

# *City of Kingsville, Texas*

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## **AGENDA CITY COMMISSION**

**MONDAY, APRIL 9, 2012  
REGULAR MEETING**

**HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS  
CITY HALL/200 EAST KLEBERG AVENUE  
6:00 P.M.**


### **I. Preliminary Proceedings.**

#### **OPEN MEETING**

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

APPROVED BY:

  
\_\_\_\_\_  
Vincent J. Capell  
City Manager

### **II. Public Hearing - (Required by Law).<sup>1</sup>**

NONE

### **III. Reports from Commission & Staff<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."*

### **IV. Public Comment on Agenda Items<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

V.

**Consent Agenda**

**Notice to the Public**

*The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

**CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:**

*(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)*

1. Motion to approve final passage of an ordinance amending the zoning ordinance by changing the zoning map in reference to 1.63 acres out of KT&I Subdivision, Block 22, Lot Pt 13 from C2 Retail District to C4 Commercial District, amending the comprehensive plan to account for any deviations from the existing comprehensive plan, location also known as 4111 South Brahma Blvd, applicant Mr. E.R. Cantwell, III. (Director of Development Services).
2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 5-1-3, revising the amounts and times when residents can use the landfill without charge, revising proof of residency and providing for waivers. (City Engineer/Public Works Director).
3. Motion to approve final passage of an ordinance amending the City of Kingsville FY2011-2012 budget for the Utility Fund Capital Projects Fund 054 for the Waste Water South Plant Department secondary clarifier to Fund 066-CO2011 (\$224,600). (Finance Director).
4. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 Budget for the General Fund Capital Projects Fund for various projects at Public Works and Recycling Center and for the purchase of five trucks for various divisions at Public Works utilizing Fiscal Year 2010-2011 Surplus Funds. (Finance Director).
5. Motion to approve waiving all City fees and any fees for services for participants of the Desert Days & Nights event to be held on April 14<sup>th</sup> – 15<sup>th</sup>, 2012. (Downtown Manager).
6. Motion to approve acceptance of donation of Fiberscope Master Kit for the Kingsville Specialized Crime and Narcotics Task Force. (Task Force Commander).
7. Motion to approve resolution of the City of Kingsville authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Palmer Drug Abuse Program (PDAP). (Police Chief).
8. Motion to approve resolution authorizing the City Manager to enter into a Landscape Maintenance Agreement with the Texas Department of Transportation for landscape improvements on General Cavazos Blvd. from the intersection of US 77 Bypass to FM

1717 (South Brahma/14<sup>th</sup> St.) to be performed by the City of Kingsville. (Director of Development Services).

## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

9. Consider authorizing the purchase of the City's Time and Attendance System from DMI for all city departments from Time Clock Plus for up to \$67,408 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (Finance Director).

10. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 budget in the amount of \$67,408 for the General Fund Capital Projects Fund using FY 2010-2011 Budget Surplus for the City's Time and Attendance System. (Finance Director).

11. Consider authorizing the purchase of seven pickups (3 – ¾ ton utility bed trucks for Water Construction, \$84,747.25; 1 – ½ ton RCLB pickup truck for Water Production, \$16,348; 1 – ½ ton RCLB pickup truck for WW South Plant, \$16,348; 1 – 1 ton crew cab pickup truck for WW Construction, \$32,273.75; and 1 - ¾ ton RCLB pickup truck for WW Construction, \$19,196.75) through BuyBoard from Fund 054 Capital Outlay, as per staff recommendation. (Purchasing Director)

12. Consider authorizing the purchase of four Chevy Tahoes for the Police Department at a cost of \$24,782.25 per unit with an additional cost of \$400 added through BuyBoard for a grand total of \$99,525 from Chapter 59 Funds, as per staff recommendation. (Police Chief).

13. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the Police Department State Forfeiture Fund in the amount of \$27,600 and to receive insurance proceeds for the replacement of a Patrol Car. (Finance Director).

#### **VII. Adjournment.**

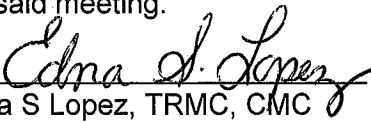
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

#### **NOTICE**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail [citysec@cityofkingsville.com](mailto:citysec@cityofkingsville.com) for further information. Braille Is Not Available. The City of Kingsville reserves the right to convene into Closed Session under Government Code 551.071-551.074 and 551-086 regarding any item on this agenda.

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

April 5, 2012 at 3:45 P.M. and remained so posted continuously for at least 72 hours preceding the schedule time of said meeting.

  
Edna S Lopez, TRMC, CMC  
City Secretary  
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: \_\_\_\_\_

By: \_\_\_\_\_  
City Secretary's Office  
City of Kingsville, Texas

# **MINUTES OF PREVIOUS MEETING(S)**

**MARCH 26, 2012**

**A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, MARCH 26, 2012 IN HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL/200 EAST KLEBERG AVENUE AT 6:00 P.M.**

**CITY COMMISSION PRESENT:**

Sam R Fugate, Mayor  
Al Garcia, Commissioner  
Charles Wilson, Commissioner  
Stanley Laskowski, Commissioner  
Arturo Pecos, Commissioner

**CITY STAFF PRESENT:**

Vincent Capell, City Manager  
Edna S Lopez, City Secretary  
Courtney Alvarez, City Attorney  
Naim Khan, City Engineer/Public Works Director  
Mike Kellam, Director of Development Services  
David Mason, Purchasing Director  
Robert Rodriguez, Library Director  
Bill Donnell, Asst. Public Works Director  
Diana Gonzales, Human Resource Director  
Mark Rushing, Finance Director  
Willie Vera, Task Force Commander  
Yolanda Cadena, Health Director  
Frank Garcia, Wastewater Supervisor  
Robert Trescott, Downtown Manager  
Joe Casillas, Water Production Supervisor  
Roel Carrion, Interim Fire Chief  
John Garcia, Risk Manager  
Caron Vela, Accounting Manager

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order in the Commission Chambers at 6:00 P.M. and announced quorum as present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Mr. Mark Rushing, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

Mayor Fugate called for consideration of the minutes of the special meeting of Thursday, March 8<sup>th</sup>, 2012. **Commissioner Laskowski made a motion to accept the minutes as presented, seconded by Commissioner Wilson and Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Wilson, Pecos, Laskowski voting “FOR”.**

## **II. Public Hearing - (Required by Law).<sup>1</sup>**

Public hearing to consider amending the zoning ordinance by changing the zoning map in reference to 1.63 acres out of KT&I Subdivision, Block 22, Lot Pt 13 from C2 Retail District to C4 Commercial District, amending the comprehensive plan to account for any deviations from the existing comprehensive plan, location also known as 4111 South Brahma Blvd, applicant Mr. E.R. Cantwell, III. (Director of Development Services).

Mayor Fugate opened the public hearing at 6:02 P.M.

Director of Development Services Mike Kellam stated this is to allow for a proposed ambulance service building at this location. There was a public hearing was held with P&Z on March 8<sup>th</sup>, at that meeting it was recommended this request be approved. Staff has done the research and given the Commission the Staff report for this application. This is a commercially designated area and is fitting with the location being close to Hwy 77.

Mayor Fugate called for questions or comments. He announced anyone wanting to speak on this issue can come to the podium and announce their name, address, and they have 5 minutes or less to speak on this subject.

Mayor Fugate closed the public hearing at 6:04 P.M.

## **III. Reports from Commission & Staff<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."*

City Manager Capell reported on corrections to the agenda, Items #25 – the cross references on the spreadsheet were corrected to coincide with the agenda item numbers; Item 28 – page 2 of memorandum was omitted from the packet, but the Commission has been provided the copy of that page.

City Attorney Courtney Alvarez reported the next regular meeting is Monday April 9<sup>th</sup>, and agenda items deadline is Friday, March 30<sup>th</sup>.

Commissioner Laskowski reported on the Bigger Event held on Saturday, March 24<sup>th</sup>. He congratulated the student at TAMUK for their participation. The event was a great success!

Commissioner Garcia asked for information about the pilot program. City Manager Capell stated it is in the notification period and no properties have been entered for cleanup.

#### **IV. Public Comment on Agenda Items<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments.

Mayor Fugate called for consideration of the items in the Consent Agenda, Items 1-8. Commissioner Laskowski made a motion to accept the consent agenda, as presented, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".

#### **V. Consent Agenda**

1. ORDINANCE NO. 2012-17 Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending the Fiscal Year 2011-2012 Budget for the General Fund Capital Projects Fund for beautification projects for various departments to utilize Fiscal Year 2010-2011 Surplus Funds. (Finance Director).
2. Motion to approve appointment of Ms. Gabrielle Ganther to the Kingsville Historical Development Board to fill a vacancy from resignation of James Glusing. (Downtown and Special Projects Manager).
3. Motion to approve appointment of Margarito Gonzalez to the Kingsville Police Department Reserve Force. (Chief of Police).
4. RESOLUTION NO. 2012-10 Motion to approve resolution authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Boy Scouts of America Venado District. (Chief of Police).
5. RESOLUTION NO 2012-11 Motion to approve resolution authorizing the release of Chapter 59 Funds of the Kingsville Specialized Crimes and Narcotics Task Force for donation to the Boy Scouts of America Venado District. (Task Force Commander).
6. RESOLUTION NO. 2012-12 Motion to approve resolution authorizing the Mayor to enter into an interlocal cooperation agreement between the City of Kingsville-Kingsville Specialized Crimes and Narcotics Task Force and Brooks County for Brooks County Sheriff's Office for law enforcement services. (Task Force Commander).
7. RESOLUTION NO. 2012-13 Motion to approve resolution authorizing the City Manager to enter into an agreement between the City of Kingsville and Rio Bravo RC&D for administration of the SEP from TCEQ Agreed Order on 2010 Wastewater discharge. (City Engineer/Public Works Director).
8. Motion to approve out-of-state travel to Washington, D.C. for Mayor Fugate on April 16<sup>th</sup> – 19<sup>th</sup>, 2012 to discuss military and legislature issues. (City Manager).



## **REGULAR AGENDA**

### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

**9. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to 1.63 acres out of KT&I Subdivision, Block 22, Lot Pt 13 from C2 Retail District to C4 Commercial District, amending the comprehensive plan to account for any deviations from the existing comprehensive plan, location also known as 4111 South Brahma Blvd, applicant Mr. E.R. Cantwell, III. (Director of Development Services).**

Mayor Fugate stated this has been explained in the public hearing and it's an introduction item. Mayor Fugate called for comments or questions. Commissioner Garcia asked if the landscaping ordinance is to be applied. Mr. Kellam replied that with any new redevelopment done on a property it would be brought up to code if improvements are done to the building.

#### **INTRODUCTION ONLY**

**10. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 5-1-3, revising the amounts and times when residents can use the landfill without charge, revising proof of residency and providing for waivers. (City Engineer/Public Works Director).**

City Engineer Naim Khan stated that Staff is proposing some changes on the free dumping at the landfill. Currently, residences can dump 300 lbs per load from Monday thru Friday, free of cost; and up to 1,000 lbs on the 1<sup>st</sup> and 3<sup>rd</sup> Saturday. The proposed change is free dumping from Monday thru Saturday up to 1000 lbs per load two times per month. Language added to Section (B) (In order to deposit without charge); and Section (C) – (Unless approved by Public Works Director (or other city designee)). The change to Section (E) - is that the Solid Waste Management Superintendent was deleted and added was the Community Appearance and Health Departments. Also, new is that the waiver of fee permit shall only be issued with proof of residence or domicile, and never for a period of more than 14 calendar days. Residents will be notified of these changes by posting information on the City's website, publishing in the local newspaper, and putting information in the water bills.

#### **INTRODUCTION ONLY**

**11. Consider introduction of an ordinance amending the City of Kingsville FY2011-2012 budget for the Utility Fund Capital Projects Fund 054 for the Waste Water South Plant Department secondary clarifier to Fund 066-CO2011 (\$224,600). (Finance Director).**

Finance Director Mark Rushing stated an excel sheet is enclosed showing the causes for the budget amendment that's needed. He stated that the amounts of \$132,500 and \$20,500 relates to the LNV for engineering; there was an additional amount needed of \$92,000 which relates to 30% increase in supplies. The initial pricing was for a primary clarifier instead of a secondary clarifier which equaled to \$92,500. Some savings were found in some of the projects: \$21,500 from the bar screens; \$10,250 from the backhoe;

\$5,000 from mobile jetter; and \$3,785 from the equipment shed. \$184,064 was pulled from Fund 054 Fund balance, total sources of funding was \$224,600 to finance the clarifier project.

#### **INTRODUCTION ONLY**

#### **12. Consider awarding bid for South Wastewater Treatment Plant Secondary Clarifier to CSA Construction, Inc. of Houston as per staff and consultants recommendations. (City Engineer/Public Works Director).**

Mr. Khan stated the project was bid out and 4 bids were received. CSA was the lowest bidder. Staff requests approval.

Mayor Fugate called for questions or comments. Commissioner Laskowski asked the reason for the almost a two month delay in bringing this item before the Commission, if bids were opened in February. Mr. Khan replied the bid tabulation shows the bidding of A-1 thru E-1 and Staff had to make a decision on what was most important. Commissioner Laskowski voiced his concern about putting a need for these items and then not everything is done. City Manager Capell stated he wanted to take some time to find savings on other projects rather than always looking for new money.

**Commissioner Laskowski made a motion to award the bid to CSA Construction, Inc from Houston for \$1,284,000, seconded by Commissioner Wilson and Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Pecos, Wilson, Garcia, Laskowski voting "FOR".**

#### **13. Consider authorizing Alsay Incorporated to make emergency repairs to Water Well No. 20 as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this water well has vibration problems on the pump. It was thought that it would be minor repair work but instead it was major rehabilitation work. Staff recommends the rehabilitation of this water well and request that Alsay Inc from San Antonio, Texas do the work.

**Commissioner Laskowski made a motion to authorize Alsay Incorporated to make the emergency repairs to Water Well No. 20 as per Staff's recommendation, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".**

#### **14. Consider authorizing the purchase of a welding shed for the Public Works Department from Mueller, Inc. for up to \$23,080 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated during workshops this was presented and the Welder needs this area to work.

**Commissioner Garcia made a motion to approve purchase, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Pecos, Garcia voting "FOR".**

#### **15. Consider authorizing the purchase of an automatic gate opener for the Public Works Department from D&C Fence Co. for up to \$5,490 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this item was also presented at the workshop. This is for the security of the yard.

Commissioner Laskowski commented that all these items are expending monies from the surplus funds. He then asked how many pickups are needed. He stated his reason for asking that question is that the Commission is approving the purchase of four pickups and when added up the City can purchase another four or five pickups. He stated that historically the city has had to borrow money to purchase pickups and the City is spending money to purchase things that are not as important as being able to get out and service the customers. Mr. Khan responded the gate is very heavy and needs to be replaced. He stated that Staff did research on the importance of making all of these purchases.

Commissioner Laskowski stated the City needs to focus on what is needed to provide services to the citizens and an automatic gate is not as important.

City Manager Capell stated the city hasn't taken a physical inventory for quite some time but have recorded assets not verified by physical inventory. The physical inventory will be done this summer. The City is in a fortune position now because of how the City has budgeted in the past to buy equipment that is used from day to day. Mayor Fugate stated some of the items on this agenda are things that we put off for years. He likes the idea that the City is improving the infrastructure at the public works. City Manager Capell stated the City should establish some kind of reserve for major pieces of equipment.

**Commissioner Garcia made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Pecos, Garcia voting "FOR".**

**16. Consider authorizing the purchase of a pressure washer for the Public Works Department from Washing Equipment of Texas for up to \$4,919 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this is something that is professional to help clean the vehicles.

**Commissioner Garcia made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Pecos, Garcia voting "FOR".**

**17. Consider authorizing the purchase of materials to build a catwalk for the Public Works Department using city staff for up to \$4,620 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this authorization is for purchasing of materials for the catwalk which will be built by the welder.

**Commissioner Wilson made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Pecos, Wilson voting "FOR".**

**18. Consider authorizing the purchase of a gas pump canopy for the Public Works Department from Petroleum Solutions, Inc. for up to \$28,519 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this will look like a regular gas station.

Commissioner Garcia made a motion to approve the expenditure as per Staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Pecos, Garcia voting "FOR".

**19. Consider authorizing the purchase of fence slats for the Public Works Department from D&C Fence Co. for up to \$8,440 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated the fence slats will be placed on the Corral side and also on the east and west side of the warehouse about 1500 linear feet.

Commissioner Pecos made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Garcia, Pecos voting "FOR".

**20. Consider authorizing the purchase of fence slats for the Recycling Center from D&C Fence Co. for up to \$500 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Commissioner Wilson made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Pecos, Wilson voting "FOR".

**21. Consider authorizing the purchase of a fence enclosure for the Recycling Center from D&C Fence Co. for up to \$3,270 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated this is for afterhours recycling. The fence will be located on 5<sup>th</sup> Street; the fence will be 6 feet all around and will have a gate. There will be a gate on both sides.

Commissioner Laskowski asked several questions regarding the plan. Commissioner Wilson stated it appeared this needed a little more thought. He stated he isn't opposed to the fence but it appears that the process hasn't been thought about, if simple questions can't be answered. Mr. Donnell stated that there will be rollouts containers set up in the area. If rollouts are full residents will just dump the item on the ground.

Commissioner Garcia made a motion to approve expenditure as per Staff recommendation, seconded by Commissioner Pecos. Mayor Fugate called for further questions or comments. The motion was passed and approved by the following vote: Fugate, Wilson, Laskowski, Pecos, Garcia voting "FOR".

**22. Consider authorizing the purchase of four ½ ton pick-up trucks with outfitting for various Public Works Department via BuyBoard for up to \$72,000 with funding**

from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).

Commissioner Laskowski made a motion to approve the purchase of these four pickups, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".

23. Consider authorizing the purchase of one 3/4 ton pick-up truck with outfitting for the Street Division at Public Works via BuyBoard for up to \$33,616 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (City Engineer/Public Works Director).

Commissioner Laskowski made a motion to authorize the purchase of one ¾ ton pickup, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".

24. Consider authorizing a corridor landscaping project for up to \$47,432 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (Director of Development Services).

Mr. Kellam stated this was discussed in a prior workshop. In the agenda packet detailed information was provided as to the design plan. The original request was \$60,000; the current request is \$47,432. The original request included 150 trees based on linear feet divided by 40 feet intervals. However when they got into design with inclusion of driveways and other obstructions it knocked the number of tree down to 121. The trees will be true date palm trees.

Commissioner Laskowski asked if the City had TXDOT's approval. Mr. Kellam replied he has received comments back from TXDOT, and he has supplied them all the information that they requested. Most utterly what they cared about was inclusion of the storm sewer in the drawings, which was done. The City has made sure no trouble is being caused with their storm sewer locations. The other was the maintenance agreement that the City would supply them with a written document that stated that the City would be responsible for full maintenance of these trees. All information was sent to TXDOT last week, and they have not replied. Commissioner Laskowski stated "so we don't have approval". Mr. Kellam replied no we don't have approval but all information has been supplied. Commissioner Laskowski stated that the Commission is being asked to approve an expenditure project that the City doesn't even know that TXDOT is going to approve. Mr. Kellam stated that he doesn't see why they would not. The City will water the trees every day for six months until they can get established. The quotes have not been sent out but the quote will include adequate bracing around the trees until they are strong enough to hold themselves up. Upon a question from Commissioner Laskowski, Mr. Kellam replied the \$350.00 per tree installed includes the bracing. Mr. Kellam stated he called to get phone bids the price included typical tree and it was indicated the cost was \$120 - \$150 per tree based on the height that the City is looking at. The City can spend anywhere from \$300 to \$400 to go with a taller tree. The lady he spoke to regarding the trees told him for any installation on a palm tree to double the price.

Mayor Fugate called for comments or questions. Commissioner Laskowski commented it is unusual that there is not a fixed price that can be proposed to the Commission showing if 120 trees are installed this is what the cost will be. He stated there's no firm

bid for the project. Mayor Fugate stated there are a lot of projects that have been approved tonight that have been approved saying up to a certain amount of dollars. City Manager Capell stated this is similar to approving the budget you have to guesstimate so you can to approve the budget.

**Commissioner Pecos made a motion to approve this project as recommended by Staff, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos voting "FOR". Laskowski, Wilson "AGAINST".**

**25. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the General Fund Capital Projects Fund for various projects at Public Works and Recycling Center and for the purchase of five trucks for various divisions at Public Works utilizing Fiscal Year 2010-2011 Surplus Funds. (Finance Director).**

Mr. Rushing stated this is for the utilization of the surplus for FY 2010-2011 as presented in agenda items 14 – 24 which were previously approved for a subtotal of \$231,886.

**INTRODUCTION ONLY**

**26. Consider authorizing the purchase of a steel roller with outfitting for the Street Department through HGAC BuyBoard for up to \$51,992 with funding from CO2011 Funds as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated there's \$76,027 in this CO monies and they are requesting to make this purchase. This will be used for the hot mix.

**Commissioner Laskowski made a motion to approve the purchase of the steel roller, \$51,992, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".**

**27. Consider authorizing staff to perform a sewer line extension project to the L.E. Ramey Golf Course for under \$9,000 as per staff recommendation. (City Engineer/Public Works Director).**

Mr. Khan stated there's a need of about 460 linear feet of 8 inch sewer line from the club house to the nearest manhole, at a total cost is \$9,000, which \$4,380 is for labor and \$4,620 for materials. Commissioner Wilson stated he doesn't see anything being contributed by the County. City Manager Capell replied there is a situation at the landfill. Mr. Khan explained there is SEP money that Rio Bravo has from a source. A County Commissioner has said that money can be used for this sewer project. Commissioner Wilson stated that the backup material did not provide information that there would be contributor to this project. Mr. Khan stated the dollar amount for the SEP is \$5,600 and this project will cost \$9,000.

Commissioner Laskowski asked if there has been discussion that the County is willing to connect to the sewer line. Golf Course Manager Al Gala addressed the Commission and stated the County is willing to tie into the sewer line. The reason for the request is that there's a lot of backlash odor from the septic tank that's getting into the entire building.

Commissioner Pecos made a motion to approve this project, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Laskowski, Garcia, Pecos voting "FOR". Wilson "AGAINST".

**28. Consider authorizing staff to move forward with preliminary work to negotiate an agreement for the installation of a water line extension off of North Armstrong using a 50-50 cost splitting arrangement with the requestor, Steve Childers, with the project being contingent on the necessary easements being obtained for said project and the funding being secured. (City Manager).**

City Manager Capell stated he spoke to Mr. Childers and provided information on what and where it could go. Nothing is certain at this point. Mr. Childers wishes to tie into the water service, this land is not platted and there are a lot of issues to work out, the potential cost is about \$24,000. City Manager Capell added which he hopes this can be split 50/50 with Mr. Childers and anybody else that wants to tie into the water line when it is extended. He stated what he is asking of the Commission at this point is there enough interest on their part to at least pursue this, knowing that the City may not be able to resolve all the problems. What he would like to do is to work with Mr. Childers and area property owners and try to get water lines to Mr. Childers's property. Structurally a 50/50 cost sharing arrangement seems fair. The city is not under any obligation, but the City would potentially gain two water service customers. He stated that his proposal is that the City pay 50% and the property owners split the other 50%. He stated he can see this coming up more frequently so he would like to establish a policy for a cost sharing relationship. The City could possibly do one or two per year due to the cost. This is not all that significant in terms of total water revenues per year but would help out a resident.

Mayor Fugate stated this is the north side of the city and this area is no encroachment to the Navy and getting utilities to that area would be great.

Commissioner Garcia regarding the plat issue, if this was being included. City Manager Capell stated the city can't plat the property without an improved road but the ideal solution recommended comes with a high price tag.

**Commissioner Laskowski made a motion to authorize Staff to move forward with the preliminary work to negotiate an agreement for the installation of a water line extension of North Armstrong using a 50/50 cost split arrangement with the requestor, Steve Childers, any different agreement has to be brought before the Commission in the future and that Steve Childers is responsible for obtaining all necessary easements for this project in order for it to proceed, seconded by Commissioner Wilson. For clarification, City Manager Capell stated whatever the agreement it will be brought back to the City Commission for approval. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".**

**29. Consider making a monetary contribution of \$2,500 to the 2012 Wings Over South Texas Air Show at NAS-Kingsville. (Downtown and Special Projects Manager).**

Commissioner Wilson made a motion to approve the contribution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Pecos, Wilson voting "FOR".

