City of Kingsville, Texas

AGENDA CITY COMMISSION

MONDAY, JULY 30, 2018 REGULAR MEETING

CITY HALL HELEN KLEBERG GROVES COMMUNITY ROOM **400 WEST KING AVENUE** 6:00 P.M.

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE - (Mayor Fugate) MINUTES OF PREVIOUS MEETING(S)

> Special Meeting – June 20, 2018 Regular Meeting – June 25, 2018

II. Public Hearing - (Required by Law).1

None.

III. Reports from Commission & Staff.²

APPROVED BY:

Jesus A. Garcaby no Jesús A. Garza

City Manager

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance - Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports. Utilities Billing Update: Police-Communications Update: Police & Fire Department - Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration -- Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown. Chapter 59 project, Financial Advisor, Landfill Update, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Demolition Update, Planning Development Update, Golf Course Update, Municipal Court Update, Monthly Performance Report. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.3

1. Comments on all agenda and non-agenda items. Page 1 of 3 AGENDA - KINGSVILLE CITY COMMISSION JULY 30, 2018

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

<u>CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM</u> PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration.)

- 1. Motion to approve final passage of an ordinance amending the FY 17-18 budget to include the body armor and carrier replacement project for the Kingsville Police Department not completed in FY 16-17. (Police Chief).
- 2. Motion to approve final passage of an ordinance amending the FY17-18 Budget to upgrade the Kingsville Police Department telephone system. (Finance Director).
- 3. Motion to approve final passage of an ordinance amending the Fiscal Year 2017-2018 budget to accept and expend an Edward J Byrne Memorial Justice Assistance Grant-Local Solicitation (2017) for the purchase of KPD equipment. (Police Chief).
- 4. Motion to approve final passage of an ordinance amending the FY17-18 Budget for additional medical supplies for the Kingsville Fire Department. (Fire Chief).
- 5. Motion to approve final passage of an ordinance amending the FY17-18 Budget for additional vehicle maintenance for the Kingsville Fire Department. (Fire Chief).
- 6. Motion to approve final passage of an ordinance amending the FY17-18 Budget for emergency repairs required at the South Wastewater Treatment Plant. (Public Works Director).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.4

- 7. Consider options for City of Kingsville employee Health Insurance plan design benefits, especially employee contributions and deductibles. (Human Resources Director).
- 8. Consider final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 3, Water, providing for an increase in water rates, repealing all ordinances in conflict herewith and providing for an effective date and publication. (Finance Director).
- 9. Consider final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter V, Article 2, Sewers, providing for an increase in sewer rates, repealing all ordinances in conflict herewith and providing for an effective date and publication. (Finance Director).

- 10. Consider appointment of Larry T. Garcia as an alternate member of the Zoning Board of Adjustment. (Planning & Development Director).
- 11. Consider out-of-state travel for one firefighter to attend the SERTC and Union Pacific's Crude by Rail Emergency Response Training in Pueblo, Colorado on October 22-24, 2018. (Fire Chief).
- 12. Discussion regarding the potential creation and process for establishing an Animal Care Services Department. (Commissioner Leubert).
- 13. Executive Session: Pursuant to Section 551.074, of the Texas Open Meetings Act, the City Commission shall convene in executive session to deliberate the evaluation & duties of the Municipal Court Judge and the City Attorney. (Mayor Fugate).

VII. Adjournment.

- No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
- 2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
- Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
- Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the bulletin board located at the City of Kingsville City Hall, 400 West King Avenue, Kingsville, Texas, which is a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

<u>July 25, 2018</u> at <u>3:00 P.M.</u> and remained so posted continuously for at least 72 hours preceding the schedule time of said meeting.

Mary Valenzuela, TRMC, CMC, City Secretary
City of Kingsville, Texas

| This public notice was removed from the official posting boa | ard at the Kingsville City Hall on the |
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| following date and time: | |
| By: | |
| City Secretary's Office | |
| City of Kingsville, Texas | |

MINUTES OF PREVIOUS MEETING(S)

A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON WEDNESDAY, JUNE 20, 2018 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 9:00 A.M.

CITY COMMISSION PRESENT:

Sam Fugate, Mayor Edna Lopez, Commissioner Dianne Leubert, Commissioner Arturo Pecos, Commissioner Hector Hinojosa, Commissioner

CITY STAFF PRESENT:

Jesus Garza, City Manager Mary Valenzuela, City Secretary Courtney Alvarez, City Attorney Kyle Benson, IT Manager Tom Ginter, Director of Planning & Development Services Rudy Mora, City Engineer Deborah Balli, Finance Director David Solis, Risk Manager Diana Gonzales. Human Resources Director Susan Ivy, Parks Manager Cynthia Martin, Downtown Manager Jeanine Reves, Tourism Director Ricardo Torres, Chief of Police Adrian Garcia, Fire Chief Marco Jimenez, Water Supervisor Joe Casillas, Water Production Supervisor Frank Garcia, Waste Water Supervisor Stacie Pena, Accountant Manager Pete Pina. Landfill Supervisor

Charlie Sosa, Purchasing Manager Jennifer Bernal, Community Appearance Supervisor Linda Miller, IT-Library Emilio Garcia, Health Director Avelino Valdez, Street Supervisor Vincent Murray, Police Officer Arturo Perez, Garage Supervisor

Richard Flores, Golf Course Manager

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 9:00 A.M. with all five Commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE - (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

None.

II. Public Hearing - (Required by Law).1

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board. Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance - Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports. Utilities Billing Update; Police-Communications Update; Police & Fire Department - Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration -Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Landfill Update, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Demolition Update, Planning Development Update, Golf Course Update, Municipal Court Update. No formal action can be taken on these items at this time."

Mrs. Courtney Alvarez, City Attorney reported that the next City Commission meeting is scheduled for June 25, 2018.

IV. Public Comment on Agenda Items.3

1. Comments on all agenda and non-agenda items.

No public comments were made.

V. Consent Agenda

Notice to the Public

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CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration.)

None.

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

- VI. Items for consideration by Commissioners.4
 - 1. <u>Conduct a workshop regarding Goal Setting for the City of Kingsville and consider priority list.</u> (City Manager).

Mr. Jesús Garza, City Manager commented that it is important for staff and the Commission to come together every year and have a conversation about goals and objectives. The previous two budget years that he has been involved with, wasn't as robust as we will experience this year. Garza further commented that with the items that will be discussed in this workshop, it is important that it be done in a position of information and being informed. As items are discussed, both himself and staff will be giving some input on particular items that may come up during this workshop, in order to catchup the new Commissioners on some of the items that may come up or just simply educate them and provide some background on these items.

Mr. Garza introduced the facilitator for this workshop, Ms. Toby Futrell. Ms. Futrell is an experienced in City Management field. She has over 32 years of experience in Public Administration; 17 of those years she has spent as Assistant City Manager, Deputy City Manager, and City Manager for the City of Austin. Ms. Futrell resides now in the Corpus Christi area and serves as a Professor for Texas A&M University-Corpus Christi.

Ms. Futrell stated that what this workshop is for, is to come into an agreement as a government body on the top vital few priorities that the Commission may have for the next two years. The question is, if you can accomplish three to five things over the next two years, what would they be? Why are we doing it? We are doing because in our form of government, the Commission needs to give policy to the City Manager. By the Commission giving the City Manager their priorities, they are giving him policy guidance on how to use their policy into operations. How we are doing it? She stated that she is using what she calls the 3 D's, Discover, Discuss and Decide. She stated that a little over two weeks ago, they started the discovery process. Each Commission member has facilitated one-on-one questions and answers, where they talked about everything each one of them saw that was necessary in order to make this city's organization a success; but with the focus on what were the three to five priorities that the Commission had for the next two years. She stated that they also revisited the City's Mission and Values.

Ms. Futrell passed out a handout to the Commission titled "Inventories of Priorities". This document is attached as "Exhibit A" to this set of minutes. This is a list of all the Commissions priorities that were mentioned through a two day one-on-one facilitating meeting with Ms. Futrell. There are eighteen items listed on this list.

Ms. Futrell commented that today is when the discussion begins about the three D's. This discussion will take place one each other as a governing body, on how the Commission can come into an agreement on the three to five priorities.

At this time, Ms. Futrell asked the City Commission to speak on what three to five priorities are important to them and why.

Mayor Fugate stated that his top priority is leakage, as he sees it as the number one problem. He states that if everyone that worked in Kingsville and lived in Kingsville, there would be 10,000 more people. He further states that there is staff that work here but live elsewhere. He stated that a lot of what is listed on the list would help solve some of that. He further stated that civic pride is also important. He as a longtime resident of Kingsville, born and raised, he is very proud of his community. At times, individuals lose this sense, and need to regain it. Fugate commented that this was one of the motivating factors for the new City Hall. The building was an old abandoned school, and anyone coming into Kingsville would say who would want to live here. As a community, these are general issues that we have as a community that need to be solved. Fugate stated that the city does a lot of good things. One of the big issues this community had was housing. Not enough housing was the issue five years ago. Now we have efficient housing. One thing that is under the Commission's watch is curb appeal. Beautification of our community gets done through Code Enforcement, Streets Dept., Animal Control, and quality of life initiatives. Infill is another issue this community

has. This is something that needs to be looked into. The other issue is Kingsville Independent School District (KISD). New citizens come into this community and choose not to send their children to Kingsville Independent School District. They choose to send them to Santa Gertrudis Independent School District or Bishop Independent School District. He stated that just in his neighborhood, the children that reside there do not attend Kingsville Independent School District.

Mrs. Futrell commented that she took some notes to make sure that what the Mayor just commented on was actually covered under the eighteen item on the Inventory of Priorities (Exhibit A). She stated that as a question, how can the city help the school district? It is a separate entity, but how can it help improve quality of life. She further asked Mayor Fugate that for number 4, on Exhibit A, leakage through economic development, does he want that to stand alone or is it ok to be tied with building the tax base?

Mayor Fugate commented that those go hand-in-hand, no reason what they can't be tied together.

Commissioner Lopez commented that wages and benefits for the employees, is important to her, as the city needs to keep its employees and not lose them to the oil fields. The city streets in important, especially now. The city can say that they have done so much with streets, but the citizens still don't see any improvements being made. She stated that the city needs to have a crew to focus only on streets and not have them working on other projects that have nothing to do with street improvements. She further commented that the city also needs to focus on the health insurance, which will be an issue that will be coming up in the next few weeks. Staff needs to consider the employees that earn lower wages and consider the cost of health insurance for them. She stated that she has had to meet a \$250 deductible for the last six months, which was tough for her. She knows that employees earning lower wages, will be hard to meet deductibles, if they are raised. She further commented that streets is a big problem. No matter how many streets have been done, the citizens are still not satisfied and stated that the city has to do better. She stated that the city needs to make sure that the streets are drivable. She commented that she is on Facebook all the time and her friends from out of town are always joking about out streets, but she knows they are not. She stated that another goal that she had was building a third fire station on the southside, as that area is growing. She stated that the city needs to focus on that more and go with the NFPA Standards with the amount of employees that are needed. If the city does not have the right amount of employees, it could cause the insurance to increase. She further commented that police is also important. The city needs to see if maybe they are under staffed; public safety is top priority. As for the KISD, she is an employee of KISD and she has just heard that they have received scores and at her school was a four star and there scores were not as good as last years. She stated that a lot of the focus is, well the city needs to have a better communication with KISD Board. She further stated that she had asked a friend of hers if they could join them at the parade honoring Santa Gertrudis ISD Girls Softball Team winning State, and the individual flat out told her no. She commented that all entities in this community need to work together as they are servicing the same people, as they all pay taxes to each entity. She stated that as for economic development, staff focuses too much on restaurants, but she would like to see something for the kids to do; which is another reason why people don't live in Kingsville. There is nothing for the kids to do, which she is not talking about Parks stuff, as they have good programs for the kids. What she is talking about is things for the entire year. She would like to see a bowling alley in the community, which will give something for the younger age kids to do.

Mrs. Futrell commented that she has noted everything that was mentioned by Commissioner Lopez. There is one item that she did not note on Exhibit A, is improving communication with other governmental agencies.

Commissioner Hinojosa commented that his concern is streets and employees. Streets need to be improved as they are in bad shape. He further stated that the pie is just so big that trying to get the money to fix the street is if the city ask for a bond election. Hinojosa commented that before taking care of the streets, the city needs to take care of the employees. Employee wages need to be looked at as well as have a good health insurance. He stated that these are his two concerns. The third concern is for the city to improve its financial transparency. Meetings need to be televised so that the public can see what the city is doing. He also stated that the citizens need to be informed on how much money the city has and where it comes from. He further commented that there are a lot of things that Mr. Garza will have to do in the next six months, which will be the time when the Commission will be doing his evaluation. Hinojosa commented that the other thing he would like done, is for Mr. Garza to be more involved with the public as well as with Commission. He needs to keep them all informed and not just three of them. Hinojosa commented that at one time, those three may turn around, so he needs to keep all of them informed.

Mrs. Futrell stated she tried to separate some items, such as budget items, such as stronger communication between the Commission and the City Manager. Those kind of issues, she will pass feedback to the City Manager, so that staff can follow-up amongst themselves over the next few weeks.

Commissioner Hinojosa commented that he does not know if the city has any drug problems. He stated that he doesn't see where the city is out there going after the drugs, not only the city but also the county. Hinojosa commented that they are not transparent. Hinojosa further commented that he is aware that only so much information can be let out, but the city is not saying anything.

Mayor Fugate commented that he can state, that as an attorney, he can address some of the comment that was made. Fugate stated that the Kingsville Police Department, through their SLOT Team, they do a lot of work in Kingsville. This team takes down a lot of drug dealers in the community.

Commissioner Hinojosa commented that he is aware that there are certain things that can be said and other that cannot be said, but the public is not informed.

Mayor Fugate commented that another problem that we have here in Kingsville, is how do you communicate; no one reads the Kingsville Record. Fugate further stated that some of the work that the Kingsville Police Department, is work that they don't want any publicity on, as it could be work that needs to be done undercover. Fugate commented that the department does a lot of good work for this community.

Mrs. Futrell commented that once the Commission is done with the roundtable discussion, the City Manager has staff present that can address some of the Commissioners concerns. Futrell also commented that what the Commission is to do, is identify the problem and how you are doing on that problem, which staff can probably answer.

Commissioner Leubert commented that if we don't have our employees, we don't have a city. She stated that the city needs fair cost for insurance. Someone making \$10.00 an hour, should not be paying the same amount as someone making \$100,000. She stated that this can be done, it can be done on a percentage, done on a fair market. She stated that most insurances have employees, employee/spouse, employee/children, and employee/family; which are things that the city hasn't been doing. She stated that this would be one step. She further stated that if an employee is making \$100,000 and that employee is paying a certain amount of money for insurance, and someone else is making \$10.00 to \$15.00 an hour, and they are paying the same amount as someone making \$80,000 to \$100,000, she asked "how is this fair?" Leubert stated that the other thing is fair wages. She stated that they did a really good job

bringing up the starting wages up to \$10.00. She further stated that it has already been proven that if you give people fair wages, they will spend their money in their home. She stated that numbers 4 and 9 on the Inventories Priority List go together. The leakage tax base, she knows that economic development is already working on this and there is money going into it, she commented that the city needs a tax base as it is killing the residents. Taxes and fees are increasing as well as monthly payments and it is hurting the residents. Leubert stated that if the city starts with a good economic tax base, this will bring in all different types of businesses. She further commented that the City does have a lot of employees that do not live in Kingsville; with the tax payers paying their wages but they are not helping out themselves, the city. Leubert stated that as listed number 5 on the Inventory Priority List, animal control. She stated that she spends half of her week working on getting animals out of here so that they are not killed. She further stated that eight animals were euthanized the other day, which may not mean much to a lot of people, but it means a lot to her and a whole lot of others in this community, and it doesn't make the city look good. She stated that in her opinion. the city needs to let the Health Department do their job, which is the septic systems and restaurants. She stated that animal control is now the trend nationwide is standalone. She further stated that the city needs to get someone in there and work with the rescues and assist in getting these animals out of here. Leubert commented on infrastructure. She commented that there are grants and low cost loans that are available that the city needs to pursue them and get them. She stated that she attended a conference regarding grants. There are a lot of grants that are ready for cities to go out and get. She further commented on Code Enforcement. She stated that they are out there doing a sweep now, but it may need to be done more often than every few years, as people are not taking advantage. She stated that there is not one place in Texas or any other place that she may be aware of where the city comes and picks up brush every six weeks as well as white goods. She stated that people move out and dump out all their trash in front of their houses. They are taking advantage of the landlords. Leubert commented that the city is doing the sweep but we also need to make the people responsible. She spoke about infill. She stated that nobody needs to live in a 1,200 sqft house. People can live in smaller homes and still be happy. With the city having some small lots that citizens can place a tiny home and be able to infill those areas. She also commented that Commissioner Hinojosa is correct, the city needs transparency. She stated that the city also needs financial policy as the city is using up its money. She further stated that the members of this community need to want to know this information. She stated that as for KISD, there are things that the city may be able to do, but they are not bad and it is their responsibility to take care of. There are citizens that don't send their children to KISD, but that is their choice. She further stated that the public has to care as well. They should want to know what exactly the city is doing. She commented that the Police and Fire Departments are one of the best. They don't give out to much information, but there is some information that cannot be said.

Mrs. Futrell commented that the comments that were made by Commissioner Leubert sounded like she would like to combine Financial Sustainability and Financial Transparency.

