

City of Kingsville, Texas
Staff Report
(Courtesy of the City Manager's Office)
December 9, 2013

"A successful man is one who finds out what is the matter with his business before his competitors do" Roy L. Smith,
www.businesspundit.com

"We are not interested in the possibilities of defeat." Queen Victoria,
www.inspirational-quotations.com

FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

We first worked with Cynthia Martin when she was the Director of the Texas Tropical Trails Region for the Texas Historical Commission. We then hired Cynthia Martin as a consultant to manage our Historic District Survey and Inventory that was commissioned pursuant to a Certified Local Government Grant.



Cynthia Martin, Downtown and Volunteer Manager



When we created the new Tourism Department and Bob Trescott was promoted to Director of Tourism, Bob brought Cynthia aboard to take over Downtown Management, Kingsville Main Street and Historic Preservation under his direction.

Cynthia has become an important part of the planning for the restoration of the Old HM King School, bringing her expertise in historic preservation and in Green Building design to planning for the long term sustainability of the new City Hall.

Ms. Martin has also facilitated implementation of the City's Façade Grant Program, working closely with building owners, contractors, the Historical Development Board, and the Building Official to rehabilitate aging building fronts – improving the appearance and appeal of downtown retail.

Cynthia has also become the face of downtown event management, coordinating among City Departments, event organizers and downtown merchants. And, she is now completing the project, for which she had once been contracted, that will update the documentation of historic resources in the Historic District.

Thank you for considering Cynthia for the City Manager's Good Job Award.

Bob Trescott, Director of Tourism Services

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Let's Remember & Recognize Our Award Winners!!!

2012 Safety & Recognition Awards

Jennifer Bernal – Employee of the Year
Task Force Department – Injury Free Award
Avelino “Java” Valadez – Safety Hero Award

2013 Good Job Awards

| | | | |
|----------------------|-----------------------------|----------|--|
| Cynthia Martin | Tourism | 12/9/13 | Growing tourism in Kingsville |
| Bianca DeLaRosa | Police | 11/25/13 | Helping KISD and Kingsville youth |
| City Employees | Various | 11/12/13 | 1 st Annual Game Night and Tailgate |
| Felix Camarillo | Fire | 10/28/13 | Distinguished and selfless service |
| Aileen Escamilla | Public Works- Collections | 10/14/13 | Customer service with a smile |
| Police 5K Run Team | Police | 9/23/13 | Honoring the fallen |
| Manuel Buentello | Planning – Bldg. Regs | 9/09/13 | Good work in difficult conditions |
| Mike Tamez | Task Force | 8/26/13 | Impressing others statewide |
| Jeremy Loftin | Task Force | 8/26/13 | Impressing others statewide |
| Ruben Villalobos | Task Force | 8/26/13 | Impressing others statewide |
| Richard Kirkpatrick | Task Force | 8/26/13 | Impressing others statewide |
| Valerie Valero | Public Works – Engineering | 8/12/13 | Leadership & initiative |
| Chris Sanchez | Public Works - Sanitation | 7/22/13 | Exceptional performance |
| Teresa Orr | City/County Health Dept. | 7/08/13 | Going the extra mile/compassion |
| Carol Rogers | Public Works & Risk Mngt. | 6/24/13 | Commitment to work & coworkers |
| Myrna Barrera | R.J. Kleberg Public Library | 6/10/13 | Helpful and welcoming to all |
| Theresa Cavazos | Planning | 5/28/13 | Fundraiser for PDAP |
| Norma Cavazos | Finance / Accounting | 5/13/13 | Payroll processing excellence |
| Luke Stevens | Public Works Sanitation | 4/22/13 | Assistance to other departments |
| Capt. Roel Carrion | Fire Department | 4/08/13 | Selfless service as Interim Chief |
| Jessica Storck | Planning & Development | 3/25/13 | Customer service excellence |
| City Employees | City of Kingsville | 3/11/13 | Assist. Com Ken Starrs' fundraiser |
| Chuck Jennings | Tourism | 2/25/13 | Working effectively with Sheriff |
| Cpl. Jorge Flores | Police Department | 2/11/13 | Prompt/caring customer response |
| Ptlm. Javier Aleman | Police Department | 2/11/13 | Prompt/caring customer response |
| Ptlm. Henry A. Cantu | Police Department | 2/11/13 | Prompt/caring customer response |
| Ptlm. Allen Brown | Police Department | 2/11/13 | Prompt/caring customer response |
| Cindi Flores-Falcon | Community Appearance | 1/28/13 | Resolving a neighborhood problem |

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CITY MANAGER'S OFFICE (Courtesy of Vince Capell)

Photos from Employee Recognition and Safety Week Celebrations at Department Locations

Good Turnout at Public Works



One of Two Presentations at Police Dept.



Hammin it up at the Fire Department



Library Years-of-Service Award Winners



Charlie Cardenas Observing His Troops



Early Morning Gathering at Fire Dept.



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CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Food Establishments Inspections (November 15, 2013-November 27, 2013)
 Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

| | | |
|----------------------------|-------------------------|---------------------------|
| Harrel's Fountian-100 | LE Ramey Golf Course-93 | KISD/Gillette-96 |
| L & M Superette #1-100 | Best Western Motel-100 | Big House Burgers-88 |
| Kingsville Quality Inn-100 | Kleberg County Jail-100 | Los Cabos de San Lucas-97 |
| Javalina Mart-90 | Taco Bell-100 | Kwik Pantry/Ricardo-89 |
| Subway/Armstrong-96 | Riviera Food Mart-78 | Agave Jalisco/Riviera-95 |
| Burger King/Riviera-97 | Hampton Inn-100 | IHOP-92 |
| KISD/Harrel School-100 | El Tapatio/Ricardo-100 | Stripes #2201/Riviera-95 |
| Dairy Queen/Riviera-100 | Yen Ching-90 | A&J Food Mart- |

Regular Food Handler & Fundraiser Food Handler Classes

| | | |
|--------------------|-------------|---|
| Food Handler Class | 19 Students | Regular Food Handler Class/Health Dept. |
| Food Handler Class | 18 Students | Fundraiser Food Handler Class/ Kingsway Leadership Church |

Permitted Temporary or Permanent Food Events

| | |
|---------------------------|--|
| Amanda Rabe & Janie Garza | Temporary Food Event/Roasted Pecans in a bag-Ranch Hand Festival |
|---------------------------|--|

Fun Facts-Did you know?

- ❖ Contrary to popular belief, dogs aren't color blind; they can see shades of blue, yellow, green and gray. The color red registers on a grayscale in a dog's vision.
- ❖ Cats' bodies are extremely flexible; the cat skeleton contains more than 230 bones (a human has about 206), and the pelvis and shoulders loosely attach to the spine. This adds to their flexibility and allows them to fit through very small spaces.

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Animal Control-Pet Adoption Day

The City-County Health Department-Animal Control Division recently held their monthly Pet Adoption Day at our local Tractor Supply Company. The event was held Saturday, November 16, 2013 from 10:00 am to 2:00 pm. Several dogs and kittens were displayed for the public to see and pet. Big thanks to 2013 Little Miss La Posada Queen Mila Sanchez for volunteering her time showing and feeding our animals at our monthly pet adoption day. Thank you Jessica Montalvo, Customer Service Representative and Teresa Orr, Kennel Attendant for what you do.



**2013 Little
Miss La
Posada
Queen-Mila
Sanchez
Waiting to be
adopted**



Please Adopt ME!

Us too!



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**Tractor Supply Customers stop to pet our
doggies**



**Little Miss La Posada helping to feed the
doggies**



Vector Control-Bee Inspections

The City-County Health Department was called by Bill Donnell, Assistant Public Works Director if we could assist in abating some bees. The bees were located inside a metal pole that is to be removed by Public Works in efforts to beautify the city of Kingsville. This pole is at the intersection of Lott and 16th Street. Pictured are Jason Torres, Health Inspector II and Juan Torres, from Public Works Street Department. No bees were found!



**Bee suit on and
ready to go up!**

Going up



Checking the pole for Bees

Animal Control-Next Monthly Pet Adoption Day

Please join us at our next Pet Adoption Day
Saturday, December 14, 2013
10:00 a.m. to 2:00 p.m.
Tractor Supply Company
2405 S. Brahma Blvd

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Come by and see our variety of dogs and cats!
Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee
For questions please call the City-County Health Department @ 361-592-3324

FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Where Everyone Counts



Question? What are economic resources with the ability or potential to provide future benefits? Answer? Assets.



P-Cards - Statements went out December 2nd to the City Departments. Please remember to have your reconciliations in to Purchasing within 5 days of receiving your statement. This would be December 9th. Please make sure you use correct accounting codes and have your supporting documentation attached. Lastly, make sure your report has been approved by your Supervisor. Thanks for your attention to these matters.

Payroll - The payroll department has been especially busy this week due to preparing the safety checks and sick leave buybacks. In addition, TML has scheduled their annual audit for Thursday, December 5th. They will be in Payroll reviewing the City's 941 and Worker Compensation reports.

Accounts Payable - There have been several invoices dated for last year (before October 1st) that have been presented for payment recently. If the work was done prior to October 1st the expense will be charged to last year's budget. Some of these invoices did not have purchase orders assigned to them. Purchases need either a Purchase order or need to be charged to your P-Card.

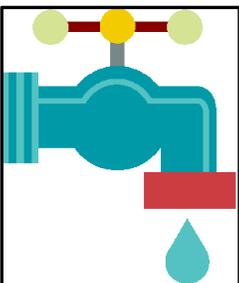
Incode Version VX - Douglas Garrett, the implementation consultant with Incode, was here November 18-22nd. He met with various Finance Departments (A/P, GL, Payroll) to ensure the City's current work processes run smoothly in the new software. All of the test runs went smoothly. He will be working remotely the week of December 9th. The "go-live" date is still on schedule for mid-January, 2014.

Audit - The Finance Department staff continues to prepare for the annual audit performed by Womack & Co. The requested documentation in advance of the audit has been prepared. The current focus of the department is completing bank reconciliations, grants, and fixed assets. Mr. Womack and his staff will be here the first part of January, 2014.

