

Staff Report

(A Publication of the City Manager's Office)
Monday, May 14, 2012

“Go Big or Go Home!” ... Original Author Undetermined

“Many of life’s failures are men who did not realize how close they were to success when they gave up.”.... Thomas Edison, 212 the extra degree, by S.L. Parker

CITY MANAGER (Courtesy of Vince Capell, City Manager)

The City Manager will be out of the Office Monday May 14th through Friday May 18th.

Congratulations to Commander Vera and his team for its recent and massive weapons seizure. Thanks to the City’s Public Works, Health and Community Appearance, and Police employees who are successfully partnering with each other on the City’s new private property cleanup initiative. See the Community Appearance Section for more discussion and photos.

Staff is making preparations for the FY2012-2013 Budget. Preliminary property appraisal valuations have been received from the County

CITY BEAUTIFICATION (Courtesy of Mike Kellam, Director of Development Services)

Community Appearance Division : Recent activity (April 12-May 2)

Activity:	Results:
Notices Sent- 59	Compliances- 58
Inspections- 77	Abatements- 4
Re-Inspections- 80	Court Cases- 7
Illegal Dumping Cases- 1	Referral to other Department- 7
Obsolete Sign Violations- 1	

Totals for the entire month of April:

Notices Sent – 111 / Inspections- 130 / Re-inspections – 187 / Compliances – 140. Minimum monthly performance measurements = 73 notices/61 compliance cases.

Recent examples of success in our community appearance division efforts:



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Abel Carrillo and Jennifer Bernal have created an internal team who will gather and process all the required information to ensure the condemnation and demolition process is performed in an efficient and documented manner. The team will be comprised of the two previously mentioned individuals and will also include Theresa Cavazos and Jessica Storck. This team will simply be known as "The Demo Team". To date they are working to compile a list of 20 structures that are dangerous and/or in serious irreparable condition. This list will be utilized in the second round of the dangerous building demolition initiative.

Commissioner Laskowski and Jennifer Bernal distributed tree seedlings to the fourth graders at Perez Elementary in honor of Arbor Day on April 27th. This was a great opportunity to promote tree planting in the city and to promote our efforts to improve the community appearance.

Luke Stevens and Jennifer Bernal participated in The Great American Cleanup on Saturday April 28th. This was a partnership with Dr. Shane Creel of Texas A&M- Kingsville. Assisting in the clean-up efforts was the Kappa Sigma Fraternity and one lonely city meter reader Manny Buentello. A very Big thanks to all for their help and support of the community.

City-County Health Unit

Recent activity (March 29-April 12) by Health Inspectors is as follows:

Activity:	Results:
Notices Sent- 75	Compliances- 43
Inspections- 125	Abatements- 30
Re-Inspections- 85	Court Cases- 0
Sewer Inspections- 0	

Within the next several days, staff will continue with the abatement of two remaining properties throughout the city of Kingsville that have accumulated large amounts of junk, furniture, trash, concrete, or high grass on their premises. Owners or occupants of properties have failed to abate with the cleaning of these nuisances. In addition to the two remaining properties, staff will now proceed with the next phase of cleanups involving a new top ten. The properties are as follows:

Phase 1 – First Ten

Property Address	Tentative Date of Abatement
919 West Ave I	Abated
1218 East Huisache	Abated
1600 Young Drive	Abated
800 West Kleberg	Abated
1229 East Lee	Abated
1233 East Lee	Abated
1030 East Henrietta	Abated
523 East Henrietta	Abated
512 West Fordyce	May 10, 2010
1111 East Kleberg	May 10, 2012

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Phase 2 – Second Ten	
Property Address	Tentative Date of Abatement
715 East Richard	May 11, 2012
418 East Lee	May 15, 2012
315 East Nettie	May 16, 2012
330 West Nettie	May 17, 2012
1021 North 10th	May 24, 2012
313 East Johnston	May 30, 2012
618 West Ave D	May 30, 2012
313 East Johnston	May 30, 2012
501 West Ave D	May 31, 2012

Properties below have been abated with the cooperation of several departments working together for a more attractive city. Below are examples of the city wide private property cleanup for an attractive community appearance:

BEFORE

AFTER

800 West Kleberg-Abated on April 20, 2012



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BEFORE

AFTER

423 East Henrietta-Abated April 19, 2012



1229 East Lee-Abated April 20, 2012



1233 East Lee-Abated April 17, 2012



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BEFORE

AFTER

1030 East Henrietta-Abated April 19, 2012



Police Department

Junk/Abandoned Vehicle progress for April 10, 2012 to May 2, 2012 is as follows:

Activity:	Results:
Junk Vehicle Citations- 30	Junk Vehicle Compliances- 2
Inspections- 8	Abandoned Vehicle Compliances- 2
Junk Vehicle Warning/ Re-Inspections- 34	Court Case Totals- 30
Abandoned Vehicle Tagged/Contacts- 2	Abatements- 0

The Police Department's strategic goals are to attempt 10 contacts per dayshift officers and 5 contacts for evening shift officers monthly for Junk/Abandoned vehicles.

DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director of Development Services)

Meeting with Homebuilders

Mike Kellam was invited to attend the Corpus Christi Home Builders Association meeting on May 2nd. This was an excellent opportunity to make new contacts and stay up to date on the challenges the development community is facing. This information is used to help develop new strategies to decrease or prevent obstacles in development, while also providing awareness of state and federal legislation that raise concerns in the development world for both cities and developers.

Mike Kellam continues to have significant interest from the regional development community. Mike met with a prospective single family developer on April 17th. Discussions are ongoing, and another good visit was had with this and other prospects while attending the aforementioned Home Builders Association meeting in Corpus Christi.

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Mike Kellam met with the contractor, Robert Hinojosa of Alamo Construction, and all involved staff the morning of May 3rd regarding the commencement of the Dumpster Enclosure Pilot Project. The notice to proceed was given for the top 50 enclosures and below are the specifics:

The construction start date will be May 9th

- The expected timeline for completion is 2 months, or on or near July 9th
- The enclosures will be completed in a sequential pattern, wherein those that are in the same area of the city will be completed prior to moving to another area of the city. Luke Stevens and the contractor are meeting on Tuesday, May 8th to determine the area of the city they will begin in, and how they will proceed from there.
- Luke will be managing the project in the field, and will perform pre-inspections of the site with the contractor, and inspections upon completion.
- The contractor has agreed to work with us on a creative plan to improve the Mattress Depot site, which will include a more complete screening of the back of that building. This is not expected to elevate the price thereby compromising the total number of dumpster enclosures that can be completed. It is a very good possibility that all 50 dumpsters will be completed within the budget.