Commissioner Pecos commented that number 2 on the list talks about the infrastructure of the buildings, street maintenance program. He stated that the departments need more staff. The question was where to get money. Everything that has been spoken about takes money. How will the city gain its money, by raising taxes? With economic development, there is an improvement now. What is needed is money in order to encourage companies to come to Kingsville. Pecos commented that the city needs to apply for grants to assist with infrastructure. As for what was mentioned by Commissioner Hinojosa regarding a bond, that would need to be taken to the voters to vote on, which he feels would not be approved by the voters. Pecos commented that the city has some certificate of obligations that need to be paid off. He further

commented that the City's Financial Advisor is working on a way to get money that would assist the city to fix things that need to be fixed. With the City acquiring the parks in the past few years, the city has invested a large sum of money in order to make them better for the children of Kingsville. He stated that all the city needs is money in order to fix things that are needing to be fixed. It is hard to do things when there is not enough money to do things. He further stated that inflation is on the rise, which makes it difficult for all communities. With everything that the City would like to do, it all boils down to having the money to do it.

Commissioner Hinojosa commented that the city is receiving \$550,000 from the County. With the County about to receive a good audit report, the city should think about giving the parks back to the County.

Commissioner Pecos responded that if the city returns the parks to the county, most of the parks are within the city limits. If the city wants to improve quality of life, it will not happen.

Commissioner Hinojosa commented that if he recalls it was half and half.

Commissioner Pecos commented that the city was giving \$200,000, for many years which is why they are in the condition they are today. He further stated that the County is hurting right now.

Commission Hinojosa commented that they will be getting a good audit report.

Mrs. Futrell commented that now that the City Commission was able to voice their opinions, where the main comment was that everyone has a price, and there is a trade off when you make priorities. She stated that one of the reason about limiting this from 3 to 5 is that we know the city is not sitting on a huge pot of money. She further stated that the Commission needs to give their city manager a policy guidance showing where they want him to focus on and what are the commissions strongest outcomes. All cities are struggling with this, between taxes, sales tax, fee base services which is the largest growing city budgets today. Futrell stated that the commission points where taken which is the reason she is asking them to narrow their priorities to give the city manager a fighting chance to bring them a working plan.

Mr. Garza commented that even though the goal is to develop a list of 3 to 5, does not automatically mean that the rest will get ignored. Regardless of which 3 to 5 come out as the top priority ones, does not mean that the rest are irrelevant, it just means that the amount of time that is spent depends on how the pie is split up.

Mrs. Futrell stated that the bulk of the budget is for operations as it is for most cities.

Mayor Fugate asked how specific the commission needs to be as far as their goals for the city?

Mrs. Futrell, commented that the commission needs to tell the city manager are the most important things to accomplish in the next two years. In return, the city manager will then come back in the next steps with options, plan, and what it could look like and what it will cost. It is the beginning part of the discussion that will give the city manager a roadmap. She stated that it is up to the Commission to set the policy and for the city manager to turn that policy into operations and keep the commission informed as he goes through it.

Commissioner Leubert asked that she is looking at all the items that she spoke about, economic development, leakage and downtown, which they spoke about putting those together, which would be number 1 as it will bring in the money the city needs. Number 2 would be infrastructure, which is ongoing but there's the grants and low cost loans. Leubert further stated that number 3 is employees, as we have to have the employees but we can't help the employees without one and two, economic development and

infrastructure. She further commented that all the other things that are on the list, they are little things that can be done. She stated that in her opinion, there is a lot of things on the list that staff can do but allow the City Manager to work on the big issues.

Mrs. Futrell commented that this doesn't mean that nothing else on this list happens, or pull away from any of the basic operations. It is basically something where the commission is trying to say that on the margins, where do we want to put our focus time and energy. The City Manager will then come back to the Commission with a very detailed work plan with options so that they know what the cost and what the tradeoff is. Futrell commented that when the Commission votes their 3 to 5, it is not saying that everything on this list is not important, it is saying where does the Commission want to put its focus on.

Mr. Garza commented on that there are some items on the list that may need to be reworded or even removed from the list. He stated that from his perspective, it is important to have some specifics. In an ideal world, there would be additional revenue coming in to be able to add staff or add resources in whatever the priority areas that the Commission would like for staff to focus on. The reality is redirecting resources that would occur, which is why it is important for the policy direction to be specific. He further commented that he will be putting a proposal together for the Commission on how he can communicate better with the public. If there are cost implications with this, the city manager will be sure to mention that to the Commission.

Commissioner Hinojosa commented that he understands that the City Manager is looking for direction and doesn't know how the rest of the Commission feels, but with regards to balancing the city's budget, he would not like to see staff use the fund balance to balance the budget. He stated that this has been done for the last two years. This is his personal feeling, that staff does not need to use the fund balance to balance the budget. He stated that he is aware that staff has a task in front of them, there are transfers from fund A to B to C to D and back to A, stop that and good luck!

Mr. Garza commented that he hasn't been shy in the two and a half years that he has been here about the areas that run in the red. Garza gave an example of a deficit that this particular department brings, the Golf Course. The deficit with the Golf Course is budgeted at about \$270,000. Staff estimates that at the end of this year it will be at about \$340,000 to \$350,000 more or less. He commented that staff budget that utilizing fund balance in order to keep it running. For example, if staff was to bring a budget to the Commission that doesn't account some creativity on how staff moves monies or utilize the fund balance, this would mean staff cutting \$270,000 from the budget, which would be the equivalent of cutting out the entire Community Appearance Division to balance the budget. There would be some significant negative impacts to the operation of the city if staff wasn't creative or trying to leverage savings to continue running the operation. Garza stated that this is the way the city has operated in the past, utilizing fund balance from previous years to assist in the kickoff of the following year. This is not necessarily an uncommon practice, this is how from a management perspective staff determines whether to put a hiring freeze. Garza further commented that if the policy direction from the entire Commission is to literally provide a budget that does none of what was mentioned which was no fund balance and no creativity with transfers, it's going to mean a severe reduction of services of what the city currently offers. If this is the policy direction from the Commission, this is what staff will do.

Commission Hinojosa commented that he understands that staff has a hard job, but another thing that he has heard is that the city is top heavy on the city employees, which is all he is going to say at this point, until staff goes through the budget process.

Mrs. Futrell made some comments that were not picked up on the audio as she stepped away from the microphone.

Mayor Fugate commented that he understands Commissioner Hinojosa's concern regarding using fund balance. With the City just going through an audit, the auditor gave the city an A+. The city did not receive any demerits and it is in good financial stability.

Commissioner Hinojosa's response was that this can be done. You can still transfer money and receive a good audit report. Hinojosa further commented that he is worried about the future.

Mayor Fugate commented that the city complies with all the requirements of a government. There are sufficient funds in the reserves and the city is financial stable. Fugate further commented that this city doesn't have the problems that some other local government entities may have.

Commissioner Hinojosa asked how long is the city going to continue to do this.

Mr. Garza commented that he hasn't been shy about communicating to the Commission about accounts being in the red. With the presentation that was done on the 10 year CIP Plan that was done at the last meeting, which was provided to Commissioner Hinojosa as he wasn't present at that particular meeting. Part of that is to continue the conversation that ultimately is going to revolve around revenues in the utility fund as it will be the only way to close that gap. He commented that he would like to clarify on the difference on what is budgeted and what actually happens. For example, if staff budgets, utilizing the city's reserves, doesn't necessarily mean that the city ends up utilizing that reserve. When the auditor comes in and audits the city's financials, he is basing it off of true information which is why, whenever the city goes through its audit process, he comes back and reports that the city's fund balance is at 30% or 32%. Even though it was budgeted at 25% in the general fund and now at 20% in the Utility Fund, it doesn't end there because in the actuals, the city doesn't really spend that much money as it is suggested. When the city goes through the budget process, it is a guess, but it doesn't necessarily end up ending up the way it was budgeted as there is a difference where the city ends up at the end of the year.

Commissioner Hinojosa commented that this is correct, as it was budgeted \$7.6 as a loss and staff came up \$1.3 in the General Fund, which is what the audit report states.

Mrs. Deborah Balli, Finance Director commented that the \$7.5 is not just general fund. It was every single fund which included the CO projects which will always be a negative for those types of funds; so it wasn't just for general fund.

Commissioner Hinojosa commented that he understands this and the budget is just a guess, but once it's in the budget, we tend to spend what's in the budget, which is controlled by us. He further commented that when you budget something it is there for you to spend as it has been approved. He stated that we don't give our self some time to see if the revenues are coming in because we are making budget amendments right after the Commission approves the budget, such as last year. He stated that to him, if you have a budget, don't mess around with that budget. Wait until at least six months before making any adjustments, but it's easier said than done.

Mayor Fugate commented that he disagrees. The Commission can't limit the City Manager to six months and not allow him to move monies around. If it is justified, it needs to be done.

Commissioner Hinojosa commented that this is why you have a budget process. You can discuss all these items during the budget process.

Mayor Fugate commented that there are a lot of things that are unforeseen that come up and the City Manager needs that flexibility.

Mrs. Balli commented that there are some budget amendments that have to be done right after the budget is adopted which are for projects that need to be rolled over as staff doesn't know where they will end up, specifically at the end of September 30th. Staff may have undershot on the budget because they thought it would be done on the previous year, but didn't; now staff has to roll the project information over to where it will be spent now in the next fiscal year. Balli stated that there will always be a budget amendment for rollover projects at the beginning of the fiscal year.

Mayor Fugate asked that the last two years, has there been budget surplus's at the end of the year?

Mrs. Balli responded there has been surplus's.

Mayor Fugate commented that he is happy, although the city could be more transparent. He further commented that he disagrees about the public. If the public really wants to know what's going on in city government, it is there for them. If they really want to know they can attend the City Commission meetings or go to the city website as everything is there for the public.

Mrs. Futrell commented that budgets are a professional guess. You don't know what your revenues are going to be and you don't know what your expenditures are going to be when you build that budget.

Mayor Fugate commented that when he first came into the city, he realized that building a budget for a city, there is a lot of stuff out there that is the unknown. He further stated that it would be remised as the responsibility of the Commission to restrict the City Manager from being flexible on how he finances the city, in his opinion. He further commented that maybe we need to be more transparent, which is fine, but we have to let him do his job.

Mrs. Futrell commented that the Commission's starting place is where the Commission understands all the changes that are happening and then go from there.

Mr. Ricardo Torres, Chief of Police made a quick PowerPoint presentation on the crime activity in Kingsville. In a period of five years, since 2013, there have been 180 drug related arrest. The report will show that males ranging in ages 18 to 25 are the drug users which proves historical across all five years of the data. There has been an increase of arrest in the last five years because of the particular techniques that the interdiction officers have brought into the city and using in the city when they make contacts while out on the field. He further showed graphs showing arrest in the past 5 years. Torres stated that most of the arrest are either domestic or drug related arrest. Drugs that are trending in the city are synthetic marijuana, cocaine, zanix, heroin and other high narcotics. The fastest growing drug that is being used in the community is crystal methamphetamine. There is one arrest per day involving crystal methamphetamine. He stated that up to six months ago, the department had not seen any methamphetamine. He stated that there is some information that cannot be released to the commission or the public due to the profile of the case.

Mayor Fugate asked how many of the arrest are done on the highway as oppose to in town.

Chief Torres commented that the majority of the arrest dealing with drugs are done in town, at least 98% of them. They do get some arrest on Stonegarden and Borderstar, but they work particular operations with that where they actually turn in reports to their partners from the State so that they can continue to receive funding. He stated that \$96,000 and \$200,000 a year is what they receive from Stonegarden and Borderstar. Torres displayed the crime rate from five years ago to now. He stated that the city is 45 points less than the US average for the crime index; he commented that this is a safe community.

Mayor Fugate commented that the SLOT Team do a tremendous job in the community on drugs. They have a system in place where they start in one place and go a long ways in other cases. Fugate further commented that Kingsville is a safe city and it is all due to the hard work that out law enforcement does for our community.

Commissioner Hinojosa commented that he is aware that the Police Department is doing a good job, he just wants to be informed as to what their activities are. He stated that he understands that not much information can be told, but the information that can be told, is what he would like to know.

Commissioner Leubert commented that a lot of this information cannot be told to the public as they will begin to panic. She stated that if you do go out and catch a litter everyone in a while, you will get all the publicity you want, as people are happy about that.

Mr. Garza commented that on the monthly progress report there is some data on violent and property crime that goes back five years, which gets updated every month. Information on drug related crime can be added to this report if this is something the Commission would like to see.

Mrs. Futrell stated that the Commission will be voting on what they feel is most important to the community.

Mr. Garcia stated that it is not a surprise that street and infrastructure are a priority. Garza gave a quick background on street and infrastructure and how we got to where we are now. He mentioned that with the street user fee that our residents pay. The program started in 2013 by the previous City Engineer. An assessment of all the streets was done by grading them as poor, fair, good. There was a very specific system that was used to develop the plan five years ago. This plan was inclusive of several things such as complete reconstructions, sealcoats, overlays, and rejuvenations. The plan that we have in place touches all these four ways on how to maintain a street. This is something that the Street Division is tasked with. Garza stated that on the monthly report, there is table showing all the streets to be done each year as well as their progress with each street. Due to the budget, staff has looked at the list to see which streets will be tackled this upcoming fiscal year. Garza commented that there is a plan in place but the challenge of it is the implementation of the plan that staff is working through. He commented that recently staff put out an RFP to have someone on board to supplement the efforts of the Street Division. This RFP closed vesterday and received two bids, which staff will be reviewing soon.

Mayor Fugate convened the meeting into a ten minute break at 10:32 a.m.

Mayor Fugate reconvened the meeting at 10:45 a.m.

Mr. Garza commented on the drainage master plan done by Kimley Horn. He stated that where we are today, after the hundred year flood that occurred two years ago, staff made a recommendation to the Commission to utilize some of the drainage funds to fund a drainage master plan. The purpose and intention of the drainage master plan was to identify several locations across the city that collectively through a public engagement process and conversation with the Commission were the areas that were impacted the most and necessitated plans. Garza also said that the benefit of us having the plan give the city the opportunity to apply for grants from the State. Garza stated that Kimley Horn will be making a presentation to the City Commission in the next month or two. He stated that one of the areas that is being looked at is the Circle Drive area off of Carlos Truan. Garza went on to show what the plan would look like.

Mr. Rudy Mora, City Engineer spoke about the plan graph that was displayed for the City Commission. A copy of this plan was not given to staff.

Commissioner Hinojosa asked if staff would be able to use monies from drainage to fix the street?

Mr. Garza commented that presently staff uses the money from drainage funds for curb and gutter and has also utilized this money for concrete streets. Garza further mentioned things that were listed on the priority list, such as the Animal Shelter. The Animal Shelter, the City has the agreement with the County, which the city is not the only entity that would be able to move things around within this department as it would necessitate potential changes to the agreement and working with the County on any changes that may need to be made. Any changes wanting to be made to the Health Department and Library would also need to be taken to the County, as both entities fund these two departments.

At this time, Mrs. Futrell asked for the Commission to vote on their top five off the priority list. List is attached as "Exhibit B".

Mrs. Futrell commented that the Commission all voted on almost the same five priorities. She went over each one, but her comments were not picked up on the audio.

The Commission's top five priorities were infrastructure, tax base, employees, code enforcement, and quality of life.

Mr. Futrell commented that she will do a summary of what transpired during today's workshop and will forward that information to the City Manager. The City Manager will then build a two year plan dealing with their five top priorities.

Mr. Garza commented that some of these issues are issues that staff is already working on. It is important for himself to put something more specific in writing for conversation with the Commission to make some of those recommendations on some of the items. There are some items that he can work on a work plan that can be done quickly, but there are others that may take a little longer. As staff will be working on the budget process, some of these items will be kept in the forefront which will help him on how to adjust the budget and how to restructure the city. Garza commented that while going through the budget process, he will be having conversations with the commission on the objectives that the commission has listed as their priority and tie in the recommendations into the budget and how they correlate to these items, therefore creating synergy between the policy direction from Commission and the options in the proposed budget that staff is looking at putting together.

Mrs. Futrell thanked staff for inviting her to do this workshop.

Mayor Fugate thanked staff for being at attendance at this workshop. He further thanked the City Manager and Commissioner Hinojosa for putting this together. He commented that the Commission as a whole is looking at what is best for the community. Mayor Fugate thanked Mrs. Futrell for facilitating this workshop.

