

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday January 26, 2015

"Leadership is influence." John C. Maxwell, www.forbes.com

"The art of leadership is saying no, not saying yes. It is very easy to say yes." Tony Blair, www.forbes.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!



I would like to submit for your consideration the following individuals for the City Manager's Good Job Award. On my first day of work for the City of Kingsville, you tasked my staff and me with the full implementation of GovQA - the City's new work order processing software. I am pleased to announce that this task is substantially complete. Staff is now able to enter all architectural plan reviews, construction permits and inspections into the GovQA system where this information can be accessed by other employees inside and outside the department and ultimately by our development and building customers as well. Planning staff now proudly joins the Public Works Department and the Community Appearance Staff as being able to fully utilize this software.

For their good work I would like to nominate the following employees for the Good Job Award... **Adela Barrientes (Admin. Assistant II), Theresa Cavazos (Customer Service Rep), Daniel Ramirez (Building Official) and Manuel Buentello (Building Inspector)** - See photo left to right with me stuck in the middle.



It is always important for city departments to find efficiencies on how work is done to provide better customer service, better information to make decisions and to improve productivity. The folks on the first floor have done a great job in learning the software, and incorporating it into their everyday work routine. This was done with very little outside training and positive communication from the city manager and director. Being the new guy it is very satisfying to work with people who care as much as these individuals do and who want Kingsville to be the best it can be. Thank you for your consideration.

Tom Ginter, Director of Planning and Development Services

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Let's Remember Our Award Winners!!!

2014 Safety & Recognition Awards.....

*Theresa Cavazos, Planning and Development Services Department - **Employee of the Year**
Landfill Division, Public Works Department – Injury Free Award*

*Gary Munoz, Landfill Division, Public Works Department – **Safety Hero Award***

2015 Good Job Awards.....

Adela Barrientes	Planning Dept.	1/26/15	Dedication to duty
Teresa Cavazos	Planning Dept.	1/26/15	Dedication to duty
Daniel Ramirez	Planning Dept.	1/26/15	Dedication to duty
Manuel Buentello	Planning Dept.	1/26/15	Dedication to duty
David Garza	Police Department	1/12/15	Doing for those less fortunate
Kevin Martinez	Police Department	1/12/15	Doing for those less fortunate
Felix Reyna	Police Department	1/12/15	Doing for those less fortunate
Tony Cervantes	Police Department	1/12/15	Doing for those less fortunate
Ted Figueroa	Police Department	1/12/15	Doing for those less fortunate

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Administration Division

City-County Health Board Bi-Monthly Meeting

The City-County Health Board met for their first bi-monthly meeting on Thursday, January 15, 2015 at 4:30 p.m. The meeting was held at the City-County Health Department. Health Board Members in attendance were Otis Meyers, Joni Harrel, Ben Salinas, Judy Anthony, Dr. Justin Harkey and Karen Tallant. Board member absent was Norma Sue Adrian. Also in attendance was Emilio H. Garcia, City-County Health Director and Monica Longoria, Administrative Assistant II. The Health Board reviewed the monthly reports for the month of October, November and December 2014. Items reviewed and discussed were animal control services, food establishment inspections, onsite sewage facilities, and vector control (bees and mosquitos). Other items that were discussed and approved were the new fee increases for Animal Control Services, the rescue group transfer form, the animal release form, and the animal euthanasia form. Mr. Emilio H. Garcia had mention to the Health Board Members that Karen Tallant and Ben Salinas's appointment terms had expired in 2014. Both members were asked if they would consider being re-appointed for another 3 year term and they both agreed to do so. Health Board members were also given copies of our 2015 Monthly Pet Adoption Day schedule for the City-County Health/Animal Control Center and Tractor Supply Company. The members are very excited in our continual efforts in getting as many animals adopted and/or rescued. Our next City-County Health Board meeting will be Thursday, March 26, 2015 @ 4:30 p.m.

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City-County Health Department Monthly Revenues

Below is a table showing the Health Department income revenue on a monthly basis for Consumer Health and Animal Control.

Statistics-Revenues

Fees collected	Consumer Health	Animal Control
Oct 2014	\$1,090.00	\$1,884.00
Nov 2014	\$623.00	\$1,470.00
Dec 2014	\$1,390.00	\$1,940.00

Food Service Division

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations.

Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations. Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

November 27 thru December 30

Sunny Market-93	Texas Star #171-97	Asian Buffet-96
El Tapatio #1-96	Café 5-97	McDonald's (Hwy 77)-97
Mexico Grill Restaurant-100	Blue Ribbon Deli/Coffee-97	Star's Drive Inn-82
4 Breeze Drive Thru-100	Taqueria Martines-100	Kleberg Cnty Sr. Center-93
El Pastel Bakery-100	El Dorado-100	Taqueria El Chato-100
Los Mariachi's-93	A & V Convenience Store-93	Boat & Net-100
Baffin Fisherman-100	Kingsville Bakery-100	The Party Barn-100

Regular & Fundraiser Food Handler Classes

Food Handler Class	11 Students	Regular Food Handler Class-Health Dept.
Food Handler Class	10 Students	Regular Food Handler Class-Health Dept.

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Permitted Temporary (Fundraiser) or Permanent Food Events	
Kleberg-Kenedy County 4H Council	Temp Food Event-JR Livestock Show/Concessions Stand
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City-County Health Department Monthly Statistics-Consumer Health

Consumer Health	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.	Temp. Food Event Permits
Oct 2014	72	116	50	0	10
Nov 2014	59	85	69	6	7
Dec 2014	44	67	14	2	0

Animal Control Center Division

Trapping Javalina's

The City-County Health Department has received several calls from concerned citizens about a pack of Javalinas roaming the alley between the 1200 block of West Santa Gertrudis and West Richard. The pack of Javalinas has been seen late in the afternoon and early in the morning. The Health Department purchased a large steel hog trap to see if they could trap the Javalines. Pictured is Animal Control Specialist Robert Hinojosa inspecting the hog trap. Pictures were taken by Jason Torres Health Inspector II.



Monthly Pet Adoption 2015 Schedules

The City-County Health Department/Animal Control Center is pleased to announce their 2015 Monthly Pet Adoption Day schedules at the City-County Health Department and Tractor Supply Company Store. In efforts to increase our adoption and rescue rates of our center animals the City-County Health Department (3421 North Farm to Market 1355) will be opening its door the first Saturday of every month (only) from 9:30 am to 1:30 pm. The first Saturday of the month will not only be for adoptions and rescue, but will also be open to assist with any other animal issues (ex. owner releases). The City-County Health Department is also very pleased to be joining forces for the second year in a row with our local Tractor Supply Company (2405 S. Brahma Blvd.) to co-sponsoring 4 annual Monthly Pet Adoption Days. This will be a very exciting year for the City-County Health Department/Animal Control Center as we make strides to place as many animals in a Forever Home and be given a second chance at life. Please see schedules!

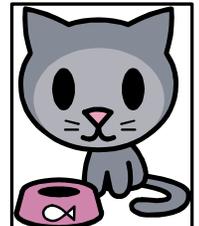
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Animal Control Center to Add Pet Adoption Days

The City-County Health Department Animal Control Center will be opening the first Saturday (only) of every month sponsoring our monthly pet adoption day, animal releases and for any other animal control related issues. The Center will be open from 9:30 a.m. to 1:30 p.m. Come by and see our variety of dogs, puppies, cats and kittens waiting to be adopted and have a second chance at life in a forever home!

2015 Schedule – 12 Events to be held

- Saturday, January 3, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, February 7, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, March 7, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, April 11, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, May 2, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, June 6, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, July 11, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, August 1, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, September 5, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, October 3, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, November 7, 2015 from 9:30 a.m. to 1:30 p.m.
- Saturday, December 5, 2015 from 9:30 a.m. to 1:30 p.m.



Animal Control Center to Continue Pet Adoption Days at Tractor Supply Company -Tractor Supply Company / 2405 S. Brahma Blvd / Kingsville, Texas 78363

The City-County Health Department/Animal Control Center has teamed up again with our local Tractor Supply Company Store to co-sponsor 4 monthly Pet Adoption Days. The event will be held at the Tractor Supply Company Store. Please come by on the scheduled date and time to see our wonderful dogs, puppies, cats and kittens up for adoption. Let's all work together to ensure that all unwanted, abandon, and stray animals are given the opportunity at a second chance at life in a forever home!

2015 Schedule – 4 Events to be held

Saturday, March 28th / June 20th / Sept 19th / December 19th from 10:00 a.m. to 2:00 p.m.

*Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

*Dates and times are subject to change.

*For questions please call the City-County Health Department @ 361-592-3324

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Monthly Statistics-Animal Control			
Animal Control	Oct 2014	Nov 2014	Dec 2014
Dogs impounded	191	126	121
Dogs adopted	28	22	26
Dogs released	24	26	21
<i>Dogs Rescue (Groups)</i>	41	12	28
Cats impounded	159	97	70
Cats adopted	6	6	12
Cats released	1	0	0
Cats rescued (Groups)	3	0	1
Opossum in traps	72	51	71
Other animals impounded	6	0	2
Other animals adopted	0	0	1
# of humans bitten	5	5	6
Animals obs. 10 days	5	4	5
Warnings issued	0	1	0
Citation issued	75	41	67

Mosquito Control (Vector) Division
City-County Health Department Monthly Statistics-Vector Control

Vector Control	Oct 2014	Nov 2014	Dec 2014
Calls pertaining to bees	18	1	4
Removal of swarms	7	1	1
Site unable to abate	11	0	3
Mosquito surveillance	0	1	0
Larvacide applications (Blocks)	0	0	0
Adulticide Application (Days of Mosquito Spraying at night)	3	0	0

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FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Did You Know?



Until the U.S. Federal Reserve was created in 1908, individual banks could create their own money.

<http://www.slideshare.net/FirmexVirtualDataRoom/10-weird-finance-facts>



FY 13-14 Audit

The accounting firm John Womack & Co, P.C., will begin conducting their audit of the City of Kingsville's financial statements on January 20th. John Womack & Co, P.C. will be auditing the financial statements of the governmental activities, the business-type activities, each major fund, and the remaining fund information, including related notes to the financial statements, which comprise the basic financial statements for the City of Kingsville for the year ended September 30, 2014. The objective of the audit is to express an opinion as to whether the financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Upon completion of the audit, John Womack & Co. will issue a written report. This report will be addressed to the Mayor and City Commissioners of the City of Kingsville and is expected no later than March 31, 2015.

Proposed New Policies

Finance Director, Deborah Balli, and Purchasing Director, David Mason have been working on revising the P-card, travel, and purchasing policies. Directors will have a chance to review these policies at an upcoming City Manager staff meeting to discuss and share their input before they are presented to the City Commission. Once these policies are approved, training seminars will be scheduled.

Payroll

The Finance Department would like to remind everyone that Time Clock has the ability to include notes on an individual's payroll report. When entering or editing time, the bottom line can be used to enter notes. This space can be used to leave notes about time entered: ex. exhausting all sick time, call out reason, using un-used holiday. To ensure these notes are printed on the payroll report, please follow these steps before printing.

Select Complete Payroll Report / Click Settings / Click Print shift notes when available /Click Print (Sign and send to payroll)

End of Month Financials

Just a reminder, end of month financials are sent out on the 20th of each month. Directors then have 10 days to submit any budget transfers that are needed and a status report on expenditures and capital projects.

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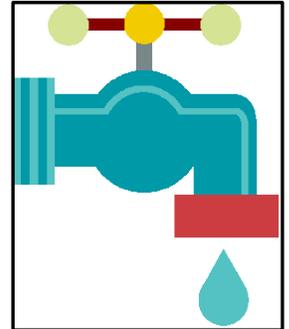
Utility Billing Division

Indoor Water Guzzlers and Tips to Fix!

Standard toilets use 1.6 gallons per flush, while older toilets can use as much as 3.5 to 7 gallons per flush.

TIP: Replace older models with a WaterSense labeled toilet. They use 1.28 gallons per flush or less, are certified to be high performing, and can reduce the amount of water a family uses for toilets by 20 to 60 percent.

TIP: Be sure to check for leaks! A running toilet can waste about 200 gallons every day.



Standard showerheads use 2.5 gallons per minute and also require energy to heat the water.

TIP: Shower better by replacing showerheads with WaterSense labeled models; replacing just one showerhead can save the average family 2,900 gallons of water, the amount of electricity needed to power its home for 13 days, and more than \$70 in utility bills.

A bathroom faucet generally runs at 2 gallons per minute.

TIP: Turn off the tap while brushing your teeth or shaving; that alone can save a person more than 200 gallons of water per month.

