

City of Kingsville, Texas

AGENDA CITY COMMISSION

**MONDAY, AUGUST 20, 2012
SPECIAL MEETING**

**HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS
CITY HALL/200 EAST KLEBERG AVENUE
4:00 P.M.**


I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S) – Required by Law

APPROVED BY:



Vincent J. Capell
City Manager

II. Public Hearing - (Required by Law).¹

NONE

III. Reports from Commission & Staff²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Chapter 59 project. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund Capital Projects Fund for the City website to utilize Fiscal Year 2010-2011 surplus funds. (Finance Director).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund Capital Projects Fund for Public Works Service Center electric gate opener and fuel pump canopy to utilize Fiscal Year 2010-2011 surplus funds. (Finance Director).
3. Motion to approve final passage of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund 001 for the Legal Department Professional Services. (Finance Director).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

4. Review and discuss proposed fiscal year 2012-2013 budget for departments of the City of Kingsville. (City Manager).

VII. Adjournment.

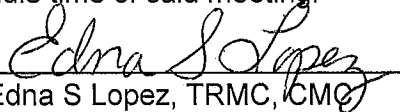
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizens comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Commission Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail elopez@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board in the City Hall, 200 East Kleberg, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

August 16, 2012 at 10:45 A.M. and remained so posted continuously for at least 72 hours preceding the schedule time of said meeting.


Edna S Lopez, TRMC, CMO
City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

AUGUST 13, 2012

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, AUGUST 13, 2012 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL/200 EAST KLEBERG AVENUE AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
Al Garcia, Commissioner
Noel Pena, Commissioner
Arturo Pecos, Commissioner
Dianne Leubert, Commissioner

CITY STAFF PRESENT:

Vincent J Capell, City Manager
Edna S Lopez, City Secretary
Courtney Alvarez, City Attorney
David Mason, Purchasing Director
Roel Carrion, Interim Fire Chief
Robert Rodriguez, Library Director
Yolanda Cadena, Health Director
Melissa Perez, Risk Manager
Bob Trescott, Tourism Director
Diana Gonzalez, Human Resource Director
Ricardo Torres, Police Chief
Mike Kellam, Director of Development Services
Naim Khan, City Engineer/Public Works Director
Bill Donnell, Asst Public Works Director
Mark Rushing, Finance Director
Tony Verdin, Information System Technician
Ken Starr, Asst Task Force Commander
Rose Morrow, Municipal Court Supervisor

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the City Commission Chambers at 6:00 P.M. and announced quorum as present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mr. Mark Rushing, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Mayor Fugate called for consideration of the minutes of the regular meeting of Monday, July 23rd, 2012 and special meeting of Thursday, July 26th, 2012. **Commissioner Pecos made a motion to approve the minutes, as presented, seconded by Commissioner Leubert. The**

motion was passed and approved by the following vote: Fugate, Garcia, Pena, Leubert, Pecos voting "FOR".

II. Public Hearing - (Required by Law).¹

NONE

III. Reports from Commission & Staff.² (City Manager's Staff Report Attached).

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development , Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor. No formal action can be taken on these items at this time."

City Manager Capell introduced two new City employees, Mr. Robert Bennett, Landfill Supervisor and Ms Melissa Perez, Risk Manager, not present is the new building Official, Mr. Daniel Ramirez. He recognized Mr. Bob Trescott as the new Tourism Services Director. He recognized KISD Superintendent, Mr. Blaha and Assistant Superintendent Mr. Castro.

He announced there were three presentations for tonight's meeting: Ms Melissa DeLaGarza will present tax rate information, Ms Ann Entrekin with First Southwest will present information on City debt, and Ms Hillary Reyna with Halo-Flight will present information on the Guardian Subscription Plan.

Ms Reyna addressed the Commission and provided information on the Guardian Subscription Plan. The plan covers the entire household at the rate of \$12.00 per year. It totally eliminates the amount an individual will be charged out-of-pocket for an emergency helicopter transport or specialty care transport. The plan is available to residential customers and members of the City for a low rate of \$1.00 per month. Halo-Flight will do all the paperwork involved.

Ms Melissa DeLaGarza, Tax Assessor Collector - Kleberg County presented the total certified and appraised values that were certified by Kleberg County Appraisal District. The 2012 final value information that was certified as of July 25th, 2012, net taxable value was \$690,433,232. She continued with information on the proposed tax rate. If the proposed tax rate exceeds the effective rate or the rollback rate whichever is the lower of the two, a record vote has to be taken, and two public hearings have to be scheduled. She referred to the 2012 Governing Body Summary #1A worksheet in the agenda packet. The effective tax rate for 2012 is \$0.83147 and upon the Finance Director's recommendation, last year's rate was proposed which was

\$0.84220 for this year's rate. The effective rate is lower than last year's rate, the reason being that the City had an increase in value of approximately \$10,179,597. Since the City is proposing this year's rate compared to the effective, unfortunately public hearing would have to be set. The motion has to have a specified rate to be able to set up public hearings.

