

SEPTEMBER 3, 2019

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON TUESDAY, SEPTEMBER 3, 2019 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 6:00 P.M.

**CITY COMMISSION PRESENT:**

Sam R. Fugate, Mayor  
Edna Lopez, Commissioner  
Hector Hinojosa, Commissioner  
Dianne Leubert, Commissioner

**CITY COMMISSION ABSENT:**

Arturo Pecos, Commissioner

**CITY STAFF PRESENT:**

Mary Valenzuela, City Secretary  
Courtney Alvarez, City Attorney  
Kyle Benson, IT Manager  
Susan Ivy, Parks Manager  
Deborah Balli, Interim City Manager  
Charlie Sosa, Purchasing Manager  
Adrian Garcia, Fire Chief  
Bill Donnell, Public Works Director  
Cynthia Martin, Downtown Manager  
David Soliz, Risk Manager  
Derek Williams, IT Department  
Janine Reyes, Tourism Director

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate opened the meeting at 6:00 p.m. with four Commission members present. Pecos absent.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S)**

None.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

**1. Public Hearing on a proposed tax rate increase from \$.83000 to \$.89000 for Fiscal Year 2019-2020. (Finance Director).**

Mayor Fugate read and opened this public hearing at 6:04 p.m.

Mrs. Deborah Balli, Interim City Manager stated that the proposed budget is based on \$.89, that was left enough between the effective tax rate and the rollback rate.

Mrs. Courtney Alvarez, City Attorney announced that a meeting to vote on the actual tax rate will be on Monday, September 9, 2019 at 6:00 p.m. in the Helen Kleberg Groves Community Room, City Hall, 400 W. King Avenue, Kingsville, TX.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further discussion, Mayor Fugate closed this public hearing at 6:05 p.m.

**2. Public Hearing on proposed Fiscal Year 2019-2020 budget. (Finance Director).**

Mayor Fugate read and opened this public hearing at 6:05 p.m.

Mrs. Balli reported that as it currently stands and up to the changes that were made during the budget workshops, the proposed budget is \$46,849,327.94. She further stated that the Commission will also be voting on approving the budget during the September 9, 2019 Commission meeting at 6:00 p.m. in the Helen Kleberg Groves Community Room.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further discussion, Mayor Fugate closed this public hearing at 6:06 p.m.

**III. Reports from Commission & Staff.<sup>2</sup>**



"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."

Mrs. Alvarez made some announcements regarding supplemental enrollments. She further announced that the next Commission meeting is scheduled for September 9, 2019 and a second meeting for this month is scheduled for September 23, 2019 with agenda items for this meeting due on September 13<sup>th</sup>. Alvarez further announces that the City of Kingsville will be hosting a TML Region 11 Quarterly meeting on Friday, September 13, 2019. Alvarez announced the services for Mr. Tom Ginter that will be taking place in Corpus Christi.

#### IV. Public Comment on Agenda Items.<sup>3</sup>

##### 1. Comments on all agenda and non-agenda items.

No public comments made.

#### V.

##### Consent Agenda

##### Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

##### CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

None.

##### REGULAR AGENDA

##### CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

#### VI. Items for consideration by Commissioners.<sup>4</sup>

##### 1. Review and discuss proposed fiscal year 2019-2020 budget for departments of the City of Kingsville. (Interim City Manager).

Mrs. Balli discussed the changes that were made the initial proposed budget. The proposed budget that was submitted was at \$45,849,327.94 and the expenditure changes have a total of \$636,507.65, which some of this is offset with the revenues. Mrs. Balli went through the items that are on the expenditure change list, which are as followed: 001-5-1010-64100, \$2,172.00 for a new copier lease for the City Manager's Office; 001-5-1010-31400, (\$50,000) remove contingency funding to allocate across correct divisions; 001-5-1030-31400, \$7,200.00 meeting televised services.

Commissioner Lopez asked who would be televising the Commission meetings. Mrs. Balli responded that Mr. Benny Guerra will be televising the meetings.

Mrs. Balli continued with the changes: 001-5-1030-31400, \$20,000 contribution to County for new animal facility which is a recurring charge; \$10,000 contribution to County for Airport infrastructure which is a recurring charge; 001-5-110-61400, \$912 new copier lease for Human Resources Department; 001-5-1010-11xxx, \$14,040.00 added additional compensation for City Manager search; 001-5-140-11xxx, \$486.00 add certificate pay; 001-5-1400-64100, new copier lease for the Legal Department; 001-5-1603-11xxx \$256.00, increase certification pay for Community Appearance Inspectors; 001-5-1803-11xxx, \$256.00 increase certification pay for Municipal Court



Clerks; 001-5-1805-51102, \$24,861.00 Fire Code items for Municipal Building Year 1 of 2.

