

August 3, 2005

A SPECIAL MEETING OF THE CITY OF KINGSVILLE, TEXAS, CITY COMMISSION WAS HELD ON WEDNESDAY, AUGUST 3, 2005 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS, CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
Charles Wilson, Commissioner
Al Garcia, Commissioner
Stanley Laskowski, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Carlos Yerena, City Manager
Courtney Alvarez, City Attorney
Edna S Lopez, City Secretary
Macario Mayorga, Water Supervisor
Bill Donnell, Engineer Tech
Rick Salinas, Volunteer Fire Dept
Joe Garcia, Water Field Supervisor
Daniel Almeida, Wastewater Field Supervisor
Frank Garcia, Field Supervisor
Stanley Fees, City Engineer
Y I Hinojosa, Street Field Supervisor
Dianne Leubert, Solid Waste Superintendent
Luke Womack, Auditor
Jennifer Cantu, Director of Development Services
Vilma Castillo, Interim Finance Director
Caron Vela, Account Manager
Diana Gonzales, Human Resource Director
Al Lopez, Fire Chief
John Garcia, Garage Superintendent
Joe Casillas, Water Production Supervisor
A L Noyola, Health Director (8/4/05)

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the City Commission Chambers at 11:35 A.M.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by City Manager Yerena, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

NONE

II. Public Hearing - (Required by Law).¹

NONE

III. Petitions, Grievances, and Presentations.²

1.City Manager's Report. (City Manager).

Mayor Fugate called for the City Manager's report. City Manager Yerena reported Ms Dianne Leubert's appointment as the Sanitation Collections Supervisor.

2.City Attorney's Report. (City Attorney).

Mayor Fugate called for the City Attorney's report. Ms Alvarez reported on reviewing several contracts; ordinances for water and sewer rate study; a tax abatement agreement; seminar for first-responders; and TXDOT I-69 meeting.

3. City Commission's Reports. (City Commission).

Mayor Fugate called for the City Commission's report. Commissioner Laskowski thanked the City Manager and Street Department employees for their assistance at National Night Out. Mayor Fugate congratulated the Sheriff and Police for holding such a great event.

4. Review and discuss proposed fiscal year 2005-2006 budget for departments of the City of Kingsville.

a. Sanitation Collections

Commissioner Laskowski voiced concerns about the amount allowed for overtime and provided a brief history of overtime usage and Sanitation employees' schedules.

Ms Dianne Leubert, Solid Waste Superintendent stated she had 24 hours to review this budget, but she voiced her concerns about several line items.

There was discussion about providing more efficient service, distribution of new roll-outs and roll-out purchases.

There were increases made to line items 316 & 416; decreases were made to line items overtime and account #220.

b. Street

Mr. Stanley Fees, City Engineer/Street Superintendent suggested increases be made to accounts 214, 521, and 531 and provided information and justification for each account.

Suggestion was made to go with Mr. Fees' recommendations.

c. Volunteer Fire Department

Mr. Bill Donnell provided information regarding items requested.

There was discussion on fighting fires in the County, regular physical exams, state convention spending, and on attending workshops that are conducted by the Emergency Management Coordinator.

d. City Special

City Manager Yerena stated what was not reflected in this account was the amount of \$10,000 for Master Plan and \$1,500 for an annual employee picnic.

Commissioner Laskowski stated that \$5,000 could be taken out of the South Texas Military account. This will be checked out by Staff.

Commissioner Laskowski provided information regarding a new election law effective January 2006. Monies will have to be allocated for voting equipment rental from the County.

e. Other departments

Ms Vilma Castillo stated that other departments would be addressing the Commission with their concerns.

Planning:

Ms Jennifer Cantu, Director of Development Services, addressed her concerns of the proposed budget. She stated she wanted a car allowance for herself; an increase in line items: supplies, computers, and publishing & printing.

Commissioner Garcia stated he would like to see which employees receive car allowances.

Commissioner Laskowski suggested Ms Cantu be given mileage reimbursement. Commissioner Pecos suggested allocating \$1,000 into a line item for mileage reimbursement.

Mayor Fugate suggested allocating monies to supplies, computer, and printing & publishing.