As a point of clarification, Mr. Rushing stated before entering into the budget process, the Commission can lower the tax rate. Normally, the amount is set right under the rollback rate. Mayor Fugate stated they can go up but they can't go down. Ms DeLaGarza stated if the effective rate is adopted that stops the entire process. Mr. Rushing stated their suggestion would be to adopt the rate at \$0.88218 which is right under the rollback rate and the INS rate is already set based on the schedule which is \$0.17825 from total of \$0.88218. Ms Alvarez stated that August 27th and September 5th would be the public hearing dates. Mayor Fugate stated that would not be the tax rate but something to start the budget process. Ms DeLaGarza stated the motion had to include the time, place, and the date of the public hearing with the specified tax rate of \$0.88218.

Ms Ann Entrekin, First Southwest addressed the Commission and explained they have been working in conjunction with City staff to analyze certain financial benchmarks and compare this data to peer cities in Texas. In addition to the results of this analysis the presentation provides a summary of the City of Kingsville's current debt profile. This presentation provides an update to our refunding analysis and various components to analyze in making the decision to move forward and when this presentation analyzes project future capital funding and related timing. She explained the Tax Supported Debt Service as of September 30, 2012. She added that previous Commission has made sure that term of debt match assets that have been funded. She touched on the Waterworks and Sewer Supported Debt Service, the callable principal is 81.958%. The last system evaluated is the Solid Waste Supported Debt Service with callable principal (%) 16.480%. She touched on the Summary of Comparative Analysis provided information of criteria for peer cities- population, comparable taxable assessed valuation, and similar geographic similarities. She provided information on tax rate comparison. She explained the Market Update and Refunding Analysis with Considerations, the Bond Buyer's Index of 20 Municipal Bonds, and the Municipal Market Data. If considering debt it is an opportune time because interest rates are 3.75%, the lowest rate in this course of time going back to 1964 is 3.60%. This happened the 3rd week of January 2012. Some feedback from the FEDS is they believe interest rates will stay near lows from a FEDS fund prospective through 2014. She explained negative arbitrage. She added in general, while there is no definite rule, we try to target Negative Arbitrage of not more than 20-25% of projected Net Present Value savings. Ms Entrekin stated that the savings of the 2002A now make sense on a stand-alone basis but believes the negative arbitrage on a Series 2005 refunding is too significant to consider moving forward with at this time. Given the current economic and interest rate forecast, she believes the City could realize more savings by waiting until closer to call date to refund the Series 2005 Certificates. She touched on the Qualified Tax Exempt Obligations (QTEO) or Bank Qualified (BQ). In order to be able to have Bank Qualified interest rates and to take advantage of the historically low interest rate environment, the timing has been targeted for the first meeting in January 2013. Targeted have a bond sell in January 14th, 2013 with closing on February 14th. She stated she will come back for further information.

City Manager Capell stated he would like to schedule budget meetings on August 20th, 21st, 22nd at 4:00 P.M. with the last budget meeting on the 27th. Mayor Fugate requested Tuesday's meeting start at 5:00 P.M. Commissioner Pena stated he can only be available on Monday.

Ms Alvarez reminded everyone that Thursday, August 16th from 6:00 to 8:00 P.M., KISD will be having the Community Pep rally and Parade downtown; Friday, the 17th is the deadline for agenda items for the next regularly scheduled meeting on the 27th.

Commissioner Leubert commended the Police and Health Departments on their handling of a cruelty and abandonment dog case.

Commissioner Garcia commended the Street department on their work on Armstrong Street.

Commissioner Pecos asked about striping on Armstrong and Kleberg Street and mowing at National Guard Armory.

Commissioner Pena voiced his concern about the south turn into McDonalds. Mr. Khan stated TXDOT said this is the way it should be. Suggestion was made to discuss with TXDOT to install barriers.

IV. Public Comment on Agenda Items⁻³

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items.

Mr. Lance Hamm, 912 S Creek, spoke about a complaint he sent to City regarding the fence at the Nature's Own RV Park and other issues at that park.

Mr. Benny Guerra, 323 S 24th, KING TV-69, invited everyone to the Mixer with Halo Flight at the Chamber of Commerce on Wednesday, August 15th.

Mayor Fugate called for consideration of the items on Consent Agenda, Items 1-4.

Commissioner Pecos made a motion to accept the Consent Agenda, Items 1-4, as presented, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Fugate, Garcia, Pena, Leubert, Pecos voting "FOR".

V. Consent Agenda

1. Motion to approve certification of 2011 excess debt collections and the certification of 2012 anticipated collection rate, pursuant to Section 26.04(b) of the Texas Property Tax Code. (Finance Director).
2. Motion to approve amending Joint Airport Zoning Board (JAZB) member, Mr. Ken Moses' term from a two-year term to a three-year term to create staggered terms. (Director of Development Services).

3. Motion to approve out of state travel for Task Force Agent Richard Kirkpatrick to Las Vegas, Nevada to attend a training conference from August 21st – 23rd, 2012 with DIAP covering expenses. (Task Force Commander).

