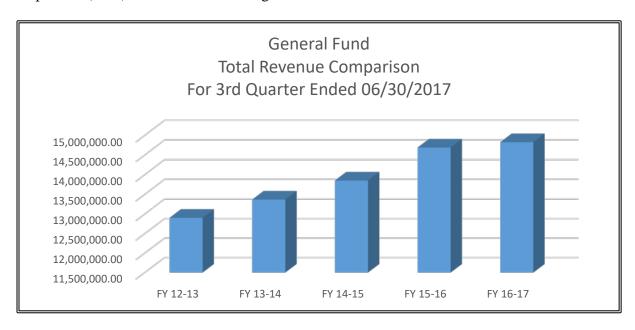


# FY 2016-2017 QUARTERLY BUDGET REPORT

FOR QUARTER ENDED
JUNE 30, 2017

## THIRD QUARTER FY 2017 BUDGET REPORT

The third quarter of the fiscal year contained seven (20) payroll periods, which indicates that total expenditures for salaries and benefits should be at seventy-seven percent (76.92%). Being nine months into the year, revenue and other expenditure items should be at approximately seventy-five percent (75%) of the FY 16-17 budget.



_	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	16,315,800.00	\$17,151,238.00	\$18,730,749.91	\$18,882,127.00	18,440,450.00
Actuals 3rd Quarter	12,903,636.70	\$13,366,773.94	\$13,851,601.14	\$14,689,864.95	14,825,389.77
Actuals vs Budget	79.09%	77.93%	73.95%	77.80%	80.40%

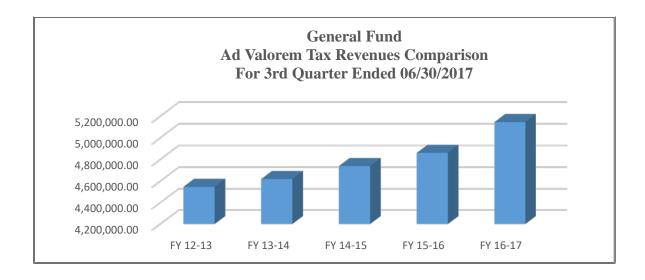
Total revenues for General Fund are trending as expected in relation to current year projections and past year performances.

## I. General Fund Revenues

## A. Ad Valorem Taxes

The majority of Ad Valorem Taxes are collected in the early part of each fiscal year as penalties and interest are assessed on homeowners who do not make payment by January 31<sup>st</sup>. Revenues in this category are expected to be higher than the designated quarter percentage. Third quarter Ad Valorem Tax revenues are offset to a certain degree due to \$106,000 in budgeted "In Lieu of Tax" payments which normally do not come in until the 4<sup>th</sup> quarter.

Third quarter revenues are trending as expected and, better than prior years at this time.



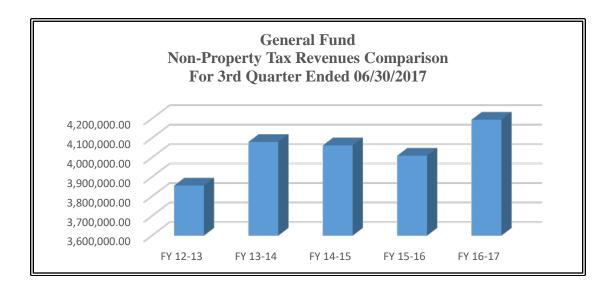
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$4,801,286.00	\$4,875,384.00	\$4,968,811.00	\$5,187,728.00	\$5,338,940.00
Actuals 3rd Quarter	\$4,547,920.56	\$4,619,854.13	\$4,739,994.82	\$4,861,524.98	\$5,146,271.38
Actuals vs Budget	94.72%	94.76%	95.39%	93.71%	96.39%

## **B.** Non-Property Taxes

This category contains sales tax, mixed drink and franchise taxes. Only City sales taxes are received on a monthly basis while all other taxes are received on a quarterly or semi-annual basis. Included in this category are Bingo taxes which will no longer be received as the bingo halls have closed down. Revenues for this tax were budgeted at \$5,000 for this fiscal year and receipts are only \$26.83.

The City of Kingsville received \$21,211.83 in April for mixed beverage due to an \$8,451.06 payment of tax, penalty and interest that is considered a one-time situation.

Revenues in this category are trending as expected and have increased over the last four years.

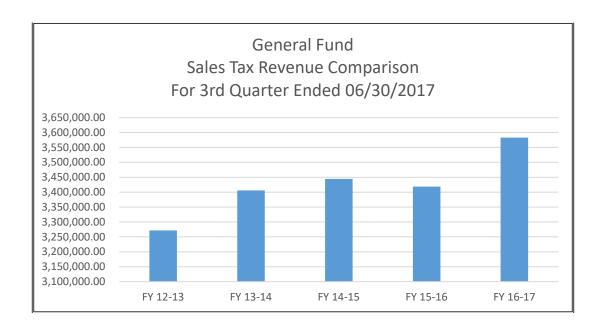


	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$5,388,570.00	\$5,423,895.00	\$5,567,000.00	\$5,615,500.00	\$5,577,000.00
Actuals 3rd Quarter	\$3,855,710.86	\$4,080,234.24	\$4,062,711.15	\$4,009,602.48	\$4,194,503.27
Actuals vs Budget	71.55%	75.23%	72.98%	71.40%	75.21%

## C. Sales Tax

City sales tax revenue is trending as expected with the revenue percentage at 78.31% versus 75.21% for the overall category.

Through the third quarter, revenues reflected are based on when received. During the last quarter of the fiscal year, sales taxes are adjusted to reflect when revenues are earned rather than when received for audit purposes.

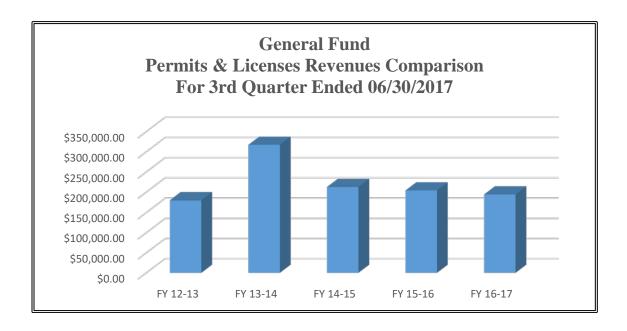


	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$4,361,019.00	\$4,360,835.00	\$4,550,000.00	\$4,550,000.00	\$4,575,000.00
Actuals 3rd Quarter	\$3,271,482.39	\$3,405,622.34	\$3,444,551.34	\$3,418,541.42	\$3,582,879.72
Actuals vs Budget	75.02%	78.10%	75.70%	75.13%	78.31%

## **D.** Permits & Licenses

This revenue category consists of all permits and licensing revenue generated by the Planning Department. This category is trending slightly lower than expected at 70.51% vs the 75% the fiscal year is at. Revenues should be at \$206,250 which is short about \$12,200.

Due to the past year's performance, the budget was reduced slightly to \$275,225 down from \$277,975 in FY 15-16.



	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$288,745.00	\$257,300.00	\$361,450.00	\$277,975.00	\$275,225.00
Actuals 3rd Quarter	\$179,839.96	\$317,218.34	\$212,521.87	\$204,060.51	\$194,061.39
Actuals vs Budget	62.28%	123.29%	58.80%	73.41%	70.51%

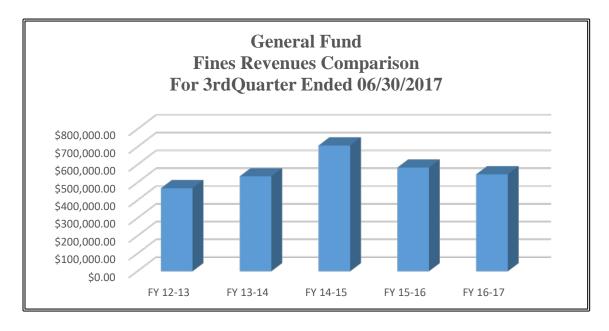
## E. Fines

Municipal Court revenues are trending slightly lower than expected due to several factors:

- The Incode software was upgraded from version 9 to version 10 in January and there were several issues with the implementation of the upgrade. Full functionality was not restored until April 2017 and staff continues to work with Incode on continuing issues.
- During warrant roundup in February, the Municipal Court was not able to process warrants as this was one of the major pieces of functionality that was not operating once the upgrade went live.

