

AUGUST 31, 2006

**A SPECIAL MEETING OF THE CITY OF KINGSVILLE, TEXAS, CITY COMMISSION WAS HELD ON TUESDAY, AUGUST 31, 2006 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS, CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.**

**CITY COMMISSION PRESENT:**

Sam R Fugate, Mayor – arrived at 12:35 P.M.  
Charles E Wilson, Mayor Pro-tem  
Al Garcia, Commissioner  
Arturo Pecos, Commissioner

**CITY COMMISSION ABSENT:**

Stanley Laskowski, Commissioner

**CITY STAFF PRESENT:**

Carlos Yerena, City Manager  
Courtney Alvarez, City Attorney  
Edna S Lopez, City Secretary  
Al Lopez, Fire Chief  
David Pena, Wastewater Plant Foreman  
Dianne Leubert, Solid Waste Superintendent  
Rudy Mendez, Equipment Operator III  
Yolanda Cadena, Health Director  
Robert Rodriguez, Library Director  
J R Ibarra, Task Force  
Macario Mayorga, Water Supervisor  
Frank Garcia, Interim Wastewater Supervisor  
Caron Vela, Accounting Manager  
Diana Gonzales, Human Resource Director  
Bill Donnell, Interim Street Superintendent  
Jennifer Cantu, Director of Development Services  
Orlando Torres, Computer Technician  
Vilma Castillo, Collections Manager  
Joe Casillas, Water Production Supervisor  
Y I Hinojosa, Street Field Supervisor  
Felix Camarillo, Firefighter/Paramedic  
Dora Byington, Purchasing Director  
Jaime Garza, Task Force Commander

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Pro-tem Wilson called the meeting to order in the City Commission Chamber at 11:30 A.M. and announced quorum is present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by City Manager Yerena followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

Mayor Fugate announced there were no minutes to consider.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

NONE

**III. Petitions, Grievances, and Presentations.<sup>2</sup>**

1. City Manager's Report. (City Manager).

Mayor Fugate called for the City Manager's report. City Manager Yerena reported on the closing of City Hall in observance of Labor Day.

2. City Attorney's Report. (City Attorney).

Mayor Fugate called for the City Attorney's report. Ms Alvarez reported on the Special meeting to be held on September 5<sup>th</sup>, for the purpose of holding a public hearing regarding the tax rate and possibly holding a budget workshop.

3. City Commission's Reports. (City Commission).

Mayor Fugate called for the City Commission's reports. NONE

4. Review and discuss proposed fiscal year 2006-2007 budget for departments of the City of Kingsville.

**Legal**

Mr. Mark Rushing, Finance Director stated there is an increase for Professional Services and Training & Travel.

Mr. Rushing then asked to be excused to retrieve some information; Mayor Pro-tem Wilson called for a brief recess at 11: 34 A.M. Mayor Pro-tem Wilson announced the meeting was back in session at 11:35 A.M.

Mayor Pro-tem Wilson called for questions or comments.

**Health**

Mayor Pro-tem Wilson announced this is only half of this budget; the other half comes from the County. Mr. Rushing stated there is an increase to Motor Oil & Gas and Communications.

Upon a question from Commissioner Wilson regarding the line item for Animal Care, Ms Yolanda Cadena, Health Director stated a lot of the year-to-dates are incorrect. She added that the County has not billed the City for several items.

Mayor Pro-tem Wilson called for other questions. Commissioner Garcia asked about the Building Maintenance account. Ms. Cadena stated the buildings are in dire need of repairs. Commissioner Garcia suggested that Staff allow the department requested amount contingent to the County matching those funds.

A decision was made to budget \$6,480 for Animal Care and \$5,000 for building maintenance.

Mayor Pro-tem Wilson called for questions.

**Library**

Mr. Rushing stated there is an increase for Utilities and Special Programs.

Mayor Pro-tem Wilson called for questions. Commissioner Garcia asked if there would be new programs for the upcoming fiscal year. Mr. Rodriguez replied there would not be anything new added.

**Solid Waste (Recycling)**

Mr. Rushing stated there is an increase to Keep Kingsville Beautiful and Training & Travel. Ms. Leubert stated she has submitted Form 6 for her employee, and she needed more money in Supplies due to more classes being held at the Recycling Center.