TIP: Replace faucets and aerators with WaterSense labeled models to save even more.

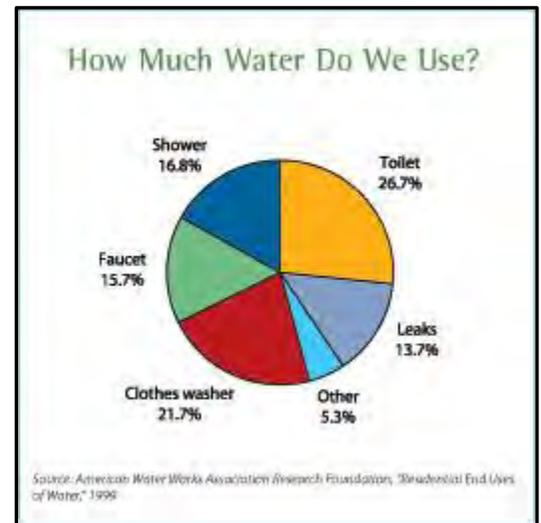
Outside the bathroom, there are many opportunities to save water. Here are some common water efficiency measures, along with a few solutions to those problems you may not have known existed:

TIP: High-efficiency washing machines can conserve large amounts of water. Traditional models use between 27 and 54 gallons of water per load, but new, energy—and water—conserving models (front-loading or top-loading, non-agitator ones) use less than 27 gallons per load.

TIP: Washing the dishes with an open tap can use up to 20 gallons of water, but filling the sink or a bowl and closing the tap saves 10 of those gallons.

Keeping a pitcher of water in the refrigerator saves time and water instead of running the tap until it gets cold.

TIP: Not rinsing dishes prior to loading the dishwasher could save up to 10 gallons per load.

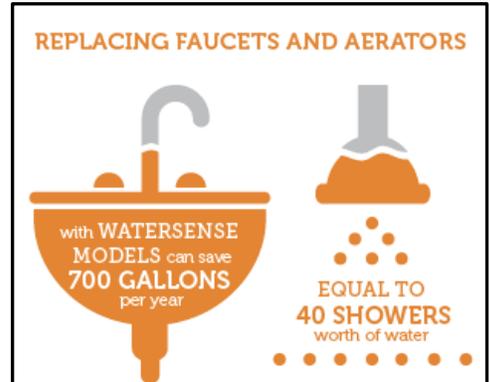


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WaterSense Partnership

WaterSense, a partnership program sponsored by the U.S. Environmental Protection Agency, seeks to help families and businesses realize that they can reduce water use by 20 to 30 percent by doing just a few simple things, such as upgrading to higher quality, more efficient products. For more information, visit www.epa.gov/watersense.

<http://www.epa.gov/WaterSense/pubs/indoor.html>

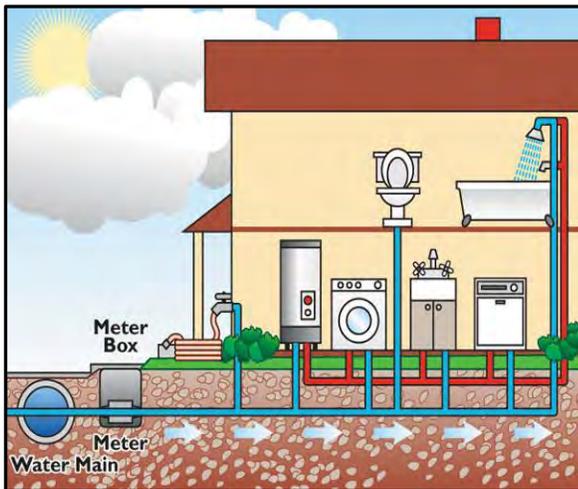


Leak Adjustments

Utility Billing does consider leak adjustments for customers that may have experienced a high bill due to a leak. However, only two leak adjustments will be considered in a calendar year.

The leak calculation is as follows: An average of the last six months bills before the leak occurred is calculated. The high bill is then backed out from that average and then divided in half. For example:

the last six months bills total $\$563/6=\93.84 . The high bill due to the leak was $\$234.96$. $\$234.96-\$93.84=\$141.12/2=\70.56 . $\$70.56$ is the leak adjustment amount so the customer is now responsible for $\$234.96-\$70.56=\$164.40$. Documentation (via plumbers invoice, receipt of purchase made to fix the leak, or a statement of what occurred and what items were used to fix the leak) of the leak being fixed must first be provided for any consideration of a leak adjustment. It is important to remember that a running toilet is the main cause of a high water bill. Remember the toilet is running water 24/7 constantly so yes, it will make a significant difference in your water bill.



When and if the Public Works Department is in the area working on water lines and so forth, the water lost or used does not affect the cost of your water bill. Any water that passes from the water meter to your house is what is used to calculate water consumption for billing purposes. Anything after the water meter to the street does not affect the billed consumption.

<http://www.epa.gov/WaterSense/pubs/indoor.html>

In those cases where the Public Works department works near your meter and finds that the actual leak is on the customer side, the leak will not be repaired; the repair is the customer's responsibility. Once the leak is fixed then the customer can bring in that documentation for a consideration of a leak adjustment.

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Utility Billing does consider that a high water bill may be a financial burden for some customers and the Supervisor will work with customers in those types of situations on an affordable payment plan.

Correspondence Style Guide Team

The Collections Manager is part of the Correspondence Style Guide team. The team was put together to create a style guide. A *style guide* is a set of standards for the *writing* and design of documents, either for general use or for a specific publication, organization, or field.

New Hire – Worthie Gonzales

The staff at Utility Billing would like to welcome our new CSR Worthie Gonzales to the team. Worthie will be working half-time at Utility Billing and half-time at Municipal Court. Worthie is working with Aileen Escamilla on her training and is progressing well. Thanks Aileen for assisting in Worthie's training as well as all the staff for making Worthie feel welcome to the department.



Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices. ***no temporary checks accepted***

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

Municipal Court Activity Report (December 30, 2014 through January 15, 2015)

345 cases were filed with the court; these numbers consist of four categories, State and Traffic laws, along with the City Laws and Parking Laws and the Alcohol Beverage Law; Violations include:

Parking and City Law

1 Parking on Sidewalk, and **23**-Parked Facing Traffic.

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City Ordinance Offenses

2 city ordinance-Unsafe and Obsolete signs, 7 city ordinance-dogs running at large, 6-city ordinance-Fail to comply with Dog/Cat sterilization, 7 city ordinance-Fail to comply with Dog/Cat License, and 2- 1st Offense-Use of Wireless Communication Device.

Alcohol and Drug Laws Offenses

10 Public Intoxication, 1 Consumption of Alcohol by a Minor, 1 Driving under the Influence of Alcohol, 4 Possession of Drug Paraphernalia, 2-Fail to comply with the Alcohol and Community Service orders, 2 Possession of Tobacco Products, and 2 Possession of Alcohol by a Minor.

State law offenses

3 theft cases.

State of Texas Traffic Law

There are several categories in this field, but the most violations are the moving offenses.

28 Speeding Violations, 1 Unsafe Lane Change-Neg Collision, 1 Defective seatbelt, 61 Ran Stop Sign, 4 Ran Red Light, 1 Following Too Closely, 1 Failed to Pass Right or Left Safely-Neg. Collision, 7 Fail to Control Speed-Neg Collision, 1 Disregards Traffic Control Device, 1 Failed to Stop at Designated Point (Stop Sign), 1 Turned Right Too Wide, 1 Unsafe Lane Change-Neg Collision, 1 Failed to Yield Stop Intersection-Neg Collision, 1 Defective Fictitious Registration Sticker, 1 Fail to Yield ROW Private Driveway-Neg Collision, and 2 Failed to Signal Turn.

Failure to Maintain Vehicle Insurance

The harshest penalty offenses the State of Texas is monitoring are driving without Financial Liability Motor Vehicle Insurance, a Driver's License, Invalid Driver License, and Pedestrian Laws. At the court level, the fines are high, and become higher upon the number of offenses upon conviction on the same offense; however, it does not stop at the municipal or justice of peace courts. Once these offenses have been dispositional and reported to the Department of Public Safety, which is now the state level, the person is to deal with surcharges, which are much higher than the penalties at any of the lower courts.

There were 18 Fail to Maintain Financial Responsibility (no vehicle standard liability insurance), 9 Driving while License is invalid under Provisions of DL laws, 12 No Driver's License, 1 Violation of Driver's License Restriction, and 2 Fail to Yield to Pedestrian.

Lower Court Offenses

On the other hand, the state is authorizing the courts the ability to assist the people to fix or update any of these offenses listed through the lower courts. Which include: Expired Motor Vehicle Registration, Expired Motor Vehicle Inspection Sticker, some of the defective equipment, Expired Driver's License, Operating Motor Vehicle without Registration Insignia Properly Displayed or Valid Motor Vehicle inspection Certificate, Operating Motor Vehicle without Two License plates,

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Expired Disable Parking Placard, and Fail to Report Change of Address, as long as the expiration date is under 60 days, and submission of proof is within 20 days of the date of the offense, and show that the offense has been fixed or updated. There is an administrative fee of up to \$20.00 to process the dismissal of compliance. If the offense is 60 days past due, stop by the court office and speak to one of the deputy clerks. The list below is the offenses filed during this period.

4 Expired Driver's License, **32** Expired Motor Vehicle Inspection Stickers, **3** Fail to Display Driver's License, **7** Defective Brake Lamps, **3** Fail to Report Change of Address, **3** Defective Head or Tail lamps Defective Turn Signal Lamp(s), **1** Defective Equipment, **15** Expired Vehicle Registration, **1** No License Plate(s) on Vehicle, and **1** Defective Turn Signal.

Seat Belt Law

The cases submitted to the court were **1** unrestrained Child under 4 years of age, and **3** No Seat Belt-Driver or passenger,

Failure Appear

Of these new cases, there are **28** new cases for Violation Promise to Appear in Court on traffic violations, which this offense initiates active warrants. In addition, there are **18** new cases for Failure to Appear in Court from prior arrest, the person did not make their court appearance, and again this offense initiates new active warrants. These orders are now in the possession of the Kingsville Police Department and the Warrant Officer Thomas Davis for execution. If the person does not wish the embarrassment of an arrest at work or business and the upcoming holidays, please make contact with the court office.

Disposition of Cases

11 of the Alcohol Offense are pending before the court this month, **5** of the cases are pending for paperwork, and **2** of the cases plead Not Guilty, **2** cases approved for the Driving Safety Course, **15** cases closed upon full payment, **19** cases-compliance dismissal, **2** cases dismissed by the state attorney, **5** cases pending before judge for ruling, **211** awaiting for initial appearance hearing this month, **2** juvenile cases pending for court this month, **14** cases pending for court appearance on failure to make their first initial appearance, **7** cases placed on payment plan, **4** cases pending for Pre-Trial, **3** cases pending for court, **2** cases pending before the state attorney office, and **75** cases with active warrants are reported to the Department of Public Safety (Omni) for suspension or hold for renewal of the individuals driver's license.

Warrants

The Court issued **134** warrants of which **75** were processed. As mentioned before there were **28** new Violations of Promise to Appear and **18** Failure to Appear cases that have initiated active warrant orders. In addition, there were **29** Capias Pro-Fine warrants initiated for non-payment or compliance of court orders. Court warrant orders processed during this period totaled **75**.

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Warrant Collections

Fifth subject is the collections during this period, a total of **\$50,236.34** dollars were collected in fines.

Acknowledgments

During the January 2015 court, hearings there were several police officers who took time aside from their regular schedules to provide security in the court. The court would like to say many thanks for all you do a very special thank you to; Sgt. Campos and Lobaugh.

January 2015 Court Dates

Pre-Trials	January 20, 2015
Inmate Hearing	January 22, 2015
Regular Hearing	January 22, 2015

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Training and Professional Development

Training – The first half of January, training has been done on a shift by shift basis and left up to the company officers. Later in the month there will be training on policy and procedures and dispatch procedures.

Planning

Community Project Development Meetings – The fire chief attended 2 meetings with personnel from Planning, Engineering, Building, and Health departments. There was discussion on several building projects including Western Oaks apartment project and the Wildwood Trails project.

Fire Prevention Program Design – The fire chief, consultant Jim DeVisser, engineer Camarillo, and other officers have been meeting to develop a proposal for a new fire prevention program. The program would break fire prevention into 5 basic components including plans review, certificate of occupancy (Initial Inspections), annual inspections, compliance, and investigation. Currently the Fire Department is not able to inspect a majority of the over 2000 businesses in town. We are working on proposals for the City Manager and City Commission that will provide for regular fire safety inspections of all businesses. Another component that has not been addressed at this point is having an organized fire safety education program.

