

Staff Report

(A Publication of the City Manager's Office)
Monday, October 22, 2012

“The pessimist may be right in the long run, but the optimist has a better time during the trip.” Anonymous... Leadership...with a human touch, Lawrence Ragan Communications, Inc.

“When you come to a fork in the road, take it.” Yogi Berra, Hall of Fame Baseball player..... Leadership...with a human touch, Lawrence Ragan Communications, Inc.

CITY MANAGER (Courtesy of Vince Capell, City Manager)

The City Manager is looking forward to kicking off the Professional Development Program with supervisors, managers and directors. The kick off program begins with an all-day “Management Skills for Supervisors” workshop on October 26th at the Holiday Inn Express in Kingsville. Thirty-five employees are scheduled to attend.

The City Manager’s “Streets Team” is meeting every two weeks to improve various streets activities and outcomes on everything from street reconstruction to pot hole repair to curb and gutter cleaning..

CITY BEAUTIFICATION (Courtesy of Mike Kellam, Dir of Planning & Development. Services)

Community Appearance Division	
<i>Activity:</i>	<i>Results:</i>
Notices Sent- 71	Compliances- 66
Inspections- 92	Abatements- 4
Re-Inspections- 126	Court Cases- 1
Illegal Dumping Cases- 0	Referral to other Department- 3
Obsolete Sign Violations- 5	

Clean up Successes

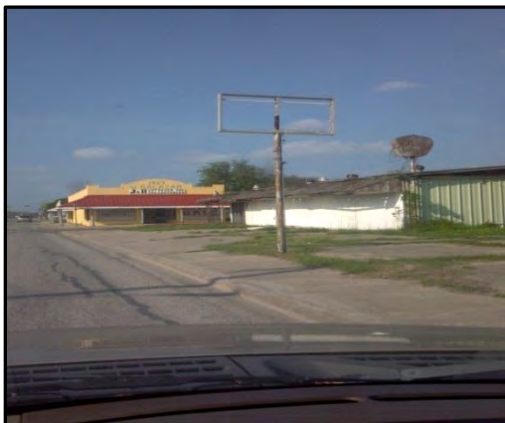
BEFORE

AFTER

519 N. 6thSt.

Old Sign Structure

No Sign Structure



Staff Report
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717 W. Alice St.

Old Fence



New Fence



The Community Appearance transition of assuming all the abatement activity and property maintenance inspections has gone extremely well. There was no interruption in the abatement process for non-compliant noticed properties and the inspection process has been adapted to include all nuisance abatements in the City. Inspectors are working their districts, identifying nuisance violations and preparing work orders for the abatement crews. Efficiencies are being realized and will continue to be improved as we solidify our new processes. Inspection numbers are already rebounding, as they were down a bit during the transition. Additional projects are being added on an as needed basis to provide further enhancement of the City's beautification efforts.

Community Appearance Annual Halloween Event Update

Community Appearance staff has begun advertising event details for the annual community Halloween event to be held on Thursday, October 25th from 4-6pm in Downtown Kingsville. As previously reported staff is including even more of an emphasis on education and awareness of the importance of keeping the city clean and protecting the environment through recycling, litter prevention, etc. We'll also educate the children and families on the importance of property upkeep and the responsibilities of property owners in that respect. Community Appearance is asking for help to set up, run a booth and break down. Please contact Jennifer Bernal if you would like to participate.

Demolition Initiative

The "Demo Team", headed by Jennifer Bernal, continues to identify structures in need of demolition to dangerously unstable structures throughout the City. Staff has advertised four additional identified structures in preparation for a demolition order request. These properties will be before the Historic Development Board on October 17th, followed by a public hearing before the City Commission on October 22nd. Staff is also continuing to work with property owners who are willing to participate in the voluntary demolition agreement, wherein the property owner will reimburse the City for the expenses related to the demolition of their property.

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

Staff Report
 (A Publication of the City Manager's Office)
 Monday, October 22, 2012

Date	Property Location
<i>Pending</i>	726 W Ave A (small structure in back)- Per signed Property Owner Agreement
<i>Pending</i>	109 ½ W Ave D- Per signed Property Owner Agreement
<i>Pending</i>	519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request
<i>Pending</i>	418 E. Lee St.- Awaiting hearing for Demolition Order Request
<i>Pending</i>	523 E. Henrietta St.- Awaiting hearing for Demolition Order Request
<i>Pending</i>	323 E. Henrietta St.- Awaiting hearing for Demolition Order Request

Top Ten Priority Property Clean Ups – 8th Phase in Process

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 8th phase to be completed in November. Currently, coordination with the Luke Stevens, Sanitation Division Head, is underway to schedule the upcoming abatements. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. Sanitation and Community Appearance staff will proceed with the cleanup of phase six and seven involving properties which owners or occupants have failed to abate the nuisance. The remaining/recently cleaned properties and the current top ten properties are as follows:

6th Phase

Property Address	Date of Abatement
832 East Yoakum	Abated by City Crew 9/21/12
830 East Yoakum	Abated by City Crew 9/21/12
611 East Corral	Abated by City Crew 8/27/12
805 East Lee	Abated by City Crew 8/22/12
1211 East Alice	Abated by City Crew 8/23/12
1029 North 9th	Abated by City Crew 8/27/12
214 West Huisache	Abated by owner 9/13/12
312 West Henrietta	Abated by City Crew 9/11/12
915 East Yoakum	Abated by City Crew 8/28/12
1114 East Ave D	Non-Compliant- Abatement Pending

7th Phase

Property Address	Tentative Date of Abatement
710 East Kenedy	Extension granted until 10/18/12
1713 Calvin	Abated by Owner-10/5/12
614 West Huisache	Abated by City Crew 10/9/12
317 East Richard	Extension granted until 10/25/12
805 East Kleberg	10/17/12

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Monday, October 22, 2012

The Police Department's strategic goals are to attempt 10 contacts per dayshift officers and 5 contacts for evening shift officers monthly for Junk/Abandoned vehicles.

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

Fun fact about accounting

Celebrities who began their careers as accountants or CPAs include Ultimate, Fighting champion and Dancing with the Stars contestant Chuck "The Iceman" Liddell, WWE wrestler D-Lo Brown, jazz artist Kenny G. and comedian Bob Newhart. Other celebrities who studied accounting before hitting the big time include author John Grisham, Rolling Stones lead singer Mick Jagger and singer Janet Jackson.

Consumables Inventory

Consumables (Assets purchased by City that are not of sufficient high dollar amount to be capitalized and depreciated) Inventory reports were submitted from various City Departments. On October 1st, Finance along with staff from John Womack & Co. P.C. physically verified and audited the inventory.

Fixed Assets Inventory

The City's departments have been integral in a City-Wide initiative to identify and label all of the City's Fixed Assets. Departments were asked to start documenting these assets on spreadsheets provided to them which were due back on October 1st. Arturo Moreno, Accountant for the City, is currently comparing the information provided by the departments to the Incode System. The Finance Office has a Webinar scheduled for Thursday, October 11th with Incode regarding implementation of the Fixed Asset Module Update. An audit verification of the information provided by the Departments will be the next step in the process.

Time Clock Plus Webinar

A Webinar with Time Clock Plus was held on October 4th with the Fire and Police Department staff in attendance. The "GO LIVE" date is for Time Clock Plus is December 1, 2012. Several Departments are currently using the biometric readers to clock in/out and are submitting their time sheets to Payroll from this Software. Time Clock Plus is providing the City with an implementation specialist to assist with the transition so the product can start to be utilized within the next few weeks. Additionally, some issues with remote access to the product are being addressed with the service provider and progress is being made in this area.