Utility Billing Division

The Facts on Water Use - Your water meter is read electronically and not manually since 2006.

Supervisor Meter Tech - The Utility Billing office has one Supervisor Meter Technician that has been with the City of Kingsville for 23 years, and one meter tech that assists the supervisor. The Meter Techs read four billing cycles monthly and they range from 7,700 to 7,900 accounts.



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Where to make utility payments - The Utility Billing office has three payment windows and three certified CSR's to assist customers with any utility billing questions, payments, and issues. The Utility Billing office has two Billing Specialists that are knowledgeable in the Billing process for the Collections Department. Payments can be made over the phone via MasterCard or Visa and no additional charge.

Christmas and New Year Holiday Trash Schedule 2013 - City Hall will be closed Wednesday December 25th and Thursday December 26th, 2013 in observance of the Christmas Holiday. Trash service schedules for Dec 23 – 28th

Residential:

Monday service- Monday Only

Tuesday service- Tuesday Only

Commercial:

Service for Tuesday & Wednesday- Tuesday Only

Service for Thursday and Friday - Friday Only

New Year's: Closed on Wednesday

Residential - No Change

Commercial - Wednesday will be done on Thursday.



Payments can still be dropped off via check or money order form in night drop outside corner of City Hall Building or made online, CityofKingsville.com via MasterCard or Visa.

Job Well Done - On November 21st, 2013 a customer that shall remain anonymous called me to one of the cashier's windows to express his gratitude and appreciation for Bisente Zamora, Meter Tech. The customer was new to the city and had a bad night with his light being shut off due to the previous owner not advising him that the light was scheduled for disconnect. Bisente was sent out to disconnect the water due to the previous owner closing out their account. The customer exhausted from the move and all plus the bad night his family had with no light, expressed his despair to Bisente and asked if it was alright that the water be left on and promised would visit the Utility Billing office to set up service within the next couple of hours. Bisente advised the customer that he would get a read from the meter and would leave the water on and would allow him a couple of hours to come into this department to set up services. When the customer came in as he promised he wanted to advise the Collections Manager that he was impressed with Bisente's professionalism out in the field and that his act of kindness was well appreciated and had much to say about the City of Kingsville. Bisente Zamora thanks for a job well done!



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Water and Waste Water Rate Increases - On August 12, 2013 the Commission approved a Water rate increase of 1% and a Waste Water Rate increase of 3%. The updated rates went into effect August 28th, 2013. The first bill pertaining to the increase was mailed out September 4th, 2013.

December Utility Bill Announcement - Due to the Christmas Holiday December 25th and December 26th, 2013, Utility bills normally sent out on that Wednesday will be mailed out Tuesday, December 24th, 2013 instead. For questions contact the department at 361-592-5281.

Reminder - All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. For all Sanitation Related Issues please call 361-595-8094. For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

What is a Municipal Court? - A municipal court is a US court whose jurisdiction is limited to a specific municipality, county, community, or city. These courts can preside over only those cases and offenses that have taken place within their sphere of influence. They cannot consider cases and offenses that have occurred outside their territory. Like other courts, municipal courts are committed to administering justice in a fair, efficient, and timely manner. They are also committed to safeguarding the legal rights and liberties of citizens and ensuring the protection of public interest.



For more information citizens are encouraged to contact the City of Kingsville Municipal Court for any questions or concerns by calling (361) 592-8566 or visit us at 200 E. Kleberg.

Court Business - Throughout the weeks of November 13, 2013, 2013 through December 1, 2013, the Kingsville police department filed a total of 233 new citations with the court: traffic(175), parking(14) and state law (44). Kingsville's health and code enforcement filed a total of 20 new ordinance violations and the court officer filed 19. A total of 286 cases were completed and closed during this period.

In the warrant department 109 orders were executed, which cleared 163 cases from the court system. 25 new arrest orders were released.

Court collections in this period totaled \$47,249.41 from settlement on payment plans and all other executed orders.

Inmate Court Hearing for November 21, 2013 - During the 2:00 o'clock session, a total of 10 inmates were transported to the Municipal Court Chambers by Kingsville police department. Six individuals were ordered for release with a payment plan/extension and four individuals were ordered to serve time in the county jail for balance owed to the court.

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Public Court Hearing for November 21, 2013 - During the 3:00 o'clock session there were 154 total of people scheduled to make their court appearance (297 cases), of which 81 people made their appearance. Of the people whom did appear the case results were as follows:

| | |
|-----|--|
| 74 | Payment plans & extensions granted |
| 119 | Cases forwarded to the warrants |
| 17 | Pending |
| 6 | Cases dismissed by compliance |
| 33 | Cases closed by full payment |
| 4 | Cases reset for trial |
| 28 | Cases sent to Omnibase |
| 14 | Cases reset to a later court date |
| 1 | Case granted for Driving Safety Course |
| 1 | Case under deferred disposition |

Thank You! - Many thanks to Kingsville Police department for the security provided during scheduled court sessions! Special thanks to Officer Murray #64, Officer Grant #94, Officer Flores #52, Officer Dodd #88, and Officer T. Davis #25!

Payment Methods- The Municipal court manager asks that the public please continue to contact the court office for additional information on traffic and all other citations received at 361-592-8566. Also as a reminder, the court does not accept payment by personal checks. Payment may be made by Visa, MasterCard, money order, cashier's check and cash. Available on the city website is the option to pay for any outstanding balances due to the court, including active warrants or payment plans and extensions. Please visit our website at <https://cityofkingsville.com/>

Municipal court schedule -

| | |
|-----------------------|-----------------------------------|
| Inmate Court Session | December 5, 2013 at 2 p.m. |
| Regular Court Session | December 5, 2013 at 3 p.m. |
| Pre-trial | December 10,17,19, 2013 at 9 a.m. |
| Trial-Bench | December 19, 2013 at 4 p.m. |

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)



Fire Department Mission Statement

Safely respond to fire, medical, and other emergencies. Provide public safety education and prevention programs to protect our community because we care.



Participation in Community Events Update

Ranch Hand Breakfast Festival - A medic unit was assigned to stand by at the Train Depot on Saturday, November 23rd as part of the festival activities.

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NOTE: Due to the increased number of simultaneous emergencies that are occurring within the City, the Fire Department will not be able to assign personnel or equipment to remain at the location of special events. The Fire Department and its personnel are happy to be involved in community events, but must remain available to respond to emergencies and ensure the fastest possible response times. Personnel may be requested for events through the Fire Chief's office. Daily staffing levels and training schedules may effect resource availability.

Training and Professional Development

Station Drills - Fire crews participated in various training drills throughout the period including:

1. Hose testing
2. Hose lays and deployments
2. EMS Skills; Splinting techniques
3. Ground ladders

Department Training - Communications training was conducted to discuss radio and incident command communications changes.

Planning

Elevator Survey - A Shift personnel have been surveying and gathering information about elevators throughout the City. This is needed to pre-determine the type of elevators at each location, specific elevator key needed, and procedures for recalling and opening that particular elevator. There are many types of elevators and dozens of different keys. Pre-planning elevators will help reduce rescue times in case someone inside the elevator needs immediate medical attention.

Other Department Activities

Local 2390 Bargaining Agreement Negotiations - Bargaining agreement was approved by the City Commission.

FEMA Assistance To Firefighters Grant Application - Acting Lt. Camarillo and Fire Chief working on information and application for exhaust removal system and new fire engine.

New Phone System Installation - The Fire Department had been having numerous problems with the phone system that was intalled earlier this year. A decision was made to change to a new system that would meet the needs of the Fire Department. The new phone system is a Shoretel system. It allows easier communications between the sections of the fire station and between fire stations. It will also make it easier to answer emergency phone calls while dispatching.

Public Safety Education Programs - No programs during this period.

Hydrant Maintenance - Personnel cleared around fire hydrants in some areas.

Texas State EMS Conference - The Fire Chief, Acting Lieutenant Camarillo, and Engineer Guerra attended the EMS Conference in Ft. Worth this week. Classes were given in a wide range of topics and there were vendors present showing new products.

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Capital Item Projects

Fire Station 1 Electrical Project, Fire Station 1 Downstairs Restroom Project, Fire Station 1 Upstairs Restroom Project, and Fire Station 2 Exterior Project - Request for proposals are being prepared and project timeframes being developed.

Fire Station 2 Interior Remodel Project - Kitchen and office sheetrocked, painted, cabinets and oven installed. Kitchen is now partially functional with sink, refrigerator, and oven. Working on request for proposals for final phase of remodel.

Extractor Washing Machine - Request for quote being developed. This project should be underway in December.

Dispatch Communications Project - Fire Chief met with another vendor to discuss options for Fire Station alerting systems and communications options. Some work on the Dispatch Center will be done by multiple vendors and not one company. There will be some electrical improvements, new counter tops, racks for added monitors, new battery backup systems for computers and radios, and installation of radio dispatch console and associated devices that will connect phones and radios together.

Committee Meetings

Officers Meeting - November 22nd: 3 hour meeting to discuss several issues.

Uniform Committee - The committee met to discuss several items such as PPE, new Nomex uniforms, caps, t-shirts, and grooming standards.

Apparatus/Equipment Repairs

A-Shift personnel placed Engine 2 out of service for a couple of hours and removed a leaking connection from the water tank to a re-circulating line. They were able to find parts at the local hardware store to repair the connection. We had been waiting months for the area fire apparatus repair company to come back and repair the leak. The companies generally charge between \$200 and \$400 to travel to Kingsville and give us an estimate for repairs. The Fire Chief bought dinner for the crew that took initiative to adapt and overcome the problem.

Fire and EMS Response Statistics

Fire/EMS crews responded to **(15)** fire and other calls, **(87)** EMS calls, for a total of **(102)** emergency calls between November 15th and November 27th, 2013.

Special Incidents

None during the period.

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HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Did You Know?

MORALE

What it is --- “an attitude of mind... a state of well-being and an emotional state”

Where it resides --- “in the minds, attitudes and emotions of individuals as members of a group”

Whom it affects --- “immediately, employees and executives in their interactions; ultimately, the customers and the community”

What it affects --- “immediately, willingness to work and cooperation in the best interest of the enterprise; ultimately, output, quality of output, and costs of operations”

Michael J. Jucius, Ph.D.