Staff will keep everyone updated as we proceed and we intend to chronicle the project with capture pictures as we move toward completion of this phase.

Planning staff is still awaiting TXDOT approval for the landscape corridor project along General Cavazos Blvd. as noted previously, the design is finalized and the specifications have been drawn up for quotes. Once we receive final approval from TXDOT, we will request quotes for the work to be performed. Staff anxiously awaits the finalization of the approval process.

Permitting

The following permits were recently issued:

Remodel- 10, Gas Inspections- 6, Electric- 15, Fire Inspections- 20, Mechanical- 11, Plumbing- 7, Demolitions- 2, Roofing- 5, Residential Meter- 17, Curb Break- 2, Commercial Meter- 2, Sign- 1, Sprinkler- 3. *Total Permits: 101*

Plan Submittals

Plans were submitted for the new construction of Jim's Ice House, an ice dispensary, to be located at 901 W. King. / Plans were re-submitted with required revisions for the Coastal Plains MHMR building to be located at 1621 E. Corral. / Plans were submitted and are under review for an expansion at Franklin Welding at 1701 Young Drive.

New Business Openings

The complete exterior and interior remodel of the multitenant building located at 805 S. 14th St. is complete. Subsequently, the Home Smart and Rimco retail stores are now open for business. / Steele's, a home décor and clothing retailer, located at 2301 S. Brahma Blvd. is now open for business.

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Upcoming Plans

Development Services Staff will be continually pursuing dangerous building demolitions in an ongoing effort to improve the quality of life in the community. The newly formed "demo team" will be meeting over the next few weeks to finalize plans for the second phase of the dangerous building demolition program.

The City's newly formed "Economic Development Task Force" will continue to meet in the coming weeks to develop and implement incentive plans for prospective developments. Given the economic conditions and the financing constraints, incentives play an important role in partnering with investors of our community to make projects work and attract additional investment and growth.

DOWNTOWN (Courtesy of Bob Trescott, Downtown Manager)

Bob Trescott and other City staff attended the College of Engineering Student Design Competition. Of the 30-odd competing teams, a half dozen or so were designs for real and timely Kingsville projects. And those projects scored highly. Several of our engineering interns were involved. Town/Gown cooperation in action.

KHDDA and Main Street cooperated to offer Desert Days and Nights Festival as a downtown event over Wings over South Texas Air Show weekend. They were happy with the results: hundreds of participants and ringing cash registers. A big hit that is being requested for future events is the Public Works Department's "Touch the Trucks" exhibit. \$1,000,000 worth of city equipment was displayed and enjoyed. This program is good PR for City investments and accomplishments, seems to be good for employee morale, and is popular with the public.

The Air Show reported attendance of 115,000 over the two days. The local collaboration for the Friday morning student event at Javelina Stadium and the Friday night community event at Northway remain inspirational. We are already thinking about two years from now.

The City, the University, and the Texas Tropical Trails continue to develop the plans for our innovative partnership to re-survey and inventory the City's historical resources utilizing a grant from the Texas Historical Commission. Student work to start this summer.

On May 1, the Texas Historical Commission presented a regional workshop in Kingsville on developing heritage tourism. King Ranch and Texas Tropical Trails provided support. Our own Toni Nagel and Sarita Hixon were featured.

April 28 saw the annual Drug Free Walk in the downtown. With support from Police, Fire, and volunteers, we simplified and reduced cost for City support.

KHDDA and Main Street continue their organizational meetings to secure better communication, better collaboration and better results for downtown property owners, business owners, and the community, at large.

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Bob and Commissioner Laskowski attended the quarterly Kingsville Convention and Visitors Bureau meeting. Their president, Anse Windham announced the impending retirements of staff members.

Last report, Mr. Trescott listed the locally designated historic landmarks. Here is a list of local sites that are designated as being historic by the State or US Government:

Railroad Depot and marker to Uriah Lott

Civil War Federal Camp Site at in Riviera at Poteet Ranch, from which King Ranch was once attacked

Camp Kingsville marker at the little park in front of the Kingsville Publishing building across from entrance to King Ranch also has a marker for R J Kleberg, the pioneer and a marker for camps for Mexican travelers and armies in the 1830s

Camp San Fernando on Business US 77 north of town was a Civil War Confederate Camp
Cattle Dipping Vat on Business US 77 north of town. The vat is believed to be the first in the world built to stop the spread of tick fever

Marker at Courthouse talks about Anglos being here in the 1500's. (I don't know if I believe it.)

Cemeteries:

Chamberlain, which also a marker for Dawson Richard Murchison, Susan Ivy's grandfather

Others: Canales, Indian Burial in Riviera, Rest Haven in Riviera, Santa Gertrudis, Laureles and Vattman

Churches:

First Baptist

First Presbyterian

King Star

Riviera United Methodist Church

St Paul's Lutheran

Dunn Ranch and the Novillo Line Camp on the Padre Island National Seashore

First Gas Producing Well, US 77 south 3 miles

Hide and Tallow Plant SH 141 west 5.5 miles

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director of Finance)

Finance Administration Division

The City Manager, Finance Director, City Engineer, City Attorney, Collections Manager, and an HDR representative met on April 30, 2012, to discuss the Storm Water Study. The timeline was discussed as well as programming details concerning Incode. The Finance Director is working with the Collections Manager and other staff to ensure HDR receives the information needed for this study.

The City Manager, Finance Director and the Accounting Manager are working to complete FY12's financial statements for the six months ended March 31, 2012. The financial statements will be completed by May 4, 2012, and available on the City's web site.

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The Finance Director met with staff from the City's investment advisor, First Southwest, to discuss the calculations and fees owed to the IRS due to arbitrage. The final outcome was presented to the City Commission at the March 8, 2012, commission meeting with a positive response from everyone. The IRS review and approval process normally takes from 2 to 3 months.

The Finance staff and the external auditors are wrapping up the audit and reviewing the various audit schedules necessary for the Comprehensive Annual Financial Report, CAFR. They anticipate having a preliminary product by the beginning of May. This will ensure that the GFOA extended deadline of May 31, 2012, is met.

