

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

“Under capitalism man exploits man; under socialism the reverse is true.” Polish Proverb, www.quotegarden.com

“Work expands so as to fill the time available for its completion.” Cyril Northcote Parkinson/Parkinson's Law, www.businesspundit.com

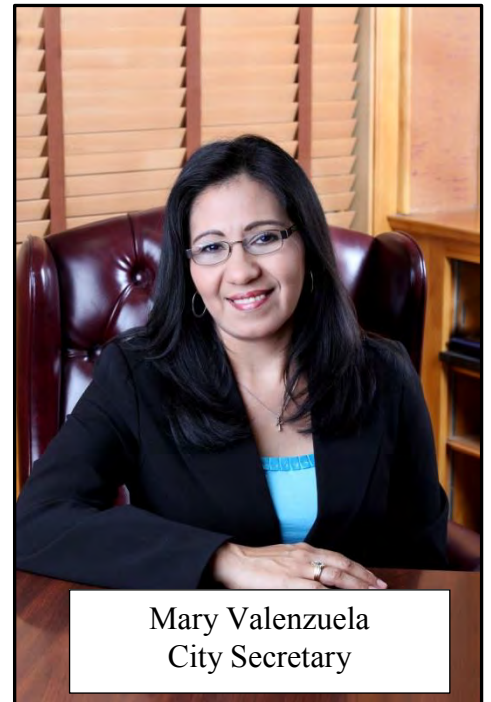
FOCUS ON EMPLOYEES (Courtesy of Vince Capell, City Manager)

Good Job Award!!!

Mary Valenzuela, City Secretary for the City of Kingsville, was recently selected as “City Secretary of the Year” for the Coastal Bend Chapter of the Texas Municipal Clerks Association.



Valenzuela was appointed city secretary in September 2012. She has worked for the City of Kingsville for nearly 20 years, beginning her employment in October 1996. Prior to her appointment as city secretary, Valenzuela served as a legal assistant/ paralegal to the city attorney for five years. That work was preceded by positions as executive secretary to the city manager and city attorney, as well as an accounts clerk in the utilities billing collection division of the finance department.



Mary Valenzuela
City Secretary

The city secretary monitors and enforces the city's records retention program for all departments and works with the city attorney and departments to process open records requests in accordance with legal requirements. In addition to other administrative duties, the city secretary coordinates and works closely with other city employees in providing timely and responsive services to the city's external and internal customers.

Kingsville Record, July 23, 2014. Reprinted with permission. This information is provided by the Kingsville Record and Bishop News from an article authored by reporter Tim Acosta. Our thanks to Christopher Maher, Publisher and Editor, for his permission to print excerpts from Mr. Acosta's article.

Let's Remember Our Award Winners!!!

2013 Safety & Recognition Awards

Ruth Valdez – R.J. Kleberg Public Library - **Employee of the Year**

Garage staff – Garage Division in the Public Works Department - **Injury Free Award**

Chris Sanchez – Sanitation Division in the Public Works Department - **Safety Hero Award**

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2014 Good Job Awards

Mary Valenzuela	City Secretary	8/11/14	Professional recognition by peers
Ernest Espinosa	City County Health Dept.	7/28/14	Caring and compassionate service
Timothy Flores	Public Works/ Landfill	7/14/14	Helpful advice/good customer service
City Streets Crews	Public Works / Streets	6/23/14	Doing more than is required
Jerry Trevino	Utility Billing	6/9/14	Expert and helpful service
SWAT	Police Department	5/27/14	Commitment to mission
Monica Longoria	City County Health Dept.	5/12/14	New employee/great asset
Tony Wilson	Police Department	4/28/14	Positive change agent
Kathy Rios	Task Force	4/10/14	Supporting Task Force
Tom Davis	Police Dept.	3/20/14	Diligence to duty
Julian Cavazos, Jr.	Police Dept.	3/10/14	Going the extra mile
Don Erebia	Fire Dept.	2/24/14	Dedicated leader and mentor
Rey Loera	Public Works /Sanitation	2/14/14	Positive attitude performance
Marco Jimenez	Public Works /Water	1/27/14	High expertise/dependability
Jason C. Torres	City/County Health Dept.	1/13/14	Consistently superior service

CITY MANAGER (Courtesy of Vince Capell, City Manager)

Speaking Engagements

The City Manager often helps get the word out about our municipal government by participating in various public speaking engagements. Recently, he was invited by College of Business Professor, Dr. Thomas Krueger, to speak to Business Finance students about the City's fiscal condition and career path opportunities for TAMUK College of Business students. Vince will speak again this fall to one of Dr. Krueger's Capital Budgeting classes.

It's common for the City Manager, directors and other City staff to speak to area service clubs and local groups. These speaking engagements offer an effective way to communicate with local club members. It also helps club members get to know us a little better. Vince has spoken several times to the City's various service clubs and scheduled to local Kiwanis Club in the next few weeks.

Technology

One of the City Manager's primary focus areas now and during this coming fiscal year will be to ensure that City staff is fully engaged with the new software and software upgrades that have been purchased and installed including more frequent and informative updates to department pages on the City's main website. The City Manager is fond of saying that he will not support the acquisition of new software (and the annual support fees that come with it) until he is confident that the existing software is being appropriately and fully utilized.

City Manager's Proposed Annual Budget for FY2015

The City Manager's is expected to submit his budget the City Commission on Monday August 18th.

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Monday, August 11, 2014

CITY-COUNTY HEALTH DEPARTMENT (Courtesy of Emilio H. Garcia, Director)

Administration Division

City of Kingsville Website Upgrades

City-County Health Director, Emilio H. Garcia, and staff met with Jonathan Swindle with Hi Res Creative to review and discuss the changes and updates to the City-County Health Department web page. The main focus was on our Animal Control web page, with the concept of posting pictures with a brief description of our dogs and cats up for adoption. This new concept will allow us to upload ten pictures of dogs and cats ready for adoption. Two other features added to our webpage is a section for missing pets and livestock. These new features will allow us to showcase our adoptable animals from the shelter in order to increase our adoptions and place dogs and cats into a forever home to be loved and cared for.

Food Service Division

Food Service Inspections

Food Service inspections are conducted on a quarterly schedule per year based on the risk category to insure compliance with the Texas Food Service Establishment Regulations and local food sanitation ordinances. Risk levels include low, moderate and high risk. Establishment scoring is based on a demerit system, as per The Texas Food Establishment Rules. There are two types of violations. Critical violations are 5 and 4 points demerits per violation and non-critical violations are 3 points demerit violations.

Critical Violations are improper practices and actions that directly contribute to food contamination and temperature abuse that may pose a potential risk to the public health, resulting in food borne illness. Critical violations must be corrected immediately or as directed by the Health Department.

Non critical violations are unacceptable practices that normally relate to the physical condition of an establishment, including equipment, cleaning and storage. Non Critical violations must be corrected before the next routine inspection or as directed by the Health Department.

Dixie Cream Donuts-100	Marlott's-97	Whataburger/14 th -100
Taiwan Family Restaurant-95	Christus Spohn Health-90	TAMUK-Chic-Fil-A-100
TAMUK-Catering Kitchen-89	TAMUK-Starbucks-92	TAMUK-Subway-97
TAMUK-Javelina Bookstore-100	Young's Pizza-100	Totally Fruity-97
Big Events Cake & More-100	Kingsville Nursing & Rehab-78	Summer Snow-96
Nutricion-97	The Party Barn-100	Pizza Parlor-97
China West-100	Methodist Development Center-81	Chili's-78
Baffin Fisherman's-96	Butch's-96	CB's Bar B Que-92
TAMUK-Dining Hall-81	Lydia's-92	Linda's Main Street Café-87
The Cherry Tree-97	Kwik Pantry-84	

Regular & Fundraiser Food Handler Class

Food Handler Class	20 Students	Regular Food Handler Class-Health Department
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City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, August 11, 2014

Food Handler Class	45 Students	Our Lady of Good Counsel Church
Permitted Temporary (Fundraiser) or Permanent Food Events		
Rick Garza Fundraiser	Temporary Food Event-BBQ Chicken, Sausage Plate Sale	
Our Lady of Good Council Church	Temporary Food Event-BBQ Brisket Plate & 2014 Summer Fest	

Animal Control Center Division

Animal Shelter/Food Donations!

Wal-Mart donated 75 pounds of cat food and 75 pounds of dog food. Thanks to Wal-Mart for continuous support and donations to the City-County Health Department/Animal Control Center.

Pet of the Week – Randal Pink Floyd

The City-County Health/Animal Control Center is pleased to announce Pet of the Week ad in the Kingsville Record newspaper. Every week a picture and a brief description of a cat or dog will be featured in the newspaper. This effort is to increase our adoption rates and showcase our wonderful animals waiting to be adopted and be given a second chance of life. The first pet of the week ad will be in Wednesday's newspaper. A big Thanks to Ofelia Arevalo for all your help! This week's pet is?



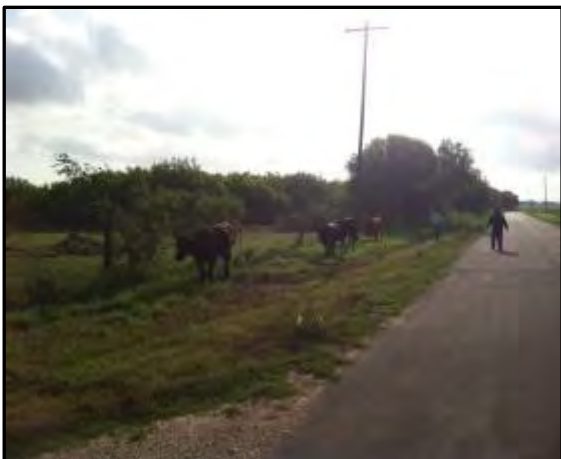
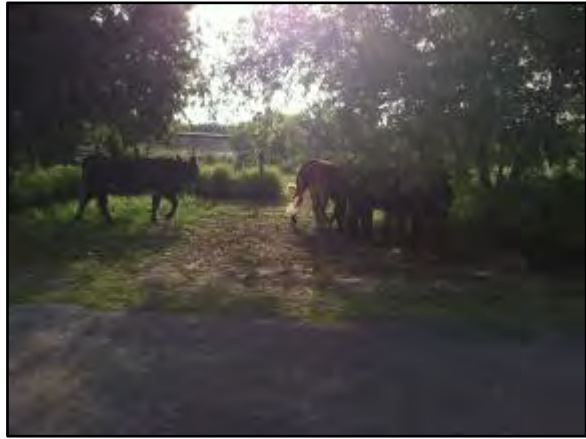
Kingsville Animal Control's Pet of the Week is Randal Pink Floyd. He is lab and pit bull mix and is about 8 months old. To meet Randal, contact Animal Control at (361) 592-3324 or stop by the shelter located at 3415 N FM 1355 between the hours of 9:30 to 11:30 a.m. and 1:00 to 4:30 p.m. Kingsville Animal Control will hold an adoption event on August 16, 2014 from 10 a.m. to 2 p.m. at Tractor Supply Company located at 2405 S Brahma Blvd.



