

April 6, 2016

BID NO. 16-08

## INVITATION TO BID

Bids marked "SEALED BID 16-08 Wastewater Metal Precipitant" will be received at the Purchasing Department, City Hall, Kingsville, Texas until Tuesday April 19, 2016 at 1:30 p.m. for:

### WASTEWATER METAL PRECIPITANT

Additional specifications or information may be obtained at the Purchasing Department, 200 E. Kleberg (361) 595-8036 or (361) 595-8025. Bid packages may also be obtained by e-mailing your request to: [dmason@cityofkingsville.com](mailto:dmason@cityofkingsville.com). Bidders may be present for the bid opening.

All bidders are encouraged to submit literature or responses to this solicitation on recycled and recyclable paper, printed on both sides, where practicable.

All bids will be publicly opened and read if received by the above stated time, place, and date. Any bid received after the time set for the opening thereof will be returned to the bidder unopened.

The bid will be awarded to the responsible bidder who provides goods and services at the BEST VALUE to the City of Kingsville. Best value will be determined by delivery time, warranty, and other factors in addition to price.

THE CITY, IN ACCORDANCE WITH LAW, RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS. The City shall be the sole judge of "responsible" and "best value" and this determination shall be final except in cases of a clear definitive showing that such determination is arbitrary, capricious, and unreasonable.

David Mason  
Purchasing/IT Director

## GENERAL CONDITIONS FOR BIDS

**\*\* READ CAREFULLY \*\***

1. THE BID PACKAGE FILED IN THE PURCHASING DEPARTMENT AND THE INFORMATION CONTAINED WITHIN IS THE ONLY AUTHORIZATION TO PROVIDE THE OUTLINED MATERIALS, ITEMS OR SERVICES REQUESTED UNDER THIS BID BY ANY COMPANY.
2. The City of Kingsville will accept bids submitted on bid forms provided by the City of Kingsville only. Bids submitted on other forms, other than those provided by the City, will be considered non-responsive and will not be included for further evaluation.
3. Unless otherwise stated in the specifications, all prices will be considered firm for acceptance within sixty days of bid opening. Any exception to this must be so stated on the face of offer.
4. The City of Kingsville is exempt from all Federal Excise Taxes and also from State and City Sales Tax, under authority of Chapter 20, Title 122A, Revised Civil Statutes of Texas. Properly executed exemption certificates will be furnished on request.
6. Preference will be given when prices quoted are F.O.B. delivered with all transportation charges prepaid. Unless otherwise stated, all items shall be considered as F.O.B. delivered.
7. The City of Kingsville will pay for articles or services purchased under this bid within thirty days after proper delivery and receipt of correct and proper invoice. In case of a discrepancy between the unit price and the extension, the unit price will be taken.
8. The City of Kingsville reserves the right to remove a company from any commodity index for (1) continued failure to respond when approached, (2) failure to deliver merchandise within promised time, (3) delivery of substandard merchandise, and (4) failure to maintain a competitive position on a particular commodity group.
9. ALL BIDS MUST BE SIGNED BY HAND. Electronic bids are not acceptable.
10. The successful bidder must be capable of handling all bid and delivery requirements.
11. The successful bidder must prove that he/she is duly capable of performing all services or delivering items awarded.
12. A bidder may be rejected for non-performance or a bad performance record.
13. The City of Kingsville reserves the right to waive any informality in the bid documents.

14. A copy of the bid tabulation will be available upon request to the Purchasing Director. Bid tabulations will be available for public viewing in the Purchasing Department for a period of 30 days from the bid opening
15. EQUAL EMPLOYMENT OPPORTUNITY: THE CITY OF KINGSVILLE DOES NOT DISCRIMINATE BECAUSE OF RACE, CREED, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, OR ON THE BASIS OF DISABILITY.
16. ELECTRONIC BIDS: THIS BID IS BEING MADE AVAILABLE BY ELECTRONIC MEANS. THE BIDDER ACKNOWLEDGES AND ACCEPTS FULL RESPONSIBILITY TO INSURE THAT NO CHANGES ARE MADE TO THE BID. IN THE EVENT OF CONFLICT BETWEEN A VERSION OF THE BID SUBMITTED BY THE BIDDER AND THE VERSION MAINTAINED BY THE PURCHASING DIRECTOR, THE VERSION MAINTAINED BY THE PURCHASING DIRECTOR SHALL GOVERN. **ONLY SEALED PAPER BIDS WILL BE ACCEPTABLE FOR THIS BID.**
17. VENDORS ARE RESPONSIBLE FOR CHECKING THE CITY'S WEBSITE FOR ADDENDA PRIOR TO SUBMITTING THEIR BIDS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE FOR THE CONTENT OF ANY BID PACKAGE RECEIVED THROUGH ANY THIRD PARTY SERVICES. IT IS THE RESPONSIBILITY OF THE VENDOR TO INSURE THE COMPLETENESS AND ACCURACY OF THE DOCUMENTS RECEIVED.
18. Form 1295 Texas Ethics Code must be on file before any Purchase Orders can or will be issued.

## BID 16-08

### WASTEWATER METAL PRECIPITANT

The City of Kingsville is looking to purchase wastewater metal precipitant in 275 gal totes. This precipitant is *polyethyleneimine dithiocarbamate* know as a brand name of *Hydrex 6909* or an approved equivalent. The City of Kingsville shall be the sole judge of equivalency.

The City of Kingsville make no guarantee as to the quantity to be purchase but at this time is currently using approximately two (2) each 275 gallon tote per month in an effort to reduce copper in the wastewater treatment process.

**CITY OF KINGSVILLE**  
BID FORM

This form must be completed and returned as part of your bid. Do not include Federal Tax or State Sales Tax. The necessary exemption certificates will be issued upon request.

**BY SUBMITTING A BID, THE BIDDER AGREES TO ABIDE BY ALL OF THE TERMS AND CONDITIONS OF THE "INVITATION TO BID" PACKAGE.**

\$ \_\_\_\_\_  
Total Price per gallon words

\$ \_\_\_\_\_  
Total Price per gallon figures

\$ \_\_\_\_\_  
Total Price per tote words

\$ \_\_\_\_\_  
Total Price per tote figures

Time Needed for Delivery \_\_\_\_\_

Brand Name or Nomenclature. \_\_\_\_\_

I certify that the above vehicles to be delivered under this bid will meet or exceed all of the minimum specifications and conditions set forth by the City of Kingsville, Texas.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

\_\_\_\_\_  
BIDDING FIRM

\_\_\_\_\_  
BY:

\_\_\_\_\_  
ADDRESS:

\_\_\_\_\_  
TELEPHONE:

\_\_\_\_\_  
FAX:

\_\_\_\_\_  
E-MAIL: