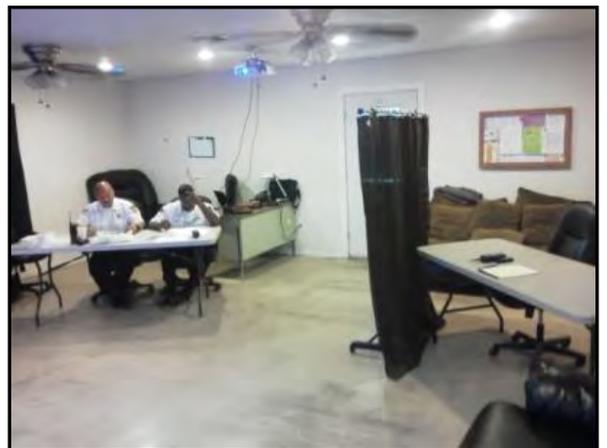


large supply hose from fire hydrant and let water into the pump then close the water from tank and pump a larger line. Candidates were provided with the scoring sheet and instructions prior to the exams so that they would know how to properly prepare. All candidates passed the assessment.



The lieutenant candidates participated in a simulated fire incident. The tactical assessment was presented with a power point slide show and role players using portable radios. The candidates were dispatched over the radio to a house fire along with 3 other units (role players). As the simulated incident progressed, the candidates were required to address specific actions

such as fire attack, assignment of units into groups or divisions per Incident Command System standards, conduct primary search for victims, assign a rapid intervention team, call for mutual aid, properly use radio channels, ventilation, salvage, and several other actions. Candidates were given a grading sheet, instructions, and a practice power point to prepare for the assessment. All candidates passed the assessment.



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Planning

Community Project Development Meetings – The fire marshal attended these meetings with personnel from Planning and Engineering departments. Additional meetings have been held to discuss specific apartment complex projects.

Budget Planning – The fire chief worked on 2014-15 budget requests during the entire period.

Other Department Activities

Apparatus, Equipment, Facility Status

Medic Units – 2 medic units out of service for coolant leaks. Sensible Care was being used as a backup ambulance service for a couple of days. All medic units back in service today.

Fire Station 1 – New hot water heater installed, dishwasher installed with new electrical circuit. Downstairs sewer drains backing up into new restrooms. Plumbers cleared lines, but need to come back and run a scope down lines to determine if the problem is fixed.

Computers – Some new computers and monitors for dispatch have arrived.

Projects

Fire Station 2 Exterior - A tentative plan is being worked on that will include the installation of walking paths, shrubs similar to the downtown park, and a water fountain.

Fire Station 2 Interior – Contractors were in the station measuring for front and rear doors. Due to the old metal frames not fitting pre-build door sizes, wooden doors will be used instead of the proposed metal or fiberglass doors. The concrete threshold at the front door has been removed and will be replaced with an ADA compliant threshold.

Dispatch – Meetings were held with radio, phone, and I.T. personnel to discuss interconnectivity of communications system with computers and building systems. While waiting on new VHF frequencies to be approved by the FCC, older VHF frequencies will be used to start radio dispatching. Radio dispatching system installation should be completed in the next 1-2 weeks.

Fire Station 1 Restrooms, Upstairs/Downstairs – Upstairs and downstairs restrooms are completed. Additional fans (not part of project) will need to be installed in downstairs restrooms.

Fire Station 1 Electrical Project- Installation of new electrical systems for apparatus that was due to begin on July 7th has been delayed due to the electrician being injured. Hopefully the project will begin in the next week and should be completed within one to two weeks.

Fire Department Response Statistics for the period of 0800 hrs July 3rd to 0800 hrs July 18th

Fire/Rescue/Other Calls -	20
Emergency Medical Service Calls (EMS) -	92

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Major Events during the period

Monday, July 7th, Apartment Fire - 800 E. General Cavazos Blvd. First arriving crew reported fire showing from the windows of a second floor apartment of a building with 6 units. Maintenance personnel reported all occupants had been evacuated.

Because of the distance from the roadway, pre-connected hose lines would not reach the apartment and additional hose had to be connected. A 5" large diameter supply hose line to provide water for the attack, had to be laid across General Cavazos Blvd by one firefighter who sustained minor injuries during the operation.

Firefighters were then able to make a direct attack on the fire and knock it down from the outside and then enter the apartment to fully extinguish it. Walls were torn down and adjacent apartments were searched for fire extension. An engine from the Kingsville Naval Air Station Fire Department responded mutual aid to assist.

Personnel were on scene for a few hours and were exhausted at the completion of the incident. The unit involved in fire was a total loss and the apartment below sustained water damage. The cause of the fire is under investigation. Firefighters reported that we were lucky to have extinguished the fire without losing the entire building due to limited staffing.

They attribute part of the successful containment to the unusually thick sheetrock firewalls in the building. The fire chief also believes that the firefighters quickly adapting to the situation and making an aggressive attack saved the other apartments.



HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Policy Highlight -

Excerpt from Policy # 850.00 - Outside Employment

The City shall be the primary employer for all Employees for which benefits are being supplied. An Employee may be employed in any capacity in any other business, trade, occupation or profession while employed by the City, so long as it is determined that such employment does not tend to bring the City into disrepute, reflect discredit upon the Employee, or conflict with his/her employment or performance as a City Employee.

... Employees must notify their Department Director in writing prior to accepting outside employment and whenever the nature of such employment changes. The information will be forwarded to the Human Resources Department for placement in the Employee's personnel file.

Employees may pursue other employment only when it is not in conflict with the operations and business of the City and does not interfere with the performance of their work. Outside employment shall not impair Employee's availability upon emergency recall by the City.

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Outside employment will not be considered an excuse for poor job performance, absenteeism, tardiness, or refusal to work overtime. Should the outside employment cause or contribute to any of these situations, it must be discontinued or the Employee will be subject to termination from City employment.

As the primary employer, the Employee must recognize the City's need for flexibility and changing schedules based upon the demand for services or departmental needs.

Advertised Positions

Finance – Accounting Supervisor

Fire - Firefighter

Police – Telecommunication's Operator

Street – Maintenance Worker

Wastewater – Utility Worker

Separations

Cesar Ramirez – Equipment Operator II – Street

James Bryson – Accounting Manager - Finance

Milestone Anniversaries - 5, 10, 15 and 20, 25, 30+ years

July 2014

15 years – Vilma Salinas (Police Officer)

10 years – Michael Krueger (Municipal Court Judge)

July has a total of 21 anniversaries ranging from one year to 29 years as follows:

<u>Years of Service</u>	<u># of Employees</u>
20+	3
15-19	1
10-14	3
5-9	8
<5	6

Testing/Workshops/Seminars/Meetings

Civil Service Testing

Fire Department promotional exams and skills exams were conducted in late June and early July. Each candidate receiving a passing score of 70% or better on the written examination was able to take the skills examination. Final scores were calculated by multiplying the passing score on the written examination by 70% and multiplying the skills exam score by 30%. Applicable seniority points were then added and the resulting score was the final score and utilized for candidate's placement on the Promotional Eligibility List. The lists are valid for one year from the date of the exams. Vacancies in the applicable ranking positions can only be filled with personnel from the applicable eligibility lists.

