

SEPTEMBER 7, 2007

A SPECIAL MEETING OF THE CITY OF KINGSVILLE, TEXAS CITY COMMISSION WAS HELD ON FRIDAY, SEPTEMBER 7, 2007 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL / 200 EAST KLEBERG AVENUE AT 11:30 A.M.

CITY COMMISSION PRESENT:

Al Garcia, Commissioner
Stanley Laskowski, Commissioner
Arturo Pecos, Commissioner

CITY COMMISSION ABSENT:

Sam R Fugate, Mayor
Charles E Wilson, Mayor Pro-tem

CITY STAFF PRESENT:

Carlos Yerena, City Manager
Edna S Lopez, City Secretary
Courtney Alvarez, City Attorney
Mark Rushing, Finance Director
Caron Vela, Accounting Manager
Al Lopez, Fire Chief
Fidel Gonzalez, Interim Commander
Anita Stewart, Secretary
Dora Byington, Purchasing Director
Diana Gonzalez, Human Resource Director
Jennifer Vela, Litter Abatement Officer
Vilma Castillo, Collection Manager
Macario Mayorga, Water Superintendent
Ray Marcotte, System Information Technician
John Garcia, Garage Superintendent
Joe Casillas, Water Production Supervisor
Yolanda Vasquez, Municipal Court Supervisor
Armando Gutierrez, City Engineer
Yolanda Cadena, Health Director
Frank Garcia, Wastewater Supervisor
Art Alvarez, Risk Manager

I. Preliminary Proceedings.

OPEN MEETING

Commissioner Garcia called the meeting to order in the City Commission Chambers at 11:38 A.M., and announced quorum as present.

INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)

The invocation was delivered by Purchasing Director Dora Byington, followed by the Pledge of Allegiance and the Texas Pledge.

MINUTES OF PREVIOUS MEETING(S) – Required by Law

Commissioner Garcia announced there were no minutes to consider.

II. Public Hearing - (Required by Law).¹

NONE

III. Petitions, Grievances, and Presentations.²

1. City Manager's Report. (City Manager).

Commissioner Garcia called for the City Manager's report. City Manager Yerena reported on information about the water quality at the University.

2. City Attorney's Report. (City Attorney).

Commissioner Garcia called for the City Attorney's report. City Attorney Alvarez stated nothing new to report.

3. City Commission's Reports. (City Commission).

Commissioner Garcia called for the City Commission's reports. Commissioner Pecos reported high grass at Tranquitas Creek.

Commissioner Garcia called for comments on agenda and non-agenda items. There were none.

4. Review and discuss proposed fiscal year 2007-2008 budget for departments of the City of Kingsville.

Finance Director Rushing provided information on formula corrections that have been made to the proposed budget. He stated the General Fund Net receipts over disbursements are \$20,695; there were \$88,985 additional salary expenditures due to formula changes; a \$95,000 reduction of expenditure 001-5-103.0-335.00 Insurance-Property/Liability 300K reduced to 205K. He stated that Staff met with the Health Director and she advised that an increase was needed in the line item for licensing. He stated that he had reduced the Utility and Gasoline expenditure accounts. In the Utility fund, he explained that the Utility Fund Net Receipts over Disbursement the amount is \$74,996; the reduction in additional salary expenditures due to formula changes is \$2,857. He stated that the Task Force did not have projected revenues as stated posted, they are in the black \$48,810; the reduced salary expenditures due to formula changes is \$1,090 and \$49,900 in additional expenditures anticipated.

There was lengthy discussion on taking monies from the utility fund to balance the budget. City Manager Yerena stated that the auditor has been involved in Staff's decision making. Commissioner Laskowski stated part of the City's plan should be to purchase capital outlay. There was discussion on what is driving the City's deficit. Finance Director Rushing stated monies being spent is interest on the 2002-2002A CO's. Commissioner Garcia stated the issue is the balancing act from department to department. Commissioner Laskowski asked if \$25,000 was a responsible fund balance. Finance Director Rushing provided a brief explanation on a recap that was incorrectly sent to the Commission.