4. Motion to approve participation in and waiving of all City fees and any fees for services for participants of KISD Community Street Fair on August 16th, estimated cost \$1,500; Kingsway Family Church and HEB back to school event on August 18th, estimated cost \$200; Texas A&M University-Kingsville Homecoming Parade on October 25th, estimated cost \$400; and Ranch Hand Breakfast activities on November 16th – 18th, estimated cost \$1,500. (Downtown Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

5. RESOLUTION NO. 2012-42 Consider resolution authorizing the City of Kingsville to join with HALO-Flight to offer a Guardian Subscription Plan to residential customers of the City and authorizing the City to participate in collection of the monthly fee from persons opting to purchase it. (Commissioner Garcia).

Commissioner Garcia stated he personally feels this is an opportunity for the citizens to participate in the program for a reasonable price. Other cities have joined the process and are receiving those benefits. He wanted to make this available for the citizens.

Mayor Fugate asked how much more work this would be for City staff. City Manager Capell stated he has expressed some concerns to Commissioner Garcia but it seems they are trying to make it as trouble free as possible. If the Commission want to do this then the City will do it but if it presents any kind of unusual problem or excessive workload he will come back to the Commission. Ms Alvarez stated Ms Reyna in her presentation presented three options which were not previously clearly defined. The City did not know whether we were going to send the letters and do the collection, whether they were going to send the letters and we do the collection, and lastly, whether we just provide the data base and they do it all.

Ms Reyna stated Halo Flight can cut the City out completely and they do everything.

Ms Alvarez stated the resolution will be modified by taking out the 2nd part of the caption – Authorizing the City to participate in collection of the monthly fee. Also, removing from the resolution anywhere else where it references the collection.

Commissioner Leubert made a motion to authorize the City of Kingsville to join with HALO-Flight to offer a Guardian Subscription Plan to residential customer of the City with amendments stated by Ms Alvarez, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Pena, Pecos, Leubert voting “FOR”.

6. Consider accepting certified total appraised, assessed, and taxable values of all property and total taxable values of new property in the City of Kingsville as certified by the Kleberg County Appraisal District. (Finance Director).

Mr. Rushing stated at an earlier presentation, Ms DeLaGarza has set out and reviewed the information for their acceptance.

Commissioner Leubert made a motion to accept the appraised values, as presented, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Pena, Pecos, Garcia, Leubert voting "FOR".

7. RESOLUTION NO. 2012-43 Consider resolution authorizing the City Manager to execute a Professional Service Agreement between the City of Kingsville and Imagine It Studios relating to City website. (Director of Development Services).

Mr. Mike Kellam stated he provided a memo with detailed outline of services that will be provided. This is an effort to increase the curb appeal on web traffic. We are proposing enhancement to the website. The functionality has outgrown itself. This is a complete revamp redesign graphically and functionality regarding each department. Our website is outdated technology. The cost is \$27,000 for final product which includes a two week creative session and full construction which is two 45 day periods, for a total of 105 days from start to beginning. The 2nd part of this proposal and company agreement is the 12 month contract for ongoing maintenance at \$500 per month.

Commissioner Garcia made a motion to adopt this resolution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Pena, Leubert, Pecos, Garcia voting "FOR".

8. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund Capital Projects Fund for the City website to utilize Fiscal Year 2010-2011 surplus funds. (Finance Director).

Mr. Rushing stated this is the budget amendment for consideration of item just passed.

INTRODUCTION ONLY

9. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund Capital Projects Fund for Public Works Service Center electric gate opener and fuel pump canopy to utilize Fiscal Year 2010-2011 surplus funds. (Finance Director).

Mr. Rushing stated is for a sum total of \$6,253.

INTRODUCTION ONLY

10. Consider introduction of an ordinance amending the Fiscal Year 2011-2012 budget for the General Fund 001 for the Legal Department Professional Services. (Finance Director).

Mr. Rushing stated this would appropriate the current year budget funded from estimated auction revenues for \$8,000.

INTRODUCTION ONLY

11. RESOLUTION NO. 2012-44 Consider resolution authorizing the City Manager to execute an easement with David Cummings for an area near 1500 East General Cavazos Blvd. (City Engineer/Public Works Director).

Mr. Khan stated there's a sewer line but no easement on this property.

Commissioner Garcia made a motion to approve resolution seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Pena, Leubert, Pecos, Garcia voting "FOR".

12. RESOLUTION NO. 2012-45 Consider resolution authorizing the City Manager to execute an easement and an agreement with Deral Meadows relating to drainage and utility easement issues at 1500 East General Cavazos Blvd. (City Engineer/Public Works Director).

Mr. Khan stated this item is a little different from the previous item. Mr. Meadows believes he has some slab collapse and damage on his property due to some construction work from the City. The agreement states the City will fix that, but at the same time there's a 40 ft. drainage easement on the eastside and the sewer line on that drainage easement. The City is proposing a 40 ft. drainage easement if it can be converted into 40 ft. drainage plus utility easement.

Commissioner Garcia made a motion to approve agreement, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Pena, Leubert, Pecos, Garcia voting "FOR".

13. RESOLUTION NO. 2012-46 Consider resolution authorizing participation in Union Pacific Foundation: Community Based Grant Program for victim and responder kits, authorizing the Chief of Police to act on the City's Behalf with such program. (Chief of Police).