Loose Cattle!

The Kleberg County Sheriff's office contacted the City County Health Department to notify us, that a sheriff's unit was on County Road 1355 & North 1038 FM with several loose cows. Animal control units were dispatched to the location and saw 5 loose cows on the side of the road grazing on grass. The cows were walked back about a mile and a half to their pasture and placed back into the property where they belong. The owner of the cows was notified of the situation. Pictured below is Jason Torres, Health Inspector II and Ernest Espinoza, Animal Control Officer walking the cows.

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Monday, August 11, 2014



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Monday, August 11, 2014

The Storage Building has arrived!

Cook's Portable Building Company delivered the storage building that the City-County Health Department ordered from Farmer's Exchange. The storage building will be used to store dog and cat food, hay and other animal food that is needed. The storage building will have electricity in order to run a window air condition unit and lights. Below are a few pictures of the storage building being installed on the cement foundation!

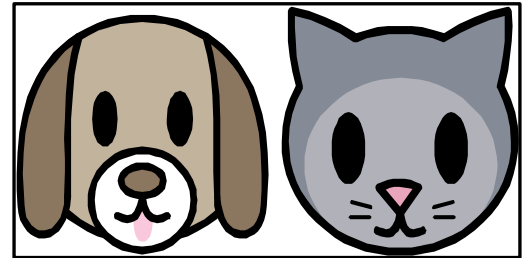


City of Kingsville, Texas
Staff Report
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Monday, August 11, 2014



Animal Control-Pet Adoption Day

The City-County Health Department-Animal Control Division recently held their Monthly Pet Adoption Day on Saturday, July 19, 2014 from 10:00 am to 2:00 pm at our local Tractor Supply Store. Several dogs and cats were displayed for the public to see and pet. Unfortunately no animals were adopted. The City-County Health Department would like to give **A Big Thanks** to our local Tractor Supply Company and Tammy Mungia, Store Manager. The City-County Health Department and staff would like to thank the following people for their dog food and monetary donations: Linda Hamon 50 pounds of dog food, Ivan Greer 50 pounds of dog food and Richard Miller \$2.00 donation. Thanks to Jessica Montalvo, Customer Service Representative and Teresa Orr, Kennel Attendant, and Hector Garza, Animal Control Officer for all that you do. Please join us at our next Pet Adoption Day!



Animal Control Center-Next Monthly Pet Adoption Day

Please join us at our next Pet Adoption Day

Saturday, August 16, 2014

10:00 a.m. to 2:00 p.m.

Tractor Supply Company

2405 S. Brahma Blvd

Come by and see our variety of dogs and cats!

Adoption fee is \$20.00 and a \$15.00 refundable vaccination fee

For questions please call the City-County Health Department @ 361-592-3324

Mosquito Control (Vector) Division

Mosquito Season!

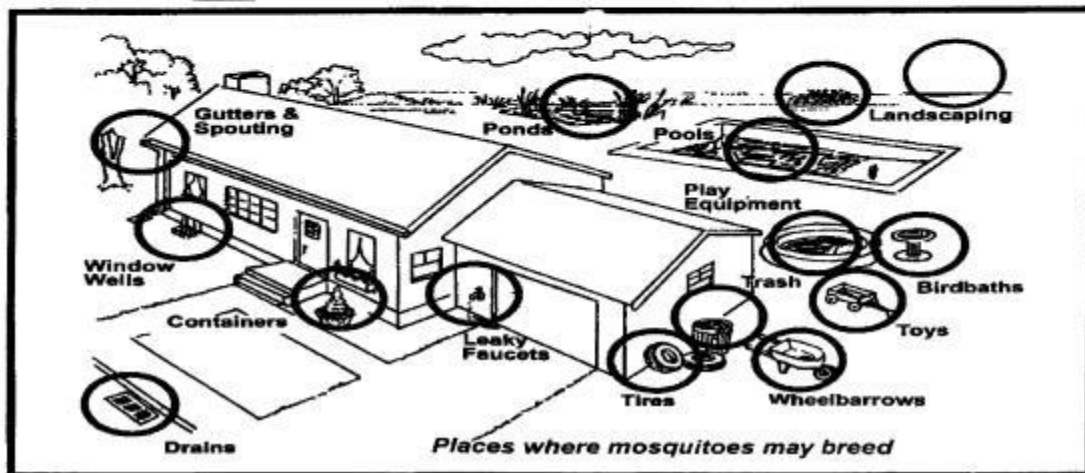
The City-County Health Department encourages you to protect yourself and love ones from mosquitoes by reducing the risk of diseases! Use this flyer to help **YOU** reduce the risk of disease and the breeding of mosquitos. ***Do your part in Keeping Kingsville Clean and Safe. Together we can all make a Difference!***

City of Kingsville, Texas
Staff Report
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Monday, August 11, 2014

REDUCE THE RISK OF DISEASE



BREEDING MOSQUITOES AT YOUR HOUSE!!

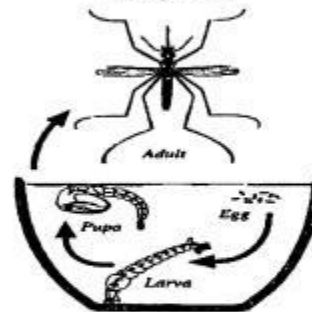


To eliminate standing water:

- Clean storm drains
- Fix leaky faucets
- Clean and chlorinate all pools
- Clean clogged gutters
- Remove old tires, cans, bottles, jars, buckets, drums and other containers or keep them empty of water
- Change water in flower vases, bird baths, planters and animal watering pans everyday



IF YOU CAN'T GET RID OF OLD TIRES
Add 3 tablespoons of salt to the water in each tire and it will kill the mosquitoes



Life Cycle

The stages of a mosquito's life cycle.

*Mosquitoes Are Mean-So Keep
Kingsville Clean!
City-County Health Unit*

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

FINANCE DEPARTMENT (Courtesy of Deborah Balli, Director)

Finance Administration Division

Did You Know?

Municipal Bonds are debt obligations issued by public entities that use the loans to fund public projects. Investors often consider municipal bonds because the interest income is usually federally tax exempt and there is a low level of default risk compared to other types of bonds.
www.fidelity.com



Debt Service

The Finance Department made Debt Service payments on the City's outstanding Municipal Bonds in the amount of \$2,473,994.63. This included principal payments of \$2,095,000 and interest payments of 378,994.63.

Budget

The Finance Department is still in the middle of the FY 14-15 budget process. The City Manager's Proposed Budget is scheduled to go out to the Mayor and City Commissioners on August 15th, 2014.

Budget Calendar

Friday August 1, 2014

- Finance Director to provide City Manager with Final Proposed Annual Budget including charts, graphs and other supplemental materials

Friday August 8, 2014

- City Manager finalizes budget message for inclusion in FY2015 Proposed Annual Budget
- City Manager forwards final budget message to Finance

Thursday August 14, 2014

- Accept certified tax rolls from Chief Appraiser
- Discuss tax rate, if proposed tax rate will exceed the roll back rate or the effective tax rate whichever is lower, take record vote and schedule public hearings

Friday August 15, 2014

- Distribute City Manager's FY 2015 Proposed Annual Budget to Mayor and City Commissioners

Payroll

Currently, 82% of all City employees are on direct deposit. Payroll would like to remind everyone that direct deposit is available to all employees. With direct deposit, your money is electronically transferred

Monday, August 11, 2014

into your account and available to use the morning of the payroll date. To sign up for direct deposit, stop by the Finance Department to fill out a quick direct deposit form.

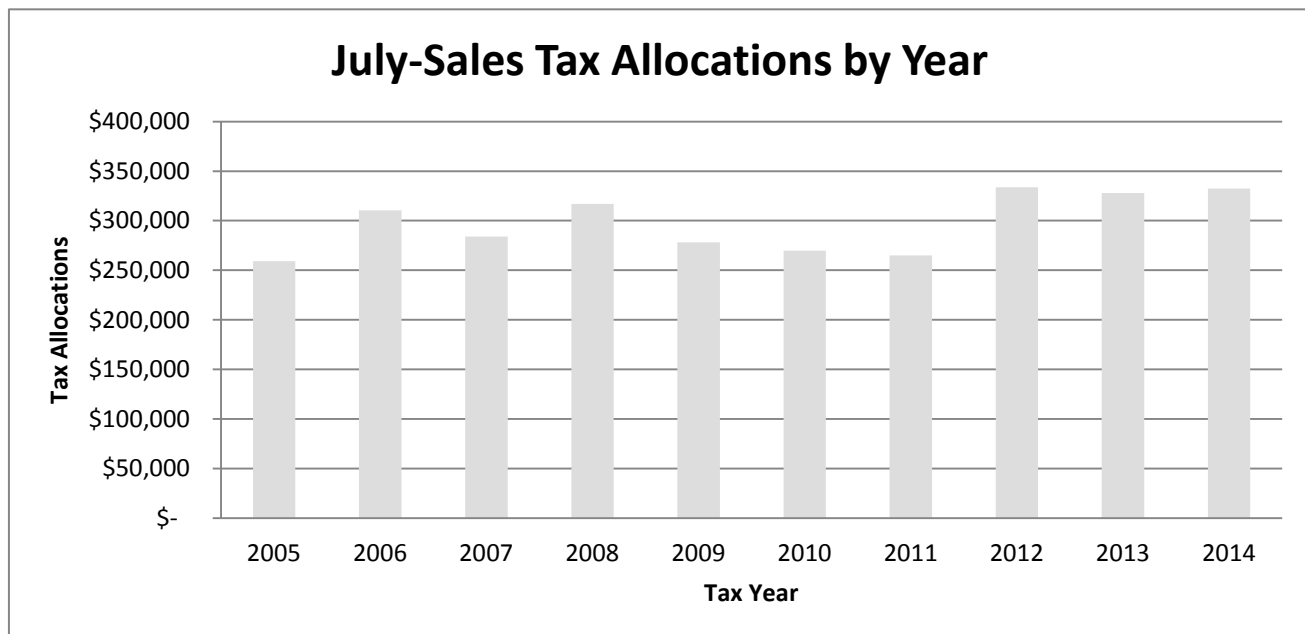
Accounts Payable

Accounts Payable processed 335 checks for a total of \$1,503,270.95. All outstanding purchase orders and debit memos are due to Purchasing and Finance by Wednesday at noon to make sure they are processed in that week's check run.

Accounts Payable would like to remind everyone that the travel form requires the bottom reconciliation be submitted within 5 days of travel return. Travelers enter the transportation, registration, lodging and meal expenses into the reconciliation portion and submit all P-Card receipts to the Purchasing Department for review. Purchasing will then forward to the Finance Department.

Sales and Use Tax

The City of Kingsville received \$332,282.83 in Sales Tax Allocations for July 2014. This is a 1.2% increase over July 2013. Sales Tax is applied on all retail sales, leases, rentals and taxable services. With state and local tax rates the current sales tax rate in Kingsville, TX is 8¼% (.0825).

