

Staff Report
(A Publication of the City Manager's Office)
Monday, February 13, 2012

“A billion dollars isn't what it used to be.” ... Nelson Bunker Hunt, Little Budget Book

“The beginning is the most important part of the work.”Plato, TheChange Your Life Quote Book

CITY MANAGER (Courtesy of Vince Capell, City Manager)

The City Manager met with two officials from Rotary Club International in an attempt to resuscitate and re-energize the Downtown Gateway project located on the south (back) side of the Post Office at King and Sixth Streets. The Commission expressed interest in (not final approval of) partnering with Rotary and other financial contributors to improve the appearance of this very visible entry point to Kingsville's Downtown.

Vince and Staff have been busy preparing ordinances, resolutions and other documents needed by the City Commission to approve moving forward with several important projects discussed at the January 23rd work shop. The identified source of funding for these projects is the \$1.5 million of Fiscal Year 2011 fiscal surplus (revenues over expenditures). These items will start flowing through to the City Commission beginning with the February 13th Regular Commission Meeting with more to follow at later meetings after bids, requests for proposals and additional staff research are completed.

Vince, his wife Mitzi, several City staff and Commission members enjoyed the recent Communities in Schools fundraiser at Texas A&M Kingsville.

The City Manager says he continues to receive compliments from residents about the brush clearing operations on South Sixth Street from General Cavazos Blvd. south to the City limits.

DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director of Development Services)

Mike Kellam is currently drafting the invitations to bid for the corridor landscaping pilot project and also the dumpster enclosure pilot project. Final design and other data is being collected to be utilized as standard specifications in the bidding process. Staff is working diligently to have these invitations to bid completed in the next week to then be sent out for review and response. Staff is hopeful the City Commission will have an opportunity to approve an agreement for services no later than mid-March. Staff will keep you updated as we proceed with the bidding process.

Mike Kellam has been working with Tom Krueger, professor in the College of Business at TAMUK, and Dick Messbarger, in preparation for the Economic Forum which will be held on March 6, 2012. This joint effort has been very successful in combining data from the three agencies to prepare an accurate snapshot of the Kleberg County economic state, including the City of Kingsville's statistical data. This data will be extremely helpful as we take into consideration the strengths of the county, while also determining the areas in need of improvement as compared to our neighboring counties. This type of data will also be useful in business attraction/retention.

Mayor Fugate, Vince Capell, Mike Kellam & Naim Kahn hosted a meeting on January 31st regarding the Newman Connection and Catholic Diocese development to be located adjacent to the University. The

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intent of the meeting was to determine the status of the project and to also address the coordination of the project moving forward. The project is currently in the design phase including the site design, as well as the architectural design of the structures. The coordination of the project is key to the success of the project. Several factors play into the development in which the City will be intently involved with including the platting of the property, the review of the storm water management plan, infrastructure installation and the architectural plans. The meeting was very productive in getting perceived delays addressed and resolved while providing direction to all those involved. Currently the development area is pending a land transaction with the University, which will allow the project to progress. Currently all involved parties are communicating and an operational timeline has been developed by city staff to provide benchmarks to be achieved in order to meet the established development timelines.

Permitting

The following permits were recently issued:

Remodel-10, Demo- 3, Irrigation/Sprinkler- 2, Electric- 15, Fire Inspections-17, Gas Inspection-10, Mechanical-11, New Residential- 3, Plumbing- 12, Roofing-6, Residential Meter-20, Signs-1, House Leveling- 2, Curb Break- 2, Commercial Meter- 2. *Total Permits: 117*

Certificate of Occupancy Issuance

The South Texas Benevolence Society was issued a certificate of occupancy for the new residential structure located at 1903 Kelly Lane.

New Construction

Local builder Hector Rivas submitted plans for a new residential structure to be constructed at 2124 S. 5th St. The South Texas Benevolence Society submitted plans for a new residential structure to be constructed at 1909 Kelly Lane.

Community Appearance Report

Recent activity (January 13-February 1) by Community Appearance Inspectors is as follows:

Notices sent—203, Inspections—172, Court cases—2, Illegal dumping—4, Violation signs—6, Abatements—4, Re-inspections—77, Compliances—70, Referral to other department for corrective action—19

As you will recall, the Community Appearance staff has been researching new and effective ways in which to address large scale illegal dumping cases. As a result of these new and effective strategies the Community appearance division is excited report an increase in the number of proactive inspections and compliances for the month of January. As noted above, the number of notices jumped to 203, with a total of 70 compliances, up significantly from the previous months. The numbers reflect an outstanding job well done by the code enforcement officers. The bulk of these numbers came from a one week trial done by the inspectors, one inspector being out in the field all day and the other inspector in the office working on notices and court case filings. The inspectors worked diligently through their appropriate zone and accomplished much more than expected. Well done Jennifer and Maryann keep up the good work.

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Also of note, the Community Appearance Division will be hosting an Illegal Dumping training on March 20th from 9am to 4pm, all appropriate departments are encouraged to attend.

Lastly, Jennifer Bernal has been keeping in touch with John Evers regarding "The Bigger Event", which is a TAMUK sponsored volunteer event to perform community service in the spring. An inventory of projects that can be completed in conjunction with this event is being compiled. More to come on this in the future. Below is a recent example of success in our community appearance efforts:

BEFORE



AFTER



Upcoming Plans

Staff has been successful in scheduling a meeting with a prospective residential developer to work towards additional development opportunities in Kingsville. Staff looks forward to being able to present the newly created housing market study and the Comprehensive Housing Plan as tools in promoting the community's needs, growth patterns and the developmental viability of the City.

Community Appearance staff is awaiting the receipt of bids for the community appearance/recycling center exterior improvements. The necessary contracting companies have been contacted for and invitation to bid. We are anticipating the return of those by Friday, February 3rd, allowing staff to prepare an ordinance to be prepared for the February 13th agenda.