Halo Flight Training – The fire chief met with Halo Flight representatives to discuss quarterly training that will be provided by Halo Flight free of charge. Classes such as PALS, ACLS, CPR, and others may be offered to fire department personnel.



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Community Appearance Meetings – The fire chief attended meetings of the KBB and another meeting with Community Appearance to discuss hazards at a local business.

Exhaust Removal System – A representative from an exhaust removal company visited the fire stations to prepare for a request for quotes. The fire department has been awarded a FEMA grant to install \$98,000 worth of exhaust removal systems in both fire stations. Specifications are being written and will be sent to the Purchasing Department soon.

Other Department Activities

Kleberg County Jr. Livestock Show Parade – A fire engine participated in the Jr. Livestock Show parade on Sunday, January 11th, at Kleberg park.

Eagle Scout Creagon Young Ceremony – The fire chief attended the Eagle Scout ceremony for Creagon Young held at the Santa Gertrudis School gymnasium on Sunday, January 11th. Creagon's Eagle Scout project was to clean and paint fire hydrants in the City of Kingsville.

Fire Station Tour – Driscoll second graders took a tour of fire station 1 on January 14th.

Performance Evaluations – Personnel and supervisors participating in annual performance evaluations process.

Hydrant Maintenance – Clearing around fire hydrants was conducted during the period.

New Policies or Policy Revisions

Vacation Scheduling Policy Revision

Equipment and Facilities

Fire Station 2: Lawn Mower broken and needed replacement- an old mower from station 1 was sent to station 2. There is a major crack in the wall along the West side of building above apparatus bay doors. Street repairs needed on West side of fire station-Public Works notified and has set up meeting to discuss next week.

2014-15 Projects

Thermal Imager: New thermal imager has been ordered. Some accessories have arrived.

New Fire Marshal Vehicle: Truck has been ordered.

New Vehicle to Tow Emergency Response Trailer and Personnel: Truck has been ordered.

Replacement Skid Unit for the Brush Truck: Have received two quotes, awaiting additional quotes so that final specifications can be written and provided to the Purchasing Department.

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Intercom System for Fire Apparatus: Updating specs for Purchasing Department. Receiving updated information from vendors.

Fire Station 1 Improvements: Working on breakdown for Purchasing Department to request quotes. Painting, electrical, floors, mold, sleep area subdivisions, roof leaks.

Fire Station 1 Termite Remediation: Remediation scheduled for January 20, 2015.

Computer Aided Dispatch System: Meeting with CAD vendors to finalize specifications for an inexpensive CAD system for fire dispatch that will serve the Department's needs.

Computer Server, Terminal, and Software: I.T. Department has installed new server system for the fire department. Still having server access problems and some employees have not been able to access their email for months.

Radio System Improvements: Preparing document on radio system recommendations for review.

Station Lettering Project: New lettering has been installed on both fire stations.



Fire Department Response Statistics f 08:00 hrs on 1/2/15 to 1/16/15

Fire/Rescue/Other Calls -	48
Emergency Medical Service Calls (EMS) -	159
Total Emergency Responses -	207

Major Events during the period: Detached Garage Fire, E. Ragland St., Sunday, January 10: Fire Department personnel arrived at a little after 3:00 a.m. and reported a detached garage with fire showing. Engine crews laid a supply line from the hydrant and deployed a hose line between two homes and knocked down the fire. Crews were on scene for a little over an hour cleaning up and investigating the fire.

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HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did you know?

According to a recent article written by Mary C. Kelly, PHD in the Texas Town & City publication there are several ways to communication more effectively... here are few.....

Talk face to face / Provide clear information / Ask questions / Listen / Let others talk

Current Employment Opportunities

- Fire – Firefighter
- Golf Course – Manager
- Police – Telecommunication's Operator
- Public Works - Garage – Maintenance Technician
- Public Works - Street – Equipment Operator I
- Public Works – Wastewater – Plant Helper

New Employees - 4



Selena Cavazos
Telecommunications Operator
Communications Division
Police Department



Brandon Anderson
Equipment Service Worker
Garage Division
Public Works Department



Mario Ybarra
Police Officer
Patrol Division
Police Department



Worthie Gonzales
Customer Service Representative
Municipal Court Division
Finance Department

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Promotions – 2

Cesar Ramirez promoted from Equipment Operator I in the Street Division of the Public Works Department to Equipment Operator II.

Gabriel Mendez promoted from Equipment Operator I in the Landfill Division of the Public Works Department to Equipment Operator II.

Transfers

Jose Saldana transferred from Equipment Operator II in the Street Division to Equipment Operator II in the Water Division of the Public Works Department

Separations

Henry Cantu – Police Department

General

The Human Resource office works on several projects and answers multiple calls, emails and in-person questions from internal customers (employees) and the external customers (public).

Human Resources continue to explore methods to incorporate employee information in the Incode and Laserfiche systems. With the vast number of records the transferring of documents to laserfiche is a process from the preparation of the documents, to categorizing, scanning and reviewing to ascertain the documents were recorded correctly.

The New Hire orientations conducted by Ms. Beth Greenwell, HR Administrative Assistant II include coordinating review of handbook and employee benefits. In addition, coordination with Risk Management is required for additional new hire safety training.

The department continues monthly review of employee insurance summaries to assist with Finance reconciliations. With open enrollment in September 2014, adjustments continue to be required due to policy cancelations, declines of coverage and age-based policy premium increases which occur throughout the year. Usually open enrollment issues are not resolved until three to four months after open enrollment. This is due to the timing of corrections and employee response times to additionally requested information by the agency issuing the policies.

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PARKS & RECREATION DEPARTMENT (Courtesy of Vince Capell, Acting Director)

Parks Division

Events, Events and More Events...

Kleberg and Kenedy County Livestock Show - Happy New Year All! The new year brings lots of events and much to do. Kleberg Kenedy County Livestock show kicked off the 2015 Show with their Horse, Ag Olympics, Parade through DKP and Kids Ranch Rodeo. Today we are making final preparations for the big Kick Off Scholarship Concert featuring Texas Country Artists Kyle Park, Wade Bowen and South Texas Home Boy Chase Bryant (Yaklin). Chase is heading up the Charts quickly and has just announced that he will be touring with Tim McGraw later this year. City Parks Staff work closely with the KKJLS organization to make sure the events are safe, and that the facilities are clean and everything is working properly. Scholarship concert gave away \$30,000 in scholarships last year.



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Annual BBQ Cook off - Immediately following the concert the fairgrounds will be set for the next weekend's events which include the Annual BBQ Cook off and Pee Wee Show which is always fun to watch. BBQ Cook off is always looking for judges from the community so if you are interested in judges some of South Texas' best BBQ on Friday evening or Saturday let us know. For a complete list of all events visit www.kkjls.com.

Park Mowing and Tree Trimming Activities

Despite continual drizzle the Parks' staff has managed to get some mowing done around DKP and the neighborhood parks. Some areas are simply saturated with water and as the sun peaks out today we are looking forward to some drying out so that we can get after the areas that still need attention and get those trees trimmed.

Swimming Pool Improvements

Projects we are working on are bids for the roofing and improvements at the Brookshire Pool, plans for projects during "The Bigger Event" with TAMUK volunteers, improvements to the Dick Kleberg Park Recreation Hall with funds donated by Kleberg Kenedy County 4H totaling \$4300.00, tree trimming and general park and community appearance initiatives. Spring Athletic leagues will be meeting to coordinate Spring Field Maintenance work plans.

Park Employee of the Month – Marty Flores

I am introducing our new "Park Employee of the Month" to give credit to our Park Staff for jobs well done and to introduce our staff to the public. They all work hard all year long and deserve some recognition. Our January "Employee of the Month" is our Park Foreman, Marty Flores. Marty has been with us for a couple of years and came to us as an equipment operator and maintenance employee. When we began looking for a new foreman for the Parks Department Marty's leadership skills, general knowledge of our operations and pleasant demeanor provided the perfect opportunity to promote him to the Park Foreman position. He continues to take on new responsibilities, works long hours and the Department is a more productive unit because of him. I am presenting Marty our first "Employee of the Month" certification and giving him a gift certificate to Big House Burgers to enjoy during his time off. Congrats Marty!



Golf Division (1/3-1/16)

General Maintenance and Playing Surface Upgrades

The course has been very wet but the Golf Division employees are constantly working on improving the playability and esthetics of the course through mowing of greens, collars, fairways, driving range where possible and continued renovations. Staff continues working on trimming tree sprouts and grass at the bases of the many mesquite trees throughout the course with nearly 95% complete less the stumps that will be dug out when the course dries out. The renovation of the interior of the club house floor is underway with about 70% old carpet glue removed. City staff from Wastewater

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Division has completed about 50% of the renovation repairs to the restroom facilities on the backside of the course. The interior and roof remain to be completed.

The spray unit is repaired and the slopes, approaches and tee boxes will be sprayed with herbicide to eliminate broadleaf weeds beginning next week. The bermuda grass is growing well and will flourish with the broadleaf weeds gone improving course playability.

Golf course marshals (Bob, Ruben, Rene & Mike) play an important role with maintaining playability of the course by assisting players, relocating tee markers, assisting with carts, eliminating ant mounds and course maintenance. Thanks for your assistance.

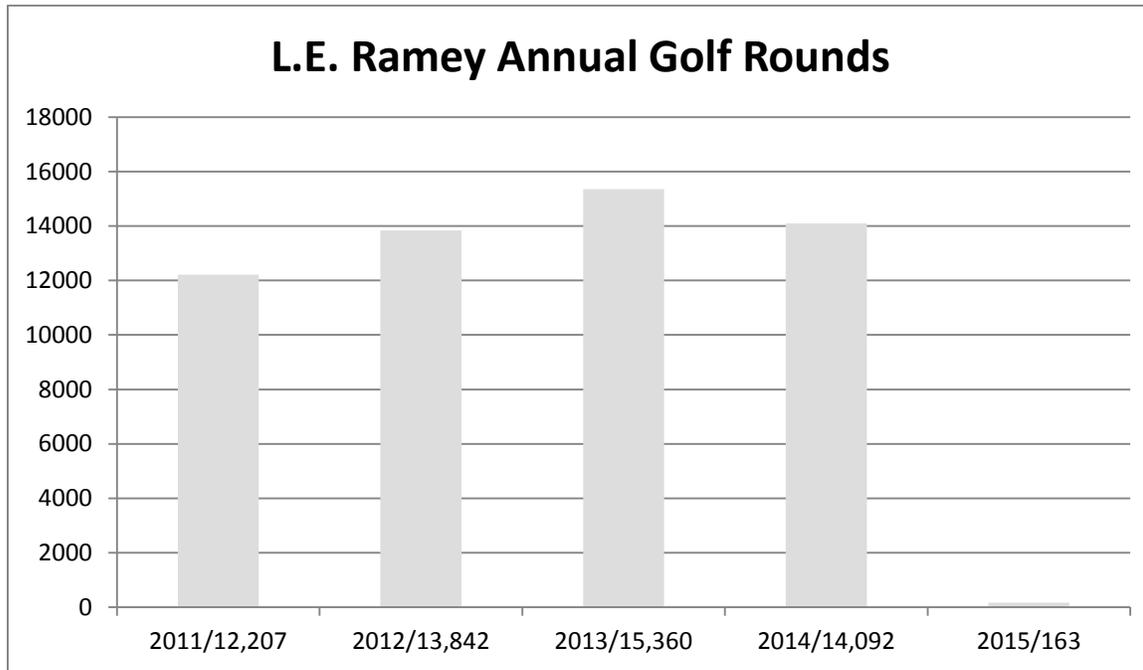


The weather has been cold and wet for golf activity with 163 rounds of golf played and 37 buckets of range balls used during January 3rd thru January 16th 2015.

Scheduled tournaments at L.E. Ramey Golf Course: (Schedule your tournament call 361-592-1101)
District 32-2A Golf Tournament, April 8, 2015

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Past tournaments: Thanks for holding your tournament at L.E. Ramey Golf Course:



PLANNING/DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Tom Ginter, Director)

Planning and Administration Division

5th and Henrietta

The City which owns this building and has a lease with the Border Patrol will be working with that agency on their desire to use it in the future. It is tentatively planned that they will be in Kingsville next month to look at the building and determine what needs to be done for their use.

Torres Estates

The Planning and Zoning Commission tabled the review at its November 19th meeting for this development. This will be a 11 lot project for single family homes. It is located on the south side of Kennedy between 15th and 16th. After some discussion with the developer it was determined that it would be best for this property to be rezoned. The public hearing which will be conducted by the Planning and Zoning Commission will take place on January 14, 2015 with the intent of rezoning the property to R2. The Planning and Zoning Commission approved the rezoning by a unanimous vote. The preliminary and final plat items were also approved unanimously by the Commission. These items will be on your January 26th agenda.