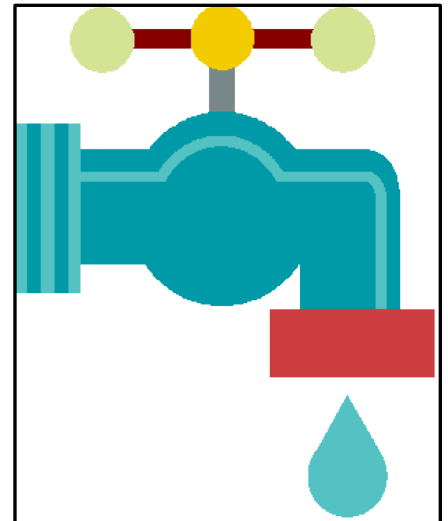
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Monday, August 11, 2014

Utility Billing Division

Tips if You Water by Hose or Sprinkler System

- Use a hose timer. It can simplify watering-and save you water and money.
- Try to finish watering by 10 a.m.-to limit evaporation.
- Don't forget: Six tips everyone should know about watering efficiently.
 1. Apply only enough water to moisten the root zone.
 2. Water when the sun is down.
 3. Use low-angle sprinklers.
 4. Use multiple start times or a "cycle and soak" feature.
 5. Aim before you shoot.
 6. Use drip irrigation.



Tips for Saving Water Inside the Home

Bathroom: Bathroom use accounts for 75 percent of the water used inside the home.

- Check regularly for any leaks in your toilet, faucets and water hose bibs and fix them. Water saved: up to 200 gallons per day.
- Install a low-flow showerhead. Water saved: about 2 gallons per minute.
- Replace older, larger-use toilets with the newer higher efficiency toilets. Water saved: .5 to 5 gallons per flush.
- Take short showers and save the baths for special occasions. Water saved: 2-5 gallons per minute.
- **Kitchen:** About 8 percent of in-home water use takes place in the kitchen.
- Don't rinse dishes before loading the dishwasher. Water saved: 20 gallons per load
- Wash only full loads in the dishwasher. An efficient dishwasher usually uses much less water than washing dishes by hand.
- Install a low-flow faucet aerator, which can cut water use in half. Water saved: 1-2 gallons per minute.
- When buying a new dishwasher,

An infographic titled "Why waste..." in large blue letters. It features a showerhead icon in the top left. The infographic uses visual aids to show savings: 2,900 GALLONS of water (represented by blue water jugs), 13 DAYS of energy to power your home (represented by blue house icons), and \$70 per YEAR (represented by green dollar bills). It includes a plus sign between the water and energy savings, and another plus sign between the energy and money savings. At the bottom, it says "ShowerBetter" in large blue letters and includes a "look for WaterSense" logo with the text "Meets EPA Criteria".

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

consider purchasing a water-saving model. New models use up to 25 percent less water than older ones. Water saved: 3 gallons per load.

Tips for Saving Water around the house:

- Wash full loads in the clothes washer. Washing small loads uses over twice as much water per pound of laundry.
- When buying a new clothes washer, consider purchasing a water-saving model. Water saved: up to 40 gallons per load.
- Insulate hot water pipes when possible to avoid long delays (and wasted water) while waiting for the water to "run hot". When building a new home, keep the distance short between the hot water heater and showers and other places that hot water is used. <http://www.watersmart.org/>

Reminders

Any payments dropped off in the night drop need to be in check, money order, or cashier check form. A utility bill stub should be included in order to process your payment to your account or a referenced service address and account number will suffice. If you are in jeopardy of having your services disconnected for non-payment on Tuesday and Thursday, then your payment in full, including penalties, needs to be dropped off before 8 a.m. that Tuesday or Thursday to avoid a disruption in water service as well as additional penalties. This information is also listed on the red notices.

All roll outs must be out by 7 a.m. for trash pickup. Once your roll out has been serviced, it must be removed immediately from the curb or street and moved out of public view. See the following City Ordinance:

Sec. 5-1-35. When collections made.

B) For customers served by city roll-out containers, the time for placement of city roll-out containers shall be 7:00 a.m. on the date of collection and removed from the street or curb by 8:00 p.m. on the date of collection.

(1962 Code, § 8-5-13; Ord. 93005, passed 4-12-93; Ord. 2001-06, passed 2-26-01; Ord. 2006-18, passed 4-17-06; Ord. 2008-09, § I, passed 2-11-08)

For all Sanitation Related Issues please call 361-595-8094.

For Community Appearance issues (high grass, trash, etc.) please call 361-595-8093.

Municipal Court Division

Court Business: July 16th through July 29th, 2014

During this period, 333 new cases were recorded. These new records consisted of:

State & City offenses	Records
Traffic Citations	132
Parking Citations	121
City Ordinance Citation	1
Alcohol/Misdemeanor Charges	24
Failure to Appear-Bail jumping Charges	55

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, August 11, 2014

Cash Collections

\$28,878.11 in fines and court costs were collected due to the settlement of 252 cases and the execution of 70 warrant orders.

Pre-Trial Session July 15, 2014

For this setting, there were 12 individuals summoned. The list below presents the disposition for each case:

1. 9 cases (plea bargain motions in lieu of trial) forwarded to the court for review.
2. 3 cases resolved by full payment.
3. 3 cases reset to another Pre-Trial setting
4. In addition, 1 motion filed by the state prosecutor for Failure to Appear charges with an active warrant for non-appearance.

Court Hearings for July 17, 2014

During the 2:00 o'clock Inmate Court Hearing, 5 inmates were transported to the Municipal Court Alcorn Chambers by the Kingsville Police Department. The disposition of these cases follows:

1. 2 individuals committed to the county jail for non-payment.
2. Jail time credit was granted to 2 individuals and released from custody of this court.
3. The last individual received jail time credit and ordered to pay the balance within 30 days.

During the 3:00 o'clock regular court hearing, 152 people were summoned. Including the inmate session a total of 293 cases were heard on July 17th.

Disposition of Cases	Number Of Cases
Payment Plan Orders	77
Extension Orders	9
Trial Motions	11
Clean Record Orders: DSC & Deferrals	2
Compliance Dismissals	10
Alcohol Awareness Class & Community Service Orders & DL Suspensions (only for Minor's in Possession of Alcohol Offenses)	4
State Motion-Dismissals or Plea Bargain	8
Continuance Order	0
New warrant orders-Non Appearance	40
New Court Date-reset	18
Juvenile orders for warrants at the age of 17: JNA	2
Cases settled out of Court-Full payment	43
Inmate cases-Commitment orders	4
Omni-DL suspension orders	65

City of Kingsville, Texas
Staff Report
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Monday, August 11, 2014

**** Of those who did not make their court appearance, 65 individual driver's licenses were reported to Omnibase (Department of Public Safety) for suspension, and 40 records of arrest and failure to appear charges for non-appearance and contempt of court.****

New Court Dates:

August 5 & 25, 2014

Pre-Trial Session-Conference Room

9:00 a.m. until 3:00 p.m.

August 14 & 28, 2014

Inmate Hearing 2:00 p.m.

Regular Hearing 3:00 p.m.

August 14, 2014

Bench Trial 4:00 p.m.

September 9 & 23, 2014

Pre-Trial Session-Conference Room

9:00 a.m. until 3:00 p.m.

September 11 & 25, 2014

Inmate Hearing 2:00 p.m.

Regular Hearing 3:00 p.m.

September 25, 2014

Bench Trial 4:00 p.m.

The public is encouraged to contact the court office at 361-592-8566 for information on traffic and all other Class C misdemeanors. Also as a reminder, the court does not accept payment by personal check, American Express or Discover. The court office does accept Visa, MasterCard; Debit cards, money order, cashier check, or cash for payment.

In addition, you can pay your traffic or parking ticket online as well as any active warrants orders, payment plan and extension orders. The City's website: www.cityofkingsville.com

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

FIRE DEPARTMENT (Courtesy of Joey Reed, Fire Chief)

Training and Professional Development

Wildland Urban Interface Training – A shift crews participated in basic wildland training where discussion of proper protective equipment, tactics, strategies, communications, and incident command were discussed. The Texas Forest Service training video “Fight from the Black” was viewed and discussed. The video presents details accounts of fatal or near fatal wildland fires that have occurred in Texas.

Planning

Radio Meetings – Personnel met with representatives from Motorola and Harris radio systems to discuss new radio options. There were discussions on the federal and state recommendations for public safety communications, current options and costs, and P25 FCC compliance. Radio repeaters, multi-band radios, signal range, and interoperability were also discussed in detail.

Community Project Development Meetings – The fire marshal attended these meetings with personnel from Planning and Engineering departments. Additional meetings have been held to discuss specific apartment complex projects.

Other Department Activities

Lock boxes – Small lock boxes were installed inside ambulances to protect drugs.

Hydrant Maintenance – Crews cleared weeds from around fire hydrants.

Apparatus, Equipment, Facility Status

Medic Units – 1 medic unit was down for coolant leaks during the period. Medic 2 had air conditioning problems. Medic 1 was damaged as it collided with a brick column while backing up with a patient inside. Driver reported he was trying to avoid an older person that walked behind the ambulance. No one injured in the incident. Awaiting estimate for repairs to ambulance. Ambulance is still in service.

Fire Station 1 – Water leak under sink in downstairs men's restroom.

Computers – Intermittent internet connection and phone service some days.

Projects

Fire Station 2 Exterior – Base project completed. Landscaping and fountain project should begin in the next two weeks with the assistance of other City Departments.

Fire Station 2 Interior – Contractors installed incorrect back door, didn't install ADA thresholds, and some other issues. Working with contractor to correct problems.

Dispatch – Radio dispatching system installation should be completed in the next 1-2 weeks.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Fire Station 1 Restrooms, Upstairs/Downstairs – Upstairs and downstairs restrooms are completed. Additional fans (not part of project) will need to be installed in downstairs restrooms.

Fire Station 1 Electrical Project- Installation of new electrical systems for apparatus that was due to begin on July 7th has been delayed due to the electrician being injured. The project should take a week to complete once started.

**Fire Department Response Statistics for the period of:
0800 hrs on July 18th to 0800 hrs on July 31st, 2014.**

Fire/Rescue/Other Calls -	28
Emergency Medical Service Calls (EMS) -	114
Total Emergency Responses -	142

Major Events During the Period

Thursday, August 24th: Mobile home fire, W. Corral. Crews arrived on scene within 4 minutes to find heavy fire showing from the rear of the home and heavy smoke coming from the front. Engine 2 assumed command and pulled an attack line and placed water on the fire through the windows in the rear. Engine 1 laid a large diameter supply hose from a hydrant a few hundred feet away. Crews knocked down the fire from the outside, then went inside to conduct a primary search for victims. The home was vacant and there were no occupants. The Fire Department received assistance from the Kingsville Naval Air Station, Kingsville VFD, and Kleberg County VFD. The fire was controlled within 26 minutes. There were no injuries reported. The State Fire Marshal's office sent an investigator and an accelerant sniffing dog to inspect the scene. The fire is currently being listed as suspicious and under investigation.