**30. Consider a resolution opposing the construction of industrial wind turbines (wind farms) in the City of Kingsville and in Kleberg County. (Mayor Fugate).**

Mayor Fugate stated a Texas Wind Farm group is proposing a wind farm in the Rivera area. These wind farms encroach on our route radar at NAS-Kingsville. There are four other wind farm developments that could potentially encroach our Base. As of now, there is no technical abatement or procedure to prevent these wind farms from affecting this radar. There are certain things that wind farms can do to elevate some of the problems, for instance, by aligning them behind others so that they are not seen as far from radar. There is a proposal that at certain times the Navy will be able to ask these wind farms to shut down because of the interference. There has been a Navy expert that has looked at this and told the powers-at-be at the Defense Department that anything outside 15 miles he thinks he can cure. This wind farm is well within 15 miles, it is particularly a dangerous situation because it effects the glide slope for the young pilots when they are having to come in to our Base. This could affect our southeast runway. The Administration is asking for BRAC round and this could be an encroachment issue for this Base. Mayor Fugate stated that he respectfully disagrees with Congressman Farenthold when he says our bases are not subject to closure. NAS-Kingsville is in really good shape right now and NAS-Corpus Christi has some serious problems that they have to deal with. The Department of Defense has felled to purchase the T6 trainer; the T34 which is the trainer that they use now is finishing its life. What the Navy has done here to improve the infrastructure is really state of the art facility and you can't beat the air space within the City and the lack of encroachment up to this time. It is incumbent upon this Commission to step up and tell these people through a resolution that we don't want a Dru Steubing, who is the developer of this project, who said that if we don't want him, he won't come and that he is a true Texan and Texans when they say something they mean it. If he is a true Texan, then he is true to his word and will leave us alone. This resolution sends a strong message to him.

Mayor Fugate made a motion to approve this resolution opposing construction industrial wind turbines not only in the City of Kingsville but also Kleberg County, seconded by Commissioner Wilson and Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Wilson, Pecos voting "FOR".

**31. Consider resolution appointing Election Judges and the Early Voting Ballot Board Judge for the City of Kingsville. (City Secretary).**

**(CONSIDERE UNA RESOLUCIÓN QUE NOMBRA JUECES ELECTORALES Y LA JUEZA DE LA JUNTA DE VOTACIÓN ANTICIPADA PARA LAS ELECCIONES GENERALES DE LA CIUDAD, QUE SE LLEVARÁN A CABO EL 12 DE MAYO DE 2012. (SECRETARIA MUNICIPAL).**

City Secretary Edna S Lopez read the Spanish version of the agenda item.



**Commissioner Laskowski made a motion to make appointment of Election Judges and Early Voting Clerks, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".**

**VI. Adjournment.**

There being no further business to come before the City Commission the meeting was adjourned at 7:20 P.M.

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Sam R Fugate, Mayor

ATTEST:

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Edna S Lopez, TRMC, CMC  
City Secretary

# **PUBLIC HEARING(S)**

**PETITIONS,  
GRIEVANCES, &  
PRESENTATIONS**

# **CONSENT AGENDA**

# **AGENDA ITEM #1**

**ORDINANCE NO. 2012-0**

**AMENDING THE ZONING ORDINANCE BY CHANGING THE ZONING MAP IN REFERENCE TO 1.63 ACRES OUT OF KT&I SUBDIVISION, BLOCK 22, LOT PT 13 FROM C2 RETAIL DISTRICT TO C4 COMMERCIAL DISTRICT; AMENDING THE COMPREHENSIVE PLAN TO ACCOUNT FOR ANY DEVIATIONS FROM THE EXISTING COMPREHENSIVE PLAN; AND PROVIDING FOR PUBLICATION.**

**WHEREAS**, the Planning Commission has forwarded to the City Commission its reports and recommendations for approval concerning the application of Mr. E.R. Cantwell, III, for an amendment to the zoning ordinance and zoning map of the City of Kingsville. The Department of Development Services also provided a recommendation for approval;

**WHEREAS**, with proper notice to the public, public hearings were held on Thursday, March 8, 2012 during a meeting of the Planning Commission, and on Monday, March 26, 2012 during a meeting of the City Commission, at City Hall, in the City of Kingsville, during which all interested persons were allowed to appear and be heard;

**WHEREAS**, the City Commission has determined that this amendment would best serve public health, necessity, and convenience and the general welfare of the City of Kingsville and its citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:**

**SECTION 1.** That the Zoning Ordinance of the City of Kingsville, Texas, is amended by changing the zoning of 1.63 acres out of KT&I Co. Subdivision, Block 22, Lot Pt 13 also known as 4111 S. Brahma Blvd. from C2-Retail District to C4-Commercial District, as more specifically described on the Zone Change Map, attached as Exhibit A.

**SECTION 2.** That the official Zoning Map of the City of Kingsville, Texas, is amended to reflect the amendments to the Zoning Ordinance made by Section 1 of this ordinance.

**SECTION 3.** That the Zoning Ordinance and Zoning Map of the City of Kingsville, Texas, as amended from time to time, except as changed by this ordinance and any other ordinances adopted on this date, remain in full force and effect.

**SECTION 4.** That to the extent that these amendments to the Zoning Ordinance represent a deviation from the Comprehensive Plan, the Comprehensive Plan is amended to conform to the Zoning Ordinance, as amended by this ordinance.

**SECTION 5.** That all ordinances or parts of ordinances in conflict with this ordinance are hereby expressly repealed.

**SECTION 6.** That publication shall be made in the official publication of the City of Kingsville as required by the City Charter of the City of Kingsville.

INTRODUCED on this the 26<sup>th</sup> day of March, 2012.

PASSED AND APPROVED on this the 9<sup>th</sup> day of April, 2012.

**THE CITY OF KINGSVILLE**

\_\_\_\_\_  
Sam R. Fugate, Mayor

**ATTEST:**

\_\_\_\_\_  
Edna S. Lopez, City Secretary

**APPROVED:**

\_\_\_\_\_  
Courtney Alvarez, City Attorney

## **Staff Report to the PLANNING & ZONING COMMISSION and CITY COMMISSION**

by the Development Services Department, Planning Division  
City of Kingsville, Texas

**Request:** APPROVAL OF A ZONING DISTRICT CHANGE FROM C-2 RETAIL DISTRICT TO C-4 COMMERCIAL DISTRICT.

Petitioner and Agent: ANOM LLC by Robert Cantwell, owner

Date of P&Z Hearing: February 15, 2012

Comprehensive Plan Land Use: Commercial  
Existing Zoning Classification: C-2 Retail District  
Adjacent Zoning: West: R-3 Multi-Family District  
North: C-2 Retail District  
East: Hwy 77

### **EXISTING INFRASTRUCTURE**

Transportation: State Hwy 1717- Arterial  
Brahma Blvd- Arterial  
Community Facilities: Services provided  
Capital Improvements: None planned  
Fire Station Proximity: Within three & one-half miles  
100 Year Flood Plain: The southern portion of the property is within an A6, 100 yr. floodplain.

### **EXHIBITS PRESENTED**

- Chapter 15 of the Kingsville Code of Ordinances (present at the meeting)
- City of Kingsville Master Plan (present at meeting)
- Application for a Zoning District Change
- Mailing list of property owners within 200 feet

### **BACKGROUND AND HISTORY**

The petitioner is requesting a zoning district change in order to facilitate the location of a new ambulance service to be operated from this site. The historical uses of the property consist of a fueling station, and a used car dealership. The identified parcel lies to the south of State Highway 1717 and to the west of S. Brahma Blvd. The requested zoning conforms to the Future Land Use Plan, which designates the future use as Commercial. Due to the properties proximity to the two arterial roadways; and staff has determined the proposed zoning and use will be appropriate for the area.

### **FIELD INSPECTION AND PERTINENT DATA**

This parcel is currently developed as a used car dealership facility but has been vacant for some time. At the present time, the petitioner is not planning to expand the building but rather will be utilizing the existing structure and site for the ambulance service. The surrounding zoning varies but the proposed zoning will cause a detrimental impact to any of the adjacent properties.



**STAFF REVIEW & RECOMMENDATION**


In general, the Planning Commission shall consider the following factors when making a recommendation on the Zoning District Change request:

1. Whether the proposal is in conformance with the goals and policies contained in all elements of the master plan;
2. Whether the proposal is in keeping with the purpose of the zoning districts;
3. Whether the proposal is detrimental to the public health, safety and welfare;
4. Whether the proposal is detrimental to existing or potential adjacent land uses;
5. Whether the proposal will generate traffic levels inappropriate, hazardous or detrimental to the existing or potential nearby land uses.

Staff recommends **APPROVAL** of this request with the following findings:

1. The historic use of the property is commercial and the proposed zoning will continue the commercial use but will also allow commercial uses other than solely retail based businesses;
2. The proposed zoning district change is in conformance with the general goals of the city in which it promotes job creation, and the property is currently developed making this proposal an adaptive reuse of the existing structure; and
3. Commercial zoning would not increase traffic levels that would be inappropriate to the area.

Prepared by:



Michael Kellam, Director of Development Services

**PLANNING AND ZONING COMMISSION  
SPECIAL MEETING MINUTES  
MARCH 8, 2012**

**Planning and Zoning Members Present**

Rudy Galvan  
Robert McCreight  
Bill Aldrich  
Steve Zamora  
Tom Dock  
John Howe  
Robert Rivera  
Lupe B. Alvarez

**Citizens Present**

Robert Cantwell  
Glenn Jones  
Allen Guggenheim  
Valerie Guggenheim

**Staff Present**

Michael Kellam, Director of Development Services  
Jessica Storck, Planning Secretary

1. **The meeting was called to order at 7:00 p.m.**
2. **Public comment on items on and not on the agenda.**  
None.
3. **Discuss and take action on the meeting minutes of January 18, 2012:**

Mr. Zamora asked the board for any corrections or additions.

Mr. Alvarez makes a motion to accept the minutes. Mr. McCreight seconds. Motion Passed 8/0.

4. **Discuss and take action on – Request for approval of a rezoning of KT&I CO, Block 22, Lot pt. 13, property also known as 4111 S. Brahma Blvd., from C-2 Retail District to C-4 Commercial District. Staff recommendation: Approval.**

Mr. Kellam stated the current location is vacant and the proposed use is an ambulance service site to take dispatch calls and route ambulance from that location. The historic use of the property consisted of a fueling station and a used car dealership. The future land use plan calls for this area to be commercial so it conforms to the long range planning of the city. The building will be utilized, remolded and increase job creation.

Mr. Alvarez makes a motion to rezone the property from C-2 to C-4. Mr. Galvan seconds.

Discussion. Mr. McCreight states he is hesitate to make a zoning change. He asks if it is possible to use a Special Use Permit.

Mr. Kellam states it can be done, but it would be at the discretion of the property owner to change it.

Mr. Aldrich asked if people would be spending the night there. Mr. Kellam states it would be treated the way a fire station would.

Motion Passed 8/0.

**5. Reports from Board and Staff:**

Mr. Kellam stated that an approval package has been put together for the commission to adopt the 2009 International Building Code, International Plumbing Code, and International Mechanical Code. Currently we are using the 2005 National Electrical Code and we have made local ordinance changes. He also states we have adopted the 2009 International Existing Building Code which had never been adopted in Kingsville. We are also continuing to work with the development communities of the region.

**6. Adjourn.**

Meeting adjourned at 7:15 p.m.

CITY OF KINGSVILLE  
PLANNING AND ZONING DIVISION  
MASTER APPLICATION

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address 4111 S. BRAHMA BLVD. Nearest Intersection BRAHMA + HWY 77 SOUTH  
(Proposed) Subdivision Name \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_  
Legal Description: KT & 1 CO, BLOCK 22, LOT PT 13  
Existing Zoning Designation C2 Future Land Use Plan Designation C4

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent ANOM LLC by Robert Cantwell Phone 361-548-9003 FAX 361-729-5106  
Email Address (for project correspondence only): rcantwell3@yahoo.com  
Mailing Address PO Box 1958 City Rockport State TX Zip 78381  
Property Owner ANOM LLC Phone 361-548-9003 FAX 361-729-5106  
Email Address (for project correspondence only): rcantwell3@yahoo.com  
Mailing Address PO Box 1958 City Rockport State TX Zip 78381

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request.....No Fee	<input type="checkbox"/> Preliminary Plat.....Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA).....\$250.00	<input type="checkbox"/> Final Plat.....Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request.....\$250.00	<input type="checkbox"/> Minor Plat.....\$100.00
<input checked="" type="checkbox"/> Re-zoning Request.....\$250.00	<input type="checkbox"/> Re-plat.....\$250.00
<input type="checkbox"/> SUP Request/Renewal.....\$250.00	<input type="checkbox"/> Vacating Plat.....\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA).....\$250.00	<input type="checkbox"/> Development Plat.....\$100.00
<input type="checkbox"/> PUD Request.....\$250.00	<input type="checkbox"/> Subdivision Variance Request.....\$25.00 ea.

Please provide a basic description of the proposed project Conversion of present retail auto motive sales facility to ambulance storage and dispatch facility for 24 hour ambulance service to Kieburg County and the surrounding areas

I hereby certify that I am the owner and/or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's signature: ANOM LLC by S.R. Cantwell, III Date: 1/17/2012  
Property owners signature: [Signature] Date: \_\_\_\_\_  
Accepted by: [Signature] Date: 1-19-12

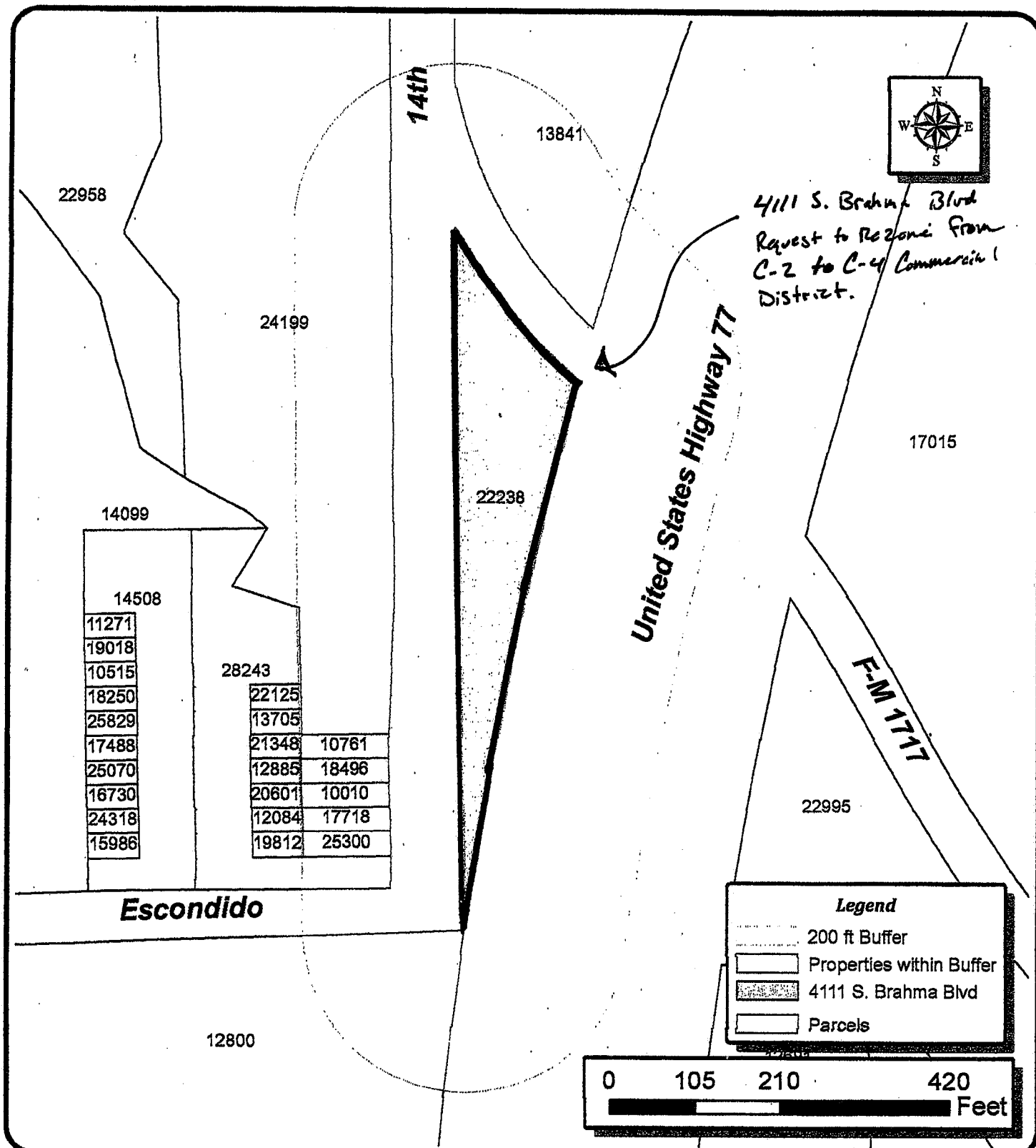
Attention Zoning Commission

Sensible Care Ambulance service is interested in relocating its main station to the property located at 4111 Brahma Blvd, Kingsville, TX 78363. This property is currently zoned C2, but to accommodate an ambulance company it must be zoned C4 according to city code. This location is good for us to better serve the community in and around the City of Kingsville, as it is located close to the freeway, the nursing homes and the hospital.

Thank you for your consideration

Valerie Guggenheim  
Sensible Care Ambulance Service  
[www.sensiblecare.org](http://www.sensiblecare.org)  
3408 N FM 1355, Kingsville, TX 78363  
Office: +1(361)595-4321  
Cell: +1(361)815-0654  
[Valerie.Guggenheim@sensiblecare.org](mailto:Valerie.Guggenheim@sensiblecare.org)

# PROPERTIES BY SHORT ID



Drawn By: Lisa McLaughlin

Date: 1/26/12

Job #:

Note:

**DISCLAIMER**  
THIS MAP IS FOR VISUAL PURPOSES ONLY.  
THE INFORMATION ON THIS SHEET MAY  
CONTAIN INACCURACIES OR ERRORS.  
THE CITY OF KINGSVILLE IS NOT  
RESPONSIBLE IF THE INFORMATION  
CONTAINED HEREIN IS USED FOR ANY  
DESIGN, CONSTRUCTION, PLANNING,  
BUILDING, OR ANY OTHER PURPOSE.

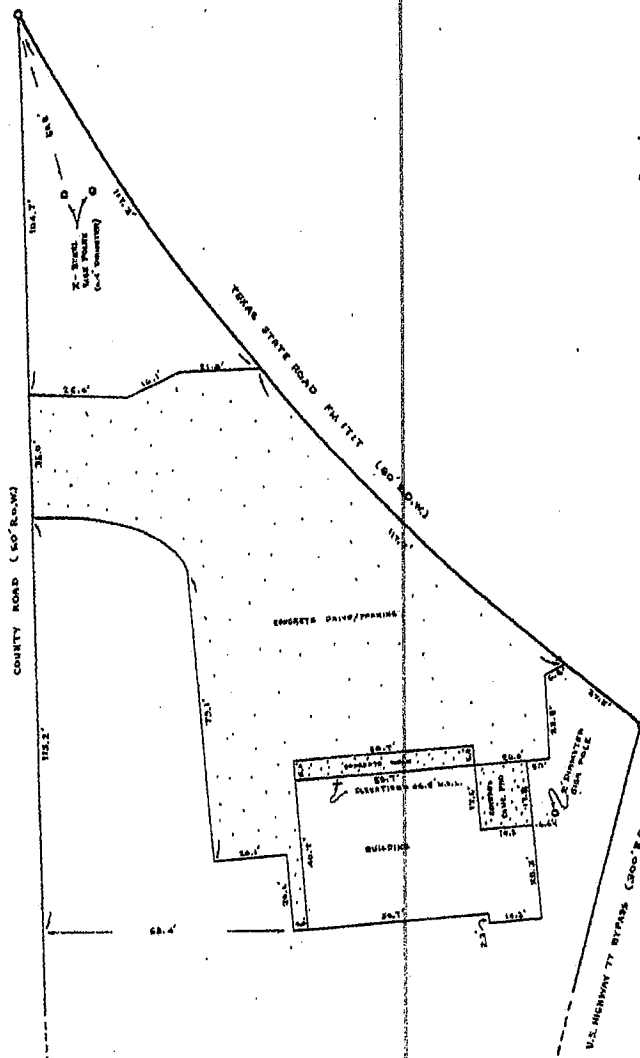


**CITY OF KINGSVILLE  
ENGINEERING DEPARTMENT**

200 East Kleberg  
Kingsville, Texas 78363  
Office 361.595.8050  
Fax 361.595.8035

**NOTES:**

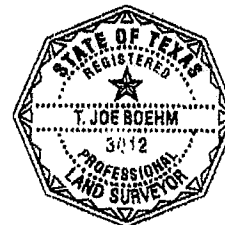
- 1) THE KLEBERG TOWN & IMPROVEMENT CO.  
RECORDED: ENVELOPE 87  
PLAT CABINET NO. 1  
MAP AND PLAT RECORDS  
KLEBERG COUNTY, TEXAS
- 2) EASEMENT AND RIGHT-OF-WAY TO  
CENTRAL POWER AND LIGHT COMPANY  
RECORDED: VOLUME 106, PAGES 192-193  
DEED RECORDS  
KLEBERG COUNTY, TEXAS
- 3) EASEMENT CITED IN NOTE 2 HEREON  
APPEARS TO BE LOCATED ON SUBJECT  
PROPERTY ALONG THE WEST PROPERTY  
LINE.
- 4) THE PROPERTY SHOWN HEREON LIES  
WITHIN ZONE A6, AN AREA INSIDE  
THE 100-YEAR FLOOD PLAIN AS  
SHOWN ON THE FLOOD INSURANCE  
RATE MAP, COMMUNITY PANEL  
NO. 480424-0010C, WITH AN  
INTERPOLATED BASE FLOOD  
ELEVATION OF 43 FEET M.S.L.,  
FEDERAL EMERGENCY MANAGEMENT  
AGENCY, AS REVISED 17 AUGUST  
1981 FOR THE CITY OF KINGSVILLE.
- 5) THE ELEVATION OF IMPROVEMENTS  
SHOWN HEREON IS BASED ON THE  
ELEVATION OF THE NORTHWEST  
BRIDGE ABUTMENT OF THE  
SOUTH BOUND LANE OF  
U. S. HIGHWAY NO. 77 WHICH IS  
LOCATED APPROXIMATELY 200 FEET  
SOUTHEAST OF THE NORTHEAST  
PROPERTY CORNER AS GIVEN BY  
THE TEXAS DEPARTMENT OF  
TRANSPORTATION.  
SAID ELEVATION GIVEN AS:  
45.50 FEET M.S.L.
- 6) IRON ROD FOUND FOR ALL PROPERTY  
CORNERS SHOWN.



**SURVEY**

SHOWING IMPROVEMENTS ON THE NORTH PORTION OF A 1.63 ± ACRE TRACT OF LAND OUT OF FARM LOT 13, SECTION 22, THE KLEBERG TOWN & IMPROVEMENT CO., KLEBERG COUNTY, TEXAS, AS SURVEYED ON THE GROUND UNDER MY SUPERVISION ON 12 JUNE 2003 FOR JESSE CANALES, JR. AND MONA CANALES.

BY: T. Joe Boehm  
T. Joe Boehm, P.E., R.P.L.S.