Chief Torres stated this grant is available through the Union Pacific Foundation. There have been many incidents of active shooters scenarios occurring across the nation. With that in mind his department has always worked diligently to be at the forefront and have the officers well trained. He stated these kits work well. They have already been accepted for the first portion and are moving on to the second phase of the grant. They have applied for 55 ALERRT Victim and responder kits at a cost of \$5,610 excluding shipping.

Commissioner Garcia made a motion to approve the resolution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Pena, Leubert, Pecos, Garcia voting "FOR".

14. Consider authorizing the award of a contract, Bid #12-39, for repair of ten concrete street intersections as per staff recommendation. (Purchasing Director).

Mr. Mason stated this is a continuation of the program started last year for ten (10) intersections within the City. There were four potential vendors and only one bid. Elite General Contractors, LLC in the amount of \$248,000. This action will expend from 065-5-305.0-521.00 – CO 2011 funds.

Commissioner Pena made a motion to consider the contract, seconded by Commissioner Leubert and Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Leubert, Pecos, Pena voting "FOR".

15. RESOLUTION NO. 2012-47 Consider a resolution establishing a residency requirement for appointees to City Boards and Commissions. (Commissioner Garcia).

Commissioner Garcia stated there was discussion at the last meeting regarding appointments to Boards and Commissions regarding residency issues. The City Secretary Edna Lopez did some research and from that research, the City Attorney Courtney Alvarez did the resolution. This would clean it up. Mayor Fugate stated the resolution would allow Kleberg County citizens to serve if you can't get good candidates in the City. Ms Alvarez stated unless there is state statute that prohibits it.

Commissioner Pecos made a motion to approve resolution, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Fugate, Garcia, Pena, Leubert, Pecos voting "FOR".

16. Consider a proposed tax rate; if proposed tax rate will exceed the effective tax rate or the rollback rate (whichever is lower), take record vote and schedule public hearings. (Finance Director).

Mayor Fugate stated he wanted to make sure that everyone knows that this is not what the City's actual tax rate will be. The only reason for setting at this level, now, is because once set you can't go higher but you can go lower. The tax rate will be significantly lower.

Commissioner Pecos made a motion to set the proposed Fiscal Year 2012-2013 tax rate at \$0.88218; and to set public hearings for Monday, August 27th and Wednesday, September 5th at 6:00 in the Alcorn Commission Chambers in City Hall at 200 East Kleberg, Kingsville, Texas, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Fugate, Garcia, Pena, Leubert, Pena voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 7:50 P.M.

Sam R Fugate, Mayor

ATTEST:

Edna S Lopez, TRMC, CMC
City Secretary

PUBLIC HEARING(S)

**PETITIONS,
GRIEVANCES, &
PRESENTATIONS**

CONSENT AGENDA

AGENDA ITEM #1

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR THE CITY WEBSITE TO UTILIZE FISCAL YEAR 2010-2011 SURPLUS FUNDS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
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Fund 001 General Fund

Capital

2	Fund Balance (FY 2011)	610.00			<u>30,000</u>
					<u>30,000</u>

Other Sources/Uses

5-690	Fund Transfers	Transfer to Fund 091	394.91	<u>30,000</u>	
				<u>30,000</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

Fund 091 General Fund Capital Projects Fund

Revenues

4-000	Transfer from Fund 001	750.15		<u>30,000</u>	
				<u>30,000</u>	

Expenses

170.1	Recycling	Grounds & Perm Fixtures	591.00	<u>30,000</u>	
				<u>30,000</u>	

[To pay for the City website from Fund 001 General Fund FY11 fund balance surplus.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of August, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



Planning Department

TO: Mayor & Commission Members

THROUGH: Vince Capell, City Manager

FROM: Mike Kellam, Director of Planning & Development Services *MK*

SUBJECT: City Website Proposal/Contract

DATE: July 25, 2012

Over the past several months staff has been exploring ways to improve our web presence, provide a greater service to residents and also effectively market our community to visitors and potential developers. The intent is to provide a "one stop shop" for events, announcements, forms, online requests and some forms of e-commerce. Imagine It Studios, of McAllen, TX has met with the Executive Management staff to determine what our needs are and have subsequently submitted a detailed proposal based on our previous meetings. The attached proposal provides a road map as to how the site will be built including some of the existing website information but taking it to a higher level and providing a more up to date design and functionality as expected by internet users today.

Included in the proposal is a complete re-design of the home page, with a consistent graphics theme throughout each department page. Each department page will be designed to cater to the user pertaining to the type of information and/or services that department offers. Each department page will have contact information and information on the specific services provided by that department. Online requests and notifications will still be utilized and additional forms will be uploaded for easy access by the customer. Additionally, the forms will allow the customer to fill them out online and submit them electronically. This will streamline many processes including the application and information request processes thereby providing greater customer service and staff efficiency.

As shown in the proposal cost break down, the total cost of the work to be performed is \$27,000.00 with all applicable discounts. This will cover the two week "creative" timeframe and work, wherein the graphic design will be created and reviewed for approval by the City. Following the "creative" portion of the design the construction of the site will be broken down into two 45 day construction phases, for a total construction timeline of approximately 105 days from start to finish.