HUMAN RESOURCES DEPARTMENT (Courtesy of Diana Gonzales, Director)

Policy Highlight – Excerpt from Policy # 910.00 - Disciplinary Process



It is the policy of the City to maintain an effective, productive, and disciplined work force in order to deliver quality and adequate services to the citizens of Kingsville. Each Employee is responsible for performing his/her job in a safe, productive, and effective way and within the instructions and standards established by his/her Department Director.

In addition, Employees are expected to maintain acceptable standards of conduct in their employment. Department Directors are responsible for instructing Employees in job duties and responsibilities and communicating performance standards for the job. Department Directors accomplish this through job orientation, job instruction, coaching and informal discussions with the Employee...

City of Kingsville, Texas
Staff Report
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Monday, August 11, 2014

General Criteria Governing Disciplinary Action

The Department Director may consider the following criteria in determining what disciplinary action is to be taken:

- *Severity and kind of offense(s)*
- *Impact of the offense(s) on other Employees, the City and citizens*
- *Employee's length of service and work record*
- *Period of time since discussion with the Employee about a similar problem or recent disciplinary action for the same or similar problem...*

Advertised Positions

Finance – Accounting Supervisor

Fire – Firefighter

Planning – Planning and Development Services Director

Planning: Community Appearance – Equipment Operator I

Street – Equipment Operator II, Maintenance Worker

Wastewater – Equipment Operator II, Utility Worker

New Employees



Leo Alarcon
Tourism Services Director
Planning – Community Appearance



Jose G. Saldana
Equipment Operator I
Street Division – Public Works

Separations

Eric Escobedo – Officer - Police

George Cavazos – Equipment Operator III - Street

Milestone Anniversaries - 5, 10, 15 and 20, 25, 30+ years

August 2014

25 years – Hector Vela (Library)

10 years – Sandra Ochoa (Police)

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

August has a total of 25 anniversaries ranging from one year to 33 years as follows -

<u>Years of Service</u>	<u># of Employees</u>
20+	4
15-19	1
10-14	2
5-9	8
<5	10

Prescription Discount Program – National League of Cities (NLC)

June 2014 – 30 prescriptions filled under this program used by a total of 12 individuals for a monthly savings of \$ 792.39. The average price savings was \$26.41 per prescription which translates to a 35.4% savings on prescriptions.

As of date, the program has been utilized by 1,949 individuals for a grand total savings of \$64,832.93 since the beginning of the program in August 2009. The plan has averaged a 21.4% savings in filling 6,707 prescriptions for persons in the Kingsville community.



General

HR staff continues to work on the classification and compensation plan for the Fiscal Year 2014-2015 budget.

PLANNING & DEVELOPMENT SERVICES DEPARTMENT (Courtesy of Robert Isassi, Director)

Planning Division

This is a synopsis of some of the ongoing projects that have reached milestones in no particular order.

City-owned Leasing Project (old GCS building)

The repairs of the GCS building are ongoing. The fire protection was completed last week and ongoing repairs are continuing. We have continued to get quotes from contractors to make carpentry repairs, electrical updates, and plumbing fixes. We have also recently met with a contractor to explore a solar powered building option.

Ordinance Updates

City Ordinances introduced to Planning & Zoning Commission and City Commission. In mid-July, the Planning director introduced five (5) ordinance changes. They were all unanimously approved by P&Z and were introduced at the July 28th City Commission meeting. The ordinances proposed are as follows:

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

1. Earlier this year the Joint Airport Zoning Board (JAZB) passed an ordinance requiring property owners and developers within the Air Installation Controlled Use Zone (AICUZ) to require a "Notice to Buyer(s) or Lessee" document to be provided by the sellers or lessors. The JAZB would like to see this required within the City and County as well. This will provide notice to residents that a controlled land use area exists around NAS-Kingsville and ensure that full disclosure is provided to make buyers and lessees aware of the area. This ordinance change was evaluated by the Planning & Zoning Commission and amended slightly from the original submittal. After the amended changes (attached), the Planning & Zoning Commission approved the ordinance changes by a 6-0 vote.
2. The City of Kingsville's existing Code of Ordinances does not describe a procedure to hold a public meeting for the City Commission, a "governing body of a municipality", only a procedure for a public meeting for the Planning & Zoning (P&Z) Commission, also a "governing body of a municipality". To ensure that the public is heard in both the P&Z and City Commission meetings, City staff is requesting to add a procedure for informing the public of a public hearing for City Commission that will follow the P&Z Commission hearing. The Planning & Zoning Commission heard and evaluated the proposed changes and approved the amendment by a 6-0 vote.
3. In a previous Planning & Zoning Commission meeting a project developer proposed to utilize existing mesquite trees as part of his landscaping to keep with the existing look of the property. Both City staff and P&Z Commission agreed with the developer to keep as much as the natural vegetation as possible to continue the development. After reviewing the landscaping plan with the developer, he noted that there was no mention of mesquite trees listed within the City's Preferred Plant List. A word search for "Mesquite" in the City Code of Ordinances verified it to be so. After a thorough examination of the Preferred Plant List, it was noted that a mesquite was actually in the list but was misspelled as "mequite". The City Planning Director has reviewed all of the plants in the Preferred Plant List and corrected the spelling to further avoid confusion. The list was reviewed by the Planning & Zoning Commission on July 23rd, 2014 and approved by a 6-0 vote.
4. US 77 business owners have asked for the option to place an owner-identification / advertising pole sign in lieu of the required monument sign to provide better visibility to their business along the highway. After a thorough examination of the 2008 Master Plan, the Plan's goals are to support the economic growth of Kingsville while also reducing sign clutter. While the City's existing sign code requires that all new signs be of a monument style, it is prudent to allow highway frontage businesses the opportunity to attract highway traffic to their businesses by allowing a pole sign for advanced notification and visibility from a controlled-access highway (and future interstate corridor). The proposed amendment was reviewed by the Planning & Zoning Commission on July 23rd, 2014 and approved by a 6-0 vote.
5. In March 2014, Planning & Zoning Commission as well as City Commission approved changes to existing ordinances, namely Article 7, Nuisances. Part of these changes lowered the allowable weed height from 18" to 12" within Section 9-7-2(H). It has been noted that 9-7-4 "Definitions" did not update the Noxious Matter height to 12". The proposed amendment was reviewed by the Planning &

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Zoning Commission on July 23rd, 2014 and approved by a 6-0 vote.

Platting Procedures

The planning director has been working with a consultant to clarify the City's platting procedures in the Code of Ordinances. The goal is to detail the procedures and better explain how plats are approved within the City. This work is currently ongoing. A final draft is expected later this month. This draft will be introduced to the Planning & Zoning Commission for evaluation and approval.

Building Services Division

Permits Pulled

Residential Remodel: 9	Commercial Remodel: 0	Electrical: 9
New Commercial: 3	Mechanical: 14	Moving: 1
New Residential: 0	Fire Inspection: 18	Gas Inspection: 1
Cert. of Occupancy: 3	Commercial Meter: 5	House Leveling: 0
Plumbing: 6	Residential Meter: 12	Re-roof: 11
Sprinkler: 0	Sidewalk: 0	Sign: 3
Curb: 1	Swimming Pool: 1	Demolition: 1

Total Permits Pulled: 98

New Business

- Fastenal at 1911 S Brahma Blvd now open
- Snap Fitness at 1010 S 14th now open
- Missy's Monogram relocating at 2321 S Brahma Blvd G4 now open
- Atlas Credit relocating at 719 S 14th now open
- A Cut Above The Rest at 624 E King now open

Community Appearance Division

Recent activity (July 17-July 30) by Community Appearance Inspectors is as follows

Notices Sent: 126	Abatements: 24	Obsolete Sign Violations: 3
Inspections: 150	Court Cases: 0	Placards Posted: 7
Re-Inspections: 63	Illegal Dumping Cases: 0	
Compliances: 38	Front/Side yard parking violations: 3	

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Typical Violations & Compliances

Below are photos of recent examples of success of our community appearance division efforts

217 E Kleberg- Property Owner Complied

BEFORE

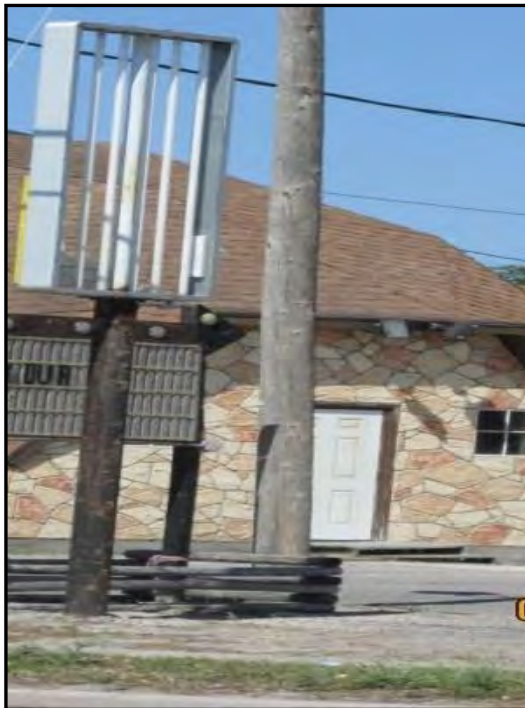


AFTER



728 N 14th- Property Owner Complied (sign improvement)

BEFORE



AFTER



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

609 E Lee - Property Owner Complied

BEFORE



AFTER



715 E King- Property Owner Complied

BEFORE



AFTER



Meeting with TCEQ

Community Appearance Supervisor met with TCEQ inspectors regarding the Trash Off site. In TCEQ terms this site is considered a Citizens Collection Site. These sites need to be permitted by TCEQ and is required to comply with their rules and regs for such sites. The inspection was given an unofficial score of 100%. All permits were up to date, information on collected items was available through landfill tickets, signage for events and overall maintenance of the site was approved. The inspectors thanked the City of Kingsville for doing their part to assist in taking care and cleaning up our great town and Texas. Great job everyone!

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Trash-Off Event Preparation

Community appearance continues to prepare for the Trash Off event scheduled for September. Once again we will be asking for the assistance of citizen volunteers as well as city employees to show their support towards the beautification effort. We will begin calling for volunteers within the upcoming weeks. Texas A&M University is one of our main sources of volunteers. Community Appearance Supervisor will begin meeting with representatives at the university once classes begin next month. The event flyer will be posted on the city's website and will run a few times in the local newspaper to call out to volunteers within the community. If you know of anyone or any organizations that would like to participate in this event please contact Community Appearance @ 361.595.8093.

Community Appearance - Billing

Community Appearance Division has begun tracking the monthly totals being billed each month due to City private property cleanups. These cleanups include mowing and abatements of noxious matter through FY '14.