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 11:05 A.M.

| | Sam R. Fugate, Mayor |
|--|----------------------|
| ATTEST: | |
| | |
| Mary Valenzuela, TRMC, CMC, City Secretary | |
| Page 12 of 12JUNE 20, 2018 | 3 |

- Enhancing code enforcement, including enforcement tools, faster resolution, building abatement and demolition, beautification and cleanliness
- election for street reconstruction, and focusing on residential and residential collector streets), fixing drainage issue around the 14th Street area and growing our wastewater Focusing on infrastructure, including improving the street maintenance program as needed (such as dedicated staffing, reducing vacancy rate, considering a bond treatment capacity N
- Continuing to focus on quality of life initiatives, including improving golf course, J. K. Northway and parks programming for children, teens & adults က
- Building tax base through economic development and stopping leakage (losing people from inside the city limits) 4
- Improving animal shelter and animal control, including leadership, organizational structure, building, low cost spay and neuter services and relationships with ις;
- 6. Building a 3rd fire station on Southside with adequate staffing
- 7. Improving employee wages and benefits with a focus on affordable health insurance
- 8. Enhancing customer service
- 9. Focusing on Downtown revitalization
- 10. Creating financial policies and a plan for financial sustainability
- 11. Maintaining City-owned buildings, including cleanliness
- 12. Increasing urban infill, focusing on homes
- 13. How can the City help KISD continue to improve quality of education and academic reputation?
- 14. Working on Civic Pride to change the cultural focus from individuals to community
- 15. Improving Financial transparency
- 16. Stronger communication with the public
- 17. Resolving County tax equity issues
- 18. Increasing police focus on drug dealing

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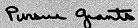
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1. Enhancing code enforcement, including enforcement tools, faster resolution, building abatement and demolition, beautification and cleanliness

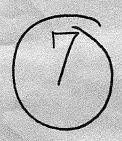




2. Focusing on **infrastructure**, including improving the **street maintenance program** as needed (such as dedicated staffing, reducing vacancy rate, considering a bond election for street reconstruction, and focusing on residential and residential collector streets), fixing **drainage** issue around the 14th Street area and growing our **wastewater treatment capacity**

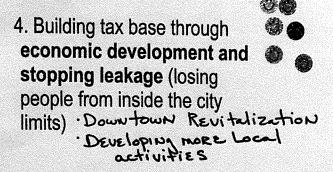






3. Continuing to focus on quality of life initiatives, including improving golf course, J. K. Northway and parks programming for children, teens & adults







5. Improving animal shelter and animal control, including leadership, organizational structure, building, low cost spay and neuter services and relationships with rescue groups



6. Building a 3rd fire station on Southside with adequate staffing



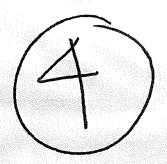
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11. Maintaining City-owned buildings, including cleanliness

13. How can the City help **KISD** continue to improve quality of education and academic reputation?

14. Working on Civic Pride to change the cultural focus from individuals to community

15 Improving Financial transparency

16. Stronger communication with the public \$ w/ other goot acenores

17. Resolving County tax equity issues

18.Increasing police focus on drug dealing

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JUNE 25, 2018 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam Fugate, Mayor Edna Lopez, Commissioner Dianne Leubert, Commissioner Hector Hinojosa, Commissioner Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Jesus Garza, City Manager Mary Valenzuela, City Secretary Courtney Alvarez, City Attorney Kvle Benson, IT Manager Tom Ginter, Director of Planning & Development Services Bill Donnell, Public Works Director Rudy Mora, City Engineer Deborah Balli, Finance Director Derek Williams, IT David Solis, Risk Manager Diana Gonzales, Human Resources Director Susan Ivy, Parks Manager Marco Jimenez, Water Supervisor Joe Casillas, Water Production Supervisor Frank Garcia, Waste Water Supervisor Robert Rodriguez, Library Director Emilio Garcia, Health Department Director Charlie Sosa, Purchasing Manager Richard Flores, Golf Course Manager Erica Bruce, Utility Billing Julian Cavazos, Police Department Sharon Shaw, Utility Billing Manager

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 6:00 P.M. with four Commission members present. Commissioner Pecos arrived at 6:06 P.M.

INVOCATION / PLEDGE OF ALLEGIANCE - (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – June 11, 2018

Motion made by Commissioner Lopez to approve the minutes of June 11, 2018 as presented, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Lopez, Leubert, Fugate voting "FOR". Hinojosa "ABSTAINED".

II. Public Hearing - (Required by Law).1

None.

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance - Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police-Communications Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements. Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Landfill Update, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Demolition Update. Planning Development Update, Golf Course Update, Municipal Court Update, Monthly Performance Report. No formal action can be taken on these items at this time."

Mr. Garza recognized the City Employees of the month. Erica Hinojosa-Bruce was chosen as the April employee of the month. Mary Valenzuela was awarded the May employee of the month.

Mr. Garza stated that the Finance Department was the recipient of the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award. Finance Director, Deborah Balli, initiated the program approximately three years ago by submitting the budget to the association. He also stated that the budget presentation as of today is completely changed from 5 years ago. The award comes as a wood plaque with the years listed.

Bill Donnell, Public Works Director, gave a brief update on the public roadways. He stated that Lee Street was seal coated this week. Currently, road construction was being done on 11th street between Elizabeth and Ailsie. Mr. Donnell stated that once 11th street is complete, the street department will be moving to 19th Street between Kenedy and King. Patchwork was being done in zone six, specifically Santa Rosa and Corral Street. Also, a pot hole blitz would be done in the days following. The curb and gutter cleaning is being done in zone one, weed control is currently in zone twelve. He mentioned that the new sweeper truck is working in zone one and is working very good. He also stated that Public Work employees cleaned out all ditches, coverts and inlets with the upcoming rain fall expected in the area.

Mr. Donnell continued with the South Wastewater Treatment Plant update. In March of 2018 the Turblex Blower HMI panel failed and city employees were working with the warranty division with the Howden Company. He continued down the timeline provided to the members of the Commission. After further investigation with the Howden Company they expressed that the HMI was not under warranty. He stated that new equipment was ordered and received. Furthermore, an electrician came and installed the new HMI panel and then a fault light came on. Mr. Frank Garcia, Wastewater Supervisor, contacted an Electrical Engineer and his electrician through vendors and they came to the South Plant and worked on the panel. When the HMI panel was plugged in, the screen died. A new

request was submitted for a new HMI panel but was sent not programmed. An out of state technician from BVC Systems was contacted and an Electrical Engineer from Rabalais stated that the analog card was bad. The HMI panel and the analog card was removed from the North Plant to get the South Plant blower up and running. Once a new HMI panel and analog module was received, the previous items were returned to the North Plant. The backup blower started to malfunction and the wastewater staff shut it off to alleviate damage. The machinery was picked up and repaired by Turbo Machinery. Mr. Garza affirmed that the South Plant was only out of commission for less than three days. Mr. Donnell mentioned that TCEQ was on site to collect samples and notified Texas Department of Parks and Wildlife to do an investigation as well. Mr. Donnell provided pictures to the members of the commission and stated that the blower was approximately twelve years old. Mr. Garza stated that a response has not been given by TCEQ as of present time. Mr. Garza briefed that the blower is not efficient as the current models are newer models run on electrical data boards. He expressed that the backup blowers we have are more reliable, but costly as well since they are energy efficient. Commissioner Hinojosa questioned who incurred the costs of the out of state travel for the technician and unprogrammed HMI panel. Mr. Donnell stated that the City would incur the costs and the unprogrammed panel was sent back to be programmed for no additional costs.

Mr. Garza continued with the Monthly Staff Performance Report being sent out via email monthly. Commissioner Lopez and Commissioner Hinojosa both had questions for staff. Commissioner Lopez asked if there were still five vacancies in the street department. Ms. Diana Gonzales, HR Director, did mention that three positioned had been filled. Commissioner Hinojosa asked Mr. Garza that on in the Human resources section was the total plan cost gross amount or net amount after getting the stop loss. Ms. Gonzales stated that the amount was all costs associated with the plan to include claims, administration costs, total costs. Commissioner Hinojosa asked if reimbursements were included and Ms. Gonzales stated she would find out. He also would like to see the reimbursement section as an added line item.

Mrs. Alvarez commented that the next regularly scheduled meeting is for Monday, July 9th; with agenda items due on Thursday, June 28th. Ms. Alvarez stated that she attended the Department of Defense Office of Economic Adjustment Compatible Use Listening Session in Washington, D.C. She stated she was also invited to the Sustaining Military Readiness Conference as well. Mayor Fugate mentioned that it is good to participate in the meetings as it reflects well on NAS Kingsville and the City of Kingsville.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments made.

V. <u>Consent Agenda</u>

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration.)

Motion made by Commissioner Pecos to approve the consent agenda as presented, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

- 1. Motion to approve final passage of an ordinance by granting a Special Use Permit for 981 N. Lantana, also known as KT&I Co., Block 9, Lot 50x162.6 SW PT 1 (closed Lee St. between Block 6 & 7), for a residential accessory and incidental use. (Director of Planning & Development Services).
- 2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter II-Administration, Article 3-Departments, Boards, & Commissions, by amending Section 3-3-101, providing for the creation of an additional hotel representative on the Hotel Occupancy Tax Advisory Board and removing the Tourism Director as a voting member. (Tourism Director).
- 3. <u>Motion to approve final passage of an ordinance amending the FY17-18 Budget to accept and expend Park donations from La Posada de Kingsville.</u> (Parks Manager).
- 4. Motion to approve final passage of an ordinance amending the FY17-18 Budget to include the final totals for two capital leases. (Finance Director).
- 5. Motion to approve a resolution accepting funds for Operation Stonegarden Grant #3194303 with the Homeland Security Grants Division of the Governor's Office for Local Border Security to interdict criminal activity with no anticipated cash match, authorizing the City Manager or his designee to act on the City's behalf with such program, and providing for an effective date. (Police Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

- VI. Items for consideration by Commissioners.⁴
 - 6. Consider final passage of an ordinance by changing the zoning map in reference to 3rd, Block 6, Lot 14-16, also known as 529 E. Ella Street, from R1-Single Family to R3-Multi-Family District. (Director of Planning & Development Services).

Mayor Fugate stated that this item was voted on at the Planning and Zoning Board meeting and it was voted against unanimously. Mr. Ginter did concur. Mayor Fugate mentioned that the neighborhood filed objections. Mr. Ginter stated that members of the community were present in the audience and no one was present from the other party.

Item failed due to lack of motion.

7. Consider final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter IX-General Regulations, Article 8- Parks and Recreation, providing for revised fees for the L.E. Ramey Golf Course. (Golf Course Manager).

Mr. Garza stated that the item was a follow-up from the previous two meetings. The fee structure and the analysis was included in the agenda packet for review for the Commission and the public in general.

Mayor Fugate mentioned that the fees for the L.E. Ramey Golf Course are still considered relatively low for the area we are in.

Commissioner Lopez stated currently she could not support the fee increase due to not enough change at the golf course and the citizens upset using the golf course. She was concerned that the raised fees would allow people to go elsewhere and she would like to keep the citizens there.

Motion made by Commissioner Pecos to approve the revised fees for the L.E. Ramey Golf Course, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Pecos, Leubert, Fugate voting "FOR". Commissioners Lopez and Hinojosa "AGAINST".

8. Consider appointment of a resident representative and a hotel representative to the Hotel Occupancy Tax Advisory Board. (Tourism Director).

Mr. Garza mentioned that this item was officially amended at the last meeting to add a hotelier spot and to add Vinod Kasan as the hotelier representative. He currently owns the Holiday Inn Express and the Towne Place Suites by Marriot. Staff is recommending that Mr. Kasan be appointed to the Tourism Advisory Board under the new hotelier position. Mr. Garza also mentioned that there was a vacancy for the resident representative as well. Staff recommended Mr. Leo Garcia, also a local businessman, for the position. He also mentioned that Mr. Garcia has previously served on the Convention and Visitors Bureau (CVB) board before. Mr. Garza conveyed that both citizens being on the board would strengthen it.

Motion made by both Commissioner Pecos and Commissioner Lopez to approve a resident representative and a hotel representative to the Hotel Occupancy Tax Advisory Board, seconded by both Commissioner Leubert and Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

9. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 15-6-21-Definitions to include a definition for Winery. (Director of Planning & Development Services).

Mr. Tom Ginter stated that the Planning and Zoning Commission had previously discussed brew pubs and those types of activities the board also wanted to include the definition of a Winery to the Kingsville Code of Ordinances. He cited that currently there is no definition at the time and the one they chose was a wide and encompassing one for a winery. It is a very basic definition that allows retail sales and wine tasting onsite.

10. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter XV, Article 6, Zoning, amending Appendix A-Land Use Categories to add Winery. (Director of Planning & Development Services).

Mr. Ginter stated if the board approves the definition of a winery it would be allowed on the land use chart in Agricultural, Industrial 1, Industrial 2 and with a Special use permit in Commercial-4. Mayor Fugate asked Mr. Ginter for clarification on the micro-brewery coming to the City of Kingsville if they were currently permitted. Mr. Ginter agreed that they were allowed. He also stated that the Planning and Zoning Board voted in favor of both items regarding the winery.

Introduction item.

Introduction item.

11. Consider introduction of an ordinance amending the FY17-18 Budget for an increase in insurance premiums (for windstorm insurance). (Finance Director).

Ms. Deborah Balli stated that an increase had incurred for the insurance property liability because of the previous hurricane, (Harvey). An additional fund of eighteen thousand two hundred and eighteen dollars (\$18,218.00) would be needed and had been split between the general fund and utility fund. She stated the general fund would be affected by five thousand three hundred and nineteen dollars (\$5,319.00) and the utility find would be affected by twelve thousand eight hundred and ninety-nine dollars (\$12,899.00).

Commissioner Hinojosa asked if it was possible to find the funds from line items other than the fund balance.

Ms. Balli commented that an initial check has been done and could not locate any additional funds, but by the next meeting an answer would be given.

Introduction item.

12. <u>Consider introduction of an ordinance amending the FY17-18 Budget to include previously awarded and accepted grants.</u> (Finance Director).

Ms. Balli stated that because of the hurricane, there were grant periods that were extended and additional expenditures were put into this fiscal year due to the extension of the period. The grants that were affected were the Fund 16 grant which is the police departments Stonegarden Grant and the Fund 17 grant which is the Border Star Grant. Another grant accepted was the Texas Historical Commission Grant. There were funds available in thirty-three to cover the matches so changes were made to the individual grant to cover the costs. Each grant would have no effect on the fund balance.

Commissioner Hinojosa stated that in the budget book there were no funds allotted for TMRS and FICA in the grants.

Ms. Balli responded that the grants only cover overtime so all other benefits that go with the overtime are budgeted in the department budget.

Commissioner Hinojosa asked if the grants were in individual accounts or consolidated. Ms. Balli responded that each of the grants are individualized and in their own separate account. Hinojosa also asked what was the turnaround time for grant reimbursement. Ms. Balli responded that there is no set period and when each individual department submits the information to the State.

Lt. Julian Cavazos, Police Department, commented that the average time is around three months. Lt. Cavazos detailed that a spreadsheet was given to them by the State and needs to be submitted for reimbursement. He also mentioned that the FICA is included.

Commissioner Hinojosa asked if we have gotten permission from the special counsel to withdraw thirteen thousand six hundred dollars from the 2016 CO.

Ms. Balli stated that the grant we got funds for was the downtown efforts. We currently still have nine hundred and seventy-five thousand dollars of the one million set aside for downtown revitalization. MIC cuts out several times.

Mr. Garza did mention that during the budget workshop the 2016 CO Fund would be discussed in detail and in depth at a later time.

Introduction item.

13. <u>Consider introduction of an ordinance amending the FY17-18 Budget to accept a 2017 Operation Stonegarden Grant for the City of Kingsville Police Department.</u> (Police Chief).

Mayor Fugate stated that this item goes hand in hand with the previous agenda item. Introduction item.

14. <u>Discussion of Utility Fund Capital Improvement Plan and Maintenance Plan for 2019-2029.</u> (City Manager).

Mr. Garza stated the item was placed on the agenda for any questions that the Commission may have for the plan that was passed out at the previous commission meeting and via email as well. He also stated that Mr. Grady Reed from HDR would be invited to attend the first meeting in July to discuss the rates themselves. Previously in the past the city would wait till the third quarter to make confident decisions on the rates for the utility department.

Commissioner Hinojosa asked how the figures were comprised. Mr. Garza stated that staff along with LNV Engineering were apart of putting the estimates together.

Commissioner Lopez asked why in the report year 2026 would not have any funds.

Mr. Garza replied that currently the City does not have debt capacity until 2026. Any new additional debt withdrawn would be through debt revenue.

Commissioner Hinojosa asked if the current existing debt could be refinanced. Mr. Garza's response was no. Garza mentioned that the City's financial advisor recommended that now was not the time to refinance.

15. <u>Discussion and consideration on Streets Rehabilitation RFP Results & Next Steps.</u> (City Manager).

Mr. Garza stated that this agenda item was initially going to be on a July agenda but after receiving initial pricing from the RFP's it was best to bring it to commission as soon as possible. The commission was provided a handout of a proposal for the work done by the contractor and after further discussion, Mr. Garza along with staff felt it was best to reject the bids since they were too high and recommend not have a street crew specifically focusing on that. He did say that staff and himself ran through potential scenarios that could be presented for the budget next year with a standalone street crew.

Mr. Hinojosa asked if the City of Kingsville had all the equipment to do the work. Mr. Garza agreed that we did. Mr. Hinojosa then asked if we have the staff. Mr. Garza's response was that we do have the staff the problem is the retention and attracting people with the correct experience. He mentioned that it was a combination of several factors.

Mayor Fugate commented that he understood this was not an action item. Ms. Alvarez, City Attorney stated that it was since it had a consideration to make a motion to reject all bids.

Motion made by Commissioner Luebert to reject the bids, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

16. Executive Session: Pursuant to Section 551.072, Texas Government Code, Deliberations regarding Real Property Exception, the City Commission shall convene in Executive Session to discuss the purchase, exchange, lease, or value of real property as deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third party. (City Manager).

Mayor Fugate announced the Execution Session and convened the meeting into closed session at 6:55 P.M.

Mayor Fugate reconvened the meeting into open session at 7:12 P.M.