**BOEHM BROTHERS ENGINEERING**  
234 EAST TRAM ROAD  
KINGSVILLE, TEXAS 78363  
361-882-0067 FAX: 361-882-4887

# 200FT Radius

SHORT ID	OWNER'S NAME	LEGAL DESCRIPTION	PHYSICAL ADDRESS	DETAILS	MAILING ADDRESS	
10010	CALVIT LAURA E	ESCONDIDO PK 3, LOT 3	4129 S BRAHMA BLVD		4129 S BRAHMA BLVD	KINGSVILLE TX 78363
10761	SANFORD JAMES THOMAS	ESCONDIDO PK 3, LOT 5	4119 S BRAHMA BLVD		4300 MASTERS DR	KINGSVILLE TX 78363
12084	GORDON TOM EST TRUST	ESCONDIDO PK 4, LOT 12	920 ESCONDIDO RD	DIANNE RASKA (IND EXECUTRIX)	1014 WILSHIRE PL	TX 78411
12800	KLEBERG COUNTY PARK	K T & I CO, BLOCK 32, LOT 1-3, PT 4, 5, 6, ACRES 203.47, (EX E M P T)			PO BOX 72	TX 78364
12885	HOGAN SANDY A	ESCONDIDO PK 4, LOT 14	920 ESCONDIDO RD		920 ESCONDIDO RD	TX 78363
13705	KLEIN BANK - TRUSTEE	ESCONDIDO PK 4, LOT 16	920 ESCONDIDO RD		PO BOX 1018	TX 77253
13841	TAYLOR CLARA EST	K T & I CO, BLOCK 22, LOT PT 12, 13, ACRES 26.46	3850 S BRAHMA BLVD	% JACK FITZGERALD	PO BOX 3750	TX 77903
17718	CARRICK JOHN CHARLES	ESCONDIDO PK 3, LOT 2	4125 BRAHMA BLVD		2229 COUNTY ROAD 2915 N	IL 61567
18496	THOMPSON PAUL D	ESCONDIDO PK 3, LOT 4	4121 S BRAHMA BLVD		323 BROADMOOR WAY	GA 30253
19812	PAWLK JO ELA	ESCONDIDO PK 4, LOT 11	920 ESCONDIDO RD		920 ESCONDIDO RD	APT A KINGSVILLE TX 78363
20601	FASKE EDWARD S	ESCONDIDO PK 4, LOT 13	920 ESCONDIDO RD		PO BOX 352	TX 76034
21348	JONES GENE M	ESCONDIDO PK 4, LOT 15	920 ESCONDIDO RD	(TRUSTEE)	PO BOX A	TX 78364
22125	SAENZ LEO C	ESCONDIDO PK 4, LOT 17	920 ESCONDIDO RD	ETUX TAMELA A	365 W COUNTY ROAD 2140	TX 78363
24199	CALTON INVESTMENTS INC	K T & I CO, BLOCK 21, LOT S PT 8, PT 13, (ARROYO), ACRES 4.87	4000 S BRAHMA BLVD		9751 BOERNE HAZE	TX 78006
25300	GRAVER PRUDENCE JANE	ESCONDIDO PK 3, LOT 1	4129 S BRAHMA BLVD		2701 WILLS WAY DR	TX 76049
28243	GORDON TOM EST TRUST	ESCONDIDO PK 4, LOT PT OF COMMON GROUND WITH LOTS 11-17		DIANNE RASKA (IND EXECUTRIX)	1014 WILSHIRE PL	TX 78411



# **AGENDA ITEM #2**

**ORDINANCE NO. 2012-\_\_\_\_\_**

**AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING SECTION 5-1-3, REVISING THE AMOUNTS AND TIMES WHEN RESIDENTS CAN USE THE LANDFILL WITHOUT CHARGE, REVISING PROOF OF RESIDENCY AND PROVIDING FOR WAIVERS; REPEALING ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.**

**WHEREAS**, the City desires to improve the appearance of the community for public health and safety as well as aesthetic reasons;

**WHEREAS**, modifying the times when residents can use the landfill without charge should increase accessibility and use while helping to reduce nuisances and illegal dumping in town;

**WHEREAS**, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:**

**I.**

**THAT** Section 5-1-3 of Article 1: Garbage of Chapter V, Public Works, of the Code of Ordinances of the City of Kingsville, Texas, be amended to read as follows:

**§ 5-1-3 USE OF CITY LANDFILL WITHOUT CHARGE.**

- (A) Subject to the exceptions and implementation procedures set out hereinafter, current residents of the city may deposit, without charge, at the city landfill permitted items (excluding items such as tires and concrete) as follows:
- (1) In an amount not to exceed 300 pounds per load all month, Monday through Friday; and
  - (2) (a.) in an amount not to exceed 1,000 pounds per load two times per month, Monday through Saturday; or  
(b.) In an amount not to exceed 1,300 pounds per load two times per month, Monday through Friday. All amounts in excess of the limits set above shall be charged to current residents in accordance with § 5-1-57(A). Subject to the exceptions and implementation procedures set out hereinafter, current residents of the city may on the first and third Saturday of each month deposit, without charge, permitted items (excluding items such as tires and concrete) in an amount not to exceed 1,000 pounds per day at the city landfill. All amounts in excess of 1,000 pounds shall be charged to current

residents in accordance with Section 5-1-57(A). Subject to the exceptions and implementation procedures set out hereinafter, current residents of the city may on any working weekday (Monday through Friday) deposit without charge, permitted items (excluding items such as tires and concrete) in an amount not to exceed 300 pounds per day at city landfill. All amounts in excess of 300 pounds shall be charged to current residents in accordance with Section 5-1-57(A).

(3) Current residents may also deposit any amount of brush on any working day, without charge, at the city landfill.

- (B) In order to deposit without charge, proof of residence or domicile within the city limits may be shown by a valid current Texas driver's license; a picture ID showing a current address within the city; or by any other means which reasonably substantiates current domicile or residence within the city limits.
- (C) The provisions of this section shall not apply to any person who transports garbage, trash, debris or waste for compensation or consideration, unless approved by Public Works Director (or other city designee).
- (D) Notwithstanding anything else herein, nothing contained herein shall be construed to permit the depositing or accepting of waste otherwise prohibited at the city landfill.
- (E) Waiver of fee permits under this section may be issued by obtained from the Community Appearance and Health Departments Solid Waste Management Superintendent (or other city designee), provided that such a waiver of fee permit shall only be issued with proof of residence or domicile, and never for a period of more than 14 calendar days three months at one time. The waiver is only valid to the person that was issued the waiver, however some exceptions may apply.
- (F) It shall be a violation of this section for a person who is not a resident of the city, or who does not have a residential utility account in good standing, or who disposes of waste which did not come from their residential property, or who disposes of waste for a fee to deposit such waste for free at the landfill as provided for in division (A).

## II.

**THAT** all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

## III.

**THAT** if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph,

subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

**THAT** this Ordinance shall be codified and become effective on or after adoption and publication as required by law.

**INTRODUCED** on this the 26<sup>th</sup> day of March, 2012.

**PASSED** on this the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney



## ***Engineering Department***

361-595-8007

361-595-8035 Fax

DATE: March 16, 2012  
TO: City Commission through City Manager  
FROM: Naim Khan, Director of Public Works/City Engineer  
SUBJECT: Revisions to Ordinance Sec.5-1-3 "Use of City Landfill without charge"

### **SUMMARY**

This item will allow for changes to this code that will better serve City of Kingsville residents and the City of Kingsville Landfill operations.

### **BACKGROUND**

During a review of Subsection (A) of Ordinance 5-1-3, staff developed some proposed changes to this code that would better serve City of Kingsville residents and the City of Kingsville Landfill operations. Allowing residents to deposit up to 1300 pounds per load, twice per month, Monday thru Friday OR up to 1,000 pounds per load, twice per month, Monday thru Saturday (not just first and third Saturdays) will allow better service to the residents that might not be able to utilize first and third Saturdays. This change would also allow residents that may be under an order to clean up their property, ample days to facilitate the clean-up. Tracking will be done via a spreadsheet used at the Landfill.

The proposed changes will also allow staffing at the landfill to be reduced on "Free Dump Saturdays". This will translate into a labor cost savings and operational efficiency.

Subsection (B) of 5-1-3 has undergone a minor change regarding proof of residency.

Subsection (E) "Waiver of fee permits" has been changed as to who is allowed to issue waivers and the length of time a waiver is valid.

Staff believes these changes will assist residents in accomplishing our goal to beautify our city and provide for more efficient operation of the City Landfill.

### **RECOMMENDATION**

Staff is respectfully requesting the Commission to approve the proposed revisions to Section 5-1-3 of the Code of Ordinances.

Approved

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Vincent Capell, City Manager



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Tracking number: CA or HD 101

The bearer of this waiver is allowed one (1) load up to 1000 pounds of solid waste disposal (excluding items, such as tires, concrete, and hazardous waste), at the City of Kingsville Landfill without charge. This waiver is given to aid you in cleaning your property without incurring a disposal cost. It shall be a violation of city ordinances if this waiver is given to any other person(s) unless authorized by City designee.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

In the event that you are not personally able to deliver this waste to the City Landfill please list the reason:

\_\_\_\_\_

Please complete the below for the person who will be delivering the waste to the landfill

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Department issuing Waiver: \_\_\_\_\_

Employee issuing waiver: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

This Waiver will expire in 14 days of Issue.

# **AGENDA ITEM #3**



**ORDINANCE NO. 2012-**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE UTILITY FUND CAPITAL PROJECTS FUND 054 FOR THE WASTE WATER SOUTH PLANT DEPARTMENT SECONDARY CLARIFIER TO FUND 066 CO 2011.**

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

**CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
-----------	------------------	---------------	-----------------	-----------------	-----------------

**Fund 054    Utility Fund Capital Projects Fund**  
Capital

2	Fund Balance		610.00		<u>184,064</u>
					<u>184,064</u>

Expenses

700.1	WW North Plant Equipment		712.00		10,965
700.2	WW South Plant Equipment		712.00		10,535
700.3	WW Construction WW Plant		712.00		10,250
700.3	WW Construction WW Plant		712.00		5,001
700.3	WW Construction WW Plant		713.00		<u>3,785</u>
					<u>40,536</u>

Other Sources/Uses

6-000	Fund Transfers    Transfer to Fund 066		394.00		<u>224,600</u>
					<u>224,600</u>

[To pay for the Waste Water South Plant Secondary Clarifier.]

**Fund 066    Certificate of Obligation 2011 – Utility Fund**

Other Sources/Uses

6-000	Fund Transfers    Transfer from Fund 054		750.00	<u>224,600</u>	
				<u>224,600</u>	

Expenses

700.2	WW South Plant WW Plant		721.00	<u>224,600</u>	
				<u>224,600</u>	

[To pay for the Waste Water South Plant Secondary Clarifier.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of March, 2012.

PASSED AND APPROVED on this the \_\_\_\_ day of \_\_\_\_\_, 2012.

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney



## ***Engineering Department***

361-595-8007

361-595-8035 Fax

DATE: March 21, 2012  
TO: City Commission through City Manager  
FROM: Naim Khan, Director of Public Works/City Engineer  
SUBJECT: Reallocation of Fund 054-Utility Fund Capital Projects and Fund  
066 - CO 2011 Utility Fund Capital Projects Money for Secondary Clarifier  
South Wastewater Treatment Plant

### **SUMMARY**

This item authorizes the contractor to start Secondary Clarifier project at the South Wastewater Treatment Plant. It also authorizes the reallocation of savings from other items in Fund 054-Utility Fund Capital Projects and allocating Fund 054-Utility Fund Capital Projects Fund Balance for additional costs related to this project.

### **BACKGROUND**

The lowest bid received to construct the clarifier came in at \$1,254,000. During the pre-bid conference, it was noticed that there was an immediate need to replace the existing electrical panel. Lowest bid to replace this electrical panel is \$30,600. When one adds \$132,500 for engineering the total cost of the clarifier reaches \$1,417,000.

The City falls short of the total funding needed to complete the clarifier project by \$224,600, which staff proposes to fund using \$40,536 from savings generated on four Utility Fund Cash projects (see list below) and \$184,064 from Utility Fund Cash Projects fund balance. The drawdown of \$184,064 from Utility Fund Cash projects fund balance will not negatively impact other projects and is part of the overall effort to drawdown this balance to 3 months operations by end of fiscal year 2015.

1. In Fund 054-Utility Fund Capital Projects for this Fiscal Year, there is an allocation of \$350,000 for replacing bar screen at the North and South Treatment Plants. As per the current quote from the manufacturer, the total cost of the Bar Screens is \$297,500 and installation cost is \$31,000. Total cost for screens and installation will be \$328,500. There is a projected saving of \$21,500.

2. Total money allocated from Fund 054 – Utility Fund Capital Projects for a Backhoe was \$80,000 but we spent \$69,750. We have \$10,250 surplus from this item.

3. Total money allocated from Fund 054 – Utility Fund Capital Projects for a Mobile Jetter was initially estimated at \$55,000 but was purchased for \$49,999.50, a saving of \$5,000.50.

4. Total money allocated from Fund 054 – Utility Fund Capital Projects for an Equipment Shed is \$100,000. We will make the necessary arrangement to get this project done with \$96,214.50, for a savings of \$3,785.50

We are respectfully **requesting the City Commission to approve the reallocation of Fund 054-Utility Fund Capital Projects surplus money from savings on other items** (\$21,500 from Bar Screen, \$10,250 from Backhoe, \$5,000.50 from Mobile Jetter and \$3,785.50 from equipment shed; total of \$40,536) and \$184,064 of the Fund 054 – Utility Fund Capital Projects Fund Balance **to use for the construction of the Secondary Clarifier, engineering costs, and installation of new electrical panel at the South Wastewater Treatment Plant.**

#### **RECOMMENDATION**

Staff recommends (1) the funding scenario already described/as presented (2) authorizing the contractor to start the Secondary Clarifier construction project at the South Wastewater Treatment Plant and, (3) approve the related budget amendment moving the budgeted dollars to Fund 066 - CO-2011 (see agenda item no. 11).

#### **FINANCIAL IMPACT**

Already described

Approved

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Vincent Capell, City Manager

**FUND 066 C.O. 2011 UTILITY FUND - SOUTH PLANT SECONDARY CLARIFIER**

**NEEDED - SOUTH PLANT SECONDARY CLARIFIER BUDGET AMENDMENT**

\$1,325,000.00	Original C.O. 2011 (Fund 066) Budget Amount - Secodary Clarifier Construction \$ 1,192,500 + Consultant Engineering Fees \$132,500	
(\$132,500.00) A	FY 11 Encumbrance - L.N.V. Engineering Fees Consultant - Secodary Clarifier	
(\$20,500.00) A	FY 11 Expended Secondary Clarifier	
<u>\$1,172,000.00</u>	Original Adopted Budget FY 12 In summer of 2011 (= Budget as of 3/20/12)	
(\$112,000.00) A	Projected - L.N.V. Engineering Fees Consultant - Secodary Clarifier	Estimated Expended FY 12
	Note : Expend in FY services are rendered (\$132,000 less \$20,500 expended prior year)	
(\$1,254,000.00)	Lowest Bid - Construction (if approved)	
(\$30,600.00)	Lowest Bid - Panel (if approved)	Estimated Expended FY 12
		Estimated Expended FY 12
<u>(\$224,600.00)</u>	FY 12 Budget Amendment Needed	

**CAUSES - SOUTH PLANT SECONDARY CLARIFIER BUDGET AMENDMENT**

(\$112,000.00) A	Projected - L.N.V. Engineering Fees Consultant - Secodary Clarifier
	Note : Expend in FY services are rendered (\$132,000 less \$20,500 expended prior year)
(\$20,500.00) A	FY 11 Expended amt for Secondary Clarifier (was in the \$132,000 Encumbered for LNV fees)
(\$92,100.00)	<b>See Construction Cost Email from LNV to Naim</b> -30% increase in cost of supplies -LNV priced out as Primary Clarifier. Should have been as Secondary Clarifier
<u>(\$224,600.00)</u>	Cause of the FY 12 Budget Amendment Needed

**FUNDING - SOUTH PLANT SECONDARY CLARIFIER BUDGET AMENDMENT**

(\$21,500.00)	Reallocate - Savings from Bar Screens	054-5-700.1-712.00 & 700.27
(\$10,250.00)	Reallocate - Savings from Backhoe	054-5-700.3-712.00
(\$5,000.50)	Reallocate - Savings from Mobile Jetter	054-5-700.3-712.00
(\$3,785.50)	Reallocate - Savings from Equipment Shed (projected)	054-5-700.1-713.00
(40,536.00)		
(\$184,064.00)	Pull From FUND 054 Fund Balance	054-6-000-394.00
<u>(\$224,600.00)</u>	Total Sources of Funding	
<u>\$224,600.00</u>	South Plant Secondary Clarifler (Budget Increase)	

\$1,254,000.00	Lowest Bid - Construction (if approved)
\$30,600.00	Lowest Bid - Panel (if approved)
<u>\$1,284,600.00</u>	
\$132,500.00	Consultant Engineering Fees
<u>\$1,417,100.00</u>	Total Secondary Clarifier Project Cost

# BID TABULATION

Project: South WWTP Secondary Clarifier  
Owner: City of Killebrew  
Bid Date: Wednesday, February 8, 2012 @ 1:30 P.M.

LNV/ENGINEERING  
801 NAVIGATION, SUITE 300  
CORPUS CHRISTI, TX 78408  
PHONE: 361-883-1894  
FAX: 361-883-1866

CSA Construction, Inc.			Associated Const. Partners			Holloman Utilities			R.M. Wright Const. CO					
2314 McAllister Road Houston, Texas 77092			215 W. Bandler Rd. Ste 114 Boerne, Texas 78006			13730 IH-10 East Converse, Texas 78109			285 Rio West Drive El Paso, Texas 79932					
ITEM	QTY	UNIT	DESCRIPTION		UNIT	PRICE	TOTAL	UNIT	PRICE	TOTAL	UNIT	PRICE	TOTAL	
BASE BID- SOUTH WWTP SECONDARY CLARIFIER														
PROPOSED LAUGH CLARIFIER TO INCLUDE EQUIPMENT, PIPING, FITTINGS VALVES, CONCRETE WORK, EXCAVATION, TRENCHES, PUMPS, MOTORS, CONTROLS, ELECTRICAL AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE INSTALLATION														
A-1	1	LS	\$	1,254,000.00	\$	1,254,000.00	\$	1,314,000.00	\$	1,314,000.00	\$	1,644,700.00	\$	1,790,000.00
A-2	1	LS	\$	40,000.00	\$	40,000.00	\$	35,000.00	\$	35,000.00	\$	42,700.00	\$	28,000.00
AUTOMATIC SPRAY ALGAE CLEANING SYSTEM INCLUDES PUMP, MOTOR, PIPING, FITTINGS, AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE IN PLACE														
TOTAL BASE BID-CLARIFIER			\$	1,294,000.00	\$	1,294,000.00	\$	1,349,000.00	\$	1,349,000.00	\$	1,687,400.00	\$	1,818,000.00
ADDITIVE BID ITEM #1- INSTALLATION OF NORTH WWTP BAR SCREEN														
INSTALLATION ONLY (ICITY TO PROVIDE BAR SCREENS OF NORTH WWTP MECHANICALLY CLEANED BAR SCREENS TO INCLUDE THE LABOR, EQUIPMENT, ELECTRICAL, REMOVAL AND DISPOSAL OF THE EXISTING BAR SCREEN, AND ALL NECESSARY INCIDENTALS FOR THE PROPER INSTALLATIONS AS PER MANUFACTURER'S STANDARDS AND RECOMMENDATIONS (SEE BAR SCREEN DRAWINGS)														
B-1	1	LS	\$	15,000.00	\$	15,000.00	\$	30,000.00	\$	30,000.00	\$	11,500.00	\$	17,000.00
TOTAL ADDITIVE #1- NW/WWTP BAR SCREEN			\$	15,000.00	\$	15,000.00	\$	30,000.00	\$	30,000.00	\$	11,500.00	\$	17,000.00
ADDITIVE BID ITEM #2- INSTALLATION OF SOUTH WWTP BAR SCREEN														
INSTALLATION ONLY (ICITY TO PROVIDE BAR SCREENS OF SOUTH WWTP MECHANICALLY CLEANED BAR SCREENS TO INCLUDE THE LABOR, EQUIPMENT, ELECTRICAL, REMOVAL AND DISPOSAL OF THE EXISTING BAR SCREEN, AND ALL NECESSARY INCIDENTALS FOR THE PROPER INSTALLATIONS AS PER MANUFACTURER'S STANDARDS AND RECOMMENDATIONS (SEE BAR SCREEN DRAWINGS)														
C-1	1	LS	\$	16,000.00	\$	16,000.00	\$	26,000.00	\$	26,000.00	\$	9,700.00	\$	15,000.00
TOTAL ADDITIVE BID #2- SW/WWTP BAR SCREEN			\$	16,000.00	\$	16,000.00	\$	26,000.00	\$	26,000.00	\$	9,700.00	\$	15,000.00
ADDITIVE BID ITEM #3- EXISTING CLARIFIER														
REMOVE AND REPLACE EXISTING AUTOMATIC SPRAY ALGAE CLEANING SYSTEM INCLUDES PUMP, MOTOR, PIPING, FITTINGS, AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE IN PLACE														
D-1	1	LS	\$	47,000.00	\$	47,000.00	\$	55,000.00	\$	55,000.00	\$	52,800.00	\$	62,000.00
TOTAL-ADD. BID #3- SPRAY SYSTEM EX CLARIFIER			\$	47,000.00	\$	47,000.00	\$	55,000.00	\$	55,000.00	\$	52,800.00	\$	62,000.00
ADDITIVE BID ITEM #4- NEW SOUTH PLANT MCC PANEL														
REMOVE & REPLACE SOUTH WWTP ELECTRICAL MCC PANEL														
E-1	1	LS	\$	30,600.00	\$	30,600.00	\$	55,000.00	\$	55,000.00	\$	30,800.00	\$	30,000.00
TOTAL- ADDITIVE BID #4-NEW SW/WWTP MCC PANEL			\$	30,600.00	\$	30,600.00	\$	55,000.00	\$	55,000.00	\$	30,800.00	\$	30,000.00
TOTAL BASE BID														
TOTAL BASE BID + ADDITIVE BID #1														
TOTAL BASE BID + ADDITIVE BID #1-2														
TOTAL BASE BID + ADDITIVE BIDS #1-3														
TOTAL BASE BIDS + ADDITIVE BIDS #1-4														

ITEM A-1 E-1 WILL BE CONSTRUCTED/ INSTALLED

## Naim Khan

---

**From:** Juan Pimentel [jpimentel@lnvinc.com]  
**Sent:** Friday, March 09, 2012 4:49 PM  
**To:** Naim Khan  
**Cc:** Bill Donnell; Frank Garcia  
**Subject:** RE: Secondary Clarifier Cost  
**Attachments:** Cost Estimate New Wastewater Claifier.pdf; Cost Estimate New Wastewater Clarifier.pdf; Cost Estimate New Wastewater Claifier.pdf; Cost Estimate New Wastewater Clarifier.pdf

Naim,

The Opinion of Probable Construction Cost was prepared back on May 30, 2011. This estimate was based on a primary clarifier design only. We included additional valves, pumps and piping to make the clarifier to perform as a Secondary Clarifier. Also the estimate did not reflect a manufacturers and contractors two year warranty. In addition, we did not have the weir washer system on the initial estimate.

I have contacted material supplier for concrete and steel , they have mentioned to me that prices have increase since last year. Concrete last year prices were 60 to 65 dollars a yard in comparison to now at 75-80 dollars a yard. Steel has gone up by 30%.

Another item that was not included in the original estimate was lighting, which is provided for the existing and proposed clarifiers.

Also attached are other estimates that were submitted with different options.

Please give me a call if you have any questions.

Thank You,

**Juan A. Pimentel, P.E.**  
SENIOR PROJECT MANAGER



TBPE FIRM NO. F-366

801 Navigation, Suite 300  
Corpus Christi, Texas 78408  
361.883.1984 [OFFICE]  
361.883.1986 [FAX]  
[JPIMENTEL@LNVINC.COM](mailto:JPIMENTEL@LNVINC.COM)  
[WWW.LNVINC.COM](http://WWW.LNVINC.COM)

**From:** Naim Khan [mailto:nkhan@cityofkingsville.com]  
**Sent:** Thursday, March 08, 2012 2:03 PM  
**To:** Juan Pimentel



engineers | architects | contractors

Solutions Today with a  
Vision for Tomorrow

February 16, 2012

Mr. Vincent J. Capell, City Manager  
City of Kingsville  
200 East Kleberg Street  
Kingsville, Texas 78364

**Re: City of Kingsville  
South WWTP Secondary Clarifier Project  
Recommendation of Award**

Dear Mr. Capell:

Bids were opened and read aloud on Wednesday, February 8, 2012 for the above referenced project. Four (4) bids were received and the results are shown on the attached bid summary and bid tabulation sheets. The low/best bidder on the project is C.S.A. Construction, Inc., 2314 McAllister Road, Houston, Texas 77092 with a Total Base Bid plus Additives No. 1 through 4 in the amount of \$1,402,600.00.

I have reviewed the Contractor's qualifications and bid documents, and it is my recommendation that the City award the project to C.S.A. Construction, Inc. in the total amount of \$1,402,600.00.