OCT \$9107.08	APR \$3851.83
NOV \$6550.24	MAY \$5762.10
DEC \$9605.00	JUN \$16493.69
JAN \$7148.91	JUL
FEB \$6117.44	AUG
MAR \$7280.90	SEPT

Condemnation of Unsafe Structures within the Community Initiative

The Building Department will be presenting dilapidated structure cases to City Commissioners for review on the last meeting of each month. To date 12 condemnations have been approved by commission since October 2013. As part of our building structure evaluations, 17 notices have resulted in property owner agreements to demolish the unsafe buildings.


CITY OF KINGSVILLE
TRASH-OFF DAY

The City of Kingsville will be hosting a Trash-Off Day where the citizens can dump their Trash for FREE!

Sat., Sept. 27, 2014 from 8:00am-12:00pm.

We will be located at 6th & E. Ave B.
Two blocks NORTH of Kleberg Elementary School

You must provide proof of residency and utility bill.
Contact Community Appearance for more info 361.595.8093
NO Contractors, RESIDENTS ONLY!

We will be accepting:

- * Brush
- * Furniture
- * Appliances
- * Tires



We will NOT be accepting:

- * Hazardous Waste
- * Concrete
- * Household Garbage
- * Roofing Scraps



Volunteers Needed!!

Trash bags and gloves will be provided.



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, August 11, 2014

Possible Condemnations

Below is an updated list regarding noticed properties currently in violation and awaiting a condemnation hearing.

<u>Date</u>	<u>Property Address</u>	<u>Status</u>				
7/25/14	611 W Huisache	Demo Order				
7/31/14	708 S 12 th	Demo Order				
Pending	1242 E King	Pending	Commission	Hearing	in	August
Pending	117 N Wells	Pending	Commission	Hearing	in	August
Pending	303 W Gen. Cavazos	Pending	Commission	Hearing	in	August
Pending	1247 E King	Pending	Commission	Hearing	in	August
Pending	1801-1803 N 20 TH	Pending Commission Hearing in August				

As always, Community Appearance would like to thank all those involved with all the efforts towards the beautification of our legendary city.

708 S. 12th – Demo Order



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

611 W Huisache – Demo Order



Top Ten Priority Property Clean Ups

Community Appearance Inspectors are following up on previous City abatements to ensure compliance since abatement. Additionally, inspectors have determined the properties, sent notices and obtained photos of those to be listed in the top ten clean ups for the 28th Phase to be completed in August. As in the past, owners or occupants of the properties have failed to abate these nuisances after being noticed. The current top ten properties are as follows:

PHASE 28

Property Address:

641 E Ave D / 913 E Alice / 1132 E Nettie / 331 E Henrietta / 1254 E Ave C / 1525 S 7th / 507 W Warren / 213 E Warren / 810 W Kenedy / 830 E Hoffman

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

1216 E Kleberg- Property Owner Complied

BEFORE



AFTER



902 W Ave F

BEFORE



AFTER



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

POLICE DEPARTMENT (Courtesy of Ricardo Torres, Chief)

Administrative Division

Texas Police Chief Leadership Series Training

Chief Ricardo Torres attended the TPCLS training from July 21st, thru the 25th, 2014 hosted by the Bill Blackwood Law Enforcement Management Institute of Texas under the auspices of the Sam Houston State University Criminal Justice Center.

The Texas Police Chief Leadership Series is a 40 hour management and leadership course scheduled throughout Texas. The program is specifically



Bill Blackwood LEMIT
Law Enforcement Management Institute of Texas

designed to assist police administrators in developing their leadership skills and to help them recognize those factors that impact the effectiveness of law enforcement agencies. Instructors consist of nationally recognized experts in each area of the curriculum to provide the highest caliber of instruction available.

Patrol Division

There were over 400 calls that officers responded to, with over 180 case numbers generated. Patrol officers wrote 153 traffic citations and 65 written warnings. There were five arrests for Public Intoxication and three arrests for DWI. There were three reports for Sexual Assault made. Officers responded to 13 collisions. There were 17 thefts reported. There were four Criminal Trespass reports made and two Disorderly Conduct reports made. There were also reports taken for Harassment, Graffiti, Criminal Mischief and Terroristic Threat.

Burglaries are on the rise again. There were 14 residential burglaries reported (2400 E. Santa Gertrudis, 100 W. Corral, 900 W. Avenue G, 1100 E. Lott, 900 S. 17th, 1200 E. Yoakum, 900 East Avenue A, 700 E. Huisache, 300 E. Doddridge, 400 W. Johnston, 200 W. Avenue D, 1200 W. Lee, 600 E. Warren, 500 W. Avenue B). Several of these burglaries had window A/C units as the only thing missing. Several were power tools or lawn equipment stolen from open garages while the residents were home.

There were six burglaries of buildings reported: 100 N. 4th, 300 N. 1st, 300 E. Huisache, 2100 FM 3320, 100 N. 7th and 2500 FM 3320. There were four reports of burglaries of vehicles reported: 900 E. Avenue A, 2200 Louisiana, 600 W. Ella and 2200 Louisiana. The two reports on Louisiana already have a suspect and some of the property has been recovered.

On July 18, officers responded to an injured male in the 1200 block of N. Armstrong. Officers found a 41 year-old male who had been stabbed in the face. The victim was transported to the hospital. He gave little information and did not want to cooperate.

On July 19, officers responded to Highway 77 in reference to a theft that had just occurred at Wal-Mart. Officers stopped the suspect vehicle at the north city limits and arrested Rene Ramirez, 34, of Bishop.

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, August 11, 2014

Found in the vehicle were 19 rib eye steaks, totaling over \$250. Since Ramirez has three previous convictions for Theft, he was charged with a Felony Theft and was given a Trespassing Warning for Wal-Mart.

On July 24, officers were called by a male who reported that he and his girlfriend had gotten into a fight but that she had already left. Minutes later, officers found the female with obvious injuries on her face. The male was arrested for Assault Causes Bodily Injury: Family Member.

On July 26, officers responded to the Emergency Room for a couple who was having a loud argument. A female had been transported to the ER due to excessive use of methamphetamines. She caused problems and left the ER voluntarily. She was arrested for Public Intoxication and taken to jail.

Recent Grafitti

A Foreign Student was Learning How to Drive



On July 29, officers responded to the Emergency Room in reference to a male who had arrived at the ER with stab wounds. The male gave different stories to the ER staff and officers. Officers checked areas where he said the assault occurred and could find no evidence. The male did not cooperate with the investigation. He was flown to Corpus Christi due to a collapsed lung.

Training

The SWAT officers assigned to patrol received 8 hours of training during the two weeks. Corporal Sinica Pittman attended "Leadership Inventory for Female Executives", a 40-hour free class at Sam Houston State University. Sergeant Jorge Flores attended "Civilian Response to Active Shooter", an 8-hour class in Brownsville.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Criminal Investigations Bureau

Detectives Supervisor assigned 193 cases and inactivated 39 cases as of July 30th, 2014. Along with these cases there were also 4 DWI's and 15 Crash reports.

At this time there are being an over-abundance of Yeti style coolers stolen from the back of vehicles throughout town.

Detectives are working a case where a male subject was walking through a local park and was approached by several younger males. The subject was jumped and stabbed by the subjects over a pack of cigarettes. The subject was treated and released from the hospital.

Detectives have investigated an outcry case of sexual assault to a child. While gathering more evidence to present to the courts, the suspect has reportedly fled the area or possibly the country.

Detectives have filed 83 cases during this period. There were 30 cases filed in District Court, 49 cases filed in County Court, 2 cases filed in City Court, and 2 filed in Juvenile Court.

Each Detective is currently working a case load of about 70 to 90 active cases.

Burglaries have started to be on the rise again as well. In the last two months there has been 57 burglaries compared to the two prior months which had 38. That is including habitation, building and vehicle burglaries.

Two Detectives assigned to night shift are working cases as-well as helping out patrol and doing surveillance on areas that are having a higher volume of crime. These units are also able to make contact with people who are not available during normal business hours. Hopefully with these units we will be able to corner some of our crime.

Communications Bureau

Employees of the Bureau continue to work on issues needing correction prior to the Criminal Justice Information System taking place on August 4th, 2014.

Kimberly Ramirez will begin her employment with the Kingsville Police Department, Communications Bureau on August 4th. She comes to us from Jim Hogg County Sheriff's Office where she has been employed as a dispatcher for 10 years. She is very eager to start with our department and will begin her field training.

Holt Power Systems was at the police station working on the generator. The generator had a bad battery charger that had to be replaced with a new unit. The service technician also had to replace two batteries inside the generator. Several days later another service technician came to the station to perform the annual service maintenance agreement on the generator.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Neighborhood Improvement Officer

2014 Abandoned and Junk Autos

Week 29

The following stats are from Week 29:

- Abandoned Vehicle-1
- Junk Vehicles – 2
- Parking Citations –68
- Non-Ordinance Violation Checks - 15

Week 30

- Abandoned Vehicle-2
- Junk Vehicles – 1
- Parking Citations –74
- Non-Ordinance Violation Checks -11

So far for the year of 2014, 93 vehicles have been tagged (Combination of Abandoned and Junk Autos) in the City of Kingsville. There have been a total of 90 compliances for the year. NIO has also issued a total of 656 Parking Violations (Citation and Warning Combined) for the year.

Compliance Photos



323 N WANDA DR



800 E FORDYCE AVE



1300 E HUISACHE AVE

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014



700 SANTA DOLORES DR

PUBLIC WORKS DEPARTMENT (Courtesy of Charlie Cardenas, Director)

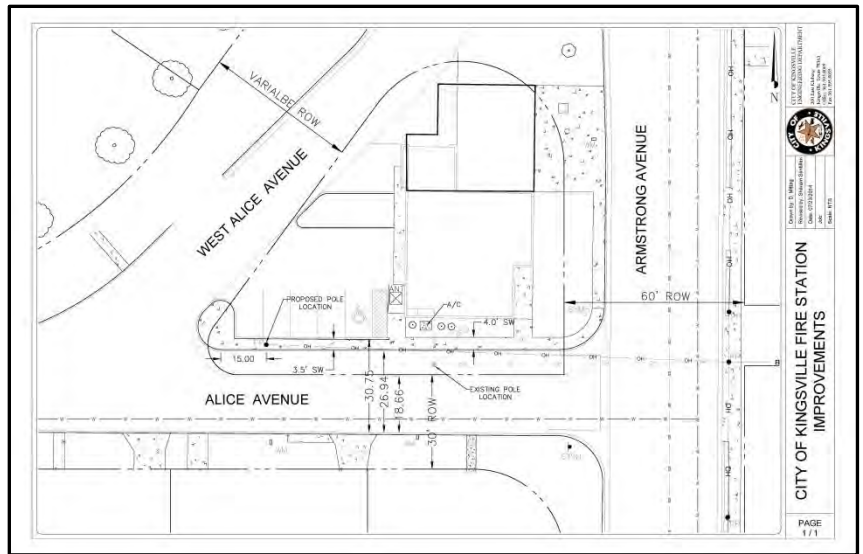
Engineering Division

Engineering

Engineering has been working on several projects, Warren Street Surveying, 1st Street curb and gutter design, proposed school zone on Shelly Drive (High School) and more recently Alice Avenue widening and Fire Station #2 improvements. Engineering has been working with AEP for service pole relocation. The electrical service pole needs to be relocated so that the roadway can be widened and place a sidewalk. The project will begin towards the end of August. Well #25 is getting under way. The project will open bids on August 20th.

