

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

"I am tired of hearing it said that democracy doesn't work. Of course it doesn't work. We are supposed to work it." Alexander Woollcott www.quote garden.com

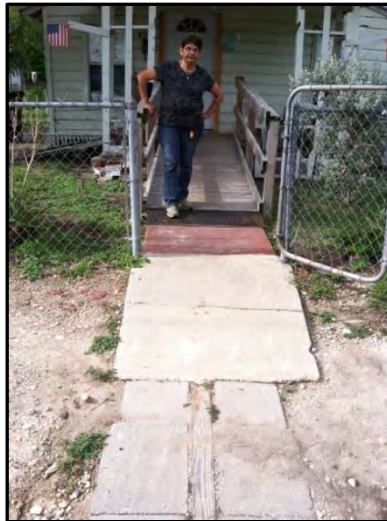
"Anyone can hold the helm when the sea is calm." Publilius Syrus, www.inspirational-quotes.info

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

The Risk Management Department would like to nominate "The Street Crew" for Good Job Award. Kingsville Resident Francisco Gonzalez and his wife gave the Risk Management Department a call on May 21st of last year the Street Department installed a pipe at the front entrance of the Gonzalez home, the sidewalk and dirt as you can see in the pictures caved in causing the sidewalk to

be unstable. All the family wanted was some dirt to fill in the sides of the sidewalk area so the wheelchair would not fall off the sides. The sidewalk area is



used as a handicap ramp for their disabled mother (on a wheelchair). I

spoke to Charlie and we looked up the address to confirm that the city street crew did do the work at the time.

After a few minutes of confirming Charlie Cardenas had Carol complete a work order for the repairs of the area, Never did I ever think they would do such a great job, not only did they repair the damage of the caved in dirt, they re-did sidewalk area (see pictures). As you can see the home is an older home and the sidewalk area was probably the original sidewalk when the home was built. The Gonzalez Family called me on Friday June 6th – ecstatically happy of the work the street crew completed, they couldn't be happier with the employees who came to her home to work on it. The employees and the supervisor went above and beyond of what they had to do. This is what makes my job working for the City of Kingsville so satisfying.

City of Kingsville, Texas
Staff Report
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Monday, June 23, 2014



Pictured are.....Oscar Loera - Eugenio Mendieta - Alejandro Soliz- Cesar Ramirez -Guadalupe Cavazos - Joe Ramos - Ramon Chavez -Juan Trejo- Apolonio Cadena- Michael Garcia -Kelly Foster- George Cavazos - Not shown Juan Torres - Ruben Macias - Mark Duron

Thank you for your consideration of the City's streets crews for the Good Job Award for going above and beyond their duty to help these residents.

Melissa Perez, Risk Manager

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Let's Remember Our Award Winners!!!

2013 Safety & Recognition Awards

*Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year***

*Garage staff – Garage Division in the Public Works Department - **Injury Free Award***

*Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award***

2014 Good Job Awards

City Streets Crews	Public Works / Streets	6/23/14	Doing more than is required
Jerry Trevino	Utility Billing	6/9/14	Expert and helpful service
SWAT	Police Department	5/27/14	Commitment to mission
Monica Longoria	City County Health Dept.	5/12/14	New employee/great asset
Tony Wilson	Police Department	4/28/14	Positive change agent
Kathy Rios	Task Force	4/10/14	Supporting Task Force
Tom Davis	Police Dept.	3/20/14	Diligence to duty
Julian Cavazos, Jr.	Police Dept.	3/10/14	Going the extra mile
Don Erebia	Fire Dept.	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works /Sanitation	2/14/14	Positive attitude performance
Marco Jimenez	Public Works /Water	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Dept.	1/13/14	Consistently superior service

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Busy Time of Year

Every time of the year is a busy time, but certain times can be busier than others. One of the busiest times is from June through September – a four month period when budgets, tax rates and user fees changes, if any, for the coming budget year (FY2015) are being prepared by staff, communicated to our residents, and considered by the City Commission. Staff is also busy completing current year initiatives and projects approved by the City Commission for the current year budget (FY2014). With just three plus months remaining in FY2014 (9/30), it appears that staff is progressing nicely with its projects.

Important FY2015 Budget Calendar Dates (certain dates may be tentative)

6/4/14 – Departments begin budget preparation

7/3/14 – Departments complete their budgets and supplemental requests and submit them to the Finance Director

7/11/14 – Finance Director submits department budgets and budget requests to the City Manager

8/11/14 – City Manager submits Proposed Annual Budget to the Mayor/ City Commission

8/25 & 26/14 – **Budget workshops** with the Mayor/City Commission

9/3 & 4/14 – **Budget workshops** with the Mayor/City Commission

9/15/14 – **Budget Adoption** by the Mayor/City Commission

City of Kingsville, Texas Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Administration Division

Budget Training

Department Directors and staff met with the Finance Department staff on Wednesday, June 4, 2014 to receive and review the FY 2014-2015 Budget packets. The meeting was at 9:00 am at the Kingsville Police Department Briefing room. Every Department received their FY 2014-2015 Budget Workbook. Also during the Budget Training Stacy Pena, Accounting Supervisor discussed and explained detailed instructions on how to enter the EA (Expected Annual) and DR (Department Requested). Other items discussed were calculations of base budget, the FY 2014-2015 Budget Workbook and the supplemental request forms. Thanks to Stacie Pena for the FY 2014-2015 Budget Training. Below are a few pictures of Department Directors, Supervisors and staff during the training.



City-County Health Department Monthly Revenues

Below is a table showing the Health Department income revenue on a monthly basis for Consumer Health and Animal Control.

Statistics-Revenues

<i>Fees collected</i>	<i>Consumer Health</i>	<i>Animal Control</i>
Oct 2013	\$897.00	\$1,185.00
Nov 2013	\$869.70	\$1,715.00
Dec 2013	\$1,809.45	\$1,305.00
Jan 2014	\$1,377.29	\$2,545.00
Feb 2014	\$1,393.00	\$815.00
Mar 2014	\$1,778.00	\$2,730.00
Apr 2014	\$210.00	\$1,047.00
May 2014	\$404.90	\$2,615.00

City of Kingsville, Texas

Staff Report

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Monday, June 23, 2014

Food Service Division

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Valero Corner Store-97	Burger King/Riviera-79	KISD-Central Whs-100
Mexico Grill Restaurant-93	Sonic Drive Inn-93	4 Breeze Drive Inn-93
Valero-97	Burger King/Riviera-97	KISD/Perez School-96
Sixth Street Café-100	Bella Roma Restaurante-93	B & B Mini Mart-82
Superette Food Mart-92	Star's Drive Inn-79	A & J Food Mart-96

Regular & Fundraiser Food Handler Class

Food Handler Class	8 Students	Regular Food Handler Class-Health Department
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Permitted Temporary (Fundraiser) or Permanent Food Events

Game Day Reds	Temporary Food Event-hamburger Sale
Kingsville Summer Market	Temporary Food Event-nachos, snow cones, sodas & chips
Diana Shelton Fundraiser	Temporary Food Event-corn, cupcakes, sodas & pickles
6U Thunder All Stars	Temporary Food Event-hamburger Sale

New Business

Caribbean Ice, 201 N. 12th Street/Selling fruit cups & snow cones

Closed Businesses

Marshall's Hot Dog Mobile Unit

Longoria's Seafood Market

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, June 23, 2014

City-County Health Department Monthly Statistics-Consumer Health

Consumer Health	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.
Oct 2013	40	29	84	4
Nov 2013	22	46	71	3
Dec 2013	24	42	10	3
Jan 2014	38	56	38	3
Feb 2014	51	46	200	1
Mar 2014	49	90	184	1
Apr 2014	70	103	55	3
May	55	78	27	0

Animal Control Center Division

Animal Control-Pet Adoption Day

The City-County Health Department-Animal Control Division recently held their Monthly Pet Adoption Day on Saturday, May 31, 2014 from 10:00 am to 2:00 pm at our local Tractor Supply Store. Several dogs and cats were displayed for the public to see and pet. We had three dogs and two cats get adopted and are going to a forever home. The City-County Health Department would like to give **A Big Thanks** to our local Tractor Supply Company and Tammy Mungia, Store Manager and the Purina Company for supporting our monthly Pet Adoption Day. Also a **Big Thanks** to all the individuals who adopted animals from the City-County Health Department/Animal Control Center, Pet Adoption Day.



Thank you Jessica Montalvo, Customer Service Representative and Teresa Orr, Kennel Attendant, and Hector Garza, Animal Control Officer for all that you do.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Donkey on the loose

The City-County Health Department received a call from a Lady in Ricardo, Texas advising us about a stray donkey in here backyard, she stated it was not theirs and that she did not want it on their property. Animal Control Officers were dispatched to the location at 318 E. County Road 2150. On arrival they saw the donkey in the backyard eating some hay. They lassoed the donkey and walked him to the front of the property. The donkey was transported to the City-County Health Department. Pictured is Animal Control Officer, Robert Puente walking the donkey to the horse trailer. Thanks to Jason Torres and Robert Hinojosa, ACO for their assistance. A Big Thanks to Gilbert San Miguel, with the Kennedy County Sheriff Department for the loan of the horse trailer. The donkey will be kept for 72 hours allowing the owner to release the donkey and if not the donkey will be put up for adoption.



City of Kingsville, Texas Staff Report

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Monday, June 23, 2014

Pet of the Week Ad! – Another Way to Increase Animal Adoptions

The City-County Health/Animal Control Center is pleased to announce Pet of the Week ad in the Kingsville Record newspaper. Every week a picture and a brief description of a cat or dog will be featured in the newspaper. This effort is to increase our adoption rates and showcase our wonderful animals waiting to be adopted and be given a second chance of life. The first pet of the week ad will in Wednesday's newspaper. A big Thanks to Ofelia Arevalo for all your help! This week's pet is?



