

City of Kingsville, Texas

AGENDA CITY COMMISSION

**MONDAY, APRIL 23, 2012
REGULAR MEETING**

**HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS
CITY HALL/200 EAST KLEBERG AVENUE
6:00 P.M.**

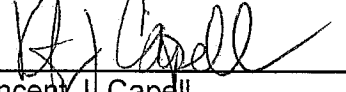
I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S) – Required by Law

APPROVED BY:



Vincent J. Capell
City Manager

II. Public Hearing - (Required by Law).¹

NONE

III. Reports from Commission & Staff²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 budget in the amount of \$67,408 for the General Fund Capital Projects Fund using FY 2010-2011 Budget Surplus for the City's Time and Attendance System. (Finance Director).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 Budget for the Police Department State Forfeiture Fund in the amount of \$27,600 and to receive insurance proceeds for the replacement of a Patrol Car. (Finance Director).
3. Motion to approve waiving all City fees and any fees for services for participants of the Palmer Drug Abuse Program – Drug Free Walk event to be held on April 28th, 2012. (Downtown Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Consider a resolution authorizing the City Manager to enter into a Water Utility Supply Contract (GOV. Contract #N69450-12-C-0011) between the City of Kingsville and the Federal Government for Naval Air Station-Kingsville. (City Engineer/Public Works Director).
5. Consider authorizing the expenditure of \$5,000 to Kleberg County Parks Department for repairs to Brookshire Pool contingent on department securing the other \$15,000 needed for repairs. (City Manager).
6. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the General Fund Capital Projects Fund in the amount of \$5,000 for the request from the Parks Department for the Brookshire Pool renovations. (Finance Director).
7. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the Municipal Court Technology Fund Computer Equipment Supplies in the amount of \$2,118. (Finance Director).

8. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the Utility Fund Capital Projects Fund 054 for the Water Production Department Well #19 Pump House to Fund 062 CO2005 in the amount of \$12,987. (Finance Director).

9. Consider approval of revisions to the Kingsville Civil Service Rules and Regulations Chapter 7-Classification, Section 7.06 regarding entry level hiring requirements, as recommended by staff and approved by the Civil Service Commission. (Human Resources Director).

10. Consider introduction of an ordinance amending Chapter VII, Article 5, Traffic Schedules, temporarily setting a construction speed zone of 55 miles per hour to be in effect when signs are displayed within the construction project on US Highway 77, from 4,300 feet north of Caesar Avenue to 8,500 feet south of Caesar Avenue, with the completion and/or acceptance of each project cancelling the provisions of the ordinance and causing the removal of any remaining construction speed zone signs. (City Engineer/Public Works Director).

11. Consider a resolution amending the appointment of Election Judges and the Early Voting Ballot Judge for the City General Election on May 12, 2012. (City Secretary).

(CONSIDERE UNA RESOLUCIÓN QUE ENMIENDA EL NOMBRAMIENTO DE LOS JUECES ELECTORALES Y EL NOMBRAMIENTO DE LA JUEZA DE LA JUNTA DE VOTACIÓN ANTICIPADA PARA LAS ELECCIONES GENERALES DE LA CIUDAD, QUE SE LLEVARÁN A CABO EL 12 DE MAYO DE 2012) (SECRETARIA MUNICIPAL).

VII. Adjournment.

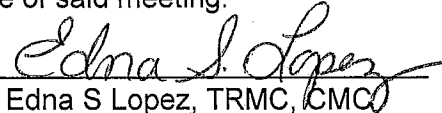
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail citysec@cityofkingsville.com for further information. Braille Is Not Available. The City of Kingsville reserves the right to convene into Closed Session under Government Code 551.071-551.074 and 551-086 regarding any item on this agenda.

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

April 19, 2012 at 11:45 A.M. and remained so posted continuously for at least 72 hours preceding the schedule time of said meeting.


Edna S Lopez, TRMC, CMC
City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

APRIL 9, 2012

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, APRIL 9, 2012 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL/200 EAST KLEBERG AVENUE AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
Al Garcia, Commissioner
Charles Wilson, Commissioner
Stanley Laskowski, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Vincent Capell, City Manager
Edna S Lopez, City Secretary
Courtney Alvarez, City Attorney
Mike Kellam, Director of Development Services
Naim Khan, City Engineer/Public Works Director
David Mason, Purchasing /Information System Director
Gary Fuselier, Landfill Supervisor
Yolanda Cadena, Health Director
Willie Vera, Task Force Commander
Diana Gonzales, Human Resource Director
Roel Carrion, Interim Fire Chief
Mark Rushing, Finance Director
Bob Trescott, Downtown Manager
Ricardo Torres, Police Chief
John Garcia, Risk Manager
Caron Vela, Accounting Manager

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the City Commission Chambers at 6:00 P.M. and announced quorum as present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Finance Director Mark Rushing, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Mayor Fugate called for consideration of the minutes of the regular meeting of Monday, March 26th, 2012. **Commissioner Laskowski made a motion to accept the minutes, as presented, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting “FOR”.**

II. Public Hearing - (Required by Law).¹

NONE

III. Reports from Commission & Staff²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."

City Manager Capell reported that Downtown Manager Bob Trescott would make a few comments about the air show and that Staff would make some comments on consent agenda Item #8 and regular agenda item #12.

Mr. Trescott provided a synopsis providing information on the upcoming events leading up and after the air shows that will be held on Saturday and Sunday.

City Attorney Alvarez reported the next regular Commission meeting is on Monday, April 23rd, agenda items deadline is Friday the 13th, and she will be at a TCAP Board meeting on Friday. She provided information on changes to the agreement on agenda item #8 – the 5th Whereas, change word "provide" to "allow" on page 1; and on page 2 – under state responsibilities, change "shall" to "may".

Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items.

Ms Nicole Watson, Consign-What owner, 301 E Kleberg and Ms Tommy Sue Reeves, Tazochel owner, addressed the Commission. Ms Watson provided information on the event, Desert Days and Nights Flying festival to be held after the air show on Saturday to be located at the 300 block of East Kleberg.

Mayor Fugate called for consideration of the items in the Consent Agenda, Items 1-8. **Commissioner Laskowski made a motion to accept Consent Agenda items 1-7 and move #8 to regular agenda, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".**

IV.

Consent Agenda

1. ORDINANCE NO. 2012-18 Motion to approve final passage of an ordinance amending the zoning ordinance by changing the zoning map in reference to 1.63 acres out of KT&I Subdivision, Block 22, Lot Pt 13 from C2 Retail District to C4 Commercial District, amending the comprehensive plan to account for any deviations from the existing comprehensive plan, location also known as 4111 South Brahma Blvd, applicant Mr. E.R. Cantwell, III. (Director of Development Services).
2. ORDINANCE NO. 2012-19 Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 5-1-3, revising the amounts and times when residents can use the landfill without charge, revising proof of residency and providing for waivers. (City Engineer/Public Works Director).
3. ORDINANCE NO. 2012-20 Motion to approve final passage of an ordinance amending the City of Kingsville FY2011-2012 budget for the Utility Fund Capital Projects Fund 054 for the Waste Water South Plant Department secondary clarifier to Fund 066-CO2011 (\$224,600). (Finance Director).
4. ORDINANCE NO. 2012-21 Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 Budget for the General Fund Capital Projects Fund for various projects at Public Works and Recycling Center and for the purchase of five trucks for various divisions at Public Works utilizing Fiscal Year 2010-2011 Surplus Funds. (Finance Director).
5. Motion to approve waiving all City fees and any fees for services for participants of the Desert Days & Nights event to be held on April 14th – 15th, 2012. (Downtown Manager).
6. Motion to approve acceptance of donation of Fiberscope Master Kit for the Kingsville Specialized Crime and Narcotics Task Force. (Task Force Commander).
7. RESOLUTION NO. 2012-16 Motion to approve resolution of the City of Kingsville authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Palmer Drug Abuse Program (PDAP). (Police Chief).
8. RESOLUTION NO. 2012-17 Motion to approve resolution authorizing the City Manager to enter into a Landscape Maintenance Agreement with the Texas Department of Transportation for landscape improvements on General Cavazos Blvd. from the intersection of US77 Bypass to FM 1717 (South Brahma/14th St.) to be performed by the City of Kingsville. (Director of Development Services).

Director of Development Services Mike Kellam stated the attached agreement is the final piece needed to send to Austin for final approval. He stated the City Attorney has two basic changes to the contract which will change before sending back.

Commissioner Laskowski asked if this agreement would be presented back to the Commission if TXDOT does not agree with the changes. Mr. Kellam replied if there are substantial changes, yes, they will bring it back and added his understanding is that this

is the agreement that they would require of the City. Commissioner Laskowski asked where was Appendix A. Mr. Kellam replied Appendix A should have been in the packet which is the actual drawing. Commissioner Laskowski commented if you read that "Whereas", it says whereas the state has existing and proposed landscaping improvements such as but not limited to the installation of tree, shrub, turf plantings, irrigation systems, and other aesthetic elements for areas within the right of way of state highway routes within the City as shown on Attachment "A". Commissioner Laskowski added that's not the City's attachment, that's TXDOT attachment, which the City was not provided. Mr. Kellam replied that's just something TXDOT forgot to take out of the agreement so the City will strike that also. He stated that Attachment "A" in the packet should have been the drawing. Ms Alvarez recommended changing the word "state" to "city". Mr. Kellam stated the agreement was provided by TXDOT and TXDOT just forgot to take some of the language out. City Manager Capell stated Mr. Kellam has been working on this since before Christmas and is afraid if other changes are made it will take several more months to get this accomplished.

Commissioner Laskowski explained he is questioning this because the agreement states that the state will provide such landscape improvements provided that the City agrees to be responsible for the required maintenance. Mr. Kellam answered that should be "allow". He added the agreement sent to the City had incorrect language and that will be corrected. He stated this is the type of agreement that TXDOT is going to submit, and that from Staff's perspective he didn't see it as having substantial changes to where it would change the structure of the agreement. He stated it is still going to be basic language that the City will provide maintenance and installation of the plants. Mr. Kellam stated he understood the Commissions' concern but could not explain why the document had that language.

Commissioner Wilson commented that last week he asked and discussed this question of City Engineer Khan. He added that Mr. Kellam has used specific language at the podium this evening that worries him. He stated because it is substantial changes, one word could be a substantial change. He added he is trying to gauge what Mr. Kellam would consider a substantial change in the language. Mayor Fugate responded if there any changes in the language for Staff to bring it back to the Commission. Mr. Kellam commented other than those that were discussed at tonight's meeting and that he did not have any problem at all. Commissioner Wilson stated this would only protect City Manager Capell and Mr. Kellam, if the Commission is the ones that sign off on the language, regardless of how insignificant it may be.

Commissioner Laskowski asked for clarification on the changes being made, tonight. Mr. Kellam explained in the 5th Whereas, the word "provide" will be changed to "allow"; and on the State's responsibility the word "shall" will be changed to "may". Ms Alvarez explained on the 4th Whereas, change the "state" to "city".

Commissioner Laskowski made a motion to approve the corrections with the understanding that any changes other than those three (3) will be brought back to the Commission, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

9. Consider authorizing the purchase of the City's Time and Attendance System for all city departments from Time Clock Plus for up to \$67,408 with funding from FY2010-2011 Surplus Funds as per staff recommendation. (Finance Director).

Mr. Rushing stated this went through the bid process and he has conversed with Incode to look at what interfaces with the Incode system. There were seven (7) companies responding and three (3) submitted bids. He stated he had discussed this time clock with the school district and other cities. If this purchase is approved, it will allow for a redistribution of labor resources within all the city departments. The estimated return on the initial investment for an employer the size of Kingsville is projected to be from two (2) – three (3) years.

Commissioner Laskowski made a motion to authorize the purchase of the City's Time and Attendance clock in the amount of \$67,408, seconded by Commissioner Wilson and Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Pecos, Garcia, Wilson, Laskowski voting "FOR".

10. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 budget in the amount of \$67,408 for the General Fund Capital Projects Fund for the City's Time and Attendance System. (Finance Director).

Mr. Rushing stated this item flows with the agenda item just approved.

INTRODUCTION ONLY

11. Consider authorizing the purchase of seven pickups (3 – ¾ ton utility bed trucks for Water Construction, \$84,747.25; 1 – ½ ton RCLB pickup truck for Water Production, \$16,348; 1 – ½ ton RCLB pickup truck for WW South Plant, \$16,348; 1 – 1 ton crew cab pickup truck for WW Construction, \$32,273.75; and 1 - ¾ ton RCLB pickup truck for WW Construction, \$19,196.75) through BuyBoard from Fund 054 Capital Outlay, as per recommendation of Staff. (Purchasing Director)

Purchasing Director David Mason stated he locked in the quotes through Philpott Motors because Ford announced a \$1,100 per vehicle price increase effective March 31, 2012.

Commissioner Laskowski made a motion to approve the purchase of the seven (7) pickups, seconded by Commissioner Wilson and Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Pecos, Garcia, Wilson, Laskowski voting "FOR".

12. Consider authorizing the purchase of four Chevy Tahoes for the Police Department at a cost of \$24,782.25 per unit with an additional cost of \$400 added through BuyBoard for a grand total of \$99,525 from Chapter 59 Funds, as per staff recommendation. (Police Chief).

City Manager Capell stated there's a correction to the agenda item, instead of \$24,782.25 and \$99,525; it should read \$25,831, and \$103,324. Police Chief Torres stated these are Chevy Tahoes being purchased through the Caldwell County through the BuyBoard process. The resale value is higher on a Tahoe than a Crown Victoria. He stated in calculating the pricing they are over budget but did take into consideration

some insurance funds that will be received from three (3) other vehicles that had been purchased with Chapter 59 monies so that money has to be reverted back in to Chapter 59 accounts.

Commissioner Wilson made a motion to approve the purchase, seconded by Commissioner Laskowski. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Laskowski, Wilson voting "FOR".

13. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 Budget for the Police Department State Forfeiture Fund in the amount of \$27,600 and to receive insurance proceeds for the replacement of a Patrol Car. (Finance Director).

Mr. Rushing stated this relates to the previous agenda item. On the excel spreadsheet that was provided, it shows the available funds \$210,000 and initial adopted budget is the insurance proceeds which have been received for the damaged vehicles as stated.

INTRODUCTION ONLY

V. Adjournment.

There being further business to come before the City Commission, the meeting was adjourned at 6:38 P.M.

Sam R Fugate, Mayor

ATTEST:

Edna S Lopez, TRMC, CMC
City Secretary

PUBLIC HEARING(S)

**PETITIONS,
GRIEVANCES, &
PRESENTATIONS**

CONSENT AGENDA

AGENDA ITEM #1

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR THE FINANCE DEPARTMENT TIME AND ATTENDANCE SYSTEM.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<hr/>					
Fund 001	General Fund				
<u>Capital</u>					
2		Fund Balance (FY 2011)	610.00		<u>67,408</u>
					<u>67,408</u>
<u>Other Sources/Uses</u>					
6-000	Fund Transfers	Transfer to Fund 091	394.00	<u>67,408</u>	
				<u>67,408</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

Fund 091	General Fund Capital Projects Fund				
<u>Other Sources/Uses</u>					
6-000	Fund Transfers	Transfer from Fund 001	394.00	<u>67,408</u>	
				<u>67,408</u>	
<u>Expenses</u>					
180.1	Finance	Computers & Assoc Eq.	726.00	<u>67,408</u>	
				<u>67,408</u>	

[To pay for the Finance Department automated time clock and attendance system City wide.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of April, 2012.