At 75% of budget, Municipal Court revenues should be at \$626,250 which is running \$80,208 below budget. To mitigate the revenue deficit, additional collection efforts have begun by office staff to call individuals on payment plans.

Due to the software issues, Municipal Court is currently behind on 494 cases for Failure to Appear and Promise to Appear. Once the cases are processed, they have to be put on a Court Docket. The first available docket is August 24, but not all of the docket can be dedicated to these cases. The Municipal Court judge has agreed to an additional court date in August for these cases and there will be more backlogged cases scheduled on the regular court docket in an effort to clear these.



	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$685,180.00	\$743,231.00	\$735,500.00	\$960,200.00	\$835,000.00
Actuals 3rd Quarter	\$467,970.08	\$534,940.99	\$707,988.36	\$583,933.63	\$546,041.85
Actuals vs Budget	68.30%	71.98%	96.26%	60.81%	65.39%

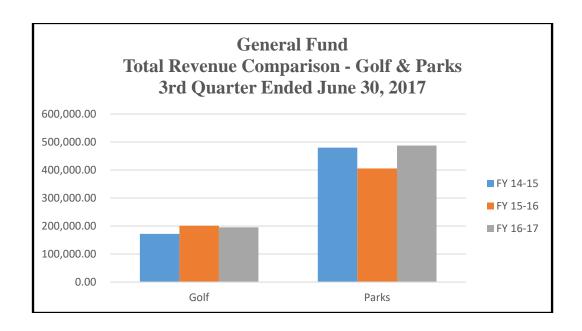
#### F. General Service Fees

This category contains the revenues for two new divisions that were assumed by the City from the County in FY 14-15. The county contributes \$35,000 annually for the L.E. Ramey Golf Course. Golf Course total revenues represents 79.06% of the FY 16-17 budget versus 72.32% last year.

Golf Course now offers beer and wine and sales. Alcohol revenues through the 3rd quarter are \$11,434.33 with other food and beverage sales at \$7,947.75.

Parks and Recreation revenues received represent 79.76% of their current year budget compared to 62.32% for last year. The County contributes \$550,000 annually.

Contributions from the County are up-to-date through the end of the third quarter, FY 16-17 for Parks & Rec, but are short one month in the amount of \$2,916.67 for Golf.



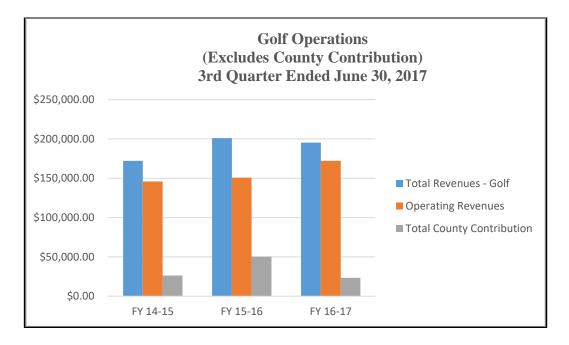
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	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$0.00	\$0.00	\$450,177.05	\$278,025.00	\$247,200.00
Actuals 3rd Quarter	\$0.00	\$0.00	\$172,272.53	\$201,056.15	\$195,427.71
Actuals vs Budget			38.27%	72.32%	79.06%

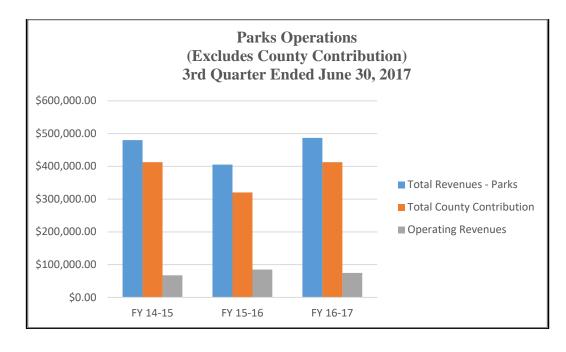
## Parks & Recreation

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$0.00	\$0.00	\$675,351.66	\$650,680.00	\$610,890.00
Actuals 3rd Quarter	\$0.00	\$0.00	\$480,008.71	\$405,530.63	\$487,217.76
Actuals vs Budget			71.08%	62.32%	79.76%

## Operating revenues for the Golf and Parks are \$172,094.35 and \$74,717.79 respectively.



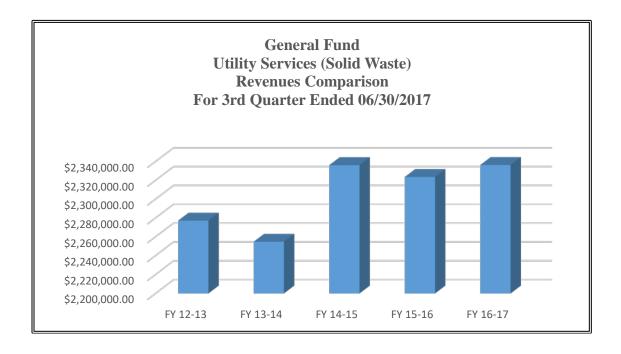
	FY 14-15	FY 15-16	FY 16-17
Total Revenues - Golf	\$172,272.53	\$201,056.15	\$195,427.71
Operating Revenues	\$146,022.50	\$150,849.11	\$172,094.35
<b>Total County Contribution</b>	\$26,250.03	\$50,207.04	\$23,333.36



	FY 14-15	FY 15-16	FY 16-17
Total Revenues - Parks	\$480,008.71	\$405,530.63	\$487,217.76
Operating Revenues	\$67,308.74	\$85,147.32	\$74,717.79
<b>Total County Contribution</b>	\$412,699.97	\$320,383.31	\$412,499.97

## G. Solid Waste

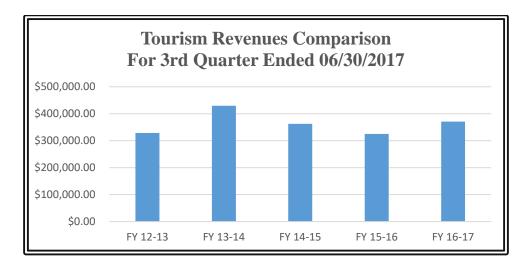
In General Fund, this revenue category includes landfill and garbage fees. Revenues for this fiscal year have increased from last fiscal year due to changes in our ability to accept outside haulers.



	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$3,010,321.00	\$3,079,761.00	\$3,185,700.00	\$3,284,900.00	\$3,284,700.00
Actuals 3rd Quarter	\$2,277,110.23	\$2,254,672.59	\$2,336,072.94	\$2,323,501.70	\$2,336,264.00
Actuals vs Budget	75.64%	73.21%	73.33%	70.73%	71.13%

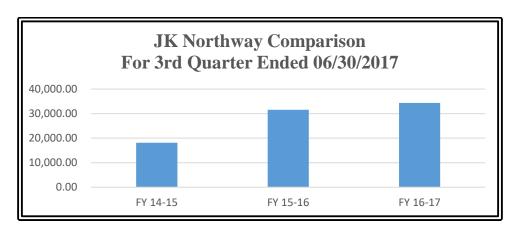
## **H.** Tourism Fund Revenues

The main revenue for Tourism Fund are Hotel Occupancy Taxes collected by the hotels from overnight hotel guests. Revenues received through the third quarter are higher than what was received for last year. Revenues should be at \$395,306 versus the \$371,146, a shortage of \$24,160. Revenues are reflected based on when they are earned, which means that 3<sup>rd</sup> quarter totals are for 8 months. The fourth quarter actually records 4 months due to revenues received in October are for September stays.



_	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	
Adjusted Annual Budget	\$476,373.00	\$500,720.00	\$575,100.00	\$502,300.00	\$527,075.00	
Actuals 1st Quarter	\$328,907.26	\$429,395.80	\$362,831.30	\$325,068.82	\$371,145.88	
Actuals vs Budget	69.04%	85.76%	63.09%	64.72%	70.42%	

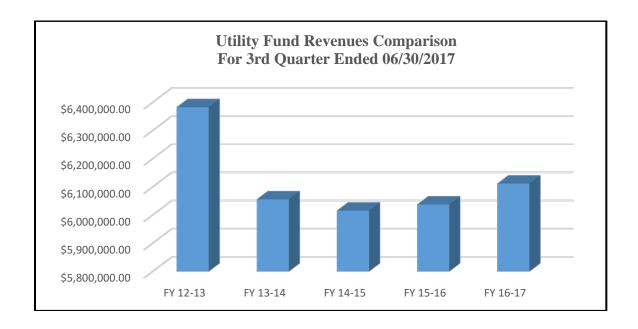
The JK Northway was moved from the Parks Division to the Tourism fund at the beginning of the current fiscal year with a budget of \$36,375.