Advertised Positions

Engineering – GIS Technician

Fire - Firefighter/Paramedic

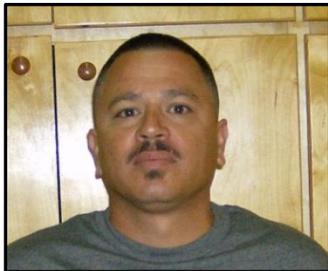
Garage – Equipment Service Worker and Maintenance Technician

Police – Telecommunication's Operator

Street - Supervisor

Wastewater – Utility Worker

New Employees



Jesse Rivera

Equipment Operator II

Public Works – Water Division

Separations

Mario Esparza – Telecommunications Operator - Police

New Agreement with Professional Firefighters Association

Collective bargaining with the Kingsville Professional Firefighters Association was completed on November 18, 2013 with the City of Kingsville City Commission reviewing the proposed contract and passing a resolution authorizing the City Manager to enter into a new three (3) year agreement. The final prepared document was signed by City Manager Vincent Capell and Association President James Creek on Thursday, November 21, 2013.



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With the completion of the Fire Association agreement, the HR Department produced copies of the document for each member of the association. In addition, the HR Department commenced preparation and review of back-pay calculations for all firefighters scheduled for increases under the new agreement as of October 1, 2013.

Employee Awards Programs

Employee of the Year - This year's Employee of the Year nomination forms were distributed to departments. All City employees have an opportunity to nominate another employee for a variety of reasons such as persons displaying any of the following:

- * High engagement and commitment to the mission, vision and values of the City of Kingsville.
- * A "can-do" attitude (goes the extra mile).
- * Functioning in the spirit of partnership with other employees and with their customers.
- * Clear understanding of personal accountability (looks first for resources & solutions)
- * Embracing change and looking for ways to reinvent themselves while continuing to provide a high level of value to the City.

The Employee of the Year Award was established to recognize the efforts of an employee who performs with a superior level of commitment, partnership, accountability, positive attitude, and ability to embrace change. Employees must include specific examples of how the Nominee has gone "Above and Beyond" their job duties. The Employee Recognition and Safety Committee reviews nomination forms and votes on the Employee of the Year. The City Manager is scheduled to announce the selection at the annual Employee Recognition and Safety Banquet.

Employee Years of Service - In addition to the Employee of the Year Program, the HR Office administers the Service Award Program. The Service Award program was implemented in 2012 with all employees with over 5 years of continuous service receiving an award. The 2013 Service Awards Program has been modified to include all City of Kingsville service including previous service in the calculation of total years of City service. Employees who have completed 5, 10, 15, 20, 25, 30, and 35 years of service qualify for the awards. Employees with prior service shall receive the award for the closest number of completed years in the Service Award Program schedule. There are forty-six (46) employees scheduled to receive an award and are listed as follows:

| <u>Department</u> | <u>Employee</u> | <u>Service Award</u> |
|-------------------|----------------------|----------------------|
| Finance | | |
| Collections | Maria Bruce-Hinojosa | 5 |
| Finance Admin. | Norma Cavazos | 5 |
| Fire | | |
| | Roel Cavazos | 30 |
| | Michael Luna | 20 |
| | Jose E. Mendietta | 15 |
| | Sam Smithwick | 10 |
| | Oscar Mendiola | 5 |
| Health | | |
| | Connie Allen | 10 |
| | Jason Torres | 10 |

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| | | |
|------------------------|------------------------|----|
| | Teresa Orr | 5 |
| Human Resources | Diana Gonzales | 15 |
| Library | Robert Rodriguez | 35 |
| | Danielle Friend | 5 |
| Planning | Cynthia Flores-Falcon | 15 |
| | Jennifer Bernal | 5 |
| | Theresa Cavazos | 5 |
| | Daniel Ramirez | 5 |
| Police | Ricardo Torres | 25 |
| | Viola Watson | 20 |
| | Johnny Campos | 15 |
| | Rick Salinas | 15 |
| | Henry Cantu | 10 |
| | Herman Cantu | 5 |
| | John Crawford | 5 |
| | Eric Escobedo | 5 |
| | Cynthia Garcia | 5 |
| | Jose Gonzalez | 5 |
| | Vincent Murray | 5 |
| Public Works | | |
| Landfill | Robert Falcon | 25 |
| | Gertrudis "Gary" Munoz | 20 |
| Public Works Admin. | Carol Rogers | 5 |
| Recycling | Valerie Fanning | 5 |
| Sanitation | Toni Cortez | 35 |
| | Daniel Rios | 30 |
| Street | Thomas Gummings | 15 |
| | Juan Torres | 10 |
| | Markos Duron | 5 |
| Wastewater | Rodolfo Mendez | 35 |
| | David Castillo | 20 |
| | Joe Villarreal | 20 |
| | David Pena | 15 |
| | Arthur Stroman | 15 |
| Water | Arturo Cruz | 10 |
| | Cecilio Obregon | 10 |
| | Ernesto Deases | 5 |
| | Aaron Vela | 5 |

The City Manager is scheduled to distribute the 2013 Service Awards during the Annual Employee Recognition and Safety Week (December 1st – December 6).

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The HR Department assisted Risk Management with safety incentive monetary and time off calculations. Employees without a preventable accident receive both a monetary award and an additional eight (8) hours of paid leave for utilization during the year.

Insurance Audits

HR is working with Payroll in reviewing insurance reconciliations of premiums effective as of October 1, 2013 – premium changes due to Open Enrollment. HR continues to work with the various insurance vendors to address billing issues and claim submission of supplemental benefits as well as addressing a variety of employee issues daily in person, phone and by email.

Prescription Discount Program – National League of Cities (NLC)

August 2013 – 55 prescriptions filled under this program used by a total of 18 individuals for a monthly savings of \$ 1,004.72. The average price savings was \$18.27 per prescription which translates to a 34.2% savings on prescriptions.

September 2013 – 34 prescriptions filled under this program used by a total of 15 individuals for a monthly savings of \$ 330.26. The average price savings was \$9.71 per prescription which translates to a 22.2% savings on prescriptions.

October 2013 – 44 prescriptions filled under this program used by a total of 16 individuals for a monthly savings of \$ 1,004.72. The average price savings was \$9.10 per prescription which translates to a 22.5% savings on prescriptions.

As of date, the program has been utilized by 1,837 individuals for a grand total savings of \$59,898.23 since the beginning of the program in August 2009. The plan has averaged a 20.8% savings in filling 6,423 prescriptions for persons in the Kingsville community.

PLANNING & DEVELOPMENT SERVICES (Courtesy of Robert Isassi, Director)

Planning and Administration Division

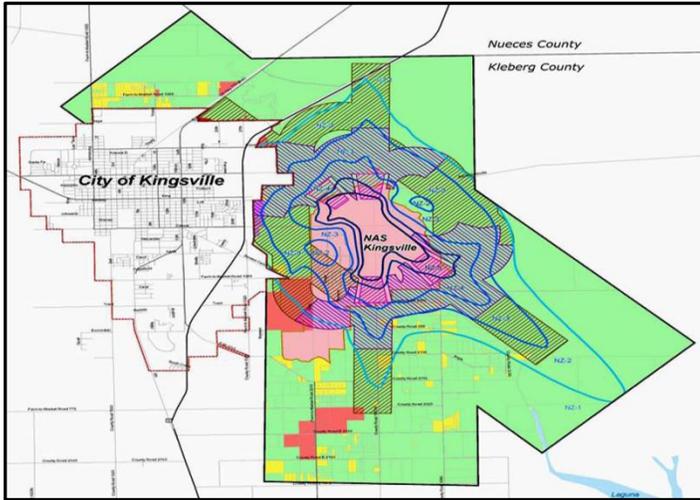
Power Company Upgrades - The City Building Official and Planning & Development Services Director met with AEP and their contractor to discuss electrical permits for over 40 electrical customers whom AEP has earmarked for wiring upgrades that will change out older wiring configuration to newer power configurations to support the use of AEP's Smart Meters. The Department will work with AEP in monitoring and inspecting the work to ensure it is done quickly and safely.

Western Oaks Apartments – Phase II - Oak Tree Apartments (formerly known as Western Sky Apartments) construction is underway. Developers have initiated Phase II of their apartment complex development to begin the platting and plan review process for Western Oaks Apartments which will be located just north of Oak Tree Apartments. Planning & Zoning Commission as well as City Commission have reviewed the plat and are moving forward with the project.

City of Kingsville, Texas Staff Report

(Courtesy of the City Manager's Office)
December 9, 2013

AICUZ Update



The US Department of Defense has recently completed its studies on Noise Zones and Accident Potential Zones (APZs) and has provided maps and information regarding the results of the studies to every Commission, Board, Club and Organization that will hear them. The updated Air Installations Compatible Use Zones (AICUZ) program map which shows the high-noise zones and APZs is available online and at City Hall to better inform the community of these safety concerns. Under the AICUZ Program, the Navy has established guidelines that define high-noise zones and APZs surrounding the military airfield and recommends land uses that are compatible within these zones.

Student Housing Opens - In early November, the Building Official approved a Certificate of Occupancy for the Newman Center Dorms which opened to students in mid-November. The students were moved from hotels in town to the newly completed dorms. Congratulations, TAMUK.

Student Housing in Kingsville - The City Planning Department will be reviewing plats and zoning for a 20 acre lot on the West side of Kingsville, near TAMUK. The potential for additional student housing opportunities is growing. The Planning Department will continue to work with developers in getting this done.

Economic Development Incentive Projects - At the November 25th Commission Meeting, the City has approved the Tax Abatement Guidelines which establish how tax abatement applications are handled and approved. The extended-stay hotel developer has recently received the updated guidelines and we anticipate the application and approval process to continue smoothly.