Commissioner Pecos Appointed to Investment Committee

At the October 8th Commissioner's meeting, the Board appointed Commissioner Pecos to the City's Investment Committee. Commissioner Pecos will be replacing Commissioner Laskowski who retired from his service on the City of Kingsville's Commission in FY 2012.

The Finance Office participated in a Webinar for State Police Grants on October 9th. Federal and State reporting requirements have been growing geometrically over the past few years. Staying up with the industry standards has been a high priority in the Finance Office each year.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

FY2013 Budget Books

Finance has been compiling, printing, and disseminating the FY 13 Budget Books. The complete FY13 Budget Book may be found on the City of Kingsville Website at www.cityofkingsville.com

Closing FY2012 Fiscal Year End

The Finance Department is reconciling the month of September which was the City's Fiscal year End. September is also the end of a fiscal Quarter and the Finance Office is actively preparing several Grant and Financial reports that are due to various state and federal agencies.

Municipal Court Division

The Kingsville Municipal Court operations consist of traffic, state, and city offenses filed by the Kingsville Police Department, City Community Appearance Division of the Planning Department, the Health Department and the local School Districts.

Enforcing City and State Codes

September 26, 2012 through October 9, 2012, there were a total of 133 new cases filed. Of these new cases, the Kingsville Police Department filed 56 new traffic violation, 11 parking citations, and 25 new state law charges. The City Community Appearance and Health Departments filed 41 new city ordinance violations.

Before the September 27, 2012 court hearing, there were 169 cases resolved, 91 payments made by the plan orders with 1,218 warrant orders cleared from the court system. With cases being settled through the court payment plan orders and the execution of warrants, a sum of \$40,437.44 was collected during the period of September 26, 2012 through October 9, 2012.

Cases Heard-During this update

Municipal Courts September 27, 2012 court session included 370 cases (216 people) to be heard. During this hearing, 57 defendants made their court appearance. Out of the 370 cases heard, 50 payment plans were approved, 9 thirty day extension orders were approved, 9 cases were found not guilty and dismissed by the court and 26 cases are pending for further proceedings. A total of 21 cases were closed by full payment and 27 cases were dismissed upon compliance. By order of the court 35 cases were reset and 193 cases were forwarded to the warrant department for execution.

Thank You!!!

Special Thanks to the Kingsville Police Department for the court security by Officer J. Grant #94, Officer S. Benys #73 and Officer S. Flores #98

Schedule of Upcoming Court Hearings

October 25, 2012 / November 8, 2012 / December 6, 2012 / December 20, 2012

Special Reminders

Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants or city traffic and ordinance citations. Now available on the city website is the option to pay for any outstanding balances due in court, including active warrant orders. Interested persons can visit the website at www.cityofkingsville.com.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

Utility Billing Division

Working Together to Achieve More

The Collections Manager attended the Beautification meeting on October 10, 2012. In attendance were the newly appointed Health Director, Emilio Garcia, the Finance Director, the Municipal Court Manager, the Director of Developmental Services, the Community Appearance Supervisor, and the City Engineer. In this meeting both the Health Director and Community Appearance Supervisor discussed the update on the phase 7 addresses and status on each property. Also, The Community Appearance Supervisor discussed the next top ten property addresses for phase 8. The Director of Developmental Services reiterated that focus is still to be kept on re-inspections for phases 1-7 as well. Also, he stressed a renewed focus on the corridor thoroughfares in the City.

The Community Appearance Supervisor and the Collections Manager are working together on providing the invoices on the demolition payment agreement plans to the property owners. The Community Appearance Supervisor will provide the Collections Manager with the original project cost estimate and the original signed payment agreement so the Collections Manager can initiate the monthly invoice. A "test" invoice was provided by the Collections Manager to the Community Appearance Board and welcomed any suggestions and or comments from the Board members. The first set of demolition payment agreement plans will include the invoice and a copy of the agreement signed by the property owner. Thereafter, the property owners will receive a monthly invoice.

Accounts Receivable packet

The weed liens have all been entered and the Collections Manager is working on demo liens, paving liens, abatement of noxious matter liens, and any other sundry invoices from different departments. The Collections Manager presented a "test" invoice detailing the demolition payment arrangement agreements to the Beautification Board meeting held October 10, 2012 for their review and input. The Collections Manager received beneficial feedback.

Storm Water Study

The Storm Water Fee will be included in the billing cycle for October 17, 2012. The Collections Department would like to remind the public that the final passage of the Storm Water fee was approved by Commissioners on September 17th, 2012. The flat rate for residential services is \$1.25 per month (\$15 annually) and for commercial properties it will be dependent on the number of Equivalent Residential Unit/s (ERU) per parcel using the Appraisal District information (provided by HDR Engineering). This fee will be effective October 8, 2012. The Utility Billing Department will include an information insert with the regular bills beginning October 24th-November 14th, 2012. The Utility Billing Department will include a comment in reference to how the Storm Water fee is calculated on the October 17, 2012 billing statements and thereafter till November 14th, 2012.

EMS Billing Rate Study

The EMS Billing Rate proposed increase will be included in the commission meeting scheduled for October 22, 2012. The Intermedix consultant will be in attendance in case there are any additional questions. The Collections Manager again would like to thank all individuals involved for their assistance and support in gathering relevant information in order to complete the billing rate study. Thank you to Mark Rushing, Felix Camarillo, and Mary Malone.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

Paving liens

The Collections Manager would like to remind all involved that the deadline to receive the principal amount of any paving lien is March 12, 2013. The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer. Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Other Billing Activities

The Utility Bills included the following comment on the utility bills mailed out October 17, 2012:

City of Kingsville Ordinance No. 2012-51 Storm water Utility fee was approved on September 17, 2012. A monthly flat-rate fee of \$1.25 is charged for single-family residential service. The monthly Storm water Utility fee for commercial accounts is dependent on the square footage of the property. For additional information call our main line 361-592-5281.

The Community Appearance department will provide the Utility Billing Department a flyer to include in the October 17, 2012 billing statements to promote the City Halloween carnival to be held in the downtown area on October 25th, 2012 from 4-6 p.m.

Additional duties

The Collections Manager is working diligently on fiscal year end reports at this time for upcoming audit purposes. The Collections Manager continues to address any additional issues or other items such as projects, and/or reports requested by other departments that may arise while also making sure all monthly Collections Reports are completed in a timely manner and ensure the upmost customer service is given to all customers that call and/or visit the Utility Billing Department.

FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)

National Night Out

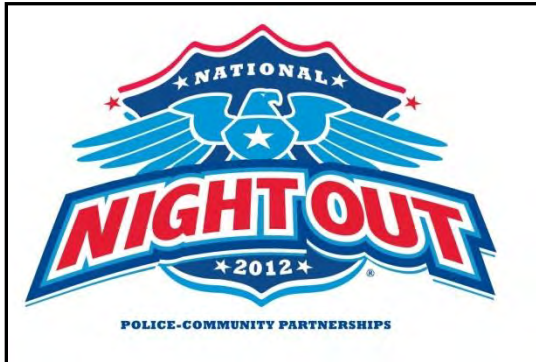
Tuesday, October 2, 2012 – The Fire Department participated in this year's National Night Out.

Fire Safety Presentation

Wednesday, October 10, 2012 – Department Personnel gave a fire safety presentation for Cub Scout Troop #145.



Staff Report
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Monday, October 22, 2012



Congratulations to our New Paramedics (They may be saving your life one day)

Wednesday, October 3, 2012 – The department took some time to recognize the four new paramedics,



**Blair Casey, Aaron Armijo, Daniel Pickard
and Leo Ledesma.**



Participation in High School Homecoming Parade

Thursday, October 4, 2012 – The department participated in the High School Homecoming parade and assisted with their annual “Burning of the B”.



