

City of Kingsville Staff Report

(A Publication of the City Manager's Office)
Monday, September 23, 2013

"A good objective of leadership is to help those who are doing poorly to do well and to help those who are doing well to do even better.",
Jim Rohn, www.inspirational-quotations.com

"We will either find a way or make one.", Hannibal,
www.inspirational-quotations.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

9-11 5K Run Honoring Coastal Bend First Responders

On Saturday, September 7, 2013, the second annual Patriot 5K Fun Run & Walk took place in memory of the 12th anniversary of September 11, 2001. The event honored all of those who are first to respond in times of emergency, including all present and past members of the Armed Forces, Police Officers, Firefighters and Paramedics, Sheriff's Deputies, Department of Public Safety Troopers,

Constable's Officers, State and Federal Officers and Dispatchers.

(Front row from left to right, Sr. Ptlm. Rick Salinas, Ptlw. Magdalena Fonseca, Administrative Assistant Haydee Padilla and her son, Santiago, Madeline Frost, Sgt. Donald Lobaugh, Brittany Lobaugh, Ptlm Tony Cervantes, Angie Gonzales. Back row from left to right, Lt. Julian Cavazos, Evidence Tech Angie Roy, Cpl. Sinica Pittman, Lynn Alcorn, Sgt. Mark Frost, Detective John Grief and Criminal Investigator Daniel Gonzales)

These officers and family members represented the City of Kingsville and Police Department well at an event honoring the victims of 9/11. Many of the participants were pleasantly surprised to see such a large contingent of police officer and support personnel at an event in Corpus Christi and acknowledged that they represented our city and our department in a professional and patriotic manner.



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Let's Remember & Recognize Our Award Winners!!!

2012 Safety & Recognition Awards

Jennifer Bernal – Employee of the Year

Task Force Department – Injury Free Award

Avelino “Java” Valadez – Safety Hero Award

2013 Good Job Awards

9/11 5K Run Team	Police	9/23/13	Honoring the fallen
Manuel Buentello	Planning – Bldg. Regulations	9/09/13	Good work under difficult conditions
Mike Tamez	Task Force	8/26/13	Impressing others statewide
Jeremy Loftin	Task Force	8/26/13	Impressing others statewide
Ruben Villalobos	Task Force	8/26/13	Impressing others statewide
Richard Kirkpatrick	Task Force	8/26/13	Impressing others statewide
Valerie Valero	Public Works – Engineering	8/12/13	Leadership & initiative
Chris Sanchez	Public Works - Sanitation	7/22/13	Exceptional performance
Teresa Orr	City/County Health Dept.	7/08/13	Going the extra mile/compassion
Carol Rogers	Public Works & Risk Mngt.	6/24/13	Commitment to work & coworkers
Myrna Barrera	R.J. Kleberg Public Library	6/10/13	Helpful and welcoming to all
Theresa Cavazos	Planning	5/28/13	Fundraiser for PDAP
Norma Cavazos	Finance / Accounting	5/13/13	Payroll processing excellence
Luke Stevens	Public Works Sanitation	4/22/13	Assistance to other departments
Capt. Roel Carrion	Fire Department	4/08/13	Selfless service as Interim Chief
Jessica Storck	Planning & Development	3/25/13	Customer service excellence
City Employees	City of Kingsville	3/11/13	Assist. Com Ken Starrs' fundraiser
Chuck Jennings	Tourism	2/25/13	Working effectively with Sheriff
Cpl. Jorge Flores	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Javier Aleman	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Henry A. Cantu	Police Department	2/11/13	Prompt/caring customer response
Ptlm. Allen Brown	Police Department	2/11/13	Prompt/caring customer response
Cindi Flores-Falcon	Community Appearance	1/28/13	Resolving a neighborhood problem

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Mayor and City Commission Pass FY2014 Budget and Tax Rate

The City will be off to a fast start in FY2014 due to the quick approval of the City Manager's proposed budget by the Mayor and City Commission. The Mayor and City Commission also maintained the City's total property tax rate at .84220/100 of assessed valuation for the fourth consecutive year.

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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Service Inspections (September 3, 2013-September 13, 2013)

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

McDonald's/14 th -97	Harrel's Drug Store-100	China One-76
Kwik Pantry/W. King - 67	Riviera School-100	Pan Am School-96
B&B Mini Mart-89	KISD/Central Warehouse-100	KISD/Memorial School-100
KISD/Perez School-100	KISD/HM King High School-100	Comfort Inn-92
Pizza Parlor-96	4 Breeze Drive Thru-100	Boy & Girl Club-91
Donut Palace-90	Kingsville Headstart-97	Blue Ribbon Deli/Coffee Bar-97
La Famosa Tortilla Factory-100	Big House Bar-B-Que-71	Big House Bar-B-Que (Re-inspection)-89
Los Cabos de San Lucas-76	Casa de Tacos-87	Ricardo School-94
Royal Buffet-86	Pepe's Patio-93	Kleberg School-100
Harvey School-100	Kingsway Leadership Academy-100	Aspire to lead Leadership Academy-97
The Cherry Tree-100	Santa Gertrudes School-97	Kingsville Food Mart-86
K-2 Food Mart-83		

Regular Food Handler & Fundraiser Food Handler Classes

Food Handler Class	4 Students	Regular Food Handler Class- Health Dept.
Food Handler Class	13 Students	Fundraiser Food Handler Class-OLGC Church
Food Handler Class	16 Students	Fundraiser Food Handler Class-Shrine Circus Employees
Food Handler Class	3 Students	Fundraiser Food Handler-Pop Warner Football Parents

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Permitted Temporary or Permanent Food Events Mobile Unit	
American Legion Benefit	Temporary Fundraiser- Brisket Plate
Sanitago Galvan Benefit	Temporary Fundraiser- Carne Guisada Plate Sale
Glenda's Gorditas & More	Temporary Event- Inspection done on Mobile Unit-KCC
Rolando Chapa Jr. Benefit	Temporary Fundraiser- Carne Guisada Plate Sale
KUYFL-Javelinas	Temporary Fundraiser- Concession Stand @ MOPAC

Did you know?

It is a state law & City of Kingsville Ordinance that any animal involved in a bite or scratch that breaks the skin must be in quarantine for a 10 day observation period. Your animal must be impounded for 10 days at any local veterinarian or at the City-County Health Department Animal Shelter Division immediately for observation. After the 11th day you can release your animal at the Animal Shelter located at 3421 North Farm Market 1355 or at your local Veterinarian. The City-County Health Department fees are as follow: Impoundment fee \$15.00, plus \$5.00 per day thereafter and a vaccination deposit of \$15.00.

Animal Shelter Food Donations

Our local Wal-Mart Store donated 45 pounds of dry dog food, 10 pounds of dry cat food, 2 bags of kitty litter, and a basket full of dog and cat treats. Thank you Wal-Mart for your generous food donation!!!



A Friendly Snake

Animal Control Officer Ernie Espinoza is holding a 6 foot Blue Indio Snake. The snake was captured at the Holiday Inn Motel. Blue Indio Snakes are known to kill other venomous snakes specially rattle snakes. The snake was released into the woods behind the Health Department.



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A Doe in Distress

The City-County Health Department received a call from the maintenance man of the Santa Gertrudes Cemetery about a deer being stuck in their front gate. Animal Control officers Robert Puente, Ernie Espinoza, Jason Torres, Health Inspector II and Emilio H. Garcia, Health Director were dispatched to the scene. Upon arrival they saw this poor and exhausted doe struggling to free herself. After a few second of deciding how to best free the doe, they decided to lift her hind legs up and straight and she was gently squeezed through the gate rails. The doe ran through the cemetery and jumped the King Ranch high fence and disappeared into the woods. She was one very happy doe. Thanks to Robert,



Ernie,
Jason and
Emilio for
a job well
done
helping
out this
doe.

Kleberg County Commissioner's Meetings

Emilio H. Garcia, Health Director recently attended a Kleberg County Commissioner Meeting that was held on Monday, September 9, 2013. Mr. Garcia had two agenda items place on their agenda for Commissioner's consideration and approval. The first was the re-appointment of Mrs. Judy Anthony to the Board of Health to serve another 3 year term. The second item was to approve Administrative Assistant II, Monica Longoria as a Public Notary. Both items were approved by the Commission.

Animal Control-Pet Adoption Day

Please join us at our next Pet Adoption Day

Saturday, September 28, 2013

10:00 a.m. to 2:00 p.m.

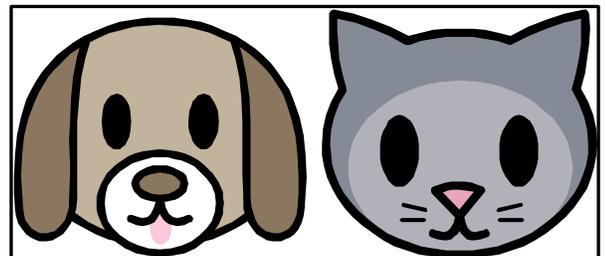
Tractor Supply Company

2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

For questions please call the City-County Health Department @ 361-592-3324



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Monthly Reports of Activities				
Consumer Health	Food Establishment Insp.	Restroom Insp.	Food Handler Attendees	Day Care & Foster Homes Insp.
October 2012	57	47	45	2
November 2012	74	65	280	3
December 2012	61	50	35	1
January 2013	64	41	38	1
February 2013	63	58	54	5
March 2013	55	53	23	8
April 2013	68	40	23	2
May 2013	61	54	28	1
June 2013	59	25	27	0
July 2013	54	35	49	3
August 2013	64	46	107	2

Vector Control	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	April 2013	May 2013	June 2013	July 2013	Aug 2013
Calls pertaining to bees	20	14	2	12	8	10	9	14	20	20	13
Removal of swarms	8	3	1	3	3	0	1	6	4	7	1
Site unable to abate	6	6	0	3	5	10	0	4	5	12	12
Mosquito surveillance	12	12	0	0	0	0	0	0	2	0	0

Animal Control	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	June 2013	July 2013	Aug 2013
Dogs impounded	186	156	128	133	123	101	185	198	173	179	166
Dogs adopted	9	14	22	20	33	20	18	15	9	13	18
Dogs released	27	27	32	14	20	10	23	23	26	28	27
Dogs Rescue (Groups)	0	0	0	0	0	0	1	0	3	0	4
Cats impounded	120	89	56	65	75	71	113	121	117	113	102
Cats adopted	4	0	2	2	1	0	7	3	0	2	2
Cats released	3	0	3	1	3	1	1	3	1	0	3
Cats rescued (Groups)	0	0	0	0	0	0	0	0	0	0	1
Opossum in traps	69	91	42	45	38	62	85	71	23	45	40

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Other animals impounded	4	5	8	7	14	6	3	12	2	5	5
Other animals adopted	13	17	0	0	5	0	3	7	0	2	1
# of humans bitten	8	5	8	3	3	6	4	1	10	2	11
Animals obs. 10 days	8	4	6	3	2	3	2	0	9	2	8
Warnings issued	2	9	0	0	0	0	0	1	0	1	0
Citation issued	9	10	20	16	19	7	15	14	4	10	1

<i>Fees collected</i>	Consumer Health	Animal Control
Oct 2012	\$3,650.00	\$1,535.00
Nov 2012	\$1,848.00	\$1,100.00
Dec 2012	\$3,343.00	\$1,822.00
Jan 2013	\$2,590.00	\$1,240.00
Feb 2013	\$3,055.00	\$1,680.00
March 2013	\$1,865.00	\$ 805.00
April 2013	\$2,846.93	\$1,420.00
May 2013	\$ 895.00	\$1,510.00
June 2013	\$2,475.00	\$1,345.00
July 2013	\$2,715.86	\$1,600.00
August 2013	\$1,205.00	\$1,455.00

FINANCE DEPARTMENT (Courtesy of Mark Rushing, Director)

Finance Administration Division

Did You Know? - Abbreviations for debit and credit (Dr. and Cr.) come from what language and mean what? Latin, debere and credere which means to owe and to entrust. Accounting has been around a long time.