Kingsville Animal Control's Pet of the Week is Fritz. He is a long-haired Dachshund mix and is about 4 months old. To meet Fritz, contact Animal Control at (361) 592-3324 or stop by the shelter located at 3415 N FM 1355 between the hours of 9:30 to 11:30 a.m. and 1 to 4:30 p.m. Kingsville Animal Control will hold an adoption event on June 21, 2014 from 10 a.m. to 2 p.m. at Tractor Supply Company located at 2405 S Brahma Blvd.

Animal Control Statistics

Animal Control	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014
Dogs impounded	88	120	134	116	146	135	92	128
Dogs adopted	25	14	19	31	30	20	22	26
Dogs released	22	22	30	16	27	27	12	23
<i>Dogs Rescue (Groups)</i>	3	1	13	12	13	11	7	14
Cats impounded	154	121	97	89	107	167	189	196
Cats adopted	3	3	7	4	4	4	4	11
Cats released	0	3	3	3	1	3	2	2
Cats rescued (Groups)	0	0	2	8	4	1	3	7
Opossum in traps	70	61	40	59	37	75	79	67
Other animals impounded	3	2	2	3	3	0	5	11
Other animals adopted	0	0	2	0	1	0	1	6
# of humans bitten	4	3	9	3	2	5	8	11
Animals obs. 10 days	3	2	4	2	3	5	7	6
Warnings issued	1	0	0	0	0	0	0	0
Citation issued								

Animal Control Center-Next Monthly Pet Adoption Day

Please join us at our next Pet Adoption Day

Saturday, June 21, 2014

10:00 a.m. to 2:00 p.m.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Tractor Supply Company
2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

For questions please call the City-County Health Department @ 361-592-3324

Mosquito Control Division-(Vector)

The City-County Health Department encourages you to protect yourself and love ones from mosquitoes by following these basic 4 steps!

**Protect yourself
from the West
Nile virus
with the 4 D's.**



**FIGHT
THE BITE**

- 1 Stay indoors at Dusk and Dawn.**
This is the time of day that mosquitoes are most active.
- 2 Dress** in long sleeves/pants,
loose and light-colored clothing when outdoors.
- 3 Defend** yourself from mosquitoes by using
an insect repellent that contains DEET, Picaridin,
or Oil of Lemon Eucalyptus. Follow label instructions.
- 4 Drain** standing water in your yard and
neighborhood. Also make sure that flower pots,
water dishes, bird baths, and wading pools are
properly drained so they are not breeding grounds
for mosquitoes.



TEXAS
Department of
State Health Services

www.txwestnile.org



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Vector Control Statistics

	Oct '13	Nov '13	Dec '13	Jan '14	Feb '14	Mar '14	Apr '14	May '14
Calls pertaining to bees	18	11	4	3	3	9	22	4
Removal of swarms	8	8	0	0	1	1	6	3
Site unable to abate	10	3	4	3	2	8	16	1
Mosquito surveillance	1	0	0	0	0	0	0	0
Larvacide applications (Blocks)	6	0	0	0	0	0	0	0

FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Budget

On Wednesday June 4th Deborah Balli and Stacie Pena provided staff training on how to enter Departmental budgets into the Incode VX system. Additionally, the supplemental requests forms were sent out to Directors and Department Heads for use in preparing the 14-15 Budget. As a reminder by Thursday July 3rd:

Departments are to finalize and enter their annual revenue and expenditure estimates for FY2014 & FY2015

Departments have been instructed to finalize and submit supplemental capital, expenditure and personnel requests for FY2015 to Finance

HR is to finalize and submit recommended internal equity pay adjustments for FY2015

HR & Payroll are to provide FY2015 compensation and benefits spreadsheets with FY2015 scheduled step and collective bargaining increases

Finance is to finalize and enter Certificate of Obligation expenditures, debt service, capital projects, transfers and other non-departmental and special budget accounts.



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Thank You Sally and Sharon

Thanks to **Sally Saenz** and **Sharon Shaw** for clearing out several dozen Banker boxes full of outdated financial and budget information. Their efforts have provided not only more storage capacity for our department but it has improved the overall appearance of the offices by uncluttering the area

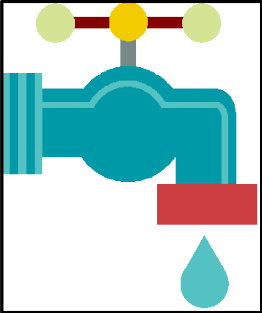


Technology Division Support

A big Thanks goes out to Tony Verdin for his work on formatting the P-Card form. He is working on getting the receipt print mode to work so that support for charges can be digitally attached to the form. He is also working on the export to our Incode Software. Once completed, Finance will be able to save several hours of data entry labor by importing all the P-Card charges onto one form that is system readable so a journal entry can post to our General Ledger system.

Utility Billing Division

Money Savings Tips-Residential Use



Without Conservation.....
Water use in the typical single family home is quite variable and the measurement of individual end use events is difficult. Water use for the typical home amounts to 63.75 gallons per capita (person) per day (gcd).

With Conservation.....
The average home can reduce inside water use by approximately 32% to a total of 49.6 gcd by installing readily available water efficient fixtures/appliances and taking measures to minimize leaks. These fixtures/measures include:

- Install ultra-low flush toilets that flush with 1.6 gallons.
- Use showerheads that use no more than 2.5 gallons per minute when wide open.
- Use faucets that flow at 2.2 gallons per minute maximum.
- Replace the more common, less efficient (agitator type) clothes washer with a high efficiency (tumbler type) clothes washer which uses about 30% less water (and 40 - 50% less energy).
- Periodically check for leaks around your house. By replacing leaking toilet flappers, worn valve seats, faucet washers and "o" rings, etc.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

National Average Indoor Water Usage

On average, a typical family of four (4) uses water as follows:

Inside Use Gallons per Day

- Bathing 80
- Bathroom sink 8
- Cooking and drinking 12
- Dishwashing 15
- Laundry 35
- Toilets 100
- Utility sink 5
- Total family use 255*

Average Water Use for Inside facilities Gallons per Day

- Bathtub 25 to 35 gallons per tub
- Clothes Washer 25 to 50 gallons per load
- Dishwasher 7.5 to 16 gallons per load
- Shower 5 to 15 gallons per minute
- Toilet Old - 3.5 to 7 gallons per flush
- Toilet New - 1.5 gallons per flush

http://www.washoecounty.us/water/wtrconservation/water_facts

On lock (Tuesdays) and disconnect days (Thursdays), if you are here at 8 then the payment is considered late and all applicable penalty fees will be collected in order to avoid a disruption of service.

Holiday Reminder

City hall will be closed Friday, July 4th, 2014 in observance of Independence Day. Trash schedule will be as follows:

Residential - Mon/Thurs will be changed to Mon/Wed and Tues/Fri will be changed to Tues/Thurs

Commercial - Thurs/Fri will be changed to Thursday only

Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

Sec. 5-1-35. When collections made.

B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

Court Business - May 28, 2014 through June 9, 2014

There were 193 new cases recorded during this period. Of these records, 26 were misdemeanors and alcohol cases, 88 traffic citations, 37 parking citations, 13 city ordinance citations and 29 FTA (failure to appear) charges.

Aside from these new cases, there were 348 cases resolved and 248 warrant orders served.

Cash Collections

During this period, \$36,682.25 dollars was collected from fines and court costs.

Pre-Trial Session June 3, 2014

For this setting, there were 23 individuals (29 cases) summoned. The list below encompasses the disposition for each case:

1. Five cases (plea bargain motions in lieu of trial) to be reviewed by the court.
2. Eleven cases had motion for dismissal, approved by the court.
3. One case was dismissed due to compliance.
4. One individual paid the full penalty in lieu of a trial hearing.
5. State filed 10 new criminal charges for the individuals whom did not appear for this setting, with a motion for orders of arrest, and suspension of their driver's license.
6. One case is pending trial before the court..

Court Hearings for June 5, 2014

For the Inmate Court Hearing, the 2:00 o'clock session, there were eight inmates transported to the Municipal Court Alcorn Chambers by the Kingsville Police Department. The disposition of these individuals is as follows:



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

1. One individual was committed for 89 days in the county jail for non-payment
2. Another individual was committed for 1 day in the county jail for non-payment.
3. Two individuals were released with a promise to pay the amount owed to this court
4. Four individuals, jail time credit ordered for the balance owed to this court-due to higher felonies (prison incarceration)

Regular court hearing, (during the 3:00 o'clock session), 214 people (386 cases) were summoned for this hearing. Below are the dispositions for these cases:

<i>Disposition</i>	<i>Number</i>	<i>Disposition</i>	<i>Number</i>
Payment Plans	59	Compliance dismissals	
Extensions	5	Continuance orders	3
Trial Motions	6	State Motions-Dismissals	2
Deferment Program	0	Inmates cases	37
Driving Safety Course Program	3	New Court date	33
DPS-DL Suspension	8	Cases Closed	38
New Warrant Orders	152	Pending for Review	19
		Juvenile-reset	17

** Of the remaining who did not make their court appearance, 45 individual driver's licenses were reported to the Ominibase (Department of Public Safety) for suspension, and 200 records of arrest and failure to appear charges for non-appearance and contempt of court were made.**

New Court Dates

June 17, 2014

Pre-Trial Session-Conference Room

9:00 a.m. until 3:00 p.m.

June 19, 2014

Inmate 2:00 p.m.

Regular Hearing 3:00 p.m.

July 1, 15 & 29, 2014

Pre-Trial Session-Conference Room

9:00 a.m. until 3:00 p.m.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

July 3, 17 & 31, 2014

Inmate	2:00 p.m.
Regular Hearing	3:00 p.m.
Bench Trial	4:00 p.m.