	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$0.00	\$38,475.00	\$36,375.00
Actuals 1st Quarter	\$18,098.16	\$31,531.20	\$34,370.75
Actuals vs Budget	0.00%	81.95%	94.49%

## **Utility Fund Revenues**

Revenues from this fund come mainly from water and sewer sales for both residential and commercial customers. Revenues are trending as expected for budget purposes, and have increased over the same period of last fiscal year by \$74,441. The budget for FY 16-17 was reduced by \$617,000 due to revenues last fiscal year.

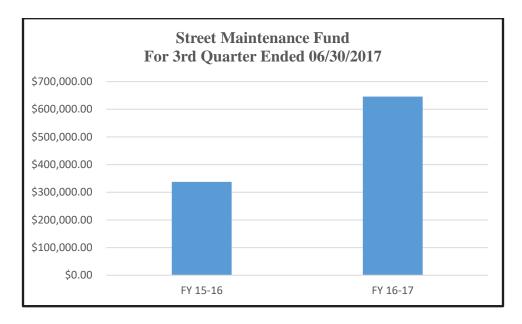


	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Adjusted Annual Budget	\$7,833,818.00	\$8,589,372.00	\$8,496,990.00	\$8,570,884.00	\$7,953,785.00
Actuals 3rd Quarter	\$6,382,805.83	\$6,055,793.60	\$6,015,876.98	\$6,037,356.04	\$6,111,797.10
Actuals vs Budget	81.48%	70.50%	70.80%	70.44%	76.84%

## **II.** Street Maintenance Fund

Revenues for this new fund is generated by the street maintenance fee that began January 2016, with the first billings sent out in February. Residents are assessed \$5.00 per month and Non-Residential customers are assessed a fee based on square foot of their space x a discounted trip generator x \$5.00 a month. Once the calculation is done, there are several different tiers with a \$150.00 per month cap.

For FY 16-17, revenues are trending lower than expected at 68.89%. With this being a new fund, there have been adjustments made to customer accounts due to the classification of businesses. We budgeted based on the initial assessments at \$75,000 per month and we are currently only billing out \$67,600 per month. This fee and calculation will be part of the budget process to determine adjustments needed to the program.



	FY 15-16	FY 16-17
Adjusted Annual		
Budget	\$536,000.00	\$937,229.38
Actuals 3rd Quarter	\$337,606.87	\$645,693.99
Actuals vs Budget	62.99%	68.89%

FY 16-17					
Total Amount Budgeted l	For Street Maintenanc	e			
Fund 001-General Fund	Regular Budget	\$0.00			
Fund 033-CO 2016	Street Projects	1,609,436.84			
Fund 087-Solid Waste Capital Projects	Alley Maint	50,000.00			
Fund 092-Street Maintenance	Street Projects	937,229.38			
Total Street Maintenance Funding		\$2,596,666.22			

# **III.** Overall Revenues

Overall, revenues for the third quarter FY 16-17 from all sources are on target for budget at 80.83%.

	Overall Revenues - All Sources Third Quarter Ended June 30, 2017						
	Timu Quarter Ended June 30, 2017						
		Current					
Fund	Fund Name	Budget	Revenues	Percentage			
001	General Fund	18,550,111.29	14,825,314.77	79.92%			
002	Tourism Fund	527,075.00	371,145.88	70.42%			
005	PD State Seizure Fund	100.00	366,012.27	366012.27%			
009	Law Enf Off Stand - PD	0.00	3,554.45	0.00%			
010	Law Enf Off Stand - Fire	0.00	682.59	0.00%			
011	GO Debt Service	1,630,573.00	1,516,839.02	93.02%			
012	UF Debt Service	1,550,735.00	1,165,188.34	75.14%			
016	PD Stonegarden	0.00	13,160.79	0.00%			
017	PD Border Star Grant	0.00	14,420.96	0.00%			
025	Building Security Fund	12,000.00	7,397.10	61.64%			
026	Golf Course Capital Maint	6,344.00	0.00	0.00%			
028	PD Federal Seizure Fund	15.00	69.66	0.00%			
031	Muni Court Technology Fund	15,000.00	9,813.03	65.42%			
033	CO Series 2016-GF	1,379,006.92	1,647,196.27	119.45%			
039	CO Series 2002-GF	0.00	35.82	0.00%			
051	Utility Fund	7,953,785.00	6,113,094.20	76.86%			
054	UF Capital Projects	136,295.24	107,321.51	78.74%			
055	Stormwater Drainage	225,000.00	169,580.74	75.37%			
062	CO Series 2005-UF	0.00	560.65	0.00%			
065	CO Series 2011-GF	0.00	136.88	0.00%			
066	CO Series 2011-UF	2,600.00	4,963.35	190.90%			
067	CO Series 2013-GF Streets	0.00	67.70	0.00%			
068	CO Series 2013-Drainage	10,000.00	4,094.36	40.94%			
077	FEMA FF Assistance	400,000.00	409,434.00	102.36%			
078	TX Parks & Wildlife	37,709.00	9,936.75	0.00%			
079	TX Capital Main St Grant	150,000.00	11,250.00	7.50%			
080	Homeland Security Grant	27,000.00	27,000.00	100.00%			
082	TX CDBG Grant	200,000.00	51,150.00	25.58%			
087	Solid Waste Capital Projects	506,000.00	389,899.53	77.06%			
090	Landfill Closure						
090	GF Capital Projects	468,395.00	400,400.55 1,986.32	85.48% 0.00%			
092	Street Fund						
092	Park Maintenance Fund	937,229.38	645,693.99	68.89%			
093	Insurance Claim Recovery	87,319.30 650.738.00	87,319.30 573,250,25	100.00%			
096	·	650,738.99	573,250.25	88.09%			
097	Vehicle Replacement	50,000.00	50,000.00	100.00%			
	Economic Development	378,914.00	254,514.00	67.17%			
099	Disaster Response Recovery	7,904.62	5,928.47	75.00%			
138	Self Insurance	3,332,782.02	2,454,036.95	73.63%			
	Revenue Fund Totals	39,232,632.76	31,712,450.45	80.839			

# IV. **Overall Expenditures**

Overall expenditures are on target for the third quarter FY 16-17 at 61.56%.

	Overall Expenditures - All Sources				
	Second Qua	rter Ended June 30, 20	17		
Fund	Fund Name	Budget	Expenditures	Percentage	
001	General Fund	18,962,442.05	13,001,909.21	68.57%	
002	Tourism Fund	872,117.00	567,353.88	65.05%	
005	PD State Seizure Fund	692,220.00	377,405.48	54.52%	
009	Law Enf Off Stand - PD	1,000.00	3,280.00	328.00%	
011	GO Debt Service	1,554,791.00	681,196.45	43.81%	
012	UF Debt Service	1,549,735.00	209,367.50	13.51%	
016	Stonegarden	0.00	55,633.05	0.00%	
017	Borderstar Grant	0.00	20,462.53	0.00%	
025	Building Security Fund	100,000.00	5,506.21	5.51%	
027	EMS	0.00	3,454.78	0.00%	
028	PD Federal Seizure Fund	30,000.00	10,000.00	0.00%	
031	Muni Court Technology Fund	45,150.00	21,331.03	47.24%	
033	CO Series 2016-GF	7,861,257.52	3,094,203.15	39.36%	
034	CO Series 2002-2002A	0.00	136.88	0.00%	
039	CO Series 2002-GF	4,928.16	13.56	0.28%	
051	Utility Fund	8,768,137.24	6,011,040.45	68.56%	
054	UF Capital Projects	1,442,368.00	156,460.51	10.85%	
055	Stormwater Drainage	294,250.00	219,862.50	74.72%	
062	CO Series 2005-UF	108,162.23	60,125.02	55.59%	
065	CO Series 2011-GF	0.00	0.00	0.00%	
066	CO Series 2011-UF	613,916.00	453,708.79	73.90%	
067	CO Series 2013-GF Streets	37,229.38	37,229.38	100.00%	
068	CO Series 2013-Drainage	1,526,329.00	323,617.07	21.20%	
071	FEMA Assistance	0.00	23,546.79	0.00%	
077	FEMA FF Assistance	400,000.00	408,228.84	102.06%	
078	TX Parks & Wildlife Grant	37,709.00	5,356.53	14.20%	
079	TX Capital Main St Grant	150,000.00	62,360.99	41.57%	
080	Homeland Security Grant	27,000.00	27,620.00	102.30%	
082	TX CDBG Grant	200,000.00	130,192.03	65.10%	
087	Solid Waste Capital Projects	855,362.96	978,002.64	114.34%	
090	Landfill Closure	1,969,544.00	1,806,458.83	91.72%	
092	Street Fund	886,205.42	471,523.32	53.21%	
093	Park Maintenance Fund	87,319.30	5,630.39	6.45%	
096	Insurance Claim Recovery	1,551,902.29	1,258,649.00	81.10%	
098	Economic Development	377,309.95	256,091.28	67.87%	
099	Disaster Response Recovery	51,060.00	50,919.62	99.73%	
138	Self Insurance	3,319,000.00	2,677,821.88	80.68%	
	Expenditure Fund Totals	54,376,445.50	33,475,699.57	61.56%	