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Fire Lieutenant's Eligibility List

<u>Name</u>	<u>Final Score</u>
Sandoval, Miguel	96.927
Guerra, David	91.791
Mendiola, Oscar	89.992
Creek, James	89.991
Camarillo, Felix	89.456

Fire Engineer's Eligibility List

<u>Name</u>	<u>Final Score</u>
Lee, Ronald	97.861
Palacios, Steve	93.666
Smithwick, Sam	88.993
Basaldu, Ruben	85.892
Adame, Joseph	83.923

Prescription Discount Program – National League of Cities (NLC)

May 2014 – 38 prescriptions filled under this program used by a total of 13 individuals for a monthly savings of \$ 675.34. The average price savings was \$17.77 per prescription which translates to a 32.9% savings on prescriptions.

As of date, the program has been utilized by 1,937 individuals for a grand total savings of \$64,176.33 since the beginning of the program in August 2009. The plan has averaged a 21.3% savings in filling 6,680 prescriptions for persons in the Kingsville community.

General

HR staff continues to work on the classification and compensation plan for the Fiscal Year 2014-2015 budget as well as assisting several departments in reviewing their proposed personnel changes.

Even with ongoing budget processes, the regular work of the HR office continues. Insurance open enrollments are being coordinated as well as coordination of the October 2014 Employee Health Fair.



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PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Robert Isassi, Director)

Planning Division

Dumpster Enclosure Project – Phase 3

Luke Stevens, Sanitation Supervisor, has been closely inspecting the dumpster enclosure project progress and has updated us that the contractor has been continuing its work on the dumpster enclosure and that the project is progressing nicely.



City-Owned Building – GCS Building

A make-ready project is underway for any potential lessee for the City-owned 26,000 SF building located at Southgate Mall. Recently a glass door shattered and needed to be replaced. Luckily nothing was noted to be missing but the door was repaired.

Building Services Division

Permits Pulled

Residential Remodel: 25	Commercial Remodel: 0	Electrical: 22
New Commercial: 0	Mechanical: 23	Moving: 0
New Residential: 2	Fire Inspection: 28	Gas Inspection: 10
Cert. of Occupancy: 6	Commercial Meter: 9	House Leveling: 1
Plumbing: 14	Residential Meter: 14	Re-roof: 13
Sprinkler: 3	Sidewalk: 0	Sign: 4
Curb: 3	Swimming Pool: 1	Demolition: 0

Total Permits Pulled: 178

New Business

- Fastenal relocating to 1911 S Brahma Blvd and waiting to final inspection.
- Bella Donna Spa and Salon at 1024 S 14th open for business.
- Snap Fitness at 1010 S 14th waiting on final inspection.
- Totally Fruit at 300 E Lee open for business.
- Grant Me Pizza at 1601 S Hwy 77 Suite B waiting on final inspection.
- The Candle Shop relocating at 1209 E King waiting for inspection.

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Community Appearance Division

Recent activity (June 26-July 16) by Community Appearance Inspectors

Notices Sent: 174	Abatements: 18	Obsolete Sign Violations: 15
Inspections: 243	Court Cases: 0	Placards Posted: 9
Re-Inspections: 94	Illegal Dumping Cases: 0	
Compliances: 60	Front/Side yard parking violations: 2	

Typical Violations & Compliances

Below are photos of recent examples of success in the beautification efforts due to our community complying with city codes:

201 S 6th - Property Owner Compliance – Exposed Working Equipment Concealed



BEFORE

AFTER

521 E King- Property Owner Abated – Incomplete Signage Fixed



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**1020 E King- Abandoned and Unsightly Sign & Pole Removed
Property Owner Abated**



**330 N 6th – Sign Pedestal Base (unsightly trip hazard) Removed
Property Owner Abated**

BEFORE

AFTER



Community Appearance Supervisor Attends KTB Conference

Community Appearance supervisor recently attended the Keep Texas Beautiful (KTB) conference held in Austin, TX. She came back with many ideas and will be working with Keep Kingsville Beautiful to implement them in the upcoming year. . Many of the sessions discussed how vital partnerships are between the KTB affiliate (KKB) and as many organizations within the city as possible to include city entities as well. More to come on those projects.



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Preparing for the 4th of July Celebration



Operators worked diligently to prepare downtown for the Fourth of July celebration. Maintenance at the xeriscape garden as well as curb and gutters along 6th St. and Kleberg St. were done. Inspectors worked with Downtown Manager Cynthia Martin to contact downtown merchants for any pickups or mowing that needed to be done. The event had a very good turnout. Many citizens joined in the celebration by participating in the pet and bike parade. Citizens enjoyed the good food and good company afterwards at the Pavilion.

Trash Off event preparation

Community Appearance has also begun preparing for the next Trash Off event tentatively scheduled for September 27th. Once

again we will be asking for the assistance of citizen volunteers as well as city employees to show their support towards the beautification effort. Please contact Jennifer Bernal with any questions or concerns for the event.

Community Appearance: Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '14.

OCT	\$9107.08
NOV	\$6550.24
DEC	\$9605.00
JAN	\$7148.91
FEB	\$6117.44
MAR	\$7280.90
APR	\$3851.83
MAY	\$5762.10
JUN	\$16493.69

CITY OF KINGSVILLE
TRASH-OFF DAY



The City of Kingsville will be hosting a Trash-Off Day where the citizens can dump their Trash for FREE!

Sat., Sept. 27, 2014 from 8:00am-12:00pm.

We will be located at 6th & E. Ave B.
 Two blocks NORTH of Kleberg Elementary School

You must provide proof of residency and utility bill.
Contact Community Appearance for more info 361.595.8093
NO Contractors, RESIDENTS ONLY!

- We will be accepting:**
- * Brush
 - * Furniture
 - * Appliances
 - * Tires



- We will NOT be accepting:**
- * Hazardous Waste
 - * Concrete
 - * Household Garbage
 - * Roofing Scraps



Volunteers Needed!!

Trash bags and gloves will be provided.



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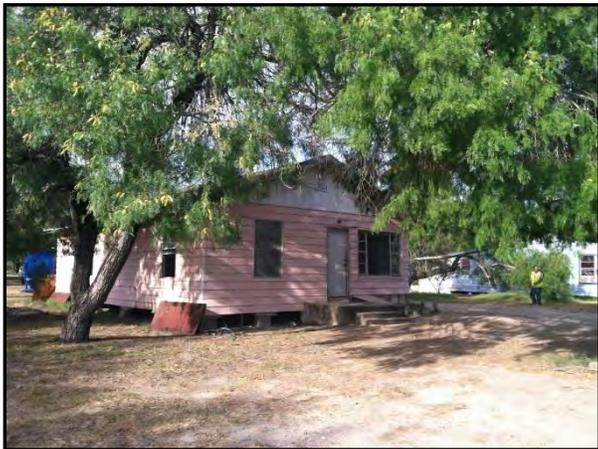
Condemnation of Unsafe Structures - Demolitions

The Building Department will be presenting dilapidated structure cases to City Commissioners for review on the last meeting of each month. To date 10 condemnations have been approved by commission since October 2013. As part of our building structure evaluations, 17 notices have resulted in property owner agreements to demolish the unsafe buildings. Below is an updated list regarding noticed properties currently in violation and awaiting a condemnation hearing.