Also attached is the monthly fee breakdown associated with the maintenance/web hosting by Imagine It Studios, which will require a 12 month contract, with the contract extending on a

month to month basis beyond the original 12 month period. These costs will total \$500.00 per month, and at times the Purchasing Department may utilize the E-blast service to advertise open bids to the bidder list via email rather than hard copy as currently utilized.

Staff recommends that the proposal given by Imagine It Studios totaling \$27000.00 be accepted as well as the authorization to enter into the 12 month web hosting contract with as needed E-blast services, be accepted and executed upon approval of the associated budget amendment to cover the proposed expense and a 10% contingency for overages. The total projected budget amendment amount is to be \$29,700.00. (rounded to \$30,000) ^{vr}
8/9/12

Cc: Courtney Alvarez, City Attorney

Attachments: Letter of Intent/Website Design Proposal & Contract

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	FUND 065 CO Series 2011 - GF	Amount Available for Total Projects
Total of FY11 Surplus					1,530,216.00			\$ 1,530,216.00
Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction					(137,726.00)			(137,726.00)
Add: Adjustment FY11 Surplus-FY11 Property Taxes correction					43,260.00			43,260.00
Add: Tentative Arbitrage Contingent Liability Savings					3,453.00			103,256.00
Add: FY11 Inventory Adjustment (Note E)					(49,753.00)			6,982.00
Add: Funding from Fund 062 CO 2005						56,735.00		50,000.00
Add: Various FY11 audit adjustments					23,417.00	12,987.00		12,987.00
Adjusted Total Funding Sources					1,412,867.00	219,525.00	-	1,632,392.00
#1								
18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app	6,250.00			
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats	1,500.00			
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs	11,750.00			
15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping	3,500.00			
13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement	80,453.00			
12	02/13/2012	091-5-210.0-511.00	Police	Building repairs	17,000.00			
14	02/13/2012	091-5-210.0-591.00	Police	Beautification project	36,445.00			
11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops	4,616.00			
11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers	17,591.00			
17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units	2,200.00	2,200.00		
17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation	2,500.00	2,500.00		
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software	3,825.00	3,825.00		
17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS server	11,000.00	11,000.00		
16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Alisie	269,378.00			
16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong	237,770.00			
Total of Projects Presented at 2/13/12					(705,778.00)	(19,525.00)	-	(725,303.00)
#2								
25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB	6,250.00			
9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kleberg County	1,750.00			
Total Additional Revenue					8,000.00			8,000.00
#3								
9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB March for Certified Local Government (CLG) app	6,250.00			
14	02/27/2012	091-5-301.0-314.00	Engineering	Kleberg Ave engineering design-\$30K for TAMUK assistance	29,825.00			
15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)	45,971.00			
16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)	3,500.00			
Total of Projects Presented at 2/27/12					(85,546.00)			(85,546.00)
#3								
19	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.	10,000.00			
16	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)	24,850.00			
18	03/08/2012			Total of Projects Presented at 3/08/12	(34,850.00)			(34,850.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

#4	Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091	FUND 054	FUND 065	Amount Available for Total Projects
						General Fund	Utility Fund	CO Series	
#4	25								
	24	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)	47,432.00			
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00			
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00			
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00			
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00			
	23	03/26/2012	091-5-305.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00			
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00			
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00			
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00			
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00			
#5	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00			
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00			
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00			
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00			
					Total of Projects Presented at 3/26/12	(231,886.00)			(231,886.00)
	10								
	9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	67,408.00			
					Total of Projects Presented at 4/09/12	(67,408.00)			(67,408.00)
	6 & 11								
	5	04/23/2012	091-5-450.0-591.00	Parks	Brookshire Pool renovations (Note B)	5,000.00			
	10	04/23/2012	054-5-600.2-720.19	PW-Water Production	Water Well #19 pump house rehab (Note A)		200,000.00		
				Total of Projects Presented at 4/23/12	(5,000.00)	(200,000.00)		(205,000.00)	
1									
17	05/14/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St. (Note D)	5,000.00				
				Total of Projects Presented at 5/14/12	(5,000.00)			(5,000.00)	
3									
06/25/2012	002-2-610.00	Sources-Fund Balance	Funding from FY11 Surplus transfer to Fund 065		(100,000.00)	100,000.00			
				Total Additional Revenue	(100,000.00)	100,000.00		-	
8	06/25/2012	065-5-220.0-713.01	Fire	Sta 2 remodeling, electrical upgrades, new roof, exterior repairs (Notes B & C)					
				Total of Projects Presented at 6/25/12	-	100,000.00	(100,000.00)	(100,000.00)	
5									
18	07/09/2012	091-5-180.1-726.00	Finance	Incode Accounts Receivable Module (Note B)	9,000.00				
				Total of Projects Presented at 7/09/12	(9,000.00)			(9,000.00)	
2									
16	07/23/2012	091-5-170.1-591.00	PW - Recycling Center	Sidewalk (Note B)	6,222.00				
				Total of Projects Presented at 7/23/12	(6,222.00)			(6,222.00)	