La Quinta Hotel

The DRT have reviewed the plans for this project. It is located at the Highway 77 bypass and Sen. Carlos Truan Blvd. It will be an 80 room hotel with a value of \$4.6 million. The team agreed that a

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permit with conditions was acceptable and that action was taken. The permit will allow them to start foundation work. Their plans are currently being reviewed by TXDOT.

Wells Apartments

Plans have been submitted for this apartment project located at 625 W. Avenue F. There will be 7- 2 bedroom units. The DRT met with the owners this week and discussed issues concerning the plans that they submitted. The team was able to get answers and also the builder will be supplying us with additional information. The owners have since supplied the DRT with the additional information as requested and have been given a full permit in regards to construction of this project. The value of the project is approximately \$62,000 dollars.

FEMA Domes

The City has issued a full permit to the contractor TB Commercial Construction for starting the work on this project. The project has a value of 14.4 million. Expected completion date of this project is January 2016.

Wildwood Trails

With the break in the weather the last couple of weeks, they have started on a house.

Franklin Welding

Their plans have been approved by the DRT. They are wanting to put an addition on their building.

Lake View Villas

Not much has been happening at the job site.

6th Street Corridor Planting Project

Proposals were due to the city Wednesday, January 7 by 1:30p.m. This project is about planting approximately 179 trees along the 6th Street Corridor, from the north end to the south end. No rfp's were submitted for this project. The city manager has determined that the inmate labor will be doing the planting so the city will just purchase the trees.

New City Hall

A Notice To Proceed has been given to the contractor Rusty Van Fleet Construction which will take effect, Monday , January 5, 2015. He will have 330 days to complete the project with an expected completion date of December 1, 2015. At our last team meeting it was decided that we would have one meeting a month for construction items and one meeting a month for administrative issues such as pay, etc. The first meeting for construction will be January 20th and the first meeting for administrative issues will be February 3rd.

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Joint Airport Zoning Board

I have had discussions with Glenn Jones and Brad Womack concerning the Joint Airport Zoning Board. While a relatively new board it has an important task to perform in relationship to the City and NAS Kingsville. This board will start meeting again to take care of business that had been started some time ago. We are planning on a meeting for Thursday, January 22nd, 2015. The county will be appointing Chuck Schulz to replace Anse Windham. That will become effective January 26th.

Building Services Division

Permits Pulled

Residential Remodel: 12	Commercial Remodel: 2	Electrical: 20
New Commercial: 2	Mechanical: 7	Moving: 0
New Residential: 2	Fire Inspection: 21	Gas Inspection: 5
Cert. of Occupancy: 2	Commercial Meter: 2	House Leveling: 1
Plumbing: 7	Residential Meter: 13	Re-roof: 5
Sprinkler: 0	Sidewalk: 0	Sign: 0
Curb: 0	Swimming Pool: 0	Demolition: 0
Fence: 1		

Total Permits Pulled 102

New Business

King's Vapor at 307 S 14th is now open for buisness
 Trinkets Treasure and More at 1206 S 14th waiting for all final inspection
 Angelic Scentsy and Craft at 2730 S Brahma Blvd Ste 106 under new managing and waiting for final
 Angel Bright Home Health at 2730 S Brahma Blvd Ste 114 is under construction.

New construction:

H.M King High School at 2210 S Brahma Blvd for the Fema Dome Sport Complex was issued full permit for construction.

Certificate of Occupancy:

Oak Tree Apartments Building 8 and 7 at 2511 Golf Course Road got their Certificate of Occupancy.

1331 W Santa Gertrudis St. – Legends Apartments



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Community Appearance Division

Recent activity (January 1 – January 14) by Community Appearance Inspectors is as follows:

Notices Sent:	23	Abatements:	34	Obsolete Sign Violations:	4
Inspections:	18	Court Cases:	1	Placards Posted:	4
Re-Inspections:	84	Illegal Dumping Cases:	0		
Compliances:	61	Front/Side yard parking	3		

Community Appearance Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '15.

OCT	\$5304.61	APR
NOV	\$2943.01	MAY
DEC	\$4344.63	JUN
JAN		JUL
FEB		AUG
MAR		SEPT



Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

903 S 6th St. – Property Owner Abated (Old Sign)
BEFORE **AFTER**



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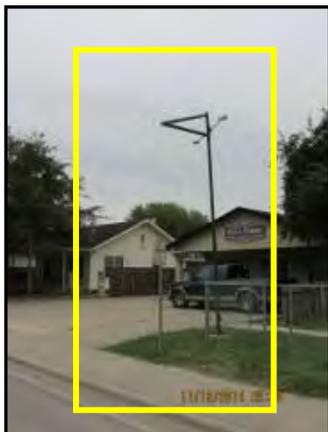
1015 E Henrietta– Property Owner Abated (Old Sign Pedestal Removed)
BEFORE **AFTER**



629 W JOHNSTON – Property Owner Abated (Junk & Debris Removed)
BEFORE **AFTER**



315 W SANTA GERTRUDIS – Property Owner Abated (Old Sign Removed)
BEFORE **AFTER**



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Top (Worst) Ten Priority Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the Phase 32 to be completed in December. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows. Date of Compliance is 1/30/14:

Phase 33 (Each Phase = 10 Properties so Phase 33 = 310 Properties Cleaned up to Date

706 W Yoakum / 407 W Richard / 503 W Mesquite / 210 W Santa Gertrudis / 212 W Santa Gertrudis / 1505 E Santa Gertrudis / 411 E Lee / 517 E Richard / 1602 E Santa Gertrudis / 429 ½ E Lee

732 E Ave B – Property Owner Abated

BEFORE

AFTER



609 S Lantana – Property Owner Abated

BEFORE

AFTER



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Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups:

As shown in the table below, the number of owner abatements on noticed properties within the "top ten" monthly clean ups have risen. The intent is to get to 100% property-owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby demonstrating a change in behavior; hopefully due to the increase public awareness of City codes.

<u>Phase#</u>	<u>By Property Owner</u>	<u>Phase#</u>	<u>By property owner</u>
PHASE 1	0 out of 10	PHASE 21	7 out of 10
PHASE 2	2 out of 10	PHASE 22	4 out of 10
PHASE 3	2 out of 10	PHASE 23	7 out of 10
PHASE 4	3 out of 10	PHASE 24	8 out of 10
PHASE 5	3 out of 10	PHASE 25	8 out of 10
PHASE 6	3 out of 10	PHASE 26	6 out of 10
PHASE 7	4 out of 10	PHASE 27	10 out of 10
PHASE 8	7 out of 10	PHASE 28	8 out of 10
PHASE 9	5 out of 10	PHASE 29	8 out of 10
PHASE 10	8 out of 10	PHASE 30	7 out of 10
PHASE 11	7 out of 10	PHASE 31	7 out of 10
PHASE 12	8 out of 10	PHASE 32	7 out of 10
PHASE 13	9 out of 10	PHASE 33	(IN PROGRESS)
PHASE 14	6 out of 10		
PHASE 15	9 out of 10		
PHASE 16	9 out of 10		
PHASE 17	8 out of 10		
PHASE 18	8 out of 10		
PHASE 19	8 out of 10		
PHASE 20	9 out of 10		

TAMUKs annual Bigger Event coordinates with City of Kingsville Trash Off Day

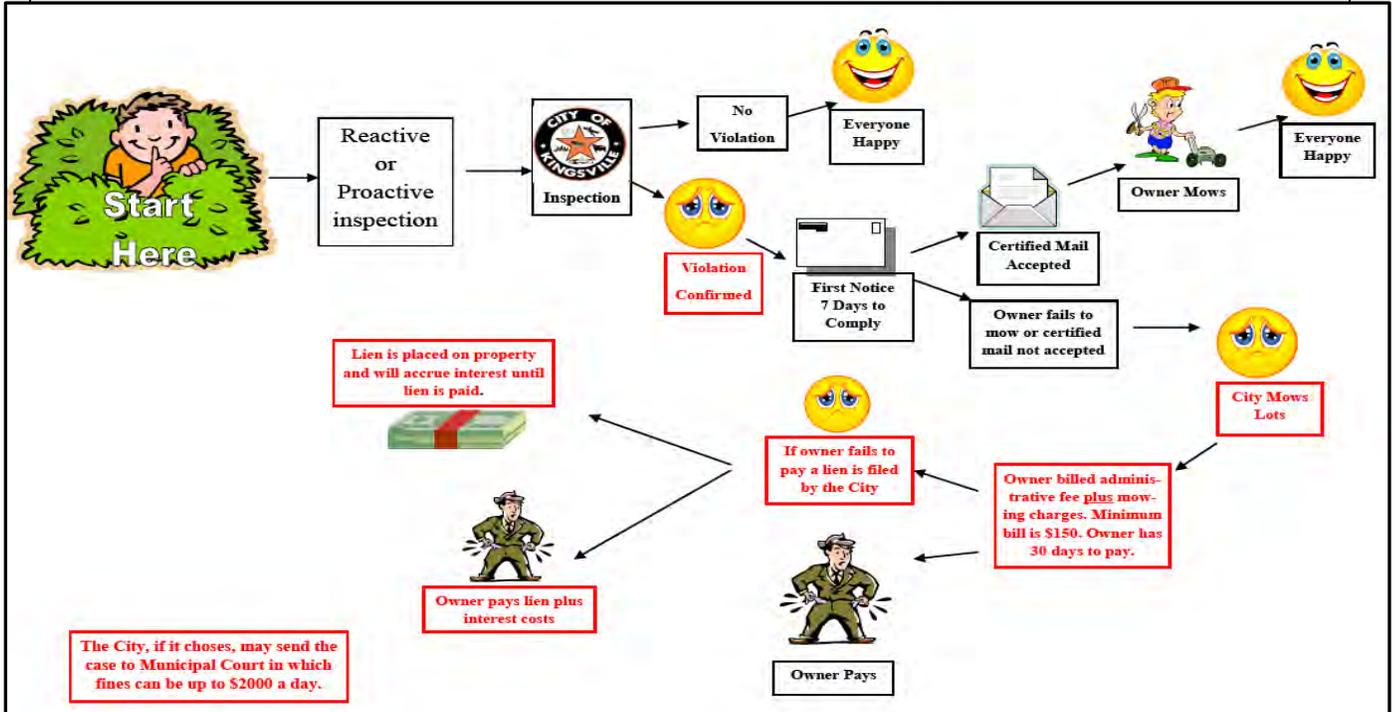
Final projects have been submitted by various city entities for TAMUKs Bigger Event which is scheduled for Feb. 28th 2015. Texas A&M University-Kingsville holds an annual city wide cleanup event in which the city participates in. Various city departments will present a project to the Bigger Event counsel. These projects range from cleanups around the city to painting and even minor repairs of buildings. Trash Off Day will be scheduled by Community Appearance for the event. This event will begin at 8:30am rather than our normal hour of 8am. Residents are encouraged to bring their junk or debris to the site free of charge. This event is well known in our city. It is held twice a year with the help of terrific community volunteers. The city holds this event to help citizens do their part in the beautification of Kingsville. The city is doing their part to keep Kingsville beautiful, safe and clean, we hope citizens do theirs.

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High Grass Violation Process



Keep Kingsville Beautiful

KKB held their first meeting of the year on Thursday Jan 15th. On the agenda was the discussion of the Governor's Community Achievement Award (GCAA). This is an award that is granted to communities who exemplify a true dedication to beautifying their city. The award recognizes achievement in seven areas: Community Leadership and Coordination, Public Awareness, Education, Beautification & Community Improvement, Litter Prevention & Cleanup, Solid Waste Management and Litter Law & Illegal Dumping Enforcement. Communities are scored on each category and those that score the highest, in the related population field, are granted funds to put towards a beautification project. Kingsville's population would bring in \$210,000. KKB will be putting every effort on this submittal. We came very close last year and we were able to see in what category we fell short. We are hopeful that this year we will be awarded this grant and use those funds for a fantastic project.

Demolitions/Condemnations

The Building Department will be presenting dilapidated structure cases to City Commissioners for review on the last meeting of each month. Four (4) properties have been presented to commission for review since October 2014. As part of our building structure evaluations, ten (10) notices have resulted in property owner agreements to voluntarily allow the city to demolish the unsafe buildings.

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Criminal Investigations Bureau Bi-Weekly report 01/01-01/16

The CIB currently has 8 investigators who are working on 507 active cases.

The following cases were filed 38 cold cased, 6 Municipal Court cases, 31 County Court Cases, 15 District Cases, 4 Juvenile Court Cases, 18 pending, 4 unfounded, and 5 X-Cleared.