17. Consider a resolution authorizing the sale of the City's 11.013 acres of land located off of US Hwy 77 Business/Loop 428 at KT&I Co., Block 18, Lot Pt 9, 10 in Kingsville, Texas. (City Manager).

Motion made by Commissioner Lopez to approve this resolution, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Leubert, Pecos, Lopez, Hinojosa, Fugate voting "FOR".

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 7:13 P.M.

| | Sam R. Fugate, Mayor | |
|--|----------------------|--|
| ATTEST: | | |
| | | |
| Mary Valenzuela, TRMC, CMC, City Secretary | | |

CONSENT AGENDA

AGENDA ITEM #1

City of Kingsville Police Department

TO:

Mayor and City Commissioners

CC:

Jesus A. Garza, City Manager

FROM:

Ricardo Torres, Chief of Police

DATE:

May 22, 2018

SUBJECT:

Request for Budget Amendment

Summary:

The police department is requesting a budget amendment in the amount of \$32,050.50 for body armor for the officers of the department.

Background:

Last year as part of the budget process we identified some funds that were not used in the departments FY2016-2017 budget. The body armor which was being used by the officers of the department was reaching its useful end. After consulting with the City Manager and the Finance Department those funds were re-allocated for the purchase of the body armor and carriers. The order was originally placed on June 30th, 2017. Body armor unfortunately is manufactured for each individual officer and for that reason has a large backlog for the filling of orders. We did not receive the final piece of body armor until late March of this year.

Financial Impact:

The body armor Summit Level IIIA Ballistic Panels Item #SAF-SBA-SM02-3A-M had a total cost of \$32,050.50.

Recommendation:

We request that the budget amendment be approved to cover the cost of body armor.



AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO INCLUDE THE BODY ARMOR AND CARRIER REPLACMENT PROJECT FOR THE CITY OF KINGSVILLE POLICE DEPARTMENT NOT COMPLETED IN FY16-17.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

L

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | Budget ncrease | Budget Decrease | |
|------------|----------------|--------------------------|-------------------|-------------------|--------------------|--------|
| Fund 001 - | - General Fund | | | | | |
| Equity | _ | | | | | |
| 2 | | Unassigned Fund Balance | 61002 | | \$ | 32,051 |
| Expenses | | | | | | |
| 5-2102 | Police | Uniforms & Personal Wear | 21200 | \$ 32,051 | | |

[To amend the City of Kingsville FY 17-18 Budget to include the purchase of body armor and carriers for the Kingsville Police Department ordered in FY 16-17 and received in FY 17-18 as per the attached memo from the Chief of Police.]

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

| THAT this Ordinance shall not be codified but shall become effective on and after adoption a publication as required by law. | nd |
|---|----|
| NTRODUCED on this the 9 th day of <u>July</u> , 2018. | |
| PASSED AND APPROVED on this the day of, 2018. | |
| FFECTIVE DATE: | |
| am R. Fugate, Mayor | |
| TTEST: | |
| ary Valenzuela, City Secretary | |
| PPROVED AS TO FORM: | |

Courtney Alvarez, City Attorney

City of Kingsville Finance Department

TO:

Mayor and City Commissioners

CC:

Jesus A. Garza, City Manager

FROM:

Deborah Balli, Director of Finance

DATE:

June 28, 2018

SUBJECT:

Budget Amendment Request - PD Phone System

Summary:

This item authorizes the approval of a budget amendment to dedicate funds received for cell tower rent to be used for a PD phone system upgrade.

Background:

Resolution 2017-91 was approved on December 11, 2017 authorizing the Mayor to enter into the First Amendment to Tower attachment lease agreement with GTP Acquisition Partners II, LLC. This agreement was signed on December 22, 2017. Terms of this agreement included a one-time payment of \$25,000 to the City of Kingsville. Since this payment was not known at the time of the FY17-18 budget a budget amendment is requested to include and appropriate these funds.

These funds will be used to upgrade the phone system at the Kingsville Police Department. The purchase and installation of a Mitel MiVoice Office telephone system is estimated to cost \$25,476.50. The \$25,000 one-time payment for the Cell Tower lease will be used to fund this project.

Financial Impact:

001-4-0000-58137 Rent — Cell Tower will increase by \$25,000 and Computers & Associated Equipment 001-5-2103-72600 will increase by \$25,000. The remaining \$476.50 will be covered the department's budget.

Recommendation:

Staff recommends authorization of this budget amendment.



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AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO UPGRADE THE KINGSVILLE POLICE DEPARTMENT PHONE SYSTEM.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

1.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | Budget Increase | Budget Decrease |
|----------|----------------|----------------------------------|-------------------|--------------------|-----------------|
| Fund 001 | - General Fund | | | | |
| Revenue | | | | | |
| 4-0000 | | Rent - Cell Tower | 58137 | \$ 25,000 | |
| Expenses | | | | | |
| 5-2101 | Police | Computers & Associated Equipment | 72600 | \$ 25,000 | |

[To amend the City of Kingsville FY 17-18 Budget to include an upgrade of the telephone system at the Kingsville Police Department as per the attached memo from the Finance Director.]

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

111

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

| INTRODUCED on this the 9 th day of <u>July</u> , 2018. | |
|--|----|
| PASSED AND APPROVED on this the day of, 2018 | ٠. |
| EFFECTIVE DATE: | |
| Sam R. Fugate, Mayor | |
| ATTEST: | |
| Mary Valenzuela, City Secretary | |
| APPROVED AS TO FORM: | |
| Courtney Alvarez, City Attorney | |

City of Kingsville Police Department

TO:

Mayor and City Commissioners

CC:

Jesus A. Garza, City Manager

FROM:

Ricardo Torres, Chief of Police

DATE:

June 28, 2018

SUBJECT:

FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local

Solicitation Acceptance and Required MOU with Kleberg County

Summary:

The Kingsville Police Department applied for the FY 17 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, Local Solicitation for the City of Kingsville Police Department and the Kleberg County Sheriff's Office. Our jurisdictions are considered disparate so the funding needs to be shared. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU).

Background:

In general, JAG funds awarded to a unit of local government under this FY 2017 solicitation may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention



City of Kingsville Police Department

Financial Impact:

The Kingsville Police Department requested Silynx Clarus XPR Headsets for Harris XG-75 Portable Radios in the amount of \$5,220. 00.

The Kleberg County Sheriff's Department requested Ranger Green Ballistic Helmets and chinstraps with hardware and shipping for a total amount of \$5,997.94.

Total Grant Award is \$10,320.00 to be shared equally by both departments in the amounts of \$5,160.00.

The Kingsville Police Department has a cash match of \$60.00.

The Kleberg County Sheriff's Department has a cash match of \$837.94.

Recommendation:

We request a resolution to allow for the acceptance of expenditure of this grant project by the Chief of Police.



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AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO ACCEPT AND EXPEND AN EDWARD J BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT-LOCAL SOLICITATION (2017) FOR THE PURCHASE OF KPD EQUIPMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

1.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | Budget Increase | Budget Decrease | | |
|------------|----------------|--------------------------|-------------------|--------------------|--------------------|----|--|
| Fund 001 - | – General Fund | d | | | | | |
| Expenses | | | | | | | |
| 5-2104 | PD-CID | Minor Equipment | 21700 | | \$ | 60 | |
| 5-6900 | Fund Trsfrs | Transfer to Fund 029 | 80029 | \$ 60 | | | |
| Fund 029 - | JAG GRANT 2 | 017-DJ-BX-0902 | | | *** | | |
| Revenues | | | | | | | |
| 4-0000 | - | Transfer From Fund 001 | 7001 | \$ 60 | | | |
| 4-0000 | | Contribution from County | 58002 | \$ 838 | | | |
| 4-0000 | | Federal Grants | 72005 | \$ 10,320 | | | |
| Expenses | | | | | | | |
| 5-2100 | - | Minor Equipment | 21700 | \$ 11,218 | | | |

[To amend the City of Kingsville FY 17-18 Budget to include an Edward J. Byrne Memorial Justice Assistance Grant-Local Solicitation (2017) for the purchase of headsets for the Kingsville Police Department and Helmets for the Kleberg County Sheriff's Department as per the attached memo from the Police Chief.]

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of <u>July</u>, 2018.

| PASSED AND APPROVED on this the | day of | , 2018. | | | |
|---------------------------------|--------|---------|--|--|--|
| EFFECTIVE DATE: | | | | | |
| Sam R. Fugate, Mayor | | | | | |
| ATTEST: | | | | | |
| Mary Valenzuela, City Secretary | | , | | | |
| APPROVED AS TO FORM: | | | | | |
| Courtney Alvarez. City Attorney | | | | | |

City of Kingsville Fire Department

TO:

Mayor and City Commissioners

CC:

Jesus A. Garza, City Manager

FROM:

Adrian Garcia, Fire Chief / EMC

DATE:

July 9th, 2018

SUBJECT:

Budget Amendment to KFD Medical Supplies

Summary:

The Kingsville Fire Department is requesting a budget amendment to the department's Medical Supplies Account (001-5-220.0-2240.0) in the amount of \$5,000.00. The request comes due to various increases in medical supplies and medications that are required on our MICU's. If approved, the additional funding will allow us to maintain current MICU's to DSHS standards.

Background:

Due to nationwide medication shortages, high demand on medical supplies, continued increase in call volume, and cost increases have created a potential fund shortage to get us through the end of the fiscal year. If unable to maintain adequate supplies required by the DSHS, we will need to take drastic measures, such as removing a reserve MICU to repurpose the supplies onto the other frontline units.

Lastly, EMS calls are approximately 70%-75% of our overall call volume, which our department provides excellent EMS services to our Kingsville Community.

Financial Impact:

Requesting an additional \$5,000.00 dollars to get us through the remainder of the fiscal year.

Recommendation:

The following budget amendment request supports the goals set by the Kingsville Fire Department to insure the safety and continued operational effectiveness of our department's EMS operations. Our recommendation is that the Commission approve the budget request, so we may insure adequate required supplies for all three MICU's.



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AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET FOR ADDITIONAL MEDICAL SUPPLIES FOR THE KINGSVILLE FIRE DEPARTMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | Budget Increase | Budget Decrease |
|------------|--------------|-------------------------|-------------------|--------------------|-----------------|
| Fund 001 - | General Fund | | | | |
| Equity | | | | | |
| 2 | | Unassigned Fund Balance | 61002 | | \$ 5,000 |
| Expenses | | | | | • |
| 5-2200 | Fire | Medical Supplies | 22400 | \$ 5,000 | |

[To amend the City of Kingsville FY 17-18 Budget for additional medical supplies for the Kingsville Fire Department as per the attached memo from the Fire Chief.]

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

111.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

| INTRODUCED on this the 9 th day of <u>July</u> , 2018. |
|---|
| PASSED AND APPROVED on this the day of, 2018. |
| EFFECTIVE DATE: |
| Sam R. Fugate, Mayor |
| ATTEST: |
| Mary Valenzuela, City Secretary |
| APPROVED AS TO FORM: |
| Courtney Alvarez, City Attorney |

City of Kingsville Fire Department

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Adrian Garcia, Fire Chief / EMC

DATE: July 9th, 2018

SUBJECT: Budget Amendment to KFD Vehicle Maintenance

Summary:

The Kingsville Fire Department is requesting a budget amendment to the department's Vehicle/Machinery Maintenance Account (001-5-220.0-4110.0) in the amount of \$15,000.00. The request comes due to various critical repairs and maintenance discrepancies to our aging KFD frontline fleet. If approved, critical repairs can be made to our frontline MICU's and Structural apparatus to full service and continue to provide EMS and fire protection services to our community.

Background:

Numerous operational issues have been communicated and identified by personnel of various EMS and structural apparatus this fiscal year. Issues encountered and deemed repairs: powering steering components, pump, wheel assemblies, wheel seals, air system leaks, electrical issues, and degradation of safety components to mention a few. In addition, multiple apparatus have shown an increase in cost maintenance and downtime over the past fiscal year, reducing service to our community.

Lastly, by maintaining our apparatus, we will insure the safety of our firefighters and continued service to our City of Kingsville community.

Financial Impact:

Repair costs have amounted over \$15,000.00 since January 2018 and continue to increase in attempts to keep frontline apparatus available. Unfortunately, if this current trend continues, existing funds will not be enough to cover repairs and maintain sufficient funds for the remainder of the FY.

Recommendation:

The following budget amendment request supports the goals set by the Kingsville Fire Department to insure the safety and continued operational effectiveness of our department's fleet. Our recommendation is that the Commission approve the budget request, so we may move forward with needed repairs.



| ORDINANCE NO. | 2018- |
|---------------|-------|
|---------------|-------|

AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET FOR ADDITIONAL VEHICLE MAINTENANCE FOR THE KINGSVILLE FIRE DEPARTMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

1.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | 1 | Budget ncrease | Bud | get Decrease |
|------------|--------------|-------------------------|-------------------|----|-------------------|-----|--------------|
| Fund 001 - | General Fund | | | | | | |
| Equity | | | | | | | |
| 2 | | Unassigned Fund Balance | 61002 | | | \$ | 40,000 |
| Expenses | | | | | | | |
| 5-2200 | Fire | Vehicle Maintenance | 41100 | \$ | 40,000 | | |

[To amend the City of Kingsville FY 17-18 Budget for additional vehicle maintenance for the Kingsville Fire Department as per the attached memo from the Fire Chief.]

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

| INTRODUCED on this the 9 th day of <u>July</u> , 2018. |
|--|
| PASSED AND APPROVED on this the day of, 2018. |
| EFFECTIVE DATE: |
| Sam R. Fugate, Mayor |
| ATTEST: |
| Mary Valenzuela, City Secretary |
| APPROVED AS TO FORM: |
| Courtney Alvarez, City Attorney |

City of Kingsville Public Works

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: William Donnell, Public Works Director

DATE: July 2, 2018

SUBJECT: Budget Amendment Wastewater Treatment South Plant Division

Summary:

This budget amendment allocates funding to the current year Wastewater Treatment South Plant budget. The South Plant blowers required emergency repairs to return to TCEQ compliance status.

Background:

The front line Turblex blower was not operational waiting for repairs. The backup Spencer blower was working during this time but had to be shut down June 13th due to vibrations. This left the plant without air circulation. This prompted the expedition of all repairs to get a blower up and running soon as possible. The Turblex blower was put back in service June 21st and the Spencer was put back in service June 18th. The emergency repairs to the Spencer blower totaled \$34,756.00 and the emergency repairs to the Turblex blower totaled \$36,648.00. The total of cost of repairs for both blowers is \$71,404.00 and an additional amount of \$18,596.00 is requested for additional repairs and maintenance to complete the fiscal year, bringing the total request to \$90,000.

Financial Impact:

Total funding for Ground Storage Tank Fund 051-5-6002-71200 is \$130,000.00. This budget amendment for the Wastewater Treatment South Plant Division will reallocate \$90,000.00 in funding from Water Production replacement of the Ground Storage Tank Fund 051-5-6002-71200 to 051-5-7002-54300 (\$90,000.00) for emergency repairs required for the South Treatment Plant blowers and anticipated expenditures for the remainder of this fiscal year. Since we are using the ground storage funds for emergency repairs this year, we are also requesting the remaining \$40,000 in that fund be transferred over to Fund 054 and used next year towards the ground storage tank scheduled for placement in next year's budget. These funds will drop into Fund 054 fund balance and then be appropriated in FY 18-19.

Recommendation:

Staff recommends approval of this budget amendment to cover these unforeseen blower repairs at the Wastewater Treatment South Plant Division.



| 0 | RE | Ν | IA | NC | Έ | NO | Э. | 201 | 18 | - |
|---|----|---|----|----|---|----|----|-----|----|---|
| | | | | | | | | | | |

AN ORDINANCE AMENDING THE FISCAL YEAR 2017-2018 BUDGET TO REALLOCATE FUNDING FOR EMERGENCY REPAIRS REQUIRED AT THE SOUTH WASTEWATER TREATMENT PLANT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

1.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2017-2018 budget be amended as follows:

CITY OF KINGSVILLE DEPARTMENT EXPENSES BUDGET AMENDMENT

| Dept No. | Dept Name | Account Name | Account Number | Budget Increase | Buc | lget Decrease |
|------------|------------------------|------------------------|-------------------|--------------------|-----|---------------|
| Fund 051 - | Utility Fund | | | | | - |
| Expenses | | | | | | |
| 5-6002 | Water Production | Machinery/Equipment | 71200 | | \$ | 130,000 |
| 5-6900 | Fund Trsfrs | Transfer to Fund 054 | 80054 | \$ 40,000 | | |
| 5-7002 | WW South Plant | Machinery/Equipment | 71200 | \$ 90,000 | | |
| Fund 054 - | UF Capital Proj | ects | | | | |
| Revenues | _ | | | | | |
| 4-0000 | | Transfer From Fund 051 | 75010 | \$ 40,000 | | |

[To amend the City of Kingsville FY 17-18 Budget by reallocating funding from Water Production Division for replacement of the Ground Storage Tank project to the Waste Water South Plant Division for emergency repairs to the South Treatment Plant blowers to maintain TCEQ compliance. The remaining Ground Storage Tank budget will be transferred to UF Capital Projects to be appropriated in the FY18-19 budget as per the attached memo from the Public Works Director.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 9th day of <u>July</u>, 2018.

| PASSED AND APPROVED on this the day of, 2018. |
|---|
| EFFECTIVE DATE: |
| Sam R. Fugate, Mayor |
| ATTEST: |
| Mary Valenzuela, City Secretary |
| APPROVED AS TO FORM: |
| Courtney Alvarez, City Attorney |

REGULAR AGENDA

City of Kingsville Human Resource Department

TO: Mayor and City Commissioners

CC: Jesús A. Garza, City Manager

FROM: Diana Gonzalez, HR Director

DATE: July 23, 2018

SUBJECT: Health Plan Design for FY 2018-2019

Summary: Health plan design scenarios were presented to the City Commission at a Special Commission Meeting on July 16, 2018. The scenarios included Specific Stop Loss options of \$75,000 and \$100,000 for each of the following:

\$250 monthly deductible with 100% co-insurance; or

\$750 Individual Annual Deductible / \$1,500 Family Annual Deductible with 100% Co-insurance; or

\$1,350 Individual Annual Deductible / \$2,700 Family Annual Deductible with 100% Co-Insurance.

