

APRIL 10, 2006

A REGULAR MEETING OF THE CITY OF KINGSVILLE, TEXAS, CITY COMMISSION WAS HELD ON MONDAY, APRIL 10, 2006 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS, CITY HALL / 200 EAST KLEBERG AVENUE AT 6:00 P.M.

**CITY COMMISSION PRESENT:**

- Sam R Fugate, Mayor
- Charles E Wilson, Mayor Pro-tem
- Al Garcia, Commissioner
- Stanley Laskowski, Commissioner
- Arturo Pecos, Commissioner

**CITY STAFF PRESENT:**

- Carlos Yerena, City Manager
- Courtney Alvarez, City Attorney
- Edna S Lopez, City Secretary
- Diana Gonzalez, Human Resource Director
- Frank Garcia, Interim Wastewater Supervisor
- Jennifer Cantu, Director of Development Services
- Mike Davis, Electrical Inspector
- Robert Rodriguez, Library Director
- Dora Byington, Purchasing Director
- Bill Donnell, Engineer Tech/Interim Street Supervisor
- Dianne Leubert, Solid Waste Superintendent
- Al Lopez, Fire Chief
- Mike Luna, Firefighter
- Mark Rushing, Finance Director
- Yolanda Cadena, Health Director
- Joe Casillas, Water Production Supervisor
- Jason Torres, Health Inspector
- Rick Torres, Police Chief

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order at 6:00 P.M. in the Commission Chambers.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms Dora Byington, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

Mayor Fugate called for consideration of the minutes for the regular meeting of March 27, 2006. Commissioner Laskowski made a motion to approve the minutes as presented, seconded by Commissioner Wilson. The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".

**II. Public Hearing - (Required by Law).<sup>1</sup>**

- 1. Public Hearing to rezone 729 W. Kleberg Avenue from R-3 Multi-Family to C-2 Retail, Johnnie Salinas applicant. (Director of Development Services).

The Public Hearing was opened at 6:03 P.M.

Ms Jennifer Cantu, Director of Development Services stated that this property currently has two structures on it, one facing Kleberg Ave which is a residence, and on the back half facing the alley is a vacant structure. The applicant wishes to locate an internet flower shop on the back half of this property. Two vehicles will be parked daily, the van for deliveries and another vehicle for an employee. Staff mailed 22 letters and received one telephone call in support and no

comments in opposition. The Planning and Zoning Commission voted unanimously to recommend approval of the rezoning request.

Commissioner Wilson asked if it was the applicant's wish was to use the alley as egress and ingress. Ms Cantu replied that would be their primary access. In relationship to the building, Ms Cantu stated their parking would be on the side towards Armstrong, but it would not block the alley. Commissioner Wilson voiced his concern regarding the use of the alley for business purposes.

Mr. John Salinas, Main Street Florist owner, 718 W Henrietta addressed the Commission and provided information on the business in question. He stated that he will maintain the alley and black tar the alley, if needed. Customers will not come to the store; funeral homes have catalogs and order through phone. Store will have limited space, so customers will be met at a different location.

Commissioner Garcia asked the distance between Armstrong and adjoining lot was. Mr. Salinas replied about 75 feet.

Mayor Fugate called for further questions or comments.

The Public Hearing was closed at 6:12 P.M.

2. Public Hearing to rezone the north one-half of Lot 5, Haggerton Addition from AG Agriculture to R-1 Single-Family, Omar Soliz applicant. (Director of Development Services).

The Public Hearing was opened at 6:12 PM

Ms Cantu stated this rezoning request is to change agriculture land to single family for the development of a single family residence. There were no comments from the four letters that were mailed. The property fronts 112.19 feet on Golf Course Road and is 460.82 feet deep. This property will be served by city water but will be on septic tank for sewer. The property is not in the AICUZ and the Navy was not notified of the rezoning request. The Planning and Zoning Commission voted unanimously to recommend approval of the rezoning request.

Mayor Fugate called for questions or comments.

Regarding a pipeline and 25 ft easement on the property, Commissioner Wilson asked if that was addressed at the Planning & Zoning meeting as to what could be done. Ms Cantu replied that Planning and Zoning does not address things like this, but the applicant is aware of this. She added there is also a 20 ft easement on the front of the property.

Commissioner Laskowski asked Ms Cantu if she ever found out what type of pipeline it was. Ms Cantu replied she had not, but would look into it and would provide information to them at the next meeting. Commissioner Laskowski asked if this property was previously platted. Ms Cantu replied this property is part of the Haggerton Addition.

