

City of Kingsville, Texas

AGENDA CITY COMMISSION MONDAY, JANUARY 28, 2019 REGULAR MEETING

**CITY HALL
HELEN KLEBERG GROVES COMMUNITY ROOM
400 WEST KING AVENUE
6:00 P.M.**

I. Preliminary Proceedings.

OPEN MEETING

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

MINUTES OF PREVIOUS MEETING(S)

Regular Meeting – January 14, 2019

APPROVED BY:

Jesús A. Garza, by no
Jesús A. Garza
City Manager

II. Public Hearing - (Required by Law).¹

1. Public Hearing on a replat of the final plat of Lakeview Villas subdivision being 3.783 acres out of Farm Lot 1, Section 22, KT&I Co., Kleberg County, Texas to reduce the remaining number of lots from 17 to 11; applicant Mark Dizdar, owner Port Aransas Venture #7. (Director of Planning & Development Services).

III. Reports from Commission & Staff.²

"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; Streets Update; Public Works; Landfill Update, Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, Administration –Workshop Schedule, Interlocal Agreements, Public Information, Health Department, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course Update. No formal action can be taken on these items at this time."

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

1. Motion to accept donation from South Texas Crimes and Narcotics Task Force for Parks Department's Healthy Partners Recreational Programs. (Director of Parks & Recreation).
2. Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to accept and expend Park donations from the Kleberg County Sheriff's Department, South Texas Crimes and Narcotics Task Force, and Castaneda Clinic for Family Partners Recreational Programs. (Director of Parks & Recreation).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

3. Consider a resolution of the City of Kingsville supporting the Texas Gulf Terminals Deepwater Port Facility. (Mayor Fugate).
4. Consider approval of a replat of the final plat of Lakeview Villas subdivision being 3.783 acres out of Farm Lot 1, Section 22, the KT&I Co., Kingsville, Kleberg County, Texas to reduce the remaining number of lots from 17 to 11 (to allow for larger lot size for single family homes). (Director of Planning & Development Services).
5. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Chapter XV-Land Use, Article 6-Zoning, Appendix A-Land Use Categories, Section 1-Land Use Chart, providing for the addition of provisional and recreational sporting good sales, including boats and vehicles to be permitted in I1 (Light Industrial) District. (Director of Planning & Development Services).
6. Consider a resolution revising the City of Kingsville Purchasing Card (P-Card) Policy for use of the City credit card. (Finance Director).
7. Consider a resolution authorizing the City to submit an application to the Office of the Governor for a Homeland Security Grant for the purpose of requesting grant funding on behalf of the City for equipment for law enforcement purposes for the Kingsville Police Department with no anticipated cash match. (Police Chief).

8. Discussion on declassification and/or redesignation of park land. (City Manager).
9. Executive Session: Pursuant to Section 551.087, Texas Government Code, Deliberations Regarding Economic Development Negotiations Exception, the City Commission shall convene in executive session to deliberate the offer of a financial or other incentive to a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations. (City Manager).

VII. Adjournment.

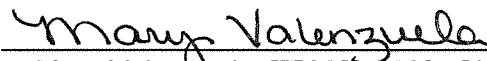
1. No person's comments shall exceed 5 minutes. Cannot be extended by Commission.
2. No person's comments shall exceed 5 minutes without permission of majority of Commission.
3. Comments are limited to 3 minutes per person. May be extended or permitted at other times in the meeting only with 5 affirmative Commission votes. The speaker must identify himself by name and address.
4. Items being considered by the Commission for action except citizen's comments to the Mayor and Commission, no comment at this point without 5 affirmative votes of the Commission.

NOTICE

This City of Kingsville and Community Room are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 361/595-8002 or FAX 361/595-8024 or E-Mail mvalenzuela@cityofkingsville.com for further information. Braille Is Not Available. The City Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Section 551-071 (Consultation with Attorney), 551-072 (Deliberations about Real Property), 551-073 (Deliberations about Gifts and Donations), 551-074 (Personnel Matters), 551-076 (Deliberations about Security Devices), 551-086 (Certain Public Power Utilities: Competitive Matters), and 551-087 (Economic Development).

I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board located at City Hall, 400 West King Ave, of the City of Kingsville, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

January 25, 2019 at 10:00 A.M. and remained so posted continuously for at least 72 hours proceeding the schedule time of said meeting.



Mary Valenzuela, TRMC, CMC, City Secretary
City of Kingsville, Texas

This public notice was removed from the official posting board at the Kingsville City Hall on the following date and time: _____

By: _____
City Secretary's Office
City of Kingsville, Texas

MINUTES OF PREVIOUS MEETING(S)

JANUARY 14, 2019

A REGULAR MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON MONDAY, JANUARY 14, 2019 IN THE HELEN KLEBERG GROVES COMMUNITY ROOM, 400 WEST KING AVENUE, KINGSVILLE, TEXAS AT 6:00 P.M.

CITY COMMISSION PRESENT:

Sam R. Fugate, Mayor
Edna Lopez, Commissioner
Dianne Leubert, Commissioner
Hector Hinojosa, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Jesus Garza, City Manager
Mary Valenzuela, City Secretary
Courtney Alvarez, City Attorney
Kyle Benson, IT Manager
Bill Donnell, Public Works Director
Rudy Mora, City Engineer
Derek Williams, IT
Susan Ivy, Parks Manager
Emilio Garcia, Health Director
Adrian Garcia, Fire Chief
Deborah Balli, Finance Director
Janine Reyes, Tourism Director
Ricardo Torres, Police Chief
Tom Ginter, Director of Planning & Development Services
Jennifer Bernal, Parks Manager
Charlie Sosa, Purchasing Manager
Robert Rodriguez, Library Director
Cynthia Martin, Downtown Manager
Manny Buentello, Building Inspector
Mary Ann Trejo, Community Appearance Inspector

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate opened the meeting at 6:00 P.M. with all five Commission members present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Mrs. Courtney Alvarez, City Attorney, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S)

Special Meeting – December 18, 2018

Motion made by Commissioner Lopez to approve the minutes of December 18, 2018 as amended, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

II. Public Hearing - (Required by Law).¹

1. Public Hearing on ordinance amending the zoning ordinance by granting a special use permit for 1900 Shelly Blvd. (Lot 1, Block 1, Carriage Park) to use entire home for a daycare facility only. (Director of Planning & Development Services).

Mrs. Courtney Alvarez reported that staff was notified by the applicant that they would like to withdraw their application, therefore, public hearing is not needed. Therefore the ordinance on the regular agenda will not be needed.

2. Public Hearing on preliminary and final plats for Section 20, Lot 5 of Kleberg Town and Improvement Company Subdivision also known as Escondido Ranch No. 3 in the City's extra-territorial jurisdiction. (Director of Planning & Development Services).

Mayor Fugate announced and opened this public hearing at 6:04 P.M.

Mr. Tom Ginter reported that June, 2005, Kleberg County and the City of Kingsville entered into an agreement by which developments in the Extra Territorial Jurisdiction (ETJ) can be reviewed and approved by the Planning and Zoning Commission and City Commission. Review and approval of the preliminary plat and final plat are the only responsibility the city has concerning a development. The City will have no other involvement such as collecting a building permit or making inspections during construction. Preliminary and final plats were submitted for Escondido Ranch No. 3 by S&S Construction.

Staff displayed a map showing the development and its relationship to the city limits in Kingsville.

Mr. Ginter further reported that while there is no property tax until the development is completed. Once development is completed, it will have a property tax increase that will benefit the County, since the development will be outside the city limits. Ginter stated that the Planning & Zoning heard this item and approved it by a 5-0 vote to recommend approval of the preliminary and final plat with no changes.

Commissioner Hinojosa asked if the streets built in this area would be built according to city standards, in the case of annexation in the future.

Mr. Charlie Sosa responded that what they did is a joint venture with the county where the developer will pay the county to build the road. He further commented that he would be paying for all the materials and the county will be doing the labor work.

Mr. Garza commented that today's conversation has nothing to do with annexing this area; this is merely to focus on the development in this area.

Commissioner Hinojosa commented that he is only looking at long-term, in the case that an annexation would take place. Commissioner Hinojosa further asked how many street lights would be in this area. Mr. Sosa responded that there will be one street light.

Mayor Fugate announced that this is a public hearing and if anyone would like to speak on behalf of this item may do so now with a five-minute time limit. Additional time cannot be extended by City Commission.

There being no further comments, Mayor Fugate closed this public hearing at 6:09 P.M.

III. Reports from Commission & Staff.²

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to, the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board, Library Board, Health Board, Tourism, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, Keep Kingsville Beautiful, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Investment Report, Quarterly Budget Report, Monthly Financial Reports, Utilities Billing Update; Police & Fire Department – Grant Update, Police & Fire Reports; **Streets Update**; Public Works; Landfill Update, Building Maintenance, Construction*

*Updates; Park Services - grant(s) update, miscellaneous park projects, Emergency Management, **Administration** –Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, SEP, Legislative Update, Proclamations, Employee Recognition, Health Plan Update, Tax Increment Zone Presentation, Main Street Downtown, Chapter 59 project, Financial Advisor, Wastewater Treatment Plant, Water And Wastewater Rate Study Presentation, Golf Course Update. No formal action can be taken on these items at this time."*

Mayor Fugate read and presented a proclamation to students from St. Gertrude's Catholic School for Catholic School Week.

Mr. Bill Donnell, Public Works Director gave an update on streets.

Mayor Fugate commented that with the rains that have been received in the past few weeks, it has caused for potholes to resurface. He asked if there is any way possible for staff to do a pothole blitz.

Commissioner Pecos thanked staff for locating the bad smell that was detected on 14th Street and King Street.

Mr. Garza gave an update some reorganizations that are occurring. He spoke about the idea that was brought up about 2 years ago, one stop shop. The vision was that the one stop shop would be located in the Cottage Building (Planning Department). This would be for anything that had to do with development in one building. This would be where citizens could come in and schedule their inspections and purchase permits all within one location. The vision is to relocate the Fire Marshall into the Cottage Building where it would make thing easier for the developer to come into one office schedule its fire inspection and purchase permits. The other vision is to move the Health inspection into this building as well, which is a plan that is in the works and will be presented to the Commission in a future meeting. This would help from an efficiency standpoint with staff but also improve the customer service experience.

Commission Lopez asked that with regards to the Health Inspectors, since it is a 50/50 share with Kleberg County, would the County be involved.

Mr. Garza responded no and stated that even though the County is involve from an accounting standpoint, all administrative decision are decided by the City. He further stated that within the agreement between the City and County, it does not stipulate a particular location where the employees would need to be located.

Mayor Fugate commented that it would still be good idea to inform the County of the changes.

Mr. Garza commented that he is in communication with the County Judge on the vision. Garza further commented that for sure the Fire Marshall will be moved into the Cottage Building and are in the process of evaluating the operation at the Health Department.