That Time of Year - The City of Kingsville Finance Department, as do most governmental entities, has several significant events in the month of September. The passage of the annual budget, adoption of the tax rate, the close of the fiscal year end, and in our case the start of a new accounting software implementation Incode VX all occur this month.

Budget - The first public hearing to adopt the City of Kingsville 2013-2014 (FY14) Budget was Monday September 9th. An ordinance was introduced to adopt the budget, as amended, and to appropriate funds for the fiscal year beginning October 1, 2013 and ending September 30, 2014 passed



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the first reading. The meeting for final approval and adoption of the budget is scheduled for September 16, 2013.

Adopted Tax Rate - The total tax revenue at last year's tax rate of \$0.84220 for each \$100 of taxable value was \$5,853,963. If the tax rate for FY 14 is adopted at same rate of \$0.84220 for each \$100 of taxable value the total tax revenue will be \$6,029,684. If adopted at this proposed rate of \$0.84220 this will be the fourth year the City has not increase the total tax rate. The following are some of the factors that affect the tax rate:

TAX CALCULATION FACTOR	FY13	FY14	Net
	August of 2012 Calculation	August of 2013 Calculation	Increase (Decrease) Calculation
M & O Tax Rate	0.663950	0.654040	(0.009910)
I & S Tax Rate	0.178250	0.188160	0.009910
	<u>0.842200</u>	<u>0.842200</u>	<u>(0.000000)</u>
Taxable Assesd Values	\$693,433,232	\$714,248,395	\$20,815,163
Debt Schedule Amount	\$1,459,989	\$1,460,795	\$806
Sales Tax Received last 4 Qtrs	\$1,489,694	\$1,431,862	(\$57,832)
I & S Fund Balance Used	\$191,321	\$116,810	(\$74,511)

Fiscal Year End - As the fiscal year end of September 30th approaches quickly, the Finance Department has been working to ensure a smooth closeout of the City's Financials. In preparation of the date we have been working on the following:

Reconciliation of Accounts - The Finance Department is currently working to ensure all bank accounts are reconciled through the end of the month. One of the most important items on the end-of-year accounting checklist is reconciliation. This includes making sure bank accounts match up to year-end bank statements. This information is needed to identify profits and losses and to make sure all money is accounted for in all bank accounts. Another reconciliation performed is to make sure all employee's withholding is appropriately accounted for and has been deposited with the federal and state governments. Reconciliations are maintained throughout the year but the month of September tends to have a higher volume of activity and complexity than most months.

Inventory Items - All consumable supplies inventory should be accounted for at the end of the fiscal year. Inventory is very important of what we do at the City. Too much inventory on hand or too little on hand to get the job done in a timely manner can cause delays and problems servicing the needs of the citizens. Inventory needs to be listed with the appropriate counts and unit valued. The City's outside auditors will be out verifying counts and unit pricing with City staff October 1, 2013.

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Assets - Another important item for the checklist is to correctly note all assets in the accounting ledger. The City checks that it still owns all the assets and they are correctly valued. Further, the value should reflect any depreciation that has occurred over the year.

Incode Version VX - Finance has been working with I.T. in implementing the new VX software. For the software as a whole, it is important to recognize that, despite the names, these are 2 completely different software systems. The significance of this statement is that the migration from one to the other is not an upgrade, but a conversion. Some of the enhancements are as follows:

Database - Version X stores all data in SQL tables while some versions of InVision stored none in this format and other versions stored only selected data in this format. This difference greatly expands data search and reporting capabilities.

Security - Version X expands security to allow or disallow access at a more granular level in maintenance rights to include add, edit or delete rights. In addition, users can be granted rights that do not extend to processes they initiated. These features are not available in InVision.

User Interface - The Version X user interface is organized around Processes, Administration, and Reporting rather than the main organization being at the application level then sub-divided into these areas.

General Ledger - Budgets work differently. There is only one field for budget notes. There are no longer separate levels of notes for fund, department and account level. There is only the account level.

Accounts Payable - Version X does not support the concept of the Miscellaneous vendor. A separate vendor record has to be set up in order to produce a payment through Version X AP. A vendor wizard has been added to the Version X program to facilitate this process. This change enhances internal controls in 1099 processing.

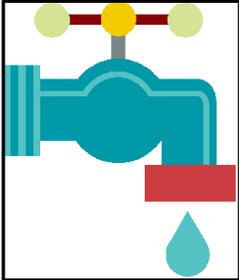
Purchase Orders - Approval Levels offered in the InVision product can be switched to Approval Paths, which offer greater flexibility.

Payroll and Human Resources - Version X combines InVision Payroll and Human Resources to one comprehensive Personnel Management application. VX allows the user to maintain an unlimited number of leave accrual codes on an employee record while InVision is limited to six user defined codes in addition to the standard single codes available for Holiday, Sick, Vacation and Comp Time.

Time Entry - Version X offers a web-based Time and Attendance application that works closely with the ESS application. InVision does not offer an option to deploy time entry over the web.

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Utility Billing Division



Did You Know? - The average American family uses more than 300 gallons of water per day at home. Roughly 70 percent of this use occurs indoors. Nationally, outdoor water use accounts for 30 percent of household use yet can be much higher in drier parts of the country and in more water-intensive landscapes. For example, the arid West has some of the highest per capita residential water use because of landscape irrigation.

Water saving tips - Here, there, and everywhere:

Fix a Leak - Small household leaks can add up to gallons of water lost every day.

In the bathroom - where over half of all water use inside a home takes place:

Turn off the tap while shaving or brushing teeth.

Showers use less water than baths, as long as you keep an eye on how long you've been lathering up!

In the kitchen- whip up a batch of big water savings:

Plug up the sink or use a wash basin if washing dishes by hand.

Use a dishwasher; and when you do, make sure it's fully loaded! While you're at it, scrape that plate instead of rinsing before loading it into the dishwasher.

Keep a pitcher of drinking water in the refrigerator instead of letting the faucet run until the water is cool.

Thaw in the refrigerator overnight rather than using a running tap of hot water.

Add food wastes to your compost pile instead of using the garbage disposal.

In the laundry room—where you can be clean AND green:

Wash only full loads of laundry or use the appropriate water level or load size selection on the washing machine.

How Much Water Do We Use?



Source: American Water Works Association Research Foundation, "Residential End Uses of Water," 1999



<http://www.epa.gov/WaterSense/pubs/fixleak.html>://www.washoecounty.us/water/wtrconservation/usage.htm

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Water and Waste Water Rate Increases - On August 12, 2013 the Commission approved a Water rate increase of 1% and a Waste Water Rate increase of 3%. The updated rates will go into effect August 28th, 2013. The first bill pertaining to the increase will be mailed out September 4th, 2013.

Month End Report for August 2013 -

Active accounts: 7,809
New accounts: 205
Disconnected accounts: 210
Disconnected-transfer: 32
Billed consumption; 126,587,100 gallons

Reminder - All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance: Sec. 5-1-35. When collections made. B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Paving liens - On March 11, 2013 the Commissioners voted to extend the waiver of interest on paving liens for another year. The Collections Department will continue to accept principal payments through March 11, 2014. Property owners that have received a release of lien must record the release of lien at the Kleberg County Courthouse.

The Collections Manager does request that when calling in for a payment over the phone or paying in person that the correct paving job number is provided to the cashier for correct posting. The Utility Billing office does accept Visa and/or MasterCard, checks, money order, and cash. The Visa and/or MasterCard payment can be made over the phone at no cost to the customer.

Once payment is received in full, a release of lien will be processed that must be recorded at the Kleberg County Courthouse.

Municipal Court Division

Did you know?- Did you know that Municipal Courts are a judicial branch of city government and in addition is also a part of the state judicial system. Municipal courts handle Class C misdemeanor criminal cases, which include traffic violations, for which upon conviction the maximum fine does not exceed \$500 dollars (not including stated court costs). Municipal court also hears City ordinance violations,



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which may have fines of up to \$2,500 dollars for certain offenses (again not including state court costs).

Contact Information - Citizens are encouraged to contact the City of Kingsville Municipal Court for any questions or concerns by calling (361) 592-8566 or see us at 200 E. Kleberg. Available on the city website is the option to pay for any outstanding balances due to the court, including active warrants or payment plans and extensions. Please visit our website at <https://cityofkingsville.com/>

Court Business - Court cases continue to be processed with the hard work and dedication of the municipal court staff and by all contributing departments. Throughout the weeks of August 24, 2013 through September 6, 2013, the Kingsville police department filed a total of 264 new traffic, state and ordinance cases in the court, while Kingsville's health and code enforcement filed a total of 5 new ordinance violations. From the warrant department a total of 83 new orders were authorized by the Municipal court Judge.



Court representative Rosa Vela works diligently on new incoming orders daily to ensure that all cases are properly downloaded and imported to the courts system, while Vicky Cavazos engages her talents in court orders that are to processed throughout the day. Thank you Mrs. Vela and Mrs. Cavazos for your outstanding dedication to the Municipal court office! And thank you to all our contributing departments for your continuous work and contributing factors!

Court collections totaled \$45,006.03 from settlement on payment plans and all other executed orders.