Building Services Division Permits Issued

| | | | |
|-----------------------------|-----------|--------------------|----|
| Residential Remodel | 5 | Demo | 2 |
| Commercial Building | 1 | Electrical Remodel | 11 |
| Mechanical | 2 | Moving | 0 |
| New Residential | 4 | Fire Inspection | 9 |
| Cert. of Occupancy | 0 | Gas Inspection | 5 |
| Commercial Meter | 3 | House Leveling | 0 |
| Plumbing | 7 | Residential Meter | 5 |
| Re-Roof | 3 | Sprinkler | 1 |
| Sidewalk | 0 | Sign | 1 |
| Curb | 3 | Swimming Pool | 0 |
| Total Permits Pulled | 62 | | |

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(Courtesy of the City Manager's Office)
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New Business -

- Newman Center @ 1482 N Seale pass all final inspections and was given Certification of Occupancy
- Newman Center Chapel @ 1453 N Retama pass all final and was given Certification of Occupancy
- Verizon @ 1401 S Brahma Blvd ready for business

Community Appearance Division

Code Enforcement and Clean up Activities -

Recent activity (November 14 –November 27) by Community Appearance Inspectors is as follows:

| Activity | Results |
|-----------------------------|---------------------------------|
| Notices Sent- 69 | Compliances-28 |
| Inspections- 93 | Abatements-35 |
| Re-Inspections- 44 | Court Cases-1 |
| Illegal Dumping Cases- 0 | Referral to other Department- 6 |
| Obsolete Sign Violations- 4 | Placards Posted- 5 |

Typical Violations & Compliances

Below are photos of recent examples of success in the removal of trash and debris due to our community appearance division efforts:

921 E. Yoakum – Community Appearance Abated

BEFORE

AFTER



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814 E. Lee- Property Owner Abated

BEFORE

AFTER



619 W Yoakum - Property Owner Abated



102 University Blvd. (Front & Side yard parking) - Property Owner complied



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(Courtesy of the City Manager's Office)
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Tire Disposal - The tire disposal held on Nov. 16th, brought in a total of 11.15 tons of tires. These tires were collected by Santa Anita Reclamation, in which they will recycle 100% of the tires. There will be another tire collection on Nov. 30th at the Public Works building at 1300 E Corral. Two more events will be held in December, locations are still being discussed.



Getting Ready for Ranch Hand Visitors - Community Appearance operators were in full swing cleaning up the thoroughfares before the ranch hand breakfast and festival visitors arrived. They cut any properties that could be cut and any high grass/weeds around poles and signs. Great job Ernest & Eric!!

KKB Upcoming Project - KKB has elected Flato Park located on 10th & Doddridge as the FY '13-'14 annual project. The first item on the agenda will be to work on the pavilion. Volunteers from the athletic dept at TAMUK will first work on removing all the rust on the iron frame of the pavilion and then they will paint it. This is tentatively scheduled for the first week of December. They will then move on to the jungle gyms and other equipment on the playgrounds. A plan to remove and replace the outer wooden barrier of the sand pits is also on the list. There are many more ideas we plan to initiate and we will be organizing fundraisers to complete this project by end of next fiscal year.



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(Courtesy of the City Manager's Office)
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Demolition Initiative

The Building Dept. will present five dilapidated structures to City Commissioners for review on the last meeting of each month. A goal of 25 demos per fiscal year has been set.

Below is an update pertaining to the noticed properties in violation awaiting a demolition order and the already agreed upon and approved properties scheduled for upcoming demolition:

| | | |
|--------------------------|------------|---|
| Commission Approved | FY '13-'14 | 1 |
| Property Owner Agreement | FY '13-'14 | 2 |

| | |
|----------------|--|
| <u>Date</u> | <u>Property Location</u> |
| <i>Pending</i> | 519 N. 6 th St.- Awaiting re-hearing for Demolition Order Request |
| 11/18/13 | 210 E Richard – Commission Approved |

As always Community Appearance would like to thank **all** those involved with all the efforts towards the beautification of our great city.

Health Department Checking for Bees and other Potentially Harmful Critters



City of Kingsville, Texas

Staff Report

(Courtesy of the City Manager's Office)
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Ten Worst Monthly Private Property Clean Ups
 Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 20th phase to be completed in December. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:
PHASE 20 (December)

| Property Address | Date of Compliance Deadline |
|------------------------------|-----------------------------|
| 323 E. Fairview | 12/20/13 |
| 1130 E. Yoakum | 12/20/13 |
| 1721 Sen. Carlos Truan Blvd. | 12/20/13 |
| 411 W. Johnston | 12/20/13 |
| 1725 N. 20th | 12/20/13 |
| 320 W. Huisache | 12/20/13 |
| 729 E. Lott | 12/20/13 |
| 322 E. Ragland | 12/20/13 |
| 225 W. Kenedy | 12/20/13 |
| 332 S. Wanda | 12/20/13 |

Cumulative count of abatements conducted by the property owner for "Top Ten" monthly private property cleanups
 As shown in the below table the number of owner abatements on noticed properties within the "top ten" monthly clean ups has risen.

| Top Ten Phase # | #of Cleanups by property owner | Top Ten Phase # | #of Cleanups by property owner |
|-----------------|--------------------------------|-----------------|--------------------------------|
| PHASE 1 | 0 out of 10 | PHASE 12 | 8 out of 10 |
| PHASE 2 | 2 out of 10 | PHASE 13 | 9 out of 10 |
| PHASE 3 | 2 out of 10 | PHASE 14 | 6 out of 10 |
| PHASE 4 | 3 out of 10 | PHASE 15 | 9 out of 10 |
| PHASE 5 | 3 out of 10 | PHASE 16 | 9 out of 10 |
| PHASE 6 | 3 out of 10 | PHASE 17 | 8 out of 10 |
| PHASE 7 | 4 out of 10 | PHASE 18 | 8 out of 10 |
| PHASE 8 | 7 out of 10 | PHASE 19 | 8 out of 10 |
| PHASE 9 | 5 out of 10 | | |
| PHASE 10 | 8 out of 10 | | |
| PHASE 11 | 7 out of 10 | | |

City of Kingsville, Texas Staff Report

(Courtesy of the City Manager's Office)
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POLICE (Courtesy of Ricardo Torres, Chief)

KPD Chili- Cook Off

Employees of the Kingsville Police Department decided to celebrate Thanksgiving a little differently this year. Instead of the usual turkey and trimmings a Chili Cook-Off was held. The judges for the event were Chief Ricardo Torres, Patrol Administrative Assistant Haydee Padilla, Sr. Ptlm. Ricardo Salinas, Accident Investigator Humberto "Gabby" Gonzales and Criminal Investigator Gus Ruiz. The 8 entries were judged on Taste, Appearance, Aftertaste, Texture, and Aroma.



Sr. Ptlm. Eric Perez, Neighborhood Improvement Officer won 1st place with his entry. This was the only entry that received votes from all 5 judges. In a close second place receiving votes from four of the judges was Detective John Grief and in third place with his entry was Detective Joseph Michalski. Employees then were able to taste all of the entries followed by the consumption of antacids prior to getting back to work. A great time was enjoyed by all!

Indoc at NASK



On Thursday Nov. 21st, 2013 Sr. Ptlm. Ricardo Salinas of the Kingsville Police Department presented a class for NAS Kingsville. This class is for all the military personnel who are newly assigned to NASK. Some of the topics covered were alcohol related offenses and family violence issues. Questions were taken throughout the presentation. This presentation is provided to NASK twice a month.

Communications Bureau Activity

Training –

- (1) Mrs. LaTonya Johnson will start the ghost phase of call taking in the clerk phase of the telecommunication operator. This training should last for one week then Mrs. Johnson will be assigned another trainer. When Mrs. Johnson successfully completes this training she will be released to the dispatch phase of her training.
- (2) Mrs. Teekie Allen has been assigned to another trainer Mrs. Rosa Munoz who is working on days with heavier traffic.
- (3) Ms. Ashly Garza started training and began in dispatch area due to her previous experience .

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General Information -

- (1) Received 606 9-1-1 calls.
- (2) Calls to the front desk 2503.
- (3) The following personal completed the defensive driving course Teekie Allen, LaTonya Johnson, Ashly Garza and Sgt. Lobaugh.
- (4) Ashly Garza and LaTonya Johnson completed the Telecommunications device for the deaf and Teletypewriter at the COG in Corpus Christi, Texas.

Patrol Division (November 12 – November 26, 2013)

Burglaries

Habitation: 504 W. Kenedy
408 S. Wanda
715 E. Shelton
721 S. 8th (suspect named)
523 W. Santa Gertrudis
327 E. Santa Gertrudis (Ascencion Gonzales arrested)

Vehicle: 409 W. Santa Gertrudis
7th and Kleberg (nearby video obtained)
222 E. Fordyce
606 E. Huisache
616 S. 7th
Holiday Inn parking lot
728 W. Avenue C

Building: 1031 E. Ragland
529 E. Johnston (suspect named)

Drug Offenses

Cocaine: Elvira Saldana arrested on traffic stop at 1300 W. Corral.
Synthetic: David Lee Beltran arrested at 617 W. Ave H after noise complaint.
Synthetic: James Todd arrested at 141 & Santa Gertrudis
Meth/Weed: Drake Kramer & Jennifer Waughtel arrested at 2700 S US 77.
Marijuana: Nestor Rodriguez arrested in Dick Kleberg Park.
Marijuana: Enrique Orta arrested on traffic stop.
Cocaine: Elvira Vasquez Salinas arrested on traffic stop at 1300 N. 1st.
Synthetic: Jose Hilario Benavidez arrested at 4th and Corral.
Synthetic: Mark Mendoza arrested at 600 N. University on traffic stop.
Synthetic: Arrested at Whataburger (510 S. 14th) after falling asleep.
Marijuana: Juvenile female arrested at Memorial Middle School.
Xanax: Jose Soliz arrested in Cowgirl's parking lot.
Meth: Douglas Jimenez arrested at 12th and Fordyce.

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DWI/DUI

DWI: Angel Millan arrested at 600 W. 14th.
DUI: Joshua Garza arrested at 700 N. Armstrong.
DWI: Jose Garcia arrested at 77 and King.
DWI: Arrest on 1100 E. General Cavazos.
DUI: Aaron Bueno arrested at 1000 Hall.

