

## **Application Check List for Zoning District Change for Planned Unit Developments and Planned Developments**

The following must be submitted prior to the application deadline. Otherwise, the application will be deemed incomplete and may result in unnecessary delays: (Please ✓ when complete)

A conceptual development plan that must include:

- \_\_\_ 1. The boundaries of the tract to be rezoned and the area adjacent for a distance of at least 500 feet.
- \_\_\_ 2. Legal description in digital form.
- \_\_\_ 3. Existing and proposed topography. Contours shall not exceed ten ft. intervals and shall be on a plan at a scale of one inch equals 200 ft. or larger. The proposed topography shall be clearly delineated on the plan.
- \_\_\_ 4. The proposed location and arrangements of buildings, structures, parking areas, existing and proposed streets, drives and other public ways, public property, drainage, landscaping and other features of the proposed development.
- \_\_\_ 5. Sufficient approximate dimensions to indicate the relationship between buildings, streets, drives and property lines.
- \_\_\_ 6. A draft of conditions, covenants and restrictions (CC&Rs), easements, associations and maintenance agreements as well as specifications for ingress/egress to the property and any other legal requirements which will run with the property.
- \_\_\_ 7. Preliminary elevation and plan drawings of proposed buildings which sufficiently depict the architectural theme of the development.
- \_\_\_ 8. Preliminary sign program identifying common materials, sizes, heights and locations to be used on signs within the development. The materials used shall be consistent with the architectural theme of the buildings.

Sec. 31-036