

JUNE 25, 2001

A REGULAR MEETING OF THE CITY COMMISSION OF THE CITY OF KINGSVILLE, TEXAS WAS HELD ON MONDAY, JUNE 25, 2001 AT 6:00 P.M. IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS AT CITY HALL, 200 EAST KLEBERG AVENUE.

CITY COMMISSION MEMBERS PRESENT:

Stanley Laskowski, City Commissioner
Rene Villarreal, Mayor Pro Tem
Arturo Pecos, City Commissioner
Al Garcia, City Commissioner

CITY COMMISSION MEMBERS ABSENT:

Filemon "Phil" Esquivel, Jr., Mayor ***

CITY STAFF PRESENT:

Hector M. Hinojosa, City Manager
Diana F. Valadez, City Secretary
Ruben Perez, City Attorney
Dora Byington, Director of Purchasing
Victor Salas, Director of Finance
Stanley Fees, Director of Planning
Sammy Maldonado, Utilities Superintendent
A.L. Noyola, Health Director
John Garcia, Garage Superintendent
Dianne Leubert, Solid Waste Superintendent
Corando Garza, Assistant City Manager / Fire Chief

I. PRELIMINARY PROCEEDINGS.

OPEN MEETING:

Mrs. Dora Byington, Director of Purchasing, led the Commission and members of the audience in an invocation. Immediately thereafter, Mr. Billie Gunter, Former Mayor of Kingsville, led the Pledge of Allegiance.

Mayor Pro Tem Rene "Mr. V" Villarreal stated that Mayor Filemon "Phil" Esquivel, Jr. was absent from this meeting because he was attending the U.S. Conference of Mayors in Detroit, Michigan.

MINUTES OF PREVIOUS MEETING(S) – REQUIRED BY LAW.

There were no minutes available for approval.

II. PUBLIC HEARING – (REQUIRED BY LAW).

1. None.

It was the consensus of the Commission to move to item #9.1 in the City Manager's Report at this time.

9. CITY MANAGER'S REPORT. (CITY MANAGER).

- 9.1 REPORT ON POSSIBLE RELOCATION OF NAVAL BOMBING TRAINING RANGE TO SOUTH TEXAS.

***** Mayor Esquivel absent because he was attending U.S. Conference of Mayors.**

Mr. Hinojosa stated that City officials were notified on Friday that the Navy was considering a bombing training facility near Kingsville, however nothing was official at this point. Mr. Hinojosa stated that Mr. Pat Veteto would be making a presentation regarding this item.

Mr. Pat Veteto, Engineer, made a power point presentation and explained the operations of the proposed training facility.

Two members of the audience, Mr. Raul Alaniz and Mr. Ray Allen addressed some concerns regarding this training facility. They both had some concerns regarding possible accidents and also the endangerment to species.

Mayor Pro Tem Villarreal recommended that both Mayor Esquivel and Commissioner Laskowski work closely with the EDC and the Navy to keep everyone informed on this proposed training facility.

III. PETITIONS, GRIEVANCES, AND PRESENTATIONS.

1. QUARTERLY REPORT BY KINGSVILLE CONVENTION AND VISITOR'S BUREAU. (DIRECTOR OF TOURISM).

Mrs. Carol Ann Anderson, Executive Director of Kingsville Convention & Visitor's Bureau briefed the Commission regarding events that they have been working on. She stated that she has been meeting with different individuals to plan the Cactus Bowl for 2002. She stated that they plan to bring in the players one day earlier. Mrs. Anderson also stated they have been working with the Wildlife Festival. She asked if the Commission had any questions regarding her quarterly report, to please contact her.

IV. PUBLIC COMMENT ON ITEMS.

A member of the audience residing at 710 West Avenue H, addressed the Commission regarding the relocation of a Naval Bombing Training Range facility south of Kingsville. She stated that she had some concerns regarding this training range and further stated that this sort of facility would have an affect on the quality of life of the citizens of Kingsville.