# V. Expenditure Budget Amendments

	Expenditure Budget Amendments				
Expenditur	res:				
Original Bu	dget	46,	900,740.00		
Current Bu	54,	54,376,445.50			
Budget Am	Budget Amendment				
Ordinance	# Purpose		nendment Amount		
	ERAL FUND		Amount		
2016-56	Roll Over Grant Projects	\$	5,000.00		
2016-61	Parks TRAPS Recreation Program Donation	\$	1,100.00		
2016-62	TX Parks Wildlife Grant for Summer Programs	\$	13,249.00		
2016-66	Volunteer Fire Donation for Training	\$	100.00		
2017-04	Parks Donation for La Posada event	\$	1,200.00		
2017-04	IT Projects	\$	40,861.00		
2017-03	Sale of CARE/GCS Bldg	\$	60,000.00		
2017-08	Overtime-Special Events	\$	3,925.00		
2017-12	Landfill Equipment	\$	31,017.00		
2017-13	4th Siren	\$			
-		\$	7,904.62		
2017-20	HM King Historical FD Donation for Gym Demo	\$	25,000.00		
2017-21	Brookshire Found Donation for Summer Rec Program	\$	9,000.00		
2017-22	CB Civitan Club Donation for Playground Equipment	\$	1,910.29		
2017-25	Sanitation Vehicle Maint	\$	50,000.00		
2017-27	Fire Vehicle Maintenance		8,000.00 <b>258,266.91</b>		
002-Touris	em Fund	<u> </u>	200,200.01		
2016-55	La Posada Donation for Christmas Decorations	\$	4,000.00		
2016-59	Roll Over Addtl Capital Projects	\$	41,500.00		
2010-33	Non Over Addit Capital Frojects	\$	45,500.00		
005-PD Sta	ate Seizure Fund	Ψ	+5,500.00		
2017-07	CH 59 PD Equipment	۲	40,000.00		
2017-07	Lexipol Subscription	\$ \$	9,328.00		
2017-09	Lexipor Subscription	\$	49,328.00		
028-PD Fe	deral Seizure Fund	Ψ	<del>+3,320.00</del>		
2016-63	Impress Funds	\$	30,000.00		
2010 00	Impress rands	\$	30,000.00		
033-CO Se	ries 2016-General		30,000.00		
2016-57	Roll Over Capital Projects	\$1	310,417.00		
2016-59	Roll Over Addtl Capital Projects		090,904.00		
2017-06	Supplemental Insurance Claim		300,000.00		
2017-08	Sale of CARE/GCS Bldg		300,000.00		
2017-08	Golf Course Improv	\$	75,000.00		
2017-10	Gym Demolition	\$	25,000.00		
_0.7 _0	57.11 DOMORRON		101,321.00		

		Α	mendment
Ordinance #	Purpose		Amount
051-Utility F	·		
2016-56	Roll Over Grant Projects	\$	60,000.00
2017-05	IT Projects	\$	11,351.00
2017-19	Water Meters	\$	65,000.00
2017-26	Utility Plant Maintenance	\$	118,726.00
		\$	255,077.00
054-UF Capi	ital Projects		
2017-19	Water Meters	\$	65,000.00
		\$	65,000.00
068-CO Seri	es 2013-Drainage		
2016-56	Roll Over Grant Projects	\$	10,000.00
	,	\$	10,000.00
			·
078-Texas F	Parks & Wildlife Community Outdoor Outreach Grant		
2016-62	TX Parks Wildlife Grant for Summer Outdoor Programs	\$	37,709.00
		\$	37,709.00
079-TX Capi	ital Main Street Grant		<u> </u>
2016-56	Roll Over Grant Projects	\$	150,000.00
	, and the second	\$	150,000.00
080-Homela	nd Security Grant		,
2016-56	Roll Over Grant Projects	\$	27,000.00
		\$	27,000.00
082-TXCDB(	G Grant# 7215270	÷	,
2016-56	Roll Over Grant Projects	\$	200,000.00
20.000	Troil over Grank Projecto	\$	200,000.00
090-Landfill	Closure Fund	_	
2016-57	Landfill Expansion	\$	314,168.00
2017-13	Landfill Equipment	\$	27,740.00
		\$	341,908.00
093-Park Ma	nintenance Fund	Ť	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
2016-18	Storm Damage Repair	\$	87,319.30
	Januago r topan	\$	87,319.30
096-Insuran	c Claim Recovery Fund	_	,
2016-58	Insurance Claim	\$	756,156.00
2017-06	Supplemental Insurance Claim	\$	569,426.99
2016-18	Minor Equipment & Storm Damage Repair Tsfs	\$	226,319.30
· · ·	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	÷	,551,902.29
099-Disaste	r Response Recovery Fund		, , - <del></del>
2016-59	Roll Over Addtl Capital Projects	\$	24,060.00
2017-11	4th Siren	\$	27,000.00
		\$	51,060.00

		Amendment
Ordinance #	Purpose	Amount
098-Econom	ic Development Fund	
2017-08	Sale of CARE/GCS Bldg	\$ 214,314.00
		\$ 214,314.00
Total Budget	t Amendments through 06/30/2017	\$7,475,705.50

#### **Accounts Receivable**

There are several categories of accounts receivable to notate and include the following:

- Property Taxes the County Tax Assessor collects property taxes and submits payments to the City. As of the end of the third quarter, June 30, 2017, delinquent property taxes were \$633,642.08. There is a corresponding allowance for uncollectible accounts in the amount of \$258,122.08 leaving an anticipated collection of \$375,520. Linebarger is the collection agency that collects on this receivable. This receivable is normally adjusted at the end of the fiscal year.
- Ambulance Services billings sent out go directly to this receivable, while collections are booked to revenue. There are large adjustments to this receivable throughout the year due to medical provider discounts. As of June 30, 2017, the receivable was \$5,188,702.51. There is a corresponding \$5,148,208.37 allowance for uncollectible accounts leaving an anticipated collection amount of \$40,494.14. Finance plans on bringing forward a request to commissioners to write-off \$2.7 million as provided by Intermedix. We have contracted with a company to provide collection services. We are only in the beginning stage of this contract and are working with Intermedix to provide information on the remaining past due accounts so we can provide that information to the collection agency.
- Sanitation Service this is for garbage sales for both residential and commercial accounts. As of June 30, 2017, this receivable was \$428,478.13. There is a corresponding allowance for uncollectible accounts in the amount of \$341,784.40 leaving an anticipated collection amount of \$86,693.73. These accounts will be sent to the new collection services company.
- Liens these receivables come about when the City has to perform work for code enforcement violations. When the homeowner does not pay their bill, the only means to collect this obligation is to file a lien against the property. It usually stays unpaid until the property is sold and it becomes part of the property settlement. As of June 30, 2017 the following balances existed:

0	Demolition Liens	\$188,005.44
0	Paving Liens	\$1,317.80
0	Abatement of Noxious Matter	\$154,327.89
0	Weed Liens	\$423,281.33

Linebarger is used for collection services.