During the last two weeks the following activities have occurred; Stolen property was recovered from Kingsville Resale Facebook account, and the victim has been given their property back. Theft charges will be filed on the suspects.

A CIB Investigator was called out in reference to Solicitation of a Minor. Daniel Mettey came to the police department to report that he was being threatened by a "father" of some juvenile females that he had given a cab ride to, allegedly due to an "inappropriate conversation" with them during the cab ride. Mettey claimed that the "father" had told him he had to pay \$2000 dollars or he would go to the police. Mettey's brother, Richard, claimed to have overheard the conversation. In addition, the "father" sent a photo image of himself holding an automatic weapon, which Mettey took as a death threat.

The CIB Investigator went to speak to the father, who had a recording on the cell phone of one of the girls (who turned out to be his 12 yoa niece) The CIB Investigator advised that there was clear solicitation on the recording, as Daniel clearly tells the girls that they can call him for a ride at any time in exchange for sexual favors. This case will be filed on the Cab Driver.

The following cases were filed 41 cold cased, 3 Municipal, 35 County Attorneys, 15 District Attorney, 3 Juvenile Court, 18 pending, 1 prosecution rejected, 7 unfounded, and 2 X-Cleared.

Two Detectives are assigned to register and monitor the local sex offenders in the area.

Each detective has conducted approximately 9 interviews.

The list of Indictments are, Dorothy Nanette Ray Theft/Misapplication of Fiduciary Property, Olivia Galvan Continuous Violence Against a Family Member, Juan Gonzales Garcia DWI 3rd or more, Rene Ramirez Theft-Enhanced, David Alvarado Evading Arrest w/ vehicle, John David Alaniz DWI 3rd, David Tyrone Thomas UUMV/Manufacture Delivery of a Controlled Substance/Tampering w/ Evidence/Evading Arrest w/ Previous Conviction, David Longoria Injury to A Child, Jeremie Gregory Continuous Sexual Abuse of a Young Child, Miguel Lerma Money Laundering, Osbaldo Lara Money Laundering, Richard Deleon Poss of Controlled Substance, Balboa Leonicio Poss of Controlled Substance.

This concludes the CIB Bi-Weekly Report.

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Neighborhood Improvement Officer

2015 abandoned and Junk Autos

Week 1

- Junk Vehicles – 1
- Abandoned Vehicles -1
- Parking Citations –5
- Non-Ordinance Violation Checks -9
- Compliance – 1

Week 2

- Abandoned Vehicles-2
- Parking Citations –7
- Non-Ordinance Violation Checks -11
- Compliance – 3

So far for the year of 2015, 4 vehicles have been tagged for Abandoned and Junk Autos). There have been a total of 4 compliances for the year. NIO has also issued a total of 12 Parking Violations (Citation and Warning Combined) for the year. These are some photos of citizens who have complied.



400 CECIL AVE



328 W NETTIE AVE



528 W JOHNSTON AVE

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Street Level Operations Team (S.L.O.T.)

MURRAY:

Case #1500000012- Handled a disturbance call involving several male subjects in the 700 block of W Huisache. There were two different accounts of what had happened, so a report was generated.

Cases Files with County Court: 7
Cases Files with District Court: 2
Prosecution Charge Report Supplements: 25
Traffic Stops: 28
Citations: 0

GONZALEZ:

Traffic Stops: 30
Citations: 0

RUIZ:

Traffic Stops: 55
Citations: 8

Patrol Assist:

Case #1500000634- The entire SLOT Team assisted with the murder investigation.

Narcotics Investigations/ Purchases Conducted:

1400036505- Purchased Cocaine

Training Bureau

Activity for Reporting Period

On December 9, 2014 Officer J. Dodd attended a Glock Armorer Course. The class taught officers how to safely use and maintain their weapon. The course also covered Safe Action System Design, Function of Safeties, Field Stripping & Reassembly, and Detail Disassembly & Reassembly of Slide, Detail Disassembly & Reassembly of Receiver, Fire Control Component Configurations / Engagement, Diagnostics / Trouble Shooting Guides. Officer Dodd received 8 hours of TCOLE credit.

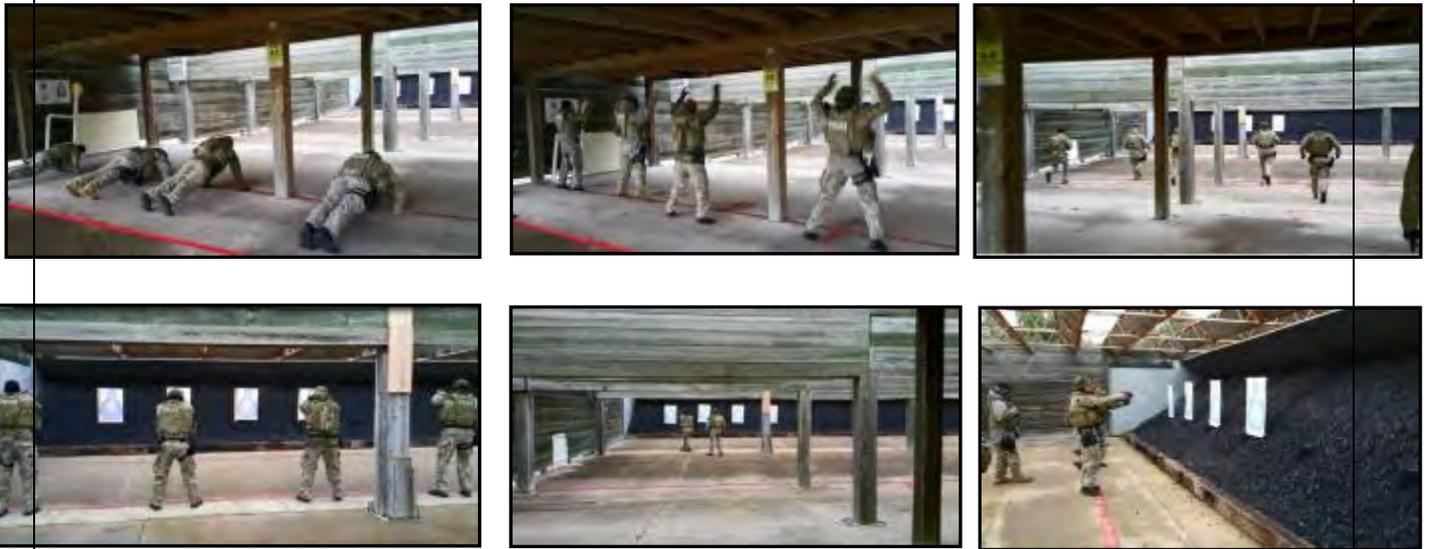
On January 7, 2015 Officer D. Gonzalez attended an Advanced Human Trafficking Course at Del Mar College. The **Texas Commission on Law Enforcement (TCOLE)** (formerly TCLEOSE) **mandated Advanced Human Trafficking #3271 course** for Texas Peace Officers. This course defines human trafficking. Officers discuss human trafficking from the global and local enforcement perspective. They also discuss the various types of trafficking, and probe the legal and investigative elements of these crimes. Officer Gonzalez received 4 hours of TCOLE credit.

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On January 13, 2015 SWAT held another stress shooting exercise where officers raised their heart rate by performing pushups, jumping jacks, and running to the target. Officers also practiced shooting on the move and engaging multiple targets.



Technology Bureau

Begin Date: 12/31/2014 End Date: 1/14/2015

The following issues were addressed and resolved.

Week	Issue	Request made by:
02	cant download coban	javieraleman@kingsvillepd.us
02	cad problems	dispatch2@kingsvillepd.us
02	roxio cd/dvd burner not burning properly	tonycontreras@kingsvillepd.us
02	omnix issue	dispatch2@kingsvillepd.us
02	NOT LETTING ME ON CRIMES	dispatch2@kingsvillepd.us
02	Coban System is not turning on.	toma@kingsvillepd.us
02	Take home laptop	megan.trevino@kingsvillepd.us
02	Need Disc Burner	javieraleman@kingsvillepd.us
02	help set up cell phone	dispatch2@kingsvillepd.us
01	2nd monitor	monica@kingsvillepd.us
01	CAD not working	monica@kingsvillepd.us
01	system is not letting me open up crimes	monica@kingsvillepd.us
01	Crimes not opening upon comm2, showing error.	comm2@kingsvillepd.us
01	City of Kingsville Access	monica@kingsvillepd.us
01	data warehouses 1 & 2 are not able to be opened	tonycontreras@kingsvillepd.us
01	unable to log on	comm2@kingsvillepd.us
01	COPY /FAX MACHINE	comm2@kingsvillepd.us
01	showing error when attempting to log in	comm2@kingsvillepd.us

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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering Division (1/3-1/16)

Engineering and GIS

Engineering and GIS are continuing with the street construction schedule. The first street on the 2015 list is Fordyce Street from 15th Street to 16th Street. Engineering has placed "blue tops" on the base material in preparation of hot mix for the one block section.

Engineering is also finalizing the design for the roadway widening for Alice Street near fire station #2.

Street Division (12/28-1/11)

Road Constructions

- Cleaned curb and gutter on W Nettie Ave. to W Ella Ave.
- Sealed with MC-30, cut out and filled patch with limestone
- Overlaid W Ave A to W Nettie to W Ella on 1st
- Cleaned up curbs of asphalt and mud
- Picked up barricades and signs
- Removed 2 tons asphalt, 6 tons caliche and 3 tons of dirt from Project #28
- Used 6 tons of limestone, 100 gals MC-30 and 119.75 tons limestone

Mowing

- Along Railroad St. from Santa Gertrudis Ave. to Creek
- 14 St. & Ella Ave.
- 6th St. from Corral Ave. to Feed Store

Gutters

- Ella Ave. and Nettie Ave. from 14th St. to 17th St.
- 16th St. from Nettie Ave. to Ella Ave.
- Ave A, Ave B, Ave C and Ave D from 17th St. to 16th St.
- 17th St. from Nettie Ave. to Ave D
- 16th St. from Ave B to Ave D
- 1st St. from Nettie Ave. to Santa Gertrudis
- 16th St. from Nettie Ave. to Ave A
- Ave A from 1st St. to 17th St.
- Mesquite from 16th to 17th



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- 17thSt. from Corral Ave. to Mesquite Ave.
- Gillette from Brookshire to Dead End
- Brookshire from 17th St. to Fairview
- All of Fairview
- Henrietta Ave. and Richard Ave. from Armstrong to University Blvd.
- Alice and Lee from Armstrong to Lantana
- Wanda from Henrietta Ave. to Alice Ave.
- Lantana from Wanda to Richard Ave.
- Wanda from Yoakum Ave. to Henrietta Ave.

Sweeping

- Santa Gertrudis Ave. from 14th St. to 6th St.
- General Cavazos Blvd. from 14th St. to Hwy 77
- 14th St. from Corral Ave. to General Cavazos Blvd.
- Henrietta Ave. from Armstrong to University Blvd.
- Kenedy Ave. from 6th St. to 14th St.
- Santa Rosa from Santa Fe to Santa Gertrudis Ave.
- Santa Monica from Santa Elena to Santa Rosa
- Santa Monica from Santa Rosa to Santa Fe
- 2nd St from King Ave. to Caesar Ave.
- 1st St. from Ave A to Nettie Ave.
- General Cavazos Blvd. from 14th St. to Hwy 77
- Carlos Truan Blvd. from 14th St. to Ailsie
- Armstrong from Corral Ave. to King Ave.
- Kleberg Ave. from 9th St. to 6th St.
- Caesar Ave. from 14th St. to 6th St.
- 3rd St. from Kleberg Ave. to Yoakum Ave.
- Zone 4 (from 14th St. to East of Hwy 77 and from Santa Gertrudis Ave. and Sage Road.)
- Zone 13 (from Caesar Ave, to General Cavazos Blvd. and from 14th St to FM 425)
- Santa Gertrudis Ave. & Ave B
- 14th St. thru 6th St.

Round Up

- Dick Kleberg Park
- Front of parking lot and rear parking lot

Hot Mix

- 2nd St. from Santa Gertrudis Ave. to Nettie Ave.
- Shelly St



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- 1st St
- 14th & Johnston- water patch
- Young Dr. in front of Franklin Welding
- 13th from Corral to Ave B
- 10th from Corral to Santa Gertrudis
- Ave B- Water patch
- Ave B, Ave C and Ave D from 14thSt. to 6th St.
- Mesquite Ave. from 14th St. to 6th St.
- Ave A from 12th St. to 10th St.
- Kleberg Ave. from 14th St. to 12th St.
- Police Department
- 10th St. from Huisache Ave. to Lott Ave.
- Escondido Rd.
- Fordyce Ave
- Wanda Dr. from Kenedy Ave. to Johnston Ave.