Sincerely,

**LNV**

Engineers | Architects | Contractors  
TBPE Firm No F-366

Juan A. Pimentel, P.E.  
Project Engineer



Attachments (2)

U:\Kingsville\10133 - Engineering Services\010 - Wastewater Treatment Plant Upgrade\Bidding\Recomm Letter.doc



## Bid Summary Sheet

<b>Project:</b>	South WWTP Secondary Clarifier Project		
<b>Owner:</b>	City of Kingsville, Texas		
<b>Bid Date &amp; Time:</b>	Wednesday, February 8, 2012	@ 1:30 PM	

<u>CONTRACTOR</u>		<u>BID DOCUMENTS</u>	<u>ADD #1</u>	a) BASE BID b) Base Bid + Add 1 c) Base Bid + Add 2 d) Base Bid + Add 3 e) Base Bid + Add 4
CSA CONSTRUCTION, INC	X	Bid Security		a) 1,294,000.00
	X	Proposal Form		b) 1,309,000.00
	X	Disclosure Forms		c) 1,325,000.00
				d) 1,372,000.00
				e) 1,402,600.00
Associated Construction Partners	X	Bid Security		a) 1,349,000.00
	X	Proposal Form		b) 1,379,000.00
	X	Disclosure Forms		c) 1,405,000.00
				d) 1,460,000.00
				e) 1,515,000.00
Holloman Utilities	X	Bid Security		a) 1,687,400.00
	X	Proposal Form		b) 1,698,900.00
	X	Disclosure Forms		c) 1,708,600.00
				d) 1,761,400.00
				e) 1,792,200.00
R.M. Wright Construction	X	Bid Security		a) 1,818,000.00
	X	Proposal Form		b) 1,835,000.00
	X	Disclosure Forms		c) 1,850,000.00
				d) 1,912,000.00
				e) 1,942,000.00
		Bid Security		a)
		Proposal Form		b)
		Disclosure Forms		c)
				d)
				e)

**Legend:**

Lowest/Best Bid

# BID TABULATION

Project: South WWTP Secondary Clarifier  
 Owner: City of Kingsville  
 Bid Date: Wednesday, February 8, 2012 @ 1:30 P.M.

Legend:                      Lowest/Best Bid

LNK ENGINEERING  
 801 NAVIGATION, SUITE 300  
 CORPUS CHRISTI, TX 78408  
 PHONE: 361-883-1984  
 FAX: 361-883-1986

				CSA Construction, Inc. 2314 McAllister Road Houston, Texas 77092		Associated Const. Partners 215 W. Bandera Rd, Ste 114 Boerne, Texas 78006		Holloman Utilities 13750 IH-10 East Converse, Texas 78109		R.M. Wright Const. CO 285 Rio West Drive El Paso, Texas 79932	
ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID- SOUTH WWTP SECONDARY CLARIFIER											
PROPOSED 1.0 MGD CLARIFIER TO INCLUDE EQUIPMENT, PIPING, FITTINGS VALVES, CONCRETE WORK, EXCAVATION, THE-INS, PUMPS, MOTORS, CONTROLS, ELECTRICAL, AND ALL ITEMS NOT MENTION BUT NECESSARY TO COMPLETE IN PLACE											
A-1	1	LS		\$ 1,254,000.00	\$ 1,254,000.00	\$ 1,314,000.00	\$ 1,314,000.00	\$ 1,644,700.00	\$ 1,644,700.00	\$ 1,790,000.00	\$ 1,790,000.00
A-2	1	LS		\$ 40,000.00	\$ 40,000.00	\$ 35,000.00	\$ 35,000.00	\$ 42,700.00	\$ 42,700.00	\$ 28,000.00	\$ 28,000.00
TOTAL BASE BID-CLARIFIER				\$ 1,294,000.00	\$ 1,294,000.00	\$ 1,349,000.00	\$ 1,349,000.00	\$ 1,687,400.00	\$ 1,687,400.00	\$ 1,818,000.00	\$ 1,818,000.00
ADDITIVE BID ITEM #1- INSTALLATION OF NORTH WWTP BAR SCREEN											
INSTALLATION ONLY (CITY TO PROVIDE BAR SCREEN) OF NORTH WWTP MECHANICALLY CLEANED BAR SCREEN TO INCLUDE THE LABOR, EQUIPMENT, ELECTRICAL, REMOVAL AND DISPOSAL OF THE EXISTING BAR SCREEN, AND ALL NECESSARY INCIDENTALS FOR THE PROPER INSTALLATIONS AS PER MANUFACTURER'S STANDARDS AND RECOMMENDATIONS (SEE BAR SCREEN DRAWINGS)				\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 11,500.00	\$ 11,500.00	\$ 17,000.00	\$ 17,000.00
TOTAL ADDITIVE #1- NWWTP BAR SCREEN				\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 11,500.00	\$ 11,500.00	\$ 17,000.00	\$ 17,000.00
ADDITIVE BID ITEM #2- INSTALLATION OF SOUTH WWTP BAR SCREEN											
INSTALLATION ONLY (CITY TO PROVIDE BAR SCREEN) OF SOUTH WWTP MECHANICALLY CLEANED BAR SCREEN TO INCLUDE THE LABOR, EQUIPMENT, ELECTRICAL, REMOVAL AND DISPOSAL OF THE EXISTING BAR SCREEN, AND ALL NECESSARY INCIDENTALS FOR THE PROPER INSTALLATIONS AS PER MANUFACTURER'S STANDARDS AND RECOMMENDATIONS (SEE BAR SCREEN DRAWINGS)				\$ 16,000.00	\$ 16,000.00	\$ 26,000.00	\$ 26,000.00	\$ 9,700.00	\$ 9,700.00	\$ 15,000.00	\$ 15,000.00
TOTAL ADDITIVE BID #2- SWWTP BAR SCREEN				\$ 16,000.00	\$ 16,000.00	\$ 26,000.00	\$ 26,000.00	\$ 9,700.00	\$ 9,700.00	\$ 15,000.00	\$ 15,000.00
ADDITIVE BID ITEM 3- (EXISTING CLARIFIER)											
REMOVE AND REPLACE EXISTING AUTOMATIC SPRAY ALGAE CLEANING SYSTEM INCLUDES PUMP, MOTOR, PIPING, FITTINGS, AND ALL ITEMS NOT MENTION BUT NECESSARY TO COMPLETE IN PLACE				\$ 47,000.00	\$ 47,000.00	\$ 55,000.00	\$ 55,000.00	\$ 52,800.00	\$ 52,800.00	\$ 62,000.00	\$ 62,000.00
TOTAL-ADD. BID #3- SPRAY SYSTEM EX CLARIFIER				\$ 47,000.00	\$ 47,000.00	\$ 55,000.00	\$ 55,000.00	\$ 52,800.00	\$ 52,800.00	\$ 62,000.00	\$ 62,000.00
ADDITIVE BID ITEM #4- NEW SOUTH PLANT MCC PANEL											
REMOVE & REPLACE SOUTH WWTP ELECTRICAL MCC PANEL				\$ 30,600.00	\$ 30,600.00	\$ 55,000.00	\$ 55,000.00	\$ 30,800.00	\$ 30,800.00	\$ 30,000.00	\$ 30,000.00
TOTAL- ADDITIVE BID #4-NEW SWWTP MCC PANEL				\$ 30,600.00	\$ 30,600.00	\$ 55,000.00	\$ 55,000.00	\$ 30,800.00	\$ 30,800.00	\$ 30,000.00	\$ 30,000.00
TOTAL BASE BID											
TOTAL BASE BID + ADDITIVE BID #1				\$ 1,294,000.00	\$ 1,294,000.00	\$ 1,349,000.00	\$ 1,349,000.00	\$ 1,687,400.00	\$ 1,687,400.00	\$ 1,818,000.00	\$ 1,818,000.00
TOTAL BASE BID + ADDITIVE BID #1-2				\$ 1,309,000.00	\$ 1,309,000.00	\$ 1,379,000.00	\$ 1,379,000.00	\$ 1,698,900.00	\$ 1,698,900.00	\$ 1,835,000.00	\$ 1,835,000.00
TOTAL BASE BID + ADDITIVE BIDS #1-3				\$ 1,325,000.00	\$ 1,325,000.00	\$ 1,405,000.00	\$ 1,405,000.00	\$ 1,708,600.00	\$ 1,708,600.00	\$ 1,850,000.00	\$ 1,850,000.00
TOTAL BASE BID + ADDITIVE BIDS #1-4				\$ 1,372,000.00	\$ 1,372,000.00	\$ 1,460,000.00	\$ 1,460,000.00	\$ 1,761,400.00	\$ 1,761,400.00	\$ 1,912,000.00	\$ 1,912,000.00
TOTAL BASE BID + ADDITIVE BIDS #1-4				\$ 1,402,600.00	\$ 1,402,600.00	\$ 1,515,000.00	\$ 1,515,000.00	\$ 1,792,200.00	\$ 1,792,200.00	\$ 1,942,000.00	\$ 1,942,000.00

# **AGENDA ITEM #4**

**ORDINANCE NO. 2012-**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR VARIOUS PROJECTS AT PUBLIC WORKS AND RECYCLING CENTER AND FOR THE PURCHASE OF FIVE TRUCKS FOR VARIOUS DIVISIONS AT PUBLIC WORKS UTILIZING FISCAL YEAR 2010-2011 SURPLUS FUNDS.**

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

**CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
-----------	------------------	---------------	-----------------	-----------------	-----------------

**Fund 001    General Fund**

Capital

2	Fund Balance (FY 2011)	610.00			<u>231,886</u>
					<u>231,886</u>

Other Sources/Uses

6-000 Fund Transfers	Transfer to Fund 091	394.00		<u>231,886</u>	
				<u>231,886</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

**Fund 091    General Fund Capital Projects Fund**

Other Sources/Uses

6-000 Fund Transfers	Transfer from Fund 001	394.00		<u>231,886</u>	
				<u>231,886</u>	

Expenses

160.1 Planning	Grounds & Perm Fixtures	591.00		47,432	
170.1 Recycling	Grounds & Perm Fixtures	591.00		3,770	
170.2 Sanitation	Vehicle	711.00		36,000	
303.0 Garage	Vehicle	711.00		36,000	
305.0 Street	Vehicle	711.00		33,616	
302.0 Service Center	Building	713.00		23,080	
302.0 Service Center	Minor Equipment	217.00		4,919	
302.0 Service Center	Grounds & Perm Fixtures	591.00		47,069	
				<u>231,886</u>	

[To pay for the 2 each ½ ton pickup trucks for the Sanitation Department, 2 each ½ ton pickup trucks for the Garage Department, 1 each ¾ ton utility truck for the Street Department, Public Works Service Center welding shed, auto gate opener, pressure washer, catwalk, gas pump canopy and fence slats, and the Recycling Center fence enclosure for after-hours recycling.]

---

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of March, 2012.

PASSED AND APPROVED on this the \_\_ day of \_\_\_\_\_, 2012.

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
<b>Total of FY11 Surplus</b>					1,530,216.00		\$ 1,530,216.00
				Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction	(137,726.00)		(137,726.00)
				Add: Adjustment FY11 Surplus-FY11 Property Taxes correction	43,260.00		43,260.00
				Add: Tentative Arbitrage Contingent Liability Savings	3,453.00	99,803.00	103,256.00
				Add: FY11 Inventory Adjustment (Note F)	(49,753.00)	56,735.00	6,982.00
				<b>Adjusted Total of FY11 Surplus</b>	1,389,450.00	156,538.00	1,545,988.00

<b>#1</b>							
18							
10	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00		
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00		
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00		
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00		
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00		
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00		
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00	2,200.00	
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00	2,500.00	
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00	3,825.00	
16	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS server	11,000.00	11,000.00	
16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Ailsie	269,378.00		
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong	237,770.00		
<b>Total of Projects Presented at 2/13/12</b>					(705,778.00)	(19,525.00)	(725,303.00)

<b>#2</b>							
25							
9	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00		
	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kieberg County	1,750.00		
<b>Total Additional Revenue</b>					8,000.00		8,000.00
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app	6,250.00		
14	02/27/2012	091-5-301.0-314.00	Engineering	Kieberg Ave engineering design-\$30K for TAMUK assistance	29,825.00		
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00		
16	02/27/2012	001-5-440.0-712.00	Health	Seag mower (Note B and Note D)	3,500.00		
<b>Total of Projects Presented at 2/27/12</b>					(85,546.00)		(85,546.00)

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19						
	16	03/08/2012	091-5-160.1-314.00	Development Services			
	18	03/08/2012	091-5-160.3-591.00	Development Services			
				City contribution for KKB landscaping at Yoakum St.	10,000.00		
				Dumpster enclosure pilot program (Note D)	24,850.00		
				<b>Total of Projects Presented at 3/08/12</b>	<b>(34,850.00)</b>		<b>(34,850.00)</b>
#4	25						
	24	03/26/2012	091-5-160.1-591.00	Development Services			
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation			
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation			
	22	03/26/2012	091-5-303.0-711.00	PW - Garage			
	22	03/26/2012	091-5-303.0-711.00	PW - Garage			
	23	03/26/2012	091-5-305.0-711.00	PW - Street			
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center			
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center			
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center			
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center			
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center			
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center			
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center			
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center			
				Corridor landscaping pilot program (Note D)	47,432.00		
				Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
				Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
				Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
				Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
				Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00		
				Public Works yard - welding shed (Note D)	23,080.00		
				Public Works yard - auto gate opener (Note D)	5,490.00		
				Public Works yard - pressure washer (Note D)	4,919.00		
				Public Works yard - catwalk (Note D)	4,620.00		
				Public Works yard - gas pump canopy (Note D)	28,519.00		
				Public Works yard - fence slats (Note D)	8,440.00		
				Fence slats, additional amount from original amount (Note D)	500.00		
				Fence enclosure for after-hours recycling (Note B)	3,270.00		
				<b>Total of Projects Presented at 3/26/12</b>	<b>(231,886.00)</b>		<b>(231,886.00)</b>
#5	10						
	9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance			
				Upgrade time "clock" and attendance management system	67,408.00		
				<b>Total of Projects Presented at 4/09/12</b>	<b>(67,408.00)</b>		<b>(67,408.00)</b>
				<b>Total Remaining Net Surplus</b>	<b>271,982.00</b>	<b>137,013.00</b>	<b>408,995.00</b>

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
				<b>Total Remaining Net Surplus</b>	271,982.00	137,013.00	408,995.00
				<b>Other Possible Projects</b>			
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
N/A	N/A	TBD	PW-Water Production	Water Well #19 pump house rehab (Note A)	200,000.00		
				<b>Total of Other Possible Projects</b>	(219,540.00)	(200,000.00)	(419,540.00)
				<b>Net Total FY2011 Surplus (Deficit)</b>	<b>52,442.00</b>	<b>(62,987.00)</b>	<b>(10,545.00)</b>

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve,

and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure for after-hours recycling (\$3,270) requested on an email dated 2/14/12.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and (3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center bailer (\$90,000).

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000 to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed, auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.



# **AGENDA ITEM #5**



**March 29, 2012**

**To: City Commission via City Manager**

**From: Robert R Trescott, Downtown & Special Projects Manager**

**Re: Request for City Support for 1<sup>st</sup> Annual Desert Days & Nights Flying Festival**

Members of Kingsville Main Street and the Kingsville Historic Downtown District Association are hosting a downtown event, Desert Days & Nights, to capitalize on the visitors to the Wings over South Texas Air Show on April 14 – 15, 2012.

They are also working with the City to establish a precedent for an event some cities call *Touch the Truck* where public works vehicles are put on public display. Anyone who has ever gone to a car show knows that the adults head to the vintage cars and the kids head to the old fire trucks etc. We have also found that it pays dividends to give our blue collar workers a chance to display their skills and equipment.

To that end, with your permission, we will make arrangements for up to 10 pieces of equipment/vehicles to be delivered to and returned from downtown on Saturday April 14 and Sunday April 15. Estimated cost up to \$500, depending on who can drive the vehicles, etc.

Those merchants are requesting street closure on Kleberg Avenue and on 8<sup>th</sup> Street, 8 roll-out trash cans, and a waiver of fees.

This event is a test case of some new concepts and new collaborations that we hope to build on for future events.

Street Closure fee	\$100
Trash cans	\$ 48
Barricades	\$ 60
Trucks, etc	\$500
<hr/>	
Total	\$708

# **AGENDA ITEM #6**



**KINGSVILLE SPECIALIZED CRIMES  
AND NARCOTICS TASK FORCE**

**P. O. BOX 213  
KINGSVILLE, TEXAS 78364  
[tfadmin@kingsvilletaskforce.com](mailto:tfadmin@kingsvilletaskforce.com)  
(361) 595-5778  
Fax (361) 595-5781**



March 30, 2012

Mr. Vincent J. Capell, City Manager  
City of Kingsville, Texas

Mr. Capell,

The Kingsville Specialized Crimes & Narcotics Task Force is formally requesting an agenda item to be placed on the next City of Kingsville's Commissioners Court due to a donation of a Fiberscope Master Kit valued at \$15,214.00.


The donation was from Mr. Ted Sas, President and Owner of SAS R&D SERVICES INC. The Kingsville Task Force has worked with Mr. Sas on various projects in the past, and he facilitated the U.N. Inspectors coming to the United States.

Literature describing the Fiberscope Master Kit was given to Mrs. Edna Lopez, City Secretary, on this date. We also request this equipment be placed on city inventory.


Thanks in advance, and if any additional information is needed from our office, please call.

Sincerely,  
Guillermo "Willie" Vera  
Commander Kingsville Task Force

Cc: Ken Starrs, Assistant Commander  
Edna Lopez, City Secretary  
Courtney Alvarez, City Attorney



**CONTRABAND DETECTION EQUIPMENT**  
Over 50 years of service to governments and law enforcement agencies throughout the world



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**What Do You Want  
By Lightweight Led  
Fiberscope?**

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Fiberscope worked flawlessly and was instrumental in helping us with locating a false...

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#### OUR PRODUCTS

##### THE ULTIMATE FIBERSCOPE®

Lightweight one piece LED Fiberscope  
 Tigereye Wireless Monitor & Recorder  
 6 mm Standard Diameter  
 8.5 mm Standard Diameter  
 10 mm Standard Diameter  
 Master Kit Standard Scopes  
 Basic Kit Standard Scopes  
 Accessories

##### RIGID BORESCOPIES

2.0 mm Diameter  
 QS Flexible Borescope

##### TIRE INSPECTION FIBERSCOPE

The Kingsville Tire Inspection Fiberscope [VIDEO]

##### SEARCH & RESCUE VIDEOSCOPE

The "COPPERHEAD" Ultimate® Videoscope

##### IED VIDEOSCOPIES

12 mm Dual Channel Videoscope

##### READYSCOPES

Readyscopes

##### CUSTOM MANUFACTURED PRODUCTS

Custom Fiberoptics

##### BUSTER K910B CONTRABAND DETECTOR

Buster K910B  
 CT 30 Kit  
 Principles of Operation  
 Extension Arm  
 Remote Display  
 Laser Range Finder

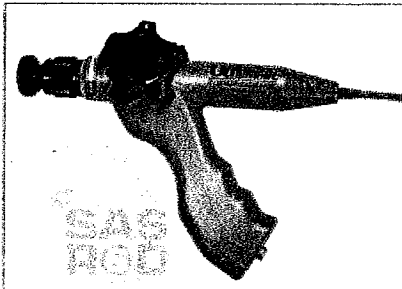
##### SEARCH & INSPECTION MIRRORS

Series 27 Search & Inspection Mirrors  
 Series 72 Mini-Mirrors

##### FORGERY DETECTION SYSTEMS

Fingerprint Products

#### PRODUCTS : THE Ultimate Fiberscope® : ONE PIECE LIGHTWEIGHT LED FIBERSCOPE



##### LED Scope Basic Kit

- Rubber eye cap, fuel tank adapter
- Upholstery / window wedge
- Spare battery - Grounding wire
- External charger
- Car charger for use while vehicle in motion
- One wire repair kit with DVD
- Instruction manual and DVD
- All in ruggedized case



##### LED Scope Master Kit

##### LED fiberscope of choice plus:

- Rubber eye cap, Spare battery, fuel tank adapter
- Upholstery / window wedge
- Grounding wire, External charger
- Car charger for use while vehicle in motion
- Microborescope 2.0mm diameter with right angle adapter
- Quick shuffly semi flex Borescope with right angle attachment
- Choice of Tigereye wireless monitor and recorder or digital video camera with built in and remote monitor

Music will stop playing in 90 sec.

#### The Ultimate Fiberscope®

#### One Piece Lightweight LED Fiberscope REPAIRABLE IN THE FIELD.

The one piece design allows all components to be housed inside the ergonomically designed pistol grip handle. When in use, no external cable or connections are required. Battery charging time is approximately 3 hours, allowing about 3 hours of continual "on" time.

Each fiberscope comes complete with a spare battery to enable extended inspections to be carried out, external battery charger included.

- Lightweight LED ONE PIECE field repairable Ultimate Fiberscope®
- 17,000 Element Image Bundle
- 6mm diameter with choice of 2 or 4 way articulation of the tip
- Standard lengths 40" (1.0m) 60" (1.5m) & 80" (2.0m) other lengths to order upon request
- Choice of Non-Conductive or Tungsten Braid outer flexible shaft
- May be used in gasoline, diesel, ship & aviation fuels, etc

#### SPECIFICATIONS

Shaft Outside Diameter: .236 inches - (6 mm)

Bend Radius: 1.5 inches - (38 mm)

Shaft Construction: Proprietary composite design

Shaft Lengths: 40" (1.0m), 60" (1.5m) & 80" (2.0 m) as standard. Longer lengths to order

2-way Articulation: Up/Down 120 Degrees

4-way Articulation: 120 Degrees all directions

Field of View: 70 Degrees Standard (50 Degrees available on request at time of order only)

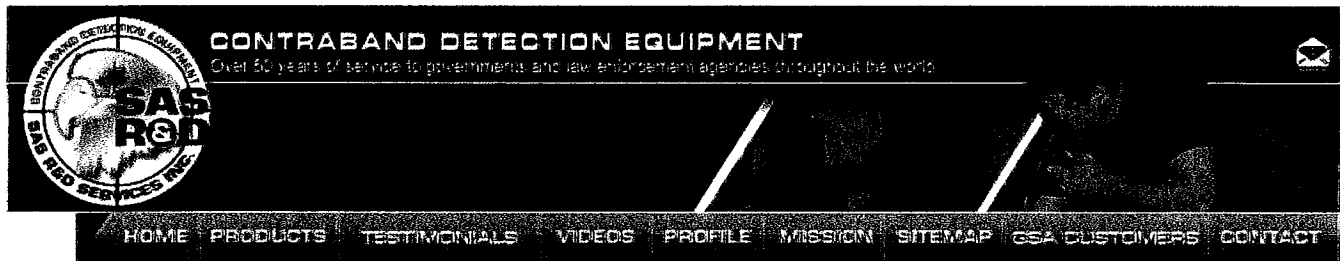
Depth of Field: .2" to 4.0" (5 mm to 100 mm)

Eyepiece: B-Style, Diopter Adjustable and Photo Capability - no 'C' mount required

Direction of View: Forward Viewing

Operational weight: 1.5 lbs (680 grams)

High color temperature: Approximately 6000 Kelvin - in the bluish white range for superior viewing of object being inspected.

**TESTIMONIALS**

Kingsville Tire Scope is a great tool and easy to use. We are able to search all tires without the...

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Fiberscope worked flawlessly and was instrumental in helping us with locating a false...