PASSED AND APPROVED on this the 23rd day of April, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
				Total of FY11 Surplus	1,530,216.00		\$ 1,530,216.00
				Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction	(137,726.00)		(137,726.00)
				Add: Adjustment FY11 Surplus-FY11 Property Taxes correction	43,260.00		43,260.00
				Add: Tentative Arbitrage Contingent Liability Savings	3,453.00	99,803.00	103,256.00
				Add: FY11 Inventory Adjustment (Note E)	(49,753.00)	56,735.00	6,982.00
				Add: Funding from Fund 062 CO 2005		50,000.00	50,000.00
				Add: Funding from Fund 054 Fund Balance		12,987.00	12,987.00
				Adjusted Total Funding Sources	1,389,450.00	219,525.00	1,608,975.00

#1

18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00		
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00		
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00		
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00		
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00		
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00		
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00	2,200.00	
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00	2,500.00	
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00	3,825.00	
16	02/13/2012	091-5-305.0-521.01	PW - Street	GIS equipment and server - GIS server	11,000.00	11,000.00	
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Ailsie	269,378.00		
				Street repaving - Armstrong	237,770.00		
				Total of Projects Presented at 2/13/12	(705,778.00)	(19,525.00)	(725,303.00)

#2

25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00		
9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kleberg County	1,750.00		
				Total Additional Revenue	8,000.00		8,000.00
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app	6,250.00		
14	02/27/2012	091-5-301.0-314.00	Engineering	Kleberg Ave engineering design-\$30K for TAMUK assistance	29,825.00		
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00		
16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)	3,500.00		
				Total of Projects Presented at 2/27/12	(85,546.00)		(85,546.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19						
	16	03/08/2012	091-5-160.1-314.00	Development Services	10,000.00		
	18	03/08/2012	091-5-160.3-591.00	City contribution for KKB landscaping at Yoakum St. Dumpster enclosure pilot program (Note D)	24,850.00		
				Total of Projects Presented at 3/08/12	(34,850.00)		(34,850.00)
#4	25						
	24	03/26/2012	091-5-160.1-591.00	Development Services	47,432.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	18,000.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Sanitation	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	18,000.00		
	23	03/26/2012	091-5-305.0-711.00	PW - Street	33,616.00		
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	23,080.00		
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	5,490.00		
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	4,919.00		
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	4,620.00		
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	28,519.00		
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	8,440.00		
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	500.00		
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	3,270.00		
				Total of Projects Presented at 3/26/12	(231,886.00)		(231,886.00)
#5	10						
	9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	67,408.00		
				Upgrade time "clock" and attendance management system	67,408.00		
				Total of Projects Presented at 4/09/12	(67,408.00)		(67,408.00)
#6	6 & 11						
	5	04/23/2012	091-5-450.0-591.00	Parks	5,000.00		
	10	04/23/2012	054-5-600.2-720.19	PW-Water Production	200,000.00		
				Brookshire Pool renovations (Note B) Water Well #19 pump house rehab (Note A)	5,000.00	200,000.00	
				Total of Projects Presented at 4/23/12	(5,000.00)	(200,000.00)	(5,000.00)
				Total Remaining Net Surplus	266,982.00	-	466,982.00

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
				Total Remaining Net Surplus	266,982.00	-	466,982.00
				Other Possible Projects			
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
				Total of Other Possible Projects	(219,540.00)	-	(219,540.00)
				Net Total FY2011 Surplus (Deficit)	47,442.00	-	247,442.00

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve,

and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure for after-hours recycling (\$3,270) requested on an email dated 2/14/12. Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and (3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center trailer (\$90,000).

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000 to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed, auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).


Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.



Finance Department

361-595-8009

361-595-8035 Fax

DATE: March 30, 2012
TO: City Commission through City Manager
FROM: Mark A. Rushing, Director of Finance 
SUBJECT: Time and Attendance RFP

SUMMARY

This item will authorize the staff to execute the installation of the Time and Attendance System at all City locations.

BACKGROUND

Seven companies expressed interest in submitting an RFP for the City's Time and Attendance System. Three companies responded to the RFP, (1) NOVAtime, (2) Qquest Software Systems/Work4orce and (3) Time Clock Plus. Time Clock Plus is the only vendor that has current customers who interface with Tyler Technologies Incode System. We hope to have the program ready to test in May and go live the first pay period in June, 6/3-16/12, to be paid 6/21/12.

What the system will accomplish

See attached EXECUTIVE SUMMARY

Represents improvement over the current system

Currently, the City has different time clock systems at various City locations and a few locations without a time clock for the hourly employees. Each time card must be manually calculated for the time each day and added for the time worked per week and pay period. Then the information is written on a time sheet that is sent to the payroll office the Monday of payroll week. Three Finance Department employees verify the accuracy each employee is paid. The Finance Staff independently calculates each time card and time sheet. The proposed system will reduce the number of employees needed to verify the payroll information and increase efficiency in the department.

If this purchase is approved, it will allow for a redistribution of labor resources within all the City departments. Estimates on the return on investment range from 7 months to 5 years. These estimates are based on industry averages and takes into account information from the American Payroll Association. An automated system will eliminate time sheet errors, data entry errors, time incurred to manually enter information into the payroll system and calculation errors, and to some extent audit fees. The estimated return on the initial investment for an employer the size of Kingsville is projected to be from 2-3 years.

Vendor Information

See attached EXECUTIVE SUMMARY and COMPANY BACKGROUND

RECOMMENDATION

Staff recommends the RFP be awarded to Time Clock Plus. They scored the highest overall for the criteria of the RFP.

FINANCIAL IMPACT

This item will expend approximately \$67,408 allocated from the FY11 Surplus Funds with a savings of \$12,592 originally budget of \$80,000.

Approved

Vincent Capell, City Manager

EXECUTIVE SUMMARY

Data Management Inc. (DMI) has been providing workforce labor solutions since 1988. With a continued growth in the municipal sector of time and attendance, DMI has shown a unique ability to meet the special needs of city and county timekeeping requirements. Cities all over the country are realizing the unnecessary costs associated with antiquated punch clocks and hand written time and attendance sheets. Today's supervisors require "real-time" data in order to make critical labor decisions, a function that can only be provided by a software based time and attendance solution. While utilizing the scalability and power of Microsoft SQL Server, all TimeClock Plus systems operate in "real-time". The quoted biometric terminals reduce the threat of lost data during power failures as with many stand-alone, polling devices. The terminals can be desk or wall mounted in an area easily accessible to all employees, allowing them to perform any necessary time clock transaction without having physical access to a computer. Employee restrictions such as schedule limits, overtime limits, etc, are enforced in "real-time", and prevent the time consuming exceptions typically realized at the end of the pay period with conventional polling, or "store and forward" clocks.

Included within this proposal and in addition to our TimeClock Plus Hybrid Software / biometric terminals are modules that are designed specifically for cities and municipalities. Quad Weekly and automation utilities enhance the core features of TimeClock Plus. TimeClock Plus allows for multiple user-defined pay cycles, Pay Rules, Overtime Rules, and Accrual Policies. An edit log showing date, time, location and username of authorized administrator offers detailed tracking of changes made to any employee time record. Rounding and grace period rules can be configured, enabling the City of Kingsville administrators to restrict when employees are able to perform clocking functions. Those employees who attempt to clock in or out too early or too late can be required to report to their supervisor prior to clocking. This will enable managers to accurately track employee hours worked in each assigned job code while effectively managing overtime and employee performance issues.

With more than 40 customizable reports, TimeClock Plus makes time and attendance information readily available at administrator's fingertips. By deploying TimeClock Plus across a local or wide area network, TimeClock Plus allows administrators to monitor and control many aspects of employee time and attendance while reducing the cost of overtime, administrative labor, and clerical mistakes. A comprehensive selection of reports is easily available on-screen, in hardcopy, via email or exported in an ASCII file. Reports may be compiled according to preset time periods, pre-set criteria, and/or by inputting specific date ranges. When printing payroll reports for a pay period, input the beginning and ending dates for the pay period and TimeClock Plus will generate the report, no matter what your pay schedule. Additionally, TimeClock Plus takes the next logical step in automating the process of doing payroll by allowing management to transfer hours from TimeClock Plus to the city's financial system Incode, thus saving valuable time in the once tedious job of data entry.

COMPANY BACKGROUND

Data Management, Inc. ("DMI") develops time and attendance solutions for employee labor tracking, providing solutions that range from Enterprise class organizations with tens of thousands of employees, to mid-sized businesses, all the way down to small businesses with only 10 employees. Our company was founded in 1988 with the mission of designing, developing, and marketing high-quality time and attendance applications to help employers manage, control and report employee labor in real-time rather than allowing the capture of flawed employee data to be delivered later. DMI, the winner of several awards since 2000, is a recognized leader in time and attendance and employee labor management technology. The company's success is a result of its long-range commitment to the development of high quality, world-class applications -- and our consistent mindset of providing what we call morally-sound business practices.

Established in 1988 in San Angelo, Texas by President Jorge Ellis, DMI soon began the development of TimeClock Plus™ and marketed it primarily to small businesses. His consumer-oriented marketing approach of listening to, and then implementing client requests to meet their needs quickly made TimeClock Plus one of the most popular and most powerful low cost solutions available. Today, TimeClock Plus Small Business and Professional Editions continue to fill that niche for tens of thousands of growing companies, school districts, and municipalities.

In addition, DMI's current line of time and attendance products includes TimeClock Plus Hybrid Edition, a SQL based, corporate level labor management system offering the simplicity of use of our past versions with the ability to perform complex and diverse rule handling. Enterprise Edition has become a leading labor management solution suited to clients of any size, in any category.

Based in rural West Texas, DMI continues to expand on its dominant presence in the Time and Attendance industry in the United States and abroad. DMI's success has led to over 3600 percent growth over the past ten years. In October of 2006, for the third consecutive year, DMI was named to the Technology Fast 500, a list of the 500 fastest growing technology companies in North America as determined by Deloitte and Touche®, a worldwide accounting firm. Just earlier in August 2006, DMI was named 45th on the Texas Fast 50, a list of the 50 fastest growing technology companies in Texas. Previously, DMI was selected as Business of the Year by the Texas Association of Business and Chambers of Commerce.

Our roots as a small business keep us well aware of the needs and concerns of today's growing business owners, and our commitment to an ever increasing presence in the enterprise market guides our vision for new growth. Our inherent understanding of desire of clients of any size to control labor costs and operate in the most efficient manner possible, while always targeting what is *'right and good'* in our business relationships, are paramount to the success we enjoy.

CITY OF KINGSVILLE
RFP 12-32
BID TABULATION
TIME AND ATTENDANCE

VENDOR	Weighted Avg	NOVAtime		Qquest Software Systems/Work4orce		Time Clock Plus	
CRITERIA							
Incode w/current Interface	25%	No	0%	No	0%	Yes	25%
Total Cost, including biometric scanners and PC time entry, including 1st year Annual Maintenance	25%	\$ 60,200	10%	\$ 25,364 does not include travel and exp. due to training and implementation	25%	\$ 58,755	20%
Annual Maint. Yr 1	10%	\$ 7,200	5%	\$ 3,410	10%	\$ 6,036	7%
Fees Yr 2		\$ 7,560		\$ 3,410		\$ 6,036	
Yr 3		\$ 7,938		\$ 3,410		\$ 6,036	
Yr 4		\$ 8,335		\$ 3,410		\$ 6,036	
Yr 5		\$ 8,752		\$ 3,410		\$ 6,036	
Overall payroll experience, including civil service contracts	10%	Yes	10%	Yes	10%	Yes	10%
System Requirements	10%	Yes	10%	Yes	10%	Yes	10%
Reports - generic and custom available	10%	Yes	10%	Yes	5%	Yes	9%
Offline mode collection of clocking data	10%	Yes 10,000-50,000 transactions, depending on system	10%	Yes doesn't specify the number of transactions	5%	Yes 22,000+ transactions	10%
TOTAL AVERAGES	100%		55%		65%		91%
Incode Interface		\$ 1,650		\$ 1,650		\$ 1,650	
1st year annual maint.		\$ 413		\$ 413		\$ 413	
Server-dedicated		\$ 4,298		\$ 4,298		\$ 4,298	
SQL software		\$ 642		\$ 642		\$ 642	
Switches/Hubs for 11 locations		\$ 1,650		\$ 1,650		\$ 1,650	
11 locations @ \$150 ea		\$ 8,653		\$ 8,653		\$ 8,653	
Sub-total of Other Costs							
TOTAL COST		\$ 68,853		\$ 34,017		\$ 67,408	

See following page

Included in \$58,755 for initial cost during year 1

See following

Estimated

Plus travel and expenses due to training.



Designates winning RFP

TimeClock Plus
by Data Management, Inc.
3322 West Loop 306, San Angelo, TX 76904
325 223-9500 800 749-8463
sales@timeclockplus.com

Quote	Customer	Quote Date
265639	151143	03/21/2012

CUSTOMER
/ of Kingsville Texas
aron Vela (361) 595-8011
PO BOX 1458
Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	UPS Ground	Pre-Paid

Stock No.	Ordered	Description	Unit Cost	Total
Software and Employee Licensing (\$8,300.00)				
22-401	1	TimeClock Plus 6.0 Professional	1,160.00	1,160.00
22-800	260	6.0 Professional Employee Licenses	20.00	5,200.00
30-653	1	Quad Weekly Overtime Module (28 day base)	619.00	619.00
30-623	1	AutoImport Module (Versions 5 / 6)	411.00	411.00
30-704	1	Automation Utility Module (6.0 Only)	499.00	499.00
30-667	1	Incode (Export Module)	411.00	411.00
Hand Scan Hardware (\$42,000.00)				
46-405	12	GT-400/ 200 Series Hand Scanner	3,500.00	42,000.00
Proposal based on RFP requirements				
<p style="text-align: right;"> \$ 50,469.00 this page 8,286.00 Next page → <u>\$ 58,755.00</u> </p> <p>Valid for 28 days. Expires 04/18/2012. DO NOT PAY. THIS IS NOT AN INVOICE.</p>				



Subtotal: 50,300.00
S & H: 169.00
Total: 50,469.00

TimeClock Plus
 by Data Management, Inc.
 3322 West Loop 306, San Angelo, TX 76904
 325 223-9500 800 749-8463
 sales@timeclockplus.com

Quote	Customer	Quote Date
265638	151143	03/21/2012

CUSTOMER
y of Kingsville Texas aron Vela (361) 595-8011 PO BOX 1458 Kingsville, TX 78364-1458

Rep	Entry	Method of Shipment	Method of Payment
ROBERT	ROBERT	N/A	Pre-Paid

Stock No	Ordered	Description	Unit Cost	Total
99-204	1	Systems Support Contract (Standard)	6,036.00	6,036.00
800-814	10	Professional Services Virtual On-Site Support (Per hour) L (Estimated)	225.00	2,250.00
		Remote Training and Support		
<p>Valid for 28 days. Expires 04/18/2012. DO NOT PAY. THIS IS NOT AN INVOICE.</p>				