The Finance Director, the Accounting Manager and the Assistant Accountant II – General Ledger, the Purchasing Director along with the City Manager, are meeting to discuss the City's Fixed Assets and the accounting for such in the Incode system. They are continuing to update the current tracking system and revising the Fixed Assets module to assist in this process. The Assistant Accountant II – Special Revenues/Projects has made progress in the Fixed Assets module with regards to the Police Department vehicles. The Fixed Assets system is getting updated for all vehicles listed within the departments. The next step will be to update and verify all assets on the City's insurance.

The Accounting Manager and the Assistant Accountant I – Payroll, along with the Purchasing Director and IS Technician received the software for the new time and attendance system. Once it is installed, the Assistant Accountant I – Payroll will work with the vendor's programmers to set up the pay codes and other information needed to process time entries for payroll properly. The new time clocks are on order and will be installed once received. The plans are to have the programming and implementation of the system to begin in May 2012, and going live with the new system in June 2012, if all goes well.

The two Assistant Accountant I's for Payroll and Accounts Payable and the Assistant Accountant II for General Ledger have worked together to ensure that payroll was processed and their other daily functions are current. The Assistant Accountant II – Special Revenues/Projects is assisting various departments in grant reporting and updating the Fixed Assets system. The Finance Director and the Collections Manager have been working on the EMS Billing Rate Study which involves reviewing and analyzing EMS rates to ensure the rates cover the EMS expenses. The Finance Director has continued meeting and working with First Southwest, the City of Kingsville's financial advisor, to discuss various continuing disclosure and compliance requirements, bond refinancing alternatives and market condition, which is an on-going process.

Municipal Court Division

The Municipal Court operation includes cases filed by the police traffic and state activity, along with code enforcement complaints.

The efforts by the court in the continuation of notification being processed on a daily bases, has increased the amount of cases coming before Judge Krueger. As of April 12, 2012, a total of 189 cases were settled in court and 96 cases were adjudicated. From April 12 to May 1, 2012, there were a total of 291 new cases filed.

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In the course of cases settled in court, execution of warrants, and payments from the payment plan orders, Municipal Court fines and other fees generated was a total of \$47,357.24 collected during the period of April 12 and May 1, 2012.

In the warrant department of the court, there were 0 warrants issued during this period. But the continuation of hard work by the Kingsville Police Department with the forgoing WARRANT Executions, has cleared 142 warrant orders out of the court system.

The Municipal Court would like to express a Get Well note to Officer Davis on his upcoming surgery and a thank you note to Chief Torres and his staff for the continuation of the execution of warrants. The Municipal Court's newest staff member, Ms. Victoria Butler, joined our team on April 23, 2012. She is in training in her new duties and has been a great team player with the changes occurring in the court system.

Citizens are encouraged to contact the City of Kingsville Municipal Court by calling 592-8566 or in person at 200 E. Kleberg regarding any outstanding warrants.

Utility Billing Division

The Utility Billing Department will be including an insert to remind the public about the cutoff process and penalties. This insert will address the issue of minimum balance requirements and so forth.

The billing statements include the following comment:

ONLINE PAY AT WWW.CITYOFKINGSVILLE.COM

ANY QUESTIONS OR CONCERNS ABOUT YOUR ROLL OUT (TRASH BIN) PLEASE CONTACT SANITATION AT 361-595-8094.

The City Manager, Finance Director, City Engineer, City Attorney, Collections Manager, and an HDR representative met on April 30, 2012, to discuss the Storm Water Study. The timeline was discussed as well as programming details concerning Incode. The Collections Manager and Billing Specialist finalized the account list provided by HDR on April 30, 2012, as well. The NAS and TAMUK Water Rate Studies are both pending and per HDR should be completed very soon.

The Finance Director met with the Collections Manager on April 30, 2012 to briefly discuss and review the GL reconciliation to the Utility System on Incode. Upon the Finance Director's direction, the Collections Manager continues to work on reconciling the EMS Reports compared to Intermedix Reports. The Collections Manager will be working with the Intermedix contact to get further explanation on how the reports differ from what is provided on a monthly basis.

The Finance Director and Collections Manager met on May 1, 2012, to discuss the minimum balance allowance of regular bills and the cutoff and penalties process. The City Manager and Finance Director agreed that an insert will be mailed to the public for all billing cycles in order to properly notify and remind the public about the cutoff and penalties process.

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Along with addressing any additional issues or other items that may arise, the Collections Manager is also making sure all monthly Collections Reports are completed in a timely manner.

FIRE DEPARTMENT (Courtesy of Roel Carrion, Interim Fire Chief)

NIMS Training

On Tuesday, May 1, 2012, Engineers, Mike Garcia, Red Sandoval, David Guerra, and Oscar Mendiola attended the NIMS 300 class held at the E.O.C building in Corpus Christi, Texas. This was a three day training class which ended Thursday, May 3, 2012.

On Saturday, April 28, 2012, Firefighters participated in the annual PDAP walk/parade and drove the Tower one unit.

Structure Fire

On Sunday, April 29, 2012, at approximately 9:18am, Firefighters responded to 1268 ½ E. Kenedy in reference to a structure fire. Upon arrival, the crew advised the fire had self-extinguished. A propane tank with burner, a gallon of gas, and a leaf blower were found in close proximity to the suspected ignition point. There was no injuries reported and no one was inside the home at the time of the fire. . The Fire Marshal was called out to further investigate the incident and is currently gathering more information.

Del Mar College Campus Job Fair

On Thursday, May 3, 2012, Firefighter Jeffery Casey will be participating at the Del Mar's West Campus Job Fair. Firefighter Casey will have a recruiting booth and will be handing out pamphlets along with job applications for those interested in beginning a career in the Fire/EMS field. The job fair will begin at 9:00am and end at 3:00pm.

National Day of Prayer

Interim Chief Carrion was asked to participate in the annual observance of the "National Day of Prayer" day on May 3rd, 2012 from 12:00pm – 1:30pm at St. Paul A.M.E. Church located at 531 W. Warren (The National Day of Prayer is an annual observance held on the first Thursday of May, inviting people of all faiths to pray for the nation. The National Day of Prayer tradition predates the founding of the United States of America, evidenced by the Continental Congress' proclamation in 1775 setting aside a day of prayer.)

Emergency Calls

Fire/EMS crews responded to a total of fifty-six (56) emergency calls from April 27th – May 2nd, 2012.

HEALTH DEPARTMENT (Courtesy of Yolanda Cadena, Health Director)

Bee prepared!