The Building Regulations & Permitting Division has completed the preparation for adoption of the 2009 International Code Council codes to replace the 2003 codes which are currently adopted with the exception of the already adopted 2009 International Building Code. Additionally, staff is preparing to adopt the 2009 International Existing Building Code (IEBC) in an effort to allow an additional tool for the remodeling and re-use of the historic inventory we have in the City. Look for this item on the City Commission agenda in the near future as we prepare the ordinances for adoption.

Continued development of the development services webpage updates are underway. Development Services staff and Tony Verdin met on the February 6th to discuss implementation of a new layout and additional information available on the development services webpage.

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DOWNTOWN (Courtesy of Bob Trescott, Downtown Manager)

On Monday, January 16, Bob Trescott coordinated City support for the Martin Luther King Jr. Day Parade and did the same for the Kleberg Kenedy Junior Livestock Show parade on Friday, January 27. City crews are improving in getting streets closed and re-opened with minimized disruption of traffic and businesses.

On Tuesday, January 24, Bob attended, as a guest, the quarterly board meeting of the Convention and Visitors Bureau.

Mr. Trescott attended several organizational meetings for the 2012 Wings over South Texas Blue Angels Air Show and organized another. We are helping coordinate and support the efforts of the many groups and volunteers who put on this extraordinary event that is expected to bring over 100,000 people into Kingsville. Our interests are: 1. Get more locals to enjoy the event, and 2. Get the out-of-town visitors to stay longer, enjoy local destinations, and spend more locally.

There were several meetings concerning the 1916 Pump House on 6th Street. There is the possibility of coordinating the rehabilitation work that is needed for that structure with the need for a suitable garage for the 1924 Pumper Fire Truck and with the requirements of the Water Department. We have had meetings with contractors, architects, and historic preservationists.

We have been informed of our eligibility for a Texas Historical Commission Certified Local Government grant to update our survey of historic resources within our downtown and surrounding neighborhoods.

Jessica Storck is assisting Bob Trescott in formatting and printing the several documents, reports, and manuals that have been produced for Kingsville Main Street and for the Historical Development Board.

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

The Finance staff is continuing to assist the external auditors by providing them various reports and other information. The staff continues to work diligently on year-end reconciliations and other financial reporting schedules to assist the auditor's in their audit process.

The Finance Director and the Accounting Manager, along with the City Manager, have almost completed the first quarter of FY12 enhanced, statistical narrative quarterly financial report. This includes a more in-depth and timely analysis of revenues and expenditures from October through December 2011.

The two Assistant Accountant I's for Payroll and Accounts Payable and the Assistant Accountant II for General Ledger have worked together to ensure that payroll was processed and their other daily functions are current. The Finance Director, the Accounting Manager and the Assistant Accountant II

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– Special Revenues/Projects are planning an in-service for the City departments on fixed assets and capital outlay projects. The in-services are tentatively planned to take place sometime after the audit. In addition, the Finance Director has continued meeting and working with First Southwest, the City of Kingsville's financial advisor, to discuss various continuing disclosure and compliance requirements, bond refinancing alternatives and market condition, which is an on-going process.

Municipal Court Division

The Municipal Court operation includes cases filed by the police traffic and state activity along with code enforcement complaints.

Second Court for the new year of 2012, was held on Thursday, January 19, 2012, at 2:00 PM; 4 in-mates were arraigned, followed by the Juvenile and Adult docket of 165 cases with 85 appearance and 5 walk-ins and 5 Trials scheduled. The Municipal Court Judge issued 88 failure-to-appear, 59 capias-pro fine and 15 capias warrants. The security officers on duty were Ptlm. J. Michalski, Ptlm. A. Contreras and Ptlm. G. Gonzalez. A total of 205 citations were filed, as of January 19, 2012; 6 City Ordinance, 23 State law and 176 traffic.

Municipal Court processed 3 cases prior to the court hearing, 56 cases went before Judge Krueger, 59 were dismissed by compliance, and 1 acquitted. There were 313 warrants issued and 71 were cleared. An additional 33 payments processed from the payment plan orders, which generated a total of \$14,140.20 collected from January 13 through January 19, 2012.

Third Court for the new year of 2012, was held on Thursday, February 2, 2012, at 2:00 PM; 8 in-mates were arraigned, followed by the Juvenile and Adult docket of 292 cases with 64 appearance and 2 walk-ins and 6 Trials scheduled. The security officers on duty were Ptlm. G. Rodriguez, Ptlm. A. Contreras and Ptlm.V. Murray. A total of 268 citations were filed, as of February 2, 2012; 20 City Ordinance, 61 State law and 187 traffic.

Municipal Court processed 45 cases prior to court hearing, 170 were before Judge Krueger and 104 were dismissed by compliance. There were 50 warrants issued and 229 were cleared. An additional 85 payments processed from the payment plan orders, which generated a total of \$46,143.40 collected from January 20 through February 2, 2012.

Along with the busy daily office work and the continuation of the Kingsville Police Department WARRANT Executions, the Municipal Court staff is steadily answering phone calls and helping defendants at the window. Also the clerks have been assisting Warrant officer Thomas Davis with warrant information on defendants. Citizens are encouraged to contact the City of Kingsville Municipal Court at 592-8566, or at 200 E. Kleberg regarding any outstanding warrants.

Utility Billing Division

The Utility Billing Department has updated the billing statements to its regular comment as follows:

“ONLINE PAY AT WWW.CITYOFKINGSVILLE.COM
ANY QUESTIONS OR CONCERNS ABOUT YOUR ROLL OUT (TRASH BIN) PLEASE
CONTACT SANITATION AT 361-595-8094”

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The Collections Manager is working on several projects that include: the Commercial Dumpster Inventory, the Storm Water Study, the EMS Billing Rates Study, demolition liens, weed bills and liens, and the annual audit.

