

## **COVID-19 PUBLIC COMMENT/INPUT PROCEDURES FOR MEETINGS OF THE CITY COUNCIL & CITY BOARDS, COMMITTEES & COMMISSIONS**

### **Changes Related to COVID-19 [Coronavirus]**

Per the Mayor of Kingsville's Declaration of a Local State of Disaster and consistent with Governor Greg Abbot's Open Meetings changes dated March 16, 2020 and any amendments thereafter, effective immediately and until further notice, to reduce the chance of COVID-19 transmission, citizens are not allowed to attend meetings of the Kingsville City Commission or the City's Boards, Committees and Commissions. Public comment/input at Kingsville City Commission meetings and meetings of the City's boards, committees and commissions shall be limited to comment/input provided in written format and presented to the City Secretary and/or designee no later than 5 minutes prior to the start of each meeting(s) of the City Commission and/or City Boards and/or Committees and/or Commissions.

### **CITY COMMISSION**

For City Commission meetings, public comment/input shall be provided, in writing, in the form of either: (1) using the PUBLIC COMMENT FORM found on the City's home webpage (**PREFERRED METHOD**), or (2) by an e-mail limited to one page that shall be e-mailed to [publiccomments@cityofkingsville.com](mailto:publiccomments@cityofkingsville.com), or (3) by submitting the form or a written statement limited to one page, in person, at the City Secretary's Office, City Hall, 400 West King Avenue, Kingsville, TX during regular business hours and no later than 5 minutes prior to the start of the meeting. Each submission shall identify the agenda and the item the comments are intended for. Any public comments/input must be received no later than 5 minutes prior to the start of the meeting. The City Commission agendas are found here: <https://www.cityofkingsville.com/agendas> and are posted at the facility where the meeting is to be held.

### **CITY BOARDS, COMMITTEES AND COMMISSIONS**

For meetings of City boards, committees and commissions, public comment/input shall be provided, in writing, in the form of either: (1) using the PUBLIC COMMENT FORM found on the City's home webpage (**PREFERRED METHOD**), or (2) by an e-mail limited to one page that shall be emailed to [publiccomments@cityofkingsville.com](mailto:publiccomments@cityofkingsville.com), or (3) by submitting the form or a written statement limited to one page, in person to the individual designated to receive it, as set out in each board's, committee's or commission's agenda, during regular business hours and no later than 5 minutes prior to the start of the meeting. Each submission shall identify the agenda and the item the comments are intended for. Any public comment/input must be received no later than 5 minutes prior to the start of the meeting. The board's, committee's or commission's agenda are found here: <https://www.cityofkingsville.com/agendas> and are posted at the facility where the meeting is to be held.

The written public comment/input shall be provided to members of City Commission or any City board, committee or commission prior to voting on measures for that meeting and shall be placed into the record of each meeting.

These written comments/input shall serve as the required public testimony pursuant to Texas Government Code 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law.