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

#11	Agenda Item #	Meeting	Date of Commission	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	FUND 065 CO Series 2011 - GF	Amount Available for Total Projects
	1 & 2		08/13/2012	091-5-160.1-314.00	Planning	City Website (Note C and D)	30,000.00			
			08/13/2012	091-5-302.0-591.00	PW-Service Center	Electric Gate Opener (Note D)	3,267.00			
			08/13/2012	091-5-302.0-591.00	PW-Service Center	Fuel Pump/Canopy (Note D)	2,986.00			
Total of Projects Presented at 8/13/12							(36,253.00)	-	-	(36,253.00)
Total Remaining Net Surplus							133,924.00	-	-	170,177.00
Total Remaining Net Surplus							133,924.00	-	-	133,924.00
Total of Other Possible Projects							(110,507.00)	-	-	(110,507.00)
Net Total FY2011 Surplus (Deficit)							23,417.00	-	-	23,417.00

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve, and (3) the cost to rehab the existing and/or build a new pump house for Water Well #19.

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

(4) Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure

for after-hours recycling (\$3,270) requested on an email dated 2/14/12. (6) Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

(8) Fire Department Station 2 remodeling, electrical upgrades, new roof and exterior repairs (\$100,000). (9) Incode A/R Module (\$9,000)

(10) Side walk at the Recycling Center.

Note C: Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000), (2) Human Resources Information System (HRIS) personnel management (\$34,354), and

(3) Exterior repairs to Recycling Center which was double counted (\$19,780), (4) Recycling Center trailer (\$90,000), (5) Way finding (\$30,000) for Fire Station 2.

(6) Parking lot 7th & Yoakum balance of \$17,220 to pay for City website.

Note D: Project Cost Changes - (1) lower dumpster enclosure pilot program from \$60,000 to \$24,850 (\$35,150), (2) lower corridor landscaping pilot program from \$60,000

to \$47,432 (\$12,568), (3) Health Dept. Scag mower from \$10,710 (new) to \$3,500 (repair existing one) (\$7,210) and (4) lower Public Works projects of the welding shed,

auto gate opener, pressure washer, catwalk, gas pump canopy, and fence slats for a total of \$82,210 (\$12,090) and (5) additional amount for the fence slats at the

Recycling Center from #1 above, since the quote was \$2,000; (6) Lower time clock and attendance management system for a total of \$67,408 (\$12,592);

(7) Additional funds needed for the beautification project at Yoakum St. (8) Parking lot 7th & Yoakum reduced to \$32,442 (\$60,000-27,558).

(9) Parking lot 7th & Yoakum reduced to \$23,442 (\$52,442-9,000). (10) Parking lot 7th & Yoakum reduced to \$17,220 (\$23,442-6,222).

(11) City match for Post Office lot upgrade was reduced to \$10,967 (\$30,000-19,033).

Note E: The inventory adjustment is due to a physical year-end inventory taken September 30, 2011, in connection with year end audit.

AGENDA ITEM #2

ORDINANCE NO. 2012-

AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE GENERAL FUND CAPITAL PROJECTS FUND FOR THE PUBLIC WORKS SERVICE CENTER ELECTRIC GATE OPENER AND FUEL PUMP CANOPY TO UTILIZE FISCAL YEAR 2010-2011 SURPLUS FUNDS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
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Fund 001 General Fund

Capital

2	Fund Balance (FY 2011)	610.00			<u>6,253</u>
					<u>6,253</u>

Other Sources/Uses

5-690	Fund Transfers	Transfer to Fund 091	394.91	<u>6,253</u>	
				<u>6,253</u>	

[To draw down and transfer FY 2011 General Fund balance reserves created from FY 2011 fiscal surplus.]

Fund 091 General Fund Capital Projects Fund

Revenues

4-000	Transfer from Fund 001	750.15		<u>6,253</u>	
				<u>6,253</u>	

Expenses

5- 302.0	Service Center	Grounds & Perm Fixtures	591.00	<u>6,253</u>	
				<u>6,253</u>	

[To pay for the Public Works Service Center electric gate opener and fuel pump canopy from Fund 001 General Fund FY11 fund balance surplus.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of August, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



PUBLIC WORKS DEPARTMENT

DATE: August 3, 2012
TO: City Commission through City Manager
FROM: William Donnell, Asst. Director of Public Works
SUBJECT: Budget Amendment for Public Works Special Projects

BACKGROUND

Electric gate opener:

D&C Fence submitted a bid to supply an electric gate opener at Public Works. The original quote in the amount of \$4,990.00 did not include key pad, exit probe and a seven day timer. Staff is requesting \$3,267.00 to complete the installation of this electric gate opener which includes 2-safety photo eyes, 1-keypad mounted pedestal with wiring to gate operator, 1- exit probe and a seven day timer.

Fuel Pump/Canopy:

During the installation of the new fuel pumps new circuits were required for the operation of the pumps. MIA Electric installed three new circuits for the pumps so the fuel pumps could be used. Staff is requesting \$2,986.00 for the installation of the new circuits.

RECOMMENDATION

Staff recommends the approval of the budget amendment for these two items.

FISCAL IMPACT

Funding for both of these items will come from 091-5-302.00-591.00 FY 11 Surplus.