Staff Report
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Monday, October 22, 2012

National Fire Prevention Week

October 7-13, 2012 – National Fire Prevention Week, The theme this year “Have 2 Ways Out”. The department visited several of the local schools and gave the children a presentation on fire safety.



Structure Fires

Sunday, October 7, 2012 – The department responded to a structure fire at 1304 E. Kenedy. The Fire Marshal is currently investigating it as an arson fire.



Construction work at Station 2 (515 N. Armstrong) still is in progress but nevertheless coming along great!!!



Fire and EMS Response Statistics

Fire/EMS crews responded to a total of one-hundred twenty-five (125) emergency calls between September 27, 2012 through October 11, 2012

HEALTH DEPARTMENT (Courtesy of Emilio Garcia, Director)

Food Service Inspections (October 1- October 12)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non critical violations are 3 points demerit violations.

Staff Report

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Monday, October 22, 2012

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non-critical Violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Ricardo School - 97	Christus Spohn-Kitken-88	Perez Elementary School-100
Pan Am School - 97	Sirloin Stockade-81	
King's Inn - 90	Nutricion-91	
Brown's Conv. Store-97	Kleberg County Center-93	
Country Luau-64	Kleberg Elementary-96	
Marlotts- 93	Harvey Elementary-100	

Trainings/Meetings (October 4, 2012)

Health Department staff recently participated in an Evacuation and Mass Care Meeting. The meeting was held at the TxDot Training Room Bldg 2 in Corpus Christi, Texas. The Texas Division of Emergency Management Office sponsored the meeting. Larry Shine the New Mass Care Coordinator for the State of Texas was the guest moderator. Topics of discussions included

Shelters/Sheltering (Location), housing, feeding, animal shelters, and volunteer and donations managements were discussed. Local Plans on Evacuation: Point to Point, shelter hubs, Medical Evacuations, Repopulation shelters, State Mass Care and Assistance with sheltering/shelter management from the State were topics discussed too. The meeting was well attended by local Elected Officials, Emergency Management Coordinators, Home Health Advocates, Medical Service, and local Law Enforcements Agencies.


Environmental Inspections-Recent Activity (October 1-October 12)

Re-inspections-14, Environmental-Animals (1), Environmental-Sewage (1), Ordinance Citations-(8), Referrals-(5)

Mosquitoes

City County Health unit staff continues to perform mosquitoes surveillances. So far all mosquitoes submitted to the DSHS

**Protect yourself
from the West
Nile virus
with the 4 D's.**



FIGHT
THE BITE

- 1 Stay indoors at Dusk and Dawn.**
This is the time of day that mosquitoes are most active.
- 2 Dress** in long sleeves/pants, loose and light-colored clothing when outdoors.
- 3 Defend** yourself from mosquitoes by using an insect repellent that contains DEET, Picaridin, or Oil of Lemon Eucalyptus. Follow label instructions.
- 4 Drain** standing water in your yard and neighborhood. Also make sure that flower pots, water dishes, bird baths, and wading pools are properly drained so they are not breeding grounds for mosquitoes.



Staff Report
 (A Publication of the City Manager's Office)
 Monday, October 22, 2012

laboratory in Austin continue to exhibit no signs of being positive for West Nile. Staff will continue to monitor the activities of mosquitoes in Kingsville and Kleberg County. The Department of State Health Services urges the public to follow the protective measures below:

On Site Sewerage Facilities

Staff has completed all inspections and approved the onsite sewerage facilities for Grant Works Kleberg County 729095. All eight applications have been completed.

Private Property Clean-ups (This Function Moved to Community Appearance Division in Planning and Development Services Department Effective 10/1/12)

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BEFORE

AFTER

1713 Calvin-Owner Abated



HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did You Know?

Time management is critical in today's society. This is an important skill that enables you to finish each day with a feeling of accomplishment rather than frustration.

Announcements

Active Vacancies

- Fire – Firefighter/Paramedic
- Garage – Maintenance Technician
- Police – Information Systems Technician

Individuals interested in serving on the Civil Service Commission please contact the City Secretary's Office at 361-595-8002.

Milestone Anniversaries - 5, 10, 15 and 20+ Years of Service Zapata, Marcelino – Inventory Clerk – Garage; Donald Lobaugh – Police Officer; Mario Munoz – Police Officer; Roel Carrion – Interim Fire Chief; Felix Camarrillo – Firefighter; **15 years of service:** Marco Jimenez – Water Supervisor; **10**

Staff Report

(A Publication of the City Manager's Office)
Monday, October 22, 2012

years of service: Luis Bautista – Equipment Operator III- Water; Antonio Contreras – Police Officer; Humberto Gonzalez – Police Officer

Summary of Evaluation Process

<u>Dept. Conducting Evaluation</u>	<u># Outstanding</u>
Finance	1
Police – Patrol	8
Police-Communications	5
Police-Investigations	7
Public Works Admin.	1
Fire	7
Garage	2
Street	5
Health	3
Water Production	2
Wastewater	6

Prescription Discount Program – National League of Cities (NLC)

September 2012 – 60 prescriptions filled under this program used by a total of 22 individuals for a monthly savings of \$ 553.19. The average price savings was \$9.22 per prescription which translates to 18.6% savings on prescriptions.

As of date, the program has been utilized by 1,600 individuals for a grand total savings of \$53,507.14 since the beginning of the program in August 2009. The plan has averaged a 20.5% savings in filling 5,827 prescriptions for persons in the Kingsville community.

Workshops/Seminars

The Professional Development Program is progressing. The first training is scheduled for October 26, 2012. This will be a full day event for City management level staff to refresh supervision, management and leadership skills.

Health Fair

The 2012 Health Fair took place on October 3, 2012. Several employees and their dependents took advantage of the services offered. Employees had no out-of-pocket expense for health screening which included a heart study to measure cardiovascular risk screening, weight and body composition analysis, blood pressure cholesterol and glucose screens as well as counseling sessions with a trained professional. Flu vaccines were available as well as blood screenings for Prostate Specific Antigen (PSA) and health wellness educational materials.

Screenings and Vaccines

88 – Cardiovascular Risk Screenings 45 – PSA’s Screening 94 – Flu Vaccines

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

Health Fair Photos



Give Away Prizes

Kathy Reyna of ENTRUST with Medical Helpline representative. Displaying some of the “give aways” for employees. Also pictured are two of the eight door prizes raffled at the end of the event. The door prize winners are as follows:

ENTRUST and Medical Helpline

Angie Roy – Police Slow Cooker

Ricardo Torres – Police

Toaster Oven

CVS

Teresa Vasquez – Finance Fleece Blanket

Jessica Storck – Planning

Umbrella

Sam's \$25 Gift Cards

Jerry Trevino – Collections and Melissa Perez – Risk Management

Christus Spohn Health Network

Sally Saenz – Finance and Oscar Luera – Streets - Folding Outdoor Chair

TMRS Annual Retirement Seminar/Conference

Beth Greenwell, Human Resource's Administrative Assistant II, attended the 2012 TMRS Annual Seminar (retirement seminar) in Sugarland on October 7th – 9th, 2012. The seminar was attended by over 130 personnel from across Texas. The seminar stressed to attendees to remind their employees that current information is available on their website at www.tmr.org and employees can register to view their information and request retirement estimates.

Staff Report
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Monday, October 22, 2012

General

HR Director attended a Safety Central Committee Meeting with the Risk Manager on October 10th at Public Works. Discussion commenced on the upcoming changes to the committee. The committee will become the Employee Recognition and Safety Committee and not only review accidents and injuries but also nominations for employee awards.

HR is working with TMRS and Nationwide for a pre-retirement workshop tentatively scheduled for December 12, 2012. More to follow.