Commissioner Hinojosa asked if that the city will now be receiving monies that the Health Department brings in, as it is his understanding that currently the County is collecting that money.

Mr. Garza responded that he is not tying in the money collection issue with administrative decisions that are being made regarding the department. If it is Commission interest to

have a conversation with regards to the financials of the department, it can be done at a later time.

Commissioner Lopez asked that staff get with the County on the changes being proposed and also asked for Mr. Emilio Garcia, Health Director to be involved with the proposed changes.

Mr. Garza commented that Mr. Garcia is involved in the conversations. Garza stated that he has been transparent with Mr. Garcia and the Health Department staff in what is being proposed.

Mrs. Alvarez reported that the next Commission meeting is scheduled for January 28th with the deadline to submit agenda items being on Thursday, January 17th. City offices will be closed on Monday, January 21st in observance of Martin Luther King Holiday. Alvarez reported that the JAZB has an opening on their Board. She further stated that under the consent agenda, there is an item posted for two donations for the parks. The parks received a third donation for the Task Force late Thursday afternoon, after the agenda was posted, therefore the third donation will be listed for approval on the January 28th agenda and following will be the final approval of the budget amendment.

IV. Public Comment on Agenda Items.³

1. Comments on all agenda and non-agenda items.

No comments made.

V.

Consent Agenda

Notice to the Public

The following items are of a routine or administrative nature. The Commission has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commission Member in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS, RESOLUTIONS, ORDINANCES AND ORDINANCES FROM PREVIOUS MEETINGS:

(At this point the Commission will vote on all motions, resolutions and ordinances not removed for individual consideration)

Motion made by Commissioner Lopez to approve the consent agenda as presented, seconded by Commissioner Hinojosa and Commissioner Pecos. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

1. **Motion to approve final passage of an ordinance amending the Fiscal Year 2018-2019 budget to provide additional funds for the purchase of a new ambulance. (Fire Chief).**
2. **Motion to approve a resolution of the City of Kingsville authorizing the release of Chapter 59 Funds of the Kingsville Police Department for donation to Communities in Schools for drug abuse prevention programs. (Police Chief).**

3. Motion to approve a resolution authorizing the Chief of Police to enter into a Cooperative Working Agreement with Crime Victim Services, a Division of Family Counseling Services. (Police Chief).
4. Motion to accept donations from Kleberg County Sheriff's Department and Castaneda Clinic for Parks Department's Healthy Partners Recreational Programs. (Director of Parks & Recreation).

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

5. Consider introduction of an ordinance amending the zoning ordinance by granting a special use permit for 1900 Shelly Blvd. (Lot 1, Block 1, Carriage Park) to use entire home for a daycare facility only. (Director of Planning & Development Services).

Item not discussed as applicant pulled their request.

6. Consider approval of preliminary plat for Section 20, Lot 5 of Kleberg Town and Improvement Company Subdivision also known as Escondido Ranch No. 3 in the City's extra-territorial jurisdiction, as per P&Z recommendation. (Director of Planning & Development Services).

Motion made by Commissioner Lopez and Commissioner Leubert to approve the preliminary plat for Section 20, Lot 5 of Kleberg Town and Improvement Company Subdivision also known as Escondido Ranch No. 3 in the City's extra-territorial jurisdiction, as per P&Z recommendation, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Leubert, Pecos, Lopez, Leubert, Fugate voting "FOR".

7. Consider approval of final plat for Section 20, Lot 5 of Kleberg Town and Improvement Company Subdivision also known as Escondido Ranch No. 3 in the City's extra-territorial jurisdiction, as per P&Z recommendation. (Director of Planning & Development Services).

Motion made by Commissioner Lopez to approve the final plat for Section 20, Lot 5 of Kleberg Town and Improvement Company Subdivision also known as Escondido Ranch No. 3 in the City's extra-territorial jurisdiction, as per P&Z recommendation, seconded by Commissioner Hinojosa and Commissioner Pecos. The motion was passed and approved by the following vote: Pecos, Lopez, Hinojosa, Leubert, Fugate voting "FOR".

8. Consider a resolution authorizing the City Manager to enter into a contract for professional services between City of Kingsville and LNV, Inc. for Engineering Services for sewer systems improvements project (Manhole Rehabilitation Project) TxCDBG #721869. (City Engineer).

Motion made by Commissioner Pecos to approve the resolution authorizing the City Manager to enter into a contract for professional services between City of Kingsville and LNV, Inc. for Engineering Services for sewer systems improvements project (Manhole Rehabilitation Project) TxCDBG #721869, seconded by Commissioner Lopez and Commissioner Hinojosa. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

9. Consider a resolution by the City Commission of the City of Kingsville, Texas providing for a Sports and Community Venue Project pursuant to Chapter 334, as amended, Texas Local Government Code. (City Manager).

Mr. Garza stated as it was presented at a prior meeting, this is the first process to a Sports and Community Venue Project. This resolution is to be sent to the State Comptroller's Office where they will evaluate whether this project would have budgetary impact for them. City should hear back from the State Comptroller within 15 days.

Motion made by Commissioner Lopez and Commissioner Pecos to approve the resolution by the City Commission of the City of Kingsville, Texas providing for a Sports and Community Venue Project pursuant to Chapter 334, as amended, Texas Local Government Code, seconded by Commissioner Hinojosa. The motion was passed and approved by the following vote: Hinojosa, Leubert, Pecos, Lopez, Fugate voting "FOR".

10. Consider out-of-state travel for Commission and staff to attend the National League of Cities Congressional City Conference from March 9-14, 2019 in Washington, DC. (City Manager).

Mr. Garza commented that this is a conference that typically Commission attends. Recently, Mr. Kyle Benson, IT Manager has been appointed to the IT Communications Federal Advocacy Committee that will meet during the conference.

Motion made by Commissioner Pecos to approve the out-of-state travel for Commission and staff to attend the National League of Cities Congressional City Conference from March 9-14, 2019 in Washington, DC, seconded by Commissioner Leubert. The motion was passed and approved by the following vote: Leubert, Pecos, Lopez, Hinojosa, Fugate voting "FOR".

11. Consider authorization to purchase a new ambulance for the Fire Department via HGAC, as per staff recommendation. (Fire Chief).

Mr. Adrian Garcia, Fire Chief reported that the Kingsville Fire Department recently requested funding from vehicle account to purchase a new 2019 Wheeled Coach Ford F450 Ambulance from Siddons-Martin Emergency Group, LLC. The new MICU will replace Medic 141, a 2011 year model with over 65,046 miles of service. Due to increasing maintenance costs and down time of the unit, it is no longer adequately servicing our community and its residents. The purchase of this new ambulance will expend a total of \$211,865.00 with the amount coming from account 033-5-2200-71100.

Mr. Garza asked what the timeline would be for this new ambulance. Chief Garcia responded that the turnaround would be 90 days.

Commissioner Hinojosa asked if the money would be coming out of the \$600,000 that is authorized for the Fire apparatus pumper. Mr. Garza responded no, the \$600,000 is used for the pumper. The money for the ambulance is coming from the vehicle replacement fund.

Motion made by Commissioner Pecos to authorize the purchase of a new ambulance for the Fire Department via HGAC, as per staff recommendation, seconded by Commissioner Lopez. The motion was passed and approved by the following vote: Pecos, Lopez, Hinojosa, Leubert, Fugate voting "FOR".

12. Consider introduction of an ordinance amending the Fiscal Year 2018-2019 budget to accept and expend Park donations from the Kleberg County Sheriff's Department and South Texas Crimes and Narcotics Task Force and Castaneda Clinic for Family Partners Recreational Programs. (Director of Parks & Recreation).

Introduction item.

13. Consider a resolution authorizing the purchase of land for environmental abatement and future redevelopment of the site of Old County Hospital located at 400 E. Caesar Avenue, Kingsville, Texas for possible Brownfield Grant Program. (Director of Planning & Development Services).

Motion made by Commissioner Hinojosa to approve the resolution authorizing the purchase of land for environmental abatement and future redevelopment of the site of Old County Hospital located at 400 E. Caesar Avenue, Kingsville, Texas for possible Brownfield Grant Program, seconded by Commissioner Lopez and Commissioner Pecos. The motion was passed and approved by the following vote: Lopez, Hinojosa, Leubert, Pecos, Fugate voting "FOR".

14. Discuss status of condemnations and seek direction on substandard homes policy. (City Manager).

Mrs. Jennifer Bernal, Parks Manager gave a presentation on demolition schedule and review. Upcoming scheduled demolitions are 226 E. Alice, 411 E. Lee, and 426 E. Richard. A total of eight notices of violations were sent out, 201 S. US Hwy 77, 231 E. Santa Gertrudis, 326 E. Alice, 502 W. Santa Gertrudis, 611 E. Corral, 630 W. Fordyce, 630 W. Johnston, and 1009 Gillett. Bernal further spoke about residential and commercial structures to be demolished. Occupied substandard structures, which are structures that residents still reside in are 231 W. Santa Gertrudis, 712 E. Johnston, and 510 E. Ave B.

Mr. Garza commented that as for the occupied substandard structures, these structures do have utilities on.

Mayor Fugate commented that these structures are a safety issue.

Both Commissioner Hinojosa and Commissioner Lopez agree that they are a safety and health issue. Hinojosa asked if there is any way that the Housing Authority could assist, should the residents need to move out due to safety and health issue of the structure.

Commissioner Leubert asked if there is an ordinance that enforces living standards.

Commissioner Pecos asked if anyone has made contact with the individuals living in the substandard homes.

Mr. Ginter commented that the Building Official has made contact with the individuals.

Mr. Manny Buentello, Building Inspector commented that the majority of the individuals living in these homes are elderly and have nowhere else to go.

Commissioner Lopez stated that the Housing Authority needs to get involved to assist these individuals.

The Commission gave the direction to staff to move forward on substandard home policy.

VI. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 7:00 P.M.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, TRMC, CMC, City Secretary

PUBLIC HEARING(S)

PUBLIC HEARING #1

City of Kingsville
Department of Planning and Development services

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Tom Ginter, Director

DATE: January 17, 2019

SUBJECT: Mark Dizdar applicant and Port Aransas Venture property owner #7, submitting a request to replat the final plat of Lakeview Villas Subdivision

Summary: The applicant, Mark Diszdar and the property owner Port Aransas Venture #7 have submitted a request to replat the final plat for Lakeview Villas.

Background: In approximately April of 2016 the final plat was completed for Lakeview Villas Subdivision. The final plat consisted of 24 lots, each lot being less than the 5,500 square feet minimum required. The objective was to build garden homes on smaller lots. The last building permit issued for this subdivision was in November of 2016. Since that time as Mark Dizdar explained to the Planning and Zoning Commission there has been no movement pertaining to any other construction. As of today, only 7 homes have been built on the 24 lots leaving 17 vacant lots in the subdivision. Mark has decided to change direction pertaining to construction and with this replatting if approved will build single family homes. To accomplish that and the main reason for the replatting is to get the remaining lots to the minimum of 5,500 square feet. Consequently, to accomplish that he has reduced the number of lots that will be left in the subdivision from 17 to 11. Because of the number of lots is the reason why the review and approval process must go through the Planning and Zoning Commission and the City Commission. The maximum number of lots is 4 for an internal review and approval.