Commissioner Garcia asked if there was an improvement on the property being done today. Ms Cantu replied there is an improvement in progress but not a final product. She added that the property owner has started the work. Ms Cantu stated that these property owners and others have been made aware that these properties and these projects have to come before the Commission before receiving Certificate of Occupancy. Commissioner Garcia asked if the property owner knew that the property had to be rezoned before commencing the foundation. Ms Cantu replied that they were aware, particularly the first house that is in the process of being built. Commissioner Garcia asked if individuals are being made aware of rezoning requirements. Ms Cantu provided a map currently being used by her staff so that this would not occur again.

Mayor Fugate called for other questions or comments. Mayor Fugate stated this situation puts this Commission in an awkward position, and this should not have happened. He stated that people are already building houses on agriculture property, it's close to the Base, and it is across the street from a subdivision that was turned down. He further stated that this has put this Commission in the position that if they don't want to approve this, and there are individuals who

have started building houses, and that he had a serious problem with that. Commissioner Wilson echoed the Mayor's comments. He added that the potential lies there for this not to pass. Ms Cantu stated that the property owners have been made aware of this.

City Manager Yerena stated staff has been made aware of the problem and they have been provided with the resources that are needed to make sure this does not happen again. He stated that he understood the situation and the liability concerns justifiably from the Commission. He added that steps are being taken to move forward.

Mayor Fugate voiced his concern about the Navy not being notified.

Commissioner Wilson stated that he is presuming that the Commission will run through this the rest of the night. Ms Cantu replied that there are several others. Commissioner Wilson stated that his comment and concern will follow with each property. Mayor Fugate agreed with Commissioner Wilson's comments.

The Public Hearing was closed at 6:21 P.M.

3. Public Hearing to rezone the south one-half of Lot 5, Haggerton Addition from AG Agriculture to R-1 Single-Family, Martin Amaya applicant. (Director of Development Services).

The Public Hearing was opened at 6:21 P.M.

Ms Cantu stated this item is very similar to the one just heard, this is the south half of Lot 5. The rezoning request is to change agriculture land to single family for the development of a single family residence. There were no comments from the four letters that were mailed. The property fronts 112.19 feet on Golf Course Road and is 460.82 feet deep. This is the property where the house is being currently constructed on.

As for property owner continuing construction, Commissioner Pecos asked if the property owner was approached. Ms Cantu replied that she told them they would not be red tagged and they were made aware of the risk, but they wanted to continue.

Mayor Fugate called for questions or comments.

The Public Hearing was closed at 6:23 P.M.

4. Public Hearing to rezone 1.212 acres out of Hinojosa Estates Lots 1A & 1B from AG Agriculture to R-1 Single-Family, Nehemias Cantu applicant. (Director of Development Services).

The Public Hearing was opened at 6:23 P.M.

Ms Cantu stated this item is also in the same area. The rezoning request is to change agriculture land to single family for the development of a single family residence. This was originally one lot but has been subdivided into two.

Mayor Fugate called for questions or comments.

Commissioner Garcia asked if there was sewer service in the area. Ms Cantu replied there is a major sewer line that runs down Golf Course Road from the plant up to Paulson Falls Blvd and Hawks Landing. Ms Alvarez stated that there is currently no sewer line along Trant Road where houses are being built, but that option will be explored.

Commissioner Laskowski stated residents on Sage Road are upset because the City is not providing sewer service but they are paying City taxes. He added that he wanted to make sure that they were offered this option so that in the future, they can't come back to this Commission or City stating that that option was not offered to them. Ms Alvarez stated that the information was found out late this afternoon when speaking to the current Wastewater Supervisor, that the prior items 20 & 21 which are on Golf Course Road do have the opportunity to tap into

the City sewer. One of the applicants has already paid a tapping fee to tie into the City sewer.

The Public Hearing was closed at 6:27 P.M.

5. Public Hearing to rezone 1.110 acres out of Hinojosa Estates, known as 206 County Road 2170 from AG Agriculture to R-1 Single-Family, Maria Hinojosa applicant. (Director of Development Services).

NO ACTION

6. Public Hearing to rezone 33 acres on the north side of FM 1717, to be known as Victorianna Country Estates. (Director of Development Services).

The Public Hearing was opened at 6:28 P.M.