GIS

GIS technicians have been working on "City of Kingsville" website updates, mapping, address changing and the City's pavement model. GIS technicians have also been helping other city departments. They are creating a data base and interactive map for the Community Appearance team on abatements and code enforcement areas.



Street Division

Road Construction – Project # 79 –Ella Ave.

- Shaped and rolled limestone and tested limestone reworked areas, pulled and placed limestone
- Set Blue tops for proper elevation cut limestone to grade Primed MC30 1200 Gallons, Seal Coat AC 5 1200 Gallons and 56 tons #5 aggregate
- Received 33 loads HMAC (705.23Tons) and Laid down HMAC on 12th St.
- Removed excess materials

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Road Constructions- Project 90 – Warren St.

- Set up barricades on Warren Street
- Removed and disposed of 54 loads of asphalt and old base

Mowing/ Weed Eating

- Kenedy West Hwy. 77 to end of Kenedy
- King from 14th to Hwy. 77
- Corral Ave. and 77 By-pass
- Santa Gertrudis to Hwy. 77
- 77 By-pass from King to General Cavazos
- 6th St. from Trant to South City Limit
- Cemetery Road from CR 1030 West
- 14th St. from Gen Cavazos to Kleberg Park
- 6th St. from Alexander to Trant Rd.
- Franklin Adams from Caesar Ave, to General Cavazos Blvd.
- Armstrong from Tanquitas Creek to FM1355
- Hwy 141 from 6th St. to 14th St.
- Islands on 14th St



Drainage Cleaning

- Joint Venture with Kleberg County, Cleaning up Drainage Ditch along General Cavazos Blvd. starting from NAS Fence.

Herbicide Spraying

- Sprayed all major thoroughfares
- By-pass and Corral Ave.
- By-pass and Santa Gertrudis Ave.
- By-pass and King Ave
- Ailsie from Franklin Adams to Hwy 77
- Shelly from Aisle Ave. from General Cavazos Blvd.
- General Cavazos Blvd from 14th St. to Hwy 77
- Zone 10
- 14th from Corral Ave. to General Cavazos Blvd.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Street Sweeping

All major thoroughfares

- Zone 6 (from Santa Gertrudis to King and from 6th St to 14th St.)
- Zone 8 (from north of Corral Ave. to Hwy 141 and from Santa Gertrude's Estates to Armstrong Ave.)
- Zone 11 (from King Ave to Caesar Ave and from 6th St to 14th St.)
- Zone 13 (from Caesar Ave to General Cavazos Blvd. and from 14th St to east of Hwy 77)
- Zones 3 (6th St to 14th St and from Sage Rd to Santa Gertrudis Ave.)
- Zone 7 (from Santa Gertrudis Ave to King Ave and from Armstrong Ave. to 6th St.)
- Zone 12 (from 14th St and south of Hwy and from King Ave to Caesar Ave.)
- Zone 15 (from Aislle Ave to South Creek and from 6th St to 14th St.)

Hot Mix/Cold Patching

- Ave A and 12th St.
- Escondido Road
- 13th St. and Ave D
- Santa Rosa Dr.
- 19th St. and Henrietta Ave.
- 1620 Santa Fe
- 813 N 2nd St
- Fordyce Ave. from 17th St. to Lott Ave,
- Huisache Ave. from 17th St. to Lott Ave.
- 21st from Kenedy Ave. to Lott Ave.
- 20th St. from Kenedy as to Lott Ave.
- 15th St. from King Ave. to Lott Ave.
- 16th St. from King Ave. to Lott Ave
- 16th St. from King Ave to Lott Ave.
- Kenedy Ave, from 14th St. to Hwy 77
- 18th St. from Kenedy Ave. to Lott Ave.
- 17th St. and King Ave.
- 19th St. and King Ave.
- 14th St. and Lott Ave.
- 17th St. and Caesar Ave.
- 16th St. and Caesar Ave.
- Richard Ave. and Armstrong
- Henrietta Ave. and Wanda St.
- 4th St, and King Ave to Kleberg Ave
- Huisache Ave. and Wanda (Water Patch)
- Santa Monica at Apartment
- Post Office

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

- Around Court House
- Tractor Supply (Water Patch)
- Boyd Avenue
- Brahma Blvd. (Water Patch)
- 878 S. Wanda St
- 528 E. Miller Ave.
- 819 Hoffman Ave.
- Hoffman Ave from 11th St. to 13th St.
- Yoakum Ave. from 5th St. to 6th St.
- Trant Rd (Water Patch)
- Santa Rosa and Corral Ave.
- CR 1030 (Water Patch)
- Kleberg Ave. and 4th St.

Curb and Gutter Cleaning

- Zone 5 (from 14th St and east of Hwy 77 and from King Ave. To Santa Gertrudis)
- Wanda from Kleberg Ave. to Kenedy Ave.
- Jackson St. from Kleberg Ave. to Kenedy Ave.
- Hoffman Ave. from Kleberg Ave. to Kenedy Ave.
- Zone 8 (area around the University from King Ave to Armstrong)
- 15th St. from Kleberg Ave to Kenedy Ave.
- 16th St. from Kleberg Ave. to Kenedy Ave.
- 17th St. from Kleberg Ave. to Kenedy Ave.

Miscellaneous Sign Shop

- Set up Barricades on Ella St. Construction
- Assisted construction crew with seal coat on Ella Street.
- Assisted construction crew with HMAC on Ella Street.
- Assembled Street Name Signs at shop
- Assisted with removal of barricades and signs
- Installed post on alley between 10th St. and 12th St.
- Removed steel post on Corner of Santa Gertrudis and 17th St.
- Set up Barricades on Warren St. Construction
- Handed out Flyers on warren St.
- Assisted Ditch cleaning crew cutting down trees at NASK
- Assembled Street Name Signs at shop for Yoakum
- Assisted patching crew at visitors center
- Assisted patching crew at South Creek
- Installed Street name signs on Kenedy Ave. and Yoakum Ave.
- Removed down tree on 429 W, Ave. A

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Water Production Division

Routine job

Collected 18 routine Bacteriological Samples

- 1121 E. Ave A
- 707 E. Santa Gertrudes Ave.
- 1109 E. Henrietta Ave.
- 312 W. King Ave.
- 511 College Place
- 3303 S. Brahma Blvd.
- 620 E. Mesquite Ave.
- 505 E. Henrietta Ave
- 428 W. Nettie Ave.
- 1630 Santa Fe
- 1142 W. Yoakum Ave.
- 329 E. Doddridge Ave.
- 209 Reidda Drive
- 318 Briarwood
- 711 E. Ragland Ave.
- 315 S. 24th St.
- 517 W. Henrietta Ave.

Collected 14 daily chlorine residual

- 505 E. Henrietta Ave.
- 620 E. Mesquite Ave.
- 1630 Santa Fe
- 428 W. Nettie Ave.
- 1142 W. Yoakum Ave.
- 312 W. King Ave.
- 3303 S. Brahma Blvd.
- 1109 E. Henrietta Ave.
- 707 E. Santa Gertrudis
- 1121 E. Ave A
- 511 College Place
- 916 w. Ave I
- 724 W. Richard Ave.
- 417 E. Nettie Ave.

Delivered Ammonia to 6 sites; delivered Chlorine to 6 sites.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Water pumped to distribution (7/14 – 7/27) - Wells – 53,527,000 gallons; Surface –6,440,000 gallons; 0 gallons for Ricardo bypass; Total 59,967,000 gallons; Average –4,283,35714 gals/day

Wastewater Collection and Treatment Plant Division

Wastewater Treatment North Plant

Operators and Helpers cleaned primary and secondary clarifier troughs and weirs. Operators shoveled sludge from sand drying bed. Helpers and Operators are replacing and cleaning UV modules. We continue wasting in wedge and sand drying beds and wire drying beds. Operators and Helpers are mowing grass around plant and lift stations.

Wastewater Treatment South Plant

Operator cleaned clarifier troughs and shoveled sludge from sand drying beds. Crew is wasting in wedge wires and sand drying bed. Operators and helpers mowed grass around Plant and Lift Stations. Crews are wasting sludge into drying beds.

Wastewater Collection

1508 E. Corral
11th and Fordyce Ave
1726 Santa Fe
402 E. Kenedy Ave.
208 Fairview Ave.
Church's Chicken

Crews installed cleanout at 402 E. Kenedy and repaired service at 11th and Fordyce and 402 E. Kenedy Ave. Twelve (22) lines locates were done for AT&T. Replaced sewer main line on the 900 – 1000 block of 1st St. Crews installed 2 sewer taps on 1611 Annette St. and cleaned out a full manhole on Masters Drive.

Scheduled work for the week

1. Cleaning sewer mains, curbs & gutters.
2. Clean troughs (Mon, Thurs, Fri)
3. Clean drying beds (Tues, Wed.)
4. 3 & 1 MGD wasting on drying beds
5. Mowing and weed eating 1MGD, 3MGD, and Lift stations
6. Plant helpers spraying weed killer along fence lines & drying beds @ 1 & 3 MGD
7. C&D Electric will be sending out 1600amp breaker to Houston to determine cost estimate.
8. Plant Operators are starting 3rd Quarter Bio's for North Plant and will be sending them out.
9. Perez A/C will be working on A/C unit control box at the South Plant.
10. Mendez Construction will be replacing a 2" air line at aeration tank.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Water Distribution Division

Repaired 9 Main Breaks and answered approximately 45

Service Calls, 15 - Locates, 10 -Service line leaks, 5- Meter Leaks, 3- Backfills, 7 – valve replacements 0 – Customer Side Leaks; 4– No Water/Low Pressures; 0– Turn off Water, 0 -Turn on and 1 Hydrant Leak

6"	Main Break	2012 S. 3 rd Ave.
6"	Main Break	Brookshire and Fairview Dr.
4"	Main Break	217 W. Ave A
6"	Main Break	10 th St and Richard Ave.
6"	Main Break	2106 Louisiana Ave
6"	Main Break	17 th St and King Ave
6"	Main Break	Fairview Dr. and Brookshire
8"	Main Break	1 st and Santa Gertrudes
6"	Main Break	Gillette/Fairview

Water crews demolished all the concrete at Mopac and bored under new section of Sage Rd. to install new water tap.

Also, the Kenedy water line project 30% complete. The city's contractor, 5125 has completed the critical work and is now performing the "tie ins" into the 18" water line.



City Garage Division

Maintenance

14 Oil changes on preventive maintenance; 21 scheduled work orders; 48 nonscheduled work; 14 Service calls; 1 Call out; 5 New tires on heavy equipment and trucks; 19 flat tire repairs and balances; 18 pending work orders. The garage crew replaced the pistons in Unit 336 and did a valve job on Unit 405. Mechanics also replaced heater parts on Unit 540. Unit 3003 was sent to the Rush dealer.