Risk Manager Art Alvarez addressed the Commission and stated he had some concerns with his budget; he needed line items #217 and Motor Gas & Oil increased.

Public Works Director Bill Donnell addressed the Commission and stated the budget for the Volunteer Fire department is adequate. Commissioner Garcia asked if there has been an audit. Finance Director Rushing stated he monitors the checking account statements. City Manager Yerena stated he will ask the auditor to review. Finance Director Rushing stated this will be set up in the regular audit.

Interim Commander Fidel Gonzalez addressed the Commission and provided a handout with budget information. City Manager Yerena stated that requested changes were made, except for overtime. Commander Gonzalez provided information on the changes made and items needed for this department. Upon a question from Commissioner Garcia, Commander Gonzalez stated they would like to increase the amount of overtime hours budgeted per agent. Commander Gonzalez stated the department has surpassed \$1,000,000.00 from seizures. Commissioner Laskowski asked if these expenditures included full staffing. Commander Gonzalez replied it did. There was discussion on hiring a part-time clerk and more agents; and leasing of vehicles. Commissioner Pecos stated that this department is self-funded and they should be allowed if the monies are available.

Human Resource Director Diana Gonzalez addressed the Commission and stated that her department's needs are for supplies, monies for the family picnic, and employee recognition supplies.

Litter Abatement Officer Jennifer Vela addressed the Commission and stated that she did not have any concerns with her budget, other than the Budget Form 6 that she submitted. She stated she did receive her Code Enforcement license. She added that she does need help in the office so that she can spend more time in the field. Commissioner Laskowski provided information on submitting a litter abatement grant for an additional officer. Commissioner Garcia stated he would like to see a full-time clerk hired.

Collections Manager Vilma Castillo addressed the Commission and stated that her departments' budgets as presented are fine. Commissioner Garcia asked for a brief on the major changes. Collections Manager Castillo stated that there was an increase for the line items for meters, professional services, postage, and printing & publishing.

Accounting Manager Caron Vela addressed the Commission and stated there is a concern in the amount budgeted for training & travel.

City Manager Yerena stated the City Manager's budget remained the same; the City Special budget allows for \$16,000 which is 1/3 of the purchase price for election machines.

Systems Information Technician Ray Marcotte addressed the Commission and asked for questions on his budget. Upon a question from Commissioner Garcia, he provided information on security and on projects he is working on.

Public Works Director Bill Donnell addressed the Commission and stated that the Garage Superintendent has stated that he feels they can do with what was budgeted.

Water Production Supervisor Joe Casillas addressed the Commission and stated that his budget as presented is feasible, but would really like to have an additional operator hired especially now that state requirements have increased.

Public Works Director Donnell addressed the Commission and provided information on some Form 6's submitted for several positions.

Municipal Court Supervisor Yolanda Vasquez addressed the Commission and stated she is satisfied with the proposed budget.

Purchasing Director Dora Byington addressed the Commission and stated she was happy with her budget.

IV. Public Comment on Agenda Items ³

1. Comments on all agenda and non-agenda items.

Commissioner Garcia called for comments on all agenda and non-agenda items. There were no comments made.

V. Consent Agenda

NONE

REGULAR AGENDA

CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:

VI. Items for consideration by Commissioners.⁴

NONE

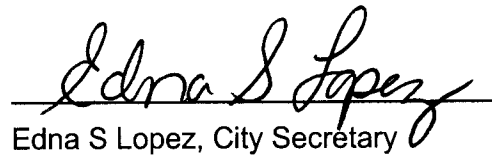
VII. Adjournment.

There being no further business to come before the City Commission, the meeting was adjourned at 1:35 P.M.



Al Garcia, Commissioner

ATTEST:


Edna S Lopez, City Secretary