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**OUR PRODUCTS****THE ULTIMATE FIBERSCOPE®**

Lightweight one piece LED Fiberscope

Tigereye Wireless Monitor & Recorder

6 mm Standard Diameter

8.5 mm Standard Diameter

10 mm Standard Diameter

Master Kit Standard Scopes

Basic Kit Standard Scopes

Accessories

**RIGID BORESCOPES**

2.0 mm Diameter

QS Flexible Borescope

**TIRE INSPECTION FIBERSCOPE**

The Kingsville Tire Inspection Fiberscope [VIDEO]

**SEARCH & RESCUE VIDEOSCOPE**

The "COPPERHEAD" Ultimate® Videoscope

**IED VIDEOSCOPIES**

12 mm Dual Channel Videoscope

**READYSCOPES**

Readyscopes

**CUSTOM MANUFACTURED PRODUCTS**

Custom Fiberoptics

**BUSTER K910B CONTRABAND DETECTOR**

Buster K910B

CT 30 Kit

Principles of Operation

Extension Arm

Remote Display

Laser Range Finder

**SEARCH & INSPECTION MIRRORS**

Series 27 Search & Inspection Mirrors

Series 72 Mini-Mirrors

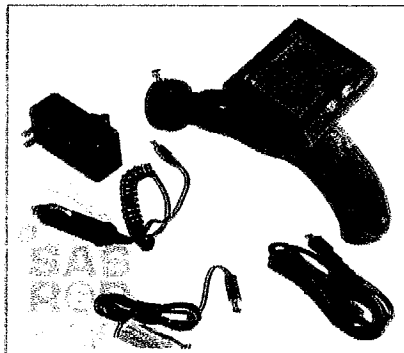
**FORGERY DETECTION SYSTEMS**

Fingerprint Products

Infra-red Document Examination

Ultra-Violet Lamps

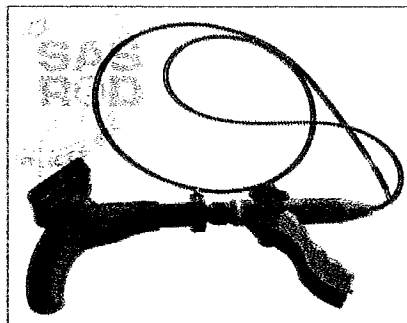
Front Line Document Examination

**ROADSIDE TOOL KIT****PRODUCTS : TIGEREYE WIRELESS MONITOR & RECORDER**

Tigereye Monitor

**Includes:**

- Tigereye Handle
- Detachable, Wireless Monitor with flip-out stand and built-in magnets.
- 2GB Micro SD Memory Card
- USB and Video Interconnect Cables
- 2 "Li-ion" Rechargeable Batteries with AC Adapter/Charger
- One-into-Two charging cable
- Instruction Manual



Tigereye Attached to Lightweight LED Fiberscope



Suitable for use with all Ultimate Fiberscopes®

**Features**

- 3.5 in. (88.9mm) diagonal TFT-LCD wireless color monitor can be detached from the unit for remote viewing up to 30 ft. (9m) away. Imbedded magnets and flip-out stand on the back of the monitor allow hands-free operation.
- 4x Digital Zoom Feature
- 180° image flip feature
- Both monitor and handle use rechargeable "Li-ion" batteries which can be charged at the same time using the included one-into-two charging cable
- System comes complete with batteries and charger
- View results in real-time, record video and capture/save still photos (JPEG).
- Up to 3 hours of video (AVI)
- NTSC or PAL compatible
- USB and video interconnect cables are included
- Choice of 5 menu languages: English, French, Spanish, Chinese and Portuguese

**SPECIFICATIONS****CAMERA/PROBE:**

Transmission Range: Up to 30 ft. (9m) line of sight

Transmission 2.4GHz

Frequency:

Dimensions: 8.5 x 6.5 x 1.9 in. (215 x 165 x 50mm)

Weight: 15 oz. (425g)

Power Source: 1 lithium-ion rechargeable battery (included)

**DETACHABLE, WIRELESS MONITOR:**

Display: 3.5 in. (88.9mm) diagonal TFT LCD Color Screen

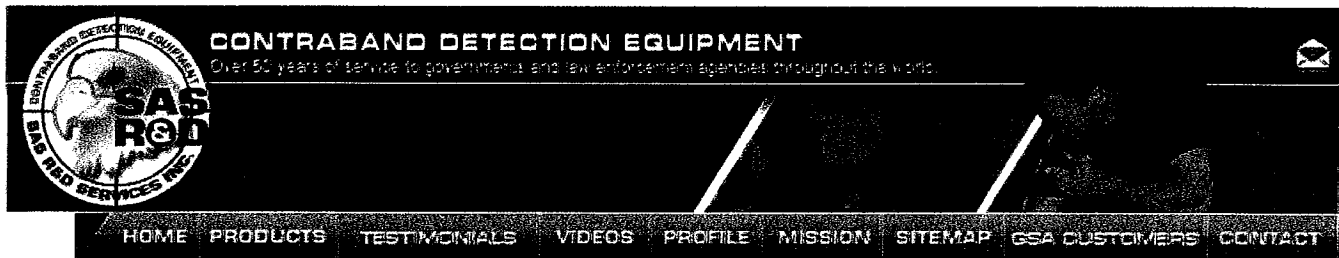
Video/Image Resolution: 320 x 240 Pixels (AVI)

Dimensions: 3.9 x 3.3 x 1.0 in. (100 x 85 x 25mm)

Weight: 6.1 oz. (172g)

Power Source: 1 Lithium-ion rechargeable battery (included)

CE/FCC Approvals: Yes



## TESTIMONIALS

Kingsville Tire Scope is a great tool and easy to use. We are able to search all tires without the...

[Read More](#)

Fiberscope worked flawlessly and was instrumental in helping us with locating a false...

[Read More](#)

## OUR PRODUCTS

### THE ULTIMATE FIBERSCOPE®

Lightweight one piece LED Fiberscope  
Tigereye Wireless Monitor & Recorder  
6 mm Standard Diameter  
8.5 mm Standard Diameter  
10 mm Standard Diameter  
Master Kit Standard Scopes  
Basic Kit Standard Scopes  
Accessories

### RIGID BORESCOPIES

2.0 mm Diameter  
QS Flexible Borescope

### TIRE INSPECTION FIBERSCOPE

The Kingsville Tire Inspection Fiberscope [VIDEO]

### SEARCH & RESCUE VIDEOSCOPE

The "COPPERHEAD" Ultimate® Videoscope

### IED VIDEOSCOPIES

12 mm Dual Channel Videoscope

### READYSCOPES

Readyscopes

### CUSTOM MANUFACTURED PRODUCTS

Custom Fiberoptics

### BUSTER K910B CONTRABAND DETECTOR

Buster K910B  
CT 30 Kit  
Principles of Operation  
Extension Arm  
Remote Display  
Laser Range Finder

### SEARCH & INSPECTION MIRRORS

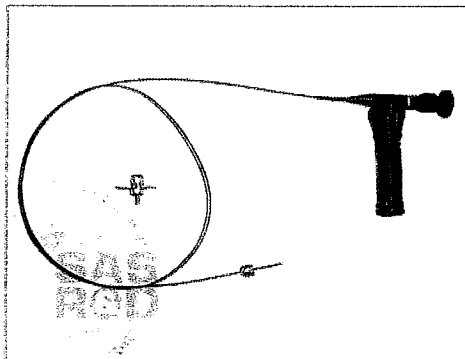
Series 27 Search & Inspection Mirrors  
Series 72 Mini-Mirrors

### FORGERY DETECTION SYSTEMS

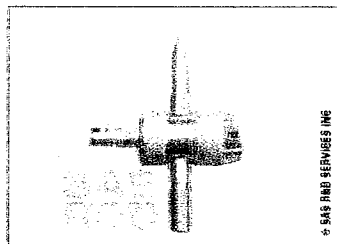
Fingerprint Products  
Infra-red Document Examination  
Ultra-Violet Lamps  
Front Line Document Examination

### ROADSIDE TOOL KIT

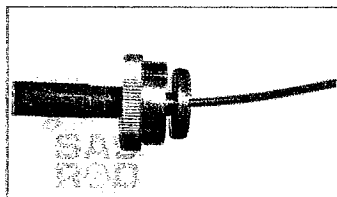
## PRODUCTS : TIRE INSPECTION FIBERSCOPE : THE KINGSVILLE TIRE INSPECTION FIBERSCOPE



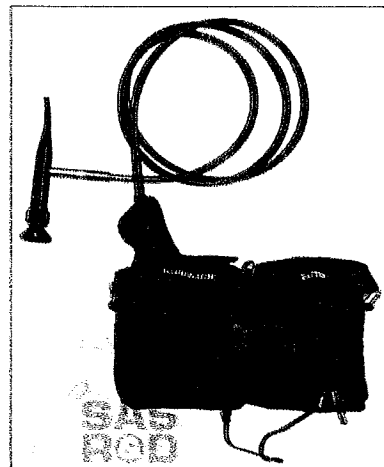
Kingsville Tire Inspection Fiberscope



Valve stem remover



Valve sealing device



Optional Enhanced Illumination Kit

The Kingsville Tire inspection Fiberscope Diameter 1.9 mm (.075 in.) – For Inspecting all vehicle tires

May be added as an optional item to the Ultimate Fiberscope®™ Master kit or purchased individually

The Kingsville fiberscope was designed to be a portable, rugged inspection device capable of producing a high-resolution image through tire valve stems, with the objective of looking inside a vehicle tire in a non-destructive fashion. With intense fiber optic illumination and a crisp image delivered by high-resolution quartz optical fiber, this Fiberscope may be used on passenger or commercial vehicles, irrespective of the valve stem configuration. Air loss is minimized thanks to a special sealing system – no need to cut tires open anymore, just insert the Kingsville Scope and look inside the tire. Uses our standard 220 Lumen LED light handle and may be used with all other accessories in the Ultimate Fiberscope® Master Kit.

### Standard Features:

- High Resolution Fiber Imaging Bundle
- Internal Fiber Optic Illumination
- Portable 220 Lumen LED rechargeable Battery Handle
- Tire valve stem seal with valve remover
- Durable stainless steel, flexible urethane and Aluminum construction
- Stainless Steel objective head for durability
- Custom Foam Lined Carrying Case
- Instruction manual and DVD

### Specifications:

- Shaft Outside Diameter: .075 in. – (1.9mm)
- Shaft Length: 60 in. (152cm)
- Field of View: 50 Degrees
- Depth of Field: .2 in. to 3.0 in. – (5 to 75 mm)
- Eyepiece: B-Style, Diopter Adjustable and photo ready
- Direction of View: Forward Viewing
- Light Guide Connector: ACMI

### Part Numbers:

- Standalone unit complete with all accessories in transport case:  
Part Number: KS-SA-1
- If required to be included in the Master Kit :  
Part Number: KS-MC-1

### Options:

24 Watt enhanced illumination kit c/w battery, light guide + charger.

- There are times when greater illumination may be required for the KTIF. In such instances this kit will be useful. The standard KTIF illuminated with the standard 220 Lumen rechargeable light handle.

# **AGENDA ITEM #7**



**RESOLUTION #2012-\_\_\_\_\_**

**A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING THE RELEASE OF CHAPTER 59 FUNDS OF THE KINGSVILLE POLICE DEPARTMENT FOR DONATION TO THE PALMER DRUG ABUSE PROGRAM (PDAP).**

**WHEREAS**, the Texas Code of Criminal Procedure, Article 59.06(h) allows for the release of Chapter 59 funds for nonprofit programs for the prevention of drug abuse;

**WHEREAS**, the Palmer Drug Abuse Program (PDAP) is a non-profit organization working to (1) turn the tide against drug and alcohol abuse in the Kingsville community and (2) make a positive statement to our young people about living a drug-free and alcohol-free lifestyle; and

**WHEREAS**, the Palmer Drug Abuse Program has provided services to 170 first time participants and spoke to over 1, 801 young people and parents;

**WHEREAS**, PDAP provided approximately 624 initial and follow-up appointments to community members of Kleberg County last year;

**NOW, THEREFORE BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission authorizes the Kingsville Police Department to assist with a \$5,000.00 donation to the Palmer Drug Abuse Program (PDAP) to help educate young people about living a drug-free and alcohol-free lifestyle. PDAP will submit quarterly charitable contribution reporting forms to the Kingsville Police Department.

II.

**THAT** local elected representatives shall be encouraged to promote, endorse, and support Palmer Drug Abuse Program for the benefit of the community.

PASSED AND APPROVED by a majority vote of the City Commission on the 9<sup>th</sup> day of April, 2012.

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney

**KINGSVILLE POLICE DEPARTMENT  
INTER-OFFICE MEMORANDUM**

March 20<sup>th</sup>, 2012

**TO** : Vincent J. Capell, Courtney Alvarez  
**FROM** : Chief R. Torres  
**SUBJECT** : PDAP Corporate Sponsorship

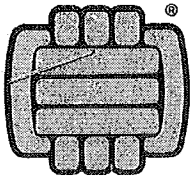
I am in receipt of a letter from the Palmer Drug Abuse Program soliciting a donation for the Kingsville, Texas program. The Palmer Drug Abuse Program provides a proactive means in our continued battle against the abuse of drugs. We here at the City of Kingsville Police Department have a longstanding relationship with PDAP and now that we have the means would like to assist them in our common goals.

The Texas Code of Criminal Procedure under Chapter 59 allows awarded funds to be used to assist in the funding of nonprofit programs for the prevention of drug abuse. The Palmer Drug Abuse Program is a tax-exempt organization and is totally dependent upon support from individuals, corporations, and private foundations of our community.

I would ask that this be placed on the next available agenda for city council approval of a donation in the amount of **\$5,000.00** to assist PDAP with our mission to help young people and families recover from chemical abuse and addiction.

In keeping with the Chapter 59 we would request that the applicant entity after being awarded funds provide a report on a quarterly basis regarding what types of programs they have provided along with the number of participants they have been able to serve. This data is necessary for performance measurements reporting of all or the Kingsville Police Department's Federal and State grants such as JAG, BVP and Recovery Grants.

Thank you for your assistance regarding this matter.



# PALMER

## DRUG ABUSE PROGRAM

3104 S. Alameda Street • Corpus Christi, TX 78404 • Tel. 361-887-8900  
601 E. Kleberg St., Kingsville TX 78363 Tel 361-592-1212

### BOARD OF TRUSTEES Executive Committee

**Chairman**  
Morgan Spear

**Treasurer**  
Alan Lucke

**Secretary**  
Suellen West

#### Board Members

Robert Cagle  
Tom Dobson  
Jesse Garcia  
A.C. Gilmore, Jr.  
Lucy Hill  
Eloy Salazar  
Alan Wilson

**Kingsville Member**  
Max Duncan

**Alice Advisory Members**  
Mary Dru Burns  
Rev. John W. Fox

**Advisory Members**  
Dan Countiss  
Hoyte Gentry  
Fred W. Heldenfels, III  
Peter Holt  
Lanette Joubert  
Charles Kaffie  
Nelda Martinez  
William H. Locke, Jr.  
Wayne Lundquist  
Day Manley  
Robert B. Rowling  
Rev. Warren Spanutius  
Wallace Sparkman  
Alan J. Stoner  
Michael Swantner  
George Tanner  
Leah Woolford

**Executive Director**  
Wade H. Fjeld  
[www.PDAPcc.org](http://www.PDAPcc.org)

March 12, 2012

Chief Ricardo Torres  
City of Kingsville - Police Dept.  
P. O. Box 1458  
Kingsville, TX 78364

Dear Chief Torres,

Too many teens in Kingsville and the surrounding areas have lost their lives to drug and alcohol abuse. Those teens and young adults who reach our doors have been ravaged by drugs and alcohol. As Director of Palmer Drug Abuse Program I have been blessed to hear many of those same teens say that "**PDAP saved my life**".

Because all our services are **absolutely FREE** to the public we rely upon the support of those of you in the community. I can honestly tell you that "**PDAP Donors Save Lives**" with their continuing support.

On April 28<sup>th</sup> 2012, we will be having our **ANNUAL DRUG FREE WALK** in Kingsville. The Drug Free Walk is open to all those in the community who wish to show their support for teens at risk, and raise awareness of this deadly problem.

Because PDAP does not receive financial support from the government, I am asking you to **PLEASE become a sponsor** in this year's Annual Drug Free Walk. I can assure you that PDAP will be extremely good stewards with **any** sponsorship you may choose.

Thank you for your attention to this request. I realize you are contacted by many charities, but the Palmer Drug Abuse Program truly saves lives. I know, because it saved mine too. Thank you.

Sincerely,

Wade H. Fjeld  
Executive Director



# **AGENDA ITEM #8**

RESOLUTION NO. 2012-\_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LANDSCAPE MAINTENANCE AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR LANDSCAPE IMPROVEMENTS ON GENERAL CAVAZOS BLVD. FROM THE INTERSECTION OF US77 BYPASS TO FM 1717 (SOUTH BRAHMA/14<sup>TH</sup> ST.) TO BE PERFORMED BY THE CITY OF KINGSVILLE.**

**WHEREAS**, the City Commission of the City of Kingsville desires to have landscape improvements along General Cavazos Blvd. between US77 ByPass and FM 1717 (South Brahma/14<sup>th</sup> St.);

**WHEREAS**, the Texas Department of Transportation has submitted a contract for a Landscape Maintenance Agreement for landscape improvements in the referenced area; and

**WHEREAS**, the City of Kingsville must pass a resolution authorizing the City to enter into the Landscape Maintenance Agreement with the Texas Department of Transportation to allow for the landscape improvements that City wants to do in the above referenced.

**NOW, THEREFORE BE IT RESOLVED** by the City Commission of the City of Kingsville, Texas:

I.

**THAT** the City Commission authorizes the City Manager to execute the Landscape Maintenance Agreement with the Texas Department of Transportation for landscape improvements along General Cavazos Blvd. between US77 ByPass and FM 1717 (South Brahma/14<sup>th</sup> St.).

II.

**THAT** the City Manager, or his designee, is hereby authorized and directed to act on the City's behalf in all matters pertaining to this contract.

III.

**THAT** this Resolution shall become effective upon adoption.

**PASSED AND APPROVED** by a majority vote of the City Commission on the 9th day of April, 2012.

---

Sam R. Fugate  
Mayor

ATTEST:

---

Edna Lopez  
City Secretary

APPROVED AS TO FORM:

---

Courtney Alvarez  
City Attorney

## LANDSCAPE MAINTENANCE AGREEMENT

THE STATE OF TEXAS

THE COUNTY OF TRAVIS

This AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the State of Texas, hereinafter referred to as the "State", and the City of \_\_\_\_\_, \_\_\_\_\_ County, Texas, acting by and through its duly authorized officers, hereinafter called the "City".

### WITNESSETH

**WHEREAS**, Chapter 311 of the Transportation Code gives the City exclusive dominion, control, and jurisdiction over and under the public streets within its corporate limits and authorizes the City to enter into agreements with the State to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through its corporate limits; and

**WHEREAS**, Section 221.002 of the Transportation Code authorizes the State, at its discretion, to enter into agreements with cities to fix responsibilities for maintenance, control, supervision, and regulation of State highways within and through the corporate limits of such cities; and

**WHEREAS**, the State and the City have entered into a Municipal Maintenance Agreement dated \_\_\_\_\_, **the provisions of which are incorporated herein by reference**, and wherein the City has agreed to retain all functions and responsibilities for maintenance and operations which are not specifically described as the responsibility of the department; and

**WHEREAS**, the State has existing and proposed landscape improvements, such as, but not limited to, the installation of tree, shrub, and turf plantings, irrigation systems, and other aesthetic elements for areas within the right of way of state highway routes within the City as shown on Attachment "A"; and

**WHEREAS**, the State will provide such landscape improvements, provided that the City agrees to be responsible for all required maintenance of the landscape improvements.

## **AGREEMENT**

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties hereto to be by them respectively kept and performed, it is agreed as follows:

### **Contract Period**

This Agreement becomes effective upon the date of final execution by the State, and shall remain in effect until terminated or modified as hereinafter provided.

### **Coverage**

This agreement prescribes the responsibilities of the State and the City relating to the installation and maintenance of landscape elements on non-controlled access state highways, as defined in the Municipal Maintenance Agreement, and described and graphically shown as "State Maintained and Operated" in that agreement.

### **Amendment**

The parties agree that this agreement may be amended. Such amendments, to be effective, must be in writing and signed by both parties.

### **State's Responsibilities**

The State shall install landscape elements including but not limited to trees, shrubs, grasses, sidewalks, irrigation systems, and hardscape features through its employees or duly appointed agents.

### **City's Responsibilities**

The City may install landscape elements including but not limited to trees, shrubs, grasses, sidewalks, irrigation systems, and hardscape features through its employees or duly appointed agents. Any installations shall be performed in accordance with Texas Department of Transportation specifications and standards, and must be approved by the State in writing prior to any work being performed.



The City shall maintain all landscape elements within the limits of the right of way including all median and island areas but excluding paved areas intended for vehicular travel. Landscape maintenance shall include but not be limited to plant maintenance, plant replacement, mowing and trimming, hardscape element maintenance, and irrigation system operation and maintenance. All landscape elements must be maintained in a functional and aesthetically pleasing condition.

### **TERMINATION**

It is understood and agreed between the parties hereto that should either party fail to properly fulfill its obligations as herein outlined, the other party may terminate this agreement upon thirty days written notice. Additionally, this agreement may be terminated by mutual agreement and consent of both parties.

Should the City terminate this agreement, as prescribed here above, the City shall, at the option of the State, reimburse any reasonable costs incurred by the State.

**IN WITNESS WHEREOF**, the parties have hereunto affixed their signatures, the City of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_, and the Texas Department of Transportation, on the \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_.

### **ATTEST:**

\_\_\_\_\_  
CITY OF \_\_\_\_\_  
By \_\_\_\_\_  
(Title of Signing Official)

### **THE STATE OF TEXAS**

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, and the established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By \_\_\_\_\_  
District Engineer

\_\_\_\_\_  
District

Attachments

# CITY OF KINGSVILLE

P. O. BOX 1458 – KINGSVILLE, TEXAS 78364



March 21, 2012

Mr. Tomas Trevino, P.E.  
Texas Department of Transportation  
Alice Area Engineer  
Corpus Christi District

Re: Maintenance of Proposed Palm Trees along FM 1356 (General Cavazos Blvd.)

Dear Mr. Trevino:

Per your request in your email dated February 22, 2012, the City of Kingsville has incorporated the existing storm water inlets and piping into its design for the tree plantings along FM 1356 a.k.a. Gen. Cavazos Blvd. Additionally, per request, the City of Kingsville will be solely responsible for the purchase, installation and ongoing maintenance of the trees including trimming and replacement if necessary. Please accept this letter as a full commitment and agreement to the above stated ongoing maintenance.

The design and maintenance of this project has incorporated all comments and advisements of the Texas Department of Transportation (TXDOT), specifically your requests, into the design of this project to ensure compliance. In doing so, it is the City of Kingsville's opinion that with the writing of this letter the project can proceed and be carried out as designed.

If you have any questions or if I can be of further service, please let me know. I can be reached at (361) 595-8002, 8:00am to 5:00pm, Monday through Friday. If I am unavailable feel free to leave a message and I will return your call as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Kellam".

Michael Kellam  
Director of Development Services

Cc: Naim Kahn, Director of Public Works

Enclosure: February 22<sup>nd</sup> Email Exchange

# **(REGULAR AGENDA)**


# **AGENDA ITEM #9**



## ***Finance Department***

361-595-8009

361-595-8035 Fax

DATE: March 30, 2012  
TO: City Commission through City Manager  
FROM: Mark A. Rushing, Director of Finance   
SUBJECT: Time and Attendance RFP

### **SUMMARY**

This item will authorize the staff to execute the installation of the Time and Attendance System at all City locations.

### **BACKGROUND**

Seven companies expressed interest in submitting an RFP for the City's Time and Attendance System. Three companies responded to the RFP, (1) NOVAtime, (2) Qquest Software Systems/Work4orce and (3) Time Clock Plus. Time Clock Plus is the only vendor that has current customers who interface with Tyler Technologies Incode System. We hope to have the program ready to test in May and go live the first pay period in June, 6/3-16/12, to be paid 6/21/12.

### **What the system will accomplish**

See attached EXECUTIVE SUMMARY

### **Represents improvement over the current system**

Currently, the City has different time clock systems at various City locations and a few locations without a time clock for the hourly employees. Each time card must be manually calculated for the time each day and added for the time worked per week and pay period. Then the information is written on a time sheet that is sent to the payroll office the Monday of payroll week. Three Finance Department employees verify the accuracy each employee is paid. The Finance Staff independently calculates each time card and time sheet. The proposed system will reduce the number of employees needed to verify the payroll information and increase efficiency in the department.

If this purchase is approved, it will allow for a redistribution of labor resources within all the City departments. Estimates on the return on investment range from 7 months to 5 years. These estimates are based on industry averages and takes into account information from the American Payroll Association. An automated system will eliminate time sheet errors, data entry errors, time incurred to manually enter information into the payroll system and calculation errors, and to some extent audit fees. The estimated return on the initial investment for an employer the size of Kingsville is projected to be from 2-3 years.

### **Vendor Information**

See attached EXECUTIVE SUMMARY and COMPANY BACKGROUND

**RECOMMENDATION**

Staff recommends the RFP be awarded to Time Clock Plus. They scored the highest overall for the criteria of the RFP.

**FINANCIAL IMPACT**

This item will expend approximately \$67,408 allocated from the FY11 Surplus Funds with a savings of \$12,592 originally budget of \$80,000.

Approved

---

Vincent Capell, City Manager

## EXECUTIVE SUMMARY

---

Data Management Inc. (DMI) has been providing workforce labor solutions since 1988. With a continued growth in the municipal sector of time and attendance, DMI has shown a unique ability to meet the special needs of city and county timekeeping requirements. Cities all over the country are realizing the unnecessary costs associated with antiquated punch clocks and hand written time and attendance sheets. Today's supervisors require "real-time" data in order to make critical labor decisions, a function that can only be provided by a software based time and attendance solution. While utilizing the scalability and power of Microsoft SQL Server, all TimeClock Plus systems operate in "real-time". The quoted biometric terminals reduce the threat of lost data during power failures as with many stand-alone, polling devices. The terminals can be desk or wall mounted in an area easily accessible to all employees, allowing them to perform any necessary time clock transaction without having physical access to a computer. Employee restrictions such as schedule limits, overtime limits, etc, are enforced in "real-time", and prevent the time consuming exceptions typically realized at the end of the pay period with conventional polling, or "store and forward" clocks.

Included within this proposal and in addition to our TimeClock Plus Hybrid Software / biometric terminals are modules that are designed specifically for cities and municipalities. Quad Weekly and automation utilities enhance the core features of TimeClock Plus. TimeClock Plus allows for multiple user-defined pay cycles, Pay Rules, Overtime Rules, and Accrual Policies. An edit log showing date, time, location and username of authorized administrator offers detailed tracking of changes made to any employee time record. Rounding and grace period rules can be configured, enabling the City of Kingsville administrators to restrict when employees are able to perform clocking functions. Those employees who attempt to clock in or out too early or too late can be required to report to their supervisor prior to clocking. This will enable managers to accurately track employee hours worked in each assigned job code while effectively managing overtime and employee performance issues.