Recently staff has been receiving many more bee calls than usual. Honey or Africanized bees have been nesting in many areas such as stack of wood, rotted logs, inside trash cans, junk piles, old tires, water meter boxes, bird houses, old houses and buildings, and practically anywhere. Loud noises such as weed eaters, mowers, and blowers seem to upset Africanized honey bees. Large numbers of

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Africanized honey bees are likely to sting when they sense that someone is near their nest. They will pursue as far as 150 yards. It is important that every citizen in the community be prepared in advance and have an escape plan if they will be where bees could be found.

- Know where you will run and how you will cover yourself if attacked.
- Running away is the best defense.
- Try to get inside a car or building where bees cannot follow.
- Heavy brush may provide some cover if a vehicle or building is not available.
- If possible, wrap your head, leaving an opening for your eyes, while running.
- If bees start flying around you, don't swat bees that will attract more bees.
- Before starting any work patrol around the work place and listen for sounds of bees in the air.

Equipment Operator Chuck Jennings mowing the overgrown grass on a vacant lot next to a residence.....



TAMUK Athletes Help Out

On April 23, 2012, the animal shelter had some great volunteers from TAMUK- Athletic Department. They worked everything from housekeeping to shoving horse manure from the pasture. Thanks to the wonderful students for their time and cooperation.



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HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Human Resources Director)

Announcements

Civil Service Commission – 1 vacancy currently exists. Individuals interested in serving on the Commission please contact the City Secretary's Office at 361-595-8002.

Civil Service Commission

Met on 04/17/2012 and approved a revision to Firefighter entry level minimum requirements. Information was presented to City Commission for approval on 04/23/2012 and passed. New Entry Level Firefighter testing to be scheduled.

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Status of Vacancy Announcements

Administrative Assistant I (Purchasing)
Animal Control Officer (Health)
Executive Secretary (Health)
Equipment Operator I (Street)
Equipment Operator II (Landfill) – Pending hire
Equipment Operator II (Street) – 2 positions
Equipment Operator III (Street)
Equipment Service Worker (Garage)
Firefighters – 2 positions
Plant Helper (Wastewater)
Police Officer – 4 positions - Pending hire
Technical Services Assistant – Pending hire
Utility Worker (Wastewater)
Telecommunications Operators – 2 positions



HR Coordinator Beth Greenwell

New Employees

April 9, 2012 – Rolando Barrientos – Equipment Operator II (Sanitation)
April 23, 2012 – Rosalinda Rodriguez – Temporary Secretary (Community Appearance)
Victoria Butler – Deputy Clerk (Municipal Court)
Salvador Garcia – Temporary Equipment Operator II (Sanitation)
Gracie Gonzalez – Temporary Executive Secretary (Purchasing)
May 1, 2012 Jose Fernandez – Maintenance Technician (Garage)
Ricardo Beltran – Equipment Operator II (Street)

Promotions / Temporary Assignments

04/24/2012 Connie Allen – Health Inspector I

Retirements

May 11, 2012 Ruben Trevino – Police Sergeant (18 years of service)
June 1, 2012 Eliseo Cuellar – Police Sergeant (31 years of service)

Milestone Anniversaries - 5, 10, 15 and 20+ years

20+ years: Ruth Valdez (Library) and Don Erebia (Fire); 10 Years: Thomas Gummings (Street); 5 Years: Lori Leyva (Police) , Haydee Padilla (Police), Abelardo Carrillo (Planning), Polo Cadena (Street) and Jose Basaldu (Garage)

Separations

April 13, 2012 – Sergio Luna- Water Production Operator
April 13, 2012 – David Garcia – Lead Telecommunications Operator
April 17, 2012 – Jorge Silva – Plant Helper
April 19, 2012 – Anna Ramirez – Executive Secretary
April 23, 2012 – Nathan Kuretsch – Equipment Service Worker
April 26, 2012 – Englan Grover – Lead Telecommunications Operator

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Prescription Discount Program – National League of Cities (NLC)

March 2012 – 57 prescriptions filled under this program utilized by a total of 19 individuals for a monthly savings of \$ 418.07. The average price savings was \$7.33 per prescription which translates to a 20.7% savings on prescriptions.

As of date, the program has been utilized by 1,473 individuals for a grand total savings of \$50,114.87 since the beginning of the program in August 2009. The plan has averaged a 20.6% savings in filling 5,492 prescriptions for persons in the Kingsville community.

General

HR personnel address employee issues daily in person, phone and by email.

R. J. KLEBERG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Library Director)

Toddler Story Time Every Thursday

The Kleberg Public Library has a weekly Toddler Story Time on Thursday mornings at 9:30 in the Children's Services Area. All children from birth to school age along with their parents or caregivers are invited to attend. Each program generally includes three or four age-appropriate stories, as well as easy-to-follow-along songs and a fun and simple craft project. The story times are held year round, often with seasonal and holiday themes. Please plan to join in and be a part of this fun-filled activity each week.

Drop Everything and Read (D.E.A.R.) Challenge Winners

The D.E.A.R. Challenge officially ended at the Robert J. Kleberg Public Library at noon on April 19th with great participation in area schools and at the public library. The authentic D.E.A.R. Day was April 12th, celebrated nation-wide and annually to honor children's author, Beverly Cleary. On that day, everyone is encouraged to read for at least thirty minutes. Those who participated locally were invited to fill out a registration card to be entered in a drawing for gift certificates at Young's Pizza provided by the FLAIR Department of the Woman's Club of Kingsville and the Friends of the Kleberg Public Library. The library had 58 entry cards returned. Local area private and public schools in Kleberg and Kenedy counties had a total of 1,037 entries submitted! This is a significant increase in participation from last year. Congratulations winners! Thank you to all participants! This year's gift card winners at the public library are:

Carly Shelton	0 to 6 years old
Brett Platt	7 to 18 years old
Lisa A. Garcia	19 to 39 years old
Merle Johnson	40 years and older

Pictured are: (left) Sue Miller, Friends President, Robert Rodriguez, Library Director, and Sandy Chisholm, FLAIR Chairman.



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Technical Services

Public Library Stats for April 2012

Total # of Registered Patrons	Total # of Items Circulated	Total # of Items in Collection	Total # of Programs Provided	Total # of Patron Visits	Total # of Internet and Wi-Fi Users
28,170	23,499	56,832	30	3,556	2,029

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Landscaping and Irrigation System Installation

Work is continuing at the City of Kingsville Law Enforcement Center. La King Nursery has installed many of the new plants and trees around the facility. The photograph shown shows a trench that was dug for installation of the new irrigation system on the grounds. The contractor is also working on the new sign and work should be completed in the next few weeks.