Financial Impact: To get this development moving in a positive direction this may be the best option. It would be a positive impact on revenue for the City if building occurred in Lakeview Villas. This would obviously increase the property tax and reduce our expense of mowing the vacant lots.



City of Kingsville
Department of Planning and Development services

Recommendation: No complaints were stated at the Planning and Zoning Commission meeting. They voted 5 to 0 in favor of recommending approval of the replat submitted by Mark Dizdar. The one concern I have comes from the architectural transition that I presume will be evident in a garden home and a single-family home. There are no ordinances that give us any guidelines, so we will have to have conversations with the applicant as how he proposes to accomplish that. He did state that he has talked to the homeowners there and they were supportive of the change. No rezoning will have to take place for this development to start with single family home construction.



**CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER APPLICATION**

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address Isabella Ave Nearest Intersection General Cavazos/Paulson

(Proposed) Subdivision Name Lake Villa Villas Lot 1-17 Block _____

Legal Description: Lake Villa Villas Lots 1-17

Existing Zoning Designation garden home Future Land Use Plan Designation R-1

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent mark biz pro Port Aransas Venture #7 Phone 356-330-6000 FAX _____

Email Address (for project correspondence only): mark.d.rdzaro@icloud.com

Mailing Address 164 Camino del Resaca City Comfort State Tx Zip 78013

Property Owner Port Aransas Venture #7 Phone 320-928-4112 FAX _____

Email Address (for project correspondence only): kash.movvow@gmail.com

Mailing Address _____ City Kerrville State Tx Zip 78059

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request	No Fee	<input type="checkbox"/> Preliminary Plat	Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA)	\$250.00	<input type="checkbox"/> Final Plat	Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request	\$250.00	<input type="checkbox"/> Minor Plat	\$100.00
<input type="checkbox"/> Re-zoning Request	\$250.00	<input type="checkbox"/> Re-plat	\$250.00
<input type="checkbox"/> SUP Request/Renewal	\$250.00	<input type="checkbox"/> Vacating Plat	\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA)	\$250.00	<input type="checkbox"/> Development Plat	\$100.00
<input type="checkbox"/> PUD Request	\$250.00	<input type="checkbox"/> Subdivision Variance Request	\$25.00 ea

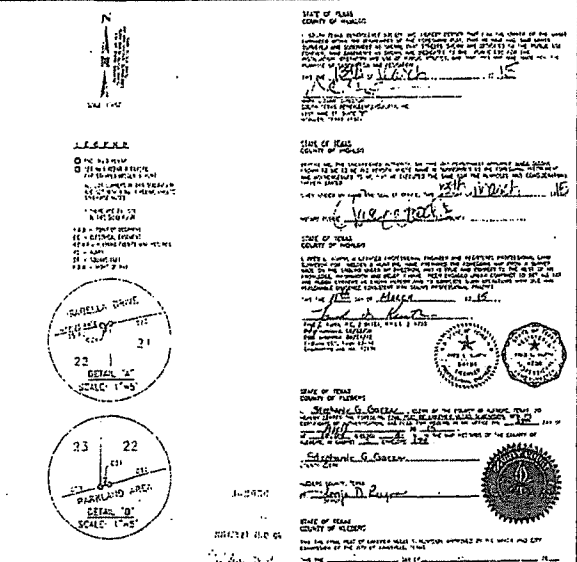
Please provide a basic description of the proposed project:

I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.


Applicant's Signature [Signature] Date: 12-12-18

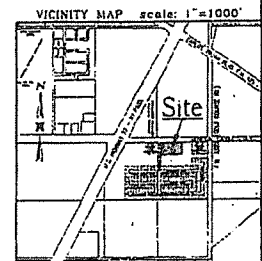
Property Owner's Signature _____ Date: _____

Accepted by: _____ Date: _____

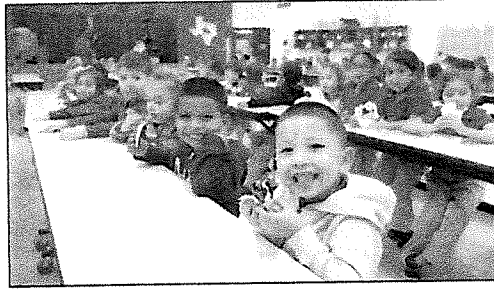


BEING 3.783 ACRES SITUATED IN THE
CITY OF KNIGHTSVILLE, KLEBERG COUNTY, TEXAS,
OUT OF FARM LOT 1, SECTION 22, THE KLEBERG TOWN &
IMPROVEMENT COMPANY SUBDIVISION RECORDED IN VOLUME 1, PAGE 34.

 MAIDEN & HUNT INC. 1215 W. 12th Street Portland, ME 04101 Tel: (603) 866-1215 Fax: (603) 866-1215	COMPANY NAME _____		DATE _____		
	CONTACT NAME _____		TELEPHONE _____		
	ADDRESS _____		FAX _____		
	CITY _____		STATE _____		
ZIP _____		EMAIL _____		WEBSITE _____	

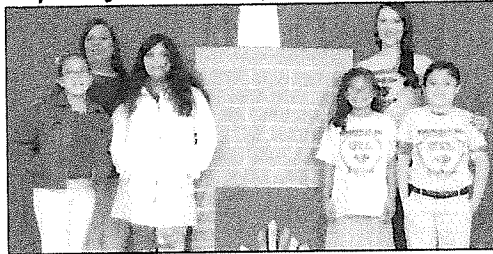
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Perfect attendance ice cream social



The students of J.R. Perez Elementary who had perfect attendance for the second six weeks of school were treated to an ice cream social on Dec. 4. Perez Elementary thanked the PTO for supplying the ice cream and the parent volunteers for assisting. (Submitted item)

Perez Elementary students participate in poetry, short story contest



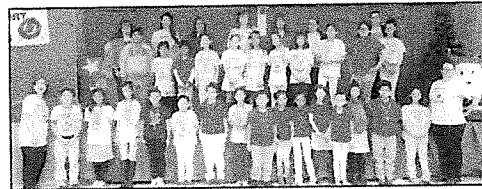
Perez Elementary congratulated all students who participated in the 2018-19 FLAIR Department, Woman's Club of Kingsville Youth Poetry and Short Story Contest. Frankie Monsevas, Trysten Trejo, Ava Varela and Lilly Bland will be advancing to the FLAIR Departments' contest and will be entered in judging at the next level. Poetry Contest: first place, Ava Valera, (teacher) Mrs. Trejo; second place, Trysten Trejo, (teacher) Mrs. Trejo; and third place, Frankie Monsevas, (teacher) Mrs. Mendoza. Short Story Contest: first place, Lilly Bland, (teacher) Mrs. Mendoza. (Submitted item)

Sarita Elementary recognizes UIL winners, participants



Sarita Elementary School recognizes the UIL winners and participants. Pictured in the front row, from left, are Gino Trevino, Vensly Estes, Preston Johnson, Anthony Gonzalez, Bethany Salinas, Liliann Monsevas, Angelina Lerma, Rafael Guevara, Daniella Castillo and Aaron Salinas. In the second row are Aynce Cantu, Liam Hinojosa, Baylen Tinsley, Ethan Rosa, Eduardo Alvarez, Adonai Shelton, Jayla Dodd, Reagan Rosa and Jordyn Salazar. In the back row are Eliana Utley, Tenly Lopez, Zion Shelton, Jose Guevara, Aaron Ramirez, Dante White, Jayla Clack and Larissa Jimenez. (Submitted item)

Perez students compete in UIL events



J.R. Perez Elementary students who advanced to the UIL district meet competed at Orange Grove Junior High School on Saturday, Dec. 8. In the Music Memory event: third grade, Christopher Ovalle, fourth place; the third grade Kingsville Music Memory team won third place in the team final. Third grade students are Bruno De La Torre, Christopher Ovalle, Olivia Buentello and Delilah Marichalar. The fourth grade team won second place in the team final. Fourth grade students are Dezi Salinas, Logan Hall and Rylie Garza. Music Memory coach is Wendy Sanfilippo. In the Chess Puzzle event: the Kingsville third grade team won second place in the team final. Third grade student is Alexa Lopez. The fourth grade team won first place in the team final. Fourth grade student is Raylynn Ramos. Chess coach is Jessica Garcia. (Submitted item)

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Dr. E.C. McCall III, D.D.S.

116 South 4th Street, Kingsville

Hours: Monday - Thursday 9 am - 5 pm
Friday 9 am - 4:30 pm

(361) 595-4121

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 16, 2019 at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Mark Dizdar, applicant and Port Aransas Venture #7, property owner requesting the approval of the replatting of the final plat of Lakeview Villas subdivision being 3.783 acres out Farm Lot 1, Section 22, the Kleberg Town and Improvement Company, Kleberg County, Texas, to reduce the remaining number of lots from 17 to 11.

The meeting will be held at City Hall, 400 West King, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

PUBLIC HEARING NOTICE

The City Commission of the City of Kingsville will hold a Public Hearing Monday, January 28, 2019 at 6:00 p.m. wherein the City Commission will discuss the introduction on the following item and at which time all interested persons will be heard:

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Dr. Tanya P. Lawhon, DDS
General Dentistry

312 South Ave. B, Bishop, TX 78343

(361) 584-2217

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Phillip E. Neessen, owner and application, requesting the rezoning of KT & I CO, BLOCK 5, LOT PT 1, ACRES 2.08 also known as 2171 N Hwy 77, Kingsville, Texas from I1 (Light Industrial) to C4 (Commercial).

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To: Planning and Zoning Commission Members

From: Tom Ginter, Director

Date: January 11, 2019

Subject: Agenda item information – Replatting of Lake View Villas

In April of 2016, the final plat for Lakeview Villas was recorded with Kleberg County. At that time, there was 24 lots that comprised Lakeview View Villas. The zoning for the subdivision is R2 since the lots are less than the required minimum 5,500 square feet.

Of the 24 lots, 7 have been built on, which leaves 17 lots that can be built on. The last building permit issued for the subdivision was in November of 2016.

Consequently, the developer has made the business decision to change direction in the types of homes that he wants to build on the remaining lots. This decision is being reflected on the replatting as submitted which is to build single family homes. Depending upon the size of the lots (minimum 5,500 square feet) determines the number of lots that will be left. The 17 lots that were left is now down to 11 lots, which all meet the required minimum lot size of 5,500 square feet to build a single-family home. He doesn't need to rezone to do this just re plat the property.