Family Violence

311 E. Lott: Manuel Garcia arrested for punching Angelica Bustamante.
825 E. Lee: Report taken from Evelyn Tatum for assault by her husband, Chris.
611 E. Ailsie: John Le arrested for hitting girlfriend, marijuana in plain view. CPS Completed.
503 W. Richard: Angel Quintanilla arrested for assault on brother. Suspicious property Seized.

Traffic

Citations: 188
Warnings: 281

Collisions

Major: 1800 S. 6th
800 E. Ceasar (Hit & run, arrest made)
Minor: 1000 S. 14th
900 S. 7th
1400 N. Armstrong
1100 S. 14th
500 N. Armstrong

Training

Several patrol officers attended SWAT training on Fridays.
Several patrol officers attended Defensive Driving on 11-19.

Other

Counterfeit bills still being passed, some offenders have been identified.
Fund-raiser for Officer Brown.
Sergeant Figueroa taught a class on theft and robberies for employees, at the Kingsville Community Credit Union, on 11-25.
Dozens of other arrests for warrants, public intoxication, theft.

Criminal Investigations Bureau

Det. J Grief was issued this case number 13-0030682 in reference to a stolen cell phone that occurred at H. M. King High School. The victim made contact with their phone service provider and they informed the victim that the cell phone was recently reactivated on 10/12/13. Det. J Greif made contact with Cricket and was informed Glenda Garcia reactivated the cell phone. Det. J. Greif made contact with Garcia, who was very cooperative with the investigation. Garcia advised she purchased the phone from a 15YOA male juvenile. No criminal charges are going to be filed on Garcia, and the cell phone was returned to the owner.

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Det. J. Greif made contact with Anna Alarcon, who is the male juvenile's mother. Alarcon advised her son bought the cell phone from Victor Alaniz (17yoa), and she knew Alaniz to be a bad kid. Det. J. Grief made contact with Alaniz who said he found the phone on the floor.

Det. J. Greif is going to file theft charges on both Alaniz and the male juvenile and the case is going to be sent to the courts.

Det J Michalski was assigned this case 13-00032756 and on November 4, 2013 a burg of a veh was reported from Tapatio Restaurant where three ECHO chainsaws were stolen from the back of Lopez Tree Trimming Services work truck. Officer Brown got a good description along with three serial numbers and model numbers for the stolen items. On 11/18/2013 Det J. Michalski conducted a leads-on-line search for the three stolen chainsaws. Two of the stolen chainsaws were located in CC< TX pawn shops. One at Cash America Pawn Shop #1 4365 S. Port Ave CC, TX and the second one at First Cash Pawn Shop # 21 at 2104 Morgan Ave CC, TX. Det J. Michalski contacted First Cash Pawn #21 and placed a police hold on one chainsaw. This case is currently under investigation and the offender has not been identified yet.

Det V. Salinas was assigned this case 13-00034066 Accident Involving Serious Bodily Injury. On 11/14/2013 Ptlm. J. Dodd was dispatched to 800 Blk of E. Caesar in reference to pedestrian hit and run accident. The 14 year old victim was found in the grass, and was later transported to Spohn Memorial Hospital by HALO Flight. Laura Martinez came into the PD later and admitted that she was driving the vehicle that was involved in the accident. A blood sample was taken from Martinez and she was arrested.

The following cases are Counterfeit Bill Cases/Forgery and they was been assigned to Det. T. Contreras #33 and Det. J. Gonzalez#36 (Task Force Funny Money): 13-00032011, 13-00032302, 13-00032970, 13-00033052, 13-00033525, 13-00033566, 13-00033634, 13-00033852, and 13-00033862. Det. J. Gonzalez wrote up a search warrant and it was served on 11/20/13 709 W. Huisache, where a small trace of evidence was found. Walter Brown was arrested for Forgery and the above address is said to be his home. Patricia Minium is also said to be involved with the Forgery cases, and also lives where the search warrant was executed. Det. Contreras made contact with a witness, who advised Jennie Meyers is involved with the Forgery cases. All the cases above are current active investigations and only one arrest (Walter Brown) has been made. Task Force Funny Money has been making progress, and will not rest until everyone involved in this illegal activity is apprehended.

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| Neighborhood Improvement Officer | | | | | | | |
|---|-------------|---------------|---|----------------------------|--------------------------|--------------------|--------------------------------|
| Abandoned and Junk Autos (November 18 – 24th) - | | | | | | | |
| | Date | Result | Violator (Last Name, First Name) | Vehicle Description | Offense | Location | Disposition |
| 1 | 11/19/2013 | CITATION | SLOAN, DRESILDA | 1998 CHEV CAVALIER | PARKING VIOLATION | 200 S PASADENA DR | |
| 2 | 11/19/2013 | CITATION | NAVARRO, ADAM | 2010 JEEP WRANGLER | PARKING VIOLATION | 200 S PASADENA DR | |
| 3 | 11/19/2013 | CITATION | SAENZ, EXIQUIO | 2011 GMC ACADIA | PARKING VIOLATION | 200 S PASADENA DR | |
| 4 | 11/19/2013 | CITATION | HUDMAN, SCOTT | 2008 CHEV COBALT | PARKING VIOLATION | 1000 LYNDAL ST | |
| 5 | 11/19/2013 | CITATION | GONZALEZ, PRISCILLA | 2001 NISSAN XTERRA | PARKING VIOLATION | 1200 E CAESAR AVE | |
| 6 | 11/21/2013 | CITATION | CREEKMORE, MARYLYN | 1997 NISSAN ALTIMA | Prohibited Junk Vehicles | 918 LYNDAL ST | |
| 7 | 11/21/2013 | WARNING | GARCIA, GUADALUPE | 2000 CHEV IMPALA | Prohibited Junk Vehicles | 1615 E JOHNSTON CR | |
| 8 | 11/21/2013 | WARNING | SERNA, JUAN | 2007 YAMAHA V-STAR | Prohibited Junk Vehicles | 1615 E JOHNSTON CR | |
| 9 | 11/21/2013 | CASE# | AYNSLEY, LAURA | 1999 FORD TAURUS | ABANDONED VEHICLE | 300 N WANDA ST | TAGGED FOR REMOVAL ON 11-26-13 |
| 10 | 11/24/2013 | CITATION | MEDINA, MARGARITA NAVARRO | 1996 MAZDA PROTÉGÉ | Prohibited Junk Vehicles | 1519 E JOHNSTON CR | |

PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

Engineering (11/10 – 11/27)

Curb and Gutter Blitz – During the two weeks November, 10th through November 23rd, Public Works, Community appearance, Health Department and Engineering participated in a corridor curb and gutter cleaning blitz. All staff was encouraged to participate in this event at all levels (including management). Engineering Staff was responsible for the Corral Street corridor. As special thanks to all departments for helping out in keeping our city beautiful.

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Tire clean up – Engineering also participated in a series of tire clean ups. As part of the TCEQ SEP program, the City of Kingsville will host four (4) community tire drop off events. Where, community residents can drop off tires at designated sites free of charge. Even Charlie Cardenas, P.E. (City Engineer/Director of Public Works) got into action!

Street Division (11/10 – 11/23)

Road Construction – Crews continue to work on road construction for Project #32 on 3rd St. Crews have removed asphalt, marked stations and hauled off asphalt and old base material. Street Dept. has received limestone and is starting to set it. Engineering set hubs, crew filled in some low areas and dressed up the south end and E. Ave C. Crews reset blue tops, finished with limestone and rolled both rollers. Crew seal coated and laid hot mix. Area was cleaned and barricades picked up.

Mowing

- Caesar ditch

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- Connell Villa
- Behind Greg's Short Stop
- Hwy 77 bypass from General Cavazos Blvd. to King Ave.
- General Cavazos
- General Cavazos Blvd. from 14th St. to Hwy 77.
- Lott Ave., Huisache Ave. Fordyce Ave. and Doddridge Ave from 6th St. to 7th St.
- 5th St, 4th St and Richard Ave.
- 3rd St. and Alice Ave.
- 4th St and Lee Ave.
- 2nd St and Yoakum Ave.

Round Up (Weed Killer)

- King Ave and Jackson
- Armstrong Ave. from Henrietta Ave to Wanda Ave.
- King Ave.
- 14th St. from Mesquite Ave to 13th St.
- 14th St. from Ave D to 13th St.
- Corral Ave. from 15th St. to Ave D
- Loop 428 from Elizabeth to 11th St.
- Santa Gertrudis from 6th St. to 1st St.
- Santa Gertrudis from 14th St. to Hwy 77 Bypass.
- 14th St. from Ailsie Ave to Loop 428
- 6th St. from Ailsie to Franklin Adams
- 17th St., 18th St., and 19th St.
- 14th St. and Lott Ave.

Weed Eating Gutters

- Zone 3 (from railroad tracks to 14th St and from Sage Rd to Santa Gertrudis Ave.)
- Zone6 (from King Ave. to Santa Gertrudis Ave. and from 6th St to 14th St.)
- Zone 11 (from Caesar Ave to King Ave. and from 6th St. to 14th St.)
- Zone 1 (from CR 2006 to Corral Ave and from University Blvd to Young Drive.)
- Zone 2 (from Sage Rd to Santa Gertrudis and from Armstrong Ave. to Young Drive)
- Zone 9 (from State Hwy 141 and Alexander and from Armstrong to W. City Limits)
- Zone 10 (from Armstrong Ave. to 6th St and from Alexander to King Ave.)
- 14th St from Corral Ave to Ailsie Ave.
- Lemonwood from Ailsie to 5th St.
- Briarwood from 10th St. to 5th St.
- Candlewood from 3rd St to 5th St.
- King Ave from 6th t to 15th St.
- King Ave. from 14th St. to Hwy 77 bypass
- Armstrong Ave. from King Ave. to Fordyce Ave.