The Collections Manager, Finance Director, City Engineer, City Attorney, and a representative from HDR Engineering met on Friday January 27, 2012, to discuss the status of the Storm Water study.

The Collections Manager, Finance Director, Sanitation Director, Public Works Director, and a representative from Rehrig met on February 1, 2012, to discuss the Rehrig program and Commercial Dumpsters inventory. Different options were discussed and the next status report should be reviewed the week of February 6 - 10th, 2012.

The Collections Manager, Finance Director, the Director of Developmental Services, the Fire Chief, a Fire Services employee, and a customer service representative from the Permits Department met on Thursday, February 2, 2012, to discuss the outstanding ambulance license fees and permits.

Along with providing the auditor with required information for last FY11, the Collections Manager is also ensuring that all monthly Collections Reports are completed in a timely manner.

FIRE DEPARTMENT (Courtesy of Al Lopez, Fire Chief)

On Friday, January 13, 2012, at approximately 5:22pm, Fire crews responded to a structure fire located at 310 S. 24th street. Upon arrival, fire units reported smoke coming from the attic. Fire crew on Engine two (2) attacked the fire from the south attic vent. An Overhaul operation began after the fire was extinguished from the vented opening in the roof. All residents occupying the home were outside and unharmed. Hazard areas in the back of the structure were taped off and the residence was secured. All fire personnel returned to service without incident. The owners of the residence are Daniel and Cynthia Rodriguez.

Central Fire Station and Station II are in the process of upgrading the phone system. Both stations will be switching to a VOIP phone system. CMA cablevision began this installation and has been working towards completing the installation in a timely manner.

On Friday, January 27, 2012 fire personnel participated in the Kleberg-Kenedy Livestock show parade.

The Boy's and Girl's Club requested fire personnel give a presentation on becoming a firefighter to the local kids who attend the Club. On Thursday, February 02, 2012, Firefighters spoke to several kids who were given information on what is needed to become a Firefighter. This presentation was held at the Boy's and Girl's Club.

The Fire Marshal has been actively working with the Manager from Hunter's Cove Apartments located at 3400 S. Brahma to have fire extinguishers installed in each unit. As of Tuesday, January 17, 2012, all one-hundred fifty (150) units had fire extinguishers installed and the apartment complex is now in compliance with the Fire Code.

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On Monday, January 30, 2012, Firefighter Ron Lee gave a tour of Central Fire Station to approximately ten boys from a local boy scout troop. The Construction of Station II (upgrading and expanding) is scheduled to start next week, beginning with the parking lot.

Fire/EMS crews responded to one-hundred thirty nine (139) emergency calls between January 12 through February 2, 2012.

HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, Health Director)

Food service establishments in Kingsville, Ricardo and Riviera are inspected every three months. insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. If the establishment scores below a 70 the food establishment action to suspend may be initiated. A follow up inspection is conducted with the next 24 hours after an establishment received a failing grade. Demerits are based on 3 different categories: **5 points demerits**-Food Temperatures/Time requirements (hot/cold, hot hold, cooling, and reheating). **4 points demerits**-Personnel/ Handling/Source Requirements (drinking, eating, smoking, date labeling, and water supply). **3 points demerits**-Facility and Equipment Requirements (adequate hand wash/ware wash facilities, wastewater disposal, toxins equipment cleaning.

Baffin Bay Café-89	Brown's Conv. Store-100	Kraatz Bait Stand-100
A & J's Super Stop-97	Amigo's Food Mart-93	Blue Ribbon Deli-96
China Bear-78	Ihop-97	K-2 Food Mart-97
KISD-Harrel Elem. School-100	KISD-Harvey Elem. School-100	Kingsway Leadership Academy-100
Kingsville Nursing Rehab-96	Kentucky Fried Chicken-100	TAMUK Catering-97
KISD-Kleberg Elem. School-100	KISD-Perez Elem. School-100	Taiwan Family Restaurant-82
Kwik Pantry #106-93	Sonic Drive Inn-94	Sunny Mini Market-85
V & J's Food Mart-85	WingStop-93	Ricardo ISD-100
El Pastel Bakery-93	Riviera ISD-96	Love's Truck Stop-100
Santa Gertrudis School-100	Superette-100	TAMUK Chic-Fil-A-100
TAMUK Pizza Hut-100	TAMUK StarBuck's-100	TAMUK Subway-97
The Cherry Tree-96	Whataburger(14 th)-97	WingStop-93
Gillett Intermediate School-100	HM King High School-97	TAMUK Jernigan Library's Deli-100

A notice was sent to the owner of 2029 General Cavazos requesting them to clean and abate the high grass and debris on their premises. The owners failed to abate the nuisance. Equipment Operator abated the nuisance by mowing the high grass and hauling 2,560 lbs. of debris and palm fronds to the city landfill. Thanks to the Sanitation Brush Crew for assisting with the cleaning of the debris. The property owners were billed a total of \$1004.28 to abate the nuisance.

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HUMAN RESOURCES DEPARTMENT *(Courtesy of Diana Gonzales, HR Director)*

Special Events

United Way – the final total is in! City Employees contributed \$ 2,285 for calendar year 2012. GO!!!!