The Planning and Zoning Commission has the responsibility to review this item since the number of lots involved exceeds the number for a minor plat which is 4. While I understand the business decision to go in this direction, I do have a concern on the architectural transition of garden homes types to single family homes in the same development (on the same street). In most case you will have a transition, but they won't be on the same street and across the street. While that concern is valid it is not a replatting criteria when it comes to the decision-making process for this application. If approved which I recommend approving, it will be brought up with the developer. I would also add that since there has been no activity in two years, this could be the right move to start building again in Lake View Villas.

CONSENT AGENDA

AGENDA ITEM #1

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: Susan Ivy, Director of Parks & Recreation
DATE: January 8, 2019
SUBJECT: Agenda Request – Receipt of donations for Healthy Family Events

Summary: We are requesting that Commission authorize the receipt of a \$2500.00 donation from Kleberg County Sheriff's Department, \$2500.00 from the South Texas Crimes & Narcotics Task Force and \$500.00 from Castaneda Clinic for our Healthy Family Partners' Events.

Background: In a previous meeting we have provided information regarding our fundraising campaign "Healthy Family Partners Events" to assist with our annual recreational programming. We have received checks from Kleberg County Sheriff's Department, South Texas Crimes and Narcotics Task Force and Castaneda Clinic to become Partners. Additional donations from the Healthy Family Partners are still coming in.

Financial Impact: These donations will increase our funds available for recreational programming by \$5,500.00.

Recommendation: We ask that Commission authorize the receipt of \$5,500.00 in donations and approve the associated budget amendment needed to record the funds in the Parks Department line item for recreational programming 001-5-4513-31499.



AGENDA ITEM #2

**City of Kingsville
Parks & Recreation Department**

TO: Mayor and City Commissioners
CC: Jesus A. Garza, City Manager
FROM: Susan Ivy, Director of Parks & Recreation
DATE: January 8, 2019
SUBJECT: Agenda Request – Receipt of donations for Healthy Family Events

Summary: We are requesting that Commission authorize the receipt of a \$2500.00 donation from Kleberg County Sheriff's Department, \$2500.00 from the South Texas Crimes & Narcotics Task Force and \$500.00 from Castaneda Clinic for our Healthy Family Partners' Events.

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Recommendation: We ask that Commission authorize the receipt of \$5,500.00 in donations and approve the associated budget amendment needed to record the funds in the Parks Department line item for recreational programming 001-5-4513-31499.



ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018-2019 BUDGET TO ACCEPT AND EXPEND PARK DONATIONS FROM THE KLEBERG COUNTY SHERIFF'S DEPARTMENT, SOUTH TEXAS CRIMES AND NARCOTICS TASK FORCE, AND CASTANEDA CLINIC FOR HEALTHY FAMILY PARTNERS RECREATIONAL PROGRAMS.

WHEREAS, it was unforeseen when the budget was adopted that there would be a need for funding for these expenditures this fiscal year.

I.

BE IT ORDAINED by the City Commission of the City of Kingsville that the Fiscal Year 2018-2019 budget be amended as follows:

CITY OF KINGSVILLE
DEPARTMENT EXPENSES
BUDGET AMENDMENT

Dept No.	Dept Name	Account Name	Account Number	Budget Increase	Budget Decrease
Fund 001 – General Fund					
<u>Revenues</u>					
4513	Recreation	Park Donations	58003	\$5,500	
<u>Expenditures</u>					
4513	Recreation	Recreation Programs	31499	\$5,500	

[To amend the City of Kingsville FY 18-19 Budget to accept and expend park donations for recreational programs. Funds will come from donations received for the stated purpose.]

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall not be codified but shall become effective on and after adoption and publication as required by law.

INTRODUCED on this the 14th day of January 2019.

PASSED AND APPROVED on this the ___ day of _____, 2019.

EFFECTIVE DATE: _____

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

REGULAR AGENDA

AGENDA ITEM #3

RESOLUTION #2018-_____

A RESOLUTION OF THE CITY OF KINGSVILLE SUPPORTING THE TEXAS GULF TERMINALS DEEPWATER PORT FACILITY.

WHEREAS, the City of Kingsville is the county seat of Kleberg County, Texas and supports projects and opportunities that promote economic growth in the City and throughout the region;

WHEREAS, the State of Texas continues to lead the United States in oil production, fostering innovation, employment and economic growth throughout the state;

WHEREAS, exporting oil is vital to sustaining historic levels of energy production and growth, which enhance the economic competitiveness of the United States and the State of Texas;

WHEREAS, the existing energy export infrastructure along the Texas Gulf Coast currently lacks the capacity to optimally export oil products to global markets;

WHEREAS, the President of the United States Donald Trump has encouraged the federal government to work with the State of Texas to sell more domestically produced oil;

WHEREAS, the Undersecretary of Energy for the United States Mark Menezes has warned, "Bottlenecks in transportation constrain production, deprive consumers of competitive pricing, and undermine our ability to export oil, natural gas, natural gas liquids, and related products to global markets";

WHEREAS, Texas Gulf Terminals Inc. has proposed a new offshore terminal for crude oil exports along the Texas Gulf Coast;

WHEREAS, new export infrastructure construction will generate local employment and help to develop the energy sector in Kleberg County, and the State of Texas, which benefits the City;

WHEREAS, the Texas Gulf Terminals Project would connect an onshore storage facility in Nueces County with a booster station and onshore pipeline in Kleberg County, enhancing regional energy integration and providing Kleberg County with job opportunities and additional tax revenue;

WHEREAS, the Texas Gulf Terminals Project provides infrastructure for the safe, efficient, and cost-effective export of crude oil;

WHEREAS, the Texas Gulf Terminals Project uses technology that has been proven to be effective around the world;

WHEREAS, the Texas Gulf Terminals Project has been designed to minimize environmental impacts and will follow a "zero spill" philosophy;

WHEREAS, the construction of the Texas Gulf Terminals Project will not incorporate extensive dredging, which could risk harming wetlands and the habitats of protected marine species;

WHEREAS, the Texas Gulf Terminals Project is not financed by taxpayer dollars and is privately funded;

WHEREAS, the Texas Gulf Terminals Project is being thoroughly evaluated by agencies at both the federal and state levels as part of the established permitting process led by the United States Maritime Administration;

WHEREAS, the Kingsville Chamber of Commerce and Economic Development Council have endorsed the Texas Gulf Terminals Project, highlighting the role it will play in fostering business opportunities, economic growth and employment in Kleberg County and the City of Kingsville;

WHEREAS, the Texas Gulf Terminals Project will benefit Kleberg County, surrounding counties and State of Texas as a whole;

NOW, THEREFORE BE IT RESOLVED that the City Commission of the City of Kingsville, Texas, hereby:

1. Supports the proposed export terminal to be built by Texas Gulf Terminals Inc. and the booster station and onshore pipeline to be built in Kleberg County.
2. Request the Governor of Texas, the Honorable Greg Abbott, support this project.
3. States this resolution shall be in effect as of the date of its approval.

PASSED AND APPROVED by a majority vote of the City Commission on the 28th day of January, 2019.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney

AGENDA ITEM #4

City of Kingsville
Department of Planning and Development services

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Tom Ginter, Director

DATE: January 17, 2019

SUBJECT: Mark Dizdar applicant and Port Aransas Venture property owner #7, submitting a request to replat the final plat of Lakeview Villas Subdivision

Summary: The applicant, Mark Diszdar and the property owner Port Aransas Venture #7 have submitted a request to replat the final plat for Lakeview Villas.

Background: In approximately April of 2016 the final plat was completed for Lakeview Villas Subdivision. The final plat consisted of 24 lots, each lot being less than the 5,500 square feet minimum required. The objective was to build garden homes on smaller lots. The last building permit issued for this subdivision was in November of 2016. Since that time as Mark Dizdar explained to the Planning and Zoning Commission there has been no movement pertaining to any other construction. As of today, only 7 homes have been built on the 24 lots leaving 17 vacant lots in the subdivision. Mark has decided to change direction pertaining to construction and with this replatting if approved will build single family homes. To accomplish that and the main reason for the replatting is to get the remaining lots to the minimum of 5,500 square feet. Consequently, to accomplish that he has reduced the number of lots that will be left in the subdivision from 17 to 11. Because of the number of lots is the reason why the review and approval process must go through the Planning and Zoning Commission and the City Commission. The maximum number of lots is 4 for an internal review and approval.

Financial Impact: To get this development moving in a positive direction this may be the best option. It would be a positive impact on revenue for the City if building occurred in Lakeview Villas. This would obviously increase the property tax and reduce our expense of mowing the vacant lots.



City of Kingsville
Department of Planning and Development services

Recommendation: No complaints were stated at the Planning and Zoning Commission meeting. They voted 5 to 0 in favor of recommending approval of the replat submitted by Mark Dizdar. The one concern I have comes from the architectural transition that I presume will be evident in a garden home and a single-family home. There are no ordinances that give us any guidelines, so we will have to have conversations with the applicant as how he proposes to accomplish that. He did state that he has talked to the homeowners there and they were supportive of the change. No rezoning will have to take place for this development to start with single family home construction.



CITY OF KINGSVILLE
PLANNING AND ZONING DIVISION
MASTER APPLICATION

PROPERTY INFORMATION: (Please PRINT or TYPE)

Project Address Isabella Ave Nearest Intersection General Cavazos/Paulson

(Proposed) Subdivision Name Lake Villa Villas Lot 1-17 Block _____

Legal Description: Lake Villa Villas Lots 1-17

Existing Zoning Designation garden home Future Land Use Plan Designation R-1

OWNER/APPLICANT INFORMATION: (Please PRINT or TYPE)

Applicant/Authorized Agent MARK DIZDAR Port Aransas Venture #7 Phone 956-330-6000 FAX _____

Email Address (for project correspondence only): mark.dizdar@icloud.com

Mailing Address 164 Camino del Resaca City Comfort State Tx Zip 78013

Property Owner Port Aransas Venture #7 Phone 330-428-4112 FAX _____

Email Address (for project correspondence only): kashmovvow@gmail.com

Mailing Address _____ City Kerrville State Tx Zip 78039

Select appropriate process for which approval is sought. Attach completed checklists with this application.

<input type="checkbox"/> Annexation Request	No Fee	<input type="checkbox"/> Preliminary Plat	Fee Varies
<input type="checkbox"/> Administrative Appeal (ZBA)	\$250.00	<input type="checkbox"/> Final Plat	Fee Varies
<input type="checkbox"/> Comp. Plan Amendment Request	\$250.00	<input type="checkbox"/> Minor Plat	\$100.00
<input type="checkbox"/> Re-zoning Request	\$250.00	<input type="checkbox"/> Re-plat	\$250.00
<input type="checkbox"/> SUP Request/Renewal	\$250.00	<input type="checkbox"/> Vacating Plat	\$50.00
<input type="checkbox"/> Zoning Variance Request (ZBA)	\$250.00	<input type="checkbox"/> Development Plat	\$100.00
<input type="checkbox"/> PUD Request	\$250.00	<input type="checkbox"/> Subdivision Variance Request	\$25.00 ea

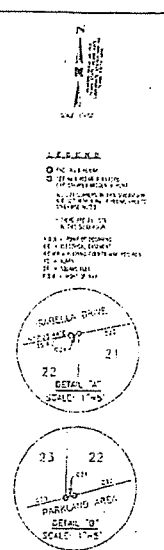
Please provide a basic description of the proposed project:


I hereby certify that I am the owner and /or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect the permit or approval may be revoked.