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- Armstrong from Fordyce Ave. to Doddridge Ave.
- Ave F to 1st.
- Wells and Ave F
- Ave F between Armstrong Ave and 1st St.
- Ave G and Wells St.
- King Ave from Jackson to Hwy 141
- Armstrong from Doddridge Ave. to Caesar Ave.
- Ave I and Ave H from Armstrong to Dead End
- Wells from Ave H to Ave G
- 1st from Ave G to Ave F
- Armstrong from Ave I to Ave C
- Richard Ave. from Corral Ave to Ave D
- Railroad from Ave D to 5th St.
- Ave C from Armstrong Ave. to Wells

Street Sweeping

- 11th thru 6th St. from Yoakum Ave. to King Ave.
- Kleberg Ave. from 11th to 3rd St.
- 19th St thru 15th St, 13th thru 7th St, 5th thru 1st and Wells from Kenedy Ave. to Kleberg Ave.
- 2nd and 3rd St from Hoffman Ave to Caesar Ave.
- 7th, 8th and 11th St from Ragland Ave. to Hoffman Ave.
- 9th St thru 13th St., 15th St. thru 17th St, Hall St., Lyndale St., and 18th St, from Ragland Ave. to Caesar Ave.
- 21st St., 23rd St. and 24th St from Mildred to Caesar Ave.
- Mesquites Ave , Ave D, Ave C and Ave B from 8th St to 6th St.
- Nettie Ave., Ella Ave., Richard Ave., Fordyce Ave., Johnston Ave., Doddridge Ave., Warren Ave., Ragland Ave. , Hoffman Ave., Shelton Ave., Miller Ave., Alexander Ave., Otis Ave. and Carol Ave. from 7th St to 6th St.
- Alice St., Lee St., Henrietta St., Kenedy Ave, Lott Ave. and Huisache Ave. from 7th St. to 5th St.
- Mesquite Ave. from 13th St. to 14th St.
- Ave D, Ave C, Ave B, Lee Ave., Henrietta Ave., Yoakum Ave., Kleberg Ave., Kenedy Ave. ,Lott Ave., Huisache Ave., and Fordyce Ave. from 13th St to 15th St.
- Ave A, Nettie Ave., Ella Ave., and Alice Ave. from 15th St. to 14th St.
- 9th from Yoakum Ave to Kleberg Ave
- Kleberg from 11th St to 3rd St.
- Armstrong Ave from King Ave. to Caesar Ave
- Corral Ave. from 14th St. to Hwy 77
- 14th St. from Corral to General Cavazos Blvd.
- 6th St. from General Cavazos Blvd. to Corral Ave.
- General Cavazos Blvd. from 14th St. to Hwy 77
- 13th St. from Kenedy Ave to Yoakum Ave.

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- Corral from Armstrong Ave to 6th St.
- Corral Ave. from 14th St to 6th St.
- University Blvd. from King Ave. to Caesar Ave.
- Santa Gertrudis from University Blvd. to Hwy 141
- Armstrong Ave from King Ave. to Caesar Ave
- Armstrong Ave. from Kenedy Ave. to Alice St
- Henrietta Ave from Armstrong Ave to Seale.
- 6th St from Corral Ave. to General Cavazos Blvd.
- 14th St from King Ave. to General Cavazos Blvd.
- Carlos Truan Blvd. from 14th St. to Hwy 77
- Lott and 16th St to Huisache (Ciphred water)

Patching – Crews patched and filled in potholes:

- Santa Monica near Santa Gertrudis Apts.
- Santa Monica from Santa Gertrudis to Santa Elena
- Allen Dr. from Escondido to Dead End
- Chandler from General Cavazos Blvd. to Jayvee
- Billy Evans from End to End
- Hoffman Ave. from 11th St to 14th St.
- Shelton St. from 11th to 14th St.
- Miller St. from 11th St to 14th St.
- North Y to City Limit Sign

Miscellaneous

- Watered trees on 6th and North Y, General Cavazos Blvd to 77 bypass and on W. Santa Gertrudis from Seale to Hwy 141 and palm trees on General Cavazos Blvd and Brahma Blvd.
- Checked Christmas lights on Kleberg Ave. 8th St and 7th St.
- Helped with Veteran's Day parade on 6th St and King St., 6th St and Yoakum Ave and on 11th St and Kleberg Bank
- Trimmed trees on North Y to the City Limit Sign and assisted with contractors trim trees downtown
- Curb/Gutter Cleaning Blitz
 - King Ave from 6th St to Hwy 77
 - Armstrong Ave. from Sage Rd to Santa Gertrudis Ave
 - Armstrong Ave from King Ave to Caesar Ave.
 - 6th St from King Ave. to Ailsie Ave
 - 14th St from Corral Ave. to Santa Gertrudis Ave
 - 14th St from Santa Gertrudis Ave and King Ave
- Christmas Lights.
 - Checked lights on Kleberg Ave. from 6th St to 8th St.
 - Took man lift to 16th St and Lott Ave. for Christmas lights.
 - Put up Christmas garland and light at the Train Depot and the Gazebo downtown

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Sign Shop – Signs and Cones

- Repaired fallen stop sign on 14th St. and Warren Ave.
- Put banners up on:
 - 14th St and Corral to Santa Gertrudis Ave.
 - 14th St. from Santa Gertrudis to King Ave.
 - Kleberg Ave. from 11th St to 3rd St.
 - Kleberg Ave. from 3rd to 2nd St
 - Kleberg Ave from 5th St. to 11th St.
 - 6th St. from University Blvd. to 10th St.
 - From building to building on Kleberg Ave. from 6th St. to 8th St.
- Took 4 barricades to 3rd and W. Ave D, 3rd and W. Ave C and 3rd and W. Ave B
- Marked 100 new cones with brander.
- Watered trees at the North Y from 6th St to 14th St., Santa Gertrudis St and General Cavazos Blvd.

Water Production (11/10 – 11/23)

The automatic flusher at Escondido Estates will be in operation by 11/19/13. The Water Production crew continues with Curb and Gutter Clean up. Request for new electrical service at Well 19 has approved. Water Production Supervisor met with AEP, Keith Ewing and Homer Castillo at Well 19 on 11/21/13 in reference to new electrical hook up. As per Keith Ewing, AEP Electrical Engineer, existing meter can be used for new service. No Activity at Well 19 due to rain. However, the existing old pump had a major break.



Routine job - Collected 12 routine Bacteriological Samples; collected 14 daily chlorine residual, delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

Water pumped to distribution (11/10 – 11/23 - Wells – 45,092,000 gallons; Surface – 3,619,000 gallons; 3,3,271,000 gallons for Ricardo bypass; Total 51.982,000 gallons; Average – 3,713,000 gals/day

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Wastewater Collection and Treatment Plant (11/10-11/23)

Wastewater Treatment North Plant – Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers, Operators replacing UV light bulb. Wasting in wedge and sand drying beds and wire drying beds
Received new John Deere tractor with mower – started mowing behind Treatment Plant. Passed 3MGD Bio Monitoring Results.

Wastewater Treatment South Plant - Operator mowed grass, cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds. Plant Mechanic and Laborers are still working on installing ¾ airline to new clarifier. C2 Square will be picking up back up blower for repair.

Wastewater Collection – Had 7 call outs for sewer backups

- 200 E. Kleberg Ave,
- 717 N. 10th St
- 412 E. Ave C
- 115 N. 7th St
- TAMUK
- 509 N. 17th St
- 329 E. Johnston.
- 922 E. King Ave.

Wastewater crew installed sewer taps at 3311 S. Brahma Blvd., 900 E. King Ave., Carlos Truan Blvd. and, Ailsie Ave. 2 bad odor calls 1529 Virginia and 120 E. Corral Ave. The Vactor was taken to Corpus Christi for repair. Crews cleaned and added caliche to the alley of the 400 block of E. Kenedy Ave. Crews spread caliche under new garage at 2801 E. Santa Gertrudis at the 3MGD. Crews repaired a cave in at 1308 E. Johnston Ave.

Water Distribution (11/10 – 11/23)

Water Division Crews repaired 6 Main Breaks and answered approximately 54 Service Calls, 36 - Locates, 6 Service line leaks, 4- Meter Leaks, 2- Backfills, 4 - customer side leaks, 1 - low pressure, 1- open water and 1 - no water.

| | | |
|----|------------|--------------------------------------|
| 8' | Main Break | 1600 Margaret Lane |
| 2" | Main Break | 14 th St. and Fordyce Ave |
| 2" | Main Break | 14 th St and |
| | | Fordyce Ave. |
| 2" | Main Break | 1103 E. King |
| | | Ave. |
| 2' | Main Break | 609 W. Fordyce |
| 2" | Main Break | 5 th St and Ave C |

The Water Dept. installed auto flusher for Water Production on W. Escondido. Water crews installed water line extension on



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Senator Carlos Truan Blvd. for the Wildwood Estates. Crews worked valves on the south side of town to help with circulation. Water crews made a 2- 3/4" taps and 1- 1" tap. Aaron Vela showed the Mobile Incline Vac at this year King Ranch festivities. The Water Dept. assisted Community appearance remove old sign pole. Department staff interviewed 4 candidates for the Utility Worker position on 11/19/13. Department worked with a Fire Protection Company to get flow reading for new apartments on CR 3320.

City Garage (11/10 – 11/23)

Maintenance - 9 Oil changes on preventive maintenance; 21 scheduled work orders; 55 nonscheduled work; 11 Service calls; 0 Call out; 10 New tires on heavy equipment and trucks; 12 flat tire repairs and balances; 25 pending work orders. City Garage finished scraper tire at Landfill. Finished pistons on Daewoo and fixed fuel line. City Garage is repairing the pump on unit 544.

Welder - 1 work order; 4 pending work orders; 14 nonscheduled work orders; 0 scheduled work order; and 4 service calls. Welder is fabricating new side plates on jack hammer. Garage Welders and the Street Crew have started to prep the fire training tower at the park on Corral Street for demolition.



Solid Waste (11/10 – 11/23)

Landfill - (11/10 – 11/23) - Landfill crew continued litter clean up in and around facility. The Magnet Trailer is being used to pick up nails around the facility and on the roads leading to the Landfill. Mechanics installed the alternator on the Dozer. Scraper got 2 new tires. Munoz and Delia Trucking are hauling dirt and asphalt from 3rd St and Ave D. Landfill will be giving a tour to the Engineering undergraduate students on November 27th. The Landfill continues to quarter tires. Lori Edwards from EPA informed me that they are still working on the Landfill gas recovery model. Jose Alvarado and Wally Balboa worked on the curbs and gutters on Reidda Dr. and Trant Rd. Landfill employees got measured for uniforms by Brite Star. Leachate Pump # 2 is not working properly. It needs new level sensor. The alternator needs to be replaced on the Dozer. The Landfill received 2" of rain on 11/22/13.