Open enrollment for employee benefits has concluded. Employees had several opportunities to make changes to their benefits and many did take advantage during the eight enrollment sessions conducted on September 18th and 19 as well as the make-up day of September 26th.

City Commission approved classification and compensation changes for Fiscal Year 2012-2013 went into effect as well as the third year collective bargaining changes. The HR department assisted Finance in incorporating the applicable changes to both employee classification and compensation as well as collective bargaining agreement changes for both Fire and Police department civil-service employees.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Newman Student Housing/Diocese Chapel Update

Mike Kellam held the final coordination meeting for the above project. The coordination team has been meeting over the past 9 months on a biweekly basis to ensure the success of the project. Given the anticipation that the full permits will be issued in the coming week, the bi-weekly meetings will no longer be needed. We will continue to meet on an as needed basis throughout the duration of the construction, but all the groundwork has been laid and construction plans have been reviewed for approval. Staff is excited to see the plans come to life as the construction is scheduled to begin by the end of this month. Thanks to those that provided and will continue to provide support to the project along the way!

Dumpster Enclosure Project Phase II

Mike Kellam and Naim Kahn met with Engineering Technician Lisa McLaughlin regarding the startup of the initial coordination of phase 2 of the dumpster enclosure project. Lisa performed all the initial research for phase 1 of the project which included 50 of the most visible dumpsters. Lisa will determine the remaining dumpsters that are visible from the right-of-way and we will then prioritize them and begin construction estimates for completion of phase 2. We'll keep you updated as we progress.

Texas APA Chapter Conference

Mike Kellam attended the annual Texas Chapter of the American Planning Association Conference in Fort Worth, Texas October 3rd thru 5th. The conference was valuable in that it provided insight for leading planning practices in Texas and all over the nation. Mike attended several sessions to brush up on planning techniques and to share the successes we've had here locally. Some of the most valuable session attended were continuing education on techniques to promote development and spur economic development, creating public/private partnerships, and managing land use within extra-territorial

Staff Report
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Monday, October 22, 2012

jurisdictions. The sessions were very informative and provided open forums to discuss successes and challenges in communities across Texas.

Permitting

The following permits were recently issued:

Remodel- 11, Electric- 12, Fire Inspections- 10, Plumbing- 7, Roofing- 7, Residential Meter- 6, Commercial Meter- 4, Gas Inspection- 7, Sign-1, New Residential-1, Curb Cut- 2. *Total Permits: 73*

New Business

The Dollar Tree, located at 2345 S. Brahma has been issued a Certificate of Occupancy and will be opening soon.

Plan Submittals None to report.

Upcoming Plans

Mike Kellam and Naim Khan will be meeting with Jaime Guererro, the contractor for the General Cavazos Blvd. tree plantings, in the coming weeks. The purpose of the meeting is to conduct a final walk through of the plantings to ensure not warranty claims need to be made prior to the finality of the agreement. The City will assume maintenance of the trees in late October, and this will allow us to close out the contract work. A recent inspection by staff indicates the trees are all healthy and most are thriving. Mike Kellam and Naim are not coordinating the watering schedule and assigning staff to the project over the next several months until the watering is no longer needed.

Mike Kellam and Naim Kahn will be meeting with Dr. Stephen Nix and Jim Glusing regarding a potential partnership to address some infill housing needs. The discussions are in their infancy, but we hope to be able to provide support as they continue to expand their applied learning options within the College of Engineering. We're excited to explore this option as it could be a win-win situation for all involved.

Mike Kellam will be meeting with the website design contractors in the coming weeks as we plan our photography for the website. A professional photographer will be coming to take pictures of interesting and historic sites as well as pictures of staff and the City Commission. More information to follow...

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

October 1st, 2012 Case #12-4971 A. Sandoval #92

Theft at Lowes involving 2 Hispanic males in their late 30's who stole a tractor mower. They back up to the mowers and pulled one into the back of their pickup truck. The Driver was wearing a white Polo and jeans with no description on the passenger. The theft took less than 1 minute. As they fled the scene the mower fell out of the truck and it has since been recovered. Lowes does want to file charges. The vehicle is described as a 2000 white Chevy pickup TXLP#AE57477 registered to Chauncey Saucedo 412 E. CO. RD. 2190 in Ricardo Tx.

Staff Report
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Monday, October 22, 2012

October 4th, 2011 Thompson Park 1000 S. Armstrong

Officers received a report of a door that was kicked in at Thompson Park. Officers arrived on scene and took a report indicating that a 14 YOA female had been sexually assaulted after four juvenile boys kicked in the door to the bathroom.

Investigators teamed together and did a marvelous job in identifying four juveniles that were all involved in this incident. Detectives rounded all of the offender/suspects On Wednesday, October 10th, 2012 and were able to obtain statements from them. All four were transported to a Juvenile Detention Facility in Sinton Texas.

Investigators hand delivered notification letters to the Kingsville Independent School District regarding the detention of the juveniles. Great job by our Detective Bureau!

Counterfeit Money in Kingsville October 9th, 2012

Officers with the Kingsville Police Department are investigating a string of counterfeit bills that have been passed at local businesses. The recent counterfeit bills have all been \$20 bills and several of them have the same serial number. At least 10 bills have been turned in to the Kingsville Police Department in the past two weeks.

Most of the bills were passed at nightclubs and at convenience stores when those businesses were busy. Local merchants are being advised to scrutinize \$20 bills more closely. Kingsville Police warns all businesses that the counterfeit detector pens are effective but do not always detect all counterfeit bills.

Ricardo Torres, Chief of Police, stated that all business owners need to be aware of counterfeit money circulating around our city.” Chief Torres recommended that citizens check the Secret Service website to help identify whether a bill is counterfeit or not. The web site is: http://www.secretservice.gov/money_detect.shtml.

If you have any information on any counterfeit money, contact the Kingsville Police Department at 592-4311. If you wish to remain anonymous, contact Kingsville Crime Stoppers at 592-INFO (4636).

Apartment Employee Arrested for Burglary

On Monday afternoon, Kingsville Police officers arrested an employee of an apartment complex a short time after she had committed a burglary in the same apartment complex. A tenant of Apple Creek Apartments summoned police. The tenant installed a camera in her apartment after discovering items missing and finding no point of entry.

After the tenant returned to her apartment on Monday afternoon, she checked the video and saw that an employee of the apartment complex had taken clothing from her closet. The employee, LeeAnn Gandy, was contacted in the office.



Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

Gandy initially denied the accusations. Gandy then changed her story, explaining that she had gone into the apartment to retrieve her own property. The tenant indicated that she had lived in Kingsville for a short time and did not know Gandy personally. After being arrested, Gandy turned over the property to police.



Though there was no forced entry and Gandy had a key (due to her employment), she had no authorization to enter a tenant's apartment and take property. Burglary of a Habitation is a second-degree felony, punishable by up to 20 years in prison. Gandy remains in the Kleberg County Jail (as of Tuesday afternoon) on a \$10,000 bond. The investigation will continue to see if there are additional victims. ***UPDATE*** At least two additional victims have been contacted at the apartment complex who have come in and provided statements for additional items that were taken from their apartments.

Internal Review Board for Corporal Promotions Wednesday, October 10th, 2012

As per the Collective Bargaining Agreement between Kingsville Law Enforcement Association and City of Kingsville, Texas October 1, 2010 to September 30, 2013 a board consisting of Lead Intelligence Agent, Nick Prado, Kenedy County Chief Deputy Gilbert San Miguel, Lt. George Crocker, Sgt. Bradley Lile and Chief Torres conducted the "Internal Review Board." Each applicant was allowed 10 minutes at the outset of the interview to make a presentation about themselves.