Applicant's Signature [Signature] Date: 12-12-18

Property Owner's Signature _____ Date: _____

Accepted by: _____ Date: _____



 MELDEN & HUNT INC. GENERAL CONTRACTORS • ROOFERS • SIDERERS 1110 W. Washington St. • Chicago, Ill. 60607 Phone: (312) 321-1100 Telex: 270700 MHDEN Fax: (312) 321-1101	ORDER NO. <u>1-11-107</u> DATE <u>1-11-75</u> QUANTITY <u>1000000</u> BY <u>1-11-107</u> DAY <u>1-11-75</u> FROM <u>1000000</u> BY <u>1-11-107</u> DATE <u>1-11-75</u>	
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CITY OF KINGSVILLE, KLEBERG COUNTY, TEXAS,
OUT OF FARM LOT 1, SECTION 22, THE KLEBERG TOWN &
IMPROVEMENT COMPANY SUBMISSION RECORDED IN VOLUME 1, PAGE 34,
ENVELOPE 18, MAP RECORDS, KLEBERG COUNTY, TEXAS

1. $\lim_{x \rightarrow 0} \frac{1}{x} = \infty$ (The limit of $\frac{1}{x}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x}$ grows without bound.)

2. $\lim_{x \rightarrow 0} \frac{1}{x^2} = \infty$ (The limit of $\frac{1}{x^2}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^2}$ grows without bound.)

3. $\lim_{x \rightarrow 0} \frac{1}{x^3} = \infty$ (The limit of $\frac{1}{x^3}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^3}$ grows without bound.)

4. $\lim_{x \rightarrow 0} \frac{1}{x^4} = \infty$ (The limit of $\frac{1}{x^4}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^4}$ grows without bound.)

5. $\lim_{x \rightarrow 0} \frac{1}{x^5} = \infty$ (The limit of $\frac{1}{x^5}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^5}$ grows without bound.)

6. $\lim_{x \rightarrow 0} \frac{1}{x^6} = \infty$ (The limit of $\frac{1}{x^6}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^6}$ grows without bound.)

7. $\lim_{x \rightarrow 0} \frac{1}{x^7} = \infty$ (The limit of $\frac{1}{x^7}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^7}$ grows without bound.)

8. $\lim_{x \rightarrow 0} \frac{1}{x^8} = \infty$ (The limit of $\frac{1}{x^8}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^8}$ grows without bound.)

9. $\lim_{x \rightarrow 0} \frac{1}{x^9} = \infty$ (The limit of $\frac{1}{x^9}$ as x approaches 0 is infinity. This means that as x gets closer to 0, the value of $\frac{1}{x^9}$ grows without bound.)

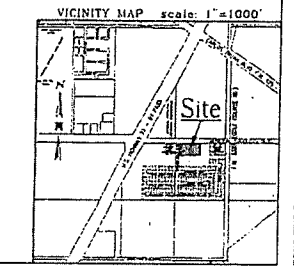
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STATE OF TEXAS
COUNTY OF HARRIS

I, JAMES EARL RAY, do hereby certify that the foregoing is a true and correct copy of the original as same appears in my possession.

WITNESSE MY HAND AND SEAL OF OFFICE THIS 10TH DAY OF APRIL, 1968.

SENATOR: WOULD YOU SAY THAT THE
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Dr. Tanya P. Lawhon, D.D.S.
Dr. E.C. McCall III, D.D.S.

116 South 4th Street, Kingsville

Hours: Monday - Thursday 8 am - 5 pm
Friday 8 am - 4:00 pm

(361) 595-4121

PUBLIC HEARING NOTICE

The Planning & Zoning Commission of the City of Kingsville will hold a Public Hearing Wednesday, January 16, 2019 at 6:00 p.m. wherein the Commission will discuss and/or take action on the following items and at which time all interested persons will be heard:

Mark Dizdar, applicant and Port Aransas Venture #7, property owner requesting the approval of the replatting of the final plat of Lakeview Villas subdivision being 3.783 acres out Farm Lot 1, Section 22, the Kleberg Town and Improvement Company, Kleberg County, Texas, to reduce the remaining number of lots from 17 to 11.

The meeting will be held at City Hall, 400 West King, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

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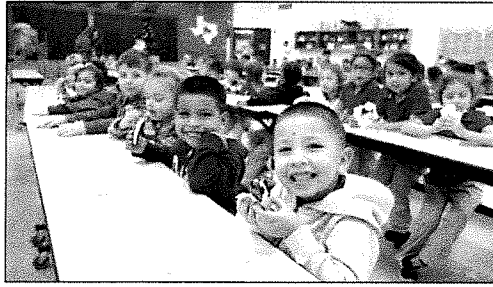
Education

Sunday, December 30, 2018

Kingsville Record and Bishop News

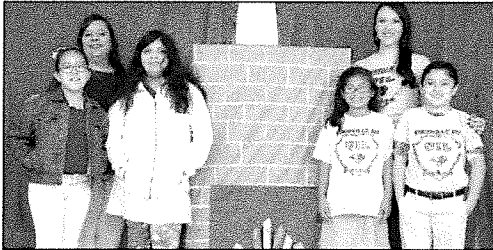
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Perfect attendance ice cream social



The students of J.R. Perez Elementary who had perfect attendance for the second six weeks of school were treated to an ice cream social on Dec. 4. Perez Elementary thanked the PTO for supplying the ice cream and the parent volunteers for assisting. (Submitted item)

Perez Elementary students participate in poetry, short story contest



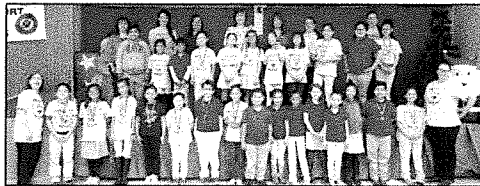
Perez Elementary congratulated all students who participated in the 2018-19 FLAIR Department, Woman's Club of Kingsville Youth Poetry and Short Story Contest. Frankie Monsevas, Trysten Trejo, Ava Varela and Lilly Bland will be advancing to the FLAIR Departments' contest and will be entered in judging at the next level. Poetry Contest: first place, Ava Varela, (teacher) Mrs. Trejo; second place, Trysten Trejo, (teacher) Mrs. Trejo; and third place, Frankie Monsevas, (teacher) Mrs. Mendoza. Short Story Contest: first place, Lilly Bland, (teacher) Mrs. Mendoza. (Submitted item)

Sarita Elementary recognizes UIL winners, participants



Sarita Elementary School recognizes the UIL winners and participants. Pictured in the front row, from left, are Gino Trevino, Vernisly Estes, Preston Johnson, Anthony Gonzalez, Bethany Salinas, Liliann Monsevas, Angelina Lerma, Rafael Guevara, Daniella Castillo and Aaron Salinas. In the second row are Aynee Cantu, Liam Hinojosa, Baylen Tinsley, Ethan Rosa, Eduardo Alvarez, Adonai Shelton, Jayla Dodd, Reagan Rosa and Jordyn Salazar. In the back row are Eliana Utley, Tenly Lopez, Zion Shelton, Jose Guevara, Aaron Ramirez, Dante White, Jayla Clack and Larissa Jimenez. (Submitted item)

Perez students compete in UIL events



J.R. Perez Elementary students who advanced to the UIL district meet competed at Orange Grove Junior High School on Saturday, Dec. 8. In the Music Memory event: third grade, Christopher Ovalle, fourth place; the third grade Kingsville Music Memory team won third place in the team final. Third grade students are Bruno De La Torre, Christopher Ovalle, Olivia Buentello and Delilah Marichalar. The fourth grade team won second place in the team final. Fourth grade students are Dezi Salinas, Logan Hall and Rylie Garza. Music Memory coach is Wendy Sanfilippo. In the Chess Puzzle event: the Kingsville third grade team won second place in the team final. Third grade student is Alexa Lopez. The fourth grade team won first place in the team final. Fourth grade student is Raylynn Ramos. Chess coach is Jessica Garcia. (Submitted item)

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- ✓ Teeth Whitening
- ✓ Braces (Orthodontics)

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General Dentistry

312 South Ave. B, Bishop, TX 78343
(361) 584-2217

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Phillip E. Neessen, owner and application, requesting the rezoning of KT & I CO, BLOCK 5, LOT PT 1, ACRES 2.08 also known as 2171 N Hwy 77, Kingsville, Texas from I1 (Light Industrial) to C4 (Commercial).

The meeting will be held at City Hall, 400 West King, in the Helen Kleberg Groves Community Room. If you have any questions about the items on the agenda, please contact the Planning Department at (361) 595-8055.

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To: Planning and Zoning Commission Members

From: Tom Ginter, Director

Date: January 11, 2019

Subject: Agenda item information – Replatting of Lake View Villas

In April of 2016, the final plat for Lakeview Villas was recorded with Kleberg County. At that time, there was 24 lots that comprised Lakeview View Villas. The zoning for the subdivision is R2 since the lots are less than the required minimum 5,500 square feet.

Of the 24 lots, 7 have been built on, which leaves 17 lots that can be built on. The last building permit issued for the subdivision was in November of 2016.

Consequently, the developer has made the business decision to change direction in the types of homes that he wants to build on the remaining lots. This decision is being reflected on the replatting as submitted which is to build single family homes. Depending upon the size of the lots (minimum 5,500 square feet) determines the number of lots that will be left. The 17 lots that were left is now down to 11 lots, which all meet the required minimum lot size of 5,500 square feet to build a single-family home. He doesn't need to rezone to do this just re plat the property.

The Planning and Zoning Commission has the responsibility to review this item since the number of lots involved exceeds the number for a minor plat which is 4. While I understand the business decision to go in this direction, I do have a concern on the architectural transition of garden homes types to single family homes in the same development (on the same street). In most case you will have a transition, but they won't be on the same street and across the street. While that concern is valid it is not a replatting criteria when it comes to the decision-making process for this application. If approved which I recommend approving, it will be brought up with the developer. I would also add that since there has been no activity in two years, this could be the right move to start building again in Lake View Villas.

AGENDA ITEM #5

City of Kingsville
Department of Planning and Development services

To: City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Tom Ginter, Director

DATE: January 17, 2019

SUBJECT: Request to make changes to Appendix A, Land Use Categories to allow the use of Provisioning and recreational sporting goods sales including boats and vehicles in a Light Industrial zoning district

Summary: Phil Neesen is wanting to use the property that he owns at 2201 North Highway 77, KT & I Co., Block 5, Lot out of 1, 2.6 acres, to build a facility to sell and service Polaris off the road vehicles.