Water Production:

Joe Casillas, Water Production Supervisor voiced his concerns regarding overtime, chemicals, training & travel. He provided information on state mandated requirements for monitoring the water pumps. Chemicals switch over is now costly.

Suggestion was made to add monies for overtime, chemicals, and training & travel, and decrease minor apparatus.

Commissioner Wilson recused himself at 1:30 P.M., and now represented the Tourism.

Tourism:

Ms Caron Vela, Accounts Manager explained that this was a line item in Department 103, now this will be a separate department.

Ms Mary Windham, explained the budget amount will remain the same and provided information regarding line item amounts.

Mr. Charles E Wilson with the Kleberg County Heritage Foundation stated that in order to help balance the budget for the City of Kingsville, the Heritage Foundation will continue to fund the security system. He stated that this will be reflected in the proposed budget of the Kingsville Convention Visitor's

Bureau. He stated he will try to get more realistic figures for building maintenance to plug in to utilities. They will try to get volunteers to do landscape maintenance and stated that they will give back \$1,500. Total budget is \$18,500.

Recess at 1:35 PM. until 11:30 A.M., August 3, 2005

The Commission reconvened at 11:33 A.M., on August 4, 2005.

Mayor Fugate called for the next department to make their presentation. Ms Castillo called on the Human Resource Director.

Human Resource:

Ms Diana Gonzales explained her concerns and requested monies for employee of the month be transferred to her department; monies for retirement plaques; and an increase to membership and dues. Decision was made to create a separate line item for retirement plaques.

Building Maintenance:

Mr. Stanley Fees, City Engineer explained his concerns stating the building is old, and provided information on the needs in the building.

Engineering:

Mr. Fees explained his concern regarding a decrease in Account 212, stating this item is used for the purchase of safety gear. He requested monies in Account 226, monies for RCAD licenses and two technician software licenses, which are necessary. He explained professional services is used for testing, printing and publishing is used for advertising construction jobs and if decreased he will have problems. Explained Form 6, a pay increase for himself, he provided reasons for the request.

Mayor Fugate suggested leaving printing & publishing, and professional services as is. Commissioner Wilson commented on seriously looking for monies for Account 226.

Mayor Fugate voiced his opinion on the pay increase, stating that he deserves a raise, but singling people out is not good for moral. Commissioner Wilson voiced his opinion stating those types of issue will be hard to do this year.

Legal:

Ms Alvarez explained her concerns with the decrease in Account 211 and asked for an increase of \$400, and an increase of \$200 in travel and training, both requests were granted.

Health:

Mr. A L Noyola, Director stated he was concerned about one line item, a vehicle. He requested \$9,500 for matching fund for a vehicle and provided information on the vehicles being used in his department.

Commissioner Laskowski asked if budget was submitted to his board. Mr. Noyola replied yes.

Recycling:

Ms Dianne Leubert provided information on the Keep Kingsville Beautiful and on conferences she attended to help with the cleanup project. She stated monies allocated to this line item could be decreased. She asked for an increase/reallocation in training and travel, which was granted. She will try to get corporate support for the cleanup project.

Commissioner Pecos suggested decreasing motor gas & oil. Decision was made to decrease this line item \$500.

Commissioner Garcia requested information on recycling.

Mayor Fugate called for a recess for lunch at 12:15 P.M.

The meeting was reconvened at 12:35 PM, by Mayor Pro-Tem Wilson. Mayor Fugate dismissed himself due to prior out-of-town commitment.

Landfill:

Ms Leubert explained the difficulties of doing without a spotter, but stated she understood the situation. She voiced her concerns about account 411; professional services account 314; and training and travel.

There was discussion on the landfill closure and tonnage charges.

Ms Leubert suggested getting an audit of the landfill and sanitation at a later date.

Water:

Mr. Macario Mayorga, Water Supervisor stated his concern with the amount budgeted for overtime and is requesting \$48, 000. In Account 212, he asked for this line item to be increased to \$1,000. Mr. Mayorga provided information and justification for all his requests. Ms Castillo stated these requests have been worked out within his department.

IV. Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

V. Consent Agenda

NONE

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

NONE

VII. Adjournment.

There being no further business to come before the Commission, the meeting was adjourned at 1:00 P.M. on August 4, 2005.



Sam R. Fugate, Mayor

ATTEST:


Edna S. Lopez, City Secretary