Subtotal: 8,286.00
 S & H: 0.00
 Total: 8,286.00

Investment Summary

Caron Vela
City of Kingsville
March 5, 2012



Cost Breakdown

Proposal Valid for 120 days

Software	Cost	Annual Fees
License Fees (Existing Customer)	1,650	413
	1,650	413



QUOTATION

QUOTE #: 617147771

Customer #: 7057082

Contract #: 48ABO

Customer Agreement #: DIR-SDD-890-TX

Quote Date: 3/30/12

Date: 3/30/12 9:05:05 AM

Customer Name: CITY OF KINGSVILLE

TOTAL QUOTE AMOUNT:	\$4,297.94	3,435.51 this page	
Product Subtotal:	\$4,297.94	862.43 next page →	
Tax:	\$0.00	4,297.94	
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$3,435.51	GROUP TOTAL: \$3,435.51
Base Unit:	PowerEdge T310 Chassis with up to 4 Hot-Plug Hard Drives and LCD Diagnostics (224-6556)		
Processor:	Shipping for PowerEdge T310 (330-5947)		
Memory:	8GB Memory (2x4GB), 1333MHz, Dual Ranked RDIMM (317-5136)		
Video Card:	X3450 Xeon Processor, 2.66 GHz 8M Cache, Turbo, HT (317-2042)		
Video Card:	PowerEdge T310 Heatsink (330-5114)		
Hard Drive:	HD Multi-Select (341-4158)		
Hard Drive Controller:	H200 Hot Plug Cable, PowerEdge T310 (330-7551)		
Hard Drive Controller:	PERC H200 Adapter RAID Controller (342-0729)		
Operating System:	Windows Server 2008 R2 SP1, Standard Edition, Includes 5 CALS (421-5425)		
Mouse:	500GB 7.2K RPM Near-Line SAS 6Gbps 3.5in Hot-plug Hard Drive (342-2096) - Quantity 2		
NIC:	On Board network Adapter (430-2008)		
Modem:	Baseboard Management Controller (313-7919)		
TBU:	Tape Backup SATA Cable for PET310 (330-6116)		
TBU:	Internal Storage Bay 5.25 RD1000 (341-9763)		
CD-ROM or DVD-ROM Drive:	16X DVD-ROM, SATA, INTERNAL (313-9100)		
CD-ROM or DVD-ROM Drive:	SATA Optical Drive Cable for PowerEdge T310 (330-5342)		
Documentation Diskette:	Electronic System Documentation and OpenManage DVD Kit (330-5091)		
Documentation Diskette:	Thank you for choosing Dell (code DS) (468-7769)		
Feature	RAID 1 - Add-In SAS6IR/H200/PERC6I/H700 (SAS/SATA Cntrlr), 2 Hot Plug HDD (330-5092)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 2 Year Extended (904-1572)		
Service:	ProSupport : 7x24 HW / SW Tech Support and Assistance , 3 Year (904-1762)		
Service:	Dell Hardware Limited Warranty Plus On Site Service Initial Year (904-8377)		
Service:	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, Initial Year (904-8780)		
Service:	Dell Hardware Limited Warranty Extended Year (905-1428)		
Service:	MISSION CRITICAL PACKAGE: Enhanced Services, 3 Year (905-1468)		
Service:	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-800-9 (989-3439)		
Installation:	On-Site Installation Declined (900-9997)		

Support:	Proactive Maintenance Service, PE, 1 Event per yr, 1yr (988-7407)
Misc:	Power Supply, Redundant, 400W (330-5111)
Misc:	Power Cord, NEMA 5-15P to C13 (Y-cord), wall plug, 10 feet Quantity 2 (330-0579)
	QTY2, Internal Removable Hard Disk for RD1000, 160GB Native/320GB Comp (341-9345)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
ESI-FA8771-05-A-0301-SYMC BACKUP EXEC 2010 SERVER WIN PER SERVER BNDL STD LIC BAND S BASIC 12 MONTHS (A3469557)	1	\$549.08	\$549.08
GOVT OLP ENG WIN SVR CAL 2008 NL LOCL USER CAL (A1533637)	15	\$20.89	\$313.35
Number of S & A Items: 2		S&A Total Amount: \$862.43	

COMMENTS
DMASON@CITYOFKI
NGSVILLE.COM

SALES REP:	John Bubenik	PHONE:	5127250394
Email Address:	john_bubenik@dell.com	Phone Ext:	7250394

Please review this quote carefully. If complete and accurate, you may place your order online at www.dell.com/qto (use quote number above). POs and payments should be made to *Dell Marketing L.P.*

If you do not have a separate agreement with Dell that applies to your order, please refer to www.dell.com/terms as follows:

If purchasing for your internal use, your order will be subject to *Dell's Terms and Conditions of Sale-Direct* including Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. If purchasing for resale, your order will be subject to *Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell*, and other terms of Dell's PartnerDirect program at www.dell.com/partner. If your order includes services, visit www.dell.com/servicecontracts for service descriptions and terms.

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied.



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

CQPF345

2667831

3/30/2012

BILL TO:
CITY OF KINGSVILLE
PO BOX 1458

SHIP TO:
CITY OF KINGSVILLE
Attention To: DAVID MASON
200 E KLEBERG AVE

Accounts Payable
KINGSVILLE, TX 78364-1458

KINGSVILLE, TX 78363-4573
Contact: DAVID MASON 361.595.8025

Customer Phone #361.595.8014

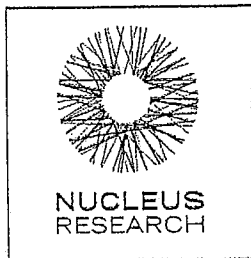
Customer P.O. # CQPF345

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE	
ANDREW HINES 877.525.1583		Free Drop Ship	NET 30-VERBAL	GOVT-EXEMPT	
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
1	1548945	MS WWF SQL SRV STD 2008 Mfg#: MWF-228-08442 Contract: MARKET	26.92	26.92	
1	2077398	MS GSA SQL SRV STD 2008 R2 Mfg#: MLG-228-09443 Contract: GSA Schedule GS-35F-0195J Electronic distribution - NO MEDIA	614.64	614.64	
SUBTOTAL				641.56	
FREIGHT				0.00	
TAX				0.00	
				US Currency	
TOTAL				641.56	

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061
Phone: 847.371.5000

Fax: 847-371-3231

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



January 2008

Document H97

RESEARCH NOTE AUTOMATING TIME AND ATTENDANCE: LOW HANGING ROI

THE BOTTOM LINE

Automating time and labor management with a solution from vendors such as Kronos and ADP enables companies to improve productivity, increase payroll accuracy, and eliminate costs related to obsolete and paper-based time and attendance management systems.

Nucleus Research has performed dozens of interviews with companies that have used solutions from companies such as Kronos, ADP, and Workbrain to replace time and attendance workflows that were either fully manual or poorly automated. All companies benefited from the deployments. ROIs tended to be particularly high for companies that had migrated from a manual environment.

In the absence of an automated time and attendance system, companies lose productivity, overpay employees, and become distracted by the manual tasks of time and attendance.

The primary benefits of an automated time and attendance system are improved productivity, reduced payroll error, reduced payroll inflation, lower overtime costs, and the elimination of paper costs.

Improved productivity

Many companies use highly complex and manual processes in order to compile and certify their time and attendance information. When these workflows and processes are replaced by systems from best-of-breed time and labor management vendors, a variety of workers become more productive:

- Employees, who are able to more rapidly provide their time and attendance data over the Web, at their PC, or at time clocks.
- Managers, who become more productive because they are able to more rapidly view, approve, and submit attendance information from employees.
- Payroll administrators, who no longer have to manually collect, check, and transmit data from time sheets.

Time and attendance systems can also automate workflows in the areas of leave and activities. By providing PC or Web-based ways for employees and managers to efficiently exchange information about requests, absences, vacation time, and the projects they are working on, these solutions enable people to become more productive.

TOPICS

Employee Management
Applications
Human Resources

Reduced payroll error

Simplifying time and attendance workflows and eliminating the use of paper time cards and time sheets means that data is manually transferred less frequently, reducing the amount of human error that can increase payroll costs. This increases accuracy, reduces rework, and reduces payroll overpayments. Nucleus finds that companies have an average payroll error rate of 1.2 percent of total payroll.

Without an automated time and attendance system, companies tend to over pay their employees by an average of 1.2 percent.

The level of payroll error at a company will vary based upon factors such as:

- Rule environment complexity. The more pay rules that a company has to adhere to as a result of union agreements, as well as federal, state, and local regulations, the more likely there are to be payroll errors that result in overpayments to employees.
- Number of locations. The more stores, offices, or plant locations your company has, the more likely errors are to occur as the data is exchanged in manual workflows.
- Workflow complexity. The more time and attendance data is manually exchanged from one person to another — including employees, managers, and payroll administrators — the greater will be the amount of payroll error.

Reduced payroll inflation

With time and attendance workflows that are semi-automated or manual, the accuracy of attendance data provided by employees cannot be assured. There are a number of ways that this can inflate a company's payroll:

- Buddy punching. Employees can fraudulently increase the number of hours they get paid for by having a coworker punch them in even though they are not at the work site.
- Clock rounding. If an employee clocks in before they begin their assigned shift, some attendance systems will pay them for that extra time even though they were not working.
- Inconsistency. Attendance and pay rules can be applied inconsistently or even with favoritism, which increases payroll.

Reduced overtime

In the absence of reporting from an automated time and attendance system, managers typically do not know how many hours their employees have worked. This can be a problem when managers want to allocate work or shift time, but want to give that time to employees who have worked the least hours, so that overtime costs can be minimized.

Without the standardized reporting available in time and attendance applications, managers are far less able to assign work to their employees based on who is least likely to incur overtime rates.

Solutions from the best-of-breed time and attendance vendors include standardized reports that tell managers who is approaching overtime, which enables managers to more cost effectively assign work and cut overtime costs.

Retirement of legacy systems

Automating time and attendance with a best-of-breed solution typically enables companies to retire existing time and labor management systems that — compared to time and attendance solutions from best-of-breed vendors — are more difficult to maintain, costlier to service, and have limited functionality. This also enables managers to improve workflows and reduce costs. When retiring a legacy system, benefits will include both the elimination of annual license maintenance fees and the cost of internal and external staff to maintain the system to be retired.

Elimination of paper costs

Automating the collection and processing of time and attendance data with a solution from a best-of-breed vendor eliminates the costs of paper time cards and time sheets. This can result in a significant savings for organizations with large workforces and bi-weekly pay periods. Companies considering a automation can estimate their cost savings by using a cost of \$0.03 per time sheet and multiplying by the number of time sheets based on the numbers of employees and pay periods. The costs of storing and archiving time sheets and time cards will also be eliminated.

On demand or on premise?

Companies that decide to deploy a time and attendance system will also need to decide whether the application will be accessed over the Web or from a system deployed on their own hardware. ADP's solution is typically accessed over the Web, which results in lower up-front costs, since the majority of costs are in the form of subscription fees paid over the life of the solution. On-premise solutions have more upfront costs as a result of the need to purchase and deploy software. In deciding which way to deploy time and attendance, companies should consider how much in-house staff they want to dedicate to the system — the less that can be made available for a time and attendance solution, the more a company should go with an on-demand deployment.

CONCLUSION

Companies that have not automated their time and attendance workflows should consider automating them with a solution from a best-of-breed vendor such as Kronos, ADP, or Workbrain in order to improve productivity, reduce payroll error, and decrease overtime costs. In considering a solution, companies should be prepared to think about whether it would be deployed on premise, as Kronos and Workbrain offer their solutions, or over the Web, which is how the majority of ADP deployments are completed.

Nucleus Research is a global provider of investigative technology research and advisory services. Building on its unique ROI case study approach, for nearly a decade Nucleus Research has delivered insight and analysis on the true value of technology and strategies for maximizing current investments and exploiting new technology opportunities. For more information or a list of services, visit NucleusResearch.com, call +1-781-416-2900, or e-mail info@NucleusResearch.com.

AGENDA ITEM #2

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE POLICE DEPARTMENT STATE FORFEITURE FUND AND TO RECEIVE INSURANCE PROCEEDS FOR THE REPLACEMENT OF A PATROL CAR.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT REVENUES AND EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
Fund 005 State Forfeiture Fund					
<u>Revenue</u>				Credit	Debit
4	Police	Other Income-Insurance	599.44	27,600	
<u>Expense</u>				Debit	Credit
5-210.0	Police Vehicle		711.00	27,600	

[To receive insurance proceeds for the replacement of a patrol car.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE:_____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



000

0.00 *

January 16, 2012

11,355.00 +

10,389.00 +

5,855.80 +

Mr. John Garcia
City of Kingsville
P.O. Box 1458
Kingsville, TX 78364-1458

003

27,599.80 *

000

0.00 *

RE: TMLIRP Fund Member: City of Kingsville
Date of Loss: 12/22/2011
TMLIRP Claim #: 1200185244
VIN #: 5561

Dear Mr. Garcia:

Enclosed is TMLIRP's check in the amount of \$11,355.00 (\$13,122.00 less \$500.00 deductible less \$1,267.00 salvage). Please sign and return the enclosed Proof of Loss so we may pursue subrogation. Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Claire Walton
Fast Track Claims Specialist
TMLIRP

CW/cer

Enclosure: *TMLIRP Check, Estimate, Proof of Loss & Return Envelope*

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1200185244/ KINGSVILLE #5561

12/22/11 12/22/11

11355.00

O
30

Unit #2906

CLAIMS NOTICE

#1200185244

POOL MEMBER: City of Kingsville
 MEMBER ADDRESS: 200 East Kleberg, Kingsville, Texas 78363

☐ LIABILITY ☐ PROPERTY

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 12-28-2011	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/11 - 10/01/12	POOL MEMBER'S CONTACT John A. Garcia PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 11-22-2011 02:30 am		LOCATION OF ACCIDENT OR LOSS 504 East Santa Gertrudis Ave Kingsville, Texas 78363		POLICE INVESTIGATION? YES ATTACH REPORT
DESCRIPTION OF ACCIDENT OR LOSS Police officer in patrol car was struck by a possible drunk driver who ran a stop sign.				
I have Photos and a video				
DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY Unit has extensive damage to right rear side of vehicle.				
POOL MEMBER'S VEHICLE, YEAR, MAKE 2009 Ford Crown Vic	MODEL	VEHICLE IDENTIFICATION NUMBER		LICENSE PLATE NUMBER
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input type="checkbox"/> NO	INSURANCE COMPANY			POLICY NUMBER
NAME OF POOL MEMBER'S DRIVER David Cerda	AGE 40	ADDRESS 1700 East King Kingsville, TX 789363		PHONE NUMBER 361-592-4311
MEMBER'S DRIVER TITLE OR OSITION Patrolman	MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		REPAIR ESTIMATE <input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT OF ESTIMATE
DEPARTMENT Police	DEPARTMENT HEAD Ricardo Torres	SUPERVISOR Ruben Trevino		OFFICE PHONE/EXTENSION 361-592-4311 EX 4
CLAIMANT NAME Arnold Naranjo	ADDRESS 227 West Ave A Kingsville, TX 78363		PHONE	
ADDITIONAL CLAIMANT NAME Maria T Garza	ADDRESS 214 West Ave A		361-246-0620	
CLAIMANT AUTO: MAKE, YEAR, PLATE NO. 1994 Dodge Ram 1500 Pickup TX DL#	CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO		COMPANY OR AGENCY NAME & POLICY NUMBER Gramercy Insurance Company #1017926	
NAME OF INJURED NA	ADDRESS NA	PHONE NUMBER NA	EXTENT OF INJURY N	
NA	NA	NA	N	
NA	NA	NA	N	
CLAIMANT OCCUPATION Unknown	CLAIMANT EMPLOYER Unknown		CLAIMANT RELATE No	
NAME OF WITNESS	ADDRESS	PHONE NUMB		
ADDITION WITNESS	ADDRESS	PHONE NUMB		
MEMBER SPECIAL REQUESTS				

City of Kingsville
1

REC#: 00976177 2/08/2012 1:54 PM
 OPER: ER TERM: 002
 REF#: 05179955

TRAN: 101.1000 Need to Define GL No
 TML 1200185244
 Claims - Police Pat 11.355.00CR

TENDERED: 11.355.00 CHECK
 APPLIED: 11.355.00-

CHANGE: 0.00

TEXAS MUNICIPAL LEAGUE INTERNGOVERNMENT



February 13, 2012

Mr. John Garcia
City of Kingsville
P.O. Box 1458
Kingsville, TX 78364-1458

RE: TMLIRP Fund Member: City of Kingsville
Date of Loss: 01/30/2012
TMLIRP Claim #: 1200185580
VIN #: 6044

Dear Mr. Garcia:

Enclosed is TMLIRP's check in the amount of \$10,389.00 (\$11,506.00 less \$500.00 deductible less \$617.00 salvage). Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Claire Walton