Background: The current zoning for this property is I1, light industrial. The use that involves what he wants to do with the property is only allowed in C3 and C4 as shown on the table, and which is marked. This use is Provisioning and recreational sporting goods sales including boats and vehicles. Some comparable uses are the sale of autos (as in next to this lot) which is allowed in light industrial and trailer sales. It is my belief that this use should also be allowed in light industrial. Accordingly, most of the other light industrial ground is along Corral, which I think the use would be compatible with the other uses that are there currently.

Financial Impact: This facility would have a positive impact for the City. The estimated capital investment is \$1.8 million, with the hiring of 10 to 14 employees initially with growth potential. Randy Russell representing Phi Neesen said that this facility would be one of eight to ten sales and service location in the country. Their sales focus will be off the road vehicles not watercraft. He stated that the only other Polaris franchises are in Laredo, Victoria and the Valley. The company believes that it will be a positive for Kingsville from the sales and service standpoint.

Recommendation: The Planning and Zoning Commission met Wednesday, January 23, 2019 , and voted 4 to 0 to recommend approval of the changes to Appendix A.



ORDINANCE #2019- ____

AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING CHAPTER XV-LAND USE, ARTICLE 6-ZONING, APPENDIX A-LAND USE CATEGORIES, SECTION 1-LAND USE CHART; PROVIDING FOR THE ADDITION OF PROVISIONAL AND RECREATIONAL SPORTING GOOD SALES, INCLUDING BOATS AND VEHICLES TO BE PERMITTED IN I1 (LIGHT INDUSTRIAL) DISTRICT; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.

WHEREAS, the Planning & Zoning Commission has forwarded to the City Commission its reports and recommendations concerning the proposed zoning ordinance changes; and

WHEREAS, the item PASSED with a 4-0 vote of the Planning Commission on the requested zoning chart change with no abstentions at a Planning and Zoning Commission meeting on Wednesday, January 23, 2019; and

WHEREAS, this Ordinance is necessary to protect the public safety, health, and welfare of the City of Kingsville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT Article 6: Zoning of Chapter XV, Land Usage, of the Code of Ordinances of the City of Kingsville, Texas, Appendix A-Land Use Categories, Section 1-Land Use Chart shall be amended to read as follows:

Use Regulations and Districts

...

APPENDIX A. - LAND USE CATEGORIES

Sec. 1. - Land use chart.

The following chart shall set out the land uses within the city:

<i>Land Use Chart</i>												
<i>Land Use Description</i>	<i>R1</i>	<i>R2</i>	<i>R3</i>	<i>R4</i>	<i>MH</i>	<i>C1</i>	<i>C2</i>	<i>C3</i>	<i>C4</i>	<i>I1</i>	<i>I2</i>	<i>Ag</i>
Recreational Uses												
Amusement, commercial outdoor							P	P	P			
Amusement, commercial indoor							P	P	P			
Carnival									S	P	P	P
Temporary carnival (14 days - 200 ft. setback from residential property)							P	P	P			
Provisioning and recreational sporting goods sales including boats and vehicles							P	P	P	<u>P</u>		
Shooting Galleries and Pistol Ranges (indoor)							P	P	P			
Souvenir, curio							P	P				

II.

THAT all Ordinances or parts of Ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

III.

THAT if for any reason any section, paragraph, subdivision, clause, phrase, word or provision of this ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word or provision of this ordinance, for it is the definite intent of this City Commission that every section, paragraph, subdivision, clause, phrase, word or provision hereof be given full force and effect for its purpose.

IV.

THAT this Ordinance shall be codified and become effective on and after adoption and publication as required by law.

INTRODUCED on this the 28th day of January, 2019.

PASSED AND APPROVED on this the 11th day of February, 2019.

Effective Date: _____, 2019.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney

AGENDA ITEM #6



MEMORANDUM

TO: CITY COMMISSIONERS
FROM: DEBORAH R BALLI, FINANCE DIRECTOR
DATE: JANUARY 28, 2019
SUBJECT: ADOPTION OF UPDATED P CARD POLICY

Attached for your consideration and approval is an updated P Card policy that contains minor changes which include the following:

- Page 3 for items that are not allowed to be purchased by P Cards – remove item 9c – maintenance of equipment where an agreement must be signed with the vendor
- Page 3 for items that are not allowed to be purchased by P Cards – add gift cards to item 9i
- Page 4 – item 10a – remove Permanent from revocation of the P Card

RESOLUTION NO. 2019-_____

A RESOLUTION REVISING THE CITY OF KINGSVILLE PURCHASING CARD (P-CARD) POLICY FOR USE OF THE CITY CREDIT CARD.

WHEREAS, the purpose of the purchasing card program is to establish a more efficient, cost-effective method of purchasing and paying for small dollar transactions as well as high-volume, repetitive purchases; and

WHEREAS, the City's P-Card Policy has not been updated in four years, via Resolution #2015-33 on May 26, 2015, and is in need of revision.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS:

I.

THAT the City of Kingsville P-Card Policy be adopted as per the document attached hereto.

II.

THAT this policy shall apply to the use of City credit cards for purchases.

III.

THAT all resolutions or parts of resolutions in conflict with this resolution are repealed to the extent of such conflict only.

IV.

THAT this Resolution shall be and become effective on and after adoption.

PASSED AND APPROVED by a majority vote of the City Commission on the 28th day of January, 2019.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM:

Courtney Alvarez, City Attorney



P CARD POLICY

Purpose – The purpose of the purchasing card program is to establish a more efficient, cost-effective method of purchasing and paying for small dollar transactions as well as high-volume, repetitive purchases. The program was designed as an alternative to the traditional purchasing process for supplies and services. If used to its potential, the program will result in a significant reduction in the volume of purchase orders and related documentation including invoices and checks. In addition, corresponding work processes associated with ordering and check writing will be eliminated. The purchasing card can be used with any supplier that accepts the City's authorized credit card (Visa, Mastercard, etc) as a form of payment.

Policy – It is the policy of the City of Kingsville (City) to purchase goods and services that most adequately meet departmental needs at the best available value and in accordance with State Law.

Note: This policy is not intended to limit the job duties or functions of the Purchasing, Technology or Finance Departments. Some restrictions or limitations do not apply to these departments.

Policy Guidelines

Important Points

1. The cardholder's purchasing card (P Card) is issued in the cardholder's name. All purchases made on the P Card must be made only by the cardholder. Directors or Supervisors may authorize their card to be used to make purchases. Example: Director has Admin Assistant book travel for the Director and uses the Director's card to make travel arrangements. This would be acceptable because the Director authorized the purchase to be made. Cardholders are responsible for the security of the P Card and the transactions made with it. If cardholders do not follow guideline when using the P Card, cardholder could receive disciplinary action up to and including termination.
2. Cardholder can use the P Card at any vendor or service provider that accepts the City's authorized credit card and is not on a vendor restricted list. It may be used for in store purchases, mail and telephone or fax orders.
3. Cardholder is issued a card limit depending on criteria established by Purchasing based on position. It is the responsibility of each cardholder to know their limit and to make sure that limits are not exceeded. The credit card company charges \$39.00 per month anytime a limit is exceeded. If you are getting near your limit, do not purchase an item. You may call the Purchasing Department for a temporary

increase to your limit or other arrangements can be made to insure that you do not go over the limit. **Cardholders are personally responsible for over the limit fees.** When monthly statements are issued, if you have an over the limit fee, you must submit payment along with your reconciliation. Failure to make timely payments may result in P Card restrictions and/or the loss of P Card privileges.

4. The P Card is not intended to avoid or bypass appropriate purchasing or payment procedures. P Cards are for travel and training, emergency items, and small purchases less than \$1,000 for items that have been approved in your budget. All purchases over \$1,000 must utilize the purchasing system. If you must purchase an item over \$1,000 with your P Card for an emergency purpose, prior authorization must be received and this authorization must be included as support documentation with your P Card reconciliation.
5. P Cards are not to be used for recurring types of purchases or contractual services. These types of purchases must go through the Purchasing Department.
6. P Cards should not be used for lunch meetings between employees without prior approval of the Department Director. You should avoid scheduling meetings during lunch because of payroll issues and the fact that meetings should be scheduled during regular business hours. Department Directors have a little more latitude as they need to meet with vendors during lunch on occasion. You must provide justification of the topics discussed and names of the parties attending for consideration as an allowable charge. Lunch meetings should be for legitimate business reasons and employees attending should have a legitimate purpose for attending. If a lunch meeting is deemed non legitimate, the employee may be required to reimburse the City. Exceptions can be made by the City Manager or his or her designee. Approvals must be part of the submitted documentation.
7. P Cards can be used in times when work crews are not able to break for lunch. Department Directors at their discretion are allowed to pay for lunch when situations such as these arise. Every effort should be made to schedule work to allow employees to break for lunch. You must submit the detailed receipt with names of employees the receipt covers and the justification for why your crew could not break for lunch. This should not become a regular occurrence (weekly, monthly, etc). If this situation is occurring on a regular basis, supervisors and Department Directors need to re-evaluate how work is being distributed. This could apply in other situations as well.

8. The City has gas pumps that are to be used for all City vehicles. Unless the pumps are down, employees should not purchase gas from local gas stations. Every effort should be made to gas up City vehicles at the City authorized pumps. If the pumps are down, it needs to be notated on the P Card reconciliation and the notification from Public Works indicating the downed pumps needs to be included as supporting documentation. The City incurs higher costs when gas is purchased from outside sources.
9. P Cards are to be used for legitimate business purposes. Some of the items ***not allowed*** are as follows:
 - a. Capital Outlay items
 - b. Meals for day travel that do not require an overnight stay. Refer to the Travel Policy
 - c. ~~Maintenance of equipment where an agreement must be signed with the vendor~~
 - d. Computer equipment, software or any electronic equipment such as printers, laptops, tablets, MIFI devices, cell phones as these are maintained and controlled by the Technology Department
 - e. Radio equipment
 - f. Printing of forms unless approved by the City Manager
 - g. Unbudgeted goods, supplies and/or services
 - h. Alcohol, with the exception of Golf Inventory items
 - i. Gift certificates and gift cards
 - j. Entertainment
 - k. Recurring types of services, i.e., phone service, internet service, MIFI service, cleaning service
 - l. Personal or professional services. This does not include membership dues, notary renewals, or license renewals etc.
 - m. Personal items such as shirts, sweaters, hats with or without a City logo for personnel who are not required to wear a uniform. This does not include personal protection equipment.
 - n. Fleet vehicle/equipment supplies and services. All City vehicles need to be serviced at the City Garage to enable maintenance records of vehicles. The Garage Supervisor may authorize outside work due to time or other constraints. If the Garage Supervisor authorizes outside vendors to be used, the authorization must be included as support documentation. *Examples: Tune-ups, new tires, vehicle repairs, etc.* There are local companies that offer tires at state contracted rates. Check with the Purchasing Department prior to making any tire purchases. Copies of outside vehicle maintenance

invoices must be sent to the City Garage so they can update their vehicle maintenance logs.