Kleberg County Child Abuse Awareness Candlelight Vigil

A candlelight vigil was held at the Kleberg County Courthouse on Monday, April 23rd, 2012 in remembrance of the victims of child abuse. Featured speakers during the event were County Judge Hon. Juan Escobar, Child Protective Service Billie Winner Davis, Kingsville PD Chief of Police Ricardo Torres, District Attorney John Hubert, Kleberg County Sheriff Ed Mata and the event was hosted by Seana Towler of Court Appointed Special Advocates.

Help us in insuring that through prevention and awareness we minimize the number of children that are abused in our community.

Methamphetamine Seized by KPD Officers during Traffic Stop



Kingsville PD seized **a user amount of methamphetamine** concealed in a metal tin carried in a purse. The seizure occurred during a traffic stop on a 2000 GMC Jimmy SUV. The female was arrested for possession of a controlled substance.



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PDAP Walk

The Kingsville Police Department provided a donation, with the approval of the City Commission to the Palmer Drug Abuse Program in the amount of \$5,000.00. PDAP had their annual walk Saturday, April 28th, 2012 at 9:00 a.m. downtown with Mayor Sam Fugate serving as Grand Marshall. Burgers, hot dogs, drinks and musical entertainment were provided at the end of the walk.

Kiwanis

On Friday, April 27th, 2012 Sr. Ptlm. Rick Salinas and Criminal Investigator Daniel Gonzales provided a presentation on the capabilities of KPD's SWAT unit. Sr. Ptlm. Salinas serves as SWAT as a negotiator and an operator, while C.I. Gonzales serves as an operator on the unit. They informed the attendees of the capabilities and tools available to KPD SWAT. The presentation was followed by a question and answer session.

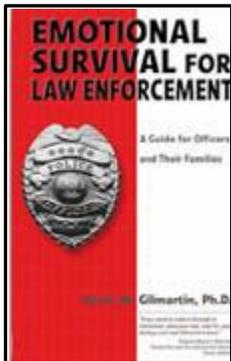
Kingsville Law Enforcement Center Struck by Lightning

Lightning struck KPD on Friday, April 20th, 2012 during the storms. Communications Officer bureau when they heard a crackling noise indicative of a lightning strike. The strike caused the main communications console to go down as well as burned a power strip in the communications currently operating on a backup radio system until repairs or replacement depending on the amount of damage can be completed.

Training for Police Officers & Spouses in Portland, Texas

Several KPD officers and their significant others attended this training provided free of charge by TML Risk Pool in Portland, Texas.

Emotional Survival for Law Enforcement provides eye-opening concepts for law enforcement officers and their families to understand and recognize the dynamics that transform motivated law enforcement officers into negative, cynical, and angry individuals with the resulting difficulties that affect the professional and personal aspects of their lives.



Goals & Objectives - *Emotional Survival for Law Enforcement* addresses the communication challenges that doom many law enforcement relationships and cause marriages to fail.

Participants will be able to recognize causes and interventions for: Cynicism Situational Values Supervision Issues Victim-Based Thinking Malcontentism Officer Over-Aggressiveness Integrity Loss Issues Entitlement Orientation Relationship Failures

Each enrolled participant received a copy of Dr. Gilmartin's book, *Emotional Survival for Law Enforcement*.

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Kingsville Community Federal Credit Union

Members of KPD have developed a presentation on best practices to be taken by employees of businesses when their business is robbed. The initial presentation was held on Thursday, May 03, 2012 at 7:30 a.m. and was extremely successful. The presentation provided for some unique interaction between employees and law enforcement and several good questions were presented during the course. The course has been made available to every local bank and is available for any other lending institutions or businesses. Any local business wishing to have this presentation provided to them should contact KPD at 592-4311 and speak to Training Officer Rick Salinas or Cpl. Ted Figueroa.

“Team KPD” participated in Relay for Life

Several officers, staff and family members of KPD joined together to support the efforts of Relay for Life in raising funds to assist with finding a cure for cancer. The team was able to raise \$3,250.95 towards this cause. Team KPD was recognized as a “Bronze Team” due to the amount that was raised.



Ruben Trevino Retirement

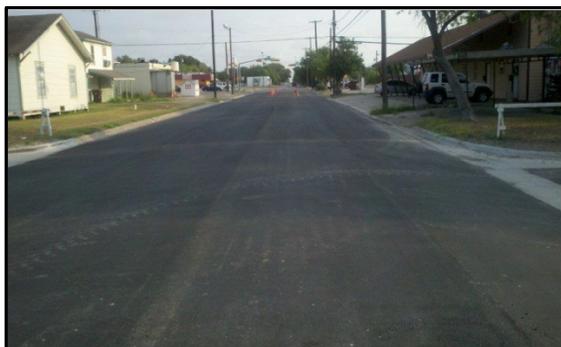
Sgt. Ruben Trevino will be retiring effective May 10th, 2012. Sgt. Trevino has served in the Patrol, and the Investigations Bureau during his tenure with the Kingsville Police Department. We will miss his leadership with the department but he will not be going far from home. Sgt. Trevino has accepted a position with a contractor as NAS Kingsville.

PUBLIC WORKS DEPARTMENT (Courtesy of Naim Khan, Public Works Director)

Capital Improvement Projects

Armstrong Street

Street Division of the Public Works Department commenced with improvements on Armstrong Street on April 12, 2012 as part of a larger 2.4 mile Street improvement project along Ailsie Street (1.3 miles) and Armstrong Avenue (1.1 miles). The total cost of the project is \$507, 147 paid from the



City's FY 2011 budget surplus. The entire 2.4 mile project should be completed on or before the end of September 2012. Part of Armstrong Street from King Avenue to Huisache Avenue was done on April 27. The current phase of work on Armstrong extends from Huisache Avenue to Johnston Avenue will be done by May 11. This section of the street will remain closed until May 13th. Once

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this section of the Armstrong is completed, crews will start working from Johnston to Caesar Avenue.

12" Water line under US 77 on Caesar Avenue

This project was started on April 09. Water Division crews with the help of Wastewater Division crews hydro excavated several critical areas to locate the existing franchise utilities. Water crews and the contractor finished the Bore job under US 77 on April 25. City welder completed the welding of the steel encasement pipes. Water Distribution crews has installed 20" steel casing under the pavement and currently working on installation of casing in the median, installation of 12" PVC water line, valves and connection to the existing water line which will be done by the week of May 07. Due to the severe complexity of this project, Assistant Public Works Director William Donnell is working with the crews at the site and directly overseeing overall project including but not limited to the traffic control and safety of the employees.