Trash –846 tons; Brush – 228 tons; Construction and Demolition (C & D) – 243 tons; Concrete – tons; Litter –25; – Tires –.62.; and Metal - .33 tons

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Sanitation - Residential waste collected from 11/10 – 11/23 – **691,260** pounds; Commercial waste collected **669,640** pounds; Brush collected **306,860** pounds and construction debris collected **38,420** pounds. The Brush crew will be collecting in Zone 4 this week and working on abatements and demos when possible. A demolition of two structures was completed at 210/212 E. Richard Ave.



White Good collection is Wednesday 11/27/13. The second phase of the dumpster enclosure is complete 122 enclosures were constructed in this phase of the beautification effort. Sanitation has been helping Community Appearance finish small abatements as needed. The Brush crew picked up of brush on North 6th St. Over 90 tons of brush and 40 loads were hauled from this project. Here still remains just a little cleanup of dirt and small pieces of brush. Recycling for the month of October totaled 30.85 tons from the recycling center taken to Corpus Christi.



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PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division



Purchase Orders

For the period of 11/16/2013 through 11/30/2013, 90 purchase orders were issued totaling over \$270,262.98. The Purchasing Department still continues to receive invoices with no requested Purchase Order number for both FY-13 and FY-14 and some Purchase Orders for FY-13. We urge everyone to check for all your remaining FY-13 Purchase Orders and please turn them in as soon as possible as the deadline to

submit FY-13 Purchase Orders is fast coming to a close.

PLEASE REMEMBER THAT ALL PURCHASES NEED A PURCHASE ORDER **BEFORE** YOUR ORDER IS PLACED.

Technology Division

Incode Version X - Tyler Technologies has begun the third week of training software implementation. Doug Garret has remote instructed Payroll most of this week working was hammering out minor changes in the version 9 software and ensuring that the calculations remained the same in the version X. Mr. Garret will be onsite next week to do hands-on training with the AP, GL, PY, FA, and PU modules. IT staff spent the early part of the week ensuring that each position had a software role and each user was properly put into the system. This added security allows us to fine grain policies based on department, position, and even control what processes each user is allowed to access. We have even been able to add some additional features to these security roles that users may find very helpful.

AP view only role- We have added additional rights to allow each department to view any pending payments against or toward their respective accounts.

GL additional view features – Users will be able to pull up against their GL with additional information that is unavailable in the current version of the software. In addition many of the other features will streamline so a great deal of accuracy will be made available with the new software.

FA additional features- Fixed Assets will have an entire record associated with and can include any scanned document including: insurance, Titles, service records, maps, anything relevant really. Location codes have been revamped to include alternate locations which were a huge problem with the current system.

PU automated purchase requisition features- Purchase order will become streamlined by passing through a series of criteria for approval. When combined with the document management and records retention will virtually eliminate the need for paper authorization. . This will reduce overhead with the purchasing and requisition process by allowing for centralized approval

Again highlighting other improvements we will be able to provide better reporting services to the different departments. The system offers a variety of canned reporting tools to address any needs that we may have. In addition, it includes with it a power report generating tool to allow users the

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freedom and flexibility to create a data driven reporting. It will provide us with more flexibility when adding services or programs to the accounting systems. Finally, it includes a myriad of functionality and aesthetic fix's and improvements.

| ACTIVITY | RESOURCE RESPONSIBLE | SCHEDULE DATES |
|---|----------------------|---------------------|
| Initial Data Pull (to convert GL/balances) | Client | 7/29/13 |
| Financial Chart of Accts and Segmentation begins (non-billable) | Jenna | 7/29/13 |
| <u>Deadline</u> for COA and Segmentation completion | Client | 9/6/13 |
| Reporting work with updated COA begins (non-billable) | Jenna | Begins 9/6/13 |
| <u>Deadline</u> for converted GL, balances, & COA | Programmer | 9/6/13 |
| Remote Data Analysis and Setup – Week #1 | Doug G | Week of 9/9 |
| Remote Data Analysis and Setup – Week #2 | Doug G | Week of 9/30 |
| Updated data pull & <u>deadline</u> for fixing all MDAP errors | Client | 10/28 |
| <u>Deadline</u> for initial full conversion | Programmer | 11/8 |
| GL, AP, FA, PU Onsite Consult – Week #1 | Doug G | Week of 11/11 |
| Personnel Mgt, Parallel Payroll, ESS, Onsite Consult – Week #2 | Doug G | Week of 11/18 |
| Remote Conversion work | Client | Begins 11/25 |
| RCA assistance week (non-billable) | Doug G | Week of 12/09 |
| <u>Conversion deadline</u> | Programmer | 1/05/14 |
| Final Data Pull | Client | 1/10/14 |
| LIVE GL, AP, FA, PU, PA | Tammy | 1/21/14 |
| LIVE Personnel Management, ESS, Time clock | Tammy | After live date |

GIS Server - The GIS server is in continued development with final deployment occurring sometime at the end of this month. This corresponds with the timeline that was agreed upon on in September of this year. To date the layers that are available are the parcels, zoning, street names, storm water utilities, waste water utilities, and water supply utilities. IT has suggested that recreational and historic maps if available be placed on the site as well. Special thanks to all the employees that have participated in the test group for the site. Your feedback was most appreciated! Also to engineering, as they handled the employee input promptly and accurately.

GIS Splash Page - The current development site is has reached its milestone marker and we are now working on minor fixes that where addressed at a meeting earlier this week. Final deployment to the website and integration will occur by the end of the month along with employee training.

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GovQA - IT staff has begun to identify area's that can be more streamlined with the GovQA software and eliminated the need for some redundancy. Additionally, we have evaluated the process of the planning and permitting department to better utilize the system. We had to in some cases create our



own forms that didn't previously exist and reevaluate some that did. For example, no readily available fee breakdown was made for permitting/planning and code enforcement had a problem with the formatting of one of their applications. These problems are unfortunate and

being worked through the internal deployment of the GovQA system shouldn't be delayed more than a week and half. After, Code Enforcement and Permitting have been fully integrated we will begin working on the general work order system that includes public works and planning. The final stage will include the mobile application and the citizen portal.

R.J. KLEBURG PUBLIC LIBRARY (Courtesy of Robert Rodriguez, Director)

Fun Fact Tidbit

Did you know that Americans check out more than 2 billion items each year from their public libraries, with the average user checking out more than seven books a year?—librariesforreallife.org

La Posada Story Time

The Robert J. Kleberg Public Library is hosting its fifth annual La Posada Story Time on Saturday, December 14, 2013, at 10 a.m. Story Time, which includes Christmas stories, songs and an ornament activity, will take place at the Community Life Center on the corner of 5th Street and Yoakum. Children will hear a variety of Christmas stories: *Sneezy the Snowman* by Maureen Wright, *Olive the Other Reindeer* by J. Otto Seibold, *Who Will*



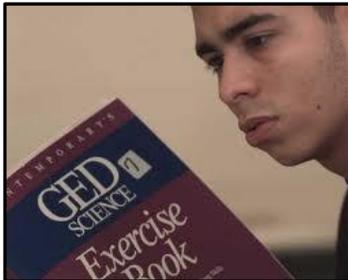
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Guide My Sleigh Tonight by Jerry Pallota, and *Jingle All the Way* by Tom Shay-Zapien. Between the readings of each book, the children will be lead in traditional Christmas songs, including “Frosty the Snowman,” “Rudolph the Red-Nosed Reindeer,” “The Twelve Days of Christmas,” and “Jingle Bells.” This year’s Story Time includes the addition of a holiday reindeer ornament that children will create during the event. The first 40 families to arrive will receive a free holiday book, and all families can enter in drawings for several holiday baskets. Guests are welcome to enjoy cookies and juice afterwards. This event is free to the public. The library invites the community to join in this holiday tradition, one of many events held throughout the city this holiday season and sponsored by La Posada of Kingsville.

GED and High School Diploma Resources

Do you need a GED or high school diploma to realize your dream of starting a new career or attending college? If you answered “yes” to this question, the Robert J. Kleberg Public Library has various resources and options to help you on your journey to realizing that dream. A resource accessible through the library’s website (www.kleberglibrary.com) is the LearningExpress Library, which features the GED Preparation Center. The Center offers “informative eBooks and interactive courses



in every GED subject.” The system also instantly scores your practice tests and essays, which are like the official exams. The Center includes GED preparation for Spanish speakers. Another option is the Master’s Learning Institute, an in-home, high school equivalency program in which interested individuals can earn an actual high school diploma. The Institute program, administered through facilitators, also offers a high school diploma for Spanish speakers. Master’s Learning Institute brochures are available at the library. The Kleberg County Adult Literacy Council, headquartered in the

library, offers GED tutoring for any adult trying to earn a general equivalency diploma. In addition to these resources, the library also has GED study books for in-library use and books for checkout. Checking out books and accessing LearningExpress Library requires a valid library card. For more information on any of these resources, visit or call the library at 592-6381.

RISK MANAGEMENT (Courtesy of Melissa Perez, Manager)

Last Minute Preparations for Employee Recognition and Safety Week

The Employee Recognition & Safety Committee is so busy lately, trying to take care of last minute preparations for The City’s Safety Week and Recognition Awards. 46 Employees will be recognized between on December 4th by City Manager Vince Capell. Awards will range from Jackets, Duffle Bags to Crystal figurines. Department Supervisors will also be able to show their appreciation by having pot luck lunches, taking staff out for lunch or just bring breakfast for everyone. Its going to be a fun and exciting week!!



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TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Fugitive Arrest During Interdiction Efforts

On Tuesday November 19, 2013 Kingsville Task Force Agent Jeremy Loftin pulled over a tan in color 4-door sedan for a traffic violation. The vehicle was occupied by a 22 year old black male who was found to have outstanding warrants out of Nueces County, Texas. Agent Loftin confirmed the warrants validity through dispatch and placed the male under arrest. He was then transported and booked into the Kleberg County Jail. The vehicle was released to its owner.