Court Hearing for August 29, 2013 - During the 3:00 o'clock session there were 122 total of people to make their court appearance, of which 55 people did appear and 67 failed to appear. Of the people whom did appear the cases were as follows:

75	Payment plans granted
10	Cases reset
4	Cases set for trial
12	Cases dismissed by compliance
1	Case ordered for deferral
3	Alcohol cases ordered to complete community service
7	Cases closed by full payment
72	Cases forwarded to the warrant department for non-appearance

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Special Thanks - The court would like to extend our appreciation for the security provided by the Kingsville Police department. Special thanks to Officer J. Sandoval #82, Officer S. Flores #98 and Officer F. Reyna #92. The court would also like to extend our appreciation to the Kingsville record for their cooperation in publicizing the courts new warrant orders of arrest.

How will a conviction affect me?

Criminal convictions may result in any of the following based on your circumstances:

- Loss of driver license
- Surcharges assessed by the Department of Public Safety
- Increased insurance costs or cancellation
- Loss of educational opportunities
- May affect immigration status

Visit the Texas Department of Public Safety website for more information on your driver's license questions. <http://www.txdps.state.tx.us/driverlicense/onlineservices.htm>

Payment Methods - The Municipal court manager asks that the public please continue to contact the court office for additional information on traffic and all other citations received at 361-592-8566. Also as a reminder, the court does not accept payment by personal checks. Payment may be made by Visa, MasterCard, money order, cashier's check and cash.

Municipal court schedule

Pre-Trial	September 12, 2013 at 9 a.m.	September 26, 2013 at 9 a.m.
Inmate Court Session	September 12, 2013 at 2 p.m.	September 26, 2013 at 2 p.m.
Regular Court Session	September 12, 2013 at 3 p.m.	September 26, 2013 at 3 p.m.
Trial-Bench	September 26, 2013 at 4 p.m.	

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)



Fire Department Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.



Kleberg County Centennial Activites Fire Department units assigned to standby at JK Northway Center for Centennial events on Friday, August 30th. On Saturday, August 31st, Fire Department units were posted at the Centennial events as available.

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NOTE: Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period including driver training on Tower 1 and ERT.

EMS Training - A class on Intubation techniques was held on the B shift.

Planning

Fire Department Budget - Budget meetings within the Fire Department continued throughout the period.

Other Department Activities

Local 2390 Bargaining Agreement Negotiations - Bargaining agreement talks between the City and Firefighters Local 2390 are ongoing.

Webinar on Callback Staffing system - Personnel attended a webinar that covered a web based system that will assist the Fire Department with scheduling, timekeeping, and overtime tracking and hiring.

City Employee Healthcare and Benefits Meetings - Meetings held throughout the period.

FEMA Grant Information Class - The Fire Chief and Engineer Camarilio attended a class given by FEMA officials related to FEMA Assistance to Firefighters Grants. The class was held at the Alice Fire Dept.

Phone Systems - Meetings were held with a phone service company to discuss upgrades in the Fire Department phone system.

Radio System Alerting - Meetings were held with a private vendor to discuss how fire stations can be alerted more quickly through radio alerting systems.

Fire Station 2 - Interior remodeling of Fire Station 2 has been started again.

9-11 Remembrance - Members of the B Shift held a small 9-11 remembrance ceremony in front of fire station #1 on the



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morning of 9-11. The Fire Chief talked about what happened on that day and how it relates to the fire service in general. He also discussed the bravery of the firefighters in New York and how their actions should be remembered. A bell was rung in the FDNY traditional 5-5-5-5 fashion and the flag was lowered to half staff for the remainder of the day.

Apparatus Repairs - Engine 2 still has a severe water leak, replacement date is unknown. Vendor has not shown up on appointment dates. Medic 2 went to the repair shop regarding the drive train locking up and air conditioner problems. Some A/C problems were repaired and it was returned to duty. It is now being sent back to shops for A/C problems.

Fire and EMS Response Statistics - Fire/EMS crews responded to (**34**) fire calls, (**2**) other calls, (**102**) EMS calls, for a total of (**138**) emergency calls between August 30th and September 13th , 2013.

Major Incidents: During recent thunderstorms the Department was called to several transformer fires, power lines down, and minor flood related incidents.

HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did You Know?

According to study by US Bureau of Labor Statistics, in 2012, the median age of employed persons was 42.3 years, up from 39.4 years in 2000.

Advertised Positions

Finance – Director / Fire - Firefighter/Paramedic / Legal – Paralegal / Library - Library Director
Landfill – Equipment Operator II / Police – Telecommunication's Operator / Sanitation – Equipment Operator II / Street – Supervisor / Wastewater – Utility Worker / Water – Utility Worker

New Employees



Analisa Coleman
Administrative Assistant I
Community Appearance



Markos Duron
Equipment Operator II
Street



Sergio Zamora
Maintenance Technician
Garage

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Daniella Herrera
P/T GIS Technician
Engineering

Separations

Roel Rodriguez - Wastewater / Rudy Flores – Sanitation / Juan Cavazos – Engineering / Erica Espinoza – Police Communications

Open Enrollment for Health and Supplemental Insurance

HR Department is coordinating this year's open enrollment sessions for health and supplemental insurance as well as this year's annual employee health fair.

Open enrollment for supplemental benefits included dental, vision, accident critical illness, life, long term disability, short term disability, cancer, heart/stroke, and hospital indemnity.

Enrollments were held from September 4th – 6th at eleven (11) different times over the three day period. Sessions were from 7:00 a.m. – 7:00 p.m. on both September 4th and 5th and from 8:00 a.m. – 2:00 p.m. on September 12, 2013. Originally the last day was scheduled until 4:30 p.m. but with unexpected power outages, the last session at City Hall was cancelled. Makeup sessions for supplemental benefits are scheduled for September 16th from 9:30 a.m. - 6:30 p.m. and September 17th from 6:30 a.m. – 3:30 p.m. for all employees not having the opportunity to attend previously or to ask representatives questions.

Open enrollment for health benefits is scheduled for September 12th, 13th and 18th. Seventeen (17) sessions are scheduled to allow all employees the opportunity to review their health benefits, ask representatives questions and make any changes. Meetings are scheduled from 7:00 a.m. – 7:00 p.m. on the first day, 7:00 a.m. to 4:30 p.m. on the second day and from 7:00 a.m. – 7:00 p.m. on the third day.



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Employee Recognition and Family Event

Planning has commenced for the annual employee recognition and family event. The next Employee Recognition and Safety Committee is scheduled to meet September 17th to discuss this year's employee event – "Game Night 2013".

Outstanding Performance Evaluations

Over the next 2 weeks, the HR office will be following up with departments on any outstanding evaluations. A summary of outstanding evaluation will be included in the next staff report.

Dispatch Skills Exams

Dispatch skills exams were held on Monday, September 9th from 2:00 p.m. – 4:00 p.m. The City of Kingsville utilizes the National Dispatch Selection Test (NDST) by Stanard and Associates, Inc. The test consists of 5 sections: 1) reading comprehension, 2) listening 3) problem solving, 4) prioritizing and 5) multi-tasking. Five candidates tested and all received a passing score. The next phases of the application process include, but are not limited to, an extensive background check, interview and drug screen. Note: Thank you Community Appearance for the use of the facility.



Annual Harassment Awareness

Human Resources and Risk Management commenced annual harassment awareness training for all staff on September 11, 2013. During Professional Development training in January 2013 all supervisors received harassment awareness, diversity and ethics training. In addition, during May 2013 Public Works supervisors participated in Harassment Awareness For Supervisors training

from Texas Municipal League Intergovernmental Risk Pool.

FY2014 Classification and Compensation Plan

HR prepares ordinance for Fiscal Year 2013-2014 Classification and Compensation Plan. The plan designates job titles for exempt and non-exempt staff, pay rate chart for non-exempt staff and designates range of beginning salaries for exempt staff positions. The plan also designates the City step pay program for both exempt and non-exempt staff as well as the certification rates for specific certificates/licenses required by non-exempt staff in order to conduct their essential duties. The plan is in the form of a City ordinance which requires an introduction before the City Commission and a second reading before the ordinance may be approved.

Contract Negotiations

Contract negotiations continue with both the Fire and Police associations.

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PLANNING & DEVELOPMENT SERVICES (Courtesy of Mike Kellam, Director)

Planning Division

Western Sky Apartments is now Oak Tree Apartments - The City has received a plat for the proposed apartment complex property and we noted and confirmed that the name has been changed to Oak Tree Apartments.

Old H.M. King High School Renovations - The design architect has returned to work and is working to get the project back up to speed. The City has met with the architect and the Foundation's project manager to prioritize the needed tasks to get back to work.

6th Street – Downtown Park Concrete Slab Project - Construction has begun September 12th, under the canopy at Downtown Park. Custom Home Designs is placing base material in preparation for the colored, stamped concrete which is scheduled for completion before the end of September. Rains have slowed construction some but we are allowing for work to continue through the weekends to meet the deadline. The concrete will be of a terra cotta color with an 18" x 18" slate finish.

6th Street – Downtown Park Rendering Visualization Project

Robert Isassi met with TAMUK's Architectural Engineering students and staff to share with them some insights of the planning department as well as ask for student involvement in rendering some options for the future of Downtown Park. Robert will be meeting with the students again this week to provide additional information to the interested students.



Building Services Division

Residential Remodel	8	Demo	0
Commercial Building	1	Electrical Remodel	13
Mechanical	9	Moving	0
New Residential	3	Fire Inspection	14
Cert. of Occupancy	4	Gas Inspection	4
Commercial Meter	8	House Leveling	1
Plumbing	8	Residential Meter	6
Re-Roof	4	Sprinkler	3



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Sidewalk	0	Sign	0
TOTAL INSPECTIONS		86	

New Businesses

- *Do More Wireless @ 700 S. 14th St. Suite D, waiting for fire inspection and Certification of Occupancy*
- *Charlie's Sports Bar @ 1206 N. 6th St. is now open for business*

Daniel Ramirez, the City's Building Official is recovering from a recent surgery and has been seen in City Hall. Mr. Ramirez is expecting to make a full recovery and is looking forward to coming back to work in mid to late October. City staff is pleased to see Mr. Ramirez recovering and visiting with us.

