

# City of Kingsville, Texas

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## AGENDA CITY COMMISSION TUESDAY, AUGUST 25, 2015 SPECIAL MEETING

HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS  
CITY HALL/200 EAST KLEBERG AVENUE  
4:00 P.M.

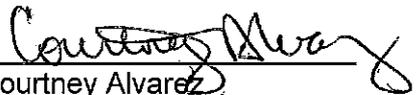
### I. Preliminary Proceedings.

#### OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S) – Required by Law  
None.

APPROVED BY:

  
Courtney Alvarez  
Interim City Manager

### II. Public Hearing - (Required by Law).<sup>1</sup>

NONE

### III. Reports from Commission & Staff<sup>2</sup>

*“At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor’s Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Chapter 59 project. No formal action can be taken on these items at this time.”*

### IV. Public Comment on Agenda Items<sup>3</sup>

1. Comments on all agenda and non-agenda items.

**V.**

**Consent Agenda**

**Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

**CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

1. Consider approval of final passage of an ordinance amending the Fiscal Year 2014-2015 General Fund Budget to accept a donation for the Volunteer Fire Department. (Director of Finance).
2. Consider approval of final passage of an ordinance amending the Fiscal Year 2014-2015 General Fund Budget to transfer City Commission training & travel funds to the L.E. Ramey Golf Course and to Corral Park. (Director of Finance).

**REGULAR AGENDA**

**CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

**VI. Items for consideration by Commissioners.<sup>4</sup>**

3. Review and discuss proposed fiscal year 2015-2016 budget for departments of the City of Kingsville. (City Manager).

**VII. Adjournment.**

1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

**NOTICE**

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [elopez@cityofkingsville.com](mailto:elopez@cityofkingsville.com) for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 Deliberations about Gifts and

Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

August 21, 2015 at 2:15 P.M. and remained so posted continuously for at least 72 hours preceding the schedule time of said meeting.

Mary Valenzuela by J.S.  
Mary Valenzuela  
City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas

# **AGENDA ITEM #1**

ORDINANCE NO. 2015-\_\_\_\_\_

**AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND BUDGET TO ACCEPT A DONATION FOR THE VOLUNTEER FIRE DEPARTMENT.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2014-2015 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<b>Fund 001 General Fund</b>					
<u>Revenues</u>					
4-0000	Non-Departmental	Donations	72030	\$200.00	
<u>Expenses</u>					
5-2250	Volunteer Fire	Minor Eq/Furniture	21700	\$200.00	

[To amend the FY15 General Fund Budget to accept an anonymous donation made to the Volunteer Fire Department as per the attached memo from the Finance Director.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified and become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 24<sup>th</sup> day of August, 2015.

**PASSED AND APPROVED** on this the \_\_\_ day of \_\_\_\_\_, 2015.

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney



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## MEMORANDUM

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To: COURTNEY ALVAREZ, INTERIM CITY MANAGER  
From: DEBORAH BALLI, FINANCE DEPARTMENT DIRECTOR  
Date: 08/18/15  
Subject: Volunteer Fire Department Donation

On August 18, 2015 we received an anonymous donation made to the Volunteer Fire Department in the amount of \$200. We are requesting a budget amendment to increase donation revenues and increase Minor Equipment/Furniture in the Volunteer Fire Department. The Volunteer Fire Department will be able to transfer the funds to the appropriate accounts.

This budget amendment, given your approval, would be on the Commission Meeting agenda August 24, 2015 for first reading.

Sincerely,  
Deborah Balli

# **AGENDA ITEM #2**

ORDINANCE NO. 2015- \_\_\_\_\_

**AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND BUDGET TO TRANSFER CITY COMMISSION TRAINING & TRAVEL FUNDS TO THE L.E. RAMEY GOLF COURSE AND TO CORRAL PARK.**

**WHEREAS**, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

**BE IT ORDAINED** by the City Commission of the City of Kingsville that the Fiscal Year 2014-2015 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<b>Fund 001 General Fund</b>					
<u>Expenses</u>					
5-1000	City Commission	Training & Travel- Commissioner Leubert	31603		\$1,000.00
5-1000	City Commission	Training & Travel- Commissioner Pena	31605		\$1,000.00
<u>Expenses</u>					
5-4502	L.E. Ramey Golf Course	Minor Eq/Furniture	21700	\$1,000.00	
5-4502	Parks & Rec	Grounds & Perm Fixtures	59100	\$1,000.00	

[To amend the FY15 General Fund Budget to transfer funds from City Commission Training & Travel-Commissioner Leubert to the L.E. Ramey Golf Course for Minor Equipment/Furniture and from City Commission Training & Travel-Commissioner Pena to Parks for Corral Park improvements as per the attached memo from the Finance Director.]

II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

**INTRODUCED** on this the 24<sup>th</sup> day of August, 2015.

**PASSED AND APPROVED** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**EFFECTIVE DATE:** \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Mary Valenzuela, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney



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## MEMORANDUM

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To: COURTNEY ALVAREZ, INTERIM CITY MANAGER  
From: DEBORAH BALLI, FINANCE DEPARTMENT DIRECTOR  
Date: 08/14/15  
Subject: L.E. Ramey Golf Course

Commissioner Leubert has requested \$1,000 of excess City Commission Training & Travel funds be transferred to the L.E. Ramey Golf Course. The Finance Department is requesting a budget amendment to transfer the \$1,000 from City Commission Training & Travel-Commissioner Leubert to L.E. Ramey Golf Course Minor Equipment/Furniture. Once these funds are transferred to the L.E. Ramey Golf Course budget the Golf Course Manager will be able to transfer them to the appropriate accounts.

This budget amendment, given your approval, would be on the Commission Meeting agenda August 24, 2015 for first reading.

Sincerely,  
Deborah Balli