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	FUND 065 CO Series 2011 - CF	Amount Available for Total Projects
Total of FY11 Surplus					1,530,216.00			\$ 1,530,216.00
Deduct: Adjustment FY11 Surplus-FY11 Ambulance Billing correction					(137,726.00)			(137,726.00)
Add: Adjustment FY11 Surplus-FY11 Property Taxes correction					43,260.00			43,260.00
Add: Tentative Arbitrage Contingent Liability Savings					3,453.00			103,256.00
Add: FY11 Inventory Adjustment (Note E)					(49,753.00)			6,982.00
Add: Funding from Fund 062 CO 2005						50,000.00		50,000.00
Add: Various FY11 audit adjustments						12,987.00		12,987.00
Adjusted Total Funding Sources					1,412,867.00	219,525.00	-	1,632,392.00
#1	18	02/13/2012	091-5-101.0-314.00	City Manager	City Match for Certified Local Government (CLG) app			
	10	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - fence slats			
	15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - exterior repairs			
	15	02/13/2012	091-5-170.1-591.00	PW - Solid Waste	Recycling Center/Community Appearance - landscaping			
	13	02/13/2012	091-5-210.0-212.00	Police	Body armor replacement			
	12	02/13/2012	091-5-210.0-511.00	Police	Building repairs			
	14	02/13/2012	091-5-210.0-591.00	Police	Beautification project			
	11	02/13/2012	091-5-220.0-226.00	Fire	2 laptops			
	11	02/13/2012	091-5-220.0-712.00	Fire	2 power stretchers			
	17	02/13/2012	091-5-301.0-217.00	Engineering	GIS equipment and server - GPS units			
	17	02/13/2012	091-5-301.0-314.00	Engineering	GIS equipment and server - GIS software installation			
	17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS software			
	17	02/13/2012	091-5-301.0-726.00	Engineering	GIS equipment and server - GIS server			
	16	02/13/2012	091-5-305.0-521.01	PW - Street	Street repaving - Alisie			
	16	02/13/2012	091-5-305.0-521.02	PW - Street	Street repaving - Armstrong			
Total of Projects Presented at 2/13/12					(705,778.00)	(19,525.00)	-	(725,303.00)
#2	25	02/27/2012	091-4-000-720.30	Revenue	Donations - KCVB			
	9	03/08/2012	091-4-000-394.00	Revenue	Intergovernmental Revenue - Kleberg County			
Total Additional Revenue					6,250.00			8,000.00
	9	02/27/2012	091-5-101.0-314.00	City Manager	KCVB Match for Certified Local Government (CLG) app			
	14	02/27/2012	091-5-301.0-314.00	Engineering	Kleberg Ave engineering design-\$30K for TAMUK assistance			
	15	02/27/2012	001-5-220.0-212.00	Fire	Bunker gear (Note B)			
	16	02/27/2012	001-5-440.0-712.00	Health	Scag mower (Note B and Note D)			
Total of Projects Presented at 2/27/12					(85,546.00)			(85,546.00)
#3	19	03/08/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St.			
	18	03/08/2012	091-5-160.3-591.00	Development Services	Dumpster enclosure pilot program (Note D)			
Total of Projects Presented at 3/08/12					10,000.00			10,000.00
					24,850.00			24,850.00
					(34,850.00)			(34,850.00)

CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE

Agenda Item #	Date of Commission Meeting	GL Account #	Department	Project	FUND 091	FUND 054	FUND 065	Amount Available for Total Projects
					General Fund Amount	Utility Fund Amount	CO Series 2011 - GF	
#4	25				47,432.00			
	24	03/26/2012	091-5-160.1-591.00	Development Services	Corridor landscaping pilot program (Note D)			
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-170.2-711.00	PW - Sanitation	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	22	03/26/2012	091-5-303.0-711.00	PW - Garage	Public Works 1/2 ton Pickup incl light bars, etc. (Note B)	18,000.00		
	23	03/26/2012	091-5-305.0-711.00	PW - Street	Public Works 3/4 ton Utility Truck incl light bars, etc. (Note B)	33,616.00		
	14	03/26/2012	091-5-302.0-713.00	PW - Service Center	Public Works yard - welding shed (Note D)	23,080.00		
	15	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - auto gate opener (Note D)	5,490.00		
	16	03/26/2012	091-5-302.0-217.00	PW - Service Center	Public Works yard - pressure washer (Note D)	4,919.00		
	17	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - catwalk (Note D)	4,620.00		
	18	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - gas pump canopy (Note D)	28,519.00		
	19	03/26/2012	091-5-302.0-591.00	PW - Service Center	Public Works yard - fence slats (Note D)	8,440.00		
	20	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence slats, additional amount from original amount (Note D)	500.00		
	21	03/26/2012	091-5-170.1-591.00	PW - Recycling Center	Fence enclosure for after-hours recycling (Note B)	3,270.00		
	Total of Projects Presented at 3/26/12					(231,886.00)		
#5	10				67,408.00			
	9	04/09/2012	091-5-180.1-726.00	Purchasing/Finance	Upgrade time "clock" and attendance management system	(67,408.00)		(67,408.00)
#6	6 & 11							
	5	04/23/2012	091-5-450.0-591.00	Parks	Brookshire Pool renovations (Note B)	5,000.00	200,000.00	
	10	04/23/2012	054-5-600.2-720.19	PW-Water Production	Water Well #19 pump house rehab (Note A)	(5,000.00)	(200,000.00)	(205,000.00)
#7	1				5,000.00			
	17	05/14/2012	091-5-160.1-314.00	Development Services	City contribution for KKB landscaping at Yoakum St. (Note D)	(5,000.00)		(5,000.00)
#8	3							
	06/25/2012	002-2-610.00	Sources-Fund Balance	Funding from FY11 Surplus transfer to Fund 065	(100,000.00)	100,000.00		
				Total Additional Revenue	(100,000.00)	100,000.00		
#9	8	06/25/2012	065-5-220.0-713.01	Fire		100,000.00		
				Sta 2 remodeling, electrical upgrades, new roof, exterior repairs (Notes B & C)	-	(100,000.00)		(100,000.00)
				Total of Projects Presented at 6/25/12				
#9	5							
	18	07/09/2012	091-5-180.1-726.00	Finance	Encode Accounts Receivable Module (Note B)	9,000.00		(9,000.00)
#10	2							
	16	07/23/2012	091-5-170.1-591.00	PW - Recycling Center	Sidewalk (Note B)	6,222.00		(6,222.00)