Cold Mix

- W Kenedy from Armstrong to 1st
- Cypress St.
- Kenedy Ave. from 19th St. to 21st
- 24th St
- University Blvd to Seale St
- Huisache Ave. from 6th St to 3rd St/
- Kenedy Ave. from 1st St to 2nd St.
- Ave A from 14th St. to 17th St.
- Shelly
- 305 Lemonwood
- Fordyce Ave. from 14th St. to 16th St.
- Ailsie Ave. in front of Trailer park
- Lawndale – valley gutter
- Lyndale from Caesar Ave. to Warren Ave.
- 1000 E Warren Ave.
- 900 E Ragland Ave.
- 900 E Fordyce Ave.
- 9th & Henrietta
- Tractor Supply Water Patch
- Fordyce from 13th to 10th
- Alice from 12th to Loop
- Alice & Wanda
- U from Alice to Richard

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- Fordyce from 14th to 10th
- Wanda & Alice Intersection
- 13th from Fordyce to Caesar
- Lee from 14th to 17th

Alley Maintenance

- Roy's Glass on 6th St
- 1129 E Huisache
- 1222 E Fordyce
- 300 block S 16th
- 12th from Henrietta to Lee
- 14th St. & 900 block E Lott
- 821 E Lott
- Corner of 12th & Ragland

Miscellaneous Sign Shop

- Cleaned sign shop
- Cut branches on 1st & Ave C
- Helped Mike with hot mix on 13th & Ave D, Ella St and on Young Dr.
- Picked up Mourning signs on Mesquite & Richard
- Cut road on 1st for Jaime
- Fixed weed eaters in sign shop
- Helped Mike with cold mix on Ave C & Ave D
- Put Stop sign and pipe back on 9th & Ragland
- Put 30 MPH sign on Caesar
- Repaired Stop sign on 14th and on Corral & 4th
- Repaired potholes on Johnston
- Fixed No Parking sign on Armstrong in front of Chato's Restaurant.
- Watered plants on 5th & Alice
- Checked drains on East side Picked up TV from City Hall and took to Golf Course
- Helped Ramon with curb and gutters on Alice & Lantana and on Fairview
- Checked School lights on Santa Rosa
- Set Mourning signs at 614 E Ave D

Water Production Division (12/28 – 1/11)

Routine job

Collected 6 routine Bacteriological Samples:

- 213 Pasadena
- 202 Sherwood
- 1612 Shirley

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- 517 W. Henrietta Ave
- 332 E. Ave B
- 714 W. Mesquite Ave.

Collected 14 daily chlorine residuals:

- 707 E. Santa Gertrudes
- 1121 E. Ave A
- 511 College Place
- 916 W. Ave I
- 724 W. Richard Ave.
- 417 E. Nettie Ave.
- 621 E. Kenedy Ave.
- 1513 E. Warren Ave
- 4011 Allen Drive
- 312 W. Ave B
- 714 W. Mesquite Ave.
- 1612 Shirley
- 2020 Sherwood

Delivered Ammonia to 5 sites; delivered Chlorine to 7 sites.

Water pumped to distribution (12/28 – 1/11) - Wells – 34,905,000 gallons; Surface – 1,616,000 gallons; 0 gallons for Ricardo bypass; Total 36,521,000 gallons; Average –2,608,642.85 gals/day

Wastewater Collection and Treatment Plant Division (12/28- 1/11)

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations.

Wastewater Treatment South Plant – Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Jah-Con installed flow meter transducer on the UV light channel. The Bio Monitoring Reports were sent out.

Wastewater Collection – Had 14 call outs for sewer backups

620 E. Huisache Ave. / 210 W. Richard Ave. / 1130 E. Huisache Ave. / 320 E. General Cavazos Blvd. / 715 W. Nettie Ave 401 W. Corral Ave. / 1130 E. King Ave. / 704 S. 17th St. / 1415 N. 14th St. / 107 W. Ave B / 828 Stacie / 415 W. Huisache Ave. / 511 N. 2nd St.
304 Elizabeth

2 – Sewer line repair at 715 W. Nettie Ave. and 724 W. Doddridge Ave. Vacuumed manhole on 23rd St. and Kenedy Ave.

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City Garage Division (12/28 –1/11)

Maintenance

6- Oil changes on preventive maintenance; 12 Scheduled work orders; 22 Nonscheduled work; 5 Service calls; 2 Call out; 9-New tires on heavy equipment and trucks; 9 flat tire repairs and balances; 27 pending work orders. We are checking the starter on Unit 544 and Unit 334 has an electrical short. The air dryer was replaced on Unit 335 and the fan bearing was replaced on Unit 5106. We fixed the rear spring on Unit 485 and Unit 8403 has an electrical short. Need to repair the hydraulic ramp on Unit 334.

Welder

4 received work order and 2 pending work orders
Welder repaired seat and replaced floor in Unit 8002. He has also welded a 3 yard dumpster for Sanitation and fabricated a valve for the Water Department.

Solid Waste (12/28 – 1/11)

Landfill - (12/28 – 1/11)

We are burning brush at the Landfill. The metal container was swapped out by Wilkinson Gary. The annual Storm Water Permit fee was sent to TCEQ. At this time the scraper is down. The Landfill started on new lit (w-X/8-9). The scrapers fuel injector was leaking and was repaired by James Rios. The dump truck was taken to Peterbilt to adjust the bed raising.

Brush – 63.73 tons; Garbage –1,151.79 tons; Litter –.3 tons; Construction/Demolition – 285.6 tons; Concrete - 16.94 tons, metals -.7.79 tons; Sludge –0 tons; and Recycled tires -0 tons.



Sanitation

Residential waste collected from 12/28 – 1/11 –**850,3800** pounds; Commercial waste collected **995,880** pounds; Brush collected **38,580** pounds and construction debris collected **179,920** pounds. The brush crew is collecting in Zone 2 and White Goods pick up for Zone 1 was done on Friday 1/8/15. Sanitation has been helping Community appearance finish small abatements as needed. Sanitation has also taken over watering new trees planted around the city and does this on Wednesdays. A demolition was completed at 521 W. Lott Ave. An estimated 400 Christmas trees



were mulched this week. Recycling for the month of December totaled 27.09 tons.

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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders

Purchasing issued 101 Purchase Orders valued at \$192,335.15.



Purchasing Card Statements

106 Purchasing Cards Statements were reviewed and only minor discrepancies were found. We have come a long way in our improvement efforts. Way to go team!!

Happenings in the Purchasing Division

Purchasing/Technology Director has completed an additional 16 hours of Construction Project Management. This training was entitled *The Art of Planning and Scheduling*. Major focus was place on planning and scheduling, determining activity durations, legal aspects of construction contracts, resource allocation and resource leveling, project monitoring and control, and the impacts of scheduling decisions on productivity.

Technology Division

PC Refresh

The policy of refreshing PC hardware every three years. This is an effort to reduce the clutter of old devices within the environment and provide adequate support for end-users.

As part of the ongoing PC Refresh effort to replace aged equipment, and ensure that city staff have the most effective tools at their disposal, Technology replaced a number of computers with new equipment. Waste Water received one new laptop and one new desktop.

Laserfiche Conference

Tony Verdin attended the Laserfiche Empower 2015 Conference in Anaheim, California from January 13-16, 2015. The knowledge provided there will be put to good use, ensuring that the City of Kingsville uses Laserfiche in the most efficient and effective way possible.

Reuse/Renew

Help Desk refurbished two computers for issuance to Community Appearance to aid their existing tablets in efficient work-flow by putting improved processing speed and additional RAM at their disposal. This refurbishment provided an immediate, effective solution to an issue decreasing productivity without the expenditure of any funds on new equipment.

Despite being older, the i5-2400 processor found in the desktops provides much more processing power than the Atom Z3770 processor found in the tablets. When combined with 3 times the amount of RAM as the tablet, these desktops are a force-multiplier for multi-tasking and accessing demanding resources such as GIS.

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Geek Bench (32 bit)

Core i5 2400 8,261
Atom Z3770 2,824

Geek Bench

Core i5 2400 10,769
Atom Z 770 2, 824

Passmark

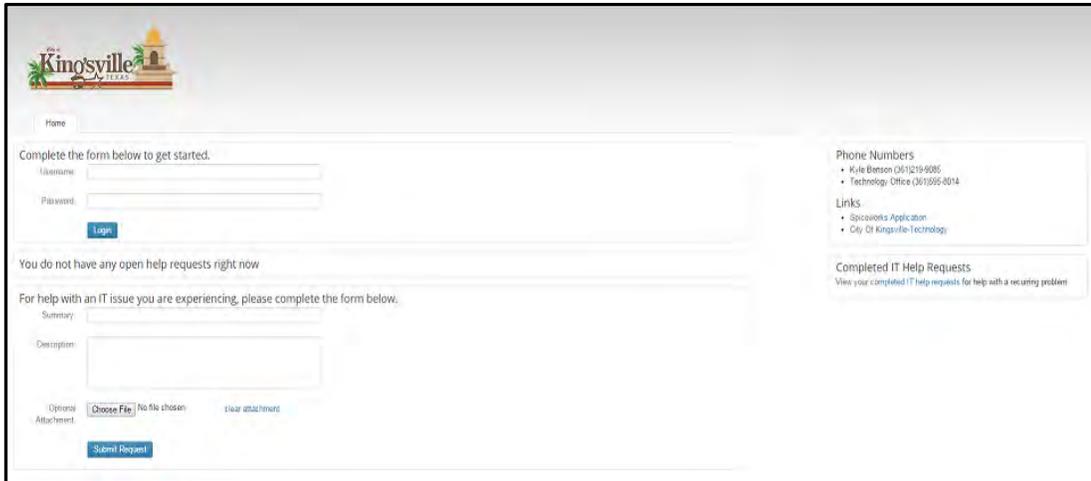
Core i5 2400 5,812
Atom Z3770 1,285

Passmark (Single Core)

Core i5 2400 1,722
Atom Z 770 472

Help Desk Portal

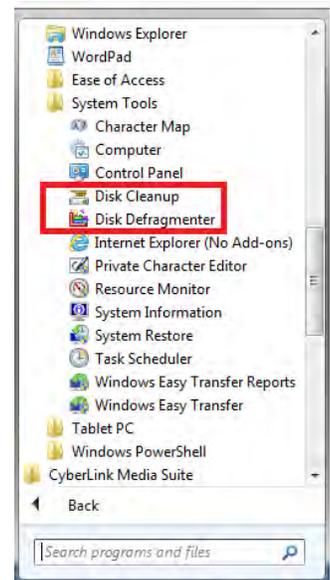
Help Desk is in the process of developing and deploying a Help Desk Ticketing System. This system will allow for users to submit requests for assistance to Help Desk from their web browser. This system will also assist in the tracking of known issues throughout the city network infrastructure. Once deployed, emergency situations involving critical assets should still be addressed directly to Technology staff.



Users Should Perform Their Own Regular Computer Maintenance – It's Easy!

Much like with a vehicle, regularly schedule maintenance can prevent many problems from developing with your electronic devices. These maintenance activities include disk defragmentation and clean-up of unnecessary system files.

System maintenance is crucial to maintaining a smoothly operating office environment, but is often forgotten in lieu of day-to-day workflow activities. To make maintenance easier, your system is set to automatically defragment the hard disks as necessary. This defragmentation is scheduled to occur at 1AM every Wednesday so that it does not interfere with work activities. In order for this action to be completed your computer must be turned on (you do not have to be



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logged in). Additionally, your computer is configured to automatically clear system files once they take up a certain amount of disk space. This action occurs without any user input and is likely to not be observed when it occurs. Should you feel that your computer is running slowly completing both a disk clean-up and disk defragmentation may be a great starting point.

Both of the functions can be found by going to START=>Accessories=>System Tools

Office 365

Office 365 Government provides secure email and office applications to government entities as well as complying with most national security standards. Additionally it's a pay as you grow software that allows smaller cities to fully take advantage of the cloud offerings. The first deployments of Office 365 have commenced and there will be more on the way as licenses are provided to the Technology Dept.

R.J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)

Research Resources for Students

Students returning to school for the spring semester can rest assured that they will have the needed resources for their reports and assignments thanks to the library's online resources. Students who have a valid public library card and access to a computer and the Internet can connect to the library's popular suite of databases, tutorials and practice exams to gain an edge in their academic studies.