Upon completion of the presentation, questions relating to the following five dimensions were asked of each of the applicants:

1. Interpersonal Skills
2. Motivation
3. Initiative
4. Supervisory Readiness
5. Oral Communication Skills

The uniform of the day was Class A's with long sleeve shirt and tie. The applicants were:

- 1.Ptlm. Vincent Murray
- 2.Sr. Ptlm. Gilbert Rodriguez
- 3.Ptlm. John Crawford

Scoring was accessed as per the Collective Bargaining Agreement, Article 9 Promotions, Section 4 Internal Review Board. All three of the applicants performed well during the Internal Review Board and we wish to congratulate, our new Corporals, Vincent Murray and Gilbert Rodriguez. We also want to thank our friends Lead Intel Agent Prado and Chief Deputy San Miguel for assisting in the Interview Process.

Annual Firearms Qualifications

Members of the Police Department are shown on the range practicing their firearms skills as per the Texas Commission on Law Enforcement Officers Standards and Education. As part of the training officers are also reminded of Use of Force Policies as well as training with their TASERS® and the policies regarding the deployment of the equipment. At right



Staff Report

(A Publication of the City Manager's Office)
Monday, October 22, 2012

are left to right, Det. Mario Munoz, Det. Vilma Salinas, Det. Nicole Mirarchi, Det. Sandra Ochoa showing off their shooting skills while they are instructed by Sgt. Johnny Campos and Sr. Ptlm. Ricardo Salinas .

Promotions and Assignments

Effective Sunday, October 14, 2012 at midnight the following personnel transfers will take place within the Kingsville Police Department:

Cpl. Sinica Pittman will be transferred from the Patrol Division to head the Street Level Operations Team in the Criminal Investigations Bureau.

Cpl. Vincent Murray, who was promoted on Friday, October 12, 2012, will remain on the day shift as Assistant Shift Supervisor until such time as Cpl. Flores returns from FMLA.

Cpl. Gilbert Rodriguez, who was promoted on Friday, October 12, 2012, will be transferred from the Eve Shift to the Mid Shift to serve as Assistant Shift Supervisor to Sergeant Tamera Meyers. Cpl. Rodriguez will take the relief days to which Cpl. Pittman was assigned.

These changes are being made due to promotions and in the best interest of the department so we may best serve the needs of the City of Kingsville and our personnel.

In closing Chief Torres wants to thank the supervisors and line personnel for their service at their current positions and he is certain that those being transferred will perform at the same high standard at their new positions.

“The measure of a man is what he does with power.” Greek Proverb

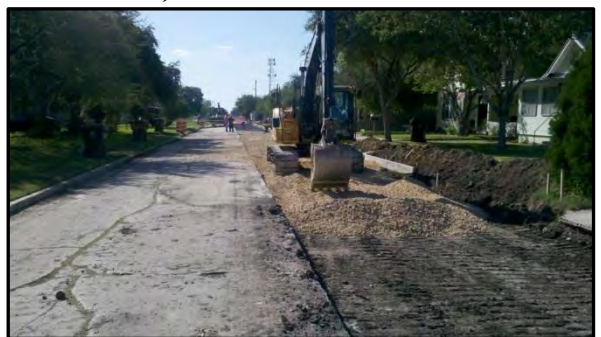
PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Director)

Capital Improvement Projects

Concrete Intersection Reconstruction Projects

Elite General Contractors, LLC has started working on the reconstruction/repair of ten worst concrete intersections in between 6th to 14th Street and Kenedy to Ragland Avenue (Bid #12-39). This project includes the following areas: 8th and Johnston, Ragland between 6th and 7th, 7th and Warren, 10th and Fordyce, Huisache between 6th and 7th, Huisache between 7th and 8th, 10th and Huisache, 614 E. Lott, 411 E. Lott and 530 E.

Huisache. Repair of 8th and Johnston, Ragland between 6th and 7th, Huisache, between 6th to 8th is done. Currently they are working at 8th and Huisache intersection.



Street Improvement Projects

Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507,147 paid from the City's FY

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012



2011 budget surplus. The entire 2.4 mile project should be completed by Mid-November, 2012. After finishing Armstrong Street from Santa Gertrudis to Caesar, crews started Ailsie. They have finished Ailsie from Franklin Adams to 6th Street on September 13. Ailsie from Loop 428 to 14th Street is done on October 11. Street crews have scarified, hauled of extra materials, rolled, watered and compacted the section from Carlos Truan to Kelly Street. This section of the street will be paved in the

week of October 15.

Corral/ Santa Rosa Drainage Project – Contractor has finished the project. A preliminary walk-thru is scheduled on October 15.

South Wastewater Treatment Plant Secondary Clarifier –Bid tabulation and consultant's recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference was held on May 03. Installation of Bar Screens was not part of the project but the staff included that in Bid process to reduce the installation cost. Bid for purchasing of Bar Screens was done and selection of the contractor was presented to the City Commission and was approved on July 09. This project is in full swing.



9000 feet 12” PVC water line along County Road 1030 from Escondido Road to FM 772- County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff sent the “20 feet Temporary Easement” documents to the property owners. The City has received the signed copy of the easement document from all of the property owners. TxDOT has approved the permit. Crews have started this project on October 01. Expected completion date is November 2012.



New Water Well –The staffs met with the consultant – HDR on July 12 and discussed in details about the data/information the consultant needs for the water model development for the entire

City. Once the City water model is developed and the consultant provides his recommendation, staff will select the location for the new water well, elevated storage tank and ground storage tank. The City Commission approved the contract between the City and HDR Engineering on July 23. Staff has sent the necessary information to the consultant.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

18" Water line on Kenedy Street connecting East and West Elevated Water Tanks – Field Survey and design work is done by the Engineering Department and is currently under review by the Public Works.

Public Works and Engineering

Potholes Repair

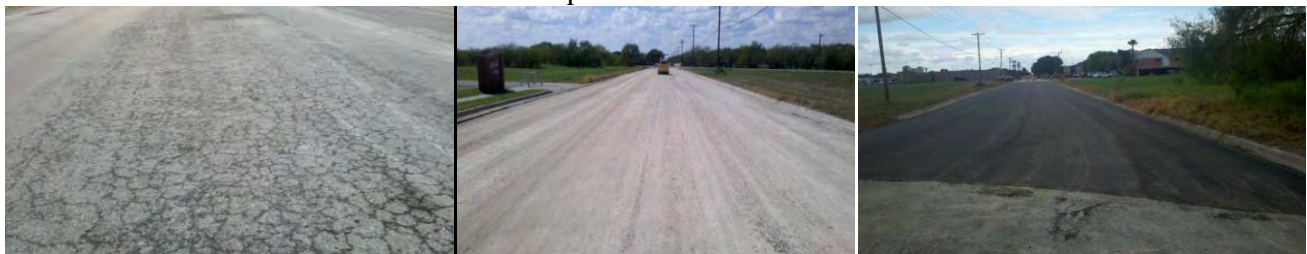
From October 13, Street Division with the help of Water Division, Wastewater Division, and Sanitation Division will begin the “pothole blitz”. Since the number of current potholes is extremely high, it is not possible for the regular 3 Street Division crews to fix those potholes. Most of the potholes of the City will be filled up within a few weeks under this crash program.

Keeping the Lights on

In the past, City’s burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. Street Division crews drives for several hours at nights and collect the data every month and the information is sent to AEP for necessary action. The burned out street lights are taking care of immediately.

Street Division (09/23-10/06)

Paving - Crews finished pavement job at Ailsie from Loop 428 to 14th St. on October 11. Crew scarified road, hauled off excess material and finished setting blue tops on Ailsie between Carlos Truan to Elizabeth. This section of the road will be paved in the week of October 15.