With more than 40 customizable reports, TimeClock Plus makes time and attendance information readily available at administrator's fingertips. By deploying TimeClock Plus across a local or wide area network, TimeClock Plus allows administrators to monitor and control many aspects of employee time and attendance while reducing the cost of overtime, administrative labor, and clerical mistakes. A comprehensive selection of reports is easily available on-screen, in hardcopy, via email or exported in an ASCII file. Reports may be compiled according to preset time periods, pre-set criteria, and/or by inputting specific date ranges. When printing payroll reports for a pay period, input the beginning and ending dates for the pay period and TimeClock Plus will generate the report, no matter what your pay schedule. Additionally, TimeClock Plus takes the next logical step in automating the process of doing payroll by allowing management to transfer hours from TimeClock Plus to the city's financial system Incode, thus saving valuable time in the once tedious job of data entry.

---

## COMPANY BACKGROUND

---

Data Management, Inc. ("DMI") develops time and attendance solutions for employee labor tracking, providing solutions that range from Enterprise class organizations with tens of thousands of employees, to mid-sized businesses, all the way down to small businesses with only 10 employees. Our company was founded in 1988 with the mission of designing, developing, and marketing high-quality time and attendance applications to help employers manage, control and report employee labor in real-time rather than allowing the capture of flawed employee data to be delivered later. DMI, the winner of several awards since 2000, is a recognized leader in time and attendance and employee labor management technology. The company's success is a result of its long-range commitment to the development of high quality, world-class applications -- and our consistent mindset of providing what we call morally-sound business practices.

Established in 1988 in San Angelo, Texas by President Jorge Ellis, DMI soon began the development of TimeClock Plus™ and marketed it primarily to small businesses. His consumer-oriented marketing approach of listening to, and then implementing client requests to meet their needs quickly made TimeClock Plus one of the most popular and most powerful low cost solutions available. Today, TimeClock Plus Small Business and Professional Editions continue to fill that niche for tens of thousands of growing companies, school districts, and municipalities.

In addition, DMI's current line of time and attendance products includes TimeClock Plus Hybrid Edition, a SQL based, corporate level labor management system offering the simplicity of use of our past versions with the ability to perform complex and diverse rule handling. Enterprise Edition has become a leading labor management solution suited to clients of any size, in any category.

Based in rural West Texas, DMI continues to expand on its dominant presence in the Time and Attendance industry in the United States and abroad. DMI's success has led to over 3600 percent growth over the past ten years. In October of 2006, for the third consecutive year, DMI was named to the Technology Fast 500, a list of the 500 fastest growing technology companies in North America as determined by Deloitte and Touche®, a worldwide accounting firm. Just earlier in August 2006, DMI was named 45th on the Texas Fast 50, a list of the 50 fastest growing technology companies in Texas. Previously, DMI was selected as Business of the Year by the Texas Association of Business and Chambers of Commerce.

Our roots as a small business keep us well aware of the needs and concerns of today's growing business owners, and our commitment to an ever increasing presence in the enterprise market guides our vision for new growth. Our inherent understanding of desire of clients of any size to control labor costs and operate in the most efficient manner possible, while always targeting what is *'right and good'* in our business relationships, are paramount to the success we enjoy.

---



**CITY OF KINGSVILLE**  
**RFP 12-32**  
**BID TABULATION**  
**TIME AND ATTENDANCE**

VENDOR	Weighted Avg	NOVAtime		Qqest Software Systems/Work4orce		Time Clock Plus	
CRITERIA		No	0%	No	0%	Yes	25%
Incode w/current interface	25%	No	0%	No	0%	Yes	25%
Total Cost, including biometric scanners and PC time entry, including 1st year Annual Maintenance	25%	\$ 60,200	10%	\$ 25,364 does not include travel and exp. due to training and implementation	25%	\$ 58,755	20%
Annual Maint. Yr 1	10%	\$ 7,200	5%	\$ 3,410	10%	\$ 6,036	7%
Fees Yr 2		\$ 7,560		\$ 3,410		\$ 6,036	
Yr 3		\$ 7,938		\$ 3,410		\$ 6,036	
Yr 4		\$ 8,335		\$ 3,410		\$ 6,036	
Yr 5		\$ 8,752		\$ 3,410		\$ 6,036	
Overall payroll experience, including civil service contracts	10%	Yes	10%	Yes	10%	Yes	10%
System Requirements	10%	Yes	10%	Yes	10%	Yes	10%
Reports - generic and custom available	10%	Yes	10%	Yes	5%	Yes	9%
Offline mode collection of clocking data	10%	Yes 10,000-50,000 transactions, depending on system	10%	Yes doesn't specify the number of transactions	5%	Yes 22,000+ transactions	10%
<b>TOTAL AVERAGES</b>	<b>100%</b>		<b>55%</b>		<b>65%</b>		<b>91%</b>
Incode Interface		\$ 1,650		\$ 1,650		\$ 1,650	
1st year annual maint.		\$ 413		\$ 413		\$ 413	
Server-dedicated		\$ 4,298		\$ 4,298		\$ 4,298	
SQL software		\$ 642		\$ 642		\$ 642	
Switches/Hubs for 11 locations							
11 locations @ \$150 ea		\$ 1,650		\$ 1,650		\$ 1,650	
<b>Sub-total of Other Costs</b>		<b>\$ 8,653</b>		<b>\$ 8,653</b>		<b>\$ 8,653</b>	
<b>TOTAL COST</b>		<b>\$ 68,853</b>		<b>\$ 34,017</b>		<b>\$ 67,408</b>	

See following page

Included in \$58,755 for initial cost during year 1

See following  
 ✓  
 ✓  
 ✓  
 Estimated

Plus travel and expenses due to training.



Designates winning RFP

TimeClock Plus  
by Data Management, Inc.  
3322 West Loop 306, San Angelo, TX 76904  
325 223-9500 800 749-8463  
sales@timeclockplus.com

Quote	Customer	Quote Date
265639	151143	03/21/2012

<b>CUSTOMER</b>
7 of Kingsville Texas Baron Vela (361) 595-8011 PO BOX 1458 Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	UPS Ground	Pre-Paid

Stock No	Ordered	Description	Unit Cost	Total
Software and Employee Licensing (\$8,300.00)				
22-401	1	TimeClock Plus 6.0 Professional	1,160.00	1,160.00
22-800	260	6.0 Professional Employee Licenses	20.00	5,200.00
30-653	1	Quad Weekly Overtime Module (28 day base)	619.00	619.00
30-623	1	AutoImport Module (Versions 5 / 6)	411.00	411.00
30-704	1	Automation Utility Module (6.0 Only)	499.00	499.00
30-667	1	Incode (Export Module)	411.00	411.00
Hand Scan Hardware (\$42,000.00)				
46-405	12	GT-400/ 200 Series Hand Scanner	3,500.00	42,000.00
Proposal based on RFP requirements				
<p style="text-align: right;"> <i>\$ 50,469.00 this page</i>  <i>8,286.00 next page →</i>  <u><i>\$ 58,755.00</i></u> </p> <p style="text-align: center;"> Valid for 28 days. Expires 04/18/2012.  DO NOT PAY. THIS IS NOT AN INVOICE. </p>				



Subtotal: 50,300.00  
S & H: 169.00  
Total: 50,469.00

TimeClock Plus  
by Data Management, Inc.  
3322 West Loop 306, San Angelo, TX 76904  
325 223-9500 800 749-8463  
sales@timeclockplus.com

Quote	Customer	Quote Date
265638	151143	03/21/2012

CUSTOMER
y of Kingsville Texas aron Vela (361) 595-8011 PO BOX 1458 Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	N/A	Pre-Paid

Stock No	Ordered	Description	Unit Cost	Total
99-204	1	Systems Support Contract (Standard)	6,036.00	6,036.00
800-814	10	Professional Services Virtual On-Site Support (Per hour) L (Estimated)	225.00	2,250.00
		Remote Training and Support		
Valid for 28 days. Expires 04/18/2012. DO NOT PAY. THIS IS NOT AN INVOICE.				



Subtotal: 8,286.00  
S & H: 0.00  
Total: 8,286.00

## Investment Summary

Caron Vela  
City of Kingsville  
March 5, 2012



### Cost Breakdown

Proposal Valid for 120 days

Software	Cost	Annual Fees
License Fees (Existing Customer)	1,650	413
	1,650	413



# QUOTATION

QUOTE #: 617147771

Customer #: 7057082

Contract #: 48ABO

Customer Agreement #: DIR-SDD-890-TX

Quote Date: 3/30/12

Date: 3/30/12 9:05:05 AM

Customer Name: CITY OF KINGSVILLE

TOTAL QUOTE AMOUNT:	\$4,297.94	3,435.51	this page
Product Subtotal:	\$4,297.94	862.43	next page →
Tax:	\$0.00	4297.94	
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$3,435.51	GROUP TOTAL: \$3,435.51
Base Unit:	PowerEdge T310 Chassis with up to 4 Hot-Plug Hard Drives and LCD Diagnostics (224-6556)		
Processor:	Shipping for PowerEdge T310 (330-5947)		
Memory:	8GB Memory (2x4GB), 1333MHz, Dual Ranked RDIMM (317-5136)		
Video Card:	X3450 Xeon Processor, 2.66 GHz 8M Cache, Turbo, HT (317-2042)		
Video Card:	PowerEdge T310 Heatsink (330-5114)		
Hard Drive:	HD Multi-Select (341-4158)		
Hard Drive Controller:	H200 Hot Plug Cable, PowerEdge T310 (330-7551)		
Hard Drive Controller:	PERC H200 Adapter RAID Controller (342-0729)		
Operating System:	Windows Server 2008 R2 SP1, Standard Edition, Includes 5 CALS (421-5425)		
Mouse:	500GB 7.2K RPM Near-Line SAS 6Gbps 3.5in Hot-plug Hard Drive (342-2096) - Quantity 2		
NIC:	On Board network Adapter (430-2008)		
Modem:	Baseboard Management Controller (313-7919)		
TBU:	Tape Backup SATA Cable for PET310 (330-6116)		
TBU:	Internal Storage Bay 5.25 RD1000 (341-9763)		
CD-ROM or DVD-ROM Drive:	16X DVD-ROM, SATA, INTERNAL (313-9100)		
CD-ROM or DVD-ROM Drive:	SATA Optical Drive Cable for PowerEdge T310 (330-5342)		
Documentation Diskette:	Electronic System Documentation and OpenManage DVD Kit (330-5091)		
Documentation Diskette:	Thank you for choosing Dell (code DS) (468-7769)		
Feature	RAID 1 - Add-In SAS6IR/H200/PERC6i/H700 (SAS/SATA Cntrlr), 2 Hot Plug HDD (330-5092)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (904-1572)		
Service:	ProSupport : 7x24 HW / SW Tech Support and Assistance , 3 Year (904-1762)		
Service:	Dell Hardware Limited Warranty Plus On Site Service Initial Year (904-8377)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (904-8780)		
Service:	Dell Hardware Limited Warranty Extended Year (905-1428)		
Service:	MISSION CRITICAL PACKAGE: Enhanced Services, 3 Year (905-1468)		
Service:	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-800-9 (989-3439)		
Installation:	On-Site Installation Declined (900-9997)		

Support:	Proactive Maintenance Service, PE, 1 Event per yr, 1yr (988-7407)
Misc:	Power Supply, Redundant, 400W (330-5111)
Misc:	Power Cord, NEMA 5-15P to C13 (Y-cord), wall plug, 10 feet Quantity 2 (330-0579)
	QTY2, Internal Removable Hard Disk for RD1000, 160GB Native/320GB Comp (341-9345)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
ESI-FA8771-05-A-0301-SYMC BACKUP EXEC 2010 SERVER WIN PER SERVER BNDL STD LIC BAND S BASIC 12 MONTHS (A3469557)	1	\$549.08	\$549.08
GOVT OLP ENG WIN SVR CAL 2008 NL LOCL USER CAL (A1533637)	15	\$20.89	\$313.35
Number of S & A Items: 2		S&A Total Amount: \$862.43	

COMMENTS
DMASON@CITYOFKI
NGSVILLE.COM

SALES REP:	John Bubenik	PHONE:	5127250394
Email Address:	john_bubenik@dell.com	Phone Ext:	7250394

Please review this quote carefully. If complete and accurate, you may place your order online at [www.dell.com/qto](http://www.dell.com/qto) (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied.



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

CQPF345

2667831

3/30/2012

**BILL TO:**  
CITY OF KINGSVILLE  
PO BOX 1458

**SHIP TO:**  
CITY OF KINGSVILLE  
Attention To: DAVID MASON  
200 E KLEBERG AVE

Accounts Payable  
KINGSVILLE, TX 78364-1458

KINGSVILLE, TX 78363-4573  
Contact: DAVID MASON 361.595.8025

Customer Phone #361.595.8014

Customer P.O. # CQPF345

## ACCOUNT MANAGER

ANDREW HINES 877.525.1583

## SHIPPING METHOD

Free Drop Ship

## TERMS

NET 30-VERBAL

## EXEMPTION CERTIFICATE

GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1548945	MS WWF SQL SRV STD 2008 Mfg#: MWF-228-08442 Contract: MARKET	26.92	26.92
1	2077398	MS GSA SQL SRV STD 2008 R2 Mfg#: MLG-228-09443 Contract: GSA Schedule GS-35F-0195J Electronic distribution - NO MEDIA	614.64	614.64
SUBTOTAL				641.56
FREIGHT				0.00
TAX				0.00

US Currency

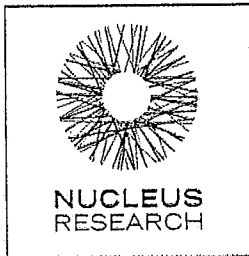
TOTAL ➔

641.56

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061  
Phone: 847.371.5000

Fax: 847-371-3231

Please remit payment to:  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



January 2008

Document H97

## **RESEARCH NOTE AUTOMATING TIME AND ATTENDANCE: LOW HANGING ROI**

### **THE BOTTOM LINE**

Automating time and labor management with a solution from vendors such as Kronos and ADP enables companies to improve productivity, increase payroll accuracy, and eliminate costs related to obsolete and paper-based time and attendance management systems.

Nucleus Research has performed dozens of interviews with companies that have used solutions from companies such as Kronos, ADP, and Workbrain to replace time and attendance workflows that were either fully manual or poorly automated. All companies benefited from the deployments. ROIs tended to be particularly high for companies that had migrated from a manual environment.

In the absence of an automated time and attendance system, companies lose productivity, overpay employees, and become distracted by the manual tasks of time and attendance.

The primary benefits of an automated time and attendance system are improved productivity, reduced payroll error, reduced payroll inflation, lower overtime costs, and the elimination of paper costs.

### **Improved productivity**

Many companies use highly complex and manual processes in order to compile and certify their time and attendance information. When these workflows and processes are replaced by systems from best-of-breed time and labor management vendors, a variety of workers become more productive:

- Employees, who are able to more rapidly provide their time and attendance data over the Web, at their PC, or at time clocks.
- Managers, who become more productive because they are able to more rapidly view, approve, and submit attendance information from employees.
- Payroll administrators, who no longer have to manually collect, check, and transmit data from time sheets.

Time and attendance systems can also automate workflows in the areas of leave and activities. By providing PC or Web-based ways for employees and managers to efficiently exchange information about requests, absences, vacation time, and the projects they are working on, these solutions enable people to become more productive.



**TOPICS**

Employee Management  
Applications  
Human Resources

**Reduced payroll error**

Simplifying time and attendance workflows and eliminating the use of paper time cards and time sheets means that data is manually transferred less frequently, reducing the amount of human error that can increase payroll costs. This increases accuracy, reduces rework, and reduces payroll overpayments. Nucleus finds that companies have an average payroll error rate of 1.2 percent of total payroll.

Without an automated time and attendance system, companies tend to over pay their employees by an average of 1.2 percent.

The level of payroll error at a company will vary based upon factors such as:

- Rule environment complexity. The more pay rules that a company has to adhere to as a result of union agreements, as well as federal, state, and local regulations, the more likely there are to be payroll errors that result in overpayments to employees.
- Number of locations. The more stores, offices, or plant locations your company has, the more likely errors are to occur as the data is exchanged in manual workflows.
- Workflow complexity. The more time and attendance data is manually exchanged from one person to another — including employees, managers, and payroll administrators — the greater will be the amount of payroll error.

**Reduced payroll inflation**

With time and attendance workflows that are semi-automated or manual, the accuracy of attendance data provided by employees cannot be assured. There are a number of ways that this can inflate a company's payroll:

- Buddy punching. Employees can fraudulently increase the number of hours they get paid for by having a coworker punch them in even though they are not at the work site.
- Clock rounding. If an employee clocks in before they begin their assigned shift, some attendance systems will pay them for that extra time even though they were not working.
- Inconsistency. Attendance and pay rules can be applied inconsistently or even with favoritism, which increases payroll.

**Reduced overtime**

In the absence of reporting from an automated time and attendance system, managers typically do not know how many hours their employees have worked. This can be a problem when managers want to allocate work or shift time, but want to give that time to employees who have worked the least hours, so that overtime costs can be minimized.

Without the standardized reporting available in time and attendance applications, managers are far less able to assign work to their employees based on who is least likely to incur overtime rates.

Solutions from the best-of-breed time and attendance vendors include standardized reports that tell managers who is approaching overtime, which enables managers to more cost effectively assign work and cut overtime costs.

**Retirement of legacy systems**

Automating time and attendance with a best-of-breed solution typically enables companies to retire existing time and labor management systems that — compared to time and attendance solutions from best-of-breed vendors — are more difficult to maintain, costlier to service, and have limited functionality. This also enables managers to improve workflows and reduce costs. When retiring a legacy system, benefits will include both the elimination of annual license maintenance fees and the cost of internal and external staff to maintain the system to be retired.

**Elimination of paper costs**

Automating the collection and processing of time and attendance data with a solution from a best-of-breed vendor eliminates the costs of paper time cards and time sheets. This can result in a significant savings for organizations with large workforces and bi-weekly pay periods. Companies considering a automation can estimate their cost savings by using a cost of \$0.03 per time sheet and multiplying by the number of time sheets based on the numbers of employees and pay periods. The costs of storing and archiving time sheets and time cards will also be eliminated.

**On demand or on premise?**

Companies that decide to deploy a time and attendance system will also need to decide whether the application will be accessed over the Web or from a system deployed on their own hardware. ADP's solution is typically accessed over the Web, which results in lower up-front costs, since the majority of costs are in the form of subscription fees paid over the life of the solution. On-premise solutions have more upfront costs as a result of the need to purchase and deploy software. In deciding which way to deploy time and attendance, companies should consider how much in-house staff they want to dedicate to the system — the less that can be made available for a time and attendance solution, the more a company should go with an on-demand deployment.

**CONCLUSION**

Companies that have not automated their time and attendance workflows should consider automating them with a solution from a best-of-breed vendor such as Kronos, ADP, or Workbrain in order to improve productivity, reduce payroll error, and decrease overtime costs. In considering a solution, companies should be prepared to think about whether it would be deployed on premise, as Kronos and Workbrain offer their solutions, or over the Web, which is how the majority of ADP deployments are completed.

*Nucleus Research is a global provider of investigative technology research and advisory services. Building on its unique ROI case study approach, for nearly a decade Nucleus Research has delivered insight and analysis on the true value of technology and strategies for maximizing current investments and exploiting new technology opportunities. For more information or a list of services, visit [NucleusResearch.com](http://NucleusResearch.com), call +1-781-416-2900, or e-mail [info@NucleusResearch.com](mailto:info@NucleusResearch.com).*

# **AGENDA ITEM #10**

ORDINANCE NO. 2012-

**AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR THE FINANCE DEPARTMENT TIME AND ATTENDANCE SYSTEM.**

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT EXPENSES  
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<b>Fund 001</b>	<b>General Fund</b>				
<u>Capital</u>					
2		Fund Balance (FY 2011)	610.00		<u>67,408</u>
					<u>67,408</u>
	<u>Other Sources/Uses</u>				
6-000	Fund Transfers	Transfer to Fund 091	394.00	<u>67,408</u>	
				<u>67,408</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

**Fund 091    General Fund Capital Projects Fund**

<u>Other Sources/Uses</u>				
6-000	Fund Transfers	Transfer from Fund 001	394.00	<u>67,408</u>
				<u>67,408</u>
<u>Expenses</u>				
180.1	Planning	Computers & Assoc Eq.	726.00	<u>67,408</u>
				<u>67,408</u>

[To pay for the Finance Department automated time clock and attendance system City wide.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of April, 2012.

PASSED AND APPROVED on this the \_\_ day of \_\_\_\_\_, 2012.

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#1	18	02/13/2012	City Manager	<b>Total of FY11 Surplus</b>	1,530,216.00		\$ 1,530,216.00
				Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction	(137,726.00)		(137,726.00)
				Add: Adjustment FY11 Surplus-FY11 Property Taxes correction	43,260.00		43,260.00
				Add: Tentative Arbitrage Contingent Liability Savings	3,453.00	99,803.00	103,256.00
				Add: FY11 Inventory Adjustment (Note E)	(49,753.00)	56,735.00	6,982.00
				<b>Adjusted Total of FY11 Surplus</b>	1,389,450.00	156,538.00	1,545,988.00
				City Match for Certified Local Government (CLG) app	6,250.00		
				Recycling Center/Community Appearance - fence slats	1,500.00		
				Recycling Center/Community Appearance - exterior repairs	11,750.00		
				Recycling Center/Community Appearance - landscaping	3,500.00		
				Body armor replacement	80,453.00		
				Building repairs	17,000.00		
				Beautification project	36,445.00		
				2 laptops	4,616.00		
				2 power stretchers	17,591.00		
				GIS equipment and server - GPS units	2,200.00	2,200.00	
				GIS equipment and server - GIS software installation	2,500.00	2,500.00	
				GIS equipment and server - GIS software	3,825.00	3,825.00	
				GIS equipment and server - GIS server	11,000.00	11,000.00	
#2	25	02/13/2012	PW - Street	Street repaving - Ailsie	269,378.00		
				Street repaving - Armstrong	237,770.00		
				<b>Total of Projects Presented at 2/13/12</b>	(705,778.00)	(19,525.00)	(725,303.00)
				Donations - KCVB	6,250.00		
				Intergovernmental Revenue - Kieberg County	1,750.00		
				<b>Total Additional Revenue</b>	8,000.00		8,000.00
				KCVB Match for Certified Local Government (CLG) app	6,250.00		
				Kieberg Ave engineering design-\$30K for TAMUK assistance	29,825.00		
				Bunker gear (Note B)	45,971.00		
				Seag mower (Note B and Note D)	3,500.00		
				<b>Total of Projects Presented at 2/27/12</b>	(85,546.00)		(85,546.00)
				City Manager			
				Engineering			
				Fire			
				Health			
				Revenue			
				Revenue			
				Revenue			
				Revenue			

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

#	Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19							
	16	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.	10,000.00		
	18	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)	24,850.00		
					<b>Total of Projects Presented at 3/08/12</b>	<b>(34,850.00)</b>		<b>(34,850.00)</b>
#4	25							
	24	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)	47,432.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	23	03/26/2012	091-5-305.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00		
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00		
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00		
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00		
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00		
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00		
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00		
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00		
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00		
					<b>Total of Projects Presented at 3/26/12</b>	<b>(231,886.00)</b>		<b>(231,886.00)</b>
#5	10							
	9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	67,408.00		
					<b>Total of Projects Presented at 4/09/12</b>	<b>(67,408.00)</b>		<b>(67,408.00)</b>
					<b>Total Remaining Net Surplus</b>	<b>271,982.00</b>	<b>137,013.00</b>	<b>408,995.00</b>

CITY OF KINGSVILLE  
CAPITAL PROJECTS SCHEDULE  
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
<b>Total Remaining Net Surplus</b>					271,982.00	137,013.00	408,995.00
<b>Other Projects to be Considered</b>							
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
N/A	N/A	TBD	PW-Water Production	Water Well #19 pump house rehab (Note A)	200,000.00		
<b>Total of Other Possible Projects</b>					(219,540.00)	(200,000.00)	(419,540.00)
<b>Net Total FY2011 Surplus (Deficit)</b>					<b>52,442.00</b>	<b>(62,987.00)</b>	<b>(10,545.00)</b>

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve,

and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure for after-hours recycling (\$3,270) requested on an email dated 2/14/12.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and (3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center bailer (\$90,000).

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000 to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed, auto gate opener, pressure washer, carwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.