Date	Property Address	Status				
7/7/14	227 E Richard	Voluntary Demo				
7/8/14	522 W Kenedy	Voluntary Demo				
Pending	1242 E King	Pending	Commission	Hearing	in	August
Pending	117 N Wells	Pending	Commission	Hearing	in	August
Pending	303 W Gen. Cavazos	Pending	Commission	Hearing	in	August
Pending	1247 E King	Pending	Commission	Hearing	in	August
Pending	1801-1803 N 20 TH	Pending Commission Hearing in August				

As always, Community Appearance would like to thank all those involved with all the efforts towards the beautification of our legendary city.

209 W Corral – Voluntary Demo



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522 W Kenedy – Voluntary Demo



227 E Richard - Voluntary Demo/Abatement



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Monthly "Ten Worst" Private Property Clean Ups

270 private properties have been cleaned up since this program began about 30 months ago. Each month staff identifies the ten worst private properties and works with the property owner to get them cleaned up. On average about 8 out of 10 properties are cleaned up by the property owner. We ensure that they remain in a cleaned up status through an effective re-inspection program. The current ten worst properties are as follows:

PHASE 27

Property Address / Compliance Deadline

314 E Ella	7/31/14	/ 722 E Henrietta	7/31/14	/ 309 E Nettie	7/31/14	/ 1216 E Kleberg	7/31/14
327 E Nettie	7/31/14	/ 719 W Richard	7/31/14	/ 902 W Ave F	7/31/14	/ 904 W Ave F	7/31/14
221W Lee	7/31/14	/ 629 W Johnston	7/31/14				

Two of last month's ten worst properties are shown as follows

316 E Ave B – Property Owner Abated

BEFORE

AFTER



902 W Ave F



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POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief)

Administration Division

CJIS Audit

Under the Criminal Justice Information Service (CJIS) Security Policy provisions, the Department of Public Safety (DPS) serving as the CJIS Systems Agency for the State of Texas is responsible for auditing local agencies to ensure compliance with the technical aspects of the FBI CJIS Division's policies and regulations.

The agency has been scheduled for an on-site security audit to take place on August 04, 2014 at 1:00pm.

The following information/documentation will be made available for review by the technical auditors:

- A current agency network diagram
- Any departmental policies related to TLETS system usage and/or TLETS system security
- A list of wireless device identification and vendor contact information
- Documentation of the agency storage media sanitization process
- A Formal Incident Response Plan (Section 5.3 of the CJIS Security Policy)
- A Security Alert and Advisories process (Section 5.10.4.5 of the CJIS Security Policy)
- Security Awareness Training records for agency and contractor personnel.

TCOLE Training

Chief Torres, Lt. Julian Cavazos and Training Officer Javier Alemean attend the "TCOLE Simplified" workshop at the Del Mar College Reg. Police Academy on Thursday, July 17th, 2014 from 10a.m. to 2p.m.

The information provided was intended to assist chief administrators, training coordinators, HR employees, custodians of credentialing records, detention and police communications supervisors and administrative staff support personnel with the interpretation and implementation of TCOLE Rules and Texas Occupations Code 1701 statutes.

The training was conducted by TCOLE Field Agents Derry Minor and Doug Staudt.

Patrol Division

Meeting at Council of Governments

Lt. Bradley Lile attended the The Homeland Security Advisory Committee meeting at the Council of Governments representing Chief Torres and the City of Kingsville. Below are notes he took from the meeting.

Much of the talk was about RJ Thomas taking the lead on an economic impact study of the port in relation to homeland security. SPARS is scheduled to be phased out within the next few months. A class will be held when the new system is in place.

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Staff presented some suggestions for those who do not have generators at their offices. If paperwork is filled out ahead of time, the Army Corps of Engineers will deliver a generator to your office within one week of the disaster.

Special Teams registration: Probably does not apply to us. If you are applying for a federal grant, you must submit the paperwork with your "team" and it is due by July 20.

Criminal Investigations Bureau

Detectives Supervisor assigned 163 cases and inactivated cases as of July 18th, 2014. Along with these cases there were also 6 DWI's and 5 Crash reports. All Detectives are working a variety of cases at this time. Several of the cases range from theft to sexual assaults.

Detectives filed have filed 58 cases during this period. There were 8 cases filed in District Court, 44 cases filed in County Court, 4 cases filed in City Court, and 2 filed in Juvenile Court. Each Detective is currently working a case load of about 60 to 80 active cases.

Detectives have also been assisting with summer programs involving the youth of our community. Presentations from Bullying and Drugs to Lets Investigate programs have been done with the kids. All the kids have done a very good job paying attention and learning.



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Two Detectives assigned to night shift are working cases as-well as helping out patrol and doing surveillance on areas that are having a higher volume of crime. These units are also able to make contact with people who are not available during normal business hours. Hopefully with these units we will be able to corner some of our crime.

All the Detectives are doing a great job on working on their cases and getting involved with the community.

Communications Bureau

Lead Dispatchers Monica Flores and Marcus Munoz will be attending Texas Uniform Crime Reporting Workshop at the Texas Department of Public Safety training center in Austin, Texas for two days.

Bureau received 679 calls to 911.

Bureau received 1,478 regular calls to the office.

An interview was held for a candidate for the position of telecommunicator with the department. The candidate has 11 years prior service with an area Sheriff's Office. She is continuing through the hiring process. The position of telecommunicator is now a licensed position under TCOLE and potential hires must go through a thorough background check including a psychological exam.

Neighborhood Improvement Officer

2014 ABANDONED AND JUNK AUTOS

WEEK 26

The following stats are from Week 26:

- Junk Vehicles – 4
- Parking Citations –67
- Non-Ordinance Violation Checks - 10

WEEK 27

The following stats are from Week 27:

- Junk Vehicles – 3
- Parking Citations –66
- Non-Ordinance Violation Checks -12

WEEK 28

The following stats are from Week 28:

- Abandoned Vehicle – 3
- Junk Vehicles – 1
- Parking Citations –64
- Non-Ordinance Violation Checks -13

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So far for the year of 2014, 87 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 86 compliances for the year. NIO has also issued a total of 425 Parking Violations (Citation and Warning Combined) for the year.
Junk and Abandoned Vehicle Compliance (photos of citizens who have complied).



1300 CENTER DR



722 S 12TH ST



202 E FORDYCE AVE



230 W AVE A

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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering Division

Engineering Technicians

Engineering technicians have been vital to the City's roadway construction efforts. They have been surveying the grade and slopes. Furthermore, engineering technicians will be important in working with the GIS technicians to provide important roadway construction to accumulate a maintenance history data for future maintenance and roadway construction activities.