Community Appearance Division

Inspections - Recent activity (August 28-September 11) by Community Appearance Inspectors is as follows:

<i>Activity:</i>	<i>Results:</i>
Notices Sent- 17	Compliances-80
Inspections- 37	Abatements-16
Re-Inspections-93	Court Cases-2
Illegal Dumping Cases-0	Referral to other Department-4
Obsolete Sign Violations-4	Placards Posted-3

Typical Violations & Compliances - Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

908 E Doddridge – Property Owner Abated

BEFORE

AFTER



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1203 E King – Community Appearance Abated
BEFORE **AFTER**



507 W Huisache – Community Appearance Abated



Trash Off Reminder!!! - The Trash Off Day event is rapidly approaching. We hope to see every department represented at the event. And as always Community Appearance thanks all employees who take time out on a Saturday morning to make a difference in our community. Please be sure to pass on the info to friends and family, if questions or concerns arise feel free to pass our contact information call Community Appearance @ 595.8093

CITY OF KINGSVILLE

TRASH-OFF DAY

Sat., Sept. 21, 2013 from 8:00am - 12:00pm.
 We will be located at 6th & E. Ave B.
 Two blocks NORTH of Kleberg Elementary School
 The City of Kingsville will be hosting a Trash-Off Day where the citizens can dump their Trash for FREE!
 You must provide proof of residency and utility bill.
 Contact Community Appearance for more info 361.595.8093

NO Contractors, RESIDENTS ONLY!

Team WORK makes THE DREAM WORK

Volunteers Needed!!

We will be accepting:

- Brush
- Furniture
- Appliances
- Tires (8 per vehicle)

We will NOT be accepting:

- *Hazardous Waste
- *Concrete
- *Household Garbage

PROUDLY SPONSORED BY:

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Community Appearance Office

New Assistant in the Community Appearance Office - Please help us welcome **Lisa Coleman** to the Community Appearance Division. Lisa has over 10yrs customer service experience, 5 of those years in management. She plans to apply her management expertise in the office. Lisa is replacing Kristina Gomez as Assistant.

Kristina Gomez will be training Lisa as well as learning her new position as Code Enforcement Officer in Training. I am happy to announce that Community Appearance is once again fully staffed and ready to fulfill our duties in a timely manner to our public. Congratulations Kristina & Welcome Lisa!!!



Community Appearance Operators / Helping to Make Kingsville More Attractive - Community Appearance operators have been working on major thoroughfares abating properties that have been noticed and failed for noncompliance. They cleaned out the curb & gutter along University blvd & King St. what a difference that it makes!! With the recent rain, property owners are calling in to the office asking for just a bit more time to cut their grass. Community



New Safety Gear - Appearance staff understands their situation and are working with these property owners on giving a reasonable extension of time to abate their property. In the meantime we are making sure our house is in order. We also purchased new safety gear for staff. It is important to keep ourselves clearly visible while working out in the field.



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Demolition Initiative - The Building Dept. will present five dilapidated structures to City Commissioners for review on the last meeting of each month. A goal of 25 demos per fiscal year has been set and has been achieved!

Commission Approved	17
Property Owner Agreement	32

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

Date	Property Location
<i>Pending</i>	519 N. 6 th St. - Awaiting re-hearing for Demolition Order Request
<i>Pending</i>	103 ½ S 2 nd - Property Owner Agreement <i>pending tentative demo date</i>
9/10/13	422 S 18 th
8/21/13	604 E Richard – Voluntary Demo

Cumulative count of abatements conducted by the property owner for “Top Ten” monthly private property cleanups - As shown in the below table the number of owner abatements on noticed properties within the “top ten” monthly clean ups has risen. The intent is to get to 100% property owner compliance with no reoccurring junk and debris violations. These numbers indicate the property owners are increasingly taking the initiative to come into compliance, thereby indicating a change in behaviors hopefully due to increase public awareness of City codes.

Phase #	#of Cleanups by property owner	Phase #	#of Cleanups by property owner
PHASE 1	0 out of 10	PHASE 12	8 out of 10
PHASE 2	2 out of 10	PHASE 13	9 out of 10
PHASE 3	2 out of 10	PHASE 14	6 out of 10

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PHASE 4	3 out of 10	PHASE 15	9 out of 10
PHASE 5	3 out of 10	PHASE 16	9 out of 10
PHASE 6	3 out of 10	PHASE 17	8 out of 10
PHASE 7	4 out of 10		
PHASE 8	7 out of 10		
PHASE 9	5 out of 10		
PHASE 10	8 out of 10		
PHASE 11	7 out of 10		

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief of Police)

Patriot's Day "Never Forget"

In remembrance of September 11, 2001 all KPD officers have been authorized to wear their commemorative badges throughout the month of September 2013 in recognition of those who gave the ultimate sacrifice in the performance of their duties and the citizens who gave their lives as a result of the terrorist acts perpetrated against our country. Those officers who did not purchase a commemorative badge can wear a mourning band to cover their shields during the week of September 8th, thru September 14th 2013.



All personnel took a moment on September 11th to remember the Americans who died during the attacks as listed below:

8:46:40: Flight 11 crashes at roughly 490 [mph](#) (790[km/h](#) or 219[m/s](#) or 425 [knots](#)) into the [north](#) face of the North Tower (1 WTC) of the [World Trade Center](#), between floors 93 and 99.

8:46 to 10:28: At least 100 people (some accounts say as many as 250), primarily in the North Tower, trapped by fire and smoke in the upper floors, jump to their deaths.

9:03:04: Flight 175 crashes at about 590 mph (950 km/h) into the south face of the South Tower (2 WTC) of the World Trade Center, banked between floors 77 and 85.

9:37:46: Flight 77 crashes into the western side of [the Pentagon](#) and starts a violent fire.

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10:08: Air Traffic Control System Command Center in Herndon reports to FAA headquarters that Flight 93 may be down near [Johnstown, Pennsylvania](#); at 10:17 the Command Center concludes it is so.

Assistance at Kleberg County Centennial Celebration

The City of Kingsville Commission approved the expenditure of approximately \$2,237.95 in overtime to provide police personnel at the Kleberg County Centennial Celebration the weekend of August 30th. Officers who assisted were Sgt. Jorge Flores, Sgt. Brad Allen, Cpl. Gilbert Rodriguez, Sr. Ptlm. David Garza, Det. Tony Contreras, Ptlm. Ernie Martinez, Ptlm. Tony Cervantes, and Ptlm. Javier Aleman. Thank you officers for assisting on this detail.

August 30, 2013

1300025915 – Accident Major a rollover accident in front of 525 E Santa Gertrudis. The driver, Anna Martinez-Toscano 23YOA struck at parked vehicle and rolled her car over into the middle of the road. Both vehicles were towed by Minute Man Towing and Martinez- Toscano was transported to the ER by Medic 1.

Press Release 09-01-2013 *Stabbing leaves one hospitalized, one arrested*

Kingsville Police responded to a call for a disturbance in the 700 block of West Ella Avenue at 10:11 am. The first officer who arrived found Mallory Rodriguez (21) injured from several stab wounds. Witnesses told police that a male had fled on foot. An officer located David Isassi (24) hiding between houses in the 600 block of West Nettie Avenue. Isassi is the estranged boyfriend of Rodriguez and the assault occurred in Rodriguez' apartment in the 700 block of West Ella. He was arrested for Aggravated Assault and is currently in the Kleberg County Jail. Rodriguez was taken to the Kingsville hospital with at least four stab wounds to her head and face. Her condition is unknown at this time.

Press Release 09-03-2013 - Two males stabbed in motel room ght

Early Monday morning (12:08 AM), Kingsville Police responded to a motel off of Highway 77 in reference to an injured male. Upon arrival, officers contacted a bloody male in the lobby. He said that he had been stabbed by his roommate. Checking on the roommate, officers found that he had been stabbed. Both blamed the other for starting the fight and both admitted to stabbing the other with the same screwdriver. Both are in Kingsville for a construction project.

Samuel Lerma (30) was arrested for Aggravated Assault. He gave a statement and then was transported to the Kleberg County Jail, where his bond was set at \$50,000. Oscar Gonzalez-Irigoyen (19) was transported to a Corpus Christi hospital by Halo-Flight.

1300026381 - Narcotics Raid at 1030 W Lott - Matthew Medrano 23YOA was arrested for POCS in a Drug Free Zone. The photograph below shows a scale, packages of synthetic

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marijuana and synthetic marijuana packaged for sale. The synthetic marijuana is sold as potpourri but the packages are clearly labeled that they are not for human consumption.



9/7/2013

13-26817 - 203 W. Ave D. Ashley Tudon called and stated the her boyfriend Armando Trevino Jr. assaulted her with a knife. Ashley was contacted at Railroad and Ave D (she left house and walked) and she was very bloody. had a cut to the left side of face and the bridge of her nose was split open. Ashley was transported to SKMH by EMS. Contact was made at house but Trevino was nowhere to be found and his family advised they did not have a clue what happened or where he might have gone.

9/9/2013

1300027119 - Stabbing at 905 N 14th St (Double A's) road side - Shawn "Chicago" Baltazar was stabbed in the sidewalk/road side area of Double A's after a disturbance in the establishment. Lerman Dayonne Russell 43YOA was arrested after witnesses and victim were interviewed and he was located at his residence (313 W Ella #8). Evidence Tech Roy and Detective Contreras came out and collected evidence, took photos and interviewed the victim/offender, respectively.

1300027422 - 253 E Ave A Jorge Vera 24YOA was intoxicated and had a accidental discharge of his 1911 Model .45 shooting himself in his left foot. Vera was transported to SKMH.

Don't Text and Drive Event

Lt. Julian Cavazos was one of the speakers for an event at the Javelina Dining Hall on Thursday, September 12th, 2013 at 5:30p.m. The content center on the "Don't Text and Drive information. The event was being held for the Sigma Chi Fraternity.

Texas Municipal League (TML), Regional Quarterly Meeting Chief Ricardo Torres attended the TML Regional Quarterly Meeting on September 12th, 2013 at the Aransas Pass Civic Center. Prior to the meeting Chief Torres and his wife participated in an hour and a half cruise hosted by City Manager Sylvia Carrillo of Aransas Pass. The attendees were shown some of the vast improvements to the harbor that had been occurring over the last few years as well as being informed of the \$20

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billion dollars that had been committed by business ventures in Aransas Pass and the surrounding area.

Chief Torres was joined by Mayor Pro Tem Al Garcia, City Commissioner Arturo Pecos, City Commissioner Dianne Leubert as well as City Manager Vince Capell. A new Vice-President was appointed by acclamation during the meeting. A good time was had by all!

Surprise Patriot Day Visit!

Yancy Kramer with Boy Scout Troop 145 and the Youth Group from the Church of Jesus Christ of



Latter Day Saints came by the Kingsville Police Dept. on 9-11-13 around 7:45 pm. They asked to speak with the on duty supervisor and were contacted by Sgt. Ted Figueroa. They said they wanted to thank the police as part of Patriots Day for the job that we do. They provided the officers with refreshments. Several of the officers on duty came in to meet them. The officers thanked them for coming to visit and let the Boy Scouts know that it meant a lot to us that they took time to come in and meet with us.