## ***Finance Department***

361-595-8009

361-595-8035 Fax

DATE: March 30, 2012

TO: City Commission through City Manager

FROM: Mark A. Rushing, Director of Finance

SUBJECT: Time and Attendance RFP

### **SUMMARY**

This item will authorize the staff to execute the installation of the Time and Attendance System at all City locations.

### **BACKGROUND**

Seven companies expressed interest in submitting an RFP for the City's Time and Attendance System. Three companies responded to the RFP, (1) NOVAtime, (2) Qquest Software Systems/Work4orce and (3) Time Clock Plus. Time Clock Plus is the only vendor that has current customers who interface with Tyler Technologies Incode System. We hope to have the program ready to test in May and go live the first pay period in June, 6/3-16/12, to be paid 6/21/12.

### **What the system will accomplish**

See attached EXECUTIVE SUMMARY

### **Represents improvement over the current system**

Currently, the City has different time clock systems at various City locations and a few locations without a time clock for the hourly employees. Each time card must be manually calculated for the time each day and added for the time worked per week and pay period. Then the information is written on a time sheet that is sent to the payroll office the Monday of payroll week. Three Finance Department employees verify the accuracy each employee is paid. The Finance Staff independently calculates each time card and time sheet. The proposed system will reduce the number of employees needed to verify the payroll information and increase efficiency in the department.

If this purchase is approved, it will allow for a redistribution of labor resources within all the City departments. Estimates on the return on investment range from 7 months to 5 years. These estimates are based on industry averages and takes into account information from the American Payroll Association. An automated system will eliminate time sheet errors, data entry errors, time incurred to manually enter information into the payroll system and calculation errors, and to some extent audit fees. The estimated return on the initial investment for an employer the size of Kingsville is projected to be from 2-3 years.

### **Vendor Information**

See attached EXECUTIVE SUMMARY and COMPANY BACKGROUND

**RECOMMENDATION**

Staff recommends the RFP be awarded to Time Clock Plus. They scored the highest overall for the criteria of the RFP.

**FINANCIAL IMPACT**

This item will expend approximately \$67,408 allocated from the FY11 Surplus Funds with a savings of \$12,592 originally budget of \$80,000.

Approved

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Vincent Capell, City Manager

## EXECUTIVE SUMMARY

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Data Management Inc. (DMI) has been providing workforce labor solutions since 1988. With a continued growth in the municipal sector of time and attendance, DMI has shown a unique ability to meet the special needs of city and county timekeeping requirements. Cities all over the country are realizing the unnecessary costs associated with antiquated punch clocks and hand written time and attendance sheets. Today's supervisors require "real-time" data in order to make critical labor decisions, a function that can only be provided by a software based time and attendance solution. While utilizing the scalability and power of Microsoft SQL Server, all TimeClock Plus systems operate in "real-time". The quoted biometric terminals reduce the threat of lost data during power failures as with many stand-alone, polling devices. The terminals can be desk or wall mounted in an area easily accessible to all employees, allowing them to perform any necessary time clock transaction without having physical access to a computer. Employee restrictions such as schedule limits, overtime limits, etc, are enforced in "real-time", and prevent the time consuming exceptions typically realized at the end of the pay period with conventional polling, or "store and forward" clocks.

Included within this proposal and in addition to our TimeClock Plus Hybrid Software / biometric terminals are modules that are designed specifically for cities and municipalities. Quad Weekly and automation utilities enhance the core features of TimeClock Plus. TimeClock Plus allows for multiple user-defined pay cycles, Pay Rules, Overtime Rules, and Accrual Policies. An edit log showing date, time, location and username of authorized administrator offers detailed tracking of changes made to any employee time record. Rounding and grace period rules can be configured, enabling the City of Kingsville administrators to restrict when employees are able to perform clocking functions. Those employees who attempt to clock in or out too early or too late can be required to report to their supervisor prior to clocking. This will enable managers to accurately track employee hours worked in each assigned job code while effectively managing overtime and employee performance issues.

With more than 40 customizable reports, TimeClock Plus makes time and attendance information readily available at administrator's fingertips. By deploying TimeClock Plus across a local or wide area network, TimeClock Plus allows administrators to monitor and control many aspects of employee time and attendance while reducing the cost of overtime, administrative labor, and clerical mistakes. A comprehensive selection of reports is easily available on-screen, in hardcopy, via email or exported in an ASCII file. Reports may be compiled according to preset time periods, pre-set criteria, and/or by inputting specific date ranges. When printing payroll reports for a pay period, input the beginning and ending dates for the pay period and TimeClock Plus will generate the report, no matter what your pay schedule. Additionally, TimeClock Plus takes the next logical step in automating the process of doing payroll by allowing management to transfer hours from TimeClock Plus to the city's financial system Incode, thus saving valuable time in the once tedious job of data entry.

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## COMPANY BACKGROUND

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Data Management, Inc. ("DMI") develops time and attendance solutions for employee labor tracking, providing solutions that range from Enterprise class organizations with tens of thousands of employees, to mid-sized businesses, all the way down to small businesses with only 10 employees. Our company was founded in 1988 with the mission of designing, developing, and marketing high-quality time and attendance applications to help employers manage, control and report employee labor in real-time rather than allowing the capture of flawed employee data to be delivered later. DMI, the winner of several awards since 2000, is a recognized leader in time and attendance and employee labor management technology. The company's success is a result of its long-range commitment to the development of high quality, world-class applications -- and our consistent mindset of providing what we call morally-sound business practices.

Established in 1988 in San Angelo, Texas by President Jorge Ellis, DMI soon began the development of TimeClock Plus™ and marketed it primarily to small businesses. His consumer-oriented marketing approach of listening to, and then implementing client requests to meet their needs quickly made TimeClock Plus one of the most popular and most powerful low cost solutions available. Today, TimeClock Plus Small Business and Professional Editions continue to fill that niche for tens of thousands of growing companies, school districts, and municipalities.

In addition, DMI's current line of time and attendance products includes TimeClock Plus Hybrid Edition, a SQL based, corporate level labor management system offering the simplicity of use of our past versions with the ability to perform complex and diverse rule handling. Enterprise Edition has become a leading labor management solution suited to clients of any size, in any category.

Based in rural West Texas, DMI continues to expand on its dominant presence in the Time and Attendance industry in the United States and abroad. DMI's success has led to over 3600 percent growth over the past ten years. In October of 2006, for the third consecutive year, DMI was named to the Technology Fast 500, a list of the 500 fastest growing technology companies in North America as determined by Deloitte and Touche®, a worldwide accounting firm. Just earlier in August 2006, DMI was named 45th on the Texas Fast 50, a list of the 50 fastest growing technology companies in Texas. Previously, DMI was selected as Business of the Year by the Texas Association of Business and Chambers of Commerce.

Our roots as a small business keep us well aware of the needs and concerns of today's growing business owners, and our commitment to an ever increasing presence in the enterprise market guides our vision for new growth. Our inherent understanding of desire of clients of any size to control labor costs and operate in the most efficient manner possible, while always targeting what is *'right and good'* in our business relationships, are paramount to the success we enjoy.

---

CITY OF KINGSVILLE  
RFP 12-32  
BID TABULATION  
TIME AND ATTENDANCE

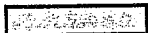
VENDOR	Weighted Avg	NOVAtime		Qquest Software Systems/Work4orce		Time Clock Plus	
CRITERIA							
Incode w/current interface	25%	No	0%	No	0%	Yes	25%
Total Cost, including biometric scanners and PC time entry, including 1st year Annual Maintenance	25%	\$ 60,200	10%	\$ 25,364 does not include travel and exp. due to training and implementation	25%	\$ 58,755	20%
Annual Maint. Yr 1	10%	\$ 7,200	5%	\$ 3,410	10%	\$ 6,036	7%
Fees Yr 2		\$ 7,560		\$ 3,410		\$ 6,036	
Yr 3		\$ 7,938		\$ 3,410		\$ 6,036	
Yr 4		\$ 8,335		\$ 3,410		\$ 6,036	
Yr 5		\$ 8,752		\$ 3,410		\$ 6,036	
Overall payroll experience, including civil service contracts	10%	Yes	10%	Yes	10%	Yes	10%
System Requirements	10%	Yes	10%	Yes	10%	Yes	10%
Reports - generic and custom available	10%	Yes	10%	Yes	5%	Yes	9%
Offline mode collection of clocking data	10%	Yes 10,000-50,000 transactions, depending on system	10%	Yes doesn't specify the number of transactions	5%	Yes 22,000+ transactions	10%
<b>TOTAL AVERAGES</b>	<b>100%</b>		<b>55%</b>		<b>65%</b>		<b>91%</b>
Incode Interface		\$ 1,650		\$ 1,650		\$ 1,650	
1st year annual maint.		\$ 413		\$ 413		\$ 413	
Server-dedicated		\$ 4,298		\$ 4,298		\$ 4,298	
SQL software		\$ 642		\$ 642		\$ 642	
Switches/Hubs for 11 locations							
11 locations @ \$150 ea		\$ 1,650		\$ 1,650		\$ 1,650	
Sub-total of Other Costs		\$ 8,653		\$ 8,653		\$ 8,653	
<b>TOTAL COST</b>		<b>\$ 68,853</b>		<b>\$ 34,017</b>		<b>\$ 67,408</b>	

See following page

Included in \$58,755 for initial cost during year 1

See following  
✓  
✓  
Estimated

Plus travel and expenses due to training.



Designates winning RFP

TimeClock Plus  
by Data Management, Inc.  
3322 West Loop 306, San Angelo, TX 76904  
325 223-9500 800 749-8463  
sales@timeclockplus.com

Quote	Customer	Quote Date
265639	151143	03/21/2012

<b>CUSTOMER</b>
/ of Kingsville Texas
aron Vela (361) 595-8011
PO BOX 1458
Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	UPS Ground	Pre-Paid

Stock No.	Ordered	Description	Unit Cost	Total
<b>Software and Employee Licensing (\$8,300.00)</b>				
22-401	1	TimeClock Plus 6.0 Professional	1,160.00	1,160.00
22-800	260	6.0 Professional Employee Licenses	20.00	5,200.00
30-653	1	Quad Weekly Overtime Module (28 day base)	619.00	619.00
30-623	1	AutoImport Module (Versions 5 / 6)	411.00	411.00
30-704	1	Automation Utility Module (6.0 Only)	499.00	499.00
30-667	1	Incode (Export Module)	411.00	411.00
<b>Hand Scan Hardware (\$42,000.00)</b>				
46-405	12	GT-400/ 200 Series Hand Scanner	3,500.00	42,000.00
Proposal based on RFP requirements				
<p style="text-align: right;"> \$ 50,469.00 this page  8,286.00 Next page →  <u>\$ 58,755.00</u> </p> <p>Valid for 28 days. Expires 04/18/2012. DO NOT PAY. THIS IS NOT AN INVOICE.</p>				



Subtotal: 50,300.00  
S & H: 169.00  
Total: 50,469.00

TimeClock Plus  
 by Data Management, Inc.  
 3322 West Loop 306, San Angelo, TX 76904  
 325 223-9500 800 749-8463  
 sales@timeclockplus.com

Quote	Customer	Quote Date
265638	151143	03/21/2012

<b>CUSTOMER</b>
City of Kingsville Texas Aaron Vela (361) 595-8011 PO BOX 1458 Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	N/A	Pre-Paid

Stock No.	Ordered	Description	Unit Cost	Total
99-204	1	Systems Support Contract (Standard)	6,036.00	6,036.00
800-814	10	Professional Services Virtual On-Site Support (Per hour) L (Estimated)  Remote Training and Support	225.00	2,250.00
<p>Valid for 28 days. Expires 04/18/2012.            DO NOT PAY. THIS IS NOT AN INVOICE.</p>				



Subtotal: 8,286.00  
 S & H: 0.00  
 Total: 8,286.00

## Investment Summary

Caron Vela  
City of Kingsville  
March 5, 2012



### Cost Breakdown

Proposal Valid for 120 days

Software	Cost	Annual Fees
License Fees (Existing Customer)	1,650	413
	1,650	413



**DELL****QUOTATION**

QUOTE #: 617147771

Customer #: 7057082

Contract #: 48ABO

Customer Agreement #: DIR-SDD-890-TX

Quote Date: 3/30/12

Date: 3/30/12 9:05:05 AM

Customer Name: CITY OF KINGSVILLE

TOTAL QUOTE AMOUNT:	\$4,297.94	3,435.51 this page	
Product Subtotal:	\$4,297.94	862.43 next page →	
Tax:	\$0.00	4,297.94	
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$3,435.51	GROUP TOTAL: \$3,435.51
Base Unit:	PowerEdge T310 Chassis with up to 4 Hot-Plug Hard Drives and LCD Diagnostics (224-6556)		
Processor:	Shipping for PowerEdge T310 (330-5947)		
Memory:	8GB Memory (2x4GB), 1333MHz, Dual Ranked RDIMM (317-5136)		
Video Card:	X3450 Xeon Processor, 2.66 GHz 8M Cache, Turbo, HT (317-2042)		
Video Card:	PowerEdge T310 Heatsink (330-5114)		
Hard Drive:	HD Multi-Select (341-4158)		
Hard Drive Controller:	H200 Hot Plug Cable, PowerEdge T310 (330-7551)		
Hard Drive Controller:	PERC H200 Adapter RAID Controller (342-0729)		
Operating System:	Windows Server 2008 R2 SP1, Standard Edition, Includes 5 CALS (421-5425)		
Mouse:	500GB 7.2K RPM Near-Line SAS 6Gbps 3.5in Hot-plug Hard Drive (342-2096) - Quantity 2		
NIC:	On Board network Adapter (430-2008)		
Modem:	Baseboard Management Controller (313-7919)		
TBU:	Tape Backup SATA Cable for PET310 (330-6116)		
TBU:	Internal Storage Bay 5.25 RD1000 (341-9763)		
CD-ROM or DVD-ROM Drive:	16X DVD-ROM, SATA, INTERNAL (313-9100)		
CD-ROM or DVD-ROM Drive:	SATA Optical Drive Cable for PowerEdge T310 (330-5342)		
Documentation Diskette:	Electronic System Documentation and OpenManage DVD Kit (330-5091)		
Documentation Diskette:	Thank you for choosing Dell (code DS) (468-7769)		
Feature:	RAID 1 - Add-In SAS6IR/H200/PERC6I/H700 (SAS/SATA Cntrlr), 2 Hot Plug HDD (330-5092)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (904-1572)		
Service:	ProSupport : 7x24 HW / SW Tech Support and Assistance , 3 Year (904-1762)		
Service:	Dell Hardware Limited Warranty Plus On Site Service Initial Year (904-8377)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (904-8780)		
Service:	Dell Hardware Limited Warranty Extended Year (905-1428)		
Service:	MISSION CRITICAL PACKAGE: Enhanced Services, 3 Year (905-1468)		
Service:	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-800-9 (989-3439)		
Installation:	On-Site Installation Declined (900-9997)		

Support:	Proactive Maintenance Service, PE, 1 Event per yr, 1yr (988-7407)
Misc:	Power Supply, Redundant, 400W (330-5111)
Misc:	Power Cord, NEMA 5-15P to C13 (Y-cord), wall plug, 10 feet Quantity 2 (330-0579)
	QTY2, Internal Removable Hard Disk for RD1000, 160GB Native/320GB Comp (341-9345)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
ESI-FA8771-05-A-0301-SYMC BACKUP EXEC 2010 SERVER WIN PER SERVER BNDL STD LIC BAND S BASIC 12 MONTHS (A3469557)	1	\$549.08	\$549.08
GOVT OLP ENG WIN SVR CAL 2008 NL LOCL USER CAL (A1533637)	15	\$20.89	\$313.35
Number of S & A Items: 2		S&A Total Amount: \$862.43	

COMMENTS
DMASON@CITYOFKI
NGSVILLE.COM

SALES REP:	John Bubenik	PHONE:	5127250394
Email Address:	john_bubenik@dell.com	Phone Ext:	7250394

Please review this quote carefully. If complete and accurate, you may place your order online at [www.dell.com/qto](http://www.dell.com/qto) (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to [www.dell.com/terms](http://www.dell.com/terms) as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at [www.dell.com/returnpolicy#total](http://www.dell.com/returnpolicy#total). If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at [www.dell.com/partner](http://www.dell.com/partner). If your order includes services, visit [www.dell.com/servicecontracts](http://www.dell.com/servicecontracts) for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied.



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

CQPF345

2667831

3/30/2012

BILL TO:  
CITY OF KINGSVILLE  
PO BOX 1458

SHIP TO:  
CITY OF KINGSVILLE  
Attention To: DAVID MASON  
200 E KLEBERG AVE

Accounts Payable  
KINGSVILLE, TX 78364-1458

KINGSVILLE, TX 78363-4573  
Contact: DAVID MASON 361.595.8025

Customer Phone #361.595.8014

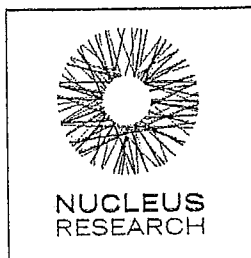
Customer P.O. # CQPF345

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE	
ANDREW HINES 877.525.1583		Free Drop Ship	NET 30-VERBAL	GOVT-EXEMPT	
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
1	1548945	MS WWF SQL SRV STD 2008 Mfg#: MWF-228-08442 Contract: MARKET	26.92	26.92	
1	2077398	MS GSA SQL SRV STD 2008 R2 Mfg#: MLG-228-09443 Contract: GSA Schedule GS-35F-0195J Electronic distribution - NO MEDIA	614.64	614.64	
SUBTOTAL				641.56	
FREIGHT				0.00	
TAX				0.00	
				US Currency	
TOTAL				641.56	

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061  
Phone: 847.371.5000

Fax: 847-371-3231

Please remit payment to:  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



January 2008

Document: H97

## **RESEARCH NOTE AUTOMATING TIME AND ATTENDANCE: LOW HANGING ROI**

### **THE BOTTOM LINE**

Automating time and labor management with a solution from vendors such as Kronos and ADP enables companies to improve productivity, increase payroll accuracy, and eliminate costs related to obsolete and paper-based time and attendance management systems.

Nucleus Research has performed dozens of interviews with companies that have used solutions from companies such as Kronos, ADP, and Workbrain to replace time and attendance workflows that were either fully manual or poorly automated. All companies benefited from the deployments. ROIs tended to be particularly high for companies that had migrated from a manual environment.

In the absence of an automated time and attendance system, companies lose productivity, overpay employees, and become distracted by the manual tasks of time and attendance.

The primary benefits of an automated time and attendance system are improved productivity, reduced payroll error, reduced payroll inflation, lower overtime costs, and the elimination of paper costs.

### **Improved productivity**

Many companies use highly complex and manual processes in order to compile and certify their time and attendance information. When these workflows and processes are replaced by systems from best-of-breed time and labor management vendors, a variety of workers become more productive:

- Employees, who are able to more rapidly provide their time and attendance data over the Web, at their PC, or at time clocks.
- Managers, who become more productive because they are able to more rapidly view, approve, and submit attendance information from employees.
- Payroll administrators, who no longer have to manually collect, check, and transmit data from time sheets.

Time and attendance systems can also automate workflows in the areas of leave and activities. By providing PC or Web-based ways for employees and managers to efficiently exchange information about requests, absences, vacation time, and the projects they are working on, these solutions enable people to become more productive.

**TOPICS**Employee Management  
Applications

Human Resources

**Reduced payroll error**

Simplifying time and attendance workflows and eliminating the use of paper time cards and time sheets means that data is manually transferred less frequently, reducing the amount of human error that can increase payroll costs. This increases accuracy, reduces rework, and reduces payroll overpayments. Nucleus finds that companies have an average payroll error rate of 1.2 percent of total payroll.

Without an automated time and attendance system, companies tend to over pay their employees by an average of 1.2 percent.

The level of payroll error at a company will vary based upon factors such as:

- Rule environment complexity. The more pay rules that a company has to adhere to as a result of union agreements, as well as federal, state, and local regulations, the more likely there are to be payroll errors that result in overpayments to employees.
- Number of locations. The more stores, offices, or plant locations your company has, the more likely errors are to occur as the data is exchanged in manual workflows.
- Workflow complexity. The more time and attendance data is manually exchanged from one person to another — including employees, managers, and payroll administrators — the greater will be the amount of payroll error.

**Reduced payroll inflation**

With time and attendance workflows that are semi-automated or manual, the accuracy of attendance data provided by employees cannot be assured. There are a number of ways that this can inflate a company's payroll:

- Buddy punching. Employees can fraudulently increase the number of hours they get paid for by having a coworker punch them in even though they are not at the work site.
- Clock rounding. If an employee clocks in before they begin their assigned shift, some attendance systems will pay them for that extra time even though they were not working.
- Inconsistency. Attendance and pay rules can be applied inconsistently or even with favoritism, which increases payroll.

**Reduced overtime**

In the absence of reporting from an automated time and attendance system, managers typically do not know how many hours their employees have worked. This can be a problem when managers want to allocate work or shift time, but want to give that time to employees who have worked the least hours, so that overtime costs can be minimized.

Without the standardized reporting available in time and attendance applications, managers are far less able to assign work to their employees based on who is least likely to incur overtime rates.

Solutions from the best-of-breed time and attendance vendors include standardized reports that tell managers who is approaching overtime, which enables managers to more cost effectively assign work and cut overtime costs.

**Retirement of legacy systems**

Automating time and attendance with a best-of-breed solution typically enables companies to retire existing time and labor management systems that — compared to time and attendance solutions from best-of-breed vendors — are more difficult to maintain, costlier to service, and have limited functionality. This also enables managers to improve workflows and reduce costs. When retiring a legacy system, benefits will include both the elimination of annual license maintenance fees and the cost of internal and external staff to maintain the system to be retired.

**Elimination of paper costs**

Automating the collection and processing of time and attendance data with a solution from a best-of-breed vendor eliminates the costs of paper time cards and time sheets. This can result in a significant savings for organizations with large workforces and bi-weekly pay periods. Companies considering a automation can estimate their cost savings by using a cost of \$0.03 per time sheet and multiplying by the number of time sheets based on the numbers of employees and pay periods. The costs of storing and archiving time sheets and time cards will also be eliminated.

**On demand or on premise?**

Companies that decide to deploy a time and attendance system will also need to decide whether the application will be accessed over the Web or from a system deployed on their own hardware. ADP's solution is typically accessed over the Web, which results in lower up-front costs, since the majority of costs are in the form of subscription fees paid over the life of the solution. On-premise solutions have more upfront costs as a result of the need to purchase and deploy software. In deciding which way to deploy time and attendance, companies should consider how much in-house staff they want to dedicate to the system — the less that can be made available for a time and attendance solution, the more a company should go with an on-demand deployment.

**CONCLUSION**

Companies that have not automated their time and attendance workflows should consider automating them with a solution from a best-of-breed vendor such as Kronos, ADP, or Workbrain in order to improve productivity, reduce payroll error, and decrease overtime costs. In considering a solution, companies should be prepared to think about whether it would be deployed on premise, as Kronos and Workbrain offer their solutions, or over the Web, which is how the majority of ADP deployments are completed.

*Nucleus Research is a global provider of investigative technology research and advisory services. Building on its unique ROI case study approach, for nearly a decade Nucleus Research has delivered insight and analysis on the true value of technology and strategies for maximizing current investments and exploiting new technology opportunities. For more information or a list of services, visit [NucleusResearch.com](http://NucleusResearch.com), call +1-781-416-2900, or e-mail [info@NucleusResearch.com](mailto:info@NucleusResearch.com).*

# **AGENDA ITEM #11**



## Purchasing Department

361-595-8025

361-595-8035 Fax

DATE: March 30, 2012  
TO: City Commission through City Manager  
FROM: David Mason, Purchasing Director  
SUBJECT: Pickup Trucks Fund 54

### SUMMARY

This item authorizes the purchase seven pickups through BuyBoard.

### BACKGROUND

These trucks are a budgeted capital outlay as shown in the City Manager's Budget Message.

### RECOMMENDATION

These truck prices are locked in by a BuyBoard quotes through Philpott Motors. Ford announced an \$1,100 per vehicle price increase effective March 31, 2012. By using the locked in quotes it will save the City approximately \$7,700 (or more).