Ms Cantu stated this property fronts FM 1717 starting at Escondido Road and includes all of Farm Lot 3. This rezoning request is for a three phase single-family project, the first phase starting along FM 1717. For point of clarification, she stated that two maps were handed out just before the meeting. The area will be served by water and sewer, to be installed by the developer in accordance with City of Kingsville ordinance. The property to the south is residential, and the remaining areas are undeveloped. There were no comments to the 15 letters. The Planning and Zoning Commission voted unanimously to recommend approval of the rezoning request.

Mayor Fugate called for questions or comments.

The Public Hearing was closed at 6:30 P.M.

### III. Petitions, Grievances, and Presentations.<sup>2</sup>

1. City Manager's Report. (City Manager).

Mayor Fugate called for the City Manager's Report. City Manager Yerena introduced Mr. Mark Rushing, the new Finance Director and his wife, Suzie; and reported on the beautification project.

Mr. Joe Casillas provided an overview on the water storage project. The Commission chose a Brahma logo that will be painted on the south water tower. Mr. Casillas then provided information on the water well project.

City Manager Yerena also reported on submitting a grant to the Texas Capital Fund for infrastructure for two potential businesses, and on an RFQ for an Engineering firm to guide the City through the technical needs for the infrastructure aspect of the application. Finally, he reported on working on a Single-Family Rehabilitation grant in conjunction with the Kingsville Affordable Housing and Kingsville Housing Authority.

2. City Attorney's Report. (City Attorney).

Mayor Fugate called for the City Attorney's report. Ms Alvarez reported on working on ordinances that have come from KICC meetings; and reported that the next Chamber Image Kingsville meeting was scheduled for Wednesday.

3. City Commission's Reports. (City Commission).

Mayor Fugate called for the City Commission's reports. Mayor Fugate reported on his business trip to Washington, DC, visited with Vice Chief of Naval Operations, Senators, Deputy Director of Installations and others.

#### IV. Public Comment on Agenda Items<sup>3</sup>

1. Comments on all agenda and non-agenda items.

NONE

Mayor Fugate called for consideration of the Consent Agenda.

#### V. Consent Agenda

1. Motion to approve final passage of an ordinance amending the zoning ordinance by changing the zoning map in reference to 5.46 Acres out of K.T. & I Subdivision, Part of Lot 11, Block 6 from R-1 Single Family to R-3 Multi-Family. (Director of Development Services).
  2. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances Chapter XV, Article 3, Subdivisions, Amending Sections 15-3-31; Prohibiting alleys in new residential subdivisions. (Director of Development Services).
  3. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances, Section 15-8-9, 15-8-15 and 15-8-16 of Chapter XV, Article 8, Landscape Policy, providing for screening requirements within the buffer section and screening standards. (Director of Development Services).
  5. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances by amending Sections 9-1-1 through 9-1-18, providing for definitions and ensuring compliance with state laws with the regulation of abandoned and junked motor vehicles. (Director of Development Services).
  6. Motion to approve final passage of an ordinance amending the Fiscal Year 2005-2006 Budget for the City of Kingsville for City Hall roof repairs to come from CO 2002-2002A General Fund Unallocated Balance. (City Manager).
  7. Motion to approve final passage of an ordinance amending the Fiscal Year 2005-2006 Budget for the City of Kingsville for City Engineer/Public Works Director salary/benefits to come from Utility Fund Unallocated Current Fund Balance. (City Manager).
  8. Motion to approve resolution ordering the City of Kingsville General Election and City Charter Amendment Election, amending the designation of Voting Precincts, designating Polling Place establishing election procedures and appointing Early Voting Clerk. (City Secretary).
  9. Motion to approve resolution amending the appointment of Election Judges and the Early Voting Ballot Board Judge for the City General Election on May 13, 2006. (City Secretary).
  10. Motion to approve resolution authorizing the submission of an application to the Assistance to Firefighters Grant for the purpose of requesting additional funding for a new ladder truck. (Fire Chief).
  11. Motion to approve final plat for Victorianna Country Estates, Victor Saenz applicant. (Director of Development Services).
- Commissioners Garcia made a motion to remove Consent Agenda Item #4, Commissioner Laskowski made a motion to remove Consent Agenda Items #12, seconded by Commissioner Pecos. Mayor Fugate called for a roll-call vote, as amended. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Laskowski, Garcia voting "FOR"
4. Motion to approve final passage of an ordinance amending the City of Kingsville Code of Ordinances, Section 15-1-166 through 15-1-171 of Chapter XV, Article 1, Building Regulations, providing that the Building Official replace the Fire Chief in the condemnation process. (Director of Development Services).