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Status of Open Positions

Equipment Operator II (Street) – 2 positions pending hire
Equipment Operator II (Sanitation) – 2 positions – interviews pending
Maintenance Technician (Garage) – interviews pending
Plant Mechanic (Wastewater)
Police Officer – 1 position pending hire
Police Telecommunication's Operator – pending hire

Milestone Anniversaries - 5, 10, 15 and 20+ years

20+ years: James Creek (Fire), John Garcia (Risk Management), Baldemar Gonzales (Sanitation), Oscar Luera (Street); 10 Years: Englantina Grover; 5 Years: George Garcia (Sanitation), Shea Tate (Firefighter)

New Employees

January 17th – Angelita Roy (Crime Scene Specialist) & Juan Trejo (Street Maintenance Worker)
January 18th – Engineering: Joshua Smith (Part-time Engineering Tech.)
January 30th – Health: SilvesterEurich and Hilda Minter (Animal Control Officers)
February 6th – Sanitation: Robert Acuna (Equipment Operator II)

Promotions

01/15/2012 ArthurStroman accepted the Plant Operator position

Separations

January 13th – Engineering: Derik Mittag (Part-time Engineering Tech.)
January 16th – Police Communications: Laura Caldera (Telecommunication's Operator)
January 25th – Fire Department: Augustine Moreno (Firefighter)
January 27th - Street Department: Kelly Foster (Equipment Operator II)
January 30th – Health Department: Gabriel Caldera (Animal Control Officer)

Employee Evaluation Update – Monthly Breakdown

May – August 2011 employee evaluations completed
15 September evaluations completed: Outstanding – 1 Police
19 October evaluations completed: Outstanding - 4 Police
20 November evaluations completed: Outstanding - 1 Police
15 December evaluations completed: Outstanding – 4 Public Works, 8 Police
27 January evaluations distributed: Due February 29, 2012
20 February evaluations distributed: Due March 31, 2012

General

Department participated in audit conducted by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE).

LIBRARY (Courtesy of Robert Rodriguez, Library Director)

Online Safety Outreach Programs

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Online safety outreaches were the goal for most of January as the Computer Tech Services Department spent extensive time promoting various safety measures to surrounding school students. Mr. Joey Garcia, Technical Services Librarian, took his online safety message and spoke to the graduating seniors at Kaufer High School in Riviera. His presentation, “Protecting Your Online Reputation,” was aimed at informing young adults on how to avoid placing inappropriate personal information online that might jeopardize their reputation. Mr. Garcia also spoke to the student body at De La Paz Middle School in Riviera on a similar subject. His topic, “Who’s Watching You?” focused on teaching students about online safety, and ways of protecting personal information on social media sites. Mr. Garcia’s informative presentations were well received by both teachers and students. A total of 172 students attended both events.

Mr. Garcia also spoke at the Rotary Club where he discussed the advancement in technology and the impact that it has had on library services. Mr. Garcia provided the guests with informational flyers on Mango®, an online tutorial of 34 foreign languages, and LS2 Mobile, a cell phone application. Both programs are currently being offered for free to registered patrons. After the presentation, Mr. Garcia followed up with a question and answer session that was very complimentary of the library. A follow-up question and answer session was held after the presentation. The library was complimented for all of its services and technological progress.

New at the Library: Saturday Story-Time

The Children’s Librarian, Ms. Danielle Friend, will be conducting a series of Saturday story-times open to all ages. Story-times will be held on the second Saturday of each month. Some Saturday story-times dates may fluctuate due to holidays or other scheduled events, but will always be held at 10:00 a.m. Interested parents can obtain a flyer of scheduled story-times outlining the different story themes for each Saturday at the Children’s Services Desk or from the rotary display rack located at the Friends of Library Bookstore counter.

The first Saturday story-time theme, “Bedtime Stories,” was held January 21. The children were encouraged to dress up in their pajamas. The children in attendance gathered in the children’s area and listened to various bedtime stories read by the librarian. A total of 15 children and 9 parents attended the pajama story-time. The next Saturday Story-Time, “Heaps of Hearts,” is scheduled for the 11th of February. Ms. Friend will read a variety of Valentine stories, and the children will have an opportunity to make simple Valentine crafts at the end of the program.

Technical Services

Public Library Stats for January 2012

Total # of Circulated Items	Total # of Patron Visits	Total # of Items in Collection	Total # of Registered Patrons	Total # of Internet & Wi-Fi User Connections	Total # of Internet & Wi-Fi Usage Hours
3,249	4,257	57,378	29,936	2,722	3,406:00

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Tactical Energetic Entry Systems -Explosive Breaching Course

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Cpl. David Cerda and Cpl. Toma Pittman attended this training conducting over 70 hours in a 10 day period. They learned how to use the following types of explosives for breach entry into buildings:

Low Explosives (Blasting caps)	Black Powder Electric	Safety Fuse Non Electric	Smokeless Powder Shock Tube Roll and Initiated
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They also used secondary High explosives:

TNT (Trinitrotoluene)	C-4/M112	Semtex
Detonating Cord	Sheet Explosive	Dynamite
Linear Shaped Charge	(ANFO)	Binary Explosives

Cpl. Toma Pittman is believed to be the only female law enforcement officer trained in Explosive Breaching in the State of Texas. She also received the top score at this course held in Dallas, Texas.

Basic SWAT Course

Ptln. Eric Escobedo and Ptln. Ryan Webb took part in a formal process for assignment to our SWAT Unit. I was informed by Team Leader Mike Tamez that Ptln. Escobedo and Ptln. Webb met the minimum requirements for assignment into KPD's SWAT Unit. The officers performed exceptionally during the shooting, physical fitness, and oral board portions of the indoctrination. Ptln. Escobedo and Ptln. Webb attended the Texas Tactical Police Officers Association Basic Swat School held by the Corpus Christi Police Department, January 22nd thru 27th, 2012.

Officers Escobedo and Webb have earned their SWAT "wings" which will be presented to them by Chief Ricardo Torres.

Chaplain Program

The Kingsville Police Department is proud to announce that Kingsville Law Enforcement and Fire Chaplain Dr. Jose F. Rodriguez has been promoted to the rank of Captain as a member of the World Federal International Chaplain program. Please join us in congratulating Chaplain Rodriguez for the fine work he provides under the auspices of local law enforcement and fire services.