Ailsie from Loop 428 to 14th Street - before, during and after construction

Patching - Crews filled in potholes on 7th Street between King and Fordyce, 7th Street between Huisache and Fordyce, Richard between 17th Street and Loop Street, Alice between 17th Street and Loop Street, 7th Street between Fordyce and Warren, 1st Street between Ella and Nettie, University and Santa Gertrudis near Circle, East Warren between 14th Street and 15th Street, Corral by McRoberts school, Kenedy between 12th Street and 11th Street, 12th Street between Kenedy to King, Wilson between Santa Gertrudis and Garcia Street, and on 6th Street from Corral to Business 77 north.

Sweeping - Crews swept Zone 2: Ella from Armstrong to 5th and Nettie from Armstrong to 5th; Zone 7: Kleberg Ave., Yoakum Ave., Henrietta Ave., Lee Ave., Alice Ave. and Richard Ave. from Armstrong to 5th Street; Zone 8: from University Blvd. to Seale on Yoakum, Cypher Ave from University to Seale, Henrietta from University to Seale, Lee Ave from University to Seale, both sides of underpass on Corral, Santa Gertrudis and King, Armstrong from Santa Gertrudis to Ave I, and on Corral from Armstrong to 77 Bypass.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

Mowing - Crews trimmed and mowed grass on Carlos Truan Blvd. from US77 Bypass to NAS, mowed at Tranquitas Creek from 17th to 6th Street, from Ave A to Ave D, from Corral to N. Armstrong, the lot behind Martinez store to W. Corral, sidewalk on S. 6th Street, and corner of General Cavazos and 77 Bypass.

Gutters – Crews cleaned gutters on 5th from King to Santa Gertrudis, 4th from King to Santa Gertrudis, 3rd from King to Santa Gertrudis, 2nd from King to Santa Gertrudis, 1st from King to Santa Gertrudis, Wells from King to Santa Gertrudis, Kleberg from Armstrong to University, Yoakum from Armstrong to University, Henrietta from Armstrong to University, Lee from Armstrong to Lantana, Alice from Armstrong to Lantana, Wanda from King to Henrietta, Jackson from King to Henrietta, Wanda from Henrietta to Lee, Yoakum from University to Seale, Henrietta from University to Seale, Lee from University to Seale, Seale from Yoakum to Richard, Richard from Seale to University, Santa Maria from Santa Rosa to Santa Elena, Santa Elena from Santa Rosa to Santa Elena, and Kenedy from 6th to 14th Street.

Miscellaneous – Crews completed work order #5019 to replace fallen “We Love Our Children” sign at 307 N. Pasadena, work order #5040 to post “Family Mourning” signs for 728 E. Ella, work order #5030 to replace fallen STOP sign on corner of Warren and Inez. Crews took down Trash-Off sign on 6th Street & Ave. B, set barricades for Homecoming parade on Kleberg Street. Crews also cleaned inlets on Kleberg and Wells, Yoakum and Wells, 2nd and Yoakum and 2nd and Kleberg. Work orders completed were: #4985 and #577576294 – filled in potholes with recycled limestone at 415 ½ E. Lott (alley); #4984 – filled in potholes with limestone at the 400 block of Santa Gertrudis and Richard (alley); #4993 and #577576311 – filled potholes with limestone and leveled at 734 E. Ave B.

Wastewater Collection and Treatment Plant (09/24-10/07)

Wastewater Treatment North Plant - Operators and helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; Helpers and operators replaced UV lights; wasting in wedge wire and sand drying beds; plant helpers mowed grass around Treatment Plant & Lift stations; helpers sprayed weed killer around Plant; TCEQ did compliance inspection on Plant; secondary clarifier bridge back on; operators cleared brush along fence line; Rabalais Constructors and Radiant worked UV light rehab.

Wastewater Treatment South Plant - Operator cleaned clarifier troughs; operator shoveled sludge from sand drying beds; wasting in wedge wires and sand drying bed; mowed grass around the plant; CSA Construction poured cement for clarifier foundation; helper sprayed weed killer around Plant; TCEQ did compliance inspection on Plant.

Wastewater Collection - Had 18 calls for sewer backups. Crews vacuumed sewer from manhole at 5th and King and repaired service at the Volunteer Fire Department. Crew finished sidewalk at 2000 Sherwood for broken service, made tap for Well 19 and at 1324 E. Yoakum. Crews repaired service at 325 S. 7th St. and repaired sewer main at 17th and Lee crossing Tranquitas Creek (Photo Courtesy of Commissioner Garcia)

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012



Wastewater Crews are repairing sewer line at 17th & Lee Street crossing Tranquitas Creek.

Water Production (09/24-09/30)

All water wells are in operation. The fence at Well 20 has been installed (A-1 Quality Fence, Alice, Tx.). Solenoid valves have been replaced for chlorine supply lines at Wells 21 and 23. Ground maintenance has been completed at Wells 14, 20, 21, 23, and 24. The ground storage tank at Well 18 has been removed. TCEQ annual inspection is completed on 10/09/12.

Routine job: Collected 8 routine bacteriological Samples, all negative; daily water system monitoring; delivered Ammonia to 5 sites; delivered Chlorine to 5 sites.

Water pumped to distribution (09/24-09/30) - Wells – 28,546,000 gallons; Surface – 5,756,000 gallons; 1,759,000 gallons for Ricardo bypass; Total 32,543,000 gallons; Average – 4,649,000 gals/day

Water Distribution (09/24-10/07)

Water Division Crews repaired 8 Main Breaks and answered approximately 78 Service Calls (meter leaks, cutoffs and backfills). Water crews completed stock inventory. Crews replaced fire protection line on 900 block of E. Ailsie for street project and hauled off concrete blocks to the landfill. Water crews installed 800 feet of water line at CR 1030. Crews also worked with contractor to complete concrete repairs.

Water crews using Valve Exerciser. Since it was bought last year, this single piece of equipment has saved lot of time and eliminated the risk of injuries for the crews. Water Division is in the process of developing a database for all the Water valves in the town to be checked at least once a year.



Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

City Garage (09/24-10/07)

Maintenance - 16 Oil changes on preventive maintenance; 39 scheduled work orders; 25 nonscheduled work; 12 Service calls; 1 Call out; 10 New tires on heavy equipment and trucks; 15 flat tire repairs and balances; 41 pending work orders.

Welder - 2 received work order; 6 pending work orders; 6 nonscheduled work orders; 3 scheduled work orders; and 3 service calls. Welder also worked on second Wash Rack and water tank truck.

Solid Waste (09/24-10/07)

Landfill

Clean up continues on site, grading and drainage. Diversion berms are working great, minimal erosion. Traffic tape has been put on roads and high visual tape has been installed on all interior fences to better mark them. Used ground asphalt from Street Department was used to make roads and parking smoother and fill in low spots. New litter fences ordered from Coastal Netting System have been received, assembled, and deployed in active area. The fences should decrease windblown litter dramatically. The active area is shaping up. Compaction is very good and grading pattern is being followed for water runoff. Nueces Power Equipment came in to train all employees on new loader. All landfill employees attended this training. The Landfill department is looking for a tire cutter to eliminate third party disposal.

Municipal Solid Waste (MSW) – 860.53 tons; Brush – 114.81 tons; Concrete (commercial and residential) – 897.35 tons; Litter – .07 tons; Construction and Demolition (C & D) – 300.50; Tires – 257.30 tons; Asphalt – 867.96; Sludge – 60.59



Landfill crews have done grading work to fence Reduce erosion.



Crews are working on installing new litter Capital Improvement Projects

Women's Club Volunteers at Recycling Center

Special thanks go out to the Women's Center for volunteering at the Recycling Center to help with fence slats and general cleaning. It was a success!

Staff Report

(A Publication of the City Manager's Office)
Monday, October 22, 2012

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Ambulance Medical Supplies

The Purchasing Department held the bid opening for Ambulance Medical Supplies on October 19, 2012 and is currently undergoing analysis to determine the best value for the City.