Ms Cantu stated this was being brought before them for the final reading. At the first reading there were no comments in opposition. The primary recommendation is to change the overwriting voice from the Fire Chief to the Building Official.

Commissioner Garcia noted a change on page 3, section (5) where a change was made from the Fire Chief to the Building Official. He stated that he felt like the Fire Chief should be left in because this section has to do with fire. Ms Cantu stated that change could be made and in section (B) the Fire Chief could be left in. Ms Alvarez asked for clarification with regard to (B). A decision was made to leave (B) the same.

**Commissioner Laskowski made a motion to approve the final passage of Ordinances, Section 15-1-166 through 15-1-171 of Chapter XV, Article 1, Building Regulations, as amended, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".**

**12. Consider resolution authorizing signatories for City of Kingsville checking accounts with Kleberg Bank, Kingsville Bank, and MBIA. (City Manager)**

Commissioner Laskowski stated he had removed this item because of he had a question with regard to the corporate resolution, particularly item #4, which gives the City Manager and Finance Director authority to borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.

Ms Alvarez stated that all of the items that are listed on the resolution in that section all came from prior resolutions, but it could be modified if they chose to do so.

Mayor Fugate called for a motion. **Commissioner Laskowski made a motion to give the authority to require two signatures, one the Mayor's and the other to be either the Finance Director or the City Manager, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Wilson, Pecos, Laskowski voting "FOR".**

**REGULAR AGENDA**

**CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

**VI. Items for consideration by Commissioners.<sup>4</sup>**

- 13. Consider awarding bid for eight ultra-violet lamp modules and two ultra-violet control panels for the Wastewater Treatment Plants. (Director of Purchasing).**

Ms Dora Byington stated this item authorizes improvements to both wastewater treatment plants. Bids were advertised on March 5<sup>th</sup> and 12<sup>th</sup>, 2006, bids were opened on March 21, 2006, and two bids were received. This action will expend \$223,100.00 for the entire project. Funds for this project will come out from line items 062-5-700.1-721.00, \$147,790.00 and 062-5-700.2-721.00, \$75,310.00. Recommendation is to award the bid to the lowest bidder, R.S. Black Civil Contractors, Inc.

**Commissioner Laskowski made a motion to accept Staff's recommendation and to award the contract to the lowest bidder, R.S. Black Civil Contractors, Inc., in the amount of \$223,100.00, seconded by Commissioner Garcia. The motion was passed and approved by the following vote: Fugate, Wilson, Pecos, Garcia, Laskowski voting "FOR".**

- 14. Consider introduction of an ordinance amending the Fiscal Year 2005-2006 Budget for the City of Kingsville for Health Department equipment to come from CO 2002-2002A General Fund Unallocated Balance. (City Manager).**

City Manager Yerena stated as the practices are evaluated in the beautification efforts, the City is finding that the Health department is in need of special

equipment to help expedite the process. The Health department is committing to provide a faster response to some of the weed complaints. The department has an existing balance of \$4,824.16 in the 2002-2002A Certificates of Obligation. Staff is recommending that the City utilize \$2,300.00 from the General Fund portion of the Unallocated Interest Earned Revenue from the 2002-2002A Certificates of Obligation fund 039.

Commissioner Laskowski asked about needing monies for animal cages. City Manager Yerena replied that originally monies were allocated for a digital copier. Commissioner Laskowski stated that he wanted to make sure the animals are taken care of.

#### **INTRODUCTION ONLY**

**15. Consider approval of change order for the Elevated & Ground Storage Tanks Rehabilitation Project, 1,000,000 Gallon Elevated Storage (South) Tank. (City Manager).**

City Manager Yerena stated there have been several unforeseen items discovered during the surface preparation. The total cost for the two change orders total to \$64,000.00. He noted there is funding in the 2005 Certificates of Obligation in the water storage tank line item which has a balance of \$457,000.00.

**Commissioner Laskowski made a motion to approve the change order for the south tank water tower for \$64,000.00, seconded by Commissioner Wilson.**

At Commissioner Pecos' request, the LNV Engineering representative provided a breakdown of the project.

