



JOB POSTING # 19-071

RECYCLING TECHNICIAN

Hourly Rate: \$10.20 – \$10.83

Open Until Filled

The City of Kingsville is accepting applications for a Recycling Technician. Under general and direct supervision operates general mobile equipment for recycling and upkeep of facility.

Essential Job Functions:

Operates complex machinery and/or equipment which may include trucks, flat beds, tractors, mowers and forklifts.
Coordinates and manages the separation of recyclable materials for compaction, storage and shipment to market
Checks recyclables brought into the center for contaminants and removes contaminants when found
Responsible for assisting citizens with the recycling process
Notifies supervisor when materials are ready for shipment
Performs minor repairs on equipment
Supervises drop-off area and maintains cleanliness of facility
Maintains weight reports, shipping invoices and other necessary reports
Responsible for safety and maintenance checks of equipment and vehicles.
Responsible for keeping written records.
Three (3) months experience operating one or more kinds of equipment as specified.
Performs manual labor and other duties as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Proper techniques and uses of a variety of hand tools and power tools.
Knowledge of mechanical, proper care and skillful/safe operation of equipment.
Ability to understand and follow oral and written instructions.
Considerable knowledge of recycling and knowledge of the methods, tools and materials that are to be recycled and quality standards for raw materials
Knowledge and ability to maintain equipment through proper checks of fluid levels, lubrications, belt tensions, etc.
Ability to speak publicly and present information effectively to various groups to impart knowledge and encourage recycling.
Ability to safely and efficiently operate equipment used in the recycling process including baler, bobcats, forklifts etc.
Ability to interact and communicate well with the public
Ability to detect needed repairs or maintenance work and take necessary action

Physical Requirements: Ability to lift and carry up to 50 lbs several times daily; climbs, crawls, kneels, squats, stoop, stands, sits, and bends when driving or maintaining equipment; hear and see clearly when working around equipment or in traffic. Driving, using telephone, simple and power grasping, extension head and neck movements, up, down, right, and left field vision. Works outdoors in extreme temperatures and inclement weather with some exposure to dust, fumes, noise, mechanical, electrical and chemical hazards while using proper safety precautions.

All City employees are required in the course and scope of their employment to provide services for the benefit of the general public during emergency situations that threaten the safety of Kingsville's citizens. City employees must be able to work immediately before, during, and/or immediately after an emergency.

All positions require the following: High School diploma or equivalent and proof of eligibility to legally work in the U.S. The successful applicant will be required to pass a pre-employment physical examination, drug screen and background investigation.

Applications may be picked up at City of Kingsville-Human Resources, 400 W. King, Kingsville, Texas 78363. For more information call 361-595-8017 or e-mail hadmin@cityofkingsville.com EOE.