• Water Accounts – this is for water service for both residential and commercial customers. As of June 30, 2017 this receivable was \$737,780.85

• Sewer Accounts – this is for sewer service for both residential and commercial customers. As of June 30, 2017 this receivable was \$382,154.53. There is a corresponding allowance for uncollectible accounts of \$588,330.38 for both water and sewer accounts receivable leaving an anticipated collection of \$531,605. The allowance account is normally adjusted at year end.

The new collection services company will be used for these receivables.

# **Budgeted Capital Outlay Status**

Department	Description	Approved Budget	Status				
General Fund 001							
City	Restoration & Preservation of	\$21,733	Completed				
Commission	Minutes						
	001-5-1000-31400						
Parks	Hand Scanner	\$5,000	Not ordered				
	001-5-4503-71200						
Tourism Fund		<b>455</b> 000					
Tourism	Professional Marketing &	\$75,000	Not started				
	Website Revamp						
	002-5-1071-31400						
GO G	( F 1022						
CO Series 201		¢11 100	C1-4-1				
Community	Commercial Ztrac Mower	\$11,190	Completed				
Appearance	033-5-1030-71200	¢25.020	Commissed				
PD	Replacement of AC & Heating	\$35,928	Completed				
Community Services	System at PD 033-5-2105-71300						
Golf & Parks		000 002	Completed				
Golf & Parks	Recreation Tracking Software 033-5-4503-72600	\$90,000	Completed				
	033-3-4303-72000						
CO Series 200	2-2002A Fund 039						
Landfill	North Boundary Fence	\$4,928	Carry over project				
Landini	039-5-1703-59100	Ψ+,720	In progress				
	037 3 1703 37100		in progress				
Utility Fund 0	)51						
Wastewater	Overhaul Hoffman backup	\$24,250	Completed				
	blower	, ,	r				
	051-5-7001-54300						
Wastewater	Recondition (2) Hayward Gordan	\$30,960	Completed				
	Grit pumps & motors	,	•				
	051-5-7001-54300						
CO Series 201							
Water	Replace service bodies on trucks	\$24,000	3 Beds purchased				
Construction	066-5-6001-71200		\$16,198 unspent				
Water	Non Ground bearing detachable	\$63,744	Completed				
Production	neck lowboy trailer						
	066-5-6001-71200						
Meter	Vehicle for additional Meter Tech	\$27,161	Completed				
Readers	066-5-6202-71100	<b>4</b> · · · ·					
Wastewater	17 <sup>th</sup> & Lee lift station repairs	\$16,011	Completed				

Department	Description	Approved Budget	Status
	066-5-7003-54300	Duager	
		•	
FEMA Assista	ance Grant Fund 077		
Fire	Fire Engine	\$400,000	Completed
	077-5-2200-71100		_
Solid Waste C	Capital Projects Fund 087		
Sanitation	(50) 8 yd front end load	\$44,900	Completed
	dumpsters		_
	087-5-1702-22000		
Landfill	5 spray head water system for	\$11,270	Completed
	water truck		
	087-5-1702-71200		

## VI. Interdepartmental Transfers

Resolution 2016-62 allows transfers between departments in the same fund without Commission approval as long as those transfers do not increase a department's appropriation by more than 10%. Interdepartmental transfers above 10% must be documented and provided to Commissioners on a quarterly basis through the Quarterly Budget Report. There are currently no transfers that meet this requirement.

## VII. Intradepartmental Transfers

Resolution 2016-62 allows intradepartmental transfers between account codes within a department but requires transfers greater than \$5,000 to be documented and provided to Commissions on a quarterly basis through the Quarterly Budget Report. The following transfers meet this threshold:

Transfers Greater Than \$5,000							
	Transfe	r From	Transfe	r To			
Explanation	Account	Amount	Account	Amount			
General Fund 001			•				
Decorations for City Hall	1030-32600	\$8,000.00	1030-21700	(\$8,000.00)			
Complex and Lot	Election		Minor Equip				
TXDOT Agreement Payment	1030-33501	(\$13,345.98)	1030-31464	\$13,345.98			
	Insurance -		Prof Serv-				
	Property		TXDOT				
Negative line items	2200-21700	(\$5,800.00)	2200-41400	\$5,800.00			
	Minor Equip		Equip Maint				
Purchase of new fiber	2102-1100	(\$5,128.00)	2102-31100	\$5,128.00			
connection	Salaries &		Communications				
	Wages						
Increase for new purchase	2200-31600	(\$5,115.50)	2200-41400	\$5,115.50			
	Training & Tvl		Equip Maint				

	Transfe	r From	Transfer To		
Explanation	Account	Amount	Account Amount		
Reallocate budget between City	1020-31100	(\$70,000.00)	1020-31102	\$35,000.00	
Hall Complex and Municipal	Communcation		Comm-		
Bldg.			Municipal Bldg		
			1020-31103	\$35,000.00	
			Comm-City Hall		
			Complex		
Purchase rollouts & dumpsters	1702-11100	(\$25,686.00)	1702-22000	\$25,686.00	
	Salaries		Rollouts/Dump		
Estimated Overtime Needs	2200-11100	(\$50,000.00)	2200-11200	\$50,000.00	
	Salaries		Overtime		
Lockdown of budget to EA's	Various Accts	(\$13,137.00)	3020-31100	\$12,523.00	
Department 3020	Less than \$5k		Communication		
			Various Accts	\$614.00	
			Less than 5k		
Lockdown of budget to EA's	4600-11100	(\$13,527.00)	4600-19800	\$12,779.00	
	Salaries		County 1/2		
	4600-11400	(\$7,265.00)	4600-85000	\$28,468.00	
	Retirement		YE Reduction		
	4600-22502	(\$8,000.00)			
	Library Books				
	Various Accts	(\$12,455.00)			
	Less than \$5k				
Lockdown of budget to EA's	4503-11400	(\$7,563.00)	4503-11100	\$9,183.63	
	Retirement		Salaries		
	4503-32300	(\$6,000.00)	4503-85000	\$20,248.94	
	Utilities		Year End Reduc		
	Various Accts	(\$20,977.75)	Various Accts	\$5,108.18	
	Less than \$5k		Less than 5k		
Lockdown of budget to EA's	4502-21400	(\$9,200.00)	4502-11600	\$5,505.00	
	Chemicals		Health		
	4502-32300	(\$8,000.00)	4502-21700	\$7,039.00	
	Utilities		Minor Equip		
	4502-41400	(\$9,000.00)	4502-23500	\$8,900.00	
	Equip Maint		Alcohol COGS		
	Various Accts	(\$17,082.00)	4502-85000	\$18,225.00	
	Less than \$5k		Year End Reduc		
			Various Accts	\$3,613.00	
			Less than 5k		
Lockdown of budget to EA's	4501-11100	(\$37,473.00)	4501-85000	\$45,726.00	
	Salaries		YE Reduction		
	Various Accts	(\$9,533.00)	Various Accts	\$1,280.00	
	Less than \$5k		Less than \$5k		
Lockdown of budget to EA's	Various Accts	(\$32,561.00)	Various Accts	\$11,560.00	
	Less than \$5k		Less than 5k		
	4400-31400	(\$8,000.00)	4400-85000	\$37,001.00	
	Prof Service		YE Reduction		
	4400-51100	(\$8,000.00)			
	Bldg Maint				