The public is encouraged to contact the court office at 361-592-8566 for information on traffic and all other Class C misdemeanors. Also as a reminder, the court does not accept payment by personal check, American Express or Discover. Visa, MasterCard, Debit cards, money orders, cashier's checks or cash are acceptable for payment.

For your convenience, traffic and parking tickets can be paid online via the city's website: <https://www.cityofkingsville.com>

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Training and Professional Development

Scott Self Contained Breathing Apparatus Care and Use Class – Firefighter Patton presented classes to the B shift on basic care and use of SCBAs. The B shift also participated in a buddy breathing class where firefighters donned equipment and simulated running out of air, sharing air lines, then dragging the injured firefighter out of the room. This was all done while wearing a covered mask to simulate black out situations.

Incident Command Training – All shifts have been participating in incident command system training (ICS). Personnel are fine tuning their skills on how to manage emergency incidents. This includes making an initial size-up of the situation, taking command, requesting resources, assigning companies to groups or divisions, and addressing some 20 tactical priorities at an emergency including fire control, search and rescue, and firefighter safety.



Probationary Personnel Evaluations – New firefighter/paramedics are being assessed daily on their knowledge and skills.

Planning

Community Project Development Meetings – The fire marshal attended these meetings with personnel from Planning and Engineering departments.

Fire Station 2 Landscaping Project – The fire chief met with members of the Keep Kingsville Beautiful Committee again to receive recommendations on possible options for improving the grassy area north of fire station 2. Recommendations for a walkway, shrubs, benches, and a water fountain were suggested.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Other Department Activities

Hydrant Maintenance – Stations worked on clearing weeds and obstructions around fire hydrants in their jurisdictions.

Promotional Exams – Practical skills assessments for the upcoming exams are being developed. Personnel have been practicing tactical assessments where they view a progressing fire situation on a video screen and interact with other companies via radio to handle the incident.

Committee Meetings

Officers Meeting: June 6th, officers met to discuss promotional exams, budgetary issues, transfers, dispatch issues, and policies.

Apparatus, Equipment, Facility Status:

Engine 1 – Engine ready to take third pump test.

Tower 1 – Serious corrosion found due to small water leak under tower 1. Will need mechanic to survey.

SCBA Air Packs – 4 damaged air packs have been repaired and returned.

SCBA Tracker Out of Service – Battery packs arrived and being installed.

Fire Station 1 – Requesting quotes for reconstruction of wall panels and construction of new hot water heater stand for kitchen and washers. Station received new washer and dryers.

Fire Station 2 – New washers and dryers installed. One set of machines is needed to meet NFPA standards for washing fire resistive uniforms separately from other items.

Projects

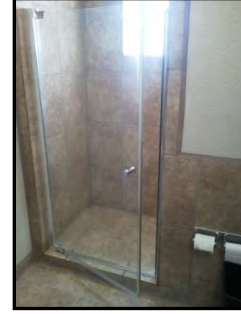
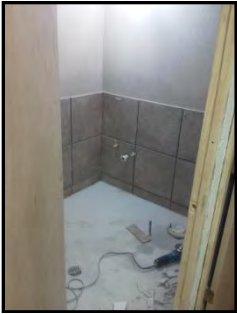
Fire Station 2 Exterior - Grass and weeds have been sprayed and killed to allow for planting. There have been 2 meetings regarding station 2's north yard. A tentative plan is being worked on that will include the installation of walking paths, shrubs similar to the downtown park, and a water fountain. Specifications for a rear fence are being finalized for quotes.

Dispatch – New counters are installed. Recorder is being programmed. Project has had to revise plans due to radio frequency issues. New plan is to begin use with an existing radio frequency, but request a new FCC license and new frequencies for improved services.

Fire Station 1 Restrooms, Upstairs/Downstairs – Upstairs restrooms are near completion. New shower doors being installed. Downstairs restrooms have been demolished and new walls, floors, and doors are being installed.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014



Fire Station 1 Electrical Project- Contractor has provided a new quote. Installation of new electrical systems for apparatus is on hold due to the completion of restroom renovation in the same area where the new electrical panel needs to be installed.

Fire Station 2 Interior – Interior is near completion. Waiting on front and rear doors to arrive. Also waiting for cabinet to be installed over toilet in new restroom.

Personnel

Acting Captain Joe Cabrera's grandmother, Esperanza Luna, passed away on June 8th. Our thoughts and prayers are with Joe and his family.

Fire Department Response Statistics for the period of - 0800 hrs on May 30th to 0800 hrs June 11th

Fire/Rescue/Other Calls -	15
Emergency Medical Service Calls (EMS) -	70
Total Emergency Responses -	85

Major Events during the period: None Reported during the period

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Policy Highlight - City of Kingsville Administrative Policies and Procedures Manual

Excerpt from Policy # 840.00 - Dress Code

In order to enhance and maintain a good image to the general public, City employees must maintain high standards of personal cleanliness and grooming and shall present a neat businesslike appearance at all times during working hours. Presenting a professional image creates a favorable public impression for the City, promotes respect among co-workers and encourages higher work standards.

Advertised Positions

Fire - Firefighter

Police – Police Officer (Entry Level and Lateral Hire), Telecommunication's Operator

Street – Maintenance Worker, Equipment Operator I

Wastewater – Utility Worker(s), Maintenance Technician

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

New Employees



Jaime Montalvo
Equipment Operator II
Street Division – Public Works

Separations

Alex Flores – Police Department
Benito Alvarado - Wastewater

Workshops/Seminars/Meetings

On May 21st, 2014 the HR Department was audited by Texas DPS Crime Records for compliance with utilization of its online criminal background checks. Human Resources conducts background check on persons selected for positions with the City of Kingsville. The HR Department was found to be in compliance with all necessary training and documents.

On June 4th, 2014 the HR Director attended budget preparation training provided by the Finance staff.

HR has also been working with Risk Management in reviewing several policies for proposed revisions.

The HR office is also preparing to administer entry level police officer examination and promotional fire exams in the month of June.

On June 11, 2014, the HR Director and Finance Director attended a meeting with ENTRUST representatives for an update on the City's self-insurance health fund.

PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Robert Isassi, Director)

Planning Division

City-owned Building Inspected

The City Building Official recently completed an inspection of the old Calling Solutions building at Southgate Mall. This building is owned by the City and has been vacant for a number of years. Recently, TAMUK has shown some interest in using the building in a partnership to be evaluated by City Commission. Before the City can seriously consider the partnership, the Building Official and a contracted air-conditioning contractor evaluated the building. The results of the inspection show that the building is still in great shape but will require some additional work to get it move-in-ready. The results of the inspection will be shared with City Commission and the public in the coming weeks, after a thorough roof inspection.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Demo at Mo-Pac Field

As part of the City/KISD Exchange of Services for Land Agreement, the City Sanitation Division recently completed the demo of a KISD building at MoPac Field. City staff was able to remove the building in one day. They have scheduled another crew to remove the remaining foundation. Following this structure, if a particular portable building is not sold, the City will remove a 2nd KISD-owned building at Lamar School as part of the agreement. The agreement grants the City, KISD-owned property around the Historic H.M. King High School to the City in exchange for City services such as the demo of these buildings, the waiving of certain permits, and the sweeping of KISD school parking lots at designated intervals throughout the school year.



Wayfinding

City staff and local stakeholders met with TxDOT last week to discuss the allowance of City-maintained and installed signs on TxDOT right-of-way. TxDOT was pleased with the plan and has requested that once all of the stakeholders were in agreement with the plan, that they submit a plan back to TxDOT to receive final approval of the sign locations.

Building Services Division

Permits

Residential Remodel:	24	Commercial Remodel:	1	Electrical:	28
New Commercial:	2	Mechanical:	14	Moving:	1
New Residential:	2	Fire Inspection:	10	Gas Inspection:	6
Cert. of Occupancy:	4	Commercial Meter:	17	House Leveling:	2
Plumbing:	15	Residential Meter:	11	Re-roof:	18
Sprinkler:	2	Sidewalk:	0	Sign:	5
Curb:	4	Swimming Pool:	1	Demolition:	4

Total Permits Pulled: 171

New Business

- Caribbean Ice at 201 N 12th – now open for business
- Clydesmen Fitness at 301 E Kleberg- now open for business
- Yadiras Paraiso Mobile Unit- now open for business
- Snap Fitness at 1010 S 14th- under construction

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, June 23, 2014

Community Appearance Division

Routine Inspection Activity

Notices Sent:	134	Abatements:	47	Obsolete Sign Violations:	2
Inspections:	168	Court Cases:	0	Placards Posted:	0
Re-Inspections:	108	Illegal Dumping Cases:	0		
Compliances:	53	Front/Side yard parking violations:	6		

Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

429 E Santa Gertrudis- Property owner complied

BEFORE



AFTER



506 W Nettie- Property owner abated

BEFORE



AFTER



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

607 W King – Property owner abated

BEFORE



AFTER



603 W Kleberg- Property owner abated

BEFORE



AFTER



Forming Smaller Zones for Better Effectiveness

Community Appearance is kicking off peak season with a bang. It has been determined that the months from June until October is when we are inundated with high grass cases thus becoming our peak season. Inspectors, with the assistance of Supervisor, are breaking zones into smaller sections in order to address a specific area. They are still answering to all complaints coming in, however it may be more efficient if we break up a zone into smaller areas in order to eliminate having complaints from a street or two over. When a complaint is called into our office, code officers will inspect property as well as all properties along the entire block. Many times we have to come back to that general area for other complaints.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Emilio Garcia, Health Director and Rudy Mendez, WW Const. Supervisor are pictured assisting us with other issues on a property operators were working at. A big THANKS to them.

Keep Kingsville Beautiful

Keep Kingsville Beautiful will discuss a landscaping project for the Fires Station located on Armstrong and Richard. We are in the preliminary planning stage but we have a general idea of what design Chief Reed is looking for. Updates and pictures are to come.



Community Appearance Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '14.