GIS technicians

GIS Technicians have been working on updating the city's website to incorporate maps. GIS techs are also updating the pavement model to include historical roadway construction data, useful for maintenance and construction activities.

Street Division

Road Construction

Project # 74 -12th St.

- Cut, shaped, removed and reworked saturated areas due to rain.
- Shaped and rolled limestone and tested limestone reworked areas, pulled and placed limestone
- Set Blue tops for proper elevation cut limestone to grade Primed MC30 1300 Gallons, Seal Coat AC 5 1000 Gallons and 84 tons #5 aggregate
- Received 28 loads
HMAC (595.55Tons)
and Laid down HMAC
on 12th St.

Project #79- Ella St.

- Removed excess materials on 12th St.
Filled in void areas
around creek and Santa
Gertrudis Ave.
- Removed old asphalt and
hailed to landfill (23
loads)
- Removed old caliche and
hailed to police
department (75 loads)
- Received 71 loads Limestone (1725 Tons)



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Mowing/ Weed Eating

- Drainage Ditch along Railroad and Tranquitas Creek
- Caesar Ditch between 77 By-pass and 17th St.
- General Cavazos Blvd. from By-pass to NAS
- 6th Street from Trant Rd. to City Limits
- Corral from Hwy. 77 to 14th St.
- 14th St. from Corral to N."Y"
- N. 77 to Buss 77 City Limits
- Caesar Ditch between 77 By-pass and 17th St.
- General Cavazos Blvd. from By-pass to NAS
- 6th Street from Trant to City Limits

Drainage Cleaning

- Joint Venture with Kleberg County, Cleaning up Drainage Ditch along General Cavazos Blvd. starting from NAS Fence.

Herbicide / Weed Spraying

- Crew working on 12th St. Project
- Sprayed all major thoroughfares
- Corral from Hwy 77 to Corral
- Santa Gertrudis for Hwy 77 to 141
- 6th Street from Corral to General Cavazos
- Kenedy from 14th to 6th
- Caesar from 14th to 6th

Street Sweeping

- All major thoroughfares
- Zones 6 (area between Santa Gertrudis Ave and King Ave and between 6th St and 14th St.)
- Zone 7 (area between Armstrong Ave. and 6th St and between Santa Gertrudis Ave. and King Ave.)
- Downtown Area prepared for parade. Crews also patched and filled in potholes:
- Zones 9 (area in front, behind and the sides of Memorial Middle School area)

Hot Mix/Cold Patching

- Crew working on 12th St. Project
- Ave A and 12th St.
- Escondido Road
- 13th St. and Ave D
- Santa Rosa Dr.
- 19th St. and Henrietta Ave
- 1620 Santa Fe

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- 813 N 2nd St
- Fordyce Ave. from 17th St. to Lott Ave.
- Huisache Ave. from 17th St. to Lott Ave.
- 21st from Kenedy Ave to Lott Ave
- 20th St. from Kenedy Ave to Lott Ave.
- 15th St. from King Ave to Lott Ave
- 16th St. from King Ave. to Lott Ave.
- 16th St. from King Ave to Lott Ave.
- Kenedy Ave. from 14th St. to Hwy 77
- 18th St. from Kenedy Ave. to Lott Ave.
- 17th St. and King Ave
- 19th St. and King Ave
- 14th St. and Lott Ave.
- 17th St. and Caesar Ave.
- 16th St. and Caesar Ave.
- Richard Ave. and Armstrong
- Henrietta Ave. and Wanda

Miscellaneous Sign Shop

- Pick up Barricades on 12th St. Construction
- Installed 42" piers for cell phone prohibited sign on TXDOT ROW
- Installed concrete bases for cell phone prohibited sign on TXDOT ROW
- Assisted construction crew with seal coat on 12th Street.
- Assisted construction crew with HMAC on 12th Street.
- Installed barricades on side streets of Kleberg for 4th of July Parade.
- Set up Barricades on Ella St. Construction
- Installed cell phone prohibited sign on TXDOT ROW
- Assisted construction crew with limestone on Ella Street.
- Assembled Street Name Signs at shop
- Assisted with new barricades and signs

Water Production Division

Water Samples - The results for compliance samples collected by TCEQ contractor on 6/12/2014 are in and all results are below maximum contaminant levels as per EPA Standards.

Routine job - Collected 12 routine Bacteriological Samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (6/9 – 6/29) - Wells – 60,230,000 gallons; Surface – 5,437,000 gallons; 0 gallons for Ricardo bypass; Total 65,667,000 gallons; Average –4,690,500.00 gals/day

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Wastewater Collection and Treatment Plant Division

Wastewater Treatment North Plant - Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations. Rabalais installed a new 1600 amp breaker and Oil Patch filled up the generator.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. When Rabalais was troubleshooting bar screen they found that the VFD unit was not working. A new VFD was installed and they also installed a tripping unit at Carlos Truan Lift Station. City Welder is working on outfall screen.

Wastewater Collection – Had 4 call outs for sewer backups

401 E. Ave D

626 W. Richard Ave

325 E. Ragland Ave.

10th St and Yoakum Ave.

Crews did 2 sewer disconnects. Crews extended sewer main line, installed sewer tap and cleaned area on W. King Ave.

Crews repaired a service line at 228 Pasadena.

Crews abandoned a tap at 209 W. Corral Ave.

Crews installed a clean out at 607 E. Fordyce Ave and did a line locate at 1808 Charles.

Scheduled work for the week

1. Cleaning sewer mains, curbs & gutters.
2. Clean troughs (Mon, Thurs, Fri)
3. Clean drying beds (Tues, Wed.)
4. 3 & 1 MGD wasting on drying beds
5. Mowing and weed eating 1MGD, 3MGD, and Lift stations
6. Plant helpers spraying weed killer along fence lines & drying beds @ 1 & 3 MGD
7. Operators will be sending out South Plant Bio Monitoring Samples and 1MGD 2nd Quarter Bio Monitoring samples.
8. Construction crew will be laying sewer line from 1st St and Nettie Ave to Ave B.

Water Distribution Division

Service Calls - Repaired 12 Main Breaks and answered approximately 51- Service Calls, 12 - Locates, 11 - Service line leaks, 4- Meter Leaks, 12- Backfills, 11 – valve replacements 0 – Customer Side Leaks; 1– No Water Calls; 0– Turn off Water, 0 -Turn on and 0 – Low Pressure Calls

6” Main Break 1901 Martin.

6” Main Break 835 W. Caesar Ave.

