

City of Kingsville, Texas

AGENDA CITY COMMISSION MONDAY, NOVEMBER 26, 2018 REGULAR MEETING

**CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
6:00 P.M.**

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – November 13, 2018

APPROVED BY:



Jesus A. Garza
City Manager

II. Public Hearing - (Required by Law).¹

1. None.

III. Reports from Commission & Staff.²

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; **Streets Update**; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, **Employee Recognition**, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."*

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

Consent Agenda**Notice to the Public**

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

1. Motion to approve final passage of an ordinance granting to AEP Texas Inc., its successors and assigns a non-exclusive franchise to construct, maintain and operate lines and appurtenances and appliances for conducting electricity in, over, under and through the streets, avenues, alleys and public places of the City of Kingsville, Texas. (City Attorney).
2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinance Chapter VII, Article 5, Traffic Schedule II, providing for a new school zone on N. 19th Street and E. Henrietta Avenue for the Jubilee Academies School and the installation of school zone signs and for the removal of a school zone on E. Ailsie Avenue for Christian Life Academy. (City Engineer).
3. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget for Park Recreation Programs due to donations received. (Parks Manager).
4. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for TCEQ SEP for Wastewater effluent violation fees (from failure of blower and back-up blower in June). (Public Works Director).
5. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for Water Well #22 emergency repairs. (Public Works Director).
6. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget for the cash match for CDBG Grant #7218269 for manhole rehabilitation (sewer line system improvements). (Public Works Director).
7. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget for the purchase of additional Police Department software and equipment. (Police Chief).
8. Motion to approve a resolution authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Kingsville Amateur Boxing Club, Inc., for drug and alcohol prevention programs. (Police Chief).
9. Motion to approve out-of-state travel for City Commission and City Staff to the ICSC RECon Global Retail Real Estate Conference in Las Vegas, Nevada on May 18-23, 2019. (City Manager).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

10. Presentation and discussion regarding Wastewater System analysis and suggested improvements by contract engineer, LNV Engineering, Inc. (City Engineer).
11. Consider whether to authorize staff to seek an amendment to the professional engineering agreement with Kimley-Horn for drainage master plan for additional sites. (City Engineer).
12. Consider introduction of an ordinance amending Chapter XV, Article 5-Historical Districts and Landmarks and Article 6-Zoning, Sections 15-5-30 & 31 and 15-6-127, providing that the Historic Preservation Officer has the authority to review and approve signage in the historical district. (Director of Planning and Development Services).
13. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for prior fiscal year (FY2017-2018) purchase orders that need to be rolled over to the current fiscal year. (Finance Director).
14. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for the purchase of Lexipol Public Safety Policy Management Software. (Fire Chief).
15. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for the purchase of Fire Prevention Educational supplies. (Fire Chief).
16. Consider authorizing the purchase of parks equipment and installation from Park & Play Structures via BuyBoard, as per staff recommendation. (Parks Manager).
17. Executive Session: Pursuant to Section 551.072, Texas Government Code, Deliberations regarding Real Property Exception, the City Commission shall convene in Executive Session to discuss the purchase, exchange, lease, or value of real property as deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third party. (City Manager).

VII. Adjournment.

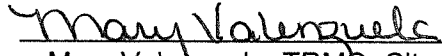
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

November 20, 2018 at 1:30 P.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.



Mary Valenzuela, TRMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

NOVEMBER 13, 2018

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON TUESDAY, NOVEMBER 13, 2018 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Dianne Leubert, Commissioner
Hector Hinojosa, Commissioner
Arturo Pecos, Commissioner

CITY COMMISSION ABSENT:

Edna Lopez, Commissioner

CITY STAFF PRESENT:

Jesus Garza, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Manager
Tom Ginter, Director of Planning & Development Services
Bill Donnell, Public Works Director
Rudy Mora, City Engineer
Derek Williams, IT
David Solis, Risk Manager
Diana Gonzales, Human Resources Director
Susan Ivy, Parks Manager
Cynthia Martin, Downtown Manager
Charlie Sosa, Purchasing Manager
Emilio Garcia, Health Director
Adrian Garcia, Fire Chief
Ricardo Torres, Police Chief
Janine Reyes, Tourism Director
Jennifer Bernal, Community Appearance Supervisor
David Bodiford, Accounting Manager
Victoria Butler, Municipal Court Supervisor
Bisente Zamora, Meter Reader Technician

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 6:00 P.M. with four Commission members present. Commissioner Edna Lopez absent.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – October 22, 2018

Motion made by Commissioner Pecos to approve the minutes of October 22, 2018 as presented, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos voting “FOR”. Fugate “ABSTAINED”.

II. Public Hearing - (Required by Law).¹

1. Public hearing on changes to the current Conceptual Development Plan for the Torres Estates Development located at 1.44 acres Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott, at the request of the new owner Ruben Ruiz. (Director of Planning and Development Services).

Mayor Fugate announced and opened this public hearing at 6:02 P.M.

Mr. Tom Ginter, Director of Planning and Development Services reported that when Mr. Mark Dizdar rezoned this development to a planned unit development, one of the requirements was to submit a conceptual plan of the development, which was done in April, 2015. Mr. Dizdar did not go through with this project and subsequently has sold the land/project to Mr. Ruben Ruiz. It's Mr. Ruiz's intent to request a change in the conceptual plan. Ginter stated that the difference between the conceptual plan that was submitted in April 2015 to what is being submitted now by Mr. Ruiz is the following: Conceptual plan in 2015 was to build an 18ft driveway which will have room for 2 cars for each house; plant 2 trees in the front yard of the property of each lot where a home is being built; install a sprinkler system; build 6ft sidewalk on the perimeter of property; and build fence on the frontage of the property. What is being submitted now by Mr. Ruiz is the following: no change to the 18ft driveway; plant 1 tree, his choice in the front yard of the property of each lot where a house is being built; delete installation of a sprinkler system installation; no change to the 6ft sidewalk; and no change to building a fence on the frontage of the property. Ginter further stated that the Planning and Zoning Commission met on this item on November 7th and vote 4-0 to recommend approval of the changes to the conceptual plan as submitted for the Torres Estates/Heritage Estates development.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

Commissioner Leubert asked that there is nothing being stated about carports in this plan, and asked if they have the option to build a carport if they chose too?

Mr. Ginter responded that they do have the option, if they choose too, to build a carport.

Mayor Fugate asked about the timeline for this project.

Mr. Ruben Ruiz, Edinburg, TX, responded that the timeline is to finish infrastructure starting in December. They would like to finish things up and begin with at least 3 homes, sometime in January or February. Mr. Ruiz commented that he has been in the Kingsville area for about 8 years.

There being no further comments, Mayor Fugate closed this public hearing at 6:07 P.M.

2. Public hearing on changing the name of the plat/subdivision from Torres Estates to Heritage Estates located at 1.44 acres Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott, at the request of the new owner Ruben Ruiz. (Director of Planning and Development Services).

Mayor Fugate announced and opened this public hearing at 6:07 P.M.

Mr. Ginter stated that as the developer uses the word Heritage in his other developments around Kingsville, and for the developer to be consistent with his marketing and of his brand, he would like to change from Torres Estates to Heritage Estates.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments, Mayor Fugate closed this public hearing at 6:08 P.M.

III. Reports from Commission & Staff.²

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, **Investment Report**, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; **Streets Update**; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, **Employee Recognition**, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation. No formal action can be taken on these items at this time."*

Mr. Jesús Garza, City Manager presented awards to those employees that had completed the Leadership Program that was held by the City of Kingsville. The Leadership Program gives the employee the opportunity to learn more about management, conflicts in the workplace and several other topics. This program started in 2017 and is now on its 3rd session.

The City Commission received copies of an updated Street Report provided by Mr. William Donnell, Public Works Director and copy of an updated Quarterly Investment Report, provided by Mrs. Deborah Balli, Finance Director.

Mr. Rudy Mora, City Engineer reported on a project that TXDOT that is about to break ground in the next couple of weeks. This project will improve curb ramps, sidewalks and pedestrian elements. The scope of works for this project will consist of replacing curb ramps at designated street intersections. This will also include damaged and the installation of missing sidewalks. The pedestrian elements include replacing crosswalk utilization, which are pedestrian push buttons, as well as vehicle stop bars. The construction will impact Santa Gertrudis, between 14th Street and Highway 77; King Avenue between 14th Street and Highway 77; 14th Street between Corral and Alexander Avenue; and General Cavazos between 14th Street and Highway 77. Mora stated that the tentative schedule for this project is to begin on November 26, 2018 and be completed by early March, 2019.

Mr. Garza commented that it is important to add sidewalk on King Avenue, as it has been an effort by the Community leaders for quite some time. Garza further commented that this project will come to us at no cost to either the city or any local jurisdiction. The project will be paid by TXDOT.

Mrs. Jennifer Bernal, Community Appearance Supervisor made a report to the Commission on demolition orders. She stated that this has been delayed due to weather but is now looking into moving forward with the demolition orders.

Commissioner Hinojosa asked about the property located at 623 E. Ave. A, if the property was as bad on the inside as it is on the outside.

Mrs. Bernal stated that this is a burn structure, so the interior is as bad as the exterior of the home.

Mr. Garza commented that there will be some agenda items that will begin to come up in relation to school safety, pedestrian crosswalks, speed zone. He further commented that the Commission will need to determine what policy direction does the Commission want from staff in order to achieve these projects. He stated that for example, if the school district should request for certain things regarding school safety, the school district will be responsible for the upfront cost of the project and the city will take over the maintenance aspect of that project. These are the types of things that will need to be determined by the Commission, as they come up.

Mayor Fugate asked who all is assisting with this project. Mr. Garza responded that the internal team that is involved in this is City Engineer, Public Works, and the Police Department.

Mr. Garza mentioned that on Monday, November 26th, Fire Station No. 2 will be hosting an open house of their facility. The open house will be at 5:00 p.m., prior to the scheduled 6:00 p.m. Commission meeting. This event is open to the public as well as the Commission and staff.

Commissioner Hinojosa asked about the Financial Report, as they haven't received it since September and asked if the reason they haven't received it is because of the year-end. Mr. Garza responded that he made the decision to wait on this report until January, as the audit comes in and changes all the numbers. He stated that it may be confusing it staff worked on a 4th quarter budget report with numbers that weren't real numbers, so the decision was made to wait until January 2019 and startup with the quarter reports on the budget side with the first quarter of fiscal year 2019 where they will use numbers that are actually audited.

Mrs. Courtney Alvarez, City Attorney reported that the next Commission meeting is scheduled for November 26th, with the deadline for staff to submit their agenda items by November 14th. She further reported that City Offices will be closed for the Thanksgiving Holiday on Thursday, November 22nd and Friday, November 23rd. Mrs. Alvarez mentioned some corrections that are needed on a couple of the agenda items that are on today's agenda. One being, agenda item # 14, under the consent agenda, the year should read 2019 for this travel. The second thing was agenda item #17, presentation by LNV Engineering has been moved to the November 26th Commission meeting.

Mayor Fugate announced that this upcoming weekend is the Ranch Hand Festival in the downtown area with the Ranch Hand Breakfast taking place on King Ranch property.

Commissioner Hinojosa thanked all veterans and those that are presently serving in the Military Armed Forces for their dedication in protecting our Country.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No public comments made.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

Motion made by Commissioner Hinojosa to approve the consent agenda as amended, (correction of typo for agenda item 14, should read 2019 and not 2018), seconded by Commissioner Leubert and Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

1. Motion to approve final passage of an ordinance amending the zoning ordinance by granting a special use permit to place an additional building for storage/meetings at Flato, Block 11, (exempt), 2.0661 acres, also known as 702 W. Avenue B, Kingsville, Texas. (Director of Planning and Development Services).
2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 15-6-21-Definitions to include a definition for tiny homes. (Director of Planning and Development Services).
3. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter XV, Article 6, Zoning, Amending Appendix A-Land Use Categories to add tiny homes. (Director of Planning and Development Services).
4. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter XV, Article 6, Zoning, Amending Appendix B-Space Requirements, Section One Space Requirements for Residential Use to add requirements for tiny homes. (Director of Planning and Development Services).
5. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for the purchase of a new ambulance. (Fire Chief).
6. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for land acquisition costs in relation to the old county hospital. (Director of Planning and Development Services).
7. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for Police Department rollover projects. (Police Chief).
8. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter III, Article 7, Personnel Policies (amending the FY 2018-2019 comp plan). (Human Resources Director).
9. Motion to approve the re-appointment of Nick Harrel to the Civil Service Commission for a three-year term. (Human Resources Director).

10. Motion to approve the appointment of Antwan Johnson to the Main Street Advisory Board to fill the unexpired portion of a two-year term due to the resignation of Jeffrey Chavez, who recently moved. (Downtown Manager).
11. Motion to approve a resolution of the City of Kingsville authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to the Palmer Drug Abuse Program (PDAP) of Kingsville for drug abuse prevention programs. (Police Chief).
12. Motion to approve a resolution recognizing the importance of Municipal Courts, the rule of law, and the fair and impartial administration of justice in recognition of Municipal Court Week- November 5-9, 2018. (City Attorney).
13. Motion to accept two \$500 donations for Parks Department's recreational programing: Healthy Family Events. (Parks Manager).
14. Motion to approve out-of-state travel for the Finance Director and Accounting Manager to attend the annual GFOA conference in Los Angeles, California from May 19-22, 2018 with preconference sessions May 17-18, 2018. (Finance Director).
15. Consider a resolution of the City of Kingsville authorizing the honorary designation of Los Kineños Trail on 6th Street from its intersection with North 14th Street to Loop 428 (with no name change of 6th Street). (City Manager).
16. Motion to approve out-of-state travel for one Fire Department personnel to attend the Health Care Coalition Response Leadership Course at FEMA's Center for Domestic Preparedness from January 28, 2019-February 1, 2019 in Anniston, Alabama. (Fire Chief).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

17. Presentation and discussion regarding Wastewater System analysis and suggested improvements by contract engineer, LNV Engineering, Inc. (City Engineer).

Item was not heard or discussed, as it was pushed to the November 26, 2018 City Commission meeting.

18. Consider introduction of an ordinance granting to AEP Texas Inc., its successors and assigns a non-exclusive franchise to construct, maintain and operate lines and appurtenances and appliances for conducting electricity in, over, under and through the streets, avenues, alleys and public places of the City of Kingsville, Texas. (City Attorney).

Mr. Patrick King, AEP Representative, commented that this is an agreement that has expired and is up for renewal. This agreement is pretty much basic and straight forward.

Commissioner Hinojosa asked if this was a 30 year agreement. Mrs. Alvarez responded that this was correct. Hinojosa further asked if the rate was going to be .02607 and asked if this would be consistent with the 30 year agreement. Mrs. Alvarez responded no, as the State Legislature sets the rates, so this is just saying that this is current rate, but the State will modify the franchise fee, when they chose to. Alvarez further commented that this agreement will update with regards to that change, if when it occurs. Commissioner Hinojosa further asked how this would be modified, and would AEP have to go and ask for an increase.

Mr. King commented that what it would take is a request to be modified. He further stated that the way this was setup is the monies that the cities receive is based on the kilowatt hours that is consumed within the city limits. The thought process is for a city to be able to receive more revenue from the franchise agreement which also ties to economic development which will have more meters come into the city limits, which is one way to raise it. King further commented that if the factor is going to be changed, it would have to come through the State which is Texas Utilities Code.

Commissioner Hinojosa further asked if this was a pass through to the customers, if the rate increases?

Mr. King responded that it is not part of their rate base. This is a tax that they pay.

Commissioner Hinojosa again asked if this was passed on to the AEP customer?

Mrs. Alvarez responded that at some point it may be incorporated into what the business collects from customers in order to pay their other bills, pay their employees, but it's not a specific line item on a bill like other items with regards to rate cases.

Introduction item.

19. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinance Chapter VII, Article 5, Traffic Schedule II, providing for a new school zone on N. 19th Street and E. Henrietta Avenue for the Jubilee Academies School and the installation of school zone signs and for the removal of a school zone on E. Ailsie Avenue for Christian Life Academy. (City Engineer).

Mr. Mora stated that this item is for an ordinance authorizing the placement of a school zone and signage for Jubilee Academies on E. Henrietta east to N. 19th and from there south along N. 19th to almost E. King Avenue during specified times in school operation hours. The established speed in the school zone shall be 15 miles per hour. This ordinance will also authorize the removal of school zones and signage for the now closed Christian Life Academy. Mora further stated that Jubilee Academies has expanded their Kingsville Campus with the addition of a gym and more parking. With these changes, there are now ingress and egress to the school from E. Henrietta Ave. to N. 19th Street. The existing speed limit on E. Henrietta Ave. to N. 19th Street is 30 MPH. Due to the new traffic patterns, it is important to reduce the speed in the area during school drop off and pick up hours. The standard practice is to reduce the speed to 15 MPH, therefore reducing it from 30 MPH to 15MPH during specified times in school operation hours. The Christian Life Academy no longer exists so the school zone is not needed. The school zone signs at the former Christian Academy will be repurposed for use at the new Jubilees Academies school zone. The school zone will be placed with signs only during designated times. Flashing beacons are not a requirement and are used only to supplement the static signs. However, two of the six signs will have flashers. Establishing the school zones, will be in accordance with State and Federal Guidelines and the Manual of Uniform Traffic Control Devices.

Mayor Fugate asked who pays this? Mr. Garza responded that this is part of the policy discussion. The way that it works now, the school would pay for this, as this is the way it has been handled historically.

Commissioner Hinojosa asked if the school district is aware of this. Mr. Garza responded that there was communication with the school district last week and he believes they were caught off guard by it.

Mayor Fugate commented that the school district should pay for this. Mr. Garza commented that staff is not suggesting that the city should pay for this, but staff did not want to assume what the overall policy might be simply because of things that have been occurring recently related to school safety overall.

Mrs. Alvarez commented that for clarification purpose, there are static signs listed in the memo that are roughly \$600, which was what the city was potentially looking at. But as for the flasher signs it is \$10,665; unless the preference is to have all of them.

Introduction item.

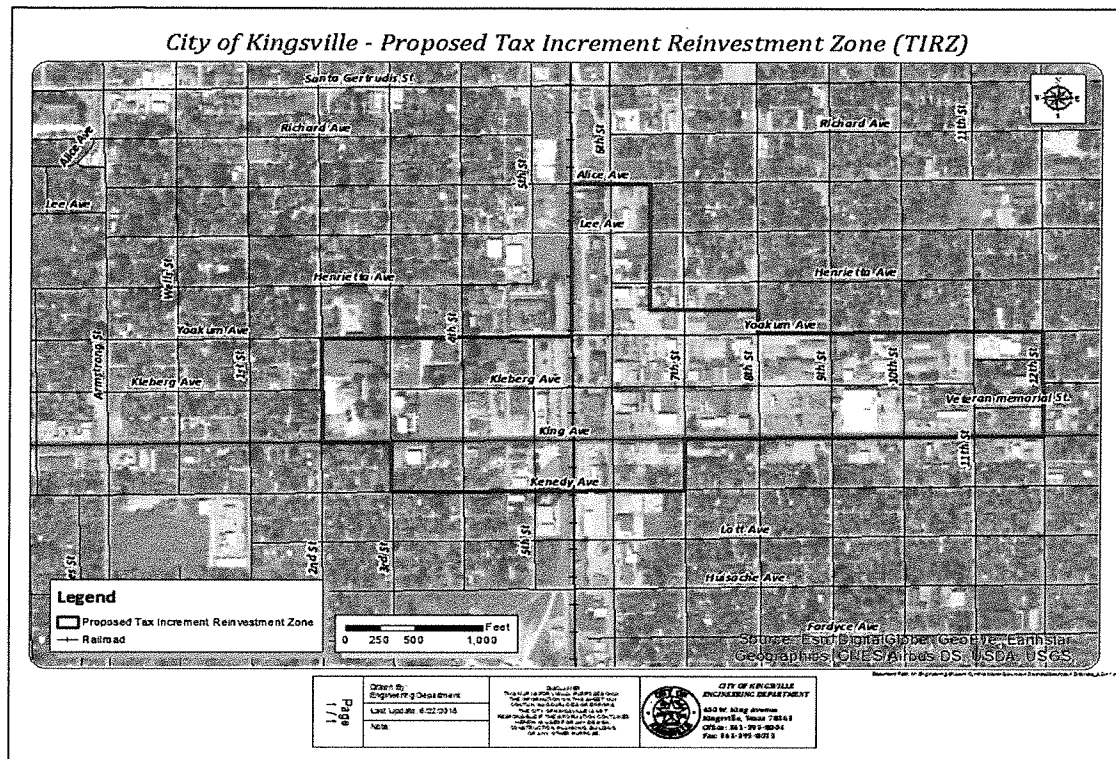
20. Consider a resolution adopting the map for the Tax Increment Reinvestment Zone (TIRZ) Zone #1, Historical Downtown District Kingsville, Texas. (Downtown Manager).