Steel encasement missed an existing utility pipe due to precise surveying conducted by Assistant



Public Works Director.

Once bore was done, City crews were ready to push the steel encasement pipe.

South Waste Water Treatment Plant
Secondary Clarifier
Bid tabulation and

consultant's

recommendation for the contractor selection were presented to and approved by the City Commission on March 26. Preconstruction conference is scheduled on May 03.

Young Drive Sewer Extension

3000 feet of Sanitary Sewer Line: Installation sewer line (12" and 8" PVC) and manholes on Young Drive is going on. Expected date of completion of this



project is June, 2012.

Wastewater crews are working on Sanitary Sewer project on Young Drive. Risk and Emergency Manager John Garcia is present at the site to ensure that proper safety procedure has been followed.

Corral/ Santa Rosa Drainage Project – Contractor has started the project.

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Rehabilitation of Well #20: City commission approved Alsay Inc. to start emergency repair work of this well on March 26. Driller has started the project on April 12.

TAMUK Water line Project

TxDOT permit for the installation of 8" water line along Sage road from Armstrong to 2500 feet west is approved. Water crews will start the project after finishing Caesar Water line Project.

1200 feet of 8" Water line on Young Drive

As per the discussion with the City and the staff, there will be 50% cost sharing between the owner and the City for the installation of water line. This item will be presented to the City Commission on May 14. If it is approved by the City Commission, this project will start after TAMUK water line project.

Escondido Road Water Line Extension

9000 feet 12" PVC water line along County Road 1030 from Escondido Road to FM 772: County Commissioners Court approved this waterline installation within County Right-of-way on November 02. Staff has sent the "20 feet Temporary Easement" documents to the property owners. The City has received the signed copy of the easement document from about 75% of the property owners and working on receiving from the rest of the citizens. TxDOT has approved the permit. Crews are ready to install the pipe as soon as temporary construction easement is approved by the property owners.

New Water Well

Staff initially selected a property for new water well construction at the North west corner of Farm Lot 3 Section 7, South of Sage Road, about 1864' west of Sage and Young intersection and east of existing 30' Utility Easement. There is an existing 20" waterline on the north and west side of this property. One resident of the selected area opposed the construction of water well and elevated tower in his neighborhood. Staff is now talking to several property owners in this area. A meeting is scheduled with a property owner on May 03.

Water Line on Kenedy

18" Water line on Kenedy Street connecting East and West Elevated Water Tanks. Field Survey is complete. Design work is in-progress

Public Works and Engineering

Tire Collection Event will be held on May 05 from 8:00 am to 3:00 pm at 1300 W. Corral and 6th and Avenue B. There will be 10 trailers (5 trailers at each location) to collect the tires from the citizens of Kingsville and Kleberg County at free of cost.

Supervisors and the crews from Sanitation, Brush, Street, and Landfill are actively working with Community Appearance and Health Department to clean several worst illegal dumping sites as part of the beautification effort of the City. Public Works crews will be working on two more properties on May 10 as part of the cleaning of 10 worst illegal dumping sites in the City.

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Brush crew Leader Chris is working at Landfill supervisor Garry is working at 800 E. Kleberg 1223 E. Lee



Customer Service- Street Division Foreman Avelino Valadez is ensuring the safety of the Citizens by directing the traffic while one individual is trimming his trees.



In the past, City's burned out Street lights were not replaced until those were noticed by the citizen or the staff. From November 2011, staff started doing the inventory for the burned out street light throughout the City. One Street Division crew drives for several hours at night and collect the data every month and the information is sent to AEP for necessary action. The number of burned out street lights is going down (November 2011-81, December

2011 – 61, February 2012 – 41, March 2012 – 33, April 2012- 29) because of immediate action by the staff and AEP.

Staff attended the bi-weekly meeting with TAMUK officials and the developer of Newman Connection and Diocese Joint project on April 26.

Staff met with Franklin Welding staff on May 01 for probable cost sharing for 1200 feet of 8" water line extension up to their building.

GIS Technicians have finished the Street Light Inventory in the City which includes the Street light and transformer. Staff received the street light inventory from AEP and now comparing City inventory with AEP inventory. GIS crews finished the water and sanitary sewer map and now they are working on updating the Storm Sewer map throughout the City.

Contract is executed with Network Fleet for the installation of GPS System in the City vehicles and the GPS units will be installed soon.

Street Division

Paving

Working at Armstrong from Huisache to Johnston. Armstrong Pavement Project crews

Sweeping

South Park Street, South Creek subdivision, 9th street from Mesquite to Caesar, Yoakum Street from 3rd to 17th street, helped construction crew to sweep



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Armstrong from King to Huisache.

Mowing

Tranquitas creek from 12th to 5th .

Patching

All around the town as needed.

Curb and gutter cleaning

South Creek subdivision, cleaned curbs and hauled 2 loads of grass to landfill then swept the neighborhood area.

Miscellaneous

Sign shop crew picked up barricades along Caesar street; picked up seven safety cones from Credit Union that they borrowed for their spring festival; removed a STOP sign and set a portable STOP sign on Palm and Shelly so contractor could build a sidewalk; Cleaned curb and gutters on South Park, Ailsie from fourteenth to sixth and eleventh street from Ailsie to Alexander; checked school zone lights on seventeenth and Kenedy, Ave. B and seventeenth-called electrician to work on Ave. B and seventeenth lights, this system was completely turned off; cut asphalt on King and Armstrong for construction crew; made some voter parking signs to put them up on parking lot at city hall, fifth & Huisache and Alice & first STOP signs were replaced with new STOP signs, delivered four barricades to Kingsville Fire Department, worked to repair a cave-in at 2020 North Armstrong; trimmed a tree over school zone light on seventeenth and Avenue C; cleaned Street Division vehicles, picked up hay bales on Armstrong and Kenedy.

Wastewater Collection and Treatment Plant

Wastewater Treatment North Plant: Operators and Helpers cleaned clarifier troughs and weirs; operators shoveled sludge from sand drying bed; helpers cleaned UV lights, wasted in



wedge wire drying beds; plant helpers cleaned effluent troughs; plant operators repaired Sludge discharge on wedge wire drying beds; staff met with TAMUK Environmental students on Hydro Turbine Project.

TAMUK engineering students took a tour at North Treatment Plant Facility



Wastewater Treatment South Plant

Operator cleaned clarifier troughs; operator shoveling sludge from sand drying beds; plant helpers cleaned fence line for repairs; wasted in wedge wires, drained down digester to check decant pipe-it needs to be replaced, Golf Course Lift Station pump went out – replaced with spare pump.

