

JULY 16, 2007 – 5:00 P.M.

**A SPECIAL MEETING OF THE CITY OF KINGSVILLE, TEXAS CITY COMMISSION WAS HELD ON MONDAY, JULY 16, 2007 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL / 200 EAST KLEBERG AVENUE AT 5:00 P.M.**

**CITY COMMISSION PRESENT:**

Sam R Fugate, Mayor  
Al Garcia, Commissioner  
Stanley Laskowski, Commissioner – arrived at 5:10 P.M.

**CITY COMMISSION ABSENT:**

Charles E Wilson, Mayor Pro-tem  
Arturo Pecos, Commissioner

**CITY STAFF PRESENT:**

Carlos Yerena, City Manager  
Courtney Alvarez, City Attorney  
Edna S Lopez, City Secretary  
Frank Garcia, Wastewater Supervisor  
Y I Hinojosa, Street Field Supervisor  
John Garcia, Garage Superintendent  
Dora Byington, Purchasing Director  
Mark Rushing, Finance Director  
Yolanda Cadena, Health Director  
Bill Donnell, Public Works Director  
Diana Gonzalez, Human Resource Director  
Dianne Leubert, Solid Waste Superintendent  
Roel Carrion, Fire Captain  
Abel Carrillo, Building Official  
Armando Gutierrez, City Engineer

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order in the City Commission Chambers at 5:03 P.M.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Purchasing Director Dora Byington, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

There were no minutes to consider.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

NONE

Mayor Fugate announced there would be no reports.

**III. Petitions, Grievances, and Presentations.<sup>2</sup>**

1. City Manager's Report. (City Manager).
2. City Attorney's Report. (City Attorney).
3. City Commission's Reports. (City Commission).
4. Review and discuss proposed fiscal year 2007-2008 budget for departments of the City of Kingsville.

## 180.1 – Finance

Finance Director Mark Rushing stated that the line item for Travel & Training was increased so that Staff may attend some GFOA Courses. He added that this department has an increase of \$3,150, not including salaries.

## 103 – City Specials

There was discussion on the increase for insurance and the collection of taxes. Mr. Rushing provided some information regarding account #314. He stated that the JLUS match is not included, but the County has voted to pay half the cost for the JLUS. The cost for the JLUS is \$7,500. The Master Plan will cost \$115,000. City Secretary Edna Lopez stated there might be some changes to the Election account due to the hiring of a Joint Election Administrator or for the purchase/leasing of voting machines.

## 160.1 – Planning

Public Works Director Bill Donnell stated most line items for this budget remained the same. He provided a brief explanation of requested items.

## 302 – Service Center

Garage Superintendent John Garcia stated there were no changes to this budget.

## 303 – Garage

Mr. Garcia stated this budget remained the same. He provided a brief description of some the requested items. There was discussion on the method used to monitor vehicle maintenance.

## 160.2 Permits

Building Official Abel Carrillo stated that there was an increase to account #211 to allow the purchase of much needed supplies. He stated there was a decrease to Motor, Gas & Oil and Communications. He stated that monies are needed in Travel & Training to allow training for staff.

## 170.1 Recycling

Solid Waste Superintendent Dianne Leubert provided a brief explanation for increased line items. She stated that the recycling center is in need of maintenance, but overall recycling is going well.

## 170.2 Solid Waste Collections

Ms Leubert stated this division's budget has no substantial changes. She stated that the line item for Chemicals increased. There was discussion regarding vehicle maintenance and overtime.

## 170.3 Landfill

Ms Leubert stated this division's budget stayed the same, but landfill fees have increased. She stated that the Landfill's equipment is old and needs to be replaced. She provided information on Professional Services. Upon a question from Mr. Rushing, she provided an explanation for the increase for Equipment Rental.

## 700.1 – Wastewater

Wastewater Supervisor Frank Garcia stated there is an increase for Uniforms and Personal Wear, Chemicals, Communications, and Training & Travel. He stated that Equipment Rent is to be used for hurricane season; and Vehicle Maintenance is to be used for a new transmission on one of the vehicles. Commissioner Laskowski asked about the Utilities account. Mr. Rushing stated he has not worked with each department and numbers were brought over from prior year. Mr. Garcia stated that the blower system room is in need of roof repairs. He stated he is requesting a reclassification for one of his foreman.

## 700.2 – Wastewater

Mr. Garcia stated all accounts, except account #411 remained the same. Upon a question from Commissioner Garcia, Mr. Garcia stated overtime is used for bad weather and for checking on the scada.

## 700.3 – Wastewater

Mr. Garcia stated overtime is for call-outs from the Police Department. He provided information on line item increases. He stated he is requesting a reclassification for one supervisor.

## 105 – Train Depot

Public Works Director Bill Donnell stated that the City is obligated for \$20,000.

## 305 – Street

Street Supervisor Y I Hinojosa provided information on the increase for account #211, the account for Chemicals, Motor, Gas, & Oil, and Communications. He stated that the Professional Services account is used for repairs to street lights. He stated that Training & Travel will be used for employees to attend a seminar on sweeper training. He stated that the increase to account #411 is for the repairs to old equipment. Commissioner Laskowski asked about the amount budgeted for overtime. Mr. Hinojosa stated this was increased due to being short handed. For clarification, Mr. Rushing provided a correction to two line items: Signs & Signals and Drainage.

## 225 – Volunteer Firefighters

Mr. Donnell stated a budget was turned in and kept the same as previous year.

## 102 – Municipal Building

Mr. Donnell stated Communications was increased and budget was lowered by \$10,000. He stated this building needs a lot of maintenance.

## 301 – Engineering

City Engineer Armando Gutierrez stated he did not prepare the budget and asked for more time. He requested that his presentation be reschedule to the next Commission meeting.

**IV. Public Comment on Agenda Items<sup>3</sup>**

- 1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments.

**V. Consent Agenda**

NONE

**REGULAR AGENDA**


**CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

**VI. Items for consideration by Commissioners.<sup>4</sup>**

NONE


**VII. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 6:35 P.M.



Sam R Fugate, Mayor

ATTEST:



Edna S Lopez, City Secretary