

AUGUST 11, 2009

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON TUESDAY, AUGUST 11, 2009 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
 Al Garcia, Mayor Pro-tem arrived at 11:40 A.M.
 Charles E Wilson, Commissioner
 Arturo Pecos, Commissioner
 Stanley Laskowski, Commissioner

CITY STAFF PRESENT:

Carlos Yerena, City Manager
 Edna S Lopez, City Secretary
 Courtney Alvarez, City Attorney
 Al Lopez, Fire Chief
 Rudy Najera, Information Systems Technician
 Linda Gerd, Volunteer Fire Department
 Diana Gonzalez, Human Resource Director
 Frank Garcia, Wastewater Supervisor
 Caron Vela, Accounting Manager
 Mark Rushing, Finance Director
 Ken Clark, Director of Development Services
 Dora Byington, Purchasing Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the City Commission Chambers at 11:30 A.M. and announced four Commission members were present, Commissioner Garcia absent.

Mayor Fugate called for the Regular Agenda - Items for Consideration by Commissioners.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S) – Required by Law

II. Public Hearing - (Required by Law).¹

III. Reports from Commission & Staff.²

“At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor’s Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration – Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations. No formal action can be taken on these items at this time.”

IV. Public Comment on Agenda Items ³

1. Comments on all agenda and non-agenda items.

V. Consent Agenda

NONE

AUGUST 11, 2009

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

1. Review and discuss proposed fiscal year 2009-2010 budget for departments of the City of Kingsville. (City Manager).

Fire: Chief Lopez addressed the Commission and stated his budget has several increases due to anticipating the ambulance service for the County. He stated items relating to EMS will be cut back if service is not provided to the County. Mayor Fugate asked that the City Manager send letter asking the County if this service will be needed. There was discussion on funding the ambulance service. Chief Lopez stated there is an increase in the building maintenance fund for starting work on the second floor at Central and Station 2. There is an addition of three paramedics and three EMTs. The County would pay the City \$400,000 for ambulance service. There was lengthy discussion on agreement inclusions. Fire Chief Lopez stated that the grant for the third fire station was submitted and information is that the preliminary list is being processed. He stated that NFPA requires the City employ seventy (70) firefighters, and he further explained the calculation. Chief Lopez stated they receive approximately 500 fire calls and 2000 ambulance calls per year. Mr. Rushing stated the total increase is \$201,651 excluding capital outlay and maintenance.

Mr. Rushing stated that utilities will increase by 10%, gasoline by 13.3%, diesel by 7.83%. There was discussion on future calculations. Mayor Fugate stated that Kleberg Bank owns the entire parking lot behind City Hall and asked that the City Manager get with the bank president.

Volunteer Fire: Ms Linda Gerd addressed the Commission and stated their budget has increased to purchase new equipment and that they will be adopting a building. She provided a handout with regard to the items on the building maintenance. There was discussion that a utilities account will be reduced from the Fire Department and added to the Volunteer Fire Department. Mr. Rushing explained the item for auditing services. Commissioner Laskowski suggested having the Volunteer Fire department use the purchase order procedure; he provided an example with Keep Kingsville Beautiful. Mr. Rushing stated that process can be used but the petty cash process is being depleted a lot faster.

Mayor Fugate called for a recess at 12:15 P.M., and returned to regular session at 12:35 P.M.

Commission: Ms Lopez stated the only increase is in training & travel. Commissioner Wilson reminded staff this was election year and adjustments are needed for salaries.

Computer Operations: Mr. Rudy Najera addressed the Commission and stated there is an increase for Incode. The main server is a newer Dell and is working good. The yearly maintenance with IBM has been cancelled. Regarding security, Mr. Najera stated there are firewalls that are serving their purpose. He explained he is requesting to attend a boot camp for security in order to help the City, cost is \$5,000. He stated he is looking for a server based anti-virus for City Hall.

Purchasing: Ms Dora Byington addressed the Commission and stated her budget remained the same.

Human Resource: Ms Diana Gonzalez addressed the Commission and stated there is an increase to the line items for supply, employee recognition, computer & associates, and professional services. She further explained her line items budget.

City Special: (Picnic & Training for Citywide) Ms Gonzalez stated there are no changes, as for training she will be providing in-house training.

Commissioner Wilson left the meeting at 12: 55 P.M.

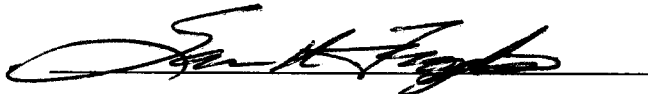
Legal: Ms Alvarez addressed the Commission and stated there is an increase in professional services which is the only real change. She stated she has cancelled some publications.

Finance: Ms Vela addressed the Commission and stated that travel & training decreased because Staff will not be attending Incode, this year. She explained the line item for professional services. Mr. Rushing stated he is testing some software to assist with investments for a cost of \$2,400. He stated the overall increase is \$181 from last year.

City Manager: City Manager Yerena stated that travel & training has increased.

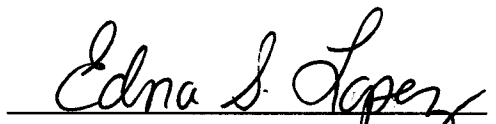
VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 1:05 P.M.



Sam R Fugate, Mayor

ATTEST:


Edna S Lopez, TRMC, City Secretary

AUGUST 11, 2009