



JOB POSTING # 18-056

PART-TIME MAINTENANCE WORKER

LIBRARY

HOURLY RATE: \$ 10.00

CLOSES: Open Until Filled

The City of Kingsville is currently accepting applications for a **Part-time Maintenance Worker (19 hours weekly)** at the City of Kingsville Robert J. Kleberg Public Library. Duties include collecting and emptying litter containers, collecting debris, lawn maintenance and janitorial duties. Performs activities on City property(s) in accordance with established procedures for maintenance of grounds and equipment, departmental operations and safety. Will be required to work as needed in the evenings and weekends. This position does require working outdoors in extreme temperature swings. Some exposure to mechanical, electrical, odor, and dust hazards. Performs other duties as required and/or assigned.

Training, Experience and/or Other Requirements: Must be able to work weekends and must be able to work on-call in response to city related operations. Ability to follow written and oral instructions.

Employee Behavior and Conduct:

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

All City employees are required in the course and scope of their employment to provide services for the benefit of the general public during emergency situations that threaten the safety of Kingsville's citizens. City employees must be able to work immediately before, during, and/or immediately after an emergency.

All positions require the following: 1) Valid driver's license 2) satisfactory driving record and 3) proof of eligibility to legally work in the U.S. The successful applicant will be required to take and pass a pre-employment physical examination, drug screen and background investigation.

Applications available at City of Kingsville-Human Resources, 400 W. King Avenue, Kingsville, Texas 78363 or download at www.cityofkingsville.com Additional information available by calling 361-595-8017 or email hadmin@cityofkingsville.com EOE.