OCT	\$9107.08	APR	\$3402.22
NOV	\$6550.24	MAY	\$6130.68
DEC	\$9605.00	JUN	
JAN	\$7148.91	JUL	
FEB	\$6117.44	AUG	
MAR	\$7280.90	SEPT	



Demolition Initiative

The Building Department will be presenting ten (10) dilapidated structures to City Commissioners for review on the last meeting of each month. To date 9 (nine) condemnations have been approved by commission since October 2013. As part of our building structure evaluations, thirteen (13) notices have resulted in property owner agreements to demolish the unsafe buildings.

Below is an updated list regarding noticed properties currently in violation and awaiting a condemnation hearing.

<u>Date</u>	<u>Property Address</u>	<u>Status</u>
Pending	501 ½ W. Ave D	Commission hearing
Pending	504 W. Caesar	Commission hearing
Pending	508 W. Caesar	Commission hearing
6/4/14	510 Frances	Demo Order
6/5/14	720 W Johnston	Voluntary Demo
6/6/14	600 blk W Kenedy (Mopac)	Voluntary Demo

As always, Community Appearance would like to thank all those involved with all the efforts towards the beautification of our legendary city.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

510 Frances – Demo Order



720 W Johnston – Voluntary Demo



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager’s Office)

Monday, June 23, 2014

Top Ten ! Private Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 26th Phase to be completed in June. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

PHASE 26

Property Address:	Date of Compliance Deadline:
1004 W Lott	6/30/14
310 W Yoakum	6/30/14
600 W Caesar	6/30/14
919 W Ave I	6/30/14
512 W Warren	6/30/14
1245 E King	6/30/14
422 E Ave C	6/30/14
528 S 14 th	6/30/14
820 E Lee	6/30/14
906 E Lee	6/30/14

Who is Performing the Clean Ups – Property Owner or City?

A Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups. As shown in the table below, the number of owner abatements on noticed properties within the “top ten” monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Ten Phase#</u>	<u>By property owner</u>	<u>Top Ten Phase#</u>	<u>By property owner</u>
PHASE 1	0 out of 10	PHASE 14	6 out of 10
PHASE 2	2 out of 10	PHASE 15	9 out of 10
PHASE 3	2 out of 10	PHASE 16	9 out of 10
PHASE 4	3 out of 10	PHASE 17	8 out of 10
PHASE 5	3 out of 10	PHASE 18	8 out of 10
PHASE 6	3 out of 10	PHASE 19	8 out of 10
PHASE 7	4 out of 10	PHASE 20	9 out of 10
PHASE 8	7 out of 10	PHASE 21	7 out of 10
PHASE 9	5 out of 10	PHASE 22	4 out of 10
PHASE 10	8 out of 10	PHASE 23	7 out of 10
PHASE 11	7 out of 10	PHASE 24	8 out of 10
PHASE 12	8 out of 10	PHASE 25	8 out of 10
PHASE 13	9 out of 10	PHASE 26	(IN PROGRESS)

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief) March 31 – April 14, 2014

Administrative Division

City Crews Clear Way for New Fence

City of Kingsville crews have begun work to dispose of concrete panels that were left on site in 1998 when the Kingsville Law Enforcement Center was first built. Two panels did not meet specifications because



they contained cracks in them and were not used during construction.

Texas Correctional Industries "T.C.I." will be installing the new security fencing at the Kingsville Law Enforcement Center. Funding for the security fencing comes from the Kingsville Police Department's Chapter 59 State Forfeiture Fund. Construction is set to begin on Monday, June 16th, 2014 and will be completed in 22 days.

Patrol Division

Patrol Activity

Patrol officers responded to hundreds of calls. At least 166 written reports were taken.

There were three arrests made for Public Intoxication and 12 for outstanding warrants.

There were thirteen reports made for Family Violence.

Two reports were made for Sexual Assault.

There were 26 reports taken for Theft.

Six reports of Criminal Mischief were made.

Three reports of Burglary of Habitation were made.

Two reports of Burglary of Vehicle were made.

Traffic

At least 131 citations were given as well as 70 written warnings.

Officers responded to seven vehicle collisions. Two additional reports were made for "hit and run" offenses.

One arrest was made for DWI.

Eight traffic stops resulted in several drug arrests: marijuana, synthetic marijuana and cocaine.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Training

All officers are continuing to take this quarter's required online TML training. Three officers (Reyna, Grant and Vega) attended a 40-hour "Field Training Officer" course at KPD. Instructor was Sergeant Figueroa. Officers Dodd and Grant attended "Spanish For Law Enforcement" at the Regional Academy in Corpus Christi.

Other

On May 28, an officer attempted to stop a vehicle for a traffic violation on Highway 77. The vehicle failed to stop and continued eastbound on Corral. The vehicle stopped when the road ended. At least five people fled, on foot, from the vehicle. The vehicle was impounded.



Several KPD employees played volleyball with kids at Gillett Intermediate School during their "Drug-Free Field Day" on May 30.

Officer Alex Perez submitted his resignation to work for another law enforcement agency. We wish him luck.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Criminal Investigations Bureau

Investigations Activity

Detectives Supervisor assigned 81 cases and inactivated 19 cases as of June 9th, 2014. Along with these cases there were also 2 DWI's and 4 Crash reports.

Detective #35 worked a case of criminal mischief of over \$1500 of tires were slashed in a local parking lot. Detective #35 was able to obtain enough information about the offender and get an arrest warrant. The subject was arrested two days after committing the crime.

Detective #37 was working a theft that occurred at a residence where several items were taken. This case was solved when the suspect was arrested a couple days later with part of the property in his pocket. It was later found that other items were pawned and a local pawn shop. All property has been recovered and returned to the owner.

Detectives have filed 58 cases during this period. There were 24 cases filed in District Court, 26 cases filed in County Court, 3 cases filed in City Court, and 5 filed in Juvenile Court.

At this time burglaries seem to be down, but detectives are receiving a lot of assault and sexual assault cases. Several of the assault cases are involving juvenile fights.

Each Detective is currently working a case load of about 50 to 70 active cases.

Several of the detectives and staff in the CIB Division went to the Gillette Intermediate School on the last day and played two games of volleyball. Students and Detectives divided up into mixed teams. There was a lot of positive feedback from both students and Detectives. This was a good and positive experience for the students.

Two Detectives assigned to night shift are working cases as-well as helping out patrol and doing surveillance on areas that are having a higher volume of crime. These units are also able to make contact with people who are not available during normal business hours. Hopefully with these units we will be able to corner some of our crime.

All Detectives have been making time to take some of the free TML classes offered on line.

Communications Bureau

Communications Bureau Activity

Bureau Received (693) Six Hundred Ninety Three 9-1-1 Calls for Service

Bureau Received (1, 582) One Thousand Five Hundred and Eight Two Non-Emergency Calls

On June 5 interviewed three potential candidates for the single dispatch position that is currently available. A recommendation was made for next telecommunications operator.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

All employees continue completing their Texas Municipal League training courses. New employees Rose Reyes, Lori Cantu and Stephanie Rodriguez will be attending rescheduled training at the Council of Government Office in Corpus Christi, Texas on June 18th. The training is on the TTD/TTY device for the hearing impaired.

Neighborhood Improvement Officer

2014 Abandoned and Junk Autos

Week 22

● Abandoned – 2 ● Junk Vehicles – 2 ● Parking Citations –21

Week 23

● Junk Vehicles –4 ● Parking Citations –26 ● Compliance-2

So far in 2014..... 74 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 68 compliances for the year. NIO has also issued a total of 258 Parking Violations (Citation and Warning Combined) for the year.

NIO did a ride-a-long with Corpus Christi Code Enforcement Officer Cathy who's in charge of Junk vehicles for the city. NIO learned some new things and things that cannot be used in our city.

Compliance Photos



600 E FORDYCE AVE



512 SEALE ST

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Street Level Operations Team (S.L.O.T.)

SGT. MARK FROST #4 / CPL. VINCENT MURRAY #22 / INV. DANIEL GONZALEZ #27 / INV. GUS RUIS #26 05/29/2014 – 06/10/2014 Work Log # 4- 2014

MURRAY

Case#14000114752 – Search Warrant – Possession of Marijuana < 2oz and Possession of Drug Paraphernalia - Trevor Tedrick Arnold – 24YOA / Martez Shamir Clemmons – 25YOA / Joshua Xavier Murray-Prince – 31YOA

Cases Filed with the County Court	7
Cases Files with District Court	3
Prosecution Charge Report Supplements	7
Traffic Stops	24

GONZALEZ

Traffic Stops	25
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RUIS

Case#1400014348 – Warrant Arrest - Fernando Mata was arrested for an Assault warrant out of Nueces County.

<u>Traffic Stops</u> -	17
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Narcotics Investigations / Purchase Conductions - Case#1400014697 – Marijuana

Training Bureau

On Monday, June 2, 2014

Lieutenant Cavazos and Officer J. Aleman attended a Pepper Ball Instructor/Armorer Course in Waxahachie, Texas. The course was a two day (16 Credit Hours) Course. Lieutenant Cavazos and Officer Aleman received instruction on the proper Pepper Ball deployment and legal issues related to Pepper Ball Deployment. Pepper Ball reports that the current number of lawsuits filed as a result of the Pepper Ball being deployed is ZERO. Lieutenant Cavazos and Officer Aleman also received instruction on maintenance and repair of the Pepper Ball System. This course now allows Lieutenant Cavazos and Officer Aleman to instruct and certify Officers as Pepper Ball Operators. The Pepper Ball System is another Less Than Lethal Force option.