Monument Sign Preparation

The monument sign in front of the Kingsville Law Enforcement Center has had the old lettering removed, been prepared and painted for the new lettering. Installation of the new "POLICE" lettering should begin next week.



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WANTED
FUGITIVES - KLEBERG COUNTY

If you have any information on any of these fugitives call Crimestoppers (361) 592-INFO; Kingsville Police Department 361-592-4311, <http://www.kingsvillepd.us/>; Kleberg Probation Department 361-595-8558 Ext. 102, www.kcsd.com. Crimestoppers offers a reward for information leading to an arrest or indictment.

	<p style="text-align: center;">CORTEZ, RAMIRO Hispanic Male, Born 11/18/1975, Height 5'07", Weight 175, Brown Eyes, Black Hair Charge: Aggravated Assault with a Deadly Weapon Motion to Revoke Felony Warrant# 07-CRF-0501-2</p>
	<p style="text-align: center;">MOYA, ORLANDO RAMON Hispanic Male, Born 1/09/1988, Height 5'11", Weight 210, Hazel Eyes, Black Hair Charge: Possession of a Controlled Substance Motion to Revoke Felony Warrant# 08-CRF-0503</p>
	<p style="text-align: center;">CALDERA, HERIBERTO Hispanic Male, Born 12/09/1980, Height 5'06", Weight 210, Brown Eyes, Black Hair Charge: Unlawful Restraint Motion to Revoke Felony Warrant# 07-CRF-0589</p>
	<p style="text-align: center;">DUBOSE, JODY LEE Anglo Male, Born 08/25/1976, Height 6'01", Weight 200, Hazel Eyes, Blonde Hair Charge: Silent Abusive Calls to 911 Service Motion to Revoke Misdemeanor Warrant# 42199</p>
	<p style="text-align: center;">PUENTES, ERIC Hispanic Male, Born 12/05/1994, Height 5'07", Weight 140, Brown Eyes, Black Hair Charge: Possession of Marijuana Motion to Revoke Misdemeanor Warrant# 42945</p>

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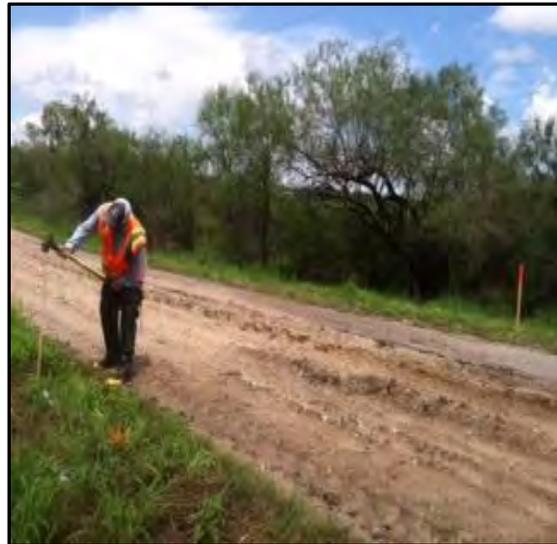
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PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering (08/17-08/30)

The Engineering Department has been busy at work. On longer roadways, the engineering department has been placing "construction staking." This is a quality control method, used to ensure the proper amount of limestone and hot mix is placed on the roadway. Furthermore, it helps with the proper grading for construction, making for a better ride quality.

Road Construction – Recent rains have delayed crews in the street construction side of the operations. However, crews do what they can in small breaks. Crews have completed to set limestone, water and rolled on *Sage Rd*. Crews have filled in some low areas, bladed edges, took shots to set new grades. Crews sprayed weed killer and emulsion oil. Then crews seal coated Sage road in preparation for



placement of Hot Mix. Crews finished half of the roadway of Hot Mix and hopefully will be completed on Saturday September 14th. Crews have also started with construction on *Franklin Adams*, ripping out the old roadway and preparing for base material.

Street Division (08/25-09/08)



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Road Construction – Road construction on Sage Rd. was delayed due to rain. Surfaces are prepped and we are waiting on dry weather to proceed with hot mixing. Asphalt rejuvenation was done on:

- Santa Gertrudis from 6th St to Armstrong
- Santa Cecilia from Santa Rosa to Santa Elena
- Santa Barbara from Dead End to Santa Monica
- Santa Monica from Santa Rosa to Santa Elena
- Santa Elena from Dead End to Santa Gertrudis
- Santa Anita from Santa Barbara to Santa Monica

We will be monitoring the integrity of the asphalt for the next few years.

Mowing - Crews mowed:

- Escondido from 6th St to FM 1717
- 6th St from Escondido and General Cavazos to City Limit Sign
- General Cavazos from 6th St. to Golf Course Rd.
- 1300 E. Corral in the front, back and near the Wheat Field.
- North Y
- Loop 428 from 6th to 14th
- Ailsie Ave. from 6th to 77 Bypass
- 6th St from Alexander to General Cavazos
- Behind Stop-n-Shop on W. Corral
- Behind Santa Gertrudis Estates
- Pasadena and Loop 428 from 6th St to 14th (ditch)
- Behind L&M Store on Caesar (ditch)
- Alexander (ditch)
- 9th St. from Ave B to Nettie Ave. (ditch)
- Corral Ave from Bypass to 14th St.

Gutters – Crews cleaned gutters on:

- 7th St and 8th St, from Shelton to Caesar
- Hoffman from 6th St. to 8th St.
- 13 St. from Miller Ave to Hoffman Ave.
- 11th St, 13th St. from Shelton Ave to Caesar Ave.
- Hoffman Ave. from 13th St to 11th St.
- 15th St. from King Ave to Caesar Ave.
- Lott Ave. Huisache Ave., Fordyce Ave., Johnston Ave., and Warren from 14th St to 16th St.
- Doddridge Ave and Ragland Ave from 15th St. to 16th St.
- 16th St. from Caesar Ave. to Johnston Ave.
- Fordyce Ave. and Huisache Ave from 16th St. to Dead End
- 16th St. from Johnston Ave. to King Ave.

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Weed Killer – Crews sprayed weed killer on:

- 1300 E. Corral (PW around warehouse)
- Shelly from Ailsie to General Cavazos (east and some of the west side)
- Caesar Ave. from 6th To US77
- Ailsie from Loop 428 to 14th St.
- All of Zone 10

Weed Eating

- Escondido St from 6th St to FM 1717
- Corral Ave from 17th St to 14th St.
- At Dick Kleberg Park
- Creek from 17th St. to N. Armstrong Ave.

Drains – Cleaned drains on:

- 6th St. and Armstrong Ave.
- Santa Gertrudis to Caesar Ave
- 6th St and Kleberg Ave.
- King Ave. and 6th St.
- 10th St and King
- Warren Ave and 21st
- 9th St and Ragland Ave.
- 7th St and Johnston Ave.
- King Ave and Corral Ave.

Patching – Crews patched and filled in potholes:

- Santa Gertrudis from bypass to Hwy 141
- 715 Santa Delores from Santa Monica to 723 Santa Elena
- Santa Fe and Santa Cecilia from Santa Monica and Santa Elena to Santa Rosa
- University Blvd from Lee to Richard
- Williams St. from Santa Gertrudis to Ave C
- 800 block of 16th St.
- 800 block of N. 12th St.
- 12th St near Flores Park
- 17th St. and King Ave.
- Wanda Ave. and Kenedy
- Carol Ave and Martin Ave.
- 3rd St. and Kleberg Ave
- Escondido from 6th St. to 14th St.
- 12th St. and King Ave.
- 317 E. Huisache
- Henrietta Ave. and 13th St.

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- 327 E. Ave D
- 830 E. Ave A
- Kleberg Ave. from 14th St. to 17th St.
- 716 S. 16th St.
- 519 E. Ella
- 1200 block of W. Kenedy Ave. in front of Breathe of Life Church
- Williams and Kenedy Ave.
- Jackson Ave and Kenedy Ave.
- 3rd St. and Kleberg Ave
- Alice Ave. between 5th St. and 6th St.
- Alley between 7th St and 8th St. and Johnston Ave. and Fordyce Ave.
- 9th St. and Huisache Ave.
- Put fliers on houses regarding new road construction on Franklin Adams and General Cavazos Blvd. to FM 1717.
- 3rd St and Ella Ave
- 3rd and Ave D
- Fordyce Ave. from 15th St to 16th St.
- 16th St from Fordyce Ave. to Huisache Ave.
- 900 block Wilson between 13th St and 14th St.
- Ave A, Ave B and Nettie from 3rd to Armstrong Ave.
- 2nd St from Santa Gertrudis to Corral Ave.
- 1st St. from Corral Ave. to Ave I
- Ave. G and Ave I from Armstrong Ave to 1st St.
- 15th St between Johnston Ave and Warren Ave.
- 1st St and 2nd St. between Lee Ave and Alice Ave.
- 900 block of Wilson between 14th St. and 13th St.
- W. Ave C from Santa Gertrudis to 3rd near Flato Park
- 800-900 block of N. 12th St.
- 305 S. 13th St.



There were several areas the crews and engineering checked for flooding and cleaned drains. Recent rains identified those areas.

Miscellaneous -

- Trimmed blind corner on 16th St and E. Corral Ave., 14th St. and E. Ave A, 26th St. and Oklahoma Ave. and at 1237 E. Ave A
- Picked up trash on Corral at the Bypass and Santa Gertrudis at Bypass.
- Cleaned drains on Santa Rosa and Armstrong Ave, Santa Gertrudis Ave. and Corral Ave. and in Zone 11.



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- Fixed alley on King Ave, Kenedy Ave., 317 ½ Huisache Ave, 900 W. King Ave. and 609 E. Nettie

Sign Shop –

- Signs and Cones
 - Straightened sign posts as needed.
 - Crews discarded old sign posts.
 - Replaced a Stop Sign on Sage Rd. and Young Dr.
 - Replaced 4 Yields Signs – (1) S. Wells, - (1) W. Ragland, - (2) at W. Ragland and S. Wells
 - Counted inventory at Sign Shop.
- Tree Trimming
 - Creek near Franklin Adams
 - W. Kenedy Ave. near S. Lantana Ave.
 - Alley behind 428 W. Doddridge
 - 1st St. between w. Johnston Ave and Fordyce Ave.
 - 9th St and Fordyce Ave.
 - Creek near Trant Rd. and FM 1030
- Crosswalks-
 - Installed 2 crosswalks signs on 19th St and Lee Ave. and another on Kleberg Ave and 19th St.