TexShare®: Discovery Texas is a literal cache of resources that is comprised of verified journals, magazines, newspapers, historical photos and reviewed web links for academic use. This resource, which is exclusive to libraries and schools, locates information from private databases that are reviewed and approved by educators and librarians and is checked for accuracy and authenticity. *Texshare®*, which is a free service to Texas library users, offers K-12 student resources for homework and

research help. Patrons wanting to access *Texshare®* can contact the Reference Librarian for the userID and password. Once students obtain that information, they can visit the library's website at www.kleberglibrary.com, select the eLearning Resources menu tab, and click on *TexShare®: Discovery Texas*.

Also available through *TexShare®* is *LearningExpress® Library 3.0*. Featured in the *LearningExpress®* database is the School Center which features tutorials, practice tests, and eBooks. These tools can be used for skills improvement for elementary, middle, and high school students. If college readiness is the goal for high school students, *LearningExpress®* offers help in this area as well. The College Preparation Center offers practice tests for exams including SAT, ACT, and AP. Students can also access practice tests to prepare for college placement exams. If students are considering a career in the military, they can prepare for the ASVAB. College students



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wanting to attend graduate school can prepare for graduate school admissions exams like GMAT, GRE, LSAT, and MAT. Students needing to develop their computer skills can access modules, so they can learn the fundamentals of their computer, the Internet, and popular software applications with easy-to-follow multimedia tutorials.

The library also offers non-fiction electronic books on a variety of subjects for book reports and research papers. The digital collection is available through the library's *Overdrive*® database. Students can access these eBooks directly from the library's digital collection through a web browser, or download the *OverDrive*® app to their device and take their books with them wherever they go. From the library's homepage, students can click on "Visit the Digital Collection for Kids & Teens" at the bottom of the screen. In addition to offering the non-fiction eBooks, the library has also compiled a collection of homework resources on its website. From the College Students tab, patrons can access *AcademicIndex*®. Kids and teens can access *Kidtopia*®, and from the Ready Resources tab students can open *Infotopia*®. Students can also access homework assistance by selecting the Literature Study Guides, which includes *Cliff Notes*® and *SparkNotes*®.

Foreign Language Resources

For students studying new languages, the library offers a suite of *Mango*® products. Students can access *Mango*® by visiting the library's website and clicking on the *Mango*® languages icon at the bottom of the screen. A student then creates an account using their library card number. Interactive and easy to use, *Mango*® teaches actual conversation skills. *Mango*® offers 59 foreign language courses, 17 ESL courses, 26 specialty courses, and 16 film courses online. Some specialty courses include legal and medical Spanish. Students with an Adroid or iOS-powered device can download *Mango*® Mobile. The library also offers *Mango*® Playaway®s, MP3 players preloaded with a language course, offering learning portability for the student on the go.



Children Learning Resources

Print and online resources are also available for younger students simply by visiting the library's computer lab or visiting the library's website. For parents with students from preschool through early primary, the library has made available *ABCmouse.com*. From the children's computer lab, students can click on the Explorer icon labeled www.abcmouse.com to access this website. This service features six academic levels, over 450 lessons, and more than 5,000 individual learning activities. As students progress through their step-by-step learning path, they are motivated with tickets and a rewards system. Curriculum subjects include reading,



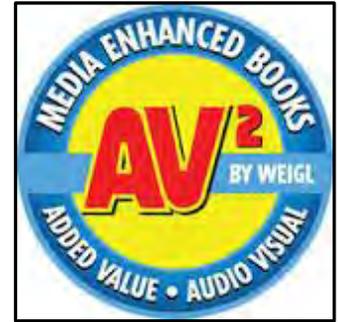
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math, science, social studies, art, and music. The library has also introduced *AV² Media Enhanced Books*, a useful, interactive resource for students. *AV²* books provide media enriched content that supplements and complements that book's subject. To access the content, the reader enters that book's unique code on *AV²* website, www.av2books.com, and answers a specific question to that book. Then that book comes alive as the student listens to sections of the book read aloud, watches informative video clips, gains additional information through web links, studies vocabulary, and views images and captions. Students can also complete activities, quizzes, and hands-on experiments. For students that do not have a computer or Internet at home, the library's Children's Computer Lab is available during regular lab hours.



Digital Information Goal

The Robert J. Kleberg Public Library's digital information goal is to provide programs, services, and digital resources that are responsive to changes in education and community needs. The public



library strives to provide students with up-to-date academic and research resources. The library's digital resources are designed and selected to teach students skills that they can carry with them throughout their lives. For more detailed information about the library's electronic services, patrons can call the library at 361-592-6381. Students and parents needing assistance with homework and reference resources can also visit the Children's Services or Reference Departments. The librarians are ready to assist and answer any questions patrons

may have about the library's online services. The public library is located at 220 N. 4th Street and is open Tuesday through Friday from 8 a.m. to 6 p.m. and Saturday from 9 a.m. to 1 p.m.

RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)

Risk Manager discusses deadlines to Management Staff on the Discovery Program

The Discovery Team visited the City of Kingsville on February 2014 to assist the City in implementing an active accident prevention plan and loss prevention process that will decrease the frequency and cost of workers compensation claims. The Discovery Team visited 8 + departments to include Fire, Police, Water Production and Maintenance, Wastewater, Sanitation and Landfill, Street and Management Staff. Departments were given Potential Action Item Plan recommendations for their departments. These recommendations will assist the departments in creating a successful accident prevention plan. There is statistical data to support improvements in performance while the plan is actively used. This is a process that will be on-going and will benefit the City long term. City Supervisors and Managers are currently responding to these recommendations. The Discovery Team will be visiting the city again in June or July of this year.



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Risk Manager conducts "Flu Season" Training at Public Works

Flu and Cold Season is here and it is here with a vengeance. While flu spreads every year, the timing, severity, and length of the season usually varies from one season to another. As of late December, all national key flu indicators are elevated and about half of the country is experiencing high flu activity. Flu activity is expected to continue into the coming weeks, with increases occurring especially in those states that have not yet had significant activity. CDC recommends a yearly flu vaccine for everyone 6 months of age and older as the first and most important step in protecting against this serious disease. People should begin getting vaccinated soon after flu vaccine becomes available, ideally by October, to ensure that as many people as possible are protected before flu season begins. However, as long as flu viruses are circulating in the community, it's not too late to get vaccinated. In addition to getting a seasonal flu vaccine if you have not already done so some other preventive measures would be to stay away from sick people and wash your hands to reduce the spread of germs. If you are sick with flu, stay home from work or school to prevent spreading the flu to others.



Risk Manager receives a visit from TML Loss Prevention Representative Art Alvarez

Risk Manager received a visit from TML Loss Prevention Representative Art Alvarez on Monday January 5th. TML Representatives from loss prevention, workers compensation and claims and liability visit often to discuss any new changes to losses, injury trends and new items the Risk Management department is accomplishing. The visits are always positive but informing. TML Staff usually visit with the Human Resource Director and the City Manager to update them on any changes to the City's Risk Management Program. One topic that was discussed was the Discovery Programs recommendations and deadlines for responses needed. This information was communicated to staff at the scheduled staff meeting on Wednesday January 14th. Staff is positive that the program will only bring positive reinforcement to the City's Risk Management Program.



Risk Manager updates "Injury Reporting SOP"

Standard operating procedures... Best practices are the best possible way to do a particular operation or procedure for the City. SOPs (Standard Operating Procedures) are believed to be the most efficient, most effective way to do that operation. SOPs help a City have predictable end results, something that can be repeated again and again they help you to work smarter not just harder. The Risk Management department updated

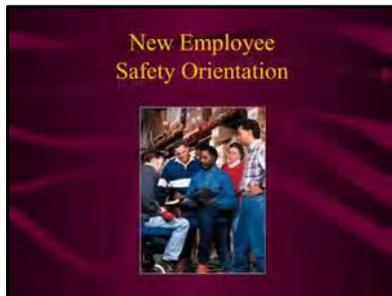
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its SOP on Injury Reporting. Reporting Injuries is important so that measures can be taken to avoid the same unsafe occurrence/injuries in the workplace. Some procedures that are identified in the SOP are: The Employer's First Report of Injury (DWC1) is required to be completed when an employee reports an injury in the course of his or her employment. This report must be completed as soon as possible after the injury. The employee must report the injury to his supervisor; in turn the supervisor will report the injury to the Risk Manager complete the form and send it to the Risk Managers office for further processing.

Risk Manager conducts Safety and Health Orientation Training to two new City employees for Police Department and Garage

The Risk Manager conducted Safety and Health orientation to two new city employees. Brandon Anderson will be working in the Garage department and Mario Ybarra Jr who will be a newly hired police officer for the Kingsville Police Department. Why is Safety and Health Orientation so important to a newly hired employee; an orientation program creates a positive first impression of the city's or organizations expectations for the employees. Orientation demonstrates that the company or city is sensitive to the needs of new hires, which can lead to a greater level of comfort. Employees can also gain the sense that the company/city is a professional, well-managed

organization that pays close attention to detail and is willing to assist employees during the sometimes-difficult transition period when starting a new job. It can also increase the employee's comfort level regarding their decision to join the company or department.



TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Kingsville Task Force's 2014 Asset Seizure Information

U.S. Currency seized totaled \$1,099,558.00.

Drugs seized:

- Marijuana – 2,025.16 lbs. & 31.7 grams
- Methamphetamine – 132.2 lbs. & 1.5 grams
- Cocaine – 113.08 lbs. & 1.4 grams
- Xanax – 22 doses
- Synthetic Marijuana – 16 packages & 4.6 grams

Vehicles seized: 21

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Kingsville Task Force Assisting the Texas Department of Public Safety

On Tuesday January 6, 2015, Kingsville Task Force Agent Tamez was contacted by Texas Department of Public Safety Narcotics Agent Garcia in reference to assistance. Agent Garcia informed Agent Tamez there was currently an investigation underway on a male subject transporting narcotics from Brownsville to Corpus Christi. DPS Agent Garcia asked Agent Tamez to stop the suspect vehicle, search for the narcotics and attempt to initiate a cooperative investigation between his agency and the Task Force.

Agent Tamez stopped the red suspect vehicle, a Ford F-250 truck, near the intersection of U.S. Highway 77 and County Road 2305 in Riviera for a Transportation Code violation. While speaking with the driver, Agent Tamez observed several verbal and physical indicators of deception. Due to the previous information and Agent Tamez's observations, he asked for and was granted consent to search the truck by the driver. Agents Tamez and Kirkpatrick searched the truck and eventually located 3 bundles of narcotics concealed within a toolbox. Agent Tamez detained the driver and transported him to the City of Kingsville garage, along with the truck, for further investigation. Once at the city garage Agent Tamez was able to determine that each of the 3 bundles contained Marijuana.

DPS Narcotics Agent Garcia took over the investigation and eventually arrested the driver for Possession of Marijuana. Agent Garcia also took custody of all 3 bundles of Marijuana.



Kingsville Task Force Working with the Drug Enforcement Agency

Also on January 6, 2015, Kingsville Task Force Agent Kirkpatrick received a phone call from a DEA agent of a possible drug courier driving a black commercial truck that was supposed to be traveling north on U.S. Hwy 77. At approximately 3:00 PM, Agent Kirkpatrick was working criminal patrol on U.S. Hwy 77 when he observed the black in color commercial truck traveling north on U.S. Hwy 77 and Ceaser Street in Kingsville. Agent Kirkpatrick observed the driver of the commercial truck commit a traffic violation and conducted a traffic stop with the commercial truck and trailer on U.S. Hwy 77 just north of Sage Road. During the traffic stop, Agent Kirkpatrick received verbal consent to search the commercial truck and trailer. As a result of the search, Agent Kirkpatrick and other Task Force Agents located 20 bundles of white powdery substance wrapped in

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clear plastic, which was field tested positive for cocaine, concealed within the tractors air brake reservoir tank, located under the truck tractor. The weight of the contraband was 53.8 lbs. (24 ½ kilos) with an approximate street value of over \$680,000.00. The male driver was placed under arrest and transported to the Kleberg County Jail where he was booked in for Possession of a Controlled Substance. The truck tractor and trailer were seized and stored at the Task Force impound lot.



Another Money Seizure Occurring Through Our Major U.S. Hwy 77 Corridor

On Monday January 12, 2015, Agent Michael Tamez was working criminal interdiction within Kleberg County focusing his efforts on U.S. Highway 77. Agent Tamez conducted a traffic stop on a gray Volkswagen Jetta for a traffic violation. The traffic stop occurred at the intersection of U.S. Hwy 77 and County Road 2205. During the course of Agent Tamez's roadside interview with the Volkswagen's driver, he observed physical and verbal indications of overly nervous behavior. Agent Tamez asked for and was granted verbal consent to search the vehicle by the driver. During the course of his search, Agent Tamez located an after factory compartment built within the Jetta's floorboard above the exhaust pipe.