- o. Departmental birthday parties, Administrative Assistant/Boss's day, Welcome to the City for new employees, going away parties, retirements, gifts, flowers or any other personal authorized celebrations.
- p. Raffle ticket items for the annual Employee Safety banquet.

On certain occasions, the City Manager may authorize the purchase of gifts or flowers to be sent on behalf of the City. The City Manager may authorize purchases of items on the above list, but this authorization must accompany the P Card statement as supporting documentation.

It would be very difficult to list everything that can and cannot be purchased. When in doubt, do not use your P Card. Personally pay for it, then submit it for reimbursement.

10. Making unauthorized or non-legitimate purchases may result in any one or all of the following:
 - a. ~~Permanent~~ Revocation of the P Card
 - i. Notification of Human Resources Office to investigate the matter further. *In cases where commissioned police officers are involved the Chief of Police needs to be notified to conduct investigations because that is the only manner in which disciplinary action can be taken against commissioned officers.*
 - b. Assignment of wages (garnishment of wages to pay back the City)
 - c. Disciplinary measures up to and including termination of employment
 - d. Possible legal action

Maintaining Your P Card

1. **ALWAYS OBTAIN A RECEIPT** when using the P Card. It is every cardholder's responsibility to ensure there is a receipt for each purchase. Find a location to save your receipts until your reconciliation is due. A cardholder who submits their monthly report without an attached receipt will be required to reimburse the City for the entire amount of the missing receipt. Waivers to this rule may be made at the discretion of the Department Director. If a waiver is granted, a detailed list of what was purchased along with a justification for the waiver must accompany the monthly reconciliation. An employee is allowed only one waiver per fiscal year.
2. Cardholders are allowed to carry their P Cards or leave them with the Department Director. Cards that are left with the Department Director must be kept in a secured

locked area. It is up to the Department Director to determine where P Cards will be housed and to whom they will be issued out to. Some departments will allow Admin Assistants to hand out cards on an as needed basis.

3. Cardholders who carry their P Cards should treat their cards with the same level of care as the cardholder would use with their own personal charge cards. Guard the P Card account number carefully. It should not be posted in a work area, or left in a conspicuous place. Do not give your number out to others to use.
4. The only person authorized to use the P Card is the cardholder whose name appears on the card. P Cards are not to be shared by other employees as individual cards may be issued to any employee as requested by the Department Director.

Cardholder Responsibilities

1. At the end of each billing cycle, every cardholder will be responsible for reconciling and submitting all supporting documentation based of the procedures established by Finance and updated as necessary.
2. Cardholders are responsible for reporting immediately any fraudulent use or misapplication of the card to the Purchasing Director.
3. Cardholders are responsible for immediately notifying Purchasing if the card is lost or stolen.

Traveling with the P Card

1. The P Card is an excellent payment tool for travel and training. The P Card may be used to book airfare, lodging at hotels, training registrations and such expenses directly related to City approved travel for employees. See the City's Travel Policy concerning guidelines for Travel.
2. The P Card is intended for City purchases only and is not to be used to pay for travel expenses for spouses even if those expenses are reimbursed to the City. If you are traveling with your spouse on City business, only your expenses should be charged to the P Card. Expenses for spouses are to be paid in cash or split and paid for on a personal credit card at the time of purchase. The City should not incur additional charges when the employee travels with their spouse or family. *Example: Conference hotel rate is \$189 per night. Employee is traveling with spouse and/or family and books a hotel for \$300. Employee would owe back to the city the difference between the conference rate hotel and the hotel*

room rate booked by the employee. Hotels are very accommodating to split these charges upon check-out. The employee should inform the City if they are traveling with their spouse, family and/or friends. The City Manager has final authority on granting a waiver to these requirement. Any amounts owed back to the City must be repaid within 5 business days on the trip return. Failure to make a timely reimbursement may result in future travel and P Card usage restrictions.

3. Know your P Card limit if you are traveling. You may need to call Purchasing to temporarily increase your limit if you need to travel.

Sales and Use Tax

1. The City of Kingsville is a tax-exempt entity and does not pay sales tax. The P Card has the City's federal identification number printed on the card and the merchant should be reminded that sales tax should not be included in the transaction. The card does not automatically alert the merchant of our tax-exempt status. **Cardholders must tell merchants at the time of check out that this is a tax-exempt purchase and no sales tax should be added to the sale.** Cardholders should check the store receipt prior to leaving the store to make sure sales tax was not included in the total. If tax was added to the sale, then the cardholder should immediately ask the merchant to credit the amount of sales tax.
2. It is the cardholder's responsibility to see that no sales tax is paid or that credit is received on any sales tax paid by mistake on all transactions. The cardholder is responsible for any sales tax charged and is required to reimburse the City. Payment is due by the submittal of the reconciliation. Failure to make a timely reimbursement may result in P Card usage restrictions. There are some online businesses that do not abide by the governmental tax exemption. If at all possible, do not shop at these businesses or provide documentation as to why shopping was required at this business and why tax was charged as supporting documentation to your P Card reconciliation. Employees will not be held responsible for taxes levied in these instances. If the store will not honor the City's tax-exempt status, the employee will not be held responsible for paying back the city, but it must be notated on the receipt.
3. The City does pay sales tax on hotel stays and the purchase of prepared foods.
4. If an employee owes the City money back from P Card purchases, the employee must submit the payment receipt with the P Card statement reconciliation.

Disputed Charges and Return Items

1. In the event there are disputed charges on the monthly statement or if a Cardholder requires assistance with their statement, they should contact the Purchasing Department.
2. In the event there are returns, the Cardholder must check subsequent statements for the credit and attach the credit slip to the statement when processing for payment. If a credit slip was not obtained, attach other documentation explaining the return. If credit does not appear by the second subsequent statement, the Cardholder should contact the Purchasing Department.

AGENDA ITEM #7

**City of Kingsville
Police Department**

TO: Mayor and City Commissioners

CC: Jesus A. Garza, City Manager

FROM: Ricardo Torres, Chief of Police

DATE: January 7, 2019

SUBJECT: Request for Application to the Office of the Governor – Homeland Security
Grants Division 2018 State Homeland Security Program (SHSP)

Summary:

The police department is requesting a resolution for application and acceptance of Homeland Security Grant Project.

Background:

Continued smuggling along the border and up thru U.S. Hwy 77, a HIDTA corridor, have had connections to known terrorist groups and other special interest groups. Law Enforcement has on occasion attempted to stop vehicles with these individuals only to have the offenders evade on foot or in vehicles. This is further exacerbated when these offenders go into residences, schools, or places of businesses and barricade themselves and sometimes takes hostages to avoid police. It is critical that responding specialized units that deal with these scenarios have appropriate equipment to conduct surveillance by infiltrating into areas where suspects may be hiding. In order to gain entrance into these areas tools such as the Strongarm tools will assist officers in gaining entry into those areas and dropping in robots to conduct surveillance.

Financial Impact:

<u>Description</u>	<u>Cost per Unit</u>	<u>Quantity</u>	<u>Total</u>
Throwbot 2 Base Kit Channel A.2 with OCU II	\$15,495.00	1	\$15,495.00
Throwbot 2 Base Kit Channel B.2 with OCUII	\$15,495.00	1	\$15,495.00
Search Stick Pole	\$600.00	2	\$1,200.00
Tether Reel	\$60.00	2	\$120.00
Accessory Pack – Deluxe Conversion Kit for Throwbot 2	\$2,000.00	2	\$4,000.00
Command Monitoring Station 2.0-Non-Audio and Audio	\$5,495.00	1	\$5,495.00
Shipping and Handling			\$590.00



**City of Kingsville
Police Department**

<u>Description</u>	<u>Cost per Unit</u>	<u>TOTAL Quantity</u>	<u>\$42,395.00 Total</u>
Strongarm LE 100 w/Batts& Charger	\$6,300.00	2	\$12,600.00
Shipping			\$100.00
		Total	\$12,700.00

GRAND TOTAL \$55,095.00

This grant does not have a cash match.

Recommendation:

We request approval to apply for, administer and purchase the equipment when approved.
Thank you for your assistance regarding this matter.





THROWBOT2

WORLD LEADER IN TACTICAL MICRO-ROBOT SYSTEMS

TB2 PERFORMANCE STATS:

Indoor Range (NLOS):
Tested to 150ft/45m

Outdoor Range (LOS):
Tested to 450ft/137m

Speed:
1.8ft/s; 0.6m/s

Drop Shock Resistance:
30ft/9.1m vertical

Throw Shock Resistance:
120ft/36m horizontal

Runtime:
110 typical use/160
minutes in observation
mode

Speed performance parameters
are factory-tested and actual
performance may vary depending on
local environmental conditions

Water and Dust Protection:
IP66 and IP67 Compliant

IR Illumination:
25ft/7.62m

Audio:
One-way listening only

Image Sensor:
Type: Color
Field of View: 60 degrees

Frame Rate:
30 fps

MECHANICAL SPECS:

Throwbot 2 Robot

Weight:
1.3 lbs / 0.6kg

Length:
8.3in/21.1cm

Width:
7.9in/20.1cm

Height:
4.5in/11.4cm

Operator Control Unit II (OCU II)

Height (antennas up):
20in/51cm

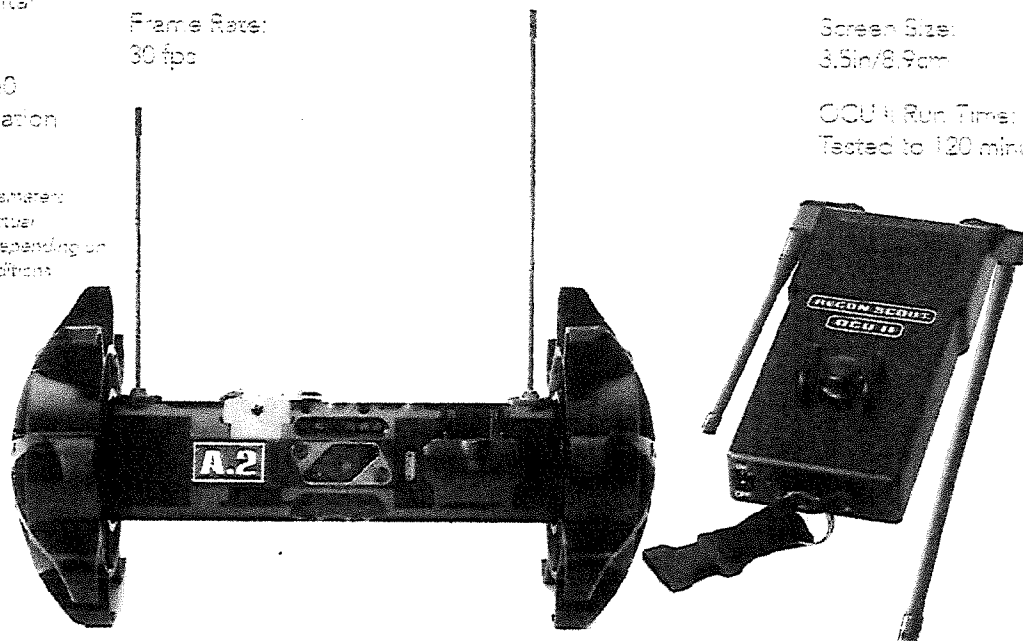
Height (body height):
9.5in/24.1cm

Width:
5.6in/14.2cm

Weight:
1.6lbs/0.84kg

Screen Size:
3.5in/8.9cm

OCU II Run Time:
Tested to 120 minutes



ReconRobotics, Inc / 5251 W 73RD St. Ste A / Edina, MN 55439, USA / +1.952.935.5515 / reconrobotics.com / sales@reconrobotics.com