Wastewater Collection

Working at Young Drive Sanitary Sewer line installation; helped Water Division for the hydro excavation for Caesar Project, getting ready to do grease trap inspection, getting specification for pipe bursting for bids. Wastewater crews are helping Water Division with Hydro excavation for Caesar Water line project

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Water Production

Water Well 20

City commission approved Alsay Inc. to start emergency repair work of this well on March 26. On April 12- driller relocated rig to the well, April 13- brushed screens, April 16-Video survey was done, April 16- Sonar jet was done (two charges), April 17- Acid wash was done (28%), April 18 - 1000 mg/litter Chlorine was added, April 23 - well was jetted out. This well has holes in blank liner, Driller and the City consultant Joe Vickers recommended installing a liner which will cost \$54,000 (not included pump/motor, drop pipe and other accessories).

Well #23 and #24 are back on line; Well # 22 – Staff is working with the driller.

Routine job

Collected 9 routine Bacteriological Samples – all samples were good; daily water system monitoring; delivered Ammonia five sites; delivered Chlorine to five sites.

Water Pumped to Distribution (4/9/12 – 4/15/12)

Wells – 17,285,000 gal; surface- 9,130,000 gal Total-26,415,000 gal, Average – 3,774,000 gal/day

Annual TCEQ Tank Inspection has been scheduled for May 21, 2012

Intruder alarm system installation at well 23 and 24 has been rescheduled on May 02. The City is providing trenching and conduit.

Pump at STWA is in operation.

Water Distribution (4/23 to 4/29)

Water Division crews repaired 7 Main Breaks; answered approximately 19 Service Calls (meter leaks, cutoffs and backfills); currently working at Caesar Water line project. Next project is TAMUK Water line project at Sage Road.



City Garage (4/23 to 4/29)

2 Oil change on preventive maintenance; 19 Scheduled work order; 18 Non schedule work; 4 service calls; 1 call out; 9 New tires on heavy equipment and truck; 3 Flat repairs and balance; 21 pending work order.

Fred working on wiring PTO

Welder

6 received work order, 6 pending work orders, 2 Non schedule work order; 4 schedule work order, and 0 service call, working with the Water Division for the welding of steel casing pipe for Caesar water line project and also working on the dumpster.

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City Welder BJ is welding the bull nose to the Still encasement pipe for Caesar water line project.....



Solid Waste

Landfill

Brush burning operation was suspended due to wind and employee shortage for a week.

Additional samples from 1600 Young Drive was collected and sent for correct analysis for "Asphalt Sealer" –result is expected by May 04. The Hazardous Waste Landfill – US Ecology wanted a sample for analysis. Staff already delivered the sample to them. Staff contacted Miller Environmental and got the quote for – cost for profiling, pick up, packaging and transport to US Ecology. Total cost will be \$10,231 (disposal is not included). Staff has received the signed copy of the agreement letter between Kleberg County & COK for use of County Right Of Way from the County.

Constraints Analysis for Landfill Permit Amendment is on track, model is 60% completed. So far Naismith has not found any issues that would need to be changed from the original plan.

Staff was working with Holt cat concerning unacceptable wear on D6-T dozer undercarriage. Holt Cat is completely un-willing to help on the D-6T track issue. Cost of re-building the undercarriage is \$22,976.76 with a down time 3-4 weeks. To prolong the life, front and rear lower rollers will be swapped.

Received letter from TCEQ stating that if anybody operate a Type I and Type IV facility, in addition to an "A" license, he/she also needs to complete the "B" course. The "B" course will count for CEU's for renewal for the "A" license. TETC has set the date of Oct 15-18 for the "A" course and exam. TETC will set another class date TBD for "B" course (no exam required). At least 10 people will be need in each class. Gary Fuselier, Landfill supervisor is calling and sending e-mail to the people who he thinks might be interested.

Quarterly Methane sampling was complete on April 27 – result showed 0% at all monitoring wells. A new Front End Loader with bucket and brush grapple will be presented to the City Commission on May 14 for approval.

Sanitation

Residential waste collected from April 23 to April 28: 265,160 pounds; Commercial waste collected 230,060 pounds; Brush collected 42,980 pounds and construction debris collected 39,980 pounds.

The Brush crews started working at Zone 3 on April 23 and will be working in this Zone until May 04. White goods will be collected from this zone on May 04. Brush crews will start working at Zone

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4 from May 07. Two crews from Sanitation Division are temporarily working Street Division to help them keep the sweepers in operation.

PURCHASING/TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Purchasing Director)

Technology

As we have added new services this past month we are experiencing an increased consumption of our bandwidth. This has caused many adverse effects, mostly degradation of network services and inability to maintain https /ssl-vpn (Secure Socket Layer-Virtual Private Network) connections. These connections are widely used by industry to connect to secure sites, however, they require a consistent amount of bandwidth to function. Also, the underlying network backbone bottlenecks and collides frequently and requires reconfiguration. We are currently working with CMA to provide additional bandwidth resources which will resolve the immediate problem. This will instantly be beneficial and should be made available mid next week. We have also ordered several switches for our environment to alleviate bottle necking issue. I expect to have these switches configured and installed by mid-May. We are fully aware of the situation are working diligently to improve our network and its abilities.

Purchasing

Procurement (P) Card usage increased for the period ending April 26, 2012. We are currently processing 270 transactions by 62 users for a total of \$35,839.69, up \$8,153.83 from the previous billing period. The increase usage of the P Card hastens product availability for small items as field personnel are able to access these products immediately. Registrations for trainings made online are much easier with the P Card and do not require the resources of Finance to create a check. Also, single purchases from previously unused vendors do not require the time and effort of "setting up" a vendor to process a single order. Properly used, the P Card process works to increase effectiveness and efficiency of the entire organization

SAFETY AND RISK MANAGEMENT (Courtesy of John Garcia, Safety and Risk Manager)

Employee Safety Training

Risk & Emergency Manager, John Garcia had a Safety Meeting for Public Works employees on the subject of Excavation and Trench Box safety. The class was attended by 57 public works employees. The meeting was about thirty minutes long and covered the 10 rules of excavation safety.



New Emergency Generator

Mr. Garcia recently took delivery of a grant funded generator that is intended to provide power to our Emergency Operations Center in the event of a power outage. Training and startup testing will be conducted soon. This unit is designed to easily connect with City Hall using a utility transfer box that has already been installed.