Third Year for Shop with a Cop Program in Kleberg County

The Kingsville Specialized Crimes and Narcotics Task Force will again be participating in the Shop with a Cop Program this year. Shop with a Cop is a program that provides needy children in our area with a Christmas that they would not otherwise have. School Counselors select the neediest children in their schools and area Law Enforcement Officers take the child shopping at a participating store. Spending allowances are: 75% of the shopping concentrates on the child's needs and the other 25% is for a toy or item they desire. Shopping dates are scheduled on December 11th (Riviera ISD) and the 13th (Kingsville ISD) at the Kingsville Walmart Store.

TOURISM SERVICES DEPARTMENT (Courtesy of Bob Trescott, Director)

Report: November 15 - 27, 2013

Marketing and Markets

We had several meeting to propose marketing support for Wings over South Texas Air Show. We have made several drafts for a Navy Kingsville Housing and Community Survey.

Downtown

Al Luara of Al's Hair Design has moved from the side of the Texas Theater to 321 East Kleberg Avenue. There is an official opening scheduled for December 5, from 4 – 5:30 pm.

We had an "unveiling" of the Historical Downtown Mural on Friday November 22 and the Artist, Gerald Lopez and Rev. Russell Shelton, with St. Paul Lutheran Church, along with Bob Trescott, Tourism Director, spoke to commemorate the occasion. There will be more events and promotion of the mural in the future but, since the work was installed, we made its "unveiling part of the art at the Ranch Hand Festival.



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Downtown street trees have been trimmed and the Christmas decorations and banners have been put up just in time for the La Posada and Ranch Hand events, beginning November 22.



Ranch Hand Festival

We took what had been a proof-of-concept effort last year and made it into a compelling argument for a continuing Ranch Hand Festival that complements the King Ranch's traditional Breakfast.

- We had a continuing partnership with King Ranch in: their management team for the Breakfast itself, Kingsville Publishing and Kingsville Record and King Ranch Museum.
- A new player, KingsvilleNow took over planning management for the overall event and spent a huge amount of time and energy in coordinating the work of the many partners.
- Our office was able to focus on marketing, coordinating City support, and developing downtown venues.

Although the crazy weather took a big bite out of attendance, there were measurable successes.

- We expanded to the whole weekend: Friday evening through Sunday noon
- We expanded the festival footprint
- We expanded parking controls
- There were 100 + vendors who paid and confirmed.
- There are expanding numbers of partners that do their own contributory thing under the umbrella of the festival.
- We and the Ranch expanded shuttle services
- There were two musical stages with continuing music, including a Friday night concert
- We established an inaugural Dutch Oven Event
- We aggressively used web and social media
- Many City employees participated
- Our numbers were up from last year

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(Courtesy of the City Manager's Office)
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All-For-One Rally



Conjunto Vizzion



The Beau Walker Band



Art at the Innovation Lab



Chalk Art

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(Courtesy of the City Manager's Office)
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Dutch Oven Cookoff



Cowboy Church



Aztec Dance



Apache Display



Crowds Downtown



City of Kingsville, Texas Staff Report (Courtesy of the City Manager's Office) December 9, 2013



Mendietta at Conner Wagon Robert and Bob at Bookmobile



Cowgirl from TAMUK Rodeo Team



Little Miss La Posada

Mimes



Steamroller Art

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Navy and Volunteer Fire Trucks

Upcoming Events

December 2 - La Posada Wreath Decorating Contest

December 6 - Christmas Is Coming Pageant – First Baptist Church

December 7 – Judging of Wreaths

Breakfast with Santa at Linda's

La Posada Bake-Off at Cherry Tree

La Posadas Procession

La Posada Parade

La Posada Teen Dance

La Posada Children's Festival

December 8 - Christmas Is Coming Pageant – First Baptist Church

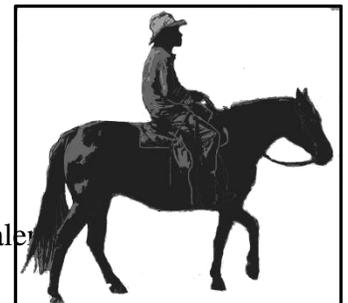
December 12 – Virgen de Guadalupe Procession - St Gertrude's to Saint Martin's

December 14 – Holiday Story Time – Methodist Community Center

December 15 – Children Sing about Christmas – First Baptist Church

Kingsville Ranch Hand Festival & Art Roundup (November 22-24, 2013)

Despite the cold, windy weather, the Kingsville Ranch Hand Festival & Art Roundup was a success. There are many organizations and individuals that need to be acknowledged and thanked for their contributions. Without these folks, the event would have been diminished; most did not have to be asked twice and many did not have to be asked at all to step up and donate time, talent, goods and/or money to the effort. Thank you:



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Thank You's All Around..... (Courtesy of Patti Trujio, Chair, Festival Committee, KingsvilleNow, Inc.)

•City of Kingsville Mayor, Commissioners and City Manager Vince Capell for trusting us to pull this off; the Tourism Department's Bob Trescott, Cynthia Martin, Judy Gonzales, and Chuck Jennings, for assistance above and beyond duty during the planning and on the days of; Public Works Streets Division for helpful and responsive street closing, Solid Waste Division for deploying and pick-up of trash receptacles and both for the popular Touch the Trucks; and the Finance Department's David Mason for solving the ongoing power deficiency on 6th Street.

•The King Ranch[®] for allowing us to expand on the Ranch Hand Breakfast to create a weekend festival for the region.

•L&F Distributors for the stage, banners and more.

•H.E.B., especially Mark Moeller, for unhesitating and generous contribution of goods, without which the Conner Museum's pan de campo, the break room refreshments for participants and workers, and the main course of the Dutch-oven Cook Off would not have happened.

•Bishop Chamber of Commerce for the use of fencing, and the invaluable contacts and advice.

•Mark Cortez MusicTime Productions for sound at our concerts—they came off without a hitch—and for being a calm and unflappable emcee. What a pro!

•Hubert Construction for sponsoring the wonderful Conjunto Vizzion.

•The Henrietta Memorial for its gracious art and Civil War exhibition receptions

•*The Kingsville Record* for spreading the word far and wide with articles, a comprehensive tabloid insert and brochure.

•Roadrunner Cab Company, especially Robert Murphy, for nimble shuttle service from downtown to the Ranch Hand Breakfast and back.

•Kleberg County Parks and Rec, especially Susan Ivy, for the Chalk Art Contest, tables and chairs and good advice.

•The Art Department at TAMUK, especially Jesus de la Rosa, for the fabulous steamroller printing in the streets and Innovation Lab gallery. The Javelina Athletic Department for the use of the huge tent at the pavilion. The Texas A&M Kingsville Rodeo Team for sending a lovely cowgirl and her sweet-tempered mare to walk the festival, allowing children of all ages to pet the pony.

•Omar Alvarez and Lesley Kershaw Tennessen for creating the first Kingsville Dutch Oven Cook-off.

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- All for One, especially Carmen Bahn-Kraatz, for music at the bank and for helping to quell the chaos as vendors descended on downtown.
- The Lipan Apache Tribe of Texas for its picturesque and informative booth and teepee.
- Ehekatl Papalotzin for their moving ceremony at the pavilion and other key spots throughout the venue.
- The Kleberg Public Library for its Howdy Authors, an enthusiastic presentation of Kingsville authors and cowboy poetry.
- The Conner Museum, Jonathan Plant and Eugenio Mendieta, for the chuck wagon and demonstration of camp cooking and samplings of pan de campo.
- Zero Untitled's Forward MIMEntum mime troupe for its wandering performances throughout Saturday afternoon.
- The U.S. Navy-Kingsville for its popular static display: a big red fire engine kids can sit in.
- Squib Skates and Yola Torres for a dynamic skateboard presentation.
- The 100-plus vendors that signed up for the festival, even with the cold, it was a great showing!
- The Beau Walker Band for being troopers in the cold and offering a great concert on Friday evening and Conjunto Vizzion for terrific musical entertainment on Saturday afternoon—if we have the opportunity, we'll have them both back again.
- John Cochran, youth pastor at the First Methodist Church, for bringing spiritual life to the cowboy church service on Sunday morning; and Carmen Bahn-Kraatz and Jake Cochran for bringing musical life to the service.
- HiRes Creative, especially Jonathan Swindle, for the festival Web and Facebook presence, terrific apps, ongoing tech support, marketing, unfailing good humor, more time than we can count and for being there whenever he was needed.

The Kingsville Ranch Hand Festival & Art Roundup is becoming a destination event attracting a large audience of participants and attendees from throughout the region. Kingsville stands to increase ongoing tourism; local businesses stand to increase patronage and sales; community organizations stand to benefit through their visibility at the festival; and the community stands to enjoy a great festival.

As we continue to grow as a community festival, please know that partnerships with our sponsors are vital to its success. You are truly appreciated. Thank you again.

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MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, December 9, 2013 6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, December 5, 2013 3:00 p.m.

Thursday, December 19, 2013 3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board Wednesday, December 18, 2013 7:00 p.m.

Historic Development Board Wednesday, December 18, 2013 4:00 p.m.

Zoning Board of Adjustments Thursday, December 12, 2013 6:00 p.m.

Civil Service Commission TBA 11:00 a.m.

Board Meetings (Respective Location)

Library Board Wednesday, January 15, 2014 4:00 p.m.

City/County Health Board (3rd week of every other month @ 5:30 p.m.)

Holidays

Thanksgiving Holiday – November 28-29, 2013

City Departments will be closed in observance for the Thanksgiving Holiday

Christmas Holiday – December 25-26, 2013

City Departments will be closed in observance for the Christmas Holidays

New Year's Day Holiday – January 1, 2014

City Department will be closed in observance for the New Year Holiday

Reminders

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

| <u>Board Name</u> | <u>Vacancies</u> | <u>Recommendations</u> |
|------------------------------|------------------|------------------------|
| Zoning Board of Adjustments | 0 | 0 |
| Joint Airport Zoning Board | 0 | 0 |
| Civil Service Commission | 1 | 0 |
| Historic Development Board | 0 | 0 |
| Planning & Zoning Commission | 0 | 0 |