	Transfe	er From	Transfer To		
Explanation	Account	Account Amount		Amount	
Lockdown of budget to EA's	3050-11100	(\$51,731.00)	3050-32300	\$13,000.00	
_	Salaries		Utilities		
	3050-21500	(\$7,273.00)	3050-85000	\$68,446.07	
	Motor Gas		YE Reduction		
	3050-52200	(\$10,000.00)	Various Accts	\$4,442.93	
	Signs/Signals		Less than \$5k		
	Various Accts	(\$16,885.00)			
	Less than \$5k				
Lockdown of budget to EA's	Various Accts	(\$6,456.00)	Various Accts	\$6,456.00	
Department 3030	Less than \$5k		Less than \$5k		
Lockdown of budget to EA's	2250-31600	(\$6,100.00)	2250-85000	\$11,648.00	
2	Training	,	YE Reduction	, ,	
	Various Accts	(\$6,948.00)	Various Accts	\$1,400.00	
	Less than \$5k	,	Less than \$5k		
Lockdown of budget to EA's	2200-11100	(\$138,820.00)	2200-11200	\$74,000.00	
	Salaries	(1	Overtime	, , , , , , , , , , , , , , , , , , , ,	
	2200-11800	(\$6,425.00)	2200-22400	\$7,701.52	
	Unemployment	(1-1, -1-1-1)	Medical Sup	, , , , , , , , , , , , , , , , , , , ,	
	2200-12200	(\$20,285.00)	2200-31600	\$6,293.98	
	Certification	(, , , , , , , , , ,	Training	, -,	
	2200-31451	(\$32,263.00)	2200-85000	\$97,990.20	
	Prof Svc Inter	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	YE Reduction	, , , , , , , , , , , , , , , , , , , ,	
	Various Accts	(\$8,813.17)	Various Accts	\$20,620.47	
	Less than \$5k	(1-)/	Less than \$5k	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Lockdown of budget to EA's	2103-85000	(\$5,000.00)	2103-31100	\$5,000.00	
	YE Reduction	(1-,,	Communication	, , , , , , , , , , , , , , , , , , , ,	
	2103-11100	(\$19,599.00)	2103-8500	\$83,130.00	
	Salaries	(, , , , , , , , , , , , , , , , , , ,	YE Reduction	, ,	
	2103-31100	(\$43,260.00)	Various Accts	\$235.00	
	Communicat	(, , , , , , , , , , , , , , , , , , ,	Less than \$5k	,	
	2103-31400	(\$11,690.00)			
	Prof Service	(+,-,-,-,			
	Various Accts	(\$8,816.00)			
	Less than \$5k	(\$3,310.00)			
Lockdown of budget to EA's	2104-11100	(\$40,948.00)	2104-85000	\$52,075.00	
201140 WHOT OUGGET TO EATS	Salaries	(\$ 10,5 10.00)	YE Reduction	\$52,575.00	
	Various Accts	(\$14,795.00)	Various Accts	\$3,668.00	
	Less than \$5k	(\$1.,755.00)	Less than \$5k	Ψ2,300.00	

	Transfe	r From	Transfer To		
Explanation	Account Amount		Account	Amount	
Lockdown of budget to EA's	2102-11100	(\$44,030.00)	2102-21200	\$42,769.00	
C	Salaries		Uniforms		
	2102-11500	(\$13,476.00)	2102-85000	\$46,806.55	
	FICA	, , ,	YE Reduction		
	2102-11800	(\$7,125.00)	Various Accts	\$1,637.00	
	Unemployment		Less than \$5k		
	2102-31100	(\$5,128.00)			
	Communicat	, ,			
	2102-3400	(\$7,800.00)			
	Jail Contract	, ,			
	Various Accts	(\$13,653.55)			
	Less than \$5k	, , ,			
Repairs to replace gear box on	6101-31800	(\$5,000.00)	6101-41100	\$5,000.00	
slope mower	Equip Rent		Vehicle Maint		
Lockdown of budget to EA's	Various Accts	(\$11,815.00)	1000-85000	\$10,689.00	
Department 1000	Less than \$5k		YE Reduction		
			Various Accts	\$1,126.00	
			Less than \$5k		
Lockdown of budget to EA's	Various Accts	(\$14,946.96)	2101-11600	\$6,633.00	
Department 2101	Less than \$5k		Health		
			2101-22600	\$7,799.85	
			Computers		
			Various Accts	\$514.11	
			Less than \$5k		
Lockdown of budget to EA's	1902-11100	(\$23,694.00)	1902-85000	\$40,542.97	
	Salaries		YE Reduction		
	Various Accts	(\$16,848.97)			
	Less than \$5k				
Lockdown of budget to EA's	1901-11100	(\$18,234.00)	1901-85000	\$22,864.00	
	Salaries		YE Reduction		
	Various Accts	(\$7,330.00)	Various Accts	\$2,700.00	
	Less than \$5k		Less than \$5k		
Lockdown of budget to EA's	1801-31470	(\$16,500.00)	1801-85000	\$18,327.00	
	Prof Svc Audit		YE Reduction		
	Various Accts	(\$4,958.00)	Various Accts	\$3,131.00	
	Less than \$5k		Less than \$5k		
Lockdown of budget to EA's	1703-21500	(\$30,949.00)	1703-85000	\$31,347.84	
	Motor Gas		YE Reduction		
	Various Accts	(\$8,050.12)	Various Accts	\$7,651.28	
	Less than \$5k		Less than \$5k		
To cover Municipal Fire Sch	2250-21200	(\$5,000.00)	2250-31600	\$5,000.00	
	Uniforms		Training		

	Transfe	er From	Transfer To		
Explanation	Account Amount		Account	Amount	
Lockdown of budget to EA's	1020-11100	(\$11,023.00)	1020-32303	\$5,033.00	
	Salaries		Util-City Hall		
	1020-32302	(\$5,900.00)	1020-85000	\$26,750.00	
	Util Muni Bld		YE Reduction		
	1020-51100	(\$5,444.00)	Various Accts	\$1,000.00	
	Bldg Maint		Less than \$5k		
	Various Accts	(\$10,416.00)			
	Less than \$5k				
Cover negative line items	1030-32300	(\$35,730.92)	1030-11601	\$29,000.00	
C	Utilities		Health-Retirees		
			Various Accts	\$6,730.92	
			Less than \$5k	, ,	
Cover minor equipment purch	1020-31102	(\$5,200.00)	1020-21700	\$5,200.00	
Tar Para	Comm-MB	(11, 11111)	Minor Equip	, , , , , , , , , , , ,	
Lockdown of budget to EA's	1400-31400	(\$21,750.00)	1400-85000	\$23,189.00	
	Prof Services	(+==,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	YE Reduction	+==,==,==	
	Various Accts	(\$2,793.00)	Various Accts	\$1,354.00	
	Less than \$5k	(42,750.00)	Less than \$5k	Ψ1,00σσ	
Lockdown of budget to EA's	Various Accts	(\$12,127.57)	1100-85000	\$12,127.57	
Department 1100	Less than \$5k	(\$12,127.57)	YE Reduction	Ψ12,127.57	
Lockdown of budget to EA's	1702-11100	(\$8,743.00)	1702-41100	\$25,613.00	
Lockdown of budget to Errs	Salaries	(40,7 13.00)	Vehicle Maint	Ψ25,015.00	
	1702-21500	(\$8,054.34)	1702-85000	\$2,538.34	
	Motor Gas	(40,05 1.5 1)	YE Reduction	Ψ2,550.51	
	Various Accts	(\$11,354.00)	TE Reduction		
	Less than \$5k	(\$11,551.00)			
Lockdown of budget to EA's	Various Accts	(\$13,450.00)	1603-85000	\$13,323.00	
Department 1603	Less than \$5k	(\$15,150.00)	YE Reduction	Ψ13,323.00	
Department 1003	Less than \$5K		Various Accts	\$127.00	
			Less than \$5k	Ψ127.00	
Lockdown of budget to EA's	Various Accts	(\$6,059.00)	1601-85000	\$5,470.08	
Department 1601	Less than \$5k	(ψο,037.00)	YE Reduction	Ψ3,170.00	
Department 1001	Less than \$5K		Various Accts	\$588.92	
			Less than \$5k	ψ366.92	
Cover Overtime	2200-11100	(\$50,000.00)	2200-11200	\$50,000.00	
Cover Overtime	Salaries	(\$30,000.00)	Overtime	\$50,000.00	
Cover Negative Line Items	4502-59100	(\$5,000.00)	4502-41400	\$3,000.00	
Cover regative Line items	Grounds Perm	(\$3,000.00)		\$3,000.00	
	Oromius Ferrii		Equip Maint 4502-64100	\$2,000.00	
				φ∠,∪∪∪.∪∪	
Cover Negative Line Items	Various Assts	(\$6,902,42)	Oper Lease	\$6.265.20	
Cover Negative Line Items	Various Accts	(\$6,893.43)	1100-11600	\$6,365.38	
	Less than \$5k		Health	\$500.05	
			Various Accts	\$528.05	
			Less than \$5k		