Welder

6 received work order and 4 pending work orders

Welder is taking down obsolete/dilapidated signs throughout the city for the Community Appearance Department and he has been working on a meter box.

Solid Waste Division

Landfill

Naismith Engineering performed the Methane Monitoring and Groundwater Sampling, results have been sent to TCEQ. This month's "Monthly Training" was on Waste Screening. Leachate Pumps 1 and 2 are having some problems and it was determined that Pump 1 needs a new motor and pump end. Santana Electric came out to trouble shoot the Leachate pump motor. The landfill received 8" of rain. Because of the recent rains the landfill fixed the erosion on the slopes and fixed from the roads.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Brush - 119 tons; Garbage – 871 tons Litter – .55 tons; Construction/Demolition – 331 tons; Concrete -676 tons.

Sanitation

Residential waste collected from 7/14 – 7/27 – 596,140 pounds; Commercial waste collected 655,640 pounds; Brush collected 83,040 pounds and construction debris collected 30,320 pounds. The brush crew will be collecting in Zone 2 this week and working on abatements and demos when possible. Sanitation is also helping with the enclosure suggestions in the City for the dumpsters used in commercial collections. The phase III of the project has now been released for bid submittal and bids have been received and the bid was awarded. Work to erect enclosures has begun and 25 have been built. Sanitation has been helping the Street Dept. mow on Wednesdays and Thursdays for the last 3 weeks. We have also taken over watering of new trees planted around the city and we do this on Wednesdays. Sanitation completed one demolition at 611 W. Huisache. Recycling for the month of June totaled 22.21 tons from the Recycling Center taken to Corpus Christi.

PURCHASING AND TECHNOLOGY DEPARTMENT (Courtesy of David Mason, Director)

Purchasing Division

Purchase Orders

Purchasing issued 93 Purchase Orders valued at \$293,315.57.

P-Card Statements

P-Card statements are out and are beginning to filter in with a turn in date of Monday, August 4.



Bids for Water Well No. 25

Purchasing department in conjunction with LNV Engineering, placed the bid advertisement in the Kingsville Record for Water Well # 25. This project consists of the installation of a new water well, ground storage tank, and pump house including all piping, fittings, electrical, controls, etc. in accordance with the plans, specifications, and contract documents. The Pre-bid Meeting is scheduled for August 6, 2014 at 10:30 am in the Commission Chambers and Bids will be accepted until August 20, 2014 at 1:30 pm.

Preparations for New City Hall

Purchasing and Technology staff had a meeting with ATT concerning the new City Hall. The meeting held included their r sales, mobility and engineering departments. Much information was discussed and a plan was sketched out. Purchasing and Technology staff also had a teleconference meeting with several potential vendors concerning equipment specifications.

New Computers and Monitors

New Computers and monitors were received and deployed for Accounts Payable, Purchasing and Task Force. The new server for the Fire Department is in and configuration as outlined below will begin soon.

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

Technology Division

P-Card Wizard Style Form

IT staff completed a wizard style form that should easily convert to incode and provide more detailed approach to filling out and correctly completing p-card statements. The new method has all expense account codes preloaded into the system and has form based data as opposed to entering data into a cell with no validation

Purchasing Card Record					
CARD HOLDER NAME/ SIGNATURE		CARD NUMBER			
DEPARTMENT NAME /NUMBER		SUPERVISOR'S SIGNATURE			
PHONE NUMBER		CITY MANAGER'S SIGNATURE			
By signing above, I attest to the accuracy of the account coding and that the purchases are for a necessary and authorized public purpose and not for private use. You are also verifying that all receipts for charges and credits are attached.					
<small>Attach ALL receipts for each purchase and return on the current billing statement. Include ALL transactions, including charges and credits for returns, sales tax, etc.</small>					
		BILLING PERIOD			
		FROM		TO	
ACCOUNT NUMBER	RECEIPT NUM	TRANS DATE	DESCRIPTION OF PURCHASE	VENDOR NAME	AMOUNT

P-Card Form

View / Print Receipts

Clear Cells

P-Card Form

Employee Name

Last Four Card #

Phone Number

Department Number

Department Name

Next>>

Item Entry Form

Department
IT

Item Amount
\$

Subaccount
Minor Eq/Furniture

Item Description

Account Number
001-5-1902-21700

Add Item

<<Back

Cancel

New Receipt

Also, using this method will allow finance to better track incode the purchases made through the P-card program.

Website

IT staff migrate all data on the old FAQ sections to the new GovQa site this was a labor intensive project as we had multiple sites on the FAQ with little to no information. However, now all of the FAQ information is conveniently held in the GovQA sections of the website. We hope that this will encourage users to update and check data on a regular basis. It is important to connect and gain access to the GOVQA system as we have begun to place these things on the internet. If you require assistance in logging in please email helpdesk@cityofkingsville.com

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, August 11, 2014

Exchange 365

IT staff has made the initial investments to upgrade the current email system to the Exchange 365 platform. This will increase both the availability and size of email boxes from 2GB to 50GB. In addition, users will be able to share large files online across different networks. We will begin the migration as soon as possible. This change will cause emails to be down 24-48 hours; staff will be notified beforehand. We have finalized the terms of service and begun preparing the site for the conversion. I believe a calendar of events will be put out next week highlighting when outages will occur.

Rachetx Integration

We are working on deploying the Rachetx to necessary machines as well as testing solutions that will aid in other areas of the city.

New Computer Deployments

Technology Staff has deployed a new computer system for the Purchasing/Technology director that includes methods to streamline his operations including but not limited to allowing him to add multiple machines to a single monitor. In addition, he was outfitted with wireless network capabilities.

Additionally, staff deployed a new computer system for the Accounts Payable Clerk. Technology staff noticed that her connection speed was severely lacking so in order to remedy this we ran new network connections for her.

RISK MANAGEMENT (Courtesy of Melissa Perez, Risk Manager)

If no people who use wheelchairs live in a town, then is the town relieved of its obligation to make programs accessible?

No. The absence of individuals with disabilities living in an area cannot be used as the test of whether programs and activities must be accessible. As an example, a town's administrative offices are located on the second floor of a two-story building that has no elevator. The mayor says that there are no people in the small town who use wheelchairs so there is no need to make the services of the administrative offices accessible. People, however, who currently do not have a disability may become individuals with disabilities through accident or disease. Individuals with a disability may move into the town. So the apparent lack of people who use wheelchairs for mobility does not excuse the town from taking the necessary measures to make its programs, services, and activities accessible to individuals with disabilities.



9 Hidden Signs you're Not Drinking Enough Water

It's easy to remember to drink water in the middle of summer when temperatures rise to unbearable levels. Drinking bottle after bottle is incredibly important, as the body sweats a lot of it out. But water should be your close friend all year round. Not getting enough H₂O causes many problems, other than the ones you're probably familiar with. You might only drink water to quench your thirst, but why stop there? "It's often said that water is the most



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, August 11, 2014

important nutrient, and it's a good foundation for our diet," Lori Chong, R.D., at The Ohio State University Wexner Medical Center in Columbus, Ohio, told weather.com. "The recommendation for women is 2.2 liters per day, and for men it's 3 liters." That might sound like a lot, but it's well worth it, and there's an easy trick if you have trouble consuming that much. One recommendation "If you're having a hard time getting in enough water, invest in a straw cup," Many tend to drink more when we drink out of a straw.

What to Include in Your Disaster Supply Kit



Help protect your family against potential weather disasters and emergency situations by compiling an emergency supply kit. The kit can be assembled over a five-month period on a weekly basis. Perishable items should be changed or replaced every six months. The Essentials are needed water, food, first-aid kit, non-prescription drugs, tools and supplies, sanitation items, clothing and bedding, items for pets and baby's, important family documents, family medical needs, books etc.

10 Signs You May Have West Nile — and Don't Know It

Summer is peak season for West Nile virus, a mosquito-borne infection that has occurred as an outbreak every summer since 1999, according to the U.S. Centers for Disease Control and Prevention. So far this year, the season is off to a fairly mild start — experts hope that rainy weather across much of the country will keep infection rates down, as rain can wash away mosquitos. In 2013, West Nile appeared in all 48 contiguous states, except Washington. In total, 2,469 human cases were reported to the federal government. Of those patients, 119 individuals died. This year, as of July 8, 18 patients have reported cases to the CDC, with the virus detected in humans, mosquitos or birds in 24 states. By the end of the summer, thousands and thousands more people are likely to contract West Nile — without knowing — either because they will show no symptoms, or they will not recognize the infection for what it is, and successfully treat their symptoms with over-the-counter medications without a medical diagnosis.



Origin of Workers Compensation

Workers' compensation is an insurance process that allows for an employee who has sustained injury due to their employment; the nature of workers' compensation varies from state to state and country to country. In the United States the Department of Labor (DOL) formulated a protocol that regulates, gauges, and oversees the process of awarding workers' compensation. However, this protocol is enforced and substantiated by each state's individual department of labor. As per the



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)
Monday, August 11, 2014

development of labor laws within the United States, employees were able to enjoy added protection, coverage, and job security in the scope of their respective employment. In the early 20th century, injuries sustained by workers were once considered to be collateral damage with regard to their respective work; the Department of Labor explains that the rights afforded to workers are formulated from ethical, moral, and just legislation.

R.J. KLEBERG PUBLIC LIBRARY (Robert Rodriguez, Director)

Fun Fact Tidbit

“According to *Library Journal*’s Survey on Public Library Marketing Methods and Best Practices, 86 percent of libraries said they were using social media.”—<http://lj.libraryjournal.com>

Library Gets Social

In an effort to be more accessible to the community and to promote services and resources, the library has been engaged in the social media world since 2010. Social media technology is defined as any website or application, which allows users to share information. This technology includes, but is not limited to, blogging, instant messaging, posts, social networking, wikis, and now selfies. Many social networking sites allow users of those sites to become a “friend, or “fan,” or otherwise associate their own profiles or virtual presences with the library’s profile on these sites. With so many social media platforms



available to disperse information to the public, the library has carefully chosen and tailored a group of four as a way of providing quality and diverse information to the public. Those four platforms are Facebook, Twitter, YouTube, and Instagram. *Facebook* has given the library the ability to reach a large audience and provide information about library news and special events. The library frequently posts news and events on Facebook, so that patrons can

access snapshots of regular and unique happenings. On Facebook, the library also provides helpful links to resources and information that patrons may find relevant and beneficial. Another great social media tool is *Twitter*. The library utilizes Twitter to distribute library tidbits. To help maintain consistency between Facebook and Twitter, the library has integrated these two accounts to accommodate simultaneous cross-posts. During special events, the library uses hashtags to turn topics and phrases into clickable links. By combining the pound symbol (#) and a phrase, this allows library patrons to locate special events or topics that have been posted between these two mediums. A prime example of this format was this summer when the library used **#FizzBOOMRead** for the 2014 Summer Reading Program. Patrons wanting to stay informed about the program simply typed in **#FizzBOOMRead**, and all posts that contained that hashtag would instantly appear. With the proliferation of video sites, the library has entered the video business. *YouTube*, an online video channel, has given the library a venue to post some of its most important and memorable events and share them in small video clips with the public. The library’s channel currently has some vintage footage from the 1990s, as well as some more recent library releases. Although the video clip collection is small, the goal is to make the library’s YouTube channel an archive of video blogs, short

City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, August 11, 2014

original videos, and educational videos. Finally, *Instagram*, the library's newest social media addition, allows followers of the site to view a photo gallery of unique library happenings. Currently the library posts photographs of library events and daily happenings through the library's Facebook and Twitter accounts. The library incorporated Instagram as part of a distinct photo archive of the library's history. Many tech savvy patrons are utilizing these social networking tools to stay connected and informed about library happenings. Patrons are encouraged to follow the library through Facebook, Twitter, YouTube, or Instagram. The library welcomes and values patrons' comments, opinions, posts, and messages; all patron feedback helps the library continually improve the level of services.