Commissioner Lopez asked what kind of things would be done to the Municipal Building. Fire Chief Adrian Garcia responded that the building would need to be up to code as per the Fire Code, such as update the alarm system.

Mrs. Balli continued with the changes: 001-5-2101-11xx, \$2,567.00 contract negotiation increase for Police Department; 001-5-2102-11xx, \$49,957.00 contract negotiation increase for Police Department; 001-5-2104-11xx, \$21,856.00 contract negotiation increases for Police Department; 001-5-2106-11xx, \$1,883.00 contract negotiation increases for Police Department; 001-5-3000-11100, (\$28,454.00) Salary reduction due to transfer to fund 100 for Engineering in-kind services; 001-5-4400-11xxx, \$4,783.00 change in Kennel Attendant Class.

Commissioner Lopez asked if this was the city's half? Mrs. Balli responded that this was the city's half portion.

Commissioner Hinojosa asked if the County was aware? Mrs. Balli responded yes.

Mrs. Balli continued, 001-5-4501-1xxxx, \$6,255.00 error on part-time hours budgeted for Park employee. Budgeted at 1050 and should have been 1508. She further stated that 001-5-460-31400, \$4,000 Fire Code items for Library - this is an estimate and is 50% of estimated cost; 001-5-6900-80026, \$6,519.00 to match the \$34,000 contribution from the County for Capital Projects; (\$38,852.00) to reduce needed transfer due to detailed application; 001-5-5900-80098, \$46,800.00 Neessen Incentive Agreement 50% sales tax reported. Total expend fund for 001, \$110,773.00. Balli continued and stated that 002-5-1071-31458 \$1.09 rounding item; 002-5-1071-31500, \$7,021.96 additional printing & publishing to increase total advertising dollars to 17% of estimated HOT Fund Revenues; 002-5-1071-34001, \$9,366.60 increased advertising to match the estimated HOT Fund Revenues at 15%; 002-5-107135000, \$10,000.00 additional amount to the Conner Museum as per the new agreement. Total expend fund for 002 is \$26,389.65. Fund 016-5-2100-221, \$165,000 additional grant award. Fund 017-5-2100-11201, \$13,000 overtime, additional grant award; Fund 026-5-4502-59100, \$38,000.00 golf way fairway project. Fund 033-5-1030-71200, \$17,5000.00, project at the pavilion has not been completed which will rollover to next year's budget. Fund 033-5-2105-71300, \$54,000.00 to replace the flooring at the Police Department Building which is a one-time expenditure. Fund 033-5-4503-59104, (\$10,125.00) funds were moved to the work being done on the tree project by the University which is starting in FY 18-19, Fund 051-5-80000-11100, (\$28,454.00) reduction to salaries due to transfer of in-kind services. Fund 051-5-6900-80100, \$28,454.090 in-kind services from Engineering. Fund 098-5-1060-31400, \$5,000.00 sales tax subscription service. This will be used to validate reporting by companies with incentive programs. Fund 098-5-1060-35501, \$46,800 Neessen Incentive Agreement, sales tax incentive year 1, estimate based on Automotive sales \$4,800,000 and service sales of \$1,440,000. Fund 100-5-3050-52100, \$793,262.00 grant expenditures base on detailed application. Fund 100-5-3050-59100, (\$680,000.00) grant expenditures based on detailed application. Fund 100-5-3050-31400, \$56,908.00 engineer's in-kind services.

Mrs. Balli further stated that the total expenditure changes is \$636,507.65. Total proposed budget is \$45,849,327.94 and adjusted proposed expenditure budget is \$46,485,835.59.

Mayor Fugate thanked Mrs. Balli and staff for their work on the preparation of this budget.

2. **Consider introduction of an ordinance adopting the City Manager's budget, as amended, of the City of Kingsville, Texas, and appropriating funds for the fiscal year beginning October 01, 2019 and ending September 30, 2020 in the particulars hereinafter stated. (Finance Director).**

Mrs. Alvarez reported that if there are any proposed changes from the Commission, staff would need to be made aware of them during tonight's meeting.

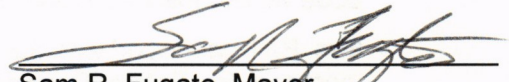
Introduction item.

3. **Consider introduction of an ordinance establishing and adopting the ad valorem tax rate for all taxable property within the City of Kingsville, Texas for fiscal year beginning October 01, 2019 and ending September 30, 2020, distributing the tax levy among the various funds, and providing for a lien on real and personal property to secure the payment of taxes assessed. (Finance Director).**

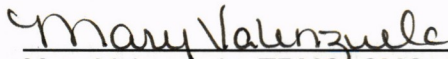
Introduction item.

## VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 6:26 P.M.

  
Sam R. Fugate, Mayor

**ATTEST:**

  
Mary Valenzuela, TRMC, CMC, City Secretary