	Transfer From		Transf	er To
Explanation	Account Amount		Account	Amount
Garbage Truck Repairs	Various Accts	(\$5,535.00)	1702-41100	\$5,387.00
	Less than \$5k		Vehicle Maint	
			Various Accts	\$148.00
			Less than \$5k	
Close out remaining invoices	1703-21700	(\$6,700.00)	1703-31400	\$13,000.00
cover heavy equipment repairs	Minor Equip		Prof Services	
cover laundry costs				
	1703-31800	(\$8,900.00)	1703-41100	\$30,315.00
	Equip Rental		Vehicle Maint	
	1703-32100	(\$20,000.00)	1703-32400	\$485.00
	State Fees		Laundry	
	Various Accts	(\$8,200.00)		
	Less than \$5k			

	Transf	er From	Transfer To		
Explanation	Account Amount		Account	Amount	
Fund 002 - Tourism	•		•	•	
Budget Cleanup	1076-11100	(\$5,100.00)	1076-31400	\$5,100.00	
	Salaries		Prof Services		
Fund 033 - CO Series 2016					
Temporary transfer to enable	4503-71223	(\$15,000.00)	4503-71222	\$15,000.00	
redecking of DK Pier	Skate Park	(\$13,000.00)	4303-71222 Pier	\$15,000.00	
redecking of DK Fiel	Skale Falk		Enhancements		
Cottage Building Furniture	1030-71217	(\$22,000.00)	1030-71311	\$22,000.00	
Cottage Building Purinture	City Hall	(\$22,000.00)	Cottage Bldg	\$22,000.00	
			Remodel		
	Complex Improv		Remodel		
Ducinet Dealleastion	1030-71217	(\$15,000,00)	1030-85000	\$15,000,00	
Project Reallocation -		(\$15,000.00)		\$15,000.00	
At the end of the fiscal year	City Hall		Dept YE		
end, we had to reallocate	Complex		Reduction		
project budgets based on when	Improv				
expenditures actually occurred.					
Project Reallocation due to	1030-71217	(\$75,026.60)	1030-71310	\$75,026.60	
completed project	City Hall		City Hall		
	Complex		Complex		
	Improv		Landscaping		
Golf Course Irrigation System	4503-71220	(\$250,000.00)	4502-71239	\$250,000.00	
Temporary Transfer	Parks Streets		Golf Course		
			Irrigation Syst		

# **Fund 033 CO Series 2016 Continued**

	Transfe	er From	Transfer To		
Explanation	Account	Account Amount		Amount	
Project reallocation	1030-71311	(\$27,636.04)	3000-71312	\$50,000.00	
·	Cottage Bldg		PW Roof		
	1902-22602	(\$9,190.00)	4502-59106	\$20,000.00	
	Computer		Golf Bridge		
	2200-71313	(\$36,882.39)	4502-59107	\$30,000.00	
	Station 1		Golf Fence		
	4502-71215	(\$41,788.34)	4502-21700	\$5,000.00	
	Course Improv		Golf Minor Eq		
	4502-71239	(\$25,000.00)	4502-31454	\$40,000.00	
	Irrigation		Golf Drain Stdy		
	4502-71237	(\$6,334.08)	4503-71225	\$75,000.00	
	Entrance		Brookshire Pool		
	4503-71220	(\$185,000.00)	4503-71307	\$50,000.00	
	Parking/Trails		Pavilion		
	4503-71221	(\$100,000.00)	4503-59104	\$200,000.00	
	Parking Lot		City Green Ph1		
	4503-71224	(\$50,000.00)	1030-85000	\$55,837.07	
	Splash Pad		YE Reduction		
	4503-71226	(\$25,000.00)	Various Accts	\$15,007.79	
	Park Office		Less than \$5k		
	4503-71227	(\$25,000.00)			
	Equip Barns				
	Various Accts	(\$9,014.01)			
	Less than \$5k				
Adjust accounts to EA	Various Accts	\$8,000.00	4503-21100	\$6,200.00	
·	Less than \$5k		Supplies		
			Various Accts	\$1,800.00	
			Less than \$5k		
Door service call	1030-71311	(\$6,724.09)	1030-71217	\$6,724.09	
	Cottage		CH Improve		
Gym Demolition	1030-71311	(\$35,000.00)	1030-71317	\$35,000.00	
•	Cottage		Gym Demo		
Project Reallocation	1030-71310	(\$8,305.44)	1030-85000	\$8,305.44	
·	Landscaping	` '	YE reduction		
Project Reallocation	1030-71311	(\$8,617.37)	1030-71310	\$8,617.37	
·	Cottage		Landscaping		
	4502-71237	(\$5,273.00)	4502-71238	\$5,273.00	
	Entrance		Interior		

	Transf	er From	Transfer To		
Explanation	Account	Amount	Account	Amount	
Fund 051 - Utility Fund	•		•		
Replace AC units	6001-54100	(\$15,000.00)	7001-54300	\$15,000.00	
•	Water Line		Utility Plant		
			Ž		
Fund 054 - UF Capital Projects	<u>s</u>	<u>,                                     </u>			
Water Meters Temporary Trsf	6201-71300	(\$65,000.00)	6202-22800	\$65,000.00	
1 2	Water Meters		Water Meters		
Fund 068 - CO 2013 Drainage		*	•	•	
Drainage Master Plan	3050-53100	(\$100,000.00)	3050-31400	\$100,000.00	
5	Drainage		Prof Services		
Fund 087 - Solid Waste Capita	l Projects		-	•	
Reallocate for street	3050-52105	(\$50,000.00)	3050-52100	\$50,000.00	
maintenance	Street &	(400,00000)	Street & Bridge	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	Bridge-Alley				
Fund 090 - Landfill Closure			l		
Sector 4 Expansion	1703-31400	(\$158,635.00)	1703-71400	\$158,635.00	
Section : Enpainment	Prof Services	(4120,000100)	Landfill	4100,000.00	
			Expansion		
Fund 096 - Insurance Claim Re	coverv		· ·		
Specific project line items were		(\$125,312.39)	1076-93001	\$108,125.66	
established to better track	Prof Services	(4 = = 0 ; = = = 0 )	JK Main Hall		
project expenditures	1101 201 1100		Interior		
<u>r</u>	1076-71300	(\$156,530.00)	1076-93002	\$1,346.54	
	Building	(1	JK Press Box	, ,,,	
			1076-93003	\$50,964.23	
			JK Roof &		
			Walls		
			1076-93004	\$82,986.00	
			JK Cattle		
			Staging		
			1076-93005	\$1,775.57	
			JK Shed House		
			1076-93006	\$32,428.39	
			JK Construction		
			Mgmt		
			4503-93008	\$4,216.00	
			Rec Center		
			Ceiling Tiles		

## **VIII. Estimated Fund Balances**

The schedule below represents the estimated Fund Balance for each fund. For General Fund and Utility Fund, the City established a Fund Balance Policy in 2008 and amended it by Resolution 2011-54 on September 26, 2011. It dictates that the City will maintain a minimum unassigned fund balance in its General Fund and Utility Fund of 25% of the subsequent year's budgeted expenditures and outgoing transfers. Included in the calculation below are the approved expenditure amendments. Beginning Fund Balance numbers are audited.

## **General Funds**

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
001	5,827,797.49	16,933,217.00	1,507,233.00	109,661.29	18,573,331.14	130,844.00	258,266.91	5,415,466.73
025	88,889.93	12,000.00	0.00	0.00	100,000.00	0.00	0.00	889.93
087	350,064.38	506,000.00	0.00	0.00	146,473.96	708,889.00	0.00	701.42
090	2,479,993.52	270,500.00	197,895.00	0.00	1,627,636.00	0.00	341,908.00	978,844.52
091	1,238.13	0.00	0.00	0.00	0.00	0.00	0.00	1,238.13
092	300,010.42	900,000.00	37,229.38	0.00	839,998.50	46,206.92	0.00	351,034.38
093	0.00	0.00	0.00	87,319.30	0.00	0.00	87,319.30	0.00
Totals	9,047,993.87	18,621,717.00	1,742,357.38	196,980.59	21,287,439.60	885,939.92	687,494.21	6,748,175.11

To verify the ending fund balance for General Fund 001, budgeted expenditures, budgeted transfers out and approved expenditure amendments for FY 16-17 are used:

- Budgeted Expenditures and Transfers Out for FY 16-17 were \$18,704,175
- Plus the amount of approved expenditure amendments = \$18,962,442 x 25% = \$4,740,611 minimum ending fund balance
- Based on what we know today, the ending fund balance of \$5,415,467 for FY 16-17 has a surplus reserve of \$674,856
- Estimated Ending Fund Balance for FY 16-17 is 28.56%

The above numbers include all budget amendments that have been approved.