Each of the above options were presented with the following two optional Employee contributions:

| Coverage | Monthly Premium Proposal | Monthly Premium Proposal |
|-----------------|--------------------------|--------------------------|
| Employee Only | \$ 46.00 | \$ 56.00 |
| Employee Spouse | \$ 126.00 | \$ 146.00 |
| Employee Child | \$ 90.00 | \$ 110.00 |
| Employee Family | \$ 166.00 | \$ 186.00 |

Carlisle Insurance conducted an analysis of RFP's received and assisted the City with the different options presented for your consideration. While the Stop Loss of \$100K Specific was selected at the July 16, 2018 meeting, the plan design scenarios were only introduced for discussion.

The plan design and funding levels recommended for further consideration (utilizing the Spohn Health Network and the First Health Network) are as follows:

\$750 Individual Annual Deductible / \$1,500 Family Annual Deductible with 100% Co-insurance, and an 80/20 percent co-insurance when utilizing the First Health Network in the Spohn Health Network area.



City of Kingsville Human Resource Department

| Coverage | Employee | **Employer | **Total |
|-----------------|-----------------|-----------------|-------------------------|
| | Monthly Premium | Monthly Premium | Monthly Premiums |
| Employee Only | \$ 46.00 | \$ 484.96 | \$ 530.96 |
| Employee Spouse | \$ 126.00 | \$ 944.60 | \$ 1,070.60 |
| Employee Child | \$ 90.00 | \$ 893.41 | \$ 983.41 |
| Employee Family | \$ 166.00 | \$ 1,296.97 | \$ 1,462.97 |

^{**} Employer and Total Premiums subject to change - numbers not guaranteed until 30 days from plan effective date.

Background: The City of Kingsville started the process of reviewing the health plan and funding options in 2017. An eleven (11) member task force comprised of employees was established. In addition, several employee meetings were conducted both during working hours and in the evenings to allow for employee input. A survey was also distributed at the meetings and to all employees for their opinions on possible health plan changes. The survey was used to gather information as to what was the priority: premiums, cost, deductible, etc. Representatives from Carlisle Insurance were available at each of the employee meetings to answer questions. Carlisle presented to employees and City Commission the results of a separate survey they conducted as well as the internal employee survey.

The City went out for RFP on April 24, 2018 and awarded TPA services to ENTRUST, Inc. and Stop Loss coverage to Gerber Life on July 16, 2018. At the same City Commission meeting, potential plan design changes involving premium contributions were presented for discussion only.

Financial Impact: The financial impact results in additional contributions from employees projected at \$77,472 per month, which would bring employee contributions to an estimated \$368,976 per year (11.58% of funding) while the City would continue to contribute approximately \$3,187,056 per year (88.42% of funding).

Additional annual fixed fee impact of approximately \$16,686 due to alternate network, First Health, allowed within the Spohn Health Network area. Benefits for access of First Health Network within the Spohn Health Network area are reduced to 80/20 Co-insurance due to stipulations in the primary network agreement with Spohn Health. Benefits under the First Health Network revert to 100% co-insurance for services outside of the Spohn Network Area.

Currently, the City utilizes First Health as a wrap network and paid at a percentage of savings. There may be no bottom line financial impact by converting First Health from a wrap network to an alternate primary network at a per employee per month fee. If utilization of the First Health Network continues and/or increases there may even be a decrease in the amount paid for First Health Network utilization.



City of Kingsville Human Resource Department

Recommendation: After careful review and taking into consideration both the employees and the plan solvency, the recommendation for FY 18-19 is for the \$750 Individual Annual Deductible / \$1,500 Family Annual Deductible, 100% Co-Insurance, and 80/20 Co-insurance when utilizing the First Health Network in the Spohn Health Network area, with the Employee premiums as follows:

| Coverage | Monthly Premium |
|----------|-----------------|
| F | ć 4C 00 |

Employee Only \$ 46.00 Employee Spouse \$ 126.00 Employee Child \$ 90.00 Employee Family \$ 166.00



City of Kingsville City Manager's Office

TO:

Mayor and City Commissioners

FROM:

Jesus A. Garza, City Manager

DATE:

July 12, 2018

SUBJECT:

Ordinance Increasing Water Rates

Summary:

This item introduces an ordinance that increases the water rate by 2% based on the 10-year maintenance plan that calls for increased funding to address water utility maintenance needs in FY-19 by not deficit budgeting the operation.

Background:

The City of Kingsville has not increased Water Rates since 2013. In lieu of rate increases the City has utilized fund balance and/or Certificate of Obligation (C.O.) funding to address maintenance and capital needs within the utility fund since 2013. However, the fund balance has been depleted down to the minimum per the updated Fund Balance Policy amended in 2017. Additionally, the City currently does not have capacity for additional C.O. Debt.

Engineering, public works and the engineering consultant assisted with the development of a 10-year capital and maintenance plan for the utility operation that draws attention to the needs of the system over the next 10 years.

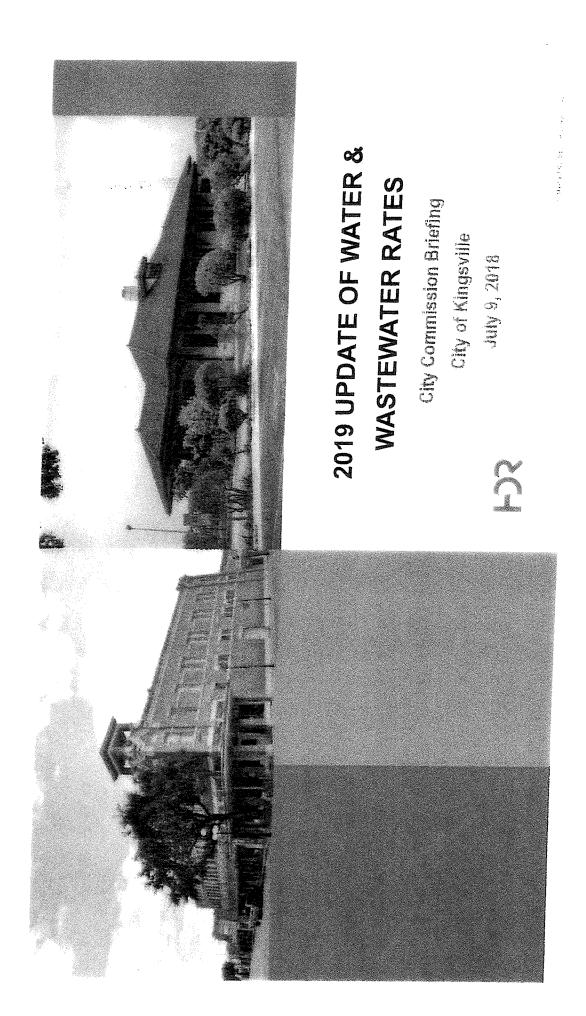
Financial Impact:

The increase of 2% is estimated to equate to \$94,000.

Recommendation:

Staff recommends approval of the proposed rate in order to continue addressing maintenance needs of the Utility System.





BACKGROUND

Water

- Adequate rates are maintained to comply with bond coverage requirements and reserve requirements.
- Assumes 8,002 connections for FY19 with a total billed use of 1,181.2 mg.
- Growth rate is 0.3% a year.
- Total water expenses of \$4.9 million.

BACKGROUND - Water CIP

| The state of the s | Source | | រ័ | timated | Estimated Project Cost by Year | tt by Year | | 匠 | Five-Year |
|--|---------|--------------------|----------|------------|--------------------------------|------------|----------|------------|---------------|
| Replace 6" Line on M Yoskum from Amates 1.1. | Funding | 2019 | 2020 | 0 | 2021 | 2000 | 2000 | 1 | <u>.</u> 5 |
| Position 61. | Cash | \$ 32,400 | 4 | ۲ | 6 | 1 | 6023 | | otai |
| included on retaining Dr. from Cypher to Santa Gerfrudis in Utility Easement 6" C.1. 370" | Cach | 42 220 | +- | | , | , A | ı €÷} | ↔ | 32,400 |
| 4" on Lott between 17th & 18th C.I. 400' | 100 | | -+ | 1 | · | 69 | € | S | 13 320 |
| Water Tank Project | Casn | | s | 1 | · ه | 8 | 65 | 4 | 12,000 |
| Replace 6" on 2nd St. from King to Henrietta 4" 6" C. 1 1100" | Cash | \$ 130,000 | 643 | 1 | 9 | 69 | · 65 | ÷ 6 | 120,000 |
| 6" between Fordyce & Johnston C 1 And | Cash | ا چ | \$ 35 | 35,000 \$ | | 9 | y | 3 6 | 000'00' |
| Ford F-150 Truck | Cash | · | \$ | 12,000 \$ | | · 5 | · • | A C | 000,68 |
| Ford E.150 Truck | Cash | 49 | 3 | 30 000 \$ | er. | ÷ • | 9 | A | 12,000 |
| יייייייייייייייייייייייייייייייייייייי | Cash | 65 | | +- | | 9 | · | 49 | 30,000 |
| o off title 1200 Block W Santa Gertrudix 6" CI 500' alley from Retama to Seale St. | Cach | . 4 | | + | | -+ | ر ج | 63 | 30,000 |
| Z 1000-12000 E Mesquite & Corral C1720 | | • | ÷ | <i>?</i> | 15,000 | ٠ جه | €9 | 643 | 15,000 |
| Replace 6" on Elizabeth from 7th to 11th 6" CI 550' | Cash | SP | ક્ક | <i>€</i> } | 10,000 | 69 | 55 | . 0 | 200 |
| 2" between Loff & Huisache from 16th to Dood Feed | Cash | · + | s | 1943 | 69 | 40,000 | + | 9 1 | 000'01 |
| 211200 PILL CONTROLL OF THE WAR AND THE WA | Cash | 65 | ¥ | - | | | A | es. | 19,000 |
| 2 1200 Block of Wesquite between Mesquite & Ave D C1720' | daco | + 6 | → | " | , A | \$ 6,000 | ر ج | 69 | 6.000 |
| Well 19 Kehab | 1000 | | p | • | ا د | €9- | \$ 9,600 | 8 | 0 800 |
| Replacement GST Tanks Well 19 | Cash | \$ 80,000 | ક | ٠, | , | 69 | 69 | ╫ | |
| Emergency Power (1) 300kw (Well 25) | Cash | ج | \$ 130 | 130,000 \$ | | 69 | + 65 | 9 6 | 00,000 |
| Ground Storage Tank Cathodic Brotocica | Cash | і СЭ | 643 | 5 | 150 000 | . 6 | · | 9 | 000,001 |
| Fiftire Projects | Cash | 5 | 65 | | 1 | 9 6 | + | s | 150,000 |
| | Debt | \$ 630,000 | | + | | 000,061 & | \$ | ↔ | 150,000 |
| | | 1 | | | | | | ¥. | 630 000 |

BACKGROUND

Wastewater

- Adequate rates are maintained to comply with bond coverage requirements and reserve requirements.
- Assumes 7,587 connections for FY19 with a total billed use of 731.3
- o Growth rate is 0.3% a year.
- Total wastewater expenses of \$4.6 million.

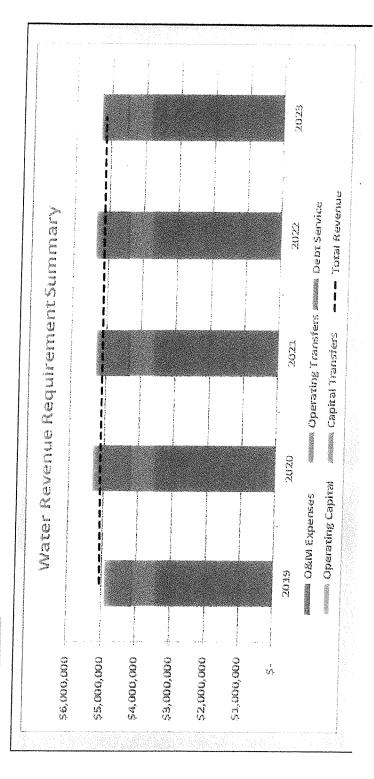
BACKGROUND

■ Wastewater CIP

| | Source of | | Estima | Estimated Project Cost hy Year | f hu Voor | | Five-Year |
|---|---|---------|------------|--------------------------------|------------|------------|------------|
| Isolation Gates at South Plant | Funding | 2019 | 2020 | 2021 | 2022 | 2003 | <u>a</u> |
| Court Clark | Cash \$ | 202.453 | 69 | + | 6 | 1 | 1 |
| South Fight Emuent Line (Secondary Clarifier) | 4.60 | | | * | 4 | · | \$ 202,453 |
| Manhole Rehabs (20) Phase 1 | 1 | 120,801 | , | 69 | 69 | (A) | S 150 827 |
| October 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | Cash 8 | • | \$ 288,000 | ¥ | E | | 1 |
| Generator Fuel Tanks Kehab (4) | 1 | | | 4 | , A | · | \$ 288,000 |
| Vactor | Casi | • | · • | \$ 25,000 | · | 4 | 900 |
| | Cash | | 0 | ľ | | ÷ | 000,62 |
| North & South Plant cement work | | | • | 350,000 | · | ٠ | 350 000 |
| Back-In generator Allimianin Shall (4) | Cash | • | · • | 69 | \$ 400,000 | 6 | 200120 |
| and a gold and a second and a second a | Cach | | • | | 000000 | 9 | 400,000 |
| Trailer Mounted Sewer Jetter | 7 | - | , P | · | · •> | \$ 75,000 | 75,000 |
| | Cash \$ | • | e. | ¥ | 6 | | 000'0 |
| Linstation Grouting (9) | 4000 | | • | 4 | 4 | 000'09 \$ | \$ 60,000 |
| Manhole Rehabs (20) Phase II | Casi | , | - | ا دع | · •> | \$ 255 440 | \$ 255 440 |
| Entire Divisorie | Cash \$ | 1 | 69 | G. | 9 | 1 | 1 |
| ן מינוס ו יסן פרנא | Deht | 630,000 | | | • | \$ 200,000 | \$ 200,000 |
| | 1 | 1 | | | | | \$ 630,000 |
| | | | | | | | |

WATER UTILITY SUMMARY

The proposed rate increase for FY19 results in an increase of \$0.50/month for a residential customer with 5,000 gallons of water use.



Water Rate Adjustment =

1.0%

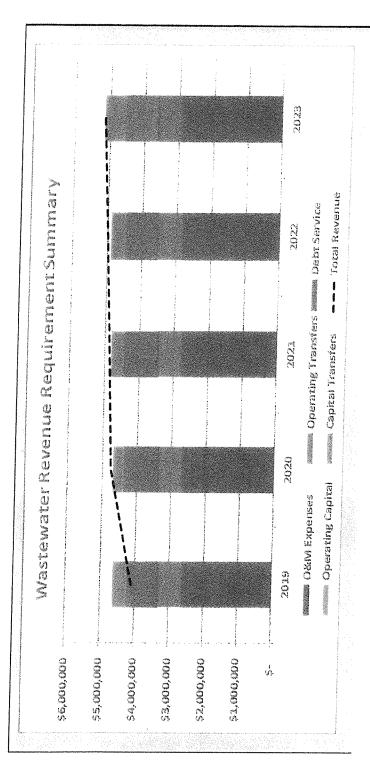
0.0%

0.0%

%0.0

WASTEWATER UTLITY SUMMARY

The proposed rate increase for FY19 results in an increase of \$3.63/month for a residential customer with 5,000 gallons of wastewater use.



