

AUGUST 20, 2010

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON FRIDAY, AUGUST 20, 2010 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL/200 EAST KLEBERG AVENUE AT 11:00 A.M.

**CITY COMMISSION PRESENT:**

Sam R Fugate, Mayor  
Al Garcia, Commissioner  
Stanley Laskowski, Commissioner  
Arturo Pecos, Commissioner

**CITY COMMISSION ABSENT:**

Charles E Wilson, Commissioner

**CITY STAFF PRESENT:**

Carlos Yerena, City Manager  
Edna S Lopez, City Secretary  
Courtney Alvarez, City Attorney  
Naim Khan, City Engineer  
Yolanda Cadena, Health Director  
Dora Byington, Purchasing Director  
Robert Rodriguez, Library Director  
Rudy Najera, Information System Technician  
John Garcia, Risk Manager  
Frank Garcia, Wastewater Supervisor  
Macario Mayorga, Water Supervisor  
Jennifer Vela, Code Enforcement Officer  
Mark Rushing, Finance Director  
Ken Clark, Director of Development Services  
Bill Donnell, Public Works Director  
Diana Gonzales, Human Resource Director  
Al Lopez, Fire Chief  
Joe Casillas, Water Production Supervisor

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order in the City Commission Chambers at 11:05 AM and announced four Commission members present, with Commissioner Wilson absent. Mayor Fugate called to suspend all preliminary procedures.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

**II. Public Hearing - (Required by Law).<sup>1</sup>**

NONE

**III. Reports from Commission & Staff<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Chapter 59 project. No formal action can be taken on these items at this time."*

Ms Alvarez reported on working on Collective Bargaining negotiations.

**IV. Public Comment on Agenda Items**<sup>3</sup>

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments made.

**V.****Consent Agenda**

NONE

**REGULAR AGENDA****CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:****VI. Items for consideration by Commissioners.**<sup>4</sup>**1. Review and discuss proposed fiscal year 2010-2011 budget for departments of the City of Kingsville. (City Manager).**

City Manager Yerena provided a synopsis of the budget, and stated this budget proposes a 2% cost of living increase, and it is set right below the roll back rate.

Mr. Rushing explained the budget has a 2% cost of living for all employees, an increase for the Fire Chief and the Finance Director. He further explained the realignment of positions in the Police Department; the restructuring of the Street department salaries; and voluntary cuts and additional cuts in each department. Upon a question from Commissioner Garcia, Mr. Rushing explained the monies being allowed for the Charter Amendment election in case it does not pass will be washed to fund balance. He explained some of the expenditures in the City Special accounts. Mr. Rushing stated two positions in Solid Waste Collections were eliminated due to new routes and new equipment that does not require as many employees in that department. City Manager Yerena stated this is what has been recommended and these are part-time positions. Mr. Rushing explained these are full-time positions. Mr. Donnell further explained these two positions were filled as part-time but were on the previous budget as full-time. Mr. Rushing stated these two positions are currently vacant. He added there is an allowance for monies in professional services to hire a part-time person to help with audit service for increase bond response & federal compliance. Mr. Rushing stated his department needs one good full-time person in his department but he is looking at \$13,000 to hire a part-time college student. City Manager Yerena agreed but stated that there is a need for additional employees for several departments but the economy does not allow it. Mr. Rushing stated due to the current financial status of the city this is a good fix for the Finance Department at this time. He explained the overtime request for the Police Department and stated it is reasonable. He followed by explaining several increases for the Police Department; and cuts in streets. He stated the net receipts over disbursement are \$25,830 in the black.

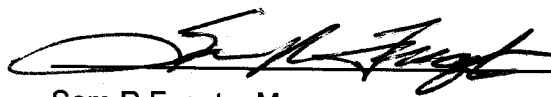
Mayor Fugate stated no one asked for cuts in the City Commissions' budget. He suggested taking \$5,000 from the Travel account. Commissioner Laskowski suggested the Commission only attend one National League of Cities conference or out-of-state conference per year. Mayor Fugate stated this is a tough year and positions are being cut so the Commission needs to cut their budget. There was discussion on out-of-state travel for the Commission.

Mr. Rushing explained the Tourism budget and their concerns with the hotel/motel tax situation. Mayor Fugate suggested the City have the Tourism look into their reserves. Mr. Rushing explained the Task Force budget. A suggestion was made that the Task Force and Tourism pay for auditing services in the future. Staff will look at the technical aspects. In the Utility Fund, the revenues are equal to the 2% & 3% in the model presented by Mr. Grady Reed. He explained the expenditures in the Utility Fund and stated there is a net receipt over disbursements of \$18,299 in the black. The Utility Capital Projects net revenues over expenditures are a negative \$710,557.

City Manager Yerena stated the next step in the budget process is to refine the budget and submit a copy to the Commission for their approval.

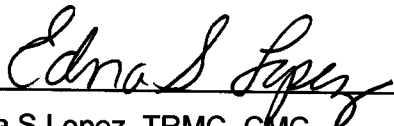
**VI. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 11:53 A.M.



Sam R Fugate, Mayor

ATTEST:



Edna S Lopez, TRMC, CMC

City Secretary