The following photos show.... Lt. Cavazos Firing a Full Auto Pepper Ball Gun / Lt. Cavazos performing the course of fire / Lt. Cavazos instructing the course of fire

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014



On Monday, June 2, 2014

Sergeant Figueroa held a Field Training Officer Course that ended on Friday, June 6, 2014. Officer F. Reyna, Officer G. Vega, and Officer J. Grant took part in the five day training course and received Forty Credit Hours of Training. The course covered liability associated with being a field training officer. The course also covered training tips and different styles of teaching. Officer Aleman assisted Sergeant Figueroa with the hands on portion of the training. Sergeant Figueroa used scenarios to evaluate their performance. Sergeant Figueroa provided instruction to aid them in teaching new officers. Officer J. Grant, Officer Vega, and Officer Reyna are all Certified Field Training Officers.

On Monday, June 9, 2014

Officer R. Webb and Officer J. Aleman attended a TASER Instructor Training Course in Lufkin, Texas. The Course was hosted by Angelina College and it consisted of two days of instruction and practical training. Officer Webb and Officer Aleman attended an 8 Hour online training course prior to attending the two day training course. The training covered proper deployment of the TASER, aftercare for those exposed to the TASER, and the proper management of TASER deployment records.

The following photos show Officer Webb on certification course / Officer Webb reacting to a disconnect / Officer Webb instructing the course of fire

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014



This course also covered training techniques, drills and scenario based training. Officer Webb and Officer Aleman received 24 Hours of Credit. Officer Aleman and Officer Webb are now Certified TASER Instructors and they can now certify officers and TASER Operators. During the course two officers were exposed to the TASER. The following photos show... Officer Webb instructing the Stress Course / Officer from Crockett PD being exposed to the TASER Sgt. / from Onalaska PD being exposed to TASER.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

On Tuesday, June 9, 2014

Officer D. Gonzalez attended a TCIC/NCIC training course that certified him to use the State database. Officer Gonzalez can now access the TLETS System, the Texas Drivers License and Registration System, and the Criminal History Database. The Training was provided by the Texas Department of Public Safety.

On Wednesday, June 11, 2014

Officer J. Grant and Officer J. Dodd attended a three day (24 Credit Hour) Spanish Course. This is a required course in order to obtain an Intermediate Level Certification. The Course was hosted by Del Mar College and it will teach officers to speak Spanish. This course will enable them to communicate with those who only speak Spanish. This will also help them recognize warning signs and key phrases in Spanish when someone wants to harm them or someone else.

PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering Division (5/26 – 6/8)

Engineering/GIS Technicians continue to update GIS data and AutoCAD design projects while working with many departments to complete construction projects.

Street Division (5/26 – 6/8)

Road Construction

Project # 83 – Miller St.

- Swept up Miller Street due to rain over weekend.
- Laid HMA on Miller St. rolled and compacted.
- Cleaned up and repair edges of Miller St.
- Removed barricades from Miller Street.

Project #34 10th St

- Handed out flyers on 10th St. to notify residents of construction.
- Set barricades for 10th St. Full Depth Reconstruction
- Removed and disposed old HMA from road surface.
- Removed 60 loads of Caliche base and hauled salvaged material to yard for alleys and non-salvaged materials to landfill.
- Prepared base around manholes and water valves with limestone.
- Set blue tops and final cut set up for limestone material.
- Limestone set up for Friday but delays at Vulcan materials yard, material rescheduled for Monday delivery.



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Concrete Street Repairs - Phase IV.

- Johnston between 8th & 9th (50 % complete)
- 8th and Fordyce (complete)
- 406 E. Fordyce (complete)
- 10th & Johnston (50% complete)

Fordyce concrete street repairs

Mowing/ Weed Eating

- Hwy 141
- Hwy 77 Bypass to NAS
- FM 3320
- Carlos Truan Blvd to Hwy 77 Bypass NAS
- Caesar – Hwy 77 Bypass to NAS
- Finished Hwy. 77 Bypass
- Bypass from 14th St. to Corral
- 14th St. to City Limits
- 6th St. to Local Feed Store
- Drainage Ditch west of Local Feed Store
- Armstrong from Corral to FM 1355
- Sage Dr. from Armstrong to Young Dr.
- Young Dr. from FM 1355 to Corral St. in front of Franklin Welding
- Mowing the Tranquitas right of way from Armstrong to Hwy 77

Gutters

- Ella from 6th to 10th
- 7th St. from Nettie to Santa Gertrudis Ave.
- 9th St. from Nettie to Santa Gertrudis Ave.
- 10th St. from Nettie to Santa Gertrudis Ave.
- Nettie Ave. from 6th St. to 10th St.
- Yoakum Ave. from 14th St. to 16th St.
- 811 Otis
- Ella Ave. from 6th St. to 9th St.

Herbicide Spraying

- Zone 3 (from Santa Gertrudes Ave to Sage Road and from 6th St. to 14th St).
- Zone 4 (from Santa Gertrudis Ave to Sage Rd and from 14th St. going east past Hwy 77)
- 6th Street
- General Cavazos
- Zone 5



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Street Sweeping

- Zone 1 (from Corral Ave to 1200' north of Sage Rd and from 6th St. to 1200' west of Armstrong)
- Zone 2 (Armstrong Ave to 6th St and from Sage Rd. to Armstrong)
- Zone 3 (from Santa Gertrudis Ave. to Sage Rd and from 6th St. to 14th St.)
- Zone 4 (from Sage Rd. to Santa Gertrudis and from 14th St to east of Hwy 77)
- All major thoroughfares

Patching (Hot Mix/Cold Patching) – Crews patched potholes:

- Ella from 8th to 7th
- Lott from 14th intersection
- Water leak patching Southgate Mall
- 718 Otis Cold Mix
- 16th and Kenedy Cold Mix
- 21st and Nancy Cold Mix
- Repaired pot holes at City Hall Parking
- Henrietta and 17th St.
- Lott & 16th Intersection
- Arroyo Apartment Water Patch
- 6th & Huisache
- Kleberg St. from 14th to 19th
- Kleberg St. from 14th to 6th
- Yoakum from 14th to 6th
- Reworked and touch up on Zone 5
- Start Zone 6

Miscellaneous Sign Shop

- Placed Mourning Sign on the 500 Block of Lott St.
- Repaired asphalt at 225 E. Henrietta Ave.
- Alley Maintenance Ella and Nettie.
- Alley Maintenance on Vela and Sarita.
- Tree Trimming on Trant Road.
- Constructed concrete ramp at 801 Santa Gertudis.
- Alley Maintenance at Boys and Girls Club.
- Installed signs for Henrietta and 14th Streets
- Cleaned distributor and did periodic maintenance.
- Cleaned up graffiti at 801 Birchwood Briar Grove Subdivision.
- Preparing street name signs for installation.
- Assisted Marco at water department load concrete at old Apple House

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Water Production Division (5/26 – 6/8)

Various Work Activities

A total of 29 Dead-end lines were flushed for the month of May 2014. TCEQ compliance samples are scheduled for the Thursday June 12, 2014. AEP turned off power at Well 20 to replace meter and other components. The emergency generator responded to the loss of normal power and stayed on until power was restored. The city was notified about the schedule event prior to disconnecting electrical power. The 2013 Water Quality Reports are tentatively scheduled for delivery to all Kingsville water customers by June 24, 2014.

Routine Jobs

Collected 12 routine Bacteriological Samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water Pumped

Water pumped to distribution (5/26–6/8) - Wells – 43,242,000 gallons; Surface –9,767,000 gallons; 0 gallons for Ricardo bypass; Total 53,009,000 gallons; Average –3,786,357.14 gals/day

Wastewater Division (5/26 –6/8)

Wastewater Treatment North Plant

Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations. Crews grabbed sludge samples to have metals tested for TCLP.

Wastewater Treatment South Plant

Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Crews grabbed sludge samples to have metals tested for TCLP.

Wastewater Collection – Had 4 call outs for sewer backups

1026 W. Kleberg Ave.
524 N. 4th St.
324 N. Wanda Dr.
407 S. Lantana

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

2 – replacements of sewer man crossing, 1– repair of service line, 1 – video and cleaned sewer main, 14 – line locates.



Crews laid an 8' sewer line extension at Chandler Acres (200') and did smoke testing on sewer main from JayVee to find manhole.

JayVee sewer extension

Scheduled work for the week

Cleaning sewer mains, curbs and gutters

Clean troughs (Monday, Thursday and Friday)

Clean drying beds (Tuesday and Wednesday)

3&1 MGD wasting on drying beds

Mowing and weed eating 1MGD, 3MGD and Lift Stations

Plant helpers spraying weed killer along fence line and drying beds at 1 & 3 MGD

Contractor Ja-Con installing portable wireless pager for SCADA bar screens at 1MGD and 3MGD

Waste water crews will be laying sewer line extension at 1204 W. King Ave.

Crews will be installing 3 sewer taps on JayVee, W. King Ave and Annette St.

Crews will also be laying storm sewer pipe for the Street

Dept.

Water Distribution Division (5/26 – 6/8)

Various Water Distribution Activities

Repaired 11 Main Breaks and answered approximately 43- Service Calls, 23 - Locates, 4 -Service line leaks, 4-Meter Leaks, 6- Backfills, 5 – Customer Side Leaks; 0– No Water Calls; 0– Turn off Water, 0-Turn on and 1 – Low Pressure Calls

2"	Main Break	200 Block E. Ailsie Ave.
2"	Main Break	226 E. Santa Gertrudis Ave.
3"	Main Break	1 st St. and Huisache Ave.
6"	Main Break	1 st St and Huisache Ave.
8"	Main Break	1 st St and Mesquite Ave.
6"	Main Break	Santa Elena
2"	Main Break	200 block of E. Ailsie Ave
6"	Main Break	1402 Alisie Ave
2"	Main Break	1727 S. 7 th St.
6"	Main Break	1326 E. Ailsie Ave.
3"	Main Break	526 W. Ave B

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Special Projects

Water crews crossed creek with water line and casing on CR 1030 project. Crews prepared to haul excavator to 6th and Richard to break out concrete. Water crews completed installing 1800 'of 8" water line on CR 1030. We are waiting on sample to connect lines together. Water Dept. demolished and removed concrete at old Apple House.



