

AUGUST 29, 2006

A SPECIAL MEETING OF THE CITY OF KINGSVILLE, TEXAS, CITY COMMISSION WAS HELD ON TUESDAY, AUGUST 29, 2006 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS, CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.

CITY COMMISSION PRESENT:

Sam R Fugate, Mayor
Charles E Wilson, Mayor Pro-tem
Al Garcia, Commissioner
Stanley Laskowski, Commissioner
Arturo Pecos, Commissioner

CITY STAFF PRESENT:

Carlos Yerena, City Manager
Edna S Lopez, City Secretary
Art Alvarez, Risk Manager
Frank Garcia, Interim Wastewater Supervisor
David Pena, Foreman
Mark Rushing, Finance Director
Yolanda Cadena, Health Director
Macario Mayorga, Water Supervisor
John Garcia, Garage Superintendent
Yolanda Vasquez, Court Supervisor
Rudy Mendez, Equipment Operator III
Diana Gonzalez, Human Resource Director
Caron Vela, Accounting Manager
Jennifer Cantu, Director of Development Services
Bill Donnell, Interim Street Superintendent
Al Lopez, Fire Chief
Vilma Castillo, Collections Manager
Orlando Torres, Computer Technician
Joe Casillas, Water Production Supervisor
J R Ibarra, Task Force
Dora Byington, Purchasing Director

I. Preliminary Proceedings.

OPEN MEETING

Mayor Fugate called the meeting to order in the City Commission Chamber at 11:34 A.M.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by City Manager Yerena, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Mayor Fugate announced there were no minutes to consider.

II. Public Hearing - (Required by Law).¹

NONE

III. Petitions, Grievances, and Presentations.²

1. City Manager's Report. (City Manager).

Mayor Fugate called for the City Manager's report. City Manager Yerena stated he had nothing to report.

2. City Attorney's Report. (City Attorney).

Mayor Fugate announced the City Attorney was out-of-town.

3. City Commission's Reports. (City Commission).

Mayor Fugate called for the City Commission's reports. There were no comments made.

4. Review and discuss proposed fiscal year 2006-2007 budget for departments of the City of Kingsville.

City Manager Yerena provided information on the general parameters of the budget. He stated there were increases to the utility fund, fuel, and a 3% pay increase for employees. He announced Mr. Rushing would provide further information.

Mr. Rushing referred to the General Fund, Utility Fund, Co 2002-2002A and UF Capital Projects sections of the City of Kingsville Proposed 2006-2007 Budget Summary. He stated that there is an allowance of monies for the replacement of infrastructure. City Manager Yerena stated that salary figures allowing some management employees to receive an increase were not shown. Mr. Rushing stated that Form 6, which allows for reclassifications, was not included. City Manager Yerena stated it is not the intent of Staff to present Form 6.

There was discussion on information on a handout regarding funds in CO 2002-2002A.

City Commission

Commissioner Laskowski stated that based on a fund balance of \$40,000, he would like to take out the computers for the Commission. Commissioner Wilson stated he would like to keep the computers. City Manager Yerena stated that eventually there would be a need for computers for each Commissioner.

City Manager

No Changes were made, comment was made that the City Manager had already trimmed his budget.

Human Resources

Mr. Rushing provided information on the proposed increases for this department. Commissioner Laskowski asked if there was increase to healthcare. Mr. Rushing replied there was an increase of \$80,000. The reserves were approximately \$10,000 - \$11,000, and currently no budget amendment is needed at this time. There was discussion about the reserves.

Risk Management

Mr. Rushing stated there is an increase in line item #129.00 - Safety Incentives. There were no other comments made.

Service Center

Mr. Rushing stated there is an increase in Utilities, the secretary position is now in the Risk Management Department and the Warehouse Clerk position was moved to Garage Department.

Garage

Mr. Rushing stated there is an increase to Motor Oil & Gas, Minor Equipment, Computer and software needs.

Finance Admin

Mr. Rushing stated there is a decrease to Account #226 – Computers because printers were purchased this year. There was discussion regarding professional services. Mr. Rushing provided information on the auditor's involvement with Staff. Commissioner Garcia requested clarification regarding the amount shown in the Division Total. He stated that there is an increase compared to what was presented in July.

Municipal Court

Mayor called for questions. There were comments or questions.

Computer Operations

Mr. Rushing stated there is a reduction to the lease purchase account. Commissioner Wilson asked about wireless access in the building. City Manager Yerena replied some parts of the building are working but other areas cannot pick up the service.

Purchasing

Mr. Rushing stated there is a request for new software for commodity compliance and additional hardware.

Mayor Fugate called for questions or comments.

Planning

Mr. Rushing stated there is increase in the supply line item for the Master Plan and JLUS, and in line item #315 – Printing.

Volunteer Fire Fighting

Mayor Fugate called for questions or comments. There were no questions or comments.

Municipal Building

Mr. Rushing stated there is an increase for maintaining the building.

Depot

Mr. Rushing stated there is an increase to Utilities. Commissioner Wilson asked a question about account #314. He stated that the City would be responsible this year for the alarm system. He also advised that an air condition unit is no longer working.

Engineering

Mr. Rushing stated there are reductions to the Car Allowance and Professional Services, and an increase to Vehicle Machinery Maintenance.

Street

Mr. Rushing stated there is an increase to Motor Oil & Gas, Professional Services, Utilities, Vehicle/Machinery Maintenance, Street & Bridge, and Drainage. Commissioner Laskowski questioned the amount in line item #521.02, \$73,000. Mr. Rushing explained this year's amount \$73,000, would wash to the fund balance and would be re-appropriated next year.

IV. Public Comment on Agenda Items³

- 1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments made.

V. Consent Agenda

NONE

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

NONE

VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 12:44 P.M.


Sam R Fugate, Mayor

ATTEST:


Edna S Lopez, City Secretary