Purchase Orders

For the period of 10-01-12 through 10-11-12, 118 purchase orders were issued totaling approximately \$716,000.00.

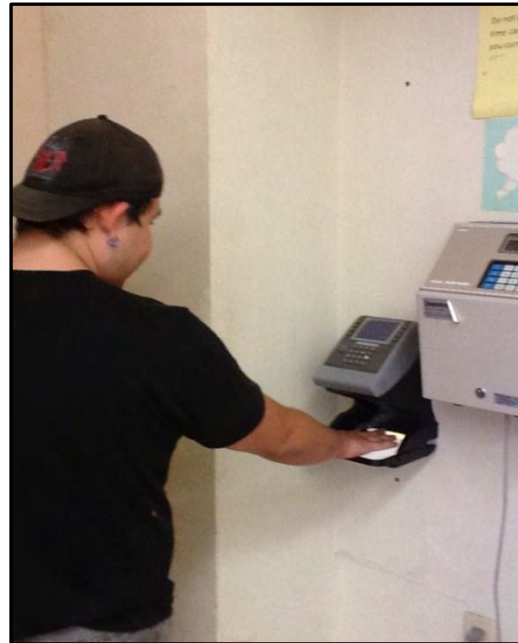
Public Purchase Webinar

Purchasing/IT Staff participated in a webinar with Public Purchase concerning online bidding and vendor management.

Technology Division

Time Clock/Management System

IT Staff is diligently working on the backside of hand scanner configuration to assist in the implementation of the new time management system.



SysAid System

Due to the number of user's requesting IT assistance, it is imperative to use the SysAid System. The use of the SysAid System provides documentation of the request and allows the IT staff to use a proactive as opposed to a reactive approach to problem solving. Verbal requests and in person requests on demand requests often result in a reactive non-systematic approach to solving IT issues. As shown in the graph below, a systematic approach to IT results in a nearly 100% up time for email, internet and the server.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)

Fun Fact Tidbit

Research shows that the highest achieving students attend schools with good library media centers.

National Cyber Security Awareness Month

Once again October has been designated as National Cyber Security Awareness Month and is in full swing for the Information & Technology Department at the Kleberg Public Library. Last year, the library visited area campuses to speak to students about Internet Safety, but this year the library is taking a more proactive approach on a serious subject that is spreading rapidly and affecting the lives of students across the country – cyber bullying. Information & Technology Librarian, Joey Garcia, says that the decision to gear this year's campaign towards cyber bullying comes on the heels of many unfortunate incidents that occurred at various schools across the country at the end of last school year. Garcia states, "After hearing about several cases of teens and college students committing suicide because of cyber bullying, I felt that it was time that we introduce students to the harsh and dangerous reality that comes with being a digital citizen. It is important, not for just these age groups, but for all individuals to understand that there are steps that can be taken to prevent cyber bullying. They can be educated and trained to learn to recognize when it is happening, how to report it and prevent it from having a deadly outcome." Although Cyber Security Awareness Month did not officially begin until October 1st, middle school students at Ricardo ISD were given cyber bullying presentations in September to help jump start the library's initiative and fine tune their student discussions in the hopes of making a larger impact on area students this year. Throughout the month of October, the library will be visiting area campuses that include Riviera ISD, Santa Gertrudis ISD and Texas A&M University-Kingsville and the elementary school students at Ricardo ISD. Garcia says that by the end of the month the library expects to reach over 1,000 students and, although this may seem like a large number, Garcia says that this just a small portion of those who need to be reached. "Even though our efforts to educate these campuses may be successful, there are many other students who we have not reached yet for one reason or another. The goal and hope for this campaign is to educate each student who will have the ability to recognize cyber bullying and to stand up against it. If we are effective, every student will educate another person who we may not be able to reach. Essentially, the students are teaching those individuals who we cannot reach." The Robert J. Kleberg Public Library is once again recognized as a 2012 National Cyber Security Champion that allows it to educate and inform the public on all aspects of cyber security. To request a presentation, contact Joey Garcia, Information & Technology Librarian at 361-592-6381



Saturday Story Time for October

The Kleberg Public Library's annual Halloween Story Time will be held on Saturday, October 27th at 10:00 a.m. in the children's area. The Children's Librarian, Danielle Friend, will be reading a special selection of "scare-free" Halloween tales for children of all ages. Costumes are welcome but are not required for this event. Come join the group and hear the story of *Spookly the Square Pumpkin* and other Halloween favorites to get everyone in the mood for Trick or Treat night.

Staff Report

(A Publication of the City Manager's Office)
Monday, October 22, 2012

RISK MANAGEMENT DEPARTMENT (Courtesy of Melissa Perez, Risk Manager)

October Safety Training for Public Work Employees



On October 5th 2012 at 7:00am, 68 public work employees from the water, street, wastewater, and landfill and sanitation departments received training on Personal Protective Equipment in the workplace and How to be safe when backing up into vehicles. The training lasted for one hour. The City Engineer and Public Works Director were also present at the training. A makeup class will be scheduled for October 15th at the public works building.



Are our Chemical Procedures and MSDS in Compliance?



Well we will know in the next few weeks. Now that Initial and Monthly Training is underway at the City of Kingsville it is now time to work on our City's Chemical and MSDS Procedures. The Risk Management Department will be conducting walk through of several departments to include Waste Water, Landfill, Health and Public Works to name a few. The se departments will be evaluated for their Chemical procedures, how are their chemicals stored, are they properly labeled, are our flammables stored in approved flammable cabinets and do we have updated MSDS (Material Safety Data

Sheets) available. Another requirement would be are all staff being trained on these MSDS Sheets and Chemical storage requirements. It the end, after all the walk-throughs have been completed and all the necessary improvements have been made, each Department will have a much safer Chemical Procedure in place with Standard Operating Procedures to follow.

Do you know where to Evacuate in a Fire Drill or an Actual Fire?

In the next few weeks, The Risk Manager will be making sure that all City Employees are aware and observant of all primary and secondary evacuation exits and locations in their departments. All employees will also know where their evacuation routes are located in their departments. The Risk Manager will be evaluating the City's emergency evacuation routes, exits and Fire Suppression Equipment to ensure all fire extinguishers are compliant and ready for use in case of a fire. Fire Drill Training will also be conducted will all city employees. Once staff is trained, The Risk Manager will be conducting actual drills in your departments. The goal is to set up a fire drill procedure plan and schedule for departments to conduct one fire drill per quarter to ensure the safety of all staff.



How is your Emergency Plan?

Along with implementing a fire drill plan with the city of Kingsville and ensuring all employees know where to evacuate in case of a fire, and that all fire suppression equipment is working well. The Risk Manager will also be working on the City's Emergency Plans.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012



TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

Saturday September 29, 2012

The Kingsville Task Force held a seized and abandoned vehicle auction with Kenedy County Sheriff's Office in Sarita. In all 9 vehicles awarded to the Task Force were auctioned and a gross amount of \$20,450.00 was raised. Fees to the District Attorney's Office and the auction company are pending.

Wednesday October 03, 2012



Kingsville Task Force Agent Mike Tamez stopped a Gray Ford four-door sedan for speeding on U.S. Highway 77 at CR 2180. Upon contact with the driver, a Wisconsin resident was acting very nervous and during a pat down search of the driver, Agent Tamez found 5 small packets of money in his boots and socks. The suspect, a 49 year old Hispanic male was arrested for Money Laundering and booked in at the Kleberg County Jail.