CR 1030 waterline extension



Apple House slab demolition

Garage Division (5/26 – 6/8)

Maintenance

11 Oil changes on preventive maintenance; 30 scheduled work orders; 51 nonscheduled work; 15 Service calls; 2 Call out; 9 New tires on heavy equipment and trucks; 21 flat tire repairs and balances; 20 pending work orders. Unit 334 is in Corpus Christi to repair a rear main seal oil leak. Unit 329 has low hydraulic pressure.

Welder

3 received work order and 3 pending work orders

Welder is repairing ball joint tools and piston cover on front end loader,

Solid Waste Division (5/26 – 6/8)

Landfill - (5/26 – 6/8)

Articulated dump-truck bids were turned into David Mason, Purchasing Director. Landfill crews have been weed eating around the wells. Naismith Engineering brought the Title V Air Permit to our City Engineer for signature and it was then sent off to TCEQ. The Landfill submitted the 3rd Quarter MSW Report to TCEQ. The D6-T Dozer is down-needs new housing for hydraulic system and parts have been ordered through Holt-Cat. Landfill Supervisor spoke with TCEQ regarding P2 plan. TCEQ also wants additional information on the BDER (Background Data Evaluation Report) provided by Naismith Engineering.

Tonnage Report

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Trash – 848 tons; Brush –96 tons; Construction and Demolition (C & D) – 651 tons; Concrete –365.14 tons; Litter – .14; Sludge – 52 tons; Metals –2 tons; Tires – .84 tons and Recycled Tires tons.

Sanitation

Residential waste collected from 5/26 – 6/8 – **688,200** pounds; Commercial waste collected **698,940** pounds; Brush collected **47,840** pounds and construction debris collected **54,880** pounds. The brush crew will be collecting in Zone 2 and White Goods pick up will be Friday June 13, 2014 Crews are also working on abatements and demos when possible.. Demolitions were completed at 306 E. Lee, 814 E. Lee, 804 Wilson (Bruno's Cantina), 720 W. Johnston and at the Mo Pac Building on the 600 block of W. Kenedy Ave. Sanitation is also helping with the enclosure suggestions in the City for the dumpsters used in commercial collections. The phase III of the project has now been released for bid submittal and bids have been received and the bid was awarded. Work to erect enclosures has begun. Sanitation has also been helping the Library enhance their new garden area by lining it with bricks. Recycling for the month of May totaled 24.85 tons from the Recycling Center taken to Corpus Christi.

Sanitation Crews Helping Other Divisions



MOPAC before & After

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014



510 Francis before & after

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders

Purchasing issued 72 Purchase Orders valued at \$194,960.65.



P-Card Statements

P-Card reviews have concluded. Of the 91 statements totaling 47,451. We continue to work with staff to reduce P-Card errors so as not to transfer the responsibility for correcting those errors to other departments (chiefly Purchasing and Finance).

P-Card Purchases

Always check to make sure you were not charged taxes. Taxes are **only** allowed on hotel stays and prepared foods.

If you are using your P-Card for same day travel make sure you stay within your allotted limit or you will have to pay back the difference. Receipts and itemized receipts are to be included.

If it is same day travel but with multiple days to the same location, ask for a travel advance.

If you use your P-Card anywhere outside the City limits, make sure you include back-up paperwork as to where you went and why.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

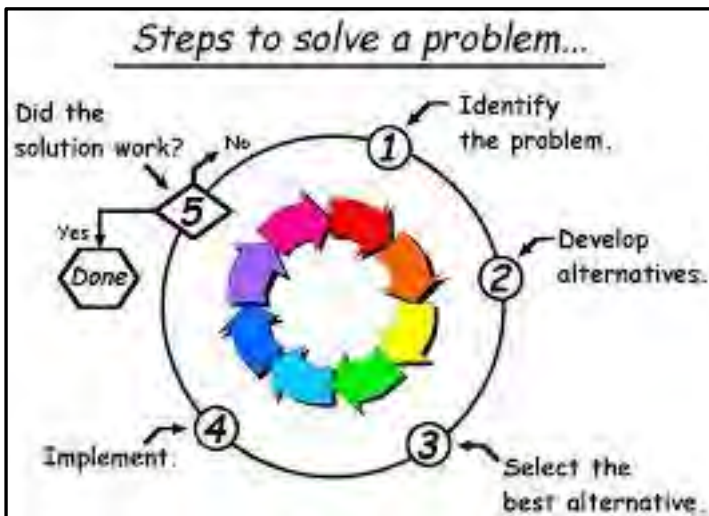
Monday, June 23, 2014

Ostrich Syndrome - What it is and how to prevent it

We have all heard the story of the ostrich when confronted with fear and danger instead of fleeing, will instead stick his head into the sand. **If he doesn't see the problem, then it must not exist.** Do you do this at work? If I ignore the problem, it will certainly go away, is another type of ostrich syndrome. While we are all guilty of it at one time or another, we must work to keep it from becoming the pervasive attitude at work (and at home). Many issues and problems in the workplace can be solved by confronting them instead of ignoring them. Basic



problem solving skills began with first, identifying the issue or problem. Then what? Stick your head in the sand and ignore it? Let's look at a basic chart about problem solving:



Wow, it's not that complicated is it? We all need to do a better job of solving issues and problems instead of just ignoring them and hoping they go away. Sticking your head in the sand may be an option, but it is not a SOLUTION! So, when you see a problem or an issue arises, don't deny it exists—work on solving it.

Technology Division

Budget

IT staff is working with Finance to ensure the quality of the changes that we are going to make to the budgeting process this year. Currently, we are looking at ways to streamline both the purchasing, acquisition and deployment of computer and software related assets. The most challenging task will be to organize prior to the beginning of the fiscal year the needs for the entire year. In order to accomplish this IT staff will set out to replace only a set number of computers, switches, servers, software a year. This number will be determined by a business case which includes: age of the machine, effectiveness, mission necessity, issues with current machine. Therefore, it is imperative that all staff requesting new computer equipment meet with me prior to the completion of the budgeting process. This will increase efficiencies and purchasing power of the IT staff will reduce wait time for staff to receive machines.

Striving for P-card Processing Efficiencies

Technology staff is near completion of a wizard style form that should easily convert to incode and provide more detailed approach to filling out and correctly completing p-card statements. The new method has all expense account codes preloaded into the system and has form based data as opposed to entering data into

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, June 23, 2014

a cell with no validation. Also, using this method will allow finance to better track in incode the purchases made through the P-card program.

Purchasing Card Record					
CARD HOLDER NAME/ SIGNATURE			CARD NUMBER		
DEPARTMENT NAME / NUMBER			SUPERVISOR'S SIGNATURE		
PHONE NUMBER			CITY MANAGER'S SIGNATURE		
<p>By signing above, I attest to the accuracy of the account coding and that the purchases are for a necessary and authorized public purpose and not for private use. You are also verifying that all receipts for charges and credits are attached.</p> <p><small>Attach ALL receipts for each purchase and return on the current billing statement. Include ALL transactions, including charges and credits for returns, sales tax, etc..</small></p>					
			BILLING PERIOD		
			FROM	TO	
ACCOUNT NUMBER	RECEIPT NUM	TRANS DATE	DESCRIPTION OF PURCHASE	VENDOR NAME	AMOUNT

P-Card Form

View / Print Receipts

Clear Cells

P-Card Form

Employee Name	Last Four Card #
<input type="text"/>	<input type="text"/>
Phone Number	Department Number
<input type="text"/>	<input type="text"/>
Department Name	
<input type="text"/>	
Next >>	

Item Entry Form

Department	Item Amount
<input type="text" value="IT"/>	\$ <input type="text"/> <input type="checkbox"/> Credit
Subaccount	Item Description
<input type="text" value="Minor Eq/Furniture"/>	<input type="text"/>
Account Number	Add Item
<input type="text" value="001-5-1902-21700"/>	
<< Back	Cancel
	New Receipt

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)

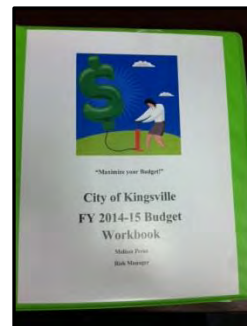
Risk Manager - Bill Donell discuss Hazards and Accident Prevention at Public Works

Safety and health in the workplace is just as, if not as important, as staying safe at home. Employers are mandated under federal and state agencies to keep workplaces as safe as possible. Having an accident prevention plan is one way to monitor and prevent workplace injuries. Risk Manager Melissa Perez and Asst. Public Works Director Bill Donnell met on June 5th 2014 to discuss Accident & Hazard Prevention with Street-Wastewater- Landfill-Water and Garage departments. Accidents do happen but we try to do our best to ensure that all preventive measures are taking place to prevent Injuries and losses. With positive communication and reviewing processing injuries can be prevented.



Risk Manager attends Budget Training on June 4, 2014

A budget procedure is by which an organization or individual creates and manages a financial plan. Within a larger business, the budget process is typically performed by managers who often obtain projected spending requirements and suggestions from their staff. On June 4, 2014- Several department directors and Administrative Assistants attended Incode Version 10 Training (How to input your budget) at the Police Department. It's crunch time and the budget process is underway at city hall. Staff are preparing by making sure they are fully trained on all the latest Incode versions. The finance department staff Stacie Pena, James Bryson and Deborah Balli as usual is doing a great job and are always there to help.