Mrs. Cynthia Martin, Downtown Manager stated that a Tax Increment Reinvestment Zone (TIRZ) Zone #1 is being proposed in Kingsville's Historic Downtown District. As determination of the district boundaries is one of the first steps to the creation of such district, it is requested that the City Commission approve a map of the proposed district. At the October 22, 2018 public hearing on the proposed Tax Increment Reinvestment Zone (TIRZ), questions were raised as to the boundaries of the proposed district presented at that time (TIRZ Option 1). In consideration of those comments, staff has drafted a second area (TIRZ Option 2) along the suggested lines expanding the TIRZ. This expansion adds twelve (12) residential properties including three vacant lots. Commercial properties added include two (2) commercial buildings, one of which houses a non-profit, and two (2) churches. City staff recommends staying with Option 1. Of primary concern when laying out district boundaries for a TIRZ is to put the district on the best financial footing possible. When analyzed, the additional properties added to the proposed TIRZ#1 would be of little benefit to it adding mostly residential properties to a TIRZ designed to grow the commercial sector.

Mr. Garza commented that it is staff's recommendation to go with the map that was presented at the previous City Commission meeting.

Motion made by Commissioner Leubert to adopt Option 1, for the Tax Increment Reinvestment Zone (TIRZ) Zone #1, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Leubert, Pecos, Hinojosa, Fugate voting "FOR".

Approved map is shown below.



Mayor Fugate recommended for staff to meet with Kleberg County and get them on board with this as well.

21. Consider a resolution to change the current Conceptual Development Plan for the Torres Estates Development located at 1.44 acres Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott (1.44 acres). (Director of Planning and Development Services).

Motion made by Commissioner Leubert to approve the resolution to change the current Conceptual Development Plan for the Torres Estates Development located at 1.44 acres Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott (1.44 acres), seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Pecos, Hinojosa, Leubert, Fugate voting "FOR".

22. Consider a resolution to change the name of the plat/subdivision from Torres Estates to Heritage Estates located at Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott (1.44 acres). (Director of Planning and Development Services).

Motion made by Commissioner Leubert to approve the resolution to change the name of the plat/subdivision from Torres Estates to Heritage Estates located at Eva, Block 1, Lot 1-9 also known as 1100 East Kenedy and Clyde, Block 2, Lot 1-3, also known as 1116 East Lott (1.44 acres), seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

23. Consider a resolution authorizing the Police Chief to enter into an ERAD-Recovery Agreement between the City of Kingsville (Police Department) and ERAD Group, LLC for additional asset recovery tools. (Chief Torres).

Mr. Ricardo Torres, Chief of Police stated that to fully leverage their resources, they must develop new tools to assist them in the seizure of illicit funds. The agreement with

ERAD Group, LLC will provide them another tool in their toolbox for the seizure of funds used by human and drug trafficking organizations as well as other criminal activities. The cost is \$3,000 annually and 5.7% per seizure or 7.7% per forfeiture dependent on filing and disposition of cases.

Motion made by Commissioner Leubert to approve this resolution authorizing the Police Chief to enter into an ERAD-Recovery Agreement between the City of Kingsville (Police Department) and ERAD Group, LLC for additional asset recovery tools, seconded by Commissioner Pecos.

Commissioner Hinojosa asked that on the fee schedule, the documentation that he has, on the service fees per seizure of 5.7% and 7.7% per forfeiture, what is the difference?

Chief Torres responded that they decide whether they want to file a seizure or a forfeiture. He stated that they would file the lower cost of the two, which is what everyone else chooses. Torres commented that it is his belief that it all determines on whether you file it on the State or Federal level.

Commissioner Hinojosa further asked if there is any way of getting rid of the 7.7%? Chief Torres responded that this both 5.7% and 7.7% would need to be left in.

The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

24. Consider a resolution authorizing the Mayor to enter into an Interlocal Agreement related to Expanded Participation in ACS Services between the City of Kingsville and the Alliance for Community Solutions Ltd. (ACS) for the Police Department's State Homeland Security Program. (Chief Torres).

Chief Torres stated that this item is related to a State Homeland Security Project Grant for an estimated amount of \$55,000.00. He further stated that not only will this system maintain the security of the facility, the system will work with the CBCAN regional responded ID/Access Program, as well as the CBCAN communication capabilities.

Motion made by Commissioner Pecos to approve the resolution authorizing the Mayor to enter into an Interlocal Agreement related to Expanded Participation in ACS Services between the City of Kingsville and the Alliance for Community Solutions Ltd. (ACS) for the Police Department's State Homeland Security Program, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Leubert, Pecos, Hinojosa, Fugate voting "FOR".

25. Consider a resolution authorizing the City to submit an application to the Fire House Subs Grant requesting grant funding for extrication tools on behalf of the Kingsville Fire Department with no anticipated cash match. (Fire Chief).

Chief Garcia stated that the Kingsville Fire Department is requesting approval to apply for a Fire House Subs Grant, which if awarded will assist in replacing the department's outdated rescue extrication tools. The total grant request is for \$32,298.51 with no cost share. If awarded the grant, it will cover cost of equipment in its entirety with no cost share required.

Motion made by Commissioner Pecos to approve the resolution authorizing the City to submit an application to the Fire House Subs Grant requesting grant funding for extrication tools on behalf of the Kingsville Fire Department with no anticipated cash match, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Pecos, Hinojosa, Leubert, Fugate voting "FOR".

26. Consider a resolution authorizing the Fire Chief to enter into a Memorandum of Understanding for Hospital Preparedness Program between the Coastal Bend

Regional Advisory Council and the City of Kingsville-Fire Department. (Fire Chief).

Chief Garcia stated that this agreement will allow the Kingsville Fire Department to obtain pre-hospital care equipment and remain a member of the HCC, allowing us the opportunity to give input from the pre-hospital care perspective and voice concerns, when necessary. There is not financial impact to the city.

Motion made by Commissioner Pecos to approve this resolution authorizing the Fire Chief to enter into a Memorandum of Understanding for Hospital Preparedness Program between the Coastal Bend Regional Advisory Council and the City of Kingsville-Fire Department, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

27. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for Park Recreation Programs due to donations received. (Parks Manager).

Introduction item.

28. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for TCEQ SEP for Wastewater effluent violation fees (from failure of blower and back-up blower in June). (Public Works Director).

Mr. William Donnell, Public Works Director reported that this action is based on South Wastewater Treatment Plan for exceeding Dissolved Oxygen, Total Suspended Solids, Ammonia Nitrogen and Escherichia Coli effluent discharge limits due to blower malfunctions during the period of June 14 through June 18, 2018. This resulted in 16 dead fish and the conveyance of bloodworms into the receiving stream. The blowers have been repaired and effluent discharge is within permit limits. Donnell further stated that staff is submitting documentation for a Third Party SEP for Wastewater Treatment Assistance.

Commissioner Hinojosa asked if the repairs had already been made. Mr. Donnell responded yes. Hinojosa further asked if the city still had to pay another \$40,000 penalty. Mr. Donnell responded that the city did submit and SEP application. This would be a wastewater program, which is the Wastewater Treatment Assistance Program.

Introduction item.

29. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget to provide funds for Water Well #22 emergency repairs. (Public Works Director).

Mr. Donnell stated that on September 18, 2018 water well #22 lost production. During this time the area was receiving large amounts of rain. The first week of October Advanced Water Well Technologies was able to get a rig into position to pull the well. It was discovered that only four column pipes remain connected to the well head. The rest of the column pipe, cable and airline were pulled into the well. A video was taken where it was determined that the column pipe went to the bottom of the well casing. Advanced Water Well Technologies is confident they can remove the items from the well and replace the components to get the well back into production. Replacement parts for Water Well #22 is estimated at \$71,272 and removal of the components in the well is estimated at \$40,875. This budget amendment will reallocate funding of \$112,147.00 from CO Series 2011, emergency repairs to the well.

Commissioner Leubert asked if there is anything that the city can do to prevent this from happening again.

Mr. Donnell responded that this is a rare situation that happens. The City of Kingsville has not had this issue happen before, but it has been known to have happened in other cities.

Mayor Fugate asked when Water Well #22 was built.

Mr. Joe Casillas, Water Production Supervisor responded that Water Well #22 was built in 1996.

Introduction item.

30. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for the cash match for CDBG Grant #7218269 for manhole rehabilitation (sewer line system improvements). (Public Works Director).

Mr. Donnell stated that this project was brought up by the previous Capital Improvements Manager back in 2017 which was approved by resolution by the City Commission, but grant was not approved that year to the city. Donnell further stated that this year the city received approval of the grant in October 23, 2018. Due to the timeframe, this item was not included as part of the budget process. This grant will be used to replace deteriorated manholes in the sewer collections system. The Utility Fund will transfer \$60,000 for the cash match into the CDBG Grant Fund.

Introduction item.

31. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget for the purchase of additional Police Department software and equipment. (Police Chief).

Chief Torres stated that the request being made is for the purchase of equipment to further enhance their ability to use the full capabilities of the eForce software acquired via the NIBRS Grant thru the Office of the Governor, Criminal Justice. This fund will come partially from the Child Safety Revenues and the remainder from the fund balance of the Police Seizure Fund.

Introduction item.

32. Consider a resolution of the City Commission of Kingsville, Texas designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract Number 7218269. (City Engineer).

Mr. Mora stated that this is an extension of the CDBG cash match. He further stated that the project shall rehabilitate 18 manholes throughout the city. These manholes have deteriorated and the proposed scope of work would reduce inflow and infiltration. The grant is to assist low to moderate income communities using State Funds. The resolutions included are a requirement by the State. It is a requirement to assign a grant administrator to this grant. The Grant Administration Service Contract with GrantWorks will need to be approved to satisfy the requirement.

Ms. Oralia Cardenas, representative of GrantWorks stated that this grant is a competitive grant. She further stated that this is a grant for \$300,000 with a match of \$60,000.

Motion made by Commissioner Hinojosa to approve the resolution of the City Commission of Kingsville, Texas designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TXCDBG) Contract Number 7218269, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

33. Consider a resolution authorizing the Mayor to enter into a Grant Administration Services Agreement between the City of Kingsville, Texas and GrantWorks, Inc. (For TxCDBG #7218269), for sewer line system improvements. (City Engineer).

Motion made by Commissioner Hinojosa to approve the resolution authorizing the Mayor to enter into a Grant Administration Services Agreement between the City of Kingsville, Texas and GrantWorks, Inc. (For TxCDBG #7218269), for sewer line system improvements, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Leubert, Pecos, Hinojosa, Fugate voting "FOR".

34. Consider a resolution of the City of Kingsville, Texas regarding civil rights, citizen participation plan, Section 3, excessive force, Section 504, fair housing, and code of conduct policies for TxCDBG compliance. (City Engineer).

Motion made by Commissioner Pecos to approve resolution of the City of Kingsville, Texas regarding civil rights, citizen participation plan, Section 3, excessive force, Section 504, fair housing, and code of conduct policies for TxCDBG compliance, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Pecos, Hinojosa, Leubert, Fugate voting "FOR".

35. Consider a resolution of the City of Kingsville designating the month of April as Fair Housing Month and supporting fair housing activities within the City. (City Engineer).

Motion made by Commissioner Hinojosa to approve the resolution of the City of Kingsville designating the month of April as Fair Housing Month and supporting fair housing activities within the City, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

36. Consider authorizing the purchase of additional Police Department software and equipment related to eForce enhancement project via state TIPS/TAPS purchasing cooperative, as per staff recommendation. (Purchasing Manager).

Chief Torres stated that this is for the equipment that was discussed under agenda item #31.

Motion made by Commissioner Hinojosa to authorize authorizing the purchase of additional Police Department software and equipment related to eForce enhancement project via state TIPS/TAPS purchasing cooperative, as per staff recommendation, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Fugate voting "FOR".

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 7:10 P.M.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, CMC, City Secretary

CONSENT AGENDA

AGENDA ITEM #1

**City of Kingsville
Legal Department**

TO: Mayor and City Commissioners
CC: Jesús A. Garza, City Manager
FROM: Courtney Alvarez, City Attorney
DATE: November 2, 2018
SUBJECT: AEP Texas Non-Exclusive Franchise Agreement

Summary: The City has a non-exclusive franchise agreement with AEP Texas, Inc. (formerly known as Central Power and Light Company) that is coming to the end of its term. The parties have worked on a new non-exclusive Franchise Agreement that they seek to have approved.

Background: The two parties have had a mutually beneficial thirty- year non-exclusive franchise agreement together. They seek to enter into a new thirty-year non-exclusive franchise agreement on substantially similar terms.

Financial Impact: None. The State of Texas sets the franchise fee rates. The City will continue to get the rate allowed by law until such time as the Legislature makes a change.

Recommendation: Approve the ordinance granting AEP Texas, Inc. its successors and assigns, a non-exclusive franchise to construct, maintain and operate lines and appurtenances and appliances for conducting electricity in, over, under, and through the streets, avenues, alleys, and public places of the City of Kingsville, as allowed by law.



ORDINANCE NO. 2018-_____

AN ORDINANCE GRANTING TO AEP TEXAS INC., ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF KINGSVILLE, TEXAS

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, A MAJORITY OF MEMBERS CONCURRING:

SECTION 1: That AEP Texas Inc., formerly known as Central Power and Light Company, a corporation organized under the laws of the State of Texas, its successors and assigns, (hereinafter called "Company") is hereby granted the non-exclusive right, privilege, franchise and authority until November 22, 2048, to acquire, construct, maintain and operate in, above, under, across, over and along the streets, alleys, thoroughfares, bridges, and public places (hereinafter "Public Rights-of-Way"), as the same now exist or may hereafter be laid out, in the City of Kingsville, State of Texas, (hereinafter called "City"), lines for the transmission and distribution of electric energy and services incidental thereto, either by means of overhead or underground conductors with all necessary or desirable appurtenances and appliances as currently installed or that may be installed in the future, including but not limited to electric substations, underground conduits, poles, towers, wires and transmission and distribution lines, and fiber optic cable and telegraph and telephone wires for audio, video, and data communications for use in support of transmission and distribution operations and the electric system and grid and matters appurtenance thereto, all for the purpose of transmitting and distributing electrical energy to the City and the inhabitants thereof, and persons and corporations within and beyond

the limits thereof, for light, heat, power, and any other purpose or purposes for which electric energy is now or may hereafter be used, and to license or lease space on or within the Company's poles, conduit, and appurtenant facilities for the attachment of third-party facilities, and for all other facilities Company deems reasonably necessary for the provision of safe, reliable, and economical electric service to the City.

SECTION 2: Poles and towers shall be erected so as not to interfere unreasonably with traffic over streets and alleys, and City may make and impose reasonable requirements fixing the location of poles, towers, and conduits, provided that no such requirement shall be unreasonably burdensome upon Company or unreasonably interfere with the operation or maintenance of said facilities.

SECTION 3: City hereby grants to Company permission to cut down, trim, remove, and otherwise control using herbicides or tree growth regulators, any trees, branches, vegetation, or brush upon and overhanging the Public Rights-of-Way of the City in the vicinity of Company's electric facilities where such trees and other vegetation, in Company's reasonable opinion, may endanger the safety of Company's personnel or interfere with the construction, operation or maintenance of Company's facilities or ingress or egress to, from or along the Public Rights-of-Way.

SECTION 4: The Company shall fully indemnify and save harmless the City from any and all damage, loss, action or cause of action arising in whole or in in part from Company's exercise of any of its rights, privileges, franchises and obligations hereunder, except to the extent arising out of City's negligence or willful misconduct.

SECTION 5: For and as full consideration and compensation for this franchise and the rights, privileges, and easements granted and conferred thereby and as rental for the use of the Public Rights-of-Way within or that may hereafter be within said City, the Company shall pay said City an amount calculated in accordance with the methodology prescribed by applicable law, as it exists today in the form and substance of the Texas Public Utilities Regulatory Act (PURA) Section 33.008(b), Texas Utilities Code, currently the product of a factor of \$0.002607 per kilowatt hour multiplied times the number of kilowatt hours delivered by Company to retail customers within the City's boundaries, as such charge may be revised from time to time in accordance with Section 33.008(b) of the Texas Utilities Code or any other applicable provision of law regarding franchise fee payments. A payment made on the basis of the foregoing applicable law or any change, modification or replacement thereof will be made each month throughout the term herein provided for, with each such payment to be made on the first business day of the second month following the month in which the deliveries occurred, for the billing cycle for that month.

The City shall notify the Company in writing of newly annexed and de-annexed areas. The notice shall include the ordinance number authorizing the action, and appropriate map identifying the areas and documentation of the notice to the State of Texas regarding the annexation or de-annexation. The Company shall have no responsibility for commencing payments to City for kilowatt hours delivered in newly annexed areas until it shall have received City's notification. Upon City's notification and starting the 91st day after receipt of such notice, the Company will commence payments to the City for kilowatt hours delivered in newly annexed area and will make any

appropriate adjustments in payments reflecting over deliveries of kilowatt hours in any prior month resulting from inclusion of kilowatt hours from de-annexed areas in the calculation of the monthly charge. Payments for deliveries in newly annexed areas and adjustments for over deliveries in de-annexed areas shall be made back to the effective date of the ordinance.

SECTION 6: Whenever in this ordinance the City or Company is referred to, such reference shall be deemed to include the respective successor or assign of either, and all rights, privileged, franchises, and obligation herein contained shall bind and inure to the benefit of such successor or assign, in which event the predecessor or such successor or assign is divested of all such rights, privileges, franchises or obligations, whether so expressed or not.

SECTION 7: The terms and provisions of this ordinance are joint and several, and the invalidity of any part shall not affect the validity of the remainder of the ordinance.

SECTION 8: This ordinance shall take effect from and after the earliest period allowed by law, provided that Company shall file its written acceptance of this franchise within ninety (90) days after the adoption of this ordinance. Once this ordinance takes effect, the electric franchise under which the City has been operating heretofore, shall stand surrendered.

INTRODUCED, READ FOR THE FIRST TIME AND PASSED to the second reading at a regular meeting duly and regularly called and held on the ____ day of _____, 2018.

**INTRODUCED, READ FOR THE SECOND TIME AND PASSED AND
ADOPTED** in written form at a regular meeting, duly and regularly called and held on the
_____ day of _____, 2018, by the following vote:

AYES: _____

NAYES: _____

APPROVED, this the _____ day of _____, 2018.

The Honorable Mayor of the City of Kingsville, Texas

Sam R. Fugate

ATTEST:

City Secretary

Mary Valenzuela

COUNTY OF KLEBERG §

IN TESTIMONY WHEREOF, witness my hand and seal of office, this ____ day of _____, 2018.

7

AGENDA ITEM #2

**City of Kingsville
Engineering/Public Works**

TO: Mayor and City Commissioners

CC: Jesús A. Garza, City Manager

FROM: Rudy Mora, City Engineer

DATE: Monday, October 29, 2018

SUBJECT: Ordinance authorizing the placement of school zone and signage for Jubilee Academies on E. Henrietta to N. 19th and from there to E. King Ave. and removing a school zone for Christian Life Academy

Summary:

This item is for an ordinance authorizing the placement of school zone and signage for Jubilee Academies on E. Henrietta east to N. 19th and from there south along N. 19th to almost E. King Ave. during specified times in school operation hours. The established speed in the school zone shall be 15 miles per hour (15 MPH). This ordinance will also authorize the removal of school zone and signage for the now closed Christian Life Academy.

Background:

Charter school Jubilee Academies has expanded their Kingsville campus with the addition of a gym and more parking. With these changes, traffic patterns and driveway configurations were changed. As part of the driveway changes, there are now ingress and egress to the school from E. Henrietta Ave. to N. 19th St. The existing speed limit on E. Henrietta Ave. to N. 19th St. is 30 MPH. Due to the new traffic patterns, it is important to reduce the speed in the area during school drop off and pick up hours. The standard practice (and maximum amount to reduce a posted speed) is to reduce the speed by 15 MPH. Therefore, the speed should be reduced from 30 MPH to 15 MPH during specified times in school operation hours. The Christian Life Academy no longer exists, so the school zone is not needed. The school zone signs at the former Christian Life Academy will be repurposed for use at the new Jubilees Academies school zone.

Financial Impact:

The school zone will be placed with signs only during designated times. Flashing beacons are not a requirement and are used only to supplement the static signs. However, two of the six signs will have flashers. The total estimated cost of the installation of all six signs is (\$10,665.62 + \$600) \$11,265.62. The cost is budgeted through our Street Department from 001-5-3050-52200 Signs & Signals in the General Fund for this project. Establishing the school zone will be in accordance with state and federal guidelines and the Manual of Uniform Traffic Control Devices (MUTCD).