Agent Richard Kirkpatrick's K-9 drug detector dog, Apollo, conducted an open air sniff on the Jetta. Agent Kirkpatrick advised Agent Tamez that Apollo did show a positive indication for the presence

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of narcotics within the Jetta. Agent Tamez detained the driver and transported him and the vehicle to the Kingsville city garage. Once at the garage, Agents located an access panel into the after factory compartment; it was located underneath the gear lever. Once opened, Agents located United States Currency (USC) concealed within. Agents removed a total of 36 bundles of USC totaling \$334,435.00. Agents later searched a duffle bag which was located within the Jetta's passenger compartment and located another bundle of USC; it totaled \$3,950.00. Based on the totality of circumstances, Agent Tamez believed the USC located within the duffle bag was the driver's payment for smuggling the contraband. Both amounts of U.S. Currency and the vehicle were seized pending prosecution. The driver was booked into the Kleberg County Jail for Money Laundering and Possession of a Criminal Instrument.



Task Force K-9 Agents assist H.M. King High School Administrators

On Tuesday January 13, 2015, Kingsville Task Force K-9 Agents Kirkpatrick and Villalobos were requested to assist administrative staff at H.M. King High School with a drug search of selected areas within the school campus. The Agents and their K-9 drug detector dogs searched several rooms and hallways but did not locate any contraband.

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Collaboration between the Task Force and Jim Wells County Sheriff's Office

On Wednesday January 14, 2015, Kingsville Task Force Agent Tamez received a phone call from Homeland Security Investigations in reference to a vehicle suspected of smuggling narcotics. The intelligence described the vehicle as a black Audi. HSI Agents advised Agent Tamez the vehicle had traveled through the Falfurrias Border Patrol Checkpoint.

Agent Tamez passed the information onto Task Force Agents as well as Jim Wells County Sheriff's Deputy Sanchez due to the event the Audi might travel north bound on U.S. Highway 281. Sheriff's Deputy Sanchez located and stopped the suspect vehicle near the intersection of U.S. Highway 281 and Jim Wells County Road 433. Deputy Sanchez advised Agent Tamez that he needed assistance with the investigation.

Kingsville Specialized Crimes and Narcotics Task Force Agents Villalobos and Loftin were sent to Jim Wells County to assist Deputy Sanchez. Agents advised that they and Deputy Sanchez located several plastic wrapped bundles of suspected Marijuana inside the Audi's trunk. The total weight of the suspected Marijuana located was 155 pounds. Jim Wells County deputies took over the investigation and Task Force Agents returned to Kingsville.



Task Force Agents Attend Specialized Training

On Friday January 16, 2015, Kingsville Task Force Commanders and Agents attended specialized training sponsored by the Kleberg & Kenedy Counties District Attorney's Office. The class "Asset Seizure & Forfeiture for Officers" was instructed by Rand Booth, from the Regional Counsel of the Border Prosecution Unit. The four hour course took place at the Kleberg County Sheriff's Office Courthouse Annex.

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TOURISM SERVICES DEPARTMENT (Courtesy of Leo Alarcon, Director)

Downtown Museum Mixer Held

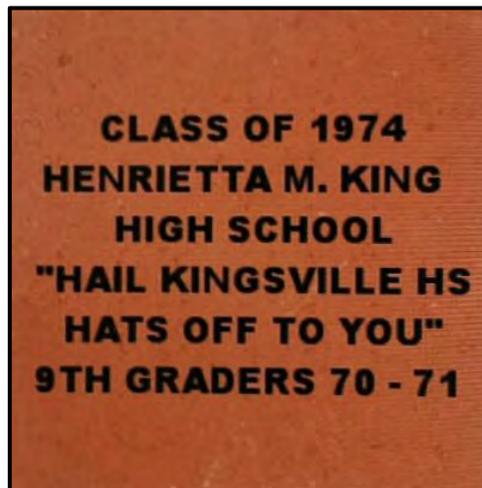
Merchants from downtown Kingsville along with hotel owners and managers were invited to a mixer at the 1904 Train Depot Museum recently in an effort to meet and greet with each other. City staff was also invited to enjoy a variety of appetizers prepared by the tourism staff. Some beverages were donated for the event.



H.M. King Class of '74 Challenges other Classes to Participate in Rehabilitation Project

Tourism Director Leo Alarcon's high school class is challenging other H. M. King high school classes to buy a brick to be embedded at the restoration sight of the new city hall. Alarcon said he took the initiative for his class. The bricks will be embedded at the entry plaza on 3rd

Street. Alarcon and his class attended at the original building as ninth graders only from 1970-1971. Alarcon also purchased a brick personally.



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Kingsville Chamber of Commerce meets

A room full of board members were on hand as guest speaker Dr. Carol Perez talked about Kingsville ISD's goals. The chamber has monthly meetings the second Thursday of every month. Tourism Director was present as it was Lisa Munoz's first meeting as board president for the Chamber of Commerce. Alarcon reported about the rehabilitation of the city hall and the creation of the newsletter for downtown Kingsville.

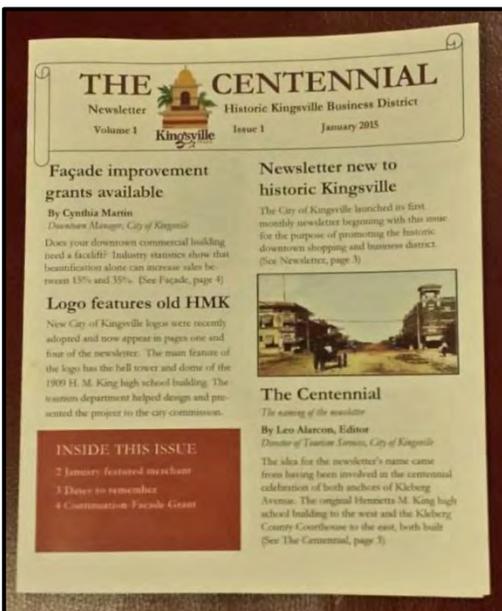


Welcome Back Javelinas!

We at the Kingsville Visitors Center had to be part of the "Welcoming Experience" greeting our students back after a long holiday break. Tourism staff are hopeful that many students and their parents see the banner while driving into Kingsville. The Spring semester for students begins this week.

New Restaurant in Kingsville

La Hacienda de Guadalupe Restaurant and Bar opened up its door recently at the old La Cupala off Highway 77. It is located at the former location of the Silver Spur Bar. The restaurant is open seven days a week.



The Centennial Newsletter New to Downtown

The City of Kingsville published its first monthly newsletter beginning with this issue for the purpose of promoting the historic downtown shopping and business district. Tourism Director Leo Alarcon named and designed the newsletter in early January and wrote the majority of the stories. Downtown manager Cynthia Martin also contributed to the newsletter. Alarcon said anyone who would like to contribute a story could just by contacting him by email at alarcon@cityofkingsville.com or by calling him at 361-219-2901. Each issue will be produced in advance so the distribution time will be at the beginning of each month.

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Visitors Center and Train Depot

Maintenance Issues continue to be Addressed despite the bad winter weather conditions, part time technician George Delgado continues to spruce up outdoors at both the Center and the downtown area. Delgado also took the signs down at the Train Depot museum to get a facelift and get repainted after ten years.



Downtown Merchant Lisa Munoz Speaks to Channel 3 About Downtown

Channel 3 news reporter Mike Gibson interviewed Lisa Munoz, downtown merchant and Kingsville Chamber of Commerce President, on January 13th in front of Harrel's Drug to get her take on downtown improvements, initiatives and its future. Ms. Munoz spoke about opportunities for the Chamber, downtown merchants and Main Street to partner, pointed to downtown streetscape improvements, façade improvements and big projects like the Texas Theater, the Salazar Building and the New City Hall.



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Construction begins on New City Hall



Members of the H.M. King Construction Team visited the site after their January 6th meeting. Architect David Brown, contractor Rusty Van Fleet and Project Manager, Nathan Swinney discuss plans in the old school auditorium and Planning Director, Tom Ginter checks the plans for his new office with Engineering Assistant., Sharam Santillan.

2014 Main Street Survey Points to Top Challenges

Results of a national survey of Main Street programs across the country were recently shared by the National Main Street Center in Washington, D.C. Their major challenges? The top five, in order of how they were ranked (greatest to least challenging):

- The need for building improvements
- Inadequate incentives for building rehabilitation
- Need for streetscape improvements
- Inadequate incentives for business development
- Not enough downtown housing

Two other challenges – ground floor vacancies and upper floor vacancies – were reported in separate categories, but if they had been combined, general downtown vacancy would have risen to #1.

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Downtown Merchants Helps With City Recycling Effort

Mike Chapa, owner of Clydesman Fitness, noticed the water bottles piling up in the City recycling/trash receptacle in front of his shop so decided to provide customers with recycling bins right inside his front door. Mike recycles about seven containers of plastic bottles each week. Clydesman Fitness was one of the featured local gyms in the January 14th edition of the Kingsville Record. The fitness center opened in May 2014.



Kingsville Farmers Market Adopts a Little Red Wagon

A local woman donated a red wagon to the Kingsville Farmers Market. A small, enthusiastic group of volunteers meet weekly each time moving a local farmers market closer to being reality. Watch for a 'soft opening' of the market in the Spring at the downtown Pavilion on 6th Street.

Former Kingsville Publishing Company Office To Be Demolished

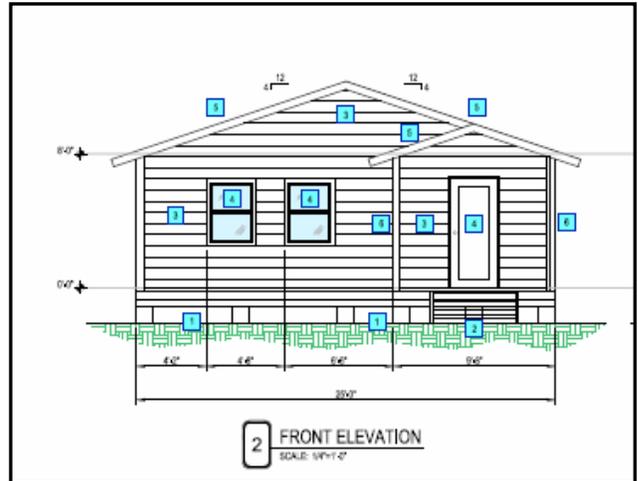
Scott Detwiler, Senior Landman, King Ranch, Inc. brought the proposed demolition of the former Kingsville Publishing Company Building at 105 S. 5th Street before the Historical Development Board at their January 14th special meeting. Continuing maintenance expenses coupled with limited opportunities for repurposing the building were factors in their decision to demolish the building. The building dates to the late 1960's and only one wall remains of the older building it replaced. The Board voted unanimously to support the proposal. Demolition of this building will make way for development of this site that borders on King Avenue to the south. A private contractor will perform the demolition.



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Infill Construction slated for 309 E Richard

That same night, the Historical Development Board approved plans for a new modest single family residence to be constructed on a vacant lot in the Historic District. The house is appropriately scaled for the neighborhood and of a design compatible to existing homes. This affordable new home will be a welcome addition to the neighborhood. Built by a developer, this house will likely start life as a rental property.



Construction of New Infill House in Historic District Well Underway



Plans for this house at 311 E Santa Gertrudis were approved just three months ago and construction has really taken off. This custom house near St. Martin's Church in the historic district is being built by Southwest Homes out of Corpus Christi for a local couple. Southwest Homes is also planning to build in an older neighborhood in the southwest part of the City that is outside the historic district.

Girl Scouts tour Depot Museum

On a light note, a local Girl Scout troop toured the Depot Museum January 3rd. The girls loved the stories their guide's telling of the Depot's storied past and were all named honorary Train Engineers for a day.



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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, January 26, 2015	6:00 p.m.
Monday, February 9, 2015	6:00 p.m.
Monday, February 23, 2015	6:00 p.m.
Monday, March 9, 2015	6:00 p.m.
Monday, March 23, 2015	6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, January 22, 2015	3:00 p.m.
Thursday, February 12, 2015	3:00 p.m.
Thursday, February 26, 2015	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, February 18, 2015	6:00 p.m.
Historic Development Board	Wednesday, February 18, 2015	4:00 p.m.
Zoning Board of Adjustments	TBA	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, January 28, 2015	4:00 p.m.
City/County Health Board	3 rd week of every other month	5:30 p.m.

Reminders:

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

Board Name	Vacancies	Recommendations
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	1	0
Civil Service Commission	0	0
Historic Development Board	2	0
Planning & Zoning Commission	2	0