Employee Recognition and Safety Committee Meets June 4th

Safety committees offer an ongoing opportunity for employees to participate and have a stake in the program that they are being asked to use. They provide a direct, open line of communication between the field and office and, if comprised of the right people, are best able to identify the organization's most pressing safety needs and exposures. The Employee Recognition and Safety Committee comes together every quarter to review employee occupational injuries and claims. The committee is comprised of seven members from different departments- Public Works (Water Dept)- Administrative Assistants and City Secretary- The Library Dept- Community Appearance and Wastewater. The committee met on June 4th to also discuss upcoming annual event (Christmas Banquet) which will be held in the Henrietta Memorial Center on December 5th 2014.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

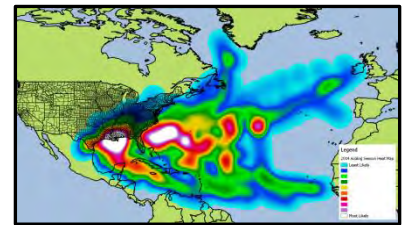
Risk Manager works on TML Rerate Exposure Summary for 2014

The rerate exposure summary is a questionnaire that tells the Pool about changes to your operations on an annual basis. The Interlocal Agreement requires each member to provide updated information to the Pool annually. The information provided in the rerate exposure summary is used to determine the member's contribution. It also alerts the Pool to changes in operations and exposures that might require additional risk management assistance. Prompt submission ensures that the Pool can provide your new contributions in time for your budget preparation.



Hurricane Season started on June 1st (What can we expect this year)

June 1st is here. You know what that means? The Atlantic Hurricane season starts. Yes, it is this time of the year from now to November 30th. Here are the names for 2014. Arthur - Bertha-Cristobal-Dolly-Edouard-Fay-Gonzalo-Hanna-Isaias-Josephine-Kyle-Laura-Marco-Nana-Omar-Paulette-Rene-Sally-Teddy-Vicky and Wilfred. I believe this season could be a less active one, but not on the level of 2013. 2014 has not changed since April. It is 11 storms, 6 hurricanes, and 2 major hurricanes with accumulated cyclone energy (ACE) between 60 to 90. The forecast is subject to change due to various factors. The analog years for 2014 remain the same. They are 1957, 1965, 1997, and 2002



Happy Birthday Vincent Capell (June 10, 2014)

It was the bosses (Vincent Capell) 'Big Day on June 10, 2014. Happy Birthday!! Here is a little History on how birthdays got started. History of Birthday observance can be traced back before the rise of Christianity. In pagan culture it was believed evil spirits visited people on their birthdays. To protect the person having birthday from the evil effect, people used to surround him and make merry. A lot of noise used to be created in such parties to scare away the evil spirits. In those times there was no tradition of



bringing gifts and guests attending the birthday party would bring good wishes for the birthday person. However, if a guest did bring gifts it was considered to be a good sign for the person of honor. Later, flowers became quite popular as a Birthday gift.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

R.J. KLEBERG PUBLIC LIBRARY (Robert Rodriguez, Director)

Kids & Teens eReading Room

The library recently launched a new service that will not only serve to support children's literacy, but also offer a new way for children to get hooked on reading. Just in time for the summer, the *Kids & Teens eReading Room* was officially launched June 3, 2014, to coincide with the start of the 2014 Summer Reading Program. Children with devices capable of accessing the library's OverDrive® website can now



access a digital collection that displays content only for kids or teens. To get started, simply visit the library's website at www.kleberglibrary.com and click on the *Kids & Teens eReading Room* banner. Once inside the eReading Room, all searches will show only kid or teen content. No adult content will appear in the search results. All titles in the eReading Room are also cataloged by reading level and other reading metrics to help parents and teachers select titles to aid in literacy campaigns. All titles can be sampled in OverDrive Read prior to borrowing or placing a hold.

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City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

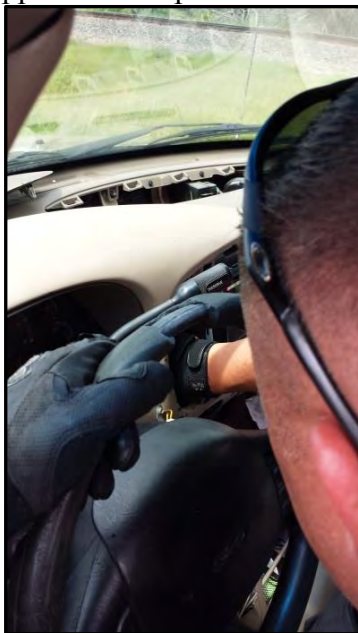
TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Gun Smuggler Sentenced

CORPUS CHRISTI - A man who was caught trying to smuggle dozens of assault rifles into Mexico has been sentenced to more than eight years in federal prison. This is the stash of weapons that Agents with the Kingsville Specialized Crimes and Narcotics Task Force found when they pulled over 26 year old Angel Aquino-Pineda back on October 2013. 35 AK-47 type rifles and \$26,000.00 dollars were found during a search of his truck. The weapons and the cash were found inside a secret compartment built into the truck. Aquino-Pineda later admitted he was taking the rifles from Houston to McAllen, from there they were to be smuggled into Mexico.

\$14,100.00 Money Seizure

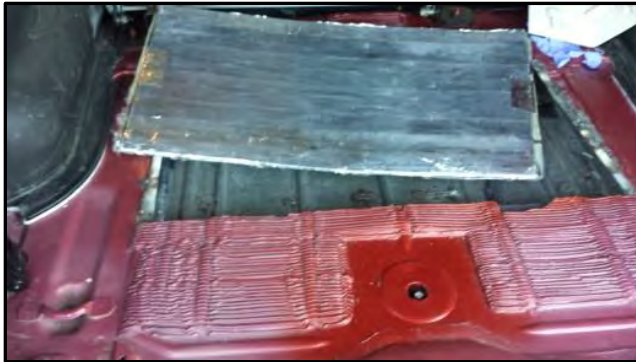
On Tuesday June 3, 2014 at approximately 11:00 am Special Agent Jason McGee conducted a traffic stop on U.S. Highway 77 at CR 2140, on a gold in color 2001 Ford F150 for a traffic violation. During the traffic stop, Special Agent McGee noticed the driver; a 26 year old male out of Brownsville, Texas was overly nervous and displayed deceptive behavior. After receiving consent to search the F150, \$10,100.00 was located in the dash of the pick-up and another \$4,000.00 was found in his wallet for a total of \$14,100.00. There was also some marijuana located on the floor board and a prohibited weapon was found in the rear passenger side door. After the suspect was interviewed by Task Force Investigators, he was transported to the Kleberg County Jail where he was booked in for Money Laundering and Prohibited Weapons-Knuckles. The currency, the Ford F150, and the Knuckles were seized and transported to the Kingsville Task Force office for safe-keeping. This case marked the return of Commander Vera who was there to support his troops in their investigation.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, June 23, 2014

26 Kilos of Cocaine

On Friday June 06, 2014 Kingsville Specialized Crimes and Narcotics Task Force Agent Ruben Villalobos was working criminal interdiction on U.S. Highway 77 in Kingsville when he conducted a traffic stop on red Dodge Nitro. After conducting a roadside interview of the driver, a 43 year old Corpus Christi resident, Agent Villalobos found inconsistencies with his travel itinerary and asked for and was given consent to search the vehicle. Agent Villalobos ran his K-9 "Nitro" on the Dodge Nitro. Nitro, the K-9, alerted to the rear of the vehicle. Further inspection by Agents Villalobos and Agent Jason McGee found tooling on some rear bolts. Upon removing the rear floor of the SUV, the agents found a false compartment that contained 27 bundles of Cocaine. Due to the large seizure and the fact that the suspect was a Corpus Christi resident, DEA Corpus Christi was contacted and they adopted the case. The suspect will now face federal charges.



Palmer Drug Abuse Program gets \$5,000.00 Donation from the Kingsville Task Force

Also on Friday June 6, 2014 Kingsville Specialized Crimes and Narcotics Task Force Agents Jason McGee and Ruben Villalobos presented a check for \$5000.00 to Wade Fjeld, the local director of Palmer Drug Abuse Program. This check is part of what Task Force Officers provide in helping the community stem the tide of drug addiction in this area.



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

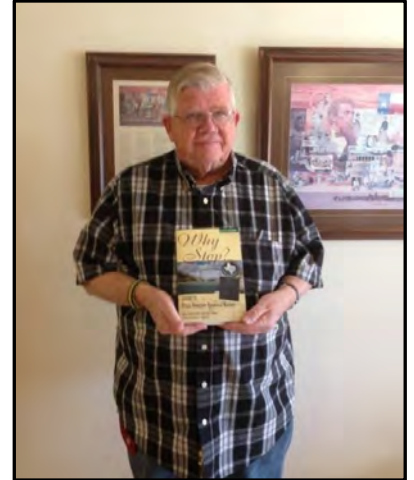
Monday, June 23, 2014

TOURISM SERVICES DEPARTMENT (Courtesy of Cynthia Martin, Interim Director)

“Why Stop” donated to the Depot Museum

Train Depot Museum volunteer, **Bill Turner**, received a pleasant surprise when two of his guests mailed a copy of the fifth edition of *Why Stop?: Texas Roadside Markers: A Guide to Texas Historical Roadside Markers* as a donation to the Depot Museum. His guests turned out to be the authors of the book, Stuart and Betty Awbrey.

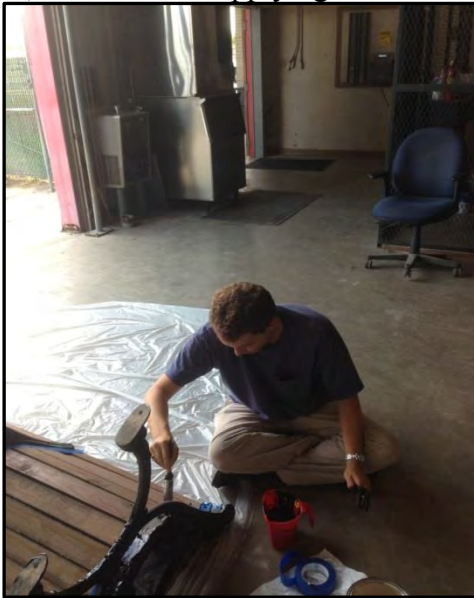
The letter that accompanied the donation stated that Mrs. Awbry “especially appreciated [Mr. Turner’s] stories relating to railroading as her grandfather worked for a railroad in the Panhandle and wished to send a gift. The book will remain in the Depot Museum for reference. Mr. Turner does tell some great stories!