3 ea ¾ Ton Utility Bed Trucks Water Construction	\$27,115.75	\$84,747.25
1 ea ½ Ton RCLB Pickup Water Distribution	\$16,348.00	\$16,348.00
1 ea ½ Ton RCLB Pickup WW South plant	\$16,348.00	\$16,348.00
1 ea 1 Ton Crew Cab Pickup WW Construction	\$32,273.75	\$32,273.85 75
1ea ¾ Ton RCLB Pickup WW Construction	\$19,196.75	\$19,196.75

### FINANCIAL IMPACT

This action will expend from the following funds:

\$84,747.25	054-5-600.1-711.00	Water Construction
\$16,348.00	054-5-600.2-711.00	Water Production
\$16,348.00	054-5-700.2-711.00	WW South Plant
\$51,470.10	054-5-700.3-711.00	WW Construction

Approved

Vince Capell



# **AGENDA ITEM #12**

**KINGSVILLE POLICE DEPARTMENT  
INTER-OFFICE MEMORANDUM**

**TO** : Vincent J. Capell, City Manager  
Courtney Alvarez, City Attorney

**FROM** : Ricardo Torres, Chief of Police

**DATE** : April 5, 2012

**SUBJECT** : Request for Approval to Purchase (4) Chevy Tahoe's from Chapter 59

Mr. Capell and Ms. Alvarez we are in the midst of evaluating vehicles for purchase to enhance the Kingsville PD's fleet. I assigned Lt. Crocker, Lt. of the Patrol Division to research information to assist us with making a sound decision as to the purchase of new vehicles. Please see his correspondence to me below:

*The Police department is in the process of purchasing new vehicles to update its fleet. The vehicles under consideration at this time are the 2013 Chevrolet Tahoe and 2013 Ford Taurus Interceptors. The department has obtained quotes from Philpot Ford and Caldwell Country Ford/Chevrolet. Both quotes were through BuyBoard contract pricing. The Taurus is the replacement vehicle from Ford for Police Interceptors due to the Crown Victoria no longer being manufactured. The Michigan State Police tested the Ford Taurus (2) FW drive, 3.5L engine vehicles. The testing center gave very good ratings on the new designed Taurus. The summary of the testing were very close with the other vehicles tested such as the Chevrolet Caprice and the Dodge Charger. The Taurus had more head and leg room and performance difference was comparable to the others. The fuel consumption data was not available.*

*The other vehicle being considered is the Chevrolet Tahoe. The department presently has 5 Tahoe's in its fleet and 1 Tahoe assigned to the Chief. The feedback from officers who drive the Tahoe's are very favorable, such as more head room, leg room, storage room, ground clearance in inclement weather and overall performance. The Michigan testing center gave good results on the Tahoe's.*

*The department fleet consists of year models; 2003 Ford Crown Vics & Expeditions, 2007 Dodge Chargers, 2009 Crown Vic & Chevrolet Tahoe. The fuel consumption on all vehicles and year models vary slightly. Using the fuel reports received from Public Works the police units average mileage varies from 10.9 mpg to 14mpg. The vehicles which are in the upper mileage are unexpectedly from the 2003 year models. The 2009 CV and the Chevy Tahoe both are averaging 12-13 mpg with the Dodge Chargers being the least. The comparisons*

*in fuel consumption overall is negligible due to the varying conditions of Police driving and activities.*

*The fully equipped front wheel drive Ford Taurus has an approximate cost of \$22,988.00 per unit.*

*The fully equipped all wheel drive Ford Taurus have an approximate cost of \$25,731.00 per unit.*

*The fully equipped Chevrolet Tahoe's have an approximate cost of \$24,782.25 per unit.*

*The department at this time is considering the purchase of the Tahoe over the Taurus. The justification is twofold. (1) The fleet will be enhanced with the ability to traverse inclement weather conditions throughout the city. (2) The residual value of the Tahoe, assuming the present market, will be higher than a sedan vehicle.*

*Included are two reports from the Kelly Blue Book of trade-in values with two of our present year model Chevrolet Tahoe and Ford Crown Victoria. The residual values are approximately 45% higher for the Tahoe over the Ford CV.*

The newly purchased vehicles will replace (4) 2003 Ford Crown Victoria's that were purchased by City of Kingsville funds. In order not to co-mingle these funds with Chapter 59 State Forfeiture Funds the vehicles being replaced will be auctioned off and those funds deposited into the general fund.

The new vehicles and associated equipment will be purchased via FY2011-2012 Chapter 59 State Forfeiture Funds approved during the last budget process. A total of \$210,000.00 was approved for vehicle purchases. Thus far we had to replace (2) Ford Crown Victoria police interceptors as they were totaled as a result of vehicle accidents. A total of \$47,806.50 was expended on replacement of those two vehicles.

In order to fully outfit the vehicles we will also be expending \$37,495.00 on a COBAN digital video system which is \$9,373.75 per vehicle as well as \$28,391.40 for the vehicle infrastructure including, gun racks, cages, computer mounts, striping package, etc through Lone Star Products and Equipment. The total cost of each vehicle will be **\$42,302.60** fully decked out and ready for service.

I am in agreement with Lt. Crocker and would request that we be allowed to purchase (4) Chevrolet Tahoe's at a cost of \$25,831.00 per unit which includes the BuyBoard fee of \$400. Total cost for the (4) Chevrolet Tahoe's is **\$103,324.00**.

**The Grand Total for all vehicles including, gun racks, cages, computer mounts, striping package and digital video is \$169,210.40.**

	<b>CALDWELL COUNTRY Vehicle</b>	<b>LONE STAR Infrastructure</b>	<b>COBAN Digital Video</b>	<b>TOTAL</b>
	\$25,831.00	\$7,097.85	\$9,373.75	\$ 42,302.60
<b><i>Requested</i></b>	4	4	4	4
<b><i>Vehicle for Purchase</i></b>	BUYBOARD	BUYBOARD 363-10	SOLE SOURCE	
<b>GRAND TOTAL</b>	\$103,324.00	\$28,391.40	\$37,495.00	<b>\$169,210.40</b>

This information has been provided to David Mason, Purchasing Director, and he is in agreement that the purchasing process has been appropriately used and is also in agreement regarding our recommendation for purchase of the (4) Chevrolet Tahoe's. Please place this item on the agenda for next regularly scheduled City of Kingsville Commission Meeting.

Thank you for your assistance regarding this matter.

BUDGET ROLL FORWARD
---------------------

PROPOSED TAHOE PURCHASE Per Vehicle / Total
--

\$210,000.00 Budget FY 12 Adopted Budget

27,599.80 Insurance Proceeds Revenue  
received for 2 damaged Crown Victorias  
and 1 Dodge Charger

N/A

**\$237,599.80** Budget Including Insurance Proceeds

(47,806.50) Purchase of 2 Ford Crown Victoria

N/A

(37,495.00) To be purchased - (4) CORBIN digital  
Video System @ \$9,373.75 each

9,373.75

(103,324.00) To be purchased - (4) Tahoes  
@ \$25,831.00 each

25,831.00

(28,391.40) To be purchased - Vehicle Infrastructure  
for Tahoes

7,097.85

[1] \$20,582.90 Balance

\$42,302.60 Per Vehicle

X 4 # Vehicles

\$169,210.40 Total

[1] Balance to be applied to the purchase of more  
vehicles from Chapter 59

QUOTE# 003

## CONTRACT PRICING WORKSHEET

End User: CITY OF KINGSVILLE		Contractor: CALDWELL COUNTRY			
Contact Name: CMDR GEORGE CROCKER		CALDWELL COUNTRY			
Email: GEORGE CROCKER@KINGSVILLEPD.US		Prepared By: Averyt Knapp			
Phone #: 361-592-4311		Email: aknapp@caldwellcountry.com			
Fax #: 361-593-1715		Phone #: 800-299-7283 or 979-567-6116			
Location City & State: KINGSVILLE		Fax #: 979-567-0853			
Date Prepared: FEBRUARY 24, 2012		Address: P. O. Box 27, Caldwell, TX 77836			
CPA071/468CLE		Tax ID # 14-1856872			
Product Description: 2013 FORD TAURUS INTERCEPTOR FWD P2L					
A Base Price & Options:			\$22,988		
B Published Options					
Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, V6-GAS, CLOTH BUCKET FRONT/VINYL REAR BENCH, FULL SIZE SPARE TIRE, AMFM-CD, LOCKING DIFFERENTIAL, POWER SEAT, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, REAR DEFOGGER	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY	
				PO BOX 27	
				CALDWELL, TEXAS 77836	
					INCL
Subtotal B					
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
					INCL
Subtotal D					
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$22,988

X	Quantity Ordered	1
	Subtotal E	\$22,988
F	Non-Equipment Charges (Trade-In, Warranty, Etc...)	
G.	Color of Vehicle: BLACK	
H.	Total Purchase Price (E+F)	\$22,988
	Estimated Delivery Date:	120 DAYS APPX





E	Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)	\$25,731
	Quantity Ordered	1
X		\$25,731
	Subtotal E	
F	Non-Equipment Charges (Trade-In, Warranty, Etc...)	
G.	Color of Vehicle: BLACK	
H.	Total Purchase Price (E+F)	\$25,731
	Estimated Delivery Date:	UNIT IN STOCK- IMMEDIATE DELIVERY

# PRODUCT PRICING SUMMARY BASED ON CONTRACT

BUYBOARD #358-10

Vehicles and Heavy Duty Trucks

End User: CITY OF KINGSVILLE

Philpott Rep: ALAN WILEY

Contact: LT. GEORGE CROCKER

Phone/email: 888 858-7801 awiley0845@aol.com

Phone/email: 361 592-4311 X8853

Date: Thursday, February 09, 2012

Product Description: FORD POLICE INTECEPTOR

A. Bid Series: 85

A. Base Price: \$ 22,918.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
P2M	2013 POLICE INTERCEPTOR SEDAN	INCL	141	BLACK CAR WITH WHITE ROOF	\$ 771.00
	ALL WHEEL DRIVE	INCL		AND WHITE DOORS	
	3.5L V6 FLEX FUEL	INCL			
	6-SPEED AUTOMATIC	INCL			
	CLOTH BUCKETS FRONT	INCL			
	VINYL REAR BENCH	INCL	21D	DRIVERS SIDE SPOTLIGHT	\$ 197.00
	RUBBER FLOOR	INCL			
	STANDARD HUBCAPS	INCL			
	AM-FM CD AND TILT/CRUISE	INCL			
	POWER DRIVERS SEAT	INCL			
	PWR WINDOWS-LOCKS-MIRRORS	INCL			
Total of B. Published Options:					\$ 968.00

C. Unpublished Options [Itemize each below, not to exceed 25%]

\$= 0.0 %

Options	Bid Price	Options	Bid Price
		PLEASE FAX YOUR PURCHASE ORDER	PURCHASE
		TO 254 865-9118	ORDER
		ESTIMATED DELIVERY IN 90 DAYS	DELIVERY
Total of C. Unpublished Options:			\$ -

D. Pre-delivery Inspection:	\$ 80.00
E. Texas State Inspection:	\$ 21.25
F. Manufacturer Destination/Delivery:	\$ 795.00
G. Floor Plan Interest (for in-stock and/or equipped vehicles):	
H. Lot Insurance (for in-stock and/or equipped vehicles):	
I. Contract Price Adjustment:	
J. Additional Delivery Charge: <u>0</u> miles	\$ -
K. Subtotal:	\$ 24,782.25
L. Quantity Ordered <u>1</u> x K =	\$ 24,782.25
M. Trade in:	
N. BUYBOARD Administrative Fee (\$400 per purchase order)	\$ 400.00
O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE	\$ 25,182.25

# **AGENDA ITEM #13**

**ORDINANCE NO. 2012-**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE POLICE DEPARTMENT STATE FORFEITURE FUND AND TO RECEIVE INSURANCE PROCEEDS FOR THE REPLACEMENT OF A PATROL CAR.**

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE  
DEPARTMENT REVENUES AND EXPENSES  
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<b>Fund 005 State Forfeiture Fund</b>					
<u>Revenue</u>				<b>Credit</b>	<b>Debit</b>
4	Police	Other Income-Insurance	599.44	27,600	
<u>Expense</u>				<b>Debit</b>	<b>Credit</b>
5-210.0	Police Vehicle		711.00	27,600	

[To receive insurance proceeds for the replacement of a patrol car.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the \_\_\_ day of \_\_\_\_\_, 2012.

EFFECTIVE DATE: \_\_\_\_\_

\_\_\_\_\_  
Sam R. Fugate, Mayor

ATTEST:

\_\_\_\_\_  
Edna Lopez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Courtney Alvarez, City Attorney



000

0.00 \*

January 16, 2012

11,355.00 +

10,389.00 +

5,855.80 +

Mr. John Garcia  
City of Kingsville  
P.O. Box 1458  
Kingsville, TX 78364-1458

003

27,599.80 \*

000

0.00 \*

RE: TMLIRP Fund Member: City of Kingsville  
Date of Loss: 12/22/2011  
TMLIRP Claim #: 1200185244  
VIN #: 5561

Dear Mr. Garcia:

Enclosed is TMLIRP's check in the amount of \$11,355.00 (\$13,122.00 less \$500.00 deductible less \$1,267.00 salvage). Please sign and return the enclosed Proof of Loss so we may pursue subrogation. Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Claire Walton  
Fast Track Claims Specialist  
TMLIRP

CW/cer

Enclosure: *TMLIRP Check, Estimate, Proof of Loss & Return Envelope*

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1200185244/ KINGSVILLE #5561

12/22/11 12/22/11

11355.00

O  
30

Unit #2906

## CLAIMS NOTICE

#1200185244

POOL MEMBER: City of Kingsville  
MEMBER ADDRESS: 200 East Kleberg, Kingsville, Texas 78363

☐ LIABILITY ☐ PROPERTY

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 12-28-2011	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/11 - 10/01/12	POOL MEMBER'S CONTACT John A. Garcia PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 11-22-2011 02:30 am		LOCATION OF ACCIDENT OR LOSS 504 East Santa Gertrudis Ave Kingsville, Texas 78363		POLICE INVESTIGATION? YES ATTACH REPORT
DESCRIPTION OF ACCIDENT OR LOSS Police officer in patrol car was struck by a possible drunk driver who ran a stop sign.				
I have Photos and a video				
DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY Unit has extensive damage to right rear side of vehicle.				
POOL MEMBER'S VEHICLE, YEAR, MAKE 2009 Ford Crown Vic	MODEL	VEHICLE IDENTIFICATION NUMBER		LICENSE PLATE NUMBER
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input type="checkbox"/> NO	INSURANCE COMPANY			POLICY NUMBER
NAME OF POOL MEMBER'S DRIVER David Cerda	AGE 40	ADDRESS 1700 East King Kingsville, TX 789363		PHONE NUMBER 361-592-4311
MEMBER'S DRIVER TITLE OR OSITION Patrolman	MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		REPAIR ESTIMATE <input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT OF ESTIMATE
DEPARTMENT Police	DEPARTMENT HEAD Ricardo Torres	SUPERVISOR Ruben Trevino		OFFICE PHONE/EXTENSION 361-592-4311 EX 4
CLAIMANT NAME Arnold Naranjo	ADDRESS 227 West Ave A Kingsville, TX 78363		PHONE	
ADDITIONAL CLAIMANT NAME Maria T Garza	ADDRESS 214 West Ave A		361-246-0620	
CLAIMANT AUTO: MAKE, YEAR, PLATE NO. 1994 Dodge Ram 1500 Pickup TX DL#		CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO	COMPANY OR AGENCY NAME & POLICY NUMBER Gramercy Insurance Company #1017926	
NAME OF INJURED NA	ADDRESS NA	PHONE NUMBER NA		EXTENT OF INJURY N
NA	NA	NA		N
NA	NA	NA		N
CLAIMANT OCCUPATION Unknown	CLAIMANT EMPLOYER Unknown		CLAIMANT RELATE No	
NAME OF WITNESS	ADDRESS		PHONE NUMB	
ADDITION WITNESS	ADDRESS		PHONE NUMB	
MEMBER SPECIAL REQUESTS				

City of Kingsville

REC#: 00976177 2/08/2012 1:54 PM  
OPER: ER TERM: 002  
REF#: 05179955

TRAN: 101.1000 Need to Define GL No  
TML 1200185244  
Claims - Police Pat 11,355.00CR

TENDERED: 11,355.00 CHECK  
APPLIED: 11,355.00-

CHANGE: 0.00

TEXAS MUNICIPAL LEAGUE INTERNGOVERNMEN



February 13, 2012

Mr. John Garcia  
City of Kingsville  
P.O. Box 1458  
Kingsville, TX 78364-1458

RE: TMLIRP Fund Member: City of Kingsville  
Date of Loss: 01/30/2012  
TMLIRP Claim #: 1200185580  
VIN #: 6044

Dear Mr. Garcia:

Enclosed is TMLIRP's check in the amount of \$10,389.00 (\$11,506.00 less \$500.00 deductible less \$617.00 salvage). Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Claire Walton  
Fast Track Claims Specialist  
TMLIRP

CW/cer



Texas Municipal League  
Intergovernmental Risk Pool  
Joint Self Insurance Fund  
1821 Rutherford Lane First Floor  
Austin, TX 78754 (512) 491-2300

Frost National Bank  
Parkdale

30-9/1140  
59

Date Number

02/14/12 05180898  
TML/1200185580/

Amount

Pay \*TEN THOUSAND THREE HUNDRED EIGHTY NINE DOLLARS & \*\*\*\*\*  
\*00/100\*\*\*\*\*\$10389.00\*

To CITY OF KINGSVILLE

Void After 90 Days  
SIGNATURE HAS A COLORED BACKGROUND • BORDER CONTAINS MICROPRINTING



# CLAIMS NOTICE 1200185580

**POOL MEMBER:** City of Kingsville  
**MEMBER ADDRESS:** 200 East Kleberg, Kingsville, Texas 78363

☐ **LIABILITY**      ☐ **PROPERTY**

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 01-30-2012	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/11 - 10/01/12	POOL MEMBER'S CONTACT <b>John A. Garcia</b> PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 1-30-2012 01:06 PM		LOCATION OF ACCIDENT OR LOSS US 77 North Bound & King ST. Kingsville, Texas 78363		POLICE INVESTIGATION? no ATTACH REPORT
DESCRIPTION OF ACCIDENT OR LOSS Officer was traveling on US 77 when he lost control of his vehicle and struck the overpass divider and damaged unit. His unit hydroplaned and he struck both sides of the guardrails. It was raining at the time of accident. I have Photos.				
DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY Unit has extensive damage to front and rear driver side of vehicle.				
POOL MEMBER'S VEHICLE, YEAR, MAKE 2009 Ford Crown Vic	MODEL Sedan	VEHICLE IDENTIFICATION NUMBER [REDACTED]		LICENSE PLATE NUMBER [REDACTED]
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input type="checkbox"/> NO		INSURANCE COMPANY		POLICY NUMBER
NAME OF POOL MEMBER'S DRIVER Gilbert Gonzalez		AGE	ADDRESS 1700 East King Kingsville, TX 789363	
PHONE NUMBER 361-592-4311				
MEMBER'S DRIVER TITLE OR OSITION Patrol Officer	MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		REPAIR ESTIMATE <input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT OF ESTIMATE
DEPARTMENT Police	DEPARTMENT HEAD Ricardo Torres		SUPERVISOR Donald Lobaugh	OFFICE PHONE/EXTENSION 361-592-4311 EX 4
CLAIMANT NAME	ADDRESS		PHONE	
ADDITIONAL CLAIMANT NAME	ADDRESS			
CLAIMANT AUTO: MAKE, YEAR, PLATE NO.		CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO		COMPANY OR AGENCY NAME & POLICY NUMBER
NAME OF INJURED NA	ADDRESS NA		PHONE NUMBER NA	
NA	NA		NA	
NA	NA		NA	
CLAIMANT OCCUPATION Unknown	CLAIMANT EMPLOYER Unknown		CLAIM No	
NAME OF WITNESS	ADDRESS			
ADDITION WITNESS	ADDRESS			
MEMBER SPECIAL REQUESTS				

City of Kingsville

REC#: 00980449 2/28/2012 1:50 PM  
 OPER: ER TERM: 002  
 REF#: 05180898

TRAN: 101.1000 Need to Define GL No  
 TML #1200185580  
 Claims - Police Pat 10,389.00CR

TENDERED: 10,389.00 CHECK  
 APPLIED: 10,389.00-

CHANGE: 0.00

**TEXAS MUNICIPAL LEAGUE INTERNGOVE**



Texas Municipal League  
Intergovernmental Risk Pool  
Joint Self Insurance Fund  
1821 Rutherford Lane First Floor  
Austin, TX 78754 (512) 491-2300

Frost National Bank  
Parkdale

30-9/1140  
59

Date	Number
02/15/11	05168141
TML/1100176007/	
Amount	

Pay \*FIVE THOUSAND EIGHT HUNDRED FIFTY FIVE DOLLARS & \*\*\*\*\*  
\*80/100\*\*\*\*\*\$5855.80\*

To CITY OF KINGSVILLE

*[Signature]*  
*[Signature]*

Void After 90 Days. This check has a colored background • border contains microprinting

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1100176007/ KINGSVILLE #1154  
01/31/11 01/31/11 5855.80 O  
30

Claims-Police Patrol  
001-5-103.0-328.16

JHV

2 Receipts Please!

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1100176007/ KINGSVILLE #1154  
01/31/11 01/31/11 5855.80 O  
30

Claims-Police Patrol  
001-5-103.0-328.16

JHV

2 Receipts Please!

# CLAIMS NOTICE

**POOL MEMBER:** City of Kingsville  
**MEMBER ADDRESS:** 200 East Kleberg, Kingsville, Texas 78363

☐ **LIABILITY**      ☐ **PROPERTY**

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 02-01-2011	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/10 - 10/01/11	POOL MEMBER'S CONTACT <b>John A. Garcia</b> PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 1-31-2011 10:42am		LOCATION OF ACCIDENT OR LOSS 1608 East Johnson Kingsville, Texas 78363		POLICE INVESTIGATION? ATTACH REPORT Not complete today.
DESCRIPTION OF ACCIDENT OR LOSS Police officer was attempting to make a traffic stop and drove thru a red light with lights and air horn when he was struck by claimants vehicle. I have Photos. Police Case # 11-466				
DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY Extensive damage to front and rear of vehicle.				
POOL MEMBER'S VEHICLE, YEAR, MAKE 2003 crown vic Ford	MODEL Patrol	VEHICLE IDENTIFICATION NUMBER [REDACTED]		LICENSE PLATE NUMBER [REDACTED]
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		INSURANCE COMPANY		POLICY NUMBER
NAME OF POOL MEMBER'S DRIVER Hendry Cantu #93		AGE	ADDRESS PO BOX 1458 Kingsville, TX 78363	
MEMBER'S DRIVER TITLE OR OSITION Patrol Officer		MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		PHONE NUMBER 361-592-4311
DEPARTMENT Police		DEPARTMENT HEAD Chief Rick Torres	SUPERVISOR LT. George Crocker	OFFICE PHONE/EXTENSION 361-592-4311
CLAIMANT NAME Ben Cortez		ADDRESS 710 West 5 <sup>th</sup> Street Bishop TX 78343		PHONE 361-446-8490
ADDITIONAL CLAIMANT NAME		ADDRESS		
CLAIMANT AUTO: MAKE, YEAR, PLATE NO. Ford Ranger Pick up 2001 TXL [REDACTED]		CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO	COMPANY OR AGENCY NAME & POLICY NUMBER N/A	
NAME OF INJURED NA	ADDRESS NA		PHONE NUMBER NA	EXTENT OF INJURY
NA	NA		NA	
NA	NA		NA	
CLAIMANT OCCUPATION Unknown		CLAIMANT EMPLOYER Unknown		CLAIMANT RE No
NAME OF WITNESS		ADDRESS		PHONE N
ADDITION WITNESS		ADDRESS		PHONE N
MEMBER SPECIAL REQUESTS				

City of Kingsville  
1

REC#: 00901310    5/06/2011    11:08 AM  
OPER: CL    TERM: 008  
REF#: 05168141

TRAN: 101.1000    Need to Define GL No  
TML  
Claims - Police Pat    5,855.80CR

TENDERED:    5,855.80    CHECK  
APPLIED:    5,855.80-

CHANGE:    0.00

**TEXAS MUNICIPAL LEAGUE INTERNGOVERNME**

BUDGET ROLL FORWARD
---------------------

PROPOSED TAHOE PURCHASE Per Vehicle / Total
--

\$210,000.00 Budget FY 12 Adopted Budget

✓ 27,599.80 Insurance Proceeds Revenue  
received for 2 damaged Crown Victorias  
and 1 Dodge Charger

N/A

**\$237,599.80** Budget Including Insurance Proceeds

(47,806.50) Purchase of 2 Ford Crown Victoria

N/A

(37,495.00) To be purchased - (4) CORBIN digital  
Video System @ \$9,373.75 each

9,373.75

(103,324.00) To be purchased - (4) Tahoes  
@ \$25,831.00 each

25,831.00

(28,391.40) To be purchased - Vehicle Infrastructure  
for Tahoes

7,097.85

[1] \$20,582.90 Balance

\$42,302.60 Per Vehicle

X 4 # Vehicles  
\$169,210.40 Total

[1] Balance to be applied to the purchase of more  
vehicles from Chapter 59