Please see the letter below from Dr. Carmelo Gonzalez, Major General Mi Commander attached below.

Wednesday, February 01, 2012

DUTIES ACKNOWLEDGEMENT: STATE CAPTAIN
United State Executive Officer Accession Board, International Chaplains Inc.

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SUBJECT: Letter of Duties Recognition: Supervisor and State Captain officer of our institution. Regional State of Texas Support Center

Our Institution recommends Dr. Jose F. Rodriguez State Captain in the State of Texas to Supervise and work directing as our representative on Our Systems Support Center. I have observed Mr. Rodriguez over the past several months and during that time he has consistently impressed me with both his Professional and Leadership Skills.

Mr. Rodriguez is currently working as the Ground Mobile Forces Chaplain (GCFC) Control Supervisor in the regional State of Texas Support Center where he plans, directs, and coordinates Education for Our crew ground Commanders and staff personal. In this function he interacts great with people from all services, Government, civilians, and even other Country representatives.

Mr. Rodriguez will surely benefit the International Chaplain Army by serving as a State Captain Supervisor for many reasons. He hall the correct Skills and proven experience in tough, high tempo organizations. What really makes him the correct choice to be a 24/7 Supervisor in duties service is his determination to succeed during operation Enduring Freedom. Mr. Rodriguez is also leading his man team into word communication correctional and Hospital visitations. Additionally, he earned the distinction of Honor Graduate during his (W.F.I.C.) courses with excellent attendance and also secured a place on the commandants list. I am fully confident that he will represent the "World International Chaplain Corps superbly.

I am available for further discussion of this matter at the International office.

1(773) 431-3183.



A handwritten signature in black ink that reads "C. Gonzalez".

Dr. Gonzalez, Carmelo
Major, General MI
Commander

Kingsville PD Sponsored Training



**CHECKPOINT/PORT OF
ENTRY
CONTRABAND
CONCEALMENT**

**Detecting Hidden Compartments and
Concealed Contraband
With Actual Hands-On Training**

The Kingsville Police Department in conjunction with Highway Interdiction Training Specialize, US Customs and Border Protection held training the week of January 30th, 2012 until February 3rd, 2012.

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The training consisted of 8 hours of class room training followed by 16 hours at the Falfurrias and Sarita checkpoints. Approximately 120 students attended the course. The student traveling the farthest was from Phoenix, Arizona PD.

Texas Police Chiefs Leadership Series

From January 23 through 27th, 2012, Chief Rick Torres and another sixty-five other Texas Police Chiefs participated in the Texas Police Chiefs Leadership Series held at the Bill Blackwood Law Enforcement Management Institute of Texas (LEMIT) building on the campus of Sam Houston State University in Huntsville, Texas. The training is required for all Chief's every two years. Attending were chiefs from agencies across the state ranging in size from a 1-person to several hundred officers and included representation from municipalities, water districts, ISDs, colleges and universities. LEMIT is the only training provider and TPCLS is the only course to fulfill the TCLEOSE training requirements for Police Chiefs as set forth in The Education Code, Section 96.641.

A newly elected/appointed Police Chief must attend TPCLS during the first two years of his/her appointment as a Police Chief. New chiefs should go to [New Chief Development Program](#) for more information.

TPCLS is also referred to as Chief's Continuing Education course because a Chief must attend once during each two year training cycle as long as he/she is Chief.

TPCLS is the only continuing education requirement of 96.641 (b) and is exempt from other continuing education requirements under Subchapter H, Chapter 1701, of the Occupations Code.

The Texas Police Chief Leadership Series is a 40 hour management and leadership course scheduled in Huntsville at the LEMIT Building as well as throughout Texas. The program is specifically designed to assist police administrators in developing their leadership skills and to help them recognize those factors that impact the effectiveness of law enforcement agencies. Instructors consist of nationally recognized experts in each area of the curriculum to provide the highest caliber of instruction available.

KPD Officers Field Testing 5-11 Tactical™ Outside Body Armor Carriers



Officer Justin Dodd is shown field testing the 5-11 Tactical™ Outside Body Armor Carriers. The Kingsville Police Department is wear testing 8 of the body armor carriers for functionality, fit, comfort, and appearance. The covers were received on Tuesday, January 31st, 2012 and the officers will be testing them over the next few months. The carriers were provided free of charge in return for the officers feedback.

Arrests of Note (CAUTION these arrest are less that 5% of the arrests made by the Kingsville Police Department during this time period.)

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Synthetic Marijuana Arrest

Ptlm. Henry Cantu while patrolling the area of the Javelina Station Apartments located a subject in a vehicle that appeared asleep. Ptlm Cantu made contact with the subject and through his investigatory skills was able to conclude that the subject had been using "Space Cade" a synthetic marijuana product and was under the influence of said product. The subject who was 19YOA was placed under arrest for Health and Safety Code Violation 481.119 Possession of Controlled Substance no in Penalty Group 1 and transported to the Kleberg Count Jail.

Search Warrant 730 W. Kenedy #7

Kingsville PD seized **0.005 lbs of cocaine** during the execution of search and arrest warrants at a residence. The male subject attempted to flush the narcotics as the officers made entry to the residence. The search of the residence yielded a small amount of cocaine concealed inside a Santa Clause figurine. The male subject, a confirmed **TEXAS SYNDICATE** prison gang member, was arrested.

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director/City Engineer)

Capital Improvement Projects

South Waste Water Treatment Plant Secondary Clarifier – Bid invitation was published in local newspaper and the bid will be received until 1:30 pm, Wednesday February 8. Pre-Bid Conference was held on Wednesday, January 25 at 10:30 am at City Hall and finally ended with the site visit and answering contractors questions.