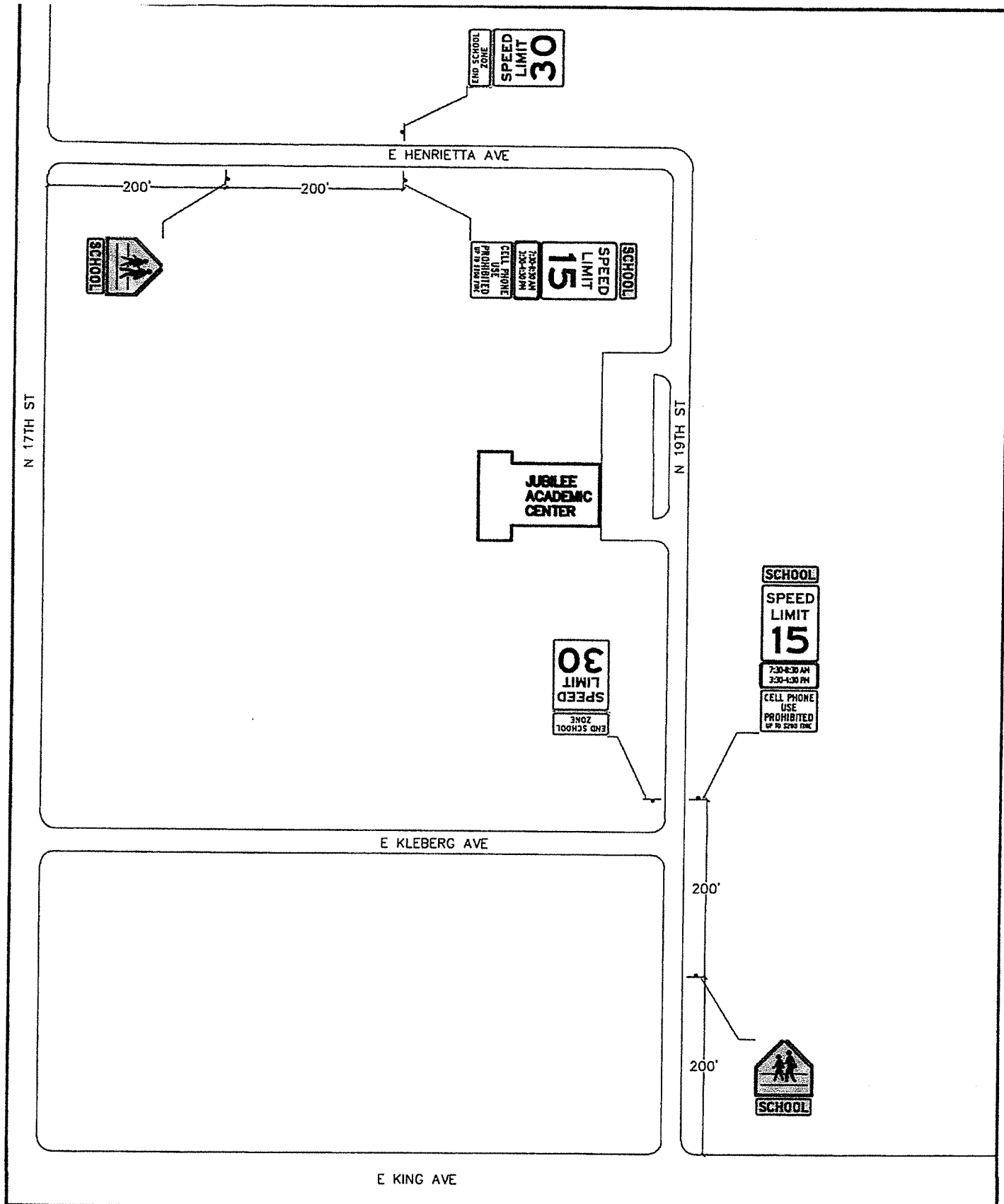



City of Kingsville
Engineering/Public Works

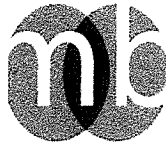
Recommendation:

Staff recommends establishing a school zone on E. Henrietta Ave. east to N. 19th St. and then south on N. 19th St. from E. Henrietta to almost E. King Ave. reducing the speed from 30 MPH to 15 MPH during specified times in school operation hours to ensure the safety of our citizens. Staff also recommends removal of school zone and signage for the now closed Christian Life Academy at Ailsie Avenue and Senator Carlos Truan Blvd.





PAGE 1 / 1	JUBILEE ACADEMIC CENTER PROPOSED SPEED SIGNS		Drawn by: H. WAGNER		CITY OF KINGSVILLE ENGINEERING DEPARTMENT 400 West King Kingsville, Texas 78363 Office 361.595.8007 Fax 361.595.8035
			Date: 11/7/2018		
			Revised by:		
			Project #:		
			Scale: NTS		



MALDONADO-BURKETT

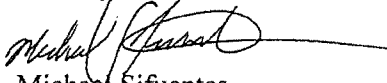
"Innovative Engineering Services"

November 7, 2018

City of Kingsville

	EA	UNIT PRICE	EXT.	
SZ Removal at Ailsie Ave cross street Lisa Dr. Remove existing SZs and salvage cabinet and solar panel. All other signal equipment, hardware and signs are unusable	2	\$850.00	\$1,700.00	
Install of SZ at Henrietta Ave./16th St.	2	\$4,482.81	\$8,965.62	
			<u>\$10,665.62</u>	TOTAL
New Material				
2 POLE BASES WITH SCREW IN ANCHORS 15FT PED POLE AND CAPS				
4ea ALUM 1 SEC SIGNAL HEADS W/ MOUNTING BRACKETS				
4ea ALUM TUNNEL VISORS				
4ea DURALIGHT 12 VOLT LED YELLOW				
4ea CABINET MOUNTING BRACKETS				
2ea 15MPH SCHOOL ZONE SPEED LIMIT SIGNS				
Re-used Material				
2 Reinstall of SZ cabinet w/cable				
2 Reinstall of Solare panel w/cable				

Thank you,


Michael Sifuentes

ORDINANCE NO.2018-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES CHAPTER VII, ARTICLE 5, TRAFFIC SCHEDULE II; PROVIDING FOR A NEW SCHOOL ZONE ON N. 19th STREET AND E. HENRIETTA AVENUE FOR THE JUBILEE ACADEMIES SCHOOL AND THE INSTALLATION OF SCHOOL ZONE SIGNS AND FOR THE REMOVAL OF A SCHOOL ZONE ON E. AILSIE AVENUE FOR CHRISTIAN LIFE ACADEMY; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the City of Kingsville proposes to add a school zone and signage for Jubilee Academies charter school has recently undergone additional renovation and now has additional entrances and exits on N. 19th Street, where there was none before and the existing speed limit on that street is 30 miles per hour;

WHEREAS, the City of Kingsville proposes to remove a school zone and signage for Christian Life Academy that has closed;

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Schedule II: Speed Limits in School Zones of Article 5: Traffic Schedules of Chapter VII, Traffic Code, of the Code of Ordinances of the City of Kingsville, Texas, shall be amended to read as follows:

Sec. 7-5-2. - Schedule II, Speed Limits in School Zones.

SCHEDULE II: SPEED LIMITS IN SCHOOL ZONES.

The school zones defined herein, when properly marked, shall have speed limits as follows:

<i>School</i>	<i>Location</i>	<i>Speed Limit</i>	<i>Ord. No.</i>	<i>Date Passed</i>
...				
Christian Life Academy	Beginning at a point 450 feet west of Senator Carlos Truan Blvd. on East Ailsie Ave. and proceeding in a westerly direction along East Ailsie Ave. to a point 430 feet from the point of origin.	15 mph	2007-24	09-10-07
...				
H.M. King High School	Beginning at a point 400 feet south of Ailsie Avenue extending south on Shelly Blvd. to a point 400 feet north of General Cavazos Blvd.	15 mph	2014-49	8-25-14
<u>Jubilee Academies</u>	<u>Beginning at a point 400 feet east of N. 17th St. on E. Henrietta Avenue extending east to N. 19th St. and then extending south on N. 19th St. to a point 400 feet north of E. King Ave.</u>	15 mph	2018-__	11-26-18
...				

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13 th day of November, 2018.

PASSED AND APPROVED on this the 26th day of November, 2018.

Effective Date: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #3

for budget
amendment

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: Susan Ivy, Parks Manager
DATE: November 2, 2018
SUBJECT: Agenda Request – Receipt of donations for Healthy Family Events

Summary: We are requesting that Commission authorize the receipt of a \$500.00 donation from Coldwell Banker Real Estate Company and \$500.00 from Castaneda Clinic. While we have other sponsors committed we do not yet have their payments. We will process those donations through commission when received.

Background: Information about our Healthy Family Events and Sponsorship packages is attached.

Financial Impact: These donations will increase our funds available for recreational programming by \$1000.00.

Recommendation: We ask that Commission authorize the receipt of \$1000.00 in donations and approve the associated budget amendment needed to record the funds in the Parks Department line item for recreational programming 001-5-4513-31499.





Parks & Recreation

P. O. Box 1458
Kingsville, Texas 78364
361-221-8705
Cell: 361-522-1202
sivy@cityofkingsville.com

September 24, 2018



To: Kingsville Area Businesses and Parks Supporters

Re: Sponsorship Request for Healthy Family Events in Kingsville

Dear Friends,

Kingsville Parks & Recreation is soliciting assistance to fund a series of events that will provide healthy opportunities for families to enjoy Nature Based, Drug/Alcohol/Bully Free, Healthy Lifestyle and FUN Educational, volunteer events and Recreational Entertainment at our community events and programming.

Our Parks budget has been blessed with some funds to provide a limited number of events and staffing for same, but we need assistance in order to provide the extended services our community has requested and deserves.

Instead of asking for assistance multiple times for each event for which we need assistance, we are expanding our current Healthy Family events schedule to incorporate all of our events and programming. Advertising your business will be included at each one of the events and/or programming listed on the attachment. All sponsors are for the October 1, 2018 through September 30, 2019 fiscal year.

\$3500.00 – 1 only - Naming rights to Ranch Hand Festival Kids Corral and large logo and name on Healthy Family Banner along with all other \$2500.00 sponsor benefits.

\$2500.00 – 3 available – Business name and logo on Healthy Family event banner to be placed at each event scheduled. Also included in each Parks event poster/ad, feature story on your business support on our social media page, verbal acknowledgements through sound system at events and invitation to year end wrap up on our events. If Tshirts are printed for events your logo will be on them.

\$1000.00 4 available– Business name and logo on supporting sponsors event banner to be placed at each event scheduled. Verbal acknowledgements through sound system at events Feature story on your business support on our social media page and invitation to year end wrap up on our events. If Tshirts are printed for events your business name will be on them.

\$500.00 –6 available - Business name Bolded Print on supporting sponsors event banner to be placed at each event scheduled and verbal acknowledgements through sound system at events. Recognition on our Social Media pages and invitation to year end wrap up of our events.

\$100.00 - 10 available– Business name on supporting sponsors event banner to be placed at each event scheduled. Verbal Acknowledgements through sound system at events, recognition on our Social Media pages and invitation to year end wrap up of our events.

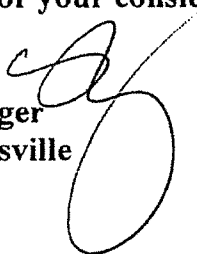
Deadline for response with commitment and logo is November 1st. Need immediate notification if you are interested in the sponsoring the Kids Corral at Ranch Hand Festival so that media can get started.

Attached you will find a list of events from which your business will be included in marketing.

If you have any questions, please feel free to call me at any time. 361-522-1202.

Thank you for your consideration.

**Susan Ivy,
Parks Manager
City of Kingsville**

A handwritten signature in black ink, appearing to be 'S Ivy', written over the typed name and title.

Healthy Family Event Schedule

Providing Healthy opportunities for families to enjoy:

Nature Based, Drug/Alcohol/Bully Free, Healthy Lifestyle and
FUN Educational and Recreational Entertainment

Events Include:

- *TAMUK/Kingsville Parks Walk/Jog in DKP series spring/fall
- *KKB/Kingsville Parks Fall Festival
- *Kingsville Recycles Day
- *Ranch Hand Festival Kids' Corral
- *La Posada de Kingsville Snow Day
- *Winter Break 5k Run/Walk & Teen Dance
- *MLK celebration at Thompson Park with KPD
- *Spring Break Events
- *Fiesta de Loteria
- *Summer Family and Kids Mud Run
- *Summer Camps
- *Cinema Summer – must be sponsored individually at \$450.00
- *Back to School 5k Run/Walk
- *Fiesta de Paloma
- *Arts & Outdoors events at each neighborhood Park
- *Volunteers In Parks 3rd Saturday Work Days



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR PARK RECREATION PROGRAMS DUE TO DONATIONS RECEIVED.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 General Fund					
<u>Revenues</u>					
4503	Parks	Donations	58003	\$1,000	
<u>Expenses</u>					
4503	Parks	Recreation Programs	31499	\$1,000	

[To amend the City of Kingsville FY 18-19 General Fund Budget for \$1000 for Parks recreation programs. The funds will come from donations received for park programs.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission

that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of November, 2018.

PASSED AND APPROVED on this the __ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #4

City of Kingsville
Public Works, Wastewater Division

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: William Donnell, Director of Public Works

DATE: November 1, 2018

SUBJECT: Utility Fund Budget Amendment

Summary:

This item authorizes funding for the TCEQ settlements for wastewater effluent violations for exceedances of Dissolved Oxygen, Total Suspended Solids, Ammonia Nitrogen and Escherichia Coli levels at the South Treatment Plant due to blower malfunctions in June 2018.

Background:

This action is based on South Wastewater Treatment Plant Docket No. 2018-1065-MWD-E for exceeding Dissolved Oxygen, Total Suspended Solids, Ammonia Nitrogen and Escherichia Coli effluent discharge limits due to blower malfunctions (main and back-up blowers) during the period of June 14 through 18, 2018. Resulting in 16 dead fish and the conveyance of bloodworms into the receiving stream. The blowers have been repaired and effluent discharge is within permit limits. Staff is submitting documentation for a Third Party SEP for Wastewater Treatment Assistance.

Financial Impact:

This will reduce Unrestricted Utility Fund balance by \$48,125.00. Increase State Fees account 051-5-700.2-321.00 by \$48,125.00.

Recommendation:

Staff is recommending approval of funds for violation fees that will go toward a supplemental environmental project in the area.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET TO PROVIDE FUNDS FOR TCEQ SEP FOR WASTEWATER EFFLUENT VIOLATION FEES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 051 Utility Fund					
<u>Expenses</u>					
7002	WW-South Plant	State Fees	32100	\$48,125	

[To amend the City of Kingsville FY 18-19 Utility Fund Budget for \$48,125 for TCEQ SEP for Wastewater Effluent Violation Fees. The funds will come from the Utility fund balance.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of November, 2018.

PASSED AND APPROVED on this the __ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #5

City of Kingsville Public Works

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: William Donnell, Public Works Director
DATE: November 1, 2018
SUBJECT: Budget Amendment Well #22 Emergency Repairs

Summary:

This budget amendment allocates funding to the current year Water Production budget for emergency repairs to Well #22.

Background:

On September 18, 2018 water well #22 lost production. During this time the area was receiving large amount of rain. The first week of October Advanced Water Well Technologies was able to get a rig into position at Well #22 to pull the well. At this day it was discovered that only four column pipes remain connected to the well head. The rest of column pipe (380 LF), cable and airline were pulled into the well. Well #22 video was taken and determined the column pipe went to the bottom of the well casing. Advanced Water Well Technologies is confident they can remove the items from the well and replace the components to get the well back in production.

Financial Impact:

This budget amendment for Well #22 replacement of parts (estimated \$71,272.00) and removal of the components in the well (estimated \$40,875.00). This will reallocate funding of \$112,147.00 from CO Series 2011 to 066-5-6002-54400 for emergency repairs to the well. One of the purposes of CO2011 was rehabilitation of existing water wells.

Recommendation:

Staff recommends approval of this budget amendment to return Well #22 back in service.



ADVANCED WATER WELL TECHNOLOGIES

14394 E INTERSTATE HWY 10
CONVERSE, TX 78109
OFFICE: (830) 865-2362
FAX: (830) 865-2362

Well #22
133 W. Ave C.
Kingsville TX 78363

QUOTATION

PROJECT NAME / NUMBER: CITY OF KINGSVILLE
QUOTATION NUMBER: 20181011-3
DATE: 10/11/18
CUSTOMER P.O. NUMBER:
CUSTOMER NAME: CITY OF KINGSVILLE
ADDRESS (LINE 1):
ADDRESS (LINE 2):
PHONE NUMBER:
EMAIL ADDRESS: ASKILLAS@CITYOFKINGSVILLE.COM

PRIMARY SCOPE OF WORK: PULL PUMP; LIST OF REPLACEMENT MATERIALS IF NEEDED		SALES REP: Daniel Adams		
No.	DESCRIPTION	Unit	Price	Line Total
1	MOBILIZE SERVICE RIG AND CREW, PULL PUMP, HAUL PUMP AND MOTOR TO SHOP FOR INSPECTION, DEMOBILIZE	16	\$ 215.00	\$ 3,440.00
2	SHOP LABOR TO DISASSEMBLE PUMP AND INSPECT EQUIPMENT REMOVED	2	\$ 100.00	\$ 200.00
3	CAMERA SURVEY	1	\$ 1,750.00	\$ 1,750.00
4	ROOM AND BOARD FOR CREW AND SUPERVISOR \$450.00 PER DAY 1.5 DAYS ESTIMATED	1.5	\$ 450.00	\$ 675.00
5		1		\$ -
6	PARTS LIST BELOW:	1		\$ -
7	FRANKLIN STANDARD 125 HP 460 VOLT MOTOR \$ 19,975.00 EACH	1		\$ 19,975.00
8	4/0 SUBMERSIBLE FLAT JACKETED SERVICE WIRE \$ 32.75 PER FT. 462 LF	1		\$ 15,130.50
9	8" CHECK VALVE WITH BREAK OFF PLUG \$ 1,812.00 EACH	1		\$ 1,812.00
10	8" X 20' .277 WALL T AND C PIPE \$ 875.00 EACH X 22	1		\$ 19,250.00
11	1/4" STAINLESS STEEL AIRLINE \$ 2.25 PER FT 462 LF	1		\$ 1,039.50
12	PUMP BOWL ASSEMBLY ?? THIS ITEM IS TO BE DETERMINED ONCE INSPECTED AND THE PUMP MODEL IS KNOWN	1		\$ 8,000.00
13		1		\$ -
14	PLEASE NOTE: IT WAS MENTIONED THAT THE PUMP MAY HAVE FAIL OFF AND TOOK THE ELECTRICAL SERVICE WIRE DOWN IN THE HOLE, LABOR HRS TO PULL PUMP ARE ESTIMATED, DO TO THE SITUATION THAT THE PUMP MAY BE PARTED OR SEPARATED WE MUST TAKE PRECAUTION IN REMOVING PUMP. CUSTOMER WILL BE INVOICED FOR ACTUAL HRS SPENT TO REMOVE PUMP AND ACTUAL DAYS OF ROOM USED, IN THE EVENT FISHING OPERATION ARE NEEDED FISHING CAN BE QUOTED UPON REVIEW OF CAMERA SURVEY RESULTS	1		\$ -
15	THE PARTS LIST IS SUBJECT TO CHANGE DEPENDING ON ACTUAL MATERIALS NEEDED UPON INSPECTION OF EQUIPMENT REMOVED	1		\$ -

Taxable (Yes/No): TBD Tax Rate: TBD % Applicable sales tax will be charged when invoiced.

Subtotal: \$ 6,065.00
Sales Tax: \$ -
Total: \$ 6,065.00

ALTERNATES:

ALT 1		\$ -	\$ 65,207
ALT 2		\$ -	\$ -

Regulated by:

Texas Department of Licensing and Regulation
P.O. Box 12157 Austin, TX 78157 1-800-403-8202

Subtotal with Alternate: 71,272
Sales Tax with Alternate: \$ -
Total with Alternate:

ALL HRS AND ROOM AND BOARD TO COMPLETE SCOPE OF WORK ARE ESTIMATED, ANY ADDITIONAL HRS OR ROOM AND BOARD OVER THE ESTIMATE WILL BE INVOICED PER THE PRICE SCHEDULE ABOVE.

SHIPMENT:

SHIPPING DETAILS:

Proposed Start Date:

All prices above are subject to Federal, State and Local Sales Taxes.

This quotation will automatically expire if Purchaser does not deliver a written acceptance to this contract by: 11/11/18

Advanced Water Well Technologies
14394 E INTERSTATE HIGHWAY 10
CONVERSE, TX 78109
(Contractor)

ACCEPTANCE OF THIS CONTRACT: The above prices, specifications, and conditions are satisfactory to the purchaser and are hereby accepted with signature below, Fax, Email, or verbal confirmation. Purchaser authorizes Advanced Water Well Technologies ("AWWT") and its subcontractors to do the work as specified. All work is to be completed as specified and according to standard industry practices. Any additional work or materials required due to unknown well conditions will result in an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. We warrant our craftsmanship against craftsmanship defects for one year; defects to be determined on a case by case basis by AWWT. There is a manufacturer's warranty on equipment for one year. The manufacturer determines if the equipment will be warranted or not on a case by case basis. Payment is due upon receipt of invoice and balances past due after 30 days are subject to 15% interest per annum.