Claire Walton
Fast Track Claims Specialist
TMLIRP

CW/cer



Texas Municipal League
Intergovernmental Risk Pool
Joint Self Insurance Fund
1821 Rutherford Lane First Floor
Austin, TX 78754 (512) 491-2300

Frost National Bank
Parkdale

30-9/1140
59

Date Number

02/14/12 05180898
TML/1200185580/

Amount

Pay *TEN THOUSAND THREE HUNDRED EIGHTY NINE DOLLARS & *****
*00/100*****\$10389.00*

To CITY OF KINGSVILLE

[Signature]
[Signature]

Void After 90 Days
SIGNATURE HAS A COLORED BACKGROUND • BORDER CONTAINS MICROPRINTING

CLAIMS NOTICE 1200185580

POOL MEMBER: City of Kingsville
MEMBER ADDRESS: 200 East Kleberg, Kingsville, Texas 78363

☐ **LIABILITY** ☐ **PROPERTY**

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 01-30-2012	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/11 - 10/01/12	POOL MEMBER'S CONTACT John A. Garcia PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 1-30-2012 01:06 PM		LOCATION OF ACCIDENT OR LOSS US 77 North Bound & King ST. Kingsville, Texas 78363		POLICE INVESTIGATION? no ATTACH REPORT
DESCRIPTION OF ACCIDENT OR LOSS Officer was traveling on US 77 when he lost control of his vehicle and struck the overpass divider and damaged unit. His unit hydroplaned and he struck both sides of the guardrails. It was raining at the time of accident. I have Photos.				
DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY Unit has extensive damage to front and rear driver side of vehicle.				
POOL MEMBER'S VEHICLE, YEAR, MAKE 2009 Ford Crown Vic	MODEL Sedan	VEHICLE IDENTIFICATION NUMBER [REDACTED]		LICENSE PLATE NUMBER [REDACTED]
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input type="checkbox"/> NO		INSURANCE COMPANY		POLICY NUMBER
NAME OF POOL MEMBER'S DRIVER Gilbert Gonzalez		AGE	ADDRESS 1700 East King Kingsville, TX 789363	
PHONE NUMBER 361-592-4311				
MEMBER'S DRIVER TITLE OR OSITION Patrol Officer	MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		REPAIR ESTIMATE <input type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT OF ESTIMATE
DEPARTMENT Police	DEPARTMENT HEAD Ricardo Torres		SUPERVISOR Donald Lobaugh	OFFICE PHONE/EXTENSION 361-592-4311 EX 4
CLAIMANT NAME	ADDRESS		PHONE	
ADDITIONAL CLAIMANT NAME	ADDRESS			
CLAIMANT AUTO: MAKE, YEAR, PLATE NO.		CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO		COMPANY OR AGENCY NAME & POLICY NUMBER
NAME OF INJURED NA	ADDRESS NA		PHONE NUMBER NA	
NA	NA		NA	
NA	NA		NA	
CLAIMANT OCCUPATION Unknown	CLAIMANT EMPLOYER Unknown		CLAIM No	
NAME OF WITNESS		ADDRESS		
ADDITION WITNESS		ADDRESS		
MEMBER SPECIAL REQUESTS				

City of Kingsville

REC#: 00980449 2/28/2012 1:50 PM
 OPER: ER TERM: 002
 REF#: 05180898

TRAN: 101.1000 Need to Define GL No
 TML #1200185580
 Claims - Police Pat 10,389.00CR

TENDERED: 10,389.00 CHECK
 APPLIED: 10,389.00-

CHANGE: 0.00

TEXAS MUNICIPAL LEAGUE INTERNGOVE



Texas Municipal League
Intergovernmental Risk Pool
Joint Self Insurance Fund
1821 Rutherford Lane First Floor
Austin, TX 78754 (512) 491-2300

Frost National Bank
Parkdale

30-9/1140
59

Date Number

02/15/11 05168141

TML/1100176007/

Amount

Pay *FIVE THOUSAND EIGHT HUNDRED FIFTY FIVE DOLLARS & *****
*80/100*****\$5855.80*

To CITY OF KINGSVILLE

Void After 90 Days HAS A COLORED BACKGROUND • BORDER CONTAINS MICROPRINTING

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1100176007/ KINGSVILLE #1154 01/31/11 01/31/11 5855.80 O 30

Claims-Police Patrol
001-5-103.0-328.16
JHV

2 Receipts Please!

PAYEE THIS IS YOUR RECORD OF CLAIM PAYMENT PLEASE DETACH

CLAIM NUMBER	PAYMENT FOR	FOR THE PERIOD	AMOUNT	CODE
9999997				L301

TML/1100176007/ KINGSVILLE #1154 01/31/11 01/31/11 5855.80 O 30

Claims-Police Patrol
001-5-103.0-328.16
JHV

2 Receipts Please!

CLAIMS NOTICE

POOL MEMBER: City of Kingsville
MEMBER ADDRESS: 200 East Kleberg, Kingsville, Texas 78363

☐ **LIABILITY** ☐ **PROPERTY**

PLEASE ATTACH MEMBER NOTICE OF CLAIM ORDINANCE OR PROVISION AND ANY WRITTEN NOTICE RECEIVED FROM CLAIMANT.	DATE OF NOTICE TO FUND MEMBER 02-01-2011	CONTACT NUMBER 8955	COVERAGE EFFECTIVE DATE 10/01/10 - 10/01/11	POOL MEMBER'S CONTACT John A. Garcia PHONE 361-595-8040
DATE & TIME OF ACCIDENT OR LOSS 1-31-2011 10:42am		LOCATION OF ACCIDENT OR LOSS 1608 East Johnson Kingsville, Texas 78363		POLICE INVESTIGATION? ATTACH REPORT Not complete today.

DESCRIPTION OF ACCIDENT OR LOSS
 Police officer was attempting to make a traffic stop and drove thru a red light with lights and air horn when he was struck by claimants vehicle.

I have Photos.

Police Case # 11-466

DESCRIBE DAMAGE TO POOL MEMBER'S PROPERTY
 Extensive damage to front and rear of vehicle.

POOL MEMBER'S VEHICLE, YEAR, MAKE 2003 crown vic Ford	MODEL Patrol	VEHICLE IDENTIFICATION NUMBER [REDACTED]	LICENSE PLATE NUMBER [REDACTED]
ANY OTHER COVERAGE FOR THIS CLAIM <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		INSURANCE COMPANY	
NAME OF POOL MEMBER'S DRIVER Hendry Cantu #93		AGE	ADDRESS PO BOX 1458 Kingsville, TX 78363
MEMBER'S DRIVER TITLE OR OSITION Patrol Officer		MEMBER VEHICLE USED WITH MEMBER'S PERMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO	REPAIR ESTIMATE <input type="checkbox"/> YES <input type="checkbox"/> NO
DEPARTMENT Police	DEPARTMENT HEAD Chief Rick Torres	SUPERVISOR LT. George Crocker	OFFICE PHONE/EXTENSION 361-592-4311
CLAIMANT NAME Ben Cortez	ADDRESS 710 West 5th Street Bishop TX 78343		PHONE 361-446-8490
ADDITIONAL CLAIMANT NAME	ADDRESS		
CLAIMANT AUTO: MAKE, YEAR, PLATE NO. Ford Ranger Pick up 2001 TXL [REDACTED]		CAR OR PROPERTY INSURED? <input type="checkbox"/> YES <input type="checkbox"/> NO	COMPANY OR AGENCY NAME & POLICY NUMBER N/A

NAME OF INJURED NA	ADDRESS NA	PHONE NUMBER NA	EXTENT OF INJURY
NA	NA	NA	
NA	NA	NA	

CLAIMANT OCCUPATION Unknown	CLAIMANT EMPLOYER Unknown	CLAIMANT RE No
NAME OF WITNESS	ADDRESS	PHONE N
ADDITION WITNESS	ADDRESS	PHONE N

MEMBER SPECIAL REQUESTS

City of Kingsville
1

REC#: 00901310 5/06/2011 11:08 AM
 OPER: CL TERM: 008
 REF#: 05168141

TRAN: 101.1000 Need to Define GL No
 TML
 Claims - Police Pat 5,855.80CR

TENDERED: 5,855.80 CHECK
 APPLIED: 5,855.80-

CHANGE: 0.00

TEXAS MUNICIPAL LEAGUE INTERNGOVERNME

BUDGET ROLL FORWARD

PROPOSED TAHOE PURCHASE Per Vehicle / Total
--

\$210,000.00 Budget FY 12 Adopted Budget

(27,599.80) Insurance Proceeds Revenue
received for 2 damaged Crown Victorias
and 1 Dodge Charger

N/A

\$237,599.80 Budget Including Insurance Proceeds

(47,806.50) Purchase of 2 Ford Crown Victoria

N/A

(37,495.00) To be purchased - (4) CORBIN digital
Video System @ \$9,373.75 each

9,373.75

(103,324.00) To be purchased - (4) Tahoes
@ \$25,831.00 each

25,831.00

(28,391.40) To be purchased - Vehicle Infrastructure
for Tahoes

7,097.85

[1] \$20,582.90 Balance

\$42,302.60 Per Vehicle

X 4 # Vehicles
\$169,210.40 Total

[1] Balance to be applied to the purchase of more
vehicles from Chapter 59

AGENDA ITEM #3



April 13, 2012

To: City Commission via City Manager

From: Robert R Trescott, Downtown & Special Projects Manager

**Re: Request for City Support for Palmer Drug Abuse Program –
Drug Free Walk on April 28, 2012**

The Palmer Drug Abuse Program has missed the deadline to apply for a street closing and parade permit and for the waiver of City fees and charges for their April 28th event. In addition, I have some concerns about how the event has been handled in the past in that we have treated the walk as a full-fledged parade with significant expense and a three hour disruption of the downtown.

I believe that there can be savings for the community and reduced disruption to the merchants, but their late application left no time to negotiate those changes with the sponsor and with City departments in time for a commission meeting agenda.

The sponsor has offered to pay all of the City fees, but I hope that we can negotiate an arrangement to show City support for this valuable 12-step program while developing a more cost-effective and less disruptive event model.

I therefore request that the commission grant the needed waivers conditional upon the sponsors and the City reaching an agreement on the arrangements for the routing, timing, traffic controls required and barricading needed.

Street Closure fee	\$150
<u>Barricades</u>	<u>\$360</u>
 Total	 \$510

(REGULAR AGENDA)

AGENDA ITEM #4

RESOLUTION # 2012-_____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A WATER UTILITY SUPPLY CONTRACT (GOV. CONTRACT #N69450-12-C-0011) BETWEEN THE CITY OF KINGSVILLE, TEXAS AND THE FEDERAL GOVERNMENT FOR NAVAL AIR STATION-KINGSVILLE; REPEALING ALL CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Kingsville recognizes that the continued operation of Naval Air Station Kingsville (NAS Kingsville) is important to the economy of the City of Kingsville, Kleberg County, and the region and that its future operational capacity should be protected because it fulfills an essential community purpose; and

WHEREAS, the NAS Kingsville desires to continue purchasing water from the City of Kingsville through an up-dated water utility supply contract; and

WHEREAS, the contract will be for a ten (10) year term, requires periodic meter testing, and thirty (30) days prior written notice of any water rate change; and

WHEREAS, the parties believe the contract to be in the best interest of both parties;

NOW THEREFOR, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Manager is authorized and directed as an act of the City of Kingsville, Texas to enter into a water utility supply contract with the federal government to supply water to Naval Air Station-Kingsville in accordance with Exhibit A hereto attached and made a part hereof.

II.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

III.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the _____ 23rd day of _____ April, 2012.

Sam R. Fugate, Mayor

ATTEST:

Edna S. Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Engineering Department

361-595-8007

361-595-8035 Fax

DATE: April 13, 2012
TO: City Commission through City Manager
FROM: Naim Khan, Director of Public Works/City Engineer
SUBJECT: Interlocal Agreement with KNAS for supplying City Water

SUMMARY

This item authorizes the City staff to execute Water agreement with KNAS

BACKGROUND

KNAS is in the process of upgrading their water distribution system. Currently they are using the City water what they will continue after updating the distribution system. The City and KNAS have an interlocal agreement for the use of the City water by KNAS. This agreement is old and both parties want to update that. The City received an updated agreement from the Navy a few weeks ago what has already been reviewed by the City Attorney. At this time there will be no rate adjustment but with the proper rate study the water rate will be adjusted as determined by the study which will be conducted by the City consultant – HDR Engineering in the summer 2012. Rate study item will be presented to the commission at that time for approval

RECOMMENDATION

The staffs recommend proceeding with the approval of agreement as presented.

FINANCIAL IMPACT

In FY 2011-2012 budget there is \$7786.59 remaining for the water rate study (Utility fund-5-600.2-314.50). Consultant Mr. Grady Reed with the HDR informed us that he would be able to finish the rate study for both KNAS and TAMUK and also update the model with the remaining money in the budget.

Approved

Vincent Capell, City Manager

AWARD/CONTRACT		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING		PAGE OF PAGES 1 12	
2. CONTRACT (Proc. Inst. Ident.) NO. N69450-12-C-0011		3. EFFECTIVE DATE 01 May 2012		4. REQUISITION/PURCHASE REQUEST/PROJECT NO.			
5. ISSUED BY NAVFAC SOUTHEAST ACQ CORE UTILITIES BLDG 903, PO BOX 30 JACKSONVILLE FL 32212-0030		CODE N69450		6. ADMINISTERED BY (If other than Item 5)		CODE	
				See Item 5			
7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, state and zip code) CITY OF KINGSVILLE 200 EAST KLEBERG KINGSVILLE TX 78363				8. DELIVERY [] FOB ORIGIN [X] OTHER (See below)			
				9. DISCOUNT FOR PROMPT PAYMENT			
				10. SUBMIT INVOICES (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN:		ITEM	
CODE 1QCU9		FACILITY CODE					
11. SHIP TO/MARK FOR		CODE		12. PAYMENT WILL BE MADE BY DFAS-CLEVELAND, NORFOLK ACCOUNTS PAYABLE PO BOX 998022 CLEVELAND OH 44199		CODE N68732	
				See Schedule			
13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: [X] 10 U.S.C. 2304(c)(1) [] 41 U.S.C. 253(c)()				14. ACCOUNTING AND APPROPRIATION DATA			
15A. ITEM NO.	15B. SUPPLIES/ SERVICES		15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT	
	SEE SCHEDULE						
15G. TOTAL AMOUNT OF CONTRACT						\$1,500,000.00 EST	
16. TABLE OF CONTENTS							
(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
X	A	SOLICITATION/ CONTRACT FORM	1	X	I	CONTRACT CLAUSES	10 - 12
X	B	SUPPLIES OR SERVICES AND PRICES/ COSTS	2	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS			
X	C	DESCRIPTION/ SPECS./ WORK STATEMENT	3 - 5	X	J	LIST OF ATTACHMENTS	
	D	PACKAGING AND MARKING		PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	6		K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE	7		L	INSTRS., CONDS., AND NOTICES TO OFFERORS	
X	G	CONTRACT ADMINISTRATION DATA	8 - 9		M	EVALUATION FACTORS FOR AWARD	
	H	SPECIAL CONTRACT REQUIREMENTS					
CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE							
17. [X] CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return 1 copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)				18. [] AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number _____ including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.			
19A. NAME AND TITLE OF SIGNER (Type or print)				20A. NAME OF CONTRACTING OFFICER			
				TEL: EMAIL:			
19B. NAME OF CONTRACTOR		19C. DATE SIGNED	20B. UNITED STATES OF AMERICA		20C. DATE SIGNED		
BY _____ (Signature of person authorized to sign)			BY _____ (Signature of Contracting Officer)				

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1,500,000	Dollars, U.S.	\$1.00	\$1,500,000.00 EST

Water Service

FFP

Account Number: 04400151000 Fresh Water

SE_16_FW_00001

Follow-on contract for water service at NAS Kingsville with the City of Kingsville.