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4"	Main Break	5 th St and Kleberg Ave.
8"	Main Break	517 N. 5 th St.
6"	Main Break	1203 W. Henrietta Ave.
4"	Main Break	11 th St and Elizabeth Ave.
8"	Main Break	320 W. Huisache Ave
8"	Main Break	2003 Louisiana Ave
6"	Main Break	716 W. Fordyce
2"	Main Break	821 N. 6 th St.
2"	Main Break	201 Reidda Drive
6"	Main Break	Brookshire/ Gillette

Water crews completed water line project on 12th St. Water crews worked with contractor to replace concrete at several leak sites. Crews also made a 2" irrigation tap at the 1200 block of W. King Ave for Caesar Silva. The water department completed budget entries for FY 2014/2015.

Distribution crews worked on the demolition of concrete slab at the KISD bus barn in partnership with KISD.



City Garage Division

Maintenance - 11 Oil changes on preventive maintenance; 24 scheduled work orders; 31 nonscheduled work; 12 Service calls; 0 Call out; 4 New tires on heavy equipment and trucks; 17 flat tire repairs and balances; 12 pending work orders. Unit 337 needs piston replaced and unit 545 needs broom assembly. The mechanics are replacing the pistons on Unit 336 and repairing the starting system on Unit 582.

Welder - 3 received work order and 3 pending work orders. Welder is remanufacturing fall screen and taking down obsolete/dilapidated signs throughout the city for the Community Appearance Department.

Solid Waste Division

Landfill - (6/30 – 7/13) - The Landfill Supervisor and the Assistant Public Works Director have been working together on the FY 2014-2015 Budget. Landfill received the quote on skid Steer Loader. The

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Landfill has purchased a fuel filter for the scraper, A/C filters for the Dozer and floor tile for the scale house. The Wastewater Dept. has donated their used Scag to the Landfill. Landfill Supervisor has been speaking with TLA Enterprises regarding the Leachate Pumps. Landfill Supervisor met with Roel Nunez regarding landscaping for the entrance of the Landfill. The D6-T Dozer had a transmission leak and it was repaired by Waukesha Pierce. Kingsville Fire Protection Services did the annual fire extinguisher inspection at the Landfill.

Brush - 140 tons; Garbage – 818 tons Litter – 0.5 tons; Sludge –62.67 tons; Construction/Demolition – 286 tons; Concrete -216 tons and Metals –.22 tons; .

Sanitation - Residential waste collected from 6/30 – 7/13 – **613,040** pounds; Commercial waste collected **632,760** pounds; Brush collected **67,420** pounds and construction debris collected **48,260** pounds.

The brush crew completed picking up brush in Zone 4 and will pick up White Good on Friday, July 11, 2014. They will start picking up brush in Zone 1 on Monday July 14, 2014.

Crews are also working on abatements and demos when possible. Sanitation is also helping with the enclosure suggestions in the City for the dumpsters used in commercial collections. The phase III of the project has now been released for bid submittal and bids have been received and the bid was awarded. Work to erect enclosures has begun and 21 have been built.

Sanitation has also been helping the Library enhance their new garden area by lining it with bricks.

Sanitation has also been cleaning the small braches off of trees on North 6th St and removing dead limbs and tree in the same area.

Sanitation has been helping the Street Dept. with one mower on Wednesday and Thursday for the past 3 weeks.

Sanitation has now taken over watering new trees planted around the city and does this on Wednesdays.

Sanitation has been cleaning small branches off of trees on north 6th St and removing dead limbs and tree in the same area.

Sanitation also completed two demolitions one at 209 W. Corral Ave and anther at 522 W. Kenedy Ave. They have also completed one partial demolition/abatement at 227 E. Richard. Recycling for the month of

June totaled 22.21 tons from the Recycling Center taken to Corpus Christi.

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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders

Purchasing issued 97 Purchase Orders valued at \$521,833.51.

P-Card Statements

P-Card reviews have been concluded . We have also begun implementing the new electronic version of the P-Card. We have begun with one department and hope to expand it to every department for next month's P-Card Statements.



P-Card Purchases – Do's and Don'ts

- Always check to make sure you were not charged taxes. Taxes are **only** allowed on hotel stays and prepared foods.
- If you are using your P-Card for same day travel make sure you stay within your allotted limit or you will have to pay back the difference. Receipts and itemized receipts are to be included.
- If it is same day travel but with multiple days to the same location, ask for a travel advance. If you use your P-Card anywhere outside the City limits, make sure you include back-up paperwork as to where you went and why.

Purchasing Director Participates in Special Project

The week of July7 through July 11 saw the Purchasing/IT Director participate in the Proclamation 2015 Social Studies Textbook Review in Austin, TX. Mr. David Mason, a former teacher, was contacted and volunteered for this important activity as a Business and Industry Representative. Reviewers poured over material furnished by publishers to determine if the submitted material met the Texas Essential Knowledge and Skills (TEKS), English Language Proficiency Standards (ELPS) and the College Readiness Standards (CRS). The approved list is made available to local districts for their determination on which publisher's material best suits their school district's needs for the 2015-2016 school year and beyond. It was a great and rewarding experience done in service to society.

Technology Division

Technology Staff Develops P-card Wizard-Style Form

IT staff completed a wizard style form that should easily convert to incode and provide more detailed approach to filling out and correctly completing p-card statements. The new method has all expense account codes preloaded into the system and has form based data as opposed to entering data into a cell with no validation

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Purchasing Card Record					
CARD HOLDER NAME / SIGNATURE			CARD NUMBER		
DEPARTMENT NAME / NUMBER			SUPERVISOR'S SIGNATURE		
PHONE NUMBER			CITY MANAGER'S SIGNATURE		
<p>By signing above, I attest to the accuracy of the account coding and that the purchases are for a necessary and authorized public purpose and not for private use. You are also verifying that all receipts for charges and credits are attached.</p> <p><small>Attach ALL receipts for each purchase and return on the current billing statement. Include ALL transactions, including charges and credits for returns, sales tax, etc..</small></p>					
			BILLING PERIOD FROM <input type="text"/> TO <input type="text"/>		
ACCOUNT NUMBER	RECEIPT NUM	TRANS DATE	DESCRIPTION OF PURCHASE	VENDOR NAME	AMOUNT

P-Card Form

Employee Name	Last Four Card #
<input type="text"/>	<input type="text"/>
Phone Number	Department Number
<input type="text"/>	<input type="text"/>
Department Name	
<input type="text"/>	
Next >>	

Item Entry Form

Department	Item Amount
<input type="text" value="IT"/>	\$ <input type="text"/> <input type="checkbox"/> Credit
Subaccount	Item Description
<input type="text" value="Minor Eq/Furniture"/>	<input type="text"/>
Account Number	Add Item
<input type="text" value="001-5-1902-21700"/>	
<<Back	Cancel
New Receipt	

Also, using this method will allow Finance staff to better track purchases made through the P-card program and recorded in Incode Accounting Software.