Wastewater Rate Adjustment =

16.0%

18.0%

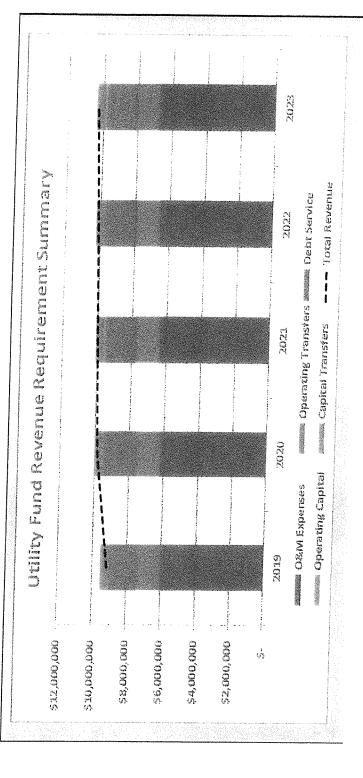
2.0%

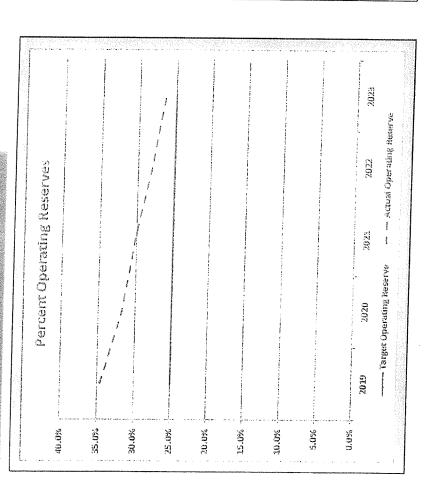
3.0%

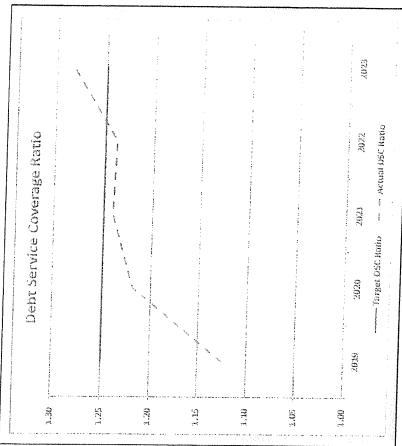
2.0%

ANN DS QUALLED

The proposed rate increase for FY19 results in an increase of \$4.13/month (9.1% increase) for a residential customer with 5,000 gallons of water & wastewater use.







RESIDENTIAL BILL COMP.

WATER AND WASTEWATER SAMPLE BILL COMPARISONS

- Sorted by Residential Bill @ 10,000 Gallons/Month Water Use -

| | | | 20,000 | Calculation | Em Colors Gallons/Month Water Use - | |
|---------------------------------------|----------|----------|----------|------------------------------|-------------------------------------|---------------------------|
| | \$ | WATER | MASTE | WASTEWATER | TOTAL WATER | TOTAL WATER & WASTERNATED |
| | Bill for | Bill for | Bill for | a liig | | WADIEWAIEK |
| | 5,000 | 10,000 | 2,000 | 2 00 1 00 1 00 1 00 | Bill for 5,000 | Billifer 40 000 |
| 35 | Gallons | Gallons | Gallons | Gallons | Gallons | |
| Corpus Christi | \$ 37 | 22 \$ | \$ 42 | \$. | | Calcing |
| Rockport | \$ 37 | \$ | 6 | | 8/ | \$ 142 |
| Beeville | | | + | 79 0 | 69 | \$ 115 |
| | 40 | \$ 60 | \$ 28 | \$ 46 | 6 | |
| Portland | \$ 34 | \$ 52 | جع | | | 106 |
| Ingleside | 9 | | + 4 | | 9/ | 100 |
| \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ | 000 | \$ 28 | \$ 29 | \$ 41 | 8 | 4 |
| Allce | \$ 34 | \$ 56 | \$ | 000 | | 88 |
| Odem | A. | | + (| | 09 | \$ |
| W | | 0.0 | \$ 26 | \$ 26 | \$ | 90 |
| NINGSVIIIe (Proposed) | \$ 26 | \$ 39 | \$ 24 | CP § | - 2 | 00 |
| Bishop | \$ 33 | \$ | | | 48 | \$ 82 |
| Sinton | \$ | | → (| CZ & | \$ 49 | \$ |
| Kindsvilla (Pumom) | | | \$ 24 | \$ 29 | \$ 55 | \$ 75 |
| | 52 | \$ 39 | \$ 20 | . 36 36 | - S | |

COMMERCIAL BILL COMP.

WATER AND WASTEWATER SAMPLE BILL COMPARISONS - Sorted by Commercial Bill @ 50,000 Gallons/Month Water Use

| | 5 | WATER | α | 20,50 | Canonsi | | WATER WASTEWATER WASTEWATER | |
|-----------------------|---------|--------------|---------------------|--------------------|----------------|----------|-------------------------------|--------------------------|
| | | | | OFA | MAGIENAILE | | TOTAL WATER & | TOTAL WATER & WASTEWATED |
| \$1.00 miles | 50,000 | | Bill for 200,000 | Bill for 50.000 | Bill for | <u> </u> | Dill feet co coo | |
| Olly. | Gallons | | Gallons | Gallons | |) (| Gallons | E111 for 200,000 |
| Ingleside | \$ 387 | | \$ 1,284 | \$ 294 | 8 | 717 | . I | Callons |
| Corpus Christi | \$ 407 | ļ | \$ 1600 | | 9 6 | - 5 | | \$ 1,995 |
| Rockport | \$ 382 | ╂ | | |) € | 000,1 | \$ 675 | \$ 2,600 |
| Beeville | 337 | - | | | A | 000 | \$ 616 | \$ 2,260 |
| Dortland |) (i | + | | \$ 256 | s | 789 | \$ 590 | \$ 1739 |
| | \$ 263 | | \$ 884 | \$ 197 | ↔ | 384 | \$ 459 | ₩ W |
| Odem | \$ 327 | | \$ 1,095 | \$ 109 | 49 | 300 | 907 | |
| Kingsville (Proposed) | \$ 181 | | \$ 682 | 277 | . 6 | 000 | | 1,395 |
| Alice | \$ 248 | α | | | 3 | 8 | 392 | \$ 1,471 |
| Kilonoville (C | | | | 9 140 | Э | 515 | \$ 387 | \$ 1.496 |
| | \$ 178 | & & | 999 9 | \$ 179 | မ | 699 | 358 | |
| Sinton | \$ 149 | တ | 669 | \$ 202 | 69 | 809 | | |
| Bishop | \$ 223 | ග | 940 | \$07 | 6 | 5 6 | | 1,508 |
| | | | | |) | - 00 | 326 | ¥.00 4 |

QUESTIONS?

Fund 054 - Proposed Expenditures

| Estimated Increased Water & Sewer Revenues | 706,000 |
|--|---------|
| Proposed Projects: | |
| 4" on Lott between 17th & 18th | 12,000 |
| Replace 6" Line on W Yoakum | 32,400 |
| Replace 6" Line on Retama Dr | 13,320 |
| Ground Storage Tank Repair | 125,000 |
| Water Well Rehab | 41,000 |
| Water Well #19 Rehab | 0 |
| Water Meter Endpoints | 60,000 |
| (2) Stainless Steel Canal Gates | 49,800 |
| Polyblen Polymer Feed Unit | 9,234 |
| Isolation Gates at South Plant | 202,500 |
| South Plant Effluent Line (Second Clarifier) | 160,746 |
| Total Proposed Project | 706,000 |

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER V, ARTICLE 3, WATER, PROVIDING FOR AN INCREASE IN WATER RATES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS: 2% Increase

1.

THAT Section 5-3-51 of Article 3: Water of Chapter V, Public Works, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 5-3-51 MINIMUM MONTHLY CHARGE; RATE SCHEDULE.

(A) The following monthly rates shall be charged inside-city customers for the use of city water, provided that minimum monthly charges shall be made and bills rendered accordingly, under the standard water rates schedule as follows:

| | | Minimum Montl | hly Bill Water Service | 9 | |
|----------------------------|----------------------------------|----------------------------------|---------------------------------|-------------------------------|---------|
| Meter Allowance Size | Single- Family Residential | Multi-Family Residential | Commercial** | Irrigation | Gallons |
| 5/8 - ¾ inch | <u>12.54</u> 12.29 | \$0.00 | \$0.00 | \$0.00 | 0 |
| 5/8 - ¾ inch | | 23.74 2 3.27 | 24.69 24.20 | 28.31 27.75 | 3,000 |
| 1 inch | 25.67 25.17 | 28.88 28.31 | <u>31.21</u> 30.59 | <u>38.53</u> 37.77 | 5,000 |
| 1¼ inch | 31.23 30.62 | 34.53 33.85 | <u>37.73</u> 36.99 | <u>45.15</u> 44.26 | 7,000 |
| 1½ inch | 38.29 37.5 4 | 42.61 4 1.77 | <u>47.51</u> 4 6.57 | <u>57.77</u> 56.63 | 10,000 |
| 2 inch | 55.83 54.7 4 | 58.77 57.61 | <u>67.05</u> 65.73 | <u>83.04</u> 81.41 | 16,000 |
| 3 inch | <u>55.83</u> 54.74 | <u>109.97</u> 107.81 | <u>118.57116.24</u> | <u>163.05</u> 159.85 | 35,000 |
| 4 inch | <u>55.83</u> 54.74 | <u>177.33</u> 173.8 5 | <u>182.84</u> 179,25 | 268.31 263.0 4 | 60,000 |
| 6 inch | <u>55.83</u> 54.74 | <u>352.47</u> 34 5.55 | <u>349.28</u> 342.43 | <u>542.00</u> 531.37 | 125,000 |
| 8 inch | <u>55.83</u> 54.74 | <u>352.47</u> 34 5.55 | <u>665.99</u> 652.93 | <u>542.00</u> 531.37 | 200,000 |

| | | Minimum Monti | hly Bill Water Service | | |
|----------------------------|----------------------------------|-----------------------------|------------------------|------------|---------|
| Meter Allowance Size | Single- Family Residential | Multi-Family Residential | Commercial** | Irrigation | Gallons |

Includes apartments of 3-4 units.

Minimum Monthly Bill Water Service

| | | william wonding | Dili Water Service | - | |
|----------------------------|-------------------------------|----------------------------------|---------------------------------|----------------------------------|--------|
| Meter Illowance Size | Single-Family Residential | Multi-Family Residential | Commercial** | Irrigation | Gallon |
| 5/8 - ¾ inch | <u>14.40</u> 14.12 | \$0.00 | \$0.00 | \$0.00 | 0 |
| 5/8 - ¾ inch | | <u>27.31</u> 26.77 | 28.39 27.83 | <u>32.54</u> 31.90 | 3,000 |
| 1 inch | <u>29.54</u> 28.96 | <u>33.22</u> 32.57 | <u>35.88</u> 35.18 | <u>40.78</u> 39.98 | 5,000 |
| 11/4 inch | <u>35.90</u> 35.20 | <u>39.71</u> 38.93 | <u>43.38</u> 4 2.53 | <u>51.37 50.36</u> | 7,000 |
| 1½ inch | <u>44.01</u> 43.15 | <u>49.00</u> 4 8.0 4 | <u>54.61</u> 53.5 4 | <u>66.43</u> 65.13 | 10,000 |
| 2 inch | <u>64.22</u> 62.96 | <u>67.59</u> 66.26 | <u>77.10</u> 75.59 | <u>95.47</u> 93.60 | 16,000 |
| 3 inch | <u>64.22</u> 62.96 | <u>126.46</u> 123.98 | <u>136.35</u> 133.68 | <u>187.49</u> 183.81 | 35,000 |
| 4 inch | <u>64.22</u> 62.96 | <u>203.91</u> 199.9 1 | <u>210.27</u> 206.15 | <u>308.54</u> 3 02.49 | 60,000 |
| 6 inch | <u>64.22</u> 62.96 | 405.32 397.37 | <u>401.66</u> 393.78 | <u>623.28</u> 611.06 | 125,00 |
| 8 inch | 64.22 62.96 | <u>405.32</u> 397.37 | 765.87 750.85 | <u>623.28</u> 611.06 | 200,00 |

Includes apartments of 3-4 units.

(C)For all water furnished in excess of the minimum allowance, the charge per 1,000 gallons of water delivered per month shall be shown as follows:

| In-side City | Outside City |
|--------------|--------------|

^{**} Includes hotels, motels, and apartments over 4 units.

⁽B) The following monthly rates shall be charged outside-city customers for the use of city water, provided that minimum monthly charges shall be made and bills rendered accordingly, under the standard water rates schedule as follows:

^{&#}x27;Includes hotels, motels, and apartments over 4 units.

| Single-family residential: | | |
|----------------------------|--------------------------------|--------------------------------|
| 0 - 5,000 gallons | \$ <u>2.62</u> 2.57 | \$ <u>3.02</u> 2.96 |
| 5,001 - 10,000 gallons | <u>2.76</u> 2.71 | 3.18 3.12 |
| 10,001 – 15,000 gallons | <u>2.88</u> 2.82 | 3.34 3.27 |
| 15,001 - 20,000 gallons | 3.01 2.95 | 3.48 3.41 |
| 20,001 - 30,000 gallons | <u>3.14</u> | <u>3.61</u> |
| 30,000 + gallons | <u>4.06</u> 3.98 | <u>4.68</u> 4 .59 |
| Multi-family: | <u>2.78</u> 2.73 | <u>3.21</u> 3.15 |
| | | |
| Commercial: | 3.34 3.27 | 3.83 3.75 |
| | | |
| Irrigation | <u>4.19</u> 4 .11 | 4.82 4 .73 |

- (D) These rates shall be applied to all water that passes through the meter regardless of whether the water is used or not.
 - (E) Industrial rates by special contract with the city.
- (F) Naval Air Station Kingsville water rate, as determined by the most current water rate study, is set at \$1.75/1,000 gallons.

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

| INTRODUCED on this the 16th day of | of July, 2018. |
|------------------------------------|--|
| PASSED AND APPROVED on this | the 30 th day of Julye, 2018. |
| Effective Date: | _ |
| | |
| Sam R. Fugate, Mayor | |
| ATTEST: | |
| Mary Valenzuela, City Secretary | - |
| APPROVED AS TO FORM: | |
| Courtney Alvarez, City Attorney | |

AGENDA ITEM #9

TO:

Mayor and City Commissioners

FROM:

Jesus A. Garza, City Manager

DATE:

July 12, 2018

SUBJECT:

Ordinance Increasing Waste Water Rates

Summary:

This item introduces an ordinance that increases the waste water rate by 18% based on the 10-year maintenance plan that calls for increased funding to address water utility maintenance needs in FY-19 by not deficit budgeting the operation.

Background:

The City of Kingsville has not increased Waste Water Rates since 2013. In lieu of rate increases the City has utilized fund balance and/or Certificate of Obligation (C.O.) funding to address maintenance and capital needs within the utility fund since 2013. However, the fund balance has been depleted down to the minimum per the updated Fund Balance Policy amended in 2017. Additionally, the City currently does not have capacity for additional C.O. Debt.

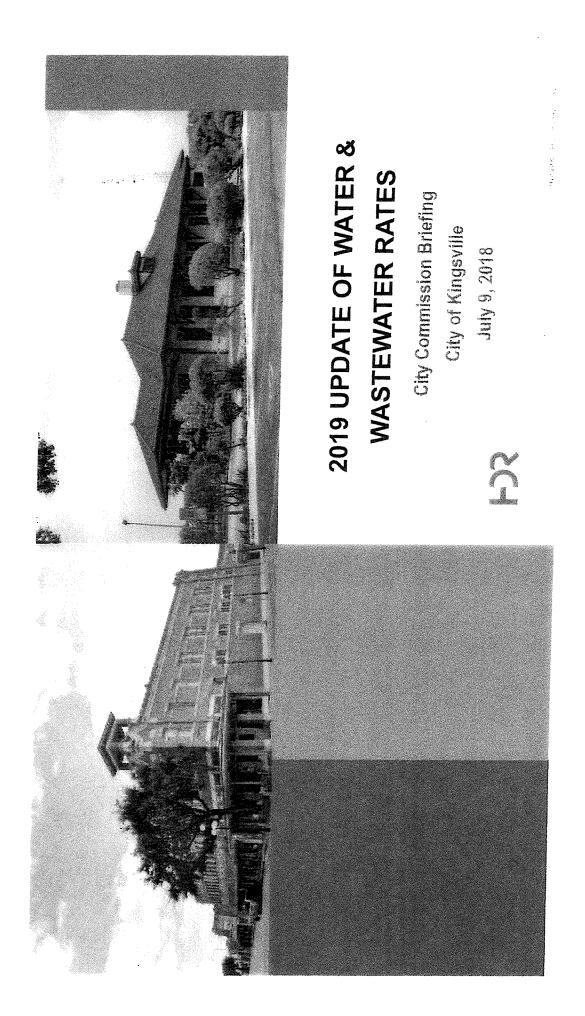
Engineering, public works and the engineering consultant assisted with the development of a 10-year capital and maintenance plan for the utility operation that draws attention to the needs of the system over the next 10 years.

Financial Impact:

The increase of 18% is estimated to equate to \$612,000.

Recommendation:

Staff recommends approval of the proposed rate in order to continue addressing maintenance needs of the Utility System.



BACKGROUND

Water

- Adequate rates are maintained to comply with bond coverage requirements and reserve requirements.
- Assumes 8,002 connections for FY19 with a total billed use of 1,181.2 mg.
- o Growth rate is 0.3% a year.
- Total water expenses of \$4.9 million.