PURCHASER: _____

ADDRESS (LINE 1): _____

SIGNATURE: _____

ADDRESS (LINE 2): _____

DATE: _____

PHONE NUMBER: _____

ADVANCED WATER WELL TECHNOLOGIES

14394 E INTERSTATE HWY 10
CONVERSE, TX 78109
OFFICE: (830) 865-2362
FAX: (830) 865-2362

QUOTATION

PROJECT NAME / NUMBER: CITY OF KINGSVILLE WELL 22
QUOTATION NUMBER: 20181034-1
DATE: 10/24/18
CUSTOMER P.O. NUMBER:
CUSTOMER NAME: CITY OF KINGSVILLE
ADDRESS (LINE 1):
ADDRESS (LINE 2):
PHONE NUMBER:
EMAIL ADDRESS:

PRIMARY SCOPE OF WORK: FISHING SERVICES IN ATTEMPT TO RETRIEVE MULTIPLE ITEMS OF PUMPING EQUIPMENT		SALES REP: Danielle Adams		
No.	DESCRIPTION	Unit	Price	Line Total
1	LOAD OUT, MOBILIZE SERVICE RIG, CRANE TRUCK AND WORK STRING TO SITE IN PREPARATION TO PERFORM FISHING SERVICES NEEDED FOR FISHING OPERATIONS	1	\$ 1,800.00	\$ 1,800.00
2	RIG UP, SET UP LOCATION, UNLOAD WORK STRING AT SITE, PREPARE FOR FISHING OPERATIONS	8	\$ 225.00	\$ 1,800.00
3	ALL NECESSARY MOB AND DEMOB OF CREW AND SUPERVISOR, RIG TIME AND CREW LABOR AND LICENSED SUPERVISOR FOR FISHING SERVICES NEEDED IN ATTEMPT TO RETRIEVE MULTIPLE PIECES OF PUMPING EQUIPMENT THAT SEPARATED AND DROPPED IN WELL (RIG TIME ESTIMATED AT 80 HRS OF SERVICE, ANY ADDITIONAL RIG TIME OVER 80 HRS OF SERVICE WILL BE SOLD AT 225.00 PER HR)	80	\$ 225.00	\$ 18,000.00
4	ALLOWANCE FOR CAMERA SURVEYS NEEDED IN ATTEMPT TO FISH OUT MULTIPLE ITEMS LOST IN WELL (OUR PRICE FOR CAMERA SURVEYS HAVE BEEN DISCOUNTED FROM 1750.00 TO 1500.00, ANY ADDITIONAL SURVEYS NEEDED OVER QTY 4 WILL BE INVOICED AT 1500.00 PER SURVEY COMPLETED)	4	\$ 1,500.00	\$ 6,000.00
5	ALLOWANCE FOR SHOP BUILT FISHING TOOLS NEEDED IN ATTEMPT TO RETRIEVE PUMPING EQUIPMENT DROPPED IN WELL, SUCH AS SHOP BUILT FISHING SPEARS AND SHOP BUILT OVER SHOT FISHING TOOLS. (IN THE EVENT WE REQUIRE A SPECIALIZED FISHING TOOL SUCH AS A GRAPPLE, ETC., ADDITIONAL COST WILL APPLY AND CAN BE QUOTED AT TIME OF RENTAL, GRAPPLE RENTAL TOOLS CAN OFTEN COST AS MUCH AS 3,500 TO AROUND \$5,000.00 PER DAY)	1	\$ 2,950.00	\$ 2,950.00
6	ALLOWANCE FOR ROOM AND BOARD NEEDED DURING FISHING OPERATIONS (ROOM AND BOARD FOR LICENSED SUPERVISOR AND 3 MAN CREW SOLD PER DAY ON SITE \$ 475.00, ANY ADDITIONAL ROOM AND BOARD NEEDED OVER THE ESTIMATED 11 DAYS WILL BE INVOICED AT 475.00 PER DAY)	11	\$ 475.00	\$ 5,225.00
7	IF CREW IS ON-SITE WHILE PERFORMING SURVEYS DURING FISHING PROCEDURES CREW STAND BY TIME SOLD AT 150.00 PER HR., ANY ADDITIONAL CREW STAND BY TIME OVER THE ESTIMATED 10 HRS WILL BE INVOICED AT 150.00 PER HR.)	10	\$ 150.00	\$ 1,500.00
8	RIG DOWN, LOAD OUT ALL TOOLING NEEDED IN FISHING OPERATIONS, CLEAN LOCATION	8	\$ 225.00	\$ 1,800.00
9	DEMOBILIZE SERVICE RIG AND CRANE TRUCK TO SHOP LOADED WILL ALL EQUIPMENT NEEDED FOR FISHING OPERATIONS, OFF LOAD	1	\$ 1,800.00	\$ 1,800.00
10		1		\$ -
11		1		\$ -
12	PLEASE NOTE: ADVANCED WATER WELL TECHNOLOGIES WILL TRY OUR VERY BEST TO HELP FISH OUT MULTIPLE ITEMS OF PUMPING EQUIPMENT THAT BECAME SEPARATED, PARTED AND FELL INTO THE WELL, BUT THERE IS NO GUARANTEES IN SUCCESS AND ADVANCED WATER WELL TECHNOLOGIES WILL NOT BE RESPONSIBLE FOR ANY DAMAGES, WILL NOT BE HELD RESPONSIBLE FOR ANY LACK OF RESULTS, AND WILL REQUIRE PAYMENT IN FULL FOR THE TIME AND MATERIALS REGARDLESS OF THE OUTCOME. ALTHOUGH MANY ATTEMPTS AT FISHING ARE SUCCESSFUL AND CAN SAVE SIGNIFICANT AMOUNTS OF MONEY, THERE ARE NO GUARANTEES OF A FUNCTIONAL WELL AFTER FISHING OPERATIONS. WHEN ADVANCED WATER WELL TECHNOLOGIES IS FISHING WE ARE WORKING WITH THE UNKNOWN, DEEP BELOW THE GROUND IN A PITCH BLACK COIN-INED SPACED THAT WE CANNOT SEE, HEAR OR FEEL AND THERE IS A CHANCE THAT "FISHING" IN YOUR WELL COULD RESULT IN NO REPAIR TO THE STATE OF THE WELL, AND THE WELL COULD REMAIN OR BECOME UNUSABLE. BY SIGNING BELOW THE CITY OF KINGSVILLE UNDERSTANDS THE RISK AND POSSIBLE OUTCOMES OF A " FISHING " PROJECT.	1		\$ -
13		1		\$ -
14		1		\$ -
15		1		\$ -

Taxable (Yes/No): TBD Tax Rate: TBD % Applicable sales tax will be charged when invoiced.

Subtotal: \$ 40,875.00
Sales Tax: \$ -
Total: \$ 40,875.00

ALTERNATES:			
Alt. 1		\$ -	\$ -
Alt. 2		\$ -	\$ -

Regulated by:
Texas Department of Licensing and Regulation
PO Box 12157 Austin, TX 78157 1-800-803-9202

Subtotal with Alternate: \$ 40,875.00
Sales Tax with Alternate: \$ -
Total with Alternate: \$ 40,875.00

ALL HRS TO MOB, DEMOB, FISHING SERVICES, TOOLING, CAMERA SURVEYS AND ROOM AND BOARD ARE ESTIMATED, ANY ADDITIONAL SERVICES NEEDED OVER THE ESTIMATED QUANTITIES OF SERVICES OUTLINED IN OUR PROPOSAL WILL BE ADDITIONAL COST TO CUSTOMER AND INVOICED PER THE PRICE SCHEDULE ABOVE. ANY SPECIALIZED FISHING TOOLS NEEDED SUCH AS A GRAPPLE ETC., WILL BE QUOTED TO CUSTOMER AT TIME OF RENTAL)

SHIPMENT:

SHIPPING DETAILS:

Proposed Start Date:

All prices above are subject to Federal, State and Local Sales Taxes.

This quotation will automatically expire if Purchaser does not deliver

a written acceptance to this contract by: 11/23/18

Advanced Water Well Technologies
14394 E INTERSTATE HIGHWAY 10
CONVERSE, TX 78109
(Contractor)

DISCLAIMER OF LIABILITY: The above prices, specifications, and conditions are satisfactory to the purchaser and are hereby accepted with signature below, Fax, Email, or verbal confirmation. Purchaser authorizes Advanced Water Well Technologies (AWWT) and its subcontractors to do the work as specified. All work is to be completed as specified and according to standard industry practices. Any additional work or materials required due to unknown well conditions will result in an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. We warrant our craftsmanship against craftsmanship defects for one year; defects to be determined on a case by case basis by AWWT. There is a manufacturer's warranty on equipment for one year. The manufacturer determines if the equipment will be warranted or not on a case by case basis. Payment is due upon receipt of invoice and balances past due after 30 days are subject to 15% interest per annum.

PURCHASER: _____

ADDRESS (LINE 1): _____

SIGNATURE: _____

ADDRESS (LINE 2): _____

DATE: _____

PHONE NUMBER: _____

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET TO PROVIDE FUNDS FOR WATER WELL #22 EMERGENCY REPAIRS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

**CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT**

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 066 CO Series 2011					
<u>Expenses</u>					
6002	Water Production	Water Well #22 Repairs	54400	\$112,147	

[To amend the City of Kingsville FY 18-19 CO Series 2011 Fund Budget for \$112,147 for emergency repairs to water well #22. The funds will come from the CO Series 2011 fund balance.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of November, 2018.

PASSED AND APPROVED on this the ____ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #6

City of Kingsville
Public Works, Wastewater Division

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: William Donnell, Director of Public Works

DATE: November 1, 2018

SUBJECT: TxCDBG Cash Match-UF Fund Balance Budget Amendment

Summary:

This item authorizes \$60,000 matching funds for the Texas Community Block Grant Program for sewer improvements.

Background:

This action is based on an application submitted in 2017 through the Texas Department of Agriculture for a \$300,000 grant in support of sewer system improvements. Notice of Award was received October 23, 2018. Due to the timeframe, this item was not included as part of the budget process. This grant will be used to replace deteriorated manholes in the sewer collections system.

Financial Impact:

The Utility Fund 051 will transfer \$60,000 for the cash match into the CDBG Grant Fund 086. Both of these funds will see an increase in their FY 18-19 expenditure budget.

Recommendation:

Staff is recommending approval of funds for grant match.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR THE CASH MATCH FOR CDBG GRANT #7218269 FOR MANHOLE REHABILITATION.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT REVENUES & EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 051 Utility Fund					
<u>Expenses</u>					
6900	Transfers	Transfer To Fund 086	80086	\$60,000	
Fund 086 CDBG Grant #7218269					
<u>Revenues</u>					
0000	Non-Dept	Transfer From Fund 051	75010	\$60,000	
<u>Expenses</u>					
7003	Sewer Construction	Manhole Rehab-CDBG	54111	\$60,000	

[To amend the City of Kingsville FY 18-19 Utility Fund Budget and CDBG Grant #7218268 Fund Budget for \$60,000 for cash match for the Manhole Rehabilitation Grant received. The funds will come from the fund balance of the Utility Fund.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of November, 2018.

PASSED AND APPROVED on this the ___ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #7

for budget amendment

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: Ricardo Torres, Chief of Police
DATE: November 5, 2018
SUBJECT: NIBRS/CAD/RMS eForce project enhancement project

Summary:

We request a budget amendment and purchase of equipment to further enhance our ability to use the full capabilities of the eForce software acquired via the NIBRS Grant thru the Office of the Governor, Criminal Justice Division.

Background:

The State of Texas solicited applications for projects that enable local law enforcement agencies to upgrade their technology infrastructure to allow for and support the submission of data to the Uniform Crime Reporting (UCR) Incident Based System (NIBRS), particularly solutions that support the subsequent submission of incident data to the National Data Exchange (NDEx). Our department is in receipt of said grant and our vendor eForce has installed the appropriate software on our servers. To utilize all the capabilities of the software we need some additional software and hardware upgrades as outlined below.

Financial Impact:

The City of Kingsville Police Department utilized this grant to install a NIBRS compliant Records Management System to include the Records Management System, Computer-Aided Dispatch and Mobile Records Software. This system also has interface capabilities with the Kingsville Fire Departments ERS System, emergency 911 and for the Incode/Brazostech software for the City of Kingsville Municipal Court. The primary vendor for this project is shi Government Solutions and they have a TIPS/TAPS SHI-GS Contract #161202 for electronic good and appliances which expires on 2/23/2020.

The Mobile Data Terminals (MDT's) are being replaced with iPads and Zebra Ticket Writers. This will also require the purchase of Mobile Device Management Software and additional hardware and software.

Recommendation:



**City of Kingsville
Police Department**

We respectfully request approval of the budget amendment and request approval to purchase additional software and equipment in the amount of \$102,217.29. Chapter 59 will cover \$91,217.29 of that amount with \$11,000.00 from fund 001-1-08080 Child Safety Fund.

ITEM	VENDOR	Explanation	COST
Vmware (Mobile Device Management)	shi Government Solutions	CJIS Compliance 3 yrs	\$ 8,459.77
35 Ipads	Verizon	Verizon	\$ 16,099.65
Zebra Printers	shi Government Solutions	write citations	\$ 36,458.54
SQL Licences 2019/2017/server OS	shi Government Solutions	Infrastructure/Eforce	\$ 3,017.03
SSL Cert	Thought	Secure Socket Certificate	\$ 150.00
Havis Mounts/charging	shi Government Solutions	eForce/MDT	\$ 31,382.30
Installation of equipment	Hernandez Industries	MDT/Printers/Etc.	\$ 6,650.00

Grand Total	\$ 102,217.29
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ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR THE PURCHASE OF ADDITIONAL POLICE DEPARTMENT SOFTWARE AND EQUIPMENT.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT REVENUES & EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 General Fund					
Revenues					
2100	Police	Child Safety Fund Rev	56680	\$11,000	
Expenses					
2101	Police Admin	Computers & Assoc Equip	22600	\$11,000	
Fund 005 – Police Seizure Fund					
Expenses					
2100	Police	Computers & Assoc Equip	22600	\$91,217.29	

[To amend the City of Kingsville FY 18-19 General Fund Expenditure Budget by \$11,000 and Police Seizure Fund Expenditure Budget for \$91,217.29 for the purchase of additional software and equipment. The funds will come partially from the Child Safety Revenues and the remainder from the fund balance of the Police Seizure Fund.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 13th day of November, 2018.

PASSED AND APPROVED on this the ____ day of _____, 2018.

EFFECTIVE DATE:_____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #8

RESOLUTION #2018-_____

A RESOLUTION OF THE CITY OF KINGSVILLE AUTHORIZING THE RELEASE OF CHAPTER 59 FUNDS OF THE KINGSVILLE POLICE DEPARTMENT FOR DONATION TO THE KINGSVILLE AMATEUR BOXING CLUB, INC. FOR A DRUG AND ALCOHOL PREVENTION PROGRAMS.

WHEREAS, the Texas Code of Criminal Procedure, Article 59.06(h) allows for the release of Chapter 59 funds for nonprofit programs for the prevention of drug abuse;

WHEREAS, the Kingsville Amateur Boxing Club, Inc. is a non-profit organization that provides anti-drug programs to the youths of the city and the area by providing athletic programs and other activities with a drug-free message that have a positive impact on the children of Kingsville;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission authorizes the Kingsville Police Department to assist with a \$5,000 donation to the Kingsville Amateur Boxing Club, Inc., to help educate young people about living a drug-free and alcohol-free lifestyle. The Kingsville Amateur Boxing Club, Inc. will submit quarterly charitable contribution reporting forms to the Kingsville Police Department.

II.

THAT local elected representatives shall be encouraged to promote, endorse, and support the Kingsville Amateur Boxing Club, Inc. in their efforts for the benefit of the community through drug abuse prevention programs.

PASSED AND APPROVED by a majority vote of the City Commission on the 26th day of November, 2018.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Ricardo Torres, Chief of Police

DATE: November 13, 2018

SUBJECT: Donation to Kingsville Boxing Club from Chapter 59 Funds

Summary:

The police department is in receipt of a request for a donation to Kingsville Boxing Club.

Background:

I am in receipt of a letter from the Kingsville Boxing Club soliciting a donation for the Kingsville, Texas program. The Kingsville Boxing Club of Kingsville is a non-profit organization that provides anti-drug programs to the youths of the city and the area by providing educational studies opportunities, athletic programs, field trips and other activities with a drug-free message that have a positive impact on the children of Kingsville. This donation will assist them in implementing their program to assist in the prevention of Alcohol, tobacco, and other drugs for our youth.

We here at the City of Kingsville Police Department have a longstanding relationship with the Kingsville Boxing Club and would like to assist them in our goal.

Financial Impact:

Donation in the amount of **\$5,000.00** to assist Kingsville Boxing Club with our mission to help young people to stay drug free and succeed.

Recommendation:

We request that our request be granted for our donation in the amount of \$5,000.00



**CITY OF KINGSVILLE
POLICE DEPARTMENT
APPLICATION FOR CHAPTER 59 DONATIONS
11/12 2018**

1. APPLICANT'S

NAME: Jaime Cantu

ADDRESS: 627 E. Miller Ave. Kingsville, Texas 78363

PHONE: 361-728-3955

2. ORGANIZATION'S

NAME: Kingsville Amateur Boxing Club Inc.

ADDRESS: 525 S. 12th St. Kingsville, Texas 78363

PHONE: Same

3. The Kingsville Boxing Club (a federally recognized 501(c) (3) Non Profit Organization) is applying for a grant to help and assist the club with its program. The club was formed with the intent of offering our youth an alternative from the streets. The club has grown considerable since its organization back in 1997. Currently the club allows all members of this community to attend and utilize its facilities with the purpose of getting fit and staying healthy. Members of the Kingsville Boxing Club who are registered with USA boxing are required to attend various classes throughout the year that teach and lecture on subjects such as; Drug and Alcohol Abuse, Dealing with Teen Pressure, Building one's Self Esteem, Nutrition and The United States Anti Doping Agency policy on drug use. Our instructor for those classes is a licensed and registered drug and alcohol counselor for the state of Texas. Speakers are invited to come in and share their experience with our athletes to help them better understand the consequences of abusing drugs and alcohol as well as giving motivational speeches to help our participants succeed. Pamphlets are located on site in the gym and are used to help educate our athletes in these various areas.

Our club is a very unique program that offers so many different types of character building programs (See List of Additional Programs). Our program has not only impacted the "At Risk" student but has also impacted those who want to volunteer and make a difference in our community.

Our club currently has no major sponsor and relies solely on the support of our community and organizations such as yours to continue our existence. The average cost per year to operate our club is \$15,000.00 (last 5 years).

We are requesting that a \$5,000.00 grant be awarded to our program to be used in the following manner:

1. **Money will be used to help our program continue to spread our Drug Free Message to members of our community (primarily our youth).**
2. **A portion of this grant will be used to purchase additional equipment needed to ensure that all participants are properly equipped to conduct their physical training.**
3. **All money will be used to directly impact our program. Our program has no paid staff and all money will be used to help operate our program.**

Approval of this grant is very important to our program. Without your organizations support, this program could not function in the manner that it has. Our program has received high praise from community leaders and members of our community. In addition, leaders from different communities have stated that they are very impressed with our program and believe that our community is fortunate to have a program like ours. It is directly because of your organization that we are as successful as we have been.

APPROVED: _____

RICARDO TORRES
CHIEF OF POLICE

DATE: _____ TIME: _____

List of additional programs run by the Kingsville Boxing Club

- **Drug, Alcohol and Substance abuse education** – Twice a month, a certified Drug and Alcohol Abuse Counselor conducts classes for all individuals.
- **Drug Awareness Information Give Away** – The Kingsville Boxing Club gives away for free, Educational Activity books and other items that focus on Drug Awareness and City Leadership.
- **Anti-Bullying Campaign** – This past year, the boxing club initiated our Anti Bullying Campaign by handing out activity books, book markers and other items that talk about bullying. In addition, pamphlets about Sexting are also given out.
- **Knock Out HomeWork/Tutoring Program** – Once a week (Wednesdays) the Kingsville Boxing Club opens its doors and allows students from throughout the community to come in and get assistance with their homework or for tutoring. Additional days are made available at the students' request. (Most volunteers and tutors are from our local University)
- **Camp of Champs** – This program was established in 2008 and is a cost free camp that is geared towards children ages 8-14 and focuses on the importance of health, fitness, discipline and faith. (The same type of training is given on a daily basis and if there aren't enough participants, the program is run during normal training hours).
- **Training Facility** – Our facility has opened its doors to Law Enforcement Personnel as well as Military Personnel to use as a fitness center or an instructional facility.
- **Community Service** – Members of the Kingsville Boxing Club volunteer once a month to assist Senior Citizens whose alley ways are in violation of our city codes and they must be cleaned up. The club contacts the local enforcement office for a list of addresses. In addition, our club assisted with the city wide clean-up program.
- **Community Involvement** – The Kingsville Boxing club members volunteered for several different community events to include: National Night Out, Lil Oscar Day, and Motivational speaking for different organizations and supported a "Back to School" School Supply Drive. All of these events were free to the public to include food and drinks.