Website

IT staff migrate all data on the old FAQ sections to the new GovQa site this was a labor intensive project as we had multiple sites on the FAQ with little to no information. However, now all of the FAQ information is conveniently held in the GovQA sections of the website. We hope that this will encourage users to update and check data on a regular basis. It is important to connect and gain access to the GOVQA system as we have begun to place these things on the internet. If you require assistance in logging in please email helpdesk@cityofkingsville.com

Exchange 365

IT staff has made the intial investments to upgrade the current email system to the Exchange 365 platform this will increase both the availibility and size of email boxes from 2GB to 50GB. In addition, users will be able to share large files online across different networks. We will begin the migration as soon. This change will cause emails to be down 24-48 hours staff will be notified before hand. We have finalized the terms of service and begun preparing the site for the conversion. I believe a calendar of events will be put out next week highlighting when outages will occur.

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Rachetx Integration

We are working on deploying the Rachetx to necessary machines as well as testing solutions that will aid in other area's of the city.

New Computer Deployments

New System for Purchasing/Technology Director – Staff deployed a new computer sytem for the Puchasing/Technology director that includes methods to streamline his operations including, but not limited to allowing him to add mutiple machines to a single monitor. In addition, he was outfitted with wireless network capabilities.

New System for Accounts Payable Clerk - Additionally, we deployed a new computer system for the Accounts Payable clerk. Technology staff noticed that her connection speed was severely lacking so this was remedies by running a new network connections.

RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)

What Is the Difference Between Property & General Liability Insurance?

You worked hard to obtain your home and personal belongings and you need to protect them against loss. A fire or windstorm can destroy a room or take off a roof. A neighborhood kid who falls off your porch can run up medical bills. Insurance is the protection against these sorts of damages. You need two types, property insurance on your home and your belongings and general liability insurance to cover you from damages in case of accidents or events which hurt or damage a third party.



Risk Manager visits TML Offices in Corpus Christi for Training

The Risk Manager Melissa Perez visited TML Staff Art Alvarez; Loss Prevention Specialist, Hermelinda Cruz; Workers Compensation Associate and Roxanne Carrillo; Administrative Assistant on Thursday July 10th 2014. Art and Melissa reviewed several quarters of workers comp claims, liability and property claims.

Information will be inputted into statistical graphs to show percentages of all claims for the city of Kingsville; a graph is a representation of a set of objects where some pairs of objects are connected by links. The interconnected objects are represented by mathematical abstractions called vertices, and the links that connect some pairs of vertices are called edges. Typically, a graph is depicted in diagrammatic form as a set of dots for the vertices, joined by lines or curves for the edges. Graphs are one of the objects of study in discrete mathematics.



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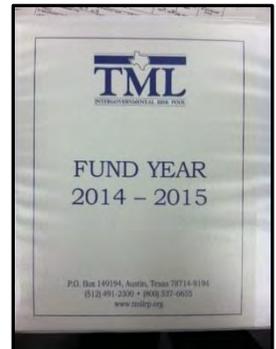
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Risk Manager receives the completed 2014-2015 Rerate Exposure Summary

The rerate exposure summary advises TML (Texas Intergovernmental Risk Pool) about changes to the city's operations on an annual basis. The Interlocal agreement requires each member to provide updated information to the Pool annually. The information provided in the rerate exposure summary is used to determine the member's contribution. It also alerts the Pool of changes in operations and exposures that might require additional risk management assistance. Prompt submission ensures that the Pool can provide the new contributions in time for budget preparation.



Heat Extremes Safety Tips

Slow down. Reduce, eliminate or reschedule strenuous activities until the coolest time of the day. Children, seniors and anyone with health problems should stay in the coolest available place, not necessarily indoors.



Dress for summer. Wear lightweight, light-colored clothing to reflect heat and sunlight. Put less fuel on your inner fires. Foods, like meat and other proteins that increase metabolic heat production also increase water loss. Drink plenty of water, non-alcoholic and decaffeinated fluids. Your body needs water to keep cool. Drink plenty of fluids even if you don't feel thirsty. Persons who have epilepsy or heart, kidney or liver disease, are on fluid restrictive diets or have a problem with fluid retention should consult a physician before increasing their consumption of fluids. Do not drink alcoholic beverages and limit caffeinated beverages. During excessive heat periods, spend more time in

air-conditioned places. Air conditioning in homes and other buildings markedly reduces danger from the heat. If you cannot afford an air conditioner, go to a library, store or other location with air conditioning for part of the day. Don't get too much sun. Sunburn reduces your body's ability to dissipate heat. Do not take salt tablets unless specified by a physician.

Registration for Upcoming TML Annual Conference in Houston Texas

The TML Annual Conference and Exhibition will take place in Houston Texas September 30th thru October 3rd 2014. It will be a program packed with topical concurrent sessions, engaging speakers, and chances to network and share ideas with your colleagues from around the state. The TML Annual Conference will be held at the George R. Brown Convention Center in Houston from September 30 – October 3, 2014. As more information is scheduled, it will be posted to the conference website. Make sure you check back often for the most up to date information. You can also follow us on Twitter and like us on Facebook for current information as we receive it. Conference App is Coming Soon! Download the free conference app in the iTunes App Store and Android Market by searching, "TML 2014."

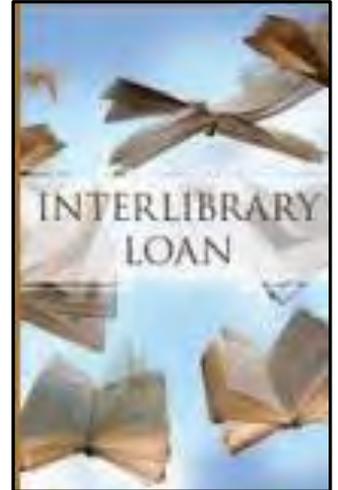


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R.J. KLEBERG PUBLIC LIBRARY (Robert Rodriguez, Director)

Interlibrary Loan Program

Looking for a good read, but you did not find just the right title in the library's print or eBook collection. Why not try your local library's Interlibrary Loan (ILL) Program. Managed by the Texas State Library and Archives Commission, the Interlibrary Loan program is a service in which libraries throughout Texas borrow books and materials through the Texas Resource Sharing Program. This network of libraries embodies academic, public, and special libraries throughout the state to promote resource sharing and provide greater access to information for all Texans. The ILL program enables library patrons to borrow materials not available locally at the library or to obtain more information on a certain subject. Some materials are not available through the ILL program, such as current bestsellers (less than 12 months), reference and genealogy items, audio/visual materials, special collections, and some paperbacks, if the lending library has not cataloged them. In addition, "Hot Topic" books, which have recently been made into a movie or television show or cover a topic that has been recently featured in the news, may not be available. A patron can request up to three books, and there is a flat rate postage fee of only \$2.75 per book. Patrons can also request photocopies of newspaper and magazine articles. Lending libraries usually honor photocopy requests, which cannot exceed 50 pages. Each page will cost 20 cents per page. Because the patron does not have to purchase the book or travel to do research, the ILL program is cost effective for the patron. Interlibrary loan requests are not for rush items, but they are usually received at the borrowing library within two weeks. When the requested items arrive at the library, the Reference Librarian will notify the patron of the items' arrival. Any adult patron who has a valid Robert J. Kleberg Public Library card in good standing can use the Interlibrary Loan service. Patrons must present their current library card each time they order or pick up any ILL materials. If a patron is interested in utilizing this service, stop by the Information Desk in the Adult Area of the library and fill out the "Patron Interlibrary Loan Request Form." For more information about the Interlibrary Loan program, visit the library's website at www.kleberglibrary.com and select the "Book Loan Programs" tab, then click on "Interlibrary Loan Program." Patrons can also call the library at 592-6381 or stop by during regular business hours and speak with the Reference Librarian.