Curb & Gutter and Sidewalk project Contractor has finished removing and replacing/installing 400 feet of curb & gutter and sidewalk on 19th Street from Johnston to Maple Avenue. Street Division crews will start working on Paving this street soon.

Intersection improvement Concrete intersection at Henrietta and Wells Street project is completed.

BEFORE



Henrietta and Wells Intersection

AFTER



Henrietta and Wells Intersection

Design for 3000 feet sewer line (12" and 8" PVC) on Young Drive is done and has reviewed by Public Works staffs. This project will be started on the week of February 06 and includes 9000 feet of 12" PVC water line along County Road 1030 from Escondido Road to FM 772: County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff has sent

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the "20 feet Temporary Easement" documents to the property owners. TxDOThas reviewed the permit application and asked for more information. Staff already provided the information to TxDOT.Crews are ready to install the pipe as soon as temporary construction easement and TxDOT permit are ready.

New Water Well – Staff has selected a property for new water well construction at the North west corner of Farm Lot 3 Section 7, South of Sage Road, about 1864' west of Sage and Young intersection and east of existing 30' Utility Easement. There is an existing 20" waterline on the north and west side of this property. Staff sent a letter to the property owner expressing City's desire to purchase the property on January 12 and waiting on his response.

Drainage Project between Lawndale and Carlos Truan (4' Concrete Flume with 6" curb on both sides) – Contractor has installed the concrete flume, curb and gutter. Street Department has started working on paving work.

Corral/ Santa Rosa Drainage Project – Bid opening for this project will be held on February 07 at City Hall.

18" Water line on Kenedy Street connecting East and West Elevated Water Tanks – Field Survey is done. Design work is in-progress

Public Works and Engineering

Street Division finished paving of the hike and bike trail at Dick Kleberg Park on January 18.This Park Improvement Project is being provided by Kleberg County, City of Kingsville and Texas Parks & Wildlife's Outdoor Recreation Grant.

Street Division crews worked on Livestock parade on January 27 and currently working on taking down La Posada banners.



Staff met with TxDOT on December 15 regarding the replacement of existing 12" AC water pipe and concrete encasement along Caesar crossing US 77. This line replacement will cost about \$60,000.Engineering Department is currently designing and Water Division is closely working with TxDOT. Materials have been already ordered and casing material is received and stored.

Staff reviewed the plans (second round submittal) for new commercial development – Home Smart and RimCo at the South west corner of 14th Street and Dodridge.

GIS Technicians has finished about 70% Street Light Inventory in the City. It includes the Street light and transformer.

The City of Kingsville tried two different software companies for GPS unit in the City vehicles that would allow the City to demo their product. The staff has decided to use Network Fleet GPS System.

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This system is working great and even has engine codes that allow the Garage to call the units in for preventive maintenance. The GPS units will be installed to the City vehicles soon

Staff met with TCEQ on September 13 at Corpus Christi regarding a New Project. Test results of the Wastewater Treatment Plant samples were received and sent to TAMUK for recommendation. City staff met with TAMUK Agriculture Department teacher on October 27 to discuss in details the feasibility and different types test related to this project. Soil samples analysis is done. Staff visited the site on November 29.

Street Division (January 01 to January 06, 2012)

STOP Sign Replacement Project Finished replacing stop signs throughout the City as per the Texas Uniform Traffic Control Devices, 2009 Edition manual and the crews are going around town for final inventory.

Street Sweeping 14th Street from Santa Gertrudis to Caesar, Downtown from 11th to 3rd, all side streets from King to Yoakum and Richard Street from 6th to 9th.

Mowing Corral from Bypass to 14th Street, North Y, Empty lots at KPD, 6th Street from Corral to Ave C and bypass areas

Weed Killer Crews sprayed weed killer chemicals at Ailsie from 6th to Carlos Truan, Shelly from Ailsie to General Cavazos, 6th from Shelton to Corral, 14th from Corral to General Cavazos, Kleberg from 11th to 6th and Alley behind City Hall.

Tree Trimming/Brush Clean-up Continued working on 6th street project, it would be finished by the week of February 06.

Paving Lawndale Area was ready to pave but crews could not finish the job due to rain. If weather permits, this project will be done by February 10.

Street Patching All over town, reports that come in by telephone or e-mail.



Street Division working on Lawndale

Wastewater Collection and Treatment Plant

Collection: Crews did 13 line locates for Centerpoint gas; had 18 calls for sewer backups; emergency repair for service line at 1013 E. Ragland; Installed new sewer tap at 810 Inez Street, Started replacing 8" sewer main on 900 block Doddridge Street from 13th to 14th Street, did 5 line locates for TxDOT, repaired ring and cover at 5th & Richard, Hauled sludge to Landfill, cleaned alley and backfill at 15th Street and Ragland, repaired manhole and cave-in at 13th & Shelton, repaired manhole ring and cover at 5th and Ailsie.

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Wastewater Crews are installing 400 feet of Sanitary Sewer line at 900 Block of Dodridge.

New Vector Truck for Wastewater Division

Wastewater Treatment North Plant Operators and Helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers cleaned UV lights, wasted in wedge wire drying beds; plant helpers painted guard rails, plant helpers cleaned effluent troughs; plant operators repaired Sludge discharge on wedge wire drying beds; plant helpers repaired grit pump #2 at North Plant.



Wastewater Crews are working at Drying Bed at North Treatment Plant

Crews are repairing Sludge Discharge at North Plant

Wastewater Treatment South Plant Operator cleaned clarifier troughs; operator shoveling sludge from sand drying beds; plant helpers cleaned fence line for repairs; wasted in wedge wires. Staff met with the contractors as part of the Pre-bid meeting for the secondary clarifier.