Service address: 554 McCain St. Suite 214 Kingsville, TX 78363

FOB: Destination

NET AMT

\$1,500,000.00 (EST.)

Section C - Descriptions and Specifications

SCOPE OF WORK

C.1. SCOPE FOR WATER SERVICE

The contractor shall furnish, and the Government shall purchase and receive, water service as requested by the Government for the Naval Air Station (NAS) Kingsville. Service shall be provided as stated in the provisions contained herein, and pursuant to the contractor's effective rates, tariffs, rules, regulations and practices subject to the appropriate regulatory body.

Contractor shall supply clear, potable water safe for human consumption in accordance with standards adopted by the Safe Water Drinking Act (SDWA) for drinking and culinary water supplied by common carriers in interstate commerce and such revisions thereof as may be made from time to time. Contractor shall operate and provide its water service in conformity with all applicable laws, rules, codes, industry standards, permits and regulations promulgated by any and all governmental authorities having jurisdiction.

C.2. RATES AND CHARGES

All meters (if any) shall be installed by the contractor in a manner that allows verification by Government personnel. The Government reserves the right to have the contractor install meters at any location served by the system. The cost of such installations will be negotiated by the Government and contractor.

For all services furnished under this contract to the service location, the Government shall pay the contractor at the rates and charges specified in Rates, Fees and Charges attached hereto and made a part of this contract, and all revisions thereof.

For purposes of charges, any demands due to faulty operation of, or to excessive or fluctuating pressure on the contractor's system, shall not be included as part of the Government's requirement.

The contractor shall give the Contracting Officer written notice of the filing of an application for rate changes concurrently with the filing of an application. The notice shall fully describe the proposed rate change.

In the event that the regulatory body promulgates any regulation not concerning rates which materially affects this contract, the contractor shall immediately notify the Contracting Officer.

No increase shall be requested in the contract rate unless the contractor has placed into effect a general rate increase to all of his customers under similar conditions of service. If the contractor has placed into effect a general rate decrease, a corresponding decrease in the contract rate shall be made.

C.2.1. Rates

The Government rate of \$1.39/1,000 gallons will be in effect until future rate changes are negotiated.

C.3. CHANGES IN CHARACTER OF SERVICE

The Government shall give reasonable notice (at least 30 days) of any material changes anticipated in demand or service requirements. The contractor shall give reasonable notice (at least 30 days) of any material changes anticipated in service capability or capacity.

C.4. DEFINITIONS

As used throughout this contract, the following terms are defined as follows. Additional definitions can be found in the "DEFINITIONS" clause (FAR 52.202-1) of Section I.

Contracting Officer (KO). An employee of the Government with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives acting within the limits of their authority as delegated by the Contracting Officer.

Contractor. Refers to both the prime contractor and subcontractors and includes any of its subsidiaries and parent companies. The prime contractor shall ensure that their subcontractors comply with the provisions of this contract.

Safe Water Drinking Act (SDWA). The main federal law that ensures the quality of Americans' drinking water. Under SDWA, Environmental Protection Agency sets standards for drinking water quality and oversees the states, localities, and water suppliers who implement those standards. For more information visit; <http://water.epa.gov/lawsregs/rulesregs/sdwa/>

C.5. COORDINATION OF WORK

The Government hereby grants to the contractor, free of any rental or similar charge, but subject to the limitations specified in this contract, a revocable permit to enter the service location for any proper purpose under this contract, including use of the site or sites agreed upon by the parties hereto for the installation, operation, and maintenance of the facilities of the contractor required to be located upon Government premises. Authorized representatives of the contractor will be allowed access to the facilities of the contractor at suitable times to perform the obligations of the contractor with respect to these facilities. It is expressly understood that the Government may limit or restrict the right of access herein granted in any manner considered to be necessary for the National security. In such a case, the contractor may not be held liable for interruptions of service due to facts beyond his control in order to operate and maintain service.

Routine work, such as the scheduled replacement or retirement/removal of inventory and equipment shall be coordinated with the designated Government representative.

The contractor shall provide 24-hour service for trouble calls made to a published telephone line. The Government employee responsible for the building or facility experiencing service outages or trouble will call the contractor's published telephone number to report any outages. Restoration of service shall be coordinated with the individual responsible for the building or facility.

The contractor shall cooperate with the Government and contractors of the Government to facilitate outages and underground utilities location markings to allow construction/repairs on the installation(s).

The contractor shall notify a designated Government representative at least 10 days prior to any scheduled excavation. The contractor shall mark the proposed excavation location with standard industry markings, no more than 24 hours prior to providing notification. The contractor shall not begin any excavations without prior site approval. Such approval/disapproval shall be timely and not cause unreasonable delays in contractor's related work or be unreasonably withheld. The contractor shall be liable for all damages incurred by the Government related to excavations by the contractor without prior approval; however, the contractor shall not be held liable for any excavations without prior approval where said excavations are necessary to address an emergency condition.

C.6. Emergency Service Requests

Trouble calls and service calls shall be classified as an emergency at the discretion of the Contracting Officer or authorized Government official as designated by the Contracting Officer. An emergency condition is one that is detrimental to the mission of the installations, significantly impacts operational effectiveness, or compromises the safety, health, and life of personnel. Once an emergency request is received, the contractor will respond as soon as possible and endeavor to take such action as is necessary to downgrade the level of the service request to routine.

The response point for all emergency calls will be the security entrance gate at each installation. Installation personnel will be responsible for facilitating rapid access of the contractor's personnel through the security entrance to the site of the emergency.

Emergency calls may include complaints and communications concerning back-ups, flood conditions, stoppages, spillages, leaks, breaks and emergencies. The emergency will be isolated as soon as possible. The emergency will be resolved and/or repaired as soon as possible. Work will be continuous until the emergency condition is eliminated or downgraded and service is restored. Additionally, repair crews appropriately trained to eliminate the condition must respond to the emergency site as soon as possible.

During non-working hours, once the emergency is isolated, the contractor, with the concurrence of the Contracting Officer or authorized Government official as designated by the Contracting Officer, will determine if the emergency needs to be resolved immediately or can wait until the next business day. If the emergency must be resolved immediately, repair crews appropriately trained to eliminate the condition must respond to the emergency site as soon as possible. If the repair can wait until the next business day, the appropriate repair crews will be on site at the start of the next business day or as soon thereafter as possible.

All emergencies will be remedied or downgraded to a non-emergency status as soon as possible.

C. 7. COMPLIANCE WITH ENVIRONMENTAL AND SAFETY LAWS/CODES

The contractor shall comply with all federal, state and local environmental and safety laws and shall be responsible for environmental assessments, studies and coordination applicable to federal, state, and local agencies required to execute their portion of this contract. This shall include, but not be limited to, all assessments, studies, permitting and coordination required to comply with federal, state and local laws regarding endangered species, historic/archaeological, and hazardous/toxic materials.

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-MAY-2012 TO 30-APR-2022	N/A	N/A FOB: Destination	

Section G - Contract Administration Data

SUPERSEDED CONTRACT**G.1 Superseded Contract**

Contract N62467-84-C-1853 is hereby superseded and any payments due the contractor, connection charges paid by the Government or any credit adjustments due the Government shall accrue to now current contract, N69450-12-C-0011.

PAYMENT AND BILLING**G.2. Payment**

The contractor shall be paid by the designated disbursing office for service furnished hereunder at the rates specified. The Government shall be liable for the minimum monthly charge, if any, commencing with the billing period in which service is initially furnished and continuing until this contract is terminated, except that the minimum monthly charge shall be equitably prorated for the billing period in which commencement and termination of this contract shall become effective.

Payments shall not be made in advance of the service rendered.

The Government shall be entitled to any discounts customarily applicable to payment of bills by all customers of the Contractor.

Invoices for service rendered hereunder shall contain statements of the meter readings at the beginning of the billing period, meter constants, consumption during the billing period, and such other pertinent data as shall be required by the Government.

The contractor hereby declares that rates are not in excess of the lowest rates now available to any existing or prospective customer under like conditions of service, or of the same classification, and agrees that during the life of this contract the Government shall continue to be billed at the lowest available rate for similar conditions of service.

G.3. Billing Information

Navy bills are to be mailed directly from the vendor/utility provider to the Navy's vendor (SourceNet) for processing at the address shown below. Therefore, the "Bill To" and/or "Mail To" Should be addressed as follows:

For account #04400151000:

US NAVY
SE_16_FW_00001
P.O. BOX 30088
COLLEGE STATION, TX 77842-3088

Submission of invoices to another location/address will result in a rejection of the invoice.

CONTACT INFO

G.4. Point of Contact

City of Kingsville;

Emergency:
361-592-4311

Customer Service:
361-595-8040

NAS Kingsville;
UEM - 361-516-6049

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	JAN 2012
52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2010
52.219-8	Utilization of Small Business Concerns	JAN 2011
52.222-3	Convict Labor	JUN 2003
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	MAR 2007
52.222-35	Equal Opportunity for Veterans	SEP 2010
52.222-37	Employment Reports on Veterans	SEP 2010
52.222-40	Notification of Employee Rights Under the National Labor Relations Act	DEC 2010
52.222-50	Combating Trafficking in Persons	FEB 2009
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.232-23	Assignment Of Claims	JAN 1986
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.241-2	Order of Precedence - Utilities	FEB 1995
52.241-4	Change in Class of Service	FEB 1995
52.241-5	Contractor's Facilities	FEB 1995
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt I	Changes--Fixed Price (Aug 1987) - Alternate I	APR 1984
52.249-2	Termination For Convenience Of The Government (Fixed- Price)	MAY 2004
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	JAN 2009
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7008	Export-Controlled Items	APR 2010
252.225-7012	Preference For Certain Domestic Commodities	JUN 2010
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7002	Requests for Equitable Adjustment	MAR 1998

CLAUSES INCORPORATED BY FULL TEXT

52.241-3 SCOPE AND DURATION OF CONTRACT (FEB 1995)

(a) For the period 04/01/2012 to 03/31/2022 the Contractor agrees to furnish and the Government agrees to purchase water utility service in accordance with the applicable tariff(s), rules, and regulations as approved by the applicable governing regulatory body and as set forth in the contract.

(b) It is expressly understood that neither the Contractor nor the Government is under any obligation to continue any service under the terms and conditions of this contract beyond the expiration date.

(c) The Contractor shall provide the Government with one complete set of rates, terms, and conditions of service which are in effect as of the date of this contract and any subsequently approved rates.

(d) The Contractor shall be paid at the applicable rate(s) under the tariff and the Government shall be liable for the minimum monthly charge, if any, specified in this contract commencing with the period in which service is initially furnished and continuing for the term of this contract. Any minimum monthly charge specified in this contract shall be equitably prorated for the periods in which commencement and termination of this contract become effective.

(End of clause)

52.241-6 SERVICE PROVISIONS (FEB 1995)

(a) Measurement of service. (1) All service furnished by the Contractor shall be measured by suitable metering equipment of standard manufacture, to be furnished, installed, maintained, repaired, calibrated, and read by the Contractor at its expense. When more than a single meter is installed at a service location, the readings thereof may be billed conjunctively, if appropriate. In the event any meter fails to register (or registers incorrectly) the service furnished, the parties shall agree upon the length of time of meter malfunction and the quantity of service delivered during such period of time. An appropriate adjustment shall be made to the next invoice for the purpose of correcting such errors. However, any meter which registers not more than 1 percent slow or fast shall be deemed correct.

(2) The Contractor shall read all meters at periodic intervals of approximately 30 days or in accordance with the policy of the cognizant regulatory body or applicable bylaws. All billings based on meter readings of less than 30 days shall be prorated accordingly.

(b) Meter test. (1) The Contractor, at its expense, shall periodically inspect and test Contractor-installed meters at intervals not exceeding 2 year(s) The Government has the right to have representation during the inspection and test.

(2) At the written request of the Contracting Officer, the Contractor shall make additional tests of any or all such meters in the presence of Government representatives. The cost of such additional tests shall be borne by the Government if the percentage of errors is found to be not more than 1 percent slow or fast.

(3) No meter shall be placed in service or allowed to remain in service which has an error in registration in excess of 1 percent under normal operating conditions.

(c) Change in volume or character. Reasonable notice shall be given by the Contracting Officer to the Contractor regarding any material changes anticipated in the volume or characteristics of the utility service required at each location.

(d) Continuity of service and consumption. The Contractor shall use reasonable diligence to provide a regular and uninterrupted supply of service at each service location, but shall not be liable for damages, breach of contract or otherwise, to the Government for failure, suspension, diminution, or other variations of service occasioned by or in consequence of any cause beyond the control of the Contractor, including but not limited to acts of God or of the public enemy, fires, floods, earthquakes, or other catastrophe, strikes, or failure or breakdown of transmission or other facilities. If any such failure, suspension, diminution, or other variation of service shall aggregate more than 2

hour(s) during any billing period hereunder, an equitable adjustment shall be made in the monthly billing specified in this contract (including the minimum monthly charge).

(End of clause)

52.241-7 CHANGE IN RATES OR TERMS AND CONDITIONS OF SERVICE FOR REGULATED SERVICES (FEB 1995)

(a) This clause applies to the extent services furnished under this contract are subject to regulation by a regulatory body. The Contractor agrees to give 30 days written notice of (1) the filing of an application for change in rates or terms and conditions of service concurrently with the filing of the application and

(2) Any changes pending with the regulatory body as of the date of contract award. Such notice shall fully describe the proposed change. If, during the term of this contract, the regulatory body having jurisdiction approves any changes, the Contractor shall forward to the Contracting Officer a copy of such changes within 15 days after the effective date thereof. The Contractor agrees to continue furnishing service under this contract in accordance with the amended tariff, and the Government agrees to pay for such service at the higher or lower rates as of the date when such rates are made effective.

(b) The Contractor agrees that throughout the life of this contract the applicable published and unpublished rate schedule(s) shall not be in excess of the lowest cost published and unpublished rate schedule(s) available to any other customers of the same class under similar conditions of use and service.

(c) In the event that the regulatory body promulgates any regulation concerning matters other than rates which affects this contract, the Contractor shall immediately provide a copy to the Contracting Officer. The Government shall not be bound to accept any new regulation inconsistent with Federal laws or regulations.

(d) Any changes to rates or terms and conditions of service shall be made a part of this contract by the issuance of a contract modification unless otherwise specified in the contract. The effective date of the change shall be the effective date by the regulatory body. Any factors not governed by the regulatory body will have an effective date as agreed to by the parties.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

The FARSite:

<http://farsite.hill.af.mil/farsite.html>

(End of clause)



Engineering Department

361-595-8007

361-595-8035 Fax

DATE: April 13, 2012

TO: City Commission through City Manager

FROM: Naim Khan, Director of Public Works/City Engineer

SUBJECT: Interlocal Agreement with KNAS for supplying City Water

SUMMARY

This item authorizes the City staff to execute a Water Agreement with KNAS.

BACKGROUND

KNAS is in the process of upgrading their water distribution system. Currently they are using the City water that they will continue after updating the distribution system. The City and KNAS have an interlocal agreement for the use of the City water by KNAS which both parties want to update. The City received an updated agreement from the Navy a few weeks ago that has already been reviewed by the City Attorney. At this time there will be no rate adjustment but with the proper rate study the water rate will be adjusted as determined by the study which will be conducted by an independent consultant.

RECOMMENDATION

The staffs recommend proceeding with the approval of agreement as presented.

FINANCIAL IMPACT

No financial impact to the City.