More information on the above subjects can be found in our website:
www.12thstreetgym.org

AGENDA ITEM #9



RECon

May 19-22, 2019

Las Vegas Convention Center
Las Vegas, NV United States

[Register](#)

Join the largest global gathering of retail real estate professionals at RECon in Las Vegas, May 19-22, 2019, for networking, deal making and professional development.

Registration Fees

	Early Bird	Advanced	On-Site
	(Dec. 7, 2018)	(Apr. 26, 2019)	
Member	\$610	\$660	\$820
Non-Member	\$1,330	\$1,330	\$1,600
Student Member	\$50	\$50	n/a

RECon is your opportunity to:

- **Revitalize your professional network on our unparalleled show floor, hosting top-level industry players.**
- **Gain insight into the future of the industry through our sessions with pioneering thought leaders.**
- **Connect with colleagues from leasing, marketing, retail, management, research, construction and design as well as investors, brokers, developers and many others.**
- **Be the first to experience our Innovation Exchange featuring technology that is transforming the industry.**
- **Take part in open and authentic conversation about the state of diversity in retail real estate and overcoming the obstacles vital to our industry's success.**

Schedule

Sunday | MAY 19 | Professional Development Day

9:00 am – 12:15 pm: Professional Development Workshops
1:00 – 2:00 pm: Opening Keynote Presentation
2:15 – 5:45 pm: Professional Development Workshops
5:00 – 7:00 pm: ICSC Foundation Benefit
5:30 – 7:00 pm: ICSC Global Awards Ceremony
7:30 – 9:30 pm: Opening Reception at XS Nightclub at Encore

Monday | MAY 20

8:00 am – 5:00 pm: Leasing Mall / Marketplace Mall / SPREE
10:00 am – 12:15 pm: Conference Sessions and Professional Development Workshops
12:30 – 2:00 pm: Lunch and Keynote Presentation
2:15 – 5:45 pm: Conference Sessions and Professional Development Workshops

Tuesday | MAY 21

8:00 am – 5:00 pm: Leasing Mall / Marketplace Mall / SPREE
9:00 am – 12:15 pm: Conference Sessions and Professional Development Workshops
12:30 – 2:00 pm: Lunch and Keynote Presentation
2:30 – 5:00 pm: Conference Sessions and Professional Development Workshops

Wednesday | MAY 22

8:00 am – 2:00 pm: Leasing Mall / Marketplace Mall / SPREE

Highlights from RECon 2018

Football star Michael Strahan kicks off RECon 2018 with tips for success

Flexibility key to attracting e-tailers, Untuckit CEO says

RECon Innovation Exchange showcases latest retail technologies

Daymond John recalls path to retail success at RECon

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About this event series

RECon is the world's largest global gathering of retail real estate professionals. Join leading developers, owners, brokers and retailers to conduct a year's worth of business under one roof, in record time.

REGULAR AGENDA

AGENDA ITEM #10

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: November 13, 2018

SUBJECT: Presentation and discussion on the 0.2 MGD Wastewater Re-route Report

Summary:

The purpose of this report to inform the Commission of the options needed to address the South Wastewater Treatment Plant (WWTP) capacity. At 75% capacity the City must begin the planning process for expansion. At 90% capacity construction of WWTP expansion must begin. The SWWTP is designed for 1.0 MGD. TCEQ enforces these rules within our WWTP Permit. Based on the estimated population projections provided by the TWBD the South WWTP would reach its 90% capacity near year 2025. If the City were to focus on future expansion on the south side it must begin planning as soon as possible.

Background:

The City of Kingsville requested Wastewater System Improvements RFQ's for Professional Engineering Services on January 16, 2018. On March 26, 2018 the City Commission awarded a contract for Professional Engineering Services to LNV Engineering.

Financial Impact:

The financial impact with choosing and of these options would be in the range of \$1.5 to \$6 million dollars.

Recommendation:

Staff recommends approval of option A-1 as stated in the presentation.

Attachments:

0.2 MGD Wastewater Re-route – Final Report





engineers | architects | contractors

Solutions Today with a
Vision for Tomorrow

October 23, 2018

Rutilio "Rudy" P. Mora Jr., P.E., CFM
City Engineer
City of Kingsville
400 W. King Avenue
Kingsville, Texas 78364

Re: 0.2 MGD Wastewater Re-route – FINAL Report
Master Agreement – Task Order No. 1 (Resolution #2018-24)
LNv Proj. No. 170415.010.2

Dear Mr. Mora:

On April 9, 2018, the City of Kingsville ("City") authorized LNV, Inc. ("LNV") via City Commission Resolution #2018-24 to undertake *Task Order No. 1* of our Master Services Agreement (Resolution #2018-22). The south side of Kingsville has the potential for growth and development, but the South Wastewater Treatment Plant (SWWTP) is near capacity. The North Wastewater Treatment Plant (NWWTP), however, has capacity for additional wastewater flows. The purpose of *Task Order No. 1* is to determine the most advantageous way for the City to re-route 0.2 MGD of average daily wastewater flow from the SWWTP to the NWWTP to accommodate future southside growth without having to expand the SWWTP. The proposed 0.2 MGD of average daily wastewater flow equates to approximately 572 single-family homes and a flowrate of 139 gpm, or 0.31 cfs. The peak flow generated from 0.2 MGD is approximately 1 MGD (695 gpm, or 1.55 cfs). Three (3) options were to be considered to accomplish this task including: **Option 'A'** – Redirect flow from an existing lift station; **Option 'B'** – Transfer flow from the SWWTP to the NWWTP; and **Option 'C'** – Expand the SWWTP. LNV has reviewed the three (3) options as described further below (see attached *Exhibit A* for a graphical depiction of the proposed options).

OPTION 'A'

With **Option 'A'**, 0.2 MGD of average daily wastewater flow currently directed to the SWWTP would be intercepted from the existing collection systems and directed to the NWWTP via a new lift station and forcemain. **Option 'A-1'** would convey the intercepted 0.2 MGD flow from the new lift station to the closest north-flowing gravity wastewater lines with capacity to convey the flow to the NWWTP. **Option 'A-2'** would convey the intercepted flow from the new lift station all the way to the NWWTP via forcemain. The original thought for **Option 'A'** was to obtain the 0.2 MGD flow from an existing lift station; however, after analyzing the locations of south lift stations, LNV recommended to City staff that a new lift station be constructed at the intersection of W. Ailsie Avenue and S. 6th Street. This location is adjacent to an existing 24" wastewater line from which the 0.2 MGD flow could be intercepted, and the location is close to existing north-flowing gravity lines in 14th Street, requiring a shorter length of new forcemain. After discussions with City staff, an alternate location was chosen east of Pasadena Street on the south side of Bus Hwy 77. This location is even closer to the existing gravity lines in 14th Street and still adjacent to the existing 24" wastewater line. There are open areas at this location suitable for construction of the new lift station. City staff indicated that the City may own property near this location. The Opinion of Probable Cost in *Exhibit B* includes land acquisition

costs in the event land purchase is required for the new lift station. The drainage basin for the existing 24" line at this location appears to be approximately 682 acres and developed enough to generate the required 0.2 MGD of average daily flow.

In **Option 'A-1'**, the 0.2 MGD average daily wastewater flow would be conveyed from the new lift station via a new 4" forcemain to the upstream manhole in the existing 18" gravity wastewater line in 14th Street located at E. Alexander Avenue - a distance of approximately 3,700 linear feet along the south side of Bus Hwy 77. The route is relatively open with few driveway or street crossings, providing a cost-effective installation. From E. Alexander Avenue, the existing 18" wastewater line runs beneath 14th Street to E. Lee Avenue, then turns east along Lee Avenue to the *17th and Lee Lift Station*, a distance of approximately 7,800 linear feet. The *17th and Lee Lift Station* conveys wastewater flows to the NWWTP via a forcemain composed of 18" and 24" pipe. Per the capacity evaluation of the *17th and Lee Lift Station* prepared by LNV in October 2013, the lift station has a peak capacity of 10,800 gpm. As stated above, 0.2 MGD of average daily flow equals 139 gpm, which represents only 1.3% of the capacity of the lift station. As such, LNV does not anticipate a capacity issue at the *17th and Lee Lift Station* resulting from re-routing the additional flow to the lift station. Refer to *Exhibit 'A'*, accompanying this letter, for an illustration of **Option 'A-1'**.

Key to the viability of **Option 'A-1'** is the condition and capacity of the existing 18" gravity line in 14th Street to convey the additional 0.2 MGD flow to the *17th and Lee Lift Station*. LNV recommends that the 7,800 linear feet of 18" line be cleaned and inspected using robotic CCTV video inspection equipment. LNV anticipates that there may be several locations along the 7,800 LF route that are obstructed, preventing the CCTV camera to pass. Point repairs will be required at these locations to remove the obstruction and repair the 18" line. LNV has included six (6) point repairs in the cost estimate for **Option 'A-1'**. Upon completion of the CCTV inspection of the 18" line, LNV recommends that three (3) flow monitoring stations be established along the route for a period of three (3) months. These monitoring stations will measure the current flowrates through the line during dry and wet periods (assuming it rains within the 3-month monitoring period).

Full flow capacity of an 18" line is 1,831 gpm. 0.2 MGD equals a flow of 139 gpm, or 8% of the capacity of an 18" line. The best outcome for **Option 'A-1'** would be that the CCTV inspections and flow monitoring reveal that the existing line is in good condition and has the capacity to handle an 8% increase in average daily flow. If the best outcome is realized, LNV estimates the Project Cost of **Option 'A-1'** to be approximately \$1.5 million. Reference *Exhibit 'B'* for an itemized Opinion of Probable Cost.

If the inspection and monitoring results are negative – unacceptable pipe condition, or too much existing flow – the only alternative to continuing pursuit of **Option 'A-1'** would be to improve the existing 18" wastewater line in 14th Street. The City has a project on its long-range CIP budget for the rehabilitation of the existing 18" wastewater line in 14th Street. If it is determined that the existing 18" line is not capable of conveying the additional 0.2 MGD flow, and City staff decides to continue pursuit of **Option 'A-1'** and improve the existing 18" line, then the City would be accomplishing two (2) of its wastewater goals with one (1) project. By combining the two (2) projects, the City would also realize cost savings, because both projects share the need for several project components such as the capacity and condition assessment of the existing 18" wastewater line, wastewater bypass operations, traffic control, stormwater pollution prevention plan, and mobilization costs. The long-range CIP project is programmed for Fiscal Year '22-'23 with a budget of \$2.2 million, including inflation. If it is necessary due to the condition/capacity of the existing 18" wastewater line and City staff decides to combine the two (2) projects, the City could potentially save approximately \$600,000 on the long-range CIP project; that savings being composed of inflation costs and the cost of shared activities.

As a final comment on **Option 'A-1'**, the new wastewater lift station could be designed for expansion should the drainage basin to the lift station experience significant growth in the future. If it is determined that the existing 18" wastewater line in 14th Street does not have capacity to receive and convey the additional 0.2 MGD of wastewater flow, and it is decided to expand the capacity of the line, the new infrastructure should be designed for a fully-developed condition in the 682-acre drainage basin to the new lift station.

To avoid the complications of utilizing existing lines to convey the additional wastewater flows to the NWWTP, **Option 'A-2'** provides for the construction of the new 4" forcemain from the new lift station site to the NWWTP. The route of the new forcemain would entail construction along Bus. Hwy 77 to Ailsie Street, then along Ailsie Street to Hwy 77, then north along Hwy 77 to the NWWTP, a total distance of approximately 19,500 linear feet, crossing 33 existing driveways and nine (9) city streets. Due to the limited amount of space available for construction along Ailsie Street and the existing infrastructure along the route, LNV has budgeted 5,000 linear feet of pipe installation via boring to accomplish the construction of the new 4" forcemain. Refer to *Exhibit 'A'*, accompanying this letter, for an illustration of **Option 'A-2'**. In discussions with City staff, it was presented that an alternate route east of Hwy 77 may present a better route. The alternate route is indicated on *Exhibit 'A'*. Additional research and field investigations will be required at a later date to identify route obstructions and the need for and availability of easements to make a final determination on the best route. LNV estimates the Project Cost of **Option 'A-2'** to be approximately \$4.8 million. Reference *Exhibit 'B'* for an itemized Opinion of Probable Cost.

OPTION 'B'

Option 'B-1' involves the installation of a new lift station at the SWWTP and a new 4" forcemain from the SWWTP to the NWWTP. **Option 'B-1'** is similar to **Option 'A-2'** above, but the route of the new 4" forcemain in **Option 'B-1'** is far less complicated. In **Option 'B-1'**, the new 4" forcemain could be installed along FM 3320 – a county road with roadside ditches and far fewer obstructions. The **Option 'B-1'** route crosses approximately ten (10) driveways, six (6) city streets, and requires only four (4) bores totaling 435'. The route provides significantly more room for construction with fewer obstructions, which should reduce construction costs. The length of new 4" forcemain required in **Option 'B-1'** is approximately 23,500' – 4,000' longer than **Option 'A-2'**, but the estimated project cost is only \$2.8 million – \$2 million less than **Option 'A-2'** due to the more construction-friendly route. Reference attached *Exhibit 'A'* and *Exhibit 'B'*. As with **Option 'A-2'**, an alternate route east of Hwy 77 may be preferred.

For additional consideration, **Option 'B-1'** could be upgraded to **Option 'B-2'** for an additional \$1.3 million. In **Option 'B-2'**, the new lift station installed at the SWWTP would be upsized to handle the Peak Flow generated by an 0.2 MGD average daily flow, and the size of the forcemain would be increased from 4" to 8". **Option 'B-2'** would not only accomplish the goal of transferring 0.2 MGD average daily flow from the SWWTP to the NWWTP, but it would also provide the City with the added benefit of a backup to the SWWTP, capable of transferring the entire plant capacity of 1 MGD to the NWWTP, should the SWWTP go down in the future, or need to be shut down for maintenance. The estimated project cost of **Option 'B-2'** is \$4.1 million (see attached *Exhibit 'B'*).

OPTION 'C'

In lieu of transferring wastewater flow from the SWWTP to the NWWTP, **Option 'C'** provides for expansion of the SWWTP to accommodate increased flows. In order to provide an accurate estimate of cost for expanding the SWWTP, LNV would need to perform a complete analysis of the existing SWWTP to determine necessary repairs to existing components and to determine the best way to

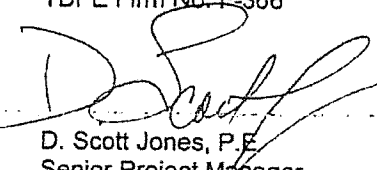
expand the plant. That said, we estimate the minimum cost to expand the plant to 1.5 MGD average daily flow (a 0.5 MGD increase) would be on the order of \$6 million.

CONCLUSIONS

The goal of this assessment is to determine the best (most advantageous to the City) way to transfer 0.2 MGD of average daily wastewater flow from the SWWTP to the NWWTP. After meeting with City staff and discussing the options proposed in this report, City staff has indicated a preference for **Option 'A-1'**. **Option 'A-1'** is the least expensive of the four (4) options should the existing 18" wastewater line in 14th Street prove capable of conveying the additional flow. If it proves necessary to improve the existing 18" line, combining this project with the future CIP project to improve the 18" wastewater line would accomplish two (2) of the City's wastewater improvement goals in one project at a cost of approximately \$3.1 million, saving over \$600,000 on the budget proposed for the future CIP project. At \$3.1 million, the combined project would still be close to the least expensive of the five (5) proposed options, being only \$300,000 more than **Option 'B-1'** at \$2.8 million. LNV agrees that **Option 'A-1'** is a beneficial and cost-effective option for the City.

If you have any questions concerning this report, please do not hesitate to call me at 361-883-1984.

Sincerely,
LNV, Inc.
TBPE Firm No. E-366

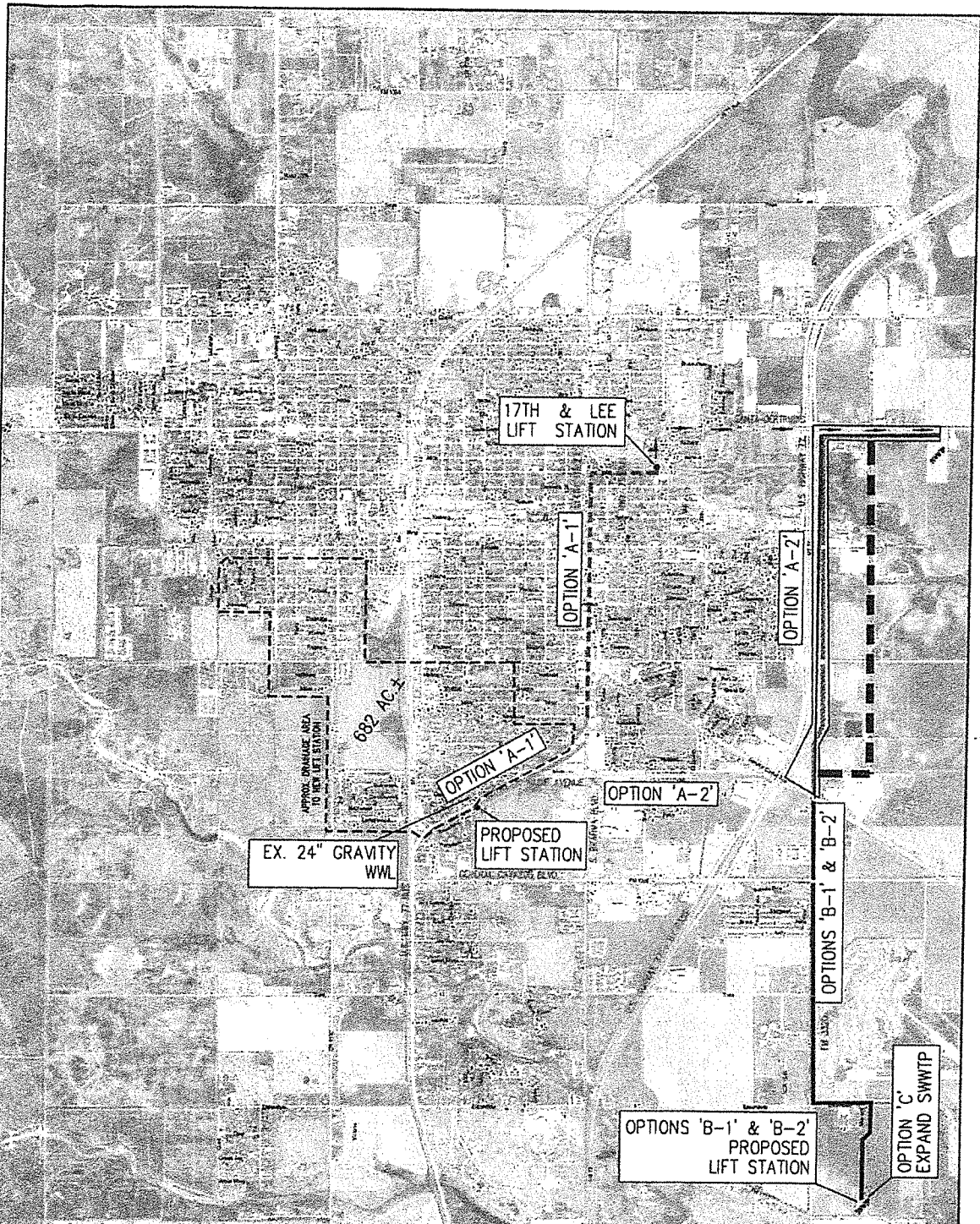

D. Scott Jones, P.E.
Senior Project Manager

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Attachments

Cc: File

DSJ/dsj



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BY: D. SCOTT JONES, P.E.
 LICENSE NO: 61995 DATE: 10/23/18

LEGEND

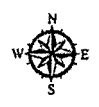
OPTION 'A-1'
 OPTION 'A-2'
 OPTIONS 'B-1' & 'B-2'
 BORE INSTALLATION
 POSSIBLE ESMT REQ'D
 POSSIBLE ALT. FM ROUTE
 EXIST. 18" & 24" FM TO NWWTP

Sewer Manholes

Sewer Material Type

- Unknown
- Clay
- Cast Iron
- PVC

LNV
 engineers | architects | surveyors
 TYPE FIRM NO. F-366



Wastewater Map

City of Kingsville

DATE	01/24/18
SCALE	
FILE	Kingsville Sewer Sys
DRAWN	JWS

Exhibit A

Project Name:	Kingville - 0.2 MGD WW Re-Route
Project Number:	10-11-0102
Owner:	City of Kingville, Texas
Designer:	URS, Inc.