Mr. Herminio Ibanez, 1314 Mildred, also addressed the Commission regarding the bombing training facility. He stated that the individuals training at this facility could make mistakes, and therefore affect human life. He urged the Commission to look into all the pros and cons regarding this facility and to become involved when the decision is being made on whether or not to move this training facility South of Kingsville.

V. ITEMS FOR CONSIDERATION BY COMMISSIONERS.

1. CONSIDER FINAL PASSAGE OF AN ORDINANCE AMENDING THE CITY OF KINGSVILLE CODE OF ORDINANCES BY AMENDING SECTIONS 3-4-21 AND 3-4-22, PROVIDING FOR ADDITIONAL REQUIREMENTS AND QUALIFICATIONS FOR THE ESTABLISHMENT OF A POLICE RESERVE FORCE.

Police Chief Sam Granato stated that adoption of the proposed ordinance authorizes the Police Reserve Force to be revitalized once again. He requested that Section 3-4-23, the eligibility requirements and qualifications be amended. Chief Granato stated that he would like to have the ability to waive the requirements that specify that an individual must have 60 hours in an accredited college hours or two years of military service. He also stated that an individual should not be required to have prior law enforcement experience.

Mr. Ruben Perez, City Attorney, recommended that the Commission approve the proposed ordinance, however deleting subsection "b" and "f" under Section 3-4-23.

Upon a motion by Commissioner Garcia and second by Commissioner Laskowski, the Commission voted 4/0 to approve Ordinance #ORD-2001-12, amending the City of Kingsville Code of Ordinances by providing for additional requirements and qualifications for the establishment of a Police Reserve Force. Mayor Esquivel was absent from the meeting.

2. CONSIDER FINAL PASSAGE OF AN ORDINANCE PROHIBITING BLOCKING, PARKING, OR STANDING IN ALLEYS EXCEPT FOR LOADING OR UNLOADING NOT TO EXCEED 15 MINUTES FOR THE ALLEYS LOCATED ON THE BLOCKS BOUNDED BY:

A. KLEBERG AVENUE AND YOAKUM AVENUE BETWEEN 6TH STREET TO 10TH STREET.

B. KLEBERG AVENUE AND KING AVENUE BETWEEN 6TH STREET AND 10TH STREET.

C. KING AVENUE AND KENEDY AVENUE BETWEEN 6TH STREET AND 14TH STREET.

Mr. Hinojosa stated there have been problems with parking in the downtown area, especially in the alleys. He recommended the proposed ordinance be approved.

Mayor Pro Tem Villarreal stated that this ordinance at one time was in our codebook and enforced; however when the books were recodified, this ordinance was inadvertently omitted.

A motion was then made by Commissioner Laskowski and seconded by Commissioner Garcia to approve Ordinance #ORD-2001-13, amending the City of Kingsville Code of Ordinances by amending Chapter VII, Article 2, Stopping, Standing and Parking, by prohibiting parking in alleys. The motion passed by a 4/0 vote.

3. CONSIDER AWARDING A FIFTEEN-MONTH CONTRACT FOR JANITORIAL SERVICES FOR THE KINGSVILLE LAW ENFORCEMENT CENTER. (BID #22-02). (DIRECTOR OF PURCHASING).

Mrs. Dora Byington, Director of Purchasing, stated this item authorizes execution of a fifteen month contract for janitorial services at the Kingsville Law Enforcement Center. She stated that on May 17th, Mr. Macias from J & M Cleaning Services submitted a letter terminating his services at the Law Enforcement Center. The present cost to the City is \$14,345 per year. The termination of this contract would cost an additional \$223.04 per year for these services. Mrs. Byington stated this action would expend \$14,568.04 for the first year, \$14,959.84 for the second year and \$15,228.76 for the third year. She recommended the bid be awarded to Paiz Janitorial Services & Supply from Gregory, Texas.

Upon a question raised by Commissioner Laskowski, Mrs. Byington responded that a local bidder was previously awarded the contract for these services; however, he did not fulfill his contract.