October 03, 2012

Kingsville Task Force Agent Jason McGee stopped a tan Chevrolet Silverado truck on U.S. Highway 77

at General Cavazos Blvd. traveling southbound. The occupants of the truck said they were coming from Houston and were en route to Rio Grande City. During the course of his roadside interview, Agent McGee observed criminal indicators common with drug traffickers. Agent McGee asked for and received consent to search the truck.

During the search of the pick-up, tampering was located on the 6 bed bolts, at the rear bumper and the fuel tank's sending unit. The search was moved to the City of Kingsville garage where the truck's bed was removed and the fuel tank was opened. No contraband was found inside the fuel tank of the truck at the time. Agent McGee released the truck but on the following day he asked Agent Tamez to enter the truck's license plate into the Drug Enforcement Agency's (DEA) DICE license plate reader database. That afternoon the El Paso Intelligence Center (EPIC) verified that the truck drove northbound thru the Falfurrias Border Patrol Checkpoint.

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

The truck was found at the Stripes convenience store at the intersection of U.S. Hwy. 281 and State Hwy. 285 in Falfurrias, Tx. According to U. S. Border Patrol surveillance units, the truck was observed for several hours until it was stopped by Brooks County Sheriff's Deputies.

Agents McGee and Tamez went to the Brooks County Sheriff's Office to assist with the search of the truck's fuel tank. The Agents removed the truck's bed and the tank's sending unit and discovered contraband inside. Agents McGee and Tamez removed a total of 100 lbs. of marijuana from the truck's fuel tank.



Friday October 05, 2012

Kingsville Task Force Agents and U.S. Border Patrol Agents arrested 5 individuals on money laundering and other charges as a result of a 4 month long investigation. As a result of the arrests, \$50,880.00 and one .45 caliber weapon were seized. Three suspects were from the Corpus Christi area, one was from Edroy, TX., and one was from San Benito, TX. All five were Hispanic ranging from 38 to 49 years of age. A small amount of cocaine was also seized along with 3 vehicles. The investigation is still pending additional charges and suspects. Assistance from the Kingsville Police Department and the Kleberg County Sheriff's Office was also provided and greatly appreciated.

Wednesday October 10, 2012

Kingsville Task Force Agent McGee conducted a traffic stop on a gray in color Chrysler 200 sedan for speeding. The traffic stop took place on U.S. Highway 77 southbound, just south of FM 1717. During a consensual search of the vehicle \$28,074.00 was located inside a female's purse and hand bag. The female passenger stated her boyfriend, the driver of the vehicle, told her to hide the currency in her purse. The investigation revealed that the driver, who later claimed the money, was recently involved in drug transactions. The currency was seized and both the male and female suspects were arrested and transported to the Kleberg County Jail where they were booked in for Money Laundering.



Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

TOURISM SERVICES/DOWNTOWN (Courtesy of Bob Trescott, Director of Tourism Services)

Report: September 28 – October 12, 2012

The Tourism Department is in a start-up mode of operation; we are dealing with transitions, personnel, procedures, repairs, planning, maintenance and operations, all at the same time – with reduced staff. It is a daunting task. We have moved slowly on some things so as to not be rash in either extending obligations or in making changes and to determine the actual personnel needs before we make hires.

We now have a Director and a fulltime Administrative Assistant. We are in the process of hiring a Downtown Manager and are developing a position description for an enhanced maintenance staffer.

Tourism Sites

Visitors Center

The Visitors' Center is an attractive property that needs some maintenance and some upgrades to accomplish its mission. It is both our office and it is a highway visitors information center. Our offices could be anywhere and the highway location is not as ideal as it once was. Better signage can optimize our location, although someday we may consider moving.

We are updating the outdoor marquee and adding an outdoor, enclosed bulletin board cabinet to enable us to communicate with visitors whether we are open or not.

We have added a computer and printer to the visitors' information room to allow for enhanced information access.

We have added maps to our displays to facilitate giving directions.

We are revamping our supply and display of state, regional, and local brochures.

A serious weakness is longstanding and diminishing model for staffing the visitors' information service, a problem the visitors' information service shares with the Depot and with the Conner Museum. We are pursuing solutions but they will take some time.

We are going to have to prioritize our commitments and hours of operations.

Railroad Depot

The Depot is an attractive and historically very important building that was restored to be a museum and a downtown visitors' information center. Its significance, attributes, location and our investment argue for its occupying a more visible and active role in our downtown revitalization efforts.

The staffing and hours of operation issues are similar to the visitors' center. We have a partnership that's terms are due to expire and subject to review – a great opportunity.

Conner Museum

The Conner Museum is an important asset that is also in a transition period. I understand that it once hosted events that more directly contributed to tourism. We are reviewing the history, assets, and

Staff Report
(A Publication of the City Manager's Office)
Monday, October 22, 2012

opportunities of the Conner Museum with its new management team and expect to work with them in enhancing the role of the Conner in our tourism efforts. Another great opportunity.

Partnerships

Our location puts us in the sphere of influence of several important regional tourism groups: Corpus Christi, Coastal Bend, and Tropical Trail.

We can draw on multiple special interest groups for potential visitors. Those groups relate to our largest local partners, our ecosystems, our heritage, etc.

We are exploring ways in which to better communicate and collaborate to reach into these overlapping market pools.

In addition, we need systems by which we communicate and collaborate with our local partners to plan for events and to maximize the economic impact of those events.

Cases-in-Point: We are working with the King Ranch and other partners to expand the longstanding Ranch Hand Breakfast into a full weekend of activities at several locations. And, we are working to accommodate a TAMUK alumni reception, a Halloween event and the (revived) downtown TAMUK Homecoming Parade into a single active evening in downtown.

Media

We are reviewing all media: printed by us, printed by others with ads, electronic, social media and their distribution. We are in a time of media turbulence and media buys require constant review and modification.

Events, Event Planning and Event Calendars

Our goal is to have a full calendar of successful events both for the community and for our visitors. Our goal is to fill our hotel rooms, year-'round.

We need to plan (because of the influence of the university) semester by semester and year by year to coordinate among partners, to avoid conflicts, and to take advantage of promotional opportunities. And then, we need to promote our events locally and beyond in affordable, effective, and accessible media.

Upcoming

- October 13 - TAMUK Leos 5K, Student Union
- October 13 - Toys for Tots, Stadium
- October 13 - Navy Ball, Base
- October 13 - TAMUK Football, Community Night
- Oct 19 – 21 - American Legion Meeting
- October 20 - Mayors Cup Golf, Ramey
- October 20 - Designs for a Cure, TAMUK Ballroom
- October 24 - TAMUK Fall Calendar

Staff Report
 (A Publication of the City Manager's Office)
 Monday, October 22, 2012

October 25	- Halloween Carnival, Alumni Reception, Homecoming Parade – all downtown
October 26	- Homecoming events, JavaPachanga – TAMUK
October 27	- TAMUK Homecoming football, Stadium
Oct 30 - 31	- Haunted House Boys and Girls Club
November 5	- 5K Santa Gertrudis School
November 10	- TAMUK Football, Community Night
November 12	- Veterans Day Parade downtown
Nov 16-18	- Ranch Hand Festival
November 17	- Symphony

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings	Monday, October 22, 2012	6:00 p.m.
Board Meetings (Commission Chambers)		
Planning and Zoning Board	November 14 th	7:00 p.m.
Historic Development Board	November 14 th	2:00 p.m.
Zoning Board of Adjustments	November 1st	6:00 p.m.
Civil Service Commission	tba	11:00 a.m.
Board Meetings (Respective Location)		
Library Board	tba	4:00 p.m.
City/County Health Board	(3 rd week of every other month @5:30 p.m.)	
Events – Veteran’s Day	November 12 th	
	City Hall will be closed for the Veteran’s Day Holiday	
Reminders		
City Secretary requests Commission Member Nominations for the following Vacant Board Positions:		
<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0