Water Production

Water Well 14 Contractor has finished rehabilitation of this well. Booster pump and motor needed reconditioning. Motor and Pump are repaired (cost approximately \$1,200 for motor and \$3200 for pump), this Well will be in service on February 06. The discharge from this pump will be 450 gpm.

Water Well 20 Need to replace pump, drop pipe and oil tube. Video survey shows the well needs to be rehabilitated – brushing 8” drop pipe (16 joints), oil tube and new pump. Drillers will put together the cost estimate.

Routine job Collected 8 routine Bacteriological Samples - all TC negative; daily water system monitoring; delivered Ammonia five sites; delivered Chlorine to five sites.

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Water Pumped to Distribution (1/23/12 – 1/29/12) Wells – 19,359,000 gal; surface-1,181,000 gal
Total-20,538,000 gal, Average –2,934,000 gal/day

Water Distribution (1/16/2012 to 1/22/2012)

Water Dept repaired 3 Main Breaks; answered approximately 32 Service Calls (meter leaks, cutoffs and backfills); 3 new water taps on Armstrong, replaced valve boxes behind Quail Ridge apartment, ordered all materials for Caesar and US 77 project. Casing has been delivered and stored at the job site.



Water Division crews are working on demolition of old water well at Corral Park as part of City's Beautification effort



City Garage (1/24 to 1/30)

5 Oil change on preventive maintenance; 10 Scheduled work order; 20 Non schedule work; 3 service calls; 0 call out; 4 New tires on heavy equipment and truck; 3 Flat repairs and balance; Residential garbage truck (unit 336) is back and now in the route; 10 pending work order.

City Garage is better equipped than any time before to trouble shoot and repair most of the vehicles

Welder

8 received work order; Welder has 24- 4 yrd and 6 - 3 yrd; 3 Non schedule work order; 4 schedule work order and 1 service call.

Solid Waste

Landfill

Brush burner is in operation as winds and backhoe allow. Quarterly Methane readings were taken on 1/25/12 by NEI - all Methane Probes, scale house and shop were at 0%. Semi-annual ground water samples were collected by NEI on 1/26/12; this will include the 4 Test wells surrounding MW 28. Results will be available in approx 2 weeks. Agreement letter between



Brush Burner at Landfill

Kleberg County & COK for use of County ROW is finalized and waiting for return from Kleberg County. MW 28 -VOC's- Specifically -Benzene and Ethyl benzene- lab analysis has not returned and

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no further work is planned at this time; The 4 wells have been developed, elevations have been taken and wells locked; The City has 90 days to do exploration and send report to TCEQ as to what we find and may need to do -90 day clock started on December 13, 2011. A RFP has been written for the chipping of brush and submitted for editing. If proposals are acceptable, ACI would be shut down and mothballed thus realizing a cost savings for the handling of brush; WinVRS software program on the scale computer is having a problem, will not summarize reports; WinVRS representative is working the problem but has not been able to fix as of yet. In the meantime staffs are compiling information manually. Cost of fix will be \$600.00 which is much less than cost of a new program. This \$600.00 will cover any problems we have this program until Jan 2013. Excavator and dump truck is moving dirty brush from old brush site to landfill working face for cover.

Sanitation



Residential waste collected **314,340** pounds; Commercial waste collected **382,320** pounds; Brush collected **54,620** pounds from 6th Street and construction debris collected **24,120** pounds. The Brush crews started working at Zone 1 on January 30 and will be working in this Zone until February 10. White goods will be collected from this zone on February 10.

Residential Garbage Pick-up

PURCHASING/ TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)
Technology

Purchased three TZ210 sonic wall firewall with gateway anti-virus (GAV), application control, intrusion protection and detection system (IPS/IDS) , full logging reporting features, policy based routing and virtual private network (VPN) tunneling capabilities. These are to be installed at the Task Force, Public Works, and Central Fire Station. This will increase security provide accountability for individual users. Reporting features will provide snapshots to better monitor and assess networks activity. This is a base requirement for moving forward with any upgrade to our current environment.

Fire Department is working with CMA to completely overhaul their entire network configuration. The new schema utilizes three parallel independent routing systems on a 10 MBPS for a total thruput of 30 MBPS this insures quality voice communication via the newly installed voice over internet protocol (VOIP) telephony, also they re-wired the entire network with category 6 cable 500 (MHZ) capable of true (GPS) data transfers, also proper patch panels & corner rack for both the VOIP network and the data network were installed. The third network is solely purposed for 802.11x wireless connections.

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Purchasing

The bid opening for Santa Rosa & Corral drainage program will open at 1:30 on February 7, 2012 at that same time we will open the amended bid for Water Utility Supply on Wednesday February 8th we will open bid for Secondary Clarifier for the South Waste Water Treatment Plant.

SAFETY AND RISK MANAGEMENT (Courtesy of John Garcia, Safety and Risk Manager)

John Garcia, Risk Manager attended a webinar hosted by the Texas Department of Emergency Management. The topic of the webinar was in the FEMA, Hazard Mitigation Grant Program. What is the Hazard Mitigation Grant Program you ask?

The Hazard Mitigation Grant Program (HMGP) provides grants to States and local governments to implement long-term hazard mitigation measures after a major disaster declaration. Authorized under Section 404 of the Stafford Act and administered by FEMA, HMGP was created to reduce the loss of life and property due to natural disasters. The program enables mitigation measures to be implemented during the immediate recovery from a disaster.

“This is all about mitigating a plan to be able to get a grant [from the federal government] if it becomes available,” Garcia said. “If you have an issue and know about it, you can put it in your plan and if a grant becomes available for that issue, then the paperwork is already in place for you to apply for it.”