BACKGROUND - Water CIP

| 1000年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年,1900年 | Source | | | | | | | Eine Voor | |
|--|---------|------------|--------------|--------------------------------|---------------|------------|-------|---------------|--------|
| | ზ | | SE | Estimated Project Cost by Year | Cost by Year | | | A | L C |
| Project Name | Funding | 2019 | 2020 | 2024 | COUC | | 0000 | <u>.</u> 5 | |
| Replace 6" Line on W Yoakum from Armstrong to Jackson 6" C.1. 900' | 4000 | 0.00 | 1 | 1 | | | 2023 | Total | |
| 15 | Casil | | φ. | ₩ | ج ه | ⇔ | | \$ 32.4 | 32.400 |
| 4" on Lott between 17th & 18th C 400' | Cash | \$ 13,320 | \$ | €9 | € | 69 | | \$ 13. | 13 320 |
| Water Tank Droised | Cash | \$ 12,000 | €\$ | G | 49 | | | ĺ, | |
| Replace 6" on 2nd St from Vincto 112 3 4 4 4 5 5 | Cash | \$ 130,000 | 53 | 69 | 69 | 6 | | 1 | 7,000 |
| 6" hetween Fording & Johnston C 1 4001 | Cash | | \$ 35,000 | \$ 00 | \$ | · G | | | 20,000 |
| Ford E-150 Truck | Cash | , & | \$ 12,000 | \$ 00 | - G | | | | 3 8 |
| Ford E 160 Times | Cash | | \$ 30,000 | \$ 00 | 65 | 9 | | | 0007 |
| July 1100k | Cash | 5 | 000 | +- | • | 9 | - | 30,(| 30,000 |
| 6" on the 1200 Block W Santa Gertrudix 6" CI 500' alley from Retama to Seale St | 4000 | | 000,00 | A | \$9 | \$ | • | \$ 30,0 | 30,000 |
| 2" 1000-12000 E Mesquite & Corral CI 720' | Casi | 9 | Α | \$ 15,0 | 15,000 \$ | ss. | | \$ 15.0 | 15.000 |
| Replace 6" on Flizaheth from 7th to 11th 6" 01 5501 | Cash | چ | · €9 | \$ 10,0 | 10,000 \$ | 65 | | | 000 |
| 2" FALL OF THE STATE OF THE OFFICE OFFICE OFFICE OFFICE OFFICE OFFICE OFFICE OF THE OFFICE OFFICE OFFICE OFFICE OFFICE OFFICE OFFICE OFFICE OF | Cash | 4 | 49 | 4 | | + | | | 3 |
| z Deiween Lott & Huisache from 16th to Dead End in alley 2" CI 400 | Cach | 6 | | † | | 8 000'8 | 3 | \$ 19,0 | 19,000 |
| 2" 1200 Block of Mesquite between Mesquite & Ave D C1720' | Casi | • | 9 | ₽ | . \$ | \$ 000'9 | | 9 \$ | 6.000 |
| Well 19 Rehab | Casn | | ' | ક | 69 | <i>υ</i> > | 9.600 | \$ 0 | 9 600 |
| Replacement GST Tanks Wall 19 | Cash | \$ 80,000 | 9 | €9 | 8 | cr. | | ۵ | |
| Emergency Power (1) 300km (Mal) 25) | Cash | | \$ 130,000 | \$ 00 | 5 | · G | | 1 | 3 8 |
| Ground Storage Tank Cathodic Distraction | Cash | , & | у | \$ 150,000 | \$ 000 | 5 | | ľ | |
| Future Projects | Cash | , & | s | சு | - \$ 150,000 | ╁ | | 9 130,000 | |
| | Debt | \$ 630,000 | | | | ╁ | | | 3 |
| | | | | | | - | | 000'050 A | 200 |

BACKGROUND

Wastewater

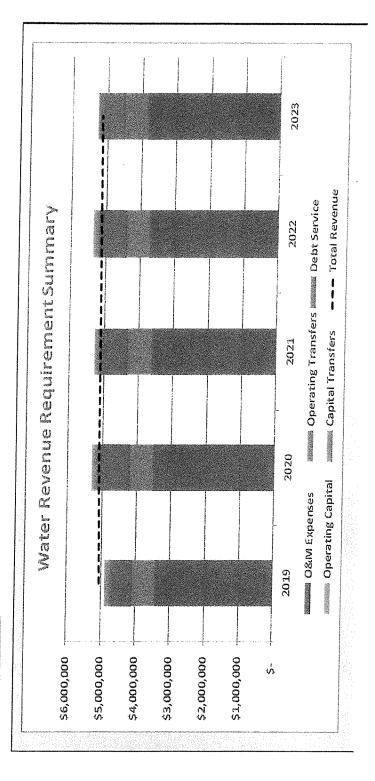
- Adequate rates are maintained to comply with bond coverage requirements and reserve requirements.
- Assumes 7,587 connections for FY19 with a total billed use of 731.3 mg.
- Growth rate is 0.3% a year.
- Total wastewater expenses of \$4.6 million.

BACKGROUND Wastewater CIP

| | Source | | | | | | | 11 | Five. Vear |
|---|---------|--------------------|-----------|--------------------------------|------------|---------|------------|-----------|------------|
| | ัช | | Estima | Estimated Project Cost by Year | Cost by Y | 0 7 | | | 0.0 |
| Project Name | Funding | 2019 | 2020 | 2021 | | 2022 | 2023 | 1 | 1040 |
| Isolation Gates at South Plant | Cash | \$ 202,453 | \$ | 8 | 5 | , | ¥ | 6 | 200 452 |
| South Plant Effluent Line (Secondary Clarifier) | Cash | \$ 159,827 | \$ | 69 | 5 | , | ÷ & | 3 6 | 450 027 |
| Manhole Rehabs (20) Phase 1 | Cash | 5 | 388 000 | . 6 | . 6 | | · | 9 | 170'661 |
| Generator Fuel Tanks Rehah (4) | | | * 200,000 | 4 | P . | _ | ı P | СР | 288,000 |
| Varior | Cash | · | , es | \$ 25,000 | \$ 000 | , | 69 | υ | 25.000 |
| *acioi | Cash | · • | 69 | 350000 | 9 | | e | | 3 3 3 3 3 |
| North & South Plant cement work | 4000 | . 6 | | | + | | · · | A | 350,000 |
| Back-up generator Alluminum Shell (4) | Casil | , l | D | 643 | ₽ | 400,000 | ا دی | ↔ | 400,000 |
| Trailar Mountaid Course Johns | Cash | · · | , sə | ы | € > | , | \$ 75,000 | 8 | 75.000 |
| Historian Crouting (0) | Cash | , (3 | | es- | 65 | , | \$ 60,000 | 8 | 90 000 |
| Manhole Debruhe (20) Dhane II | Cash | , 49 | ۱ د | s | € | | \$ 255,440 | + | 255 440 |
| Fifthe Projects | Cash | \$ | · \$ | ss. | ⇔ | , | \$ 200,000 | + | 200,000 |
| | Debt | \$ 630,000 | - | | | | | 64 | 630.000 |
| | | | | | - | | | • | |

WATER UTILITY SUMMARY

The proposed rate increase for FY19 results in an increase of \$0.50/month for a residential customer with 5,000 gallons of water use.



Water Rate Adjustment =

1.0%

2.0%

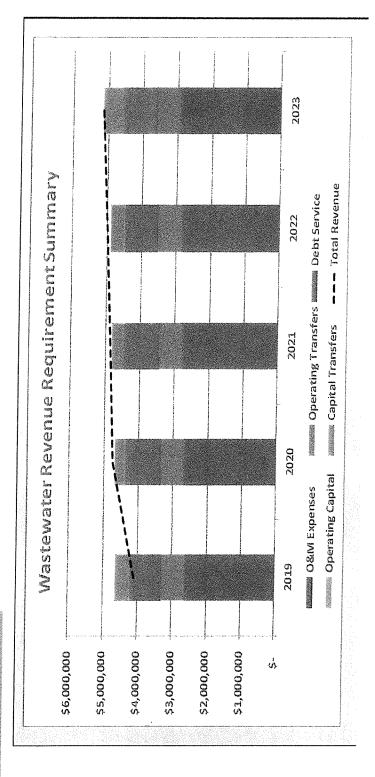
%0.0

0.0%

%0.0

WASTEWATER UTILITY SUMMARY

The proposed rate increase for FY19 results in an increase of \$3.63/month for a residential customer with 5,000 gallons of wastewater use.



Wastewater Rate Adjustment =

16.0%

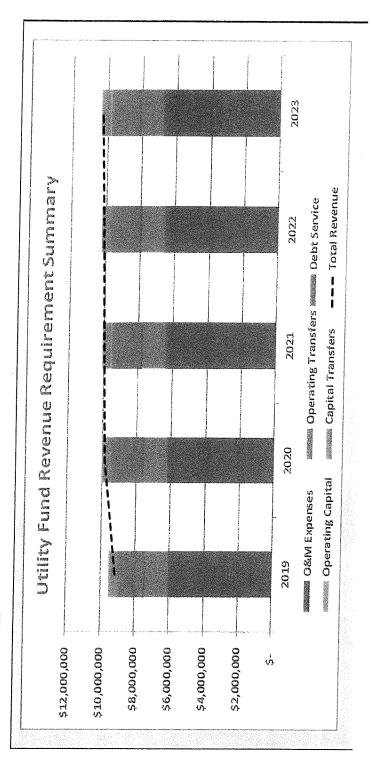
2.0%

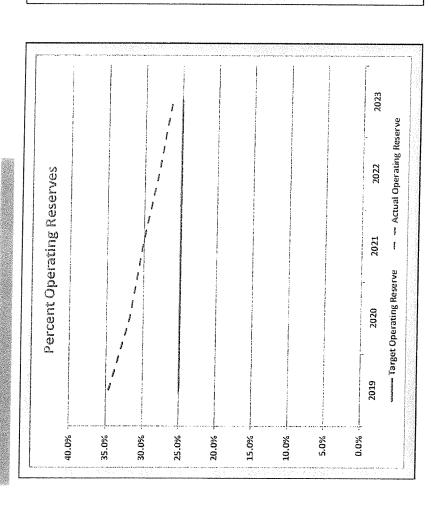
2.0%

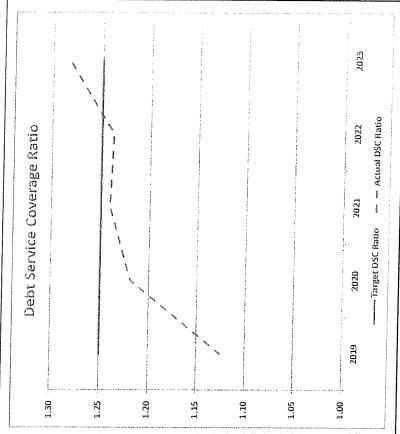
3.0%

CTITY FUND SUMMARY

The proposed rate increase for FY19 results in an increase of \$4.13/month (9.1% increase) for a residential customer with 5,000 gallons of water & wastewater use.







RESIDENTIAL BILL COMP.

WATER AND WASTEWATER SAMPLE BILL COMPARISONS

- Sorted by Residential Bill @ 10,000 Gallons/Month Water Use -

| | 70 | WATER | WAST | WASTEWATER | WATER WASTEWATER TOTAL WATER | TOTAL WATER & WASTEWATED |
|-----------------------|----------|----------|----------|------------|----------------------------------|--------------------------|
| | Bill for | Rill for | Bill for | | | |
| | | 10,000 | 5,000 | 10,000 | Bill for 5,000 | Bill for 10 000 |
| City | Gallons | Gallons | Gallons | Gallons | Gallons | Gallone |
| Corpus Christi | \$ 37 | \$ 77 | 7 \$ 42 | \$ 65 | \$ 70 | 4/7 |
| Rockport | \$ 37 | \$ 63 | 3 \$ 31 | \$ 52 | | |
| Beeville | \$ 40 | \$ 60 | 49 | | | |
| Portland | \$ 34 | 8 | 69 | | | |
| Ingleside | \$ 36 | 49 | € | | | |
| Alice | 27 | . 6 |) e | | | 66 |
| | | | 07 e c | 39 | 90 | \$ |
| Odem | \$ 35 | \$ 61 | \$ 26 | \$ 26 | 8 | 98 |
| Kingsville (Proposed) | \$ 26 | \$ 39 | \$ 24 | \$ 42 | | |
| Bishop | \$ 33 | \$ 51 | \$ 16 | | | |
| Sinton | \$ 30 | \$ 45 | S | | | |
| Kingsville (Current) | \$ 25 | \$ 39 | 69 | \$ | | 0/10 |
| | | | | | ÷ | A |

COMMERCIAL BILL COMP.

WATER AND WASTEWATER SAMPLE BILL COMPARISONS

- Sorted by Commercial Bill @ 50,000 Gallons/Month Water Use

| | - Sorted by C | omme | rcial B | III @ 50,(| 000 000 | allons//M | onth | by Commercial Bill @ 50,000 Gallons/Month Water Use - | | |
|-----------------------|---------------|-------|-----------|------------|------------|------------|----------|---|------------------|--------|
| | W | WATER | enilijens | YM | STEV | WASTEWATER | | TOTAL WATER & WASTEWATED | MACTEM | עונים |
| | Bill for | 8 | Bill for | Bill for | ا خ | Bill for | | | | |
| | 50,000 | 200 | 200,000 | 20,000 | • | 200,000 | | Bill for 50,000 | Bill for 200,000 | 0.000 |
| GII | Gallons | Gal | Gallons | Gallons | <u></u> | Gallons | | Gallone | | |
| Ingleside | \$ 387 | ₩ | 1,284 | \$ 2 | 294 | \$ 711 | 4 | 088 | | 0 |
| Corpus Christi | \$ 407 | မာ | 1,600 | | 268 | - | - | | 9 6 | C66,1 |
| Rockport | \$ 382 | 69 | 1411 | | 235 | | + | | 9 6 | 7,600 |
| Beeville | \$ 334 | | 951 | | 256 | | - | 010 | A . | 2,260 |
| Portland | | ┼ | 200 | | 3 1 | | + | 0AC | æ | 1,739 |
| | | A | 884 | 3 | 197 | \$ 384 | 4 | 459 | ↔ | 1.268 |
| Odem | \$ 327 | ↔ | 1,095 | \$ | 109 | \$ 300 | 8 | 436 | G | 1 205 |
| Kingsville (Proposed) | \$ 181 | s | 682 | \$ 2 | 211 | \$ 790 | € | 300 |) G | 000, |
| Alice | \$ 248 | ↔ | 981 | 8 | 140 | \$ 515 | 4 | 387 | 3 6 | - 3 |
| Kingsville (Current) | \$ 178 | ક | 668 | | | | | 356 | 9 6 | 1,496 |
| Sinton | \$ 149 | ↔ | 669 | \$ 2 | 202 | \$ 809 | | 354 | 9 6 | /50° / |
| Bishop | \$ 223 | क | 940 | 8 | ┼— | | - | 328 | 9 6 | 1,508 |
| | | | A | | |) | - | 040 | 9 | |

QUESTIONS?

Fund 054 - Proposed Expenditures

| Estimated Increased Water & Sewer Revenues | 706,000 |
|--|---------|
| Proposed Projects: _ | |
| 4" on Lott between 17th & 18th | 12,000 |
| Replace 6" Line on W Yoakum | 32,400 |
| Replace 6" Line on Retama Dr | 13,320 |
| Ground Storage Tank Repair | 125,000 |
| Water Well Rehab | 41,000 |
| Water Well #19 Rehab | 0 |
| Water Meter Endpoints | 60,000 |
| (2) Stainless Steel Canal Gates | 49,800 |
| Polyblen Polymer Feed Unit | 9,234 |
| Isolation Gates at South Plant | 202,500 |
| South Plant Effluent Line (Second Clarifier) | 160,746 |
| | |
| Total Proposed Project | 706,000 |
| | |

| O | R | D | 11 | 1/ | 1 | V | C | E | N | 1 |). | . : | 2 | 0 | 1 | 8 | |
|---|---|---|----|----|---|---|---|---|---|---|----|-----|---|---|---|---|--|
| | | | | | | | | | | | | | | | | | |

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER V, ARTICLE 2, SEWERS, PROVIDING FOR AN INCREASE IN SEWER RATES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS: 18% increase

1

THAT Section 5-2-2 of Article 2: Sewers of Chapter V, Public Works, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

§ 5-2-2 USER CLASSIFICATIONS; SCHEDULE OF CHARGES.

- (A) Single-family residential. Minimum monthly charge of \$12.81 40.86 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of \$3.66 3.10 per 1,000 gallons will be levied to a maximum of 15,000 gallons after which no further charge shall be levied.
- (B) Duplex. Minimum monthly charge of \$\frac{15.72}{2} \frac{13.32}{2}\$ with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of \$\frac{3.66}{3.10}\$ per 1,000 gallons will be levied.
- (C) Multi-family residential (includes apartments of 3-4 units). Minimum monthly charge of \$24.02 20.36 with an allowance for 3,000 gallons. For consumption in excess of 3,000 gallons, a charge of \$3.66 3.10 per 1,000 gallons shall be levied.
- (D) Commercial (includes hotels, motels, apartments over 4 units, and all others not meeting any other categories). Minimum monthly charge \$29.55 25.04 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of \$3.86 3.27 per 1,000 gallons will be levied.
- (E) *Irrigation*. No customer using city water services solely for irrigation purposes shall be assessed a sewer charge.
 - (F) Industrial plants. By special contract with the city.
- (G) *Billing charge*. All sewer customers who are not billed for water services shall be assessed a monthly billing charge of **\$2.13** in addition to their sewer charges.

- (H) (1) Outside city limits. All parts of this section shall apply to customers located outside the city limits and who receive city sewer service except the rates to such customers shall be as follows:
- (2) Single-family residential. Minimum monthly charge of \$14.74 12.45 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of \$4.21 3.56 per 1,000 gallons of water consumed to a maximum of 15,000 gallons after which no further charge shall be levied.
- (3) *Duplex*. Minimum monthly charge of \$18.08 15.02 with an allowance of 2,000 gallons. For consumption in excess of 2,000 gallons a charge of \$4.21 3.77 per 1,000 gallons of water consumed.
- (4) Multi-family residential (includes apartments of 3-4 units). Minimum monthly charge of \$27.63 23.42 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of \$4.21 3.77 per 1,000 gallons of water consumed.
- (5) Commercial (includes hotels, motels, apartments over 4 units, and all others not meeting any of the above categories). Minimum monthly charge of \$33.98 with an allowance of 3,000 gallons. For consumption in excess of 3,000 gallons a charge of \$4.44 3.76 per 1,000 gallons of water consumed.