ReconRobotics, Inc. is the owner of various registered and use-based trademarks in the U.S. and worldwide, including Recon Scout, Throwbot and the dual-wheel, single axle autonomous mobile robot. Unauthorized use of these trademarks without express, written permission from ReconRobotics, Inc. is strictly prohibited. Copyright © 2018. Within the United States, sale of the Recon Scout to non-Federal and non-military entities is limited to state and local police and firefighters eligible for licensing under 47 C.F.R. § 90.20(a) (1) of the FCC Rules, and security personnel in Critical Infrastructure Industries as defined in the FCC Rules, 47 C.F.R. § 90.7. Operation of this product by non-federal and non-military entities requires an FCC license. These FCC Rules do not apply to sales made outside the United States.

Sales Quote

5251 W 73rd St, Suite A, Edina, MN 55439
TEL 952-935-5515 FAX 952-935-5508
www.reconrobotics.com
reconscout-orders@reconrobotics.com

Date: 01/08/2019
Sales Quote #: 19-0011B
Customer #: NA-C-982-3

MN Tax ID: 9403924 FEIN: 26-2183823
GSA Contract #: GS-07F-0075U

BILLING ADDRESS

Kingsville Police Dept
Daniel Gonzalez
1700 E King Ave
Kingsville, TX 78363
USA
361-455-4543
daniel@kingsvillepd.us

SHIPPING ADDRESS

Same

SALES REP	TERMS	SHIP VIA	FOB	ESTIMATED DELIVERY TIME
Brett Schendel	Net30	UPS Ground	Destination	4 - 6 weeks from receipt of purchase order

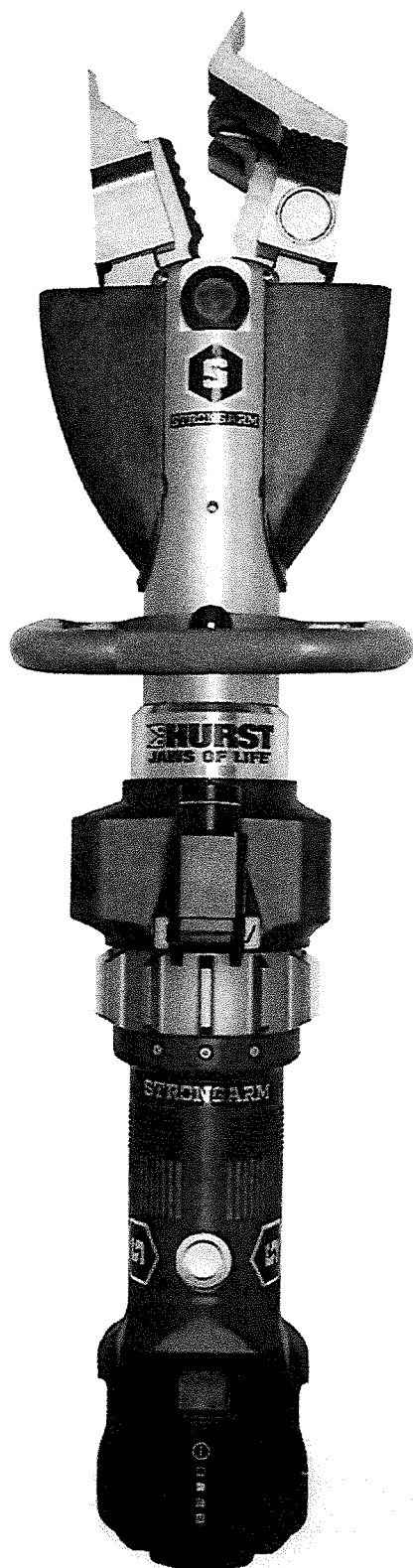
[all prices in US Dollars]				
QTY	MODEL #	ITEM DESCRIPTION	UNIT COST	EXTENDED COST
1	RSK-TB2-A	Throwbot 2 Base Kit - Channel A.2 with OCU II	15,495.00	\$ 15,495.00
1	RSK-TB2-B	Throwbot 2 Base Kit - Channel B.2 with OCU II	15,495.00	\$ 15,495.00
2	SSP	SearchStick Pole	600.00	\$ 1,200.00
2	TR	Tether Reel	60.00	\$ 120.00
2	AP-TB2-Deluxe	Accessory Pack - Deluxe Conversion Kit for Throwbot 2	2,000.00	\$ 4,000.00
1	CMS 2.0	Command Monitoring Station 2.0 - Non-Audio and Audio	5,495.00	\$ 5,495.00
1		Shipping & Handling	590.00	\$ 590.00
TOTAL			\$	42,395.00

For sales of the Recon Scout to non-federal and non-military entities, license eligibility is limited to state and local police and firefighters eligible under 47 C.F.R. § 90.20(a)(1) of the FCC Rules, and security personnel in Critical Infrastructure Industries as defined in the FCC Rules, 47 C.F.R. § 90.7. By accepting this quote, the purchasing agency attests they are eligible to license this product. Operation of this product by non-federal and non-military entities requires an FCC license. This sales quote is valid for 90 days after the above date.

**RECON SCOUT
THROWBOT**



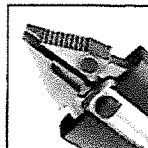
STRONGARM
BY HURST JAWS OF LIFE



You need to arm yourself properly. And if you're a firefighter in a tactical rescue or rapid intervention team, the StrongArm™ from Hurst Jaws of Life can help you do just that. It provides you one powerful, yet portable tool that can cut, lift, spread and replace crowbars, Halligan bars, wire cutters, axes, and so much more. Just make sure wherever you go, you have your StrongArm.

FEATURES AND BENEFITS

- Designed to operate in heat and smoke environments
- Built in Picatinny accessory rail (Note: Flashlight not included with standard equipment.)
- Four position handle
- Easy tip change-out using large buttons
- StrongArm tool comes in blue for the municipal fire market and black for the law enforcement market
- Cuts 3/8" rebar, Grade 43 chain, 2" x 4" wood
- Protection Class IP54
- Each tool comes with two sets of tips (door opener and combination), two Li-Ion rechargeable batteries and one charger



TECHNICAL SPECIFICATIONS

- **LENGTH:**
31.3 in / 796 mm with combi tips
30.5 in / 775 mm with door opener tips
- **WIDTH:** 7.7 in / 195 mm
- **HEIGHT:** 8.3 in / 210 mm
- **WEIGHT:**
21.4 lbs / 9.7 kg without tips, without battery
24.3 lbs / 11.0 kg with combi tips, without battery
25.8 lbs / 11.7 kg with door opener tips, without battery
- **SPREADING DISTANCE:**
8.5 in / 215 mm with combi tips
7.2 in / 183 mm with door opener tips
- **HIGHEST SPREADING FORCE:** 6,744 lbs / 30 kN
- **LOWEST SPREADING FORCE:** 5,395 lbs / 24 kN
- **CUTTING RATING:** A5 / B3 / C5 / D6 / E6
- **CUTTER OPENING:** 8.2 in / 207 mm
- **BATTERY WEIGHT:** 2.7 lbs / 1.2 kg

Part # 273100000

SUBJECT TO REVISION (07.15.15)





MUNICIPAL EMERGENCY SERVICES

MES - Texas
600 Century Plaza Dr.
Suite C-160
Houston, TX 77073

Quote

Date 01/17/2019
Quote # QT1233751
Expires 02/16/2019
Sales Rep Guzman, Patrick L
PO #
Shipping Method FedEx Ground

Bill To
KINGSVILLE FIRE DEPT
P.O. BOX 1458
KINGSVILLE TX 78364
United States

Ship To
KINGSVILLE FIRE DEPARTMENT
119 N 10TH STREET
KINGSVILLE TX 78363
United States

Item #	Description	Qty	Unit Price	Amount
273180000	StrongArm LE100 w/ Batts&Chgr	2	6,300.00	12,600.00

	Subtotal	12,600.00
Shipping Cost (FedEx Ground)		100.00
	Total	\$12,700.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1233751

RESOLUTION NO. 2019-_____

A RESOLUTION AUTHORIZING THE CITY TO SUBMIT AN APPLICATION TO THE OFFICE OF THE GOVERNOR FOR A HOMELAND SECURITY GRANT FOR THE PURPOSE OF REQUESTING GRANT FUNDING ON BEHALF OF THE CITY FOR EQUIPMENT FOR LAW ENFORCEMENT PURPOSES FOR THE KINGSVILLE POLICE DEPARTMENT WITH NO ANTICIPATED CASH MATCH.

WHEREAS, the City Commission of the City of Kingsville finds it in the best interest of the citizens of Kingsville, that the Kingsville Police Department participate in an application to the Office of the Governor for the Homeland Security Grant Program for grant monies for surveillance and infiltration tools and other equipment for law enforcement personnel from the Office of the Governor-Homeland Security Grants Division 2019 State Homeland Security Program; and

WHEREAS, the City agrees to provide the applicable matching funds for the said project, if any, as required by the Office of the Governor for the Homeland Security Grant Program grant application; and

WHEREAS, the City agrees that in the event of loss or misuse of the Office of the Governor grant funds, the City of Kingsville City Commission assures that the funds received through the grant will be returned to the Office of the Governor in full;

WHEREAS, the City Commission of the City of Kingsville designates the Kingsville Chief of Police as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Kingsville, Texas:

I.

THAT the City Commission of the City of Kingsville approves the submission, acceptance (if awarded), and administration of the grant application for the Homeland Security Grant Program for surveillance and infiltration tools, and other equipment for law enforcement personnel to the Office of the Governor.

II.

THAT this Resolution shall be and become effective on or after adoption.

PASSED AND APPROVED by a majority vote of the City Commission the 28th day of January, 2019.

Sam R. Fugate, Mayor

ATTEST:

Mary Valenzuela, City Secretary

APPROVED AS TO FORM

Courtney Alvarez, City Attorney

AGENDA ITEM #8

AGENDA ITEM #9