Older downtown benches being refurbished

The older benches that had been downtown and were replaced by newer ones are being refurbished for reuse elsewhere downtown. **Floyd Holder**,

IV, is show here applying a fresh coat of paint to the cast iron legs of one of these benches. The benches are currently stored at Public Works. A new bench courtesy of the Leadership Class of the Kingsville Chamber of Commerce has been ordered and is on the way. Mr. Holder is a Lecturer at Texas A & M University Kingsville teaching, among other things, Texas Government.



Volunteers Make a Difference Downtown

Mr. Holder also had a hand in placing new mulch around the Centennial Bandstand, along with volunteer, **Dr. Nicole Poritsanos**.

City of Kingsville, Texas

Staff Report

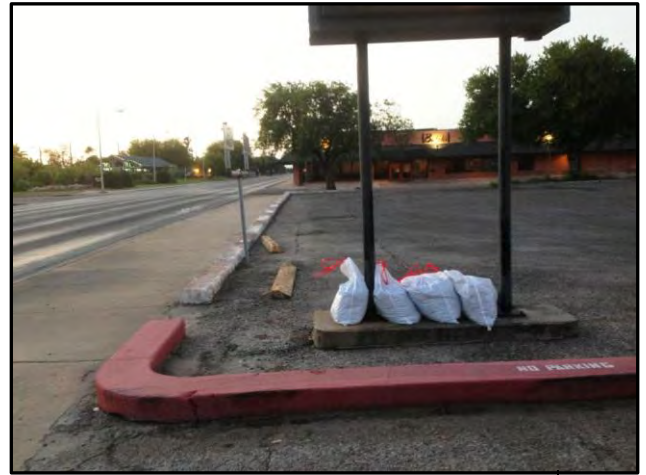
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Monday, June 23, 2014

The City parking lot got cleaned up as well. Below are just a few of the bags of trash filled up in the process and the effort is continuing.



Dr. Poritsanos has started volunteering at the Train Depot Museum on Saturdays. She is shown below with newest heroine, Mrs. Henrietta M. King.



South Texas Pitmasters' BBQ Cook Off

Kingsville's summer season kicked off with a day of competition and camaraderie at South Texas Pitmasters' BBQ Cook off at Dick Kleberg Park on June 14th.

The event attracted 75 BBQ

teams from across Texas filling two hotels with just the teams. Over \$10,000 in prize money was the big attraction for the teams. The event was rounded out with food, vendors, softball and baseball tournaments and more making for an all day family oriented event. The Boys and Girls Club of Kingsville held an adult softball tournament, a girls' Amateur Softball Association of America (ASA) Tournament and a boys' baseball tournament at the park.



Summer Vendors' Market

The Kingsville Visitor's Center and the Kleberg County Parks and Recreation Department hosted a Summer Vendors Market Showcase at the J.K. Northway Expo Center with booths and merchandise from a number of local vendors. The Showcase featured a seminar at 9 a.m. on what it takes to move forward with a proposed Kingsville Farmer's Market. Other seminars included how to successfully sell produce at a farmer's market and an inside look at the history of the local Robertson Produce and Back 40 Nursery.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, June 23, 2014

Upcoming Events - 4th of July Celebration

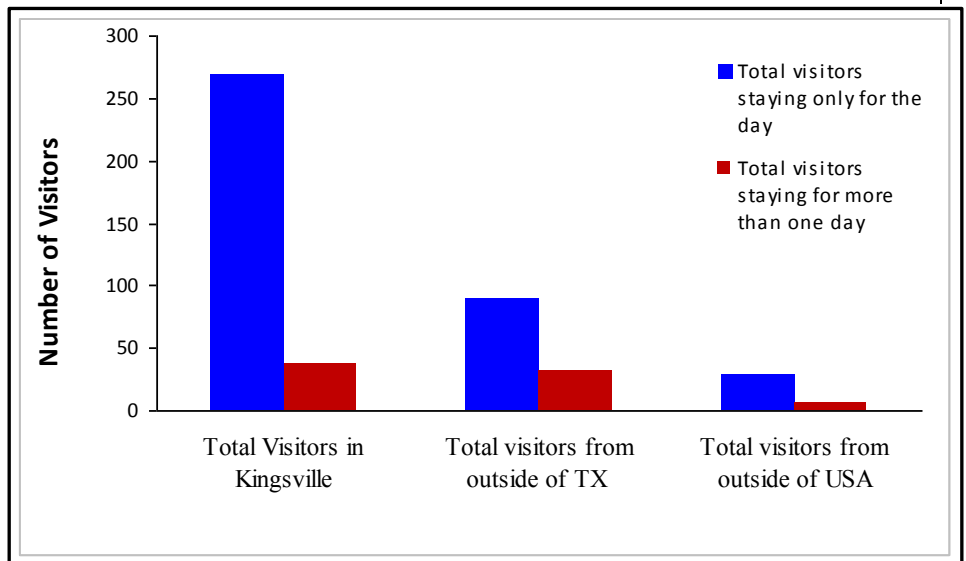
Past year's vendors have already begun calling to inquire about this year's festival, the Dutch Oven cook-off teams are ready to go and notice of the event has been placed in the Fall issue of Texas Highway's Events Calendar. This publication is distributed free to Visitor Centers, CVB's and Chambers of Commerce all over the state – 65,000 copies are circulated so should generate some interest.



KHDDA instigated and organized the 1st Annual Ranch Hand Festival. Represented on the planning committee will be KHDDA, Kingsville Main Street, TAMUK (who has the Art Roundup piece), King Ranch, All for One, Coastal Bend College, the Kingsville Chamber of Commerce, Conner Museum and the City Tourism Department with the first planning meeting set for June 26th. Planning for La Posada 2014 will commence with that same meeting as well starting immediately after Ranch Hand Festival planning portion of the meeting. As in the past year, each planning meeting to the future will be split between the two events.

Tourism in Kingsville - Where do our tourists come from? How long do they stay?

The data for these charts was taken from the visitor's log at the Visitor Center over the most current quarter of the year. Of the foreign visitors, the majority came from Germany followed by Mexico. The out of state visitors came from all over the country with the fewest coming from the Eastern states. The majority of our visitors came from within Texas.



City of Kingsville, Texas

Staff Report

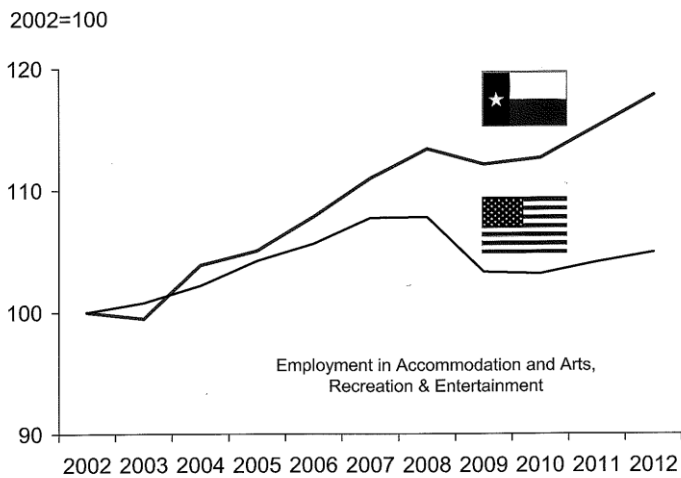
(A Publication of the City Manager's Office)
Monday, June 23, 2014

Tourism in Texas

Tourism is the third largest industry in Texas. The graph to the right indicates the level of tourism employment in Texas vs. that for the Country as a whole.

Texas tourism is the frontrunner

Texas and US tourism-related industries

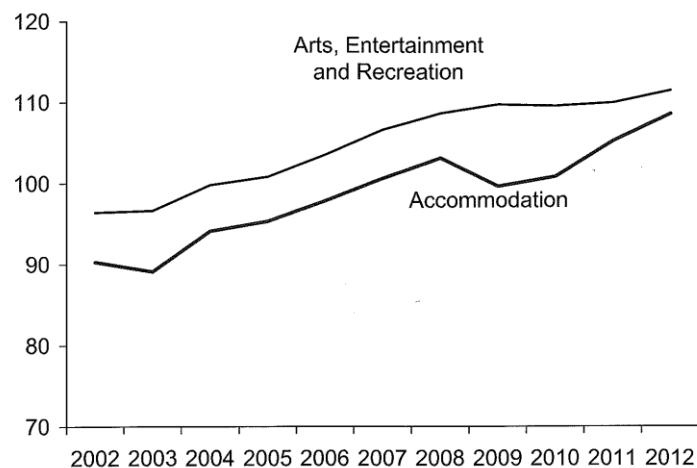


Source: BLS

Tourism-related sectors continuing to grow

Texas Employment

Thousands



Source: BLS

City of Kingsville, Texas
Staff Report
 (A Publication of the City Manager's Office)
 Monday, June 23, 2014

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, June 23, 2014 6:00 p.m.
 Monday, July 14, 2014 6:00 p.m.
 Monday, July 28, 2014 6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, July 3, 2014 3:00 p.m.
 Thursday, July 17, 2014 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, July 16, 2014	7:00 p.m.
Historic Development Board	Wednesday, July 16, 2014	4:00 p.m.
Zoning Board of Adjustments	TBA	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	TBA	4:00 p.m.
City/County Health Board	(3 rd week of every other month @ 5:30 p.m.)	

Reminders:

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

Board Name	Vacancies	Recommendations
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	2	0