11.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the <u>16th</u> day of July, 2018.

PASSED AND APPROVED on this the 30th day of July, 2018.

| Effective Date: |
|---------------------------------|
| |
| Sam R. Fugate, Mayor |
| ATTEST: |
| Mary Valenzuela, City Secretary |
| APPROVED AS TO FORM: |
| Courtney Alvarez, City Attorney |

AGENDA ITEM #10

City of Kingsville Planning and Development Services

TO:

Mayor and City Commissioners

CC:

Jesus A. Garza, City Manager

FROM:

Tom Ginter, Director of Planning and Development Services

DATE:

September 29, 2016

SUBJECT:

Appointment of Larry Garcia as an alternate to the Board of Adjustment

Summary:

The Board of Adjustment allows for 3 alternates to be appointed to the Zoning Board of Adjustment. Enclosed is a copy of the ordinance (A) which explains the term, the number of alternates and the process as to when to be there for a meeting.

Background:

At times the Board of Adjustment is short a member or two due to family emergencies. In this board's particular case 4 out 5 members need to be present to vote on an item. Consequently 3 members who can make the meeting are not able to meet due to that requirement. By having alternates we believe that we will reduce the times that meetings will have to be cancelled due to not having 4 members present. Larry Garcia has expressed an interest and I have met with him on the board's responsibilities. His resume is enclosed and he has stated that he can make the meetings when needed.

Financial Impact:

None

Recommendation:

Appoint Larry Garcia as an alternate to the Board of Adjustment.



Sec. 15-6-157. - Board of adjustment.

- Organization. The Board of Adjustment shall consist of five members each to be appointed by the City Commission for a term of two years. The Board of Adjustment shall also consist of three alternate members, each to be appointed by the City Commission for a term of two years, who will serve in the absence of one or more regular members when requested to do so by the mayor or city manager. Any member may be removed by the City Commission upon written charges after public hearing. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant. A maximum of five members may attend and vote at a Board of Adjustment meeting.
 - (B) Chairman. The Board shall elect a chairman and adopt rules to govern its proceedings in accordance with this article and the statutes of the State of Texas. Meetings shall be held at the call of the chairman or such times as designated by the Board. The Board shall have the power to administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall keep minutes of its proceedings showing the vote of each member upon the question, or if absent and failing to vote, indicating such fact, and shall keep records of its examinations and other official action; all of which shall be immediately filed in the office of the Planning Department and shall be a public record.
 - (C) Appeals. Appeals to the Board of Adjustment may be taken by any person aggrieved or by an officer, department, board or department municipality affected by any decision of an administrative officer. Such appeal shall be made within a reasonable time as provided by the rules of the Board by filing with the officer from whom the appeal is taken and with the Board of Adjustment a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall secure all papers and facts constituting the basis of the action being appealed for transmittal to the Board.
 - (D) Stay of proceeding. An appeal stays all proceedings in furtherance of the action appealed, unless the officer from whom the appeal is taken certifies to the Board of Adjustment that by reason of acts stated in his certificate that a stay would, in his opinion, cause imminent peril to life and property. In such case, proceedings

about:blank 7/13/2018

LARRY GARCIA

103 W. Sage Rd. Kingsville, Texas 78363



PROFESSIONAL OBJECTIVE & PROFILE

An Industrial Manager who is an achievement- and goal-oriented business professional with more than 15 years of experience building and leading-integrated Industrial operations. Strong account management qualifications in strategic Industrial planning. Desire a business arrangement that will provide a challenging opportunity to significantly contribute to a company's efficiency, organization, growth, and profitability.

EDUCATION Bachelor of Science in Criminal Justice

CORPUS CHRISTI STATE UNIVERSITY, Corpus Christi, TX, 1993

SUMMARY OF QUALIFICATIONS

<u>Track Record of Success:</u> Background exemplifies a successful track record of career accomplishments with 15 years of professional experience encompassing positions as Account Executive and Industrial Management.

Business Analysis & Development: Research and develop business opportunities and marketing strategies that will maximize growth and profitability for company.

<u>Account Management:</u> Interact extensively with clients and manage business development and negotiations.

<u>Client Relations:</u> Well versed in establishing and maintaining superb client relations as a result of effective communication skills. Proven track record of making sound decisions in all areas of client relations.

PROFESSIONAL EXPERIENCE

INDEPENDENT LANDMAN, Taylor Land Service, Corpus Christi TX. 2012 TO Present: Extensive Title Research, working in surrounding Courthouses, in the South Texas areas. Initiated Oil and Gas Leases, Researched Land for pipelines agreement Contracts, and GIS Mapping, and Public Relations.

Landman, URI INC., Corpus Christi, TX - 2007 - 2012

Extensive title work, Developed and Designed Uranium, and Oil and Gas Leases, and Pipelines Contracts that were beneficiary to Land owners and Companies. Networked with, state agencies, county officials, and land owners.

Account Executive, HUFCO, Corpus Christi, TX- 2004 - 2006

Traveled to refineries, and Industry in the South Texas Areas. Sold and maintained high pressure tubing and fittings, for all types of applications in Industry. Verified and Governed that the correct application process was utilized. Maintained strong safety practices while working in the Plants. Promoted Parker Hannifin fittings, high pressure manifolds, and all types of hose products,

Dress Flow Controls Corpus Christi TX.- 2001-2004

Duties included conducting safety meeting before each work period. rebuilt and Calibrated Safety Valves used in Industry. Experienced in Working turn arounds with attention to safety production deadlines. Maintained cost effectiveness within a budget.

Trinity Oil Field Services Kingsville TX -1990-1995

Duties, included maintaining the rig, and all tools on unit. Worked on production In the oil Field. conducted regular scheduled daily safety meeting to debrief crew on current safety and well assessment conditions. worked on Exxon King Ranch fields, and oil wells in the Gulf of Mexico, and used various tools associated with oil Field production, fitting, and many different types hoses for their applications.

Skilled Office Computer Equipment and with Various Tools and Heavy Equipment Proficient in Using Excel, Spread sheets, all types of Data entry. Proficient in reading Blue print. Extensive Knowledge in Commercial Construction as well as Residential construction Experience. I am skilled with various mechanical tools used in industry, and all heavy equipment.

AGENDA ITEM #11

City of Kingsville Fire Department

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Adrian Garcia, Fire Chief / EMC

DATE: July 30th, 2018

SUBJECT: SERTC Crude by Rail Training – Out of State Travel

Summary:

The Kingsville Fire Department is requesting approval to send one (1) Fire Department personnel out of state to attend a Crude by Rail Training at the Security and Emergency Response Training Center (SERTC) in Pueblo, CO on October 22-24, 2018.

Background:

The Crude by Rail Training is a Union Pacific (UP) & SERTC sponsored course, which provides comprehensive instruction to First Responders in basic knowledge, skills, and abilities to respond to rail incidents. In addition, the course covers tactical control methods, spill control methods, planning for incidents, and potential environmental impacts.

Lastly, students will participate in practical evolutions, advanced firefighting techniques, and culminate in a full-scale exercise.

Financial Impact:

The UP & SERTC sponsored program covers all associated course costs to include: airfare, luggage fees, rental car, and course registration, which will be reimbursed at the conclusion of the course. The only cost not covered will be participant's meals, which are estimating approximately \$400.00 for the entire trip with funds available within the Travel and Training account (001-5-220-0-316.00).

Recommendation:

The following out of state travel is in support of goals set by the Kingsville Fire Department to insure adequate training is being provided to our personnel in response to rail incidents. Our recommendation is that the Commission approve the out of state travel for (1) FD personnel to attend the course.





· Details About Course

Crude By Rail Emergency Response

Course Description

This program will provide the first responder basic knowledge, skills, and abilities to respond to incidents involving Crude by Rail. The program is delivered over 3 days (24 hours) with over 60% field exercise. The program covers: the history of crude oil, chemical and physical properties of the different crude oil transported, basic site and damage assessment, tank car design and construction. Additional subjects include: tactical product control methods including the application of firefighting foam agents, water and spill control procedures, planning for crude oil incidents, and the environmental impacts.

The practical evolutions will include a demonstration of Crude Oil fires, boil overs, and foam applications as applied to Crude Oil incidents by rail and advanced firefighting techniques. The practical evolutions will culminate in a full-scale derailment exercise.

Prerequisites:

- · Firefighter I, or equivalent level of training
- · Hazardous Materials Operations

Participants should bring:

- Leather work gloves
- Standard protective footwear ASTM F2413-05
- · Approved structural firefighter protective ensemble
- If you have a spectacle kit for a SCBA, please bring it with you. If you wear prescription glasses, bring safety glasses with attached side shields.

SERTC will provide as necessary:

- Hard hats
- Safety glasses
- Safety vests
- And all other safety gear required for the training
- Event Home
- Event Contact Information

Meals:

Breakfast will be served at the hotel and lunches will be catered at SERTC. Dinners are the responsibility of the participant. UP will have a pre-course meeting the night you arrive in Pueblo with dinner. Special dietary requests are addressed during online registration. You may also email your request to sertc@aar.com no later than one week prior to the course start date. We will do our best to accommodate you.

Ground Transportation:

Ground transportation will be provided by Front Range Shuttle Service (719) 237-2646 from the airport to the hotel and back to airport. A shuttle is provided each morning from the hotel to SERTC and a return trip back to the hotel each night. A schedule of the pickup times from Denver Airport, and departure from the hotel on your return home, will be sent out to you by your POC ten days prior to training.

Training Center and Course Information:

Each morning of training, the shuttle will leave the hotel at exactly 0700. Please be ready to depart by this time. Shuttles will be located directly outside of the front doors. On the first day, please bring your turnout gear, as it will be transported this day.

Security Measures:

- 1. Federal Site Access Requirements for TTCI/SERTC Visitors/Participants:
 - REAL ID Passed by Congress in 2005, the REAL ID Act enacted by the 9/11 Commission's recommendation that the Federal Government "set standards for the issuance of sources of identification, such as driver's licenses." The REAL ID Act establishes minimum security standards for license issuance and production and prohibits Federal agencies from accepting, for certain purposes, driver's licenses and identification cards from states not meeting the Act's minimum standards. The purposes covered by the Act are accessing Federal facilities.
- 2. Thru October 2018: Due to TTC being a federal facility, Participants are REQUIRED to present their driver's license ON A DAILY BASIS prior to boarding the on-site shuttle to the training facility. If identification is not brought on a daily basis, Participant will be sent back to hotel to retrieve it for entry into TTC. At this time, states are either already compliant or have been granted an extension which ends October 2018; therefore, a second form of ID IS NOT NEEDED.
- 3. After October 2018: Click Here to check if your state meets requirements of the REAL ID Act as outlined above. Those from non-compliant states will need a second form of alternative acceptable identification in addition to their non-compliant driver's license, both to be presented on a daily basis.
- 4. Upon arrival at SERTC on the first day, Participants will be briefed on safety procedures.

Cell Phone Coverage:

Verizon has coverage at TTC/SERTC. There is very limited to no coverage for all other cellular services. Phones are available at SERTC in the Lunch Room and the HMCT Business Office should you need to make a phone call during a break.

PPE and Dress:

This course is designed for Participants to move quickly and frequently between classroom and field exercises. In the field, Participants will be training in many working conditions; e.g., hot and dusty, cold and snowy. Weather in Colorado is subject to rapid and diverse changes. We suggest that you come prepared to dress in layers so that you can adjust to the temperature and condition changes. <u>Click for Weather Forecast</u>.

| <u>Partic</u> | pants are required to bring the following equipment: |
|---------------|--|
| | Leather work gloves |
| | Standard protective footwear — ASTM F2413-11 Mandatory |
| | Spectacle kit for a SCBA, if applicable |
| | Prescription safety glasses, if applicable, with attached side shields (must be worn at all times) |
| ā | Appropriate work clothing (no shorts, sleeveless shirts, or sandals) |
| | Sunscreen, lip balm, and any other items that may be needed to protect from the elements |
| | Approved Structural Firefighter Protective Ensemble |
| | |
| SERTC | will provide as necessary: |
| | SCBA |
| | Hard hats |
| | Safety glasses |
| | Safety vests |
| | All other safety gear required for the training |
| | |

Medical Monitoring:

A series of medical questions will be asked before any physical training and vital signs are checked periodically. SERTC will not allow the participants with a blood pressure above 160/90 to wear SCBA or fully encapsulated clothing.

Certificate of Completion:

In order to receive a certificate of successful completion, participants must fulfill all requirements for the course.

Reimbursement—Complete Vendor Form:

<u>Click here</u> and please complete the new vendor form and submit receipts for baggage reimbursement not to include overweight fees to your POC Christina Karloff <u>mailto:cskarloff@up.com</u>.

Point of Contacts:

If you have any questions, please feel free to contact either of the contacts listed below:

Ben Salo
(402) 544-4981- Office or (916) 792-8259- Cell
brsalo@ up.com

Christina Karloff
CBR/ASKRail Special Project Assistant
(402) 544-5974- Office
(402) 997-2044- Fax
cskarloff@up.com

Thank you for registering and welcome to the Union Pacific (UP) sponsored Crude by Rail (CBR) course at the Security Emergency Response Training Center (SERTC) in Pueblo, Colorado. The course will be taught by SERTC instructors and assistance will be provided by UP Hazardous Materials Management personnel during your stay.

Your travel arrangements will be coordinated for you by Union Pacific. Students will be flown from your home airport, to Denver, Colorado. If you choose to drive, please be advised you will be reimbursed for mileage, not to exceed the cost of airfare.

Airline Reservations:

Your airline reservation will be handled by UP's Travel Services. The cost of your round-trip airline reservation is paid in full by UP. You will be reimbursed checked baggage fees (2 checked bags maximum-NO Overweight fees). Upon your return, please complete the attached vendor request form and submit the baggage receipts you received from the airline to Christina Karloff.

Ticket Cancellations:

If unable to attend the course you MUST contact Christina Karloff or Ben Salo with Union Pacific to cancel your airline reservation before your scheduled departure date and time.

Ticket Changes:

If your plans change, and your airline ticket has been issued, you may be responsible for the change fee, and any other costs associated to change the ticket. If you would like to reschedule to another date, you will need approval from UP.

Travel Issues or Travel Emergencies:

If you encounter issues with your travel to Denver, such as long delays or cancellations, please contact Union Pacific Travel Services at (402) 544-4666 or (800) 388-4405 and follow the prompts for a "travel emergency". Contact the Union Pacific Representative in Pueblo to arrange ground transportation from the Denver Airport. Phone number is provided with your travel itinerary. If no answer, please contact Front Range Shuttle Service at (719) 237-2646.

Lodging:

A single room will be confirmed for you by Union Pacific according to the dates of your airline reservation and will be guaranteed for late arrival. You do not need to contact the hotel directly. At check in, identify yourself as an attendee of the UP Crude by Rail training course at SERTC. UP has taken care of the cost of your room and tax per night, but you will be responsible for any incidentals or other charges to your room at check-out. If you reserve additional nights outside of your approved stay, you will be responsible for the extra nights.

The hotel is:

Courtyard by Marriott-Pueblo Downtown 110 W. 1st Street/110 W. City Center Drive Pueblo, CO 81003 (719) 542-3200



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You; Christopher Loudon (cloudon@cityofkingsville.com)

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Security and Emergency Response Training Center

55500 DOT Rd. | Pueblo, CO 81001 USA 719.584.0584 | www.sertc.org | Train Today For a Safe Tomorrow

Confirmation — Please Follow these Instructions

Dear Christopher Loudon:

We would like to welcome you to 10-22-18 | CBR(RR)-10-22-18 | Oct 22 - 24 2018 UP Spon are excited to have you join us for a great class. SERTC prides itself on training the best, and students the best they can be. Please follow the next steps, ensuring your travel to the training

INSTRUCTIONS:

- Reporting Instructions. <u>Click here</u>; read carefully important details in this document include;
 - · How to make Travel Arrangements
 - · PPE & dress requirements
 - Thru Oct 2018, when you arrive onsite, you will be required to show your driv license daily
 - After Oct 2018, see details in the reporting instructions about RealID complian · During class, you will receive both a manual and a thumb drive with the cours material, and we provide laptops. If you want to study after hours, you will nee
 - bring your own taptop (optional) Although SERTC has some vending machines (cash/coins only), feel free to snacks. We have a refrigerator if needed
 Click for Weather, or Pueblo road conditions

Again, thank you for signing up for this training and be ready for a fun-filled course. Feel free us for any other inquiries.

Safe travels.



BUILDING AMERICA³

Ben Salo Office: (402) 544-4981 Cell: (916) 792-8259 Email: brsalo@ up.com

Christina S. Karloff **CBR Special Project Assistant** Office (402) 544-5974 Fax: (402) 997-2044 Email: cskarloff@up.com

SERTC Administration I HMCT Business Office Security and Emergency Response Training Center is a Department of TTCI, a subsidiary of the Association of American Railroads 55500 DOT Rd | Pueblo. CO 81001 | (719) 584-0584 www.sertc.org | Facebook | Twitter | Youtube



chris loudon



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