**The motion was passed and approved by the following vote: Fugate, Garcia, Pecos, Wilson, Laskowski voting "FOR".**

**16. Consider approval of change order for the Elevated & Ground Storage Tanks Rehabilitation Project, 500,000 Gallon Elevated Storage (East) Tank. (City Manager).**

City Manager Yerena stated this item is similar to the prior for a change order for \$62,480.00 with funding coming from 2005 Certificates of Obligation.

Mayor Fugate called for questions or comments. **Commissioner Wilson made a motion to approve the change order, seconded by Commissioner Pecos.**

Mayor Fugate called for other questions or comments. Commissioner Garcia voiced his concern about the amount of metal loss, 50%. He asked why this was not diagnosed before the project started. The LNV Representative replied that two were identified on the east tank in order to get a cost.

For clarification, Commissioner Laskowski stated that when the storage tanks were bid out, it was undeterminable at that time as to how many of the cross braces would need replacement. As part of the bid process, it was specified that at least two of the cross braces on each water tower, and once they were blasted and evaluated there may be a need. There was a price for removing the cross brace and welding a new one in its place.

Commissioner Wilson stated that he could not imagine that the company missed the mark by that many.

**The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Pecos, Wilson voting "FOR".**

**17. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Sections 15-1-55 through 15-1-66, providing for an increase in electrical permit fees, a decrease in electrical license fees, and changes in electrical licensing requirements to conform with the state requirements. (Director of Development Services).**

Ms Cantu stated that the proposed revisions to the existing electrical code were developed by staff and the Electrical Board. They were presented to the public during the months of January and February, and were approved by the Electrical Board on March 22<sup>nd</sup>, by unanimous approval. There were no public comments at any of the meetings. She noted the major changes to the ordinance: 1) increase in permit fees; 2) decrease in license fees, and changes in licensing requirements to conform to the state requirements.

At Mayor Fugate's request, Mr. Terry Schlomach, Electrical Board member and Mr. Mike Davis, Electrical Inspector approached the podium. Commissioner Laskowski noted several corrections in the ordinance: page 8, section (H) Fees for Permit, section referenced 15-1-60 should be 15-1-62 (C)(a); on page 12, Section I, Altering or amending registration Commissioner Laskowski asked what would be altered or amended. Mr. Davis replied that should be struck.

Commissioner Wilson stated the removal of MC Cable completely from the ordinance should have been brought to the Commissions' attention because it is significant. He asked about striking the word "thin" in twin or tandem breakers. Mr. Davis replied these are all UL listed items and are approved by the National Electrical Code. Commissioner Wilson stated that he would like Staff to make the Commission aware of changes that are not language changes, but items that are technical items. Mr. Davis stated the goal is to try to make it easier and more competitive on bids.

Commissioner Laskowski noted a concern on page 25, with regard to Board hearings. He asked if four members are not present at a meeting, then no action can be taken. Mr. Davis replied that it should read three.

There was brief discussion about the number of votes required to pull an electrician's local registration.

Commissioner Wilson stated that during construction of Lowe's, the Mayor had unique authority. Ms Alvarez replied that was correct, but the ordinance was revised in 2004.

#### **INTRODUCTION ONLY**

**18. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to 729 W. Kleberg Avenue from R-3 Multi-Family to C-2 Retail. (Director of Development Services).**

Ms Cantu stated that this item was brought earlier before the Commission in the form of a public hearing. At that public hearing, the applicant Mr. Salinas spoke. No complaints were received.

Commissioner Laskowski voiced his concern about going against the direction that the Commission is trying to move. He stated that the Commission has a goal to do alley closures, and this property appears to have access through the alley.

#### **INTRODUCTION ONLY**

**19. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to the north one-half of Lot 5, Haggerton Addition from AG Agriculture to R-1 Single-Family. (Director of Development Services).**

Ms Cantu stated that this item was brought earlier before the Commission in the form of a public hearing. At that public hearing there were no comments with regard to for or against.

#### **INTRODUCTION ONLY**

**20. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to the south one-half of Lot 5, Haggerton Addition from AG Agriculture to R-1 Single-Family. (Director of Development Services).**



Ms Cantu stated that this item was brought earlier before the Commission in the form of a public hearing. At that public hearing there were no comments for or against.

#### INTRODUCTION ONLY

**21. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to 1.212 acres out of Hinojosa Estates Lots 1A & 1B from AG Agriculture to R-1 Single-Family. (Director of Development Services).**

Ms Cantu stated that this item was brought earlier before the Commission in the form of a public hearing. At that public hearing there were no comments for or against.