Fund 001 – General Fund Fund 025 – Building Security Fund Fund 087 – Solid Waste Capital Projects Fund 090 – Landfill Closure Fund

Fund 091 – General Fund Capital Projects Fund 092 – Street Fund

Fund 093 – Park Maintenance Fund

## **Police Forfeiture Funds**

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
005	1,496,853.70	100.00	0.00	0.00	642,892.00	0.00	49,328.00	804,733.70
028	187,734.05	15.00	0.00	0.00	0.00	0.00	30,000.00	157,749.05
031	41,563.57	15,000.00	0.00	0.00	45,150.00	0.00	0.00	11,413.57
Totals	1,726,151.32	15,115.00	0.00	0.00	688,042.00	0.00	79,328.00	973,896.32

Fund 005 – State Forfeiture

Fund 028 – Federal Forfeiture

Fund 031 – Municipal Court Technology

## **Debt Service – General Fund**

	Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
	011	618,994.44	1,507,823.00	122,750.00	0.00	1,554,791.00	0.00	0.00	694,776.44
,	Totals	618,994.44	1,507,823.00	122,750.00	0.00	1,554,791.00	0.00	0.00	694,776.44

Capital Improvement Funds – General Fund

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
033	6,430,827.00	4,800.00	674,206.92	700,000.00	3,759,936.52	0.00	4,101,321.00	(51,423.60)
034	136.88	0.00	0.00	0.00	0.00	0.00	0.00	136.88
039	4,929.57	0.00	0.00	0.00	4,928.16	0.00	0.00	1.41
065	2,151.40	0.00	0.00	0.00	0.00	0.00	0.00	2,151.40
067	71,664.46	0.00	0.00	0.00	0.00	37,229.38	0.00	34,435.08
Totals	6,509,709.31	4,800.00	674,206.92	700,000.00	3,764,864.68	37,229.38	4,101,321.00	(14,698.83)

\*\*Fund 033 - Unallocated interest will cover the fund balance deficit

Fund 033 – CO Series 2016 Fund 039 – CO Series 2002-2002A

Fund 034 – CO Series 1998 Fund 065 – CO Series 2011

Fund 067 – CO Series 2013

**Special Purpose Funds** 

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
026	0.00	0.00	6,344.00	0.00	0.00	0.00	0.00	6,344.00
096	978,652.45	0.00	0.00	650,738.99	0.00	0.00	1,551,902.29	77,489.15
097	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00
098	0.00	106,000.00	58,600.00	214,314.00	162,995.95	0.00	214,314.00	1,604.05
099	43,015.00	0.00	0.00	7,904.62	0.00	0.00	51,060.00	(140.38)
Totals	1,021,667.45	106,000.00	114,944.00	872,957.61	162,995.95	0.00	1,817,276.29	135,296.82
**Fund	099 - This fund v	vill be closed in F	Y 16-17. The def	icit will be clear	ed during Year E	nd Process		_

Fund 026 – Golf Course Capital Maint

Fund 096 – Insurance Claim Recovery

Fund 097 – Vehicle Replacement

Fund 098 – Economic Development

Fund 099 – Disaster Response Recovery

## **Tourism Fund**

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
002	579,675.11	523,075.00	0.00	4,000.00	688,861.00	137,756.00	45,500.00	234,633.11
Totals	579,675.11	523,075.00	0.00	4,000.00	688,861.00	137,756.00	45,500.00	234,633.11

Even though this fund is not required to keep a specific minimum fund balance, there have been discussions to require some level of minimum fund balance. Currently, estimated ending fund balance is at 26.90%.

**Enterprise – Utility Funds** 

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
012	330,403.26	1,000.00	1,549,735.00	0.00	1,549,735.00	0.00	0.00	331,403.26
051	3,557,181.16	7,946,018.00	7,767.00	0.00	5,825,180.00	2,687,880.24	255,077.00	2,742,828.92
054	1,240,452.19	2,000.00	69,295.24	65,000.00	1,377,368.00	0.00	65,000.00	(65,620.57)
055	163,639.76	225,000.00	0.00	0.00	1,100.00	293,150.00	0.00	94,389.76
062	108,250.88	0.00	0.00	0.00	108,162.23	0.00	0.00	88.65
066	866,324.67	2,600.00	0.00	0.00	333,916.00	280,000.00	0.00	255,008.67
068	2,782,588.58	10,000.00	0.00	0.00	1,516,329.00	0.00	10,000.00	1,266,259.58
Totals	9,048,840.50	8,186,618.00	1,626,797.24	65,000.00	10,711,790.23	3,261,030.24	330,077.00	4,624,358.27
** Fund	054 - the Collec	tions Renovation	project will be ac	liusted to cover	fund balance defi	cit		

To verify the ending fund balance for Utility Fund 051, budgeted expenditures and transfers out for FY 16-17 are used:

- Budgeted Expenditures, Transfers Out, and approved Expenditure Amendments for FY 16-17 are \$8,768,137 x 25% = required fund balance of \$2,192,034
- Based on what we know today, the estimated ending fund balance of \$2,742,829 for FY 16-17 has a surplus reserve of \$550,795
- Estimated Ending Fund Balance for FY 16-17 is 31.28%

All approved budget amendments have been included in the above calculations.

Fund 012 – Debt Service Fund 051 – Utility Fund
Fund 054 – Capital Projects Fund 055 – Storm Water Drainage
Fund 062 – CO Series 2005 Fund 066 – CO Series 2011

Fund 068 – CO Series 2013

#### **Internal Service Fund – Insurance**

The City is self-funded for employee's health insurance. The insurance fund receives all insurance contributions from the city, current employees and retirees and then pays claims and administrative costs of the health plan from the contributions. The city provides post-retirement medical insurance benefits on behalf of its eligible retirees. Once an employee retires, it pays 50% of their medical premiums until they reach age 65. In years past, the City was contributing additional reserves to shore up the fund balance. In FY 14-15, the City decided to start charging employees a small portion of the cost of health insurance. In FY 16-17, the City decided to add an additional contribution of \$100,000 and there were no increases to the employee costs.

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
138	895,608.84	3,332,782.02	0.00	0.00	3,319,000.00	0.00	0.00	909,390.86
Totals	895,608.84	3,332,782.02	0.00	0.00	3,319,000.00	0.00	0.00	909,390.86

## **Grant Funds**

Fund	FY 16-17 Beginning Fund Balance	Budgeted Revenues	Budgeted Transfers In	Revenue Amendments	Budgeted Expenditures	Budgeted Transfers Out	Expenditure Amendments	FY 16-17 Ending Fund Balance
009	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)
013	56.76	0.00	0.00	0.00	0.00	0.00	0.00	56.76
030	2,365.02	0.00	0.00	0.00	0.00	0.00	0.00	2,365.02
071	(45,463.93)	0.00	0.00	0.00	0.00	0.00	0.00	(45,463.93)
077	0.00	359,100.00	40,900.00	0.00	400,000.00	0.00	0.00	0.00
078	0.00	0.00	0.00	37,709.00	0.00	0.00	37,709.00	0.00
079	0.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00	0.00
080	0.00	0.00	0.00	27,000.00	0.00	0.00	27,000.00	0.00
082	0.00	0.00	0.00	200,000.00	0.00	0.00	200,000.00	0.00
Totals	(43,042.15)	359,100.00	40,900.00	414,709.00	401,000.00	0.00	414,709.00	(44,042.15)

<sup>\*\*</sup>Fund 009 will be adjusted during year end process

Fund 009 – Law Enforcement PD

Fund 030 – Red Ribbon Awareness

Fund 077 – FEMA Assistance to Fire

Fund 079 – TX Capital Main Street

Fund 082 - TX CDBG

Fund 013 - Texas Historical

Fund 074 - FEMA

Fund 078 – Texas Parks & Wildlife Fund 080 – Homeland Security Grant

<sup>\*\*</sup>Fund 071 expenditures were paid out of General Fund FY 15-16 and they had to be reclassified for audit purposes. Fund balance will be adjusted once FEMA funds are received in FY 16-17