

**JULY 17, 2008**

**A SPECIAL MEETING OF THE CITY OF KINGSVILLE CITY COMMISSION WAS HELD ON THURSDAY, JULY 17, 2008 IN THE HONORABLE ROBERT H. ALCORN COMMISSION CHAMBERS CITY HALL / 200 EAST KLEBERG AVENUE AT 12:30 P.M.**

**CITY COMMISSION PRESENT:**

Sam R Fugate, Mayor  
Al Garcia, Mayor Pro-tem  
Charles E Wilson, Commissioner  
Arturo Pecos, Commissioner  
Stanley Laskowski, Commissioner

**CITY STAFF PRESENT:**

Carlos Yerena, City Manager  
Edna S Lopez, City Secretary  
Courtney Alvarez, City Attorney  
Mark Rushing, Finance Director  
Armando Gutierrez, City Engineer  
Dora Byington, Purchasing Director  
Diana Gonzales, Human Resource Director  
Al Lopez, Fire Chief  
Ricardo Torres, Police Chief  
Fidel Gonzalez, Task Force Commander  
Barry Blackstock, Lieutenant  
Yolanda Vasquez, Municipal Court Supervisor  
Robert Rodriguez, Library Director  
Tamera Blackstock, Sergeant  
Bill Donnell, Public Works Director  
Yolanda Cadena, Health Director  
Frank Garcia, Wastewater Supervisor  
Caron Vela, Accounting Manager  
Vilma Castillo, Collections Manager  
Julian Vasquez, Lieutenant  
Jennifer Vela, Code Enforcement Officer  
Dianne Leubert, Solid Waste Superintendent  
John Garcia, Garage Superintendent  
Hector Vela, Acquisition Librarian

**I. Preliminary Proceedings.**

**OPEN MEETING**

Mayor Fugate called the meeting to order in the Commission Chambers at 12:30 P.M. and announced quorum as present.

**INVOCATION / PLEDGE OF ALLEGIANCE – (Mayor Fugate)**

The invocation was delivered by Ms Dora Byington, followed by the Pledge of Allegiance and the Texas Pledge.

**MINUTES OF PREVIOUS MEETING(S) – Required by Law**

Mayor Fugate announced there were no minutes to consider.

**II. Public Hearing - (Required by Law).<sup>1</sup>**

Mayor Fugate announced there were no public hearings.

**III. Reports from Commission & Staff.<sup>2</sup>**

*"At this time, the City Commission and Staff will report/update on all committee assignments which may include, but is not limited to the following: Planning & Zoning Commission, Zoning Board of Adjustments, Historical Board, Housing Authority Board,*

*Library Board, Health Board, Convention and Visitor's Bureau, Chamber of Commerce, Coastal Bend Council of Governments, Conner Museum, and Texas Municipal League. Staff reports include the following: Building & Development, Code Enforcement, Proposed Development Report; Accounting & Finance – Financial & Investment Information, Monthly Financial Reports; Police & Fire Department – Grant Update, Police & Fire Reports; Street Updates; Public Works- Building Maintenance, Construction Updates; Park Services - grant(s) update, miscellaneous park projects, Administration – Workshop Schedule, Interlocal Agreements, Public Information, Hotel Occupancy Report, Quiet Zone, Proclamations. No formal action can be taken on these items at this time.”*

None

#### **IV. Public Comment on Agenda Items<sup>3</sup>**

1. Comments on all agenda and non-agenda items.

Mayor Fugate called for comments on all agenda and non-agenda items. There were no comments made.

#### **V. Consent Agenda**

Mayor Fugate announced there were no items in the Consent Agenda.

### **REGULAR AGENDA**

#### **CONSIDERATION OF MOTIONS, RESOLUTIONS, AND ORDINANCES:**

#### **VI. Items for consideration by Commissioners.<sup>4</sup>**

1. **Review and discuss proposed fiscal year 2008-2009 budget for departments of the City of Kingsville. (City Manager).**

City Manager Yerena stated that Department Heads would provide an overview of their proposed budgets.

Mayor Fugate asked Staff for recommendations and timeline for implementation of the Master Plan and JLUS study; a cost of living allowance for all City employees; and implementing the ongoing process for cleaning the city.

#### **Purchasing**

Ms Byington stated her budget was a maintenance budget with few changes.

#### **Municipal Court**

Ms Yolanda Vasquez stated her budget is basically the same and that her computer system is working well with the Police Department.

#### **Legal**

Ms Alvarez stated her budget is not much different with a small increase to a couple of line items.

#### **Collections**

Ms Vilma Castillo stated her budget has an increase for postage, but other line items remain the same, as for the Meter Reader department this budget had a slight increase.

#### **Finance**

Ms Caron Vela stated their budget shows an increase to Training & Travel due to staff attending an annual training with INCODE.

There was a recess for lunch at this time.

**Human Resources**

Ms Diana Gonzales stated there are significant increases to the line items -Training & Travel and Medical Treatment.

**Wastewater**

Mr. Donnell stated that in 700.1 – North Plant, the budget has minor changes.

Regarding Motor, Gas & Oil, Mr. Rushing stated he is working on those numbers.

In 700.2 – South Plant, Mr. Donnell stated most line items remained the same but there was an increase to Account 543 – Utility Pant.

There was discussion regarding salary information.

Mr. Donnell stated that in 700.3 – Construction most of this budget remained the same, except for the line items for Utilities and Motor, Gas & Oil.

There discussion on the importance of allowing monies for a new building for the blower.

**Public Works Administration**

Mr. Donnell stated he is budgeting for a new computer. He added the departments 300 & 801 share 50/50.

There discussion regarding communication.

**Water Production**

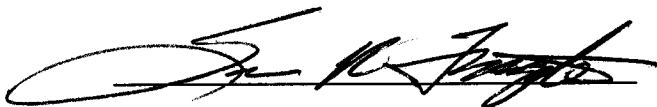
Mr. Donnell stated there is a \$10,000 increase in the line item for Chemicals. He added that numbers for Utilities will be adjusted by Mr. Rushing.

There was discussion on implementing a water rate study.

At this time, 1:38 P.M, Commissioner Wilson left the meeting and Mayor Fugate announced a 5 minute break, and then announced the meeting was adjourned.

**VII. Adjournment.**

There being no further business to come before the City Commission, the meeting was adjourned at 1:39 P.M.



Sam R Fugate, Mayor

ATTEST:



Edna S Lopez, TRMC  
City Secretary