Texas Talking Book Program

The Robert J. Kleberg Public Library, in conjunction with the Texas State Library and Archives Commission, would like to promote the Texas Talking Book Program, a service that assists citizens with disabilities. This free service is available to Texans of all ages, who are unable to read standard print material due to visual, physical, or reading disabilities whether permanent or temporary. Books, which are delivered right to the patron's door, are available in various formats: digital cartridge, recorded cassettes, large print, and Braille. Patrons can choose from over 80,000 titles, including fiction and non-fiction, and over 70 different magazines. The program also provides special playback equipment to listen to the recorded books and magazines. Registered readers can



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download books and magazines from the Web via the Braille and Audio Reading (BARD) program. To begin using this service, interested patrons will need to complete an application and have it certified by a professional, such as a nurse, optometrist, teacher, librarian, doctor, or social worker. Only medical doctors or doctors of osteopathy may certify the application of a Texan with a reading (learning) disability, such as dyslexia or attention deficit disorder. To download an application, visit the library's website, www.kleberglibrary.com. Select the "Book Loan Programs" tab then choose "Texas Talking Book Program." Click on the link www.TexasTalkingBooks.org to download the application in English or Spanish. By law, the Talking Book Program gives priority service to veterans of the United States armed forces who have received honorable discharges from military service. Stay connected to the wonderful world of reading by using this free service provided by the Texas Talking Book Program.

Benches for the Library

The *Friends of the Kleberg Public Library* donated two benches to add to the library's exterior beautification projects. One bench will be installed at the main entrance, and the second bench will be placed on the north side of the building near the bicycle rack area. The *Friends* have generously supported the library's beautification projects, as well as vital programming and services for over 20 years. Established in 1987 as a fundraising, non-profit organization, the *Friends* have been and continue to be an integral part of the success of various library projects. If patrons are interested in supporting their local library by joining this organization, a *Friends'* membership form is available from the library's website. Select the "Friends of the Library" tab, and then click on the "Membership" tab, followed by the "Click Here to Download the Friends Membership Form" link. Listed on the form are the membership fee schedule and the return mailing address for the form and fee. Get involved and "*Friend*" Your Local Library.



Friendly Reminder for Summer Readers

Summer program readers, the end is approaching. The deadline to submit a completed reading log and earn a pizza party invitation is July 26, 2014, by 1 p.m. Reading program participants track the minutes they read on a reading log. A completed log represents 12 ½ hours of reading time. A young patron automatically earns an invitation to the library's "Reading Reward" pizza party after the reader submits a completed reading log. Participants turn their logs into the Children's Services Librarian, who records the minutes and issues the party invitation. The invitation covers one child and one adult. If your children are interested in attending the pizza party, they must meet the eligibility requirements. The library will host the pizza party on July 31, 2014, at 3 p.m. As of 8 a.m. on July 17, 2014, the children turned in 84 completed reading logs. In addition, the summer program readers have shattered the goal of 85,000 minutes read. The library applauds the



efforts of our young patrons who have achieved another milestone. Way to go readers. See you at the party!

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TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Specialized Training Attended by Task Force Agents

On Tuesday July 8th thru Friday July 11, 2014 Kingsville Specialized Crimes and Narcotics Task Force Interdiction Agents attended "Optimum Interdiction Techniques" training at Texas A&M University Kingsville. The training was sponsored by the Kleberg/Kenedy County DA's Office. The four day course introduced an unprecedented and new approach to highway criminal and terrorism interdiction enforcement. The five Task Force Interdiction Agents enhanced their foundational knowledge of what criminal interdiction is about and the proper mindset needed to become a successful interdiction officer.

Task Force Agent Locates Contraband in Truck's Engine

On Thursday July 10, 2014 Kingsville Specialized Crimes and Narcotics Task Force Agent Mike Tamez conducted a traffic stop on a 1995 Chevrolet Silverado for a traffic violation. Agent Tamez contacted the pick-up truck's driver and was able to identify him with a Mexico Tamaulipas Driver's License. During the course of his roadside interview with the driver, Agent Tamez observed and heard deceptive behavior commonly associated with subjects involved in criminal activity. Agent Tamez asked for and received verbal consent to search the Chevrolet pick-up. While searching the vehicle, Agent Tamez observed a light even coat of mud applied to the engine's intake manifold. Agent Tamez observed a silver object inside the valley pan. Due to the location of the contraband inside the manifold the driver and the Chevrolet truck were transported to the City of Kingsville Garage in order to remove the intake manifold and extract the contraband. With the assistance of the Garage Manager Arturo Perez and his awesome crew, Agents were able to remove approximately 2.4 kilograms of cocaine from the engine. The driver was charged with Possession of a Controlled Substance and Possession of a Criminal Instrument.



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Task Force Agents Assisting Federal Partners Produces Money Seizure

On Tuesday July 15, 2014 Kingsville Specialized Crimes and Narcotics Task Force Agents were working on a joint operation with Department of Homeland Security Investigation Agents in the Falfurrias area when Agent Jeremy Loftin stopped a Chevrolet Pick-up truck with Illinois registration travelling southbound on U.S. Hwy 281 just north of the Falfurrias Border Patrol Checkpoint. The driver, a 36 year old male from Illinois showed signs of deception. Agent Loftin asked for and was given consent to search the vehicle and upon doing so found \$81,705.00 hidden in a duffle bag in the rear compartment of the vehicle. Another \$2,307.00 was also confiscated from the driver's person. The now driver was arrested and booked into the Brooks County Jail for Money Laundering. The vehicle was impounded with the Brooks County Sheriff's Office in Falfurrias.



TOURISM SERVICES DEPARTMENT (Courtesy of Cynthia Martin, Interim Director)

Promoting Kingsville at the Rio Grande Valley Birding Festival

Tourism will be partnering with the King Ranch to promote birding in Kingsville at the 21st Annual Rio Grande Valley Birding Festival in Harlingen this fall. This festival combines seminars and keynote lectures by internationally renowned birding experts with an active trade show. Recognized as one of the best by the American Birding Association, the US Fish and Wildlife and the Texas Parks & Wildlife, the festival has been touted in national, international and specialty publications – the Wall Street Journal, USA Today, Audubon, Southern Living, Bird Watcher's Digest, WildBird, Australian Birds, Birdwatch UK- and more. Our booth will be manned by birding tour guides from the King Ranch and tourism staff. Tourism will also use this opportunity to promote Kingsville's attractions and upcoming events such as the King Ranch Breakfast and the Ranch Hand Festival.