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Homeland Security Grant Audit

Mr. Garcia met with Coastal Bend Council of Government members in Corpus Christi to discuss the process for our State Audit for Home Land Security Grants. The Texas Homeland Security State Administrative Agency will be performing a desk monitoring review on May 29, 2012 to verify the our Homeland Security grant award is administered in compliance with grant requirements. Along with this process the State is requiring information covering NIMS compliances. Some of the State Funded Items on the list are the Generator we just received, a Zumro Decon Shelter used by the Fire Department, and a base station radio, whiteboard with software used by the Police Department. Mr. Garcia and Staff are busy gathering all the requested necessary documentation.

Slip and Fall Protection

According to OSHA, the U.S. Department of Labor considers falls to be one of the leading causes of traumatic occupational fatalities, and they account for eight percent of all work-related deaths from trauma. OSHA says that any time a worker is at a height of four feet and above, they are at risk for falling and the proper fall protection equipment, for instance gates and rails, must be used.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Task Force Commander)

Did you know that the Kingsville Task Force was initiated by former Kleberg County Sheriff Adan Munoz Jr. back in the early 1990's.

On Tuesday April 17, 2012 Agents of the Kingsville Specialized Crimes and Narcotics Task Force and U.S. Border Patrol Intel Agents conducted a buy walk of cocaine from SENDEJO Jr., Sam. Special Agent Arnold Salinas, with the cooperation of a confidential informant, set up the buy walk of cocaine from SENDEJO. Agents purchased 5.5 grams of cocaine from SENDEJO using Task Force imprest funds. The purchase of cocaine occurred at a residence located at the 500 block of West Santa Gertrudis, Kingsville, Texas.

K9 Handlers and Partners Recertification

On Thursday April 19, 2012 Kingsville Task Force K9 Handlers and K9 Partners went through re-certification with the National Narcotic Detector Dog Association. All three teams met the standards required by the NNDDA and passed the certification on marijuana, cocaine, heroin and methamphetamine.

Cocaine and Marijuana Seizure

On Thursday April 19, 2012 Agents of the Kingsville Specialized Crimes and Narcotics Task Force executed a search warrant at the 1200 block of East Kleberg located in Kingsville, Kleberg County Texas. The residence was being used by SENDEJO Jr., Sam to sell cocaine. The on-going investigation led to the search warrant being executed at the above mentioned residence. Agents seized 1.4 grams of cocaine and 1.1 grams of marijuana. Agents arrested four (4) subjects from direct results of the investigation. All subjects were transported to the Kleberg County Jail for incarceration. The Kingsville Police Department assisted with securing the scene and prisoner transports.

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Parole Violator Arrest

On Tuesday April 24, 2012 Agents of the Kingsville Specialized Crimes and Narcotics Force, Kleberg County Sheriff's Office, U.S. Marshall's Office-Corpus Christi, and U.S. Border Patrol Intel Agents conducted visual surveillance on a wanted male subject at the 600 East General Cavazos Apartment complex located in Kingsville, Texas. The wanted male subject was Edwardo Ociel Torres. Torres was wanted by the Parole Division of the State of Texas for a parole violation. Agent Arnold Salinas received information from a confidential informant stating TORRES, Edwardo was hiding out at an apartment located in Kingsville. Agent Salinas received more information from the confidential informant stating the apartment belonged to TORRES's sister who is employed by the Kleberg County Sheriff's Office as a supervisor in the jail division. All involved agencies set up surveillance at the apartment complex and conducted a knock and talk at the sister's residence. Agents located and arrested the wanted felon, Torres, hiding inside the apartment in the back bedroom. Torres had in his possession at the time of the arrest a baggie containing cocaine. Torres was arrested for the Parole Violation Warrant and Possession of a Controlled Substance.

Concealed Armaments

On Thursday April 26, 2012 Task Force Agent Jason McGee stopped a vehicle for an obscured license plate on U.S. Hwy 77 and FM Road 772. Upon receiving consent to search the vehicle, Agent McGee checked under the bed lining and found the bed filled with 7.62 AK- 47 cartridges. Further investigation revealed over 20,000 AK- 47 cartridges and one hand gun. Also recovered from a spare tire and the door panels of the truck were 127 thirty round AK-47 magazines. Federal agents with Customs and ATF were contacted and will assist in the case. The suspect, a 48 year old American citizen, who lives in both Mexico and the U.S., was released pending further investigation.



Capture of Illegal Felon

On Tuesday May 1, 2012 at approximately 3 PM Kingsville Task Force Agent McGee stopped a commercial bus for Following Too Close. Upon contacting the driver, he noticed a passenger acting very nervously. He made contact with the passenger who had no identification and attempted to lie about his date of birth. A record's check revealed that he was a previous deported felon and the U.S. Border Patrol had been looking for him. The Suspect, a Hispanic male, 30 years old was turned over to Border Patrol without incident.

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MEETINGS, EVENTS AND REMINDERS (Courtesy of Edna Lopez, City Secretary)

Regular Commission Meetings	Monday, May 14 th	6:00 p.m.
	Monday, May 26 th	6:00 p.m.
Special Commission Meeting	Monday, May 21 st	6:00 p.m.
Board Meetings Commission Chambers		
Planning and Zoning Board	Wednesday, May 16 th (Cancelled)	7:00 p.m.
Historic Development Board	Wednesday, May 16 th	2:00 p.m.
Zoning Board of Adjustments	n/a	7:00 p.m.
Civil Service Commission	Tuesday, May 15 th	11:00 a.m.
Board Meetings (Respective Location)		
Kingsville Convention & Visitors Bureau	Tuesday, July 24 th	4:30 p.m.
Kingsville Housing Authority Board	Tuesday, May 29 th	12:00 p.m.
Community Events & Dates		
Kingsville Birding and Wildlife Club meeting	Tuesday, May 22 nd	7:00 p.m.
Presbyterian Church Fellowship Hall 302 West Kleberg		
Eggs & Issues with Dr. Tallant Javelina Dining Hall, TAMUK	Thursday, May 31 st	7:00 a.m.
2012 CB Hurricane Conference Richard M. Borchard Fairgrounds Robstown, TX	May 14 th - 16 th	8:00 a.m.
City Commission Swearing-In Ceremony City Commission Chambers 200 East Kleberg	Thursday, May 24 th	7:00 p.m.
General Election		
Election Day At Assigned Polling Place	Saturday, May 12 th	7:00 a.m. – 7:00 p.m.

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Reminders

City Secretary requests Commission Member Nominations for the Following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	1	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	1	0