OPINION OF PROBABLE PROJECT COST												
Item	Description	Unit	Option 'A-1'		Option 'A-2'		Option 'B-1'		Option 'B-2'		Option 'C'	
			EST. QUANTITY	EXTENDED AMOUNT	EST. QUANTITY	EXTENDED AMOUNT	EST. QUANTITY	EXTENDED AMOUNT	EST. QUANTITY	EXTENDED AMOUNT	EST. QUANTITY	EXTENDED AMOUNT
Construction Items												
1	Traffic Control	LS	1	\$ 100,000.00	1	\$ 72,000.00	1	\$ 50,000.00	1	\$ 30,000.00	0	\$ -
2	WW Repair	LS	1	\$ 100,000.00	1	\$ 15,000.00	1	\$ 15,000.00	1	\$ 15,000.00	0	\$ -
3	SWPP	LS	1	\$ 10,000.00	1	\$ 10,000.00	1	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
4	New Lift Station (#1)	LS	1	\$ 173,000.00	1	\$ 173,000.00	1	\$ 173,000.00	1	\$ 173,000.00	0	\$ -
5	New 4" Force Main (C/O Street)	LF	3,500	\$ 331,500.00	3,500	\$ 331,500.00	0	\$ -	0	\$ -	0	\$ -
6	New 4" Force Main (C/O Road (Hwy Frontage))	LF	50	\$ 50,000.00	50	\$ 50,000.00	0	\$ -	0	\$ -	0	\$ -
7	Concrete New 2' EMs-Existing Manhole	EA	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -
8	60" Release Valve (#1)	EA	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -
9	60" Release Valve (#2)	EA	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -
10	New 18" Subsoil (#1)	LS	1	\$ 190,000.00	1	\$ 190,000.00	0	\$ -	0	\$ -	0	\$ -
11	New 5" Force Main (C/O Road (Hwy Frontage))	LF	75	\$ 75,000.00	75	\$ 75,000.00	0	\$ -	0	\$ -	0	\$ -
12	60" Release Valve (#3)	EA	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -
13	60" Release Valve (#4)	EA	1	\$ 2,500.00	1	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -
14	Open-Channel Sheet Pile	SY	200	\$ 11,000.00	220	\$ 13,200.00	200	\$ 11,000.00	200	\$ 11,000.00	0	\$ -
15	Sheet Pile	SY	100	\$ 10,000.00	100	\$ 10,000.00	100	\$ 10,000.00	100	\$ 10,000.00	0	\$ -
16	Expand South Wastewater Treatment Plant	LS	1	\$ 55,000.00	1	\$ 200,000.00	1	\$ 112,500.00	1	\$ 170,000.00	1	\$ 200,000.00
17	High Baffle Inlet (#1)	LS	1	\$ 40,000.00	1	\$ 40,000.00	1	\$ 170,000.00	1	\$ 170,000.00	1	\$ 200,000.00
SUBTOTAL				\$ 1,012,000.00		\$ 1,012,000.00		\$ 1,012,000.00		\$ 1,012,000.00		\$ 1,012,000.00
Condition and Capacity Assessment of Existing 18" Wastewater Line beneath 14th Street												
1	Acoustic Photo in Existing Gravity WW (1 Month)	LS	1	\$ 42,000.00	1	\$ 42,000.00	1	\$ 42,000.00	1	\$ 42,000.00	1	\$ 42,000.00
2	CCTV	LF	7500	\$ 75,000.00	7500	\$ 75,000.00	7500	\$ 75,000.00	7500	\$ 75,000.00	7500	\$ 75,000.00
3	Post Repair	EA	6	\$ 120,000.00	6	\$ 120,000.00	6	\$ 120,000.00	6	\$ 120,000.00	6	\$ 120,000.00
SUBTOTAL				\$ 247,000.00		\$ 247,000.00		\$ 247,000.00		\$ 247,000.00		\$ 247,000.00
TOTAL				\$ 1,259,000.00		\$ 1,259,000.00		\$ 1,259,000.00		\$ 1,259,000.00		\$ 1,259,000.00
10% Contingency				\$ 125,900.00		\$ 125,900.00		\$ 125,900.00		\$ 125,900.00		\$ 125,900.00
TOTAL CONSTRUCTION (COST)				\$ 1,384,900.00		\$ 1,384,900.00		\$ 1,384,900.00		\$ 1,384,900.00		\$ 1,384,900.00
10% Engineering Costs				\$ 138,490.00		\$ 138,490.00		\$ 138,490.00		\$ 138,490.00		\$ 138,490.00
Land Acquisition (New Lift Station Site)				\$ 12,500.00		\$ 12,500.00		\$ 12,500.00		\$ 12,500.00		\$ 12,500.00
Permit Acquisition (Permitting Costs)				\$ 2,500.00		\$ 2,500.00		\$ 2,500.00		\$ 2,500.00		\$ 2,500.00
ESTIMATED PROJECT COST				\$ 1,538,390.00		\$ 1,538,390.00		\$ 1,538,390.00		\$ 1,538,390.00		\$ 1,538,390.00

THIS DOCUMENT IS FOR INFORMATION PURPOSES ONLY AND IS NOT
 TO BE USED FOR ANY OTHER PURPOSES. THE CITY OF KINGVILLE
 IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THE
 INFORMATION IS BASED ON THE DATA PROVIDED BY THE CLIENT.
 THE DATE OF THIS REPORT IS OCTOBER 12, 2010.

EXHIBIT 'B'

AGENDA ITEM #11

**City of Kingsville
Engineering Dept.**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Rutilio P. Mora Jr, P.E., City Engineer

DATE: November 13, 2018

SUBJECT: Consider authorizing staff to seek an amendment to the contract on City of Kingsville Master Drainage Plan with Consultant.

Summary:

On September 24, 2018, during Kimley-Horn's presentation to City; the Commission inquired if the drainage system surrounding HEB was included in the 9 locations of the Master Drainage Plan (MDP). This location was not included but can be amended into the contract along with others determined by the Commission or staff. Another location the City staff would like to be included in the amendment is Armstrong near the University. If given the approval to seek a contract amendment, the actual amendment to the contract would come back to City Commission for approval.

Background:

The MDP was presented to Commission on September 24, 2018. The Commission then adopted an ordinance for the City of Kingsville Master Drainage Plan on Oct. 22nd.

Financial Impact:

The financial impact to be determined at this time. If the Commission wanted to amend the contract the City has funds available in the amount of \$1.3 million from the Drainage account 068-5-3050-53100. Once a contract amendment and price are negotiated, then approval from Commission for the amendment will be sought.

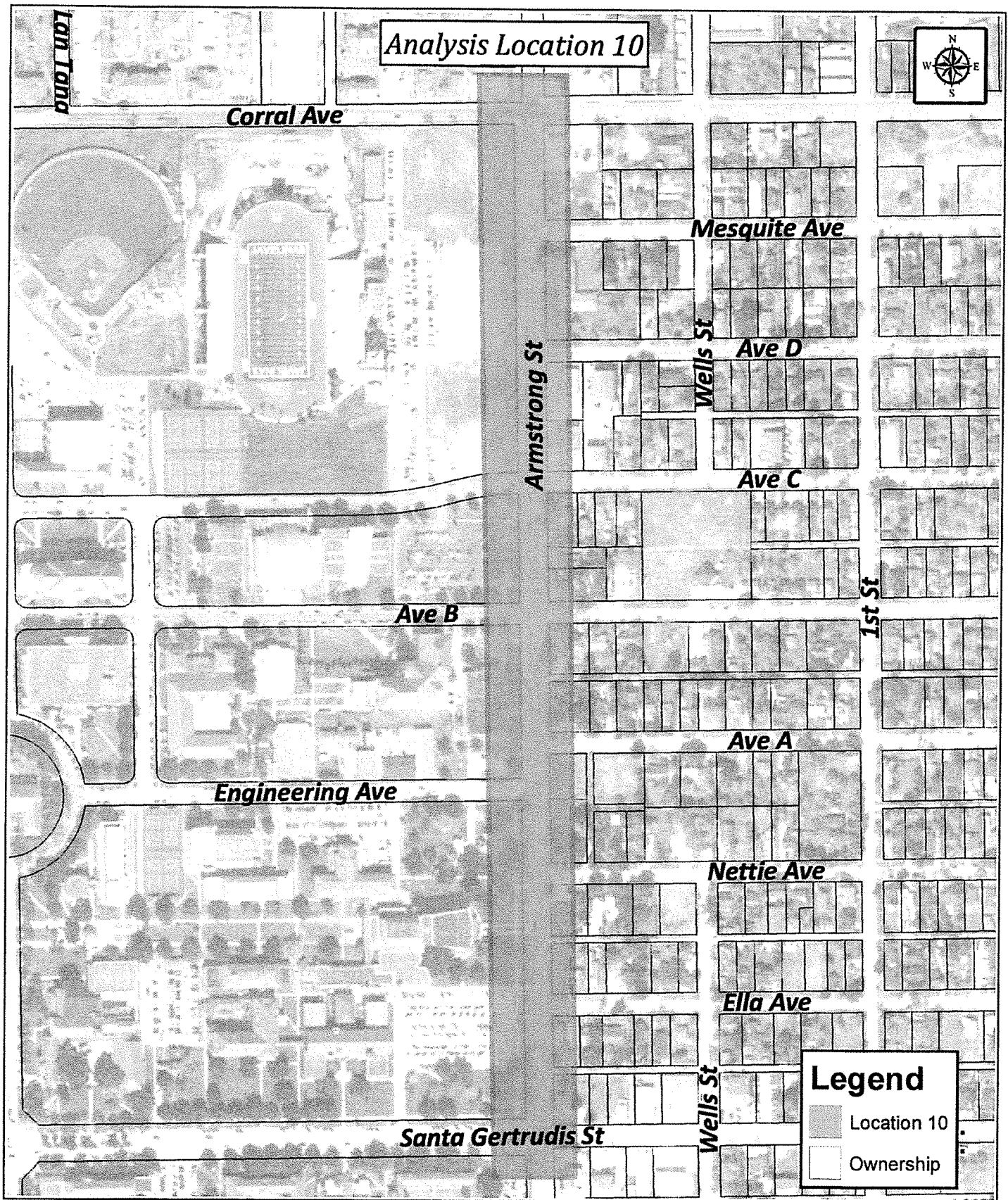
Recommendation:

Staff recommends seeking an amendment to the contract with Kimley-Horn so that other locations can be analyzed.

Attachments:

Proposed Analysis location 10-12

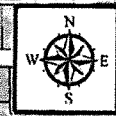




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Page 1 / 1	Drawn By: Engineering Department	<p>DISCLAIMER</p> <p>THIS MAP IS FOR VISUAL PURPOSES ONLY. THE INFORMATION ON THIS SHEET MAY CONTAIN INACCURACIES OR ERRORS. THE CITY OF KINGSVILLE IS NOT RESPONSIBLE IF THE INFORMATION CONTAINED HEREIN IS USED FOR ANY PURPOSE.</p>	<p>CITY OF KINGSVILLE ENGINEERING DEPARTMENT</p> <p>400 W King Ave Kingsville, Texas 78363 Phone: 361-595-8777 Fax: 361-595-8064</p>
	Last Update: 5/2/2018		

Analysis Location 11 & 12



Legend

- Location 11
- Location 12
- Ownership

Source: Esri,
DigitalGlobe, GeoEye,

Document Path: N:\Engineering\GIS Techs\WABSMAP_DOCUMENTS\Map_City_11\Map_11_11.mxd

Drawn By:
Engineering Department
Last Update: 5/2/2018

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OR ANY OTHER PURPOSE.



**CITY OF KINGSVILLE
ENGINEERING DEPARTMENT**
400 W King Ave
Kingsville, Texas 78363
Phone: 361.595.8000
Fax: 361.595.8064

AGENDA ITEM #12

**City of Kingsville
Planning Department**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Cynthia Martin, Downtown Manager

DATE: November 14, 2018

SUBJECT: Changes to Permit Procedures for Signage Review in the Historic District

Summary: Currently the Historic Development Board reviews all permit applications for new signage in the Historic District under Sec. 5-15-30 (A) (4). The Board is recommending that these permit applications for new signage be added to the list of those allowed to be reviewed and approved administratively by the historic preservation officer without review by the historic development board as outlined in Sec. 5-15-30 (A) (3).

Background: Permit applications for new signage in the Historic District come overwhelmingly from the commercial sector and primarily for new businesses. The Historic Development Board recognizes that it is a hardship for these new businesses to have to wait for up to a month for review of the sign permit. Out of a desire to be more business-friendly, the Historic Development Board voted at their Oct. 24, 2018 meeting to recommend City Commission change the ordinance to allow permit applications for new signage in the historic district to be reviewed and approved by the historic preservation officer without review by the historic development board.

Attached are the proposed changes to Sec. 5-15-30 and Sec. 5-15-31 under Permit Procedures, Historic Districts and Landmarks as recommended by the Historical Development Board. Staff recommends changing the verbiage of Sec. 5-6-127 Historical district under Sign Regulations for consistency's sake. New verbiage is highlighted and that to be deleted lined out.

Financial Impact: None

Recommendation: The Historical Development Board approved a motion for the changes and voted all in favor none opposed (6-0). It is recommended that City Commission approve the changes to Sec. 5-15-30, Sec. 5-15-31 and Sec. 15-6-127 as presented.



PERMIT PROCEDURES

Sec. 15-5-30. - Permit applications; duties and responsibilities of board and staff of planning and urban development department.

(A) Construction, reconstruction, alteration, restoration, demolition, or relocation procedure.

- (1) It is recommended that the applicant review in its entirety, the application packet that is given to them by the Planning Department staff. This packet (City of Kingsville Historical Development Board Application for permit review) provides the applicant the information that they should need in deciding to move forward with their project.
- (2) Upon receipt of an application for a permit in a historic district or historic landmark, a staff member from the City Planning Department shall evaluate if the desired construction, reconstruction, alteration, restoration, demolition, or relocation of a building, structure, or appurtenance will destroy the historical or architectural integrity of the site per the Secretary of the Interior's "Standards for Rehabilitation" No. 1—No. 10.
- (3) Applications for signage, certain minor alterations, additions, ordinary repairs or maintenance may be reviewed and approved administratively by the historic preservation officer without review by the historic development board. If an application for a permit is denied or modified by the historic preservation officer, then the applicant shall have five days after receiving notice of the requested modification or denial to submit in writing a request for appeal to the historic development board. The request for appeal shall be submitted to the director of planning and development services.

For purposes of this article, those activities which constitute signage, minor alterations, additions, repairs or maintenance include but are not limited to:

- (a) Replacement of deteriorated features, materials, or finishes with the same
- (b) Foundation, driveway, patio and sidewalk repair using the same type and color of materials
- (c) HVAC out of public site
- (d) Replacement of synthetic sidings with original wood siding
- (e) Paint colors consistent with district
- (f) Demolition of non-historic accessory structures or additions
- (g) New signage, sign replacement or temporary banners
- (h) New or replacement fencing out of public sign
- (i) Minor landscaping or pool construction
- (j) Removal of burglar bars and doors
- (k) Reroofing, using the same type and color of material
- (l) Minor changes to the existing certificates of approval

A clear photograph of the building, object, or structure to be repaired, a brief description of the intended work and samples of replacement materials or paint for comparison with the existing building, object or structure must be furnished with the application. Site plan and specifications may be required as needed for adequate administrative review as determined by the historic preservation officer.

- (4) Applications that do not meet the criteria in § 15-5-30(3) shall be considered by the Board. The Board shall at the next regularly scheduled meeting consider the application for approval, approval with recommended changes, or disapproval. The person applying for the permit shall be advised of the time and place of the meeting and invited to appear to his/her reasons therefore. The Board may invite such other persons or groups as it desires to attend its meetings. The Board may hold any additional meetings it considers necessary to carry out its responsibilities as enumerated in this article.

- (5) The staff of the City Planning Department shall not take action upon a permit that destroys the historical integrity of a site unless such work has been approved by majority vote of the Historical Development Board as provided in § 15-5-19 of this article.
- (6) City staff shall act in accordance with the procedures presently being followed in that office except as those procedures are necessarily modified by the following requirements:
 - (a) They shall forward to the office of the Board a copy of application for a building permit together with a copy of a plot plan and the building plans and specifications filed by the applicant.
 - (b) They shall maintain in the Planning Department Office a record of all such applications, actions, and final disposition of the same, which shall be in addition to and appropriately cross-referenced to his other records.
 - (c) They shall require applicants to submit a sufficient number of additional copies of material required to be attached to an application for a building permit in compliance with the foregoing.
- (7) Renewal of Permit, Administratively or Historical Development Board. The applicant has 12 months, to start construction from the approved date on the permit. If the applicant has not started in the 12 month time period, the applicant may request an extension before the 12 month time limit expires. The extension time period will be determined by the authorizing personnel. Depending upon who approved the permit will determine who approves the extension. Example, if the permit was approved administratively the staff will decide on the extension. If the permit was approved by the Historical Development Board then they will make that decision. In either case, the decision on the extension request will be done in writing and given to the applicant. Only one extension will be granted by either approving entity.
- (B) Standards to be applied. The same criteria considered by staff members of the City Planning Department as set forth in § 15-5-31 of this article shall be applied by the staff member in arriving at his determination as to issuance or denial of the permit.
- (C) Historic sites. Property tax relief for historic structure revitalization.
- (D) Application for historic designation as a subject, site, landmark, structure, district or area.
 - (1) Application process will entail a completed "city historical site register" form.
 - (2) The Texas Historical Commission rules will apply for designation as an historic site, area, district.
 - (3) The Historic Development Board will review each application and make a recommendation to the City Commission within 60 days of the application.

(1962 Code, § 2-10-10; Ord. 91034, passed 10-28-91; Ord. 97013, passed 5-28-97; Ord. 97044, passed 12-8-97; Ord. 2016-32, passed 6-13-16)

Sec. 15-5-31. - Criteria to be used by board and historic preservation officer in determining its decisions on permits.

- (A) Historic districts.
 - (1) The effect of the proposed change upon the general historic, cultural and architectural nature of the district.
 - (2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.
 - (3) The general design, arrangement, texture, material and color of the building, structure or appurtenances and the relation of such factors to similar features of buildings, structures or appurtenances in the district. The criterion shall not be the aesthetic appeal to the Board of the structure or the proposed remodeling, but rather its conformity to the general character of the particular historic area involved.

- (4) Signs which are out of keeping with the character of the historic district in question shall not be permitted.
 - (5) The value of the historic district as an area of unique interest and character shall not be impaired.
- (B) Historic landmark.
- (1) The effect of the proposed change upon the historic, architectural, or cultural nature of the landmark.
 - (2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.
 - (3) The general design, arrangement, texture, material and color of the building or structure site and the similarity, contrast, or other relation of such factors to other landmarks built at or during the same period, as well as the uniqueness of such features, considering the remaining examples of architectural, historical, and cultural values.
 - (4) Signs which are out of keeping with the character of the historic landmark shall not be permitted.
 - (5) The value of the historic landmark as a place of unique interest or character shall not be impaired.

(1962 Code, § 2-10-12; Ord. 91034, passed 10-28-91; Ord. 97044, passed 12-8-97; Ord. 2016-32, passed 6-13-16)

Sec. 15-5-32. - Findings of the board concerning permit applications.

- (A) If the Board decides to recommend against the granting of a permit, it shall indicate to the applicant the changes in plans and specifications, if any, which in the opinion of the Board, would protect the distinctive historical character of the historic district or historic landmark. If the applicant determines that he will make the suggested changes, he shall so advise the Board within 5 days of receipt of Board's decision.
- (B) An applicant who is dissatisfied with a decision of the Board shall have the right within 30 days of receipt of notification of the Board's decision to appeal said decision to the City Commission, by giving written notice of appeal to the Director of Planning & Development Services.

(1962 Code, § 2-10-13; Ord. 91034, passed 10-28-91; Ord. 97044, passed 12-8-97; Ord. 2016-32, passed 6-13-16)

Sec. 15-5-33. - Action by city commission.

Upon receipt of the report from the Director of Planning & Development Services, the City Commission shall receive the appeal at the next available regularly scheduled meeting.

(1962 Code, § 2-10-14; Ord. 91034, passed 10-28-91; Ord. 2016-32, passed 6-13-16)

Sec. 15-5-34. - Reapplication for permit.

In the case of disapproval of an application by the City Commission, the application shall not be resubmitted for consideration until at least one year has elapsed from the date of disapproval unless the indicated changes in the plans and specifications required to meet the conditions for protection the district or landmark have been incorporated into the reapplication.