Mayor Pro-tem Wilson called for questions.

Commissioner Garcia voiced his concern about the monies requested for Keep Kingsville Beautiful and there not being any written procedures. Ms Leubert replied the committee is working on educational handouts and most of the money would be going to publishing.

Mayor Pro-tem Wilson stated this is one of the issues that are part of Commissions' goal.

**Solid Waste (Collections)**

Mr. Rushing stated there is an increase to Vehicle maintenance, Roll-out maintenance, and Motor Oil & Gas.

Mayor Pro-tem Wilson called for questions or comments. Ms Leubert provided information on how the department uses overtime and stated they will try to live with monies allowed.

**Solid Waste (Landfill)**

Mr. Rushing stated there is an increase to Professional Services, Motor Oil & Gas, Training & Travel, Utilities, and Vehicle Maintenance.

Mayor Pro-tem Wilson called for questions. Ms Leubert provided information on the increase for Professional Services and Vehicle Maintenance.

**Water Construction**

Mr. Rushing stated there is an increase to Motor Oil & Gas, Professional Services, and Vehicle machinery.

Mayor Pro-tem Wilson called for questions. Commissioner Garcia asked Mr. Mayorga if he anticipated anything coming up that was not budgeted. City Manager Yerena stated there is a grant for replacing old water lines.

**Water Production**

Mayor Pro-tem Wilson voiced his concern regarding a right-of-way to some property that was given to the City by Mr. Martin Clements for installing a water line. He asked that the City abide by the agreement, and for the matter to be taken care of during the upcoming budget.

Mr. Rushing provided some information on keystroke errors. He stated there is an increase to Chemicals, Professional Service, Car Allowance, Vehicle Maintenance and State Fees.

Mayor Pro-tem Wilson called for questions.

Mayor Pro-tem Wilson referred back the Water Construction budget. He asked about the amount allowed for overtime. Ms Caron Vela, Accounting Manager replied this amount comes from callouts.

#### **Meter Readers**

Mr. Rushing stated there is an increase to Motor Oil & Gas, Computers and Associated, and Water Meter Parts.

Mayor Pro-tem Wilson called for questions.

#### **Collections**

Mr. Rushing stated there is an increase to Supplies, Minor Equipment, Communication, Postage, and Printing & Publishing. He stated they are looking at a proposal from Pitney and Bowes for postage.

Mayor Pro-tem Wilson called for questions.

Commissioner Garcia asked the amount of meters that have been replaced. Ms Castillo stated all residents; the only thing lacking is the hospital.

#### **Wastewater (North)**

Mr. Rushing stated there is an increase to Chemicals, Motor Oil & Gas, Supplies, Communication, Professional Services, State Fees, Utilities, and Vehicle Maintenance.

Commissioner Garcia asked about security at the new building. City Manager Yerena replied that would be looked at in the CO's. Commissioner Garcia asked that Staff make security a priority.

Mayor Pro-tem Wilson called for questions.

#### **(South Plant)**

Mr. Rushing stated there is an increase to Motor Oil & Gas, Professional Services, State Fees, and Utilities.

Mayor Pro-tem Wilson called for questions.

#### **Wastewater Construction**

Mr. Rushing stated there is an increase to Motor Oil & Gas, Chemicals, and Utilities.

Mayor Pro-tem Wilson called for questions. Mr. Frank Garcia requested more money for internet services and overtime. He provided additional information for making certain requests.

Mayor Pro-tem Wilson excused himself from the meeting at 12:40 P.M.

At this time, Mayor Fugate presided over the meeting.

**Task Force**

Mr. Rushing stated there is an increase to Supplies. He also provided information on line items that have decreased.

Mayor Fugate called for questions. Commissioner Garcia requested a presentation on the Task Force finances.

There was discussion regarding agenda items for the special meeting on Tuesday, August 5, 2006.

**IV. Public Comment on Agenda Items<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments made.

**V. Consent Agenda**

NONE

**REGULAR AGENDA****CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:****VI. Items for consideration by Commissioners.<sup>4</sup>**

NONE

**VII. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 12:50 P.M.

  
Sam R Fugate, Mayor

ATTEST:

  
Edna S Lopez, City Secretary