Approved

Vincent Capell, City Manager

AGENDA ITEM #5

Mary Valenzuela

From: Vincent J. Capell
Sent: Tuesday, April 17, 2012 8:09 AM
To: Mark Rushing; Edna Lopez; Courtney Alvarez; Mary Valenzuela
Subject: FW: brookshire pool request to city and county commissioners 2012
Attachments: brookshire pool request to city and county commissioners 2012.doc; pool quote 20120001.pdf; pool quote 2012 20001.pdf

Good morning;

Please see attached funding request and pricing quotes from Susan Ivy. Mark, I would ask you to prepare a budget amendment in the amount of \$5,000 using the FY2011 surplus (unless you have a better funding source). Somehow, we should make City funding contingent upon Ms. Ivy raising the other \$15k as described in her memo. Courtney can advise how best to do this. I'd like to get this on for Monday, even though the budget amendment portion will take another reading. Thank you and please advise.

Vincent J. Capell
City Manager

200 E. Kleberg
PO Box 1458
Kingsville TX 78364
(361) 595-8002 – Voice
(361) 595-8024 – Fax
citymanager@cityofkingsville.com

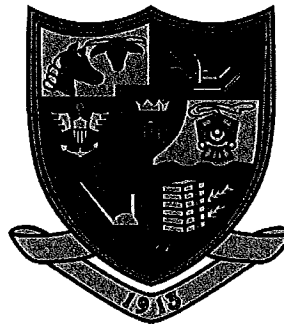
From: Susan Ivy [<mailto:sivy@klebergpark.org>]
Sent: Monday, April 16, 2012 3:07 PM
To: County Judge Juan Escobar ; Vincent J. Capell; Vincent J. Capell; Tony Ramirez; Commissioner Roy Cantu
Subject: brookshire pool request to city and county commissioners 2012

Please see attached request and info.

Thanks

susan

KLEBERG COUNTY PARKS & RECREATION



**P. O. Drawer 512
Highway 77 & Escondido Road
Kingsville, Texas 78364
Phone 361-595-8591
Fax 361-595-8596
www.klebergpark.org**

April 16, 2012

Kleberg County Commissioners Court

City of Kingsville
City Manager Vince Cappell
Mayor & Commissioners

Re: Brookshire Pool Repairs

Sirs:

I have been waiting for some time on quotes to do some repairs to the Brookshire Pool that are necessary for us to provide a clean safe swimming environment for the kids this summer. While the pool needs an enormous amount of renovation we simply do not have the funds for that this year. So for one more summer we are trying to minimize the work we can get by with and still run the pool.

The bull nose tiles around the top edge of the pool are loose and some broken. This is a safety hazard and must be repaired and regouted to insure no slips or falls. I have a quote for \$3600.00 from Felipe Rosa – a brick mason that used to work for Kleberg County to complete this task.

The diving board has been closed for two years due to cracks in the concrete slab under and around the base of the diving board. The base of the board itself is unsafe and has rust spots on it. This area needs to be fixed and the diving board restored as a recreational asset to the pool. Not having the board in place will affect the numbers of attendees at the pool.

The pool has been drained and washed down but needs to be repainted. This requires an acid treatment that my staff simply cannot do.

I have received a bid from Oasis Pools from Premont for the amount of \$13,950.00 for both the painting and the diving board decking work.

We will still need to do some miscellaneous repairs to the restrooms and registration desk areas to properly prepare the pool for the summer season such as replacing toilet seats, restroom doors, some floor decking and we need a new Back board for emergency lifesaving situations.

The bids I have received total \$17550.00. I am trying to raise \$20,000.00 in order to get things completed. I have placed a request for \$10,000.00 to the Brookshire Foundation and am asking \$5000.00 from the City and County each to complete the \$20,000.00.

With daily counts around 200 each day during the summer plus daily swimming lessons and pool parties the Brookshire Pool is an essential facility for us to maintain in the South Texas Summer.

Your kind consideration of our request for assistance would be greatly appreciated.

I am available by phone or office visit at any time if you need any additional information. I plan to attend the City and County Commission meetings on Monday April 23, 2012 to answer any questions to may have.

Sincerely,

Susan Ivy,
Director,
Kleberg County Parks & Recreation



Oasis Pools & Spas

5521 Wooldridge • Corpus Christi, TX 78413

Oscar Martinez
(361) 779-3637

WWW.THEOASISPOOLS.COM

Yuma Martinez
(361) 562-6343

Proposal

Name: KENNEDYVILLE PARKS ATTN: SUSAN

Address: _____ City: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Oasis Pools shall perform all the work provided for in this agreement in a good and workmanlike, leaving the job site and pool in a clean and fully operational condition.

Oasis Pools will conduct the following: PAINT POOL IN AN AREA
BASE? POOL PAINT - THE POOL SURFACE - PAINT JIP
13' X 31' DECK AREA INCLUDES DECKING BOARD AND RE PAIR
DECK AREA

Additional: RE PAIR DECKING BOARD BASE (IF BOARD
NEEDS TO BE RE PLACED WILL BE ADDITIONAL)

Special Job Instructions: _____

Contract Price: Twelve Thousand Nine Hundred Fifty (\$12,950.00)

Payables as follows:

- 50% upon commencement of work
- 50% upon completion

Acceptance

The above prices, specifications and conditions are satisfactory and are hereby accepted. Oasis Pools is authorized to do the work as specified. Payment will be made as outlined above.

Owner

Contractor

Date

Date

Statement

DATE 4-3-12

TERMS

TO Kleberg Co. Park
Swimming Pool Repair

IN ACCOUNT WITH: R. palmer & son - meat,
all cracked & broke at grain soft hull
Nose Arounds Pool for the wood in K

[illegible]

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

2200	AD
------	----

BROOKSHIRE POOL REPAIRS

Repair Cost Projections

Felipe Roas Quote	Bull Nose Tiling Repair	\$3,600.00
Oasis Pools Quote	Painting and Diving Board Decking Work	13,950.00
Estimate	Miscellaneous Repairs (as per Susan Ivy letter 4/16/12)	2,450.00
	Repair Restrooms	
	Repair Registration Area	
	Repair Toilets	
	Replace Restroom Doors	
	Replace Floor Decking	
	Replace Backboard (for emergency purposes)	
Total Requested Funding		<u>\$20,000.00</u>

Funding Request

Brookshire Foundation	Letter sent to Brookshire Foundation 4/16/12 after receiving the quotes (Susan Ivy sent a letter to the Brookshire Foundation about a month ago giving them a heads up)	\$10,000.00
City of Kingsville	Budget Amendment Introduced 4/23/12	5,000.00
Kleberg County	Budget Amendment Introduced 4/23/12	5,000.00
		<u>\$20,000.00</u>

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
				Total of FY11 Surplus	1,530,216.00		\$ 1,530,216.00
				Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction	(137,726.00)		(137,726.00)
				Add: Adjustment FY11 Surplus-FY11 Property Taxes correction	43,260.00		43,260.00
				Add: Tentative Arbitrage Contingent Liability Savings	3,453.00	99,803.00	103,256.00
				Add: FY11 Inventory Adjustment (Note E)	(49,753.00)	56,735.00	6,982.00
				Add: Funding from Fund 062 CO 2005		50,000.00	50,000.00
				Add: Funding from Fund 054 Fund Balance		12,987.00	12,987.00
				Adjusted Total Funding Sources	1,389,450.00	219,525.00	1,608,975.00

#1

18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00		
10	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00		
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00		
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00		
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00		
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00		
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00		
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00	2,200.00	
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00	2,500.00	
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00	3,825.00	
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS server	11,000.00	11,000.00	
16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Ailsie	269,378.00		
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong	237,770.00		
				Total of Projects Presented at 2/13/12	(705,778.00)	(19,525.00)	(725,303.00)

#2

25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00		
9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kleberg County	1,750.00		
				Total Additional Revenue	8,000.00		8,000.00
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app	6,250.00		
14	02/27/2012	091-5-301.0-314.00	Engineering	Kleberg Ave engineering design-\$30K for TAMUK assistance	29,825.00		
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00		
16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)	3,500.00		
				Total of Projects Presented at 2/27/12	(85,546.00)		(85,546.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19						
	16	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.	10,000.00	
	18	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)	24,850.00	
					Total of Projects Presented at 3/08/12	(34,850.00)	(34,850.00)
#4	25						
	24	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)	47,432.00	
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00	
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00	
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00	
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00	
	23	03/26/2012	091-5-305.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00	
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00	
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00	
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00	
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00	
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00	
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00	
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00	
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00	
					Total of Projects Presented at 3/26/12	(231,886.00)	(231,886.00)
	#5	10					
9		04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	67,408.00	
					Total of Projects Presented at 4/09/12	(67,408.00)	(67,408.00)
#6	6 & 11						
	5	04/23/2012	091-5-450.0-591.00	Parks	Brookshire Pool renovations (Note B)	5,000.00	
	10	04/23/2012	054-5-600.2-720.19	PW-Water Production	Water Well #19 pump house rehab (Note A)	200,000.00	
					Total of Projects Presented at 4/23/12	(200,000.00)	(5,000.00)
					Total Remaining Net Surplus	266,982.00	466,982.00

**CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE**

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
Total Remaining Net Surplus					266,982.00	-	466,982.00
Other Possible Projects							
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
Total of Other Possible Projects					(219,540.00)	-	(219,540.00)
Net Total FY2011 Surplus (Deficit)					47,442.00	-	247,442.00

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve, and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City). These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure for after-hours recycling (\$3,270) requested on an email dated 2/14/12. Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and (3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center trailer (\$90,000).

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000 to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed, auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.

AGENDA ITEM #6

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR THE REQUEST FROM THE PARKS DEPARTMENT FOR THE BROOKSHIRE POOL RENOVATIONS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<hr/>					
Fund 001	General Fund				
	<u>Capital</u>				
2		Fund Balance (FY 2011)	610.00		<u>5,000</u>
					<u>5,000</u>
	<u>Other Sources/Uses</u>				
6-000	Fund Transfers	Transfer to Fund 091	394.00	<u>5,000</u>	
				<u>5,000</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

Fund 091	General Fund Capital Projects Fund				
	<u>Other Sources/Uses</u>				
6-000	Fund Transfers	Transfer from Fund 001	394.00	<u>5,000</u>	
				<u>5,000</u>	
	<u>Expenses</u>				
450.0	Parks	Grounds & Perm. Fixtures	591.00	<u>5,000</u>	
				<u>5,000</u>	

[To pay for the request from the Parks Department for the Brookshire Pool renovations.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

BROOKSHIRE POOL REPAIRS

Repair Cost Projections

Felipe Roas Quote	Bull Nose Tiling Repair	\$3,600.00
Oasis Pools Quote	Painting and Diving Board Decking Work	13,950.00
Estimate	Miscellaneous Repairs (as per Susan Ivy letter 4/16/12)	2,450.00
	Repair Restrooms	
	Repair Registration Area	
	Repair Toilets	
	Replace Restroom Doors	
	Replace Floor Decking	
	Replace Backboard (for emergency purposes)	
	Total Requested Funding	<u>\$20,000.00</u>

Funding Request

Brookshire Foundation	Letter sent to Brookshire Foundation 4/16/12 after receiving the quotes (Susan Ivy sent a letter to the Brookshire Foundation about a month ago giving them a heads up)	\$10,000.00
City of Kingsville	Budget Amendment Introduced 4/23/12	5,000.00
Kleberg County	Budget Amendment Introduced 4/23/12	5,000.00
		<u>\$20,000.00</u>



Oasis Pools

& Spas

5521 Wooldridge • Corpus Christi, TX 78413

Oscar Martinez
(361) 779-3637

WWW.THEOASISPOOLS.COM

Yuma Martinez
(361) 562-6343

Proposal

Name: KENNISVILLE PARKS ATTN: SUSAN

Address: _____ City: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Oasis Pools shall perform all the work provided for in this agreement in a good and workmanlike, leaving the job site and pool in a clean and fully operational condition.

Oasis Pools will conduct the following: PAINT POOL IN AN OCEAN
BASE POOL PAINT - THE POOL SURFACE - MUST BE
13' X 31' DECK AREA INCLUDES DIVING BOARD AND RE RGR
DECK AREA

Additional: RE PLACE DIVING BOARD BASE (IF BOARD
NEEDS TO BE RE PLACED WILL BE ADJUSTED)

Special Job Instructions: _____

Contract Price: TWENTY THOUSAND NINE HUNDRED FIFTY (\$13,950.00)

Payables as follows:

- 50% upon commencement of work
- 50% upon completion

Acceptance

The above prices, specifications and conditions are satisfactory and are hereby accepted. Oasis Pools is authorized to do the work as specified. Payment will be made as outlined above.

Owner

Contractor

Date

Date

Statement	DATE 4-3-21	TERMS
-----------	-------------	-------

4-3

TERMS

TO *Mr. J. H. ...*
...

IN ACCOUNT WITH: Reza (P. & M) Pvt. Ltd.
all work - 2018 - 2019 - 2020 - 2021
NOB Approved for the year 2020-21

Superficial

Helix Rana

361-315, 3613

CURRENT

OVER 30 DAYS

OVER 60 DAYS	
--------------	--

TOTAL AMOUNT	2600	00
--------------	------	----

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund	FUND 054 Utility Fund	Amount Available for Total Projects
Total of FY11 Surplus					1,530,216.00		\$ 1,530,216.00
Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction					(137,726.00)		(137,726.00)
Add: Adjustment FY11 Surplus-FY11 Property Taxes correction					43,260.00		43,260.00
Add: Tentative Arbitrage Contingent Liability Savings					3,453.00	99,803.00	103,256.00
Add: FY11 Inventory Adjustment (Note E)					(49,753.00)	56,735.00	6,982.00
Add: Funding from Fund 062 CO 2005						50,000.00	50,000.00
Add: Funding from Fund 054 Fund Balance						12,987.00	12,987.00
Adjusted Total Funding Sources					1,389,450.00	219,525.00	1,608,975.00

#1

18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00						
10	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00						
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00						
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00						
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00						
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00						
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00						
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00						
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00						
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00			2,200.00			
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00			2,500.00			
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00			3,825.00			
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS server	11,000.00			11,000.00			
16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Ailsie	269,378.00						
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong	237,770.00						
Total of Projects Presented at 2/13/12					(705,778.00)			(19,525.00)			(725,303.00)

#2

25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00						
9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kieberg County	1,750.00						
Total Additional Revenue					8,000.00						8,000.00
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app	6,250.00						
14	02/27/2012	091-5-301.0-314.00	Engineering	Kieberg Ave engineering design-\$30K for TAMUK assistance	29,825.00						
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00						
16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)	3,500.00						
Total of Projects Presented at 2/27/12					(85,546.00)						(85,546.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

#	Agenda Item #	Date of Commission Meeting	CL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.	10,000.00		
	16	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)	24,850.00		
	18	03/08/2012			Total of Projects Presented at 3/08/12	(34,850.00)		(34,850.00)
#4	25	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)	47,432.00		
	24	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	23	03/26/2012	091-5-303.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00		
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00		
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00		
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00		
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00		
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00		
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00		
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00		
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00		
					Total of Projects Presented at 3/26/12	(231,886.00)		(231,886.00)
#5	10	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	67,408.00		
	9	04/09/2012			Total of Projects Presented at 4/09/12	(67,408.00)		(67,408.00)
#6	6 & 11	04/23/2012	091-5-450.0-591.00	Parks	Brookshire Pool renovations (Note B)	5,000.00	200,000.00	
	5	04/23/2012	054-5-600.2-720.19	PW-Water Production	Water Well #19 pump house rehab (Note A)	(5,000.00)	(200,000.00)	(5,000.00)
	10	04/23/2012			Total of Projects Presented at 4/23/12			
					Total Remaining Net Surplus	266,982.00		466,982.00

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
				Total Remaining Net Surplus	266,982.00	-	466,982.00
				Other Possible Projects			
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
				Total of Other Possible Projects	(219,540.00)	-	(219,540.00)
				Net Total FY2011 Surplus (Deficit)	47,442.00	-	247,442.00

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve,

and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure

for after-hours recycling (\$3,270) requested on an email dated 2/14/12. Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and

(3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center bailer (\$90,000).

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000

to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed,

auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the

Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.