(1962 Code, § 2-10-15; Ord. 91034, passed 10-28-91)

Secs. 15-5-35—15-5-97. - Reserved.

Sec. 15-5-98. - Violations.

It shall be unlawful to construct, reconstruct, structurally alter, remodel, renovate, relocated, restore, demolish, raze or maintain any building, structure, accessory building, fence or other appurtenance in an historic district or historic landmark in violation of the provisions of this article; and proper city officials, or their duly authorized representatives, in addition to other remedies, may institute any appropriate action or proceedings to prevent such unlawful construction, reconstruction, structural alteration, remodeling, renovation, restoration, relocation, demolition, razing, or maintenance, to restrain, correct or abate such violations, to prevent any illegal act, conduct business or maintenance in and about such premises. Each day such violation continues shall constitute a separate violation.

(1962 Code, § 2-10-17(A); Ord. 91034, passed 10-28-91)

Cross reference— Penalty, see § 15-5-99.

Sec. 15-5-99. - Penalty.

Any person violating any provision of this article shall be guilty of a misdemeanor, and each shall be deemed guilty of a separate offense for each day or portion thereof during which any violation hereof is committed, continued or permitted, and upon conviction any such violation shall be punishable by a fine not to exceed \$200.00.

(1962 Code, § 2-10-17(B); Ord. 91034, passed 10-28-91)

SIGN REGULATIONS

Sec. 15-6-127. - Historical district.

Any sign or banner to be located within the Historical District shall be reviewed by the ~~Historical Development Board~~ historic preservation officer without review by the historic development board to determine if the sign or banner is in compliance with the Historical Ordinance.

(Ord. 91034, passed —; Ord. 97041, passed 12-8-97; Ord. 2013-32, § I, passed 7-22-2013)

ORDINANCE NO.2018-_____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING CHAPTER XV, ARTICLE 5-HISTORICAL DISTRICTS AND LANDMARKS AND ARTICLE 6-ZONING, SECTIONS 15-5-30 & 31 AND 15-6-127, PROVIDING THAT THE HISTORIC PERSERVATION OFFICER HAS AUTHORITY TO REVIEW AND APPROVE SIGNAGE IN THE HISTORICAL DISTRICT; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, revisions are proposed for the approval of signage in the Historic District to improve timely review and approval of signage for businesses in that area; and

WHEREAS, with proper notice to the public a meeting of the City's Historic Development Board was held on Wednesday, October 24, 2018 during which all interested persons were allowed to appear and be heard; and

WHEREAS, the changes proposed herein were APPROVED with a 6-0 vote of the Historic Development Board with no abstentions; and

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Sections 15-5-30 and 15-5-31 of Article 5: Historical Districts and Landmarks and Section 15-6-127 of Article 6: Zoning of Chapter XV, Land Usage, of the Code of Ordinances of the City of Kingsville, Texas shall be amended to read as follows:

...

...

PERMIT PROCEDURES

Sec. 15-5-30. - Permit Applications; Duties and Responsibilities of Board and Staff of Planning and Development Services.

(A) Construction, reconstruction, alteration, restoration, demolition, or relocation procedure.

(1) It is recommended that the applicant review in its entirety, the application packet that is given to them by the Planning Department staff. This packet (City of Kingsville Historical Development Board Application for permit review) provides the applicant the information that they should need in deciding to move forward with their project.

(2) Upon receipt of an application for a permit in a historic district or historic landmark, a staff member from the City Planning Department shall evaluate if the desired construction, reconstruction, alteration, restoration, demolition, or relocation of a building, structure, or appurtenance will destroy the historical or architectural integrity of the site per the Secretary of the Interior's "Standards for Rehabilitation" No. 1—No. 10.

(3) Applications for signage, certain minor alterations, additions, ordinary repairs or maintenance may be reviewed and approved administratively by the historic preservation officer without review by the historic development board. If an application for a permit is denied or modified by the historic preservation officer, then the applicant shall have five days after receiving notice of the requested modification or denial to submit in writing a request for appeal to the historic development board. The request for appeal shall be submitted to the director of planning and development services.

For purposes of this article, those activities which constitute signage, minor alterations, additions, repairs or maintenance include but are not limited to:

- (a) Replacement of deteriorated features, materials, or finishes with the same
- (b) Foundation, driveway, patio and sidewalk repair using the same type and color of materials
- (c) HVAC out of public site
- (d) Replacement of synthetic sidings with original wood siding
- (e) Paint colors consistent with district
- (f) Demolition of non-historic accessory structures or additions
- (g) New signage, sign replacement or temporary banners
- (h) New or replacement fencing out of public sign
- (i) Minor landscaping or pool construction
- (j) Removal of burglar bars and doors
- (k) Reroofing, using the same type and color of material
- (l) Minor changes to the existing certificates of approval

A clear photograph of the building, object, or structure to be repaired, a brief description of the intended work and samples of replacement materials or paint

for comparison with the existing building, object or structure must be furnished with the application. Site plan and specifications may be required as needed for adequate administrative review as determined by the historic preservation officer.

(4) Applications that do not meet the criteria in § 15-5-30(3) shall be considered by the Board. The Board shall at the next regularly scheduled meeting consider the application for approval, approval with recommended changes, or disapproval. The person applying for the permit shall be advised of the time and place of the meeting and invited to appear to his/her reasons therefor. The Board may invite such other persons or groups as it desires to attend its meetings. The Board may hold any additional meetings it considers necessary to carry out its responsibilities as enumerated in this article.

(5) The staff of the City Planning Department shall not take action upon a permit that destroys the historical integrity of a site unless such work has been approved by majority vote of the Historical Development Board as provided in § 15-5-19 of this article.

(6) City staff shall act in accordance with the procedures presently being followed in that office except as those procedures are necessarily modified by the following requirements:

- (a) They shall forward to the office of the Board a copy of application for a building permit together with a copy of a plot plan and the building plans and specifications filed by the applicant.
- (b) They shall maintain in the Planning Department Office a record of all such applications, actions, and final disposition of the same, which shall be in addition to and appropriately cross-referenced to his other records.
- (c) They shall require applicants to submit a sufficient number of additional copies of material required to be attached to an application for a building permit in compliance with the foregoing.

(7) Renewal of Permit, Administratively or Historical Development Board.

The applicant has 12 months, to start construction from the approved date on the permit. If the applicant has not started in the 12 month time period, the applicant may request an extension before the 12 month time limit expires. The extension time period will be determined by the authorizing personnel. Depending upon who approved the permit will determine who approves the extension. Example, if the permit was approved administratively the staff will decide on the extension. If the permit was approved by the Historical Development Board then they will make that decision. In either case, the decision on the extension request will be done in writing and given to the applicant. Only one extension will be granted by either approving entity.

(B) *Standards to be applied.* The same criteria considered by staff members of the City Planning Department as set forth in § 15-5-31 of this article shall be applied by the staff member in arriving at his determination as to issuance or denial of the permit.

(C) *Historic sites.* Property tax relief for historic structure revitalization.

(D) *Application for historic designation as a subject, site, landmark, structure, district or area.*

(1) Application process will entail a completed "city historical site register" form.

(2) The Texas Historical Commission rules will apply for designation as an historic site, area, district.

(3) The Historic Development Board will review each application and make a recommendation to the City Commission within 60 days of the application.

Sec. 15-5-31. - Criteria to be Used by Board and Historic Preservation Officer in Determining its Decisions on Permits.

(A) Historic districts.

(1) The effect of the proposed change upon the general historic, cultural and architectural nature of the district.

(2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.

(3) The general design, arrangement, texture, material and color of the building, structure or appurtenances and the relation of such factors to similar features of buildings, structures or appurtenances in the district. The criterion shall not be the aesthetic appeal to the Board of the structure or the proposed remodeling, but rather its conformity to the general character of the particular historic area involved.

(4) Signs which are out of keeping with the character of the historic district in question shall not be permitted.

(5) The value of the historic district as an area of unique interest and character shall not be impaired.

(B) Historic landmark.

(1) The effect of the proposed change upon the historic, architectural, or cultural nature of the landmark.

(2) The appropriateness of exterior architectural features which can be seen from a public street, alley, road, highway or walkway.

- (3) The general design, arrangement, texture, material and color of the building or structure site and the similarity, contrast, or other relation of such factors to other landmarks built at or during the same period, as well as the uniqueness of such features, considering the remaining examples of architectural, historical, and cultural values.
- (4) Signs which are out of keeping with the character of the historic landmark shall not be permitted.
- (5) The value of the historic landmark as a place of unique interest or character shall not be impaired.

...

Sec. 15-6-127. – Historical District.

Any sign or banner to be located within the Historical District shall be reviewed by the historic preservation officer without review by the Historical Development Board to determine if the sign or banner is in compliance with the Historical Ordinance.

...

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of November, 2018.

PASSED AND APPROVED on this the 10th day of December, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #13

**City of Kingsville
Finance Department**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Deborah Balli, Director of Finance

DATE: November 14, 2018

SUBJECT: Budget Amendments – Rollover Purchase Orders

Summary:

This item authorizes the approval of a budget amendment to fund purchase orders that need to be rolled over due to unfinished projects or items ordered that did not get received by September 30th and cannot be covered in the FY 18-19 adopted budget without this amendment.

Background:

At the end of every fiscal year, there are outstanding purchase orders that need to be rolled over to the next fiscal year due to projects started that are not complete or items that were ordered and not received by September 30. The following list are the purchase orders that need to be rolled over and are included in the requested budget amendment:

- Fund 002 – Tourism
 - PO 182122 – installation of windows in the Municipal Building. Due to the renovation at the Municipal Building, this work was not able to be completed by September 30, but still needs to be completed. Funds were originally budgeted in the Façade Grant line item 002-5-1071-34600 - \$25,956.72. Funds were not budgeted for the Façade Grant Program in FY 18-19. Unspent funds in FY 17-18 were \$34,550 and should be rolled over.
 - PO 182301 – window graphics for two doves location - \$240.00. This is a grant that did not get completed in FY 17-18 and is committed. Unspent funds remaining in FY 17-18 are \$480. The entire \$480 needs to be rolled over to cover the commitment.
- Fund 033 – CO 2016
 - PO 182084 – fence around pumps at Splash Pad – work was not completed at September 30 as expected. Funds were not included in FY 18-19 and needs to be there to pay the invoice once submitted of \$3,285.
 - PO 182060 – installation of Train Depot Canopy – work was not completed at September 30 as expected. Funds were not included in FY 18-19 and needs to be there to pay the invoice once submitted of \$17,500.



City of Kingsville Finance Department

- Cash reconciliation has been completed and based on what was budgeted for FY 18-19, there is \$41,231 of unallocated funds which will cover the above amounts of \$20,785. Also, there will be additional interest earned in FY 18-19 that will be available to be allocated in case of project over-runs.
- Fund 068 – CO Series 2013 Drainage
 - PO 181657 to AR Energy Services for concrete sidewalk, concrete payment and curb and gutter work in the amount of \$79,288.21.
 - PO 171934 to Kimley-Horn & Associates for the City Master Drainage Plan of \$2,526.55. The final invoice has not been received for the work on this plan.
 - In FY 18-19, \$1,309,200 has been budgeted for various drainage projects. If the budget amendment does not include the above purchases from FY 17-18, it will reduce the available budgeted funds for projects slated for FY 18-19.
- Fund 054 – Utility Fund Capital Projects
 - PO 181240 to Rusty Van Fleet for construction work on the Municipal Building for \$135,469. This project was expected to be completed by September 30 and was not included in the FY 18-19 budget.
 - PO 11887 to Solka Nava Torno for additional architectural services due to change orders for \$112.72. This project was expected to be completed by September 30 and was not included in the FY 18-19 budget.
 - PO 181122 to Tyler Technologies for the additional utility handheld meter maintenance and interface costs for \$4,250. Work was completed in March, but we have not received the invoice from the company for these items received. We have been in contact with Tyler and they are researching this issue. Funds need to be budgeted to cover the invoicing once received.
 - Cash reconciliation of this fund shows that there is available funding of \$145,197 which will cover the above purchase orders of \$139,831.72.
- Fund 001 – General Fund
 - PO 182128 to Killian Calderon Disposal for the trash off event that was cancelled due to weather on 9/15/2018. It was decided to reschedule this event to FY 2018-2019 which would increase the number of trash offs for the current fiscal year which is not budgeted. Unspent funds for this event was \$3,883.83
 - PO 181413 to Tyler Technologies for the implementation and installation of the Position Budgeting module in the amount of \$1,375. This implementation did not occur in FY 17-18, but HR and Finance would like to complete this in FY 18-19. Unspent funds in FY 17-18 was \$1,697.41.



City of Kingsville Finance Department

- PO 181858 to Tyler Technologies for the API interface for PSN to process court payments and interface those payments to Incode for \$14,250. This effort has been a struggle, but we are getting closer to the ability to complete this work. When the FY 18-19 was approved, there was not a good sense that this would happen.
- PO 182268 to Sam Houston State University for the Crimes license fee for \$24,750. This new license fee was missed when developing the FY 18-19 because we thought it would be billed in FY 17-18. It was budgeted in FY 17-18 but unspent funds for this item was \$37,590.
- Fund 051 – Utility Fund
 - PO 180812 to HDR Engineering for work on the remaining rate studies for \$11,216.95. This work needs to be completed and when the FY 18-19 budget was developed, it was undetermined whether or not we would want the additional studies completed.
 - PO 181703 to LNV Engineering for the transfer of flow study for \$5,750. The study needs to be completed and was not budgeted in FY 18-19.
- Fund 092 – Street Maintenance Fund
 - PO 180812 to HDR Engineering for work on the Street User Fee study for \$12,205.37. This work needs to be completed and when the FY 18-19 budget was developed, it was undetermined whether or not we would want this study completed.

Financial Impact:

The following funds will have the following increased expenditure budgets:

- Fund 002 – Tourism – increase of \$35,030
- Fund 033 – CO Series 2016 – increase of \$20,785
- Fund 068 – CO Series 2013 – increase of \$81,815
- Fund 054 – Utility Fund Capital Projects – increase of \$139,832
- Fund 001 – General Fund – increase of \$44,259
- Fund 051 – Utility Fund – increase of \$16,967
- Fund 092 – Street Maintenance Fund – increase of \$12,206

Recommendation:

Staff recommends authorization of this budget amendment to fund the purchase orders that need to be rolled over to FY 18-19.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR PRIOR FISCAL YEAR (FY 2017-2018) PURCHASE ORDERS THAT NEED TO BE ROLLED OVER TO THE CURRENT FISCAL YEAR.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 002 Tourism Fund					
<u>Expenditures</u>					
1071	Tourism	Façade Grants	34600	\$34,550	
1071	Tourism	Window Graphics Program	34603	\$480	
Fund 033 – CO Series 2016 Fund					
<u>Expenses</u>					
4503	Parks	Parks-Splash Pad	71224	\$3,285	
4503	Parks	Parks-Downtown Pavilion	71307	\$17,500	
Fund 068 – CO Series 2013 Drainage					
3050	Streets	Drainage	53100	\$81,815	
Fund 054 – Utility Fund Capital Projects					
6201	Util Billing	Building	71300	\$135,582	
6202	Meter Read	Water Meters	22800	\$4,250	
Fund 001 – General Fund					
1603	Comm Appear	Prof Svc-Event Cleanup	31439	\$3,884	
1902	Technology	Prof Svc-Software Maint	31410	\$1,375	
1902	Technology	Professional Services	31400	\$14,250	
2103	Dispatch	Professional Services	31400	\$24,750	

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 051 – Utility Fund					
6002	Water Prod	Professional Services	31400	\$11,217	
7003	Sewer Constr	Professional Services	31400	\$5,750	
Fund 092 – Street Maintenance Fund					
3050	Streets	Professional Services	31400	\$12,206	

[To amend the following City of Kingsville FY 18-19 Expenditure Budgets: Tourism - \$35,030, CO Series 2016 - \$20,785, CO Series 2013 - \$81,815, Utility Fund Capital Projects - \$139,832, General Fund - \$44,259, Utility Fund - \$16,967 and Street Maintenance Fund - \$12,206. These funds will come from the respective fund balances carried over from the prior fiscal year due to services not being completed or items not being received before the prior fiscal year's end.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of November, 2018.

PASSED AND APPROVED on this the __ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #14

**City of Kingsville
Department Name**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Adrian Garcia, Fire Chief / EMC

DATE: November 26, 2018

SUBJECT: Budget Amendment – Public Safety Policy Management Software (Lexipol)
Funding Reallocation

Summary:

The Kingsville Fire Department is requesting the reallocation of funds from 027-1-27000 Deferred Revenues Account to 001-5-220.0-31700 Memberships & Dues in the amount of \$9,619.00 for the purchase of a Public Safety Policy Management Software (Lexipol).

Background:

Lexipol provides risk management resources for public safety organizations, delivering proven, customizable, state-specific policy content through a unique, cloud-based development system with an integrated training component.

Financial Impact:

This purchase will expend a total of \$9,619.00 budgeted in 001-5-220.0-31700 Memberships & Dues.

Recommendation:

Staff recommends the reallocation of the funds and purchase of the Public Safety Policy Management Software, which support KFD operational goals.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR THE PURCHASE OF LEXIPOL PUBLIC SAFETY POLICY MANAGEMENT SOFTWARE.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT REVENUES & EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 027 EMS Fund					
<u>Expenditures</u>					
6900	Non-Dept	Transfer To General Fund	80001	\$9,619	
Fund 001 – General Fund					
<u>Revenues</u>					
2200	Fire	Transfer From EMS Fund	75027	\$9,619	
<u>Expenditures</u>					
2200	Fire	Memberships & Dues	31700	\$9,619	

[To amend the City of Kingsville FY 18-19 EMS Fund Expenditure Budget by \$9,619 and the General Fund Revenue & Expenditure Budgets for \$9,619 each for the purchase of Lexipol Public Safety Policy Management Software. The funds will come from the unspent grant funds in the EMS fund recorded in 027-1-27000.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of November, 2018.

PASSED AND APPROVED on this the ___ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #15

**City of Kingsville
Department Name**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Adrian Garcia, Fire Chief / EMC

DATE: November 26, 2018

SUBJECT: Budget Amendment – Fire Prevention Supplies Funding Reallocation

Summary:

The Kingsville Fire Department is requesting the reallocation of donated funds from 001-1-48005 Fire Donation Escrow Account to 001-5-220.0-21100 Supplies in the amount of \$3,000.00 for the purchase of Fire Prevention Educational supplies.

Background:

The Fire Pup Safety Program through the National Fire Safety Council, develops fire safety educational materials targeted to reach children of elementary school age.

A National Fire Safety Council representative collects the donations on our behalf and we then purchase the Fire Pup Safety Program educational material.

Financial Impact:

This purchase will expend a total of \$3,000.00 budgeted in 001-5-220.0-21100 Supplies.

Recommendation:

Staff recommends the reallocation of the funds and purchase of the Fire Prevention Educational supplies, which support KFD Fire Safety Education goals.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET FOR THE PURCHASE OF FIRE PREVENTION EDUCATIONAL SUPPLIES.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT REVENUES & EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
Revenues					
2200	Fire	Donations	72030	\$3,000	
Expenditures					
2200	Fire	Supplies	21100	\$3,000	

[To amend the City of Kingsville FY 18-19 General Fund Revenues & Expenditures Budgets by \$3,000 each for the purchase of Fire Prevention Educational Supplies. The funds will come from donations received for the purchase of these items recorded in 001-1-48005.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause,

phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 26th day of November, 2018.

PASSED AND APPROVED on this the __ day of _____, 2018.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #16

**City of Kingsville
Parks & Recreation**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Susan Ivy, Parks Manager

DATE: November 9, 2018

SUBJECT: Authorization to Purchase Playground Equipment & Amenities for Thompson, Flores, Corral Parks

Summary: We are asking that a package of Playground Equipment and amenities be authorized for purchase through a Buy Board approved company, Park and Play Structures in San Antonio in the amount of \$ 142,052.16.

Background: During the 2019 fY Budget Process City Commission authorized \$145,000.00 to be expended from the CO 2016 funds for Playground Equipment. After several new big projects have been added to Flores Park and Brookshire Park and Flato Park has also had new equipment installed in the last 5 years we felt it important to focus on getting some new playground equipment into our parks. Playground equipment is very expensive and the opportunity to replace it does not come easy. With assistance from Purchasing Manager Charlie Sosa, we have received information from a couple of playground companies offering specials on their equipment at this time. The package we are proposing includes a large play unit packaged with a teeter totter and two toddler spring riders, a whirl & Twirl, swings, bed borders, surfacing and installation totaling \$57,171.84 for Thompson Park and the same large play unit packages, surfacing, bed border and installation for Flores Park totaling 51,190.16 and the same without installation for Corral Park totaling \$33,690.16. We will complete the installation at Corral Park pending sponsor funding approval. The large play unit packages are currently priced at 60% off the regular price and we believe it is important to take advantage of the opportunity to purchase these large units at this special pricing that will be difficult for us to budget for later. It will be easier for us to budget and raise funds for smaller amenities later if the big pieces are already in. It includes the purchase of the equipment, complete installation, bed borders and surfacing material required for each unit.