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QR Codes for Downtown Walking Tour

Imagine walking down Kleberg in our historic downtown and having the history of each building right at your fingertips. Well, we did. Jonathan Swindle and crew at HiRes Creative will be working on creating a QR (Quick Response) code for each building on our downtown walking tour that will take the visitor who scans to code with their smart phone to information on and, if possible, images of the building's past. This will be a work in progress for months to come as it will take research to dig up images and dig deeper into these buildings' history but we plan to make steady progress on it.



Depot Tour for International Students at TAMU



Eight international students and their instructor, Mr. D.J. Vaughter, from the English Language Training Center at TAMUK, toured the Train Depot Museum July 16th. Three of the students were from Mexico, three from China, one from India and one from Saudi Arabia.

The students are either graduate or PhD students and are taking this class to bolster their English skills. Long-time volunteer, Bill McLeod, led the tour and all had an enjoyable afternoon.

Volunteer Tab/Form Added to Tourism Website

Speaking of volunteers, a Volunteer tab has been added to the Tourism website's homepage. Clicking on the tab will take the visitor to the site to a Volunteer page where opportunities to volunteer at the Visitor Center or 1904 Train Depot Museum are presented along with an online volunteer form that, once completed, will be sent directly to tourism staff for attention.



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Farmer's Market committee forming

Texas A & M AgriLife Extension in partnership with Kingsville Main Street has begun planning for a downtown farmer's market. The market will provide space for local agricultural producers, small-scale food processors and preparers to display and sell their products. The market will likely include local artisans and craftsman, entertainment and food vendors. The market will be sited at the downtown pavilion. A small committee has been formed but we are in need of more members. A press release and call for volunteers has been sent to the local newspaper, master gardeners and other groups that may have an interest. In the months to come, volunteers will be identifying and reaching out to potential vendors and working with organizers to establish a business plan for the market. If you or anyone you know wants to volunteer to be on the committee, contact Frank Escobedo at (361) 595-8566 or Cynthia Martin at (361) 592-8516.



Kingsville Story to be Part of Texas Story Project at Bullock History Museum

The story of Mother Julia Navarette who, arriving in Kingsville in 1916, established a convent and a school will be part of the Bullock Texas State History Museum's Texas Story Project. The project is a curated storytelling effort by the Bullock Museum to create a digital home for the diverse stories of Texans. Last month Cynthia Martin received an email from Elizabeth Hansen, Statewide Outreach Manager for the Bullock Museum inviting her, as Main Street Manager for the city, to be one of the first participants in the story project. Cynthia called on local historian, Maggie Salinas, for a recommendation of a story, and the rest is, as we say, history.



Watch for the story to be posted on the Bullock Museum's new website launching this September. In the meantime, visit Mother Julia's one-room schoolhouse at 8th & Richard which is now in use as a museum to house her memorabilia to hear the rest of the story.

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Two Downtown Buildings Put on the Market

228 E. Kleberg - The building at 228 E Kleberg has been brought up to code by its owner and the building, half of which is vacant and half of which houses the Downtown Salon has been put on the market for sale or lease. The investment firm that owns the vacant building at 224 E Kleberg is working with the city to resolve some code violation issues and to clean up the building. This building housed the former Showplace Graphics and too has been put on the market for sale or lease.



224 E. Kleberg - The below rendering done by a Texas Main Street architect shows designs for façade improvements to 224 E Kleberg and to 226 E Kleberg, another vacant building to its east. As the design demonstrates, these buildings are not vacant – they are full of possibilities.

Historic Photographs

Existing Buildings

Recommendations (Cotton Follies):

- Use historic theater appearance as a guide for restoration on the upper facade; restore balcony, doors, and tie-rod canopy.
- Keep the first floor as is, retaining the large windows for display.
- Repaint upper facade with a color scheme that complements the existing tile.
- New signage that refers to the theater's history is encouraged.

Recommendations (Lena Olson Sculpture):

- Restore the facade to its historic appearance based on historic photographs. Particular attention should be paid to the configuration of the wood windows, wood storefront, and canopy.
- Repaint the facade with an earth tone color, adding a light accent color for the banding and a secondary accent color for the storefront.
- Add appropriate signage that complements the architecture of the building.

First Lady's Rendering
KINGSVILLE, TEXAS

TEXAS HISTORICAL COMMISSION
real places telling real stories

DATE: April 27, 2011
ADDRESS: 224-226 Kleberg Street
DRAWN BY: Sarah J. Blankenship
NOT TO BE USED FOR REGULATORY APPROVAL,
RENDERING, OR CONSTRUCTION

TEXAS
MAIN
STREET

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KHDDA Downtown Window Decorating Contest

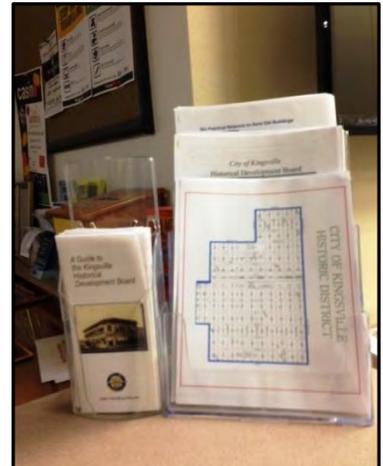
Totes N' Things at 400 E Kleberg was the winner of the Kingsville Historic Downtown District Association's 4th of July window decorating contest. There were nine entries but many more downtown businesses decorated their windows and doors for the holiday.



Historic window information added to rack at City Permitting desk

Racks of information about Kingsville's Historic District, the Historical Development Board review process, application forms and maps, information on preservation and sustainability and the importance of preserving Kingsville's past were placed on the permitting desk at City Hall a couple of months ago. A new technical report on the maintenance, repair, weatherization and replacement of historic windows has recently been added to the display rack as a large share of project reviews in the historic district involves window replacement.

Upcoming events



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Lions' Club District Cabinet Meeting – July 26th – 27th / Community Life Center, 5th & Yoakum

Playhouse of Design Art Show/Sale – Aug. 1st – 29th / Conner Museum, 905 W Santa Gertrudis

KISD Community Fair – Aug. 15th / KISD offices, 207 N. 3rd

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, July 28, 2014 6:00 p.m.
Monday, August 11, 2014 6:00 p.m.
Monday, August 25, 2014 6:00 p.m.
Monday, September 8, 2014 6:00 p.m.
Monday, September 22, 2014 6:00 p.m.
Monday, October 13, 2014 6:00 p.m.
Monday, October 27, 2014 6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, July 31, 2014 3:00 p.m.
Thursday, August 14, 2014 3:00 p.m.
Thursday, August 28, 2014 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board Wednesday, August 20, 2014 7:00 p.m.
Historic Development Board Wednesday, August 20, 2014 4:00 p.m.
Zoning Board of Adjustments TBA 6:00 p.m.
Civil Service Commission TBA 11:00 a.m.

Board Meetings (Respective Location)

Library Board TBA 4:00 p.m.
City/County Health Board 3rd week of every other month @ 5:30 p.m.

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	2	0
Planning & Zoning Commission	2	0