AGENDA ITEM #7

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE MUNICIPAL COURT TECHNOLOGY FUND COMPUTER EQUIPMENT SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
Fund 031	Municipal Court Technology Fund				
<u>Capital</u>					
2		Fund Balance	610.00		<u>2,118</u>
					<u>2,118</u>
<u>Expenses</u>					
5-180.0 Finance		Computers & Assoc. Eq.	226.00		1,772
5-180.0 Finance		Professional Services	314.00		<u>346</u>
					<u>2,118</u>

[To pay for Municipal Court computer equipment, including a printer and monitor and Incode software maintenance and Microsoft 2010 licenses.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Finance Department

361-595-8009

361-595-8035 Fax

DATE: April 17, 2012
TO: Vince J. Capell, City Manager
FROM: Mark A. Rushing, Director of Finance
SUBJECT: Municipal Court Technology Budget Amendment

Mr. Capell,

Attached is a budget amendment for the FUND 031 - Municipal Court Technology Funds. This budget amendment will provide the additional resources needed to continue to improve the delivery of Municipal Court services in a more efficient and effective manner. This will assist in funding a Brazos Software Upgrade for \$863.00, purchase of a printer for \$229.00, purchase of a wide screen monitor for \$142.63, purchase two (2) sets of Microsoft Office X at \$254.89 each, and cover freight in the amount of \$27.61 for a total of \$1,772.02. This will also provide the addition \$346.00 needed to fully fund the cost of the Incode Annual Municipal Court Maintenance Agreement. We originally budgeted \$8,200.00 for the Incode Annual Maintenance Agreement, but the cost came in at \$8,545.48. Thus, a total budget amendment of \$2,118 is needed.

As of September 30, 2011, the Fund 031- Municipal Court Technology Fund had a Fund Balance of \$38,107.88. In the FY12 Budget a Net Expenditures over Revenues in the amount of (\$1,432) was originally adopted for a projected September 30, 2012 Fund Balance of \$36,675.88. But at half way through FY12, we have already collected 75% of the projected revenues in Fund 031- Municipal Court Technology Fund. Thus, we should have at least break-even in this fund FY12 and have adequate Fund Balance to cover this budget amendment and possible unforeseen costs that might occur.

Thank you for your consideration in this matter.

Mark A. Rushing

Mark A. Rushing

AGENDA ITEM #8

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE UTILITY FUND CAPITAL PROJECTS FUND 054 FOR THE WATER PRODUCTION DEPARTMENT WELL #19 PUMP HOUSE FROM FUND 062 CO 2005.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
Fund 062 Certificate of Obligation 2005 – Utility Fund					
<u>Expenses</u>					
600.2	Water Production	Water Well #19	720.19		<u>50,000</u>
					<u>50,000</u>

<u>Other Sources/Uses</u>					
6-000	Fund Transfers	Transfer to Fund 054	394.54	<u>50,000</u>	
				<u>50,000</u>	

[To pay for the Water Production Water Well #19 new pump house, pumps, motor, and electrical and plumbing labor.]

Fund 054 Utility Fund Capital Projects Fund

<u>Capital</u>					
2		Fund Balance	610.00		<u>150,000</u>
					<u>150,000</u>
<u>Other Sources/Uses</u>					
6-000	Fund Transfers	Transfer from Fund 062	750.00	<u>50,000</u>	
				<u>50,000</u>	
<u>Expenses</u>					
600.2	Water Production	Water Well #19	720.19	<u>200,000</u>	
				<u>200,000</u>	

[To pay for the Water Production Water Well #19 new pump house, pumps, motor, and electrical and plumbing labor.]

II.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Engineering & Public Works Department

361-595-8007

361-595-8035 Fax

DATE: April 13, 2012
TO: City Commission through City Manager
FROM: Naim Khan, Director of Public Works/City Engineer

SUBJECT: New Pump House for Well #19

SUMMARY

This item will authorize the staff to construct a new pump house and install new electrical, plumbing, pumps, motor and all other necessary appurtenances for Water Well #19.

BACKGROUND

The existing pump house building requires extensive repair and since it is a historic building, the repair cost will be very expensive to meet the Historic Preservation requirement. Moreover the size of the building is not efficient for the City use. The City's need can be better served by constructing a new modern building design for that specific purpose (more secure, new plumbing and electrical and on grade). Existing pump, plumbing, electrical are very old and need replacement.

RECOMMENDATION

Staff has carefully reviewed both the options of renovating the existing building vs. constructing a new building immediately south of the existing building. Ferrell/Brown & Associates, Inc – Architects estimate the renovation of the building without the pump, electrical and plumbing will cost \$246,000. Staff used the cost estimate of well 24, which was built on 2008 to determine the probable cost of construction of new building and installation of pump, motor, electrical and plumbing for Well # 19. As per staff's cost estimate total cost to construct new building and install all necessary items will be \$200,000. In this estimate one additional pump is included to meet the TCEQ requirement in case the City wants

to be independent in water production. Staffs recommend the construction of new building and also the installation of new pumps, motor, electrical and plumbing.

Staff recommends proceeding with bidding and construction of new building/pump station no. 19 pending approval of this budget amendment, while continuing to explore alternative uses and renovations for the existing building including, but not limited to use as an apparatus bay for the Kingsville volunteer Fire Department as discussed during 1/23/12 Commission Workshop.

FINANCIAL IMPACT

\$50,000 will come from CO 2005 Utility Fund which was approved by the Commission earlier. Rest of the money will come from FY 2010-2011 surplus budget.

Approved

Vincent Capell, City Manager

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
WELL # 19 WELL HOUSE PROJECT

Agenda Item #	Date of Commission Meeting	Department	Project	Amount
			Add: Tentative Arbitrage Contingent Liability Savings	\$99,803.00
			Add: FY11 Inventory Adjustment (Note E)	56,735.00
17	02/13/2012	Engineering	GIS equipment and server - GPS units	(2,200.00)
17	02/13/2012	Engineering	GIS equipment and server - GIS software installation	(2,500.00)
17	02/13/2012	Engineering	GIS equipment and server - GIS software	(3,825.00)
17	02/13/2012	Engineering	GIS equipment and server - GIS server	(11,000.00)
			Subtotal Fd 054 Surplus FY 11	<u>\$137,013.00</u>
			Additional Fd 54 Fund Balance as of 09/30/11For the Well # 19 House	12,987.00
			Total FY 11 Fd 054 Surplus to be used for the Well # 19 Well House Project	<u>\$150,000.00</u>
			CO 2005 Budgeted for the Well #19	50,000.00
			Funds Available to financeWell #19 House (if approved)	<u>\$200,000.00</u>

New Pump House (well #19)

CITY OF KINGSVILLE
WATER WELL NO. 24 IMPROVEMENTS
BID DATE: FEBRUARY 12, 2008

LNV ENGINEERING
801 NAVIGATION, SUITE 300
CORPUS CHRISTI, TX 78408
PHONE: 361/883-1984
FAX: 361/883-1986

Well # 24

Well # 24

ITEM QTY UNIT		DESCRIPTION	Friedel Drilling Company 555 City Hochstein Rd. Yorktown, TX 77995-4824		Almy Incorporated 3359 SE Loop 410 San Antonio, TX 78222		TOTAL		
			UNIT	PRICE	UNIT	PRICE	UNIT	PRICE	
WATER WELL NO. 24 - WATERWHEEL									
A-1	1	LS	WATER WELL INCLUDE PUMP, MOTOR, COLUMN PIPE, CASING, FITTINGS, AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE						No Bid
WATER WELL SUB-TOTAL:				\$416,684.00		\$662,200.00		No Bid	
WATER WELL NO. 24 - GROUND STORAGE TANK/PUMP BUILDING									
B-1	1	LS	84,000 GALLON GALVANIZED BOLTED STEEL GROUND STORAGE TANK PIPING, FITTINGS, ACCESSORIES, LEVEL CONTROLS, AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE	\$79,366.00		\$80,000.00			
B-2	1	LS	PUMP HOUSE STRUCTURE (CMU W/ CONC ROOF)	\$57,761.00		\$58,000.00			
B-3	1	LS	PUMP HOUSE PUMPS, MOTORS, ELECTRICAL, CONTROLS, FITTING, BASE, PIPE SUPPORTS, AND ALL ITEMS NOT MENTIONED BUT NECESSARY TO COMPLETE	\$185,412.00		\$180,000.00			
GROUND STORAGE TANK/PUMP BUILDING SUB-TOTAL:				\$322,539.00		\$318,000.00			
ADDITIVE/DEDUCTIVE ALTERNATIVE NO. 1									
B-1	1	LS	PUMP HOUSE STRUCTURE (METAL BUILDING) IN LIEU OF CMU BUILDING (ITEM A-3)	(\$18,103.00)		(\$18,103.00)		(\$15,500.00)	
ADDITIVE/DEDUCTIVE ALTERNATIVE NO. 1 SUB-TOTAL:				(\$18,103.00)		(\$18,103.00)		(\$15,500.00)	
ADDITIVE ALTERNATIVE NO. 2									
C-3	1	LS	PUMP HOUSE STRUCTURE (WOOD BUILDING) IN LIEU OF CMU BUILDING (BID ITEM A-3)	(\$13,604.00)		(\$13,604.00)		(\$15,500.00)	
ADDITIVE ALTERNATIVE NO. 2 SUB-TOTAL:				(\$13,604.00)		(\$13,604.00)		(\$15,500.00)	
BID SUMMARY									
WATER WELL - TOTAL - BID SCHEDULE A - BASE BID				\$416,684.00		\$662,200.00		No Bid	
GROUND STORAGE TANK/PUMP BUILDING - TOTAL - BID SCHEDULE B				\$322,539.00		\$318,000.00			
TOTAL BASE BID + ADDITIVE/DEDUCTIVE ALTERNATE NO. 1 (BASE BID B)				\$304,436.00		\$299,897.00		\$217,500.00	
TOTAL BASE BID + ADDITIVE/DEDUCTIVE ALTERNATE NO. 2 (BASE BID B)				\$308,935.00		\$304,396.00		\$217,500.00	

→ 48,000
→ 110,000
→ 42,000
(Extra fuel)
\$ 200,000

* DENOTES ERROR IN BID

Denotes low bidder on Bid Schedule A - Water Well

Denotes low bidder on Bid Schedule B - GSP/Pump House

92

PRELIMINARY BUDGET ANALYSIS

Kingsville Pumphouse Restoration		
Hard Costs:		
Building Restoration Cost: 1,350s.f. (30' 45') at \$130/gsf =		\$175,500
Site Development/utilities		\$20,500
Construction cost		\$196,000
Soft Costs:		
Landscaping allowance		\$5,000
Asbestos remediation		\$5,000
Fees, testing and supervision		\$20,000
Contingency		\$20,000
Recommended Project Budget		\$246,000



Ferrell/Brown & Associates, Inc. - Architects
01-30-2012

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
Total of FY11 Surplus							
				Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction	1,530,216.00		\$ 1,530,216.00
				Add: Adjustment FY11 Surplus-FY11 Property Taxes correction	(137,726.00)		(137,726.00)
				Add: Tentative Arbitrage Contingent Liability Savings	43,260.00		43,260.00
				Add: FY11 Inventory Adjustment (Note E)	3,453.00	99,803.00	103,256.00
				Add: Funding from Fund 062 CO 2005	(49,753.00)	56,735.00	6,982.00
				Add: Funding from Fund 054 Fund Balance		50,000.00	50,000.00
				Adjusted Total Funding Sources	1,389,450.00	219,525.00	1,608,975.00

#1

18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00		
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00		
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00		
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00		
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00		
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00		
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00		
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00	2,200.00	
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00	2,500.00	
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00	3,825.00	
16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Ailsie	11,000.00	11,000.00	
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong	269,378.00		
Total of Projects Presented at 2/13/12					(705,778.00)	(19,525.00)	(725,303.00)

#2

25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00		
9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kleberg County	1,750.00		
Total Additional Revenue					8,000.00		8,000.00
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app	6,250.00		
14	02/27/2012	091-5-301.0-314.00	Engineering	Kleberg Ave engineering design-\$30K for TAMUK assistance	29,825.00		
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00		
16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)	3,500.00		
Total of Projects Presented at 2/27/12					(85,546.00)		(85,546.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	Amount Available for Total Projects
#3	19						
16	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.	10,000.00		
18	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)	24,850.00		
				Total of Projects Presented at 3/08/12	(34,850.00)		(34,850.00)
#4	25						
24	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)	47,432.00		
22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
23	03/26/2012	091-5-303.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00		
14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00		
15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00		
16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00		
17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00		
18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00		
19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00		
20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00		
21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00		
				Total of Projects Presented at 3/26/12	(231,886.00)		(231,886.00)
#5	10						
9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	67,408.00		
				Total of Projects Presented at 4/09/12	(67,408.00)		(67,408.00)
#6	6 & 11						
5	04/23/2012	091-5-450.0-591.00	Parks	Brookshire Pool renovations (Note B)	5,000.00		
10	04/23/2012	054-5-600.2-720.19	PW-Water Production	Water Well #19 pump house rehab (Note A)		200,000.00	
				Total of Projects Presented at 4/23/12	(5,000.00)	(200,000.00)	(5,000.00)
				Total Remaining Net Surplus	266,982.00	-	466,982.00

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091	FUND 054	Amount Available for Total Projects
					General Fund Amount	Utility Fund Amount	
Total Remaining Net Surplus					266,982.00	-	466,982.00
Other Projects to be Considered							
N/A	N/A	TBD	City Manager	City Match for Post Office Lot Upgrade	30,000.00		
N/A	N/A	TBD	City Manager	HEB Canopy Relocation, Installation & Site Development	23,500.00		
N/A	N/A	TBD	City Manager	Way finding	30,000.00		
N/A	N/A	TBD	Fire - Volunteer	City Match for new garage bay adjacent to existing fire station	20,000.00		
N/A	N/A	TBD	Library	Fix longstanding plumbing and A/C problems	56,040.00		
N/A	N/A	TBD	PW - Street	Parking lot 7th & Yoakum	60,000.00		
Total of Other Possible Projects					(219,540.00)	-	(219,540.00)
Net Total FY2011 Surplus (Deficit)					47,442.00	-	247,442.00

Note A. Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve, and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B. Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City). These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure for after-hours recycling (\$3,270) requested on an email dated 2/14/12. Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

Note C. Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and (3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center trailer (\$90,000).

Note D. Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000 to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed, auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the Recycling Center from #1 above, since the quote was \$2,000. Lower time clock and attendance management system for a total of \$67,408 (\$12,592).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.

AGENDA ITEM #9



MEMORANDUM

From
The Human Resources Department

Date: April 17, 2012

To: Vincent Capell
City Manager

From: Diana Gonzales, SPHR
Human Resources Director

Subject: Civil Service Rules and Regulations

SUMMARY

Attached is a revision to the Kingsville Civil Service Rules and Regulations CHAPTER 7 – CLASSIFICATION, Section 7.06. The Fire Department is requesting a revision to the minimum entry requirements for Fire Department personnel due to difficulty in attracting qualified applicants for entry-level testing. Interim Fire Chief Roel Carrion has provided information detailing the need for the requested change to the entry-level hiring requirements. See attached.

The requested change affects Fire Department – Entry Level Hiring Requirements criteria #5 as indicated below:

5. Active EMT-P (Paramedic) certification with ~~National Registry of Emergency Medical Technicians~~
issued by the Texas Department of State Health Services.

BACKGROUND INFORMATION

The City's Civil Service Commission Rules and Regulations were originally drafted for use in November 1983. There have been a few modifications over the years. In 2009 a new format for the rules and regulation was started and six chapters have been completed.

Chapter 7 – Classifications was approved by the Civil Service Commission on 01/27/2012 and approved by City Commission on 01/30/2012. The revision indicated above was presented to the Civil Service Commission on 04/17/2012 and approved.