Financial Impact: Total expenditure for this project will be \$142,052.16 and will be funded from CO 2016 funds.

Recommendation: I respectfully request that the City Commission authorize the expenditure





P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

August 16, 2018

Sent via Email to: buyboard@kppe.com

Tonia Bennett
Kraftsman Commercial Playgrounds and Water Parks
19535 Haude Rd.
Spring TX 77388

Re: Parks & Recreation Equipment, Field Lighting Products, & Installation
BuyBoard Contract 512-16

The Local Government Purchasing Cooperative d/b/a BuyBoard® (Cooperative) awarded your company a contract under Parks & Recreation Equipment, Field Lighting Products, & Installation, Contract 512-16, for which the current term is set to expire September 30, 2018. At this time, we are renewing your contract through September 30, 2019. This will be the final renewal of this contract.

All discounts, terms, and conditions of your contract will remain the same. If you agree with the renewal, there is nothing you need to do. However, if you do not agree to this renewal, you must notify me immediately via email at connie.burkett@tasb.org.

Reminder: All purchase orders must be processed through the BuyBoard. Except as expressly authorized in writing by the Cooperative's administrator, you are not authorized to process a purchase order received directly from a Cooperative member. Accepting orders directly from a member entity without Cooperative authorization is a violation of the terms of your contract. We request your assistance in immediately forwarding any orders received directly from member entities. Purchase orders may be sent to us either by fax (800-211-5454) or by email (info@buyboard.com). If by chance an order sent directly to you has been unintentionally processed, please forward it to the Cooperative and note it as **RECORD ONLY** to prevent duplication.

If you have questions or comments concerning this renewal, please contact me as soon as possible at connie.burkett@tasb.org. We appreciate your interest and participation in The Local Government Purchasing Cooperative.

Sincerely,

Connie W Burkett, CTSBS
Contract Administrator



**Play & Park Structures of
Southern Texas**
15239 Fall Place Dr
San Antonio, TX, 78247
Phone: 210-468-9032
Fax:
Email:
jmankins@playandpark.com
Contact: Jeff Mankins

Thompson Park

City of Kingsville
Attn: Susan Ivy
400 West King Avenue
Kingsville, TX 78363
Phone: 361-221-8705
sivy@cityofkingsville.com

Quote Number: 803-121314A

Quote Date: 11/5/2018

Stock ID	Description	Quantity	Weight	Unit Price	Amount
7346602	OVERSTOCK PLAYGROUND	1	0	\$45,220.00	\$45,220.00
DISCOUNT	OVERSTOCK PLAYGROUND LIQUIDATION DISCOUNT - 60% off list price only available on CASH WITH ORDER sales.	1	0	(\$27,132.00)	(\$27,132.00)
65156	WHIRL & TWIRL	1	39	\$671.00	\$671.00
DISC	BuyBoard Discount - Whirl and Twirl	1	0	(\$201.30)	(\$201.30)
66576	4'PARK TIMBER	80	1200	\$49.00	\$3,920.00
DISC	BuyBoard Discount - Timbers	80	0	(\$3.92)	(\$313.60)
67755	ACCESS PLAYCURB-W/ADAP-BK	1	107	\$503.00	\$503.00
DISC	BuyBoard Discount - Access Ramp	1	0	(\$40.24)	(\$40.24)
RDU	2 Bay Arch Swing With 2 Belt and 2 Tot	1	597	\$2,976.00	\$2,976.00
DISC	BuyBoard Discount - Arch Swing	1	0	(\$238.08)	(\$238.08)
68049	Whirl With Me w/Handle	1	482	\$4,123.00	\$4,123.00
DISC	BuyBoard Discount - Whirl with Me	1	0	(\$1,236.90)	(\$1,236.90)
161290	GEO-TEXTILE 2250 SQFT ROL	2	154	\$626.00	\$1,252.00
DISC	BuyBoard Discount - Geo	2	0	(\$50.08)	(\$100.16)
EWf	150 CY of EWf - 3037 SF Coverage ____ 12 Inch Depth	1	0	\$2,688.00	\$2,688.00
INSTALL	Installation	1	0	\$18,244.00	\$18,244.00
313199	PPS OWNER'S KIT	1	11	\$0.00	\$0.00

Total Weight: 2590

Buyboard Contract #512-16 ____ Taxes not included. If the customer is not exempt, taxes will be added to the total.

SubTotal: \$50,334.72
Material Surcharge: \$476.24
Estimated Freight: \$6,360.88
Total Amount: \$57,171.84

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of Southern Texas.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by Play & Park Structures Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts.

Payment terms: by credit card, VISA or MasterCard.

Shipment: order shall ship within 30-45 days after Play & Park Structures' receipt and acceptance of your purchase order, color selections,

approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Purchase Amount: _____ \$57,171.84

P.O. No: _____

Date: _____

Phone: _____

Facsimile _____

Order Information

Bill to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Billing Contact: _____

Billing Phone: _____

Billing Fax: _____

Ship to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Jobsite Contact: _____

Jobsite Phone: _____

Jobsite Fax: _____

Enter desired color palette name: _____

OR

Enter desired color: Uprights () Decks ()

Accents () Roofs/Tubes () Slides/Panels ()

Play & Park Structures of Southern Texas

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature



ENERGETIC

THOMPSON PARK
KINGSVILLE, TX

803-121314A

play&park
structures™
A PLAYCORE Company

544 CHESTNUT ST.
CHATTANOOGA, TN 37402
800.727.1907
playandpark.com



ENERGETIC

THOMPSON PARK KINGSVILLE, TX

803-121314A

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City of Kingsville
Parks & Recreation



THOMPSON PARK
KINGSVILLE, TX

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City of Kingsville
Parks & Recreation



ENERGETIC

THOMPSON PARK
KINGSVILLE, TX

803-121314A

play&park
structures
A PLAYCORE Company

544 CHESTNUT ST.
CHATTANOOGA, TN 37402
800.727.1907
playandpark.com



City of Kingsville
Thompson Park
Kingsville, TX 78363
Play & Park Structures of Southern Texas

This play equipment is recommended for children ages: 5-12
Minimum Area Required: Per Drawing

Scale: 1/8" = 1'-0"
This drawing can be scaled only when in an 11" x 17" format

Drawn By: J. Swietochowski
Date: 11/5/2018
Quota Number: 803-121314A

544 Chestnut Street
Chattanooga, TN 37402
800-727-1807 / www.playandpark.com

Total Play Components
Elevated Play Components
Elevated Components Accessible by Transfer
Elevated Components Accessible by Ramp
Accessible Ground Level Components Shown
Different Types of Ground Level Components

21
9
0
8
8
4

Req. 0
Req. 5
Req. 3
Req. 3

User Capacity
80-70
Critical Fall Height
8'-0"

86'-0"

64'-6"

36'-6"

32'-6"

54'-7"

74'-0"

1060 SQ FT MINIMUM SURFACING

1977 SQ FT MINIMUM SURFACING

DOUBLE SLIDE
ENTRANCE
42115
42116
42117
42118

SINGLE SLIDE
ENTRANCE
42119
42120
42121
42122

SPRINGS
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42200



It is the manufacturer's opinion that the structure shown herein complies with current ada standards concerning accessibility if used with proper accessible surfacing and together with other necessary ground level play equipment.

IMPORTANT: Never install play equipment over hard, unresilient surfaces such as asphalt, concrete, or compacted earth. It is the owner's responsibility to ensure the "minimum area required" contains an appropriate amount of resilient material to cushion accidental falls.

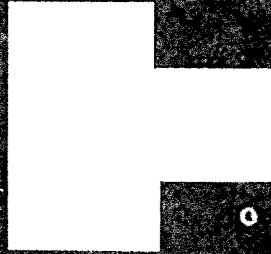
Site Plan

Thompson Park

Legend

-  Proposed New Playground Equipment
-  Proposed Playground

Proposed New Playground Equipment



Google Earth

© 2018 Google

W Ragland Ave
200 ft





**Play & Park Structures of
Southern Texas**
15239 Fall Place Dr
San Antonio, TX, 78247
Phone: 210-468-9032
Fax:
Email:
jmankins@playandpark.com
Contact: Jeff Mankins

Flores Park

City of Kingsville
Attn: Susan Ivy
400 West King Avenue
Kingsville, TX 78363
Phone: 361-221-8705
sivy@cityofkingsville.com

Quote Number: 803-121779

Quote Date: 11/20/2018

Stock ID	Description	Quantity	Weight	Unit Price	Amount
7346602	OVERSTOCK PLAYGROUND	1	0	\$45,220.00	\$45,220.00
DISC	OVERSTOCK PLAYGROUND LIQUIDATION DISCOUNT	1	0	(\$22,610.00)	(\$22,610.00)
66576	4'PARK TIMBER	49	735	\$49.00	\$2,401.00
DISC	BuyBoard Discount - Timbers	49	0	(\$3.92)	(\$192.08)
	--				
67755	ACCESS PLAYCURB-W/ADAP-BK	1	107	\$503.00	\$503.00
DISC	BuyBoard Discount - Access Ramp	1	0	(\$40.24)	(\$40.24)
	--				
161290	GEO-TEXTILE 2250 SQFT ROL	1	77	\$626.00	\$626.00
DISC	BuyBoard Discount - Geo	1	0	(\$50.08)	(\$50.08)
	--				
161291	GEO-TEXTILE 1125 SQFT ROL	1	45	\$313.00	\$313.00
DISC	BuyBoard Discount - Geo	1	0	(\$25.04)	(\$25.04)
	--				
EWf	105 CY of EWf - 12 Inch Depth	1	0	\$2,230.00	\$2,230.00
INSTALL	Installation	1	0	\$17,500.00	\$17,500.00
313199	PPS OWNER'S KIT	1	11	\$0.00	\$0.00

Total Weight: 975

SubTotal: \$45,875.56

Buyboard Contract #512-16 ____ Taxes not included. If the customer is not exempt, taxes will be added to the total.

Material Surcharge: \$139.60

Estimated Freight: \$5,175.00

Total Amount: \$51,190.16

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of Southern Texas.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by Play & Park Structures Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts.

Payment terms: by credit card, VISA or MasterCard.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

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Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Purchase Amount: _____ \$51,190.16

P.O. No: _____

Date: _____

Phone: _____

Facsimile _____

Order Information

Bill to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Billing Contact: _____

Billing Phone: _____

Billing Fax: _____

Ship to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Jobsite Contact: _____

Jobsite Phone: _____

Jobsite Fax: _____

Enter desired color palette name: _____

OR

Enter desired color: Uprights (_____)

Decks (_____)

Accents (_____) Roofs/Tubes (_____)

Slides/Panels (_____)

Play & Park Structures of Southern Texas

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature

PLAY

**play&park
structures**

A PLAYCORE COMPANY

ultraPLAY

A PLAYCORE COMPANY

SITE FURNISHINGS

ultra site

A PLAYCORE COMPANY

Shade, Shelter, Dog Agility
Equipment, Outdoor
Fitness Equipment

SPECTATOR SEATING

NRS
National Recreation Systems

A PLAYCORE COMPANY

GT
GT GRANDSTANDS

A PLAYCORE COMPANY

SURFACING

SurfaceMax

**surface
sure**

A PLAYCORE COMPANY



**Play & Park Structures of
Southern Texas**
15239 Fall Place Dr
San Antonio, TX, 78247
Phone: 210-468-9032
Fax:
Email:
jmankins@playandpark.com
Contact: Jeff Mankins

Corral Park

City of Kingsville
Attn: Susan Ivy
400 West King Avenue
Kingsville, TX 78363
Phone: 361-221-8705
sivy@cityofkingsville.com

Quote Number: 803-121778

Quote Date: 11/20/2018

Stock ID	Description	Quantity	Weight	Unit Price	Amount
7346602	OVERSTOCK PLAYGROUND	1	0	\$45,220.00	\$45,220.00
	OVERSTOCK PLAYGROUND LIQUIDATION				
DISC	DISCOUNT	1	0	(\$22,610.00)	(\$22,610.00)
66576	4'PARK TIMBER	49	735	\$49.00	\$2,401.00
DISC	BuyBoard Discount - Timbers	49	0	(\$3.92)	(\$192.08)
	--				
67755	ACCESS PLAYCURB-W/ADAP-BK	1	107	\$503.00	\$503.00
DISC	BuyBoard Discount - Access Ramp	1	0	(\$40.24)	(\$40.24)
	--				
161290	GEO-TEXTILE 2250 SQFT ROL	1	77	\$626.00	\$626.00
DISC	BuyBoard Discount - Geo	1	0	(\$50.08)	(\$50.08)
	--				
161291	GEO-TEXTILE 1125 SQFT ROL	1	45	\$313.00	\$313.00
DISC	BuyBoard Discount - Geo	1	0	(\$25.04)	(\$25.04)
	--				
EWf	105 CY of EWf	1	0	\$2,230.00	\$2,230.00
	- 12 Inch Depth				
313199	PPS OWNER'S KIT	1	11	\$0.00	\$0.00

Total Weight: 975

Buyboard Contract #512-16 ____ Taxes not included. If the customer is not exempt, taxes will be added to the total.

SubTotal: \$28,375.56
Material Surcharge: \$139.60
Estimated Freight: \$5,175.00
Total Amount: \$33,690.16

THIS QUOTATION IS SUBJECT TO POLICIES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of Southern Texas.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by Play & Park Structures Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts.

Payment terms: by credit card, VISA or MasterCard.

Shipment: order shall ship within 30-45 days after Play & Park Structures' receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence

over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Purchase Amount: _____ \$33,690.16

P.O. No: _____

Date: _____

Phone: _____

Facsimile _____

Order Information

Bill to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Billing Contact: _____

Billing Phone: _____

Billing Fax: _____

Ship to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Jobsite Contact: _____

Jobsite Phone: _____

Jobsite Fax: _____

Enter desired color palette name: _____ OR

Enter desired color: Uprights () Decks ()

Accents () Roofs/Tubes () Slides/Panels ()

Play & Park Structures of Southern Texas

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature



**Play & Park Structures of
Southern Texas**
15239 Fall Place Dr
San Antonio, TX, 78247
Phone: 210-468-9032
Fax:
Email:
jmankins@playandpark.com
Contact: Jeff Mankins

Thompson Park

City of Kingsville
Attn: Susan Ivy
400 West King Avenue
Kingsville, TX 78363
Phone: 361-221-8705
sivy@cityofkingsville.com

Quote Number: 803-121314A

Quote Date: 11/5/2018

Stock ID	Description	Quantity	Weight	Unit Price	Amount
7346602	OVERSTOCK PLAYGROUND	1	0	\$45,220.00	\$45,220.00
DISCOUNT	OVERSTOCK PLAYGROUND LIQUIDATION DISCOUNT - 60% off list price only available on CASH WITH ORDER sales.	1	0	(\$27,132.00)	(\$27,132.00)
65156	WHIRL & TWIRL	1	39	\$671.00	\$671.00
DISC	BuyBoard Discount - Whirl and Twirl	1	0	(\$201.30)	(\$201.30)
66576	4'PARK TIMBER	80	1200	\$49.00	\$3,920.00
DISC	BuyBoard Discount - Timbers	80	0	(\$3.92)	(\$313.60)
67755	ACCESS PLAYCURB-W/ADAP-BK	1	107	\$503.00	\$503.00
DISC	BuyBoard Discount - Access Ramp	1	0	(\$40.24)	(\$40.24)
RDU	2 Bay Arch Swing With 2 Belt and 2 Tot	1	597	\$2,976.00	\$2,976.00
DISC	BuyBoard Discount - Arch Swing	1	0	(\$238.08)	(\$238.08)
68049	Whirl With Me w/Handle	1	482	\$4,123.00	\$4,123.00
DISC	BuyBoard Discount - Whirl with Me	1	0	(\$1,236.90)	(\$1,236.90)
161290	GEO-TEXTILE 2250 SQFT ROL	2	154	\$626.00	\$1,252.00
DISC	BuyBoard Discount - Geo	2	0	(\$50.08)	(\$100.16)
EWf	150 CY of EWf - 3037 SF Coverage ____ 12 Inch Depth	1	0	\$2,688.00	\$2,688.00
INSTALL	Installation	1	0	\$18,244.00	\$18,244.00
313199	PPS OWNER'S KIT	1	11	\$0.00	\$0.00

Total Weight: 2590

Buyboard Contract #512-16 ____ Taxes not included. If the customer is not exempt, taxes will be added to the total.

SubTotal: \$50,334.72
Material Surcharge: \$476.24
Estimated Freight: \$6,360.88
Total Amount: \$57,171.84

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Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by Play & Park Structures Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts.

Payment terms: by credit card, VISA or MasterCard.

Shipment: order shall ship within 30-45 days after Play & Park Structures' receipt and acceptance of your purchase order, color selections,

approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: A certified Play & Park Structures Installer is recommended for play equipment installation. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

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Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Purchase Amount: _____ \$57,171.84

P.O. No: _____

Date: _____

Phone: _____

Facsimile _____

Order Information

Bill to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Billing Contact: _____

Billing Phone: _____

Billing Fax: _____

Ship to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Jobsite Contact: _____

Jobsite Phone: _____

Jobsite Fax: _____

Enter desired color palette name: _____

OR

Enter desired color: Uprights () Decks ()

Accents () Roofs/Tubes () Slides/Panels ()

Play & Park Structures of Southern Texas

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature



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Southern Texas**
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San Antonio, TX, 78247
Phone: 210-468-9032
Fax:
Email:
jmankins@playandpark.com
Contact: Jeff Mankins

Flores Park

City of Kingsville
Attn: Susan Ivy
400 West King Avenue
Kingsville, TX 78363
Phone: 361-221-8705
sivy@cityofkingsville.com

Quote Number: 803-121779

Quote Date: 11/20/2018

Stock ID	Description	Quantity	Weight	Unit Price	Amount
7346602	OVERSTOCK PLAYGROUND	1	0	\$45,220.00	\$45,220.00
DISC	OVERSTOCK PLAYGROUND LIQUIDATION DISCOUNT	1	0	(\$22,610.00)	(\$22,610.00)
66576	4'PARK TIMBER	49	735	\$49.00	\$2,401.00
DISC	BuyBoard Discount - Timbers	49	0	(\$3.92)	(\$192.08)
	--				
67755	ACCESS PLAYCURB-W/ADAP-BK	1	107	\$503.00	\$503.00
DISC	BuyBoard Discount - Access Ramp	1	0	(\$40.24)	(\$40.24)
	--				
161290	GEO-TEXTILE 2250 SQFT ROL	1	77	\$626.00	\$626.00
DISC	BuyBoard Discount - Geo	1	0	(\$50.08)	(\$50.08)
	--				
161291	GEO-TEXTILE 1125 SQFT ROL	1	45	\$313.00	\$313.00
DISC	BuyBoard Discount - Geo	1	0	(\$25.04)	(\$25.04)
	--				
EWf	105 CY of EWf - 12 Inch Depth	1	0	\$2,230.00	\$2,230.00
INSTALL	Installation	1	0	\$17,500.00	\$17,500.00
313199	PPS OWNER'S KIT	1	11	\$0.00	\$0.00

Total Weight: 975

Buyboard Contract #512-16 ____ Taxes not included. If the customer is not exempt, taxes will be added to the total.

SubTotal: \$45,875.56
Material Surcharge: \$139.60
Estimated Freight: \$5,175.00
Total Amount: \$51,190.16

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Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Purchase Amount: _____ \$51,190.16

P.O. No: _____

Date: _____

Phone: _____

Facsimile _____

Order Information

Bill to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Billing Contact: _____

Billing Phone: _____

Billing Fax: _____

Ship to:

Company: _____

Attn: _____

Address: _____

City/State/Zip: _____

Jobsite Contact: _____

Jobsite Phone: _____

Jobsite Fax: _____

Enter desired color palette name: _____ OR

Enter desired color: Uprights () Decks ()

Accents () Roofs/Tubes () Slides/Panels ()

Play & Park Structures of Southern Texas

By: _____

Salesperson's signature

Salesman's Signature

Customer's Signature

PLAY

**play&park
structures**

a PLAYCORE Company

ultraPLAY

a PLAYCORE Company

SITE FURNISHINGS

ultra site

a PLAYCORE Company

Shade, Shelter, Dog Agility
Equipment, Outdoor
Fitness Equipment

SPECTATOR SEATING

NRS
National Recreation Systems

a PLAYCORE Company

GT
GT GRANDSTANDS

a PLAYCORE Company

SURFACING

SurfaceMax

**surface
sure**

AGENDA ITEM #17