**CITY OF KINGSVILLE
CAPITAL PROJECTS SCHEDULE
FY11 SURPLUS FUNDS - FUND BALANCE**

Agenda Item #	Date of Commission Meeting	Department	GL Account #	Project	FUND 091 General Fund Amount	FUND 054 Utility Fund Amount	FUND 065 CO Series 2011 - GF	Amount Available for Total Projects
#11								
1 & 2	08/13/2012	Planning	091-5-160.1-314.00	City Website (Note C and D)	30,000.00			
	08/13/2012	PW-Service Center	091-5-302.0-591.00	Electric Gate Opener (Note D)	3,267.00			
	08/13/2012	PW-Service Center	091-5-302.0-591.00	Fuel Pump/Canopy (Note D)	2,986.00			
				Total of Projects Presented at 8/13/12	(36,253.00)	-		(36,253.00)
				Total Remaining Net Surplus	133,924.00	-	-	170,177.00
				Total Remaining Net Surplus	133,924.00	-	-	133,924.00
				Other Projects to be Considered				
N/A	N/A	TBD	TBD	City Match for Post Office Lot Upgrade (Note D)	10,967.00			
N/A	N/A	TBD	TBD	HEB Canopy Relocation, Installation & Site Development	23,500.00			
N/A	N/A	TBD	TBD	City Match for new garage bay adjacent to existing fire station	20,000.00			
N/A	N/A	TBD	TBD	Fix longstanding plumbing and A/C problems	56,040.00			
				Total of Other Possible Projects	(110,507.00)	-	-	(110,507.00)
				Net Total FY2011 Surplus (Deficit)	23,417.00	-	-	23,417.00

Note A: Research Pending - (1) rolling stock/equipment replacement reserve, (2) technology equipment replacement reserve, and (3) the cost to rehab the existing and/or build a new nunn house for Water Well #19

Note B: Projects Added - (1) Fire bunker gear (\$45,971) and (2) Health Dept. Scag lawnmower repairs (\$3,500-1/2 paid by County and 1/2 paid by City).

These are supplemental projects requested after the 1/23/12 workshop communicated to the City Commission in an e-mail dated 2/1/12.

(4) Purchase of 4 1/2 ton pick up trucks and 1 utility truck for a total of \$106,000 for Public Works departments and the Recycling Center fence enclosure

for after-hours recycling (\$3,270) requested on an email dated 2/14/12. (6) Parks Dept. request from the City for 1/4 of the Brookshire Pool renovations.

(8) Fire Department Station 2 remodeling electrical upgrades, new roof and exterior repairs (\$100,000). (9) Incode A/R Module (\$9,000)

(10) Side walk at the Recycling Center.

Projects Removed - (1) Honorary alternative naming of 6th Street (\$10,000). (2) Human Resources Information System (HRIS) personnel management (\$10,000).

AGENDA ITEM #3

ORDINANCE NO. 2012-

**AN ORDINANCE AMENDING THE FISCAL YEAR 2011-2012 BUDGET FOR THE
GENERAL FUND 001 FOR THE LEGAL DEPARTMENT PROFESSIONAL SERVICES.**

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2011-2012 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept. No.	Department Name:	Account Name:	Account Number:	Budget Increase	Budget Decrease
<hr/>					
Fund 001	General Fund				
<u>Revenues</u>					
4	Purchasing/Technology	Auction Revenue	920.00	<u>8,000</u>	
				<u>8,000</u>	
 <u>Expenses</u>					
140.0	Legal	Professional Services	314.00	<u>8,000</u>	
				<u>8,000</u>	

[To pay for unexpected legal fees.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of August, 2012.

PASSED AND APPROVED on this the ____ day of _____, 2012.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Edna Lopez, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

(REGULAR AGENDA)

AGENDA ITEM #4