TASK FORCE (Courtesy of Guillermo "Willie" Vera, Commander)

Task Force Agent Locates U.S. Currency inside Vehicle's Engine

On Monday July 21, 2014 at approximately 9:50 AM Kingsville Task Force Agent Jason McGee conducted a traffic stop on a Grey in color 2007 Ford Fusion for a traffic violation. During the traffic stop Agent McGee observed the driver and passenger were overly nervous, displayed deceptive behavior, and each had conflicting stories. During a consensual search of the vehicle McGee located \$29,860.00 in U.S. Currency inside the air filter housing located in the engine compartment. The \$29,860.00 along with \$340.00 found on the passenger's person, and the Ford Fusion were seized and transported to the Kingsville Task Force office for safekeeping.



Task Force Agent Recovers Stolen Vehicle

On Wednesday July 23, 2014, at approximately 5:30 PM Kingsville Task Force Agent Richard Kirkpatrick was working criminal patrol on U.S. HWY 77 in Kingsville. Agent Richard Kirkpatrick observed a grey in color Chevrolet Tahoe traveling south bound on U.S. HWY 77. Agent Kirkpatrick checked the vehicle's registration and discovered the vehicle was stolen. The driver was stopped at 1800 East King Street. Upon confirmation of the stolen vehicle status, the 33 year old driver was arrested and charged with the criminal offense of Unauthorized Use of a Motor Vehicle. He was transported to the Kleberg County Jail where he was booked and incarcerated. The stolen vehicle was recovered and released to a local wrecker company.

Task Force Agent Discovers Man-made Hidden Compartment

On Tuesday July 29, 2014 Kingsville Task Force Agent Mike Tamez conducted a traffic stop on a gold Chevrolet Cruze in the area of U.S. Highway 77 and County Road 2230 for a traffic violation. Agent Tamez was able to identify a male driver and female passenger. While Agent Tamez spoke with the driver

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

and passenger he observed multiple verbal and physical indicators of deceptive behavior. Due to the totality of circumstances Agent Tamez asked for and was granted consent from both occupants to search the vehicle. Agent Jeremy Loftin arrived and assisted with the vehicle search. During the search of the sedan, Agents discovered an after-factory added compartment built into the front wall of the vehicle's trunk. Agents were able to access the compartment but did not locate any contraband within. Upon continuing the search Agents located 16 vials of a controlled substance, synthetic marijuana, inside the driver's back pack. Agents seized the vehicle, arrested the driver and released the passenger pending further investigation.



Kingsville Task Force Agents Assist Neighboring Police Agency

On Thursday July 31, 2014 the Kingsville Specialized Crimes and Narcotics Task Force was contacted by Robstown Police Department for assistance. A Robstown Police Officer had stopped a Chevy pick-up and circumstances surrounding the stop led the officer to believe that the occupants of the vehicle were involved in some sort of criminal activity involving money laundering. The initial search revealed tooling marks in the transmission area of the vehicle. Task Force Agent Jason McGee was dispatched to assist and he confirmed that the transmission had tooling that indicated suspicious activity. After receiving consent, over \$30,000 in U.S. Currency was found in the transmission wrapped in shrink wrap and vacuumed sealed in numerous layers. Task Force Agents assisted in the investigation and the counting of the currency. The suspect was taken into custody by Robstown Police Officers and jailed in Nueces County after being adjudicated in Kleberg County. A GREAT Team effort by all involved.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014



TOURISM SERVICES DEPARTMENT (Courtesy of Cynthia Martin, Interim Director)

Lions Club District 2A3 Cabinet Meeting July 26th

The Kingsville Noon Lions Club hosted the Lions District 2A3 Cabinet Meeting on July 26th at the Caesar Kleberg Wildlife Center. An estimated eighty attendees met for the day to install new officers and conduct a business meeting. District Governor Enedina Vela and 1st District Vice Governor Juan Lopez were in attendance. Thank you, Lions, for choosing to meet in Kingsville!



NASK Winging Ceremony July 25th

Eleven young men received their Wings of Gold at the Naval Aviation Training Graduation Ceremony at Naval Air Station Kingsville on July 25th at the Officers' Club on base. Training Air Wing Two Commander, Captain Donald Nisbett, Jr. awarded each young man their wings to be pinned on by proud spouses, parents or other family members. Shown to the left is Lieutenant JG Matt McDonald with mother, Kim. Matt was named Top Hook. In an earlier stay at NASK, Matt had taken time out from his training to volunteer for the City assisting with the mapping portion of a survey of Kingsville's Historic District. Matt among his

many talents is well versed in GIS.

Downtown Report Delivered to Kingsville Noon Rotary Club July 29th

Cynthia Martin presented a 'state of the Downtown' address to members of the Kingsville Noon Rotary Club. Several of the club's members have been involved in downtown beautification efforts and asked quite a number of questions. Charlie Cardenas was in attendance as well and stepped in to answer questions when the subject switched to infrastructure improvements and recycling.



City of Kingsville, Texas

Staff Report

(A Publication of the City Manager's Office)

Monday, August 11, 2014

Texas Theater Project Moves Forward

After a brief hiatus, work on the Texas Theater is once again moving forward. Recent high temperatures have hampered progress on the interior of the theater so the crew has moved to the exterior. A new ticket booth has been framed up to match the original and stone taken from an upper story of the theater to clad the booth. The underside of the marquee is ready for a new coat of stucco and new front doors will soon be installed.

The building has new electrical service.



Work has also begun on another of Cal Collins' buildings downtown 323 E Kleberg (shown below), just one door east of the Texas Theater – a former clothing store owned by CA Anthony. The deteriorated awning is slated to come down and the building has been cleaned out. The building will be used in

conjunction with the theater for storage of sets and props to the rear and possibly a reception area to the front. Plans for this building are still in the infant stage so keep a watch out for progress.



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014



Farmer's Market first committee meeting set for August 12th

The first planning meeting for Kingsville's Farmer's Market has been set for August 12th at 5:30 pm at the Visitor Center. Our committee is ten strong and anyone interested in being on the committee is welcome to stop by that evening. Light refreshments will be served. If you or anyone you know wants to volunteer to be on the committee, contact Frank Escobedo at (361) 595-8566 or Cynthia Martin at (361) 592-8516.



Visitor Center Geo-cache

Jerry & Angelica from San Antonio found their 8th geocache of the day behind the Visitor Center today on their way home from the Valley. *Can you find it?*



City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

MEETINGS, EVENTS AND REMINDERS (Courtesy of Mary Valenzuela, City Secretary)

Regular Commission Meetings (Robert H. Alcorn Commission Chambers)

Monday, August 11, 2014	6:00 p.m.
Monday, August 25, 2014	6:00 p.m.
Monday, September 8, 2014	6:00 p.m.
Monday, September 22, 2014	6:00 p.m.
Monday, October 13, 2014	6:00 p.m.
Monday, October 27, 2014	6:00 p.m.

Municipal Court Dates (Commission Chambers)

Thursday, August 14, 2014	3:00 p.m.
Thursday, August 28, 2014	3:00 p.m.
Thursday, September 11, 2014	3:00 p.m.
Thursday, September 25, 2014	3:00 p.m.

Board Meetings (Commission Chambers)

Planning and Zoning Board	Wednesday, August 20, 2014	6:00 p.m.
Historic Development Board	Wednesday, August 20, 2014	4:00 p.m.
Zoning Board of Adjustments	TBA	6:00 p.m.
Civil Service Commission	TBA	11:00 a.m.

Board Meetings (Respective Location)

Library Board	Wednesday, October 15, 2014	4:00 p.m.
City/County Health Board	3 rd week of every other month	5:30 p.m.

Staff will be attending the following conferences:

TML Region 11 Quarterly meeting, Thursday, August 28, 2014, Town of Fulton

TML Annual Conference in Houston, TX Tuesday, September 30th thru Friday, October 3rd, 2014.

Reminders:

City Secretary requests Commission Member Nominations for the following Vacant Board Positions:

Board Name	Vacancies	Recommendations
Zoning Board of Adjustments	1	0
Joint Airport Zoning Board	0	0
Civil Service Commission	1	0
Historic Development Board	3	1
Planning & Zoning Commission	2	0

City of Kingsville, Texas
Staff Report
(A Publication of the City Manager's Office)
Monday, August 11, 2014

NOTICE



Board & Commission Appointments

Notice: The City of Kingsville is currently accepting letters of interest from citizens interested in serving on the following Boards and Commissions:

- Planning & Zoning Commission
- Historical Development Board
- Zoning Board of Adjustments
- Civil Service Commission

The City of Kingsville's Boards and Commissions are made up of citizen volunteers who which to make a difference in their community. Advisory boards examine issues in depth, such as beautification projects, environmental/preservation issues, zoning/development issues, and make recommendations to the City Commission. The work these citizens do assists the City Commission and contributes directly to the quality of life enjoyed by our residents now and in the future. Interested individuals must be at least eighteen (18) years of age and be a qualified voter of the City of Kingsville.

Individuals interested in serving on the Civil Service Commission must meet the following requirements as per Local Government Code §143.006(c); 1) be of good moral character; 2) be a United States citizen; 3) be a resident of the municipality who has resided in the municipality for more than three years; 4) be over 25 years of age; and 5) not have held a public office within the preceding three years.

Letters of interest for the desired Board or Commission should be mailed to the Office of the City Secretary, P.O. Box 1458, Kingsville, TX 78364 or can be submitted in person during normal business hours 8:00 a.m. to 5:00 p.m., Monday through Friday. The deadline to submit letters of interest is Tuesday, September 30, 2014 at 5:00 p.m.

Posted this the 1st day of August 2014 at Kingsville City Hall, 200 E. Kleberg Ave., Kingsville, TX and the City's webpage at www.cityofkingsville.com. Published in the Kingsville Record on August 3rd and September 17th, 2014.

CITY OF KINGSVILLE

Mary Valenzuela, City Secretary
361-595-8002