The webinar covered who is eligible, what projects are eligible and how to create an audit paper trail for an approved HMGP grant. The mitigation plan itself is paid for by the Federal Emergency Management Agency with a 75/25 grant. FEMA pays for 75 percent, while City of Kingsville could pay its 25 percent with in-kind services. The Hazard Mitigation Plan is kept in place not to provide a plan for action in case of an emergency but rather to provide a plan for action in case federal funds become available to address some of the City's emergency needs.

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One example of eligible projects for future grants to pay for the replacement of roads that may wash out due to flooding, or a grant to help the City install more weather sirens to warn residents in the event of a tornado or other extreme weather event.

Mr. Garcia expects to have several meetings over the next several months to discuss all of these issues with city officials and safety personnel and upgrade the City's Hazard Mitigation Plan.

Mr. Garcia is currently updating our windstorm information for our policy. This requires verification of type of construction of our buildings, total values and square footage. Any changes must be reported before the start of hurricane for coverage.

Mr. Garcia also met with FEMA representatives to discuss and review the recently updated Flood Plain draft maps. These maps affect the type of insurance recommended by the Department of Insurance. This meeting was at the County Courthouse. At this stage of the project these are draft maps which are being provided in advance of the preliminary issuance so that each community has an additional opportunity to review the maps and comment on minor issues that can be corrected prior to the preliminary issuance in the next few months. Mr. Garcia will be sharing these maps with staff to look over for any discrepancies. We will be allowed to make corrections directly on these maps and send them back for acceptance. After the preliminary issuance, we will have another opportunity to comment on the maps during the official appeal and comment period for which the City of Kingsville will be given notice from FEMA regarding the start and end of the official appeal period.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

On Saturday January 14, 2012 Task Force Agents met with Game Warden Jason McFall at the Leo Kaufer Boat Ramp located in Riviera, Texas reference a boat he had pulled over and suspected of carrying contraband due to the inconsistencies with the boat and the pilot's story. Agents and the Game Warden checked the boat and found that the boat contained 199 lbs. of marijuana hidden in the hull.



The person operating the boat was a male named Zarate, Lombardo, a resident of Edinburg, Texas. Zarate was also the same person that was arrested approximately 2 months prior in Kleberg County by a Texas DPS Trooper for having 1100 pounds of marijuana located in the hull of another boat. Agents developed information that a second suspect Hector Gonzalez had switched boats with Zarate and had headed back to Port Mansfield, Texas. Game Wardens in Port Mansfield located Gonzalez and he was detained. Evidence was gathered that implicated Gonzalez in the delivery of the marijuana filled boat to Zarate. Gonzalez drove the loaded boat from Port Mansfield and met Zarate on the intercoastal waterway, half way between Port Mansfield and Kingsville. They then switched boats and

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Zarate piloted his boat north while Gonzalez piloted south. The boats involved were a 1992 Dargel "Skout Dynamite" and a 2001 Dargel Boat. Since this case was connected to an ongoing case the suspects were turned over to Agent Breese with U.S. Customs. The vehicles involved were a 2003 Toyota Tundra and a 2001 Ford Pickup. Both vehicles and boats were seized and placed at the Kingsville Task Force impound lot.

On Tuesday January 17, 2012 Kingsville Task Force Command Staff attended a training course sponsored by the Texas Municipal League Intergovernmental Risk Pool in Alice, Texas. The course, "Liability Risk Management for Law Enforcement Personnel" was taught by Austin Attorney, Mr. Joe Tooley. The eight hour course explored aspects of civil litigation, addressed areas of liability, and discussed solutions to minimize and control exposures and losses.

On Monday January 30th to Wednesday February 1st, 2012 two Kingsville Task Force Agents and Commander attended a Checkpoint/Port of Entry Contraband Concealment Training Course sponsored by the Kingsville Police Department. Agents were provided an in-depth understanding of current methods of smuggling contraband along with techniques on how to detect them. Also a practical hands-on opportunity was experienced at the Sarita and Falfurrias Border Patrol Checkpoints.

On Thursday February 02, 2012 Kingsville Task Force Agents assisted Drug Enforcement Agency (DEA) Brownsville on joint investigation in reference to money laundering. Patrol Agents Gus Ruiz and Richard Kirkpatrick conducted a traffic stop on 2001 Mazda Tribute traveling south bound on highway 77 near County Road 2140. As a result of the traffic stop, Agents located U.S. Currency concealed in the firewall in an after-market compartment.



Agents removed 4 bundles of U.S. Currency from the false after-market compartment. Task Force Agents assisted D.E.A. with interviews of all three suspects, one male and 2 females. The U.S. Currency which totaled approximately \$95,000 was turned over to D.E.A. Brownsville and the three suspects were released pending further investigation and indictment.

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MEETINGS, EVENTS AND REMINDERS (Courtesy of Edna S Lopez, City Secretary)

Regular Commission Meetings	Monday, February 13 th	6 p.m.
	Monday, February 27 th	6 p.m. (workshop 4 p.m.)

Community Events & Dates

Kingsville Police Blood Drive Sponsored by Coastal Bend Blood Center	Tuesday, February 14 th	11:30 a.m. – 1:30 p.m.
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TML Region 11 Meeting Edna, Texas	Thursday, February 23 rd	4:00 p.m. – 9:00 p.m.
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Economic Forum & Luncheon TAMUK - Memorial Student Union Bldg. Rooms 219 A,B,C	Tuesday, March 6 th	11:30 a.m. – 1:30 p.m.
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General Election Filing Dates

First Day to File for Application for Place on Ballot – Monday, February 6th
 Last Day to File for Application for Place on Ballot – Monday, March 5th

Election Day	Saturday, May 12 th	7 a.m. – 7 p.m.
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Reminders

City Secretary requests Commission Member Nominations for the Following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	1	0
Civil Service Commission	1	0