Water Production (08/25-09/08)

Water Production finished fence slats installation at West Water Tower. Crew replaced burnt wires from J-box to well motor at well #20. Collection of lead/cooper samples were completed on 9/7/13 and will be submitted to Lower Colorado River Authority for analyses. TCEQ TTHMS/HAA5 samples are scheduled for 9/11/13. TCEQ sample contractor will be collecting these samples. Well site maintenance is schedule on a weather permitted basis. Well 22 lost electrical power during the storm on 9/7/13. Emergency power generator came on line until power was restored.

Routine job - Collected 12 routine bacteriological samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (8/25 – 9/08) - Wells – 34,737,000 gallons; Surface – 29,096,000 gallons; 3,348,000 gallons for Ricardo bypass; Total 60,485,000 gallons; Average – 8,641,000 gals/day

Wastewater Collection and Treatment Plant (08/25-09/08)

Wastewater Treatment North Plant – Repaired secondary clarifier bridge and placed in service. Operators and helpers cleaned clarifier troughs and weirs. Operators shoveled sludge from sand drying bed; Helpers and Operators replacing UV lights. Helpers and Operators wasting in wedge wire and sand drying beds; Plant Helpers mowed grass around Treatment Plant. Radiant Industrial did maintenance on UV system. Contractor Mendez started job on equipment building. Contractor Jah-Con troubleshot the SCADA system.

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Wastewater Treatment South Plant - Operator mowed grass, cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Crews are rescheduling taking BioMonitoring sample for a later date. Plant Helpers are mowing grass around Treatment Plant. Contractor (CSA) is finishing South Plant secondary clarifier and Contractor Jah-Con is troubleshooting SCADA system.

Wastewater Collection – Had 5 call outs for sewer backups and 6 line locates; 1- Video sewer service at 530 W. Ave C 1- new sewer tap at 704 E. Fordyce Ave.; 1 – Clean out cap repair at 1900 E. King; 1 – Manhole repair at 700 W. Nettie; Replaced sewer service line at 1514 E, Fordyce Ave. A sewer service repair was done at 530 W. Ave C and at 604 E. Richard Ave. Crews vacuumed septic tank at Health Dept. Crew vacuumed well at Carlos Truan Lift Station. Crews picked up manhole rings and covers at the Warehouse. Crew vacuumed water and mud at 1908 Kelly, measured depth of sewer at 2nd St and Ailsie and the 900 block of Doddridge. Crew Operators installed new sewer tap at 907 E. Doddridge. Crews picked up broken clay pipe at Yoakum and Jackson and picked up Scag Mower at the Landfill

Water Distribution (08/25-09/08)

Water Division Crews repaired 7 Main Breaks and answered approximately 34 Service Calls, 12 Locates, 6 – Service line leaks, 4- Meter Leaks, 1- Low Pressure, 7 – Backfills, 1- Cutoff replaced, 2-customer side leaks and 1 –close water.

2” Main Break	9 th St and Ave A
6” Main Break	Ailsie Ave. and Rettye Dr.
12” Main Break	8 th St. and Caesar Ave.
6” Main Break	328 E. Lott
6” Main Break	327 S. 6 th St.
6” Main Break	1600 W. Johnston

Water crews installed two 1” Taps at 334 Elizabeth and uncovered one ¾” service line on Private Rd. 2004. Water crews broke up and loaded cement from old water tower on 6th St and Mesquite Ave. Crews continued clean up on the 400 block of Caesar Ave. and are waiting on Street Dept. to patch asphalt. Water crews prepared hydrant to be replaced on 14th St. and Corral Ave. Crews also dug up hydrant at 1600 W. Johnston to see where water is leaking, found out water is leaking from the bottom of the shoe. Crews will replace this hydrant next week.

City Garage (08/25-09/08)

Maintenance - 3 Oil changes on preventive maintenance; 35 scheduled work orders; 41 nonscheduled work; 10 Service calls; 1 Call out; 19 New tires on heavy equipment and trucks; 8 flat tire repairs and balances; 28 pending work orders.

Welder - 0 work order; 3 pending work orders; 11 nonscheduled work orders; 2 scheduled work order; and 3 service calls. Welder is fabricating on the storm drain, pipe supports (wastewater)

Mechanics replacing a piston on a Sanitation truck



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Solid Waste (08/25-09/08)

Landfill - (08/25-9/08)

Landfill crew continued litter clean up in and around facility. The Magnet Trailer is being used to pick up nails around the facility and on the roads leading to the Landfill. The Landfill received 2" of rain and experienced a black out on Tuesday 9/3/13. AT&T repaired the phone lines. The Brush Loader was repaired by NPE and the loaner was returned. Landfill ordered one more trailer from Santa Anita Reclamation. Public Works Assistant Director, William Donnell came to Landfill to inspect operations. Weed-eating continues around the wells. Trash – 793 tons; Brush – 68 tons; Construction and Demolition (C & D) – 290 tons; Metals – .2.05 tons; Tire Quartered – 4.8 tons



Sanitation - Residential waste collected from 08/25 – 9/08– **567,380** pounds; Commercial waste collected **780,460** pounds; Brush collected **26,640** pounds and construction debris collected **70,740** pounds. The Brush crew finished Zone 2 and has started in Zone 3. The demolition at 1221 E. Huisache is now complete. We are working on abatements and demos when possible. Approximately 74 enclosures have been constructed. Twelve more enclosures are now complete, most being on S. 6th St. and several more enclosures have been started on Armstrong

Ave. All abatements for the month of August have been abated. Sanitation has been helping Community Appearance finish small abatements as needed. Recycling for the month of July totaled 27.01 and recycling for the month of August totaled 27.7 tons from the recycling center taken to Corpus Christi.

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders - For the period of 08/16/2013 through 09/13/2013, 183 purchase orders were issued totaling over \$574,846.86.

P-Card Statements - The Purchasing department closed August 27, 2013 with \$46,649.10 after processing a total of 360 transactions.



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Technology Division

Purchasing/IT Director, David Mason and IT Staff, Tony Verdin attended a meeting with Mr. Josh Richline at the Fire Department to improve their telephone system. When a vendor is shipping materials to us by common carrier, these are the different carrier shipping methods. It is important that all shipments are FOB Destination i.e. Kingsville, TX as the title of those materials transfers only after receipt.

Shipping Method	Carrier	Freight Listed on PO	Title Held in	Claims Filed By
	Paid By		Transit By	
F.O.B Origin Freight Collect	Agency	Yes	Agency	Purchasing
F.O.B Origin Freight Allowed	Vendor	No	Purchaser	Purchasing
F.O.B Origin Freight Prepaid and Charged Back	Vendor	Yes	Purchaser	Purchasing
F.O.B Destination Freight Collect	Agency	No	Vendor	Vendor
F.O.B Destination Freight Prepaid and Allowed	Vendor	No	Vendor	Vendor
F.O.B Destination Freight Collect and Allowed	*Agency	No	Vendor	Vendor

Texas Business & Commerce Code § 2.601

Incode Version X - Continuing the development of the Incode server we have completed our first week of initial setup and tutorial on the new platform. Doug Garret from Incode has been very helpful by providing instructions on how the new system will function. The major changes include enhanced searching and provide robust reporting features. The software has a customized reporting feature similar to the crystal reporting. This feature is extremely powerful allowing user to individualize, customize, save, and share reports. Each field in the new software is searchable and reportable making it easier to operate and more users friendly. This is a breath of fresh air compared to the current version were each report is canned.

Also, Technology staff will be able to customize processes to ease management functions. Therefore, it is important for staff to bring questions or concerns of the current system to either me or Mr. Bryson. For example, to increase productivity Mr. Mason elected to enter the current standing rules on PO

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amounts into the new system. This will allow him to effectively manage the purchasing process according to the standing rules. It is important to treat this 'new' system as a fresh start. We can make accommodations for anything the current system is lacking but now is the time to bring up these concerns. Please bring these and any questions or concerns to the attention of the IT staff.

Tony has already begun testing the test environment for end-user deployment. It is much more intuitive compared to last version and easier to navigate. I would like to setup a test end-user group to begin training this week and next week. This will allow having a better grasp on what additional customization are needed for any foreseeable issues.

ACTIVITY	RESOURCE RESPONSIBLE	SCHEDULE DATES
Initial Data Pull (to convert GL/balances)	Client	7/29/13
Financial Chart of Accts and Segmentation begins (non-billable)	Jenna	7/29/13
<u>Deadline</u> for COA and Segmentation completion	Client	9/6/13
Reporting work with updated COA begins (non-billable)	Jenna	Begins 9/6/13
<u>Deadline</u> for converted GL, balances, & COA	Programmer	9/6/13
Remote Data Analysis and Setup – Week #1	Doug G	Week of 9/9/13
Remote Data Analysis and Setup – Week #2	Doug G	Week of 9/30/13
Updated data pull & <u>deadline</u> for fixing all MDAP errors	Client	10/28/13
<u>Deadline</u> for initial full conversion	Programmer	11/8/13
GL, AP, FA, PU Onsite Consult – Week #1	Doug G	Week of 11/11/13
Personnel Mgt, Parallel Payroll, ESS, Onsite Consult – Week #2	Doug G	Week of 11/18/13
Remote Conversion work	Client	Begins 11/25/13
RCA assistance week (non-billable)	Doug G	Week of 12/09/13
<u>Conversion deadline</u>	Programmer	TBD 2014
Final Data Pull	Client	TBD 2014
LIVE GL, AP, FA, PU, PA	Tammy	TBD 2014
LIVE Personnel Management, ESS, Time clock	Tammy	TBD 2014

GIS Server - The GIS server team consisting of Valerie Valero (Engineering), Daniella Herrera (Engineering), Tony Wilson (PD), Jessica Storck (Planning) and myself had its first meeting with the