Upon a motion by Commissioner Laskowski and second by Commissioner Garcia, the Commission voted 4/0 to award the contract as recommended by staff.

4. CONSIDER AWARDING BID FOR REPAIRS TO APPROXIMATELY 500 SQUARE YARDS OF DRIVEWAYS, APPROXIMATELY 100 SQUARE YARDS OF SIDEWALKS, APPROXIMATELY 1,200 LINEAR FEET OF EXPANSION JOINT AND DOWELING AND APPROXIMATELY 200 LINEAR FEET OF CURB AND GUTTER AT VARIOUS LOCATIONS ASSOCIATED WITH THE WATERLINE GRANT PROJECT. (BID #21-34). (DIRECTOR OF PURCHASING).

Mrs. Byington stated this item authorizes repairs to approximately 500 square yards of driveways, approximately 100 square yards of sidewalks, approximately 1,200 linear feet of expansion joint and doweling and approximately 200 linear feet of curb and gutter. The repairs will be made at various locations throughout the project between 6th and 14th Streets. The locations are on East Kenedy, Fordyce, Johnston and Doddridge Avenues. The project will be done in several phases as the project progresses. This will allow the contractor to repair several driveways and street crossings at a time. Mrs. Byington stated this action would expend approximately \$25,588. Funds for this project are available from the waterline grant project. Mrs. Byington recommended the bid be awarded to AMP Services from Corpus Christi, Texas.

Upon a question raised by Commissioner Laskowski, Mr. Hinojosa responded that a contract for concrete work had previously been awarded, however the calculations on the original repairs were not correct. He stated that the contract engineer, Hoss Castillo from Castillo Engineering, submitted the calculations.

A motion was then made by Commissioner Laskowski and seconded by Commissioner Garcia to award the bid for concrete work of curb and gutter at various locations associated with the waterline grant project as recommended by staff. The motion passed by a 4/0 vote.

5. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE COMPLIANCE COMPANY, L.L.C., FOR THE AUDIT AND ASSESSMENT OF THE CITY'S HUMAN RESOURCES ADMINISTRATION AND BENEFITS; PROVISION OF CONTRACT SERVICES FOR FULL-TIME HUMAN RESOURCE ADMINISTRATOR, AND ALL MATTERS RELATED THERETO. (CITY MANAGER).

Mr. Hinojosa stated that he met with Ms. Kathy Tiel from The Compliance Company. He stated that his intentions have been to improve the operations of the Personnel Department, especially in the area of completing new employee handbooks. Mr. Hinojosa stated that The Compliance Company would hire a Personnel Director on their own, and this person would be under the supervision of the company. He stated that they have the staff needed to implement policy changes and produce the entire employee handbooks needed. He stated that the contract amount is \$60,000 for one year and the contract could be terminated anytime during the year.

Mrs. Kathy Teel was present and addressed the Commission. She stated that one individual operating the Human Resource Department is a very difficult task. She stated that her company is well staffed to support the operations of this department.

Upon a question raised by Commissioner Pecos, Mrs. Teel responded that her company could assist in saving the City some money, especially in the area of employee benefits. She stated that she has not been able to analyze all the benefits yet, however, in the little time she has spent reviewing the benefit plans, she knows there could be some savings.

Upon a question raised by Commissioner Garcia, Mrs. Teel responded that her company has all the insurance necessary to cover any errors and omissions.

Upon a question raised by Commissioner Pecos, Mr. Hinojosa responded that he has looked into this alternative for the operations of the Personnel Department, because he has been unable to fill the position of Personnel Director with a qualified person. He stated that it has been difficult because he has been trying to find someone that has Civil Service and Collective Bargaining experience.

Mr. Perez, City Attorney stated that this company has experts in different fields that could assist the City of Kingsville in compiling the necessary handbooks for regular employees, fire department employees, and police department employees. He said that three separate employee handbooks are necessary.