#### INTRODUCTION ONLY

**22. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to 1.110 acres out of Hinojosa Estates, known as 206 County Road 2170 from AG Agriculture to R-1 Single-Family. (Director of Development Services).**

#### NO ACTION

**23. Consider introduction of an ordinance amending the zoning ordinance by changing the zoning map in reference to 33 acres on the north side of FM 1717, to be known as Victorianna Country Estates. (Director of Development Services).**

Ms Cantu stated that this item was brought earlier before the Commission in the form of a public hearing. At that public hearing there were no comments.

#### INTRODUCTION ONLY

**24. Consider introduction of an ordinance amending the City of Kingsville Code of Ordinances by amending Section 5-1-35, providing for removal of roll-out containers by 8:00 p.m. on the date of service. (Solid Waste Management Superintendent).**

Ms Dianne Leubert, Solid Waste Management Superintendent stated this was brought in an effort to beautify Kingsville, and to help with roll-outs being vandalized or stolen.

Commissioner Wilson asked about the penalty amount. Ms Alvarez replied that if it is not stated, then it refers back to 9-1-99, which is the maximum of \$500.00, a Class "C" misdemeanor. Ms Leubert stated that currently if the resident damages the roll-out himself, it is a \$90.00 charge.

#### INTRODUCTION ONLY

**25. Discussion on initiating a Texas Capital Fund grant application. (City Manager).**

City Manager Yerena stated staff is working on the submission of an application to the Texas Capital Fund Grant. Staff is working with two developers and there is a need for water and sewer infrastructure improvements. He added that in the next couple weeks the City will advertise for a public hearing and will bring before the Commission a grant application for improvements. City Manager Yerena stated it is anticipated that the grant will be for no more than the maximum amount of \$750,000 for the improvements, in addition to Engineering services and administration.

Commissioner Wilson asked the developers names. City Manager Yerena replied IHOP and Holiday Inn Express. Mayor Fugate added there will be other commercial developments.

City Manager Yerena provided information on the City's three previous Capital grants.

**26. Discussion of policies for inclusion in the City of Kingsville's Administrative Policies and Procedures Manual. (Human Resource Director).**

Ms Diana Gonzalez stated the information provided to them is a new draft. She added that highlighted text indicates changes since the draft was distributed to the Commission for review on March 27<sup>th</sup>. City Manager will include a welcome letter. A short history of the City, and the City's mission and goals will be included. On March 7<sup>th</sup> drafts were distributed to 19 staff members for their review. The City Manager has held several meetings to discuss some of the policies.

Commissioner Laskowski stated the need to include language that the Library and Health departments are included.

Commissioner Garcia stated there were a lot of typos. Mayor Fugate stated that he would like to see grammar and spelling issues taken up with Ms Gonzalez at a later time.

There was lengthy discussion regarding classifications, terminal pay, medical examinations, credit checks, and emergency services policy.

City Manager Yerena stated it is important to identify the new policies that will cost the City money. Sick leave buy-back, sick leave upon separation, and the Management Safety Incentive. Ms Gonzalez provided further information on the costs.

Commissioner Wilson voiced his concern regarding the language, \$25.00 cash.

Mayor Fugate stated the Commission has a lot of ideas that need to be changed for sake of expediting the process; each individual should meet with Staff to get items worked out.

City Manager Yerena stated that staff has been working on documents but this is the first attempt. Mayor Fugate stated there will be a final product for everyone to see.

City Manager Yerena stated it is the intent of staff to bring this back to the Commission at the next meeting.

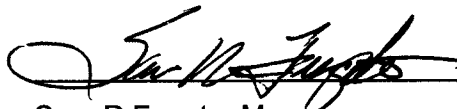
**27. Consider a resolution supporting the extension of I-37 to the Rio Grande Valley of Texas. (City Manager).**

City Manager Yerena stated this basically supports the extension of I-37 to the Rio Grande Valley.


**Commissioner Wilson made a motion to approve resolution, seconded by Commissioner Pecos. The motion was passed and approved by the following vote: Fugate, Garcia, Laskowski, Pecos, Wilson voting "FOR".**

**12. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 8:29 P.M.

  
Sam R Fugate, Mayor

ATTEST:

  
Edna S Lopez, City Secretary