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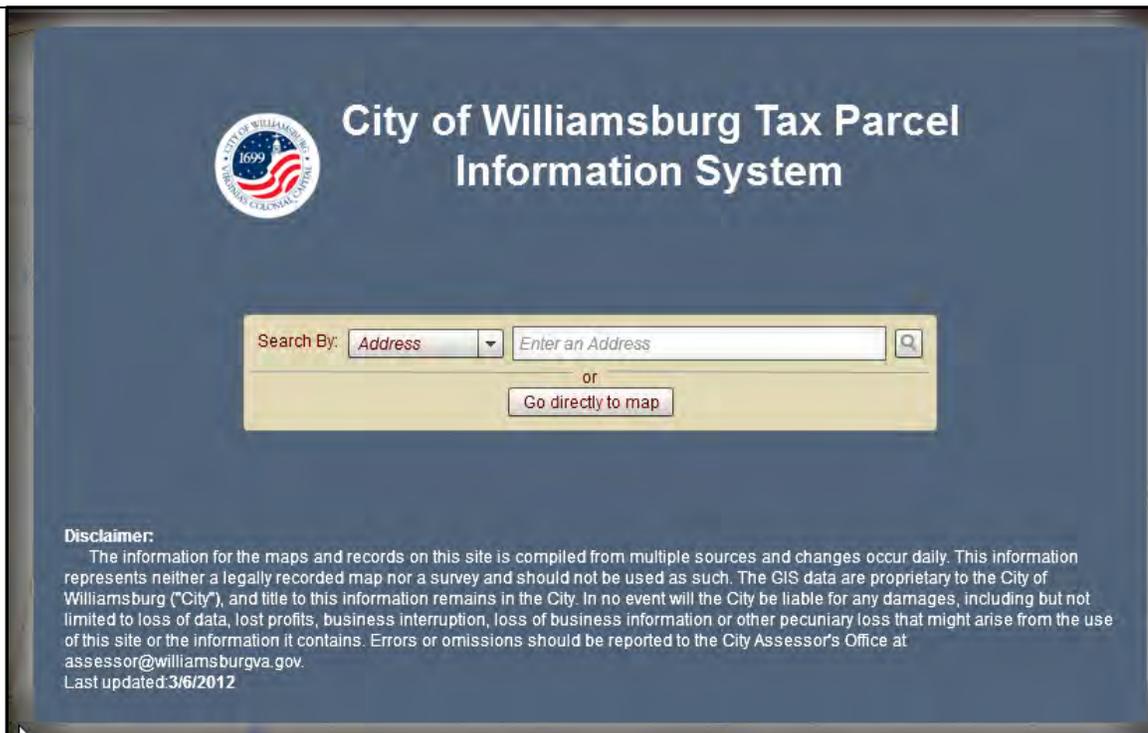
Timmons Group. After our initial meeting we are currently putting together the frame work for the website. There are several customizable objects that we will have to setup including: our symbology, a splash page, searchable features, tax assessment page, and any links that need to be added. The symbology will have to be made available on a separate file to allow for consistency on all the maps. Also, we have requested that the format of the data be made available in the ESRI local government information model.

From the ESRI Local Government site:

ArcGIS for Local Government helps local governments successfully implement GIS in cities, counties, and other local authorities. It includes a series of maps and apps built on a common information model that is designed to work together across various departments

The four month development cycle has begun. We will hopefully have a test product ready by the middle of October and a finished product late November to early December. In addition, we are operating on time according to the schedule laid out and on budget with this project.

Customizable Areas



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Search Page

Search By: **Address**

Advanced Search

Sales History | Neighborhood | Graphical Search

Purchase Date:

Beginning Date: Ending Date:

Price Range:

Min. Value Max. Value

Parcel Use:

Building Use:

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Tax Card 1

Williamsburg, VA
Tax Assessment Information



February 21, 2012

From the office of:
City of Williamsburg Commissioner of Revenue
Bruce Goodson

401 Lafayette Street
P.O. Box 245
Williamsburg, VA 23187
Phone: (757)220-6150

Parcel Information

Parcel No:	583-02-00-019	Neighborhood:	YORKSHIRE
Address:	1110 HELMSLEY RD	Subdivision:	510294-005-B
Class:	SINGLE FAMILY-URBAN	Total Acres:	0.530
Class Use:	SINGLE FAMILY IMPROVED	Flood Map:	510294-005-B
Legal:	YORKSHIRE LOT 19	Census Tract:	3701
Voting Precinct:	BERKELEY PRECINCT		

Districts		Schools	
Zoning:	RS-1	Elementary:	MATTHEW WHALEY ELEMENTARY
Sign:	RESIDENTIAL	Middle:	BERKELEY MIDDLE
ARB:		High:	LAFAYETTE HIGH

Valuation			
Year	Land	Improvements	Total Value
2012	\$205,000.00	\$405,100.00	\$610,100.00
2011	\$230,000.00	\$405,100.00	\$635,100.00
2010	\$230,000.00	\$477,200.00	\$707,200.00

Ownership

Current Owner

Name:	HOWELL, GEORGE E, TR & MARTHA JEAN, TR	Deed/Instrument:	093505
Address:	1110 HELMSLEY RD	Will:	
Purchase Date:	12/21/2009 12:00:00 AM	Plat:	
Purchase Price:	\$0.00		

1st Previous Owner

Name:	HOWELL, GEORGE E & MARTHA JEAN	Deed/Instrument:	064108
Address:		Will:	
Purchase Date:	11/30/2006 12:00:00 AM	Plat:	
Purchase Price:	\$791,500.00		

2nd Previous Owner

City of Williamsburg, Virginia - Disclaimer: Information deemed reliable but not guaranteed.

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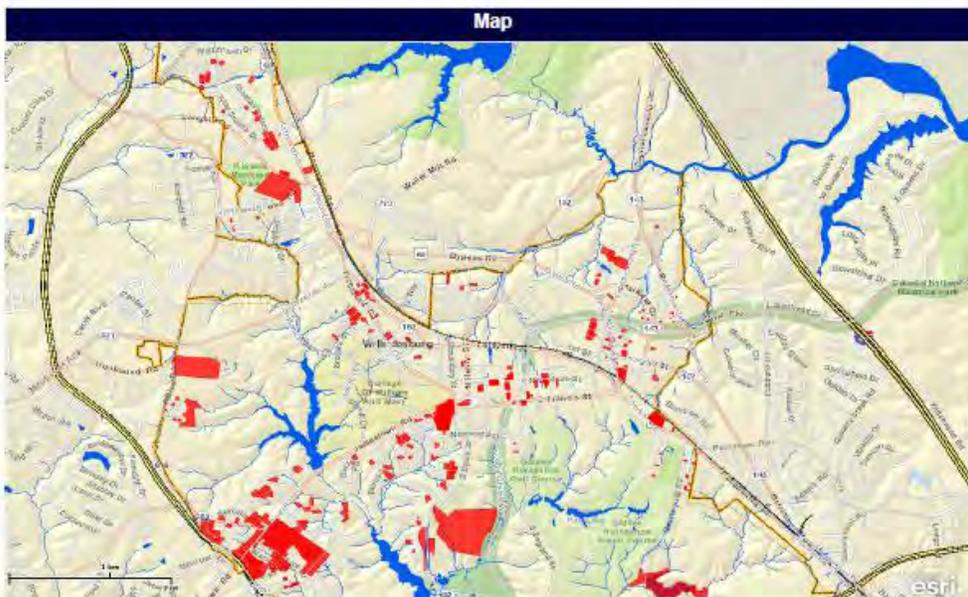
Tax Card 2

Williamsburg, VA
 Tax Assessment Information



February 21, 2012

Building			
Street Address:	1110 HELMSLEY RD	Building Name:	SINGLE FAMILY DETACHED
Business Name:		Year Build:	1989
Model:		Building Use:	SINGLE FAMILY DETACHED
Rental Units:	0	Stories:	1
Foundation:	CRAWL	Sq. Ft. Living (Res):	3618
Sq. Ft. Living (Com):		Sq. Ft. Total Living:	3618
Sq. Ft. Garage:	634	Sq. Ft. Basement:	0
Sq. Ft. Total Gross:	4252	Rooms Total:	8
Bedrooms:	3	Full Baths:	2
Half Baths:	2	Fireplaces:	2
Heating:	ELECTRIC	Cooling:	CENTRAL AIR
Roof:	COMPOSITION SHINGLE	Ext. Finish:	BRICK
Int. Finish:	SHEET ROCK	Floors:	N/A



City of Williamsburg, Virginia - Disclaimer: Information deemed reliable but not guaranteed.

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Fire Department Phone System - Concerning, the issues with the phone systems at the fire department we have had our initial meeting with the Mr. Richline the Shoretel vendor. The vendor was able to demonstrate several products to Chief Reed, along with giving some insight on how to proceed and offered very helpful advice on the current infrastructure. Mr. Richline suggested that they proceed and have AT&T provide a PRI (T-1) voice line then use the Shoretel voice system over those lines. The IT staff will begin Monday the process to accomplish this. We are currently awaiting a proposal from AT&T, and a finalized quote from the vendor. AT&T has agreed that this is an emergency situation and has placed us in contact with the critical care division. This will greatly impact the time of incident response. This should allow us a better position to provide adequate services to the Fire Department.

R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Ruth Valdez, Interim Director)

Did You Know?

Did you know the most valuable book is 1 of the 5 original copies of Shakespeare's First Folio (written in 1623)? The book sold at auction for \$6,166,000. –edmondschools.net

Prepare Your Children for School at the Library

With the coming of fall, the school year has begun for many students. And for those children not old enough to attend school, the library continues its Thursday Toddler Story Time for children from 0-5 years of age. Story Time is a fun-filled 30 minutes of stories, songs, poems, and crafts. For the next 26 weeks, the focus will be on the alphabet. The kids will create weekly crafts based on one letter each week. Parents can watch their children transform the letter "D" into a duck, or the letter "A" into an apple tree. The goal is to help the children master the skills that are needed to successfully start school. A review of colors, shapes, and counting is included in each week's activities. Amanda Cruz and Krystin Torres continue to make mobiles for the Children's Department in an effort to create an environment that is conducive to learning these skills. They are currently adding numbers in numerical and word form that will soon join the current collection of alphabet mobiles. The educational visuals are attracting the attention of many, and it is interesting to watch children, as well as adults, marvel at the library's latest décor. Children visiting the library also have the opportunity to learn social skills as they interact with other children. After Story Time, parents can read to their children and build new friendships with other parents. The Robert J. Kleberg Public Library invites parents and their toddlers to stop by at 9:30 a.m. every Thursday to explore and enjoy these first steps in learning.



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Library Electronic Services at Your Fingertips

The adult and children's computer labs continue to be highly utilized. Many patrons are using the computers to cover a wide range of activities. Today's technology allows patrons to connect with friends and loved ones through e-mail and Facebook. With the start of school, students of all ages use the computers to conduct research online and through Discovery Texas—TexShare Databases. Children can print pictures for school projects and even play educational games that can help them succeed in school. Adults use the library's



computer lab to prepare for the workforce by creating resumes, conducting job searches, and filling out applications. Through Learning Express Library, patrons can also practice taking various vocational exams. Computer users can create letters and invitations using Microsoft Word. In addition to the library's computer lab, Wi-Fi users can access the library's hotspot 24/7 and print virtually any document or web page for a nominal fee. These electronic services compliment the library's print collection. Come discover the wide-ranging options available to patrons through the library's electronic services.

RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Sexual Harrassment & Awareness Training conducted at Public Works

Sexual Harrassment & Awareness Training was conducted on Wednesday morning at 7:00am at the Public Works building. This was a mandatory annual Training for all City Employees. As an employee within our organization, we must be committed to the concept of a harassment-free workplace. Creating a great work environment that is free of harassment and discrimination is important for many reasons:



- It's the law.
- Harassment is counterproductive to the efficiency and morale of your organization.
- Not complying with the laws governing harassment can expose an organization to costly litigation.
- Negative publicity can result in a poor public image for your organization.
- It's simply the right thing to do.

Safety & Health Orientation Training for 3 New Staff

Risk Manager Melissa Perez provided Safety and Health Orientation Training to three new employees from the Street, Garage and Community Appearance Department. Why is Initial Safety and Health Training important?



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- Ensures that people who work for you know how to work safely and without risks to their health.
- Develops a positive health and safety culture, where safe and healthy working becomes second nature to everyone.
- Meets your legal duty to protect the health and safety of your employees.

Preparations being made for Employee Recognition & Safety Week

It is that time again. Employee Recognition and Safety Week preparations are under way with the ERS Committee. The Risk Manager with the committee is trying to make every year even better than the last. Safety Presentators will be at Public Works from 811 Locates, Spohn Memorial Hospital & American Red Cross and many others. This years Christmas Banquet will be located a the University Ballroom and will be catered by Aramark Catering. Mariachis may also pay a visit to all the employees and their families that evening. There is so much to do but its going to be all worth it.



Preparations being made for 1st Annual Game Night 2013

The City of Kingsville will be having their 1st Annual Game night on November 2nd 2013. The Risk Manager and Human Resource Director along with the Employee Recognition & Safety Committee are making plans for all city employees and their family. Employees will be given access to attend a Javelina Football game, attend a tailgate event with food - hotdogs, chips and sodas and fun with the City of Kingsville Staff. Employees will also be wearing City of Kingsville Game night shirts provided by City Staff. There is still plenty to do, but we can't wait for the Fun.



2013 Hurricane Season Half Over, Will we Luck out!!

the 2013 Hurricane Season is half over already — and while last year's late breakout storm Sandy didn't hit until nearly Halloween, the massive doom and gloom predictions for a wet and wacky hurricane season have, so far, not panned out. But does this mean we are out of the woods? Meteorologists predict that 2013 hurricane season is a "head scratcher," U.S. National Hurricane Center warns that it is "a mistake to believe that the second half of the season would resemble the first half. It's always good practice to be prepared for anything.



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TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Drug Arrest on New Trend of Illegal Drug

On Saturday September 7, 2013 at 1:00 PM Kingsville Task Force Agent Mike Tamez pulled over a white in color SUV on U.S. Hwy 77. During a probable cause search, Agent Tamez located synthetic marijuana in the front driver door pocket. The controlled substance was seized and the 25 year old male (Abraham Vallejo) was arrested and transported to the Kleberg County Jail. His vehicle was released to the passenger at the scene.

Wanted Homicide Suspect Traveling through our City

On Wednesday September 11, 2013 at approximately 8:35 PM, Kingsville Task Force's intelligence equipment alerted Agents that a wanted suspect vehicle was sighted on U.S. HWY 77 near Kingsville and possibly traveling to Mexico. The suspect vehicle's driver, Edward David Edick, was wanted for a homicide out of Pittsburg, PA. Edick is considered armed and dangerous and was traveling in a dark grey 2006 Pontiac sedan displaying PA. registration.

Task Force Agents alerted local agencies of the lookout information and searched our vicinity but were not able to locate the wanted vehicle or suspect. The following morning Customs & Border Protection reported apprehending the wanted suspect.

KTF Participates in Inter Agency Enforcement Operations

On Wednesday September 11 through Friday September 13, 2013 several law enforcement agencies worked together focusing on local criminal smuggling activities. The Kingsville Task Force, the Kleberg County Sheriff's Office, the Kingsville Police Department, the Jim Wells County Sheriff's Office and CBP Intel Agents conducted directed actions toward suspected criminal smuggling activities within Kleberg County.

Task Force Agents and officers from those mentioned agencies conducted criminal enforcement, traffic stops and targeted suspicious activity in Kleberg County. The lead and host agency, the Kleberg County Sheriff's Office, will provide an end of operation summary at a later date. The Operation Stone Garden Grant provided overtime monies for this and future operations.

Community and City Partnerships Working Together

On Thursday September 12, 2013 the Kingsville Task Force began accepting and retrieving concrete waste materials from Alamo Concrete Products LTD in Kingsville,



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Texas. With the assistance of the Alamo Concrete Products' Office, the City of Kingsville's Public Works Department and the Kleberg County Precinct 3 Commissioner's Office, the concrete waste product was picked up and delivered to the Kingsville Task Force office location. The concrete waste product will be utilized for property improvements and beautification. **A special thanks to all involved!**



TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Downtown Mural

In August of 2012, the Tourism Department took over a just-contracted-for downtown mural project that had been begun by the KCVB. The contract was with Gerald Lopez, president of the K Space Contemporary Gallery at 415 D Starr Street in downtown Corpus Christi. The contract amount was \$10,000. Earlier this year, we took over control of the contract and extended the delivery date to the end of August.

As a City public art project, we felt that it was important to establish reproducible controls over the process. We sought input on: 1. Materials and technique, 2. Content, and 3. Location. We had participation from several groups and individuals and communicated pertinent observations and recommendations to the artist. He made some alterations based on those comments and recommendations. He added a UV/graffiti protectant as recommended, as well.

We went through a process of reviewing many possible downtown locations for the mural, considering a list of criteria. The staff and committee list has been whittled down to two sites: the north face of the Kleberg Bank building, subject to Bank approval and the west face of the Fuentes Building, at 7th and Kleberg. Mr. Fuentes has already given permission, in concept.

On Monday, September 9, Tourism staff picked up the mural panels from the artist's studio in Corpus Christi and stored them at the visitors' center.

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The work is painted on twelve 4x8 foot by ½ inch panels that will result in a 12 feet high by 32 feet long mural.

There are issues related to installation, building code, wind-loading and costs to be resolved. The site selection needs to be made and a contract for the installation and display needs to be executed.



Unloading mural panels and storing in Visitors' Center



Assembled Mural

Downtown Historic District Façade Grant Program

The Tourism Department and the City Attorney are working with the City Manager to develop a City policy for implementation of a façade grant program that will provide a “carrot” to accompany the “stick” of code enforcement as an incentive for building rehabilitation. There are a number of building owners who have expressed interest in the program, which has been in the works for some time.

City staff continues to communicate with property owners to encourage façade, building and business improvements.

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Progress continues on several buildings in the 300 block of East Kleberg Avenue. This block links the somewhat visitor-oriented 200 block with the local-oriented HEB block.

BEFORE

AFTER



Historic Survey and Inventory

Cynthia Martin, TAMUK staff and TAMUK students are completing the two year project in which we collaborated with the university on a complete survey and inventory of the historic resources within the Kingsville Historic District. This project may prove to have been an important and notable partnership with positive impact for the City, the university, its students, and for the Texas Historical Commission.

A meeting was held with the senior staff of the THC; administration, instructor and student from TAMUK and with City staff to plan for maximizing the benefit from our initiative and project. We will be studying ways to match the output of the project to City of Kingsville needs, to university plans and to THC needs and plans.

Texas Treasure Business Award

Cynthia Martin supported an effort by Representative J M Lozano, the Texas Historical Commission and Harrel's that resulted in Harrel's Kingsville Pharmacy being awarded the THC's Texas Treasure Business Award, that is given to longstanding Texas businesses, with consideration given for downtown locations, for historic buildings and for being in a Texas Main Street district.

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Historic Development Board

Had a special meeting of the HDB to present the City's plans for a Historic District Façade Grant Incentive program. Bob Trescott made a presentation praising the Board for their progress over the last few years and advising them of the proposed commitment by the City to incentivizing rehabilitations. The Board voted unanimously to endorse the program.

Street Furniture

Work continues on selecting and ordering downtown street furniture, including benches, trash receptacles, signage and bus stop shelters.

Witte Museum Returns to Kingsville

We have had a relationship with the Witte Museum in San Antonio for some time. Some time back, University and City folks had visited the Witte's South Texas Heritage Center in San Antonio, hosted by Mrs. Helen Groves and Ms. Marise McDermott. Later, senior administrators from the Witte spent a weekend in Kingsville, at the King Ranch and TAMUK.

Now, the Witte Museum is having a staff retreat – and they came back to Kingsville. We gave them a little tour.

Bruce Shackleford, Curator and Marise McDermott, President and CEO from Witte Museum in San Antonio. You may have seen Bruce on Antiques Roadshow



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Wayfinding

A first draft of the City of Kingsville Local Wayfinding Guide Sign System plan has been shared with Engineering and Planning. The plan includes 20 odd destinations and 30 odd decision points with potentially 100 sign locations. We have to decide on a sign design, develop specifications, assign priorities, review with TxDOT and complete the permitting steps.

Downtown Park Pavilion

Thanks to the Planning Director, we got coordinated specifications and got the contract awarded. Work is underway. The deck will be poured soon.



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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, September 23, 2013 6:00 p.m.
Monday, October 14, 2013 6:00 p.m.
Monday, October 28, 2013 6:00 p.m.
Monday, November 11, 2013 6:00 p.m.
Monday, November 25, 2013 6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, September 26, 2013 3:00 p.m.
Thursday, October 10, 2013 3:00 p.m.
Thursday, October 24, 2013 3:00 p.m.
Thursday, November 7, 2013 3:00 p.m.
Thursday, November 21, 2013 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board Wednesday, October 16, 2013 7:00 p.m.
Historic Development Board Wednesday, October 16, 2013 4:00 p.m.
Zoning Board of Adjustments Thursday, October 10, 2013 6:00 p.m.
Civil Service Commission TBA 11:00 a.m.

Board Meetings (Respective Location)

Library Board Wednesday, September 25, 2013 4:00 p.m.
City/County Health Board (3rd week of every other month @ 5:30 p.m.)

Conferences/Seminars

Texas Municipal League Annual Conference – Austin, TX - October 8-11, 2013

Events

City of Kingsville Trash Off Day!!

Saturday, September 21, 2013 8:00 a.m. – 12:00 p.m.

6th Street & East Avenue B – Two blocks north of Kleberg Elementary School

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

<u>Board Name</u>	<u>Vacancies</u>	<u>Recommendations</u>
Zoning Board of Adjustments	0	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	0	0
Planning & Zoning Commission	0	0