Upon a motion by Commissioner Laskowski and second by Commissioner Garcia, the Commission voted 3/1 to approve a Memorandum of Understanding with The Compliance Company, L.L.C, for the audit and assessment of the City's Human Resources Administration and Benefits, provision of contract services for full-time Human Resource Administrator, and all matters related thereto. Commissioner Pecos cast the dissenting vote.

6. CONSIDER MOTION TO APPROVE THE REPROGRAMMING OF FUNDS FROM THE CERTIFICATES OF OBLIGATION SERIES 1998 (CAP 98) TO PROVIDE COMPUTER WORKSTATIONS AND A DEPARTMENTAL WIDE VOICE MAIL SYSTEM. (CHIEF OF POLICE).

Chief Granato stated that he has been trying to improve the operations at the Police Department. He requested approval to reprogram funds from the Certificates of Obligation Series 1998 (Cap 98) to provide computer workstations and a voice mail system. He stated that the cost for eleven workstations is \$11,759.00 and the cost for the voice mail system is \$4,874.82. Chief Granato stated that the total amount for both items total \$16,633.82.

A motion was made by Commissioner Pecos and seconded by Commissioner Laskowski to approve the reprogramming of funds as requested by the Chief of Police. The motion passed by a 4/0 vote.

7. DISCUSS AND APPROVE AMENDMENTS TO THE KLEBERG COUNTY PARK MASER PLAN WITH RESPECT TO CITY OF KINGSVILLE NEIGHBORHOOD PARKS. (DIRECTOR OF PARKS AND RECREATION).

A. CONSIDER REVISIONS TO MASTER PLAN REGARDING RENOVATION TO DICK KLEBERG POOL, BALL FIELDS, WALKING/JOGGING TRACK AND OTHER IMPROVEMENTS.

B. CONSIDER AMENDMENT TO MASTER PLAN REGARDING THE CONSTRUCTION OF POOLS IN NEIGHBORHOOD AREAS.

Mrs. Susan Ivy, Director of Kleberg County Parks Department, requested that the Commission approve the proposed resolution, approving the master plan for the Parks Department.

Upon a motion by Commissioner Laskowski and second by Commissioner Pecos, the Commission unanimously approved Resolution #R-2001-21, approving the revisions to the Master Plan regarding renovations of Dick Kleberg pool, ball fields, walking/jogging track and other improvements and the construction of pools in neighborhood areas.

The Commission took a short recess at this time, 8:04 p.m.

The Commission reconvened into open session at 8:12 p.m.

8. DISCUSS PROCESS AND EVALUATION FORMS FOR ANNUAL REVIEW OF CITY MANAGER, MUNICIPAL JUDGE, AND CITY ATTORNEY POSITIONS. (COMMISSIONER LASKOWSKI).

Commissioner Laskowski stated he received some recommended evaluation forms from Texas Municipal League. He requested that each Commissioner review these forms and submit to him any recommendations or changes. He stated that a workshop would be scheduled in July to develop the actual form.


9. CITY MANAGER'S REPORT. (CITY MANAGER).

9.2 REPORT ON 2001 HOUSING INFRASTRUCTURE FUND (HIF) FOR GRANT FUNDS FOR PUBLIC FACILITIES IN SUPPORT OF THE DEVELOPMENT OF SINGLE FAMILY OR MULTIFAMILY LOW TO MODERATE-INCOME HOUSING.

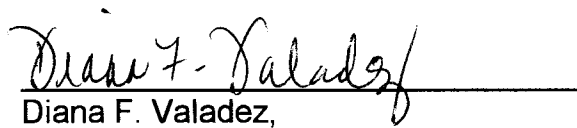
Mr. Hinojosa stated that Frontera Consulting Company would be present at the next Commission meeting. He stated that the builder has guaranteed that if the houses were not sold, they would reimburse the City so the City could in turn reimburse the State.

VI. ADJOURNMENT.

The meeting then adjourned at 8:22 p.m.


 Rene "Mr. V" Villarreal
 Mayor Pro Tem

ATTEST:


 Diana F. Valadez,
 City Secretary