



## **Job Posting # 18-052**

### **PART-TIME ENGINEERING TECHNICIAN ENGINEERING DEPARTMENT**

**HOURLY RATE: \$ 12.17 - \$ 13.29  
Open Until Filled**

Under the direction of the City Engineer or designee develops and maintains geographic maps containing transportation networks, infrastructure and environmental resources using computer software programs. Understands the technical process to provide engineering and technical support to City department and the public.

#### **Essential Duties and Responsibilities**

1. Utilize computer aided drafting and design software and equipment
2. Develops and maintains City infrastructure maps including streets, water distribution, wastewater collection, etc.
3. Develops exhibits and construction plan for City infrastructure
4. Conducts road condition and traffic flow surveys
5. Works effectively independently and in team environment with minimal supervision
6. May drive/operate City vehicle/equipment.
7. Performs land surveying and Geographical Information System (GIS) data collection

#### **Other Duties and Responsibilities:**

Performs other duties as assigned in support of City operations

#### **Training, Experience and Other Requirements**

**Requires:** Three (3) years college level course work under an engineering curriculum which must include Computer Aided Drafting and Design (AutoCAD 2016 or higher). **Preferred:** GIS experience. Candidate shall have good communication, advanced math, science and engineering skills. **Acceptable:** Four (4) years' experience which may include construction experience with general knowledge and responsibility of City infrastructure. Any combination of training and experience providing the knowledge, skills and abilities to perform the essential duties of the position.

#### **Employee Behavior and Conduct**

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

All City employees are required in the course and scope of their employment to provide services for the benefit of the public during emergency situations that threaten the safety of Kingsville's citizens. City employees must be able to work immediately before, during, and/or immediately after an emergency.

All positions require the following: 1) Valid driver's license 2) satisfactory driving record and 3) proof of eligibility to legally work in the U.S. The successful candidate must pass a pre-employment drug screen and background investigation. Applications available [www.cityofkingsville.com](http://www.cityofkingsville.com) or send resume and cover letter to [hradmin@cityofkingsville.com](mailto:hradmin@cityofkingsville.com) For additional information contact Human Resources at 361-595-8017. EOE

Posted: April 12, 2018  
12:45 p.m.