The Civil Service Commission has the authority to make revisions, amendments, supplementation and repeal of rules as deemed necessary and appropriate. Changes to the rules and regulations will only become effective after approval by the City Commission

FINANCIAL IMPACT

No additional financial impact other than information stated on 01/30/2012 as detailed below.

Entry Level Testing - No immediate additional cost.

Collective Bargaining Agreement – Certification Pay for paramedics are as follows:

Fiscal Year 2011-2012 \$ 200 per month

Fiscal Year 2012-2013 \$ 250 per month

RECOMMENDATION

Interim Fire Chief Roel Carrion is recommending the change to entry level hiring requirements for Fire Department personnel.

In review of procedures to allow for changing entry level requirements, the Civil Service Commission governed by Texas Local Government Code (TLGC) Chapter 143 is allowed to impose qualifications for beginning fire fighter positions. These qualifications can be in addition to the minimum qualifications set out in TLGC Chapter 143 as well as exceed the minimum standards set by the Commission of Fire Protection.

KINGSVILLE CIVIL SERVICE RULES AND REGULATIONS
CHAPTER SEVEN - CLASSIFICATION

- 7.06 The Commission shall determine the minimum requirements for employment as a member of the Fire and Police Departments. Such qualification shall be in accordance with applicable state law and these Rules and Regulations.

FIRE DEPARTMENT: ENTRY-LEVEL MINIMUM REQUIREMENTS

1. Age
18 years of age but not 36 years of age or older
2. Education
High School diploma or GED certificate
3. Driver's License
Possession of a valid license (TX Class B required within 90 days of employment)
4. Firefighter Certification issued by the Texas Commission of Fire Protection Personnel Standards and Education or ability to obtain certification within 180 days of employment
5. ~~Active EMT-P (Paramedic) certification with National Registry of Emergency Medical Technicians issued by the Texas Department of State Health Services.~~

POLICE DEPARTMENT: ENTRY-LEVEL MINIMUM REQUIREMENTS

1. Age
18 years of age but not 45 years of age or older
Applicants 18–20 years of age require associate's degree
OR
Successful completion of 60 hours in an accredited college/university
OR
24 months of active duty service in the armed forces of the United States with an honorable discharge.
2. Education
High School diploma
OR
G.E.D. and completion of 12 hours at an institution of higher education with at least a 2.0 grade point average on a 4.0 scale
OR
24 months of active duty service in the armed forces of the United States with an honorable discharge
3. Driver's License
Valid license required prior to submitting application for employment



KINGSVILLE FIRE DEPARTMENT

P.O. Box 1458
Kingsville, Texas 78364
(361) 592-6445
FAX (361) 595-4798

To: Civil Service Commission

From: Roel Carrion Interim Fire Chief

Re: Requirements for Entry Level Firefighter/ EMT-Paramedic

Date: March 26, 2012

In light of the problem we are having attracting qualified applicants for the entry level Firefighter/EMT-Paramedic positions for the Fire Department, I am requesting that we change the language requiring that the applicant must be certified by the National Registry. The Texas Department of State Health Services recognizes those EMT-Paramedics certified by the State of Texas prior to the mandate in January 1, 2002; that they should test and be certified through the National Registry. This may have been an oversight when the requirements for application were drafted the first time. I recommend that we change the requirement to read only that the applicant be certified as an EMT-Paramedic by the Texas Department of State Health Services. I think this may help us attract those individuals and increase interest in the entry level Firefighter/EMT-Paramedic positions being offered by City of Kingsville.

The job posting reads as follows: Minimum Requirements

1. Entry – level positions: 18 – 35 years of age
2. Education – High School graduate or GED certificate
3. Possession of a valid driver's license (Class B required within 90 days of employment)
4. Firefighter certification issued by the Texas Commission on Fire Protection Personnel Standards and Education or ability to obtain certification within 180 days of employment.
5. Active EMT – P (Paramedic) certification with National Registry of Emergency Medical Technicians issued by the Texas Department of State Health Services.

Xc: HR Director
Diana Gonzales

RECEIVED
3/28/12

AGENDA ITEM #10

ORDINANCE NO.2012-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER VII, ARTICLE 5, TRAFFIC SCHEDULES, TEMPORARILY SETTING A CONSTRUCTION SPEED ZONE OF 55 MILES PER HOUR TO BE IN EFFECT WHEN SIGNS ARE DISPLAYED WITHIN THE CONSTRUCTION PROJECT ON US HIGHWAY 77, FROM 4,300 FEET NORTH OF CAESAR AVENUE TO 8,500 FEET SOUTH OF CAESAR AVENUE, WITH THE COMPLETION AND/OR ACCEPTANCE OF EACH PROJECT CANCELLING THE PROVISIONS OF THIS ORDINANCE AND CAUSING THE REMOVAL OF ANY REMAINING CONSTRUCTION SPEED ZONE SIGNS; PROVIDING FOR APPROPRIATE PENALTIES, FINES, AND FEES REGARDING THE REGULATION THEREOF; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the Texas Department of Transportation (TXDOT) has a project on US Highway 77 to build a diamond interchange at Caesar Avenue in Kingsville and has requested a temporary construction speed zone to reduce the speed limit from 65 mph to 55 mph within the construction zone, which is 4,300 feet north of Caesar Avenue to 8,500 feet south of Caesar Avenue, during the construction phase of the project.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Schedule I of Article 5: Traffic Schedules of Chapter VII, Traffic Code, of the Code of Ordinances of the City of Kingsville, Texas, shall be temporarily amended to read as follows:

§ 7-5 SCHEDULE I: SPEED LIMITS.

...

(B) U.S. and State Highways.

A temporary construction speed zone of 55 miles per hour is to be in effect when signs are displayed within the construction project on US Highway 77 from 4,300 feet north of Caesar Avenue to 8,500 feet south of Caesar Avenue, with the completion and/or acceptance of each project cancelling the provisions of this ordinance and causing the removal of any remaining construction speed zone signs.

...

Penalty, see §1-1-99.

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall NOT be codified, but will become effective on and after adoption and publication as required by law.

INTRODUCED on this the 23rd day of April, 2012.

PASSED AND APPROVED on this the ____th day of May, 2012.

Sam R. Fugate, Mayor

ATTEST:

Edna S. Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Engineering Department

361-595-8007

361-595-8035 Fax

DATE: April 13, 2012

TO: City Commission through City Manager

FROM: Naim Khan, Director of Public Works/City Engineer

SUBJECT: Reduced Speed limit on US 77 during Caesar overpass Construction

SUMMARY

This item authorizes TxDOT to impose construction speed limit at the vicinity of construction area during the Caesar overpass construction on US 77.

BACKGROUND

TxDOT has a project on US 77 to build a diamond interchange at Caesar Avenue in Kingsville. They feel that a construction speed zone to reduce the speed limit from 65 mph to 55 mph would be beneficial. TxDOT is requesting the City Commission to pass an ordinance to establish such a speed zone. A construction speed zone of 55 mph will be in effect when signs are displayed within the construction project on US Highway 77, from 4,300 feet north of Caesar Ave to 8,500 feet south of Caesar Ave. The completion and/or acceptance of each project shall cancel the provision of this minute order applying to said project and any remaining construction speed zone signs shall be removed.

RECOMMENDATION

The staffs recommend proceeding with the approval of reduced speed limit in the area as described above.

FINANCIAL IMPACT

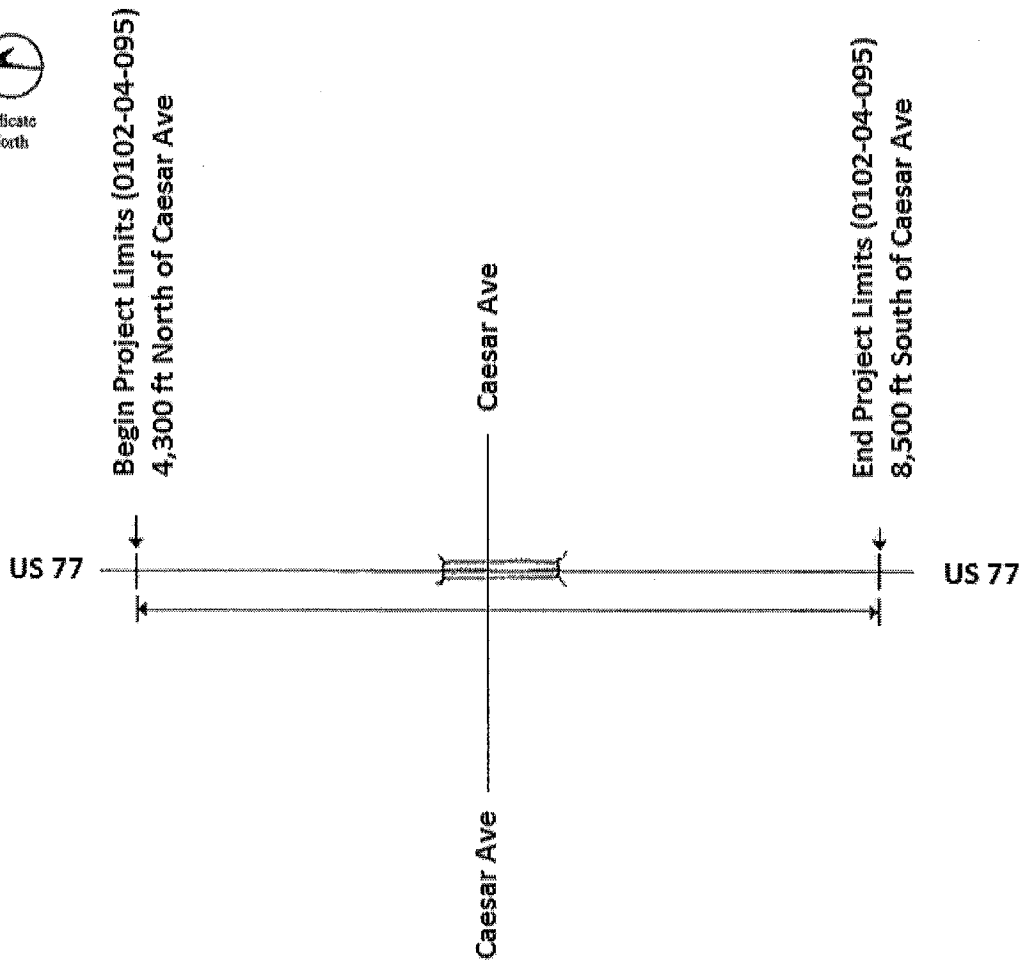
No financial impact at this time.

Approved

Vincent Capell, City Manager



Indicate
North



AGENDA ITEM #11

RESOLUTION # 2012-

A RESOLUTION AMENDING THE APPOINTMENT OF ELECTION JUDGES AND THE EARLY VOTING BALLOT BOARD JUDGE FOR THE CITY GENERAL ELECTION ON MAY 12, 2012.

BE IT RESOLVED, by the City Commission of the City of Kingsville that the alternate judge for Place 5 and 6 is no longer able to serve so a new alternate judge is needed.

BE IT RESOLVED, by the City Commission of the City of Kingsville that Resolution No. 2012-15 be amended and that the following named persons are hereby appointed as Election Judges for the City General Election to be conducted on Saturday, May 12, 2012.

<u>CITY POLLING PLACE</u>	<u>PRESIDING JUDGE</u>	<u>ALTERNATE JUDGE</u>
1 – McRoberts School	Selina Perez	Esther Bernal
2 – School Administration	JoAnn Gaddis	Teresa Barrera-Zamora
3 – Kleberg Human Res. Center	Nora Cisneros	Sulema Cantu
4 – Gillett Intermediate School	Janie Munoz	Rosa Guerrero
5 – Harvey School	Frances Garcia	Rosie Fortune
6 – Perez School	Sylvia Martinez	Lucy Contreras

BE IT FURTHER RESOLVED that each Presiding Judge is authorized to appoint one clerk to assist him/her with the election and that each Presiding Judge and the Alternate Judge shall be compensated twelve dollars (\$12.00) per hour for each hour worked and that the judge delivering the election returns and supplies to the City Hall shall be compensated an additional twenty-five dollars (\$25.00) for that service, and that each Clerk shall be compensated eight dollars (\$10.00) per hour for each hour worked.

BE IT FURTHER RESOLVED that Ms. Mary Flores be appointed as the Presiding Judge of the Early Voting Ballot Board. That said Presiding Judge is authorized to appoint two clerks to assist her and the members shall be paid the same wage as regular election judges. If the Board concludes its work in less than 10 hours, the compensation paid may exceed that regularly payable for the amount of time worked, but cannot exceed the amount payable for ten hours work.

PASSED AND APPROVED by a majority vote of the City Commission of the City of Kingsville, Texas this the 23rd day of April, 2012.

Sam R. Fugate, Mayor

ATTEST:

Edna S. Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

RESOLUCIÓN # R2010-_____

UNA RESOLUCIÓN QUE ENMIENDA EL NOMBRAMIENTO DE LOS JUECES ELECTORALES Y EL NOMBRAMIENTO DE LA JUEZA DE LA JUNTA DE VOTACIÓN ANTICIPADA PARA LAS ELECCIONES GENERALES DE LA CIUDAD, QUE SE LLEVARÁN A CABO EL 12 DE MAYO DE 2012.

SE HA RESUELTO, por parte de la Comisión Municipal de la Ciudad de Kingsville, que el Juez Suplente para el Lugar 5 y 6 ya no podrá servir, y, por lo tanto, se necesita un nuevo juez suplente.

SE HA RESUELTO, por parte de la Comisión Municipal de la Ciudad de Kingsville, que la Resolución N.º 2012-15 sea enmendada y que las personas mencionadas a continuación sean nombradas como Jueces Electorales para las Elecciones Generales de la Ciudad, que se realizarán el sábado 12 de mayo de 2012.

<u>SITIO DE VOTACIÓN EN LA CIUDAD</u>	<u>JUEZ PRESIDENTE</u>	<u>JUEZ SUPLENTE</u>
1 – Escuela Primaria McRoberts	Selina Pérez	Esther Bernal
2 – Administración Escolar	JoAnn Gaddis	Teresa Barrera-Zamora
3 – Serv. Humanos del Condado Kleberg	Nora Cisneros	Sulema Cantu
4 – Escuela Intermedia Gillett	Janie Munoz	Rosa Guerrero
5 – Escuela Primaria Harvey	Frances Garcia	Rosie Fortune
6 – Escuela Primaria Pérez	Sylvia Martínez	Lucy Contreras

SE RESUELVE ADEMÁS QUE: Cada Juez Presidente está autorizado(a) para nombrar una secretario que le asistirán en las elecciones y que cada Juez Presidente y Juez Suplente deberá recibir un pago de doce dólares (\$12.00) por hora, por cada hora trabajada, y que el juez que entrega los resultados y los materiales de las elecciones al Ayuntamiento debe recibir un pago adicional de veinticinco dólares (\$25.00) por ese servicio, y que cada Secretario deben recibir un pago de diez dólares (\$10.00) por hora, por cada hora trabajada.

SE RESUELVE ADEMÁS QUE: La señora Mary Flores es nombrada Jueza Presidenta de la Junta de Votación Anticipada. Que dicha Jueza Presidenta está autorizada para nombrar dos secretarios que le asistirán, y que los miembros deberán recibir el mismo pago que los jueces electorales regulares. Si la Junta termina su trabajo en menos de 10 horas, la remuneración pagada puede exceder la remuneración pagada regularmente por la cantidad de tiempo trabajado, pero no puede sobrepasar la cantidad pagada por 10 horas de trabajo.

APROBADA por voto mayoritario de la Comisión Municipal de la Ciudad de Kingsville, Texas, este día 19 de abril de 2010.

Sam R. Fugate, Alcalde

ATESTIGUA:

Edna S. López, Secretaria Municipal

APROBADA RESPECTO A FORMA:

Courtney Alvarez, Abogado Municipal